MINUTES
Metropolitan Redevelopment Agency
Board of Commissioners – February 18, 2016

Commissioners Present	Carletta Thompson, M.D., Chairman Derald Polston, Vice-Chair Linda Barbeau John McNeill, D.D.S.
Commissioners Absent	None
Staff Present	Michael Bulloch Cindy Lopez Keith Neil Shaña Reeves Karen Walker
Others Present	None

1. **CALL TO ORDER**
The meeting was called to order at 4:00 p.m. by Vice-Chair Derald Polston, and there being a quorum, the following proceedings were duly had and taken.

2. **APPROVAL OF THE JANUARY 21, 2016 MEETING MINUTES**
A motion was made by Commissioner McNeill and seconded by Commissioner Barbeau to approve the minutes of the January 21, 2016 meeting. The motion passed unanimously 3-0. Chairman Thompson arrived at the meeting at 4:04.

3. **UPDATE ON COMPLETE STREETS CONSTRUCTION DOCUMENT PROPOSAL FOR CITY COUNCIL-CINDY LOPEZ**
Senior Planner Cindy Lopez noted that City Council had approved the expenditure of $225,000 from the MRA fund for a Request for Proposal (RFP) for construction documents for the Main Street Project.

Commissioner Polston asked that the RFP include infrastructure design to install all utilities in the same trench at the same time. Ms. Lopez stated the RFP would be written to include that request.

4. **NATIVE AMERICAN MUSEUM UPDATE-CINDY LOPEZ**
Ms. Lopez commented that the Native American Museum needs ADA (Americans with Disabilities Act) restrooms before it will be able to open. That upgrade is estimated to be approximately $30,000. Financing is currently being sought to fund the project.

5. **REMINDER OF NOTICE OF COMMUNITY MEETING TO DISCUSS TRAFFIC LIGHTS ON MAIN STREET**

Ms. Lopez reminded the Commissioners of a Community Meeting on February 24, 2016 at 6:00 pm at the MPO building on 100 W. Broadway to discuss the potential removal of Main Street traffic signals at Locke, Court, and Allen. Three of the four MRA Commissioners mentioned they will try to attend the meeting. Commissioner Barbeau will not be able to attend.

6. **DOWNTOWN ASSOCIATION UPDATES-SHAÑA REEVES**

a. **Farmington Downtown Association Executive Director Updates**

Ms. Reeves mentioned that Madison's Bakery on Main Street in the downtown area will be replaced by the Chili Pod restaurant. The Chili Pod hopes to open the first week of March.

3-Rivers Restaurant is trying to get a permit for a Liquor Dispensary. The Fire Department hired a fire protection engineer to inspect the premises to meet the fire code for the building remodel.

b. **Annual Review**

Ms. Reeves stated that the State Historic Preservation Division (SHPD) will need to be involved in the Downtown Main Street Project in order for Farmington to qualify for state or federal funding for the project. Ms. Reeves suggested Mayor Tommy Roberts invite Jeff Pappas, Director of the State Historic Preservation Office and his staff to Farmington to discuss the Main Street Project and get input and suggestions from the SHPO board.

Ms. Lopez suggested the MRA Commissioners and Mayor Roberts discuss with the SHPO on how to proceed with the Main Street Project. Ms. Lopez emphasized that the current plan is a conceptual plan and had flexibility. An RFP should wait until after the discussion with the SHPO. Ms. Lopez suggested a Farmington historian meet with SHPO as well. Concerns for the current Main Street Project involve economic development, safety, and the character of the downtown area. Ms. Lopez noted that the public has been very involved in the design for the downtown area.

c. **Winter Quarterly**

Michael Bulloch mentioned that New Mexico MainStreet (NMMS) will be presenting a series of spring webinars beginning on March 29, 2016. The webinars will focus on organization, design, economic vitality, and promotion. Each webinar is scheduled during the lunch hour and will last approximately 45 minutes.

Commissioner Polston suggested the MRA Commissioners meet at the MPO building and watch the webinars together.

Commissioner Barbeau suggested someone speak to business owners in Aztec to see what suggestions or comments they might have about how they endured the reconstruction of their Main Street.

9. **BUSINESS FROM:**

a. **Floor** – There was no business from the Floor.

b. **Chair** – There was no business from the Chair.

c. **Members** –There was no business from the Members.

d. **Staff**- There was no business from Staff.

10. **ADJOURNMENT:**
A motion was made by Commissioner McNeill and seconded by Commissioner Polston to adjourn. The Metropolitan Redevelopment Agency Board of Commissioners meeting was adjourned at 4:49p.m.

Carletta Thompson, Chair

Karen Walker, Administrative Assistant