



FOUR CORNERS REGIONAL AIRPORT

800 Municipal Drive • Farmington, NM 87401-2663

505-599-1394 • FAX 505-599-1397 • www.fmtrn.org

AGENDA

City of Farmington Airport Advisory Commission

June 8, 2021



AIRPORT DIVISION; GENERAL SERVICES DEPARTMENT

A G E N D A

Airport Advisory Commission
Executive Conference Room – 800 Municipal Drive
June 8, 2021 at 4:00 p.m.

ITEM		PAGE
1.	Call Meeting to Order	
2.	Approval of Agenda for June 8, 2021	
3.	Approval of Minutes from the May 11, 2021 Airport Advisory Commission Meeting	2
4.	Operations Report	5
5.	Discussion regarding Airport Advisory Commission Responsibilities as Defined in the City of Farmington Municipal Codes and Ordinances	11
6.	Business from: Chairman Members Staff Floor	
7.	Adjournment	

For information regarding any item scheduled on this Agenda, please contact the Airport Manager's Office at (505) 599-1394.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

M I N U T E S
AIRPORT ADVISORY COMMISSION
May 11, 2021

The Airport Advisory Commission of the City of Farmington met on Tuesday, May 11, 2021 at 4:00 p.m., in the Executive Conference Room at 800 Municipal Drive, Farmington, NM

Members Present:

Mark Gordon
Wayne Mangum, Pro Tem
Theresa Pacheco
Richard Roderick, Chairman
Jonathan Rudolf

Members Absent:

None

Staff Present:

Mike Lewis, Airport Manager
Jody Carman, Airport Administrative Aide
Julie Baird, Assistant City Manager
Ellen Wayne, Deputy City Attorney

Others Present:

Bruce Henry, Airport Tenant

Call to Order

The Airport Advisory Commission (AAC) regular meeting was called to order at 4:05 p.m. by Chairman Richard Roderick, there being a quorum present, the following proceedings were duly had and taken.

Approval of the Mat 11, 2021 Agenda

Chairman Richard Roderick asked for a motion to approve the agenda for May 11, 2021. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Jon Rudolf to approve the agenda for May 11, 2021, and passed by a vote of 5-0.

Approval of the Minutes from the April 13 2021 Regular Meeting of the AAC

Chairman Richard Roderick asked for a motion to approve the minutes from April 13, 2021. A motion was made by Commissioner Mark Gordon, and seconded by Commissioner Theresa Pacheco to approve the minutes of the April 13, 2021 regular meeting of the AAC, and passed by a vote of 5-0.

Operations Report

Mike Lewis presented the statistics as they appear in the agenda.

Airport Manager Mike Lewis was asked if the airport will be affected by the colonial pipeline shutdown. He responded that it should not affect our fuel availability. There was a short discussion concerning this concern.

Additional Operations Information

Mike Lewis reported on additional operational items not listed in the agenda.

- 1) The Arizona Commemorative Air Force (AZ CAF) Museum notified airport staff today they would not be bringing the World War II C-47 to any city during the month of June. A future date has not been determined at this time.

- 2) Ryan Waguespack, Senior Vice President of Aircraft Management, Air Charters at the National Air Transportation Association (NATA) made a short presentation titled "General Aviation Advancing America Stakeholders" at 9:00 a.m. on Thursday May 6, 2021 in an Atlantic Aviation hangar at Four Corners Regional Airport. Mike Lewis noted it was informative.
- 3) The Airline industry is recovering slowly. Mike Lewis will continue to forward updates to the commission, from airport consultant Arkstar, as they are received. Mike Lewis stressed there is a onetime chance to use the Small Community Air Service Development Program (SCASDP) grant money to launch air service. Mike recommends we use those funds when there is better opportunity for success.
- 4) The bid for overhaul of the terminal was awarded and construction should start soon. Commissioner Wayne Mangum asked Airport Manager Mike Lewis who the bid was awarded to. Mike Lewis told the commission Winters Construction will be doing the renovation.
- 5) Funding for relocation of taxiways B & G and rehabilitation of Runway 5/23, is still undetermined if the grant money will be a lump sum or considered separately. The current target is to award the bid for the first phase to rehabilitate Runway 5/23 in mid August.

There was a short discussion between Mike and commission members regarding scheduling and start dates for construction.

- 6) Mike Lewis updated the AAC about the status of the \$57,162 grant from the FAA under the extension of the CARES Act Grant Program. It is determined the \$34,162 portion has been allotted to tower expenditures. The funds will be used for painting the tower and various other small projects. The \$23,000 is designated for the airport to spend. It will be used to offset payroll, thereby allowing an equal amount to be spent elsewhere.
- 7) Mike Lewis asked for a consensus from the commission regarding their opinion of whether or not to restart charging No Worries rent, as an amendment was created to the lease for a financial break due to COVID-19 restrictions affecting business on March 31, 2020. A copy of the amendment to the lease was shown to the members. Mike was concerned the actual closure order from the Governor had not been fully lifted. The question as to whether or not we should continue to offer relief regarding rent was discussed. It was determined by most AAC members and Deputy City Attorney Ellen Wayne, the original closure order from the Governor's Office currently in effect, was lifted.

Short discussions ensued regarding the possibility of continuing shut-downs. It was also discussed regarding the payment schedule for No Worries. It was also noted the gross revenues for No Worries were higher during March and April, 2021. Additionally other solutions were suggested, such as an amendment to the amendment, if necessary.

- 8) Discussion regarding Airport Advisory Commission capacity. Mike presented a document listing the Airport Advisory Commission roles presented in the City of Farmington Municode. He also included his interpretations of the responsibilities of the members. He asked that everyone take a look at it and we will include a discussion and action item in next month's agenda as to whether or not we might propose and vote on any changes or modifications to recommend to City Council.

Chairman Richard Roderick presented his take on what Mike has full responsibility for. He added his approval of the idea to discuss additional or different capacity for the AAC.

Business from the Chairman:

Chairman Richard Roderick said he had no business, questions, or comments at this time as his issue was addressed.

Business from the Members:

Chairman Richard Roderick asked if there were any questions or business from the members. Commissioner Jonathan Rudolf noted Durango Airport has expanded it's flying schedule to include Frontier Airlines. He asked Airport Manager Mike Lewis if we were missing an opportunity. Mike Lewis explained their expansion would strengthen our case for a number of reasons. The main reason being unlike Durango, Farmington would be dedicated to the United service.

Commissioner Theresa Pacheco asked about the current news circulating that Atlantic Aviation was pulling out of Four Corners Regional Airport. Mike Lewis assured her what has actually happened is Atlantic Aviation corporation is under new ownership. He felt strongly operations in Farmington, NM will not change. The self serve fuel pump idea was also discussed.

It was brought up by Commissioner Jon Rudolf we might use the SCASDP grant money to support a more immediate solution to not having an airline operating out of Four Corners Regional Airport. Mike Lewis responded the money should be allocated for as close to a sure thing we can get, as it is a one time opportunity to use and success should be more predictable.

There were no more questions or comments.

Business from the Staff:

Chairman Richard Roderick asked if there were any questions from staff. There were no questions or comments.

Business from the Floor:

Chairman Richard Roderick asked if anyone from the floor had something to say. There were no questions or comments.

There being no further business to come before the Commission, the May 11, 2021 meeting was adjourned by Chairman Richard Roderick, the motion was made by Commissioner Theresa Pacheco and seconded by Commissioner Mark Gordon at 4:38 p.m.

Richard Roderick – Chairman

Jody Carman – Administrative Aide

OPERATIONS REPORT

JUNE 2021

Air Traffic Operations 2014-2021

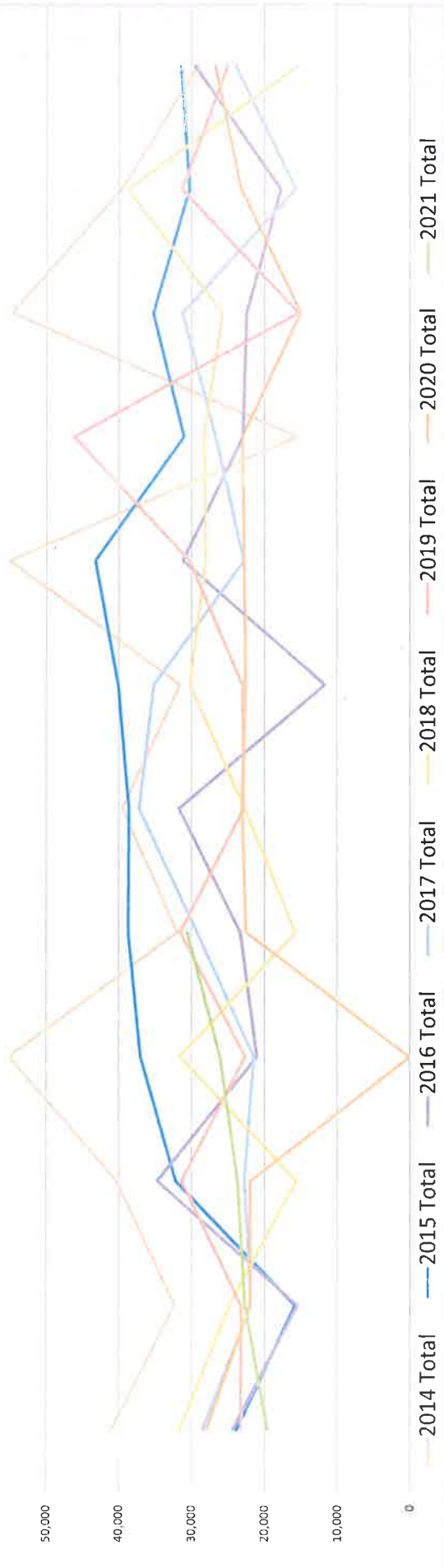
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2014	2,505	2,531	2,974	2,942	3,164	2,911	3,241	3,354	3,244	3,500	2,638	1,973	34,977
2015	2,086	2,387	2,837	2,651	2,826	2,522	3,154	2,855	2,698	2,230	2,559	1,919	30,724
2016	2,256	2,868	2,868	2,930	2,632	3,046	2,721	2,941	2,786	2,960	2,849	2,330	33,187
2017	2,062	2,821	3,077	2,414	3,613	3,207	2,895	3,207	3,561	2,810	3,000	2,830	35,497
2018	3,273	2,280	2,599	2,779	3,304	3,169	3,646	3,724	4,137	3,495	3,439	2,479	38,324
2019	3,319	2,711	3,544	3,852	3,228	4,103	4,124	3,440	3,928	4,005	3,329	2,789	42,372
2020	3,247	2,970	3,166	1,847	2,434	2,978	3,345	3,533	3,581	4,181	3,641	3,509	38,432
2021	3,393	3,231	3,381	4,155	3,984								18,144

Air Traffic Operations Trend



Monthly Fuel Flowage Report (Gallons)

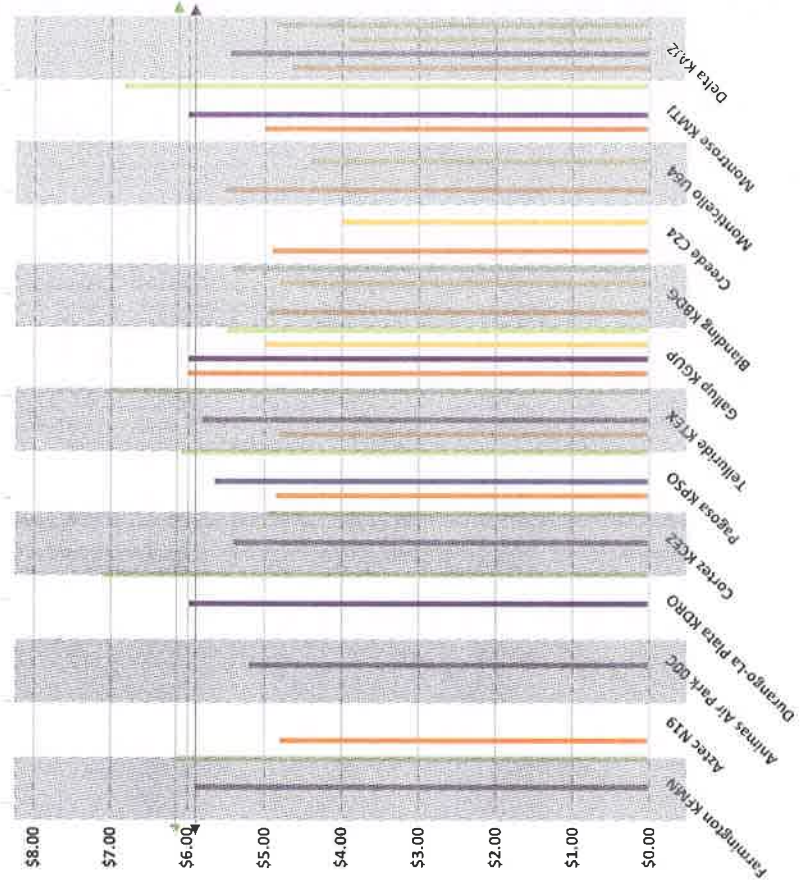
	January	February	March	April	May	June	July	August	September	October	November	December	Total Yearly Fuel
2014 AVGas	8,616	0	0	8,235	8,334	0	0	8,050	0	8,183	8,278	8,511	58,207
2014 Jet A	32,360	32,272	40,234	46,879	23,529	39,471	31,479	46,946	15,407	46,535	31,279	20,577	406,968
2014 Total	40,976	32,272	40,234	55,114	31,863	39,471	31,479	54,996	15,407	54,718	39,557	29,088	465,175
2015 AVGas	0	0	7,994	5,134	7,883	7,987	8,501	11,901	0	11,733	0	0	61,133
2015 Jet A	23,828	15,829	24,165	31,849	30,800	30,570	31,554	31,314	30,997	23,485	30,241	31,430	336,062
2015 Total	23,828	15,829	32,159	36,983	38,683	38,557	40,055	43,215	30,997	35,218	30,241	31,430	397,195
2016 AVGas	8,531	0	10,952	0	7,820	8,090	3,933	7,838	8,032	0	10,267	8,008	73,471
2016 Jet A	15,806	15,463	23,704	20,994	15,435	23,564	7,717	23,305	14,882	22,391	7,436	21,463	212,160
2016 Total	24,337	15,463	34,656	20,994	23,255	31,654	11,650	31,143	22,914	22,391	17,703	29,471	285,631
2017 AVGas	8,008	0	0	8,001	8,238	8,044	8,322	0	4,122	8,053	0	8,102	60,890
2017 Jet A	20,457	21,783	22,717	13,439	20,947	29,117	26,813	22,766	22,521	23,148	15,670	15,763	255,141
2017 Total	28,465	21,783	22,717	21,440	29,185	37,161	35,135	22,766	26,643	31,201	15,670	23,865	316,031
2018 AVGas	8,179	997	0	8,121	7,945	0	7,771	7,962	7,933	3,007	8,145	0	60,060
2018 Jet A	23,382	23,821	15,625	23,408	7,759	22,660	22,373	20,001	20,296	22,679	30,621	15,330	247,955
2018 Total	31,561	24,818	15,625	31,529	15,704	22,660	30,144	27,963	28,229	25,686	38,766	15,330	308,015
2019 AVGas	8,069	0	8,146	0	8,393	7,857	7,974	7,770	16,026	0	8,065	4,947	77,247
2019 Jet A	15,141	23,126	23,147	22,566	23,067	14,892	14,923	22,453	30,059	15,273	23,160	20,046	247,853
2019 Total	23,210	23,126	31,293	22,566	31,460	22,749	22,897	30,223	46,085	15,273	31,225	24,993	325,100
2020 AVGas	5,261	4,921	3,621	0	0	8,079	0	7,792	7,997	0	7,986	3,951	49,608
2020 Jet A	22,615	16,995	18,247	0	22,473	14,918	22,476	14,881	14,963	14,980	15,101	22,728	200,377
2020 Total	27,876	21,916	21,868	0	22,473	22,997	22,476	22,673	22,960	14,980	23,087	26,679	249,985
2021 AVGas	4,381	0	8,058	3,496	8,108	0	0	0	0	0	0	0	24,043
2021 Jet A	15,250	22,676	15,618	22,580	22,458	0	0	0	0	0	0	0	98,582
2021 Total	19,631	22,676	23,676	26,076	30,566	0	0	0	0	0	0	0	122,625



REGIONAL FUEL PRICING
June, 2021 - AirNav.com



	100 LL SELF serve	100 LL FULL serve	Jet A SELF serve	Jet A FULL serve
Farmington KFMN		\$5.90		\$6.12
Difference				
Regional AVG	\$5.05	\$5.69	\$4.32	\$6.14
Difference	\$0.85	\$0.22	\$1.80	\$0.02
Aztec N19	\$4.79			
Difference	\$1.11			
Animas Air Park 00C		\$5.20		
Difference		\$0.70		
Durango-La Plata KDRO		\$5.98		\$7.12
Difference		\$0.08		\$1.00
Cortez KCEZ		\$5.40		\$4.95
Difference		\$0.50		\$1.17
Pagosa KPSO	\$4.85	\$5.65		\$6.09
Difference	\$1.05	\$0.25		\$0.03
Telluride KTEX	\$4.81	\$5.81		\$7.09
Difference	\$1.09	\$0.09		\$0.97
Gallup KGUP	\$5.99	\$5.99	\$4.99	\$5.49
Difference	\$0.09	\$0.09	\$1.13	\$0.63
Blanding KBDG	\$4.95		\$4.80	\$5.40
Difference	\$0.95		\$1.34	\$0.72
Creede C24	\$4.90		\$4.00	
Difference	\$1.00		\$2.12	
Monticello U64	\$5.52		\$4.40	
Difference	\$0.38		\$1.72	
Montrose KMTJ	\$5.00	\$6.00		\$6.83
Difference	\$0.90	\$0.10		\$0.71
Delta KAJZ	\$4.65	\$5.45	\$3.90	\$4.85
Difference	\$1.25	\$0.45	\$2.22	\$1.27

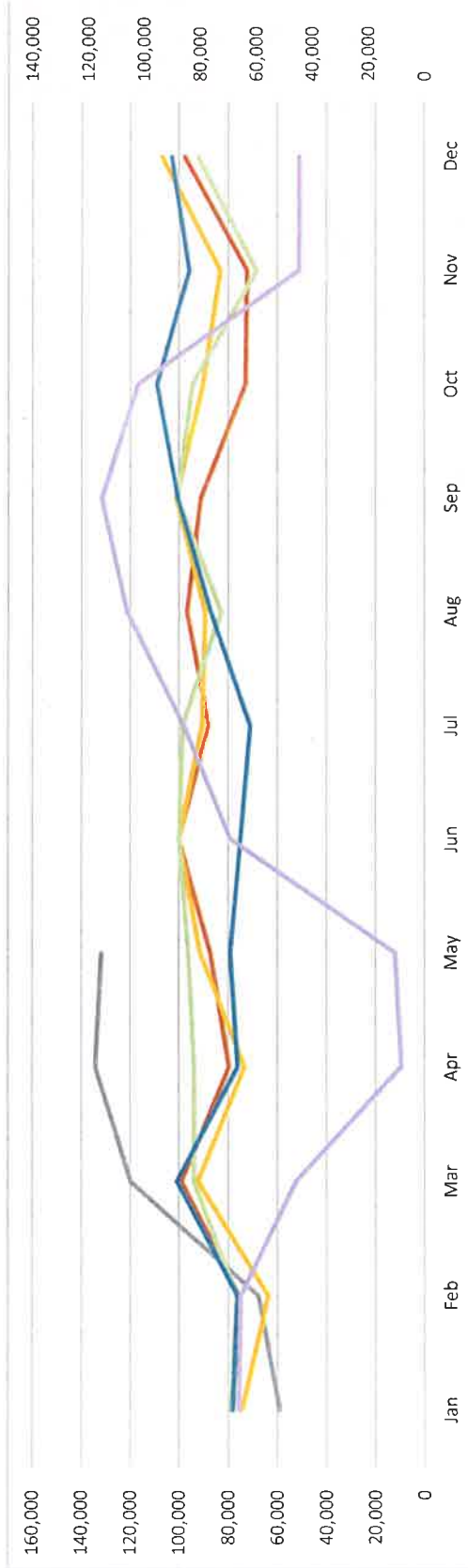


■ 100 LL SELF serve
 ■ 100 LL FULL serve
 ■ Jet A SELF serve
 ■ Jet A FULL serve

NO WORRIES Total Gross Sales 2017 - 2021

Compared to ZEBRAS Total Gross Sales 2013

	2021 NO WORRIES	2020 NO WORRIES	2019 NO WORRIES	2018 NO WORRIES	2017 NO WORRIES	2013 ZEBRAS
Jan	59,098	66,089	78,428	74,329	78,768	78,032
Feb	67,740	65,416	75,606	63,743	76,526	76,122
Mar	119,808	45,774	98,851	92,214	93,996	100,762
Apr	134,285	8,227	79,586	73,276	93,815	76,036
May	131,864	10,474	87,072	91,388	96,229	79,155
Jun		69,017	100,014	99,896	99,917	74,843
Jul		85,571	87,634	90,514	98,353	70,972
Aug		105,909	96,415	89,183	82,752	86,944
Sep		115,079	90,911	100,971	100,501	100,379
Oct		101,975	72,759	90,005	94,438	108,853
Nov		44,568	72,108	83,068	68,349	95,693
Dec		44,523	97,434	106,814	92,167	102,835
	512,795	762,622	1,036,818	1,055,401	1,075,811	1,050,626

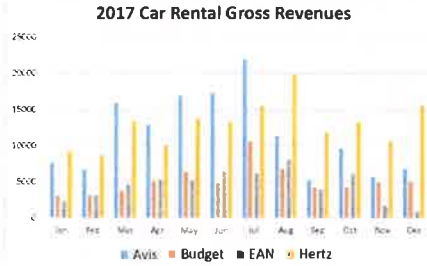


Car Rental Gross Revenues

2017	Avis	Budget	EAN	Hertz
Jan	\$7,609	\$3,052	\$2,422	\$9,194
Feb	\$6,696	\$3,105	\$3,169	\$8,604
Mar	\$15,889	\$3,742	\$4,682	\$13,394
Apr	\$12,848	\$5,106	\$5,371	\$9,986
May	\$16,912	\$6,301	\$5,258	\$13,745
Jun	\$17,292	\$4,880	\$6,441	\$13,299
Jul	\$21,953	\$10,585	\$6,232	\$15,532
Aug	\$11,314	\$6,726	\$8,082	\$19,827
Sep	\$5,227	\$4,189	\$4,026	\$11,930
Oct	\$9,612	\$4,249	\$6,219	\$13,271
Nov	\$5,725	\$4,876	\$1,731	\$10,671
Dec	\$6,725	\$4,939	\$897	\$15,485
TOTALS	\$137,802	\$61,780	\$64,630	\$164,938

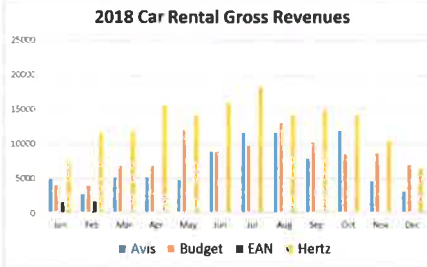
TOTALS

\$22,277
\$21,574
\$37,707
\$33,311
\$42,216
\$41,912
\$54,302
\$45,949
\$25,372
\$33,351
\$23,003
\$28,046



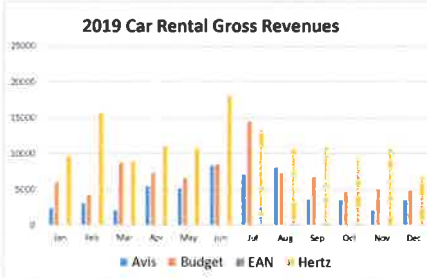
2018	Avis	Budget	EAN	Hertz
Jan	\$4,872	\$3,955	\$1,592	\$7,385
Feb	\$2,715	\$3,882	\$1,653	\$11,644
Mar	\$5,122	\$6,723	\$0	\$11,716
Apr	\$5,122	\$6,723	\$0	\$15,647
May	\$4,699	\$11,918	\$0	\$14,135
Jun	\$8,803	\$8,800	\$0	\$15,943
Jul	\$11,585	\$9,660	\$0	\$18,297
Aug	\$11,592	\$12,894	\$0	\$14,170
Sep	\$7,802	\$10,092	\$0	\$14,939
Oct	\$11,778	\$8,452	\$0	\$14,263
Nov	\$4,548	\$8,545	\$0	\$10,477
Dec	\$3,027	\$6,882	\$0	\$6,309
TOTALS	\$81,666	\$98,526	\$3,246	\$164,926

\$17,804
\$19,894
\$23,561
\$27,492
\$30,752
\$33,546
\$39,542
\$38,656
\$32,833
\$34,493
\$23,570
\$16,218



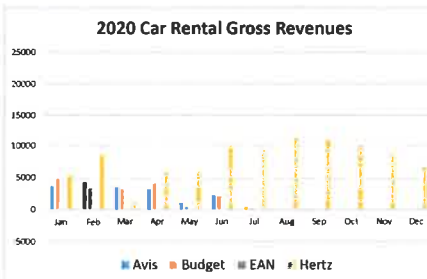
2019	Avis	Budget	EAN	Hertz
Jan	\$2,374	\$6,002		\$9,657
Feb	\$3,083	\$4,266		\$15,673
Mar	\$2,117	\$8,757		\$8,879
Apr	\$5,457	\$7,343		\$11,057
May	\$5,170	\$6,565		\$10,694
Jun	\$8,379	\$8,505		\$18,013
Jul	\$7,077	\$14,480		\$13,399
Aug	\$8,078	\$7,244		\$10,639
Sep	\$3,645	\$6,773		\$10,851
Oct	\$3,566	\$4,715		\$9,271
Nov	\$2,136	\$4,962		\$10,582
Dec	\$3,554	\$4,871		\$6,794
TOTALS	\$64,636	\$84,483	\$0	\$135,509

\$18,033
\$23,022
\$19,753
\$23,857
\$22,429
\$34,897
\$34,956
\$25,961
\$21,269
\$17,552
\$17,680
\$15,219



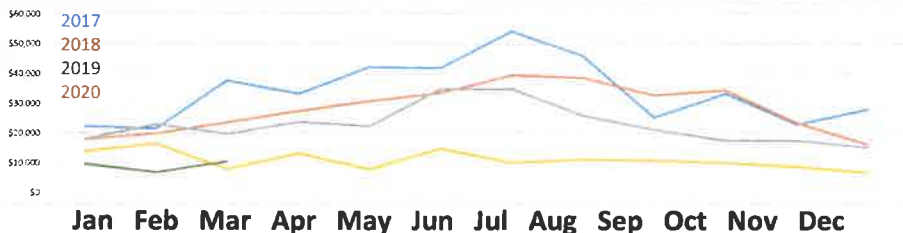
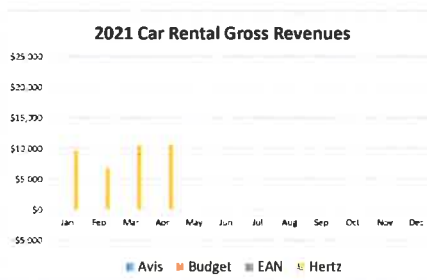
2020	Avis	Budget	EAN	Hertz
Jan	\$3,714	\$4,851		\$5,339
Feb	\$4,329	\$3,388		\$8,708
Mar	\$3,571	\$3,303		\$1,062
Apr	\$3,310	\$4,124		\$5,806
May	\$1,180	\$545		\$6,133
Jun	\$2,350	\$2,212		\$10,306
Jul	\$522	\$192		\$9,450
Aug	-\$107	-\$2		\$11,371
Sep	-\$198	-\$13		\$11,107
Oct	-\$58	-\$43		\$10,162
Nov	-\$64	\$0		\$8,792
Dec	\$0	\$0		\$6,800
TOTALS	\$18,549	\$18,568	\$0	\$95,036

\$13,904
\$16,425
\$7,936
\$13,240
\$7,858
\$14,868
\$10,164
\$11,263
\$10,896
\$10,061
\$8,728
\$6,800



2021	Avis	Budget	EAN	Hertz
Jan	-\$5	-\$7		\$9,584
Feb	\$0	\$0		\$6,823
Mar	\$0	\$0		\$10,500
Apr	\$0	\$0		\$10,701
May				
Jun				
Jul				
Aug				
Sep				
Oct				
Nov				
Dec				
TOTALS	-\$5	-\$7	\$0	\$37,608

\$9,572
\$6,823
\$10,500



- **DIVISION 3. - AIRPORT ADVISORY COMMISSION⁽⁹⁾**

- **Sec. 2-4-79. - Purpose.**

The purpose of the airport advisory commission shall be to advise the mayor and city council upon all phases of the operation and maintenance of the Four Corners Regional Airport, including but not necessarily limited to:

- (1) The budgeting and expenditure of capital funds for the Four Corners Regional Airport;
- (2) The conduct of business and leasing of airport property;
- (3) Rules and regulations for the conduct of business and affairs at the airport;
- (4) Fees to be charged for leases, hangars, and business operations at the airport;
- (5) Coordination with the Federal Aviation Administration, the county, and other entities; and
- (6) Other matters which pertain to operations at the airport.

(Code 1969, § 2-34)

- **Sec. 2-4-80. - Duties.**

The airport advisory commission is an advisory commission only, whose recommendations shall not be binding upon the city. The airport advisory commission shall make careful and comprehensive surveys and studies of existing conditions and probable future growth of the Four Corners Regional Airport, which shall be considered in recommendations made to the city council.

(Code 1969, § 2-35)