

**January 10, 2023 MEETING MINUTES OF THE
ANIMAL SERVICES ADVISORY COMMISSION**

The Animal Services Advisory Commission (ASAC) of the City of Farmington
Regular session met at the Executive Conference room at 800 Municipal Farmington NM.
On Tuesday, January 10, 2023 at 6:00 p.m.

Ms. Karen Bayless called the ASAC meeting to order at 6:00 p.m.

ROLL CALL-

Roll call was taken with attendance as follows:

Members Present: Ms. Karen Bayless, Chair & Regional Animal Shelter; Karen Mills; Ms. Kathy Hogan, Chair Pro Tem; & San Juan Animal League; Ms. Debbie Braff; Ms. Denise Dorner; Amber Hodge; Cheryl Ragsdale

Members Absent:

PRCA Staff Present: Ms. Natalie Spruell, PRCA Assistant Director;
Ms. Stacie Voss, FRAS Welfare Director;
Ms. Debbie Homer, PRCA Administrative Aide;

ACU Staff: Sergeant Jensen, FPD Patrol Unit

APPROVAL OF MINUTES-

After roll call Chair Karen Bayless asked if the October 4, 2022 minutes had been reviewed by commissioners. Upon reviewing the October 4, 2022 minutes, and a brief discussion, Ms. Debbie Braff made the motion to approve the minutes as presented. Ms. Denise Dorner seconded the motion. The vote was taken and the October 4, 2022 minutes passed unanimously.

New Business- None

Unfinished Business –

A. Public presentations for Shelter Fostering and Transfer Drivers –

Chair Bayless handed out a list of organizations to commission members and asked for volunteers to present the Shelter Fostering and Animal Transfer programs to these organizations. She advised the commission that Amber Francisco, Community Program Manager will help with presentations to these organizations if she is asked. Chair Bayless went down the list of organizations and asked each commissioner to commit to present to one listed organization. She then asked that after the presentation to please email Debbie Homer, Administrative Aide the results. The Chair also requested that if any commissioner had additional organizations that they are willing to present to please email the Administrative Aide the name and contact information.

Reports -

A. Farmington Regional Animal Shelter (FRAS); Stacie Voss

1. Shelter Reports: October – December 2022

Ms. Voss reviewed the October through December reports with the commission. She stated that the shelter had shut down intake in early November due to a Distemper outbreak that was very difficult to contain. A large number of dogs were lost during the outbreak. The Distemper outbreak is now under control. Ms. Voss also said that the Spay/Neuter program has started up again. Currently only doing cats. The question was asked when will spay/neuter procedures begin for dogs. Ms. Voss replied that the dog program should begin soon.

Ms. Spruell advised the commission of upcoming changes to the PRCA structure. Shaña Reeves has been promoted to Assistant City Manager, Natalie promoted to Interim PRCA Department Head, and Christa Chapman is the Assistant Director of Cultural Affairs & Events.

B. Regional Animal Shelter Foundation, Inc.

Ms. Bayless advised the commission that the foundation purchased a surgical table and lights for the medical department. Animal food for those in need is now being delivered through the Home Delivered Meals program. The Foundation is considering purchasing and donating a new transfer van in the future.

C. San Juan Animal League

Ms. Hogan said the Animal League is still searching for a veterinarian to the Spay/Neuter program. She stated that the vaccination clinics are doing well and that the pre-appointment set up is working. The programs are needing additional veterinarians. She said that during 2022 the League performed 461 spay/neuter procedures and implanted 130 microchips.

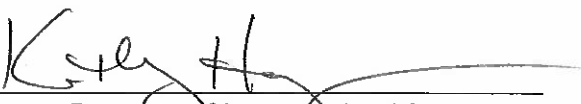
D. ACO Report

Sergeant Jensen advised the commission that the department is still short one Animal Control Officer. The question was asked, are there any consequences for owners whose animal bites someone? Sergeant Jensen replied that Animal Control Officers are only authorized to enforce City ordinances not State laws. This type of issue has to be enforced through other legal means. The question was asked if someone is concerned about the welfare of an animal, such as possible neglect or abuse how can this be reported? He replied call the non-emergency dispatch number to report.

COMMISSIONER BUSINESS –

ADJOURNMENT – With no further discussion, Ms. Bayless called for a motion to adjourn the meeting at 6:52 p.m. Ms. Kathy Hogan moved to adjourn, Ms. Karen Mills made the second. Upon vote, it was unanimous to adjourn.

Next meeting, will be Tuesday April 4, 2023 at 6:00pm.


~~Karen Bayless~~ – Chairman ASAC PRO TEM
KATHY HOGAN


Debbie Homer, PRCA Administrative Aide