

Regular Meeting of the City Council, City of Farmington, New Mexico, held virtually using Zoom at <https://us02web.zoom.us/j/89452777649> at 6:00 p.m. on Tuesday, August 11, 2020. The virtually open regular session was held in full conformity with the laws and ordinances and rules of the Municipality.

Upon roll call, the following were found to be present, constituting a quorum:

MAYOR	Nate Duckett
COUNCILORS	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino

constituting all members of said Governing Body.

Also present were:

CITY MANAGER	Rob Mayes
ASSISTANT CITY MANAGER	Julie Baird
CITY ATTORNEY	Jennifer Breakell
CITY CLERK	Andrea Jones

The meeting was convened by the Mayor. Thereupon the following proceedings were duly had and taken:

The invocation was offered by Pastor David Florez of The Journey Church.

Councilor Rodgers led the Pledge of Allegiance.

CONSENT AGENDA: The Mayor announced that those items on the agenda marked with an asterisk (*) have been placed on the Consent Agenda and will be voted on without discussion by one motion. He stated that if any item did not meet with approval of all Councilors or if a citizen so requested, that item would be removed from the Consent Agenda and heard.

*MINUTES: The minutes of the Regular Work Session of the City Council held July 21, 2020 and the minutes of the Regular Meeting of the City Council held July 28, 2020.

*BID: The Acting Chief Procurement Officer recommended that the bid for lift station No. 12 and 14 improvements (Community Works) be awarded to TRC Construction, Inc. on its low bid of \$467,203.02 after application of five percent in-state preferences. Bids opened July 28, 2020 with three bidders participating.

*WARRANTS PAYABLE for the time period of July 26, 2020 through August 8, 2020, for current and prior years, in the amount of \$9,433,508.66.

There being no requests to remove any items, a motion was made by Councilor Sharer, seconded by Councilor Rodgers to approve the Consent Agenda, as presented. The roll was called with the following result:

Those voting aye:	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino
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Those voting nay:	None
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The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

FARMINGTON CONVENTION AND VISITORS BUREAU ANNUAL REPORT

Utilizing a PowerPoint presentation, Farmington Convention and Visitors Bureau ("CVB") Executive Director Tonya Stinson briefly reviewed

the historical power of tourism in New Mexico ("NM") and she provided an overview of the disconcerting state of the travel industry nationwide. She detailed the negative impacts on NM tourism due to the COVID-19 pandemic and she pointed out that approximately 1,000 local jobs have been lost in the "Food and Accommodations" sector alone, pointing out that the CVB has reduced its staff from seven employees to three. Ms. Stinson reviewed the CVB's pandemic response, noting that the Virtual Art Walk and the to-go dining and shopping guides have been quite successful and she sadly reported that the overall negative travel morale is significantly affecting the industry. She stated that the key to an effective marketing strategy during the pandemic is to remain agile and to leverage the latest research to make informed decisions and she pointed out that the pandemic has increased the number of radio listeners. In regards to online marketing efforts, CVB Assistant Director and Online Marketing Manager Ingrid Gilbert announced that there has been a 200 percent increase in online video consumption and a 34 percent increase in online/app usage since March 1, 2020. She reviewed the abilities of third-party data targeting and she reported that the CVB is the official Farmington Google DMO (Destination Marketing Organization) which will ensure the quality content provided to customer-facing applications. Concluding the presentation, Ms. Stinson announced that the CVB will explore opportunities to help the community's tourism industry recover, rebuild previous growth efforts and support consumer travel confidence.

Ms. Stinson and Ms. Gilbert answered various questions from the Council regarding current and future marketing efforts of City facilities and programs.

DECLARATION OF WORN-OUT, UNUSABLE OR OBSOLETE 2020 ATC TRAILER AND ADOPTION OF RESOLUTION NO. 2020-1762

Providing clarifying remarks, Assistant City Manager Julie Baird explained that the 2020 ATC Trailer was purchased by the City with grant funds but she pointed out that San Juan College is the ideal entity to operate the food trailer as a component of their Harvest Food Hub. She reported that the declaration of surplus property and adoption of the resolution are required by DFA (Department of Finance and Administration) to transfer ownership of the 2020 ATC Trailer to San Juan College.

Acting Chief Procurement Officer Rosalyn Potter requested that Council declare worn-out, unusable or obsolete one 2020 ATC Trailer (Parks, Recreation and Cultural Affairs) surplus to the needs of the City and not essential for municipal purposes and to adopt Resolution No. 2020-1762 authorizing the donation of the declared surplus 2020 ATC Trailer to San Juan College.

Thereupon, a motion was made by Councilor Sharer, seconded by Councilor Jakino to declare worn-out, unusable or obsolete one 2020 ATC Trailer surplus to the needs of the City and not essential for municipal purposes and to adopt Resolution No. 2020-1762, as presented. The roll was called with the following result:

Those voting aye:	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino
Those voting nay:	None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried and Resolution No. 2020-1762 was duly passed and adopted.

Mayor Duckett requested that the Council be provided with an update from San Juan College Harvest Food Hub at a future meeting.

COUNCIL BUSINESS

Commendation of Piñon Hills Golf Course Staff

Noting that Piñon Hill Golf Course ("PHGC") has recently been ranked in the top 14 municipal golf courses in the United States by Golf.com, Mayor Duckett commended PHGC staff for their knowledge and dedication to the success of the golf course.

Commendation of the Police Department

Mayor Duckett pointed out that the Police Department has put forth a concentrated effort to curtail speeding and illegal racing within the community and he thanked them for their efforts.

CITY MANAGER BUSINESS

Financial Report for the 12 Months Ending June 30, 2020

Utilizing a PowerPoint presentation, Administrative Services Director Teresa Emrich reported that revenues for the General Fund on June 30, 2020 were 1.2 percent below budget (unfavorable) with expenditures being 4.7 percent below (favorable) resulting in an ending cash balance of \$9.8 million. She also reviewed the various revenue sources, noting that gross receipts tax represented 76 percent of the entire budget in Fiscal Year 2020 which is 8.8 percent more than last year. Continuing with the presentation, she explained the major variances in the revenues for the last two fiscal years; reviewed the gross receipts tax trends for the past 11 years; and described the significant variances from last year in the General Fund expenditures. With regard to the Electric Utility fund, Ms. Emrich reported that revenues were 19.1 percent below (unfavorable) budget projections with expenditures being 21.5 percent below (favorable) resulting in an unrestricted cash balance of \$61.9 million. She reported that the Water Enterprise Fund ended the fiscal year with revenues being 0.6 percent below budget (unfavorable) and expenditures being 14 percent below (favorable) resulting in an ending unrestricted cash balance of \$12.8 million. With regard to the Wastewater Enterprise Fund, Ms. Emrich stated that revenues were 5 percent above (favorable) budget and expenditures were 9.2 percent below budget (favorable) resulting in an unrestricted cash balance of \$1.45 million. In closing, she reported that the Sanitation Enterprise Fund ended Fiscal Year 2020 with revenues being level and expenditures being 1.9 percent below (favorable) resulting in an ending cash balance of \$1.4 million.

Resolution No. 2020-1763/Final Fiscal Year 2020 Quarter Financial Report

City Manager Rob Mayes presented and read by title Resolution No. 2020-1763 approving the final Fiscal Year 2020 financial report. The title of such resolution being:

A RESOLUTION APPROVING THE FINAL FISCAL YEAR 2020 QUARTER FINANCIAL REPORT AND REQUESTING STATE APPROVAL

Thereupon, a motion was made by Councilor Jakino, seconded by Councilor Sharer to pass and adopt Resolution No. 2020-1763, as presented. The roll was called with the following result:

Those voting aye:	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino
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Those voting nay:	None
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The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried and Resolution No. 2020-1763 was duly passed and adopted.

CLOSED MEETING

A motion was made by Councilor Rodgers, seconded by Councilor Sharer to close the meeting to discuss acquisition of real property for recreational purposes and disposition of real property (Piñon Hills Boulevard), pursuant to Section 10-15-1H(8) NMSA 1978; and to receive advice from the City's legal counsel regarding matters of pending and/or threatened litigation (Sage Motel, HB364 and the continuing use of the local Labor-Management Relations Board), pursuant to Section 10-15-1H(7) NMSA 1978. The roll was called with the following result:

Those voting aye:	Linda G. Rodgers Sean E. Sharer Jeanine Bingham-Kelly Janis Jakino
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Those voting nay: None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

The Mayor convened the closed meeting at 7:24 p.m. with all members of the Council being present.

Following the closed meeting, during which meeting the matters discussed were limited only to those specified in the motion for closure, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to open the meeting for further business. The roll was called with the following result:

Those voting aye: Linda G. Rodgers
Sean E. Sharer
Jeanine Bingham-Kelly
Janis Jakino

Those voting nay: None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

The open meeting was reconvened by the Mayor at 8:35 p.m. with all members of the Council being present.

There being no further business to come before the Council, a motion was made by Councilor Rodgers, seconded by Councilor Sharer to adjourn the meeting at 8:37 p.m. The roll was called with the following result:

Those voting aye: Linda G. Rodgers
Sean E. Sharer
Jeanine Bingham-Kelly
Janis Jakino

Those voting nay: None

The presiding officer thereupon declared that four Councilors having voted in favor thereof, the said motion carried.

The City Clerk certified that notice of the foregoing meeting was given by posting pursuant to Resolution No. 2013-1466, et seq.

Approved this 25th day of August, 2020.

Entered in the permanent record book this 26th day of August, 2020.



Nate Duckett, Mayor

SEAL

ATTEST:



Andrea Jones, City Clerk