M I N U T E S
AIRPORT ADVISORY COMMISSION
June 14, 2016

The Airport Advisory Commission of the City of Farmington met on Tuesday, June 14, 2016, at 4:00 PM, in the Executive Conference Room in the Municipal Building, 800 Municipal Drive, Farmington, New Mexico.

Members Present: Chairman Richard Neely
John Arrington
Theresa Pacheco
Wayne Mangum

Members Absent:
Steve White
Tony Bennett

Staff Present: Julie Baird
Jody Carman
Mike Lewis

Others Present: Felicia Bekis– Atlantic Aviation
Marieanna Yazzie – Atlantic Aviation
George Riley - Vernon Aviation
Dylan Garrison – Vernon Aviation

Call to Order
The meeting was called to order at 4:00 p.m. by Chairman Neely, there being a quorum present; the following proceedings were duly had and taken.

Approval of the June 14, 2016 Agenda
A motion was made and second to approve the agenda and passed unanimously by a vote of 4-0.

Approval of the Minutes of the May 10, 2016 Regular Meeting of the AAC
A motion was made and seconded to approve the minutes of the May 10, 2016, regular meeting of the Airport Advisory Commission and passed unanimously by a vote of 4-0.

Operations Report

It was noted that Great Lakes asked if we would be interested in having 8 flights a month, 19 seats each towards the end of this summer if they are able to supply them. We responded "yes."

Mike noted that Great Lakes is still waiting for an answer to their request for exemption.

Bill 95.3 is now in the house which will fund the AIP rate for two more years. This bill, if passed, is credited to Tommy Roberts who explained the situation to both senators. If passed, Four Corners Regional Airport will be able to proceed with taxiway upgrades for the next two projects.

Mike Lewis explained the operations charts and graph data included in the June 14, 2016 agenda.

The Commission was updated by Mike Lewis regarding the recent FAA inspection. He noted that the inspection went really well, the visit was cut off a day early, and there were only two write ups. The first issue is that Runway 5-23 has faded pavement and the white traffic lines will need to be outlined in black. Mike noted that the State will pay and the County will assist with paint. The second issue is the Prairie Dog overpopulation. Airport staff is addressing the population problem with consistent and steady Rodenator activity. Mike noted that we have had one complaint, and that he has had to make a few follow up calls in respect to that complaint. Mike expressed concern over possible press exposure, so he has response strategy and data ready in case there is any backlash.

Mike Lewis noted to the Commission that the Car Rental Agency contracts 2017 extension proposal will be presented at City Council tonight. Mike noted that a partial Atlantic Aviation contract is up in 2019 and that we need to be ready to put that out to RFP. Four Corners Regional Airport would really like to put in a self-service fuel pump station and consider entertaining lower fuel prices.

Mike Lewis updated the commission about two current projects that would enhance Four Corners Regional Airport property. The fence behind the Dugan Hangar should be moved to the other side of the hangar. That relocation plan would give Guidance Aviation access to parking. There are several other parking options for existing tenants.

The second project would be to relocate the fence in front of the Airport Administration Office to enable ramp to restaurant access. That would benefit Atlantic as well, as customers could come right out of the FBO and into the restaurant. No Worries Restaurant is currently offering discounts for military customers in uniform to entice air traffic.

Business from the Floor:
Felicia asked about the actual dates of lease expiration for their Atlantic lease.

A short discussion ensued over how important lower fuel prices and a self-service fuel option would be. It was observed that these options would be useful for local and transient air traffic.

Mike Lewis presented to the Commission, two hangar lease options for Guidance Aviation. The old Great Lakes hangar is 30 years old and hasn't been maintained very effectively. Guidance Aviation had proposed $200,000 of improvements. Mike suggested that we should look for a lease abatement within reason to make the venue more attractive to Guidance Aviation.

Mike Lewis gave a short explanation about how the Guidance Aviation program would be structured. The positive outcome for us is that when they leave, the upgrades are ours. A lease abatement option would benefit both parties. Mike explained his options for lease pricing

Both proposals present a 2 years lease rate for Hangar 9 to be applied towards refurbishment of the facility up to $200,00.00. The first option is less prorated and culminates with lease rate up to the total of $53,000 at the end of the second year. The second proposal is a more prorated amount that will culminate in $73,000.00 at the end of the third year. Both plans assure the City gets something in return from this investment.

Chairman Neely asked about terms and timeline of this lease. Mike responded that he was looking at a 90 day out possibility, or go for 10 years and leave the CPI escalator in the contract.

There was a short discussion about when to propose the finalized Guidance Aviation contract before City Council. Mike explained that Guidance Aviation should be at the next City Council Meeting to make a presentation.

Chairman Neely proposed that the Guidance Aviation lease is a discussion item and that no motion is necessary to conclude the discussion. The commission agreed for Mike to continue his research and coordination for a Guidance Aviation lease, and present a lease proposal at the next Airport Advisory Commission Meeting.

Business from the Commissioners:
Johnny Arrington brought up the possibility of solar power for the airport. If we could get Federal funding for solar projects, it might possibly bring a long term financial payout.

Chairman Neely asked if there were any questions.

Wayne Mangum asked about an update for Boutique Air. There was a short discussion about Boutique Airlines in talks with Cortez Airport. It was noted that Boutique would like to be involved with an airport that gets the EAS subsidy. Theresa Pacheco mentioned that Boutique may be making a bid to talk to Cortez City Council.

The commission welcomed George Riley and Dylan Garrison from Vernon. George Riley mentioned that he has the means to vacuum out prairie dogs for $1500.00 a day. He advised to not bring someone from out of town if we needed help. Mike Lewis responded that we are having success with the Rodenator.

Business from the Floor:
There was no business from floor.

Adjournment:
There being no further business to come before the Commission, the meeting was adjourned at 4:38 pm.

John Arrington
(for Richard Neely - Chairman)

Jody Carman – Administrative Aide