

**CITY OF FARMINGTON
CITY COUNCIL WORK SESSION AGENDA
July 18, 2023 – 9:00 a.m.**

DEPARTMENT HEAD REPORTS

1. Roll Call and Convening the Meeting (Mayor)
2. Community Development Block Grant Coronavirus (CDBG-CV) public service project presentations (Jennifer Harbour)

Action Requested of Council:

Information only.

Background/Rationale:

Proposals for the Community Development Block Grant Coronavirus (CDBG-CV) public service projects (Community Works) opened on June 29, 2023 with 5 offerors participating. The qualifying offerors will present in order as listed below for potential funding:

- (a) Childhaven
- (b) Convicted by Christ
- (c) Masada House
- (d) San Juan County Partnership

\$27,187.71 total is available in CDBG-CV funds for award. Direction to staff and award is scheduled for the July 25, 2023 regular City Council meeting.

3. Strategic planning for the Community Transformation and Economic Diversification (CTED) Fund. (Julie Baird)

Action Requested of Council:

Provide direction to staff.

COUNCIL BUSINESS

CITY MANAGER BUSINESS

AGENDA ITEM SUPPORT MATERIALS ARE AVAILABLE FOR INSPECTION AND/OR PURCHASE AT THE OFFICE OF THE CITY CLERK, 800 MUNICIPAL DRIVE, FARMINGTON, NEW MEXICO.

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 599-1106 or 599-1101 prior to the meeting so that arrangements can be made.

CITY OF FARMINGTON
INTER-OFFICE MEMORANDUM

TO: Mayor Duckett and City Council

FROM: Jennifer Harbour, CPPB, NIGP-CPP, PMP
Chief Procurement Officer

DATE: July 12, 2023

SUBJECT: RFP #23-152657, Community Development Block Grant Public Service
Projects, Agency Presentations

USING DEPARTMENT: Community Works
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A proposal opening was held on June 29, 2023 for RFP #23-152657, Community Development Block Grant Public Service Projects. Five proposals were received in response to this solicitation.

After review of the proposals, four agencies have been invited to give a short presentation to Council:

Agency	Presenter:	Funding Request:
Childhaven	Erin Hourihan	\$27,187.71
Convicted by Christ	Brian Myers	\$10,000
Masada House	Flora Hillgartner	\$4,213.28
San Juan County Partnership	Douglas Joe	\$10,000

*NW New Mexico Arts Council's proposed project did not meet funding requirements.

The CDBG grant amount available for distribution is \$27,187.71. Direction to staff and award of funding will be scheduled for the July 25, 2023 council meeting.

Jennifer Harbour, Chief Procurement Officer (Presenter)

Copy to:

- Teresa Emrich, Administrative Services Director
- David Sypher, Community Works Director
- Julie Baird, Deputy City Manager
- Beth Escobar, Community Works Planning Administrator
- Colby Gibson, Long Range Planner
- Joaquin Gonzalez, Associate Planner

Evaluation Committee:

- Derrick Childers, Chief Building Official
- Olivia Groeber, MPO Associate Planner
- Colby Gibson, Long Range Planner