

**April 6, 2021 MEETING MINUTES OF THE  
ANIMAL SERVICES ADVISORY COMMISSION**

The Animal Services Advisory Commission (ASAC) of the City of Farmington (COF) met in a regular session on Tuesday, April 6, 2021 at the Executive Conference Room, 800 Municipal, Farmington, NM. Roll call was taken with attendance as follows:

Members Present: Karen Bayless, (*Chair*); Corinne Wright, John Roe; Kathy Hogan, (*ProTem Chair*) SJ Animal League; Cheryl Ragsdale; Karen Mills; Priyanka Bhatia; Debbie Braff

Members Absent: None

PRCA Staff Present: Shaña Reeves, PRCA Director; Stacie Voss, FRAS Welfare Director; Dr. Raichel, FRAS Veterinarian; Sergeant Nielsen, ACO; Debbie Homer, PRCA Administrative Aide;

**APPROVAL OF MINUTES**

Ms. Bayless called the ASAC meeting to order at 6:15 p.m. and asked for a motion to approve the minutes of the January 5, 2021 meeting. After a brief discussion, an error in wording was brought to the board's attention by Mr. Roe and acknowledged. This will be corrected before a signature from the Chair; Ms. Bayless. Kathy Hogan made the motion to approve the amended minutes and Corrine Wright made the second. Upon vote, the minutes were approved with 1 abstain from Ms. Braff who was not present for the January 5<sup>th</sup>, meeting.

**New Business-**

**REPORTS**

**SHELTER REPORT, QUARTERLY –**

Ms. Voss explained and reviewed the monthly Farmington Regional Animal Shelter report with the Commission and said that the shelter is still having short staffing issues. Currently the shelter is down 2 Full time and many Part time positions. Ms. Voss then reviewed the January, February, and March reports. She noted that the public spay/neuter program is still booking out 2 or more months in advance. It was observed that after the spay/neuter application went on line in December the appointment show rate has improved greatly. She also noted that the appointment only with patrons has led to better communication between staff and the patron. Ms. Voss also advised the commission that the City has a new volunteer coordinator who has been scheduling volunteer orientation every week on line. Ms. Voss also advised that she is the current Chair for the State Animal Shelter Board Committee and changes are coming soon regarding the oversight of Animal Shelters in New Mexico. She also advised that on April 22<sup>nd</sup> there will be a public input session.

PRCA Director Shaña Reeves shared information with the commission. She said that the upcoming fiscal year 22 budget is uncertain and changing day by day so nothing fixed is in place at this time. She did say she is hopeful for the Animal Shelter budget. She also wanted to share with the commission that a Non Profit “no kill” Animal Rescue called Denkai is looking to locate to Farmington. There is currently a local location in Cortez, Colorado.

Sargent Nielsen with the Animal Control Division advised the commission they are currently down 4 officers. He reminded the commission that Animal Control Officers can no longer accept owner surrenders. All owner surrenders must go to the Animal Shelter. Ms. Bayless provided praise for the Animal Control Officers who handled an incident at her residence.

**FARMINGTON REGIONAL ANIMAL SHELTER FOUNDATION-**

Ms. Bayless, advised the commission that the Foundation continues to work with the Regional Animal Shelter by helping to fund needs that otherwise would not be possible. The Foundation has replaced dishwashers in the dog and cat areas and have purchased needed medical equipment. The year 2020 was a good donor year despite the pandemic. An anonymous donor gave \$2,000 to be used to provide animal food to those in need.

**SAN JUAN ANIMAL LEAGUE –**

Ms. Hogan reported that she is no longer the chair. The League is exploring how to increase the Spay/Neuter Clinics in the 2021-2022 year. The existing clinics are scheduled out to July. The League is exploring the possibility of establishing a safe surgery center. A trial drive thru vaccine clinic is being set up for May which after the event will determine if future events will be held.


**COMMISSIONER BUSINESS**

Ms. Bayless welcomed Debbie Braff the newest member of the commission. She asked Ms. Braff to tell a little about herself. Ms. Braff thanked everyone. She said she is a retired principal and has adopted shelter dogs in the past. She is very impressed with the work of the Animal Shelter and is looking forward to working with everyone.

**ADJOURNMENT –**

With no further discussion, Ms. Bayless called for motion to adjourn the meeting at 7:10 p.m. Kathy Hogan made a motion, Cheryl Ragsdale seconded the motion. Upon vote, it was unanimous to adjourn.

  
Karen Bayless – Chairman ASAC

DH -  
Deb Homer PRC Administrative Aide  
 / Revised  
PRCA Administrative and completed -