CITY OF FARMINGTON CITY COUNCIL WORK SESSION AGENDA June 4, 2013 – 9:00 a.m.

DEPARTMENT HEAD REPORTS

- 1. Employee of the Month Program awards (Employee Council President Shannon Ben)
- 2. Proclamation declaring June 4, 2013 as "Valedictorian and Salutatorian Recognition Day" (Mayor)
- 3. Presentation of proposed public service projects for the Community Development Block Grant (CDBG) 2013 Annual Action Plan (Eddie Smylie)
 - (a) City of Farmington Police Department;
 - (b) City of Farmington Parks, Recreation & Cultural Affairs Department;
 - (c) Exodus Peer to Peer Native Recovery Drop-In Center;
 - (d) Masada House;
 - (e) People Assisting the Homeless (PATH);
 - (f) San Juan College Family Resource Center; and
 - (g) San Juan County Partnership.
- 4. Hearing to consider issuing a proclamation imposing restrictions on the use of fireworks due to severe drought conditions (Terry Page)

Action Requested of Council:

Conduct a hearing and if the evidence warrants action, direct and authorize the Mayor to issue a proclamation placing additional restrictions on the use of fireworks with the effective date of June 11, 2013. The proclamation will be effective for 30 days.

Background/Rationale:

Section 60-2C-8.1 authorizes municipalities to conduct a hearing to receive evidence on whether severe or extreme drought conditions exist and if additional restrictions should be placed on the use of fireworks within their jurisdiction. The statute states that such a hearing must be held prior to the municipality taking action to issue a proclamation imposing additional restrictions on the use of fireworks.

Staff Recommendation:

Staff recommends that the Council hear the evidence that will be produced on the issue of whether severe or extreme drought conditions are present. If drought conditions exist, staff would recommend that the Council direct and authorize the Mayor to issue a proclamation on June 11, 2013, imposing such restrictions. If issued on that date, the proclamation, which

will be effective for 30 days, will expire on July 10, 2013.

Instructions Upon Approval:

Staff will enforce the provisions of the proclamation and all fireworks laws.

Budgetary Impact:

Minor. Some overtime for enforcement.

5. Resolution No. 2013-1470 adopting an official final budget for the City of Farmington, New Mexico for Fiscal Year 2014 and requesting state approval (Rob Mayes)

Action Requested of Council:

Adopt Resolution No. 2013-1470.

Background/Rationale:

The attached resolution and DFA recap sheet summarize the City of Farmington final budget for Fiscal Year 2013-14.

Staff Recommendation:

Adopt Resolution No. 2013-1470.

Instructions Upon Approval:

The FY2014 final budget will be submitted to the Department of Finance and Administration (DFA) for review and approval.

Budgetary Impact:

Once approved by the Council, the final budget will become the City of Farmington FY2014 operating budget effective July 1, 2013 thru June 30, 2014.

COUNCIL BUSINESS

CLOSED MEETING

6. To discuss requests for proposals for the Community Development Block Grant (CDBG) 2013 Annual Action Plan for public service and capital projects pursuant to Section 10-15-1H(6) NMSA 1978.

DEPARTMENT HEAD REPORTS

7. Request from the Purchasing Officer to direct staff on how to proceed with allocating the Community Development Block Grant (CDBG) 2013 Annual Action Plan for public service projects (Eddie Smylie)

Action Requested of Council:

Provide direction to staff on project selection and budget amounts for the proposed public service projects.

Background/Rationale:

Proposals for the Community Development Block Grant (CDBG) 2013 Annual Action Plan for public service projects (Community Development) opened on April 10, 2013 with seven offerors participating.

Staff Recommendation:

Provide direction to staff on how to proceed with allocating the \$60,135.30 to the agencies.

Instructions Upon Approval:

Submit the projects for award at the June 11, 2013 regular City Council meeting.

Budgetary Impact:

\$60,135.30.

8. Request from the Purchasing Officer to direct staff on how to proceed with allocating the Community Development Block Grant (CDBG) 2013 Annual Action Plan for capital projects (Eddie Smylie)

Action Requested of Council:

Provide direction to staff on how to proceed with allocating the additional \$43,112.06 received from the Department of Housing and Urban Development for Community Development Block Grant ("CDBG") capital projects.

Background/Rationale:

Proposals were opened on April 10, 2013 for the CDBG 2013 Annual Action Plan (Community Development) with eight offers being submitted for capital projects. One offer was withdrawn due to funding being received from another source. Presentations by the remaining seven offerors were made at the May 28, 2013 regular City Council meeting and staff was

directed to present the following awards for Council consideration and approval at the June 11, 2013 regular City Council meeting:

Four Corners Foundation - \$155,000.00 Masada House - \$62,474.24

Staff Recommendation:

Provide direction to staff on how to proceed with allocating the \$43,112.06 to the agencies that were not fully or partially funded.

Budgetary Impact:

\$43,112.06.

CLOSED MEETING

9. To discuss acquisition of real property and disposition of real property not currently being used for City purposes (MRA-Main Street) pursuant to Section 10-15-1H(8) NMSA 1978 and to receive advice from the City's legal counsel with regard to a matter of pending litigation (Public Regulation Commission Case No. 11-00001-UT, In the Matter of the Application of AV Water Co., LLC) pursuant to Section 10-15-1H(7) NMSA 1978.

AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.