



FOUR CORNERS REGIONAL AIRPORT

800 Municipal Drive • Farmington, NM 87401-2663

505-599-1394 • FAX 505-599-1397 • www.fmtn.org

AGENDA

City of Farmington Airport Advisory Commission

May 11, 2021



AIRPORT DIVISION; GENERAL SERVICES DEPARTMENT

A G E N D A

Airport Advisory Commission
Executive Conference Room – 800 Municipal Drive
May 11, 2021 at 4:00 p.m.

ITEM		PAGE
1.	Call Meeting to Order	
2.	Approval of Agenda for May 11, 2021	
3.	Approval of Minutes from the April 13, 2021 Airport Advisory Commission Meeting	2
4.	Operations Report	5
5.	Approval of the 2021 Open Meeting Resolution Regarding Day, Time, and Location	11
6.	Business from: Chairman Members Staff Floor	
7.	Adjournment	

For information regarding any item scheduled on this Agenda, please contact the Airport Manager's Office at (505) 599-1394.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

M I N U T E S
AIRPORT ADVISORY COMMISSION
April 13, 2021

The Airport Advisory Commission of the City of Farmington met on Tuesday, April 13, 2021, at 4:00 p.m., in the Executive Conference Room at 800 Municipal Drive, Farmington, NM

Members Present: Chairman Richard Roderick
Mark Gordon
(via conference call) Jonathan Rudolf

Members Absent: Wayne Mangum
Theresa Pacheco

Staff Present: Mike Lewis, Airport Manager
Jody Carman, Airport Administrative Aide
Julie Baird, Assistant City Manager
Ellen Wayne, Deputy City Attorney

Others Present: Felicia Bekis, Atlantic Aviation
Marieanna Yazzie, Atlantic Aviation

Call to Order

The Airport Advisory Commission (AAC) regular meeting was called to order at 4:03 p.m. by Chairman Richard Roderick, there being a quorum present, the following proceedings were duly had and taken.

Approval of the April 13, 2021 Agenda

Chairman Richard Roderick asked for a motion to approve the agenda for April 13, 2021. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Jon Rudolf to approve the agenda for April 13, 2021, and passed by a vote of 3-0.

Approval of the Minutes from the March 9, 2021 Regular Meeting of the AAC

Chairman Richard Roderick asked for a motion to approve the minutes from March 9, 2021. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Jon Rudolf to approve the minutes of the March 9, 2021 regular meeting of the AAC, and passed by a vote of 3-0.

Operations Report

Mike Lewis presented the statistics as they appear in the agenda.

Commissioner Mark Gordon inquired as to whether or not Vernon Aviation was busy flying at night as he noticed a heavier amount of air traffic in the evenings. Airport Manager Mike Lewis explained Vernon Aviation had sold their business, and Four Corners Regional Airport no longer had charter service to offer. He added the extra air traffic in question was most likely due to Guardian Flight air ambulance services.

Airport Manager Mike Lewis also presented the March numbers for No Worries gross revenues as \$119,808.93, as Administrative Aide Jody Carman did not have time to update the agenda operations report.

Additional Operations Information

Mike Lewis reported on additional operational items not listed in the agenda.

- 1) The Arizona Commemorative Air Force (AZ CAF) Museum has invited Four Corners Regional Airport to host static displays and rides on their World War II C-47, June 7-13, 2021. The aircraft has 12 seats at \$197.50 each, which is much less cost than the previous B-17 fares.
- 2) Ryan Waguespack, Senior Vice President of Aircraft Management, Air Charters at the National Air Transportation Association (NATA) will make a presentation titled "General Aviation Advancing America Stakeholders" at 9:00 a.m. to 10:00 a.m., Thursday May 6, 2021. The venue is not yet confirmed. Mike told the commission members to expect an invitation in the very near future, and hope they will join us.
- 3) The Airline industry is still recovering slowly. Mike Lewis will continue to forward updates to the commission, from airport consultant Arkstar, as they are received. There is a onetime chance to use the grant money to launch air service. Mike recommends we use those funds when there is better opportunity for success.
- 4) The bid for overhaul of the terminal, in order to handle regional jet traffic, has been forwarded to City Council for consent agenda approval tonight. This was accomplished by working through a \$200,000 State of NM grant. The project should be on budget.
- 5) Funding for relocation of taxiways B & G and rehabilitation of runway 5/23, is still undetermined whether the grant money will be a lump sum or considered separately. The FAA is expecting more money this year, at this time it is not certain how much will be awarded to our airport.
- 6) Four Corners Regional Airport has been awarded a \$57,162 grant from the FAA under the extension of the CARES Act Grant Program. However, when the grant agreement came through, the amount had been split between Airport Operations and the contract control tower. We have asked for clarification of details regarding \$23,000 for the airport and \$34,162 for the tower and how the money may be used.

Commissioner Jon Rudolf asked if there was any way to use that money for optional items such as furniture or another needed expense. Mike Lewis explained the City of Farmington owns the tower and leases it to the FAA.

Business from the Chairman:

Chairman Richard Roderick said he had no business, questions, or comments at this time.

Business from the Members:

Chairman Richard Roderick asked if there were any questions or business from the members. There were no questions or comments.

Business from the Staff:

Chairman Richard Roderick asked if there were any questions from staff. There were no questions or comments.

Business from the Floor:

Chairman Richard Roderick asked if anyone from the floor had something to say. There were no questions or comments.

Chairman Richard Roderick, upon second thought, asked if there was any formal information regarding the AAC role or purpose regarding airport operations or decisions. Chairman Richard Roderick added it might be a good discussion to have at a later meeting where more members were present. Administrative Aide Jody Carman responded in the meantime, she would email the link to City of Farmington Municode concerning the Airport Advisory Commission to AAC members within the next few days.

There being no further business to come before the Commission, the April 13, 2021 meeting was adjourned by Chairman Richard Roderick, the motion was made by Commissioner Mark Gordon and seconded by Commissioner Jon Rudolf at 4:33 p.m.

Richard Roderick – Chairman

Jody Carman – Administrative Aide

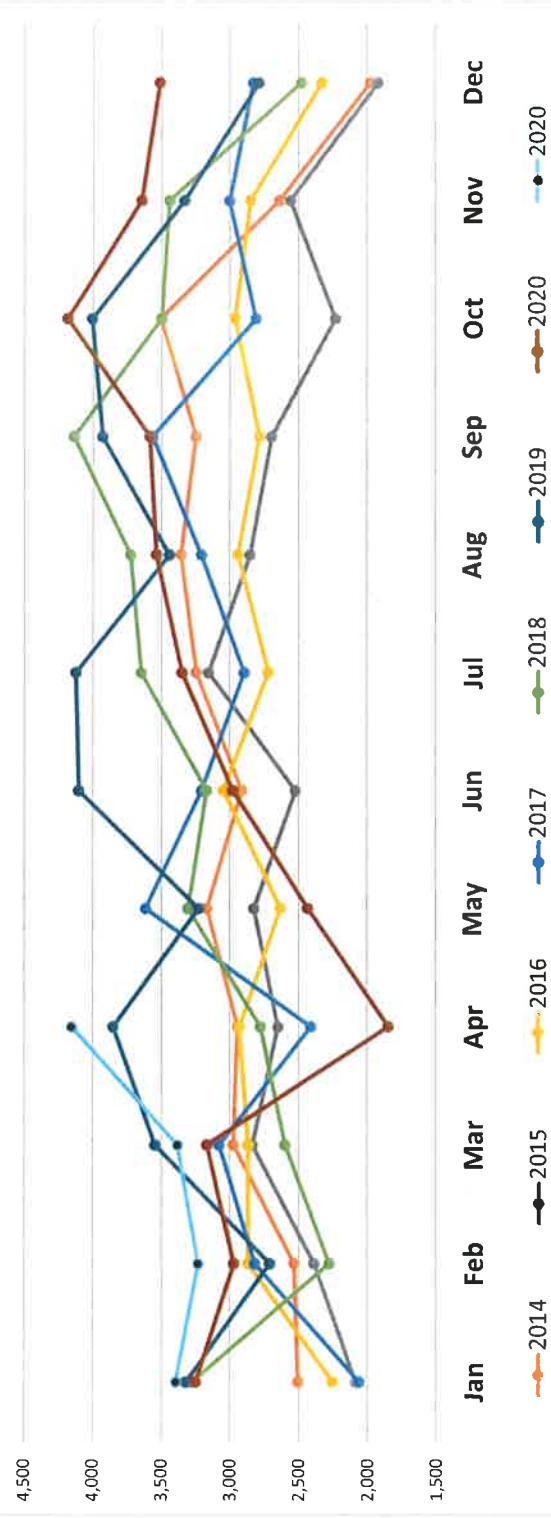
OPERATIONS REPORT

MAY 2021

Air Traffic Operations 2014-2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2014	2,505	2,531	2,974	2,942	3,164	2,911	3,241	3,354	3,244	3,500	2,638	1,973	34,977
2015	2,086	2,387	2,837	2,651	2,826	2,522	3,154	2,855	2,698	2,230	2,559	1,919	30,724
2016	2,256	2,868	2,868	2,930	2,632	3,046	2,721	2,941	2,786	2,960	2,849	2,330	33,187
2017	2,062	2,821	3,077	2,414	3,613	3,207	2,895	3,207	3,561	2,810	3,000	2,830	35,497
2018	3,273	2,280	2,599	2,779	3,304	3,169	3,646	3,724	4,137	3,495	3,439	2,479	38,324
2019	3,319	2,711	3,544	3,852	3,228	4,103	4,124	3,440	3,928	4,005	3,329	2,789	42,372
2020	3,247	2,970	3,166	1,847	2,434	2,978	3,345	3,533	3,581	4,181	3,641	3,509	38,432
2021	3,393	3,231	3,381	4,155									14,160

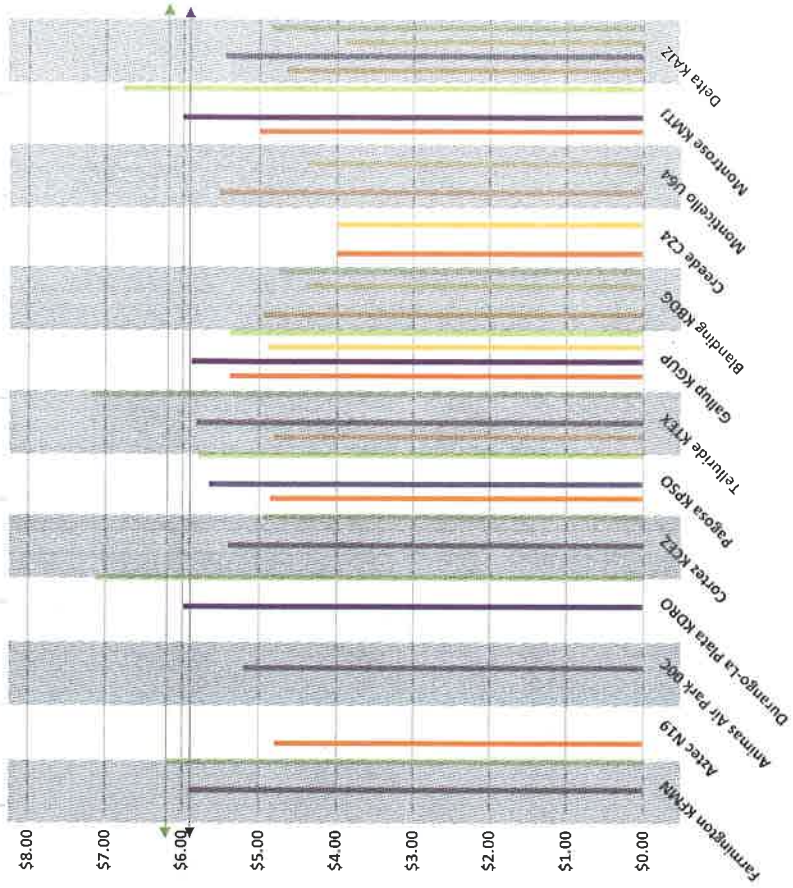
Air Traffic Operations Trend



REGIONAL FUEL PRICING
 May, 2021 - AirNav.com



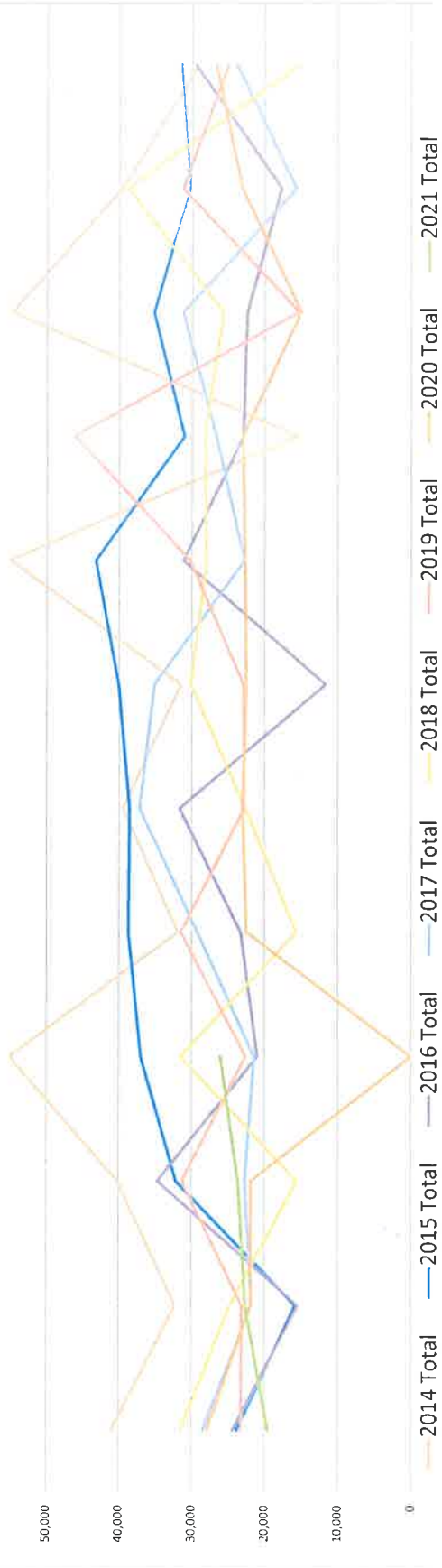
	100 LL SELF serve	100 LL FULL serve	Jet A SELF serve	Jet A FULL serve
Farmington KFMN		\$5.90		\$6.19
Difference				
Regional AVG	\$4.88	\$5.67	\$4.30	\$6.00
Difference	\$1.02	\$0.23	\$1.89	\$0.19
Aztec N19	\$4.79			
Difference	\$1.11			
Animas Air Park 00C		\$5.20		
Difference		\$0.70		
Durango-La Plata KDRO		\$5.98		\$7.12
Difference		\$0.08		\$0.93
Cortez KCEZ		\$5.40		\$4.95
Difference		\$0.50		\$1.24
Pagosa KPSO	\$4.85	\$5.65		\$5.80
Difference	\$1.05	\$0.25		\$0.39
Telluride KTEX	\$4.81	\$5.81		\$7.19
Difference	\$1.09	\$0.09		\$1.00
Gallup KGUP	\$5.38	\$5.88	\$4.89	\$5.39
Difference	\$0.52	\$0.02	\$1.30	\$0.80
Blanding KBDG	\$4.95		\$4.40	\$4.75
Difference	\$0.95		\$1.60	\$1.44
Creede C24	\$4.00		\$4.00	
Difference	\$1.90		\$2.19	
Monticello U64	\$5.52		\$4.40	
Difference	\$0.38		\$1.79	
Montrose KMTJ	\$5.00	\$6.00		\$6.78
Difference	\$0.90	\$0.10		\$0.59
Delta KAJZ	\$4.65	\$5.45	\$3.90	\$4.85
Difference	\$1.25	\$0.45	\$2.29	\$1.34



■ 100 LL SELF serve
 ■ 100 LL FULL serve
 ■ Jet A SELF serve
 ■ Jet A FULL serve

Monthly Fuel Flowage Report (Gallons)

	January	February	March	April	May	June	July	August	September	October	November	December	Total Yearly Fuel
2014 AVGas	8,616	0	0	8,235	8,334	0	0	8,050	0	8,183	8,278	8,511	58,207
2014 Jet A	32,360	32,272	40,234	46,879	23,529	39,471	31,479	46,946	15,407	46,535	31,279	20,577	406,968
2014 Total	40,976	32,272	40,234	55,114	31,863	39,471	31,479	54,996	15,407	54,718	39,557	29,088	466,175
2015 AVGas	0	0	7,994	5,134	7,883	7,987	8,501	11,901	0	11,733	0	0	61,133
2015 Jet A	23,828	15,829	24,165	31,849	30,800	30,570	31,554	31,314	30,997	23,485	30,241	31,430	336,062
2015 Total	23,828	15,829	32,159	36,983	38,683	38,557	40,055	43,215	30,997	35,218	30,241	31,430	397,195
2016 AVGas	8,531	0	10,952	0	7,820	8,090	3,933	7,838	8,032	0	10,267	8,008	73,471
2016 Jet A	15,806	15,463	23,704	20,994	15,435	23,564	7,717	23,305	14,882	22,391	7,436	21,463	212,160
2016 Total	24,337	15,463	34,656	20,994	23,255	31,654	11,650	31,143	22,914	22,391	17,703	29,471	285,631
2017 AVGas	8,008	0	0	8,001	8,238	8,044	8,322	0	4,122	8,053	0	8,102	60,990
2017 Jet A	20,457	21,783	22,717	13,439	20,947	29,117	26,813	22,766	22,521	23,148	15,670	15,763	255,141
2017 Total	28,465	21,783	22,717	21,440	29,185	37,161	35,135	22,766	26,643	31,201	15,670	23,865	316,031
2018 AVGas	8,179	997	0	8,121	7,945	0	7,771	7,962	7,933	3,007	8,145	0	60,060
2018 Jet A	23,382	23,821	15,625	23,408	7,759	22,660	22,373	20,001	20,296	22,679	30,621	15,330	247,955
2018 Total	31,561	24,818	15,625	31,529	15,704	22,660	30,144	27,963	28,229	25,686	38,766	15,330	308,015
2019 AVGas	8,069	0	8,146	0	8,393	7,857	7,974	7,770	16,026	0	8,065	4,947	77,247
2019 Jet A	15,141	23,126	23,147	22,566	23,067	14,892	14,923	22,453	30,059	15,273	23,160	20,046	247,853
2019 Total	23,210	23,126	31,293	22,566	31,460	22,749	22,897	30,223	46,085	15,273	31,225	24,993	325,100
2020 AVGas	5,281	4,921	3,621	0	8,079	0	7,792	7,997	7,997	0	7,986	3,951	49,608
2020 Jet A	22,615	16,995	18,247	0	22,473	14,918	22,476	14,881	14,963	14,980	15,101	22,728	200,377
2020 Total	27,876	21,916	21,868	0	22,473	22,997	22,476	22,960	22,960	14,980	23,087	26,679	249,985
2021 AVGas	4,381	0	8,058	3,496	0	0	0	0	0	0	0	0	15,935
2021 Jet A	15,250	22,676	15,618	22,580	0	0	0	0	0	0	0	0	76,124
2021 Total	19,631	22,676	23,676	26,076	0	0	0	0	0	0	0	0	92,059

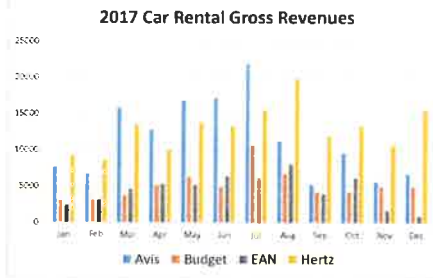


Car Rental Gross Revenues

2017	Avis	Budget	EAN	Hertz
Jan	\$7,609	\$3,052	\$2,422	\$9,194
Feb	\$6,696	\$3,105	\$3,169	\$8,604
Mar	\$15,889	\$3,742	\$4,682	\$13,394
Apr	\$12,848	\$5,106	\$5,371	\$9,986
May	\$16,912	\$6,301	\$5,258	\$13,745
Jun	\$17,292	\$4,880	\$6,441	\$13,299
Jul	\$21,953	\$10,585	\$6,232	\$15,532
Aug	\$11,314	\$6,726	\$8,082	\$19,827
Sep	\$5,227	\$4,189	\$4,026	\$11,930
Oct	\$9,612	\$4,249	\$6,219	\$13,271
Nov	\$5,725	\$4,876	\$1,731	\$10,671
Dec	\$6,725	\$4,939	\$897	\$15,485
TOTALS	\$137,802	\$61,760	\$54,630	\$164,938

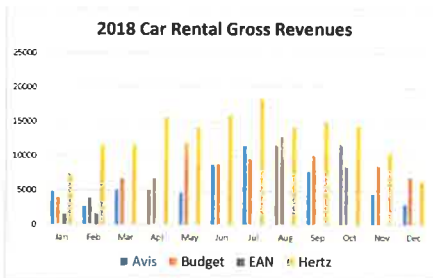
TOTALS

\$22,277
\$21,574
\$37,707
\$33,311
\$42,216
\$41,912
\$54,302
\$45,949
\$25,372
\$33,351
\$23,003
\$28,046



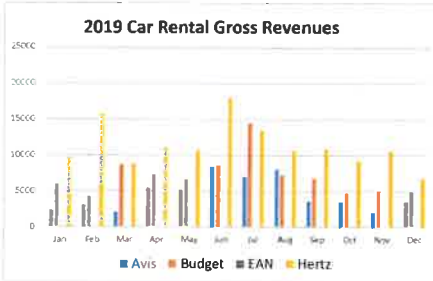
2018	Avis	Budget	EAN	Hertz
Jan	\$4,872	\$3,955	\$1,592	\$7,385
Feb	\$2,715	\$3,882	\$1,653	\$11,644
Mar	\$5,122	\$6,723	\$0	\$11,716
Apr	\$5,122	\$6,723	\$0	\$15,647
May	\$4,699	\$11,918	\$0	\$14,135
Jun	\$8,803	\$8,800	\$0	\$15,943
Jul	\$11,585	\$9,660	\$0	\$18,297
Aug	\$11,592	\$12,894	\$0	\$14,170
Sep	\$7,802	\$10,092	\$0	\$14,939
Oct	\$11,778	\$8,452	\$0	\$14,263
Nov	\$4,548	\$8,545	\$0	\$10,477
Dec	\$3,027	\$6,882	\$0	\$6,309
TOTALS	\$81,665	\$98,526	\$3,245	\$164,925

\$17,804
\$19,894
\$23,561
\$27,492
\$30,752
\$33,546
\$39,542
\$38,656
\$32,833
\$34,493
\$23,570
\$16,218



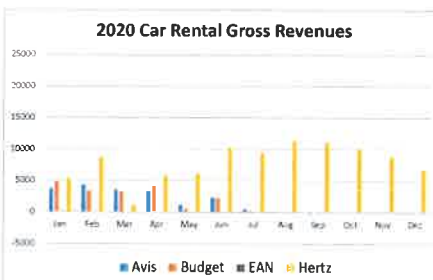
2019	Avis	Budget	EAN	Hertz
Jan	\$2,374	\$6,002		\$9,657
Feb	\$3,083	\$4,266		\$15,673
Mar	\$2,117	\$8,757		\$8,879
Apr	\$5,457	\$7,343		\$11,057
May	\$5,170	\$6,565		\$10,694
Jun	\$8,379	\$8,505		\$18,013
Jul	\$7,077	\$14,480		\$13,399
Aug	\$8,078	\$7,244		\$10,639
Sep	\$3,645	\$6,773		\$10,851
Oct	\$3,566	\$4,715		\$9,271
Nov	\$2,136	\$4,962		\$10,582
Dec	\$3,554	\$4,871		\$6,794
TOTALS	\$54,636	\$84,483	\$0	\$135,609

\$18,033
\$23,022
\$19,753
\$23,857
\$22,429
\$34,897
\$34,956
\$25,961
\$21,269
\$17,552
\$17,680
\$15,219



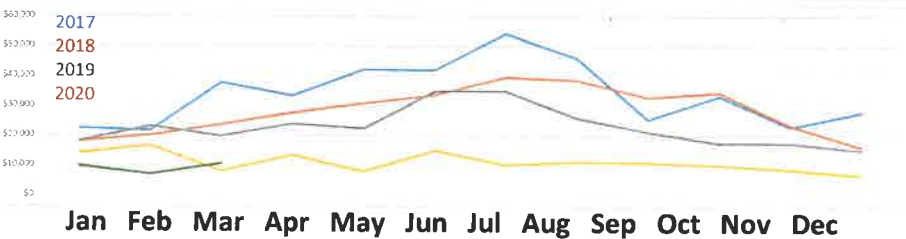
2020	Avis	Budget	EAN	Hertz
Jan	\$3,714	\$4,851		\$5,339
Feb	\$4,329	\$3,388		\$8,708
Mar	\$3,571	\$3,303		\$1,062
Apr	\$3,310	\$4,124		\$5,806
May	\$1,180	\$545		\$6,133
Jun	\$2,350	\$2,212		\$10,306
Jul	\$522	\$192		\$9,450
Aug	-\$107	-\$2		\$11,371
Sep	-\$198	-\$13		\$11,107
Oct	-\$58	-\$43		\$10,162
Nov	-\$64	\$0		\$8,792
Dec	\$0	\$0		\$6,800
TOTALS	\$18,549	\$18,558	\$0	\$96,036

\$13,904
\$16,425
\$7,936
\$13,240
\$7,858
\$14,868
\$10,164
\$11,263
\$10,896
\$10,061
\$8,728
\$6,800



2021	Avis	Budget	EAN	Hertz
Jan	-\$5	-\$7		\$9,584
Feb	\$0	\$0		\$6,823
Mar	\$0	\$0		\$10,500
Apr				
May				
Jun				
Jul				
Aug				
Sep				
Oct				
Nov				
Dec				
TOTALS	-\$5	-\$7	\$0	\$26,907

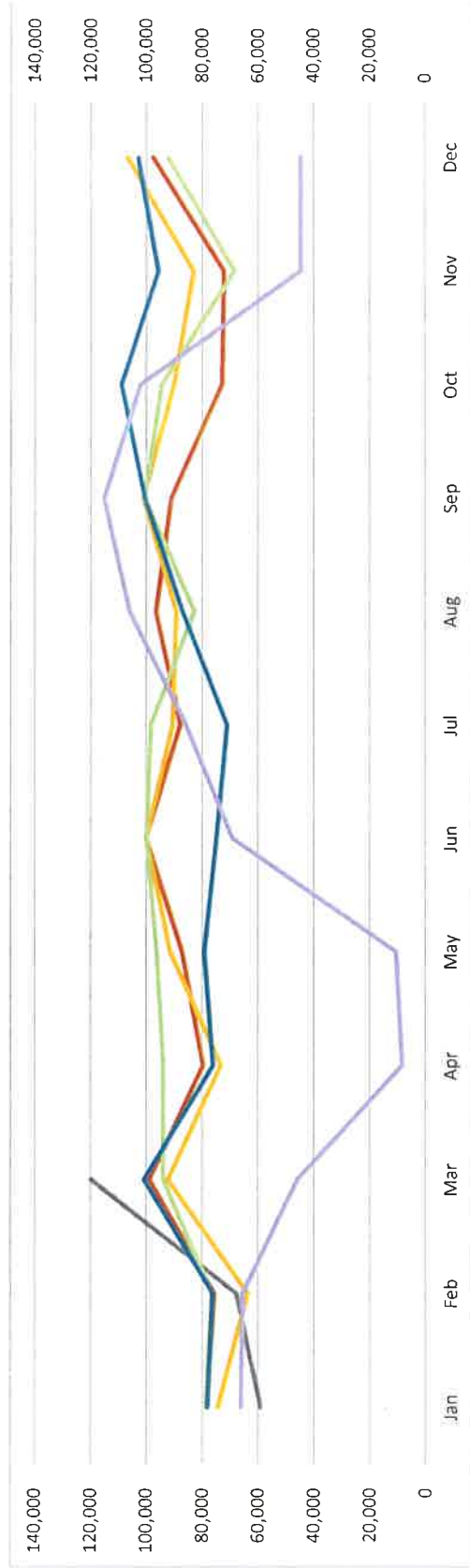
\$9,572
\$6,823
\$10,500



NO WORRIES Total Gross Sales 2017 - 2021

Compared to ZEBRAS Total Gross Sales 2013

	2021 NO WORRIES	2020 NO WORRIES	2019 NO WORRIES	2018 NO WORRIES	2017 NO WORRIES	2013 ZEBRAS
Jan	59,098	66,089	78,428	74,329	78,768	78,032
Feb	67,740	65,416	75,606	63,743	76,526	76,122
Mar	119,808	45,774	98,851	92,214	93,996	100,762
Apr		8,227	79,586	73,276	93,815	76,036
May		10,474	87,072	91,388	96,229	79,155
Jun		69,017	100,014	99,896	99,917	74,843
Jul		85,571	87,634	90,514	98,353	70,972
Aug		105,909	96,415	89,183	82,752	86,944
Sep		115,079	90,911	100,971	100,501	100,379
Oct		101,975	72,759	90,005	94,438	108,853
Nov		44,568	72,108	83,068	68,349	95,693
Dec		44,523	97,434	105,814	92,167	102,835
	246,646	762,622	1,036,818	1,055,401	1,075,811	1,050,626



INTER-OFFICE MEMORANDUM

CITY OF FARMINGTON • CITY ATTORNEY'S OFFICE

800 Municipal Drive · Farmington, NM 87401 · E-mail: debberts@fjtn.org · Phone: (505) 599-1127

Date: April 21, 2021
To: Jody Carman, Four Corners Regional Airport
From: Delana Ebberts, Paralegal
Re: Open Meetings Resolution – 2021
AIRPORT ADVISORY COMMISSION

Attached is the 2021 Open Meetings Resolution for the Airport Advisory Commission (AAC). Please schedule this resolution for consideration on the agenda of the meeting of the **Airport Advisory Commission on May 11, 2021, at 4:00 p.m.** This is necessary to satisfy the requirements that the City Council has set in regard to proper notice for meetings of public bodies of the City of Farmington in conformance with the Open Meetings Act. **It is necessary that you schedule the Resolution for the agenda of this meeting in particular and that a quorum be present to vote on this Resolution.**

Please proof read the Resolution and ensure that the correct day, time, place and the office location where agendas can be picked up is shown. If this information is **not** correct, **please notify me immediately** and I'll prepare a revised Resolution and get it to you prior to the above scheduled meeting. Should the AAC during the above scheduled meeting vote to **CHANGE** the meeting day/time/place, etc., from that information shown on the attached Resolution, **please contact me immediately following your meeting**, and I will provide you with a replacement Resolution for signature by your commission's chairperson.

The Open Meetings Act requires that the day, time and place of regular meetings be established, and that the commissions, committees and boards of the City not vary from that regular meeting schedule whenever possible. Once adopted any deviation from the adopted schedule will require you to publish a "special notice" to comply with the Open Meetings Act. ***If for any reason the Airport Advisory Commission elects to change the day, time or place given in the resolution, please notify this office as soon as possible*** so that we may alter the notice of regular meetings which is permanently posted and give other appropriate notice to the public.

Thank you for your time and patience in helping us to comply with the provisions of the Open Meetings Act. **Please return the original Resolution to Legal after it has been signed and keep a copy for your file.**

Attachment

RESOLUTION

A RESOLUTION SETTING AND ESTABLISHING A REGULAR MEETING DAY, TIME AND PLACE FOR THE AIRPORT ADVISORY COMMISSION PURSUANT TO CITY COUNCIL RESOLUTION NO. 2013-1466 AS RATIFIED

WHEREAS, pursuant to the provisions of Resolution No. 2013-1466 as ratified, each board, commission, committee or other policy making body of the City of Farmington which holds regular meetings shall annually, subject to the ratification and approval of the City Council of the City of Farmington, establish a regular meeting day, time and place; and

WHEREAS, the Airport Advisory Commission of the City of Farmington has determined and does recommend to the City Council that the regular meeting day, time and place of the Airport Advisory Commission of the City of Farmington and the location where a copy of the agenda of such meetings may be obtained shall be as set forth in this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE AIRPORT ADVISORY COMMISSION OF THE CITY OF FARMINGTON:

That the regular meeting day, time and place of the Airport Advisory Commission of the City of Farmington shall be held on the second Tuesday of each month at 4:00 p.m. in the Executive Conference Room, Municipal Building, 800 Municipal Drive, Farmington, New Mexico and that the location where a copy of the agenda of the regular meeting may be inspected seventy-two (72) hours in advance of the meeting shall be at the Airport Manager's Office, Four Corners Regional Airport, 1296 West Navajo, Farmington, New Mexico.

PASSED, SIGNED, APPROVED and ADOPTED this ____ day of _____, 2021.

By: _____
Chairperson, Airport Advisory Commission