



AGENDA

Parks, Recreation, & Cultural Affairs Commission

6:15 p.m. Thursday, August 18, 2016

City Hall, Executive Conference, 800 Municipal Dr., Farmington, New Mexico



I. Roll Call

II. Approval of Minutes

- A. Regular Meeting – July 21, 2016

III. Unfinished Business

- A. Action Items –
- B. Discussion –
 - 1. Bridge Naming – Commissioner Holcomb
 - 2. Community Gardens – Commissioner Holcomb
 - 3. Park Rules and Regulations

IV. New Business

- A. Action–
- B. New Discussion –
 - 1. Athletic Field Plan

V. Old Business

- A. Action –
 - 1. Facility Naming Application for Cassie Dallas

VI. Department Report

- A. Handout – July Department Report

VII. Commissioner Items

VIII. Items from the Floor

IX. Adjournment

Parks, Recreation, and Cultural Affairs Regulations

Regulations

- §1.01 Amplified Sound**
- §1.02 Business Activities, Soliciting and Advertising**
 - A. Business Activities
 - B. Solicitation
 - C. Advertisements
- §1.03 Camping**
 - A. Areas and Fees
 - B. Sewage
- §1.04 Dangerous Devices**
 - A. Projectiles
- §1.05 Domestic Animals**
 - A. Cages and Leashes
 - B. Horses
- §1.06 Fires**
- §1.07 Fishing**
- §1.08 Historic Artifact, Features and Man-Made Objects**
- §1.09 Hours of Operation**
- §1.10 Hunting and Trapping**
- §1.11 Maintenance of Motor Vehicles**
- §1.12 Metal Detectors**
- §1.13 Motor Vehicles and Traffic**
 - A. Speed Limit Where None is Posted
 - B. Prohibited Vehicles
 - C. Motorized Wheelchairs and Assistive Devices
 - D. Off-road Vehicle Operation
 - E. Parking and Overnight Parking
- §1.14 Protection of Park Property**
 - A. Construction
 - B. Encroachments
 - C. Excavations
 - D. Off-Trail Use
 - E. Unauthorized Trails
- §1.15 Public Gathering**
- §1.16 Athletic Field Use**
- §1.17 Remote-Control Devices and Powered Models or Toys**
- §1.18 Restricted Areas**
- §1.19 Rest Rooms and Bath Houses**
 - A. Harassment and Intimidation
 - B. Inappropriate Behavior
- §1.20 Signs**
- §1.21 Swimming, Bathing, and Wading**
- §1.22 Wildlife and Habitat Protection**
 - A. Animals
 - B. Feeding of Wild Animals
 - C. Removal of Plants and Fungi
 - D. Abandonment or Release of Animals
 - E. Planting or Release of Seeds or Spores
 - F. Habitat Preservation
 - G. Removal of Natural Materials
- §1.23 Watercraft**
- §1.24 Facility Reservations**

Parks, Recreation, and Cultural Affairs Regulations

Definitions

For the purpose of administering, enforcing or interpreting these regulations the following definitions shall apply:

Park shall refer to any property or facilities owned, leased or maintained by City of Farmington.

Express Permission shall refer to a special allowance granted by the PARKS, RECREATION AND CULTURAL AFFAIRS Director or its designee on a case-by-case basis to conduct a specific behavior or activity in exception to these regulations.

Law Enforcement/Police Officer has the same meaning as City of Farmington Police, Sheriff, Game Warden or other Certified Police Officer regulated by the State of New Mexico.

General Provisions

Parks belong to the people and were created to provide for recreational facilities, the enjoyment and leisure pursuits of the citizenry and for the preservation and interpretation of open space resources.

The Parks, Recreation and Cultural Affairs Department is proud to be a host for public activities, but reserves the right to regulate these activities in the best interest of the park, its users, neighbors and the general public.

In order to protect public parks, assure the safety of park users and maximize the public's enjoyment of these parks, it is necessary that Parks, Recreation and Cultural Affairs Regulations be established and adhered to by all park patrons. These regulations shall also apply to all paid and volunteer park staff except in those instances where an exception to these regulations is required for staff to complete tasks as part of their assigned duties. This document seeks to define those activities that are prohibited and/or regulated by law in City of Farmington parks. In addition to these regulations, all Federal, State and local rules and regulations apply. These regulations are authorized and enforced by the City of Farmington and State of New Mexico. The following regulations shall apply to all property and facilities owned, leased, or maintained by the City of Farmington.

Park patrons shall follow the lawful orders of Park employees or certified law enforcement given to enforce or uphold these regulations. Park employees include both paid and authorized volunteer staff. For the purposes of these regulations, a lawful order is any direction by a law enforcement officer or Park employee for a person or persons to comply with park regulations, rules or policies, state laws or local ordinances or to provide for public safety.

If any of these regulations or the application thereof to any person or circumstances, is held invalid, the remainder of the regulations and the application of such provision to other persons or circumstances shall remain in full force and effect.

Parks, Recreation, and Cultural Affairs Regulations

In addition to these regulations, park patrons shall follow rules and policies established by the City of Farmington governing the use of the parks and park facilities.

Regulations

§1.01 Amplified Sound

No person shall operate in a park, in a manner audible to others, any device designed to produce, reproduce or amplify sound without the express written permission of the Director of Parks, Recreation and Cultural Affairs or its designee. (Ordinance- Amplified Sound 12-5-1 through 12-5-17.)

§1.02 Business Activities

- A. Business Activities. No person shall sell or make an offer to sell goods or services or conduct business activities within a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or Designee. Guidelines for permission are set forth in the Commercial Park Use Permit Policy and Application Process. (City Ordinance 8-13-1 through 8-13-6.)
- B. Solicitation. No person shall solicit monetary or other valuable contributions from others in a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or Designee.
- C. Advertisements. No person shall advertise goods, services or events within a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or Designee. For the purposes of this regulation, advertisements include, but are not limited to, the distribution or posting of handbills, flyers, coupons or public announcements or signs mounted on vehicles.

§1.03 Camping

- A. Areas and Fees. No person shall set up an overnight camping or lodging site in a park except in areas designated by the Director of Parks, Recreation and Cultural Affairs or its designee or posted as camping areas. Campers shall register and pay appropriate fees. Some reference to Resolution 819, January 13, 1976.
- B. Sewage. No person shall dispose of sewage or gray water within a park except by transferring it to a dumping station provided for this purpose or by storing it in a completely closed container and removing it from the park. City Ordinance- Insanitary Deposits Prohibited 26-3-4

Parks, Recreation, and Cultural Affairs Regulations

§1.04 Dangerous Devices

- A. Projectiles. No person shall operate in a park any device or undertake any activity which will cause a projectile to be loosed or propelled which could injure a person or animal or damage property unless the person is operating the device or engaging in the activity in accordance with established park areas or as part of a Parks, Recreation and Cultural Affairs managed or permitted activity. Established areas may include hitting golf balls at Pinon Hills and Civitan Golf Courses. Activities and devices restricted under this provision include, but are not limited to, the hitting of golf balls, and the operation of a bow and arrow, crossbow, taser, spear, slingshot, dart device, or other device designed for high-speed missile projection.
- C. Fireworks. No person shall possess or discharge fireworks in a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee. (City Ordinance Fireworks 13-5-1 through 13-5-10.)

§1.05 Domestic Animals

- A. Cages and Leashes. No person shall have in his or her custody within a park any animal, other than a horse, that is not either caged, or on a leash and under the person's control; except that a dog may be under the direct supervision of its owner or their agent without a cage or a leash in an area designated as an off-leash dog exercise area. (City Ordinance Detaining Animals at Large 6-4-5)
- B. Horses. No person shall ride or lead a horse other than in an area designated by the City of Farmington. Horse owners must promptly remove any horse feces from designate multi-use trails

§1.06 Fires

- A. Location. No person shall start or use a fire within a park except in designated facilities such as a fire ring, fire pit or grill or approved device by the Parks, Recreation and Cultural Affairs Commission for this purpose.
- B. Control and Extinguishment. Fires shall be attended at all times and fully extinguished before the site is left unattended.
- C. Violation of Fire Bans. No person shall violate any provision of fire bans that the City of Farmington may institute from time to time in order to protect the park resources or public safety.
(City Ordinance Improper Handling of Fire 18-5-6)

§1.07 Fishing

Parks, Recreation, and Cultural Affairs Regulations

Fishing is allowed in a park or Lake Farmington unless otherwise posted. Persons fishing in a park or Lake Farmington shall comply with New Mexico State Game and Fish laws and all special conditions established by the City of Farmington.

§1.08 Historic Artifacts, Features and Man-Made Objects

No person shall damage, disturb or remove any historic artifacts, historic features or other man-made objects from a park without the express written permission of the City of Farmington. For the purposes of these regulations, "historic artifacts" are any material remains that give physical evidence of human occupation, habitation, use or activity; and "historic features" include, but are not limited to, walls, fence lines, cellars, fire pits, mill races, trenches, tent platforms, quarries or any other man-made arrangement of materials or the trace thereof.

Native American Graves Protection and Repatriation Act (NAGPRA) 1990

Antiquities Act of 1906, as strengthened by the Archaeological Resources Protection Act of 1979

National Historic Preservation Act of 1966

§1.09 Hours of Operation

A. Opening and Closing. Park Hours are 6:00 am to 11:00 pm

Organized and permitted activities may as part of the permit may extend open prior to the official opening time or past the closed hour.

Lighted Facilities. Hours of operation for facilities for which the Parks, Recreation and Cultural Affairs furnishes artificial lighting shall be posted at the facility or stipulated in a use permit.

(Power to Parks Director some to City Manager to set hours, should have ordinance)

§1.10 Hunting and Trapping

Hunting and trapping of wildlife are prohibited in a park except when expressly permitted in writing by the City Manager or designee, as part of a Parks, Recreation and Cultural Affairs controlled activity. (Hunting is controlled in 20-3-9 by City Manager, Trapping Game and Fish Statutes)

§1.11 Maintenance of Motor Vehicles

No person shall repair, clean, wax or otherwise maintain a motor vehicle in a park with the exception of permitted car or vehicle shows. In no case shall anyone discharge or cause to be discharged hazardous substances, including but not limited to, gasoline, antifreeze or motor oil, in a park.

Parks, Recreation, and Cultural Affairs Regulations

§1.12 Metal Detectors

No Person shall use a metal detector or similar device within a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee.

§1.13 Motor Vehicles and Traffic

- A. Speed Limit Where None Is Posted. Where no speed limit is posted, no person shall operate a motor vehicle within a park at a speed greater than 20 miles per hour.
- B. Prohibited Vehicles.
- (1) No person shall operate within a park a motorized vehicle not licensed for regular use upon public highways, except that motorized carts furnished or approved by the City may be operated within designated areas and motorized wheelchairs may be operated in areas as provided for in §1.14(C) below.
 - (2) No person shall operate within a park a farm tractor or other farm machinery or a type of vehicle used primarily for earth-moving operations, whether or not licensed for regular use upon public highways, without the express written permission of the Parks, Recreation and Cultural Affairs Director or its designee.
 - (3) Motor-assisted bicycles (commonly referred to as "mopeds") are permitted only in areas where motor vehicles are permitted.
- C. Motorized Wheelchairs and Assistive Devices. Motorized wheelchairs and other motorized assistive devices for mobility impaired persons are permitted in all areas where pedestrian access is permitted, unless otherwise posted by the City.
- D. Off-Road Vehicle Operation. No person shall operate any type of motorized vehicle in areas of a park other than established roadways without the express written permission of the City except as noted in §1.14 (C) above.
- E. Parking and Overnight Parking. No person shall park a motor vehicle in areas of a park other than those designated by the City as parking areas. Motor vehicles may not be parked overnight in a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee. Motor vehicles left over night in violation of this regulation may be ticketed and/or towed.

§1.14 Protection of Park Property

- A. Construction. No person shall erect or construct any structure of any kind, install or perform any maintenance on any utility, equipment or other device on, below, over or across a park without the express written permission of the Director Parks, Recreation and Cultural Affairs or designee or in accordance with the terms of an existing easement duly

Parks, Recreation, and Cultural Affairs Regulations

recorded in the appropriate jurisdiction's land records. (City Ordinance Unlawful Encroachment 24-4-1)

- B. Encroachments. No person shall in any way alter, damage, remove or deface any facilities, features, vegetation, man-made objects or equipment in a park or place; nor erect or store personal property, plant vegetation or deposit debris or refuse in a park as an extension of a use on adjacent property without the express written permission of the Director of Parks, Recreation and Cultural Affairs or designee. (City Ordinance Unlawful Encroachment 24-4-1)
- C. Excavation. No person shall make any excavation by tool, equipment, blasting or other means in a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee or in accordance with the terms of an existing easement duly recorded in the appropriate jurisdiction's land records
- D. Off-Trail Use. No person shall bicycle, skate, ski or ride horses off of established trails, walkways or roadways without the express written permission of the Director of Parks, Recreation and Cultural Affairs or designee.
- E. Unauthorized Trails. No person shall create any new trails without the express written permission of the Director of Parks, Recreation and Cultural Affairs or designee.

§1.15 Public Gathering

No person shall organize or engage in a public gathering of more than 75 persons in a park without the express written permission of the Director of Parks, Recreation and Cultural Affairs or designee. For the purposes of these regulations, "public gathering" shall be defined as demonstrations, picketing, speeches, vigils, parades, ceremonies, meetings, rallies, entertainment, games, shows, concerts, picnics, weddings and all other forms of public assembly.

See Hospitality Rules

§ 1.16 Athletic Field Use

Use of an athletic field that results in a gathering of 20 or more participants, including spectators, shall require the express written permission of the Director of Parks, Recreation and Cultural Affairs or designee.

§1.17 Remote-Control Devices and Powered Models or Toys

No person shall operate hobby rockets, remote-control gliders or powered remote-control or tethered planes, boats, cars, drones or other like devices in a park except in areas designated for such use. Other areas may be considered with special permission granted by the Parks, Recreation and Cultural Affairs Commission.

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§1.18 Restricted Areas

No person shall enter any area in a park designated and posted as restricted without the express written permission of the Director of Parks, Recreation and Cultural Affairs or designee.

§1.19 Rest Rooms and Bath Houses

- A. Harassment and Intimidation. No person shall remain in the vicinity of a washroom, rest room, dressing room, or bathhouse in a park with the intent to harass, intimidate or solicit users of such facility.
- B. Inappropriate Behavior. No person shall engage in inappropriate behavior in rest rooms, wash rooms or bath houses. For the purposes of these regulations, inappropriate behavior includes, but is not limited to, sexual activity, use of controlled substances, sleeping, loitering, washing clothes, bathing in fountains or washbasins - or any activities prohibited by law.

§1.20 Signs

No person shall post signs in a park except at locations designated by and with the express written permission of the Parks, Recreation and Cultural Affairs Director or designee. (UDC 8.4 Sign Permits)

§1.21 Swimming, Bathing and Wading

Swimming is allowed at designated beach areas at Lake Farmington. Swimming is only allowed in the designated hours and days of the beach.

It shall be unlawful for any person to enter the enclosed or fenced area of the municipal reservoir or other bodies of water, excluding swimming pools, owned, leased or controlled by the city, except upon business of the city to wash, wade, swim or bathe in the waters of the municipal reservoir or other bodies of water, excluding swimming pools owned, leased or controlled by the city, or to pollute the waters thereof in any matter whatsoever. (City Ordinance Polluting Municipal Reservoirs 20-1-3)

§1.22 Wildlife and Habitat Protection

- A. Animals. No person or his or her pet shall harass, capture, remove, injure or kill any animal or its young or eggs found in a park, or disturb the nest, den, burrow, lodge, roost, dam or other structure of any animal found in a park, or attempt to do so, unless the person possesses a federal or New Mexico state permit and has the express written permission of the Parks, Recreation and Cultural Affairs Director or designee.

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- B. Feeding of Wild Animals. No person shall feed any wild animal within a park unless such feeding is expressly authorized by the Parks, Recreation and Cultural Affairs Commission by a posted sign or in writing.
- C. Removal of Plants and Fungi. No person shall remove from a park any plant or fungus (e.g., mushrooms) or parts thereof including, but not limited to, cuttings, flowers, seeds, berries, nuts or foliage, without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee.
- D. Abandonment or Release of Animals. No person shall abandon, release or cause to be released into a park any animal or other organism without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee.
- E. Planting or Release of Seeds or Spores. No person shall plant any plant or release or cause to be released into a park any plant or fungus seeds or spores without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee.
- F. Habitat Preservation. No person shall disturb or modify woodlands, streams, stream banks, meadows, ponds, lakes or other natural areas within a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee. (Need for ordinance support)
- G. Removal of Natural Materials. No person shall remove or use any wood, wood chips, sod, earth, humus, rocks, minerals, fossils, sand, water or any other natural material from a park without the express written permission of the Parks, Recreation and Cultural Affairs Director or designee.

§1.23 Watercraft

No fuel-powered boat or other craft shall be allowed upon or in the area of Lake Farmington. Except in the performance of maintenance, certified law enforcement or emergency responders.

All watercraft must be inspected for aquatic invasive species prior to launch. Watercraft includes canoes, kayaks, stand up paddle boards, sail boats and fishing tubes. Air mattresses, inflatable tubes and other floating devices that are not considered watercraft under this provision.

(ordinance 20-3-8)

§1.24 Outdoor Facility Reservations

Park Shelters, pavilions and athletic fields are available for reservations. The reservations may be made a year in advance and are subject to facility use agreements. Each reservation must be paid in full at the time of reservation.

- A. Amusement devices (such as air bouncers, tents, slides or others) must be permitted by the Director of Parks, Recreation and Cultural Affairs or designee no later than 3 days prior to

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the date of the event. These devices may not be set up on the grass or block walkways within the park.

B. Live entertainment (such as DJ's, bands) are only allowed at designated parks and must follow local noise ordinance and permit processes. All performances must be affiliated with an approved sponsor as part of an approved event.

Revised and Adopted

DRAFT

CITY OF FARMINGTON FACILITIES NAMING/DEDICATION APPLICATION

APPLICANT INFORMATION

Name: Farmington Museum Foundation

Phone: 599-1173

Email: fmfound@gmail.com

Current address: 3041 E. Main St

City: Farmington

State: NM

ZIP Code: 87402

FACILITY INFORMATION

Location of Facility: Farmington Museum

Current Name of Facility: Exhibit gallery is not named at the Farmington Museum.

Proposed Name of Facility: Cassie Stiles
Dallas Hall

PLEASE DESCRIBE HOW THIS NAME MEETS THE FOLLOWING CRITERIA:

- ❖ Must be perceived as a role model and open to close scrutiny relative to their character, integrity and values

The Farmington Museum would not be what it is today without Cassie Dallas. She was involved in many organizations in the community, but the Farmington Museum was her life. She lived and breathed it. It was her "baby." If you talked about the Museum, you talked about Cassie; if you talked about Cassie, you talked about the Museum. Her main interest in the Museum was history, Farmington history. She wanted people to know what it was like in the past from the small, sleepy agricultural town to the natural gas boom of the 1950s on up to the development of what Farmington is today. Cassie was here during it all, and she had a deep desire to educate people what it was like.

One of the things Cassie did best was be a role model and mentor. She served on an exhibits committee for the formation of the Farmington Centennial Exhibit and after the exhibit opened presented then Curator, Bart Wilsey, with a diploma of Farmington History. She was a mentor to him and many more employees, board members, and volunteers at the Museum. The Farmington Centennial Exhibit became an extended exhibit on Farmington History and was on display for many years. It will be the nucleus of research for forming a new long-term exhibit on the history of Farmington. This is only one example of her mentorship benefiting the Museum.

- ❖ Community involvement must be outstanding and renowned

Cassie's community involvement focused around the Museum, but she did have other great organizations and causes she supported. Cassie was born and raised in Farmington, and she wanted the best for this community. She was a member of and Worthy Matron for the Order of Eastern Star Electra Chapter #13. Cassie was a member of and volunteer for the United Methodist Church for 62 years. She was a member of the P.E.O Sisterhood. She was a founding member of the Farmington High School Hall of Honor Selection Committee. She was a member and supporter of the Aztec Museum. Cassie was also involved extensively with the San Juan County Historical Society as a member of the Board and President. She served on the City of Farmington Long Range Planning Committee in 2000. She was also involved with many other community events such as: Girl Scouts, Babe Ruth World Series, Connie Mack World Series, and Farmington High School alumni reunions. Her most extensive involvement was with the Farmington Museum and Farmington Museum Foundation, however. She served on the board for 29 years with several of them as President, Secretary, Membership Chairman, and the remainder as Board Member Emeritus. She was the Chairman of the Ice Cream Social Committee for over 20 years. Cassie was honored with San Juan College's Volunteer of the Year Award in 2011. She has been posthumously awarded the Presidential Lifetime Achievement Award for volunteerism as she had achieved her 4,000 hour volunteer commitment.

CITY OF FARMINGTON FACILITIES NAMING/DEDICATION APPLICATION

- ❖ The involvement will have had a dramatic influence/impact on the City/residents over an extended period of time

Cassie's involvement has had a dramatic influence on the City and residents. Due to her involvement, the Museum has grown from the small stone "Rock House" into the showcase facilities we have today. Along this 30+ year evolution, the Farmington Museum System has touched hundreds of thousands of people's lives with enriching and fulfilling programs and exhibits. Cassie Dallas supported it all with her stellar volunteer commitment and monetary contributions.

- ❖ Contribution including length of service, level of commitment, level of responsibility assumed must be extraordinary

Cassie served on the Farmington Museum Foundation Board for a combined 29 years as President, Membership Chairman, Board Secretary, and Board Member Emeritus. She worked tirelessly in all capacities from working on the Board to organizing the details. No task was too big or too small. For many years she didn't keep track of the hours she put in. In 2011, she had accounted for 400 hours. At that time Kandy LeMoine, Volunteer Coordinator, convinced her it was important to accurately track volunteers hours as they are a strong indication of support for the institution. By 2015 Cassie had over 4,000 hours and was awarded the Presidential Lifetime Award for Volunteerism. Her level of commitment was extraordinary.

- ❖ In the case of financial gifts, has the donor participated in a large one-time campaign, or participated in a fundraising campaign in support of a public venue?

Cassie and Wayne Dallas have given consistently to the Farmington Museum Foundation for over 30 years. The majority of the time it has been in the form of their membership but also memorials to honor past friends and family. They contributed a significant donation to the Farmington Museum's Energy Exhibit. Cassie was also the driving force behind the Farmington Museum Foundation's Ice Cream Social that was the biggest and most consistent fundraiser for the Foundation for over 25 years. This alone contributed at least \$75,000 that was used to support exhibits and programs at the Farmington Museum. She was also instrumental in starting the "One Great Day of Shopping" event held before Christmas each year. This event brought in new members and renewed former members in support of the Museum. She also participated in the Farmington Museum Foundation's Navajo Rug Auction and formed an appraisal aspect of the event where people could bring in their Native art pieces and get them appraised. This not only brought in needed funding but also benefited the Museum when several Navajo rugs were donated to the Museum through the event.

- ❖ In the case of service clubs, have they contributed through public service activities in Farmington over multiple years?

Cassie served on the Farmington Museum Foundation for a total of 29 years.

PLEASE INCLUDE ANY LETTERS, REFERENCES, ARTICLES OR PETITIONS THAT DEMONSTRATE BROAD-BASED SUPPORT

**Please submit application to:
Farmington Parks, Recreation, and Cultural Affairs Dept., ~ 901 Fairground Rd. ~ Farmington, New Mexico
87401**

July 21, 2016

To whom it may concern:

This letter concerns the effort and desire to name a gallery space in the Farmington Museum after Cassie Stiles Dallas. The inclusion of her maiden name honors her Farmington pioneer heritage, as she was born here.

Shortly after Cassie passed away, I approached Bart Wilsey suggesting that the gallery currently referenced as "the gallery next to the reception desk" be named "The Cassie Stiles Dallas Gallery". For all the reasons described in the required application document, I believe this space should be referenced after the individual who, if it had not been for her, we very certainly would not have that exhibit space or the museum itself in its current large and prominent setting.

I do believe that a name, a means of referencing, is very important. What better way to reference a hall in the museum than after Cassie? No one, volunteer or employee, has done more or given more over a period of over thirty years than Cassie to the growth and progress of the museum. I am aware that frequently the donation of a large sum of money cements the name of some institution or space for the recognition of an individual. Indeed, Cassie has (and by her influence her husband Wayne) donated significant funds as already noted. But no one has, or perhaps ever will, come close to matching the hours, the effort, the outreach, the influence, or the rallying of others to the cause, as Cassie has. Her efforts, if translated monetarily, would be a most sizable amount.

She was a remarkable and untiring public servant in many areas. The City of Farmington owes her not just a debt of gratitude, but also the recognition she deserves.

Postscript: In the spring of 2015 I went before the PRCA Commission to request the naming above. The commission was unanimously positive but understandably did not officially vote or "pass" anything in my presence. It was suggested I write a letter to Mayor Roberts concerning my request. I did so and received a reply from him agreeing with the proposal. He stated that the City of Farmington would prepare an appropriate title and plaque of explanation which would be in place by the 4th of July 2015 to be unveiled at a Dallas family reunion. The reunion was held, but intervening concerns about protocols for civic naming of spaces prevented the proposal despite PRCA Commission support and mayoral approval.

Sincerely,

Rebecca Rhein

Former President, Farmington Museum Foundation



San Juan County Historical Society

201 N. Main St. - P.O. Box 1252

Aztec, New Mexico 87410-1252

Telephone: 505-334-7136

Internet: www.facebook.com/sanjuancountyhistoricalsociety

May 25, 2016

Dear Rebecca

RE: Naming A Farmington Museum Exhibit Gallery to honor Cassie Lois Stiles Dallas

What an exceptional idea! I can think of no other person affiliated with the Farmington Museum that deserves this honor more than Cassie Dallas.

I first met Cassie when I was hired at the Farmington Museum in February 1988. What a formidable force. Had to admit, she kind of scared me at first. As time went by, I could see that she cared about the Farmington Museum, how it was run, types of traveling exhibits, how the building looked (inside and out), future plans, etc. She wanted it to be the very best museum in the Four Corners area.

I remember my first time working during the annual Ice Cream Social event in July of 1988. It just seemed so chaotic, but it was not. With Cassie's supervision, planning and execution all the booth's, ice cream lines, drink tables, hot dog preparation were all efficiently manned and operated. It was just the crowds of people that made it look so hectic.

Cassie had diagrams for how the Park's crews were to put the table and chairs around the Museum and Rock House for the Ice Cream Social. Cups, napkins, spoons, etc. were all counted. She knew who to contact for the hot dogs, buns, relishes, chips. She made arrangements with Creamland Dairies for the ice cream. She ordered the cans of toppings. Everything always went smoothly. She knew who to contact for the roasters for the hot dogs and they all showed up. Cassie even oversaw the gathering of prizes, selling of raffle tickets before and during the event. You were assigned a job, and failure to show was not an option.

Cassie dedicated over 30 years of service to the Farmington Museum, not only by serving on the Foundation Board, but also being a docent. In fact, she was a docent during the Egyptian Exhibit.

Cassie had received the Volunteer of the Year Award in 2011 from the San Juan College Volunteer Center, and the Lifetime Achievement Award for Volunteer Service from the Farmington Museum Foundation.

When I retired from the Farmington Museum in 2004, I was very fortunate to have her friendship and expertise with the San Juan County Historical Society. There is no other person I can think of that worked so hard most of her life to help get the Farmington Museum where it is today. I would consider it an honor to attend the dedication ceremony for the Cassie Lois Stiles Dallas Exhibit Hall.

Sincerely,

Catherine Davis, Archivist

MISSION STATEMENT

To collect and preserve historical documents pertaining to San Juan County for future generations



San Juan County Historical Society

201 N. Main St. - P.O. Box 1252

Aztec, New Mexico 87410-1252

Telephone: 505-334-7136

Internet: www.facebook.com/sanjuancountyhistoricalsociety

June 3, 2016

I know of no single person whom has meant more to the Farmington Museum Association and the San Juan County Historical Society than Cassie Dallas.

No job that needed to be done was too big for her abilities and ambitions. From running all aspects and events of the Ice Cream Social and seeing that all components meshed together and contributed to a successful event to being responsible and accountable to the Museum Foundation for the results. Her many years of service to the Museum and all its related activities serve as a beacon to all who have tried to emulate her accomplishments.

As a long time member and officer of the San Juan County Historical Society I have been hard pressed to find any person with the knowledge, drive and talents to take her place. From taking notes and minutes at meetings, to formulating and printing out those minutes and agendas that we all relied upon to help the society run smoothly.

I can think of no other person who unselfishly gave of themselves so much to each organization that she belonged to. Any recognition of her many talents and abilities to enhance the operation and future of those organizations serve to remind all concerned of what she did for not only the organizations but also for all members.

Any honor that is bestowed upon her is long overdue for what she accomplished during her long and faithful service to her organizations.

Sincerely,

Zang Wood

Zang Wood

President: San Juan County Historical Society

MISSION STATEMENT

To collect and preserve historical documents pertaining to San Juan County for future generations

Administration

- Construction of viewing stand at RC Park delayed due to work at MOC.
- ADA Improvements at E3, Soccer Complex and Ricketts drawings at 100%; construction method TBD due to HUD requirements.
- 8 Proposals received for Architectural/Engineering services for the Family Aquatic Facility; completed ranking and selection of firm. Negotiations to begin.
- Civitan Mini-Golf Public Input meetings shared with Commission; conceptual design draft and feasibility report due August 18.
- Concept refinement of Senior Center Parking Lot based on Public Input. Includes drainage and ADA parking analysis of entire site, and re-stripping plan of existing lot. Refined concept to be presented to MRA at August meeting.
- Civic Center Expansion preliminary design and cost estimates forthcoming.

| Aquatic Center | YTD FY17 | YTD FY16 | JULY FY17 | JULY FY16 |
|---------------------------------------|-----------------|-----------------|------------------|------------------|
| Water Safety Instructor Course | 0 | 0 | 0 | 0 |
| Lifeguard Certification | 0 | 0 | 0 | 0 |
| Swimming Lessons | 381 | 387 | 381 | 387 |
| Public Swimming Single Payment (FAC)* | 8,776* | 5,489* | 8,776* | 5,489* |
| Pass Usage* | 338* | 326* | 338* | 326* |
| Aquacise (Lions) | 758 | 662 | 758 | 662 |
| Arthritis (Lions) | 97 | 104 | 97 | 104 |
| The Beach (Hourly avg)** | 120 | N/A | 120 | N/A |
| The Beach (Peak hours 2-4pm total)** | 3,922** | N/A | 3,922** | N/A |

Note: FAC had 914 lap swimmers this year versus 747 lap swimmers last year, during the month of July. Lions had 380 lap swimmers this year versus 268 lap swimmers last year, during the month of July. Lions also had 260 participants for Water Therapy. During July of this year FAC had an increase of over 3,000 patrons for public swim. After re-installing the trampoline and other floating play structures in mid-July, the beach attendance has averaged 80 more patrons per hour. Monsoon season has also been a factor for several days at The Beach, causing closures for several hours throughout the month. *These numbers are for FAC only. **These numbers are for the beach only.

| Bonnie Dallas Senior Center (BDSC) | YTD FY17 | YTD FY16 | JULY FY17 | JULY FY16 |
|---|-----------------|-----------------|------------------|------------------|
| Congregate Meals Served | 30,423 | 29,583 | 4,045 | 4,112 |
| MOW Deliveries | 17,134 | 17,696 | 2,272 | 2,734 |
| Silver Fitness Center | 10,397 | 8,274 | 1,074 | 912 |

Note: Currently, the Silver Fitness Center has enrolled 11 new members bringing the total to 950 members. New fitness equipment was installed thanks to funds received from capital outlay grants; various upgrades are still to come. Parking lot surveying is complete and a public hearing held on July 22, was a large success.

| Civic Center | YTD FY17 | YTD FY16 | JULY FY17 | JULY FY16 |
|----------------------------------|-----------------|-----------------|------------------|------------------|
| Civic Center Attendance | 8,533 | 91,193 | 8,533 | 5,718 |
| Amphitheater Attendance | 5,458 | 5,148 | 5,458 | 2,138 |
| Room/Theater Rentals/Paid Events | 38 | 705 | 38 | 69 |
| Free Events/Meetings | 44 | 533 | 44 | 39 |
| Lions Wilderness Amphitheater | 5 | 25 | 5 | 4 |
| Total Civic Center Events | 81 | 1,238 | 81 | 108 |
| Total Amphitheater Events | 5 | 25 | 5 | 4 |
| Total Scheduled Events | 86 | 1,263 | 86 | 112 |
| Total No Shows/Canceled/Walk-In | 4 | 1,201 | 4 | 103 |

Note: There were 14 shows for the Addams Family and the one presentation of HMCT Peter Pan Jr. are included in the Amphitheater Attendance and Lions Wilderness Amphitheater Total Events.

Addams Family - 14 shows - 5,058 in attendance

HMCT Peter Pan Jr - 1 show - 500 in attendance

Rod Run 18,000

| Farmington Regional Animal Shelter | YTD FY17 | YTD FY16 | JULY FY17 | JULY FY16 |
|---|-----------------|-----------------|------------------|------------------|
| Intake Dog / Cat | | | | |
| Owner Surrender | 141/177 | 152/144 | 141/177 | 152/144 |
| O/S Return | 1/0 | 7/3 | 1/0 | 7/3 |
| Stray | 207/250 | 214/227 | 207/250 | 214/227 |
| Seized | 9/0 | 4/1 | 9/0 | 4/1 |

Parks, Recreation, and Cultural Affairs Department

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| | | | | |
|------------------|---------|---------|---------|---------|
| Public S/N | 68/42 | 62/59 | 68/42 | 62/59 |
| Total Public S/N | 110 | 121 | 110 | 121 |
| TOTAL | 523/667 | 520/632 | 358/427 | 377/375 |

Outcomes Dog / Cat

| | | | | |
|-----------------------|---------|---------|---------|---------|
| Adopt | 118/124 | 145/95 | 118/124 | 145/95 |
| Transfer | 48/45 | 48/83 | 48/45 | 48/83 |
| Return to Owner (RTO) | 73/4 | 68/4 | 73/4 | 68/4 |
| Euthanized | 102/182 | 63/128 | 102/182 | 63/128 |
| Died | 1/21 | 4/23 | 1/21 | 4/23 |
| TOTAL | 322/357 | 214/328 | 322/357 | 314/328 |

Note: The start of the fiscal year was a tough one for the animal shelter. We recognized we had an issue with parvo and shut down puppy adoptions and transfers and quarantined remaining puppies. We continue to have a few lingering issues with parvo and still have several puppies that we are watching. Due to not being able to move puppies out, space was at a premium. Cats also had high intake numbers for the month. We did an adoption promotion that helped keep animals moving. We continue to have open positions including the Animal Services Manager and a Receptionist position.

| <u>Farmington Indian Center (FIC)</u> | <u>YTD FY 17</u> | <u>YTD FY 16</u> | <u>JULY FY 17</u> | <u>JULY FY 16</u> |
|---------------------------------------|------------------|------------------|-------------------|-------------------|
| Indian Center Total Customers | 2,859 | 3,259 | 2,859 | 3,259 |
| Restaurant Customers | 2,477 | 2,862 | 2,477 | 2,862 |

Note: July saw slight decreases in the amount of customers served which may be attributed to strains on the Four Corners' economy. The Farmington Indian Center is appreciates and happy to serve all of its returning and new customers. Daily operations continue, no special events were sponsored by the center in July, staff is pleased to assist other PRCA divisions with special events. One hundred eleven volunteer hours were completed in the month of July.

| <u>Farmington Museum</u> | <u>YTD FY17</u> | <u>YTD FY16</u> | <u>JULY FY17</u> | <u>JULY FY16</u> |
|---------------------------|-----------------|-----------------|------------------|------------------|
| Museum General Attendance | 10,552* | 14,507 | 10,552* | 14,507 |

Note: The Farmington Museum opened the Predators exhibit July 3rd. This exhibit is a combination of two medium size exhibits from the University of Minnesota titled: Wolves and Wild Lands in the 21st Century and Peregrine Falcon: From Endangered Species to Urban Bird. The Gateway to Imagination art show closed in the main gallery and a new Plein Air Art Show opened in its place July 30th. A black and white historic photo show in the atrium depicting Farmington's past has been well received. The Riverside Nature Center (RNC) and E3 Children's Museum & Science Center are both in full gear for summer programming. (* not including Grower's Market numbers)

Parks Operations

Parks Maintenance and Construction: Facility and field preparation for 52nd Connie Mack World Series and 1st 9U World Series. Construction continues on Southside River Road Trail Parking Lot. Worley Baseball Field was reopened end of July after infield renovation and minor dugout renovations. Began landscape renovations at Downtown Business Center Parking Lot. Landscape irrigation repairs and modifications during MOC construction. Irrigation modifications and repairs in front of Farmington Library due to electric utility installation along roadway. Installation of new irrigation supply line for Brookside Park. YCC crews completed summer project removing Russian Olive and Salt Cedar invasive species along river trails near Rocky Reach Landing/Willett Ditch.

Special Events: Crews provided support for 12 events including July 4th Freedom Days and Rod Run.

Graffiti Reports: 52 graffiti reports were taken and all removals complete.

| <u>Piñon Hills Golf Course (PHGC)</u> | <u>YTD FY17</u> | <u>YTD FY16</u> | <u>JULY FY17</u> | <u>JULY FY16</u> |
|---------------------------------------|-----------------|-----------------|------------------|------------------|
| Golf Rounds | 3,818 | 3,782 | 3,818 | 3,782 |
| Pro Shop Sales | \$16,388 | \$23,743 | \$16,388 | \$23,743 |
| Food & Beverage Commission | \$3,143 | \$3,593 | \$3,143 | \$3,593 |
| Golf Revenue | \$99,575 | \$99,913 | \$99,575 | \$99,913 |
| Total Facility Gross Revenue | \$119,106 | \$127,249 | \$119,106 | \$127,249 |

Note: July rounds of golf played held steady to last year, as did most areas - except pro shop sales, which were down a little bit. Traditionally a slow tournament month due to the heat, only 3 tournaments were held this month - the Pinon Hills Classic, The Golf Channel Amateur, and Sun Country Jr. Tour.

| Recreation Center | YTD FY17 | YTD FY16 | JULY FY17 | JULY FY16 |
|---|-----------------|-----------------|------------------|------------------|
| Racquetball Courts | 383 | 507 | 383 | 507 |
| Gym: | | | | |
| • Open | 427 | 497 | 427 | 497 |
| • Programs | 684 | 780 | 684 | 780 |
| Customer Contacts (counter) | 829 | 683 | 829 | 683 |
| Special Events/Athletics | | | | |
| • Summer Recreation Program July Registrations | | | 292 | 389 |
| • Summer Recreation Carnival | | | 245 | 250 |
| • Tennis Complex Program - Youth Camps | | | 43 | 48 |
| • Tennis Complex Program - Adult Classes | | | 14 | 7 |

Note: The Summer Recreation Program for children and youth had a successful and fun July. This was the first year for the Summer Recreation Program to offer full day camps, and though the registration numbers were small, the camps were fun and well planned. We received great compliments from those that participated and we look forward to the camps growing in numbers in the future! The Recreation Center’s Summer Men’s Softball League ended their regular season with a tournament in July. The Recreation Center staff prepared the Ricketts Park Ticket Booth for the sale of tickets for the Connie Mack World Series which opened on July 29th.

| Sycamore Park Community Center | YTD FY17 | YTD FY16 | JULY FY17 | JULY FY16 |
|---------------------------------------|-----------------|-----------------|------------------|------------------|
| Adult Activities | 493 | 569 | 493 | 569 |
| Kids Activities | 1,913 | 1,863 | 1,913 | 1,863 |
| Facility Rentals | 61 | 62 | 61 | 62 |
| Visiting Patrons | 8,930 | 10,993 | 8,930 | 10,993 |
| Teen Night | | | 3 | 26 |
| Skate Competition | | | 45 | 20 |
| Back to School Bash | | | 308 | 315 |

Note: July has been a busy month with summer activities and field trips. Sycamore Park Community Center was also a part of Party in the Park hosting the Skateboard Competition where we increased participants from last year’s event. On July 9, staff participated in a Safety and Survival Training to better prepare for emergency situations. Other special events SPCC hosted was the Teen Night and the Back to School Bash. The SPCC staff also will be assisting during the annual Connie Mack World Series by providing shuttle service on parade day and as seating ambassadors during the weeklong event.