Work Session of the City Council, City of Farmington, New Mexico, held Tuesday, April 19, 2016 at 9:00 a.m. in the Executive Conference Room at City Hall, 800 Municipal Drive, Farmington, New Mexico, in full conformity with the rules, regulations and ordinances of the municipality.

At such meeting the following were present, constituting a quorum:

MAYOR	Tommy Roberts
COUNCILORS	Linda G. Rodgers Sean E. Sharer Gayla A. McCulloch Nate Duckett

constituting all the members of the Governing Body.

Also present were:

CITY MANAGER	Rob Mayes
ASSISTANT CITY MANAGER	Bob Campbell
ASSISTANT CITY MANAGER	Julie Baird
CITY ATTORNEY	Jennifer Breakell
CITY CLERK	Dianne Smylie
DEPUTY CITY CLERK	Andrea Jones

APPOINTMENT OF ACTING TEMPORARY CHAIR

Mayor Roberts reintroduced Farmington High School Senior Samantha Chang, noting that she is a volunteer participant of the San Juan Mentors Program and has been job-shadowing him for the past six weeks because of her interest in politics. Thereupon, Mayor Roberts appointed Ms. Chang as the Acting Temporary Chair who will manage today's meeting and requested that she be addressed as Madam Chair.

EMPLOYEE OF THE MONTH PROGRAM AWARD

Employee Council Member Joanna Oliver recognized Lead Electrician Martin Ochoa as the Employee of the Month award recipient for February 2016. Mr. Ochoa was presented with a plaque, lunch bag and gift certificate and the Mayor and Council expressed their appreciation for his dedication to the City.

FISCAL YEAR 2017 BUDGET HEARING #2 - INTRODUCTION OF CAPITAL IMPROVEMENT PLAN

City Manager Rob Mayes explained that the purpose for today's discussion is to provide the Council with an opportunity to review the proposed Fiscal Year 2017 ("FY17") Capital Improvement Plan ("CIP") and to provide preliminary direction to staff on how to proceed with budgeting the numerous capital projects.

GRT-Streets (201 Fund)

Public Works Director David Sypher reported that street resurfacing is a top priority for FY17 and pointed out that 16-20 percent of damage to streets is caused by garbage trucks. City Manager Rob Mayes noted that staff will be providing a presentation to the Council regarding the revenue placeholder labeled "Street Damage Recovery from Garbage Trucks" at a future meeting, noting that the funds available for street paving will be reduced if the proposal is not approved. Additionally, Mr. Sypher reported that the presentation will be tied to the pending request for proposals for solid waste collection.

After reviewing the remaining budgeted items, Mr. Sypher confirmed that the local match funds for signalization improvements on 20th Street have been budgeted in the 401 Fund in FY17 and reported that staff will apply for the necessary grant to fully fund the project. In response to the Mayor's inquiry, Mr. Sypher reported that Phase I of the Foothills Enhancement project will be completed by June of 2017 and Mr. Mayes noted that those budgeted funds have already been transferred to the 401 Fund.

GRT-Parks (202 Fund)

Parks, Recreation and Cultural Affairs ("PRCA") Director Cory Styron reported that the PRCA Master Plan and facilities assessment completed in 2014 identified a large list of needed improvements. He reviewed the budgeted projects for FY17 and pointed out that the Penny Lane dam project will become a recreational river-use attraction in conjunction with its current use as a water intake from the Animas River.

In response to Councilor Duckett's inquiry, City Manager Rob Mayes reported that the worst portion of the Aquatic Center's roof was repaired utilizing monies from the 408 Fund and confirmed that there are several identified needs that are currently unfunded including the remainder of the Aquatic Center's roof and the Boys and Girls Club roof.

With regard to Lions Pool, Mr. Styron reported that approximately $700,000 has previously been invested in repairs and upgrades which extended the life of the pool and he estimated that full replacement of the pool may be required in 10-15 years. He pointed out that Lions Pool is kept warmer and is treated as a therapeutic pool which serves a different population than the Aquatics Center.

At the request of Councilor Rodgers, Mr. Styron briefly reviewed the history of the Browning land purchase for extension of the river trail and he detailed the future improvements being considered at Piñon Hills Golf Course.

Park Development Fees (211 Fund)

PRCA Director Cory Styron pointed out that the single item budgeted for FY17 is the design and construction of the beach area for Lake Farmington. He explained that the fees in this fund are collected from new residential developers and that they are to be utilized for new park development within a five-year period within specific zones. Additionally, Mr. Styron noted that developers can donate land or develop a neighborhood park in lieu of paying the park impact fees.

Parks Gifts and Grants (214 Fund)

PRCA Director Cory Styron reported that staff has spent a significant amount of time to restore this fund to its original function of monetary gifts, grants, donations and sponsorships and noted that the majority of the projects budgeted in FY17 are for the Bonnie Dallas Senior Center.

Red Apple Transit Grant (221 Fund)

Assistant City Manager Bob Campbell briefly reviewed the history of the Federal Transit Administration's ("FTA") 5037 grant program and reported that the City subsidizes the Red Apple Transit by approximately 40 percent ($400,000 annually) which is not uncommon. In response to Councilor McCulloch's inquiry, Mr. Campbell stated that staff will request permission from FTA to replace three of the existing trolleys with 16 or 24-seat cutaway buses which require less maintenance.

Community Development CDBG Grant Projects (223 Fund)

Community Development Director Mary Holton provided brief remarks about the FY16 projects and, at the request of Councilor Rodgers, she explained the process of how the monies are allocated toward projects.

Public Works Grant Projects (401 Fund)

City Manager Rob Mayes pointed out that this account is for grant funded projects. Public Works Director David Sypher briefly reviewed the FY17 capital projects and reported that Phase I of the Villa View Detention Pond should be completed in FY17 and Phase II in Fiscal Year 2018. Responding to Councilor Duckett and McCulloch's inquiries, Mr. Sypher explained that the 20th Street Sidewalk project will follow the waterline replacement along 20th Street and stated that Phase I includes sidewalks from Clayton Avenue to Hutton Avenue and Phase II provides sidewalks from Hutton Avenue to Fairview Avenue. In regards to the Pinon Hills Boulevard Bridge project, Mr. Sypher reported that Phase I (NM 516 to Hubbard Road) is fully funded and that the State of New Mexico has committed $250,000 in FY17 for Phase II (Hubbard Road to County Road 3000) design and $8 million in Fiscal Years 2020/2021 for construction.

General Government Capital Projects (408 Fund)

Following brief discussion regarding the recent annual $3 million transfers from the 408 Fund to the General Fund, Mayor Roberts declared that he intends to "look for a way" to continue to fund the Metropolitan Redevelopment Authority ("MRA") at the previous $500,000 level.

Airport Grants (409 Fund)

Assistant City Manager Bob Campbell reported that this will be the final year that Four Corners Regional Airport receives approximately a $1 million subsidy from the Federal Aviation Administration ("FAA") because of the decrease in enplanements; pointed out that most major maintenance projects have been completed within the past 4-5 years; and stated that he believes it is in a good position to be one of the best general aviation airports in New Mexico. Brief discussion followed concerning FAA pilot regulations and its effect on our airport.

Metropolitan Redevelopment Authority (411 Fund)

Noting that it coincides with the "Complete Streets" project, Community Development Director Mary Holton stated that Downtown gateway signage is the only capital project budgeted in FY17.

Convention Center (415 Fund)

Noting that this fund is an accounting mechanism, City Manager Rob Mayes reported that the revenue received from the Convention Center fee goes into the 231 Fund and the expenses utilize the 415 Fund. He noted that staff will provide a Convention Center update at the May 3, 2016 Special City Council Work Session. Parks, Recreation & Cultural Affairs Director Cory Styron gave a brief history of the Convention Center fee and Administrative Services Director Andy Mason reported that actual revenue collected is approximately $200,000 more than the projected $600,000 from March 2015 through March 2016.

REMOVAL OF TRAFFIC SIGNALS/INTERSECTIONS OF MAIN STREET AND LOCKE AVENUE, MAIN STREET AND ALLEN AVENUE AND MAIN STREET AND COURT AVENUE

Providing opening remarks, Public Works Director David Sypher reported that Council approved the City's Traffic Control Signal Policy ("Policy") on October 22, 2013 and stated that the City is required to be in compliance with the 2009 Manual for Uniform Traffic Control Devices ("MUTCD") as directed by the U.S. Secretary of Transportation. Mr. Sypher noted that staff performed "door-to-door" outreach inviting participation in the recent traffic study and community meeting and detailed the traffic and pedestrian flows with the removal of the traffic signals at the intersections of Main Street and Locke Avenue, Main Street and Allen Avenue and Main Street and Court Avenue.

Utilizing a Powerpoint presentation, Mr. Sypher reviewed the removal process for traffic control signals and detailed the various warrants and their corresponding criteria. He provided an aerial illustration of the locations of the proposed traffic signals for removal and noted that the remaining traffic signals on Main Street will correspond with the traffic signals located on Broadway. Mr. Sypher presented the recent vehicle and pedestrian counts at the subject intersections and reiterated that none of these intersections meet the warrant criteria for a traffic control signal. He reviewed the transition alternatives for traffic control signals and pointed out that according to the Policy an unwarranted traffic control signal may result in increased or excessive delays, increased aggressive driver behavior and disobedience of signal indications, rerouting of trips through neighborhoods to avoid a signalized intersection, increases in collisions (especially rear-end crashes), reduced intersection and/or corridor capacity and an increase in intersection congestion. Mr. Sypher reported that the removal of one traffic signal can save up to $11,376 annually in operation and maintenance costs and explained that, if approved, the next steps in the removal process include removing any sight-distance restrictions, flashing the signal heads for a minimum of 90 days, installing the appropriate stop control, pedestrian crossing signs and advance pedestrian signs, deploying variable message boards at both ends of the corridor during the transitional phase and removing the signal if the engineering data collected during the removal study period confirms that the signal is no longer needed.

Noting that there will be a transitional period, Councilor Duckett expressed his support for removing the proposed traffic signals and stated

that he believes it will ultimately be a positive change. In response to the Mayor's inquiries, Mr. Sypher stated that it is his professional opinion that the earliest timeframe that the side streets will warrant traffic signals is 10-15 years and reported that the cost savings per signal removed are actual costs obtained from the Traffic Division.

Mayor Roberts strongly urged the Council to abide by the Policy that was adopted and approved in 2013 and stated that this decision should not be deferred, noting that the "Complete Streets" project does not currently have a completion timeline.

The Acting Temporary Chair called for comments from the members of the audience.

John McNeill, 3209 Espacio Street, stated that he is a member of the Metropolitan Redevelopment Agency ("MRA") Commission and pointed out that Michael Wallwork, a leading expert in roundabouts, recommended performing a warrant study and removing unnecessary traffic lights after visiting the Downtown area last year. He noted that the savings from each traffic signal removed will pay for the study within a two-year timeframe and reported that removing the traffic signals is a facet of the long-term goal of implementing roundabouts, slowing down traffic and making the area safer for pedestrians. Furthermore, he stated the MRA is in support of removing the proposed traffic signals.

Thereupon, a motion was made by Councilor McCulloch, seconded by Councilor Rodgers to approve the removal of traffic signals at the intersections of Main Street and Locke Avenue, Main Street and Allen Avenue and Main Street and Court Avenue, and upon voice vote the motion carried unanimously.

Councilor Duckett briefly left the meeting.

PROPOSED POLICY REVISIONS TO THE NAMING GUIDELINES FOR PARKS, RECREATION AND CULTURAL AFFAIRS' FACILITIES AND ASSETS

Parks, Recreation and Cultural Affairs Director Cory Styron reported that the updated version of the guidelines contained within the agenda is based on direction received from the Council at the March 15, 2016 City Council Work Session and pointed out the document has been changed from a policy to guidelines.

Following brief discussion, a motion was made by Councilor Rodgers, seconded by Councilor McCulloch to approve the revised guidelines as presented. The roll was called with the following result:

Those voting aye:	Linda G. Rodgers Sean E. Sharer Gayla A. McCulloch
Those voting nay:	None
Those absent:	Nate Duckett

The presiding officer thereupon declared that three Councilors having voted in favor thereof, the said motion carried.

Councilor Duckett returned to the meeting.

PRESENTATION/FRUITLAND-CAMBRIDGE IRRIGATION PROJECT

Utilizing a Powerpoint presentation, Parks, Recreation and Cultural Affairs Director Cory Styron introduced Michael Isaacson of Keller-Bliesner Engineering, LLC and reported that this project is part of a Federal Action based on a water settlement agreement between the State of New Mexico and the Navajo Nation. He stated that the head gate of this irrigation project is located on City property across from Westland Park; briefly reviewed the priority of improvements and initial engineering considerations; and provided an illustration of the preferred grouted boulder dam and the modeled flood water levels. Mr. Styron reported that the impacts of this project to the City entail a required easement agreement approved by the Council at a future date and that Westland Park will be the project's construction site entrance and he noted that staff will hold a public meeting with the neighborhood to mitigate any of their concerns. Additionally, he pointed out that the finished project will become a recreational element similar to the Penny Lane dam without requiring any funds from the City.

PROPOSED ORDINANCE CHANGING THE ANIMAL SERVICES ADVISORY COMMISSION'S REGULAR MEETING DATES

City Attorney Jennifer Breakell requested permission to draft a proposed ordinance to change the Animal Services Advisory Commission's ("ASAC") regular meeting dates from monthly to quarterly as recommended by the members of ASAC.

Summer Jakino-Whistle noted that she is the ASAC Chairman and stated that the members believe that quarterly meetings will boost attendance without jeopardizing animal welfare. She also pointed out that special meetings can be scheduled if an urgent matter arises.

Thereupon, a motion was made by Councilor McCulloch, seconded by Councilor Duckett to direct the City Attorney to draft a proposed ordinance in accordance with State Statutes, and upon voice vote the motion carried unanimously.

PROPOSED ORDINANCE ENACTING A NEW CHAPTER 25, ARTICLE 3, DIVISION 5 OF THE CITY CODE REGARDING OFF-HIGHWAY MOTOR VEHICLES

City Attorney Jennifer Breakell requested permission to publish a proposed ordinance allowing recreational off-highway or all-terrain vehicles to be operated on a paved street or highway owned or controlled by the City and reported that the proposed ordinance was drafted in conjunction with Councilor Duckett and several committee member's input.

Ms. Breakell recommended that the word "highways" be removed from Sections 25-3-137(A) and (D) because there are no highways within the city limits that are under the City's jurisdiction and that the state-mandated speed limit of off-highway vehicles of 10 mph within 200 feet of a business or building be incorporated into the ordinance.

Following discussion, a motion was made by Councilor Duckett, seconded by Councilor Rodgers to authorize staff to publish a notice of intent to consider an ordinance that would allow recreational off-highway or all-terrain vehicles to be operated on a paved street or highway owned or controlled by the City, and upon voice vote the motion carried unanimously.

COUNCIL BUSINESS

Request to reconsider Petition No. ZC 16-02 from San Juan Regional Medical Center

Councilor Rodgers requested that the Council reconsider the action taken at the April 12, 2016 regular City Council meeting to deny Petition No. ZC 16-02 from San Juan Regional Medical Center. City Attorney Jennifer Breakell confirmed that the correct procedure requires a motion to reconsider the action and if approved to then hear the petition again. Noting that Mayor Roberts will not be present at the April 26, 2016 regular City Council meeting, City Manager Rob Mayes stated that staff will place the item on a future agenda under Councilor Rodger's business.

City employee injured

City Manager Rob Mayes sadly reported that he just learned that Anderson ("Andy") Burns, an employee in the Parks, Recreation and Cultural Affairs Department, was critically injured in a traffic-related accident while working outside of Fire Station No. 1.

There being no further business to come before the Council, the meeting was adjourned at 11:22 a.m.

APPROVED this 10th day of May, 2016.

Tommy Roberts

Tommy Roberts, Mayor

SEAL

ATTEST:

Dianne Smylie

Dianne Smylie, City Clerk