

**MINUTES**  
**FARMINGTON METROPOLITAN PLANNING ORGANIZATION**  
**TECHNICAL COMMITTEE MEETING**  
**September 9, 2020**

Technical Members Present: Steven Saavedra, City of Aztec  
Jason Thomas, City of Bloomfield  
Beth Escobar, City of Farmington  
Virginia King, City of Farmington  
Javier Martinez, NMDOT District 5  
Andrew Montoya, Red Apple Transit  
Scott Martin, San Juan County  
Nick Porell, San Juan County  
Dan Flack, Town of Kirtland

Technical Members Absent: None

Staff Present: Peter Koeppel, MPO Officer  
Kathryn Leys, MPO Associate Planner  
June Markle, Administrative Assistant

Staff Absent: None

Others Present: Rosalyn Fry, Commissioner, City of Aztec  
Aaron Sussman, Bohannon Huston  
Rosa Kozub, AICP, Gov't. to Gov't. Unit Supervisor,  
Planning Bureau, NMDOT  
Sharon Cruz, North Region Design, NMDOT

*Continuing to take health precautions, the members of the Technical Committee listed above as "Present" attended via GoToMeeting, as did those listed as "Others Present". Chair Porell, Members Jason Thomas and Scott Martin, and MPO Staff, Peter Koeppel, Kathryn Leys, and June Markle attended in person.*

**1. CALL TO ORDER**

Chair Nick Porell called the meeting to order at 10:00 a.m.

**2. APPROVE THE MINUTES FROM THE AUGUST 12, 2020 TECHNICAL COMMITTEE MEETING**

Ms. Escobar moved to approve the minutes from the August 12, 2020 Technical Committee meeting. Mr. Martin seconded the motion. The motion to approve the minutes passed unopposed.

### 3. 2045 MTP - FINAL PROPOSED VERSION

<b>Subject:</b>	2045 MTP - Review the Final Proposed Version
<b>Prepared by:</b>	Peter Koepfel, MPO Officer
<b>Date:</b>	September 9, 2020

#### BACKGROUND

- The Consulting Services Agreement with Bohannon Huston, Inc. (BHI) as the consultant for development of the FMPO's 2045 MTP was effective August 14, 2019.
- The final 2045 MTP is to be considered for adoption by the Policy Committee at their September 24, 2020 meeting.
- The FMPO Technical Committee to serve as the Steering Committee.
- Public participation events have included:
  - Survey Monkey to share thoughts on regional transportation
  - Online updates on the project at: <http://fmppo2045mtp.bhinc.com>
  - Public events on October 17 and 18, 2019 in Aztec, Bloomfield, Kirtland, and two locations in Farmington;
  - Two virtual open houses were held on June 24, 2020 and again on August 13 for public comment on the proposed 2045 MTP document.
- Aaron Sussman, Senior Planner with BHI, has provided monthly updates on development of the MTP to the Technical Committee.
- The proposed draft 2045 MTP was distributed on August 3, 2020 to Technical Committee members for their review and comments, and to the Policy Committee on August 13.

#### CURRENT WORK

- The 30-day public notice was posted on August 23, 2020 (in both English and Spanish) to cover public comment periods and public hearings for the August Committee meetings to review the proposed draft 2045 MTP and also for the September Committee meetings to consider adoption of the final proposed 2045 MTP.
- Final review and consider recommending approval at the Technical Committee meeting on September 9.
- The final proposed version of the 2045 Plan will be sent out as soon as it is available.

#### ACTION ITEM

- Staff recommends that the Technical Committee consider recommending approval of the proposed 2045 MTP to the Policy Committee.

#### APPLICABLE CITATIONS

- 23 CFR § 450.324 Development and content of the metropolitan transportation plan

**DISCUSSION:** Mr. Sussman presented on the final draft of the 2045 MTP which he submitted on September 8. Subsequently, Mr. Sussman received several public comments and requests for clarifications (i.e.: jurisdiction over Pinon Hills Boulevard Extension projects and the organizations involved with the FMPO). The updated final version also includes some additional language on inter-regional coordination and addressing the needs of an aging population from a transportation perspective. Also added was an appendix of figures, a list of acronyms, additional maps and a list of projects so the information can be accessed in several ways. Mr. Sussman will re-issue the final draft with the minor modifications included in the next day or so.

Mr. Sussman thanked all the Technical Committee members for their input and assistance during the development of the MTP. Chair Porell asked Mr. Koeppel if the Policy Committee had comments. Mr. Koeppel advised that they had made no recommended changes or edits and they typically deferred to the technical expertise of the Technical Committee members. Mr. Porell thanked Mr. Sussman for his work on the project over the past year.

Chair Porell opened the public hearing on the proposed 2045 MTP; no public comments were received; the public hearing was closed. Due to audio issues, a second public hearing was opened to ensure everyone had an opportunity to comment; no comments were received; the public hearing was closed.

**ACTION:** Mr. Thomas moved to recommend approval of the proposed final 2045 MTP to the Policy Committee. Ms. Escobar seconded the motion. The motion passed with no opposition.

#### **4. PROPOSED TITLE VI PLAN**

<b>Subject:</b>	Proposed Title VI Plan
<b>Prepared by:</b>	Peter Koeppel, MPO Officer
<b>Date:</b>	September 9, 2020

#### **BACKGROUND**

- The first Title VI Plan for the FMPO was adopted on June 20, 2013.
- A revised Title VI Plan was adopted by the Policy Committee on September 13, 2017.
- A new Title VI Plan is due every three (3) years in accordance with the NMDOT Policy & Procedure Manual (PPM).

#### **CURRENT WORK**

- The 30-day public notice was advertised on July 26, 2020 (in both English and Spanish) to cover public comment periods and public hearings held in August and September for consideration and review of both the draft and final proposed Title VI Plan.
- Hold a public hearing at the Technical Committee meeting on August 12.

- The Policy and Technical Committees will review and provide input at their August meetings.
- The Technical Committee will give final consideration and recommended approval of the revised FMPO Title VI Plan on September 9.

**ACTION ITEM**

- Staff recommends that the Technical Committee consider recommending approval to the Policy Committee of the proposed Title VI Plan for the FMPO.

**APPLICABLE CITATIONS**

- As a recipient of federal assistance the Farmington MPO is subject to Title VI of the 1964 Civil Rights Act, as amended, and must ensure that no one is discriminated against based on race, color, or national origin.
- NMDOT’s Construction and Civil Rights Bureau requires all sub-recipients of federal funds to update or review their Title VI Plan at least every three years.

**DISCUSSION:** Mr. Koepfel explained that Title VI of the Civil Rights Act of 1964 states that no person, shall on the grounds of race, color, national origin, gender, age, or disability be discriminated against. This includes, as well, any program, activity or service provided by the FMPO. As a recipient of federal funding the FMPO is required to have a Title VI Plan on file (see proposed final draft on Pages 7-24 of the Agenda) and update it every three years. The only change made to the draft provided for review at the August meeting was to update the organizational chart. The Technical Committee members had no additional questions or comments on the proposed Title VI Plan.

Chair Porell opened a public hearing on the proposed final draft of the Title VI Plan; no comments were received; the public hearing was closed.

**ACTION:** Mr. Martinez moved to recommend approval of the proposed final draft of the FMPO Title VI Plan to the Policy Committee. Mr. Thomas seconded the motion. The motion was approved with no opposition.

**5. STATUS OF TIP PROJECTS**

<b>Subject:</b>	Status of TIP Projects
<b>Prepared by:</b>	MPO Staff & Technical Committee Members
<b>Date:</b>	September 9, 2020

**BACKGROUND**

- The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO’s MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.

- The Policy Committee approved the new FFY2020-2025 TIP during a Special meeting on July 25, 2019.
- The projects currently on the FFY2020-2025 TIP are listed below.

TRACKING INFORMATION (2018-2023 TIP)	
Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification

PROJECTS ON FMPO FFY2020-2025 TIP
<ul style="list-style-type: none"> <li>▪ <u>Aztec</u> F100091 - East Aztec Arterial Phase II</li> <li>▪ <u>Bloomfield</u> F100300 - East Blanco Bridge</li> <li>▪ <u>Farmington</u> F100099 - Foothills Drive Enhancement Phase II F100100 - East Pinon Hills Blvd Extension Phase I F100101 - East Pinon Hills Blvd Extension Phase II F100132 - 20<sup>th</sup> Street Phase III TF00001 - Red Apple Transit</li> <li>▪ <u>San Juan County</u> F100021 - East Pinon Hills Blvd Extension Phase III F100240 - Glade Run Recreation Area Trails F100290 - CR 5500 Bridge Replacement F100320 - Kirtland Schools Walk Path Extension F100330 - Glade Run Recreation Area Trails Extension F100360 - CR 3000 Bridge Replacement F100370 - CR 3500 Bridge Replacement</li> <li>▪ <u>NMDOT</u> F100170 - NM 173 Safety Improvements F100340 - US 550 Pavement Rehab F100350 - NM 371/N36 (PE) F100351 - NM 371/N36 (Const)</li> </ul>

INFORMATION ITEM
<ul style="list-style-type: none"> <li>▪ This is an information item only. Committee members will have an opportunity to provide any needed feedback/updates regarding current TIP projects status and details.</li> </ul>

**DISCUSSION:**

City of Aztec - Steven Saavedra

There was no update on the Aztec East Arterial.

City of Bloomfield - Jason Thomas

The Notice to Proceed for Phase I of the East Blanco Bridge will be issued on September 14.

City of Farmington - Virginia King

The PS&E on the Foothills Drive Enhancement Phase II project is scheduled for today.

The PS&E for 20<sup>th</sup> Street Phase III is expected to be scheduled for the next week or so.

No updates on East Pinon Hills Blvd. Extension Phases I and II.

Red Apple Transit - Andrew Montoya

With the exception of the Red Route, all routes are operational. A new driver was hired recently and is in training. The Red Route is expected to be re-established on September 14.

San Juan County - Nick Porell

No update on East Pinon Hills Blvd. Extension Phase III.

The physical work on the Glade Run Recreation Area Trails project was completed last week. Mr. Porell is now working on closing out the project with the contractor and NMDOT.

The control number for the CR5500 Bridge Replacement project needs to be changed as it is currently shown as a federal aid project which it is not. Additionally, it needs to have two control numbers: one is for the legislative apportionment capital outlay and the other will be Local Government Transportation Project Fund (LGTF). These changes came out of the PS&E held on September 3 although this was not the official PS&E as right-of-way certifications have just been submitted. Mr. Koeppel said he would need to check to see if these changes can be made administratively or if they have to wait for the next amendment cycle. Mr. Porell hopes to advertise the project for bid in late October with an award in late December. This project is expected to be completed in a single construction season.

NMDOT had some comments on the 30% design review of the Kirtland Schools Walk Path Extension recently submitted. With the lack of project complexity, it is planned to go directly from the 30% to 90% design review.

The Glade Run Recreation Area Trails Extension is currently pending review by San Juan County's legal department.

NMDOT - District 5 - Javier Martinez

The PS&E for the safety project on 173 is ready and they are awaiting the funding. Mr. Martinez asked Mr. Saavedra for a contact at the City of Aztec to discuss the water line relocation. Mr. Saavedra said that individual would be Steven Morse, Public Works Director.

The survey on the pavement rehab of US 550 has been completed. The project is still in the outer years of the STIP.

Attorneys for NMDOT and the Navajo Nation are working on the MOA for the NM 371 and N 36 intersection project.

Chair Porell reported on a local resident's e-mail who was appreciative of the recent resurfacing done on NM 170. They asked if there were any future plans to extend the work further north to the Colorado border. Chair Porell will forward the e-mail to Mr. Martinez for additional response.

**6. REPORTS FROM NMDOT**  
**District 5 - Javier Martinez**

Mr. Martinez asked if the City of Farmington had received any feedback on the work underway on Murray Drive. Ms. King said she had not received any public comments yet on the ongoing project.

**Planning Bureau - Rosa Kozub**

Ms. Kozub reported that FHWA and FTA has approved all the FFY2021-2022 UPWPs, which includes the FMPO's UPWP, as of August 18. The FMPO should receive the Notice to Proceed for FFY2021 prior to October 1, 2020.

NMDOT's long range plan (NM 2045 Plan) just kicked off the second phase of the plan which will include scenario analysis, policy development, and establishing the final plan document around mid-year 2021. More information on progress to date and the process can be found on the website: NM2045Plan.com.

A report on the state's performance measure targets for Performance Measure (PM) 1 for FFY2021 was provided to the MPOs on August 13. FMPO has until February 27, 2021 to formally adopt the state's targets or set their own quantifiable targets.

**7. COMMITTEE MEMBER DISCUSSION ITEMS**

<b>Subject:</b>	Committee Member Discussion Items
<b>Date:</b>	September 9, 2020

**DISCUSSION ITEMS**

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.

**8. INFORMATION ITEMS**

<b>Subject:</b>	Information Items
<b>Prepared by:</b>	MPO Staff
<b>Date:</b>	September 9, 2020

## INFORMATION ITEMS

- a. **NMDOT 2020 Entity/Hardship Sale.** NMDOT has postponed the 2020 Annual Entity/Hardship Sale. They are planning to host a virtual/online sale and will provide an update when more information is available. (See attached letter.)

**DISCUSSION:** Mr. Koepfel reported on the postponement of NMDOT's 2020 Annual Entity/Hardship Sale due to the COVID-19 pandemic. A copy of that announcement is on Page 27 of the Agenda.

Also noted was that the federal funding bill, the FAST Act, ends on September 30, 2020. Mr. Koepfel said that there has been talk of a one-year extension to keep things operating, but nothing definitive has been decided.

### **9. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF**

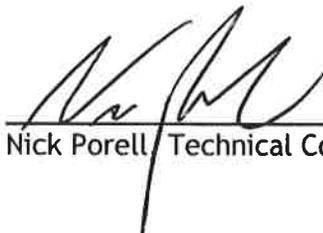
There was no business from the Chairman, Members and Staff.

### **10. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA**

There was no public comment on any issues not on the agenda.

### **11. ADJOURNMENT**

Mr. Thomas moved to adjourn the meeting. Ms. Escobar seconded the motion. The motion passed with no opposition. Chair Porell adjourned the meeting at 10:25 a.m.

  
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Nick Porell, Technical Committee Chair

  
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June Markle, Administrative Assistant