

**M I N U T E S**  
**AIRPORT ADVISORY COMMISSION**  
**August 10, 2021**

The Airport Advisory Commission of the City of Farmington met on Tuesday, August 10, 2021 at 4:00 p.m., in the Executive Conference Room at 800 Municipal Drive, Farmington, NM

**Members Present:**

Zachary Kermitz, Alternate  
 Wayne Mangum, Pro Tem  
 Theresa Pacheco  
 Jonathan Rudolf

**Members Absent:**

Mark Gordon  
 Richard Roderick, Chairman

**Staff Present:**

Mike Lewis, Airport Manager  
 Jody Carman, Airport Administrative Aide  
 Julie Baird, Assistant City Manager

**Others Present:****Call to Order**

The Airport Advisory Commission (AAC) regular meeting was called to order at 4:02 p.m. by Pro Tem Wayne Mangum, there being a quorum present, the following proceedings were duly had and taken.

**Approval of the August 10, 2021 Agenda**

Pro Tem Wayne Mangum asked for a motion to approve the agenda for August 10, 2021. A motion was made by Commissioner Jon Rudolf, and seconded by Commissioner Theresa Pacheco to approve the agenda for August 10, 2021, and passed by a vote of 4-0.

**Approval of the Minutes from the July 13, 2021 Regular Meeting of the AAC**

Pro Tem Wayne Mangum asked for a motion to approve the minutes from July 13, 2021. A motion was made by Commissioner Theresa Pacheco, and seconded by Commissioner Jonathan Rudolf to approve the minutes of the July 13, 2021 regular meeting of the AAC, and passed by a vote of 4-0.

**Operations Report**

Mike Lewis presented the statistics as they appear in the agenda. There was a short discussion regarding Covid-19 rent relief for No Worries Bar and Grill. It was determined they were back to the minimum monthly standard rent in effect July 1, 2021.

There was a short discussion regarding whether or not Avis and Budget might return to the Four Corners Regional Airport terminal. It was explained due to Covid-19, Avis and Budget were dark, and we look forward to their return when air carrier service is back.

**Additional Operations Information**

Mike Lewis reported on additional operational items not listed in the agenda.

- 1) The annual FAA Part 139 inspection was completed August 5, 2021. Mike Lewis noted Atlantic Aviation and ARRF presented with perfection. However, there were three (3) discrepancies regarding the airfield.
  - a) There is a prairie dog hole in the runway safety area needing correction.
  - b) There was question about the current location of supplementary wind socks. The FAA will make a determination where the wind socks should be moved to.
  - c) Heavy rains flooded dirt around one (1) distance remaining sign, which needs to be cleaned up.
- 2) Airport staff is still waiting for the FAA to make the grant offer for work on Runway 5-23. There will be a quick turnaround to secure the Mayor's signature and discuss a start date with the chosen contractor, once the offer is official. We will know it is awarded when we read it in the paper. Upon selection and approval, the Federal Government will inform our congressional delegation, a press release will be issued, and this usually happens before the receiving airport is informed.
- 3) The terminal reconstruction expansion project started July 26<sup>th</sup> and is progressing well. The glass should be installed today, Tuesday, August 10<sup>th</sup>.
- 4) On Wednesday, August 11<sup>th</sup>, Captain Tammie Jo Shults will meet with Airport Manager Mike Lewis regarding the possibility of locating a flight school at Four Corners Regional Airport. Mike included a biography of Captain Shults to all commission members.

There was a short discussion regarding the engine failure of flight 1380 where Captain Shults was in command and how she piloted the aircraft with minimal loss of life. Mike Lewis stated his goal for this meeting was to encourage her to come back. He hopes she will consider Four Corners Regional Airport as the site for the flight school.

There was more discussion about the model for the school being "Bob Hoover Academy". Commissioner Theresa Pacheco asked if she might attend the meeting and Mike responded he didn't want to overwhelm Captain Shults at the first encounter.

Mike Lewis added Captain Shults when in the navy, flew on an A-7 Corsair like the one on display in front of the National Guard building on West Navajo, located below the airport.

- 5) On Thursday, August 12<sup>th</sup>, Airport Manager Mike Lewis will present a slide show to the Farmington Rotary Club.
- 6) The old Vernon Lease for hangar 11 will expire the end of August and will be up for renewal or new tenants.
- 7) Airport Manager Mike Lewis made reference to his handout for the Individual Capital Improvement Plan (ICIP) list, which entails state money being granted to City of Farmington. Mike Lewis explained every City of Farmington department submits their prioritized list of projects which need funding. Mike Lewis noted these airport projects are not generally funded by the FAA. He went through the list and cost, as the below items are currently prioritized as:
  - a) Build new tenant hangars on the west end at \$500,000
  - b) Current city owned hangar overhaul at \$300,000
  - c) Refurbishment and rehabilitation of aircraft parking ramp at \$500,000
  - d) Self-service aviation fuel facility at \$230,000
  - e) T-hangar overhaul at \$400,000
  - f) Airside erosion control at \$300,000

Airport Manager Mike Lewis would welcome any suggestions to the ICIP List. He added the list was in competition with bigger City of Farmington departments. He noted Four Corners Regional Airport has more funding from the Federal Government than other departments, and those departments may have more of a priority and greater need.

Mike Lewis highlighted projects that really needed to be accomplished. Hangar, R2 L4A,B, and C needs to be re-skinned and bi-fold doors installed. He described the state of additional hangars needing an overhaul.

Commissioner Pacheco inquired where new hangars could be built on the west end of the airport. Mike Lewis explained there was property west of the Civil Air Patrol building. A whole new line of hangars could be installed and would be bigger than the current, newly built T-hangars. A short discussion followed regarding the need for larger hangar structures. It was determined the newer hangars are beautiful, but not big enough.

Airport Manager Mike Lewis noted the airport ramp always needs maintenance and that is not a project readily accepted and included in the federally funded Airport Improvement projects.

Airport Manager Mike Lewis added airplane fuel self-service capability is always on the list.

It was noted the airport's general fund budget might be used to maintain erosion control, as it gets worse every year. Erosion maintenance is especially needed behind the San Juan Regional Medical Center Hanger-12.

Airport Manager Mike Lewis explained the commission might revisit this list next year and re-prioritize items if necessary. There were general nods of agreement from the commission.

#### Discussion and Recommendation for Ranking of Airport Improvement Projects for Submission to the FAA

The next agenda item references the last page, Airport Capital Improvement Plan (CIP), of the AAC meeting agenda. Airport Manager Mike Lewis explained this Federal Fiscal Year 2021, included the large project to restore Runway 5-23 at \$6,650,000.

Taxiway A is scheduled to be moved next Fiscal Year of 2022 and 2023 for \$4,650,000. The projects scheduled over a five (5) year projection, are locked in as the FAA uses those numbers to plan for future expenditures.

The design and engineering for both Runway 5-23 rehabilitation and Taxiway A relocation is \$1,100,000.

In FY2024, the rehab of Runway 7-25 is scheduled. Additionally on this form, bi-yearly maintenance grants for \$22,000 are offered to aid in reduction of general runway maintenance, such as paint, herbicide, wind socks, signage, and lights.

The normal funding available is usually \$150,000 per year and, if not used, can be carried over to the next fiscal year. Any money above the \$150,000 comes out of discretionary funds from the FAA. It was discussed to carry over these funds in order to facilitate the restoration of Runway 5-23 and the relocation of Taxiway A. The FAA countered with the offer of \$12,000,000 to complete the project from discretionary funds. Mike Lewis also noted the projects can change and be shuffled around by the FAA as needed.

Pro Tem Wayne Mangum asked if we could spend the \$12,000,000 in one year. Mike Lewis answered it would be spent over a three (3) year period. Mike Lewis noted he will point out the locations for the projects, when the AAC is present, on a tour of the airport.

Mike Lewis asked if anyone had ideas, about this Improvement Plan schedule, they wanted to discuss. There were none. He clarified the projects were decided upon given the need to bring commercial service to Four Corners Regional Airport.

At the AAC meeting next month, Armstrong will be invited to make a presentation. Mike Lewis asked if there were any questions or discussions. There were none.

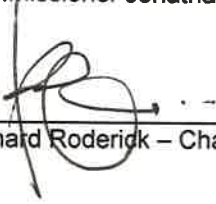
**Business from the Chairman:**

Pro Tem Wayne Mangum had no more business, questions, or comments at this time.

**Business from the Members, Staff or Floor:**

Pro Tem Wayne Mangum asked if there were any questions or comments.

There being no further business to come before the Commission, the August 10, 2021 meeting was adjourned by Pro Tem Wayne Mangum, the motion was made by Commissioner Theresa Pacheco and seconded by Commissioner Jonathan Rudolf at 4:35 p.m.



Richard Roderick – Chairman



Jody Carman – Administrative Aide