

**CITY OF FARMINGTON
CITY COUNCIL WORK SESSION AGENDA
September 20, 2016 – 9:00 a.m.**

DEPARTMENT HEAD REPORTS

1. Presentation of San Juan County Partnership Needs Assessment (Pamela Drake)
2. Presentation of the final conceptual design and cost estimate for renovation of the Civic Center (Cory Styron)

Action Requested of Council:

Provide input and direction to staff.

Background/Rationale:

This presentation brings forth the final conceptual design for renovation of the Civic Center which was authorized by the Council in May of 2015 and awarded to Greer-Stafford Architects. The revised plan embodies the suggestions and feedback received from the public and the Council and is the basis for Phase 2 which includes design, construction documents and contracting for the project.

Staff Recommendation:

Staff supports the presented conceptual design.

Instructions Upon Approval:

Initiate Phase 2 of the project by issuing a notice to proceed with design and construction documents to Greer-Stafford Architects.

Budgetary Impact:

Funding for the project is provided by the Convention Center Financing Act fees.

3. Acknowledgement of the Department of Finance and Administration's approval of the City's Fiscal Year 2017 Budget, as required by Section 6-6-5 of New Mexico State Statutes (Rob Mayes)----- 1
4. Consideration of cancellation of the November 22, 2016 and the December 27, 2016 regular City Council meetings due to the holidays and scheduling of a Special Work Session on December 6, 2016 (Rob Mayes)

COUNCIL BUSINESS

AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

SUSANA MARTINEZ
GOVERNOR



DUFFY RODRIGUEZ
CABINET SECRETARY DESIGNATE

RICK LOPEZ
DIRECTOR

MICHAEL MARIANO
ACTING DEPUTY DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building ♦ 407 Gallateo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

September 6, 2016

The Honorable Tommy Roberts
City of Farmington
800 Municipal Dr
Farmington, NM 87401

Dear Mayor Roberts:

The final budget for your local government entity for Fiscal Year 2017, as approved by your governing body, has been examined and reviewed. The Department of Finance and Administration, Local Government Division (LGD) finds it has been developed in accordance with applicable statutes and budgeting guidelines, and sufficient resources appear to be available to cover budgeted expenditures. In addition, the *Budget Certification of Local Public Bodies* rule, 2.2.3 NMAC, requires that your entity's audit or "Agreed Upon Procedures" (per 2.2.2.16 NMAC) for Fiscal Year 2017 should have been submitted to the Office of the State Auditor as of this time. The LGD's information indicates that you are in compliance with this requirement. Therefore, in accordance with NMSA 1978, Section 6-6-2 (E) (2011), the LGD certifies your entity's final Fiscal Year 2017 budget.

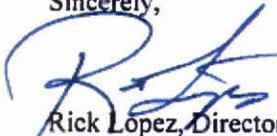
Please take note that state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the anti-donation clause.

Budgets approved by the LGD are required to be made a part of the minutes of your governing body according to NMSA 1978, Section 6-6-5 (1957). In addition, NMSA 1978, Section 6-6-6 (2001) provides that the approved budget is binding on local officials and governing authorities; and any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for the excess amounts.

Finally, as required by NMSA 1978, Section 6-6-2 (H) (2011), LGD is required to approve all budget increases and transfers between funds not included in the final approved budget.

If you have questions regarding this matter, please call Paul Ludi of my staff at 505-827-4333.

Sincerely,


Rick Lopez, Director
Local Government Division

xc: file

New Mexico Department of Finance and Administration
Local Government Division
Budget Request Recapitulation

DATE 9/16/16 Fiscal Year 2016-2017

MUNICIPALITY:
City of Farmington

ROUNDED TO NEAREST DOLLAR

DEPARTMENT OF FINANCE AND ADMINISTRATION

FUND TITLE	FUND NUMBER	UNAUDITED BEGINNING CASH BALANCE @ JULY 1	INVESTMENTS	BUDGETED REVENUES	BUDGETED TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
GENERAL FUND - Operating (GF)	101	\$9,581,577	\$0	51,498,604	4,805,018	59,303,622	\$6,581,577	4,941,969	\$1,639,609
CORRECTION	201	\$11,031	\$0	155,150	0	155,000	\$11,181		\$11,181
ENVIRONMENTAL GRT	202	\$0	\$0	0	0	0	\$0		\$0
EMS	206	\$0	\$0	20,000	0	20,000	\$0		\$0
ENHANCED 911	207	\$0	\$0	0	0	0	\$0		\$0
FIRE PROTECTION FUND	209	\$120,902	\$0	576,608	(162,206)	290,032	\$245,272		\$245,272
LEPF	211	\$0	\$0	108,650	0	108,650	\$0		\$0
LODGERS' TAX	214	\$323,474	\$0	1,285,500	0	1,363,991	\$244,983		\$244,983
MUNICIPAL STREET	216	\$5,203,637	\$0	7,883,111	(68,275)	11,797,513	\$1,220,960		\$1,220,960
RECREATION	217	\$0	\$0	0	0	0	\$0		\$0
INTERGOVERNMENTAL GRANTS	218	\$0	\$0	0	0	0	\$0		\$0
SENIOR CITIZEN	219	\$0	\$0	0	0	0	\$0		\$0
DWI PROGRAM	223	\$0	\$0	450,000	0	300,000	\$150,000		\$150,000
OTHER	299	\$2,497,644	\$100,338	6,644,736	433,431	7,443,585	\$2,232,564		\$2,232,564
CAPITAL PROJECT FUNDS	300	\$4,367,384	\$0	7,324,247	1,144,371	9,971,431	\$2,864,571		\$2,864,571
G O BONDS	401	\$0	\$0	0	0	0	\$0		\$0
REVENUE BONDS	402	\$209,923	\$0	5,000	1,573,563	1,573,563	\$214,923		\$214,923
DEBT SERVICE OTHER	403	\$0	\$0	0	55,206	55,206	\$0		\$0
ENTERPRISE FUNDS	500								
Water Fund		\$14,087,660	\$0	20,037,123	(837,068)	24,173,683	\$9,114,032		\$9,114,032
Solid Waste		\$2,652,247	\$0	6,036,152	(1,200,000)	5,952,426	\$1,535,973		\$1,535,973
Waste Water		\$9,591,379	\$0	17,397,631	(404,232)	19,424,381	\$7,160,397		\$7,160,397
Airport		\$0	\$0	0	0	0	\$0		\$0
Ambulance		\$0	\$0	0	0	0	\$0		\$0
Cemetery		\$0	\$0	0	0	0	\$0		\$0
Housing		\$0	\$0	0	0	0	\$0		\$0
Parking		\$0	\$0	0	0	0	\$0		\$0
Electric Enterprise (601 Fund)		\$63,743,120	\$0	101,797,377	(5,339,808)	105,572,941	\$54,627,748	16,078,812	\$54,627,748
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
INTERNAL SERVICE FUNDS	600	\$1,794,960	\$0	9,795,000	0	9,731,415	\$1,858,545		\$1,858,545
TRUST AND AGENCY FUNDS	700	\$0	\$0	0	0	0	\$0		\$0
Grand Total		\$114,184,938	\$100,338	\$231,014,889	\$0	\$257,237,439	\$88,062,726	\$21,020,781	\$83,120,757