

**CITY OF FARMINGTON  
CITY COUNCIL WORK SESSION AGENDA  
April 2, 2013 – 9:00 a.m.**

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**DEPARTMENT HEAD REPORTS**

1. Presentation of Award from the Humane Society of the Four Corners (Mayor)
2. Proclamations declaring:
  - (a) April 2013 as Sexual Assault Awareness Month; and
  - (b) April 21 through 27, 2013 as Crime Victims' Rights Week (Mayor)
3. Report from the Farmington Convention and Visitors Bureau concerning the plan to recoup embezzled funds from the Estate of Debbie Dusenbery (Tonya Stinson)
4. Discussion of the 2014 Regular Municipal Election (Dianne Fuhrman)

Action Requested of Council:

Provide staff with direction on the number and locations for the Voting Convenience Centers ("VCC") for the March 4, 2014 Regular Municipal Election.

Background/Rationale:

Section 2-2-35 of City Code requires each election district to have not less than one polling place. The following locations are being proposed as dedicated VCCs for the March 4, 2014 Regular Municipal Election:

District 1	-	Gateway Park
District 2	-	City Hall
District 3	-	Library
District 4	-	Piñon Hills Community Church

The reason these locations are being proposed is because they are consistent with those being used by the San Juan County Clerk, are widely spread around the community, offer the necessary technology, are easily accessible and provide adequate parking.

Historically, 25 percent of the registered voters exercise their right to vote in Mayoral elections. We are planning for 7,200 voters in 2014, an increase of 2 percent. The Clerk has spoken with the vendor, Robis, Inc., who is on state contract. They have indicated that four VCC locations with two computers each (3 at Gateway) will adequately handle the volume since a voter can be processed every 30 seconds to 1 minute. In addition, early and absentee voting will be available in the Clerk's office. Each computer will cost \$2,699, for a total price of \$26,990.

If the Council chooses to have more than one VCC per district, it will be necessary to increase the proposed FY 2014 budget from \$38,000.

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### **COUNCIL BUSINESS**

5. Reappointments to the Community Relations Commission (Mayor)
  6. Discussion and consideration of amending the Council Rules of Procedure concerning consensus items to require a Councilor to request a consensus; the membership is polled; the Mayor makes a declaratory statement; and staff records the item on the consensus list and provides a copy to the Council within three days of the meeting. (Councilor Sandel) **[Tabled at the March 19, 2013 City Council Work Session]**
  7. Discussion to determine governing body guidance to staff pertaining to a local option gross receipts tax increase for the purpose of budget planning, considering a GRT increase has been discussed as an option as part of the budget information session process. (Councilor Sandel)
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### **CLOSED MEETING**

8. To discuss a limited personnel matter pursuant to Section 10-15-1H(2) NMSA 1978 (City Manager annual evaluation).

**AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.**

**ATTENTION PERSONS WITH DISABILITIES:** The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.