

April 2, 2019 MEETING MINUTES OF THE ANIMAL SERVICES ADVISORY COMMISSION

The Animal Services Advisory Commission (ASAC) of the City of Farmington met in a regular session on Tuesday, April 2, 2019, at 6:00 P.M. in Council Chambers at City Hall, 800 Municipal Dr., Farmington, NM. Roll call was taken with attendance as follows:

Members Present: Karen Bayless, Chair; Corinne Wright, Chair Pro Tem; John Roe; Cheryl Ragsdale; Kathy Hogan, SJ Animal League;

Members Absent: Karen Mills; Shiela Noyes, DVM

PRCA Staff Present: Natalie Spruell, Asst. PRCA Director; Stacie Voss, FRAS Welfare Director; Dr. Rebecca Raichel, FRAS DVM; Debbie Homer, PRCA Administrative Aide; Gwen Johnson, Administrative Aide

Animal Control Unit: Sgt. Roque Velarde, Animal Control Unit Supervisor

APPROVAL OF MINUTES

Karen Bayless called the ASAC meeting to order at 6:00 p.m. and asked for a motion to approve the minutes of January 15, 2019.

- ✚ After a brief discussion, a motion was made by Kathy Hogan and seconded by John Roe to approve minutes as presented for January 15, 2019. Upon vote, the minutes were approved unanimously.

ELECTIONS –

Ms. Bayless asked the commission members if there were any nominations for the Chair and Chair Pro Tem positions. Discussion took place between members requesting that Ms. Bayless and Ms. Wright retain their positions. Both were agreeable and Ms. Bayless asked for a motion. Ms. Hogan moved that Ms. Bayless retain the Chair position and Ms. Wright retain the Chair Pro Tem position. Ms. Ragsdale seconded the motion. The motion passed unanimously.

OPEN MEETINGS RESOLUTION –

Ms. Bayless asked the commission if they have reviewed the Open Meeting Resolution. Discussion regarding possible conflicts of some meeting dates. Ms. Reeves advised the commission that the meeting dates in the resolution can be changed if conflicts arise. Ms. Bayless asked if there was any further discussion. There was none and Ms. Bayless asked for a motion. Ms. Ragsdale moved that the Open Meetings Resolution be accepted as presented. Mr. Roe seconded the motion. The motion passed unanimously. Discussion ensued regarding the July 2, 2019 meeting. A general consensus was reached and the next quarterly meeting will be held on July 9, 2019.

PROPOSED CHANGES TO CITY CODE REGARDING ASAC MEMBERSHIP AND MICRO CHIPPING—

Ms. Bayless asked the commission if they wished to provide input/ideas regarding proposed changes to city code for microchipping costs and ASAC membership. Ms. Bayless asked the committee members who are reviewing the microchipping proposal what the status is. Ms. Mills a committee member referred everyone to the Microchipping Proposal Outline Draft. She stated that the last page of the draft reflects input from Ms. Ortiz representing the San Juan Animal League. Discussion regarding microchipping during public spay/neuter procedures was brought up. Ms. Voss advised that the existing ordinance for public spay/neuter procedures specifically states these procedures cannot be performed. Ms. Voss said currently microchipping is done with adoptions only. Ms. Spruell and Ms. Voss stated that in order for all animals be spayed/neutered and all animals be micro chipped a separate ordinance will be required. After further discussion Ms. Bayless suggested that this matter be tabled until the July meeting. She requested that everyone review the Microchipping draft proposal and be ready to provide input at the next meeting.

ANIMAL CONTROL UNIT UPDATES-

Ms. Bayless acknowledged Sergeant Velarde from Farmington Police Department, Park Ranger Division. Sergeant Velarde reported that all officers have been issued “chip scanners” and procedural changes are in place to document that an animal has been scanned. He said that the only exemption to scanning is if an animal is too aggressive. Sergeant Velarde also noted that many “chips” are outdated and may not have current information such as address and phone number. He also said that the department is working on getting all Animal Control Unit officers certified through the National Animal Care and Control Association. Currently three officers are working on their certification.

SHELTER REPORT, QUARTERLY –

Ms. Voss reviewed the monthly shelter reports with the commission. She stated that currently most of the numbers are close to the same as in 2018. She stated that transfers are down for the year. Ms. Bayless noted statistics regarding animal deaths and asked why the deaths seem higher. Ms. Voss and Dr. Raichel said many of the deaths reported are mostly puppies with disease and entire litters can pass away. Ms. Voss advised that there will be volunteer orientation on April 13th, the annual Bark In The Park event will be held on April 27th. Ms. Voss also noted that there are some open positions she is working on filling.

COMMISSIONER BUSINESS –

Ms. Bayless provided information regarding the Farmington Regional Animal Foundation is helping with funding for shade covers to be installed in the courtyard so that animals will have shade while in the courtyard. Ms. Bayless also said that the Foundation has approved funding for half of a project to update the current laundry facility. Ms. Bayless asked Ms. Hogan if she had any information she would like to share regarding the San Juan Animal League. Ms. Hogan noted that the Vaccine Clinics are underway. She also noted that a TNR (Trap, Neuter, Return) event will be taking place on May 2nd. Ms. Bayless requested that future agendas need to have a section for the San Juan Animal League and the Farmington Regional Animal Shelter Foundation so that updates can be provided to the commission at meetings.

ADJOURNMENT – Ms. Bayless confirmed the next ASAC meeting will be on Tuesday, July 9, 2019. With no further discussion, Ms. Bayless moved to adjourn, Ms. Hogan seconded. The meeting adjourned at 7:03 p.m.


Karen Bayless, Chair


Debbie Homer, PRCA Administrative Aide