

**August 18, 2016 MEETING MINUTES OF THE
PARKS, RECREATION, & CULTURAL AFFAIRS COMMISSION**

The Parks, Recreation, and Cultural Affairs Commission (PRCA) of the City of Farmington met in a regular session on Thursday, August 18, 2016, at 6:15 p.m. in the Executive Conference Room at City Hall, 800 Municipal Drive, Farmington, NM. Roll call was taken with attendance as follows:

Members Present: Tyson Snyder, Chair; Patricia Baca; Jane Banes; Corey Freeman; Larry Hilliard
Peter Holzem; JB Holcomb; Kent Mobley; Tyson Snyder; Leslie Thompson

Members Absent: Ellyn Dimond

Also present were: Cory Styron, PRCA Director; Debbie Homer, Administrative Aide

Roll Call -

Tyson Snyder, Chair called the meeting to order at 6:15 p.m. and conducted a roll call.

APPROVAL OF MINUTES

Tyson Snyder asked the Commissioners if they had reviewed the July 21, 2016 minutes and if there were any questions or changes. There were none and Mr. Snyder called for a motion to approve. Mr. Holzem moved to accept the July 21, 2016 minutes as presented. Ms. Thompson seconded the motion. The motion passed unanimously.

UNFINISHED BUSINESS

A. Action Items – None

B. Discussion –

1. Bridge Naming – Commissioner Holcomb

Mr. Snyder recognized Commissioner Holcomb regarding the Bridge Naming items. Commissioner Holcomb said surveys have gone out. Currently there are two sets of names that are front runners. They are Sunrise, Sunset and Berg, Animas. The question was asked when will the naming event end. Mr. Styron replied that the survey on the PRCA Facebook and Website states the end will be Monday, August 22, 2016. Mr. Snyder asked Mr. Styron what will happen after voting ends. Mr. Styron replied that all of the votes will be tallied and presented to the commission at the September meeting for a recommendation. The commission's recommendation will then be presented to City Council for consideration.

2. Community Gardens – Commissioner Holcomb

Mr. Holcomb advised the commission that there is a meeting tomorrow, Friday, August 19th at the PATH facility board room at 1:00 pm to discuss a community garden at the facility. The Four Corners Foundation would like to spearhead the project. Mr. Holcomb invited everyone in attendance to attend the meeting. Discussion began regarding different locations for community gardens throughout the city. Mr. Snyder asked Mr. Holcomb to keep the commission up to date.

3. Parks Rules and Regulations

Mr. Styron asked the commission if they had reviewed the Park Rules and Regulations policy forwarded to them earlier. He said this will be the last time for review of this policy before it is presented to the city council. Mr. Styron stated that some of the items have ordinances attached to them and some do not. Mr. Styron expressed his wish that there be some codification for all of the items listed. Mr. Holzem asked if the legal department will need to recommend ordinances for all of the items. Mr. Styron replied that formal ordinances will take a lot of time. Administrative Regulations will be less cumbersome. The question was raised if Administrative Regulations can be enforced. Mr. Styron replied that they can be enforced by the Police Department with a cease and desist request. If the person continues to violate the Administrative Regulations they can be issued a criminal trespass violation. Mr. Styron stated that if all the regulations were codified under one ordinance each item will have a separate penalty. Mr. Hilliard asked about enforcement of fireworks within the parks. Mr. Styron replied that fireworks usage is trumped by New Mexico State law. There are very few reasons listed under state law to deny permission for the use of fireworks in parks. Discussion began regarding the wording of the regulation for fireworks in parks for individuals as well as shows. It was determined that the language needs to be adjusted to address this particular regulation. Mr. Snyder the asked if this item should be on next month's agenda for further review and discussion. Mr. Styron replied yes this item needs to be on the September agenda.

NEW BUSINESS

A. Action-

B. New Discussion -

1. Athletic Field Plan -

Mr. Styron stated to the commission that for the last three years there have been conflicts regarding scheduling and usage of the city athletic fields. The city has retained a professional service, Ballard-King & Associates to review and make recommendations regarding a plan and strategy to improve the athletic field process. There will be a public input meeting regarding this issue on September 7, 2016. He further stated that issues began when the fields needing to be renovated resulted in various organizations having to move around to a different field that they had previously been using. The company will look at all athletic fields, the user groups and how the fields are being used. The company will develop best practices based on the input they receive. Mr. Styron said that an invitation to the public meeting will be sent to the commissioners sometime next week.

OLD BUSINESS

A. Action –

1. Facility Naming Application for Cassie Dallas

Mr. Snyder asked the commissioners if they had reviewed the application to name the exhibit hall at Gateway Museum for Cassie Dallas. The commissioners stated they had no further discussion regarding the application. Mr. Freeman made a motion to name the exhibit hall at Gateway Museum after Cassie Dallas. Ms. Galloway seconded the motion. The motion carried unanimously. Mr. Styron stated the recommendation will be presented to City Council in September.

DEPARTMENT REPORT

A. Handout – July Department Report

Mr. Styron reviewed various items from the July Department Report. He noted the viewing stand for the radio control vehicle track has been installed. The Miniature Golf proposal draft has been completed. He noted that the Aquatic Center has had a small increase of 3 percent attendance since the closure of Brookside pool. The attendance for the Adams Family play was not as high as expected however response to the Children's and Teen Theater was phenomenal. It was noted that attendance was higher for a single night at the youth plays than at the Adam's Family. Regarding the Predator exhibit at the museum Mr. Styron noted that this has been a great hit. Mr. Styron stated that the NMRPA State Conference will be held in Farmington on September 14 through 16. Mr. Styron said that the invitation to the conference will be sent to commissioners soon.

COMMISSIONER ITEMS –

Ms. Thompson noted that the Bishop's golf tournament will be held in Mid- September. Applications are available at Pinon Hills Golf Course.

Ms. Banes said that the State Special Olympics will be held in Farmington this weekend.

ADJOURNMENT

There being no further business or discussion, Ms. Galloway moved to adjourn, Mr. Freeman seconded the motion. The meeting adjourned at 7:05 pm.



Tyson Snyder, Chair



Debbie Homer, PRCA Administrative Aide

