



FOUR CORNERS REGIONAL AIRPORT

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AGENDA

City of Farmington Airport Advisory Commission

September 13, 2016



AIRPORT DIVISION; GENERAL SERVICES DEPARTMENT

A G E N D A

Airport Advisory Commission
Executive Conference Room – 800 Municipal Drive
September 13, 2016, at 4:00 p.m.

ITEM		PAGE
1.	Call Meeting to Order	
2.	Approval of Agenda	
3.	Approval of Minutes from the August 9, 2016 Airport Advisory Commission Meeting	1
4.	Operations Report	4
5.	Business From: Chairman Members Staff Floor	
7.	Adjournment	

For information regarding any item scheduled on this Agenda, please contact the Airport Manager's Office at (505) 599-1394.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

M I N U T E S
AIRPORT ADVISORY COMMISSION
August 9, 2016

The Airport Advisory Commission of the City of Farmington met on Tuesday, August 9, 2016, at 4:00 PM, in the Executive Conference Room in the Municipal Building, 800 Municipal Drive, Farmington, New Mexico.

Members Present: Chairman Richard Neely
John Arrington
Steve White
Theresa Pacheco
Wayne Mangum

Members Absent: Tony Bennett

Staff Present: Russel Frost
Jody Carman
Mike Lewis

Others Present: Felicia Bekis– Atlantic Aviation
Marieanna Yazzie – Atlantic Aviation
Dylan Garrison – Vernon Aviation
Debbie Meador – Great Lakes

Call to Order

The meeting was called to order at 4:00 p.m. by Chairman Richard Neely, there being a quorum present; the following proceedings were duly had and taken.

Approval of the August 9, 2016 Agenda

A motion was made and seconded to approve the agenda and passed unanimously by a vote of 4-0.

Approval of the Minutes of the July 12, 2016 Regular Meeting of the AAC

Chairman Neely asked if anyone noted the need for any changes or additions to the minutes from July 12, 2016. All were in favor of accepting the minutes as presented. A motion was made and seconded to approve the minutes of the July 12, 2016, regular meeting of the Airport Advisory Commission and passed unanimously by a vote of 4-0.

Operations Report

Mike Lewis presented the statistics from the August 9, 2016 agenda. When the Great Lakes enplanement chart was noted, Mike Lewis asked Debbie Meador, Farmington Station Manager for Great Lakes Airlines, if there was any Great Lakes activity update. From the floor, Debbie Meador noted that Great Lakes Airlines currently provides approximately four flights a month. She mentioned that there may be more flights available per month in the near future. There was a short discussion from commissioners and floor members about this situation.

Mike Lewis noted that rental car revenues are steady, and even with the fewer flights, most of the car rental revenues are from off the airport.

Mike introduced gross revenue numbers from No Worries, and noted as a comparison, they are grossing more than Zebras did in 2013. Mike discussed business phases and noted that their best business is from 4:00 to 10:00 p.m.

Mike Lewis asked if there were any questions about the agenda from anyone. Upon no response, Mike presented some open operation notes and touched on the following items.

1. Four Corners Regional Airport has finished the two FAA items on the discrepancy list that were established by the FAA during their inspection of the airport in May of 2016.
2. A short update was presented regarding the bid process for the two current, larger airport projects. The Erosion Control project, for the west end of the runways, will cost approximately \$300,000. There were 3 bidders, one of which was not able to comply. Other bidders are currently being considered. The maintenance overhaul needed on E, F, & G will be postponed until next year due to cost estimates coming in over available funds.
3. REILS are currently being installed by the FAA on Runway 23 with no cost to the City. This project should be completed by the end of this week, August 12, 2016.
4. Prairie Dog removal process continues with effect, but there is still a long way to go. Theresa Pacheco asked if there was a projected finish time and Mike responded that there is not. Discussion ensued about the prairie dog situation being a common problem among land owners, ranching, and other businesses. We will offer some assistance to Safety City with prairie dog removal from their property, which is adjacent to airport boundaries.
5. A new snow and ice control plan is being created and should be ready for submission to the FAA by September 1, 2016.
6. Four Corners Regional Airport will perform a table top emergency drill in September, 2016.
7. Mike Lewis and airport operations are working with City of Farmington Police Department to provide police presence and security on the airfield. Patrols will be scheduled regularly. Training will be offered to the Police Department which involves gate access and airfield movement.
8. City of Farmington gross receipt taxes are lower than projected. The airport has cut a number of budget items in order to comply. The airport is paying close attention to spending and is very aware of cost conservation.
9. Mike presented a short Boutique Airlines update. They are growing and the airline is a possible consideration to operate out of Four Corners Regional Airport for the future. Mike discussed other possible options for airlines to operate out of the Four Corners Regional Airport. There is still the possibility of Great Lakes operating four (4) to seven (7) flights a week in the near future.

Business from the Chairman:

Chairman Neely asked if there were any questions for Mike Lewis from the board or from the floor. There were none.

Adjournment:

There being no further business to come before the Commission, the meeting was adjourned by Chairman Neely at 4:23 pm.

Richard Neely - Chairman

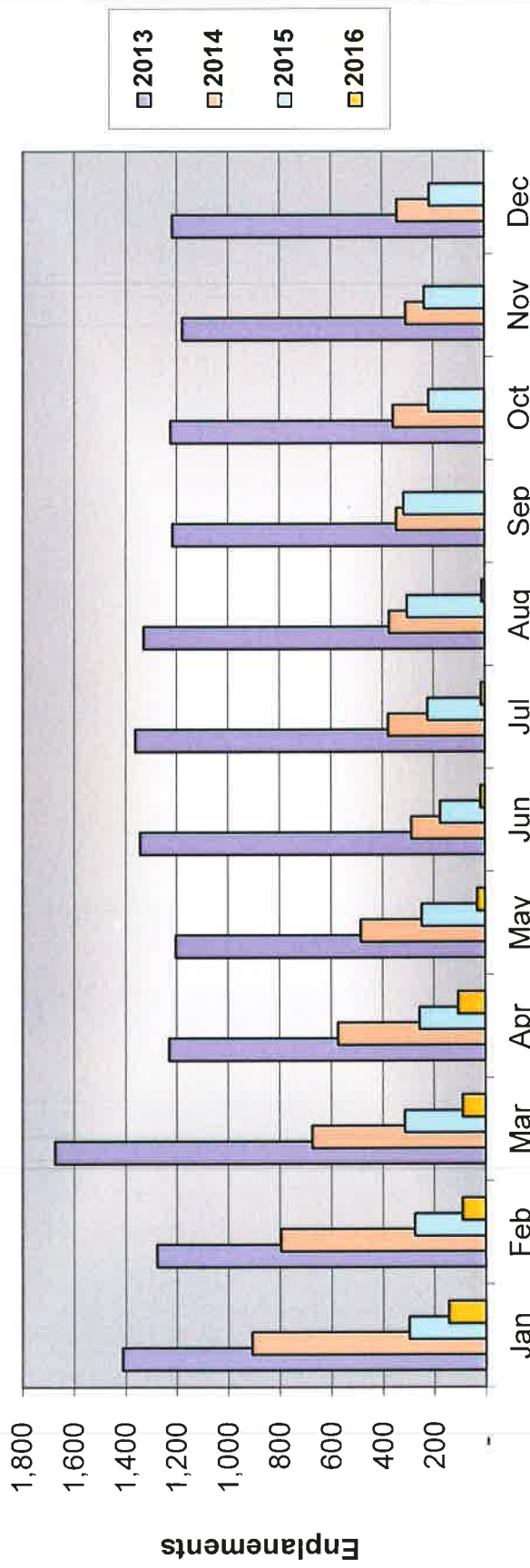
Jody Carman – Administrative Aide

OPERATIONS REPORT

SEPTEMBER 2016

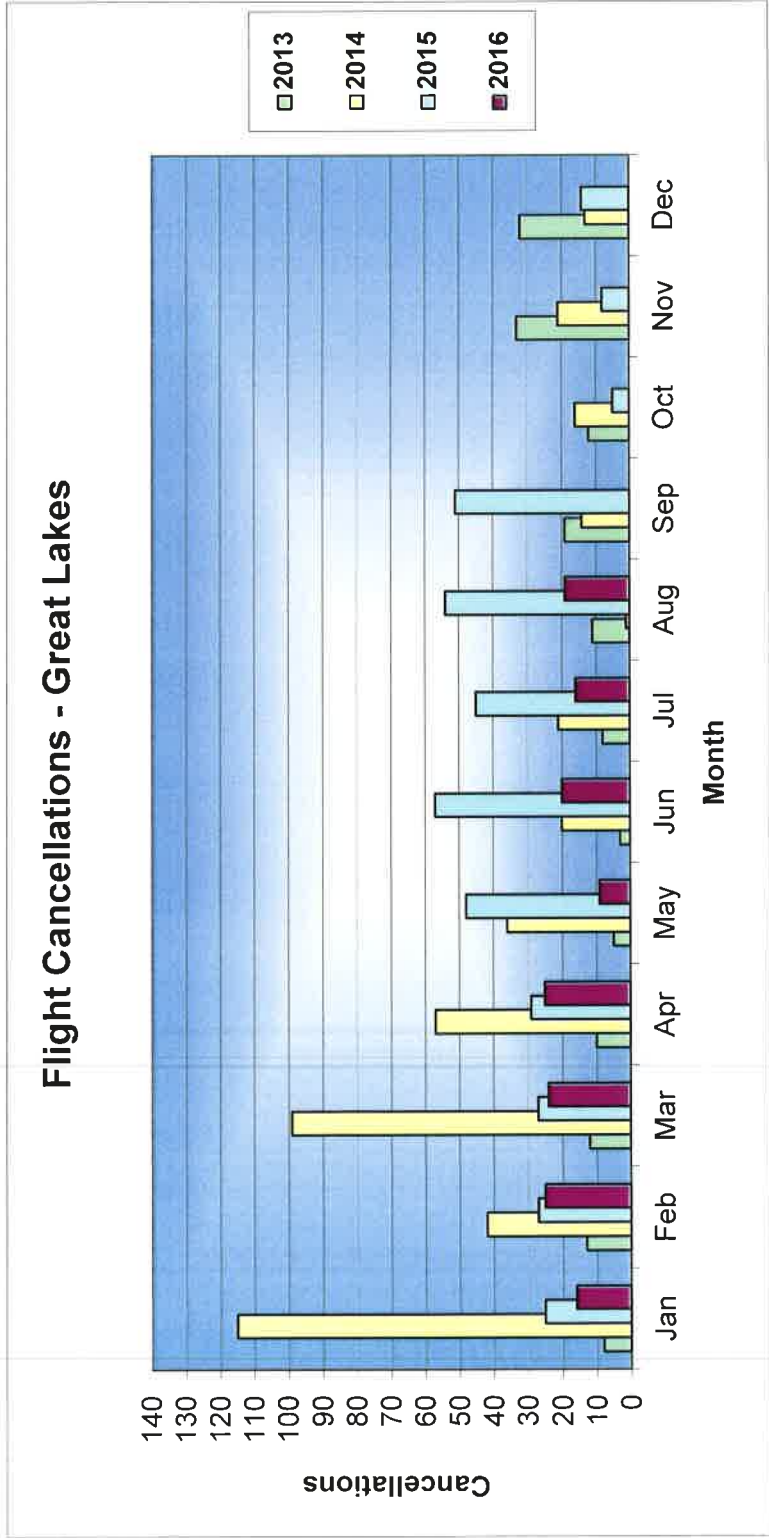
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	1,412	1,277	1,674	1,230	1,203	1,343	1,362	1,329	1,216	1,224	1,178	1,217
2014	908	795	674	574	485	286	377	372	344	356	307	341
2015	297	275	313	256	246	174	223	302	316	217	234	214
2016	144	90	89	106	31	17	15	12				

Passenger Enplanements - Great Lakes



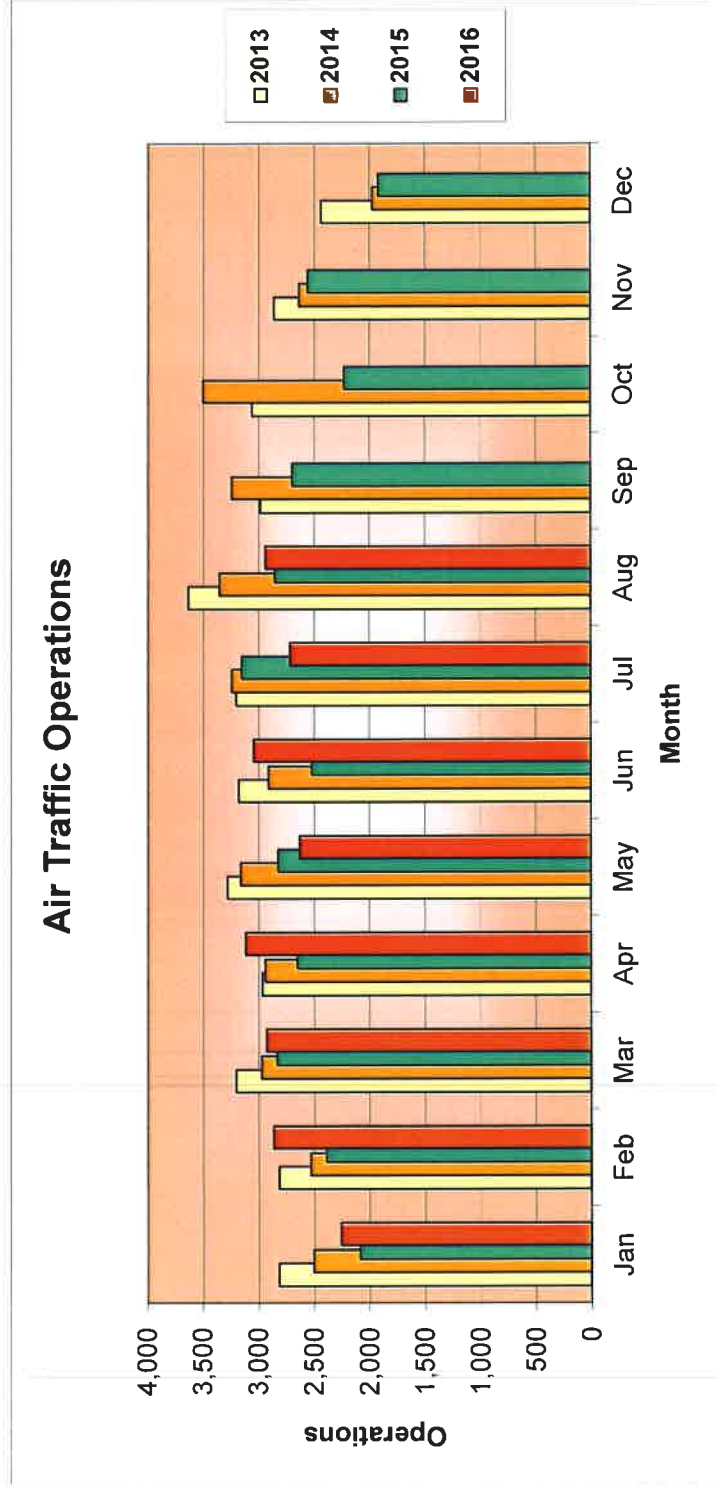
2013	15,665	2014	5819	2015	3,067	2016	504
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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	8	13	12	10	5	3	8	11	19	12	33	32
2014	115	42	99	57	36	20	21	1	14	16	21	13
2015	25	27	27	29	48	57	45	54	51	5	8	14
2016	16	25	24	25	9	20	16	19				



2012	89	2013	166	2014	455	2015	390	2016	154
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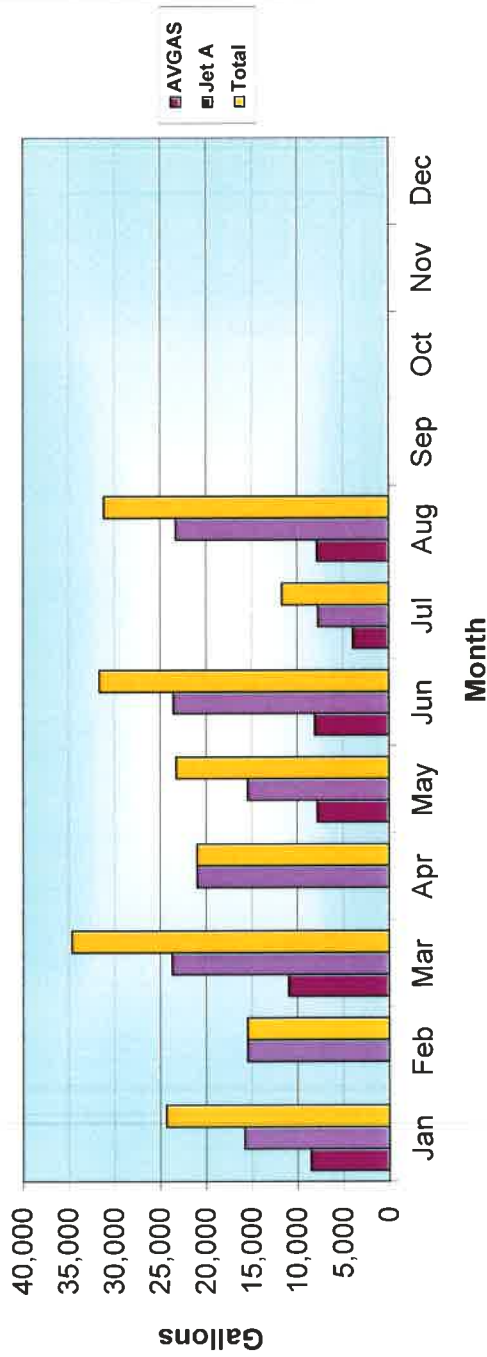
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	2,818	2,815	3,204	2,970	3,282	3,181	3,202	3,635	2,986	3,061	2,862	2,438
2014	2,505	2,531	2,974	2,942	3,164	2,911	3,241	3,354	3,244	3,500	2,638	1,973
2015	2,086	2,387	2,837	2,651	2,826	2,522	3,154	2,855	2,698	2,230	2,559	1,919
2016	2,256	2,868	2,930	3,118	2,632	3,046	2,721	2,941	0	0	0	0



2012	37,384	2013	36,454	2014	34,977	2015	30,724	2016	22,512
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2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
AVGAS	8,531	0	10,952	0	7,820	8,090	3,933	7,838				
Jet A	15,806	15,463	23,704	20,994	15,435	23,564	7,717	23,305				
Total	24,337	15,463	34,656	20,994	23,255	31,654	11,650	31,143				

2016 Monthly Fuel Flowage Report

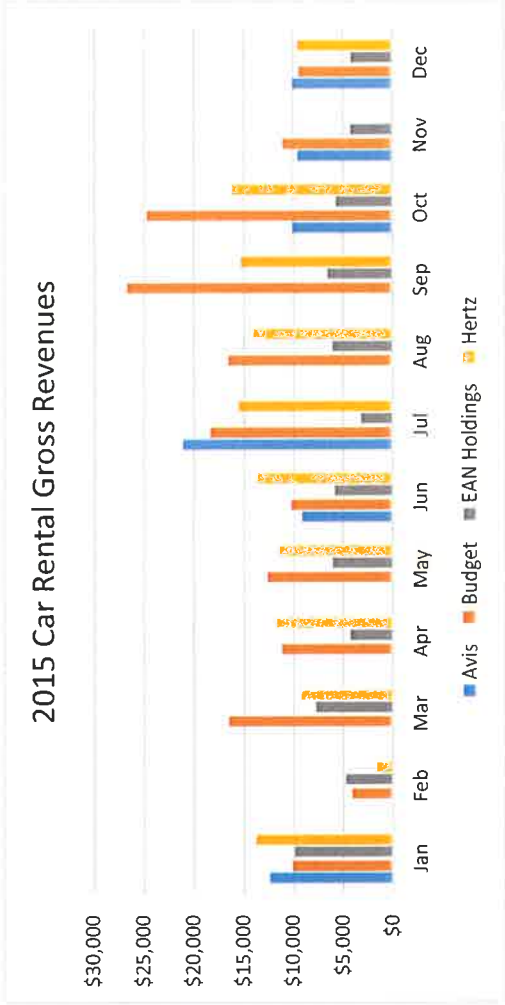


	January	February	March	April	May	June	July	August	September	October	November	December
2012 AVGAS	8,120	0	7,470	8,318	4,039	4,133	8,098	13,915	4,000	0	12,160	4,018
Jet A	31,663	47,593	56,240	63,148	55,755	37,666	69,030	46,544	39,293	55,240	47,777	32,328
2013 AVGAS	0	8,004	0	8,330	3,942	0	8,317	8,284	12,034	0	8,081	8,522
Jet A	48,574	31,912	62,701	23,571	35,093	38,154	39,334	61,966	30,592	54,542	30,769	47,582
2014 AVGAS	8,616	0	0	8,235	8,334	0	8,050	8,050	0	8,183	8,278	8,511
Jet A	32,360	32,272	40,234	46,879	23,529	39,471	31,479	46,946	15,407	46,535	31,279	20,577
2015 AVGAS	0	0	7,994	5,134	7,883	7,987	8,501	11,901	0	11,733	0	0
Jet A	23,828	15,829	24,165	31,849	30,800	30,570	31,554	31,314	30,997	23,485	30,241	31,430

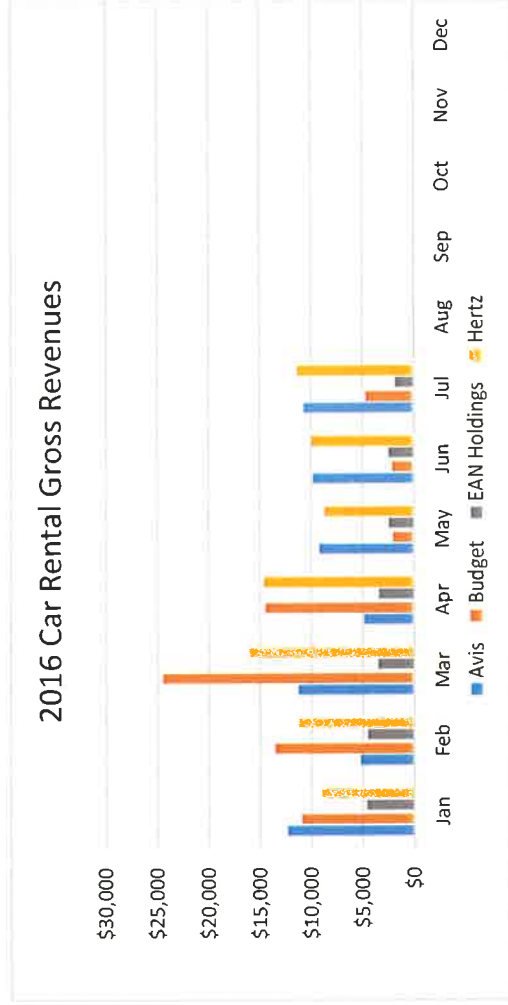
	2012	2013	2014	2015	2016
AVGAS	74,271	65,514	58,207	61,133	47,164
JET A	582,277	504,790	406,968	336,062	145,988
Total	656,548	570,304	465,175	397,195	193,152

CAR RENTAL GROSS REVENUES

2015	Avis	Budget	EAN Holdings	Hertz
Jan	\$12,443	\$10,060	\$9,891	\$13,766
Feb		\$4,060	\$4,723	\$1,574
Mar		\$16,482	\$7,789	\$9,149
Apr		\$11,121	\$4,278	\$11,633
May		\$12,560	\$6,036	\$11,337
Jun	\$9,159	\$10,145	\$5,869	\$13,579
Jul	\$21,097	\$18,297	\$3,197	\$15,458
Aug		\$16,475	\$6,058	\$13,936
Sep		\$26,650	\$6,586	\$15,247
Oct	\$10,127	\$24,703	\$5,692	\$16,147
Nov	\$9,561	\$11,013	\$4,275	
Dec	\$10,115	\$9,356	\$4,214	\$9,526
	\$72,502	\$170,922	\$68,608	\$131,352



2016	Avis	Budget	EAN Holdings	Hertz
Jan	\$12,333	\$10,870	\$4,631	\$9,028
Feb	\$5,251	\$13,465	\$4,550	\$11,259
Mar	\$11,261	\$24,369	\$3,518	\$16,020
Apr	\$4,850	\$14,384	\$3,442	\$14,551
May	\$9,216	\$1,986	\$2,437	\$8,638
Jun	\$9,816	\$2,003	\$2,513	\$9,861
Jul	\$10,672	\$4,573	\$1,845	\$11,261
Aug				
Sep				
Oct				
Nov				
Dec				
	\$63,399	\$71,650	\$22,936	\$80,618



NO WORRIES Total Sales 2016 compared to ZEBRAS Total Sales 2013

2016	NO WORRIES Total Sales	2013	ZEBRAS Total Sales
Jan	\$74,819	Jan	\$78,032
Feb	\$62,080	Feb	\$76,122
Mar	\$78,345	Mar	\$100,762
Apr	\$74,355	Apr	\$76,036
May	\$86,639	May	\$79,155
Jun	\$89,604	Jun	\$74,843
Jul	\$91,740	Jul	\$70,972
Aug	\$86,613	Aug	\$86,944
Sep		Sep	\$100,379
Oct		Oct	\$108,853
Nov		Nov	\$95,693
Dec		Dec	\$102,835
	\$644,195		\$1,050,626

