

**April 4, 2023 MEETING MINUTES OF THE
ANIMAL SERVICES ADVISORY COMMISSION**

The Animal Services Advisory Commission (ASAC) of the City of Farmington
Regular session met at the Executive Conference room at 800 Municipal Farmington NM.
On Tuesday, April 4, 2023 at 6:00 p.m.

Ms. Kathy Hogan, Chair Pro Tem called the ASAC meeting to order at 6:10 p.m.

ROLL CALL-

Roll call was taken with attendance as follows:

Members Present: Karen Mills; Ms. Kathy Hogan, Chair Pro Tem; & San Juan Animal League; Ms. Debbie Braff; Ms. Denise Dorner;

Members Absent: Ms. Karen Bayless, Chair & Regional Animal Shelter Foundation; Cheryl Ragsdale; Amber Hodge

PRCA Staff Present: Ms. Natalie Spruell, PRCA Assistant Director;
Ms. Debbie Homer, PRCA Administrative Aide;

ACU Staff: Absent

Approval of minutes-

After roll call Chair Pro Tem, Kathy Hogan asked if the January 10, 2023 minutes had been reviewed by commissioners. Upon reviewing the January 10, 2023 minutes, and a brief discussion, Ms. Denise Dorner made the motion to approve the minutes as presented. Ms. Debbie Braff seconded the motion. The vote was taken and the January 10, 2023 minutes passed unanimously.

New Business- None

Unfinished Business –

A. Public presentations for Shelter Fostering and Transfer Drivers –

Chair Pro Tem Hogan asked for an update to presentations from commissioners. Karen Mills said she has been leaving messages for the American Legion but so far no response. She also said that the Country Club is not interested in a presentation but they will post the information on their social media page. Debbie Braff said she presented to the Lion's Club on March 20th. Denise Dorner stated she presented to the Bonnie Dallas Senior Center early March. Discussion ensued regarding presentations to other groups.

Reports –

**A. Farmington Regional Animal Shelter (FRAS); Stacie Voss
Shelter Reports: January 2023 through March 2023**

Ms. Voss reviewed the January through March reports with the commission. She said that a successful adoption event was held in early March. She said that the last three months haven't seen extremes but numbers could definitely be better. Transfers were down significantly but improved some in the last month. The issue being that finding places to transfer is becoming more difficult.

B. Regional Animal Shelter Foundation, Inc.

Ms. Bayless was not present to update.

C. San Juan Animal League

Ms. Hogan said the Animal League is performing approximately 40 animal spay/neuter procedures each month. She stated that there were no vaccine clinics held in March or April. The good news is that a veterinarian has been found and will start in May.

D. ACO Report

Ms. Spruell advised the commission that Sergeant Graff is unable to attend tonight's meeting due to scheduling conflicts. She intends on attending the next meeting. Ms. Spruell said that Sergeant Graff provided her with a brief report. Staffing continues to be an issue due to two officers being out on extended leave for medical reasons. It is hoped that at least one of the officers will return to duty in the next month. She stated that calls for service continue to increase and noted that working hours have been extended to 6pm to help cover the increased call volume.


COMMISSIONER BUSINESS –

Chair Pro Tem Hogan noted that the next meeting will happen on Tuesday, July 4, 2023. She asked the commission if they wished to reschedule the date. Discussion began and it was determined that June 27th will be the best date for the next meeting. Ms. Hogan asked for a motion. Ms. Debbie Braff moved to move the July 4, 2023 meeting to June 27, 2023. Ms. Karen Mills seconded the motion. The motion passed unanimously.

ADJOURNMENT – With no further discussion, Chair Pro Tem Hogan called for a motion to adjourn the meeting at 6:43p.m. Ms. Karen Mills moved to adjourn, Ms. Debbie Braff seconded the motion. Upon vote, it was unanimous to adjourn.

Next meeting, will be Tuesday June 27, 2023 at 6:00pm.


Kathy Hogan – Chair Pro Tem, ASAC


Debbie Homer, PRCA Administrative Aide