City of *Farmington*, New Mexico

FINAL PROGRAM BUDGET
July 1, 2011 to June 30, 2012

Prepared by:
Administrative Services Department
Steve Ellison, Budget Officer
Teresa Emrich, Financial Analyst

With Special Thanks to:
Eric D. Schlotthauer, Controller
Sarah Talley, Accountant II
Paul McGee, Accountant I

Printing by Garrison Graphics

Cover: Berg Park River Trail

In the recently turbulent economic environment, it is often beneficial to pause and reflect upon our other environments. The City of Farmington, with the help of community organizations such as the River Reach Foundation, has put a priority on creating a desirable physical environment in which the citizens can work and play. A sign of the success in this effort is the recent designation by the Department of the Interior of the Farmington Riverwalk as a National Recreational Trail. To celebrate the contributions of the Parks Department, Parks Commission and countless citizen volunteers, the blank pages in this document present various scenes along this resource treasure.

TABLE OF CONTENTS

INTRODUCTION
Document Description…… 1
Government Finance Officers Distinguished Budget Award……2
Principal Officials..... 3
Manager's Transmittal Letter..... 5
Organizational Chart 15
City of Farmington Profile..... 16
Basis of Budgeting 18
Budget Schedule 20
Budget Calendar 21
Management Policies 22
Budget Development General Fund Summary 25
Fund Structure by Function 26
Contact Directory..... 27

FUND SUMMARIES
Fund Summary..... 29
Revenue Summary..... 30
Source of Revenues..... 33
Budgeted Revenues by Fund Type..... 34
Revenue Analysis..... 35
Expenditure Summary..... 37
Budgeted Expenditures by Expenditure Category 38
Budgeted Expenditures by Fund Type 39
Total City Actual Expenditures Graph 40

EXPENDITURES

ADMINISTRATION
Administration Graph..... 41
City Council/Clerk..... 42
Municipal Court 44
City Manager 46
Governmental Relations..... 48
Intra-Government 50
Library 52
Legal..... 54
Departmental Summary 56
Administration Expenditure Graph 57

INFORMATION TECHNOLOGY
Information Technology Graph..... 59
Administration..... 60
Enterprise Systems 62
Computer Operations..... 64
Geographic Information Systems..... 66
Departmental Summary 68
Information Technology Expenditure Graph..... 69

ADMINISTRATIVE SERVICES
Administrative Services Graph 71
Administration..... 72
Central Purchasing..... 74
Warehouse 76
Finance..... 78
Departmental Summary 80
Administrative Services Expenditure Graph..... 81

GENERAL SERVICES

General Services Graph 83
Administration 84
Building and Maintenance 86
Community Services 88
Farmington Indian Center 90
Building Support/Mail Room 92
Vehicle Maintenance 94
Print Shop 96
Airport 98
Transit System 100
Departmental Summary 102
General Services Expenditure Graph 103

PARKS & RECREATION

Parks, Recreation & Cultural Affairs Graph 105
Administration 106
Operations 108
Recreation Center 110
Sycamore Park Community Center 112
Aquatics Division 114
Aquatic Center 116
Recreation Programs 118
Animal Shelter/Park Ranger 120
Senior Citizens Center 122
Production Company 124
Civic Center 126
Museum Administration 128
Museum Operations 130
Harvest Grove Farm & Orchards 132
E3 Children's Museum 134
Riverside Nature Center 136
Golf Enterprise 138
Departmental Summary 140
Parks Expenditure Graph 141

POLICE

Police Graph 143
Administration 144
Operations/Grant Funds 146
School Cross Guards 148
Communications 150
Departmental Summary 152
Police Expenditure Graph 153

FIRE

Fire Graph 155
Administration 156
Operations 158
Departmental Summary 160
Fire Expenditure Graph 161

COMMUNITY DEVELOPMENT

Community Development Graph 163
Administration 164
Planning 166
Metropolitan Planning Organization Administration 168
Community Development Block Grant (CDBG) 170
Building Inspection 172
Departmental Summary 174
Community Development Expenditure Graph 175

PUBLIC WORKS
Public Works Graph 177
Administration 178
Construction Inspection 180
City Engineering 182
Survey 184
Traffic Engineering 186
Streets 188
Water/Wastewater Utility 190
Departmental Summary 192
Public Works/Water Wastewater Expenditure Graphs 193

HUMAN RESOURCES
Human Resources Graph 195
Personnel 196
Insurance/Benefits 198
Payroll 200
Workers' Compensation 202
Safety 204
Departmental Summary 206
Human Resources Expenditure Graph 207

ELECTRIC UTILITY
Electric Utility Graph 209
Administration 210
Compliance 212
Customer Service 214
Electric Construction 216
Animas Power Plant 218
Bluffview Power Plant 220
Transmission & Distribution 222
Electrical Engineering 224
Metering Services 226
Meter Shop 228
Substation Maintenance 230
Relay 232
System Control Center 234
San Juan No. 4 236
Navajo Dam Power Plant 238
Departmental Summary 240
Electric Utility Expenditure Graph 241

STAFFING ANALYSIS 243

CAPITAL IMPROVEMENT PLAN 261

DEBT POSITION 275

GENERAL FUND FINANCIAL FORECAST 283

STATISTICS 287

APPENDIX
Glossary of Budget Book Terminology 305
Abbreviations, Acronyms & Terms 309
Numeric List of Funds by Category 314
Fund Description by Category 315

THE SECRETARY OF THE INTERIOR
WASHINGTON

MAY 20 2011

Mr. Jeff Bowman
Director, City of Farmington, Parks, Recreation
and Cultural Affairs Department
901 Fairgrounds Road
Farmington, New Mexico 87401

Dear Mr. Bowman:

It is my pleasure to inform you that the Berg/Animas Trail has been designated as a National Recreation Trail (NRT).

The Berg/Animas Trail a fine addition to the National Trails System. This year it joins 40 other newly designated NRTs across the United States for this special recognition. We are very proud of these trails and the spirit of partnerships and resource conservation that they represent. Trails provide millions of Americans with outstanding opportunities to enjoy America's Great Outdoors.

On Saturday, June 4, 2011, tens of thousands of Americans will observe the 19th National Trails Day. We hope that you will be able to join us in this celebration. Enclosed is your certificate of designation, signed by the Director of the National Park Service and myself, and a set of new trail markers.

I want to thank you for your commitment to providing outdoor recreation, physical fitness, heritage, and volunteer opportunities for Americans of all ages.

Sincerely,

Ken Salazar

Ken Salazar

Enclosures

INTRODUCTION

DOCUMENT DESCRIPTION

This document is the Final Program Budget for the City of Farmington for the fiscal year beginning July 1, 2011 and ending June 30, 2012. Throughout the document, the prior fiscal year, containing actual expenditures, is often referred to as FY11, the current budget year as FY12, and the future projected year as FY13. The City presents its budget in two separate documents in order to facilitate the ease of use for the reader. The first document is entitled the "Final Budget" and is informally known as the "Numbers Book". It contains only actual historical FY10 and FY11, final FY12 budget, and projected FY13 budget numbers for each budgeted account within the City's accounting system. If a reader is interested in a specific account or only desires numerical information, the "Numbers Book" provides that information, organized by fund, in both a revenue and expenditure section. The second document, the Final Program Budget, aggregates the budget numbers by categories such as "operating" or "capital". It includes extensive information concerning City policies, programs, and statistics communicated in ways designed to enhance the understanding of the management of City programs.

PROGRAM BUDGET FORMAT

There are five major sections in this Final Program Budget document: Introductory, Fund Summaries, Financial/Operational, Statistical, and Appendix. The Introductory section contains the City Manager's letter to the City Council outlining the policies and issues that affected the development of the FY12 budget. This section also includes additional general information about the City, the financial policies, and the process utilized to prepare this budget document.

The Fund Summaries section provides both revenue and expenditure summary information, by fund, in both tabular and graphical formats. Additional information presented includes revenue by type and a narrative revenue analysis.

The Financial/Operational section presents summary budget information by category for each division within each City department. A personnel position schedule, including position salaries, is also included for each division. Each division prepares a program description with goals and objectives for their division during the upcoming fiscal year. The narratives attempt to relate the actual services provided with the required budget resources. At the end of the division presentations, a departmental summary provides spreadsheet numerical totals, as well as a ten-year graphical summary. Following the department/division budgets is a group of five sections presenting information for additional clarification on underlying topics that affect the budget. The Staffing Analysis details a four-year history of budgeted staff positions by division. The Capital Improvement Plan provides a five-year plan of anticipated large capital projects. The Debt Position section describes different types of debt, the City's current and future plans for debt, the existing debt level, and the budget amounts necessary to meet debt service requirements. The next section contains the five-year General Fund Financial Forecast. This overview of the General Fund provides additional information concerning the history and projections for the City's primary fund. Finally, the Statistical section consists of eighteen (18) pages containing charts, graphs, maps and narratives on a wide range of City information that is designed to provide additional geographical, demographical, and economic information that serves to complete a comprehensive view of the City.

The Appendix contains a glossary of budget terminology as used throughout the book, a listing of commonly used budget acronyms, and a description of all funds with their intended usage.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Farmington

New Mexico

For the Fiscal Year Beginning

July 1, 2010

President Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Farmington, New Mexico for its annual budget for the fiscal year beginning July 1, 2010. In order to receive this award, a government unit must publish a budget document that meets program criteria as policy document, as an operations guide, as a financial plan, and as a communications device.

This Award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CITY OF FARMINGTON

Principal Officials JULY 2011

MAYOR
Tommy Roberts

CITY COUNCIL
Dan Darnell
Mary Fischer
Gayla McCulloch
Jason Sandel

CITY MANAGER
Robert Mayes

ASSISTANT CITY MANAGER
Robert Campbell

ADMINISTRATIVE SERVICES DIRECTOR
H. Andrew Mason

BUDGET OFFICER
Steve Ellison

FINANCIAL ANALYST
Teresa Emrich

Sign provided by the U.S. Secretary of the Interior designating the Berg/Animas Trail as a National Recreation Trail.

UTAH | COLO.
ARIZ. | N.M.

CITY OF FARMINGTON
800 Municipal Drive
Farmington, NM 87401-2663
(505) 599-1217
Fax: (505) 599-1553
http://www.fmtn.org

July 1, 2011

Honorable Mayor, Council Members, Citizens of Farmington:

Introduction:

I am pleased to present this final FY12 budget document for your review. The Finance staff, Department Heads and my office have spent considerable time and effort during the past budget process to develop a document that accurately presents a comprehensive conceptual plan for the provision of services to the citizens of Farmington during the upcoming fiscal year. This year, the budget development process was again organized around input received at two separate community public input meetings and two separate City Council budget hearings. As we are all aware, the national economy continues to exhibit historically low levels of activity which continue to impact our local economy. The good news is that after a drop of 17.5% in our Gross Receipts Tax during FY10 last fiscal year saw a 3.9% increase in this same tax. Since the GRT comprises over 70% of our revenue in the General Fund, the results from our last fiscal year were encouraging in that it appears the largest GRT decline in twenty-five years may be over. However, to ensure that sufficient revenue will be available to fund necessary expenditures we have developed a GRT projection for the FY12 budget that essentially projects the same level of GRT revenue as that received during FY11. This projection remains consistent with our conservative budgeting philosophy of matching operating revenue with operating expenditures and still providing the high level of services that the citizens of Farmington have come to expect. It is the hope of staff that the information contained in this document can be used by the reader to easily obtain a general overview of the current final plan for the expenditure of financial resources during FY12.

Goals and Objectives:

The core goals for Farmington remain much the same as those developed in the 2002 Farmington Comprehensive Plan. The city remains committed to quality growth through the adoption and implementation of appropriate land use, development and building guidelines. To facilitate the use of the resulting development, the City will provide and maintain effective public utilities and protective services to serve and support the needs of a growing community. The city will also maintain an efficient transportation system to accommodate the movement of people and goods. In addition to these basic requirements, the City is dedicated to providing quality of life programs and services that enhance the recreational and cultural desires of the community. Finally, to ensure the continued economic vitality for the community at large, the City is dedicated to the revitalization of older commercial and residential areas, as well as the development of new areas, in order to maintain the vibrant, scenic and safe community that is currently Farmington.

With a local economy based upon electricity generated by two coal fired power plants and the production of natural gas throughout the San Juan Basin, the economy has historically tended to fluctuate with the price of electricity and natural gas. However, even with this economic concentration in the energy industry, only twice in the last twenty-five years has the Gross Receipts Tax, which funds approximately 70% of the General Fund, declined. Unfortunately, the last decline was in FY10 and represented a 17.5% decrease in revenue. When this trend became apparent, about halfway through the fiscal year, a strategic plan was developed to cope with this loss of resources. This plan focused on a balanced approach of expenditure reductions and revenue enhancements in order to accomplish the objective of maintaining current levels of service provision. The first step was to freeze payroll at existing levels. Then as staff positions became vacant through attrition a review was conducted to determine the necessity of refilling each position. For FY11 thirty-five positions were left unfilled for a savings of over one million dollars. Other expenditure areas such as travel, computer equipment, fleet vehicles and supplies were also reduced by over one million dollars. To enhance revenue in the General Fund, the Payment In Lieu of Taxes from the Electric Utility was increased by $900 thousand and a cost allocation correction from a prior year was made for $500 thousand. The adoption of this approach accomplished the objective to maintain basic services at existing levels. This objective received the highest priority at public input sessions where citizens voiced their desire to maintain existing services to the extent possible. For the long term, this approach meant that additional revenue would have to be realized in the future to cover those expenditures that were deferred during the past fiscal year. To this end the Council adopted a Dividend Policy with regard to the Electric Utility. This policy provides that, in accordance with State law, the city may transfer excess funds from the Utility to the General Fund. Given the comparably low rates of the Farmington Electric Utility System and the desire to adequately maintain/expand the electric infrastructure, the adopted Dividend Policy provides that 40% of the net income of the Utility be transferred to the General Fund. For FY12 this policy resulted in a transfer $8,140,386.

For FY12 the budget process was somewhat less difficult than FY11 in that the General Fund benefitted from a 3.9% increase in GRT during FY11. This increase, in combination with the Electric Dividend policy, allowed for the reinstatement of many budget items that had been postponed in the prior year. For example, personal computers and fleet vehicles were replaced only on an emergency basis in FY11 while this year we were able to budget for a return to the normal replacement schedule based upon age and usage requirements. With the existing lower level of staffing we were also able to provide a 1.5% cost of living increase for all employees.

Looking backward and forward, over the short term it appears that our strategic response to the year long decrease in revenue two years ago was successful and that as a result of the approaches taken we finished the last fiscal year in a very strong cash position. So strong in fact that, after Council adoption of a Cash Reserve policy, we were able to set aside $3.1 million in a budget for capital projects. These funds will be prioritized and allocated to specific projects during the first part of this fiscal year. Thus, for FY12 we appear to be in a much better financial position than prior year. However, there are several caveats going forward. The first is that the GRT at least maintain the level of the past year. Although the last half of FY11 saw continued improvement in the GRT the FY12 budget conservatively estimates that GRT will continue to at least maintain the same level as last year. The second is that the Electric Utility continues to generate funds available for transfer. The level of transfer is based upon the continued demand for electricity and the related expenditures of providing that electricity, including capital outlays necessary to maintain and expand the utility infrastructure. Should electricity demand decrease, or costs increase, the amount available for transfer will decrease and adjustments will have to be made.

Over the longer term the City is in a sound financial position in that reserves are now approximately double the level they were when the revenue decline first appeared. This level of reserves will provide a high degree of flexibility should another situation arise. Unfortunately there are several scenarios that may negatively affect the City's economy in the future. Spillover from the national economy may continue to affect the local economy and the two local coal fired power plants are under increasing pressure to reduce emissions and the final outcome has the potential to create some fairly large economic dislocations. However, with the reduction of thirty-five positions and a strong balance sheet for the General fund and other Special and Capital Projects funds the City is in a very favorable position to face the future.

For FY12 the General Fund is balanced after allowing for a $3.1 million dollar transfer to the Governmental Capital Projects fund. For other funds, the expenditure budget may reflect the inclusion of accumulated balances from prior periods that still remain unexpended. However, all funds contain sufficient ending balances necessary for the purpose of each individual fund.

The compilation of this FY12 Final Budget also reflects the following policy initiatives:

- Continuation of the two-year budget process for FY12 and FY13 and the integration of these budget periods within our continuing five-year financial forecast.

- Compliance with the comprehensive planning process, development of fair and financially sound rate structures for Electric, Water and Wastewater operations, projections for new electric generation facilities, and the allocation of sufficient resources to maintain current operations and infrastructure.

- A detailed review of both the Golf and Health Insurance funds to determine the necessary actions that will be needed during the year to put both funds on a firmer economic operating basis.

- The General Fund portion of the budget continues the provision of existing municipal services. This being accomplished on a budget only 2.6% higher than the original budget for FY09.

- For FY12 all expenditure items that were deferred in FY11 due to budget constraints have now been restored to insure adequate training, supplies and equipment are available to City staff.

- For the FY12 budget, the staffing level was held constant, although after two years without a cost of living increase a 1.5% cost of living increase is included in the FY12 budget.

- During the FY12 budget process the City Council adopted an Electric Dividend Policy that sets forth the conditions under which the Electric utility will make dividend payments to the General fund. The Policy calls for 40% of net income from the Electric Utility to be transferred to the General Fund as owner of the Electric Utility. For FY12 this policy resulted in a budget amount of $8.1 million. This Policy will have no effect on the already low rate structure of the Utility.

- There remains some concern over developments with regard to the State budget. The possibility remains that revenue shortfalls at the State level may yet have some impact on local budgets during this fiscal year. There is also the possibility that the State may implement or change regulations in such a way as to negatively affect the City's revenue stream. Although the likelihood of any developments on this front has decreased since budget shortfalls at the State

level seem to have diminished somewhat we will continue to monitor State budget developments and will respond appropriately, in a timely fashion, to any situation that may develop.

Overall Budget Summary: (FY2012 only)

The total FY12 expenditure budget of $233,362,076 for all funds represents a $16,195,423 increase from the previous year's original budgeted expenditures of $217,166,653. This equates to a 7.4% increase overall due to increases of $5.7 million in the Electric Fund, $3.3 million in the General Government Capital Projects Fund, $1.3 million in the Airport Grants Fund and $5.5 million in the General Fund. The increases in the Electric and Airport Capital Funds are the result of large capital expenditures to improve capacity and/or replace aging infrastructure during FY12. The total budget for capital projects included in the Capital Improvement Plan is $47,872,502, an increase of 20.5% or $8,158,204 from FY11. Budgeted revenue for all funds is $211,817,375, which is $17,012,985 or 8.7% more than the prior year's budgeted revenues of $194,804,390. With expenditures greater than revenue, the difference of $21,544,701 is funded by cash reserves remaining from unanticipated revenue or unfinished projects in prior years.

The presented FY12 Final Budget reflects currently existing staff positions for all funds. This listing is essentially the same as FY11 with the exception of a decrease of four Police positions due to a reduction in grant funding and the increase of three positions in the Electric Utility. As in prior year when vacancies occur throughout the year, each position will be evaluated on a case by case basis to determine if they will be filled, frozen or reorganized. For a complete description of City staffing patterns please see the Staffing Analysis section.

Total Gross Receipts Tax revenue for all funds has been budgeted at $ 47,600,034 which was originally intended to equal the same level as FY11. However, when actual results for May and June were higher than anticipated the FY12 budget amount resulted in a less than 1 % decrease or $321,491 under FY11 actual Gross Receipts Tax (GRT) revenue of $47,921,525. GRT revenue is approximately 22.4% of total budgeted revenues and Enterprise Funds' service fees of $ 125,039,076 are approximately 59% of total budgeted revenues.

GENERAL FUND

The budgeted FY12 General Fund total revenues are $51,783,023, and budgeted expenditures are $54,794,598. The adoption of a Cash Reserve Policy, designating any cash balance greater than 20.8% of the current expenditure budget as available for transfer, allows excess cash in the General Fund to be transferred to the General Government Capital Projects Fund and expended on Council designated capital projects. When total revenues are adjusted for the transfer out of $3 million to the General Government Capital Projects Fund then revenue and expenditures are essentially equal and the budget is balanced. For FY12, both revenue and expenditures have been increased by over $5 million. This relatively large increase is due to the effort to recover from the postponement of many budgetary items in the prior year due to the decline in revenue. Because Gross Receipts Taxes are anticipated to remain stable the increase in total budget is funded largely by the increase in the dividend from the Electric Utility. The ending cash balance is projected at $11.4 million, or 20.8% of the total budget, which will leave a reserve balance that is over 12% greater than the State requirement of 8% of the total expenditure budget. This strong cash balance position will provide the needed flexibility necessary to adjust to any additional impacts caused by changing economic conditions.

In FY12, $36,501,580 is budgeted for GRT revenue. This forecast is slightly under the actual GRT revenue for FY11 but since it is difficult to determine if the current uptick in revenue is an ongoing trend or merely an aberration, the FY12 GRT budget is based upon a conservative approach which involves extending the current level into the future. The long-term GRT trend is presented in the 10 year GRT History Chart located in the Fund Summaries Section. Of the total amount of GRT deposited to the General Fund, $972,500 is to be transferred to the 501-Debt Service Fund for servicing the required debt payments on the 2001 and 2005 Sales Tax Revenue Bond issues. Budgeted GRT revenue is approximately 70.4% of the total General Fund revenue budget. For FY12, we have tripled capital spending to $1,571,960 in the General Fund after a $1,069,660 increase from the $502,300 originally budgeted in the FY11 budget. With $1.2 million budgeted for replacement vehicles the remaining $371,960 is allocated for all other capital items meeting the definition of a capital item as defined by the State Department of Finance and Administration capitalization rules. Any single item having a value of $5,000 or less is now treated as an operating supply rather than capital. Thus, many items formerly included as capital are now reflected in the operating section. Special general government capital projects, as defined in the Capital Improvement Plan, are funded by transfers from the General Fund to the General Government Capital Projects Fund. For FY12 the estimated budget is set at $3 million but that amount could be higher depending on the final determination of General Fund cash as of June 30, 2011. The current FY12 budget of $1.2 million for new vehicles should be sufficient to return the city to the "regular" replacement schedule for vehicles during FY12. Usage and operating costs are continually being updated and vehicle accident rates are always unknown so this account is carefully monitored throughout the year.

Correction fees for prisoner days are budgeted at $1.35 million in the General fund for FY12 which translates into $158k over the actual amount expended in FY12. For FY12 there may be some trial testing of a program involving house arrests with the use of ankle bracelets as a method of reducing incarceration costs

Since staffing comprises over 76% of the General Fund budget, the extreme importance of staffing analysis remains ongoing. After the decline of thirty-five positions and reorganization of several more during FY11, the staffing for FY12 was left essentially the same as last year. Future planning will also pay close attention to required staff levels so that the cost of the expansion of services or staffing new facilities can be reviewed before commitments are made. The cost of providing basic services is also being affected by the increasing costs of fuel, energy and materials. The challenge for the future will be to establish the proper levels of service delivery and to determine the optimal method for funding those specific levels.

GRT-STREETS FUND (201) & GRT–PARKS FUND (202)

201 Fund: The FY12 expenditure budget for the 201 Fund is $10,174,721; down only 1.6% from the FY11 adjusted budgeted expenditure of $10,349,239. The decrease is due to the completion of most of the FEMA projects arising as a result of the flooding that occurred in the fall of 2010. The revenue supporting these expenditures includes a 3/8% Gross Receipts Tax projected at $7,398,969, state gasoline tax of $765,000, and interest income of $100,000. Out of the Gross Receipts Tax revenue, $533,500 will be transferred to the 501- Debt Service Fund for servicing the required debt payments on the 2001 Sales Tax Revenue Bonds issued for street projects. There is no scheduled transfer to the 401

Grant Fund for FY12 because there is a sufficient cash balance in the 401 Fund to meet any grant match requirements. The FY12 budget anticipates utilizing $2.4 million of the beginning cash balance for various street projects that were delayed as a result of the flooding that occurred in the fall of 2010. The 201 Fund proposed expenditures are as follows:

Annual Street Maintenance and Construction	
General Operating Expenses	$ 3,171,517
Street Resurfacing	3,000,000
Street Lighting	50,000
Salt Storage Building	100,000
Vehicles	500,000
Street Construction	475,000
Traffic Lights and signalization	400,000
Storm Sewer Cleaning/Construction	600,000
General Fund Expense Transfer	1,878,204
TOTAL	$10,174,721

202 Fund: FY12 expenditures for the 202 Fund are budgeted at $2,576,138 which is essentially the same as the FY11 budget of $2,511,755. The primary revenue source supporting this fund is a 1/8% GRT dedicated to Parks. For FY12, GRT revenue is projected at $2,466,323, which, unlike the 201 fund, includes no debt service reductions. Interest income is budgeted at $10,000. The expenditures in this fund support both maintenance and improvements to existing Parks infrastructure as well as new Parks projects.

The expenditures for Fund 202 are as follows:

Parks	
Parks maintenance projects	$ 703,000
Parks construction projects	423,000
Salaries and Wages (seasonal employees)	1,256,658
Miscellaneous	193,480
TOTAL	$ 2,576,138

The total Salaries and Wages category includes a $570,000 expenditure transfer from the General Fund for Parks/Recreation salaries. These transfers have historically allowed the General Fund Parks Department to benefit from GRT Revenue in the 202 Fund by transferring a portion of their costs applicable to various projects out of the General Fund.

LODGERS TAX FUND (230)

The Lodgers Tax fund was created on July 1, 1990 and is dedicated to the "purpose of advertising,

publicizing, and promoting tourist-related attractions, facilities and events and acquiring, establishing and operating tourist-related facilities, attractions or transportation systems," as authorized in City Code section 8-12-8. For FY12, the City's 5% occupancy tax on lodging accommodations is budgeted to generate $1,183,900. An additional $8,000 in interest and $8,100 in miscellaneous revenue will provide a total of $1,200,000 for tourism promotion. The City has budgeted $104,697 on Lions Wilderness Park Amphitheater operations, $524,340 for the Convention and Visitors Bureau's contract, $305,888 to promote special tourist related events, and the remaining $265,075 for the Civic Center's promotion of tourist attractions such as the Totah Festival and maintenance of the Civic Center's support equipment for ongoing operations. Although Lodgers Tax revenue suffered a 16.1% decrease in collections from FY09 to FY10, the past year has seen a recovery from the lows of FY10 and FY12 is budgeted for a 16% increase from the prior year so the Lodger Tax Fund appears to be on track for solid growth during FY12. This budget should allow the Convention and Visitors Bureau to support those activities that will encourage a vibrant tourist industry.

COMMUNITY DEVELOPMENT/PUBLIC WORKS GRANT PROJECTS (401)

The total budget for FY12 is $3,162,839. This amount includes $2,727,589 in capital street projects, $279,500 for property improvements under the CDBG program and $155,750 for Community Development staff support. Various State Highway programs such as the Municipal Arterial and Safety Programs, along with local matching monies, fund the street programs.

GENERAL GOVERNMENT CAPITAL PROJECTS (408)

This fund is funded by transfers from the General Fund and is utilized for Capital Projects. The current FY12 budget anticipates $3,051,600 will be available for transfer from the General Fund based upon the recently adopted Cash Reserve Policy. With the existing cash balance there should be about $3.2 million available for capital projects. Currently there have been some discussions concerning which capital projects should receive consideration but no decisions have been made and the specific projects to receive priority funding have yet to be identified. Any portion of the cash balance may be budgeted for projects or kept in reserve until a project is approved and funded. The Capital Improvement Plan currently includes a list of three possible projects for this fund; however they are all in the "unfunded" status at this time. A process involving Council input to establish project priorities will begin during the first part of the new fiscal year.

ELECTRIC ENTERPRISE FUND (601)

The June 30, 2011 cash balance for the Electric Fund was $67.4 million. Of this cash balance, approximately $3.7 million represents construction and utility deposits, which are liabilities of the utility

and are only held for surety purposes. The budgeted FY12 revenues are $101,683,264 which is 11% greater than FY11 revenues of $91,568,405. The budgeted expenditures are $113,062,353 which represents a 5.2% increase from the prior year amount of $107,396,807. Capital improvement projects of $21,713,600 for FY12 include $3.5 million for construction of an addition to the transformer shop, $2.9 million for the Vista Substation and $2.8 million for customer work orders. The Utility is currently in the process of automating the meter-reading infrastructure, which should improve efficiency in the distribution and billing aspects of the electrical system. The Vista Sub-Station will also increase the efficiency of the transmission and distribution system. A revision to the line extension policy that was implemented during FY09 has resulted in the refunding of nearly $18 million in construction deposits which were held by the Utility. Total Electric Utility debt service payments are budgeted at $5,240,577.

WATER ENTERPRISE FUND (602)

The June 30, 2011 cash balance for the Water Fund was $5.4 million. In November 1999, the City entered into an agreement with Operations Management International (OMI), which has since merged and become part of CH2M Hill, to operate and maintain the City's entire Water/Wastewater system. The contract expired in January 2008 and was renewed for an additional eight years. The FY12 budgeted revenues are $14,114,743 which represents a 6.2% increase from FY11 and the budgeted expenditures are $15,566,066 which represents an 11.2 % increase from the prior year. The increase in expenditures is due to a $1.5 million increase in capital outlays. The FY12 budget includes $1,130,847 in debt service payments. The FY12 budget also includes a total of $6,035,000 in capital projects and $3,494,178 to fulfill contract obligations with CH2M Hill as operator of the water system. The water rate structure provides $1.9 million in revenue dedicated to "renewal and replacement" for water infrastructure. This revenue will be utilized in FY12 to continue replacing water lines in the central part of the City and to extend lines to new development.

WASTEWATER ENTERPRISE FUND (603)

The June 30, 2011 cash balance for the Wastewater Fund was $5.1 million. In March 1991, the City Council passed the environmental gross receipts tax, a 1/16% gross receipts tax restricted to water/wastewater infrastructure, landfills, etc. The FY12 budget includes $1,233,162 in revenue from this tax. In November 1999, the City entered into an agreement with Operations Management International (OMI), which later merged with CH2M Hill, to operate and maintain the City's entire Water/Wastewater system. The contract expired in January 2008 and was renewed along with the Water portion of the contract. The FY12 total budgeted revenues are $7,711,523 which is a 6% increase from the FY11 final budget. Total expenditures of the fund are budgeted at $10,771,425 which is a 24.8% increase from the FY11 expenditure budget. The main reason for this increase is the construction of the second MRAS basin. The difference of $3 million between revenue and expenses will be funded from the beginning cash balance. On August 21, 2000, the City entered into a loan agreement with the New Mexico Environment Department for $14.2 million at a 3% interest rate to fund the capacity expansion and other improvements to the Wastewater Treatment Plant. The FY12 budget includes $341,305 in interest payments and $611,693 in principal payments on the NMED loan. The City is working on plans for Phase II of the expansion project and is contemplating another application to the NMED. The FY12 capital budget is $4,853,076 while the budget for operations as outlined in the CH2M Hill contract

stands at $2,253,353. In January of 2007 the Wastewater rate schedule was adjusted to provide a revenue stream dedicated for "renewal and replacement" of old wastewater lines and to provide additional plant capacity. The revenue from this stream is $1,318,706 for FY12.

SANITATION FUND (604)

The June 30, 2011 cash balance for the Sanitation Fund was $1.5 million. The City had contracted with Waste Management of New Mexico, Inc. to operate sanitation services until January 2008 when the contract expired. The City sent out Request for Proposals and subsequently negotiated a new contract with Waste Management. The new contract requires the City to pay the contractor 90% of City billings for refuse collection services. A revision to the contract in January 2009 initiated a new residential curbside recycling program within the City. In accordance with the prior contract, sanitation rates are adjusted yearly by 75% of the Consumer Price Index. For FY12, revenue in this fund is budgeted at $5,309,991 and expenditures at $5,005,093. During FY11 the City renegotiated the contract for a recycling center whereby Waste Management will now be responsible for construction and operation of the center building.

HEALTH INSURANCE FUND (701)

The June 30, 2011 cash balance for the Health Insurance Fund was $0. This status was only obtained through the implementation of a loan from the 408-General Government Capital Projects Fund in the amount of $396,962 The Health Fund has faced continuing financial stress as premium levels are stretched to cover increasing health costs. Some improvement was evident during the first part of FY11; however, in the second half of the year the fund again incurred negative cash balance levels. For this reason a 5% premium increase was instituted at the beginning of FY12. Based upon continued analysis of the fund it is probable that another premium increase will be instituted sometime during the fiscal year. With the economic downturn of FY10 it was decided to forgo a premium increase in order to avoid the additional cost. Now that the economy is improving, a review of the premium and claims structures will be undertaken to develop a plan that will be sustainable going forward. For FY12 we will be implementing a Health and Wellness Program designed to encourage employees to become active participants in their individual health status. As part of this program, the benefit structure will be modified to encourage employees to make wise health care decisions. After educating employees on the nature of these changes, the result should be a reduction in health care costs as more appropriate health care services are provided.

During FY07 the City Council approved participation in the State-sponsored New Mexico Retiree Health Care Plan and retirees were removed from the City health plan. Previously, participants in the City's health care plan could remain in the plan after retirement with the condition that they became liable for 100% of the premium amount. After payment of a $1.6 million buy-in premium in late FY07 retirees now join the State Plan and make lower premium payments as a result. After the City Plan "spun off" the retirees effective January 1, 2008 the result was to decrease claims pressure on the City Health Fund. This strategy has helped to reduce the claims pressure and thus been a positive effect on the Health Fund. Revenue from non-retiree participants is budgeted at $6,181,000 and expenditures for health care are budgeted at $6,181,000.

Finally, I would like to add a note of thanks to the Mayor, Council and all employees, who have worked

tirelessly to implement those policies and procedures that have allowed our City to be administered in a financially responsible manner. We recognize that the recent past has created the most financial uncertainties in recent memory. This FY12 Final Budget attempts to recover the deferrals that were made last year while still maximizing options and recognizing opportunities. With the assistance of our employees I believe that we can not only survive but actually thrive in these turbulent times. The recognition by the Government Finance Officers of America for our excellence in budgeting and financial reporting is testament to our adherence to the highest standards of financial administration. Finally, I would like to take this opportunity to state my confidence in this final budget document and believe the continued dedication of all participants in the budget process will once again produce a successful financial plan for the City of Farmington in the upcoming fiscal year.

Respectfully submitted,

Rob Mayes, City Manager
City of Farmington
RM/se

City of Farmington – Organizational Chart

October 2011

Citizens of Farmington

Municipal Judges
Liese & Rowland

Mayor and Council
Roberts, Darnell,
Fischer, McCulloch, Sandel

City Attorney
Burnham
Claims Legal

City Clerk
Fuhrman
Archives Business Registration

Administration
City Manager
Mayes
Library
Government Relations

Community Services
Assistant City Manager
Campbell
Customer Care

Electric Utility
Grantham-Richards
Administration
Animas Power Plant
Bluffview Power Plant
Compliance
Electric Engineering
Electric Construction
System Control Center
Electric Meter Shop
Electric Relay Shop
Metering Services
Navajo Dam Power Plant
San Juan No. 4
Substation Maintenance
Transmission & Distribution

Community Development
Holton
Administration
Planning
Building Inspection
Development Services
Metro. Planning Org.
Metro. Redev. Area

Police
Westall
Administration
Special Operations
Traffic Control
School Crossing Guards
Detectives
Patrol
Code Compliance

Fire
Page
Administration
Homeland Security
Fire Marshalls
Operations

Human Resources
Williams
Employee Benefits
Insurance
Personnel
Workplace Safety
Payroll

General Services
Campbell (Interim)
Administration
Print Shop
Airport/Transit
Building Support
Farmington Indian Center
Community Services
Building & Maintenance
Vehicle Maintenance

Administrative Services
Mason
Administration
Utility/Enterprise
Purchasing
Warehouse
Finance Operations
Accounting Operations

Public Works
Smaka
Administration
City Engineering
Traffic Engineering
Streets
Survey
Solid Waste
Water/Waste Water Admin.
Water Rights
Storm Water
Construction Inspection

Information Technology
Friedman
Enterprise Systems
Help Desk
Computer Operations
GIS

Parks, Recreation & Cultural Affairs
Bowman
Administration
Animal Shelter/Park Ranger
Aquatic Facilities
Civic Center
Sandstone Production
Senior Citizen Center
Museum System
Parks Operations
Recreation Center
Recreation Programs
Golf Courses
Sycamore Center

CITY OF FARMINGTON PROFILE

Incorporated: 1901 Form of Government: Council-Manager

Area in Square Miles: 31.13 Estimated Population: 43,600

Farmington, New Mexico is located in the northwest corner of New Mexico, which is part of the Colorado Plateau. Its rich geography allows for a diverse experience that blends the arid desert to the high-elevated plateau then to the beautiful mountains of the Rockies, which truly makes it a "land of enchantment". Located on the boundary where the La Plata, Animas, and San Juan rivers come together, it takes on the name "Totah" which is translated from the Native American tongue to mean "where three rivers meet".

Major Services Provided:

Police

The Farmington Police Department is comprised of several different divisions which include Police Administration, the Patrol Division, the Detective Division, the Training Division, Internal Affairs and Inspections and all the respective elements that enable the organization to deliver police services to our community. The Patrol Division is the largest and most visible unit of the Farmington Police Department. Patrol officers are on duty 24 hours a day, seven days a week, and are usually the first to arrive at the scene of an accident, a crime scene, or a disaster. Within the Patrol Division there are several specialty units, including Traffic, Bicycle Patrol, Crime Scene Technician, K-9 Units, Bomb Squad, SWAT, Gangs and District Coordinators and Code Compliance.

The Detective Division investigates all major crimes, does follow-up on cases initially handled by the Patrol Division and provides assistance investigating crimes to other area agencies. A Detective may be assigned to specialize in investigating particular types of crimes which include Homicide, Property Crimes, Crimes Against Children and Fraud. The School Resource Officers are also assigned to the Detective Division, although they work primarily in the Farmington schools. The main focus of these officers is to act as a resource to both the school administration and the student body to create a safe and secure learning environment. The Police Department participates in numerous community programs such as the Citizens Academy, the Summer Adventure Camp, and the Special Olympics to name a few.

Municipal Airport

The Four Corners Regional Airport serves a population exceeding 100,000. With two runways at an elevation of 5,506 feet, direct flights are offered to Pheonix, Denver, Las Vegas and Ontario/Los Angeles. Air service is provided by Great Lakes Airlines and rental car services are offered by Avis, Budget and Hertz. In addition to fuel sales, Atlantic Aviation, a Fixed Base Operation (FBO) facility, offers hangar space and flight crew lounge and flight planning services. The Four Corners Regional airport offers small and large hanger lease opportunities.

Library

The Farmington Public Library enlightens, enriches, and changes lives by providing resources, programs and services that are efficient, innovative and convenient, in an environment that is clean, safe, and pleasant.

CITY OF FARMINGTON PROFILE

Streets and Traffic Maintenance

Maintain 1,356 lane miles of paved streets and 30 miles of gravel roads
Maintain 81 signalized intersections
Maintain 9,204 traffic signs

Fire and Rescue

Fire Suppression – Structural, Wildland, Transportation, other Types Fires
Emergency medical Services (EMS) – Basic Life Support
Hazardous Materials – Emergency Response and Preparedness
Homeland Security – Civil Disturbances and Terrorism Incidents
Technical Rescue Services-Extrication, Swift Water, High Angle, Confined Space
Mutual Aid given – Provide Regional Support
SWAT Paramedics-Support for the Police Department's SWAT Team
Innovative Programs-Succession Planning Certifications (Acting in Capacity)

Parks/Facilities:

Parks – Sixty-two parks over 1,858 acres
Pools - Brookside (outdoor), Lion's (indoor), Aquatic Center (indoor)
Animas River Walk/Berg National Recreation Trail
Outdoor Summer Theater- Lions Wilderness Park Amphitheater
Golf Courses - Civitan, Pinon Hills – 4.5 stars, voted best Municipal golf course in the nation by Golf Digest magazine
Museums - Gateway, Children's E-3, Nature Center, Harvest Grove Farm
Facilities - Civic Center, Senior Center, Recreation Center, Sycamore Park Community Center, tennis courts, soccer, softball, and baseball fields
Animal Shelter Services
Yearly Events - Connie Mack World Series, Riverfest, Freedom Days, Totah Festival, Renaissance Fair

Water and Wastewater Utility Services:

Service area:	32 square miles
Water Customers:	16,060
Wastewater Customers:	14,079

The water and wastewater services are managed and operated by CH2M Hill, a private company, which operates these City services pursuant to contract with the City.

Electric Utility Service:

Service area:	1,718 square miles
Electric Customers:	43,865

Electric Generation

Navajo Dam	Hydroelectric	Capacity 30 Megawatts
San Juan Unit #4	Coal Fired	Capacity 43.4 Megawatts
Animas Plant	Natural Gas	Capacity 24.68 Megawatts
Bluffview Plant	Natural Gas	Capacity 65 Megawatts

BASIS OF BUDGETING

OVERVIEW

The budget is prepared on the cash basis as required by the New Mexico Department of Finance and Administration. This basis begins with actual cash available on July 1st and projects the actual amount of cash that will be received and expended throughout the year. The ending balance will reflect the actual amount of cash on hand at the end of the year. However, before the end of the year a final budget revision is done to convert the budget to a budgetary basis in order to make valid comparisons of budget to actual in the Comprehensive Annual Financial Report, (CAFR). This means that the budget will be adjusted to a modified accrual basis to account for year-end accruals of receivables and payables. Since the adjustment for prior year accruals usually offsets the current year accruals, the net effect is usually inconsequential. Enterprise Funds are treated somewhat differently in that they report CAFR information on a full accrual basis while the budget is still presented on a budgetary basis. To facilitate a valid budget to actual comparison, the Enterprise fund numbers are presented on a budgetary basis with reconciliation to full accrual contained at the bottom of the statement. This essentially means that while such non-cash entries as depreciation are not included in the budget they are included in the reconciliation so that the overall presentation is in conformity with Generally Accepted Accounting Principles (GAAP).

Based on prior year history and current projections, the departments prepare their requests for the upcoming year. Using governmental accounting funds as the basic budgetary unit, the budget is organized by department and division within each fund. Fund types include the General Fund, Special Revenue Funds, a Debt Service Fund, Capital Improvement Project Funds, Enterprise Funds, and an Internal Service Fund.

The City prepares its budget at the detailed line item level. If adequate cash reserves are available from the prior year, and if deemed necessary, the City may budget expenditures in excess of revenues. Actual expenditures may not exceed the budget on a fund basis. All annual appropriations lapse at year-end. Carryover funds must be appropriated in the budget of the subsequent fiscal year. Budgets may be amended by City Council ordinance with approval by the New Mexico Department of Finance and Administration. The City's Department Heads may make transfers of appropriations within a department. The legal level of budgetary control is the fund level. Increases or decreases of appropriations between or within a fund require the approval of the governing council.

The New Mexico Department of Finance and Administration′s Local Government Division requires all municipalities to establish and maintain a cash balance in the General Fund equal to 1/12 (8.3%) of the budgeted expenditures at fiscal year end (June 30).

ONGOING CITY COUNCIL UPDATES

The City Council receives a monthly financial report which includes the Cash Report containing cash balances for all City funds with comparative data for the previous two months and budget data for comparison purposes, the Investment Portfolio, and the Monthly Financial Summary Report containing current month and year to date actual and budgeted revenues and expenditures. The City Council also receives a monthly Gross Receipts Tax Report comparing actual with budgeted Gross Receipts Tax revenue. These reports are provided as informational items with no scheduled public discussion.

Every quarter a detailed graphic/text report is given to the City Council. This report contains key information on major financial, employee, productivity, and economic trends compared with the previous eleven or twelve quarters.

ANNUAL TOTAL COMPENSATION SURVEY - November to Mid-February

Pursuant to Section 21-3-1 of the Personnel Ordinance "The City Manager shall annually instruct the Human Resources Director to review and propose a compensation plan which considers both salary and benefits levels, for job classifications within the classification plan." This policy recognizes that wage and benefit expense is a dominant factor in the City budget, particularly the General Fund budget. This policy is based on an objective measurement of wage and benefit data that was developed in 1988 and is still utilized to compare the City's wage structure to that of similar cities in New Mexico.

The New Mexico Municipal League conducts an annual wage and benefit survey of municipalities in New Mexico. The City also conducts a survey of wages and benefits for selected employment classifications throughout San Juan County. The Personnel Division compiles the results of both surveys and presents these findings to the City Manager. The City Manager then develops a recommendation for wage adjustments for the City Council. During the budget hearings, the City Council may direct staff to make adjustments to current wage and benefit levels in the final budget document.

BUDGET PROCESS INITIATION

To initiate the annual budget process, the Department Directors are directed by the City Manager to begin compiling their annual budget requests in early January. The Department Directors then enter their requests into a budget module in the City's computer system.

CAPITAL IMPROVEMENT PROJECT FIVE YEAR PLAN

The five-year Capital Improvement Plan worksheets are included with the budget worksheet distribution. The Department Directors are responsible for updating capital expenditure projections for the current year, as well as the next four years. Several capital improvement project workshops are held to obtain the City Council's input on prioritizing the projects.

BUDGET SCHEDULE

MANAGERS' AND DEPARTMENT DIRECTORS' REVIEW

The City Manager and the Department Directors individually review all department requests and note necessary changes. They then meet and, after reviewing and evaluating projected revenue levels, agree on adjustments that need to be made.

PRELIMINARY BUDGET REPORTS PREPARED

After all changes have been entered into the computer, the Budget staff prepares preliminary budget data to present to the City Council for review. One report is a computer printout of the detail per fund, department, division and line item. The other report is a budget summary of various revenue, expenditure, staffing, and capital data.

CITY COUNCIL REVIEW

The City Council reviews the Executive Budget Summary prior to the budget hearings. They also review the two preliminary budget reports before the public hearing.

PUC BUDGET HEARINGS

At a scheduled public hearing, Utility personnel present the Utility budget to the Public Utility Commission (PUC). The PUC reviews the budget of each division of the Utility Department and makes recommendations to the City Council.

BUDGET HEARINGS

At a scheduled public hearing, the Department Directors each present their proposed budgets to the City Council. Any changes the City Council recommends are incorporated into the final budget.

PRELIMINARY AND FINAL BUDGET

At City Council work sessions, the preliminary and final budgets are approved for submission to the State of New Mexico Department of Finance & Administration (NMDFA) for final approval and certification.

SUBMIT OPERATING BUDGET TO DEPARTMENT OF FINANCE AND ADMINISTRATION

State statute requires the governing body to submit its preliminary budget to the NMDFA for review and approval by June 1st. The final adopted budget is required to be submitted to NMDFA by July 31 of the new fiscal year.

BUDGET AMENDMENTS - Quarterly

Quarterly during the fiscal year, the Department Directors assess their current budget. If any budget adjustments are required, the Department Directors submit their budget adjustment request to the City Manager who presents these requests to the City Council for approval. After the City Council's approval, the amended budget is sent to the NMDFA for review and approval.

FY 2012 BUDGET CALENDAR

MEETING:	**DATE/LOCATION**
Council Information Sessions Executive Summary Preview	April 4-8, 2011 City Manager's Office
Community Public Input Meeting	April 13, 2011 5:00-6:30PM Farmington Public Library Multi-purpose Room
Council Work Session – Budget Hearing I - CIP	April 19, 2011 Executive Conference Room
PUC/Council Budget Hearings (Utilities)	April 20, 2011 11:00AM-2:00PM Lunch provided MOC-Kilowatt Conference Room
Community Public Input Meeting Multi-purpose Room	April 21, 2011 7:00-8:30PM Farmington Public Library
Council Work Session – Budget Hearing II Departmental Budgets and Final CIP	May 3, 2011 Executive Conference Room
Council Meeting (Adoption of Preliminary Budget)	May 17, 2011 Council Chambers
Adoption of Final Budget	June 14, 2011 Council Chambers
Submit Final Budget to State D.F.A.	July 31, 2011
Submit Final Program Budget to GFOA	November 1, 2011

MANAGEMENT POLICIES

Financial Policy Goals

The City of Farmington is dedicated to providing its citizens a wide range of services from basic necessities such as police and fire protection to "quality of life" services such as parks and museums. It is the goal of City management to provide these services in the most efficient manner possible. To accomplish this goal the City must insure that all available resources are correctly accounted for and expended according to applicable statutes, rules and regulations, and Council priorities. To facilitate this accountability, the City has developed financial policies that serve to insure that the resources entrusted to it are expended wisely and in accordance with the service requests of the citizenry. The City of Farmington adheres to and enforces "Financial Policies" developed from several different perspectives. Some of the policies result from adherence to State Statute, while development of other internal policies results from response to suggestions such as audit comments. A description of the source and nature of many of the policies is as follows:

Budget Policies

Compliance with State Statutes- Chapter 6, Article 6 of the New Mexico State Statutes Annotated (NMSA) 1978 requires the New Mexico Department of Finance and Administration, through its Local Government Division to make rules and regulations relating to budgets, records, reports, and disbursements of public monies. Local governments are required to keep all books, make all reports and conform to all rules and regulations adopted by the Local Government Division including the submission of a proposed budget. The State has issued the "Budgeting and Financial Accounting Manual for Local Governments". This manual prescribes in detail many of the financial policies required for local governments, such as the proper disposition of obsolete property and various reporting requirements for budget adoption and successive expenditures against those budgets. The State, in other pronouncements, also establishes such various regulations as rates of reimbursement for travel and specifications requiring the establishment of separate funds. The State Auditor, every year, issues a "State Rule". This 95-page manual details the requirements for obtaining an outside auditor, defines some minimum standards, and outlines the expected scope of the audit. Although too numerous to specifically list, the City attempts to adhere to all State financial requirements as a general policy. As required by State guidelines, the City obtains the services of an independent public accounting firm to issue an "opinion" on the "fairness" of the financial statements as prepared by City staff. The external auditor also performs a "Single Audit" for federal grant reporting purposes.

Citizen Involvement- As part of this year's budget process, the Mayor hosted two public meetings designed to facilitate public input into the budget process. This year the two special sessions were held in April. Citizens expressed their appreciation for existing services and a desire to maintain those services despite declining revenue. Many citizens voiced the opinion that they thoroughly enjoyed the many services and benefits available to them and that they would rather pay somewhat higher taxes than face a reduction in services. The Mayor stated that there was no plan to increase any type of tax and that reducing costs would be the first priority when it came time to balance the budget. An additional formal budget hearing was held in May where citizen input was again solicited.

Balanced Budget- The City must, as a general budget policy, develop a balanced budget. In most cases, the interpretation of a balanced budget is expenditures are equal to revenue. However, in those years when actual results have generated a more than adequate cash balance necessary to meet City defined reserve requirements, which are greater than State mandates, it is acceptable to spend down such a balance. In this case, utmost care will be exercised to insure that such expenditures will not be ongoing in nature to avoid the creation of a continuing funding requirement. For FY12 the General Fund budget anticipates transferring approximately $3.1 million to a capital projects fund for various to be determined projects. After adjustment for this transfer the budget shows a surplus of revenue over expenditures of $40 thousand.

Performance Measures- The FY12 budget is organized and presented by Department. In addition to positions and dollars for each Division, each Division includes a description of major programs with measurable objectives, expressed as quantities, for the current budget year. Two different quarterly reports track and present the results. One monitors financial condition with budget to actual comparisons and the other presents performance information mostly in a graphical mode. Schedules 16 and 17 of the Statistics section portray examples of functional performance indicators.

Planning Policies

Five Year Strategic Plan- As part of the budget process the Administrative Services Department develops a Five-Year Financial Plan to be included as part of the Final Program Budget. During the budget development process, the Plan is used as a tool to compare different economic and program scenarios based upon various underlying assumptions and possible levels of service provision. During the development of the FY12 budget, many different scenarios were developed to compare the financial impacts of adjusting service and staff levels, given different levels of Gross Receipts Taxes. Additionally, all salaries and position vacancies were frozen. Positions will only be filled after a review of services provided in relation to the vacant position.

Non-Financial Goals and Policies- As part of Farmington's Comprehensive Plan, which was developed as a vision for the first twenty years of the 21st Century, the following core goals were outlined:

- Land use and development consistent and compatible with the natural and man-made environment that will promote a vibrant, scenic and safe community.
- Facilitate, provide and maintain a safe, convenient and efficient multi-modal transportation system to efficiently move people and goods.
- Promote adequate housing to meet community needs by promoting orderly development that meets nationally standardized codes.
- Facilitate and encourage diverse economic growth and development.
- Provide the necessary facilities and programs to meet the recreational and cultural needs and desires of the community.
- Participate in cooperative efforts with Federal, State and local agencies to ensure that the educational needs of the community are met.
- Promote and provide a safe environment for home, work, school and recreation activities.

Management Policies

Accounting Policies- The City, as a general financial policy, attempts to adhere to all national standards such as those issued through the Governmental Accounting Standards Board (GASB). Considerable effort has been expended in the last few years to comply with Statements such as GASB 34. All accounting records are kept in strict accordance with Generally Accepted Accounting Principles (GAAP). The City also adheres to the principles and standards promulgated by the Government Finance Officers Association (GFOA), and participates in the "Certificate of Excellence" program in financial reporting as sponsored by the GFOA. The "Certificate of Excellence" for last year's budget is displayed on the inside cover page.

Internal Control Policies-The City has adopted by regulation a series of internal control policies that were designed to safeguard assets ranging from warehouse inventory to actual cash. For example, the cash handling procedures are designed to protect the cash receipts of all cash accumulation points and the proper procedure for recording and depositing these funds. Internal control policies also address proper purchasing card procedures and computer security issues.

Investment Policies- The focus of the investment policy is to maximize the earnings on idle cash while providing necessary safety and liquidity. Investments are limited to collateralized Certificates of Deposit and federally guaranteed securities. The investment policy also covers the monthly reporting requirement to insure elected officials are informed concerning the various securities in the portfolio and the interest earnings being generated. The Investment Policy was updated during FY09.

Reserve Policies-The State has mandated the maintenance of a General Fund cash balance reserve of 8.3% of budgeted expenditures. For FY12 the City adopted a cash reserve policy that established several levels of reserves according to possible uses for the reserves. The highest level of reserve is 20.8% of budgeted expenditures. Amounts above this level are available for transfer to a capital projects fund.

Capital Improvement Plan Policies

Plan Development- Part of the budget process is the development of a five-year plan detailing specific large capital items and infrastructure projects. The projects for the current year agree with the actual budget. The presentation for future years is for planning purposes. The basis for project inclusion is the need for new infrastructure and the need to maintain/replace existing capital. The presentation of projects is by fund and reflects the funding source. For enterprise funds, the rate structures should be sufficient to generate funds on a pay-as-you-go basis or to service the required debt. For governmental projects, the source of funding may vary or be a combination of sources. The City participates in the State ICIP program, which presents infrastructure information to the Governor and State Legislature as a planning tool and guide for State appropriations.

Debt Management Policies

Debt Issuance-The City has adopted policies that restrict the use of debt for capital projects. The debt service schedule should not be longer than the life of the asset that it finances and there should be a dedicated revenue stream to fund the debt service. The City maintains the best credit rating possible and adheres to all Governmental Accounting Standards Board disclosure and reporting requirements. The separate "Debt Position" tab in this document provides specific information on the City's current debt levels and margin, as well as future debt planning.

Revenue Policies

Economic variability- The economic climate will change from time to time. Realizing this basic economic tenet, the City will attempt to diversify its resource base to avoid dependence on any single revenue source. The City will also closely monitor revenue sources to determine any potential variations in revenue to minimize reaction time to any shortfalls. With the sharp drop in revenue at the beginning of FY10 the importance of resource diversity was highlighted. As part of the adjustment to lower revenue levels all sources were, and continue to be, reviewed in an attempt to maximize the benefit from each source.

Fees and Rates- On a periodic basis the City will perform a fee/rate analysis on all charges for services. This analysis will seek to determine the relationship between the charges and costs. For utility services, the rates must be set at levels that will recoup all costs and that will be fair to the different classes of ratepayers. For other services, it is important to know the level of subsidy to the extent that fees are not covering all incurred costs including depreciation. An independent consultant conducts a review of general government charges to enterprise funds for services provided to insure that the charges are fair and properly allocated.

Interest Income- The allocation of interest earnings from the City's investment portfolio is on a percentage basis to individual funds based upon the cash balance in the fund. In fact, the basic cash account in each fund is entitled "equity in pooled cash".

Non-Operating Revenue- The City avoids the use of infrequent or one-time basis non-ordinary revenue to fund any operating costs unless such costs also relate to a one-time activity such as a special event. A corollary to this policy is the restricted use of dedicated revenue sources to the purposes for which they are dedicated.

FY12 BUDGET DEVELOPMENT
GENERAL FUND SUMMARY
FINAL BUDGET DEVELOPMENT

	FY11 ADJUSTED BUDGET		FY11 ACTUAL		FY12 PRELIMINARY BUDGET		FY12 FINAL BUDGET	
Beginning Cash Balance	$	$ 9,128,460	$	$ 9,128,460	$	$ 14,450,000	$	$ 15,042,509
Revenue								
Gross Receipts Tax	$ 32,859,676	$	$ 36,759,317	$	$ 36,501,580	$	$ 36,501,580	$
Other Taxes	1,997,200		1,859,172		1,800,000		1,800,000	
Other Revenue	9,698,465		10,301,804		9,467,657		9,467,657	
Transfers (debt service)	(942,500)		(942,500)		(1,075,000)		(1,075,000)	
Electric Dividend	5,782,636		5,782,636		8,140,386		8,140,386	
Total Revenue	$	$ 49,395,477	$	$ 53,760,429	$	$ 54,834,623	$	$ 54,834,623
Expenditures								
Wages/Benefits	$ 40,181,220	$	$ 39,591,216	$	$ 41,801,210	$	$ 41,761,310	$
Operating Expenses	15,335,081		13,965,825		17,529,380		17,569,280	
Capital	530,775		606,364		1,616,960		1,616,960	
Transfers	(6,757,858)		(6,624,272)		(6,152,952)		(6,152,952)	
Total Expenditures	$	$ 49,289,218	$	$ 47,539,133	$	$ 54,794,598	$	$ 54,794,598
Operating Surplus/Deficit	$	$ 106,259	$	$ 6,221,296	$	$ 40,025	$	$ 40,025
Transfer to 408 Capital	$ -	$	$ -	$	$ 3,051,600	$	$ 3,051,600	$
Transfer to 701 Health	396,962		396,962		-		-	
		$ 396,962		$ 396,962		$ 3,051,600		$ 3,051,600
Ending Cash Balance	$	$ 8,837,757	$	$ 14,952,794	$	$ 11,438,425	$	$ 12,030,934
Cash Balance in Reserve* (% of Expenditures)		17.89%		27.81%		20.86%		21.94%

Cash Reserve Requirements

NM State Cash Reserve Minimum 8.3%	$ 3,961,579	$ 4,566,217	$ 4,566,217
GFOA Rec. Best Practices 16.6%	$ 7,920,020	$ 9,128,780	$ 9,128,780

NOTE: For FY12 no adjustments were made between the Preliminary and Final Budgets except for the conversion of the beginning balance from estimated to actual

CITY OF FARMINGTON
FUND STRUCTURE BY FUNCTION
FY12 Budget

FUND NUMBER	FUND TITLE	GENERAL	LIBRARY	PARKS	POLICE	FIRE	PUBLIC WORKS	UTILITIES	AIRPORT	DEBT SERVICE	TOTAL
101	**GENERAL FUND**	17,288,444	3,612,595	8,457,332	14,645,056	8,357,657	1,783,005		650,509		54,794,598
	SPECIAL REVENUE FUNDS										
201	GRT-STREETS						10,174,721				10,174,721
202	GRT-PARKS AND PUBLIC WORKS			2,576,138							2,576,138
211	PARKS DEVELOPMENT FEES			48,000							48,000
213	LIBRARY GIFTS AND GRANTS		138,000								138,000
214	PARKS/REC GIFTS AND GRANTS			437,950							437,950
217	MUSEUM GIFTS AND GRANTS			160,750							160,750
230	LODGERS TAX			1,200,000							1,200,000
240	STATE POLICE PROTECTION				106,800						106,800
246	REGION II NARCOTICS				486,219						486,219
248	COPS PROGRAM				318,990						318,990
249	LAW ENFORCEMENT BLOCK GRANT				67,000						67,000
250	STATE FIRE					367,700					367,700
251	PENALTY ASSESSMENT	200,000									200,000
	CAPITAL PROJECTS FUNDS										
401	COMMUNITY DEV. GRANT PROJECTS	435,250					2,727,589				3,162,839
408	GENERAL GOVN'T CAPITAL PROJECTS	3,335,600									3,335,600
409	AIRPORT GRANTS								2,235,000		2,235,000
	DEBT SERVICE FUND										
501	SALES TAX BOND RETIREMENT									1,651,000	1,651,000
	ENTERPRISE FUNDS										
601	ELECTRIC ENTERPRISE							107,821,776		5,240,577	113,062,353
602	WATER ENTERPRISE						26,457	14,408,762		1,130,847	15,566,066
603	WASTEWATER ENTERPRISE						26,457	9,605,891		1,139,077	10,771,425
604	SANITATION ENTERPRISE							5,005,093			5,005,093
610	GOLF ENTERPRISE			1,314,834							1,314,834
	INTERNAL SERVICE										
701	HEALTH INSURANCE	6,181,000									6,181,000
	GRAND TOTAL	**27,440,294**	**3,750,595**	**14,195,004**	**15,624,065**	**8,725,357**	**14,738,229**	**136,841,522**	**2,885,509**	**9,161,501**	**233,362,076**

CITY OF FARMINGTON

CONTACT DIRECTORY

DEPARTMENT	POSITION	NAME	PHONE*	EMAIL
Administration				
	Mayor	Tommy Roberts	1103	troberts@fmtn.org
	Councilor-District 1	Dan Darnell	1155	ddarnell@fmtn.org
	Councilor-District 2	Mary Fischer	1112	n/a
	Councilor-District 3	Gayla McCulloch	1111	gmcculloch@fmtn.org
	Councilor-District 4	Jason Sandel	1105	jsandel@fmtn.org
	City Manager	Rob Mayes	1114	rmayes@fmtn.org
	Assistant City Manager	Bob Campbell	1102	rcampbell@fmtn.org
	City Attorney	Jay Burnham	1124	jburnham@fmtn.org
	City Clerk	Dianne Fuhrman	1106	dfuhrman@fmtn.org
	Governmental Relations Director	Elizabeth Isenberg	1419	eisenberg@fmtn.org
	Library Director	Karen McPheeters	1275	kmcpheeters@infoway.org
Public Works				
	Public Works Director	Jeff Smaka	1283	jsmaka@fmtn.org
Community Development				
	Community Dev. Director	Mary Holton	1285	mholton@fmtn.org
Police				
	Police Chief	Kyle Westall	1039	kwestall@fmtn.org
General Services				
	General Services Director	Bob Campbell (Interim)	1102	rcampbell@fmtn.org
Fire				
	Fire Chief	Terry Page	1431	tpage@firenet.org
Human Resources				
	Human Resources Director	Lyle Williams	1133	lwilliams@fmtn.org
Electric Utility				
	Electric Utility Director	Maude Grantham-Richards	1165	maudegr@fmtn.org
Administrative Services				
	Administrative Services Director	Andy Mason	1367	amason@fmtn.org
Parks, Recreation & Cultural Affairs				
	PRCA Director	Jeff Bowman	1402	jbowman@fmtn.org
Information Technology				
	Information Technology Director	Rich Friedman	1218	rfriedman@fmtn.org

* All City phone extensions begin with the Area Code 505 and the prefix 599

Cottonwood tree at Cottonwood Landing

FUND SUMMARIES

CITY OF FARMINGTON FY12 FUND SUMMARY

FUND NAME	FUND NO.	UNAUDITED FY12 BEGINNING CASH BALANCE	TOTAL REVENUES	TOTAL EXPENDITURES	PROJECTED FY12 ENDING CASH BALANCE
General Fund	101	$ 15,042,509	$ 51,783,023	$ 54,794,598	$ 12,030,934
GRT-Streets	201	9,856,170	7,730,969	10,174,721	7,412,418
GRT-Parks	202	1,176,169	2,480,823	2,576,138	1,080,854
Park Development Fees	211	358,975	48,000	48,000	358,975
Library Gifts & Grants	213	92,791	37,750	138,000	(7,459)
Parks/Rec Gifts & Grants	214	930,609	437,950	437,950	930,609
Museum Gifts & Grants	217	180,260	160,750	160,750	180,260
Lodgers Tax	230	299,366	1,200,000	1,200,000	299,366
State Police Protection	240	-	106,800	106,800	-
Region II Narcotics	246	13,505	488,326	486,219	15,612
COPS Program	248	(80,881)	318,990	318,990	(80,881)
Law Enforcement Block Grant	249	13,298	67,000	67,000	13,298
State Fire	250	670,551	367,700	367,700	670,551
Penalty Assessment	251	16,205	200,000	200,000	16,205
Comm. Dev./Public Wks. Grant Projects	401	1,593,266	3,162,839	3,162,839	1,593,266
General Gov't. Capital Projects	408	109,119	3,051,600	3,335,600	(174,881)
Airport Grants	409	3,369	2,235,000	2,235,000	3,369
Sales Tax Bond Retirement	501	35,272	1,624,500	1,651,000	8,772
Electric Enterprise	601	68,961,579	101,683,264	113,062,353	57,582,490
Water Enterprise	602	5,436,910	14,114,743	15,566,066	3,985,587
Wastewater Enterprise	603	5,149,317	7,711,523	10,771,425	2,089,415
Sanitation Enterprise	604	1,457,633	5,309,991	5,005,093	1,762,531
Golf Enterprise	610	1,700	1,314,834	1,314,834	1,700
Health Insurance	701	(218,854)	6,181,000	6,181,000	(218,854)
TOTALS		**$111,098,838**	**$ 211,817,375**	**$ 233,362,076**	**$ 89,554,138**

CITY OF FARMINGTON
REVENUE SUMMARY

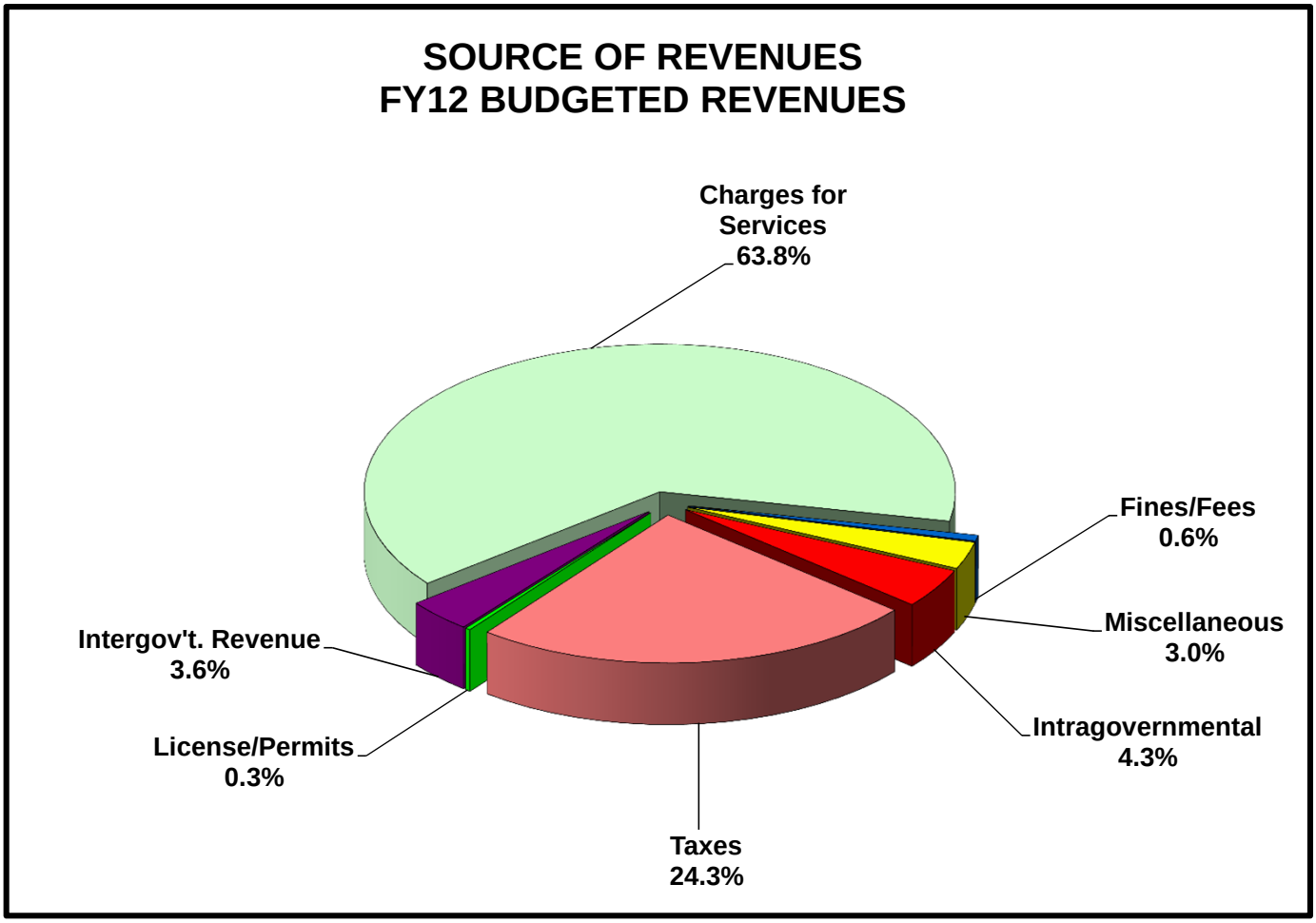
	FY10 Actual	FY11 Actual	% Change	FY12 Budgeted	% Change	FY13 Projected	% Change
GENERAL FUND (101)							
Taxes	$ 37,362,665	$ 38,881,601	4.1%	$ 38,521,580	(0.9%)	$ 39,528,900	2.6%
License/Permits	670,170	601,750	(10.2%)	595,250	(1.1%)	605,250	1.7%
Intergov't. Revenue	2,280,654	1,573,413	(31.0%)	1,334,704	(15.2%)	1,317,200	(1.3%)
Charges for Services	2,419,778	2,123,457	(12.2%)	2,419,587	13.9%	2,631,300	8.7%
Fines/Fees	1,174,379	1,093,373	(6.9%)	1,157,700	5.9%	1,132,769	(2.2%)
Misc. Revenue	1,425,900	1,217,585	(14.6%)	2,749,016	125.8%	2,848,455	3.6%
Assessments	600	1,971	228.5%	-	(100.0%)	-	-
Intragovernmental	3,100,367	8,267,280	166.7%	5,005,186	(39.5%)	6,272,672	25.3%
TOTAL	**$ 48,434,513**	**$ 53,760,430**	**11.0%**	**$ 51,783,023**	**(3.7%)**	**$ 54,336,546**	**4.9%**
GRT - STREETS (201)							
Taxes	$ 8,017,877	$ 8,246,462	2.9%	$ 8,163,969	(1.0%)	$ 8,370,938	2.5%
Intergov't. Revenue	-	1,669,826	-	-	(100.0%)	-	-
Misc. Revenue	160,003	110,674	(30.8%)	100,500	(9.2%)	75,500	(24.9%)
Intragovernmental	(594,804)	(533,500)	(10.3%)	(533,500)	-	(633,500)	18.7%
TOTAL	**$ 7,583,076**	**$ 9,493,462**	**25.2%**	**$ 7,730,969**	**(18.6%)**	**$ 7,812,938**	**1.1%**
GRT - PARKS (202)							
Taxes	$ 2,386,479	$ 2,480,499	3.9%	$ 2,466,323	(0.6%)	$ 2,540,300	3.0%
Intergov't. Revenue	-	27,591	-	-	(100.0%)	-	-
Misc. Revenue	110,339	17,088	(84.5%)	14,500	(15.1%)	12,500	(13.8%)
TOTAL	**$ 2,496,818**	**$ 2,525,178**	**1.1%**	**$ 2,480,823**	**(1.8%)**	**$ 2,552,800**	**2.9%**
PARK DEVELOPMENT FEES (211)							
Charges for Services	$ 23,573	$ 4,628	(80.4%)	$ 40,000	764.3%	$ 25,000	(37.5%)
Misc. Revenue	7,008	5,079	(27.5%)	8,000	57.5%	6,000	(25.0%)
TOTAL	**$ 30,581**	**$ 9,707**	**(68.3%)**	**$ 48,000**	**394.5%**	**$ 31,000**	**(35.4%)**
RECREATION (212)							
Taxes	$ 42,908	$ -	(100.0%)	$ -	-	$ -	-
TOTAL	**$ 42,908**	**$ -**	**(100.0%)**	**$ -**	**-**	**$ -**	**-**
LIBRARY GIFTS & GRANTS (213)							
Intergov't. Revenue	257,904	46,817	(81.8%)	20,000	(57.3%)	20,000	-
Misc. Revenue	$ 62,378	$ 13,571	(78.2%)	$ 17,750	30.8%	$ 12,750	(28.2%)
TOTAL	**$ 320,282**	**$ 60,388**	**(81.1%)**	**$ 37,750**	**(37.5%)**	**$ 32,750**	**(13.2%)**
PARKS/REC GIFTS & GRANTS (214)							
Intergov't. Revenue	94,851	133,943	41.2%	29,000	(78.3%)	34,000	17.2%
Charges for Services	$ 290,412	$ 275,371	(5.2%)	$ 90,750	(67.0%)	$ 274,100	202.0%
Misc. Revenue	294,414	588,517	99.9%	318,200	(45.9%)	366,000	15.0%
Intragovernmental	40	-	(100.0%)	-	-	-	-
TOTAL	**$ 679,717**	**$ 997,831**	**46.8%**	**$ 437,950**	**(56.1%)**	**$ 674,100**	**53.9%**
MUSEUM GIFTS & GRANTS (217)							
Charges for Services	$ 100,434	$ 62,273	(38.0%)	$ 105,250	69.0%	$ 93,000	(11.6%)
Misc. Revenue	66,550	51,278	(22.9%)	55,500	8.2%	48,000	(13.5%)
TOTAL	**$ 166,984**	**$ 113,551**	**(32.0%)**	**$ 160,750**	**41.6%**	**$ 141,000**	**(12.3%)**
LODGERS TAX (230)							
Taxes	$ 1,011,621	$ 1,068,354	5.6%	$ 1,183,900	10.8%	$ 1,200,000	1.4%
Misc. Revenue	14,058	48,936	248.1%	16,100	(67.1%)	15,000	(6.8%)
TOTAL	**$ 1,025,679**	**$ 1,117,290**	**8.9%**	**$ 1,200,000**	**7.4%**	**$ 1,215,000**	**1.3%**

CITY OF FARMINGTON
REVENUE SUMMARY

	FY10 Actual	FY11 Actual	% Change	FY12 Budgeted	% Change	FY13 Projected	% Change
STATE POLICE PROTECTION (240)							
Intergov't. Revenue	$ 102,600	$ 105,000	2.3%	$ 106,800	1.7%	$ 110,000	3.0%
Misc. Revenue	554	1,169	111.0%	-	(100.0%)	1,500	-
TOTAL	**$ 103,154**	**$ 106,169**	**2.9%**	**$ 106,800**	**0.6%**	**$ 111,500**	**4.4%**
REGION II NARCOTICS (246)							
Intergov't. Revenue	$ 386,387	$ 572,338	48.1%	$ 433,759	(24.2%)	$ 433,759	-
Misc. Revenue	34,010	89,872	164.3%	24,567	(72.7%)	24,567	-
Intragovernmental	30,000	30,000	-	30,000	-	30,000	-
TOTAL	**$ 450,397**	**$ 692,210**	**53.7%**	**$ 488,326**	**(29.5%)**	**$ 488,326**	**-**
COPS PROGRAM (248)							
Intergov't. Revenue	$ 62,846	$ 297,718	373.7%	$ 318,990	7.1%	$ 318,990	-
TOTAL	**$ 62,846**	**$ 297,718**	**373.7%**	**$ 318,990**	**7.1%**	**$ 318,990**	**-**
LAW ENFORCEMENT BLOCK GRANT (249)							
Intergov't. Revenue	$ 312,388	$ 96,369	(69.2%)	$ 66,500	(31.0%)	$ 66,500	-
Misc. Revenue	3,556	1,007	(71.7%)	500	(50.3%)	500	-
TOTAL	**$ 315,944**	**$ 97,376**	**(69.2%)**	**$ 67,000**	**(31.2%)**	**$ 67,000**	**-**
STATE FIRE (250)							
Intergov't. Revenue	$ 684,775	$ 717,072	4.7%	$ 472,238	(34.1%)	$ 475,000	0.6%
Misc. Revenue	11,031	12,470	13.0%	5,462	(56.2%)	7,500	37.3%
Intragovernmental	(110,000)	(110,000)	-	(110,000)	-	(110,000)	-
TOTAL	**$ 585,806**	**$ 619,542**	**5.8%**	**$ 367,700**	**(40.6%)**	**$ 372,500**	**1.3%**
PENALTY ASSESSMENT (251)							
Fines/Fees	$ 213,463	$ 181,100	(15.2%)	$ 200,000	10.4%	$ 200,000	-
Misc. Revenue	692	404	(41.6%)	-	(100.0%)	-	-
TOTAL	**$ 214,155**	**$ 181,504**	**(15.2%)**	**$ 200,000**	**10.2%**	**$ 200,000**	**-**
COMM. DEV. /PUBLIC WORKS GRANT PROJECTS (401)							
Intergov't. Revenue	$ 1,139,717	$ 2,480,969	117.7%	$ 2,262,839	(8.8%)	$ 700,000	(69.1%)
Misc. Revenue	22,641	63,067	178.6%	900,000	1327.1%	-	(100.0%)
Intragovernmental	-	-	-	-	-	100,000	-
TOTAL	**$ 1,162,358**	**$ 2,544,036**	**118.9%**	**$ 3,162,839**	**24.3%**	**$ 800,000**	**(74.7%)**
GENERAL GOVERNMENT CAPITAL PROJECTS (408)							
Intergov't. Revenue	$ -	$ 780,391	-	$ -	(100.0%)	$ -	-
Misc. Revenue	$ 5,918	$ 1,644	(72.2%)	$ -	(100.0%)	$ -	-
Intragovernmental	919,917	396,962	(56.8%)	3,051,600	668.7%	-	(100.0%)
TOTAL	**$ 925,835**	**$ 1,178,997**	**27.3%**	**$ 3,051,600**	**158.8%**	**$ -**	**(100.0%)**
AIRPORT GRANTS (409)							
Intergov't. Revenue	$ 867,480	$ 1,106,356	27.5%	$ 2,162,500	95.5%	$ 1,112,500	(48.6%)
Misc. Revenue	775	79	(89.8%)	-	(100.0%)	-	-
Intragovernmental	25,000	24,375	(2.5%)	72,500	197.4%	72,500	-
TOTAL	**$ 893,255**	**$ 1,130,810**	**26.6%**	**$ 2,235,000**	**97.6%**	**$ 1,185,000**	**(47.0%)**
SALES TAX BOND RETIREMENT (501)							
Misc. Revenue	14,621	10,193	(30.3%)	8,500	(16.6%)	10,500	23.5%
Intragovernmental	1,637,500	1,586,000	(3.1%)	1,616,000	1.9%	1,632,000	1.0%
TOTAL	**$ 1,652,121**	**$ 1,596,193**	**(3.4%)**	**$ 1,624,500**	**1.8%**	**$ 1,642,500**	**1.1%**

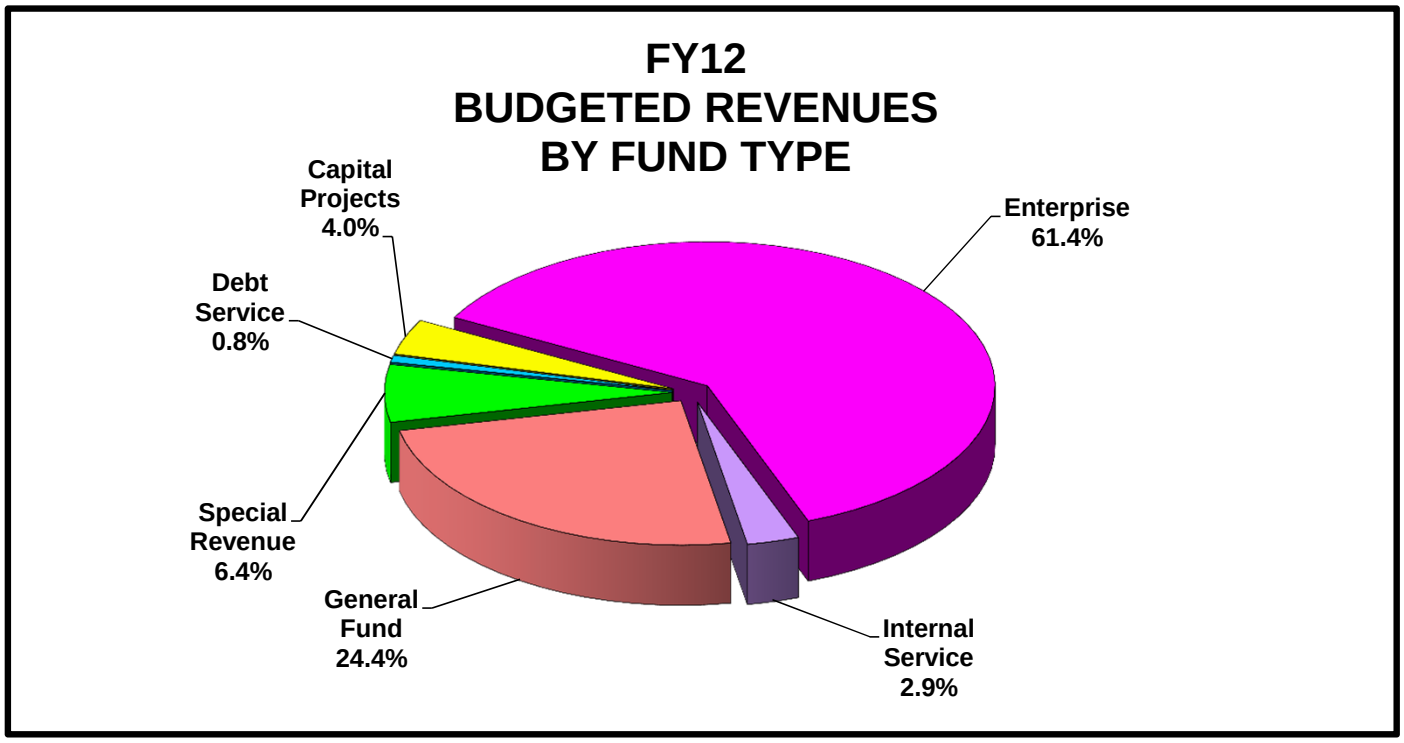
CITY OF FARMINGTON
REVENUE SUMMARY

	FY10 Actual	FY11 Actual	% Change	FY12 Budgeted	% Change	FY13 Projected	% Change
ELECTRIC ENTERPRISE (601)							
Intergov't. Revenue	143,488	20,472	(85.7%)	-	(100.0%)	-	-
Charges for Services	$ 99,099,775	$ 93,937,192	(5.2%)	$ 100,080,364	6.5%	$ 100,614,996	0.5%
Misc. Revenue	2,549,090	1,390,661	(45.4%)	1,602,900	15.3%	1,691,900	5.6%
TOTAL	**$ 101,792,353**	**$ 95,348,325**	**(6.3%)**	**$ 101,683,264**	6.6%	**$ 102,306,896**	**0.6%**
WATER ENTERPRISE (602)							
Intergov't. Revenue	5,814,966	1,292,049	(77.8%)	492,483	(61.9%)	-	(100.0%)
Charges for Services	$ 12,112,137	$ 14,059,923	16.1%	$ 13,507,260	(3.9%)	$ 13,872,489	2.7%
Misc. Revenue	136,736	86,957	(36.4%)	115,000	32.2%	115,000	-
Intragovernmental	61,304	-	(100.0%)	-	-	-	-
TOTAL	**$ 18,125,143**	**$ 15,438,929**	**(14.8%)**	**$ 14,114,743**	**(8.6%)**	**$ 13,987,489**	**(0.9%)**
WASTEWATER ENTERPRISE (603)							
Taxes	$ 1,192,789	$ 1,240,212	4.0%	$ 1,233,162	(0.6%)	$ 1,299,643	5.4%
Charges for Services	6,206,173	6,517,876	5.0%	6,272,361	(3.8%)	6,397,085	2.0%
Misc. Revenue	122,309	73,216	(40.1%)	206,000	181.4%	206,000	-
TOTAL	**$ 7,521,271**	**$ 7,831,304**	**4.1%**	**$ 7,711,523**	**(1.5%)**	**$ 7,902,728**	**2.5%**
SANITATION ENTERPRISE (604)							
Charges for Services	$ 4,902,967	$ 5,009,740	2.2%	$ 5,179,091	3.4%	$ 5,303,141	2.4%
Misc. Revenue	124,412	106,347	(14.5%)	130,900	23.1%	93,936	(28.2%)
TOTAL	**$ 5,027,379**	**$ 5,116,087**	**1.8%**	**$ 5,309,991**	**3.8%**	**$ 5,397,077**	**1.6%**
GOLF ENTERPRISE (610)							
Charges for Services	$ 1,103,576	$ 1,019,300	(7.6%)	$ 1,306,700	28.2%	$ 1,313,618	0.5%
Misc. Revenue	5,460	449	(91.8%)	8,134	1711.6%	2,200	(73.0%)
Intragovernmental	-	88,376	-	-	(100.0%)	-	-
TOTAL	**$ 1,109,036**	**$ 1,108,125**	**(0.1%)**	**$ 1,314,834**	**18.7%**	**$ 1,315,818**	**0.1%**
HEALTH INSURANCE (701)							
Charges for Services	$ 5,682,152	$ 6,449,355	13.5%	$ 6,181,000	(4.2%)	$ 6,770,830	9.5%
Misc. Revenue	3,486	4	(99.9%)	-	(100.0%)	-	-
TOTAL	**$ 5,685,638**	**$ 6,449,359**	**13.4%**	**$ 6,181,000**	**(4.2%)**	**$ 6,770,830**	**9.5%**
GRAND TOTAL	**$206,407,249**	**$207,814,521**	**0.7%**	**$211,817,375**	**1.9%**	**$209,662,788**	**(1.0%)**

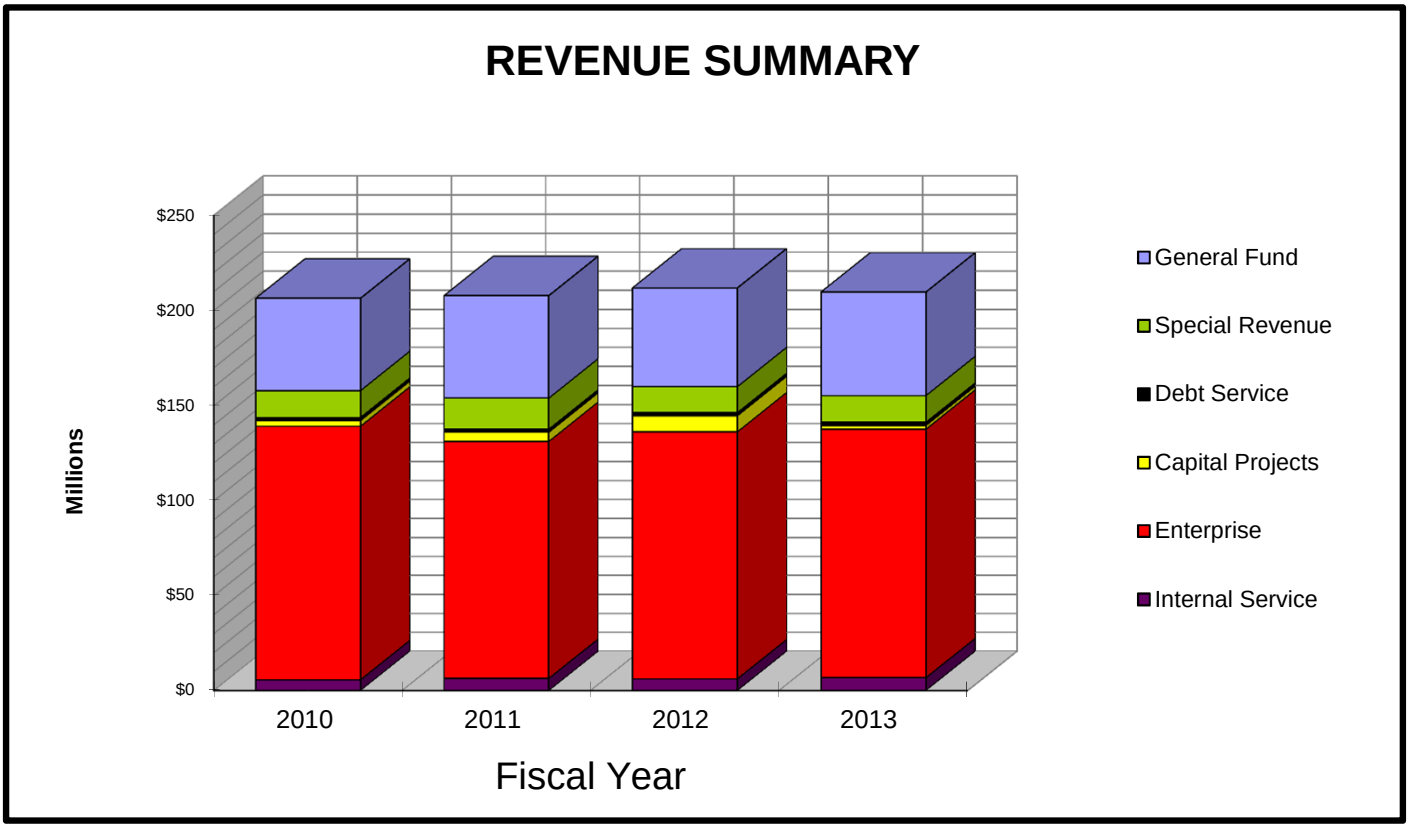


	FY10	FY11	%	FY12	%	FY13	%
CATEGORY	**Actual**	**Actual**	**Change**	**Budgeted**	**Change**	**Projected**	**Change**
Taxes	$ 50,014,339	$ 51,917,128	3.8%	$ 51,568,934	(0.7%)	$ 52,939,781	2.7%
License/Permits	670,170	601,750	(10.2%)	595,250	(1.1%)	605,250	1.7%
* **Intergov't. Revenue**	12,148,056	10,920,324	(10.1%)	7,699,813	(29.5%)	4,587,949	(40.4%)
Charges for Services	131,940,977	129,459,115	(1.9%)	135,182,363	4.4%	137,295,559	1.6%
Fines/Fees	1,387,842	1,274,473	(8.2%)	1,357,700	6.5%	1,332,769	(1.8%)
Miscellaneous	5,175,941	3,890,267	(24.8%)	6,281,529	61.5%	5,537,808	(11.8%)
Assessments	600	1,971	228.5%	-	(100.0%)	-	-
Intragovernmental	5,069,324	9,749,493	92.3%	9,131,786	(6.3%)	7,363,672	(19.4%)
Total Revenue	**$ 206,407,249**	**$ 207,814,521**	**0.7%**	**$ 211,817,375**	**1.9%**	**$ 209,662,788**	**(1.0%)**

* Includes Federal/State grants and intergovernmental revenue



* Fiscal Year	General Fund	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Total
2010	$ 48,434,513	14,078,347	1,652,121	2,981,448	133,575,182	5,685,638	$ 206,407,249
2011	$ 53,760,430	16,311,926	1,596,193	4,853,843	124,842,770	6,449,359	$ 207,814,521
2012	$ 51,783,023	13,645,058	1,624,500	8,449,439	130,134,355	6,181,000	$ 211,817,375
2013	$ 54,336,546	14,017,904	1,642,500	1,985,000	130,910,008	6,770,830	$ 209,662,788



* Revenues for FY10 and FY11 are actual. Revenue for FY12 is budgeted, and revenue for FY13 is projected.

REVENUE ANALYSIS

Gross Receipts Taxes:

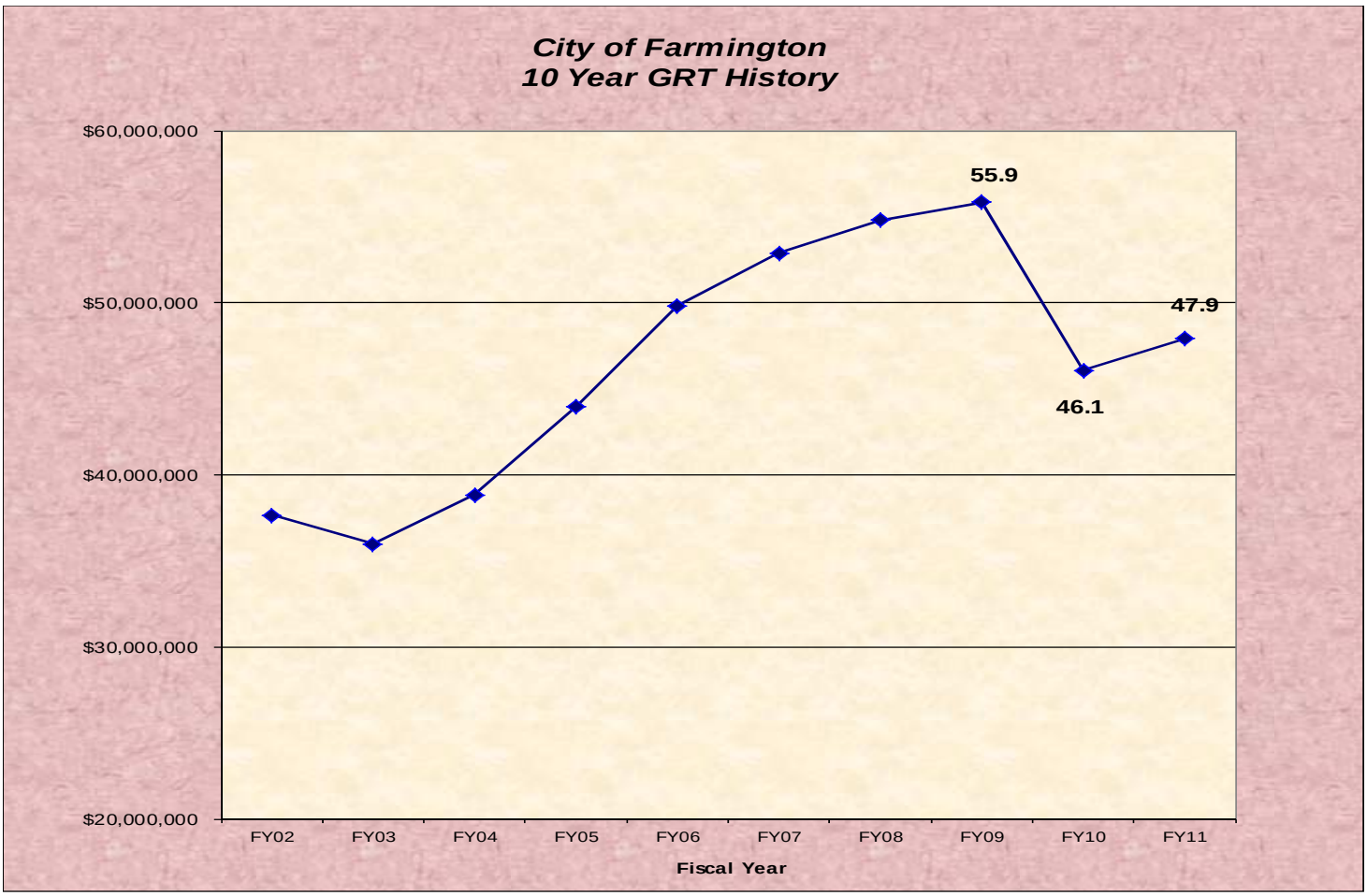
The State of New Mexico Taxation and Revenue Department levies a gross receipts tax (GRT) for the privilege of doing business in the state. With the exception of qualified food sales and medical services, the tax is imposed on retail sales, total construction receipts including labor, and sales of business and professional services. “Gross receipts” is defined as the total amount of money or value of other consideration received from selling property in New Mexico; from leasing property employed in New Mexico; from selling services performed outside New Mexico the product of which is initially used in New Mexico; or from performing services in New Mexico. The State Taxation and Revenue Department collects and distributes the state-shared and local-option gross receipts taxes to the City. The City receives 1.225% as the state-shared GRT and imposes an additional 1.1875% of local-option GRT. Effective July 1, 2010, the State of New Mexico increased the state rate by .125% and the total in-city rate is currently 7.125%.

In budgeting for gross receipt tax revenue, historical trends are analyzed, and legislative changes are reviewed.

The ten-year average growth in gross receipts tax revenue equals 2.7 %. However, in direct contrast to the prior six years, FY10 saw a 17.5% decrease in one year. This decrease to FY05 levels now appears to have run its course since FY11 generated a 3.9% increase. Even though local economic conditions appear to have stabilized, FY12 GRT revenue is projected to remain at the FY11 level.

For FY12, GRT revenue has been conservatively budgeted at $47.6 million or approximately a .7% decrease over FY11 GRT revenue. Total budgeted gross receipts tax revenue is 23% of total budgeted revenues for all funds. Gross receipts tax for the FY12 General Fund budget is $36.70 million which is 71% of the total General Fund budgeted revenues.

The following graph represents a 10-year history of gross receipts tax revenue:



Service Fees:

For FY12, Enterprise Funds service fees are budgeted at $126,345,776 and represents 59.7% of the City's total budgeted revenues. The Enterprise Funds include the Electric, Water, Wastewater, Sanitation, and Golf Funds.

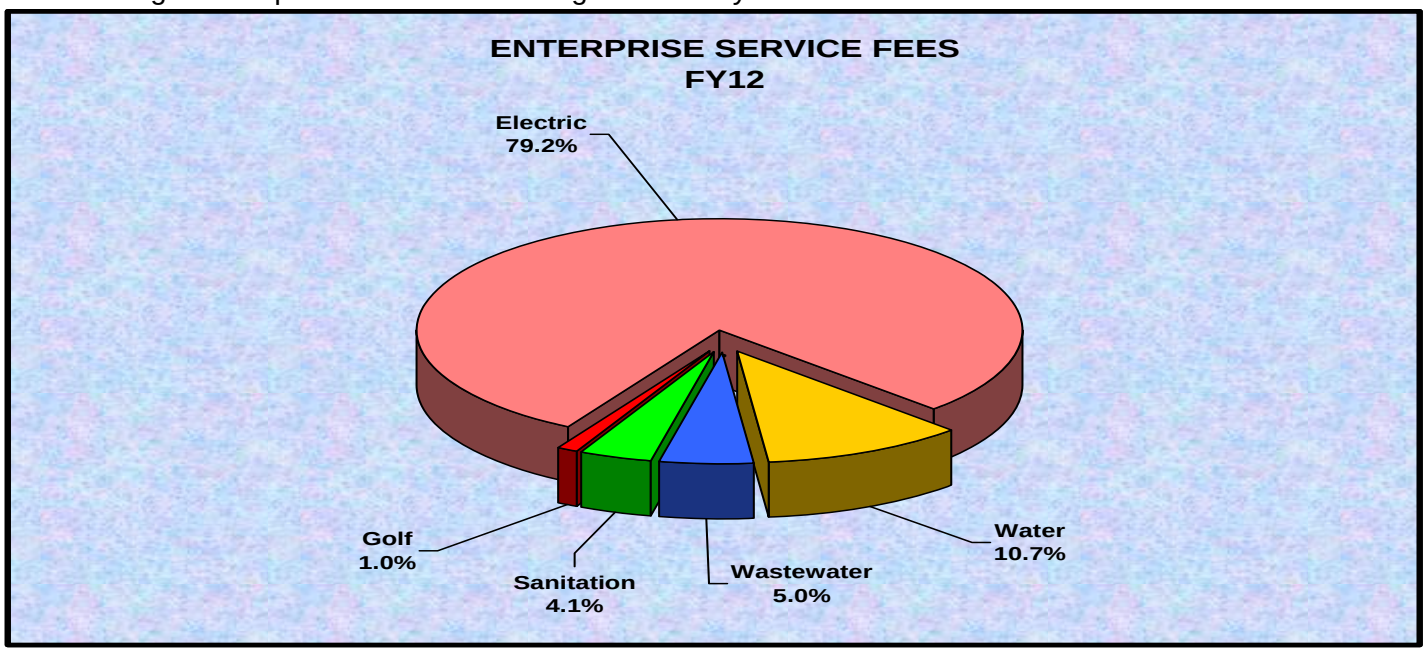
The Farmington Electric Utility System generation facilities include the 25 megawatt Animas Power Plant (combined cycle-natural gas), the 30 megawatt Navajo Dam (hydroelectric plant), and the City's 8.475% ownership in the San Juan Power Plant unit #4 (coal-fired) which generates 43 megawatts. The City's newest generation facility is its 65 megawatt Bluffview Power Plant (combined cycle -natural gas) which began operation in May 2005. The number of electric customers has increased from 31,171 in 1994 to 43,865 in FY 2012. The last electric rate increase was in May, 1982. The efficient operation of the electric utility and the increase in customers, have prevented the need for rate increases. The budget for Electric user fees in FY12 is $100,080,364.

The operation and maintenance of the Water and Wastewater services is currently under contract with CH2MHILL OMI, Inc. (OMI). The number of water and wastewater customers is 16,060 and 14,079, respectively. Prior to January, 2007, water rates had not been adjusted since July 1991. In January 2007, after completion of a water/wastewater rate study, the City Council implemented a new rate schedule designed to provide funds for renewal and replacement of aging water and wastewater infrastructure. Water and wastewater user rates have increased annually an average of 9.5% and 7.5% respectively from January, 2007 through January, 2011. A repair and replacement fee was also implemented that increased from zero to $6.60 per month and zero to $5.65 per month for water and wastewater residential users respectively during this 5 year period. Water Fund service fees are budgeted at $13.5 million for FY12 and wastewater service fees are budgeted at $6.2 million. Relative to wastewater treatment facility improvements, the City received a $14.2 million twenty year loan from the New Mexico Environment Department for expansion of the Wastewater Treatment Plant. Annual debt service payments of $952,998 began in FY08.

Sanitation services are currently under contract with Waste Management of New Mexico, Inc. Sanitation rates are evaluated yearly according to the contract and adjusted by 75% of CPI. Sanitation service fees are budgeted at $5.2 million for FY12.

The City's Parks and Recreation Department operates Piñon Hills Golf Course and Civitan Golf Course, a par-three course. Fees at Piñon Hills Golf Course were last increased an average of 8% effective March 15, 2009 to continue to cover rising maintenance costs. A study of golf fees was recently completed and it is anticipated that fees will increase sometime during FY12. Fees differentiate according to residential or non-residential status. Golf Fund service fees are budgeted at $1.3 million for FY12, an increase of 28% from actual revenue of $1.02 million in FY11.

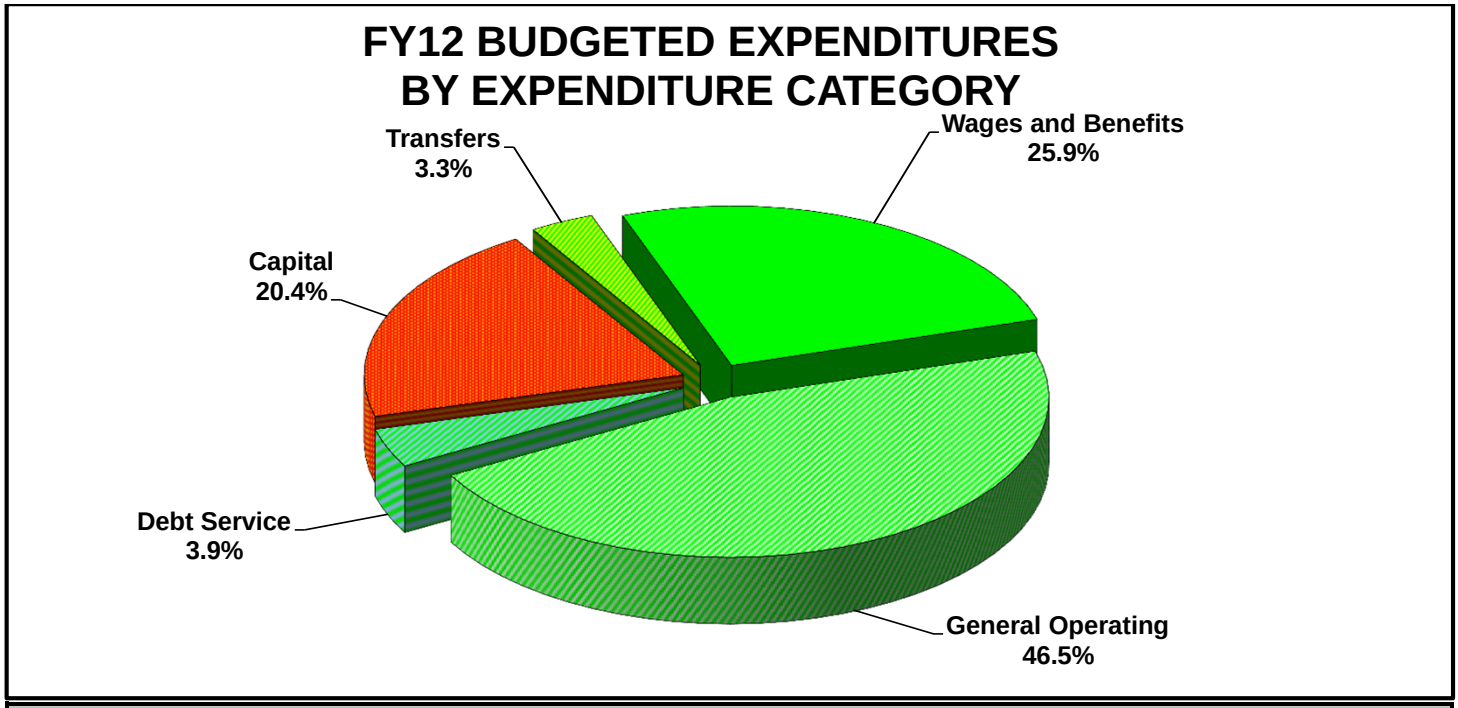
The following chart represents the FY12 budgeted fees by service:



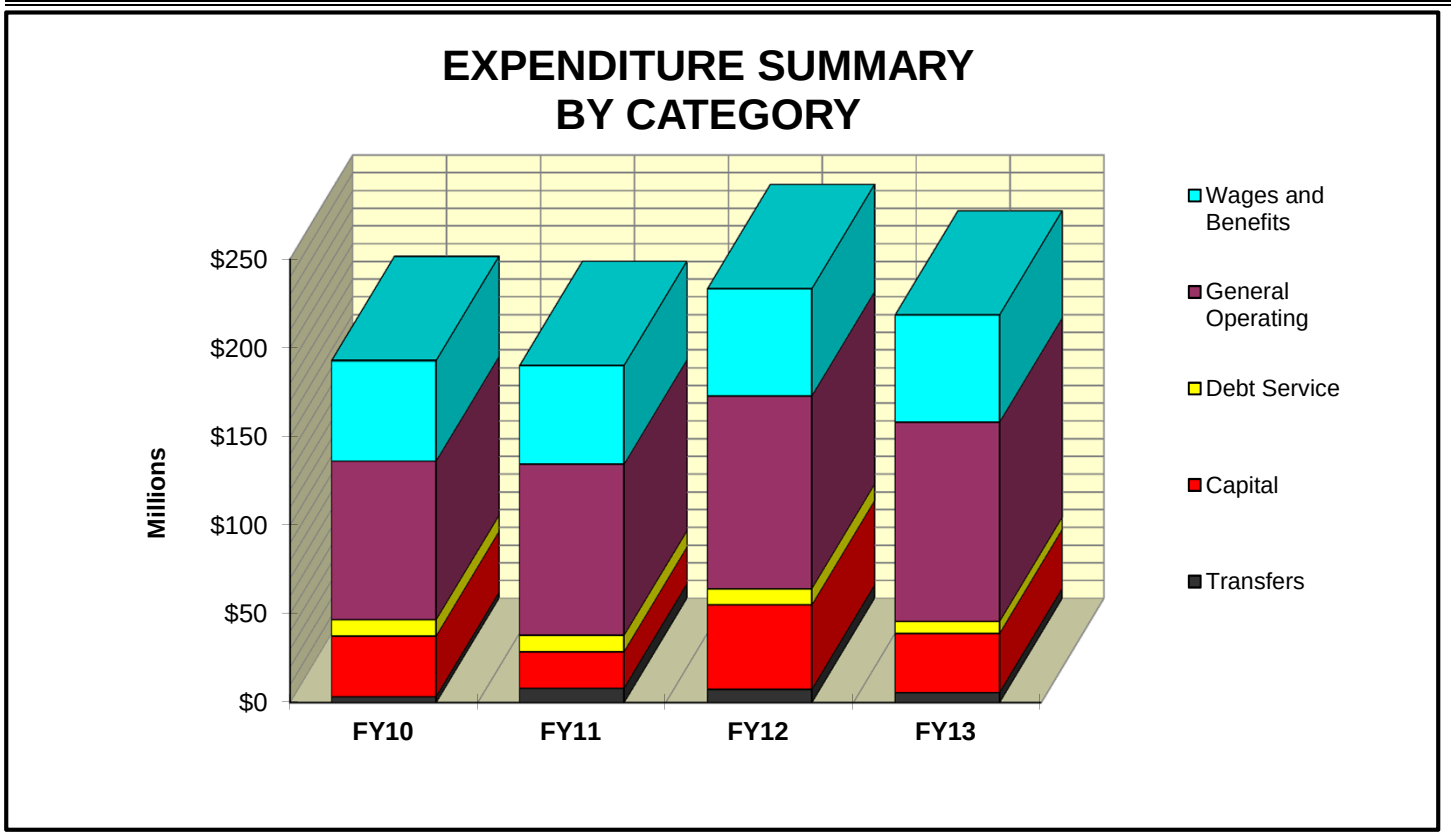
CITY OF FARMINGTON
EXPENDITURE SUMMARY

CATEGORY	FY10 Actual	FY11 Actual	% Change	FY12 Budgeted	% Change	FY13 Projected	% Change
Employee Wages & Benefits	$ 56,587,351	$ 55,569,089	(1.8%)	$ 60,407,142	8.7%	$ 60,394,215	(0.0%)
General Operating Expenses	89,490,931	96,480,484	7.8%	108,630,026	12.6%	112,384,417	3.5%
Debt Service	9,121,814	9,119,863	(0.0%)	9,161,501	0.5%	6,806,752	(25.7%)
Capital Expenses	34,214,530	20,598,457	(39.8%)	47,576,721	131.0%	33,154,683	(30.3%)
SUBTOTAL	**189,414,627**	**181,767,892**	**(4.0%)**	**225,775,390**	**24.2%**	**212,740,067**	**(5.8%)**
Transfers	3,404,534	8,248,538	142.3%	7,586,686	(8.0%)	5,821,374	(23.3%)
TOTAL	**$ 192,819,161**	**$ 190,016,430**	**(1.5%)**	**$ 233,362,076**	**22.8%**	**$ 218,561,441**	**(6.3%)**

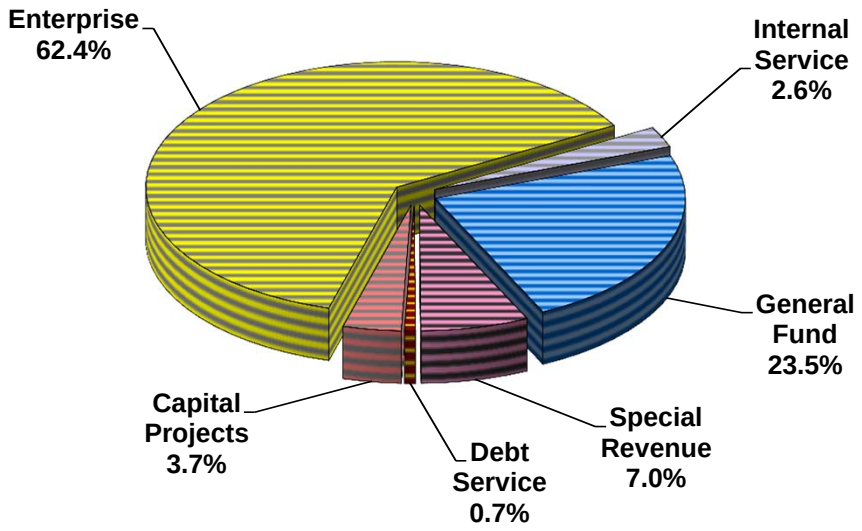
FUNDS	FY10 Actual	FY11 Actual	% Change	FY12 Budgeted	% Change	FY13 Projected	% Change
General Fund (101)	$ 47,461,756	$ 47,936,096	1.0%	$ 54,794,598	14.3%	$ 54,336,546	(0.8%)
GRT-Streets (201)	10,088,501	6,162,105	(38.9%)	10,174,721	65.1%	8,708,111	(14.4%)
GRT-Parks & Public Works (202)	2,341,869	2,110,793	(9.9%)	2,576,138	22.0%	3,059,083	18.7%
Park Development Fees (211)	10,830	-	(100.0%)	48,000	-	100,000	108.3%
Recreation (212)	44,393	-	(100.0%)	-	-	-	-
Library Gifts & Grants (213)	254,469	177,403	(30.3%)	138,000	(22.2%)	107,500	(22.1%)
Parks/Rec Gifts & Grants (214)	494,570	690,197	39.6%	437,950	(36.5%)	477,359	9.0%
Museum Gifts & Grants (217)	129,581	99,249	(23.4%)	160,750	62.0%	160,050	(0.4%)
Lodgers Tax (230)	1,123,325	1,201,992	7.0%	1,200,000	(0.2%)	1,236,304	3.0%
State Police Protection (240)	107,054	122,267	14.2%	106,800	(12.7%)	111,500	4.4%
Region II Narcotics (246)	664,341	642,423	(3.3%)	486,219	(24.3%)	485,719	(0.1%)
COPS (248)	102,593	352,584	243.7%	318,990	(9.5%)	318,990	0.0%
Law Enforcement Block (249)	315,522	100,770	(68.1%)	67,000	(33.5%)	67,000	0.0%
State Fire (250)	202,203	438,283	116.8%	367,700	(16.1%)	355,000	(3.5%)
Penalty Assesment (251)	211,686	203,771	(3.7%)	200,000	(1.9%)	200,000	0.0%
Comm. Dev./Public Wks Grant Proj (401)	2,079,627	1,662,728	(20.0%)	3,162,839	90.2%	1,321,739	(58.2%)
General Gov't Capital Projects (408)	1,122,174	780,391	(30.5%)	3,335,600	327.4%	-	(100.0%)
Airport Grants (409)	880,269	1,226,534	39.3%	2,235,000	82.2%	1,185,000	(47.0%)
Sales Tax Bond Retirement (501)	1,649,343	1,645,393	(0.2%)	1,651,000	0.3%	1,651,000	0.0%
Electric Enterprise (601)	87,938,184	89,345,092	1.6%	113,062,353	26.5%	108,967,679	(3.6%)
Water Enterprise (602)	17,471,734	14,359,592	(17.8%)	15,566,066	8.4%	13,927,943	(10.5%)
Wastewater Enterprise (603)	6,615,793	7,170,838	8.4%	10,771,425	50.2%	8,454,508	(21.5%)
Sanitation Enterprise (604)	4,426,720	5,313,914	20.0%	5,005,093	(5.8%)	5,243,762	4.8%
Golf Enterprise (610)	1,054,417	1,254,809	19.0%	1,314,834	4.8%	1,315,818	0.1%
Health Insurance (701)	6,028,207	7,019,207	16.4%	6,181,000	(11.9%)	6,770,830	9.5%
GRAND TOTAL	**$ 192,819,161**	**$ 190,016,430**	**(1.5%)**	**$ 233,362,076**	**22.8%**	**$ 218,561,441**	**(6.3%)**



CATEGORY	FY10 Actual	FY11 Actual	% Change	FY12 Budgeted	% Change	FY13 Projected	% Change
Wages and Benefits	$ 56,587,351	$ 55,569,089	(1.8%)	$ 60,407,142	8.7%	$ 60,394,215	(0.0%)
General Operating	89,490,931	96,480,484	7.8%	108,630,026	12.6%	112,384,417	3.5%
Debt Service	9,121,814	9,119,863	(0.0%)	9,161,501	0.5%	6,806,752	(25.7%)
Capital	34,214,530	20,598,457	(39.8%)	47,576,721	131.0%	33,154,683	(30.3%)
SUBTOTAL	**189,414,627**	**181,767,892**	**(4.0%)**	**225,775,390**	**24.2%**	**212,740,067**	**(5.8%)**
Transfers	3,404,534	8,248,538	142.3%	7,586,686	(8.0%)	5,821,374	(23.3%)
TOTAL	**$ 192,819,161**	**$ 190,016,430**	**(1.5%)**	**$ 233,362,076**	**22.8%**	**$ 218,561,441**	**(6.3%)**

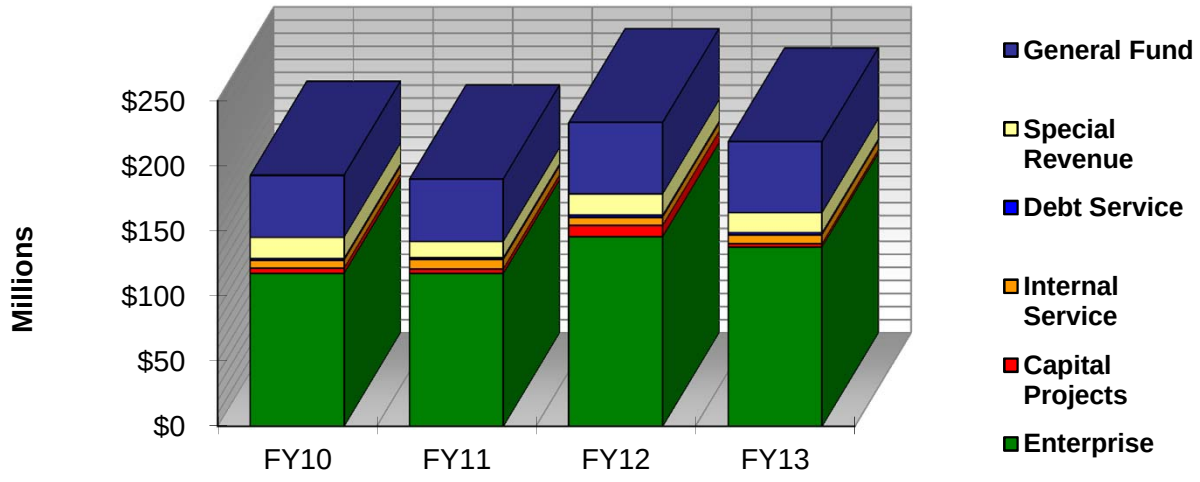


FY12 BUDGETED EXPENDITURES BY FUND TYPE



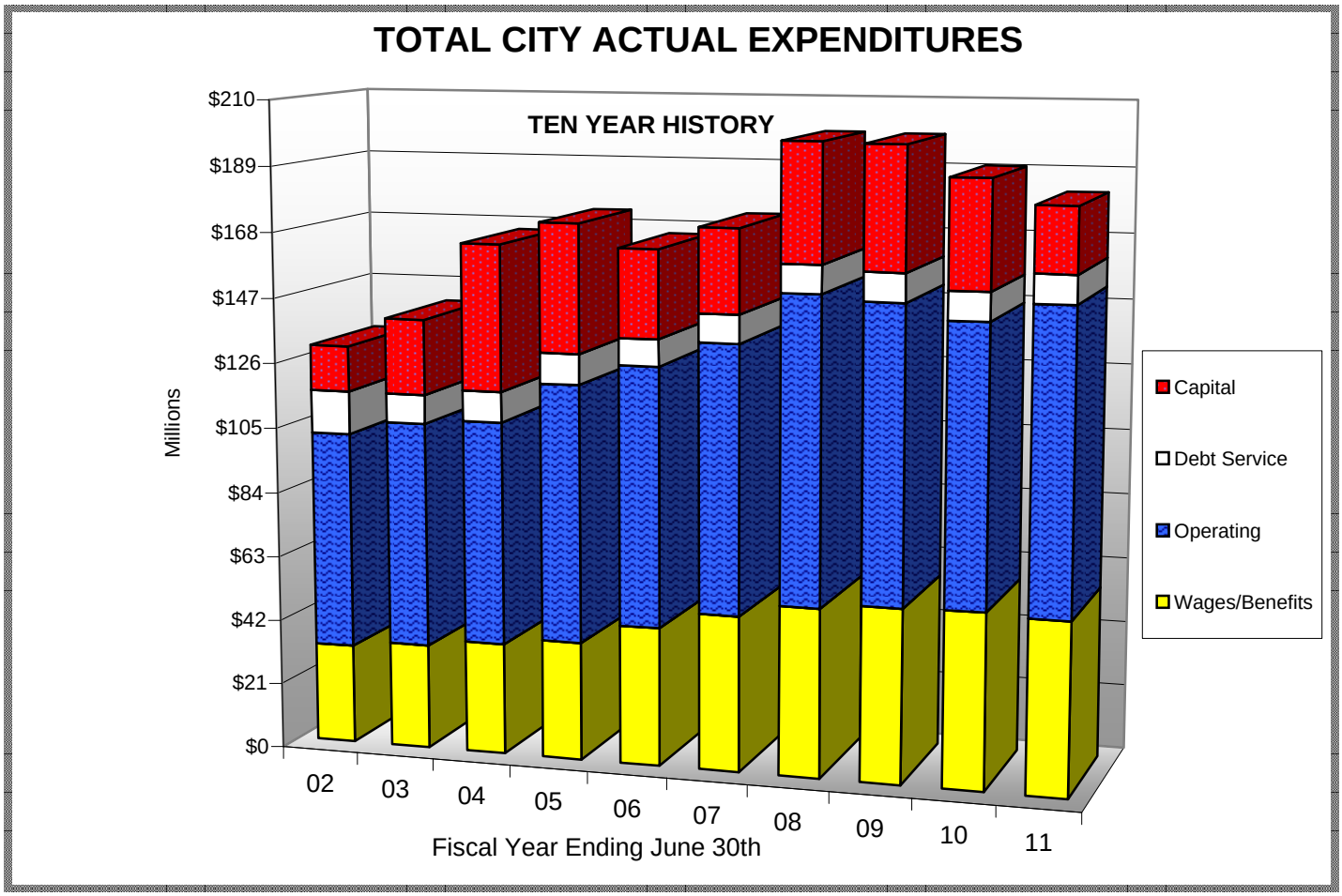
* Fiscal Year	General Fund	Special Revenue	Debt Service	Capital Projects	** Enterprise	Internal Service	Total
2010	$ 47,461,756	16,090,937	1,649,343	4,082,070	117,506,848	6,028,207	$ 192,819,161
2011	$ 47,936,096	12,301,837	1,645,393	3,669,653	117,444,245	7,019,207	$ 190,016,430
2012	$ 54,794,598	16,282,268	1,651,000	8,733,439	145,719,771	6,181,000	$ 233,362,076
2013	$ 54,336,546	15,386,616	1,651,000	2,506,739	137,909,710	6,770,830	$ 218,561,441

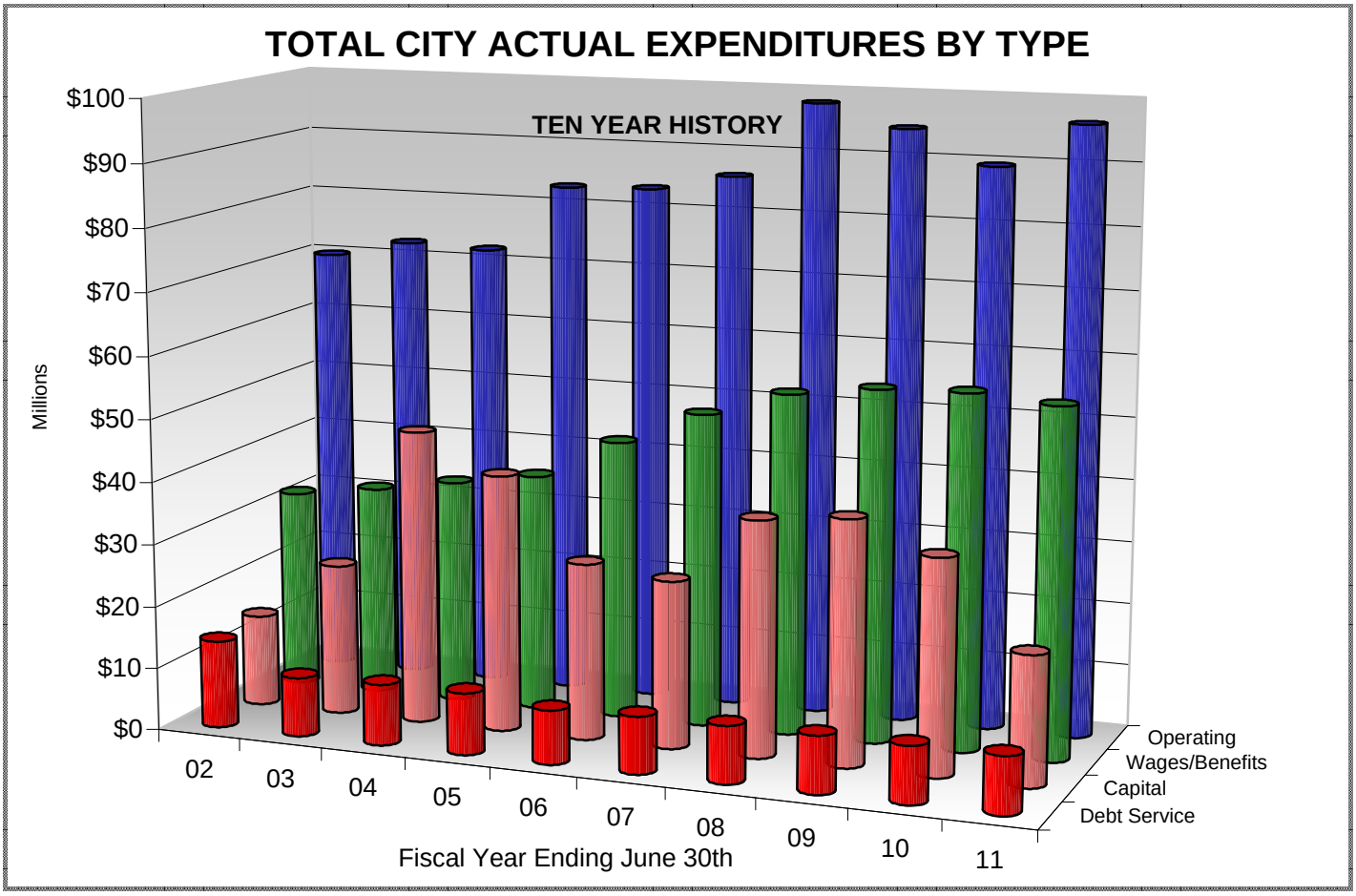
EXPENDITURE SUMMARY BY FUND TYPE



* Expenditures for FY10 and FY11 are actual. Expenditures for FY12 are budgeted. Expenditures for FY13 are projected.

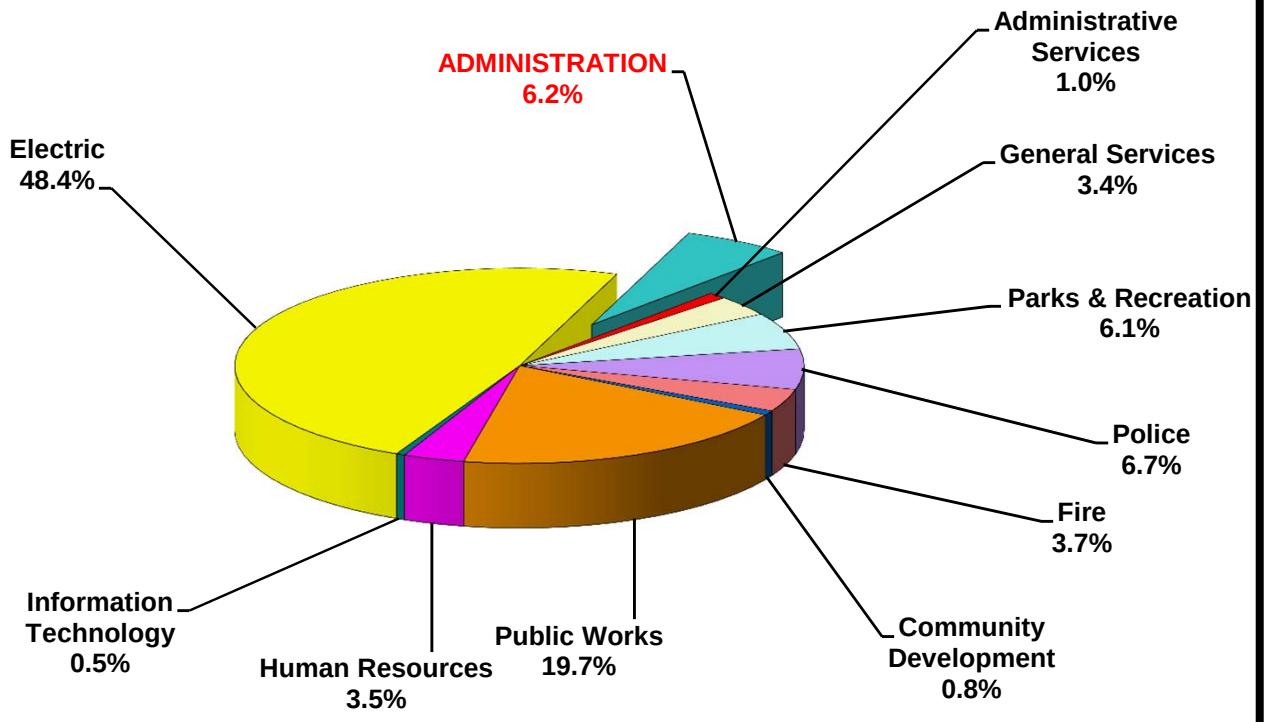
** Enterprise Funds include Enterprise Debt Service.


TOTAL CITY ACTUAL EXPENDITURES
TEN YEAR HISTORY
Millions
$210
$189
$168
$147
$126
$105
$84
$63
$42
$21
$0
02
03
04
05
06
07
08
09
10
11
Fiscal Year Ending June 30th
Capital
Debt Service
Operating
Wages/Benefits

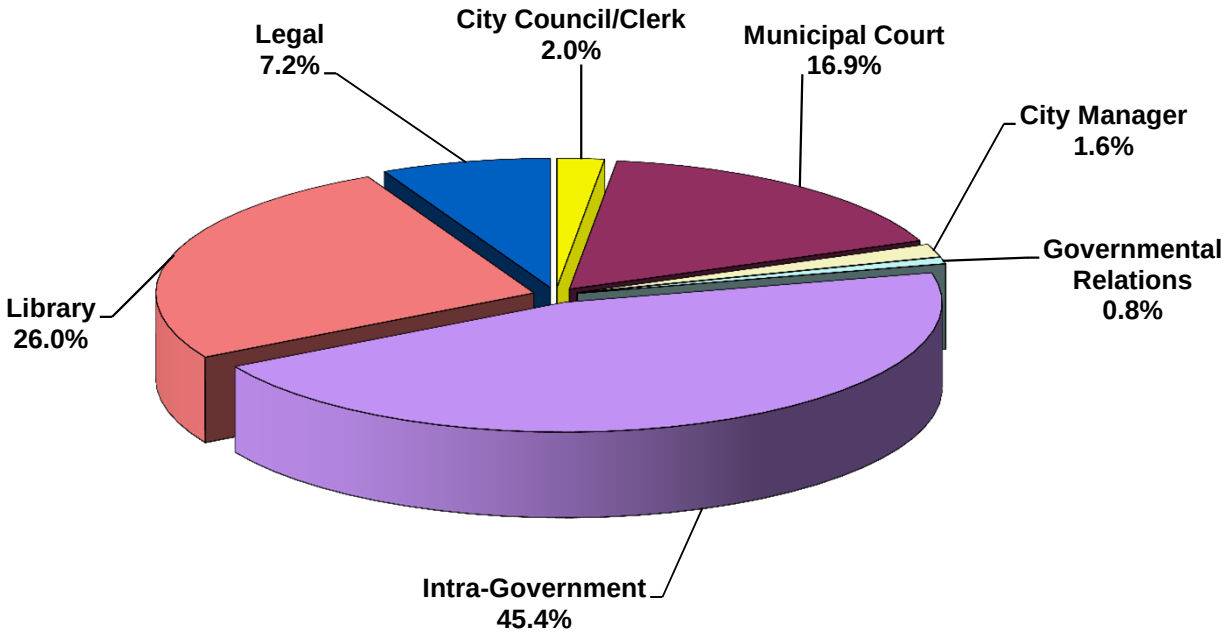

TOTAL CITY ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY
Millions
$100
$90
$80
$70
$60
$50
$40
$30
$20
$10
$0
02
03
04
05
06
07
08
09
10
11
Fiscal Year Ending June 30th
Operating
Wages/Benefits
Capital
Debt Service

ADMINISTRATION

ADMINISTRATION
PERCENTAGE OF FY12 BUDGET



ADMINISTRATION
PERCENTAGE BY DIVISION



ADMINISTRATION: CITY COUNCIL/CLERK

PROGRAM DESCRIPTION:

The office of the City Clerk is oriented toward public service/relations, many of which State law governs. The City Clerk, assisted by two staff members, performs the following: prepares agendas and minutes for all City Council meetings, conducts regular and special municipal elections, serves as the official custodian of City records and directs record retention, microfilming, archival and destruction. In addition, the City Clerk directs the issuance of business registrations and liquor and security guard licenses; administers the City liquor license process, and issues applications for special dispenser and public celebration permits. The Clerk's office also prepares transcripts of bond issues and assessment districts; processes oil and gas well permits; directs publication of legal notices; processes applications to inspect public records; and provides staff services and support for the Mayor, City Council and City Manager. Staff members of this office take pride in their ability to efficiently assist and direct the public beyond the scope of City-related inquiries.

PROGRAMS AND SERVICE DELIVERY:

- Staff of the City Clerk's office attended and prepared minutes for 46 Council meetings. All agendas for these meetings were delivered to the Mayor, Council and staff four days prior to the meeting, and draft minutes of the meetings were available within 10 business days;
- Processed 173 legal notices in 2010 in accordance with State law;
- Processed 1,000 Inspection of Public Records requests in 2010;
- Collected $157,585 in business registration revenues and had contact with 4,774 customers in order to process, renew or inactivate business registrations;
- Processed 49 microfilm cartridges; and
- In compliance with the annual archive destruction run, destroyed 291 items.

BUDGET HIGHLIGHTS:

- City Council Redistricting Process
- Conduct the 2012 Regular Municipal Election

FY12 GOALS/OBJECTIVES:

- The City Clerk's office will continue its endeavors to employ available technology to increase public awareness of, and interest in, City government.
- Utilizing the document imaging software system, the City Clerk's office is converting all minutes, ordinances, resolutions and contracts into electronic format for easy viewing and retrieval by other departments. This process also preserves the integrity of existing records.
- Implement the "paperless" agenda process.

PERFORMANCE MEASURES:

With rare exception, the City Clerk's office provides immediate processing of records release requests, and the Business Registration Division provides same-day processing of business registrations, licenses and renewals for the convenience of the public.

ADMINISTRATION
CITY COUNCIL / CLERK

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Mayor (Elected)	1	1	$ 15,041	$ 15,041	-
Council Members (Elected)	4	4	30,084	30,084	-
City Clerk	1	1	68,980	70,315	1.9%
Deputy City Clerk	1	1	55,400	56,233	1.5%
Business Registration Clerk	1	1	34,221	35,454	3.6%
TOTAL	**8**	**8**	**$ 203,726**	**$ 207,127**	**1.7%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 259,842	$ 258,489	(0.5%)	$ 262,683	1.6%	$ 262,683	-
Operating	54,752	45,489	(16.9%)	59,443	30.7%	59,604	0.3%
SUBTOTAL	**314,594**	**303,978**	**(3.4%)**	**322,126**	**6.0%**	**322,287**	**0.0%**
Transfers	(29,784)	(39,960)	34.2%	(31,536)	(21.1%)	(31,865)	1.0%
TOTAL	**$ 284,810**	**$ 264,018**	**(7.3%)**	**$ 290,590**	**10.1%**	**$ 290,422**	**(0.1%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 284,810	$ 264,018	(7.3%)	$ 290,590	10.1%	$ 290,422	(0.1%)
	TOTAL	**$ 284,810**	**$ 264,018**	**(7.3%)**	**$ 290,590**	**10.1%**	**$ 290,422**	**(0.1%)**

1) Detail Information available on expenditure pages 1-2 of line item budget book.

ADMINISTRATION: MUNICIPAL COURT

PROGRAM DESCRIPTION:

The Municipal Court is the Judicial Branch of Local Government and as such, is responsible for conducting judicial proceedings in accordance with City Ordinances and State Statutes. This process includes arraignments and hearings on criminal offenses, as well as operation of traffic violations bureau. In the Judicial process, the Court is also responsible for collecting and reporting fines and fees, along with assigning and monitoring community service work done in lieu of fines. In addition to the traditional court functions, the court now provides supervised probation services to DWI offenders, and provides specific monitoring of youthful offenders. The Court will be expanding its community service program, as well as other service-oriented programs in the near future.

FY12 GOALS/OBJECTIVES:

- Establish and maintain six (6) week docket time for trials.
- Establish service-oriented goals and objectives for all Court staff.
- Streamline docketing process to reduce officer overtime.
- Work on alternative sentencing programs to mitigate jail costs.
- Expand Minor Subsequent Substance Abuse Program, designed for substance abuse offenders ages 18, 19, and 20.
- Establish a referral and probation program in partnership with the San Juan County Meth Program.
- Establish a Public Inebriant Jail and Treatment Program.

PERFORMANCE MEASURES:

- Improved docket time over previous year.
- Streamline court services.

ADMINISTRATION
MUNICIPAL COURT

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Municipal Judge (Elected)	1	1	$ 71,780	$ 72,856	1.5%
Municipal Judge	0.5	0.5	31,902	32,381	1.5%
Court Services Administrator	1	1	55,400	56,234	1.5%
Court Clerk Administrator	1	1	47,183	48,180	2.1%
Court Services Coordinator	2	2	79,369	83,681	5.4%
Court Clerk III	2	2	72,231	73,977	2.4%
Court Clerk II	3	3	89,281	91,436	2.4%
Court Clerk I	1	1	24,428	25,147	2.9%
Court Security Clerk	1	1	34,221	35,368	3.4%
TOTAL	**12.5**	**12.5**	**$ 505,795**	**$ 519,260**	**2.7%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 659,917	$ 649,220	(1.6%)	$ 664,671	2.4%	$ 664,671	-
Operating	1,728,411	1,573,804	(8.9%)	1,769,300	12.4%	1,580,850	(10.7%)
TOTAL	**$ 2,388,328**	**$ 2,223,024**	**(6.9%)**	**$ 2,433,971**	**9.5%**	**$ 2,245,521**	**(7.7%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 2,176,642	$ 2,019,253	(7.2%)	$ 2,233,971	10.6%	$ 2,045,521	(8.4%)
2)	Pntly Asment (251)	211,686	203,771	(3.7%)	200,000	(1.9%)	200,000	-
	TOTAL	**$ 2,388,328**	**$ 2,223,024**	**(6.9%)**	**$ 2,433,971**	**9.5%**	**$ 2,245,521**	**(7.7%)**

1) Detail information available on expenditure page 3 of line item budget book.
2) Detail information available on expenditure page 127 of line item budget book.

ADMINISTRATION: CITY MANAGER

PROGRAM DESCRIPTION:

The City of Farmington operates under a council/manager form of government, combining the political leadership of the elected officials with the managerial experience of a professionally trained, local government manager appointed to the position.

The responsibilities of the City Manager include:

- Professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Development and recommendation of solutions to community problems for Council consideration
- Planning and development of new programs to meet the future needs of the City
- Guidance in the preparation of the annual budget
- Administration of all personnel policies
- Fostering community pride in City government through excellent customer service

FY12 GOALS/OBJECTIVES:

- Ensure that the policy direction set by the City Council is carried out.
- Responsible for the City's delivery of the highest quality public services provided in an efficient and cost effective manner.
- Hold all City departments responsible for operating within the budget approved by the City Council.
- To engage the City Council and management staff in a strategic planning and budgeting process for Capital Improvement Projects.

ADMINISTRATION
CITY MANAGER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
City Manager	1	1	$ 118,937	$ 121,544	2.2%
Assistant City Manager	1	1	102,025	110,224	8.0%
Administrative Assistant	1	1	54,213	56,288	3.8%
Adminstrative Aide	1	1	32,217	34,765	7.9%
TOTAL	**4**	**4**	**$ 307,392**	**$ 322,821**	**5.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 375,895	$ 464,544	23.6%	$ 413,222	(11.0%)	$ 413,222	-
Operating	16,872	30,746	82.2%	28,700	(6.7%)	30,300	5.6%
SUBTOTAL	**392,767**	**495,290**	**26.1%**	**441,922**	**(10.8%)**	**443,522**	**0.4%**
Transfers	(205,032)	(153,156)	(25.3%)	(207,588)	35.5%	(209,800)	1.1%
TOTAL	**$ 187,735**	**$ 342,134**	**82.2%**	**$ 234,334**	**(31.5%)**	**$ 233,722**	**(0.3%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 187,735	$ 342,134	82.2%	$ 234,334	(31.5%)	$ 233,722	(0.3%)
	TOTAL	**$ 187,735**	**$ 342,134**	**82.2%**	**$ 234,334**	**(31.5%)**	**$ 233,722**	**(0.3%)**

1) Detail information available on expenditure pages 4-5 of line item budget book.

ADMINISTRATION: GOVERNMENT RELATIONS

PROGRAM DESCRIPTION:

- Work with City Officials to develop publications and tools for the City's lobbying efforts at both the state and federal level.
- Manage the public relations of the City of Farmington.
- Serve as a media contact for the City. Direct media to the appropriate personnel within the City.
- Work with the City's IT Department on the continual development of the City's Website.
- Provide marketing and grant writing assistance to the City departments as needed/requested.
- Create and oversee quarterly distribution of the city newsletter, "Farmington Insights."
- Create and distribute press releases.
- Design ads, create utility insert, and marketing campaigns as needed.
- Act as City of Farmington liaison to/with community organizations.
- Manage the day-to-day communications and operation of the Downtown Association and MainStreet Program.
- Develop and maintain contacts with downtown business and property owners and act as a liaison for the downtown business community.
- Communicate Downtown Association activities with stakeholders and the community at large.
- Maintain a working relationship with the State MainStreet Program through quarterly meetings, trainings, the completion of the bi-annual MOU, and quarterly reports.

PROGRAMS AND SERVICE DELIVERY:

The Government Relations Division for the City of Farmington works with City departments/divisions to unify the image of the City and to market that image as well as identify funding opportunities for special projects. It also oversees and creates the quarterly newsletter for the City to inform the public on activities, events, services, and current projects of the City. It acts as a liaison for community organizations. The Government Relations Division works closely with City Officials on lobbying efforts at both the state and federal level and acts as the press liaison.

The Government Relations Division is also the home of the Farmington Downtown Association, which works in partnership with the New Mexico MainStreet Program – a program committed to promoting commerce, culture, and community in Downtowns.

FY12 GOALS/OBJECTIVES:

- Produce utility inserts and ads for various activities, needs, or events within the City.
- Work with the IT Department on the continued development of the City's website.
- Write press releases.
- Develop marketing campaigns and identify funding for departments/divisions as needed.
- Create and maintain a photo archive for events, awards, projects, etc. of the City.
- Create new ways to communicate with the community through the creation of a City of Farmington blog and/or other forms of Social Media.
- Continue to facilitate interaction and uphold the MOU between the state program and the Downtown Association.
- Continue to create promotional and special event opportunities for the Downtown.

PERFORMANCE MEASURES:

- Press releases are sent to all area media, including radio, newspapers in the Four Corners area, and television stations.
- Creation and distribution of Utility inserts for City events, activities, or general information for 10 months out of the year to over 42,000 households.
- Radio station KSJE features a City Day on their morning show where events of the City or a special guest appear one day each month.
- Continue to build a positive perception of the Downtown District through retail traffic and event participation.

ADMINISTRATION
GOVERNMENTAL RELATIONS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Governmental Relations Director	1	1	$ 61,233	$ 64,326	5.1%
TOTAL	**1**	**1**	**$ 61,233**	**$ 64,326**	**5.1%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 72,541	$ 72,668	0.2%	$ 76,359	5.1%	$ 76,359	-
Operating	26,710	24,514	(8.2%)	38,875	58.6%	38,875	-
TOTAL	**$ 99,251**	**$ 97,182**	**(2.1%)**	**$ 115,234**	**18.6%**	**$ 115,234**	**-**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 99,251	$ 97,182	(2.1%)	$ 115,234	18.6%	$ 115,234	-
	TOTAL	**$ 99,251**	**$ 97,182**	**(2.1%)**	**$ 115,234**	**18.6%**	**$ 115,234**	**-**

1) Detail information available on expenditure page 6 of line item budget book.

ADMINISTRATION: INTRA-GOVERNMENT

PROGRAM DESCRIPTION:

This division was established to account for activities outside the scope of any one department but which benefit the City as a whole. For FY12, $440,000 is budgeted for payment to San Juan County for the DWI program, $632,569 for citywide landline telephone service, $280,000 for other miscellaneous items such as sponsorships, audits and other professional services, and $1,200,000 for vehicle purchases. An account for unanticipated expenditures common to the entire general government is budgeted at $539,900 in this division.

ADMINISTRATION
INTRA-GOVERNMENT

STAFFING POSITION TITLES

No Regular Employees

EXPENDITURE CATEGORY	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
Operating	$ 2,010,179	$ 1,804,917	(10.2%)	$ 2,057,969	14.0%	$ 1,818,783	(11.6%)
Capital	552,523	483,508	(12.5%)	4,535,600	838.1%	759,000	(83.3%)
SUBTOTAL	**2,562,702**	**2,288,424**	**(10.7%)**	**6,593,569**	**188.1%**	**2,577,783**	**(60.9%)**
Transfers	(37,416)	350,618	(1,037.1%)	(43,068)	(112.3%)	(43,245)	0.4%
TOTAL	**$ 2,525,286**	**$ 2,639,042**	**4.5%**	**$ 6,550,501**	**148.2%**	**$ 2,534,538**	**(61.3%)**

	FUNDING SOURCE	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
1)	General (101)	$ 2,335,192	$ 2,639,042	13.0%	$ 3,214,901	21.8%	$ 2,534,538	(21.2%)
2)	Gen. Gov't. Cap.Proj.(408)	190,094	-	(100.0%)	3,335,600	-	-	(100.0%)
	TOTAL	**$ 2,525,286**	**$ 2,639,042**	**4.5%**	**$ 6,550,501**	**148.2%**	**$ 2,534,538**	**(61.3%)**

1) Detail information available on expenditure page 7 of line item budget book.

2) Detail information available on expenditure page 132 of line item budget book.

ADMINISTRATION: LIBRARY

PROGRAM DESCRIPTION:

Our Vision is a literate and enlightened population with the City of Farmington Public Library serving to enrich lives through its resources, programs and services.

Our Mission - Farmington Public Library enlightens, enriches, and changes lives by providing resources, programs and services that are efficient, innovative and convenient, in an environment that is clean, safe, and pleasant.

FY12 GOALS/OBJECTIVES:

- Continue to provide quality library services to area residents in accordance with the library's long-range plan and collection development policies within the constraints of our budget.
- Continue to provide value to our community, operate on well-reasoned budgets, spend wisely to maximize return on investment, and justify citizen support for library services.

PERFORMANCE MEASURES:

AVERAGE MONTHLY COMPARISON (July-Feb)

	FY10	FY11	Change
Visitors	43,994	39,216	-11%
Circulation	44,199	41,504	-6%
Program Attendance	5,678	3,736	-34%
Computer Users	10,772	8,778	-19%

Includes Main Library, Power Library, and Shiprock Library

FIVE-YEAR USAGE COMPARISON

	FY05	FY10	Change
Visitors	337,395	530,119	57%
Circulation	136,816	530,918	288%
Program Attendance*	27,138	65,447	141%
Computer Users	69,403	126,215	82%

Includes Main Library, Power Library, and Shiprock Library
*Excludes attendance at Four Corners Storytelling Festival

ADMINISTRATION
LIBRARY

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Library Director	1	1	$ 91,728	$ 93,319	1.7%
Deputy Library Director	1	1	70,716	73,047	3.3%
Management Systems Administrator	1	1	64,563	67,473	4.5%
Digital Design Coordinator	1	1	55,400	56,233	1.5%
Computer Support Supervisor	-	1	-	47,761	-
Acquisitions Coordinator	1	-	51,852	-	-
Adult Services Librarian	4	3	185,444	143,432	(22.7%)
Library Adult Services Coordinator	1	1	55,086	56,238	2.1%
Library Teen Services Coordinator	1	1	44,839	45,882	2.3%
Youth Services Coordinator	1	1	60,520	62,562	3.4%
Technical Services Coordinator	1	1	47,921	49,224	2.7%
Library Program Coordinator	1	1	47,921	48,823	1.9%
Patron Services Coordinator	1	1	47,921	49,543	3.4%
Youth Services Librarian	1	1	43,322	44,979	3.8%
Library Acquisitions Technician	1	1	30,111	30,839	2.4%
Library Technician	2	2	61,626	57,209	(7.2%)
Library Technician II	1	1	37,660	38,919	3.3%
Library Facilities Technician	1	1	33,618	34,122	1.5%
Library Patron Services Technician	2	2	52,399	54,250	3.5%
Library Clerk	1	1	24,918	25,654	3.0%
TOTAL	**24**	**23**	**$ 1,107,565**	**$ 1,079,509**	**(2.5%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 2,377,708	$ 2,228,460	(6.3%)	$ 2,149,590	(3.5%)	$ 2,149,590	-
Operating	1,310,737	1,285,025	(2.0%)	1,601,005	24.6%	1,490,450	(6.9%)
Capital	-	131,164	-	-	(100.0%)	-	-
TOTAL	**$ 3,688,444**	**$ 3,644,650**	**(1.2%)**	**$ 3,750,595**	**2.9%**	**$ 3,640,040**	**(2.9%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 3,433,976	$ 3,467,247	1.0%	$ 3,612,595	4.2%	$ 3,532,540	(2.2%)
2)	Gifts/Grants (213)	254,469	177,403	(30.3%)	138,000	(22.2%)	107,500	(22.1%)
	TOTAL	**$ 3,688,445**	**$ 3,644,650**	**(1.2%)**	**$ 3,750,595**	**2.9%**	**$ 3,640,040**	**(2.9%)**

1) Detail information available on expenditure pages 8-9 of line item budget book.
2) Detail information available on expenditure page 105 of line item budget book.

ADMINISTRATION: LEGAL

PROGRAM DESCRIPTION:

- Provides legal advice to the Mayor, City Council, City Manager and City Departments.
- Drafts and interprets City ordinances.
- Maintains the Farmington City Code.
- Drafts and reviews agreements and other legal documents.
- Prosecutes violations of municipal ordinances.
- Coordinates the use of outside attorneys who provide advice and handle litigation on behalf of the City.
- Evaluates, adjusts or defends claims brought against the City by third parties.

BUDGET HIGHLIGHTS:

As government becomes increasingly complicated, there is a higher demand for daily legal services provided by the City Attorney's office such as advice, drafting, legal research, claims evaluation, compliance review and criminal case prosecution. The Legal Division is comprised of 3 attorneys, a paralegal, two legal secretaries and a claims manager.

Our office prosecuted approximately 580 cases in Municipal Court in calendar year 2010.

The Claim's Division opened 483 new claim/collection files in calendar year 2010. Four new lawsuits were filed against the City. One lawsuit was settled, dismissed or received a defense judgment, leaving five lawsuits in various stages of litigation.

Major ordinances adopted were: 1) Qwest Franchise; 2) Flood Hazard Management; 3) two Unified Development Code amendments;
4) Cable and Communications Commission;
5) Political Signs; 6) two Pollution Control Bonds; and 7) Business Licenses.

FY12 GOALS/OBJECTIVES:

- Contract Review - Review contracts within 48 hours after receipt in the Legal Division.
- Ordinance Preparation - Complete necessary research and an initial rough draft of proposed ordinance within 15 days of receipt of written request and present the final draft to the City Manager within 30 days.
- Requests for Legal Opinion - Respond to written requests for a legal opinion within 10 days. When more time is needed to respond, the reasons will be explained within 15 days.
- Claims Response - Research claims and, where liability is clear, provide an initial response (accept or deny) within 7 days of receiving the claim. When liability is not clear, a response will be provided within 7 days of a liability determination.
- Training - Added emphasis on all staff positions receiving adequate training.

PERFORMANCE MEASURES:

- Contract Review – Of the 205 documents the Legal Division received for review in 2010, we reviewed and returned 99.5% of those contracts within 48 hours of receipt.
- Ordinance Preparation - When Council directs the Legal Division to prepare an ordinance, the project begins immediately. The Ordinance is placed on a Council Agenda as soon as it can be scheduled. However, when legal issues arise, further research may be necessary before the presentation of a draft ordinance is ready for the Council.
- Requests for Legal Opinion – Monitor requests for compliance with the time standards set forth in Goals/Objectives.
- Claims Response – Provided an initial response in 7 days when liability was clear. When liability was questionable, response time was within 7 days of a liability determination.

ADMINISTRATION
LEGAL

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
City Attorney	1	1	$ 108,590	$ 110,224	1.5%
Deputy City Attorney	1	-	81,812	-	(100.0%)
Assistant City Attorney I	1	2	60,165	123,704	105.6%
Claims Manager	1	1	59,428	60,925	2.5%
Legal Assistant	1	1	55,400	56,231	1.5%
Legal Secretary	1	1	39,097	39,708	1.6%
Administrative Aide	1	1	33,447	34,615	3.5%
TOTAL	**7**	**7**	**$ 437,939**	**$ 425,407**	**(2.9%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 547,248	$ 517,252	(5.5%)	$ 554,801	7.3%	$ 554,801	-
Operating	349,217	362,893	3.9%	585,325	61.3%	584,675	(0.1%)
SUBTOTAL	**896,465**	**880,145**	**(1.8%)**	**1,140,126**	**29.5%**	**1,139,476**	**(0.1%)**
Transfers	(107,748)	(118,080)	9.6%	(96,516)	(18.3%)	(98,495)	2.1%
TOTAL	**$ 788,717**	**$ 762,065**	**(3.4%)**	**$ 1,043,610**	**36.9%**	**$ 1,040,981**	**(0.3%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 788,717	$ 762,065	(3.4%)	$ 1,043,610	36.9%	$ 1,040,981	(0.3%)
	TOTAL	**$ 788,717**	**$ 762,065**	**(3.4%)**	**$ 1,043,610**	**36.9%**	**$ 1,040,981**	**(0.3%)**

1) Detail information available on expenditure pages 10-12 of line item budget book.

ADMINISTRATION
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**56.5**	**55.5**	**$ 2,623,650**	**$ 2,618,450**	**(0.2%)**

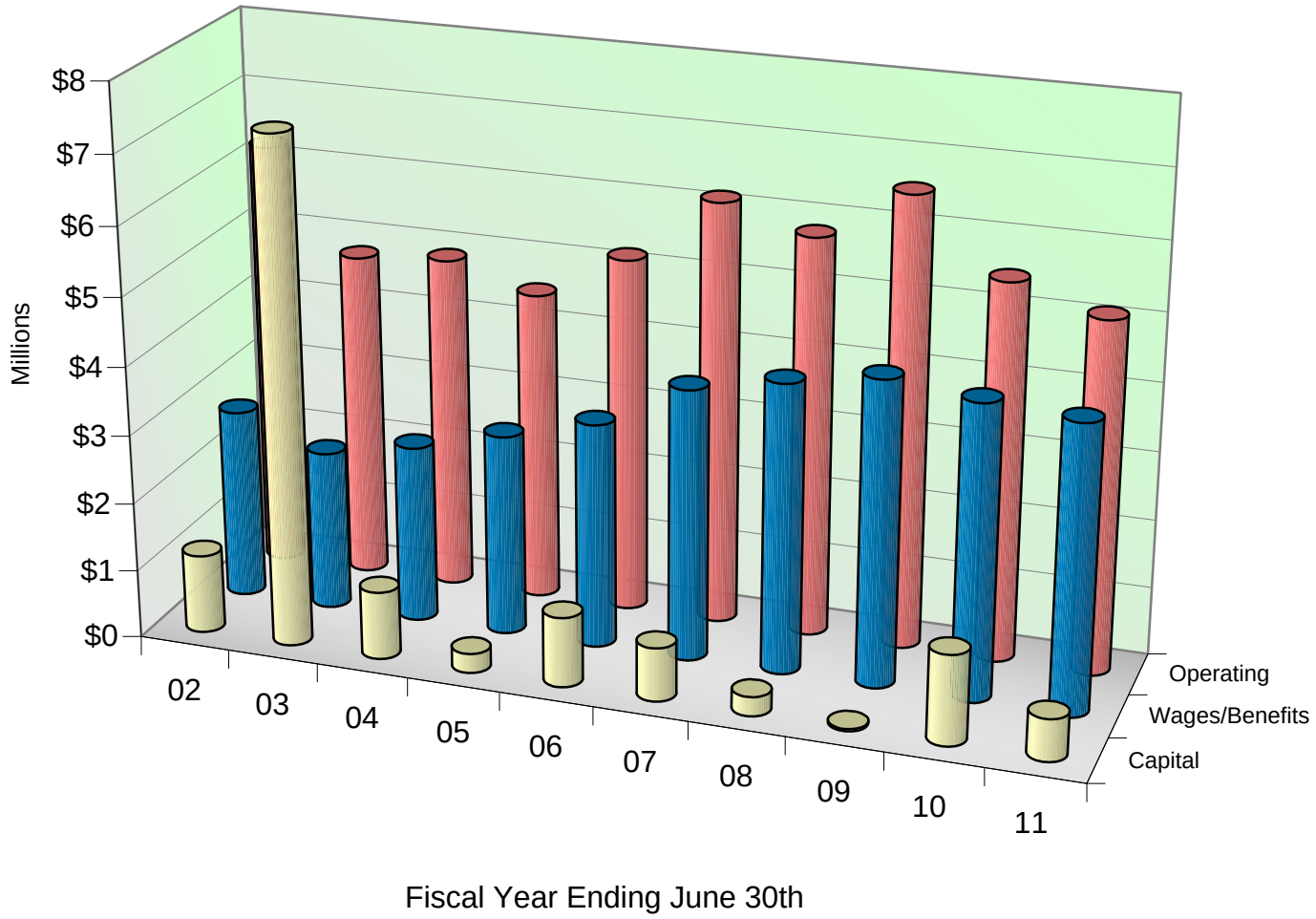
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
City Council/Clerk	$ 284,810	$ 264,018	(7.3%)	$ 290,590	10.1%	$ 290,422	(0.1%)
Municipal Court	2,388,328	2,223,024	(6.9%)	2,433,971	9.5%	2,245,521	(7.7%)
City Manager	187,735	342,134	82.2%	234,334	(31.5%)	233,722	(0.3%)
Governmental Relations	99,251	97,182	(2.1%)	115,234	18.6%	115,234	-
Intra-Government	2,525,286	2,639,042	4.5%	6,550,501	148.2%	2,534,538	(61.3%)
Library	3,688,444	3,644,650	(1.2%)	3,750,595	2.9%	3,640,040	(2.9%)
Legal	788,717	762,065	(3.4%)	1,043,610	36.9%	1,040,981	(0.3%)
TOTAL	**$ 9,962,572**	**$ 9,972,115**	**0.1%**	**$ 14,418,835**	**44.6%**	**$ 10,100,458**	**(29.9%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 4,293,151	$ 4,190,634	(2.4%)	$ 4,121,326	(1.7%)	$ 4,121,326	-
Operating	5,496,877	5,127,388	(6.7%)	6,140,617	19.8%	5,603,537	(8.7%)
Capital	552,523	614,672	11.2%	4,535,600	637.9%	759,000	(83.3%)
SUBTOTAL	**10,342,552**	**9,932,693**	**(4.0%)**	**14,797,543**	**49.0%**	**10,483,863**	**(29.2%)**
Transfers	(379,980)	39,422	(110.4%)	(378,708)	(1,060.7%)	(383,405)	1.2%
TOTAL	**$ 9,962,572**	**$ 9,972,115**	**0.1%**	**$ 14,418,835**	**44.6%**	**$ 10,100,458**	**(29.9%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 9,306,323	$ 9,590,941	3.1%	$ 10,745,235	12.0%	$ 9,792,958	(8.9%)
Gifts/Grants (213)	254,469	177,403	(30.3%)	138,000	(22.2%)	107,500	(22.1%)
Penalty Assess. (251)	211,686	203,771	(3.7%)	200,000	(1.9%)	200,000	-
Gen. Gov't. Cap.Proj.(408)	190,094	-	(100.0%)	3,335,600	-	-	(100.0%)
TOTAL	**$ 9,962,572**	**$ 9,972,115**	**0.1%**	**$ 14,418,835**	**44.6%**	**$ 10,100,458**	**(29.9%)**

Administration Expenditures

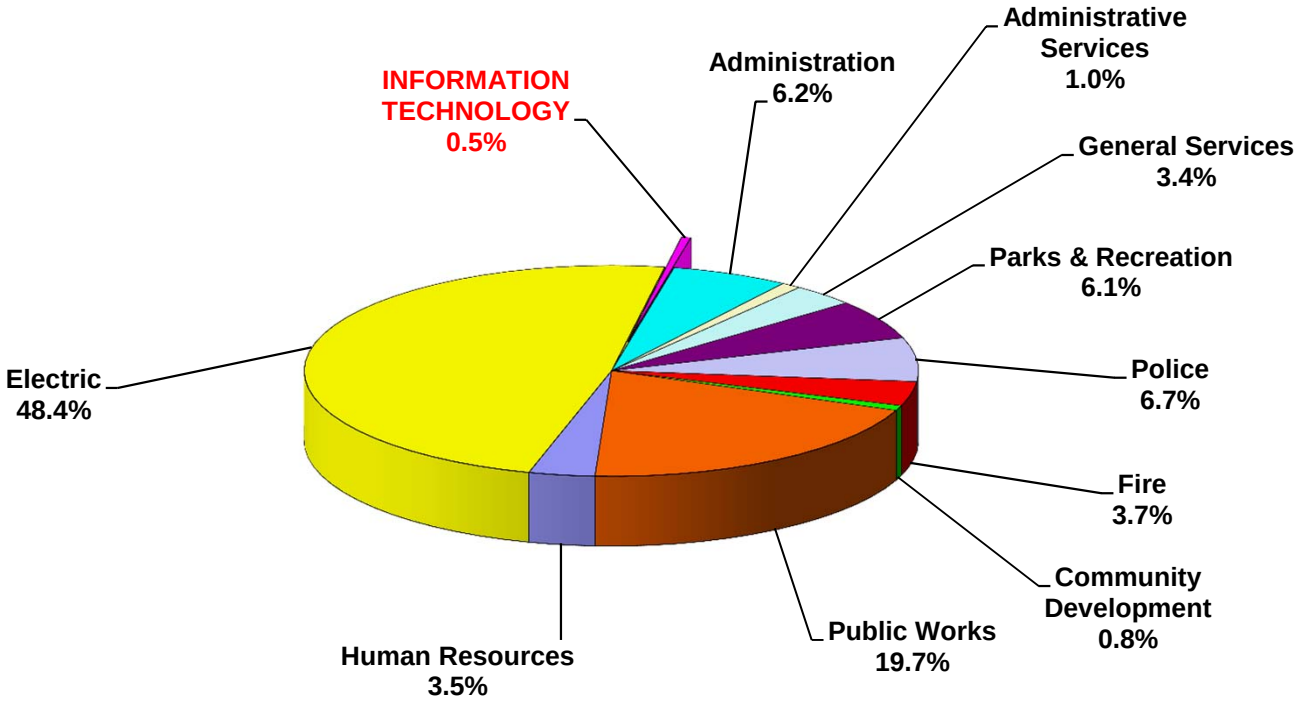
FY02 Through FY11



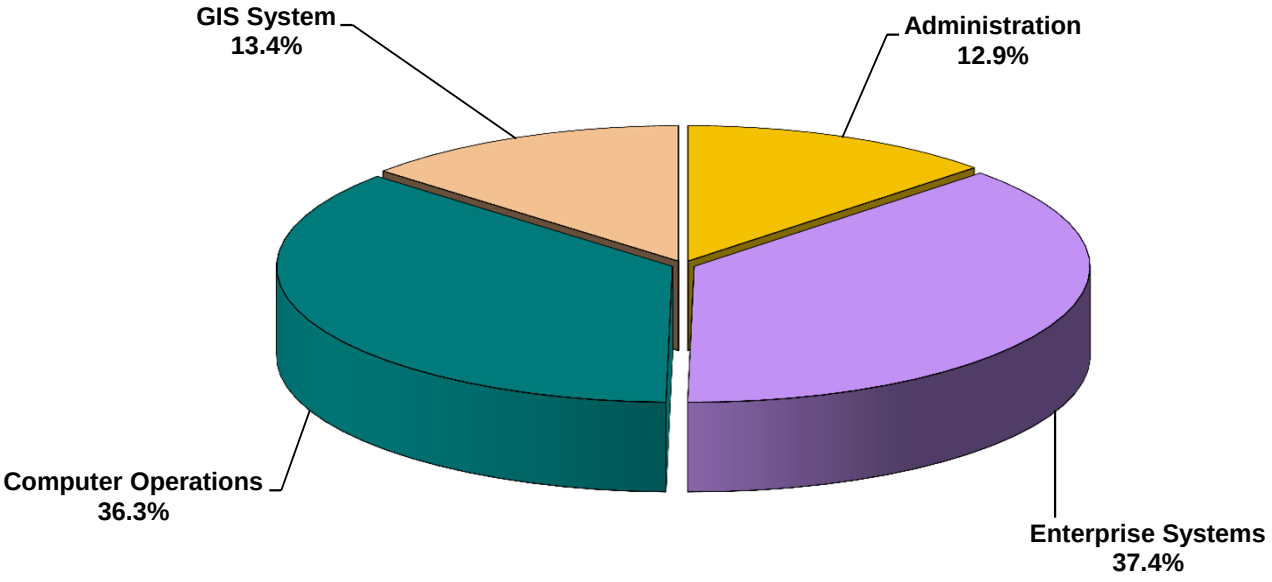
Wide spot on the trail leaving the Xeriscape Garden

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY
PERCENTAGE OF FY12 BUDGET



INFORMATION TECHNOLOGY
PERCENTAGE BY DIVISION



INFORMATION TECHNOLOGY: ADMINISTRATION

PROGRAM DESCRIPTION:

The Information Technology Department is responsible for the oversight and direction of the City's computing resources, the data and communications network, and the City telephone system. Included are maintenance and support services for computer, telephone, communication and spatial information resources. The responsibilities of the three divisions are as follows:

- The Enterprise Systems Division provides technologically current computer hardware and software to meet the information processing, retrieval and storage needs of the City and regional public safety agencies. The Division is responsible for all mid-range enterprise computer systems, including client/server hardware and software, Internet access, email, communication networks, operating systems, disaster recovery, and applications software.
- The Computer Operations Division provides personal computer technology resources, user support, and telephone/network services for the City. The Division supports 12 file servers, 558 workstations and 110 mobile data terminals and in-car camera recording systems. The Division is also responsible for the implementation, management, and maintenance of the City telephone and computer network resources, including fiber optic, wireless, and the leased line communications infrastructure.
- The Geographic Information Systems Division is responsible for coordinating the collection/creation of GIS data to meet the varied needs of the City and the delivery of the data to the end user and the public. These responsibilities include the creation and maintenance of various Internet/Intranet mapping sites, the recommendation of GIS hardware/software, the provision of GIS software support, and maintenance and administration of the City's spatial database.

BUDGET HIGHLIGHTS:

The Information Technology Department provides oversight and unified direction for computer automation across the various City departments and implements a comprehensive Information Technology Strategic Plan. The budget and focus for this year includes the implementation of a Web based help desk system, expansion of the use of document imaging and automated time and attendance, improving network communications to outlying locations, expanding the use of GIS, and completion of the implementation of the Electric GIS.

FY12 GOALS/OBJECTIVES:

In addition to the goals and objectives stated in each division's respective portion of the budget, the overall goals and objectives for the department include:

- Expand use of the Kace KBOX systems management appliance, which provides a number of features to increase both security and efficiency. It supports efficient inventory and management of network workstations, including software deployment and patch management. Its help desk ticketing system provides a single point of contact for technology users.
- Provide additional online training for COF employees, and create a computer user self help system using the KBOX Knowledge Base feature.
- Staff levels allowing, resume periodic IT training sessions for new City employees.
- Offer timely, relevant response to immediate technology needs via our IT help desk tools and staff.
- Continued consolidation and integration of computing resources to reduce data and hardware duplication and improve efficiency.
- Continued expansion of the fiber network as funding allows.
- Improvement in the delivery of GIS services via Desktop and Web based mapping/analysis applications.

PERFORMANCE MEASURES:

- Maintain a user satisfaction rating (as collected via help-desk ticket feedback) above 4.5 out of 5.
- Consolidate file servers to increase available user storage by 100%.
- Continue the rollout of the imaging system to additional departments.
- Expand the use of GIS by other Departments to 25%.
- Consolidate data sets to reduce data duplication.

INFORMATION TECHNOLOGY ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Information Technology Director	1	1	$ 86,653	$ 90,204	4.1%
TOTAL	**1**	**1**	**$ 86,653**	**$ 90,204**	**4.1%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 112,619	$ 113,966	1.2%	$ 118,883	4.3%	$ 118,883	-
Operating	2,268	11,566	410.0%	28,400	145.5%	18,750	(34.0%)
TOTAL	**$ 114,887**	**$ 125,532**	**9.3%**	**$ 147,283**	**17.3%**	**$ 137,633**	**(6.6%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 114,887	$ 125,532	9.3%	$ 147,283	17.3%	$ 137,633	(6.6%)
	TOTAL	**$ 114,887**	**$ 125,532**	**9.3%**	**$ 147,283**	**17.3%**	**$ 137,633**	**(6.6%)**

1) Detail information available on expenditure page 13 of line item budget book.

INFORMATION TECHNOLOGY: ENTERPRISE SYSTEMS

PROGRAM DESCRIPTION:

The Enterprise Systems Division provides technologically current computer hardware and software to meet the information processing, retrieval and storage needs of the City and regional public safety agencies. The Division is responsible for hardware and software for all mid-range computer systems, Internet access, email, communication networks, operating systems, disaster recovery, and applications software.

FY12 GOALS/OBJECTIVES:

- Continue implementation of the API imaging application.
- Implement AS/400 based Integrated web application server to support iSeries Access for the Web application at AS/400 version 6.1.1.
- Virtualization of all AS/400 based PC servers.
- Upgrade the AS/400 operating system to version 6.1.1.

PERFORMANCE MEASURES:

- Continue to strive for a high-level system reliability through the implementation of a System i based High Availability solution to include Lotus Notes email and firewall failover protection.
- All AS/400 based PC servers moved to a virtual environment
- AS/400 OS upgraded to version 6.1.1

INFORMATION TECHNOLOGY
ENTERPRISE SYSTEMS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Information Services Administrator	1	1	$ 89,033	$ 90,371	1.5%
Programmer Analyst	2	2	119,373	124,206	4.0%
TOTAL	**3**	**3**	**$ 208,406**	**$ 214,577**	**3.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 270,218	$ 269,434	(0.3%)	$ 274,198	1.8%	$ 274,198	-
Operating	484,955	497,741	2.6%	560,930	12.7%	564,880	0.7%
Capital	-	-	-	12,300	-	-	(100.0%)
SUBTOTAL	**755,173**	**767,175**	**1.6%**	**847,428**	**10.5%**	**839,078**	**(1.0%)**
Transfers	(334,308)	(333,264)	(0.3%)	(420,360)	26.1%	(420,505)	0.0%
TOTAL	**$ 420,865**	**$ 433,911**	**3.1%**	**$ 427,068**	**(1.6%)**	**$ 418,573**	**(2.0%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 420,865	$ 433,911	3.1%	$ 427,068	(1.6%)	$ 418,573	(2.0%)
	TOTAL	**$ 420,865**	**$ 433,911**	**3.1%**	**$ 427,068**	**(1.6%)**	**$ 418,573**	**(2.0%)**

1) Detail information available on expenditure page 14 of line item budget book.

INFORMATION TECHNOLOGY: COMPUTER OPERATIONS

PROGRAM DESCRIPTION:

The Computer Operations Division provides personal computer technology resources and user support to most City departments. The division supports 13 file servers, 575 workstations, 120 mobile data terminals, 120 in-car camera-recording systems, and over 800 phones.

Computer Operations also manages the entire telephone and computer network resources for the city, including fiber optic, wireless, and leased line communications infrastructure.

FY12 GOALS/OBJECTIVES:

- Maintain and expand the high-speed fiber communications backbone that connects all city servers, PC's, telephone, radio communications, and potentially traffic signals with redundancy.
- Improve the city's web presence to the public.
- Work toward a standard PC software deployment throughout the city by standardizing and installing current PC and Office Suite software in a fair and uniform manner throughout city departments.
- Increase the performance and availability of resources to the City's mobile users.

PERFORMANCE MEASURES:

- Provide quality and technically current enhancements and updates to city personal computers on a daily basis by establishing standardized industry guidelines for PC hardware and software purchases. Provide a consolidated communications platform for both voice and data communications by monitoring and controlling ongoing communications costs, and monitoring the technology industry for new products and services.
- Increase in the reliability and capacity of city file servers by 40%. This expansion will be accomplished by consolidating fragmented file servers throughout the city with both hardware and software purchases to create a redundant server environment.
- Support the replacement and reuse of 33% of personal computers to provide consistency in computer purchases.
- Increase software productivity for city users by providing a consistent and standardized software platform. Software consistency will enable city users to more easily share files, develop expertise, and better utilize city computer resources. Standardize the core software on city computers by automatically deploying software to city computers.

INFORMATION TECHNOLOGY
COMPUTER OPERATIONS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
PC Services Administrator	-	1	$ -	$ 72,471	-
PC Communications Technician III	3	2	177,176	111,757	(36.9%)
Police I.S. Technician-Lead	1	1	63,684	64,641	1.5%
Police I.S. Technicial-Assistant	1	1	43,270	44,124	2.0%
Police I.S. Technician	1	1	38,857	40,185	3.4%
TOTAL	**6**	**6**	**$ 322,987**	**$ 333,178**	**3.2%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 499,084	$ 478,142	(4.2%)	$ 450,168	(5.9%)	$ 450,168	-
Operating	37,891	44,307	16.9%	65,326	47.4%	78,750	20.5%
SUBTOTAL	**536,975**	**522,449**	**(2.7%)**	**515,494**	**(1.3%)**	**528,918**	**2.6%**
Transfers	(129,144)	(102,960)	(20.3%)	(100,416)	(2.5%)	(100,490)	0.1%
TOTAL	**$ 407,831**	**$ 419,489**	**2.9%**	**$ 415,078**	**(1.1%)**	**$ 428,428**	**3.2%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 407,831	$ 419,489	2.9%	$ 415,078	(1.1%)	$ 428,428	3.2%
	TOTAL	**$ 407,831**	**$ 419,489**	**2.9%**	**$ 415,078**	**(1.1%)**	**$ 428,428**	**3.2%**

1) Detail information available on expenditure page 15 of line item budget book.

INFORMATION TECHNOLOGY: GEOGRAPIC INFORMATION SYSTEMS

PROGRAM DESCRIPTION:

A Geographic Information System, otherwise known as GIS, is a type of information system designed for efficient storage, retrieval, mapping and analysis of geographic data. Geographic features are stored in spatial context via a specific coordinate system (Latitude/Longitude, UTM, etc.) to reference the data to a particular place on the earth. Among other things, GIS can improve emergency services, resource management, and development planning. The GIS Division is responsible for coordinating the collection/creation of GIS data to meet the varied needs of the City, the delivery of the data to the user, recommendation of GIS software, and software/data support.

BUDGET HIGHLIGHTS:

- Assume maintenance/acquisition of GIS specific software, consolidate GIS resources, and implement a true Enterprise GIS.
- Launch updated Intranet/Internet mapping capabilities using Manifold GIS Web Template.
- Continue to develop new GIS resources while expanding the use of GIS in new departments.

FY12 GOALS/OBJECTIVES:

- Continue coordination of GIS activities among all City departments and other organizations. The goal is to create a distributed GIS by integrating data from the Electric Utility, Community Development, Public Works, Fire Department, Police Department and external agencies. Provide single source GIS data access via the enterprise server.
- Improve access to, and use of, GIS through:
  - Developing additional application specific Intranet Mapping Service (IMS) Sites.
  - Improving application development response times by implementing additional commercial and open source IMS technologies to optimize work flow.
  - Developing training curricula and providing training for the use of the IMS GIS applications.
  - Improving public access to GIS data about the City of Farmington via the Internet (World Wide Web). Deliver GIS data via an easy to use web browser interface; specialized IMS sites, or map "views", will be developed to meet specific user needs/themes.
- Designing, directing, and managing development of GIS data and applications for use by City departments to meet their respective GIS needs. This includes continued development of the Enterprise GIS utilizing data maintained in HTE. Goals include standard software, database development, map formats, coordinate systems, training, and aerial photo acquisition.

PERFORMANCE MEASURES:

- GIS coordination among City departments and outside agencies combined with the creation of a centralized enterprise GIS data store should result in a reduction in duplication of effort and improve the quantity and quality of GIS data available to City personnel. All data used by multiple departments will be consolidated and available on appropriate servers with the data location(s) published.
- The performance indicators will be: All data usable by multiple persons shall reside on the appropriate GIS data server, a 98% or better match of address data in HTE, and 90% or better match of Electric Utility facilities, poles, and lines to Pictometry imagery.
- Internet/Intranet GIS deployments will be to increase the number of total "hits" on the intranet web pages by 50%, and have additional data available to the general public via the Internet. Additional data to be made available on the intranet will include meter data, business and occupational licenses, zoning, accounts payable, and parcels. Additional data available on the Internet will include zoning, council districts, and locations of interest. Additional tools will be available to make the user interface more friendly.
- Replace the current Manifold Web Site on www.fmtn.org with a new version containing links to updated information.
- Continue promoting the awareness of GIS by increasing the GIS applications and expansion of GIS Manifold web mapping.
- Begin scanning approved and recorded subdivision plats and linking them the Farmington Parcel GIS layer. Goal to tie 100 or more subdivision plats to the Farmington Parcel GIS layer.

INFORMATION TECHNOLOGY
GEOGRAPHIC INFORMATION SYSTEMS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
GIS Analyst/Land Mgmt. Database	1	1	$ 56,057	$ 58,890	5.1%
GIS Technician	1	1	46,409	48,437	4.4%
TOTAL	**2**	**2**	**$ 102,466**	**$ 107,327**	**4.7%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 139,383	$ 143,749	3.1%	$ 150,791	4.9%	$ 150,791	-
Operating	25,026	59,740	138.7%	72,515	21.4%	42,425	(41.5%)
SUBTOTAL	**164,409**	**203,489**	**23.8%**	**223,306**	**9.7%**	**193,216**	**(13.5%)**
Transfers	(58,524)	(68,292)	16.7%	(70,032)	2.5%	(70,100)	0.1%
TOTAL	**$ 105,885**	**$ 135,197**	**27.7%**	**$ 153,274**	**13.4%**	**$ 123,116**	**(19.7%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 105,885	$ 135,197	27.7%	$ 153,274	13.4%	$ 123,116	(19.7%)
	TOTAL	**$ 105,885**	**$ 135,197**	**27.7%**	**$ 153,274**	**13.4%**	**$ 123,116**	**(19.7%)**

1) Detail information available on expenditure page 16 of line item budget book.

INFORMATION TECHNOLOGY DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**12**	**12**	**$ 720,512**	**$ 745,286**	**3.4%**

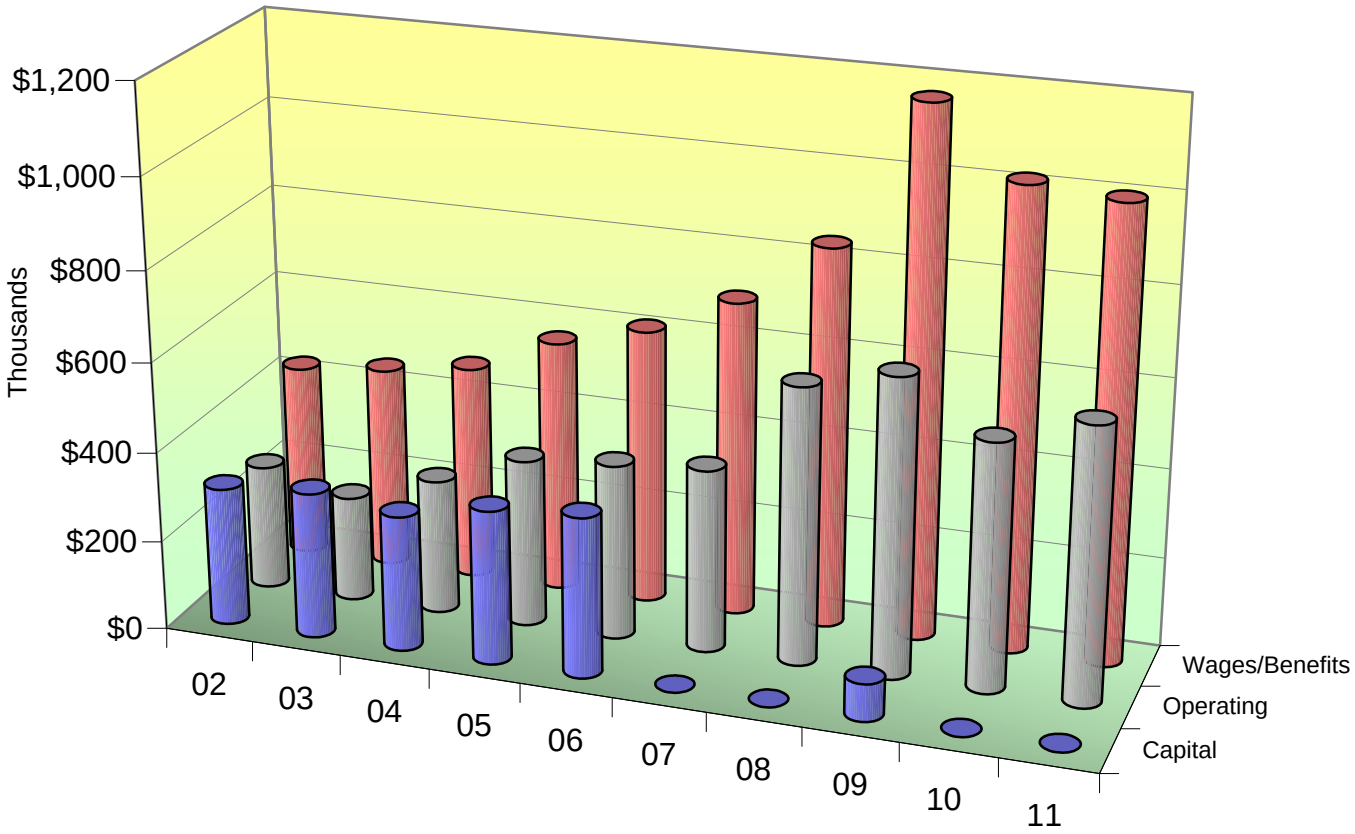
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Information Technology	$ 114,887	$ 125,532	9.3%	$ 147,283	17.3%	$ 137,633	(6.6%)
Enterprise Services	420,865	433,911	3.1%	427,068	(1.6%)	418,573	(2.0%)
Computer Operations	407,831	419,489	2.9%	415,078	(1.1%)	428,428	3.2%
GIS System	105,885	135,197	27.7%	153,274	13.4%	123,116	(19.7%)
TOTAL	**$ 1,049,468**	**$ 1,114,129**	**6.2%**	**$ 1,142,703**	**2.6%**	**$ 1,107,750**	**(3.1%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 1,021,304	$ 1,005,291	(1.6%)	$ 994,040	(1.1%)	$ 994,040	-
Operating	550,140	613,354	11.5%	727,171	18.6%	704,805	(3.1%)
Capital	-	-	-	12,300	-	-	(100.0%)
SUBTOTAL	**1,571,444**	**1,618,645**	**3.0%**	**1,733,511**	**7.1%**	**1,698,845**	**(2.0%)**
Transfers	(521,976)	(504,516)	(3.3%)	(590,808)	17.1%	(591,095)	0.0%
TOTAL	**$ 1,049,468**	**$ 1,114,129**	**6.2%**	**$ 1,142,703**	**2.6%**	**$ 1,107,750**	**(3.1%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 1,049,468	$ 1,114,129	6.2%	$ 1,142,703	2.6%	$ 1,107,750	(3.1%)
TOTAL	**$ 1,049,468**	**$ 1,114,129**	**6.2%**	**$ 1,142,703**	**2.6%**	**$ 1,107,750**	**(3.1%)**

Information Technology Expenditures

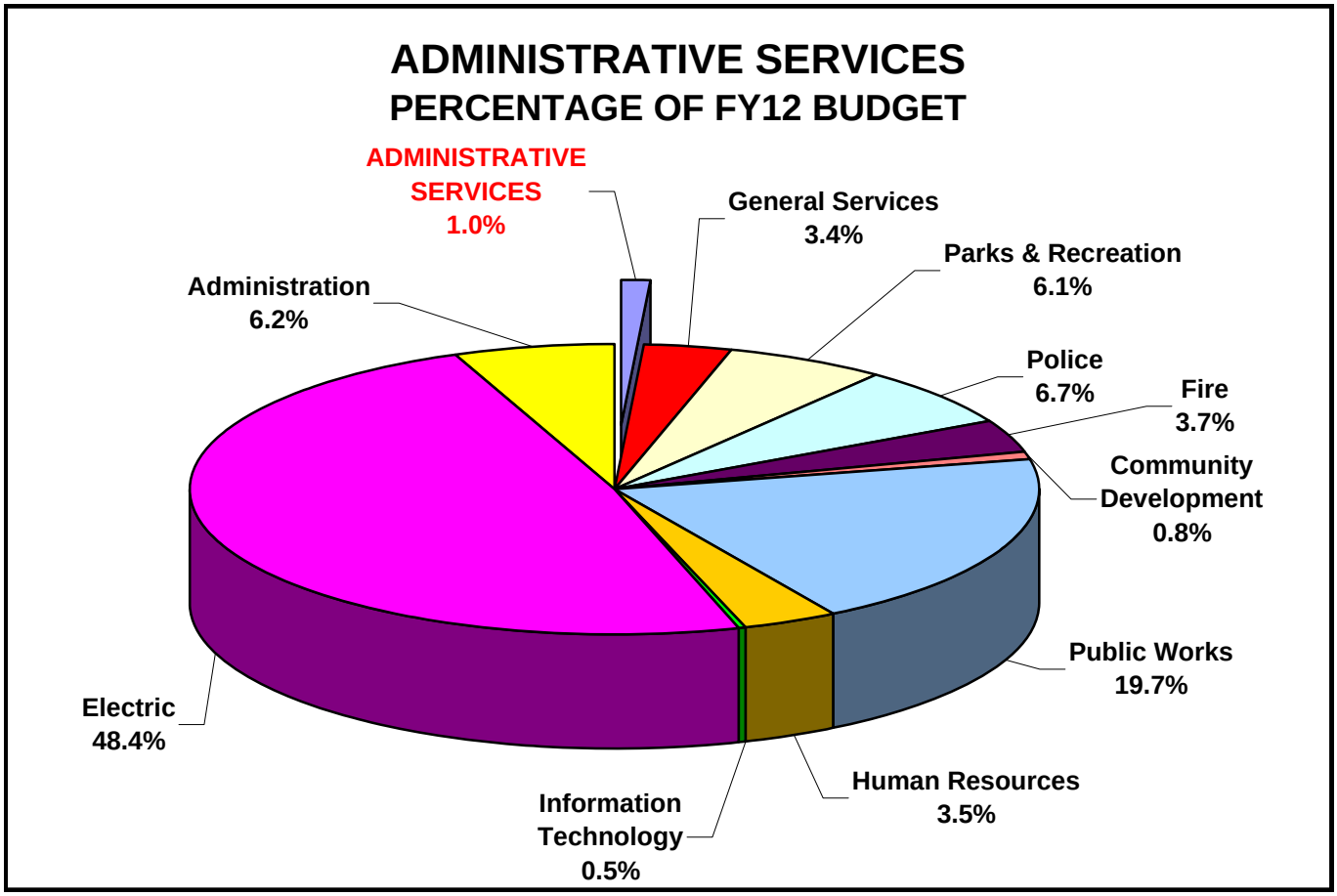
FY02 Through FY11

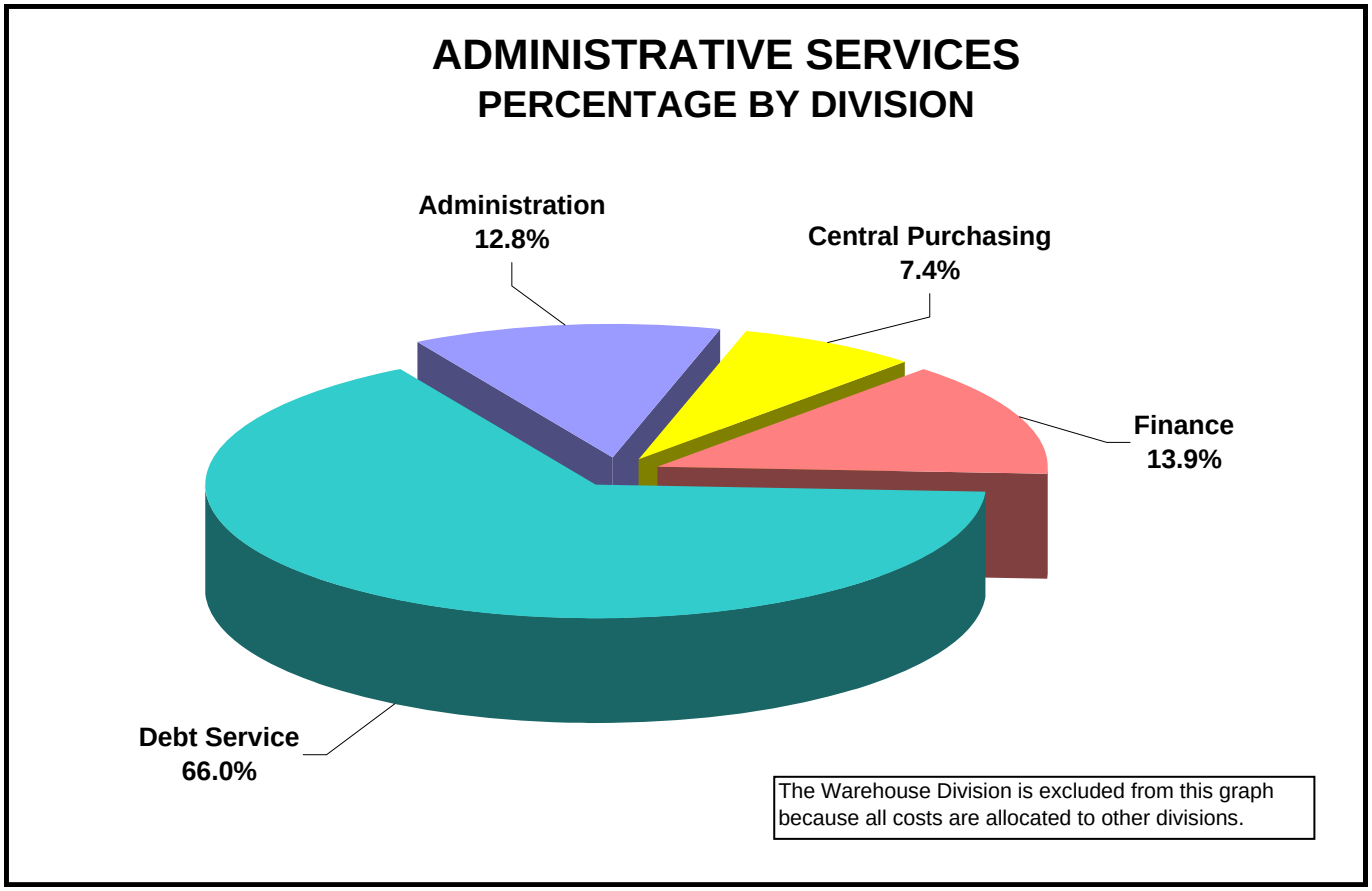


Fiscal Year Ending June 30th

Riverside Nature Center with Wetlands viewing area

ADMINISTRATIVE SERVICES


ADMINISTRATIVE SERVICES
PERCENTAGE OF FY12 BUDGET
ADMINISTRATIVE SERVICES 1.0%
General Services 3.4%
Parks & Recreation 6.1%
Administration 6.2%
Police 6.7%
Fire 3.7%
Community Development 0.8%
Public Works 19.7%
Electric 48.4%
Human Resources 3.5%
Information Technology 0.5%


ADMINISTRATIVE SERVICES
PERCENTAGE BY DIVISION
Administration 12.8%
Central Purchasing 7.4%
Finance 13.9%
Debt Service 66.0%
The Warehouse Division is excluded from this graph because all costs are allocated to other divisions.

ADMINISTRATIVE SERVICES: ADMINISTRATION

PROGRAM DESCRIPTION:

The Administrative Services Department provides support services to City Council, the City Manager's office, City departments and the citizenry. The Department is comprised of four divisions: Administration, Finance, Central Purchasing, and Warehouse.

The Administration Division consists of three employees, the Director, Budget Officer, and a Financial Analyst. The Director serves as City Treasurer and, by providing advice and updates to City officials, is instrumental in decisions affecting the financial health of the City. This position is responsible for the management of the various divisions and provides leadership and direction in the development of division goals and objectives and the strategies required to obtain these goals.

This division develops and implements the City's annual budget, along with procedural guidelines for continued financial improvement in City operations.

FY12 GOALS/OBJECTIVES:

- Receive the GFOA Distinguished Budget Presentation Award for FY2012.
- Prepare and publish in a timely manner a Citizen's Annual Report for FY2011. Receive the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting.
- Continue in-depth analysis of GRT on a monthly basis.
- Provide financial reporting formats to present useful, meaningful and easy to read information.
- Develop and compile the annual five-year Capital Improvement Plan.
- Ensure that proper and effective controls are in place to protect City funds and assets.
- Maximize the return on the investment portfolio while maintaining safety and liquidity within the investment guidelines required by the City Council and the State of New Mexico.

PERFORMANCE MEASURES:

	FY08	FY09	FY10	FY11
Distinguished Budget Presentation Award	X	X	X	X
Outstanding Achievement in Popular Annual Financial Reporting	N/A	Not Achieved		
Financial reports internally reviewed within 2 weeks of month-end	95%	90%	95%	100%
Qtr Financial Update presented within 6 weeks of quarter ending	100%	100%	100%	100%
Gross receipts tax analyzed following receipt of State Taxation & Revenue reports	100%	100%	100%	100%

ADMINISTRATIVE SERVICES
ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Administrative Services Director	1	1	$ 106,549	$ 109,109	2.4%
Budget Officer	1	1	87,030	89,288	2.6%
Financial Analyst	1	1	49,800	51,027	2.5%
TOTAL	**3**	**3**	**$ 243,379**	**$ 249,424**	**2.5%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 299,683	$ 307,826	2.7%	$ 315,650	2.5%	$ 315,650	-
Operating	88,337	97,701	10.6%	117,825	20.6%	114,350	(2.9%)
SUBTOTAL	**388,020**	**405,526**	**4.5%**	**433,475**	**6.9%**	**430,000**	**(0.8%)**
Transfers	(68,316)	(93,228)	36.5%	(112,836)	21.0%	(113,400)	0.5%
TOTAL	**$ 319,704**	**$ 312,298**	**(2.3%)**	**$ 320,639**	**2.7%**	**$ 316,600**	**(1.3%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 319,704	$ 312,298	(2.3%)	$ 320,639	2.7%	$ 316,600	(1.3%)
	TOTAL	**$ 319,704**	**$ 312,298**	**(2.3%)**	**$ 320,639**	**2.7%**	**$ 316,600**	**(1.3%)**

1) Detail information available on expenditure pages 17-18 of line item budget book.

FY12 GOALS/OBJECTIVES:

- Acquire goods, services and construction contracts to fulfill the requirements of City programs. Meet and/or exceed the target processing turnaround time.
- Provide for the fair and equal treatment of all persons involved in public procurement, to maximize the purchasing value of public funds and to provide safeguards for maintaining a procurement system of quality and integrity.
- Develop and promote customer service excellence through training and other opportunities.
- Develop and foster positive supplier relations by implementing and administering mutually beneficial procurement programs and supplier training opportunities.
- Review repetitive procurement for the most cost effective acquisition and implementation of extended price agreement programs.
- Coordinate procurement process with Warehouse for disposition of excess supplies, equipment, and hazardous and non-hazardous waste.
- Promote continuing education to obtain and/or retain professional certification.
- Pursue the goals and objectives necessary to obtain the Achievement of Excellence in Procurement.

PERFORMANCE MEASURES:	**Actual FY08**	**Actual FY09**	**Actual FY10**	**Target FY11**	**Goal FY12**
Avg Purchasing cost to issue a purchase order [1]	$200	$207	$207	$200	$200
Avg Requisition to Purchase Order Turnaround Time < $20,000 [2]	8 days	7 days	6 days	7 days	6 days
% of time 15 day turnaround time met [3]	88%	90%	90%	91%	92%
Avg Requisition to Purchase Order turnaround time > $20,000 (does not include RFPs) [4]	42 days	40 days	39 days	39 days	38 days
% of time 60 day turnaround time met [5]	89%	90%	91%	91%	92%

1. Salaries & Wages (excluding Temporary) for Purchasing Staff plus purchase order operating expenses divided by Total number of Purchase Orders Issued = Avg. PO cost.
2. Avg. number of days from approved purchase requisition date to purchase order issue date for purchase orders less than $20,000.
3. The maximum target turnaround time for requisitions with a value less than $20,000 is 15 days. The calculation of this benchmark percentage uses the number of requisitions that met the 15-day turnaround target divided by the total number of requisitions issued.
4. Average number of days from approved purchase requisition date to purchase order issue date for purchase orders greater than $20,000 excluding request for proposals.
5. The maximum target turnaround time for requisitions with a value greater than $20,000 is 60 days. The calculation of this benchmark percentage uses the number of requisitions that met the 60-day turnaround target divided by the total number of requisitions issued.

ADMINISTRATIVE SERVICES
PURCHASING

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Purchasing Officer	1	1	$ 71,543	$ 72,731	1.7%
Purchasing Supervisor	1	1	58,458	60,157	2.9%
Contracts Administrator	1	1	56,196	58,092	3.4%
Buyer II	3	3	127,292	132,221	3.9%
Buyer I	2	2	72,825	74,829	2.8%
Administrative Aide	1	1	30,395	32,116	5.7%
TOTAL	**9**	**9**	**$ 416,709**	**$ 430,146**	**3.2%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 545,850	$ 551,926	1.1%	$ 565,374	2.4%	$ 565,374	-
Operating	33,391	28,232	(15.4%)	44,090	56.2%	41,275	(6.4%)
SUBTOTAL	**579,241**	**580,158**	**0.2%**	**609,464**	**5.1%**	**606,649**	**(0.5%)**
Transfers	(260,952)	(416,376)	59.6%	(425,196)	2.1%	(426,650)	0.3%
TOTAL	**$ 318,289**	**$ 163,782**	**(48.5%)**	**$ 184,268**	**12.5%**	**$ 179,999**	**(2.3%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 318,289	$ 163,782	(48.5%)	$ 184,268	12.5%	$ 179,999	(2.3%)
	TOTAL	**$ 318,289**	**$ 163,782**	**(48.5%)**	**$ 184,268**	**12.5%**	**$ 179,999**	**(2.3%)**

1) Detail information available on expenditure pages 19-20 of line item budget book.

ADMINISTRATIVE SERVICES: WAREHOUSE

PROGRAM DESCRIPTION:

The Warehouse is comprised of two main subdivisions: the Central and Electric Warehouses.

The Central Warehouse stocks high demand material and supply inventories, maintains the City's fuel stations, and administers the City's surplus and online auction. The Electric Warehouse stocks and supplies most materials used by the Farmington Electric Utility System Transmission and Distribution division.

Approximately 96% of all Warehouse inventory value is composed of Electric Utility related supplies.

FY12 GOALS/OBJECTIVES:

- Utilize Continuous Improvement Processes to improve and maintain inventory accuracy, by identifying and resolving events that cause discrepancies.
- Work with Finance to identify causes and find solutions to Inventory Reconciliation variances.
- Continue to identify and remove obsolete inventory from the Central Warehouse.

PERFORMANCE MEASURES:	***Actual FY08***	***Actual FY09***	***Actual FY10***	***Projected FY11***	***Target FY12***
Inventory carrying cost [1]	13.9%	11.2%	10.9%	10.5%	10.5%
Average Annual Inventory Level [2] (Central Warehouse)	$94,890	$93,927	$94,557	$94,000	$94,000
% Decrease/Increase of inventory value [3] (Central Warehouse)	7.9% increase	(1%) (decrease)	0.7% increase	0% Change	0% Change
Inventory Cycle Count accuracy rate [4] (Central Warehouse)	92.7%	93.7%	89.7%	99.3% [4]	99.5% [4]
Average Annual Inventory Level[2] (Electric Warehouse)	$3.56m	$4.42m	$4.46m	$4.5m	$4.7m
% Decrease/Increase of inventory value [3] (Electric Warehouse)	12.5% increase*	24% increase*	0.9% Increase*	0% Change	5% Increase*
Inventory Cycle Count accuracy rate [4] (Electric Warehouse)	81%	80%	78%	97.3% [4]	98% [4]
Average Annual Inventory Level[2] (Bulk Fuel)	$110,918	$84,956	$83,799	$92,000	$100,000

1. Inventory Carrying Cost is the Total Operating Cost divided by Average Annual Inventory Value.
   Total Operating Cost equals Calculated Inventory Insurance Costs + Investment Interest Lost + Over/Short/Damaged + Physical Inventory Reconciliation + Warehouse Operating Budget.
   The Physical Inventory Reconciliation variance is the comparison between the HTE <u>inventory system</u> inventory value and the HTE <u>accounting system</u> inventory value, as calculated on the last day of the fiscal year.
2. The Average Annual Inventory Level is the average of the total inventory value at each month's end.
3. The Decrease and Increase percentages are calculated from the Average Annual Inventory Level for the current fiscal year compared to the previous fiscal year.
4. To better reflect the actual level of inventory accuracy, the cycle count accuracy calculation was changed in FY11 from the percentage of accurate counts to the absolute dollar value of all discrepancies as compared to the total inventory value. The Warehouse has established the cycle count system to replace the annual physical inventory, as recommended by the auditors.

* The dramatic increases and instability of metals pricing and fuel costs over the past several years have driven up the cost of most of the products we buy. In January 2008, we also began paying NM GRT on all EW purchases, which alone increased purchase costs and inventory levels by more than 5%.

ADMINISTRATIVE SERVICES
WAREHOUSE

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Warehouse Superintendent	1	1	$ 57,445	$ 59,294	3.2%
Warehouse Receiving Clerk	1	1	36,420	34,502	(5.3%)
Warehouse Inventory Analyst	1	1	36,874	38,293	3.8%
Warehouse Clerk	3	3	109,774	109,460	(0.3%)
TOTAL	**6**	**6**	**$ 240,513**	**$ 241,549**	**0.4%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 344,342	$ 323,222	(6.1%)	$ 339,069	4.9%	$ 339,069	-
Operating	35,494	10,856	(69.4%)	62,106	472.1%	65,360	5.2%
SUBTOTAL	**379,836**	**334,079**	**(12.0%)**	**401,175**	**20.1%**	**404,429**	**0.8%**
Transfers	(478,884)	(512,448)	7.0%	(477,756)	(6.8%)	(478,025)	0.1%
TOTAL	**$ (99,048)**	**$ (178,369)**	**80.1%**	**$ (76,581)**	**(57.1%)**	**$ (73,596)**	**(3.9%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ (99,048)	$ (178,369)	80.1%	$ (76,581)	(57.1%)	$ (73,596)	(3.9%)
	TOTAL	**$ (99,048)**	**$ (178,369)**	**80.1%**	**$ (76,581)**	**(57.1%)**	**$ (73,596)**	**(3.9%)**

1) Detail information available on expenditure pages 21-22 line item budget book.

ADMINISTRATIVE SERVICES: FINANCE

PROGRAM DESCRIPTION:

The Finance division is responsible for all financial functions of the City including: accounts payable, accounts receivable, debt service, asset management, fund management, financial reporting, grant administration, utility accounting, work order processing, investing of City funds, banking services, and managing internal controls. The Finance division is responsible for the preparation of the annual financial statements and provides assistance in the development of the annual budget document.

MISSION STATEMENT:

To provide accurate, timely, and relevant financial information; to offer financial support services to all departments; to protect the assets of the City of Farmington; and to provide assurance to the citizens that City funds are managed prudently.

BUDGET HIGHLIGHTS:

- Increased audit costs.

FY12 GOALS/OBJECTIVES:

- Train employees on procurement card program.
- Train employees on the updated cash handling policy.
- Audit the City's petty cash and cash drawers and perform Lodger's Tax audits.
- Implement new GASB Statements.
- Continue training for staff to remain current with the increasing number of GASB statements.

PERFORMANCE MEASURES:

GOAL: Maintain a high standard in Financial Reporting.

Objective: To achieve the GFOA Certificate of Achievement for Excellence in Financial Reporting.

Status: The Certificate of Achievement for Excellence in Financial Reporting has been received for the past fifteen years.

PERFORMANCE MEASURES:	FY06	FY07	FY08	FY09	FY10
Award for Excellence in Financial Reporting	Received	Received	Received	Received	Anticipated

GOAL: To provide timely financial information to City staff.

Objective: Close the monthly accounting records by the 5th business day of the month.

Status: Finance staff will continue to work towards this goal.

PERFORMANCE MEASURES:	FY06 Avg. Days	FY07 Avg. Days	FY08 Avg. Days	FY09 Avg. Days	FY10 Avg. Days
Close Monthly Accounting Ledgers	6.2	5.8	5.3	4.8	4.7

ADMINISTRATIVE SERVICES
FINANCE

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Controller	1	1	$ 84,067	$ 86,707	3.1%
Enterprise Accountant	1	1	57,993	60,370	4.1%
Staff Accountant II	1	2	49,800	100,347	101.5%
Staff Accountant I	1	1	43,334	41,549	(4.1%)
Accounting Office Manager	1	1	52,889	53,891	1.9%
Accounting Assistant	1	1	44,082	44,743	1.5%
Accounting Tech Ill	1	1	40,572	37,867	(6.7%)
Accounting Tech II	4	3	131,894	99,252	(24.7%)
TOTAL	**11**	**11**	**$ 504,631**	**$ 524,726**	**4.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 636,645	$ 619,513	(2.7%)	$ 672,869	8.6%	$ 672,869	-
Operating	94,017	98,396	4.7%	160,305	62.9%	162,875	1.6%
Debt Service	1,649,343	1,645,393	(0.2%)	1,651,000	0.3%	1,651,000	-
SUBTOTAL	**2,380,005**	**2,363,302**	**(0.7%)**	**2,484,174**	**5.1%**	**2,486,744**	**0.1%**
Transfers	(670,824)	(702,462)	4.7%	(486,388)	(30.8%)	(486,731)	0.1%
TOTAL	**$ 1,709,181**	**$ 1,660,840**	**(2.8%)**	**$ 1,997,786**	**20.3%**	**$ 2,000,013**	**0.1%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 59,838	$ 15,447	(74.2%)	$ 346,786	2,144.9%	$ 349,013	0.6%
2)	GRT Bond (501)	1,649,343	1,645,393	(0.2%)	1,651,000	0.3%	1,651,000	-
	TOTAL	**$ 1,709,181**	**$ 1,660,840**	**(2.8%)**	**$ 1,997,786**	**20.3%**	**$ 2,000,013**	**0.1%**

1) Detail information available on expenditure pages 23-24 of line item budget book.
2) Detail information available on expenditure page 137 of line item budget book.

ADMINISTRATIVE SERVICES DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**29**	**29**	**$ 1,405,232**	**$ 1,445,845**	**2.9%**

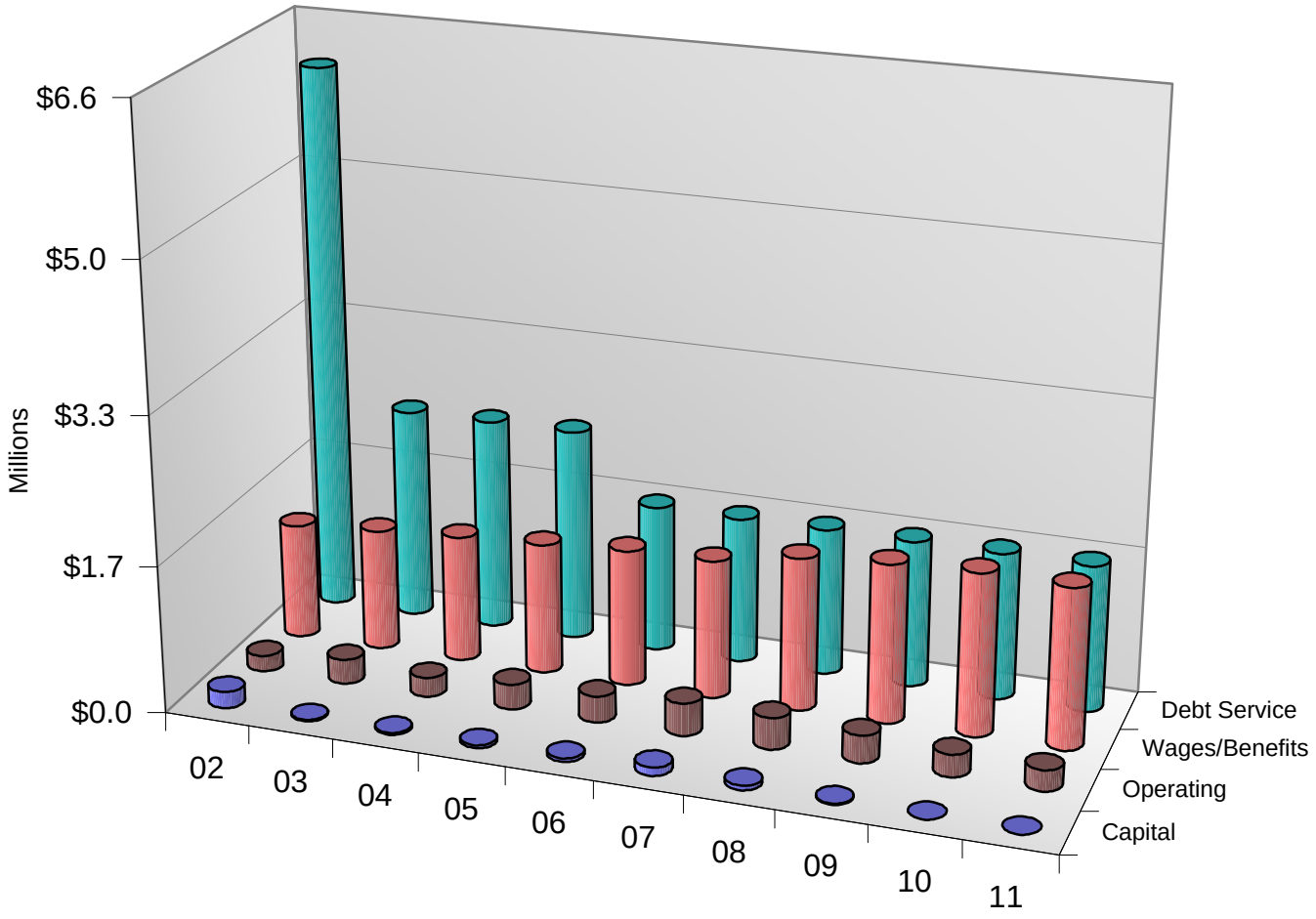
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Administration	$ 319,704	$ 312,298	(2.3%)	$ 320,639	2.7%	$ 316,600	(1.3%)
Central Purchasing	318,289	163,782	(48.5%)	184,268	12.5%	179,999	(2.3%)
Warehouse	(99,048)	(178,369)	80.1%	(76,581)	(57.1%)	(73,596)	(3.9%)
Finance	1,709,181	1,660,840	(2.8%)	1,997,786	20.3%	2,000,013	0.1%
TOTAL	**$ 2,248,126**	**$ 1,958,551**	**(12.9%)**	**$ 2,426,112**	**23.9%**	**$ 2,423,016**	**(0.1%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 1,826,520	$ 1,802,488	(1.3%)	$ 1,892,962	5.0%	$ 1,892,962	-
Operating	251,239	235,185	(6.4%)	384,326	63.4%	383,860	(0.1%)
Debt Service	1,649,343	1,645,393	(0.2%)	1,651,000	0.3%	1,651,000	-
SUBTOTAL	**3,727,102**	**3,683,065**	**(1.2%)**	**3,928,288**	**6.7%**	**3,927,822**	**(0.0%)**
Transfers	(1,478,976)	(1,724,514)	16.6%	(1,502,176)	(12.9%)	(1,504,806)	0.2%
TOTAL	**$ 2,248,126**	**$ 1,958,551**	**(12.9%)**	**$ 2,426,112**	**23.9%**	**$ 2,423,016**	**(0.1%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 598,783	$ 313,159	(47.7%)	$ 775,112	147.5%	$ 772,016	(0.4%)
GRT Bond Retire (501)	1,649,343	1,645,393	(0.2%)	1,651,000	0.3%	1,651,000	-
TOTAL	**$ 2,248,126**	**$ 1,958,551**	**(12.9%)**	**$ 2,426,112**	**23.9%**	**$ 2,423,016**	**(0.1%)**

Administrative Services Expenditures

FY02 Through FY11

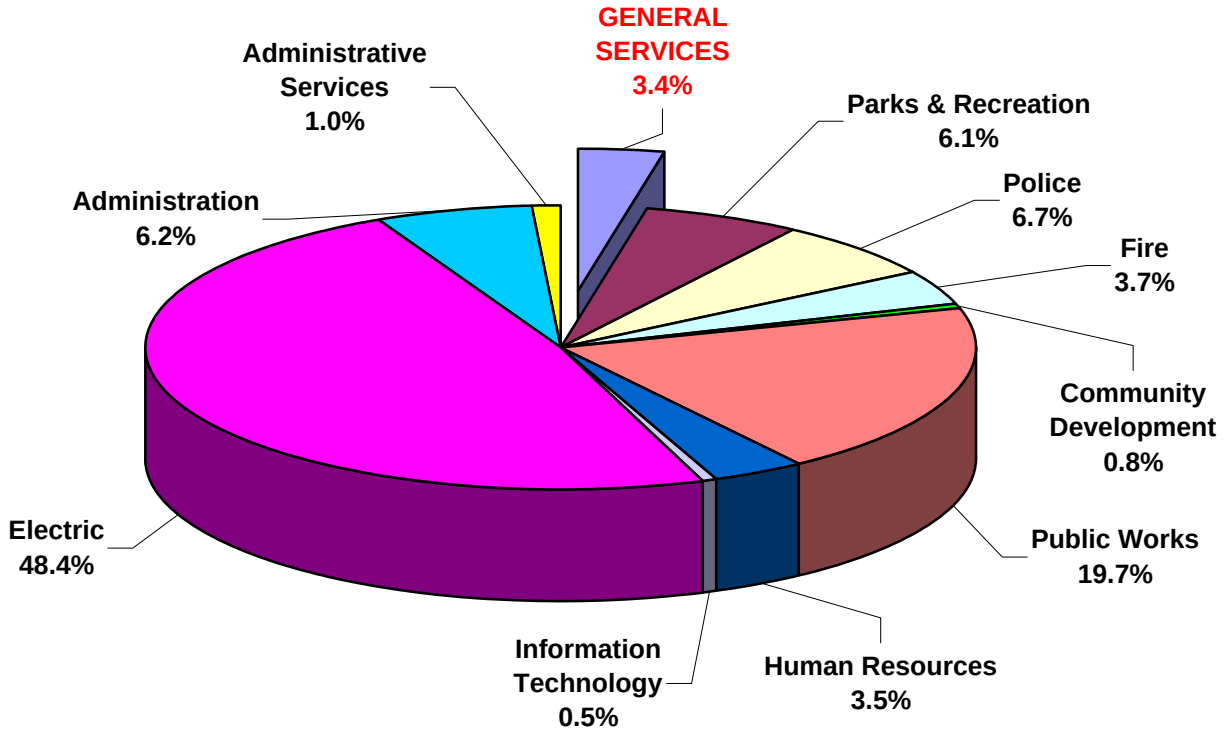


Fiscal Year Ending June 30th

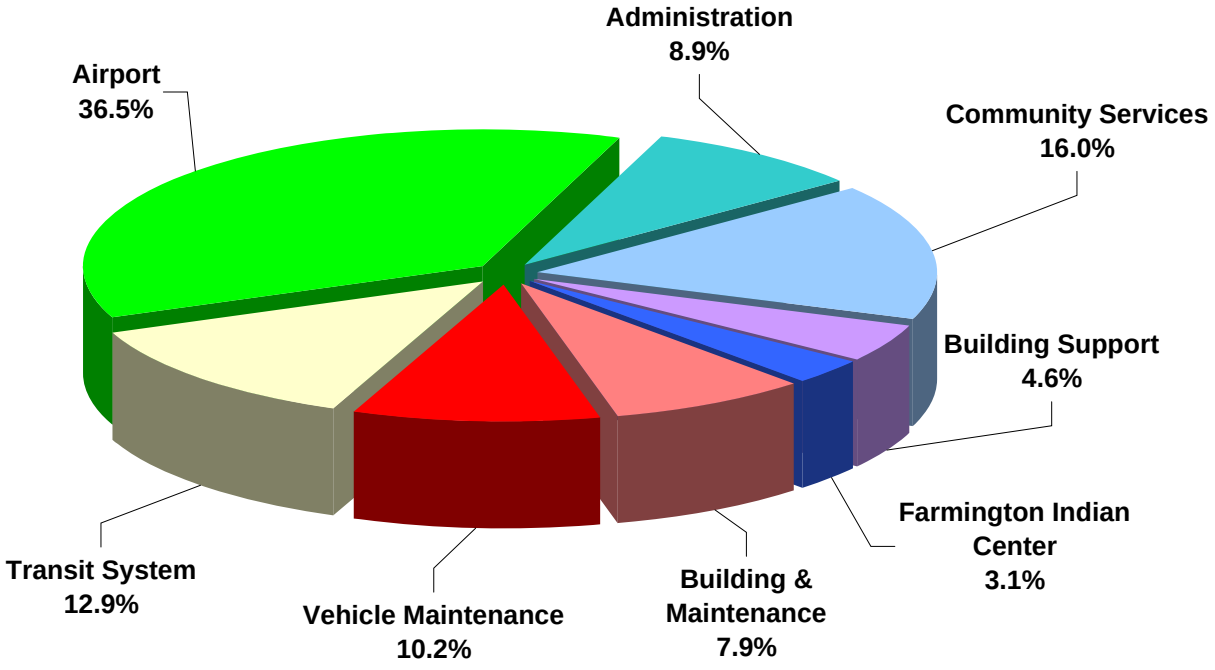
Berg Park trail heading west after Rocky Reach Landing

GENERAL SERVICES

GENERAL SERVICES
PERCENTAGE OF FY12 BUDGET



GENERAL SERVICES
PERCENTAGE BY DIVISION



GENERAL SERVICES: ADMINISTRATION

PROGRAM DESCRIPTION:

The General Services Department provides support services to the City Manager's office, City departments, and the citizens. The Department is comprised of eight divisions: Administration, Airport, Building & Maintenance, Building Support, Vehicle Maintenance, Farmington Indian Center, Community Services, and Transit. The Administration Division consists of two employees: Director and Office Manager.

FY12 GOALS/OBJECTIVES:

- Continue to facilitate and enable other City departments to conduct their operations in a smooth and unencumbered manner relating to facility and vehicle matters.
- Ensure Indian Center operations are providing proper public services.
- Improve the operations and maintenance of the Red Apple Transit program.
- Ensure Community Service Agencies are performing contracted functions in accordance with contract performance requirements.
- Ensure that proper and effective controls are in place.
- Provide leadership and support to each division in developing goals, objectives, and strategies to meet these goals/objectives.
- Operate a safe work environment.

PERFORMANCE MEASURES:

- City operates facilities and vehicles within budgeted funding.
- Facilities meet or exceed operational requirements.
- Red Apple Transit operates within budget and increases use by customers.
- Community Service Agencies under contract perform as required.
- Accurately track spending and authority levels of employees.
- Divisions and functions of the General Services Department develop meaningful goals and objectives.
- No accidents occur resulting from a lack of equipment or training.

GENERAL SERVICES ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
General Services Director	1	1	$ 108,590	$ 110,220	1.5%
Office Manager	1	1	42,133	36,436	(13.5%)
TOTAL	**2**	**2**	**$ 150,723**	**$ 146,656**	**(2.7%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 196,742	$ 170,850	(13.2%)	$ 177,505	3.9%	$ 177,505	-
Operating	212,193	207,479	(2.2%)	528,864	154.9%	539,464	2.0%
SUBTOTAL	**408,935**	**378,329**	**(7.5%)**	**706,369**	**86.7%**	**716,969**	**1.5%**
Transfers	(117,228)	(5,700)	(95.1%)	(2,616)	(54.1%)	(2,650)	1.3%
TOTAL	**$ 291,707**	**$ 372,629**	**27.7%**	**$ 703,753**	**88.9%**	**$ 714,319**	**1.5%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 291,707	$ 372,629	27.7%	$ 703,753	88.9%	$ 714,319	1.5%
	TOTAL	**$ 291,707**	**$ 372,629**	**27.7%**	**$ 703,753**	**88.9%**	**$ 714,319**	**1.5%**

1) Detail information available on expenditure page 25 of line item budget book.

GENERAL SERVICES: BUILDING & MAINTENANCE

PROGRAM DESCRIPTION:

Buildings Maintained: 230

ADMIN	POLICE	FIRE	ELECTRIC	PUBLIC WORKS	GEN SERV	PRCA
City Hall (complex)	Main Bldg.	Station #1	Animas Plant	WW Plant 1	Main MOC Building	Main Building
Annex	Photo Lab	Station #2	Navajo Plant	WW Plant 2	Warehouse	5 Maint. Buildings
Branch Library	Safety City	Station #3	Bluffview Plant	14 Pump Stns.	Vehicle Maint.	3 Pools
New Library	Region II	Station #4	12 Bldgs.	10 Water Tanks	2 Car Washes	7 Ball parks
Old Animas CU	3 SubStations	Station #5	24 Substations	WW Trmt Plant	Weight Room	Soccer Fields
	Command Cntr	Station #6	4 Storage	11 Lift Stations	Hazard Matl. Bldg.	2 Golf Courses
			Storage Garage	Recycle Center	2 Storages	Boys & Girls Club
				WW Treatment Lab	Muni Court Bldg	Civic Center
				11 Buildings	Ojo Court	2 Senior Centers
				3 Micro W. Bldgs.	Daily Bread	Rec. Center
				Lakeview Substation	Echo	3 Animal Shelter Bldgs
					Family Crisis Cntr	7 Bldgs. @ Lions Park
					Women's Shelter	6 Shelters
					Child Haven	6 Storages
					Indian Center & 2 shelters	5 C. S.
					The Roof	Sports Complex
					General Services Bldg.	E3 & 2 Bldgs
					Airport Main Terminal	Gateway Museum
					Airport Maint. Bldg.	Harvest Barn
					C A P Bldg.	Nature Center
					Airport Tower	
					9 Bldgs. Various	
					17 Hangers	
					1 Shade Hangar	
11	8	6	44	55	52	54

FY12 GOALS/OBJECTIVES:

- Conduct facilities maintenance, building, and repairs in an efficient manner.
- Maintain all plumbing, heating, air-conditioning and electrical services in operational condition.
- Maintain all alarm systems in an operational condition.
- Respond to facility emergencies promptly.
- Maintain a safe working environment for all employees.

PERFORMANCE MEASURES:

- All maintenance, building, and repair functions conducted within time and budgeted constraints.
- Less than 2% down time for facility support systems throughout the year.
- Maintain all entry control security and alarm systems at a 99% operational rate throughout the year.
- All responses to repairs and emergencies are met in a timely manner.
- No accidents occur as a result of a lack of equipment or training.

GENERAL SERVICES
BUILDING & MAINTENANCE

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Building Construction/Maintenance Supervisor	1	1	$ 60,016	$ 60,917	1.5%
Lead Carpenter - Structural	1	1	53,690	54,645	1.8%
Lead Carpenter - Finish	1	1	53,690	54,645	1.8%
Lead Electrician/HVAC	1	1	51,134	54,000	5.6%
Plumber	1	1	48,942	53,004	8.3%
Carpenter	4	4	148,587	152,978	3.0%
Welder/Fabricator	1	1	43,791	44,448	1.5%
Carpenter/Concrete Worker	1	1	38,715	39,296	1.5%
Maintenance Technician	2	2	79,074	83,823	6.0%
TOTAL	**13**	**13**	**$ 577,639**	**$ 597,756**	**3.5%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 684,207	$ 659,876	(3.6%)	$ 734,298	11.3%	$ 734,298	-
Operating	72,340	92,757	28.2%	87,308	(5.9%)	88,008	0.8%
Capital	-	55,565	-	-	(100.0%)	-	-
SUBTOTAL	**756,547**	**808,198**	**6.8%**	**821,606**	**1.7%**	**822,306**	**0.1%**
Transfers	(155,748)	(134,880)	(13.4%)	(194,736)	44.4%	(195,300)	0.3%
TOTAL	**$ 600,799**	**$ 673,318**	**12.1%**	**$ 626,870**	**(6.9%)**	**$ 627,006**	**0.0%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 600,799	$ 673,318	12.1%	$ 626,870	(6.9%)	$ 627,006	0.0%
	TOTAL	**$ 600,799**	**$ 673,318**	**12.1%**	**$ 626,870**	**(6.9%)**	**$ 627,006**	**0.0%**

1) Detail information available on expenditure pages 26-27 of line item budget book.

GENERAL SERVICES: COMMUNITY SERVICES

PROGRAM DESCRIPTION:

The Community Services Division of the General Services Department provides oversight to the following Community Service agencies that contract with the City to provide key and essential social services to citizens of the City of Farmington and San Juan County:

Community Service Agencies
Family Crisis Center
PATH
Childhaven
Northwest NM Seniors
Four Winds Addiction Recovery
Presbyterian Medical Services Rehabilitation
Salvation Army
Totah Behavioral Health Agency (PMS)
San Juan Safe Communities

FY12 GOALS/OBJECTIVES:

- Ensure that all Community Service agencies are fulfilling contract requirements.
- Ensure that the City is meeting the contract requirements, as stated, with the Community Service agencies.
- Continue monitoring methods and data tracking of performance by the Community Service agencies.
- Act as liaison between the Community Service agencies and the City to ensure clear lines of communication.
- Ensure contract renewals are accomplished in a timely fashion.
- Ensure contract payments are made in a timely fashion to the Community Service agencies.
- Provide a single point-of-contact for the Community Service agencies with the City.
- Establish parameters and administer facility rehabilitation project funded by the State of New Mexico.

PERFORMANCE MEASURES:

- Assure the provision of adequate social and community services in accordance with contracts.

GENERAL SERVICES
COMMUNITY SERVICES

STAFFING POSITION TITLES

No Regular Employees

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Operating	$ 932,849	$ 921,370	(1.2%)	$ 1,260,200	36.8%	$ 1,260,700	-
Capital	1,233	780,706	63,217.6%	-	(100.0%)	-	-
TOTAL	**$ 934,082**	**$ 1,702,076**	**82.2%**	**$ 1,260,200**	**(26.0%)**	**$ 1,260,700**	**0.0%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 932,849	$ 921,685	(1.2%)	$ 1,260,200	36.7%	$ 1,260,700	-
2)	Gen. Gov't. Cap.Proj.(408)	1,233	780,391	63,192.1%	-	(100.0%)	-	-
	TOTAL	**$ 934,082**	**$ 1,702,076**	**82.2%**	**$ 1,260,200**	**(26.0%)**	**$ 1,260,700**	**0.0%**

1) Detail information available on expenditure page 28 of line item budget book.
2) Detail information available on expenditure page 133 of line item budget book.

GENERAL SERVICES: FARMINGTON INDIAN CENTER

PROGRAM DESCRIPTION:

The Farmington Indian Center (FIC) is a direct-reporting Division to the Director of General Services. Four full-time employees and two part-time employees staff the FIC. The FIC provides Native American food in its restaurant, provides shower and restroom facilities, community education and cultural programs. It also serves as a focal point for Native Americans in the Farmington Area to rest, relax, and socialize.

FY12 GOALS/OBJECTIVES:

- Provide adequate services to the Native Americans in the Farmington area through enhanced community programs and use of existing facilities.

PERFORMANCE MEASURES:

- Receive positive feedback from the Native Americans living in the Farmington area.

GENERAL SERVICES
FARMINGTON INDIAN CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Indian Center Community Coordinator	1	1	$ 40,443	$ 41,659	3.0%
Indian Center Aide	1	1	24,744	25,443	2.8%
Indian Center Cook	1	1	23,303	23,653	1.5%
Secretary II - Indian Center	1	1	26,779	28,093	4.9%
TOTAL	**4**	**4**	**$ 115,269**	**$ 118,848**	**3.1%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 150,101	$ 127,600	(15.0%)	$ 161,090	26.2%	$ 161,090	-
Operating	135,331	157,292	16.2%	80,097	(49.1%)	84,297	5.2%
TOTAL	**$ 285,432**	**$ 284,892**	**(0.2%)**	**$ 241,187**	**(15.3%)**	**$ 245,387**	**1.7%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 270,443	$ 269,090	(0.5%)	$ 241,187	(10.4%)	$ 245,387	1.7%
2)	Lodgers Tax (230)	14,989	15,802	5.4%	-	(100.0%)	-	-
	TOTAL	**$ 285,432**	**$ 284,892**	**(0.2%)**	**$ 241,187**	**(15.3%)**	**$ 245,387**	**1.7%**

1) Detail information available on expenditure page 29 of line item budget book.
2) Detail information available on expenditure page 115 of line item budget book.

GENERAL SERVICES: BUILDING SUPPORT/MAIL ROOM

PROGRAM DESCRIPTION:

The Building Support Division provides custodial and mail support to the City of Farmington. The custodial staff cleans City facilities primarily in the evenings following the workday. The Mail Room conducts postage application to outgoing City mail, delivers incoming official mail and also handles in and outgoing FedEx, UPS, and DHL packages.

FY12 GOALS/OBJECTIVES:

- Provide clean, sanitary, and pleasant facilities for employees and the public.
- Coordination and pick up of recycled paper products throughout City buildings.
- Maintain on-time delivery, pick-up, and forwarding of City mail to and from City customers.
- Maintain a safe work environment for all employees.

Buildings Cleaned:

LOCATION	SQ. FEET
City Hall	24,464
Annex	27,720
Municipal Operations Center	44,632
Municipal Court Building	28,000
Police Department	30,400
Police Photo Lab	1,500
Old Animas Credit Union	9,750
Region II Task Force	3,332
Safety City	5,712
McCormick Police Sub-station	1,845
Orchard St. Police Sub-station	380
Bluffview Power Plant	2,000
Power Plant Office	4,510
Total Square Feet Cleaned	**184,245**

PERFORMANCE MEASURES:

- All facilities are clean and tidy at the start of each workday.
- Recycled goods are picked-up and handled on a regular, published schedule.
- Handle all mail in a timely fashion.
- No accidents occur resulting from the lack of training or equipment.

GENERAL SERVICES
BUILDING SUPPORT/MAIL ROOM

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Custodial Supervisor	1	1	$ 48,942	$ 49,677	1.5%
Lead Custodian	1	1	28,774	23,601	(18.0%)
Custodian	8	8	180,450	176,588	(2.1%)
Mail Clerk	1	1	28,779	29,210	1.5%
TOTAL	**11**	**11**	**$ 286,945**	**$ 279,076**	**(2.7%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 374,169	$ 330,294	(11.7%)	$ 378,394	14.6%	$ 378,394	-
Operating	164,207	156,006	(5.0%)	153,329	(1.7%)	153,329	-
SUBTOTAL	**538,376**	**486,300**	**(9.7%)**	**531,723**	**9.3%**	**531,723**	**-**
Transfers	(180,213)	(186,868)	3.7%	(172,344)	(7.8%)	(162,515)	(5.7%)
TOTAL	**$ 358,163**	**$ 299,432**	**(16.4%)**	**$ 359,379**	**20.0%**	**$ 369,208**	**2.7%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 358,163	$ 299,432	(16.4%)	$ 359,379	20.0%	$ 369,208	2.7%
	TOTAL	**$ 358,163**	**$ 299,432**	**(16.4%)**	**$ 359,379**	**20.0%**	**$ 369,208**	**2.7%**

1) Detail information available on expenditure pages 30-31 of line item budget book.

GENERAL SERVICES: VEHICLE MAINTENANCE

PROGRAM DESCRIPTION:

Vehicle Maintenance consists of two sections: Customer Service & Scheduling and Fleet Operations. With 100% of the technicians ASE Certified, Vehicle Maintenance operates a complete service facility for the City of Farmington and other entities. The Division executes repairs, routine maintenance and conversions on over 750 city vehicles and pieces of equipment. The functional areas consist of mechanics (to include one Emergency Vehicle Technician), parts and supplies warehouse, technical writer, fleet analyst, and welding shop.

FY12 GOALS/OBJECTIVES:

- Maintain records of all maintenance, repairs and usage of vehicles and equipment for justification of repairs and replacements.
- Accurately write the specifications for replacement vehicles.
- Ensure expeditious repair of all emergency service vehicles.
- Review vehicle bids and make recommendations as to which vendor best meets specifications at the lowest total price.
- Maintain a safe work environment.
- Improve communications with customers regarding vehicle or equipment repair status.

PERFORMANCE MEASURES:

- All vehicle records are 100% accurate.
- Assure correctness of vehicle specifications to avoid errors in ordering replacement vehicles.
- All vendors chosen are of best value to the City.
- No accidents occur resulting from a lack of safety equipment or training.
- No valid customer complaints regarding lack of status updates or inaccuracies.

GENERAL SERVICES
VEHICLE MAINTENANCE

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
VM Superintendent	-	1	$ 50,979	$ 54,992	7.9%
VM Manager - Fleet Operations	1	-	50,979	-	(100.0%)
VM Manager - Customer Support	1	-	50,979	-	(100.0%)
Welder/Fabricator	1	1	43,791	44,448	1.5%
Emergency Vehicle Technician	1	-	44,595	-	(100.0%)
Lead Mechanic	2	3	97,884	140,680	43.7%
Mechanic	6	5	236,712	243,693	2.9%
Vehicle Analyst	1	1	40,455	41,451	2.5%
Service Writer	1	1	32,442	35,560	9.6%
Automotive Warehouse Lead Clerk	1	1	43,791	44,448	1.5%
Automotive Warehouse Clerk	1	1	32,442	35,481	9.4%
TOTAL	**16**	**14**	**$ 725,049**	**$ 640,753**	**(11.6%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 897,524	$ 881,691	(1.8%)	$ 850,440	(3.5%)	$ 850,440	-
Operating	65,582	56,270	(14.2%)	98,835	75.6%	99,582	0.8%
Capital	7,038	-	(100.0%)	53,000	-	25,000	(52.8%)
SUBTOTAL	**970,144**	**937,961**	**(3.3%)**	**1,002,275**	**6.9%**	**975,022**	**(2.7%)**
Transfers	(174,420)	(204,444)	17.2%	(199,248)	(2.5%)	(199,525)	0.1%
TOTAL	**$ 795,724**	**$ 733,517**	**(7.8%)**	**$ 803,027**	**9.5%**	**$ 775,497**	**(3.4%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 795,724	$ 733,517	(7.8%)	$ 803,027	9.5%	$ 775,497	(3.4%)
	TOTAL	**$ 795,724**	**$ 733,517**	**(7.8%)**	**$ 803,027**	**9.5%**	**$ 775,497**	**(3.4%)**

1) Detail information available on expenditure pages 32-34 of line item budget book.

GENERAL SERVICES: PRINT SHOP

PROGRAM DESCRIPTION:

After a thorough review of the costs and benefits associated with the operations of the Print Shop it was decided to cease operations and use outside printing contractors to provide City printing services. Prior years information is presented for historical comparison purposes and the two year lag in cost allocation charges means those costs will continue to appear for FY12 and FY13.

GENERAL SERVICES
PRINT SHOP

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Print Shop Supervisor	1	-	$ 38,505	$ -	(100.0%)
TOTAL	**1**	**-**	**$ 38,505**	**$ -**	**(100.0%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 86,629	$ 29,940	(65.4%)	$ -	(100.0%)	$ -	-
Operating	86,344	42,145	(51.2%)	-	(100.0%)	-	-
SUBTOTAL	**172,973**	**72,085**	**(58.3%)**	**-**	**(100.0%)**	**-**	**-**
Transfers	(88,472)	(25,740)	(70.9%)	(14,628)	(43.2%)	(14,628)	-
TOTAL	**$ 84,501**	**$ 46,345**	**(45.2%)**	**$ (14,628)**	**(131.6%)**	**$ (14,628)**	**-**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 84,501	$ 46,345	(45.2%)	$ (14,628)	(131.6%)	$ (14,628)	-
	TOTAL	**$ 84,501**	**$ 46,345**	**(45.2%)**	**$ (14,628)**	**(131.6%)**	**$ (14,628)**	**-**

1) Detail information available on expenditure page 35 of line item budget book.
2) Note: The Print Shop was closed beginning with fiscal year 2012.

GENERAL SERVICES: AIRPORT

PROGRAM DESCRIPTION:

The Airport Division operates the City-owned Four Corners Regional Airport serving a regional population well over 100,000 and is the 3rd busiest airport in New Mexico. Great Lakes Airlines provides direct air service to Denver, Phoenix, Ontario, CA, Las Vegas, NV, Kingman, AZ and Prescott, AZ. Private enterprise provides all business activity, including air traffic control. Division and General Service's staff negotiate and monitor contracts and lease agreements with tenants and the Federal Aviation Administration (FAA). In conjunction, the airport manager is responsible for the overall safe and efficient operation of the airport including the direction of maintenance personnel who perform daily airfield inspections, correct Airport Operations Area (AOA) deficiencies, respond to emergencies, and maintain terminal/hangar integrity and housekeeping staff who assure the cleanliness of the terminal and annex for the traveling public.

FY12 GOALS/OBJECTIVES:

- Maintain a safe and attractive facility for the traveling public that is self-supporting.
- Encourage improved air service to the community through cheaper fares and reliable service.
- Improve the air terminal customer services and facility.
- Foster good airport-tenant relations and provide the infrastructure necessary to support aviation and non-aviation enterprises.
- Seek additional commercial air services for the traveling public.
- Promote the establishment of commercial, self-fueling operations by a valid FBO operator.
- Seek additional airport businesses that will increase airport revenues.

PERFORMANCE MEASURES:

- Increase in airport enplanements over FY11 levels.
- Increase airport revenues.
- Secure new airport routes and promote sustainability.

GENERAL SERVICES
AIRPORT

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Airport Manager	1	1	$ 61,990	$ 69,365	11.9%
Airport Maintenance Worker	2	2	77,313	80,005	3.5%
Administrative Aide	1	1	33,447	34,404	2.9%
Custodian	2	2	39,871	33,037	(17.1%)
TOTAL	**6**	**6**	**$ 212,621**	**$ 216,811**	**2.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 247,679	$ 303,923	22.7%	$ 322,760	6.2%	$ 322,760	-
Operating	186,901	216,928	16.1%	327,749	51.1%	332,274	1.4%
Capital	880,269	1,226,534	39.3%	2,235,000	82.2%	1,185,000	(47.0%)
TOTAL	**$ 1,314,849**	**$ 1,747,385**	**32.9%**	**$ 2,885,509**	**65.1%**	**$ 1,840,034**	**(36.2%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 434,580	$ 520,851	19.9%	$ 650,509	24.9%	$ 655,034	0.7%
2)	Airport Grants (409)	880,269	1,226,534	39.3%	2,235,000	82.2%	1,185,000	(47.0%)
	TOTAL	**$ 1,314,849**	**$ 1,747,385**	**32.9%**	**$ 2,885,509**	**65.1%**	**$ 1,840,034**	**(36.2%)**

1) Detail information available on expenditure pages 36-37 of line item budget book.
2) Detail information available on expenditure page 136 of line item budget book.

GENERAL SERVICES: TRANSIT SYSTEM

PERFORMANCE MEASURES:

The City of Farmington operates six fixed-route bus routes and a demand response system (Dial-a-Ride). The City is currently a sub-grantee for Section 5307 and grantee for 5309 federal grant funding from the Federal Transit Agency (FTA). Day to day system operations are provided via an operations contract (currently First Transit, Inc.). Both the fixed-route and demand response components operate Monday through Saturday, between 7:00 a.m. and 6:00 p.m. The route-mile total for the Red Apple Transit is approximately 87 miles. Transit service extends as far west as Kirtland, NM; as far east as Aztec, NM and Bloomfield, NM; as far north as San Juan College; and as far south as Murray Drive.

FY12 GOALS/OBJECTIVES:

- Increase ridership by five percent over previous year.
- Operate a customer-friendly system that is convenient, safe, and enjoyable to use.

PERFORMANCE MEASURES:

- 5% increase of ridership over FY11 figures.
- No more than one formal complaint per year made by the public.
- No accidents caused by Red Apple drivers.

GENERAL SERVICES
TRANSIT SYSTEM

STAFFING POSITION TITLES

No Regular Employees

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Operating	$ 811,273	$ 1,011,895	24.7%	$ 986,675	(2.5%)	$ 1,007,675	2.1%
Capital	764,104	1,585	(99.8%)	28,475	1,696.5%	240,000	742.8%
TOTAL	**$ 1,575,377**	**$ 1,013,480**	**(35.7%)**	**$ 1,015,150**	**0.2%**	**$ 1,247,675**	**22.9%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 813,541	$ 1,013,480	24.6%	$ 1,015,150	0.2%	$ 1,247,675	22.9%
2)	Gov't. Cap.Proj.(408)	$ 761,836	$ -	(100.0%)	$ -	-	$ -	-
	TOTAL	**$ 1,575,377**	**$ 1,013,480**	**(35.7%)**	**$ 1,015,150**	**0.2%**	**$ 1,247,675**	**22.9%**

1) Detail information available on expenditure page 38 of line item budget book.
2) Detail information available on expenditure page 134 of line item budget book.

GENERAL SERVICES
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**53**	**50**	**$ 2,106,751**	**$ 1,999,900**	**(5.1%)**

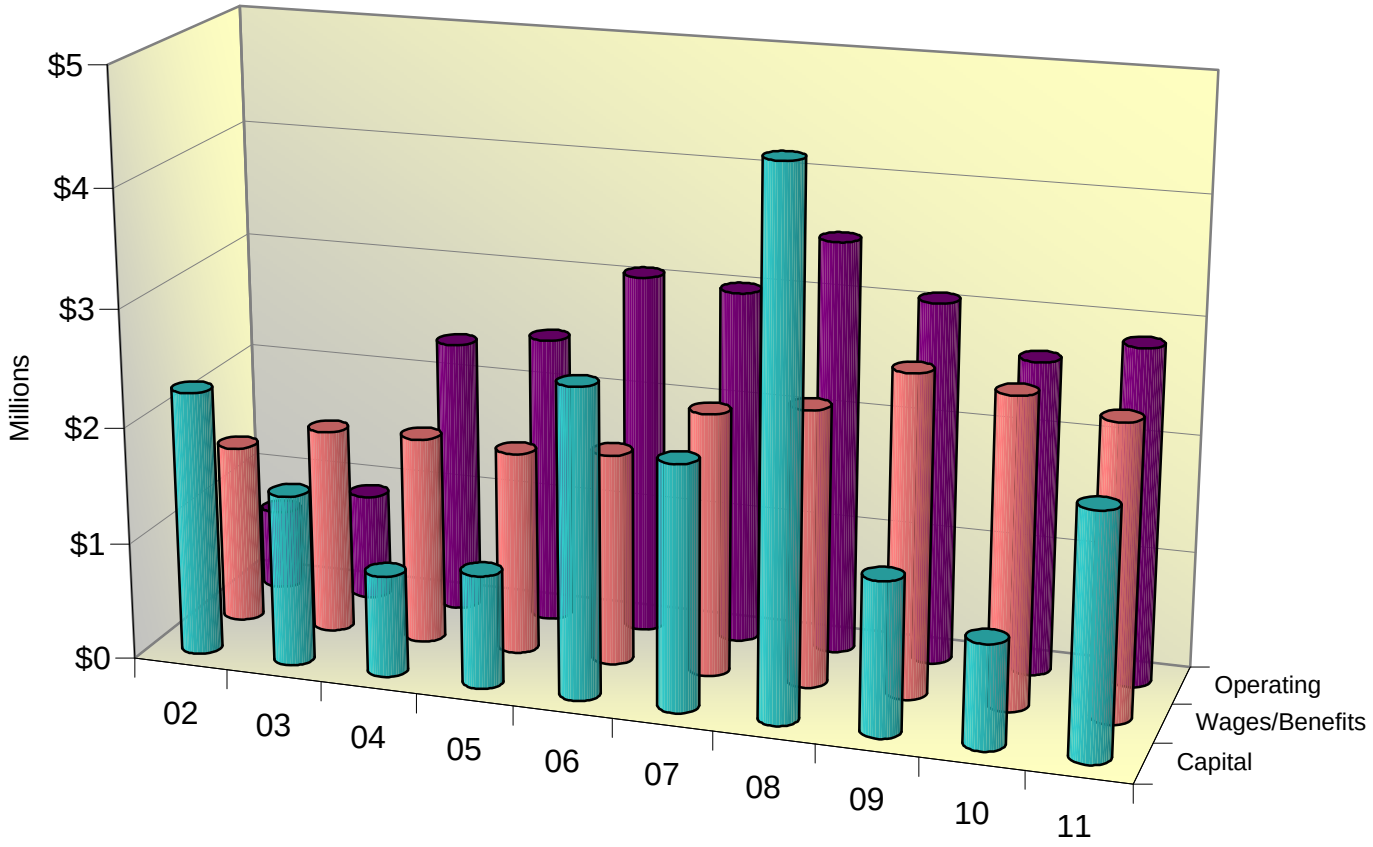
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Administration	$ 291,707	$ 372,629	27.7%	$ 703,753	88.9%	$ 714,319	1.5%
Building & Maintenance	600,799	673,318	12.1%	626,870	(6.9%)	627,006	-
Building Support/Mail Room	358,163	299,432	(16.4%)	359,379	20.0%	369,208	2.7%
Community Services	934,082	1,702,076	82.2%	1,260,200	(26.0%)	1,260,700	-
Farmington Indian Center	285,432	284,892	(0.2%)	241,187	(15.3%)	245,387	1.7%
Vehicle Maintenance	795,724	733,517	(7.8%)	803,027	9.5%	775,497	(3.4%)
Print Shop	84,501	46,345	(45.2%)	(14,628)	(131.6%)	(14,628)	-
Airport	1,314,849	1,747,385	32.9%	2,885,509	65.1%	1,840,034	(36.2%)
Transit System	1,575,377	1,013,480	(35.7%)	1,015,150	0.2%	1,247,675	22.9%
TOTAL	**$ 6,240,634**	**$ 6,873,074**	**10.1%**	**$ 7,880,447**	**14.7%**	**$ 7,065,198**	**(10.3%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 2,637,051	$ 2,504,174	(5.0%)	$ 2,624,487	4.8%	$ 2,624,487	-
Operating	2,667,020	2,862,142	7.3%	3,523,057	23.1%	3,565,329	1.2%
Capital	1,652,644	2,064,390	24.9%	2,316,475	12.2%	1,450,000	(37.4%)
SUBTOTAL	**6,956,715**	**7,430,706**	**6.8%**	**8,464,019**	**13.9%**	**7,639,816**	**(9.7%)**
Transfers	(716,081)	(557,632)	(22.1%)	(583,572)	4.7%	(574,618)	(1.5%)
TOTAL	**$ 6,240,634**	**$ 6,873,074**	**10.1%**	**$ 7,880,447**	**14.7%**	**$ 7,065,198**	**(10.3%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 4,582,307	$ 4,850,347	5.8%	$ 5,645,447	16.4%	$ 5,880,198	4.2%
Lodgers Tax (230)	14,989	15,802	5.4%	-	(100.0%)	-	-
Gen. Gov't. Cap.Proj.(408)	763,069	780,391	2.3%	-	(100.0%)	-	-
Airport Grants (409)	880,269	1,226,534	39.3%	2,235,000	82.2%	1,185,000	(47.0%)
TOTAL	**$ 6,240,634**	**$ 6,873,074**	**10.1%**	**$ 7,880,447**	**14.7%**	**$ 7,065,198**	**(10.3%)**

General Services Expenditures

FY02 Through FY11

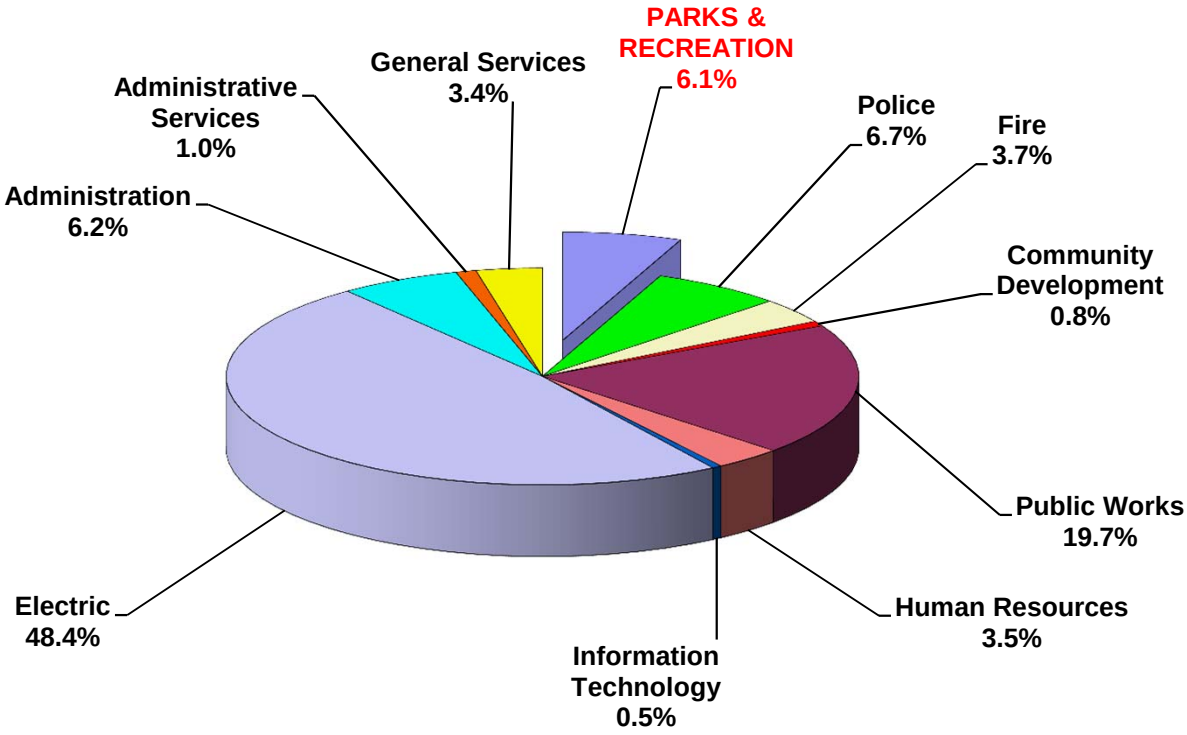


Fiscal Year Ending June 30th

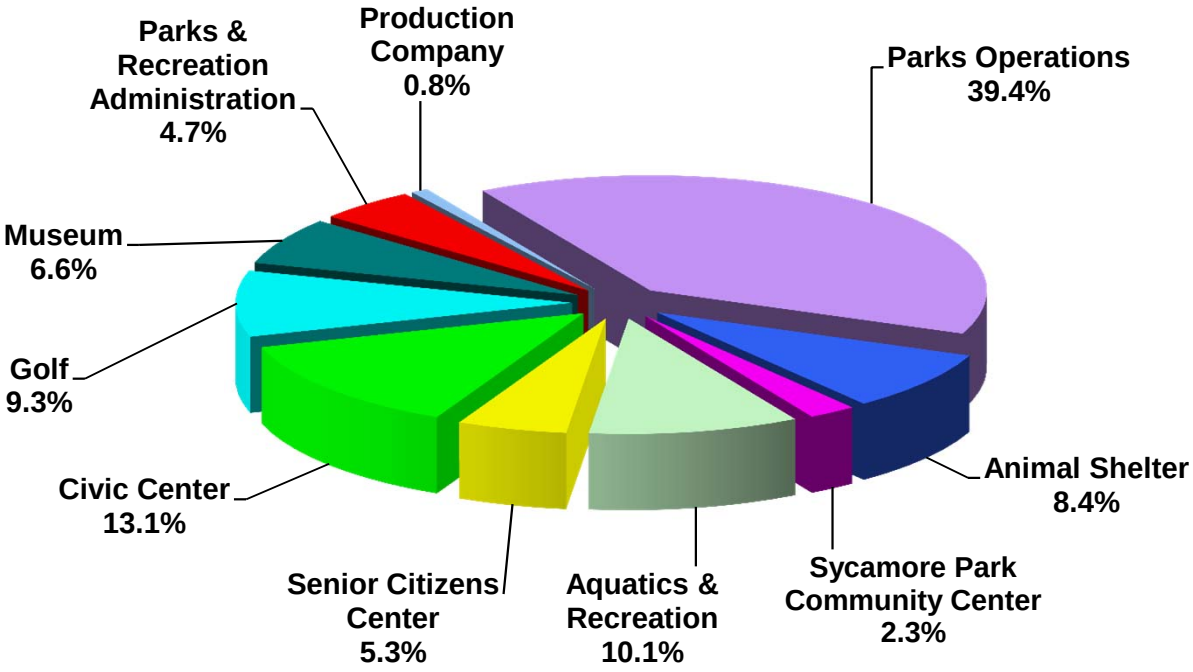
Veterans Memorial on trail along Animas River

PARKS & RECREATION

PARKS, RECREATION & CULTURAL AFFAIRS
PERCENTAGE OF FY12 BUDGET



PARKS, RECREATION & CULTURAL AFFAIRS
PERCENTAGE BY DIVISION



PARKS, RECREATION & CULTURAL AFFAIRS: ADMINISTRATION

PROGRAM DESCRIPTION:

DEPARTMENT MISSION:

The City of Farmington Parks, Recreation, and Cultural Affairs Department is dedicated to providing the opportunity for people to play, to laugh, to grow, to learn, and to engage in enriching their quality of life.

Our Department recognizes the strengths in:

- Consistency and Fairness
- Service and Integrity
- Loyalty and Respect

Administration is responsible for the overall management of the Department, including the oversight of personnel, purchasing, budgetary matters, and capital improvement projects. The department consists of ten divisions. The functional areas of responsibility are:

- Support of various special events throughout the community such as the Connie Mack World Series, Riverfest, Freedom Days, Totah Festival, Road Apple Rally Mountain Bike Race, and Renaissance Faire; and support the departmental facilities with their various events.
- Oversee the construction of all parks and recreational facilities.
- A contact for public information regarding recreational facilities and activities.
- Planning of all parks and facilities.
- Marketing and Public Relations for the department.

FY12 GOALS/OBJECTIVES:

- Ensure positive customer service by providing training for all employees.
- Provide the necessary technological equipment and training.
- Continue marketing plan catered to increasing public awareness of programs and facilities provided for the public's enjoyment.
- Support and encourage the growth of various special events that the department already supports, and assist in development and implementation of new events.
- Consider alternative methods of financing special events and improvements to the parks and to recreational facilities.

PERFORMANCE MEASURES:

- Response to complaints by appropriate personnel within 24 hours when possible.
- Increased attendance and satisfaction at established events, and creation of new events.
- Acquisition of grant money and other sources, such as donations.

PARKS, RECREATION & CULTURAL AFFAIRS ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Parks & Recreation Director	1	1	$ 108,590	$ 110,221	1.5%
Parks Superintendent	-	2	-	137,527	-
Program Specialist	1	-	63,684	-	(100.0%)
Clean & Beautiful Specialist	1	1	29,059	30,331	4.4%
Public Relations & Marketing Specialist	2	2	91,968	95,624	4.0%
Office Manager	1	1	45,607	39,553	(13.3%)
Administrative Aide	1	1	33,447	29,759	(11.0%)
TOTAL	**7**	**8**	**$ 372,355**	**$ 443,015**	**19.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 577,843	$ 494,317	(14.5%)	$ 564,234	14.1%	$ 564,234	-
Operating	91,158	91,574	0.5%	126,921	38.6%	128,575	1.3%
SUBTOTAL	**669,001**	**585,891**	**(12.4%)**	**691,155**	**18.0%**	**692,809**	**0.2%**
Transfers	(20,000)	(20,000)	-	(20,000)	-	(20,000)	-
GRT Transfers	(2,553,834)	(2,220,249)	(13.1%)	(2,447,833)	10.3%	(2,447,833)	-
GRT Transfers	2,553,834	2,220,249	(13.1%)	2,447,833	10.3%	2,447,833	-
TOTAL	**$ 649,001**	**$ 565,891**	**(12.8%)**	**$ 671,155**	**18.6%**	**$ 672,809**	**0.2%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 649,001	$ 565,891	(12.8%)	$ 671,155	18.6%	$ 672,809	0.2%
	TOTAL	**$ 649,001**	**$ 565,891**	**(12.8%)**	**$ 671,155**	**18.6%**	**$ 672,809**	**0.2%**

1) Detail information available on expenditure pages 39-40 of line item budget book.
2) Detail information available on expenditure page 59 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: OPERATIONS

PROGRAM DESCRIPTION:

The Parks Operations division of PRCA is responsible for the design, construction, operation and maintenance of over 1,800 acres City owned property and parkland within the City. Parks Operations provides maintenance and services to City parks, medians, river trails, public facilities, sport/athletic fields and special events. The Parks division provides the public the opportunity to partake in a variety of safe, enjoyable leisure opportunities within the City of Farmington.

SERVICE DELIVERY:

- Maintenance of 1,859 acres of parkland.
- Maintenance of the grounds around 38 city and public buildings.
- Maintenance of 128 street medians.
- Maintenance of 8 softball, 15 baseball, 9 soccer fields, 2 football fields, and 21 tennis courts.
- Maintenance of 9 concession stands and 25 public restrooms.
- Maintenance of River Corridor, Lions Wilderness Park Amphitheatre and Frisbee Golf Course, Westland Dog Park, Ricketts Park—"Home of the Connie Mack World Series," the Farmington Sports Complex, and construction of new parks, medians, and playgrounds.
- Tree trimming for the Parks Department, Electric Utility System, and other city departments.
- Design all parkland and other city department grounds as requested.
- Maintenance of grounds and sports fields at San Juan College and 3 public schools.
- Provide crews and materials for 15 major special events throughout the year.
- Maintenance, setup, and tear down of Main St., Broadway, Orchard Plaza, City Hall, River Reach Terrace, and Civic Center Christmas Decorations.
- Structural pest control of all city owned and operated buildings.
- Vector control within the City of Farmington.
- Graffiti clean up within the City limits.

FY12 GOALS/OBJECTIVES:

- Increase safety training for Parks Operations employees.
- Continue to improve the quality of existing parks.
- Maintain a high standard and quality of sports fields.
- Continue to update parks, buildings and equipment in accordance with City safety standards.
- Add to and improve the quality of the riverine trail system: trails, observation areas, plazas and park areas.
- Continue an efficient graffiti removal and vector control program.
- Replace old outdated playgrounds with new ADA approved playground structures, where funding is available.
- Add park shelters and restrooms where possible in parks without facilities, where funding is available.
- Continue to increase the number of employee' certified and licensed for Pesticide and Herbicide use to comply with changing State Pesticide Regulations.

PERFORMANCE MEASURES:

- Improved procedures to conform to safety standards.
- Analyzed feedback to achieve less than 1% negative comments from client contacts on operation and level of services.
- Handled minor public complaints within 3 hours of receiving and major complaints within 8 hours of receiving or by the next day's operations.
- Reorganized responsibilities of crew to achieve a higher standard of quality within the parks, medians, sports fields and river trail system.
- Vector control schedules for all City owned buildings and operations.
- Removed all public and private graffiti within the existing City Graffiti ordinance.
- Removed snow from City sidewalks and buildings within 4 hours of the end of a storm.
- Scheduled to prune all Park trees where needed and brush from fire hazard areas.

PARKS, RECREATION & CULTURAL AFFAIRS
OPERATIONS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Parks Superintendent	1	1	$ 81,488	$ 82,712	1.5%
Assistant Parks Superintendent	2	2	121,580	125,036	2.8%
Landscape Architect	1	1	73,063	74,732	2.3%
Parks Foreman Maintenance	10	10	526,573	541,879	2.9%
Parks Maintenance Worker IV	5	4	244,710	198,707	(18.8%)
Parks Mainetnance Worker II	4	4	173,080	177,632	2.6%
Parks Maintenance Worker I	9	10	299,460	325,947	8.8%
Warehouse Manager	1	1	41,058	43,750	6.6%
TOTAL	**33**	**33**	**$ 1,561,012**	**$ 1,570,395**	**0.6%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 3,267,159	$ 3,341,644	2.3%	$ 3,374,885	1.0%	$ 3,374,885	-
Operating	948,645	1,544,497	62.8%	1,954,000	26.5%	2,053,150	5.1%
Capital	943,516	296,999	(68.5%)	742,021	149.8%	1,202,000	62.0%
SUBTOTAL	**5,159,320**	**5,183,140**	**0.5%**	**6,070,906**	**17.1%**	**6,630,035**	**9.2%**
Transfers	(427,572)	(498,992)	16.7%	(474,120)	(5.0%)	(473,175)	(0.2%)
TOTAL	**$ 4,731,748**	**$ 4,684,148**	**(1.0%)**	**$ 5,596,786**	**19.5%**	**$ 6,156,860**	**10.0%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 2,221,837	$ 2,272,440	2.3%	$ 2,659,118	17.0%	$ 2,672,568	0.5%
2)	GRT Parks (202)	2,341,869	2,110,793	(9.9%)	2,576,138	22.0%	3,059,083	18.7%
3)	Park Dev (211)	10,830	-	(100.0%)	48,000	-	100,000	108.3%
4)	P/R Gift Fund (214)	157,212	300,915	91.4%	313,530	4.2%	325,209	3.7%
	TOTAL	**$ 4,731,748**	**$ 4,684,148**	**(1.0%)**	**$ 5,596,786**	**19.5%**	**$ 6,156,860**	**10.0%**

1) Detail information available on expenditure pages 41-42 of line item budget book.
2) Detail information available on expenditure page 102 of line item budget book.
3) Detail information available on expenditure page 103 of line item budget book.
4) Detail information available on expenditure page 106 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: RECREATION CENTER

VISION:

The Farmington Recreation Center is committed to developing and offering diverse quality recreational opportunities in a safe and pleasant environment that nurture and enrich the lives of citizens of all ages in the community.

PROGRAM DESCRIPTION:

The Recreation Center facility offers the community a full-size gymnasium and five racquetball courts which provide a variety of indoor recreation opportunities including racquetball, handball, Wallyball, basketball, volleyball, and exercise programs. The Center also facilitates numerous programs, special events, and tournaments for all ages throughout the year.

The Recreation Center provides the expertise to plan, organize, and direct recreation programming for both active and passive activities and special events. Staff members work cooperatively with and coordinate schedules for community youth and adult athletic associations, Farmington Municipal School District, Navajo Prep School, church schools, and San Juan College for the use of athletic fields, courts, and gyms. The Recreation Center and staff serve as the ticket sales headquarters for the Connie Mack World Series.

PARTICIPATION NUMBERS:

Racquetball / Wallyball Courts

- Reservations: 7,745
- High School classes: 1,079
- Summer Rec classes: 608

Gymnasium

- Open gym: 2,822
- Senior activities: 865
- Jazzercise classes: 5,353
- Zumba classes: 1,237
- Summer Rec classes: 696
- League activities: 6,176
- Special events: 1,504

Total Admissions 28,085

FY12 GOALS/OBJECTIVES:

- Further the renovation and possible expansion of the Recreation Center facility to provide classrooms/multi-purpose rooms, computer rooms, and game rooms.
- Establish the Recreation Center as a rental facility.
- Continue to incorporate the new software RecTrac and WebTrac into the daily administrative functions, registrations, and marketing efforts to serve the public better.
- Increase visits and participation in programs at the Recreation Center.
- Expand the Recreation Center staff.
- Initiate a volunteer program.

PERFORMANCE MEASURES:

- Provide program development plans and justification to support the need for renovation and/or expansion of the Center.
- Create rental policies, procedures, and prices for the Recreation Center followed by a marketing campaign to introduce the new service to the community.
- Complete one full year of all program league information and registrations on-line.
- Monitor participation numbers more closely and work for a minimum of a 5% increase.
- Addition of one (1) regular full-time programmer position.
- Compile a list of and utilize volunteers at the Recreation Center in various roles.

PARKS, RECREATION & CULTURAL AFFAIRS
RECREATION CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Recreation Manager	1	1	$ 59,031	$ 60,517	2.5%
Recreation Supervisor	1	1	41,058	42,840	4.3%
Administrative Aide	1	1	30,395	28,382	(6.6%)
TOTAL	**3**	**3**	**$ 130,484**	**$ 131,739**	**1.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 182,899	$ 192,897	5.5%	$ 197,440	2.4%	$ 197,440	-
Operating	18,353	19,814	8.0%	55,150	178.3%	55,350	0.4%
TOTAL	**$ 201,252**	**$ 212,711**	**5.7%**	**$ 252,590**	**18.7%**	**$ 252,790**	**0.1%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 201,252	$ 212,711	5.7%	$ 252,590	18.7%	$ 252,790	0.1%
	TOTAL	**$ 201,252**	**$ 212,711**	**5.7%**	**$ 252,590**	**18.7%**	**$ 252,790**	**0.1%**

1) Detail information available on expenditure page 43 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: SYCAMORE PARK COMMUNITY CENTER

VISION:

In contribution to the PRCA mission statement, the Sycamore Park Community Center is committed to providing recreational and educational programming to the entire family in a friendly and welcoming environment.

PROGRAM DESCRIPTION:

The Sycamore Park Community Center

- provides a safe and pleasant environment for members of the surrounding neighborhood to participate in recreational activities.
- facilitates quality educational and recreational classes, activities, and special events for the community.
- offers to the public a rental facility for meetings, birthday parties, receptions, showers, etc.
- works closely with other community agencies to provide needed classes and services to the patrons.
- offers a computer lab to the public to use for homework, research, Internet, and e-mail.

Annual Usage: 44,512

Programs and Services:

Rentals/Reservations

Paid Rentals:	216
Non-Profit/Non-Charged Events	146
Partnered Programs	423
Total Rental/Reservations	785

Special Events

Cake Walk	31
Boogie Man Ball	187
Thanksgiving Potluck	21
Breakfast with Santa	266
Sweet-Art Soiree	329
Daddy-Daughter Ball	170
Lucky Leprechaun	65
Mother-Son Bake-off	14
Easter Egg Hunt	500
Health Fair	127
Mother-Daughter Tea Party	66
Father-Son Campout	30
Total Special Event Participants:	1,806

FY12 GOALS/OBJECTIVES:

- Continue to reach out to the surrounding neighborhood through the delivery of various programs and activities.
- Enhance the marketing of programs to increase awareness and attendance.
- Determine trends and public demands to best facilitate the community's recreation wants and needs.
- Provide training to newly hired staff to insure knowledge and efficiency in their positions.

PERFORMANCE MEASURES:

- Plan and facilitate two (2) new programs.
- Establish outside signage near the Center for program information and a directional sign off of Murray.
- Conduct a survey to determine satisfaction of services and recreational wants and needs of the neighborhood patrons.
- Provide staff professional development opportunities to insure growth and development in all employees.

PARKS, RECREATION & CULTURAL AFFAIRS
SYCAMORE PARK COMMUNITY CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Administrative Aide	1	1	$ 27,760	$ 28,838	3.9%
Recreation Supervisor	1	1	40,476	50,289	24.2%
Program Coordinator	1	1	29,130	30,166	3.6%
Facilities Aide	1	1	25,981	27,318	5.1%
TOTAL	**4**	**4**	**$ 123,347**	**$ 136,611**	**10.8%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 159,441	$ 210,908	32.3%	$ 248,067	17.6%	$ 248,067	-
Operating	34,318	45,600	32.9%	76,978	68.8%	77,450	0.6%
TOTAL	**$ 193,759**	**$ 256,508**	**32.4%**	**$ 325,045**	**26.7%**	**$ 325,517**	**0.1%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 193,759	$ 256,508	32.4%	$ 325,045	26.7%	$ 325,517	0.1%
	TOTAL	**$ 193,759**	**$ 256,508**	**32.4%**	**$ 325,045**	**26.7%**	**$ 325,517**	**0.1%**

1) Detail information available on expenditure page 44 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS:
AQUATICS DIVISION

VISION:

In contribution to the PRCA mission statement, the City of Farmington pools are committed to:

- Providing an abundance of multifaceted programs that reflect innovative programming and planning
- Providing safe and healthy opportunities for family-friendly aquatic recreation
- Providing opportunities for aquatic fitness

LIONS POOL

PROGRAM DESCRIPTION

- Year-round, indoor facility located at 405 N. Wall
- Provides a wide range of activities primarily for a senior clientele

PARTICIPATION NUMBERS:

General Admission:	
Grandparent Swim	72
Lap Swimming	2,849
Aquacise	4,940
Therapy	4,604
Arthritis	1,472
Lessons	1,230
Special Activities:	
Parties	316
Scuba	53
Special Olympics	278
Shower	196
TOTAL PARTICIPANTS:	**16,010**

BROOKSIDE POOL

PROGRAM DESCRIPTION

- Outdoor facility located in Brookside Park.
- Provides recreational and fitness activities seven days a week during the summer months.

PARTICIPATION NUMBERS:

General Admission:	
Public Swim	
Adult	7,505
Student	4,751
Under 3	210
Summer Pass Use	250
Lap Swimming	296
Aquacise	64
Special Activities:	
Age Group (F-CAT)	760
City Picnic	15
Beach Party	85
Shower	83
TOTAL PARTICIPANTS:	**14,019**

FY12 GOALS/OBJECTIVES:

- Increase Aquacise program participation numbers
- Add patio furniture and shade to Brookside Pool

PERFORMANCE INDICATORS:

- Increase Aquacise program participation numbers by 2%
- Increase Brookside participation by 2% because the pool deck will be a more “summer friendly” area for spectators and swimmers.

PARKS, RECREATION & CULTURAL AFFAIRS
AQUATICS DIVISION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Pool Supervisor	1	1	$ 30,150	$ 31,139	3.3%
TOTAL	**1**	**1**	**$ 30,150**	**$ 31,139**	**3.3%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 188,496	$ 142,739	(24.3%)	$ 136,985	(4.0%)	$ 136,985	-
Operating	55,706	64,676	16.1%	75,517	16.8%	75,685	0.2%
Capital	169,011	-	(100.0%)	-	-	-	-
SUBTOTAL	**413,213**	**207,415**	**(49.8%)**	**212,502**	**2.5%**	**212,670**	**0.1%**
Transfers	(44,393)	-	(100.0%)	-	-	-	-
TOTAL	**$ 368,820**	**$ 207,415**	**(43.8%)**	**$ 212,502**	**2.5%**	**$ 212,670**	**0.1%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 155,416	$ 207,415	33.5%	$ 212,502	2.5%	$ 212,670	0.1%
2)	Recreation (212)	44,393	-	(100.0%)	-	-	-	-
3)	Gov't. Cap. Proj. (408)	169,011	-	(100.0%)	-	-	-	-
	TOTAL	**$ 368,820**	**$ 207,415**	**(43.8%)**	**$ 212,502**	**2.5%**	**$ 212,670**	**0.1%**

1) Detail information available on expenditure page 45 of line item budget book.
2) Detail information available on expenditure page 104 of line item budget book.
3) Detail information available on expenditure page 135 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: AQUATIC CENTER

VISION:

In contribution to the PRCA mission statement, the City of Farmington pools are committed to:

- Providing an abundance of multifaceted programs that reflect innovative programming and planning
- Providing safe and healthy opportunities for family-friendly aquatic recreation
- Providing opportunities for aquatic fitness

PROGRAM DESCRIPTION:

- The Farmington Aquatic Center offers a variety of aquatic activities and services for all age groups in the Four Corners area.
- Provides swimming and diving instruction, exercise classes, and American Red Cross certification classes for lifeguard training and water safety instructors.
- Provides opportunities for high school students of Farmington and San Juan College students to take accredited swimming classes.
- Offers educational assistance to community groups on all facets of water safety.
- Serves as the training facility for competitive programs such as Age Group (F-CAT), Masters, Diving, and High School.

PARTICIPATION NUMBERS:

General Admission:	
Public	37,021
Laps	10,996
Annual Passes	1,208
Swim Lessons	9,984
Individual Passes	1,962
Lion's Pool Patrons	1,094*
Competitive Programs:	
Age Group (F-CAT)	13,630
Masters	2,331
Swim Meets	2,350
High School	1,053
Special Activities:	
Halloween Party	128
Spring Fling	234
Parties	2,467
College Classes	1,161
HS Lifestyles	446
Incentive School Programs	1,995
Clinics	375
Parent/Child Play Time	534
Free Swim	748
Exercise Programs:	
Aquacise	1,245
Training Programs:	
Lifeguard/Water Safety	156
Purchase Order	186
TOTAL PARTICIPANTS:	**91,304**

FY 12 GOALS/OBJECTIVES:

- Increase aquatics and cross program training done within different divisions of the Recreation section.
- Increase the number of pass holders for the Farmington Aquatic Center.

PERFORMANCE INDICATORS:

- Increase participation numbers by 3%.
- Increase the number of pass holders by 2%.

PARKS, RECREATION & CULTURAL AFFAIRS
AQUATIC CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Aquatics Director	1	1	$ 59,676	$ 54,568	(8.6%)
Assistant Aquatics Director	1	-	40,319	-	(100.0%)
Pool Shift Supervisor	1	1	32,876	33,369	1.5%
Administrative Coordinator-Pools	1	1	33,447	34,615	3.5%
Mechanical Technician	1	1	38,715	39,296	1.5%
Aquatic Center Front Desk Clerk	2	2	43,062	45,704	6.1%
TOTAL	**7**	**6**	**$ 248,095**	**$ 207,552**	**(16.3%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 501,913	$ 535,746	6.7%	$ 479,298	(10.5%)	$ 479,298	-
Operating	232,607	255,255	9.7%	356,955	39.8%	356,905	-
TOTAL	**$ 734,520**	**$ 791,001**	**7.7%**	**$ 836,253**	**5.7%**	**$ 836,203**	**(0.0%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 730,635	$ 781,565	7.0%	$ 832,803	6.6%	$ 832,703	-
2)	P/R Gift Fund (214)	3,885	9,436	142.9%	3,450	(63.4%)	3,500	1.4%
	TOTAL	**$ 734,520**	**$ 791,001**	**7.7%**	**$ 836,253**	**5.7%**	**$ 836,203**	**(0.0%)**

1) Detail information available on expenditure pages 46-47 of line item budget book.
2) Detail information available on expenditure page 107 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: RECREATION PROGRAMS

DIVISION VISION:

The Farmington Recreation Division is committed to developing and offering diverse, quality recreational opportunities in a safe and pleasant environment that nurture and enrich the lives of citizens of all ages in the community.

PROGRAM DESCRIPTION:

The Recreation Programs Division:

- Plan and facilitate a variety of programs, sports leagues, tournaments, and special events throughout the year for all ages.
- Provide staff and leadership in all programs and activities offered through the Recreation Center.
- Supervise, schedule, and seasonally staff activities at the Farmington Sports Complex to include the softball/baseball complex and the tennis complex and pro shop.
- Assist with expertise, equipment, facilities, and personnel in additional recreation programming throughout the community.

FY12 GOALS/OBJECTIVES:

- Expand and develop a varied selection of recreational activities for all ages, particularly concentrating on morning and afternoon weekday programs.
- Use renovated classroom to offer more craft or other passive style programs.
- Enhance the marketing of programs to increase awareness and attendance.

PERFORMANCE MEASURES:

- Offer two (2) new daytime programs.
- Increase participation in programs and services by at least 2%.
- Create new outdoor marketing and visibility with signs and/or banners at the Recreation Center.

PARTICIPATION NUMBERS:

Athletics	
City Leagues:	
Men's Slow Pitch (spring/fall)	17,356*
Coed Slow Pitch	12,580*
Men's Basketball	3,089*****
Adult Volleyball	7,837*****
Associations:	
(#s provided by associations)	
Women's Slow Pitch	5,600*****
SJC Softball League	6,496*
Youth Baseball	20,400*
Youth Softball	8,790*
Youth Soccer	13,696*
Classes/Programs	
After-School Program	5,623*****
Summer Recreation	7,068*****
Jazzercise	5,353*
Zumba	1,237*
Special Events	
Spring Fling	285*
Funny Bunny Fest	148
Adult Coed Dodgeball Tourn	55
10K, 5K Runs & 2 Mile Walk	227
Adult Coed Kickball Tourn	120
Munchkin Masquerade Carnival	400
Christmas Craft Fair (vendors)	46
Christmas Craft Fair (shoppers)	350
Candy Cane Christmas	220
Total Participants:	**116,976**

**duplicate numbers*

PARKS, RECREATION & CULTURAL AFFAIRS
RECREATION PROGRAMS

STAFFING POSITION TITLES

Seasonal Employees Only

EXPENDITURE CATEGORY	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
Wages/Benefits	$ 99,192	$ 59,862	(39.7%)	$ 79,675	33.1%	$ 79,675	-
Operating	115,307	88,406	(23.3%)	52,700	(40.4%)	68,900	30.7%
TOTAL	**$ 214,499**	**$ 148,268**	**(30.9%)**	**$ 132,375**	**(10.7%)**	**$ 148,575**	**12.2%**

	FUNDING SOURCE	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
1)	General (101)	$ 108,109	$ 72,340	(33.1%)	$ 91,975	27.1%	$ 91,175	(0.9%)
2)	P/R Gift Fund (214)	106,390	75,928	(28.6%)	40,400	(46.8%)	57,400	42.1%
	TOTAL	**$ 214,499**	**$ 148,268**	**(30.9%)**	**$ 132,375**	**(10.7%)**	**$ 148,575**	**12.2%**

1) Detail information available on expenditure page 48 of line item budget book.
2) Detail information available on expenditure page 108 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS:
ANIMAL SHELTER/PARK RANGER

PROGRAM DESCRIPTION:

Located at 1395 South Lake, the Farmington Animal Shelter had 7,421 animals come through its doors from the City of Farmington and San Juan County for 2010. The current shelter is approximately 8,800 square feet with 24 kennels for stray and adoptive dogs, a cat and puppy room, along with a get-acquainted room for prospective adopters. There is also a ten-kennel building for rabies observation and a night deposit for public use when dropping animals off after hours. Adopted dogs and cats over 2 pounds are sterilized at the 1,792 square foot spay/neuter clinic across the street at 1391 South Lake. In 2010, 976 dogs and cats were sterilized. Staff includes 13 full time Rangers and 8 seasonal employees who are responsible for all phases of animal care. They also collected over $136,000 in refundable/nonrefundable fees and donations, and provided enforcement of all Parks and Animal Control ordinances.

Specific Services:

- Respond to over 5,500 specific animal/park related calls
- Patrol City streets and public thoroughfares for Chapter 6 violations
- Provide care for 7,421 animals from the Farmington/San Juan County area
- Coordinate usage (when needed) for parks reservations issued
- Provide security for major events (Riverfest, Connie Mack, 4th of July)
- Patrol approximately 1,900 acres of golf courses, ball fields, parks and buildings

FY12 GOALS/OBJECTIVES:

- Continue shelter goals of reducing pet overpopulation with our spay/neuter clinic that went on line in March of 2007. The goal is to reduce the numbers of unwanted animals coming through our doors.

- With the help of Petfinders.com website, Daily Times' Pet of the Week, rescue agencies, and adopt-a-thons hosted by various businesses, the Shelter staff will continue the goal of finding homes for as many animals as possible.

- The Shelter continues our vaccination program. Every dog and cat receives vaccinations when it arrives at the Shelter following a set of recommendations designed for shelter dogs and cats by AAHA and AAFP.

- We will continue to address the increasing workload from the expanding population and parks additions. One Ranger and two seasonal employees will be assigned to the sterilization unit to assist local veterinarians who will be doing spays/neuters.

PERFORMANCE MEASURES:

- By vaccinating all incoming dogs and cats (with few exceptions) we will be participating in proactive shelter medicine which is becoming the standard for animal shelters nationwide. Eradication of infectious diseases in a shelter environment is not an attainable goal, but it is possible to minimize the spread of diverse infections within a high density, high risk population by vaccinating.
- Sterilization of all dogs and cats adopted from the Shelter will result in lower numbers of unwanted and unplanned animals in the Shelter. The division needs to be part of the solution to the problem and lead by example for the citizens.
- Continuing our outreach with Petfinder.com, Pet of the Week, KSJE radio, rescue groups and our involvement with Petco adoptions on Sundays will enable us to find homes for our animals. This outreach will result in a reduction of animals euthanized that will, in turn, strengthen a more positive rapport with the public.

PARKS, RECREATION & CULTURAL AFFAIRS
ANIMAL SHELTER/PARK RANGER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Animal Ranger Supervisor	1	1	$ 63,684	$ 64,641	1.5%
Animal/Park Ranger-Corporal	2	2	97,884	99,354	1.5%
Animal/Park Ranger	11	11	413,991	422,961	2.2%
TOTAL	**14**	**14**	**$ 575,559**	**$ 586,956**	**2.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 913,125	$ 917,506	0.5%	$ 959,895	4.6%	$ 959,895	-
Operating	191,449	226,783	18.5%	230,910	1.8%	233,600	1.2%
TOTAL	**$ 1,104,574**	**$ 1,144,289**	**3.6%**	**$ 1,190,805**	**4.1%**	**$ 1,193,495**	**0.2%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 1,094,697	$ 1,127,202	3.0%	$ 1,186,805	5.3%	$ 1,188,495	0.1%
2)	P/R Gift Fund (214)	9,877	17,087	73.0%	4,000	(76.6%)	5,000	25.0%
	TOTAL	**$ 1,104,574**	**$ 1,144,289**	**3.6%**	**$ 1,190,805**	**4.1%**	**$ 1,193,495**	**0.2%**

1) Detail information available on expenditure page 49 of line item budget book.
2) Detail information available on expenditure page 109 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS:
SENIOR CITIZENS CENTER

PROGRAM DESCRIPTION:

The Bonnie Dallas Senior Center
"A place where friends meet friends"

Campus Atmosphere:

Main Dining Hall, Annex, Activity Center, & Ceramic Building
1,200 seniors registered to eat
2,700 on database
154 Active Volunteers
Places to gather, to eat a nutritious meal, socialize, learn, play, and feel valued.

Program Participation:

Congregate Meals	46,000
Meals On Wheels	25,266
Classes & Workshops	19,793
Counseling and Outreach	1,200
Volunteers	154
Transportation	2,700
Special Events	7,500

FY12 GOALS/OBJECTIVES:

- Purchase Fitness Equipment
- Finish the fitness area in the new building
- Find a solution to our parking dilemma
- Train all staff in Drug & Alcohol classes and Safety Concerns
- Continue the Square Foot Garden Area
- Continue to expand programs relating to fitness, lapidary, leatherwork
- Meet all requirements for accreditation
- Implement Rec Trac
- Staff for fitness area

PERFORMANCE MEASURES:

- Increase the number of participants and continue to look for ways to add programs that interest the Boomers.
- Continue to evaluate staff and their customer service skills. Give additional training where needed.
- Continue to receive positive feedback from our seniors on our services, programs, and activities.
- Document suggestions and interests to increase satisfaction.

Programs and Service Delivery:

Art Classes:
Oil Painting, Drawing, Calligraphy, Mixed Media Art, Decorative Painting

Dance and Music:
Music Club, Hillbilly Music Club, Wednesday Night Live Music Dance, Saturday Night Live Music Dance, Line Dance

Craft Classes:
Paper Craft, Make and Take Crafts, Ceramics, Bernina Sewing Class, Woodcarving, Writing Class, Nutrition Classes, Hooks and Needles

Games:
Bridge, Cribbage, Canasta, Dominoes, Bingo, Mexican Train, Mah Jongg

Exercise Classes:
Chair and Strength Training (2 sessions),
Tai Chi (2 sessions)

Health Events:
Health Fair, Flu Clinic, Cholesterol Screening, Diabetes Screening, Blood Pressure Screening

Educational:
Omsbudman Program, Alzheimers Support Group, Lawyer Referral Clinics (2), Medicare Part D Clinic, AARP Defensive Driving Class, NARFE, Bible Study, Garden Club, Tax Aide

Day Trips:
Junkin with Judi, Chaco Canyon, Albuquerque Zoo, Albuquerque Old Town, Albuquerque Botanical Gardens & The Aquarium, Canyon De Chelly, Silverton Color Trip, Los Golondrinas Trip, Navajo Lake State Park Picnic, Bar D Wrangler (Durango)

Benefits Counseling:
Counseling Services on Medicare, Medicaid, Social Security, Insurance, Housing, Low Income Eligibility on Federal and State Programs.

Special Events:
Bar D Wranglers & Dance, Tax Aide, Valentines Dinner and Dance, St. Patrick Dinner and Dance, Senior Olympics, Summer Flea Market, Halloween Dinner and Dance, Thanksgiving Dinner, Christmas Craft and Collectibles Fair, Christmas Dinner , New Years Eve Dance, Monthly Special Event Bingo Games

PARKS, RECREATION & CULTURAL AFFAIRS
SENIOR CITIZENS CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Senior Center Administrator	1	1	$ 63,509	$ 64,642	1.8%
Senior Center Program Coordinator	1	1	45,058	45,912	1.9%
Senior Center Coordinator	1	1	38,010	38,580	1.5%
Senior Center Transportation Coordinator	1	1	29,375	30,412	3.5%
Senior Center Cook	1	1	34,991	35,516	1.5%
Senior Center Assistant Cook	2	2	58,750	60,650	3.2%
Senior Center Facilities Aide	1	1	28,774	29,206	1.5%
Administrative Aide	1	1	29,059	30,540	5.1%
TOTAL	**9**	**9**	**$ 327,526**	**$ 335,458**	**2.4%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 539,247	$ 541,566	0.4%	$ 576,706	6.5%	$ 576,706	-
Operating	179,820	174,169	(3.1%)	171,478	(1.5%)	177,094	3.3%
Capital	853	2,971	248.3%	-	(100.0%)	-	-
TOTAL	**$ 719,920**	**$ 718,706**	**(0.2%)**	**$ 748,184**	**4.1%**	**$ 753,800**	**0.8%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 623,384	$ 660,412	5.9%	$ 711,614	7.8%	$ 712,550	0.1%
2)	P/R Gift Fund (214)	96,536	58,294	(39.6%)	36,570	(37.3%)	41,250	12.8%
	TOTAL	**$ 719,920**	**$ 718,706**	**(0.2%)**	**$ 748,184**	**4.1%**	**$ 753,800**	**0.8%**

1) Detail information available on expenditure page 50 of line item budget book.

2) Detail information available on expenditure page 110 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: PRODUCTION COMPANY

PROGRAM DESCRIPTION:

Sandstone Productions operates and conducts plays at Lions Wilderness Park Amphitheater during the summer outdoor season.

FY12 GOALS/OBJECTIVES:

- Produce the play, **"Joseph and the Amazing Technicolor Dreamcoat".**
- Increase attendance levels for summer performances.
- Require house staff to attend "Disney" and or "FISH School" customer service training
- Continue to improve the return rate of the customer service surveys by developing new and different methods for customers to return them.
- Heather McGaughey Children's Theater will produce two performances of **Disney's "The Jungle Book" Kids.**
- Utilizing Rectrac, make tickets available online for customers.
- Continue to develop Web Page to be interactive as well as informative.
- Evaluate with and through the Farmington Convention and Visitors Bureau the current promotional campaign and adjust it to create better coverage in the region.
- Develop advertising campaign that promotes the show as new, fresh and exciting.
- Develop a concession menu that will be simple, fast and diversified.
- Work in association with the Anasazi Foundation to create fund raising opportunities

PERFORMANCE MEASURES:

- Attendance increased by 8% in FY2012.
- Continue selecting productions that will allow Sandstone Productions to continue its development and growth with more diversified programming.
- 100% of all house staff to receive customer service training.
- Sandstone Productions to receive no lower than a 90% good-excellent rating based on returned surveys.
- Analyze feedback from participants to achieve less than 1% negative comments from total clientele contacts on the operation and level of service.
- Continuously improve our safety rating with the City of Farmington safety office by providing training and making all company member's part of the safety team.

PARKS, RECREATION & CULTURAL AFFAIRS
PRODUCTION COMPANY

STAFFING POSITION TITLES

Temporary Employees Only

EXPENDITURE CATEGORY	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
Wages/Benefits	$ 138,660	$ 156,172	12.6%	$ 43,699	(72.0%)	$ 43,699	-
Operating	38,093	21,649	(43.2%)	51,420	137.5%	41,950	(18.4%)
Capital	7,779	18,476	137.5%	12,500	(32.3%)	10,000	(20.0%)
SUBTOTAL	**184,532**	**196,297**	**6.4%**	**107,619**	**(45.2%)**	**95,649**	**(11.1%)**
Transfers	16,152	17,658	9.3%	12,078	(31.6%)	13,150	8.9%
TOTAL	**$ 200,684**	**$ 213,955**	**6.6%**	**$ 119,697**	**(44.1%)**	**$ 108,799**	**(9.1%)**

	FUNDING SOURCE	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
1)	General (101)	$ 42,666	$ -	(100.0%)	$ -	-	$ -	-
2)	P/R Gift Fund (214)	6,159	77,409	1,156.8%	15,000	(80.6%)	15,000	-
3)	Lodgers Tax (230)	151,859	136,546	(10.1%)	104,697	(23.3%)	93,799	(10.4%)
	TOTAL	**$ 200,684**	**$ 213,955**	**6.6%**	**$ 119,697**	**(44.1%)**	**$ 108,799**	**(9.1%)**

1) Detail information available on expenditure page 51 of line item budget book.
2) Detail information available on expenditure page 111 of line item budget book.
3) Detail information available on expenditure page 116 of line item budget book.

Farmington Civic Center – Miriam M. Taylor Theater

PROGRAM DESCRIPTION:

The Farmington Civic Center is a multi-utilization venue, which serves as a convention & conference site, as well as a visual arts center that further promotes the cultural enrichment of the citizens of the City of Farmington & the surrounding area. The venue also includes meeting space, exhibit hall areas complete with amenities.

The Exhibit Halls accommodate 650 for a sit-down banquet or 700 for a buffet. A full service kitchen is featured with liquor & catering services. Custodial services are provided to department divisions and facilities as needed. The technical staff is responsible for all technical requirements for Sandstone Productions. Staff provides technical support for numerous city-related & community events. The professional staff is highly trained in customer service & offer technical assistance & special event planning for a wide array of functions. Current AV equipment, DVD, teleconference, e-mail, WiFi, event planning, administrative & technical assistance are but a few of the amenities provided to our guests.

ANNUAL EXHIBIT HALL & THEATRE ATTENDANCE & REVENUE – Fiscal Year 2010

	Events	Attendance	Revenue
Exhibit Hall	1,575	98,649	$139,247
Theatre	83	42,670	29,731
TOTALS	1,658	141,319	$168,978

FY12 GOALS & OBJECTIVES:

Civic Center Facility

1) Integrate on-site OSHA safety training to contribute to further reductions in accidents & increased staff & guest safety.
2) Improve technology to attract new patrons for meetings and conferences.
3) Conserve all resources to stay within annual budget.
4) Continue to improve customer service ratings.
5) Strive to increase return bookings with post event follow up with guests; utilize departmental marketing.
6) Utilize technology to disseminate all venue information such as electronic marquees both outside and inside.
7) Continue to work with management to discover methods to improve the exhibit halls appearance and functionality
8) Continue MSDS compliance for chemical tracking & staff safety.
9) Integrate the new department software to allow potential customers the opportunity to view availability of facilities.

Miriam M. Taylor Theatre

1) Continue to support the Civic Center Performing Arts Foundation Board of Directors to revitalize the performing arts within the venue.
2) Utilize the new department software package to offer on-line ticket sales.
3) Continue intensive in-house & on the job technical training.
4) Offer recording, playback, projecting & switching packages for small screen PC, plasma or CRT projection.

Staff

1) Continue to update and improve customer service training, both external and internal for Civic Center Staff.
2) Increase staff team work and efficiency.
3) Provide staff support for department special events & city projects.

Amphitheatre

1) Provide technical support for Sandstone Productions.
2) Maintain adequate inventory of theatre equipment

PERFORMANCE MEASURES:

1. Increase the number of paid meetings by 10% by providing increased technical capabilities.
2. Increase attendance by 10%.
3. Continue to grow and develop the outdoor amphitheater by offering quality productions and adding other special events to this venue.
4. Provide better communication between all of non-paid meetings in coordinating their yearly meeting schedules.
5. Provide training to employees that will enhance our patron's visit.

PARKS, RECREATION & CULTURAL AFFAIRS
CIVIC CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Civic Center Supervisor	1	1	$ 63,684	$ 47,186	(25.9%)
Facilities Technician Supervisor	3	3	135,573	141,275	4.2%
Facilities Technician	3	3	95,527	95,197	(0.3%)
Administrative Aide	2	2	68,404	70,197	2.6%
Secretary I	1	1	28,077	29,090	3.6%
TOTAL	**10**	**10**	**$ 391,265**	**$ 382,945**	**(2.1%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 600,400	$ 574,651	(4.3%)	$ 608,653	5.9%	$ 608,653	-
Operating	1,087,701	1,263,205	16.1%	1,236,160	(2.1%)	1,289,005	4.3%
Capital	25,399	1,380	(94.6%)	-	(100.0%)	-	-
SUBTOTAL	**1,713,500**	**1,839,236**	**7.3%**	**1,844,813**	**0.3%**	**1,897,658**	**2.9%**
Transfers	16,152	17,658	9.3%	12,078	(31.6%)	13,150	8.9%
TOTAL	**$ 1,729,652**	**$ 1,856,894**	**7.4%**	**$ 1,856,891**	**(0.0%)**	**$ 1,910,808**	**2.9%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 658,664	$ 656,122	(0.4%)	$ 736,588	12.3%	$ 738,303	0.2%
2)	P/R Gift Fund (214)	114,511	151,128	32.0%	25,000	(83.5%)	30,000	20.0%
3)	Lodgers Tax (230)	956,477	1,049,644	9.7%	1,095,303	4.3%	1,142,505	4.3%
	TOTAL	**$ 1,729,652**	**$ 1,856,894**	**7.4%**	**$ 1,856,891**	**(0.0%)**	**$ 1,910,808**	**2.9%**

1) Detail information available on expenditure pages 52-53 of line item budget book.
2) Detail information available on expenditure page 112 of line item budget book.
3) Detail information available on expenditure page 117 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: MUSEUM ADMINISTRATION

PROGRAM DESCRIPTION:

Museum Administration
Provides support and direction for the overall museum system including: Farmington Museum and Visitor Center at Gateway Park, Harvest Grove Farm & Orchards, Riverside Nature Center (RNC), and E3 Children's Museum & Science Center. Administration also coordinates visitor services, parks reservations, volunteer coordination, museum store operations at three sites, Convention and Visitors Bureau (CVB) partnership, and community involvement through the Farmington Museum Foundation and Friends of the Nature Center.

Museum System Attendance in 2010 = 81,366.

Programs and Services Delivery:
Visitor Services
Volunteer Recruitment, Training, & Placement
Coordination with CVB
Foundation and Friends Board Coordination
Public Events and Programs
Park Shelter Reservations
Facility Rental
Museum Store Operations (three stores)
Research and Educational Services
Off-site Exhibits and Programs

FY12 GOALS/OBJECTIVES:

- Continue to improve customer service to visitors at all facilities.
- Recruit new volunteers for all facilities through active docent solicitation who will assist in public programming and accessibility projects, while providing training and monitoring.
- Develop, showcase, and present additional theatre presentations utilizing the Science Theatre Educational Programming System (STEPS) provided through an NSF grant.
- Complete website redesign for better public image, accessibility, and functionality.
- Apply for funding to conduct an oral history project in conjunction with the Photographing Navajos exhibit and John Collier Jr. photo collection.
- Coordinate Farmington Museum Foundation, Friends of the RNC, and advisory committee activities to the benefit of the overall museum goals.
- Initiate process to become AAM accredited.

PERFORMANCE MEASURES:

- Achieve an overall rating of 90% or above, indicating a good/excellent rating from participant based surveys on overall visitor services and customer services.
- Host a minimum of four docent/volunteer orientation days to recruit new volunteers.
- Create new and unique science theatre presentations for the New Mexico Centennial.
- Complete website redesign.
- Apply for funding to complete oral history project for Collier collection as part of the Photographing Navajos project.
- Provide training/development opportunities for board members to enhance their effectiveness as Museum advocates.
- Complete the process for AAM accreditation.

PARKS, RECREATION & CULTURAL AFFAIRS
MUSEUM ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Museum Director	1	1	$ 70,768	$ 72,715	2.8%
Volunteer Coordinator	1	1	44,536	45,935	3.1%
Administrative Aide	1	1	32,673	28,176	(13.8%)
TOTAL	**3**	**3**	**$ 147,977**	**$ 146,826**	**(0.8%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 259,571	$ 222,484	(14.3%)	$ 259,204	16.5%	$ 259,204	-
Operating	28,783	32,325	12.3%	32,089	(0.7%)	32,850	2.4%
TOTAL	**$ 288,354**	**$ 254,809**	**(11.6%)**	**$ 291,293**	**14.3%**	**$ 292,054**	**0.3%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 288,354	$ 254,809	(11.6%)	$ 291,293	14.3%	$ 292,054	0.3%
	TOTAL	**$ 288,354**	**$ 254,809**	**(11.6%)**	**$ 291,293**	**14.3%**	**$ 292,054**	**0.3%**

1) Detail information available on expenditure page 54 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: MUSEUM OPERATIONS

PROGRAM DESCRIPTION:

Museum Operations

Offers programs and exhibits related to the cultural and natural history, art and science of the Four Corners area and the Southwest for visitors of all ages; hosts permanent and changing exhibits expanding the educational opportunities for the citizens of our area; provide lectures, tours, demonstrations, and workshops related to exhibits and collections; coordinates with schools and other learning centers to foster enriching educational experiences for adults and children alike; and collects, preserves, and interprets objects of significance to our area, caring for over 60,000 two and three dimensional objects.

Programs and Service Delivery:

Museum Exhibits
School Programs
Outreach Programs
Adult Programs
After-school Student and Family Programs
Visitor Services
Object Interpretation, Preservation and Care
Research and Research Requests
Special Events

FY12 GOALS/OBJECTIVES:

- Design new and innovative educational programs and exhibits that will enhance the public offerings of the Museums with the focus on the State's upcoming Centennial.
- Develop and maintain traveling exhibits schedule to offer more varied "edutainment" to our visiting public.
- Provide additional access to collection information and images including providing access to photographs on our website.
- Develop "signature" products to sell in the Museum Store utilizing images and objects from our collections for the buying public.
- Continue to develop relationships with outside organizations (i.e. tractor club, Chamber, Farmer's Market) to enhance public programming.

PERFORMANCE MEASURES:

- Produce a New Mexico Centennial Exhibit along with associated educational programming.
- Create two-year exhibits schedule focused on bringing in exhibits the public has identified as "interesting" through visitor surveys/focus groups.
- Finalize website linking collections database and implement computer touch-screen kiosk for public accessing and viewing collections in the atrium.
- Develop three new "signature" products to offer for sale in the museum stores for our buying public.
- Create public programming for presentation at outside group events to augment their educational offerings to the public.

PARKS, RECREATION & CULTURAL AFFAIRS
MUSEUM OPERATIONS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Education Coordinator	1	1	$ 36,099	$ 35,170	(2.6%)
Exhibits Coordinator	-	1	-	45,948	-
Collections Manager	1	1	43,273	43,958	1.6%
Facilities Technician	1	1	28,774	23,344	(18.9%)
TOTAL	**3**	**4**	**$ 108,146**	**$ 148,420**	**37.2%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 227,161	$ 151,961	(33.1%)	$ 222,836	46.6%	$ 222,836	-
Operating	148,255	148,105	(0.1%)	243,602	64.5%	248,650	2.1%
Capital	35,607	13,234	(62.8%)	37,000	179.6%	32,500	(12.2%)
TOTAL	**$ 411,023**	**$ 313,300**	**(23.8%)**	**$ 503,438**	**60.7%**	**$ 503,986**	**0.1%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 281,442	$ 214,051	(23.9%)	$ 342,688	60.1%	$ 343,936	0.4%
2)	Mus.Gift Fund (217)	129,581	99,249	(23.4%)	160,750	62.0%	160,050	(0.4%)
	TOTAL	**$ 411,023**	**$ 313,300**	**(23.8%)**	**$ 503,438**	**60.7%**	**$ 503,986**	**0.1%**

1) Detail information available on expenditure page 55 of line item budget book.
2) Detail information available on expenditure pages 113-114 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS:
HARVEST GROVE FARM & ORCHARDS

PROGRAM DESCRIPTION:

Harvest Grove Farm & Orchards

Harvest Grove Farm & Orchards offers programs and exhibits related to the agricultural history of Farmington and the San Juan Basin. To expand educational opportunities for the citizens of our area, the Harvest Grove Farm hosts permanent and changing exhibits that focus on the time-period from the 1880s to the 1950s. It provides demonstrations and workshops relating to agriculture in the region and maintains collections of relevant artifacts, documents, photographs, and other materials. The Museum researches and interprets the native and domesticated plants and animals during the time-period.

Programs and Service Delivery:

Museum Exhibits
School Programs
Adult Programs
Outreach Programs
Interpretation, Preservation, and Care of Objects, Heritage Plants and Animals
Visitor Services
Research and Research Requests
Special Events

FY12 GOALS AND OBJECTIVES:

- Create public programming to highlight Farmington's agricultural past in association with the orchard and community garden.
- Develop basic plan for implementing the creation of fields/crops to help interpret basic farming concepts to the visiting public.
- Create use plan for Sammons House to provide additional public use space.

PERFORMANCE MEASURES:

- Develop and implement two new educational programs in association with Harvest Grove.
- Continue to expand and refine the orchard plan while implementing the planting plan for fields/crops.
- Define water rights associated with property, tap into irrigation line for field crops.
- Develop use plan for Sammons House with budget and timeline for implementation.

PARKS, RECREATION & CULTURAL AFFAIRS
HARVEST GROVE FARM & ORCHARDS

STAFFING POSITION TITLES

No employees assigned to this Division

EXPENDITURE CATEGORY	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
Operating	$ 882	$ 136	(84.6%)	$ 3,100	2,179.4%	$ 3,100	-
TOTAL	**$ 882**	**$ 136**	**(84.6%)**	**$ 3,100**	**2,179.4%**	**$ 3,100**	**-**

	FUNDING SOURCE	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
1)	General (101)	$ 882	$ 136	(84.6%)	$ 3,100	2,179.4%	$ 3,100	-
	TOTAL	**$ 882**	**$ 136**	**(84.6%)**	**$ 3,100**	**2,179.4%**	**$ 3,100**	**-**

1) Detail information available on expenditure page 56 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS:
E3 CHILDREN'S MUSEUM & SCIENCE CENTER

PROGRAM DESCRIPTION:

E3 Children's Museum & Science Center

E3 (Explore, Experience, Enjoy) offers interactive programs, activities, and exhibits for children and families in an informal, hands-on learning environment and features interactive exhibits and programs related to science and math, encouraging fun, life-long learning for all ages.

Programs and Service Delivery:

Participatory Exhibits
School Programs
Family Programs
Outreach programs
After school and summer programs

FY12 GOALS/OBJECTIVES:

- Fundraise and implement a major traveling exhibit for the E3 Museum for FY2012.
- Continue to develop additional outreach programs to schools utilizing the Stardome, STEPS, and traditional educational programming.
- Develop programming events that create cross-promotional potential with other museum educators.

PERFORMANCE MEASURES:

- Research, identify, fundraise for and bring in a major traveling exhibit for FY2012.
- Revise, update, publish and distribute museum educational programming catalog to teachers and educators in the Four Corners Region.
- Create two new educational events for the public working in conjunction with other museum educators to present family-friendly programming.

PARKS, RECREATION & CULTURAL AFFAIRS
E3 CHILDREN'S MUSEUM & SCIENCE CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Children's Museum Coordinator	1	1	$ 41,058	$ 36,806	(10.4%)
TOTAL	**1**	**1**	**$ 41,058**	**$ 36,806**	**(10.4%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 51,089	$ 44,476	(12.9%)	$ 43,810	(1.5%)	$ 43,810	-
Operating	13,068	15,738	20.4%	26,000	65.2%	25,800	(0.8%)
TOTAL	**$ 64,157**	**$ 60,214**	**(6.1%)**	**$ 69,810**	**15.9%**	**$ 69,610**	**(0.3%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 64,157	$ 60,214	(6.1%)	$ 69,810	15.9%	$ 69,610	(0.3%)
	TOTAL	**$ 64,157**	**$ 60,214**	**(6.1%)**	**$ 69,810**	**15.9%**	**$ 69,610**	**(0.3%)**

1) Detail information available on expenditure page 57 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS:
RIVERSIDE NATURE CENTER

PROGRAM DESCRIPTION:

Riverside Nature Center
Offers programs and exhibits related to the natural environment of our river systems and the surrounding San Juan Basin. It serves as a focal point for environmental education within the River Corridor, and promotes good stewardship and appreciation of our natural environment.

Programs and Services Delivery:

Exhibits
Adult programs
Trail Use
School Programs
Other Programs
Special events
Interpret natural and man-made environment at the Nature Center and Farm/Orchards

FY12 GOALS/OBJECTIVES:

- Develop interpretational signage for the wetlands to educate the visiting public on the varied ecosystems of a pond.
- Create a garden tour for the blind.
- Continue to build and expand the volunteer base for Nature Center programs and activities.
- Continue rotating photography shows and traveling exhibits for the visiting public.

PERFORMANCE MEASURES:

- Create and embed three new interpretive panels for the wetlands area.
- Work with the local Lions Club to fund and implement a tour for the blind.
- Continue volunteer recruitment for active trail and education docents.
- Develop exhibit schedule for the Riverside Nature Center that utilizes artwork from local artists.

PARKS, RECREATION & CULTURAL AFFAIRS
RIVERSIDE NATURE CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Museum Specialist	1	1	$ 41,301	$ 42,534	3.0%
TOTAL	**1**	**1**	**$ 41,301**	**$ 42,534**	**3.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 53,914	$ 53,859	(0.1%)	$ 54,546	1.3%	$ 54,546	-
Operating	5,305	7,554	42.4%	15,700	107.8%	15,100	(3.8%)
TOTAL	**$ 59,219**	**$ 61,413**	**3.7%**	**$ 70,246**	**14.4%**	**$ 69,646**	**(0.9%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 59,219	$ 61,413	3.7%	$ 70,246	14.4%	$ 69,646	(0.9%)
	TOTAL	**$ 59,219**	**$ 61,413**	**3.7%**	**$ 70,246**	**14.4%**	**$ 69,646**	**(0.9%)**

1) Detail information available on expenditure page 58 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS:
GOLF ENTERPRISE

PROGRAM DESCRIPTION:

- Continue to provide excellent conditions for the community and regional golfers, upholding our national ranking.
- Institute and promote the new *Get Golf Ready in 5 Days* and First Tee Programs to provide quality golf instruction for adults and kids in the Four Corners area.
- Work with the men's and women's golf associations to administer golf tournaments and play days as allowed by the policies in place.
- Operation of an 18 hole golf course (Piñon Hills) designed to meet the needs of Farmington and the Four Corners area, as well as golfers from the USA and countries around the globe.
- Operation of a 9-hole par-3 golf course (Civitan) designed to serve the needs of Farmington and the surrounding Four Corners area.

Programs and Service Delivery:

Piñon Hills:

- Number of rounds played – 36,942
- Maintain 90 acres of turf area
- Maintain 100+ acres of natural area contained within boundaries
- Maintain new fleet of 72 EZ-GO golf cars
- Maintain landscape in the clubhouse area

Civitan:

- Number of rounds played – 17,027
- Maintain 20+ acres of turf area
- Maintain 12 horseshoe pits

FY12 GOALS/OBJECTIVES:

- Maintain both facilities in a manner that promotes repeat customers and more family participation.
- As necessary, continue to add sprinkler heads to areas around bunkers, tee boxes, and green complexes to enhance the turf conditions at Piñon Hills.
- Build on the progress made in 2010 in constructing a practice area at Piñon Hills near the driving range tee.
- Continue to direct golfers to our new website and use our e-tools to book tee times, request information, etc.
- Work closely in the new association with The First Tee of San Juan County to develop and cultivate new junior golf participation.
- Continue to use the internet marketing features of the POS system to keep in touch with our customers.
- Conduct further research to the possibility of adding a miniature golf facility at Civitan.

PERFORMANCE MEASURES:

Gather results and feedback from our customers in the following areas:

- Total Revenue
- Impact of governmental beer/wine license on facility revenue
- Number of new e-mail addresses added to our database
- Number of repeat customers
- Number of Rounds
- Retaining Tournaments
- Customer Survey Results from new online survey/website
- Compare how new internet tools have impacted results

PARKS, RECREATION & CULTURAL AFFAIRS
GOLF ENTERPRISE

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Golf Course Superintendent	1	1	$ 59,970	$ 61,900	3.2%
Golf Course Manager	1	1	63,684	64,641	1.5%
Golf Professional	1	1	47,162	47,966	1.7%
Assistant Golf Course Superintendent	1	1	48,475	51,901	7.1%
Parks Maintenance Worker IV	1	1	48,942	49,677	1.5%
Parks Maintenance Worker II	2	2	87,583	88,897	1.5%
TOTAL	**7**	**7**	**$ 355,816**	**$ 364,981**	**2.6%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 670,694	$ 646,805	(3.6%)	$ 701,418	8.4%	$ 701,418	-
Operating	383,723	608,004	58.4%	613,416	0.9%	614,400	0.2%
TOTAL	**$ 1,054,417**	**$ 1,254,809**	**19.0%**	**$ 1,314,834**	**4.8%**	**$ 1,315,818**	**0.1%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Golf Entpr (610)	$ 1,054,417	$ 1,254,809	19.0%	$ 1,314,834	4.8%	$ 1,315,818	0.1%
	TOTAL	**$ 1,054,417**	**$ 1,254,809**	**19.0%**	**$ 1,314,834**	**4.8%**	**$ 1,315,818**	**0.1%**

1) Detail information available on expenditure pages 180-182 of line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**103**	**104**	**$ 4,454,091**	**$ 4,565,377**	**2.5%**

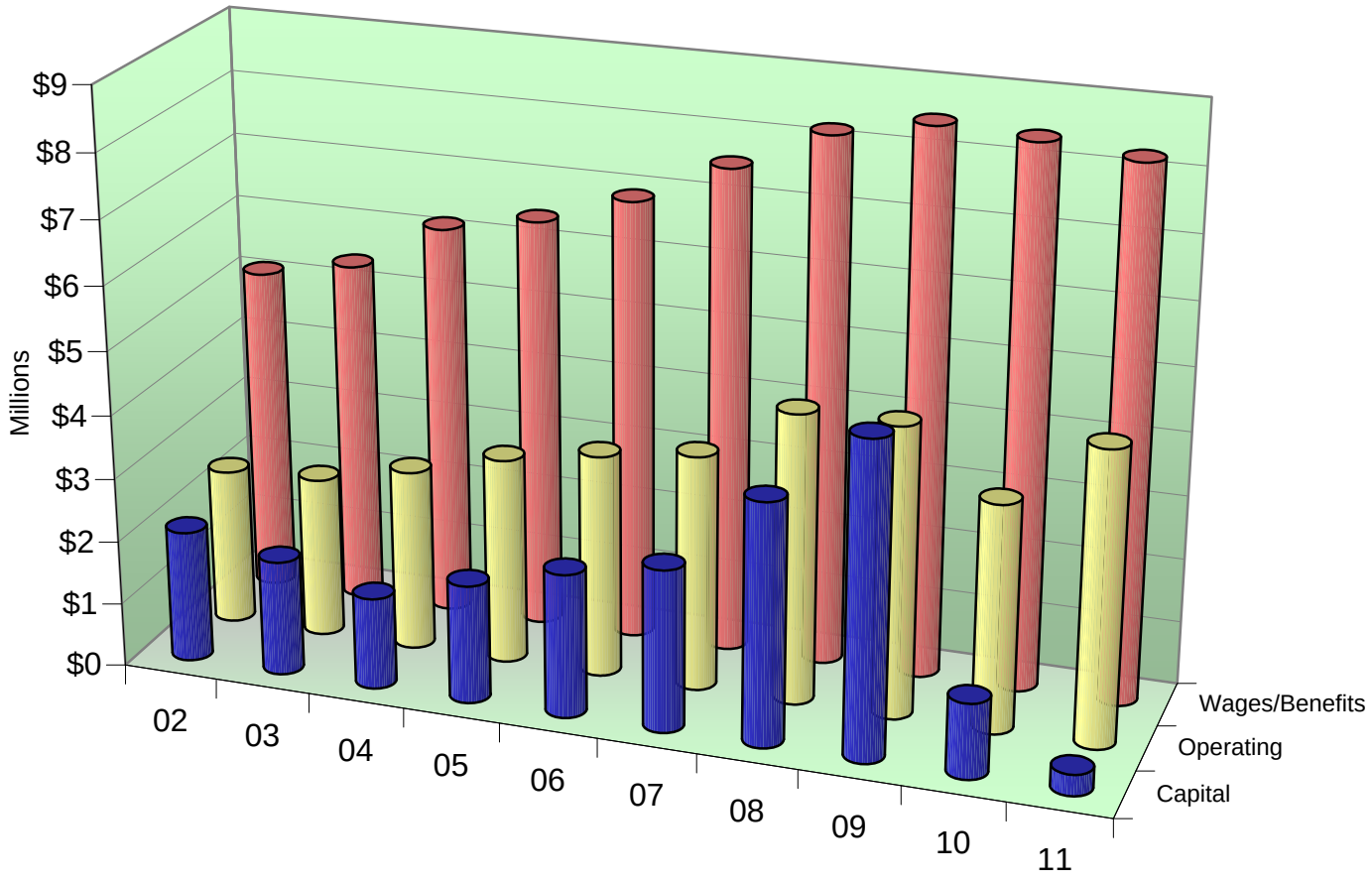
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Administration	$ 649,001	$ 565,891	(12.8%)	$ 671,155	18.6%	$ 672,809	0.2%
Parks Operations	4,731,748	4,684,148	(1.0%)	5,596,786	19.5%	6,156,860	10.0%
Recreation Center	201,252	212,711	5.7%	252,590	18.7%	252,790	0.1%
Sycamore Park Com Cntr.	193,759	256,508	32.4%	325,045	26.7%	325,517	0.1%
Aquatics Division	368,820	207,415	(43.8%)	212,502	2.5%	212,670	0.1%
Fmtn Aquatic Cntr	734,520	791,001	7.7%	836,253	5.7%	836,203	(0.0%)
Recreation Programs	214,499	148,268	(30.9%)	132,375	(10.7%)	148,575	12.2%
Animal Shelter	1,104,574	1,144,289	3.6%	1,190,805	4.1%	1,193,495	0.2%
Senior Citizen Cntr	719,920	718,706	(0.2%)	748,184	4.1%	753,800	0.8%
Production Company	200,684	213,955	6.6%	119,697	(44.1%)	108,799	(9.1%)
Civic Center	1,729,652	1,856,894	7.4%	1,856,891	-	1,910,808	2.9%
Museum Admin.	288,354	254,809	(11.6%)	291,293	14.3%	292,054	0.3%
Museum Operations	411,023	313,300	(23.8%)	503,438	60.7%	503,986	0.1%
Harvest Grove	882	136	(84.6%)	3,100	2,179.4%	3,100	-
Children's Museum	64,157	60,214	(6.1%)	69,810	15.9%	69,610	(0.3%)
Riverside Nature Cen.	59,219	61,413	3.7%	70,246	14.4%	69,646	(0.9%)
Golf Enterprise	1,054,417	1,254,809	19.0%	1,314,834	4.8%	1,315,818	0.1%
TOTAL	**$ 12,726,481**	**$ 12,744,467**	**0.1%**	**$ 14,195,004**	**11.4%**	**$ 14,826,540**	**4.4%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 8,430,804	$ 8,287,593	(1.7%)	$ 8,551,351	3.2%	$ 8,551,351	-
Operating	3,573,173	4,607,490	28.9%	5,322,096	15.5%	5,497,564	3.3%
Capital	1,182,165	333,060	(71.8%)	791,521	137.7%	1,244,500	57.2%
SUBTOTAL	**13,186,142**	**13,228,143**	**0.3%**	**14,664,968**	**10.9%**	**15,293,415**	**4.3%**
Transfers	(459,661)	(483,676)	5.2%	(469,964)	(2.8%)	(466,875)	(0.7%)
TOTAL	**$ 12,726,481**	**$ 12,744,467**	**0.1%**	**$ 14,195,004**	**11.4%**	**$ 14,826,540**	**4.4%**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 7,373,474	$ 7,403,229	0.4%	$ 8,457,332	14.2%	$ 8,477,926	0.2%
GRT Parks (202)	2,341,869	2,110,793	(9.9%)	2,576,138	22.0%	3,059,083	18.7%
Park Dev Fees (211)	10,830	-	(100.0%)	48,000	-	100,000	108.3%
Recreation (212)	44,393	-	(100.0%)	-	-	-	-
P/R Gift Fund (214)	494,570	690,197	39.6%	437,950	(36.5%)	477,359	9.0%
Mus.Gift Fund (217)	129,581	99,249	(23.4%)	160,750	62.0%	160,050	(0.4%)
Lodgers Tax (230)	1,108,336	1,186,190	7.0%	1,200,000	1.2%	1,236,304	3.0%
Gov't. Cap.Proj.(408)	169,011	-	(100.0%)	-	-	-	-
Golf Entpr (610)	1,054,417	1,254,809	19.0%	1,314,834	4.8%	1,315,818	0.1%
TOTAL	**$ 12,726,481**	**$ 12,744,467**	**0.1%**	**$ 14,195,004**	**11.4%**	**$ 14,826,540**	**4.4%**

Parks, Recreation & Cultural Affairs Expenditures

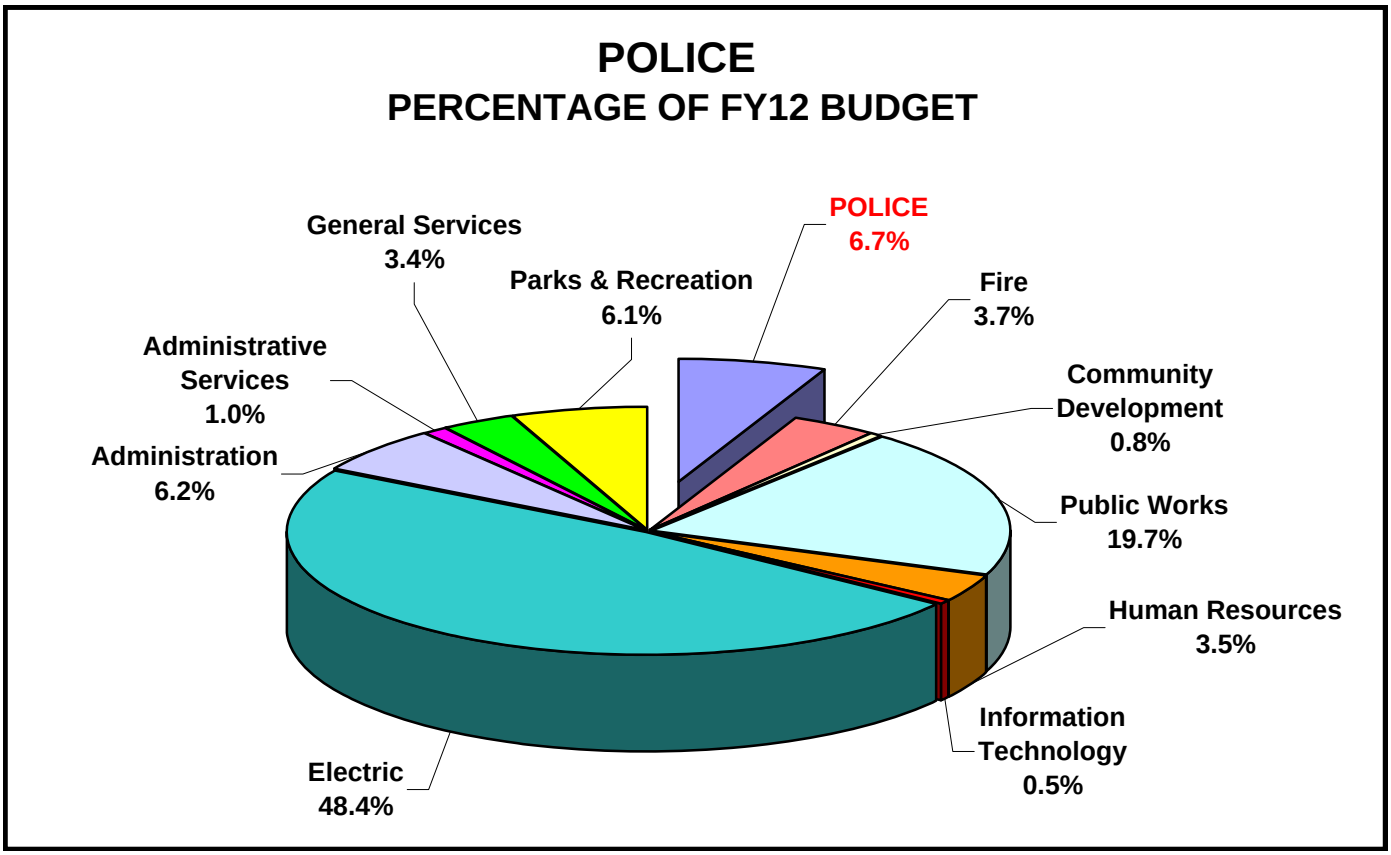
FY02 Through FY11

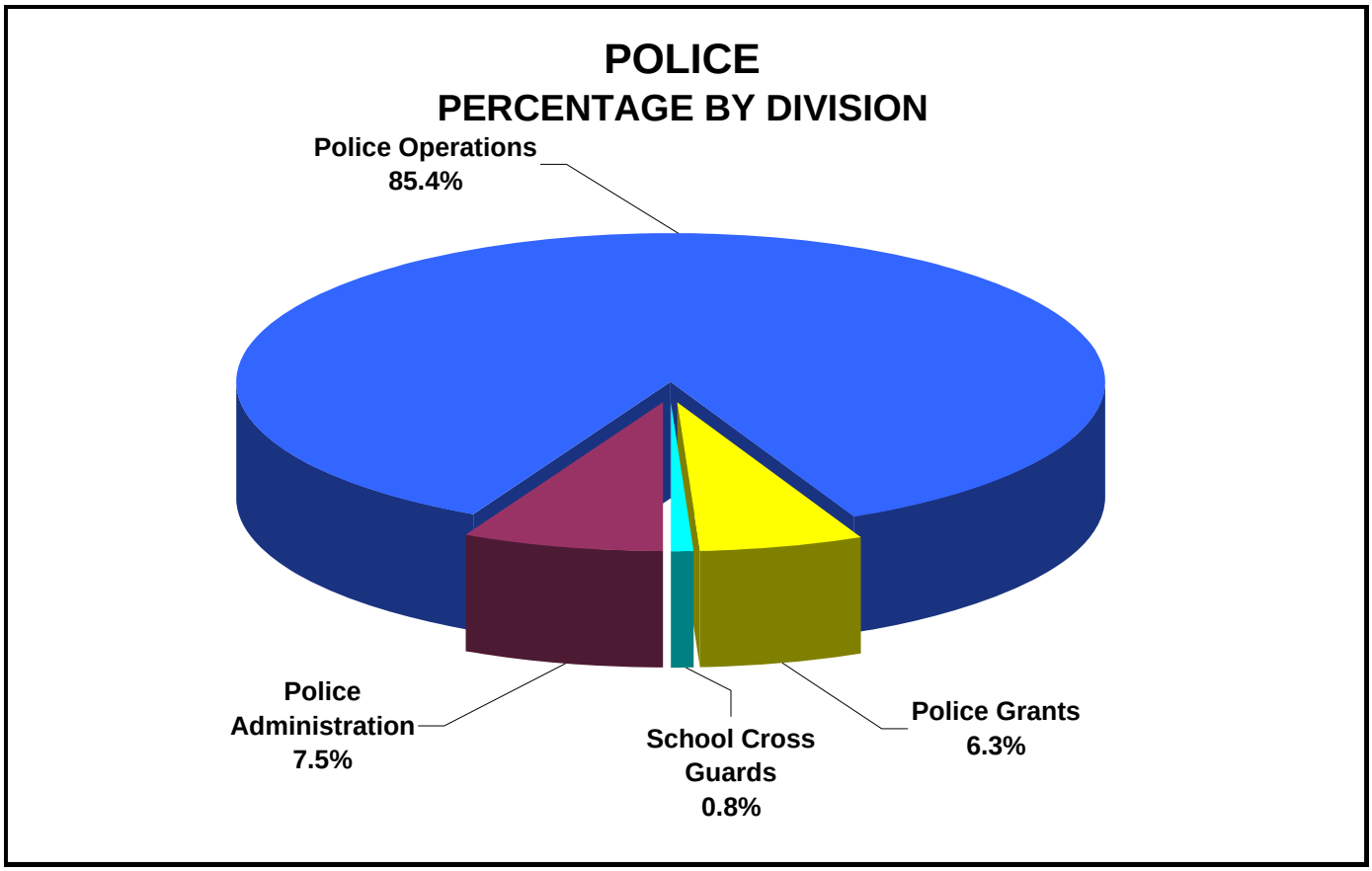


Fiscal Year Ending June 30th

Heading East along the Animas River

POLICE


POLICE
PERCENTAGE OF FY12 BUDGET
POLICE 6.7%
Fire 3.7%
Community Development 0.8%
Public Works 19.7%
Human Resources 3.5%
Information Technology 0.5%
Electric 48.4%
Administration 6.2%
Administrative Services 1.0%
General Services 3.4%
Parks & Recreation 6.1%


POLICE
PERCENTAGE BY DIVISION
Police Operations 85.4%
Police Administration 7.5%
School Cross Guards 0.8%
Police Grants 6.3%

POLICE: ADMINISTRATION

PROGRAM DESCRIPTION:

Administration is comprised of command officers, administrative support officers, a fleet manager, internal affairs, accreditation, crime analysis; recruiting, hiring, training, budgeting, planning and other programs not directly associated with basic police services. The total authorized manpower strength of the Department is 133; current manpower is at 130.

2010 Recruiting, Selection, and Hiring results:

Job Title	Applicants	Tested	Hired
Commissioned:			
Police Officer	333	136	8
Lateral Police Officer	37	5	3
Civilian Positions:			
Records Technician	82	6	1

FY12 GOALS/STRATEGIES:

- Increase basic and advanced training to appropriate skill maintenance levels.
- Ensure that recruiting efforts maintain staffing levels at full authorized strength.
- Develop and implement methods to increase female and minority applications.
- Develop methods of increasing training in and implementation of Customer Service related concepts into the delivery of Police Services.
- Continuous monitoring of Departmental Programs and overall staffing levels in relation to calls for police services, arrests, and incidents in order to ensure efficient use of available manpower.
- Research and prepare for future staffing and necessary equipment in relation to proposed annexations.

PERFORMANCE MEASURES:

- Increase local hosting of high demand advanced training and skill maintenance training.
- Provide opportunities for necessary Advanced Training for job-specific investigative and enforcement needs where such training cannot be hosted locally.
- Continue focused efforts on lateral recruiting while remaining within budgetary constraints and ensuring a full complement of authorized police officers.
- Implement targeted female and minority applicant recruiting efforts designed to prepare candidates for successful selection.
- Decrease the number of citizen complaints surrounding dissatisfaction with police services through focused attention to Customer Service initiatives and practices.
- Monitor and evaluate workload levels of patrol and specialty units, which include periodic reviews, prior to the allocation of officer assignments on Patrol Bids.

POLICE
ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Police Chief	1	1	$ 111,406	$ 113,068	1.5%
Deputy Chief	1	-	94,420	-	(100.0%)
Police Captain	2	3	167,925	244,655	45.7%
Accreditation Manager	1	1	53,514	54,905	2.6%
Office Manager	1	1	41,016	42,473	3.6%
Secretary II	-	1	-	31,000	-
TOTAL	**6**	**7**	**$ 468,281**	**$ 486,101**	**3.8%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 601,778	$ 653,353	8.6%	$ 636,158	(2.6%)	$ 636,158	-
Operating	663,978	609,056	(8.3%)	540,900	(11.2%)	868,000	60.5%
Capital	-	10	-	-	(100.0%)	-	-
SUBTOTAL	**1,265,756**	**1,262,419**	**(0.3%)**	**1,177,058**	**(6.8%)**	**1,504,158**	**27.8%**
GRT Transfers	(2,553,834)	(2,220,249)	(13.1%)	(2,447,833)	10.3%	(2,447,883)	-
GRT Transfers	2,553,834	2,220,249	(13.1%)	2,447,833	10.3%	2,447,883	-
TOTAL	**$ 1,265,756**	**$ 1,262,419**	**(0.3%)**	**$ 1,177,058**	**(6.8%)**	**$ 1,504,158**	**27.8%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 1,265,756	$ 1,262,419	(0.3%)	$ 1,177,058	(6.8%)	$ 1,504,158	27.8%
	TOTAL	**$ 1,265,756**	**$ 1,262,419**	**(0.3%)**	**$ 1,177,058**	**(6.8%)**	**$ 1,504,158**	**27.8%**

1) Detail information available on expenditure pages 60-61, & 67 of line item budget book.

POLICE: OPERATIONS

PROGRAM DESCRIPTION:

Operations are divided into Patrol and Detectives. Patrol is responsible for responding to calls for service and crime control. The Detective Division is responsible for conducting follow-up investigations on major crimes.

Specific Programs and Functions:

Calendar Year	2008	2009	2010
Patrol Personnel	68	67	71
Patrol Service Calls	68,941	63,634	67,974
Self Initiated Contacts	22,749	25,350	27,991
Offense Reports	7,223	7,953	7,801
Adult Arrests	5,050	6,095	5,628
Traffic Citations	23,799	29,177	25,049
Vehicle Accidents	1,759	1,944	1,901
Alcohol-Related Accidents	131	96	105
DWI Arrests	791	701	554
Community Meetings	140	217	186

The Police Department has traditionally funded several projects through the use of grant funding. New grants are continually pursued and explored and, as grants expire, others are initiated.

The Police Department also maintained a state grant allowing for dedicated DWI enforcement. In addition, the Department uses federal funding through the COPS CHRP stimulus monies for 5 additional police officer positions which have been dedicated to Community Policing: (2) School Resource Officers; (2) Bicycle Officers; (1) Crime Analyst. These funded positions have increased the Department's presence in the schools and in the business corridors of the City while providing real data to improve selective enforcement activities.

The Safe Streets Task Force has combined with the Region II Narcotics Task Force in a collaborative effort to reduce harm generated by gangs and drugs.

FY12 GOALS/STRATEGIES:

- Continued reduction of the impact of gang related crimes through collaborative efforts with State and Federal resources.
- Capitalize on available grant funds related to operations, especially grants through homeland security.
- Increased public DWI education and continued focused DWI enforcement activities.
- Continued reduced aggressive driving and per capita crashes by utilizing data-driven traffic enforcement.
- Enhance operational efficiency and crime prevention in accordance with data derived through Crime Analysis.

PERFORMANCE MEASURES:

- Obtain further increases in successful federal prosecution for violent crimes related to gangs and narcotics.
- Obtain advanced training and specialized equipment for homeland security preparedness.
- Continued reduction in alcohol related crashes and related calls for police service through enforcement aimed at reducing alcohol related crashes by 10%.
- Continued reduction in per capita crashes.
- Provide timely data and statistics to Patrol and Detective Divisions in order to facilitate a reduction in crime.

POLICE
OPERATIONS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Police Commander	-	1	$ -	$ 67,357	-
Police Lieutenant	5	4	381,255	302,408	(20.7%)
Police Sergeant	13	14	868,681	944,029	8.7%
Police Corporal	10	10	586,949	615,982	4.9%
Police Detective	17	17	899,873	958,816	6.6%
Police Officer	82	81	3,945,393	4,141,974	5.0%
Community Service Officer	4	4	159,146	161,001	1.2%
Lead Crime Scene Investigator	1	1	64,896	68,020	4.8%
Crime Scene Investigator II	1	1	46,703	48,108	3.0%
Crime Scene Investigator	1	1	51,543	52,672	2.2%
Civilian Evidence Technician	3	3	93,843	95,750	2.0%
Domestic Violence Advocate	2	2	100,475	94,998	(5.5%)
Police Support Services Specialist	1	1	39,097	40,151	2.7%
Chief Code Compliance Officer	1	1	44,839	47,832	6.7%
Code Compliance Officer	2	3	80,676	135,750	68.3%
Civilian Oper. Supervisor	-	1	-	53,991	-
Police Records Technician	7	6	240,463	178,107	(25.9%)
Secretary II	5	2	152,809	67,504	(55.8%)
Region II HIDTA Agent	3	2.5	161,089	131,401	(18.4%)
Region ll Administrative Assistant	1	1	42,976	39,659	(7.7%)
TOTAL	**159**	**156.5**	**$ 7,960,706**	**$ 8,245,510**	**3.6%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 11,264,322	$ 11,620,861	3.2%	$ 12,410,875	6.8%	$ 12,410,875	-
Operating	1,292,775	1,626,920	25.8%	1,614,266	(0.8%)	1,439,100	(10.9%)
Capital	196,656	88,310	(55.1%)	285,408	223.2%	285,500	-
SUBTOTAL	**12,753,753**	**13,336,091**	**4.6%**	**14,310,549**	**7.3%**	**14,135,475**	**(1.2%)**
Transfers	12,336	14,598	18.3%	10,000	(31.5%)	10,000	-
TOTAL	**$ 12,766,089**	**$ 13,350,689**	**4.6%**	**$ 14,320,549**	**7.3%**	**$ 14,145,475**	**(1.2%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 11,576,579	$ 12,132,645	4.8%	$ 13,341,540	10.0%	$ 13,162,266	(1.3%)
2)	Police Protect (240)	107,054	122,267	14.2%	106,800	(12.7%)	111,500	4.4%
3)	Reg II (246)	664,341	642,423	(3.3%)	486,219	(24.3%)	485,719	(0.1%)
4)	COPS Prog. (248)	102,593	352,584	243.7%	318,990	(9.5%)	318,990	-
5)	Law Enforc. (249)	315,522	100,770	(68.1%)	67,000	(33.5%)	67,000	-
	TOTAL	**$ 12,766,089**	**$ 13,350,689**	**4.6%**	**$ 14,320,549**	**7.3%**	**$ 14,145,475**	**(1.2%)**

1) Detail information available on expenditure pages 62-63 & 66 of line item budget book.
2) Detail information available on expenditure page 118 of line item budget book.
3) Detail information available on expenditure pages 119-121 of line item budget book.
4) Detail information available on expenditure pages 122-123 of line item budget book.
5) Detail information available on expenditure pages 124-125 of line item budget book.

POLICE: SCHOOL CROSSGUARDS

PROGRAM DESCRIPTION:

The school crossing guard program is a joint City and School District operation. The City hires, trains, supervises and equips the crossing guards. The City and the School District share the wage expenses involved. Guards are assigned to specific crosswalks and are responsible for early morning or after school crossings for elementary aged school children. There are 24 full-time guards and 6 substitutes.

Specific Programs and Functions:

Year	**2008**	**2009**	**2010**
Number of Crosswalks Served	23	23	22
Average Number of Child Crossings Daily	2,075	3,075	1,449*
Approximate Annual Number of Child Crossings	373,500	373,500	260,820*

* School crossing count was incomplete (two crossings un-reported)

FY12 GOALS/STRATEGIES:

- Continue to provide Crossing Guards with up-to-date training, including procedural changes and review of current rules, regulations and techniques.
- Research potential pay increase opportunities for Crossing Guards in order to reduce employee turnover rates.
- Equip all Crossing Guards with new ANSI compliant safety vests

PERFORMANCE MEASURES:

- Conduct training with all Crossing Guards to maintain high performance standards.
- Submit for consideration the results of pay increase research pursuant to last year's research for consideration as a possible justification for increasing retention rates and decreasing employee turnover rates.

POLICE
SCHOOL CROSSGUARDS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change

Seasonal Employees Only

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 114,839	$ 108,053	(5.9%)	$ 126,458	17.0%	$ 126,458	-
Operating	$ 1,127	$ 1,053	(6.6%)	$ -	(100.0%)	$ -	-
TOTAL	**$ 115,966**	**$ 109,106**	**(5.9%)**	**$ 126,458**	**15.9%**	**$ 126,458**	**-**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 115,966	$ 109,106	(5.9%)	$ 126,458	15.9%	$ 126,458	-
	TOTAL	**$ 115,966**	**$ 109,106**	**(5.9%)**	**$ 126,458**	**15.9%**	**$ 126,458**	**-**

1) Detail information available on expenditure page 64 of line item budget book.

POLICE: COMMUNICATIONS

- **The Police Communications Division, including PBX Operations, was eliminated in FY2010 through transfer of services to the San Juan County Communications Center.**

POLICE
COMMUNICATIONS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Civilian Operations Supervisor	-	-	$ -	$ -	-
PBX Clerk Typist	-	-	-	-	-
TOTAL	**-**	**-**	**$ -**	**$ -**	**-**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 259,401	$ -	(100.0%)	$ -	-	$ -	-
Operating	653	-	(100.0%)	-	-	-	-
TOTAL	**$ 260,054**	**$ -**	**(100.0%)**	**$ -**	**-**	**$ -**	**-**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 260,054	$ -	(100.0%)	$ -	-	$ -	-
	TOTAL	**$ 260,054**	**$ -**	**(100.0%)**	**$ -**	**-**	**$ -**	**-**

1) Detail information available on expenditure page 65 of line item budget book.

POLICE
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**165**	**163.5**	**$ 8,428,987**	**$ 8,731,611**	**3.6%**

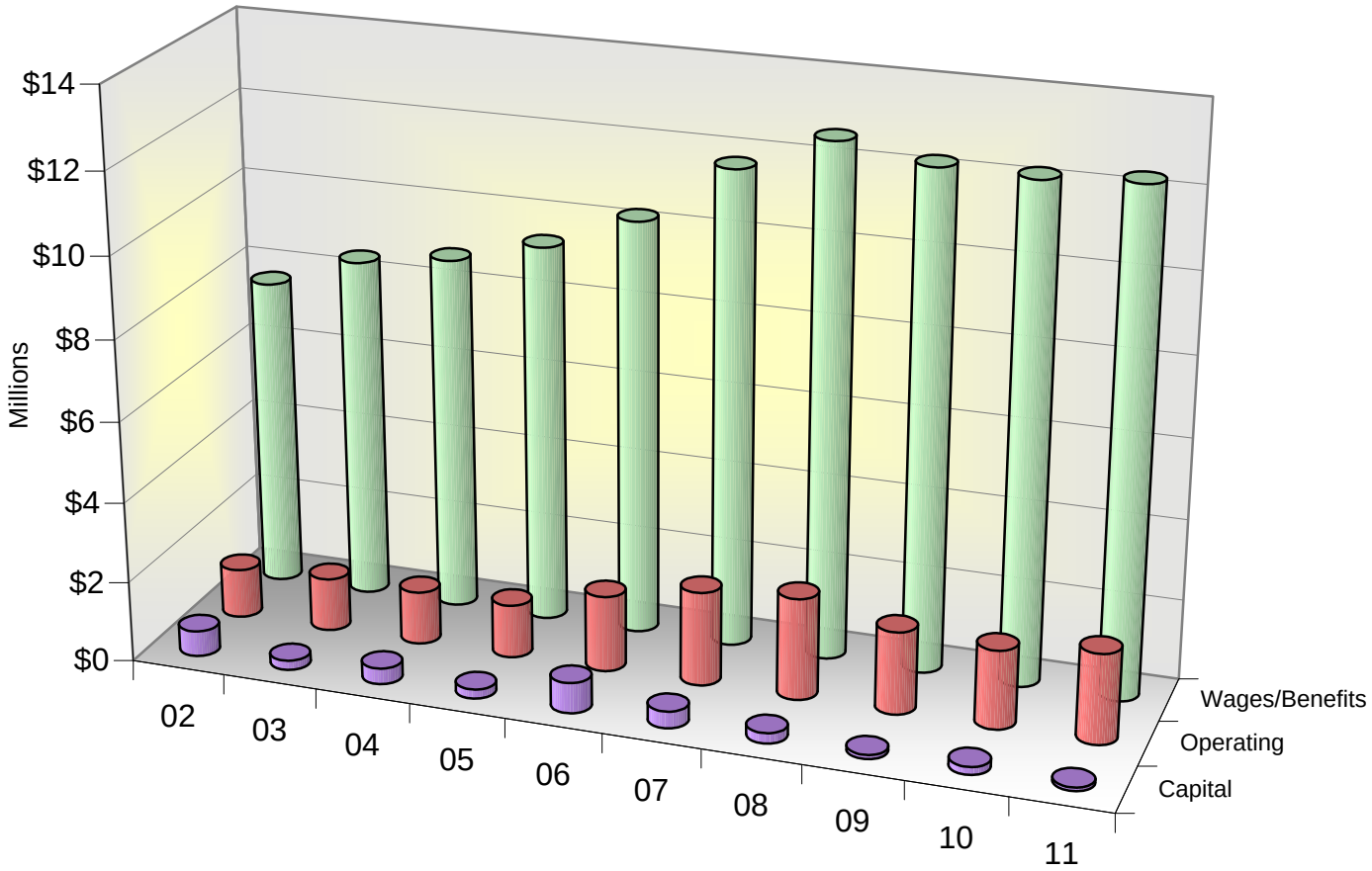
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Administration	$ 1,265,756	$ 1,262,419	(0.3%)	$ 1,177,058	(6.8%)	$ 1,504,158	27.8%
Operations	12,766,089	13,350,689	4.6%	14,320,549	7.3%	14,145,475	(1.2%)
School Crossguards	115,966	109,106	(5.9%)	126,458	15.9%	126,458	-
Communications	260,054	-	(100.0%)	-	-	-	-
TOTAL	**$ 14,407,865**	**$ 14,722,214**	2.2%	**$ 15,624,065**	**6.1%**	**$ 15,776,091**	**1.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 12,240,340	$ 12,382,267	1.2%	$ 13,173,491	6.4%	$ 13,173,491	-
Operating	1,958,533	2,237,029	14.2%	2,155,166	(3.7%)	2,307,100	7.0%
Capital	196,656	88,320	(55.1%)	285,408	223.2%	285,500	-
SUBTOTAL	**14,395,529**	**14,707,616**	2.2%	**15,614,065**	**6.2%**	**15,766,091**	**1.0%**
Transfers	12,336	14,598	18.3%	10,000	(31.5%)	10,000	-
TOTAL	**$ 14,407,865**	**$ 14,722,214**	2.2%	**$ 15,624,065**	**6.1%**	**$ 15,776,091**	**1.0%**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 13,218,355	$ 13,504,170	2.2%	$ 14,645,056	8.4%	$ 14,792,882	1.0%
Police Protect (240)	107,054	122,267	14.2%	106,800	(12.7%)	111,500	4.4%
Reg II Narcotics(246)	664,341	642,423	(3.3%)	486,219	(24.3%)	485,719	(0.1%)
COPS Program (248)	102,593	352,584	243.7%	318,990	(9.5%)	318,990	-
Law Enforc. Blk (249)	315,522	100,770	(68.1%)	67,000	(33.5%)	67,000	-
TOTAL	**$ 14,407,865**	**$ 14,722,214**	2.2%	**$ 15,624,065**	**6.1%**	**$ 15,776,091**	**1.0%**

Police Expenditures

FY02 Through FY11

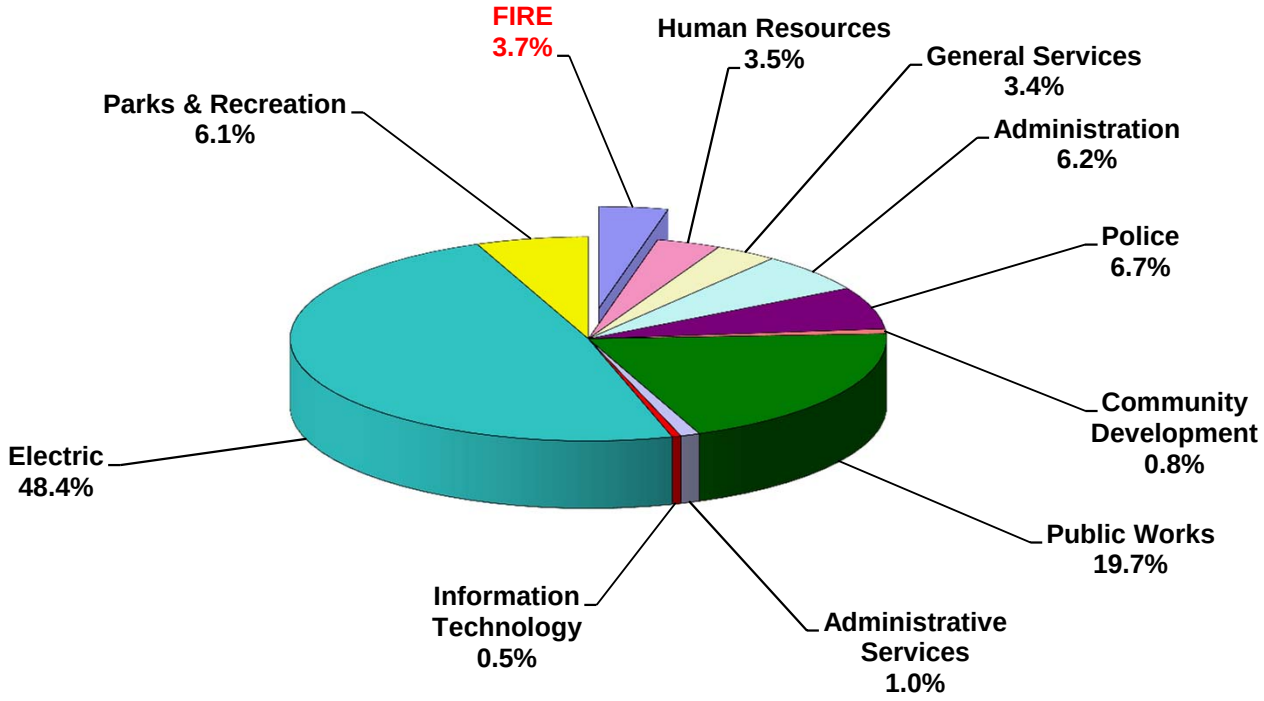


Fiscal Year Ending June 30th

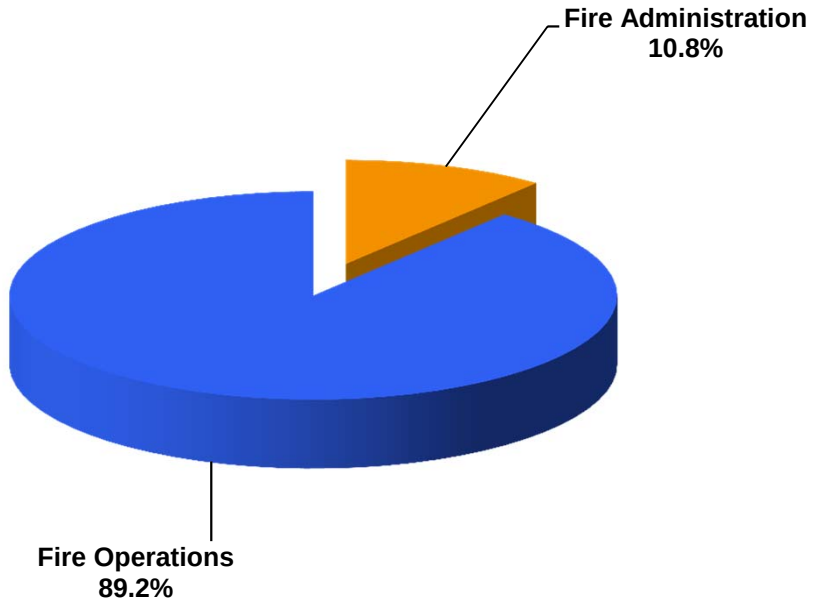
Western bridge over the Animas River

FIRE

FIRE
PERCENTAGE OF FY12 BUDGET



FIRE
PERCENTAGE BY DIVISION



FIRE
ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Fire Chief	1	1	$ 98,269	$ 105,560	7.4%
Deputy Fire Chief	1	-	91,297	-	(100.0%)
Fire Battalion Chief	-	1	-	74,432	-
Support Services Admin.	-	1	-	75,950	-
Assistant Fire Marshall	2	2	121,919	130,051	6.7%
Technology Coordinator	1	1	67,328	68,460	1.7%
Office Manager	1	1	47,465	48,045	1.2%
Emergency Vehicle Technician	-	1	-	49,067	
Administrative Aide	1	1	31,553	33,075	4.8%
TOTAL	**7**	**9**	**$ 457,831**	**$ 584,640**	**27.7%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 813,834	$ 564,031	(30.7%)	$ 828,674	46.9%	$ 828,674	-
Operating	117,204	104,823	(10.6%)	114,848	9.6%	120,500	4.9%
TOTAL	**$ 931,038**	**$ 668,854**	**(28.2%)**	**$ 943,522**	**41.1%**	**$ 949,174**	**0.6%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 931,038	$ 668,854	(28.2%)	$ 943,522	41.1%	$ 949,174	0.6%
	TOTAL	**$ 931,038**	**$ 668,854**	**(28.2%)**	**$ 943,522**	**41.1%**	**$ 949,174**	**0.6%**

1) Detail information available on expenditure pages 68-69 of line item budget book.

FIRE
ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Fire Chief	1	1	$ 98,269	$ 105,560	7.4%
Deputy Fire Chief	1	-	91,297	-	(100.0%)
Fire Battalion Chief	-	1	-	74,432	-
Support Services Admin.	-	1	-	75,950	-
Assistant Fire Marshall	2	2	121,919	130,051	6.7%
Technology Coordinator	1	1	67,328	68,460	1.7%
Office Manager	1	1	47,465	48,045	1.2%
Emergency Vehicle Technician	-	1	-	49,067	
Administrative Aide	1	1	31,553	33,075	4.8%
TOTAL	**7**	**9**	**$ 457,831**	**$ 584,640**	**27.7%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 813,834	$ 564,031	(30.7%)	$ 828,674	46.9%	$ 828,674	-
Operating	117,204	104,823	(10.6%)	114,848	9.6%	120,500	4.9%
TOTAL	**$ 931,038**	**$ 668,854**	**(28.2%)**	**$ 943,522**	**41.1%**	**$ 949,174**	**0.6%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 931,038	$ 668,854	(28.2%)	$ 943,522	41.1%	$ 949,174	0.6%
	TOTAL	**$ 931,038**	**$ 668,854**	**(28.2%)**	**$ 943,522**	**41.1%**	**$ 949,174**	**0.6%**

1) Detail information available on expenditure pages 68-69 of line item budget book.

FIRE DEPARTMENT: OPERATIONS

PROGRAM DESCRIPTION:

The Fire Operations Division is responsible for providing fire protection and emergency response duties citywide. The Fire Department responded to 6,644 calls for service this past year. The legitimate calls for service include, but are not limited to, any or all of the following:

- Fire suppression (including structural, Wildland, transportation, and all other types of fires).

Total

(*Numbers in parenthesis are the previous year's statistics*)

Structure Fires:	56 (52)
Vehicle Fires:	31 (36)
Brush Fires:	38 (51)
Trash Fires:	43 (42)
Other Fires:	38 (40)

- Emergency Medical Services (basic life support).

  Medical Calls: 5,237 (3,993)

- Hazardous materials emergency response and preparedness (including civil disturbances and terrorism incidents).

  Haz-Mat: 99 (103)

- Technical rescue services (extrication, swift water, high angle, and confined space). Calls for Technical rescue are tracked within the "all other calls" category.
- Mutual Aid Given: 20 (15)
- All other Calls including False Alarms: 356

  Total Other Hazardous response: 89 (91)

  Total 'All Other responses': 637 (1,454)

- SWAT Paramedics are provided as a support service to the Police Department's SWAT team. Because of this, no statistics are kept within the Fire Department as to response, but can be found within the Police Department.
- Our Wildland Firefighting Team responded to 2 callouts this year. After paying all associated costs, the team netted a $73,452 profit for the season which will pay for a new brush truck minus the cab/chassis.

.

FY12 GOALS/OBJECTIVES:

- Continue with our plan to update and replace all PPE (Personal Protective Equipment) on a regular replacement schedule, as set forth by National Fire Protection Agency (NFPA) and Occupational Safety and Health Administration (OSHA) Standards.
- In FY11, we received money through a grant to purchase equipment to clean, inspect and repair Personal Protective Equipment. This fiscal year we will be putting a complete program in place with this new equipment to follow the National Fire Protection Agency (NFPA) standards on PPE maintenance.
- Enhance and improve EMS delivery to our community.
- We are replacing 2 fire engines originally scheduled for replacement in 2009 but have been put on hold due to budgetary constraints. We will be using grants and State Fire Funds for this purchase.
- Update and replace hose and nozzles on a regular replacement schedule as set forth by National Fire Protection Agency (NFPA) Standards.
- Re-establish the "Citizen Fire Academy" for community members.

PERFORMANCE MEASURES:

- Testing to be conducted and documented according to departmental SOP's and NFPA standards.
- Purchase the equipment necessary to meet the industry standards and put it into service.
- Develop advanced life support and intermediate life support protocols and training that will meet state standards for EMS delivery.
- Purchase the two (2) fire engines and move two (2) others to reserve status.
- Get all hose and nozzles in compliance with industry standards.
- Offer an updated "Citizen Fire Academy".

FIRE
OPERATIONS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Fire Batallion Chief	3	2	$ 220,834	$ 152,156	(31.1%)
Fire Captain	18	19	1,185,923	1,115,242	(6.0%)
Fire Engineer	27	27	1,490,851	1,322,394	(11.3%)
Firefighter	36	36	1,609,798	1,425,397	(11.5%)
TOTAL	**84**	**84**	**$ 4,507,406**	**$ 4,015,189**	**(10.9%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 6,499,370	$ 6,637,086	2.1%	$ 6,880,558	3.7%	$ 6,880,558	-
Operating	837,019	862,780	3.1%	780,800	(9.5%)	826,900	5.9%
Capital	35,581	99,610	180.0%	120,477	20.9%	63,000	(47.7%)
TOTAL	**$ 7,371,970**	**$ 7,599,476**	**3.1%**	**$ 7,781,835**	**2.4%**	**$ 7,770,458**	**(0.1%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 7,169,767	$ 7,161,193	(0.1%)	$ 7,414,135	3.5%	$ 7,415,458	-
2)	State Fire (250)	202,203	438,283	116.8%	367,700	(16.1%)	355,000	(3.5%)
	TOTAL	**$ 7,371,970**	**$ 7,599,476**	**3.1%**	**$ 7,781,835**	**2.4%**	**$ 7,770,458**	**(0.1%)**

1) Detail information available on expenditure pages 70-71 of line item budget book.
2) Detail information available on expenditure page 126 of line item budget book.

FIRE
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**91**	**93**	**$ 4,965,237**	**$ 4,599,829**	**(7.4%)**

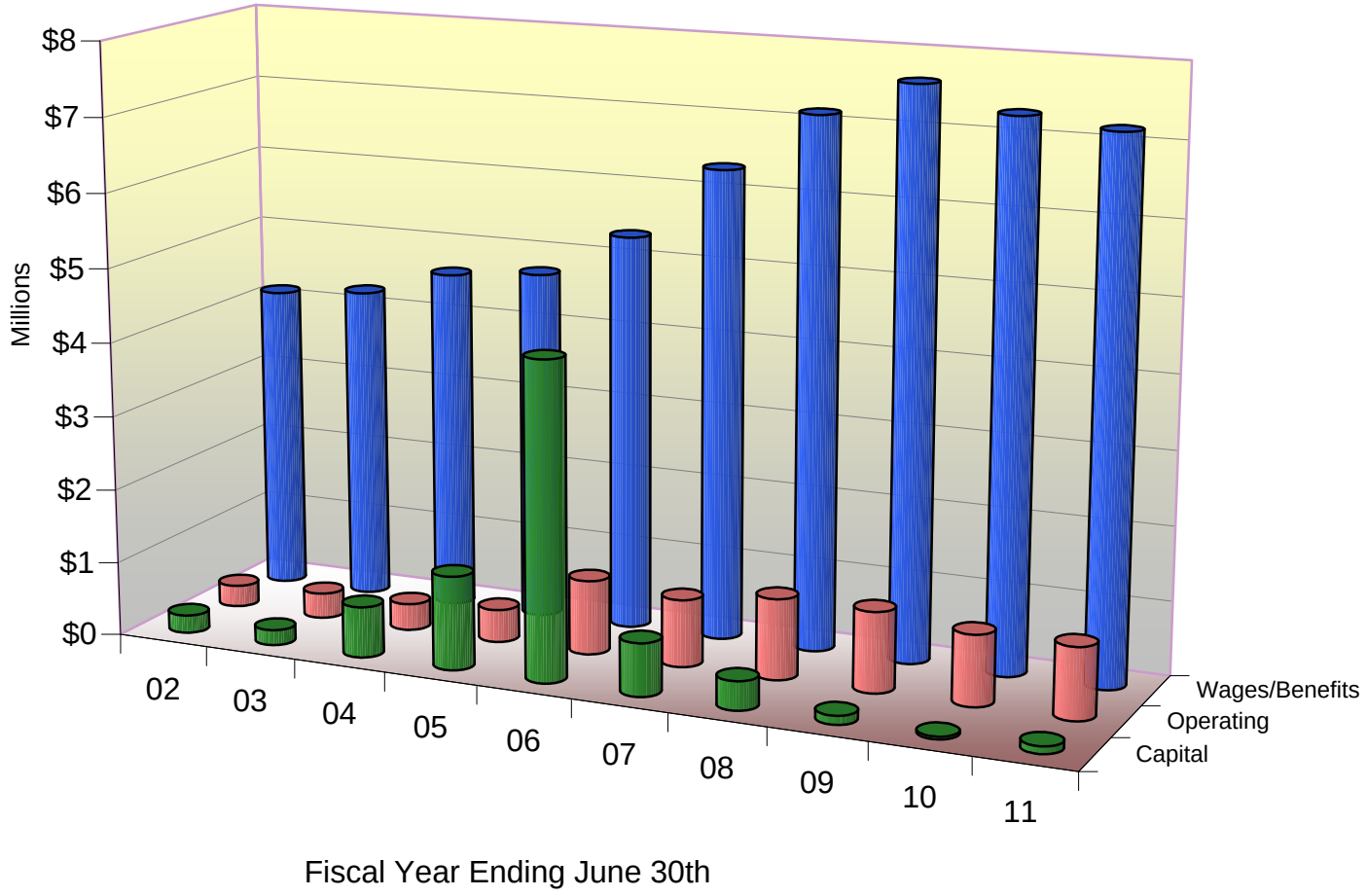
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Administration	$ 931,038	$ 668,854	(28.2%)	$ 943,522	41.1%	$ 949,174	0.6%
Operations	7,371,970	7,599,476	3.1%	7,781,835	2.4%	7,770,458	(0.1%)
TOTAL	**$ 8,303,008**	**$ 8,268,330**	**(0.4%)**	**$ 8,725,357**	**5.5%**	**$ 8,719,632**	**(0.1%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 7,313,204	$ 7,201,117	(1.5%)	$ 7,709,232	7.1%	$ 7,709,232	-
Operating	954,223	967,603	1.4%	895,648	(7.4%)	947,400	5.8%
Capital	35,581	99,610	180.0%	120,477	20.9%	63,000	(47.7%)
SUBTOTAL	**8,303,008**	**8,268,330**	**(0.4%)**	**8,725,357**	**5.5%**	**8,719,632**	**(0.1%)**
Transfers	-	-	-	-	-	-	-
TOTAL	**$ 8,303,008**	**$ 8,268,330**	**(0.4%)**	**$ 8,725,357**	**5.5%**	**$ 8,719,632**	**(0.1%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 8,100,805	$ 7,830,047	(3.3%)	$ 8,357,657	6.7%	$ 8,364,632	0.1%
State Fire (250)	202,203	438,283	116.8%	367,700	(16.1%)	355,000	(3.5%)
TOTAL	**$ 8,303,008**	**$ 8,268,330**	**(0.4%)**	**$ 8,725,357**	**5.5%**	**$ 8,719,632**	**(0.1%)**

Fire Expenditures

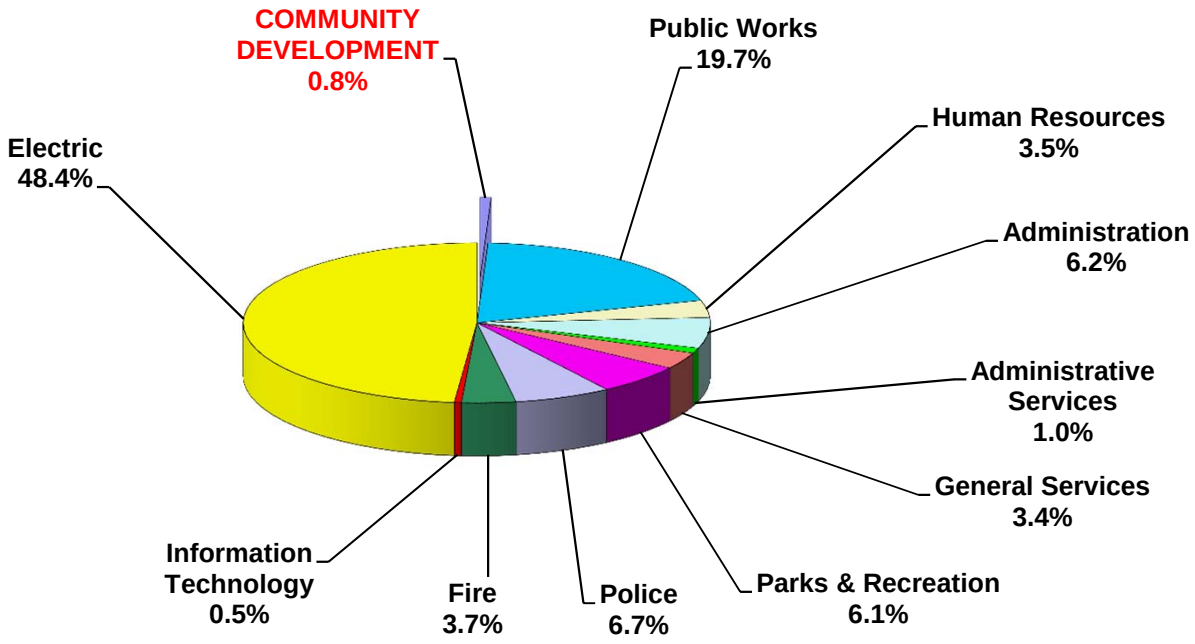
FY02 Through FY11



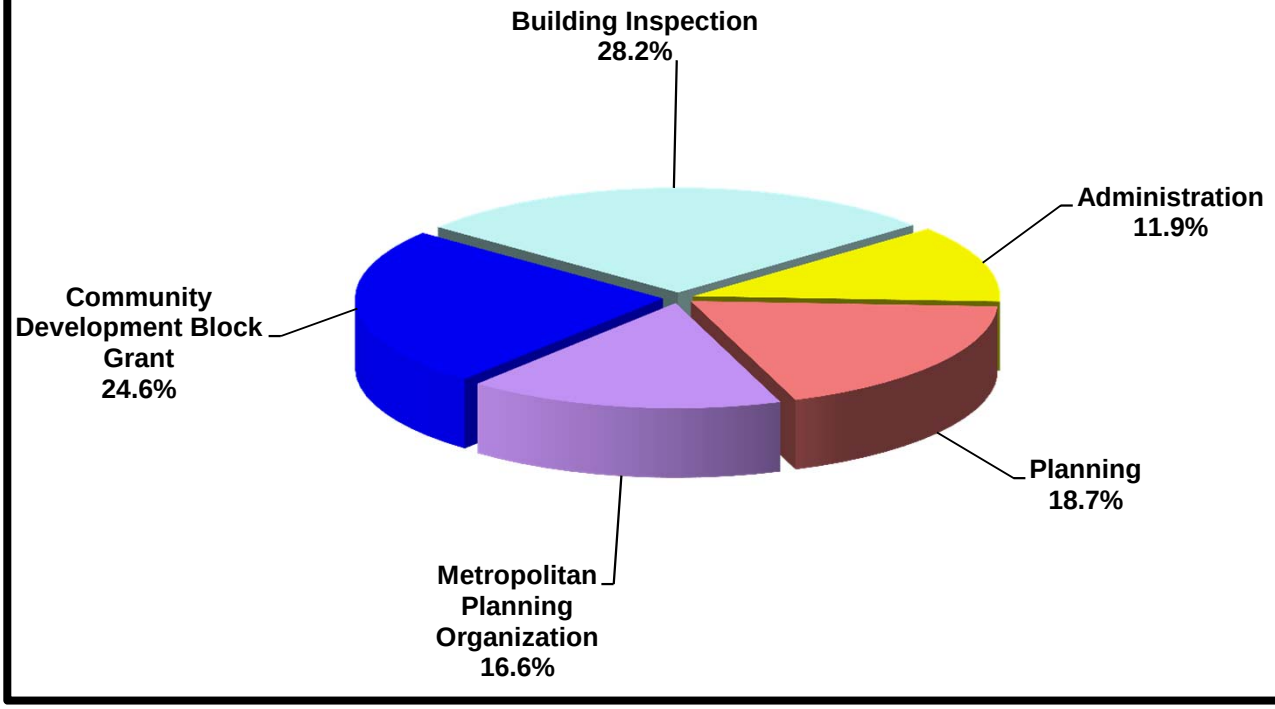
Cottonwood grove along Berg Trail

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT
PERCENTAGE OF FY12 BUDGET



COMMUNITY DEVELOPMENT
PERCENTAGE BY DIVISION



COMMUNITY DEVELOPMENT: ADMINISTRATION

PROGRAM DESCRIPTION:

The Administration Division is responsible for managing and monitoring departmental activities as required by City Code and the policies set forth by the City Manager and City Council. The Division provides direction for the department's four (4) organizational divisions — Planning; Building Inspection; the Metropolitan Planning Organization, (MPO); and the Community Development Block Grant (CDBG) entitlement program. The Division also provides the oversight of economic development activities, including long range planning activities, overseeing the acquisition, disposal and management of the City's real property, and planning for the Metropolitan Redevelopment Area (MRA).

The department's organizational divisions and their functional areas of responsibility are as follows:

- **Building Inspection**: is responsible for building, mechanical and plumbing inspections within the City, and electrical inspections within the City and surrounding area.
- **Planning:** includes providing primary staff support to the Planning and Zoning Commission, the Administrative Review Board, the Unified Development Code Implementation Committee, and other boards and commissions, in addition to reviewing petitions, reviewing development plans, and ensuring zoning compliance.
- **Farmington Metropolitan Planning Organization (MPO)**: is an organization comprised of the four local governments in the area focusing on regional transportation issues.
- **Community Development Block Grant (CDBG)**: is the HUD entitlement program administering approximately $430,000 of grant funding annually.

Budget Highlights:

The implementation of the Metropolitan Redevelopment Area (MRA) Plan adopted in FY10 is a high priority for the entire Department.

FY12 GOALS/OBJECTIVES:

Goals/Objectives for the different functional areas of Community Development are contained within the budget narratives for the respective areas. Additional FY12 Administration objectives are as follows:

- Develop and implement digital standard operating procedure manuals for each of the organizational divisions.
- Institute tracking databases to ensure productivity improvements throughout the department.
- Continue to improve customer service and communication with customers and applicants, improving informational forms and postings on the City web page.
- Establish standard procedures to ensure inclusive and transparent public review/input processes for proposals, petitions, and issues that will include internet postings, use of email, hosting community meetings, and providing minimum 30-day review time periods, where possible.
- Establish economic development planning as a function within the Division, including redevelopment, affordable housing, land acquisition, and SJEDS coordination.
- Hire a Long Range Planner/Development Coordinator to prepare revisions and updates to the City's land use plans; to work on economic development projects; to evaluate the fiscal impacts of proposals; to draft development agreements and prepare documents to establish tax increment financing districts; to process annexation proposals; to assist the Director in managing the City's real property program; and, to provide staff support for the MRA.
- Complete all proposed annexations as directed by the City Council.
- Complete the City-owned real property database and atlas with assistance from IS.

COMMUNITY DEVELOPMENT ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Community Development Director	1	1	$ 98,269	$ 93,971	(4.4%)
Office Manager	-	1	-	39,551	-
TOTAL	**1**	**2**	**$ 98,269**	**$ 133,522**	**35.9%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 157,528	$ 161,867	2.8%	$ 185,181	14.4%	$ 185,181	-
Operating	14,954	14,271	(4.6%)	25,440	78.3%	33,040	29.9%
TOTAL	**$ 172,482**	**$ 176,138**	**2.1%**	**$ 210,621**	**19.6%**	**$ 218,221**	**3.6%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 172,482	$ 176,138	2.1%	$ 210,621	19.6%	$ 218,221	3.6%
	TOTAL	**$ 172,482**	**$ 176,138**	**2.1%**	**$ 210,621**	**19.6%**	**$ 218,221**	**3.6%**

1) Detail information available on expenditure pages 72-73 of line item budget book.

COMMUNITY DEVELOPMENT: PLANNING

PROGRAM DESCRIPTION:

- The Planning Division answers development-related questions from the general public, residents, builders, and developers.
- Division staff review site plans, development plans, land use applications, and provide support for several commissions and boards including: the Planning and Zoning Commission; the Oil, Gas and Geological Engineering Hazards Advisory Commission; the Oil and Gas Sub Committee; the Unified Development Code Implementation Committee; and the Capital Improvements Advisory Committee.
- The Division monitors and manages zoning code compliance issues.
- The Division furnishes and maintains up-to-date economic, demographic and geographic data relevant to Farmington and San Juan County per US Census Affiliate Data Center Agreement.
- The Division is responsible for maintaining the City's Street Addressing and Street Dictionary Program for utility and E-911 use.

Budget Highlights:

The Unified Development Code (UDC) went into affect January 1, 2008. The transition to the new code has been relatively smooth. The UDC Implementation Committee has been extended through December 31, 2011, as changes to the UDC are being made.

With the completion of the Affordable Housing Plan during FY11, the Division plans to develop an Affordable Housing Ordinance in FY12.

FY12 GOALS/OBJECTIVES:

- Work with other departments, neighborhood organizations and Farmington citizens to implement strategies and action items from the Comprehensive Plan and various other plans adopted by the City Council.
- Continue to improve customer service and communication with customers and applicants, improving informational forms and postings on the City web page.
- Identify, acquire and implement suitable project tracking software.
- Establish standard procedures to ensure inclusive and transparent public review/input processes for proposals, petitions, and issues that will include internet postings, use of email, hosting community meetings, and providing minimum 30-day review time periods, where possible.
- Continue to participate on the Unified Development Code (UDC) Implementation Committee, which recommends amendments to the code for review by the City Council.
- Explore the potential for development of impact fees compliant with state statutes.
- Bring a revised Park Impact Fee recommendation back from Capital Improvements Advisory Committee.
- Make additional improvements to the City's web page to improve access to Farmington and San Juan County demographic and economic data, development information, applications and checklists.
- Develop a comprehensive affordable housing ordinance proposal.
- Utilize the Zoning Compliance Officer to coordinate code issues with the Police Department's Code Compliance Division, and to ensure zoning code compliance and enforcement of oil and gas regulations.
- Participate with the Fire Marshal's office on yearly oil and gas well inspections.
- Re-classify the Associate Planner position to a Planner II position, and add a Planner I job classification for future hiring purposes.

COMMUNITY DEVELOPMENT
PLANNING

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Senior Planner	1	1	$ 65,393	$ 64,284	(1.7%)
Associate Planner	2	2	101,788	104,365	2.5%
Administrative Aide	1	-	31,553	-	(100.0%)
Zoning Officer	1	1	38,756	40,330	4.1%
TOTAL	**5**	**4**	**$ 237,490**	**$ 208,979**	**(12.0%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 255,475	$ 266,361	4.3%	$ 276,051	3.6%	$ 276,051	-
Operating	34,187	53,111	55.4%	53,850	1.4%	123,450	129.2%
SUBTOTAL	**289,662**	**319,472**	**10.3%**	**329,901**	**3.3%**	**399,501**	**21.1%**
Transfers	(29,124)	-	(100.0%)	-	-	-	-
TOTAL	**$ 260,538**	**$ 319,472**	**22.6%**	**$ 329,901**	**3.3%**	**$ 399,501**	**21.1%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 260,538	$ 319,472	22.6%	$ 329,901	3.3%	$ 399,501	21.1%
	TOTAL	**$ 260,538**	**$ 319,472**	**22.6%**	**$ 329,901**	**3.3%**	**$ 399,501**	**21.1%**

1) Detail information available on expenditure pages 74-75 of line item budget book.

COMMUNITY DEVELOPMENT:
METROPOLITAN PLANNING ORGANIZATION (MPO)

PROGRAM DESCRIPTION:

The Farmington MPO is the regional transportation planning forum for the cities of Farmington, Aztec, and Bloomfield and for San Juan County. A Joint Powers Agreement outlines the duties and responsibilities of the entities. The MPO is required to:

- Develop short (Transportation Improvement Program) and long range (Metropolitan Transportation Plan) transportation plans in cooperation with the entities, the local transit provider, NMDOT, and the public to address congestion, safety, new roads, and multi-modal approaches.
- Develop an annual work plan that highlights the activities to be carried out by MPO staff and the entities through program administration, comprehensive planning, and long and short range planning.
- Maintain a financially constrained budget for transportation activities through federal, state, and local funding sources.
- Maintain a regional traffic model that is used to study potential new projects and their impacts to the transportation network.
- Collect traffic count data for the four entities on an annual basis.
- Maintain and update a Public Participation Plan that determines public comment periods and public hearing schedules for MPO documents and activities.
- Develop and maintain an Intelligent Transportation Systems (ITS) architecture for the MPO area.
- Coordinate with the Red Apple Transit system.

Budget Highlights:

The MPO will be receiving approximately $185,000 in federal PL funds and $25,000 in federal FTA 5303 funds for various MPO activities outlined in the FY12 Unified Planning Work Program (UPWP). These amounts are expected to cover about 68% of the MPO budget for the fiscal year.

FY12 GOALS/OBJECTIVES AND PERFORMANCE MEASURES:

Twelve overall goals for the MPO are outlined in the 25-year Metropolitan Transportation Plan (MTP). In FY12, the MPO will look to:

- Complete planning projects as outlined in the Metropolitan Transportation Plan (MTP), such as:
    - Create a Pedestrian Safety Action Plan and a Bicycle Suitability Map for the MPO
    - Develop a Complete Streets policy
    - Develop transportation and land use policies and master plans
- Complete activities related to an on-board transit survey. Data collection and analysis is needed to better understand travel patterns and ridership characteristics.
- Update the ITS architecture and the Public Participation Plan.
- Calibrate and validate the MPO regional traffic model.
- Work with NMDOT on the US 64 Farmington to Bloomfield widening project and the statewide Rail Plan.
- Update the Transportation Improvement Program on an annual basis.
- Count at least one-third of the traffic count locations within the MPO.
- Review land use developments to ensure compliance with the Access Management Plan and the Bicycle/Pedestrian Plan.
- Write quarterly and annual reports for the MPO's Unified Planning Work Program.
- Perform student arrival counts and evaluate conditions at schools participating in the Safe Routes to School program.
- Other products and reports identified in the FY12 UPWP.

COMMUNITY DEVELOPMENT
MPO ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
MPO Planner	1	1	$ 60,040	$ 61,438	2.3%
MPO Associate Planner	1	1	55,006	57,710	4.9%
Administrative Aide	1	1	34,957	31,305	(10.4%)
TOTAL	**3**	**3**	**$ 150,003**	**$ 150,453**	**0.3%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 195,749	$ 180,465	(7.8%)	$ 198,873	10.2%	$ 198,873	-
Operating	34,421	99,908	190.3%	95,300	(4.6%)	97,700	2.5%
TOTAL	**$ 230,170**	**$ 280,373**	**21.8%**	**$ 294,173**	**4.9%**	**$ 296,573**	**0.8%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 230,170	$ 280,373	21.8%	$ 294,173	4.9%	$ 296,573	0.8%
	TOTAL	**$ 230,170**	**$ 280,373**	**21.8%**	**$ 294,173**	**4.9%**	**$ 296,573**	**0.8%**

1) Detail information available on expenditure page 76 of line item budget book.

COMMUNITY DEVELOPMENT:
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

PROGRAM DESCRIPTION:

On October 1, 2009, the Community Development Block Grant began five years of new funding. The City's CDBG 2012 Budget will be part of the third year of the five-year grant. The 2011 Annual Action Plan will establish projects and their budgets beginning on October 1, 2011. Staff is charged with ensuring that the program is carried out in compliance with HUD regulations and grant funds are spent in a manner consistent with National Objectives and with the City of Farmington Consolidated Plan Priorities.

The City of Farmington Consolidated Plan Federal Fiscal Year runs from October 1, through September 30, and overlaps the City's Fiscal Year by three months.

Budget Highlights:

- The CDBG Program HUD FY10 budget is **$465,654**.
- The CDBG Program HUD FY11 budget is currently projected at **$430,000**.
- Three main budgetary categories can be estimated: Public Service Projects – 15%; Planning and Administration – 20%; and, Capital Projects – 65%.

FY11 Activities:

The City of Farmington funded the following types of programs FY11:

- Day Care Assistance - $15,000
- Senior Services - $20,000
- Rental Assistance $17,000
- English, Parenting, and Life Skills Classes - $13,000
- Affordable Rental Housing Construction Project - up to $344,000
- Transitional Housing & Operation Project – up to $244,963

FY12 GOALS/OBJECTIVES:

- Make the necessary improvements recommended in the recent assessment over FY12 to ensure that the Community Development Block Grant program fully complies with HUD policies and procedures and that grant funds are spent in a manner consistent with National Objectives and with the City of Farmington Consolidated Plan Priorities.

- Develop and implement a digital standard operating procedure manual, including an annual calendar for milestones and flowcharts.

- Establish standard procedures to ensure inclusive and transparent public review/input processes for plan development, reports, and issues. Utilize internet postings, use of email, hosting community meetings, and minimum 30-day review time-periods where possible.

- Re-classify the CDBG Associate Planner position to a CDBG Administrator position.

The Community Development Block Grant program includes the annual creation of two key documents. First is the Annual Action Plan, which documents the fiscal year's projects, budget, and performance goals, as adopted by the City Council. Second is the Consolidated Annual Performance Evaluation Report, which documents the project accomplishments for the year and the expenditures and budget balance.

COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Associate Planner CDBG	1	1	$ 57,056	$ 58,154	1.9%
TOTAL	**1**	**1**	**$ 57,056**	**$ 58,154**	**1.9%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 69,787	$ 68,284	(2.2%)	$ 80,751	18.3%	$ 80,751	-
Operating	85,390	114,420	34.0%	74,999	(34.5%)	39,050	(47.9%)
Capital	133,626	484,903	262.9%	279,500	(42.4%)	151,938	(45.6%)
TOTAL	**$ 288,803**	**$ 667,607**	**131.2%**	**$ 435,250**	**(34.8%)**	**$ 271,739**	**(37.6%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	CDBG Grant (401)	$ 288,803	$ 667,607	131.2%	$ 435,250	(34.8%)	$ 271,739	(37.6%)
	TOTAL	**$ 288,803**	**$ 667,607**	**131.2%**	**$ 435,250**	**(34.8%)**	**$ 271,739**	**(37.6%)**

1) Detail information available on expenditure pages 128-129 of line item budget book.

COMMUNITY DEVELOPMENT: BUILDING INSPECTION

PROGRAM DESCRIPTION:

The Building Inspection Division provides a full-level of inspection services comprised of inspection and plan review for building, plumbing/mechanical and electrical projects. All new, private residential and commercial projects including offices, retail stores, churches, day care centers, etc., are reviewed and inspected for building, plumbing, mechanical and electrical code requirements. Building, electrical and plumbing/mechanical services are provided for the area within the city limits. Electrical inspectors also perform electrical service connect inspections throughout the Farmington Electrical Utility System's service area. This division currently enforces over 10 separate codes and provides other departments, contractors, the media, architects and the public with information concerning these codes. Besides permitting and inspecting new structures, additions, remodels, etc., inspections are performed at all business locations where there is a change in occupancy, pursuant to the International Building Code.

FY 12 GOALS/OBJECTIVES:

Construction activity has been busy the last three years with an average construction valuation of $72,229,968. Goals and objectives for the division include:

- Permit small residential projects over the counter the same day.
- Complete the review of plans on new residential dwellings within three days of plan submittal.
- Complete the review of plans on ninety percent of new commercial buildings within two weeks of plan submittal.
- Perform all building, plumbing, mechanical and electrical inspections within 24 hours of scheduling.
- The State of New Mexico has adopted new building, plumbing, mechanical and energy conservation codes. We will enforce these codes once they become effective in FY12.
- All building, plumbing/mechanical and electrical inspectors will maintain State of New Mexico requirements for state and national certifications.
- Re-classify the two (2) Administrative Aide positions to Permit Technician positions during FY12. During FY13, re-classify the Permit Technician job classification into Permit Technician I and Permit Technician II, with the second position having lead responsibilities and required certification.
- The division will continue to participate with the State of New Mexico Construction Industries Division in future code adoptions, technical advisory committees, and education for inspectors and contractors concerning adopted building, plumbing/mechanical, and electrical codes.

COMMUNITY DEVELOPMENT
BUILDING INSPECTION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Chief Building Inspector	1	1	$ 78,972	$ 80,157	1.5%
Electrical Inspector	2	2	124,782	127,086	1.8%
Plumbing/Mechanical Inspector	1	1	63,684	64,641	1.5%
Building Inspector	3	3	172,469	177,076	2.7%
Administrative Aide	2	2	68,405	66,756	(2.4%)
TOTAL	**9**	**9**	**$ 508,312**	**$ 515,716**	**1.5%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 632,640	$ 644,975	1.9%	$ 669,020	3.7%	$ 669,020	-
Operating	58,308	47,110	(19.2%)	51,155	8.6%	50,380	(1.5%)
SUBTOTAL	**690,948**	**692,085**	**0.2%**	**720,175**	**4.1%**	**719,400**	**(0.1%)**
Transfers	(260,580)	(243,492)	(6.6%)	(222,444)	(8.6%)	(224,000)	0.7%
TOTAL	**$ 430,368**	**$ 448,593**	**4.2%**	**$ 497,731**	**11.0%**	**$ 495,400**	**(0.5%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 430,368	$ 448,593	4.2%	$ 497,731	11.0%	$ 495,400	(0.5%)
	TOTAL	**$ 430,368**	**$ 448,593**	**4.2%**	**$ 497,731**	**11.0%**	**$ 495,400**	**(0.5%)**

1) Detail information available on expenditure pages 77-78 of line item budget book.

COMMUNITY DEVELOPMENT
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**19**	**19**	**$ 1,051,130**	**$ 1,066,824**	**1.5%**

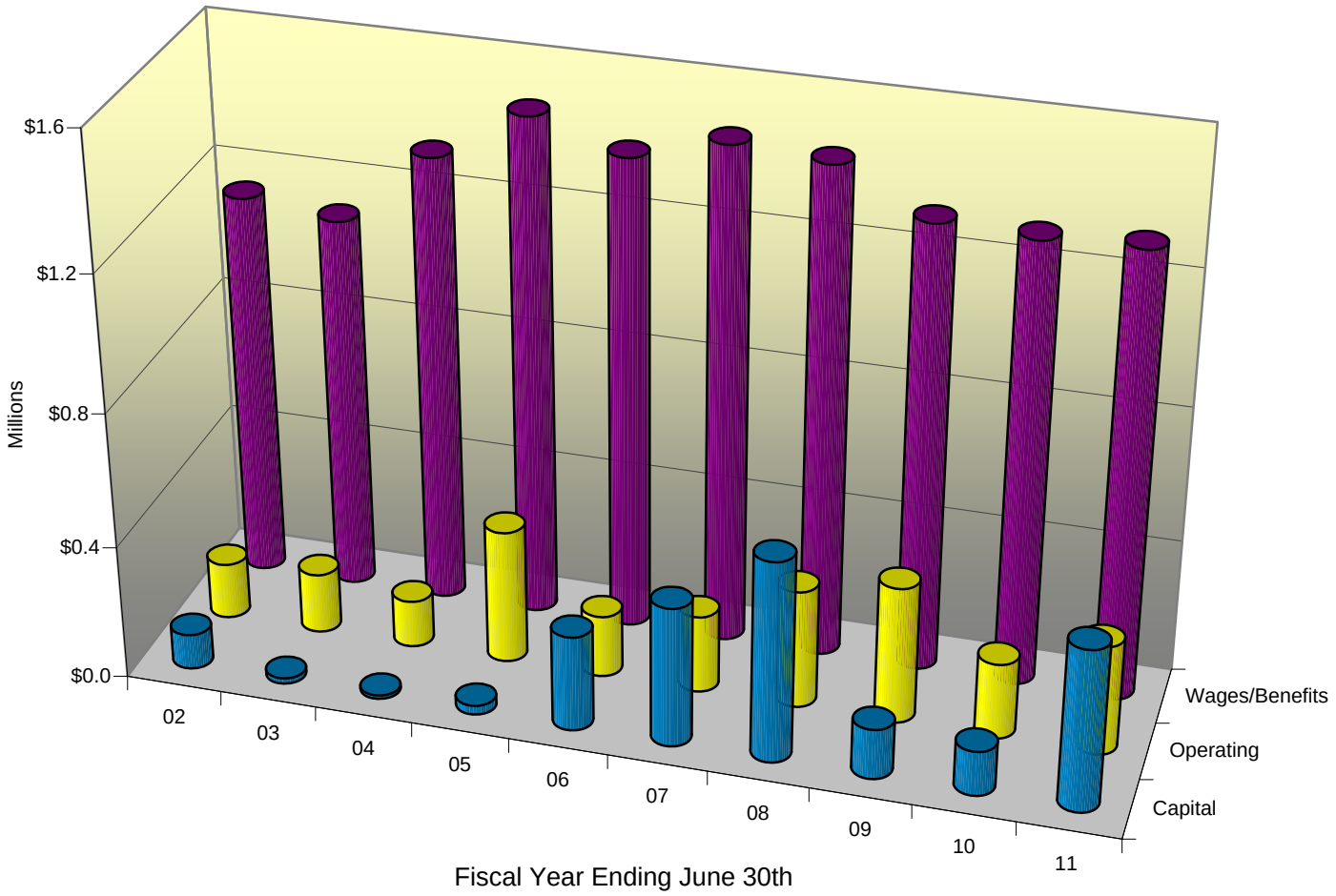
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Administration	$ 172,482	$ 176,138	2.1%	$ 210,621	19.6%	$ 218,221	3.6%
Planning	260,538	319,472	22.6%	329,901	3.3%	399,501	21.1%
MPO Administration	230,170	280,373	21.8%	294,173	4.9%	296,573	0.8%
CDBG	288,803	667,607	131.2%	435,250	(34.8%)	271,739	(37.6%)
Building Inspection	430,368	448,593	4.2%	497,731	11.0%	495,400	(0.5%)
TOTAL	**$ 1,382,361**	**$ 1,892,183**	**36.9%**	**$ 1,767,676**	**(6.6%)**	**$ 1,681,434**	**(4.9%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 1,311,179	$ 1,321,952	0.8%	$ 1,409,876	6.7%	$ 1,409,876	-
Operating	227,260	328,820	44.7%	300,744	(8.5%)	343,620	14.3%
Capital	133,626	484,903	262.9%	279,500	(42.4%)	151,938	(45.6%)
SUBTOTAL	**1,672,065**	**2,135,675**	**27.7%**	**1,990,120**	**(6.8%)**	**1,905,434**	**(4.3%)**
Transfers	(289,704)	(243,492)	(16.0%)	(222,444)	(8.6%)	(224,000)	0.7%
TOTAL	**$ 1,382,361**	**$ 1,892,183**	**36.9%**	**$ 1,767,676**	**(6.6%)**	**$ 1,681,434**	**(4.9%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 1,093,558	$ 1,224,576	12.0%	$ 1,332,426	8.8%	$ 1,409,695	5.8%
CDBG Grant (401)	288,803	667,607	131.2%	435,250	(34.8%)	271,739	(37.6%)
TOTAL	**$ 1,382,361**	**$ 1,892,183**	**36.9%**	**$ 1,767,676**	**(6.6%)**	**$ 1,681,434**	**(4.9%)**

Community Development Expenditures

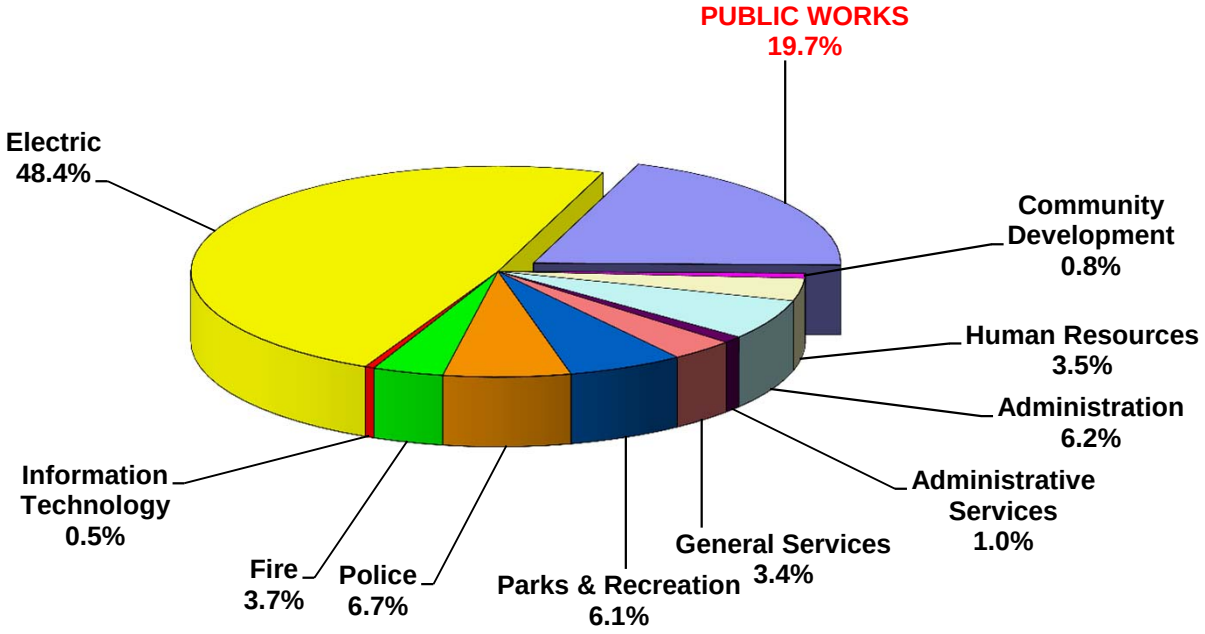
FY02 Through FY11



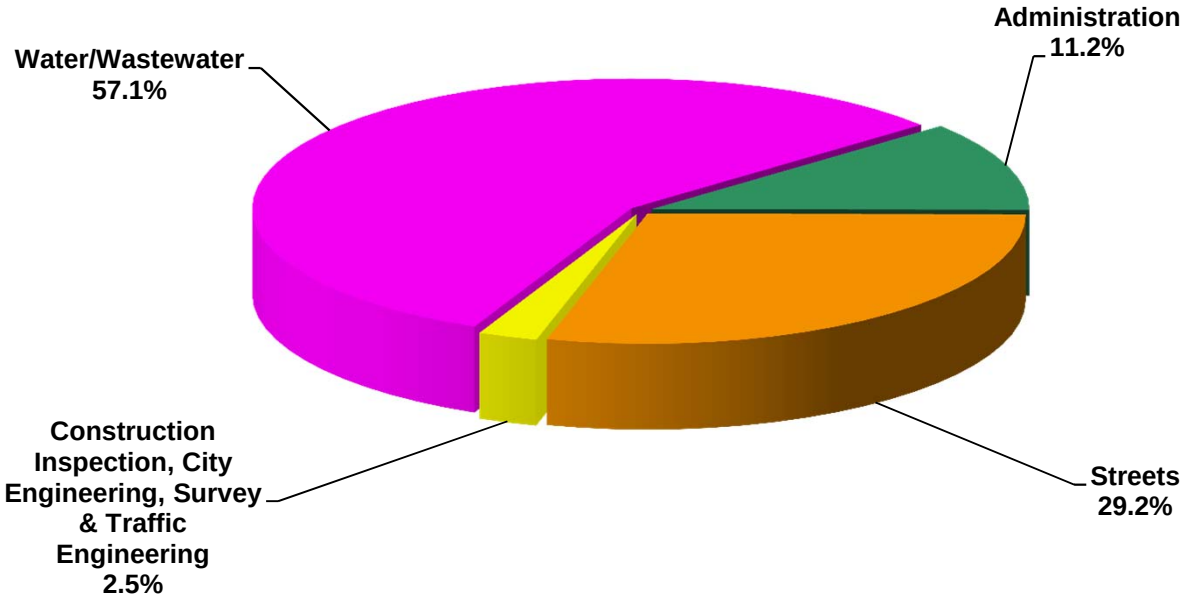
Ducks enjoying low water in the Animas River

PUBLIC WORKS

PUBLIC WORKS
PERCENTAGE OF FY12 BUDGET



PUBLIC WORKS
PERCENTAGE BY DIVISION



PUBLIC WORKS: ADMINISTRATION

PROGRAM DESCRIPTION:

The Administration Division is responsible for the oversight and direction of the department's two major organizational divisions which cover 10 functional areas. These divisions and functional areas of responsibility are as follows:

- Engineering and Construction, which includes Construction Inspection, Drafting, Engineering, Survey, Traffic Engineering and Streets (responsible for street maintenance, weed control, snow removal and street sweeping activities).
- Water/Wastewater Utility, which includes Water Utility Administration, Wastewater Utility Administration, Solid Waste Management (including recycling), and Water Rights Management.

Budget Highlights:

The Public Works Department underwent reorganization in 2007. The following projects were completed in FY11:

- Wildflower Parkway widening - Browning Parkway to Yarrow Trail
- Street Resurfacing: Apache Street - Airport Drive to US64, Auburn Street - Apache Street to Broadway
- Micro-surface 63.5 lane miles (various city streets)

FY12 GOALS/OBJECTIVES:

Goals/objectives for the different functional areas of Public Works are contained within the budget narratives for the respective areas. Additional FY12 Administration objectives are as follows:

- Develop and implement "work program" guidelines to better track projects throughout the year and to improve productivity measurement.
- In concert with the Community Development Department, complete detailed process/flow charts to ensure more expedient processing and tracking of development applications.
- Refine the street maintenance assessment program to implement an objective and systematic, ongoing approach to maintaining 396 lane miles at collector and above and 960 lane miles at residential, for a total of 1,356 lane miles.
- Pursue state and federal assistance on street maintenance using MAP, CO-OP, and TPE funding programs.
- Due to severe rains in late July and early August 2010 (approximately 3 inches in 37 minutes) a Federal Disaster was declared in New Mexico. FEMA arrived in the City in September 2010 and finished their evaluation in February 2011. A total of 119 project work orders were issued by FEMA with an approximate value of $3.5 million dollars.

PUBLIC WORKS
ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Public Works Director	1	1	$ 100,235	$ 102,505	2.3%
Administrative Assistant	1	1	41,735	42,949	2.9%
TOTAL	**2**	**2**	**$ 141,970**	**$ 145,454**	**2.5%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 190,322	$ 192,611	1.2%	$ 195,940	1.7%	$ 195,940	-
Operating	4,210,443	4,961,612	17.8%	4,828,974	(2.7%)	5,067,452	4.9%
Capital	21,040	162,515	672.4%	-	(100.0%)	-	-
SUBTOTAL	**4,421,805**	**5,316,738**	**20.2%**	**5,024,914**	**(5.5%)**	**5,263,392**	**4.7%**
Transfers	199,369	193,624	(2.9%)	113,709	(41.3%)	113,670	-
TOTAL	**$ 4,621,174**	**$ 5,510,362**	**19.2%**	**$ 5,138,623**	**(6.7%)**	**$ 5,377,062**	**4.6%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 118,662	$ 120,034	1.2%	$ 56,499	(52.9%)	$ 56,269	(0.4%)
2)	GRT-Streets (201)	23,522	23,714	0.8%	24,117	1.7%	24,117	-
3)	Wtr.Enterprise (602)	26,135	26,350	0.8%	26,457	0.4%	26,457	-
4)	Wastewater (603)	26,135	26,350	0.8%	26,457	0.4%	26,457	-
5)	Sanitation (604)	4,426,720	5,313,914	20.0%	5,005,093	(5.8%)	5,243,762	4.8%
	TOTAL	**$ 4,621,174**	**$ 5,510,362**	**19.2%**	**$ 5,138,623**	**(6.7%)**	**$ 5,377,062**	**4.6%**

1) Detail information available on expenditure page 79 of line item budget book.
2) Detail information available on expenditure page 99 of line item budget book.
3) Detail information available on expenditure page 165 of line item budget book.
4) Detail information available on expenditure page 171 of line item budget book.
5) Detail information available on expenditure pages 178-179 of line item budget book.

PUBLIC WORKS: CONSTRUCTION INSPECTION

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Construction Inspection Division reviews, estimates and inspects all projects under the Annual Streets and Utility contracts; reviews pay requests; reviews, estimates and inspects capital improvements projects, water and wastewater projects and provides similar services for other departments upon request. This division also assists in coordinating construction efforts with private utilities and contractors to ensure proper construction procedures, scheduling and timely completion of projects. The division drafts work orders and cost estimates; plans and schedules the Annual Street Rehabilitation Program, answers complaints; monitors safety compliance and provides public notice on projects or emergency repairs which disrupt traffic.

Budget Highlights:

There are no significant changes in program or equipment planned for FY12.

FY12 GOALS/OBJECTIVES:

Water & Wastewater Utility Division Projects:

- Review, estimate and inspect work performed under Annual Utilities Contract.
- Inspect various water and sewer line replacement projects.
- Inspect rehabilitation work at both Water and Wastewater Treatment Plants.
- Inspect Animas Waterline Improvement ARRA II Project
- Manage sewer video inspection program, estimate repairs and inspect construction.
- Inspect work performed by City's Operation and Maintenance Contractor.
- Inspections – Respond to inspection request within 24 hours 95% of the time.

Public Works Projects:

- Review, estimate and inspect work performed under Annual Street Maintenance Contract.
- Inspect FY12 street resurfacing program.
- Inspect miscellaneous storm drain improvement projects.
- Inspect Porter Arroyo Detention Pond construction.
- Inspect Piedra Vista High School Access Road and English Extension.
- Inspect various roadway improvement projects.
- Inspect public improvements in new subdivisions.
- Inspect MAP project if awarded: Municipal/Airport Resurfacing.
- Field verify 5% of existing Water, Wastewater, and Storm Sewer System per year.
- Inspect Collector and Above Street by section and provide data for Pavement Management Model.
- Inspect and Document Federal Disaster Relief Fund cleanup and repair.

Other Department Projects:

- Review, estimate and inspect miscellaneous capital improvement projects as requested/required (PRCA, FEUS, Building Maintenance).
- Provide engineering review services to other City Departments upon request.

PUBLIC WORKS
CONSTRUCTION INSPECTION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Construction Inspector	3	3	$ 142,676	$ 149,565	4.8%
TOTAL	**3**	**3**	**$ 142,676**	**$ 149,565**	**4.8%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 210,672	$ 207,209	(1.6%)	$ 251,668	21.5%	$ 251,668	-
Operating	8,418	8,776	4.3%	17,750	102.3%	18,375	3.5%
SUBTOTAL	**219,090**	**215,985**	**(1.4%)**	**269,418**	**24.7%**	**270,043**	**0.2%**
Transfers	(133,044)	(179,736)	35.1%	(79,236)	(55.9%)	(79,800)	0.7%
TOTAL	**$ 86,046**	**$ 36,249**	**(57.9%)**	**$ 190,182**	**424.7%**	**$ 190,243**	**-**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 86,046	$ 36,249	(57.9%)	$ 190,182	424.7%	$ 190,243	-
	TOTAL	**$ 86,046**	**$ 36,249**	**(57.9%)**	**$ 190,182**	**424.7%**	**$ 190,243**	**-**

1) Detail information available on expenditure pages 80-81 of line item budget book.

PUBLIC WORKS: CITY ENGINEERING

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Engineering Division performs engineering design and analysis, drafting and writing of technical specifications and reports for Public Works, Water and Wastewater Utilities, Parks and Recreation, and other City departments.

Budget Highlights:

The Engineering Division's workload has continued to increase due to changes in federal regulations regarding storm water discharges and flood plain development. A proposal to subcontract a part time storm water inspector to meet these regulations is included with the FY12 budget.

FY12 GOALS/OBJECTIVES:

The division will design and coordinate the construction of the following major projects:

Water and Wastewater Utility Division Projects:

- Provide support to the Water/Wastewater Utilities Division in the design and/or oversight of water, sewer and solid waste projects.
- Prepare technical specifications for Annual Utilities Maintenance Contract.

Public Works Department Projects:

- Prepare technical specifications for Annual Street Maintenance Contract.
- Design and oversee construction of miscellaneous storm drainage projects.
- Design and manage New Mexico Department of Transportation CO-OP, MAP and TPE projects.
- Continue implementation of NPDES and MS4 Storm Water Management Plan.
- Design replacement of apx. 1500LF of 72" culvert conveying Porter Arroyo along East Main by Webb Chevrolet.
- Oversee development of Pavement Management System.
- Continue to set up Facility Management and work orders in HTE for GIS & GASB34.
- Oversee Final design/Construction of Porter Arroyo Detention Pond.
- Oversee post construction FEMA Remapping of Porter Arroyo 100 year Flood Plain.
- Design and permit Federal Disaster Relief Fund cleanup and repair projects (119 total).
- Design and oversee Piñon Hills Bridge Project.
- Oversee Piedra Vista High School Access Road and English Extension
- Oversee completion of Master Drainage Study.

Miscellaneous Projects:

- Design various Parks Department CIP projects.
- Assist Building Inspection in review of construction permits.
- Assist Community Development in review of new subdivision development, including review of proposed infrastructure and plat requirements.

PERFORMANCE MEASURES:

- New Streets/corrections included in the update to the street directory three times per year, 85%.
- Final Plat map application reviews signed within 2 weeks of final submittal, if submitted correctly, 100%.
- Building permits – 3-day turnaround, if complete, 95%.
- Flood Plain Elevation Certificates – 5-day turnaround, 95%.
- Subdivision Plat Review – 10-day turnaround, 95%.
- Respond to citizen requests – 48-hour turnaround, 90%.
- Consultant's Plan Review – 15-day turnaround, 80%.

PUBLIC WORKS
CITY ENGINEERING

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
City Engineer	1	1	$ 90,288	$ 92,051	2.0%
Associate Project Engineer II	1	-	57,082	-	(100.0%)
Associate Project Engineer I	1	1	56,263	57,592	2.4%
Project Engineer I	1	2	61,997	132,852	114.3%
GIS Technician	1	1	44,839	41,049	(8.5%)
Administrative Aide	1	1	34,957	36,234	3.7%
TOTAL	**6**	**6**	**$ 345,426**	**$ 359,778**	**4.2%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 442,747	$ 403,468	(8.9%)	$ 476,298	18.1%	$ 476,298	-
Operating	25,752	43,224	67.8%	116,525	169.6%	118,185	1.4%
SUBTOTAL	**468,499**	**446,692**	**(4.7%)**	**592,823**	**32.7%**	**594,483**	**0.3%**
Transfers	(96,672)	(97,968)	1.3%	(6,972)	(92.9%)	(7,200)	3.3%
TOTAL	**$ 371,827**	**$ 348,724**	**(6.2%)**	**$ 585,851**	**68.0%**	**$ 587,283**	**0.2%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 371,827	$ 348,724	(6.2%)	$ 585,851	68.0%	$ 587,283	0.2%
	TOTAL	**$ 371,827**	**$ 348,724**	**(6.2%)**	**$ 585,851**	**68.0%**	**$ 587,283**	**0.2%**

1) Detail information available on expenditure pages 82-83 of line item budget book.

PUBLIC WORKS: SURVEY

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Survey Division is responsible for surveying and construction staking, and preparing preliminary drawings for various City departments and divisions. Work by this division includes identifying the location and descriptions of property from existing established boundary corners and existing topography for future roadways, utilities and other public facilities projects; the establishment of grades and alignments, and as-built surveys for these improvements; and, engineering construction measurements and staking for Capital Improvement Projects.

Budget Highlights:

The Survey Division will continue to be involved in the documentation of existing street and utility infrastructure components through the use of GPS equipment.

FY12 GOALS/OBJECTIVES:

Water and Wastewater Utility Department Projects:

- Collection of field data for design of water and wastewater projects.
- Field layout of construction drawings for water main extensions and water main replacements.
- Field layout of construction drawings for sewer main extensions and replacements.
- Verification of lots and plats related to water rights projects.
- Survey of required easement for water and wastewater projects.
- As-built surveys for installed utilities.

Public Works Projects:

- Existing topography survey and construction layout of various storm drainage projects.
- Existing topography survey and construction layout for TPE and MAP projects.
- Field verify all storm sewer manholes inverts.
- Verification of lots and plats related to obtaining easements, right-of-way and property for the City.
- Provide GPS survey support to GIS Coordinator.
- Perform field checks of existing Global Positioning System (GPS) Control Points every year to verify condition of monuments.

Airport Projects:

- Collection of field data for airport lease descriptions, and CIP projects.

Other Departments:

- Construction staking for projects for other City departments, as needed.

PERFORMANCE MEASURES:

- 95% of all projects started within five working days.
- As-built surveys for installed facilities, 98% accurate.

PUBLIC WORKS
SURVEY

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Survey Party Chief	2	2	$ 82,642	$ 85,302	3.2%
Surveyor Aide	1	1	33,428	34,889	4.4%
TOTAL	**3**	**3**	**$ 116,070**	**$ 120,191**	**3.6%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 169,686	$ 173,915	2.5%	$ 185,084	6.4%	$ 185,084	-
Operating	12,891	14,487	12.4%	23,115	59.6%	23,860	3.2%
SUBTOTAL	**182,577**	**188,402**	**3.2%**	**208,199**	**10.5%**	**208,944**	0.4%
Transfers	(135,024)	(74,856)	(44.6%)	(26,016)	(65.2%)	(27,000)	3.8%
TOTAL	**$ 47,553**	**$ 113,546**	**138.8%**	**$ 182,183**	**60.4%**	**$ 181,944**	**(0.1%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 47,553	$ 113,546	138.8%	$ 182,183	60.4%	$ 181,944	(0.1%)
	TOTAL	**$ 47,553**	**$ 113,546**	**138.8%**	**$ 182,183**	**60.4%**	**$ 181,944**	**(0.1%)**

1) Detail information available on expenditure pages 84-85 of line item budget book.

PUBLIC WORKS: TRAFFIC ENGINEERING

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Traffic Engineering Division is responsible for the safe and efficient movement of traffic throughout the City. The division maintains and installs all traffic control devices within the City and administers the City's street light program. Traffic control devices include:

- Pavement Markings: over 345 lane miles, 600 crosswalks, 810 symbols and curb markings.
- Signs: Regulatory (4,397), warning (981), school (289), street name (3,412), others (681).
- Traffic Signals: The City has 81, of which 77 have emergency vehicle preemption systems. The City contracts maintenance for 9 signals outside the City limits.
- School Zone Speed Limit Flashers: 24.
- Warning Beacon Lights: 8.

The street lighting system has over 4,251 lights City-wide.

This division investigates traffic complaints, responds to citizen requests regarding traffic control and street lighting issues, works closely with police and others to ensure safe and efficient traffic flows, and monitors construction and maintenance in the roadway to ensure all applicable traffic control laws and work zone safety guidelines are followed.

FY12 GOALS/OBJECTIVES:

- Continue to perform annual preventative maintenance on each traffic signal (81 each).
- Continue annual sign reflectivity evaluation program.
- Maintain over 8,000 traffic sign installations, upgrading as necessary.
- Conduct turning movement counts at 22 of 81 signalized locations.
- Field investigates known vegetative sight obstructions twice each year.
- Maintain average response time to after hours signal maintenance call out time to less than 30 minutes.
- Paint each of the City's 325 lane miles, twice (spring/fall).
- Re-mark 110 worn crosswalks and stop bars.
- Replace traffic signal poles and mast arms as necessary for upgrade.
- Replace and upgrade Traffic Signal System.

PERFORMANCE MEASURES:

- 494 traffic signs were repaired in FY11.
- The Division conducted turning movement counts at six signalized locations and three non-signalized intersections.
- Annual preventative maintenance program for all traffic signals was completed.
- Reflectivity evaluations were completed.
- The Division designed one new traffic signal.
- City streets were painted once.
- Cabinet and controller upgrade at 1 location.
- LED signal head upgrade was completed at all signalized intersections by New Mexico EMNRD.
- 2010 call out response time averaged 30 minutes.

PUBLIC WORKS
TRAFFIC ENGINEERING

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Traffic Engineering Administrator	1	1	$ 83,724	$ 84,984	1.5%
Electronics Technician II	1	1	55,215	56,906	3.1%
Electronics Technician I	1	1	55,400	56,234	1.5%
Traffic Engineering Technician	1	1	46,610	48,588	4.2%
Working Foreman	1	1	48,942	49,677	1.5%
Painter	1	1	38,715	39,296	1.5%
Traffic Sign Technician	2	2	67,234	68,244	1.5%
TOTAL	**8**	**8**	**$ 395,840**	**$ 403,929**	**2.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 559,062	$ 554,557	(0.8%)	$ 562,810	1.5%	$ 562,810	-
Operating	69,234	82,534	19.2%	142,500	72.7%	146,505	2.8%
SUBTOTAL	**628,296**	**637,091**	**1.4%**	**705,310**	**10.7%**	**709,315**	**0.6%**
Transfers	(500,000)	(500,000)	-	(500,000)	-	(500,000)	-
TOTAL	**$ 128,296**	**$ 137,091**	**6.9%**	**$ 205,310**	**49.8%**	**$ 209,315**	**2.0%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 128,296	$ 137,091	6.9%	$ 205,310	49.8%	$ 209,315	2.0%
	TOTAL	**$ 128,296**	**$ 137,091**	**6.9%**	**$ 205,310**	**49.8%**	**$ 209,315**	**2.0%**

1) Detail information available on expenditure pages 86-87 of line item budget book.

PROGRAM DESCRIPTION:

The Streets Division is responsible for the repair and maintenance of 292 miles of paved streets and 30 miles of dirt streets. The Streets Division is also responsible for alleys, public parking lots, and storm drainage systems in the City. The division is functionally divided into four work crews. The Truck and Equipment crew performs heavy construction for other City departments, maintains and builds dirt streets, builds milled asphalt streets, maintains dirt alleys, constructs and maintains retention ponds, and prepares areas for paving. The Concrete Construction crew repairs existing and constructs new concrete curb and gutters, sidewalks, headwalls, erosion control walls, curb inlets, collection boxes, manholes, and rundowns. The crew also installs storm drainage pipe and repairs and installs guardrails. The Street Maintenance crew is responsible for maintenance of all paved streets, alleys, and parking lots within the city. This work consists of potholes, utility cuts, crack sealing, and new paving of streets, alleys, and parking lots. The Street Sweeper and Cleanup crew is responsible for the sweeping of streets, alleys, and public parking lots. The Roadside crew cleans right of ways, medians, drainage channels, storm drain inlets, and performs miscellaneous repair work. The Streets Division is also responsible for flood control when it rains, and snow and ice control in the winter.

Budget Highlights:

This year vehicle replacement is budgeted at $500,000 in FY12 and $400,000 in FY13 to replace an aging street equipment fleet (76 units); the average vehicle age in the fleet is 15 years old. With the increasing number of road miles in the City, the Streets Division anticipates the need to add a position of Street Sweeper Operator to provide adequate maintenance. With this position added, a need for additional equipment exists. Also anticipated is the addition of two laborers to assist in roadside cleanup of weeds and debris and to assist in other areas in the Street Division.

FY12 GOALS/OBJECTIVES:

The division will strive to provide a quick response to any problems that arise due to our aging streets and from the demands placed on our facilities by new development. The division will continue to work to improve its snow response with existing equipment and the use of pre-wetted salt and sand (magnesium chloride). The Streets Division will continue to apply milled asphalt to designated dirt streets. The Streets Division will continue its limited program of magnesium chloride application to dirt roadways to control dust and reduce frequency of blading. Other projects include continued construction of erosion control walls, retention ponds, drop inlets, pipes and various locations to address storm drainage problems and the installation of new sidewalks adjacent to City property, major streets, and in areas where needed for the Traffic Division‘s “Safe Routes to School” program.

PERFORMANCE MEASURES:

Sweeper:

- 25 miles per operator per seven-hour shift.
- Residential streets - 6 times per year.
- Arterial streets - 12 times per year (Scott & San Juan Blvd., Dustin, 30th, 20th, Butler, Sullivan, Piñon Hills Blvd., English & Largo).
- Truck routes- 12 times per year (LE Murray, Bloomfield Hwy., E. Main, W. Main, Browning Parkway and La Plata Hwy.).
- Downtown - 76 times a year, 90% of the time swept average frequency is 12 months; twice weekly.

Concrete:

- Construct 15 sq. ft. of new sidewalk per man hour or 60 sq. ft. of new sidewalk per crew hour.

Asphalt:

- Pothole repair within 72 hours of notification.
- Repair 10.5 sq. ft. of asphalt per man hour which is 73.5 sq. ft. per crew hour.
- Crack seal 1,500 sq. ft. per man hour or 10,500 sq. ft. per crew hour.

Blade:

- Blade two miles of dirt-street per operator, per seven hour shift.
- Blade a street within seven working days of receiving a request (weather conditions will determine compliance).

PUBLIC WORKS
STREETS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Streets Superintendent	1	1	$ 68,788	$ 71,965	4.6%
Lead Foreman	1	1	53,690	54,496	1.5%
Working Foreman	3	3	146,826	149,031	1.5%
Heavy Equipment Operator	4	4	168,826	165,654	(1.9%)
Street Sweeper Operator	3	3	110,544	113,954	3.1%
Truck Driver	4	4	124,277	129,458	4.2%
Concrete Carpenter	2	2	77,430	78,592	1.5%
Laborer	6	6	175,531	179,628	2.3%
TOTAL	**24**	**24**	**$ 925,912**	**$ 942,778**	**1.8%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 2,136,074	$ 2,154,403	0.9%	$ 2,262,490	5.0%	$ 2,262,490	-
Operating	2,304,214	3,053,675	32.5%	3,587,890	17.5%	3,532,084	(1.6%)
Capital	7,408,524	1,842,450	(75.1%)	7,902,589	328.9%	4,825,000	(38.9%)
SUBTOTAL	**11,848,812**	**7,050,528**	**(40.5%)**	**13,752,969**	**95.1%**	**10,619,574**	**(22.8%)**
Transfers	(103,224)	(11,997)	(88.4%)	(311,796)	2,498.9%	(311,350)	(0.1%)
TOTAL	**$ 11,745,588**	**$ 7,038,531**	**(40.1%)**	**$ 13,441,173**	**91.0%**	**$ 10,308,224**	**(23.3%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ (110,215)	$ (94,981)	(13.8%)	$ 562,980	(692.7%)	$ 574,230	2.0%
2)	GRT-Streets (201)	10,064,979	6,138,391	(39.0%)	10,150,604	65.4%	8,683,994	(14.4%)
3)	Streets Grants (401)	1,790,824	995,121	(44.4%)	2,727,589	174.1%	1,050,000	(61.5%)
	TOTAL	**$ 11,745,588**	**$ 7,038,531**	**(40.1%)**	**$ 13,441,173**	**91.0%**	**$ 10,308,224**	**(23.3%)**

1) Detail information available on expenditure pages 88-89 of line item budget book.
2) Detail information available on expenditure pages 100-101 of line item budget book.
3) Detail information available on expenditure pages 130-131 of line item budget book.

PUBLIC WORKS: WATER/WASTEWATER UTILITY

PROGRAM DESCRIPTION:

The primary responsibility of the City Water/Wastewater Utility Division is to oversee the City's Water and Wastewater Utilities and monitor the City's operations and maintenance contracts with private sector firms. The main focus of this division is to oversee the operation of the City's Water and Wastewater Utilities including financial management of the capital improvements planning and environmental compliance. This division is also responsible for overseeing and monitoring the solid waste contractor's performance. Related responsibilities include serving as the City's environmental office on regional efforts to address environmental and/or regulatory compliance issues such as the Clean Water Act, Clean Air Act, and the Resource Recovery Act.

The Water/Wastewater Utility Division consists of three subunits: Operations, Capital Construction, and Water Resources Management. The Operations and Maintenance Contracts Manager is responsible for the Operations area and serves as the liaison between the City and its water and wastewater operations and maintenance contractor, CH2MHILL OMI, Inc., as well as Waste Management, Inc., the City's solid waste contractor. A Project Engineer is responsible for the Capital Construction area and oversees all capital improvement projects in the Water and Wastewater Utilities. The Water Resource Manager is responsible for the Water Resources unit and overall management of the City's water resources, including water rights acquisition, adjudication, perfection, transfers, and accounting; 40-Year Water Plan; Return Flow Plan; and Water Conservation Plan. Water Resources includes three additional positions: Water Resources Specialist, Water Rights Specialist and Water Technician. Five of the eight positions are staffed and the focus of the Division will be continuing work on the 40-Year Water Plan, Conservation Plan and the Wastewater Treatment Plant Discharge Permit.

Budget Highlights:

Both the Water and Wastewater Funds are in good financial condition and the capital projects are being managed so the funds will meet obligations. The consultant will be working on the construction drawing for phase III of the WWTP expansion. The planned capital projects for the Water Fund will focus on system maintenance, security improvements, and replacement of water lines to improve service and fire flow. The planned capital projects for the Wastewater Fund will focus on system maintenance and replacement of deteriorating sewer lines as conditions warrant improving service. A major project for the Wastewater Fund is the construction of a new MRAS basin at the treatment plant to add the redundancy need in our treatment train.

Water Storage Rehab: the end of FY11 saw 11 of 12 water storage tanks completed (Base Tank, 1C, 2C, 4C, 5C, 3E, 4E, 5E, 2P, 4P and 3W).

FY12 GOALS/OBJECTIVES:

- Continue oversight and coordination of the Operations & Maintenance (O&M) contract with CH2MHILL OMI and annual capital improvements related to system expansion and maintenance.
- Coordinate with the City Engineering staff on the design, construction and inspection of additional water and wastewater infrastructure as they relate to proposed street capital projects.
- Perform professional level administrative and public contract work necessary to monitor the City's solid waste/recycling and water/wastewater O&M contracts.
- Monitor emergency response times to insure a maximum of 2 hours.
- Monitor annual fire hydrant flow tests and inspections on all hydrants.
- Monitor the water storage tank maintenance program.
- Monitor the water distribution system leak detection program – ½ of the system in FY12.
- Monitor cleaning and inspection of entire collection system within 60 months.
- Monitor total recyclable product, received at the recycling center, goal of 5% increase.
- Oversee the permit requirements related to the NPDES permit for the wastewater utilities.
- Maintain good relations with the public, media, commissions and boards with regard to the City's involvement in environmental matters.

PUBLIC WORKS
WATER/WASTEWATER UTILITY

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Water/Wastewater Utility Administrator	1	1	$ 68,261	$ 69,285	1.5%
Operations Manager/Environmental Coordinator	1	1	74,377	75,613	1.7%
Associate Project Engineer	1	1	53,160	57,650	8.4%
Water Resource Manager	1	1	52,321	53,106	1.5%
Water Resource Specialist	1	1	59,428	61,526	3.5%
Water Rights Specialist	1	1	40,443	41,049	1.5%
Engineering Technician	1	1	50,513	51,863	2.7%
Water Technician	1	1	31,205	31,932	2.3%
TOTAL	**8**	**8**	**$ 429,708**	**$ 442,024**	**2.9%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 903,781	$ 697,044	(22.9%)	$ 991,859	42.3%	$ 991,859	-
Operating	8,151,119	8,785,665	7.8%	9,964,685	13.4%	10,263,659	3.0%
Debt Service	2,262,287	2,262,688	-	2,269,924	0.3%	1,797,027	(20.6%)
Capital	10,734,551	7,490,504	(30.2%)	10,988,706	46.7%	7,178,280	(34.7%)
SUBTOTAL	**22,051,738**	**19,235,901**	**(12.8%)**	**24,215,174**	**25.9%**	**20,230,825**	**(16.5%)**
Transfers	1,983,519	2,241,829	13.0%	2,069,403	(7.7%)	2,098,712	1.4%
TOTAL	**$ 24,035,257**	**$ 21,477,730**	**(10.6%)**	**$ 26,284,577**	**22.4%**	**$ 22,329,537**	**(15.0%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Water Entpr (602)	$ 17,445,599	$ 14,333,242	(17.8%)	$ 15,539,609	8.4%	$ 13,901,486	(10.5%)
2)	Wastewater (603)	6,589,658	7,144,488	8.4%	10,744,968	50.4%	8,428,051	(21.6%)
	TOTAL	**$ 24,035,257**	**$ 21,477,730**	**(10.6%)**	**$ 26,284,577**	**22.4%**	**$ 22,329,537**	**(15.0%)**

1) Detail information available on expenditure pages 166-170 of line item budget book.
2) Detail information available on expenditure pages 172-177 of line item budget book.

PUBLIC WORKS
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**54**	**54**	**$ 2,497,602**	**$ 2,563,719**	**2.6%**

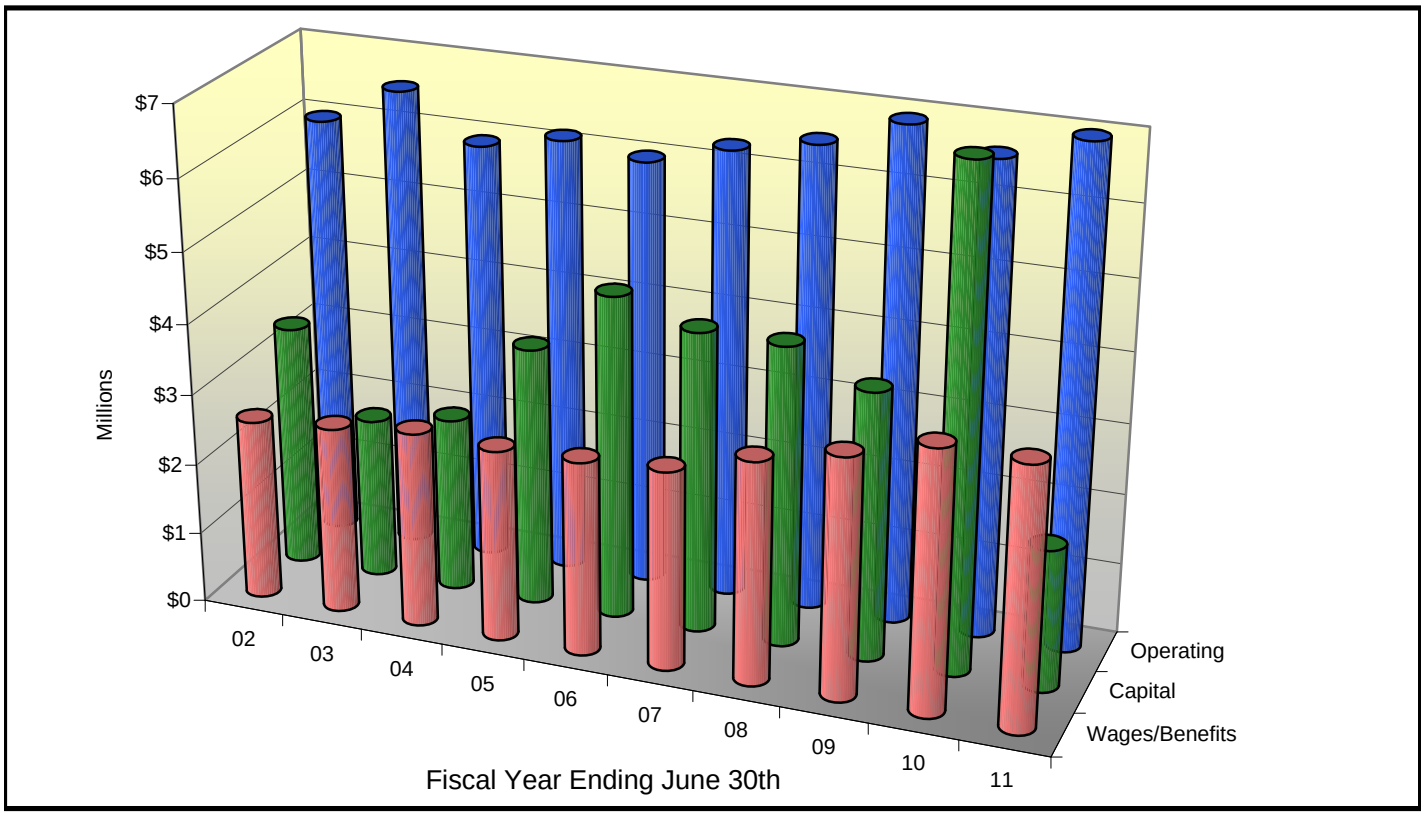
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Administration	$ 4,621,174	$ 5,510,362	19.2%	$ 5,138,623	(6.7%)	$ 5,377,062	4.6%
Construction Inspection	86,046	36,249	(57.9%)	190,182	424.7%	190,243	-
City Engineering	371,827	348,724	(6.2%)	585,851	68.0%	587,283	0.2%
Survey	47,553	113,546	138.8%	182,183	60.4%	181,944	(0.1%)
Traffic Engineering	128,296	137,091	6.9%	205,310	49.8%	209,315	2.0%
Streets	11,745,588	7,038,531	(40.1%)	13,441,173	91.0%	10,308,224	(23.3%)
Water/WW Utility	24,035,257	21,477,730	(10.6%)	26,284,577	22.4%	22,329,537	(15.0%)
TOTAL	**$ 41,035,741**	**$ 34,662,233**	**(15.5%)**	**$ 46,027,899**	**32.8%**	**$ 39,183,608**	**(14.9%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 4,612,344	$ 4,383,207	(5.0%)	$ 4,926,149	12.4%	$ 4,926,149	-
Operating	14,782,071	16,949,973	14.7%	18,681,439	10.2%	19,170,120	2.6%
Debt Service	2,262,287	2,262,688	-	2,269,924	0.3%	1,797,027	(20.8%)
Capital	18,164,115	9,495,469	(47.7%)	18,891,295	99.0%	12,003,280	(36.5%)
SUBTOTAL	**39,820,817**	**33,091,337**	**(16.9%)**	**44,768,807**	**35.3%**	**37,896,576**	**(15.4%)**
Transfers	1,214,924	1,570,896	29.3%	1,259,092	(19.8%)	1,287,032	2.2%
TOTAL	**$ 41,035,741**	**$ 34,662,233**	**(15.5%)**	**$ 46,027,899**	**32.8%**	**$ 39,183,608**	**(14.9%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 642,169	$ 660,663	2.9%	$ 1,783,005	169.9%	$ 1,799,284	0.9%
GRT - Streets (201)	10,088,501	6,162,105	(38.9%)	10,174,721	65.1%	8,708,111	(14.4%)
Streets Grants (401)	1,790,824	995,121	(44.4%)	2,727,589	174.1%	1,050,000	(61.5%)
Water Entpr (602)	17,471,734	14,359,592	(17.8%)	15,566,066	8.4%	13,927,943	(10.5%)
Wastewater (603)	6,615,793	7,170,838	8.4%	10,771,425	50.2%	8,454,508	(21.5%)
Sanitation (604)	4,426,720	5,313,914	20.0%	5,005,093	(5.8%)	5,243,762	4.8%
TOTAL	**$ 41,035,741**	**$ 34,662,233**	**(15.5%)**	**$ 46,027,899**	**32.8%**	**$ 39,183,608**	**(14.9%)**

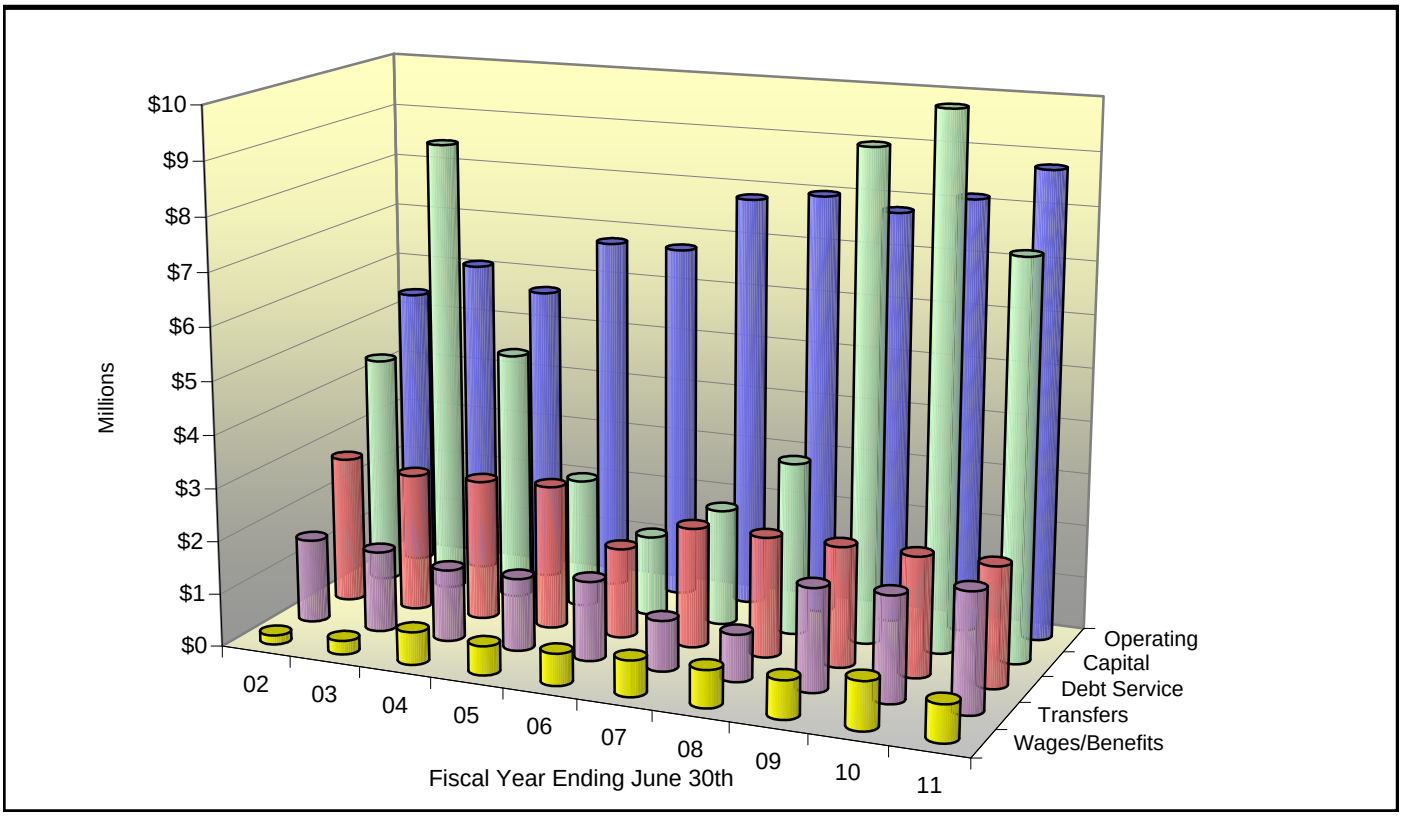
Public Works Expenditures

FY02 Through FY11



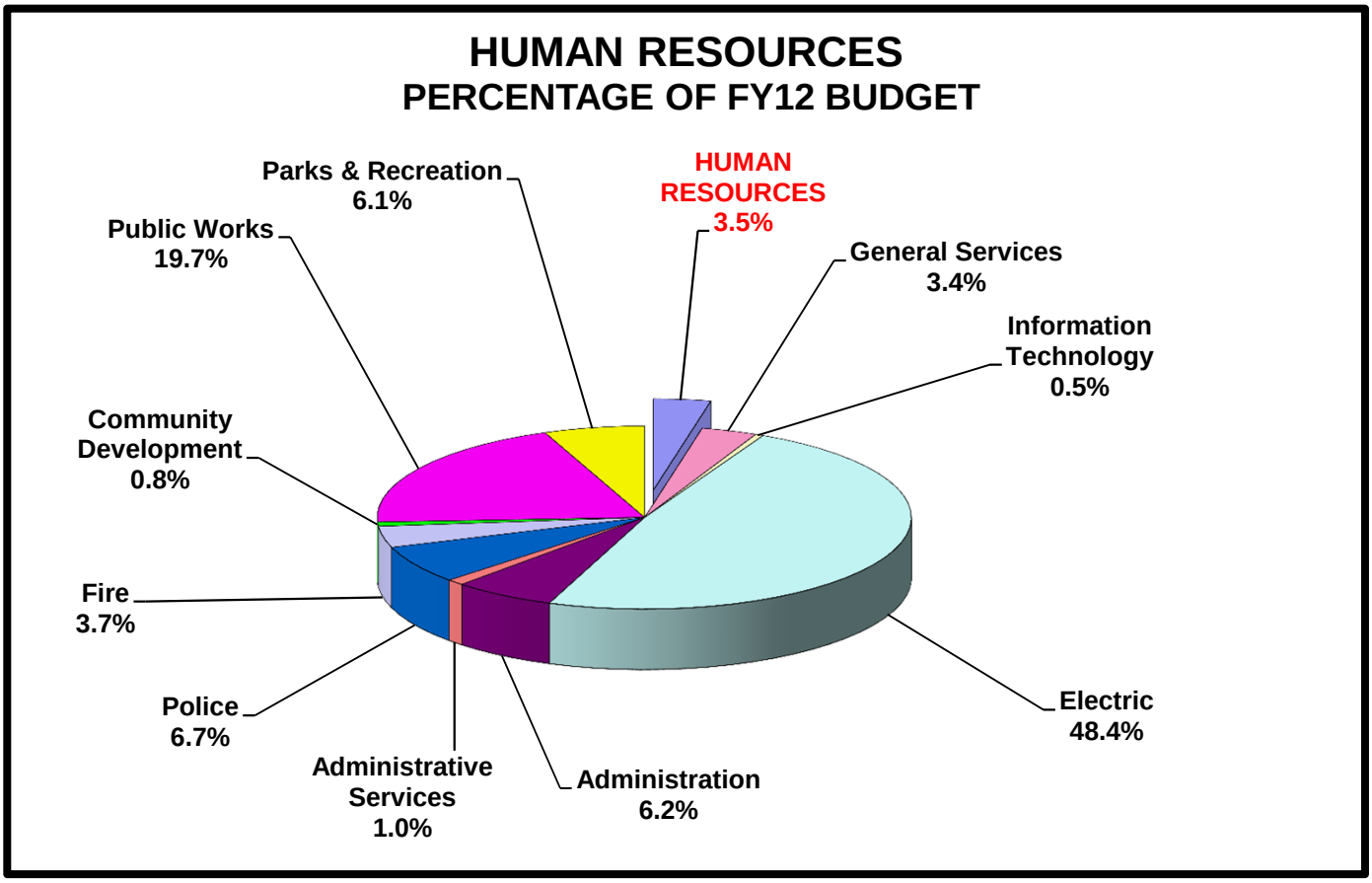
Water/Wastewater Expenditures

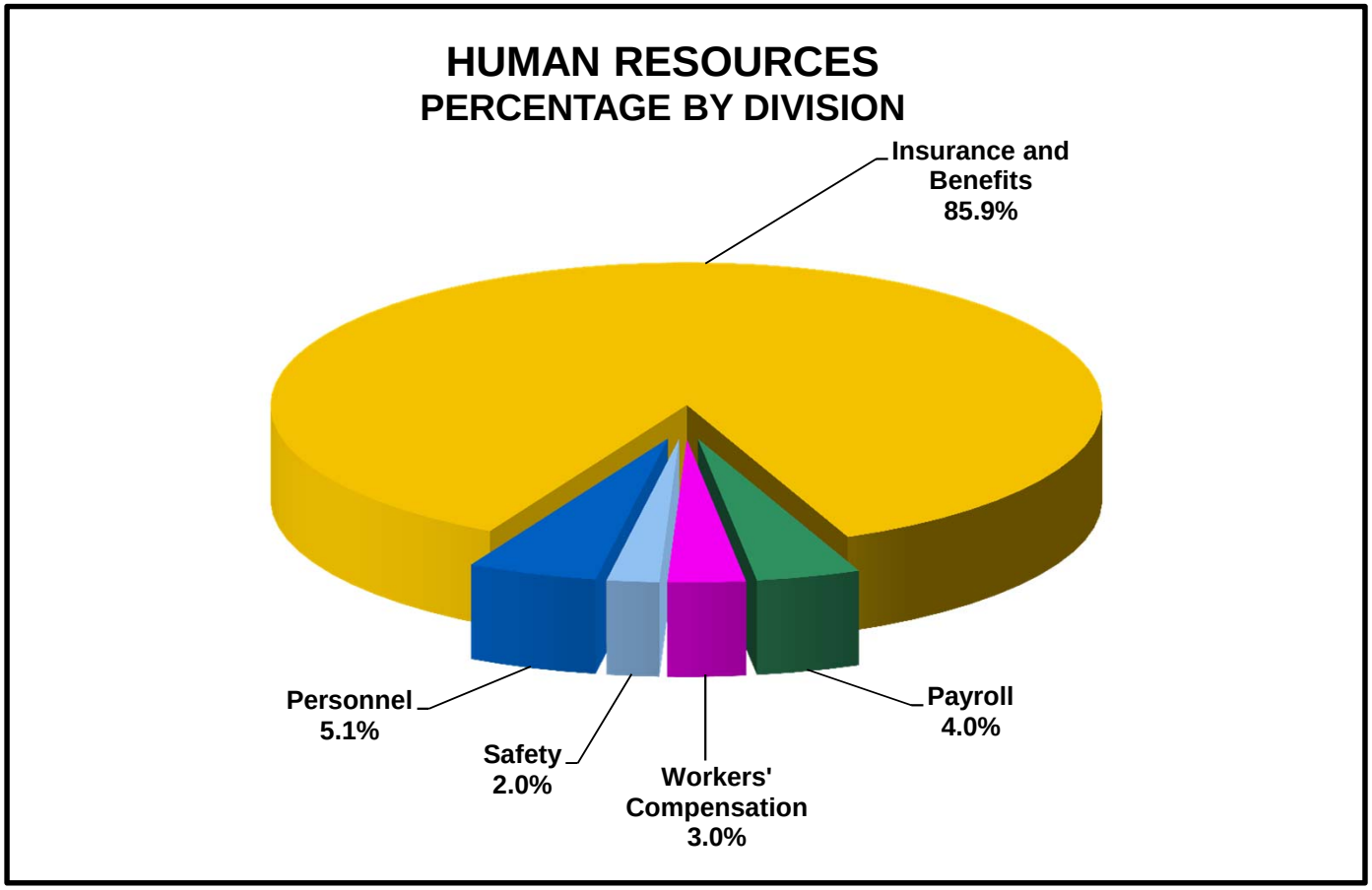
FY02 Through FY11



Wetlands contributing to wildlife habitat

HUMAN RESOURCES


HUMAN RESOURCES
PERCENTAGE OF FY12 BUDGET
Parks & Recreation 6.1%
HUMAN RESOURCES 3.5%
Public Works 19.7%
General Services 3.4%
Information Technology 0.5%
Community Development 0.8%
Fire 3.7%
Police 6.7%
Administrative Services 1.0%
Administration 6.2%
Electric 48.4%


HUMAN RESOURCES
PERCENTAGE BY DIVISION
Insurance and Benefits 85.9%
Personnel 5.1%
Safety 2.0%
Workers' Compensation 3.0%
Payroll 4.0%

HUMAN RESOURCES: PERSONNEL

PROGRAM DESCRIPTION:

The Personnel Division is responsible for employee recruitment, selection and retention. Working closely with other City departments, personnel staff develops and coordinates the strategy for effective recruitment and retention. By actively participating in the selection process, the division assists the other departments by increasing productivity through improved employee selection and development of current employees. The division also handles unemployment claims, classifies municipal jobs, coordinates the employee performance evaluation program, conducts employee training, implements all pay increases including annual increases, market rate adjustments, and promotions, and ensures that departments are compliant with HR law. The Human Resources Director represents the City in negotiations with two employee unions and assists in resolving employee grievances.

Programs and Service Delivery:

(Annual Numbers)	**2008**	**2009**	**2010**
External Job Openings	150	119	103
Internal Job Openings	40	22	33
Number of Applications Processed	7,746	4,128	4,152
Number of Internal Promotions	102	37	45
Number of Regular New Hires	92	48	47
Number of Seasonal New Hires	356	180	134
Number of Regular Employee Separations	84	62	73
Number of Seasonal Employee Separations	302	308	134

FY12 GOALS/OBJECTIVES:

- Continue excellent service to City departments in processing job postings and applications, advising on personnel issues, and ensuring proper pay and classification.
- Continue training City policies for all new employees and refresher training for current employees.
- Continue specialized supervisory training program with emphasis provided for new supervisors.
- Continue to explore technologies that will streamline divisional processes.
- Continue building continuity of operations within the Human Resources Department.
- Explore different avenues for cost effective ways to enhance employee benefits.

PERFORMANCE MEASURES:

- Application screening does not exceed five working days. Average of three days' time from job closing to departmental review. Interview scheduling occurs within approximately two days after departmental review.
- Ensure that annual performance reviews and pay increases are completed in a timely manner.
- Annually train all new employees through mandatory programs on City policies.
- Continuation of supervisory training programs, with emphasis on HR Law.
- Develop a monthly HR continuity folder containing the personnel processes completed by the division.

HUMAN RESOURCES
PERSONNEL

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Human Resourcers Director	1	1	$ 108,590	$ 93,392	(14.0%)
Senior Personnel Analyst	1	1	55,060	57,166	3.8%
Personnel Analyst	3	3	136,086	139,195	2.3%
Personnel Assistant	1	1	33,972	35,635	4.9%
TOTAL	**6**	**6**	**$ 333,708**	**$ 325,388**	**(2.5%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 426,785	$ 396,815	(7.0%)	$ 417,610	5.2%	$ 417,610	-
Operating	103,275	132,932	28.7%	163,525	23.0%	164,375	0.5%
Capital	801	-	(100.0%)	-	-	-	-
SUBTOTAL	**530,861**	**529,747**	**(0.2%)**	**581,135**	**9.7%**	**581,985**	**0.1%**
Transfers	(214,656)	(183,948)	(14.3%)	(172,440)	(6.3%)	(173,650)	0.7%
TOTAL	**$ 316,205**	**$ 345,799**	**9.4%**	**$ 408,695**	**18.2%**	**$ 408,335**	**(0.1%)**

	Note: Actual exper SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	General (101)	$ 316,205	$ 345,799	9.4%	$ 408,695	18.2%	$ 408,335	(0.1%)
	TOTAL	**$ 316,205**	**$ 345,799**	**9.4%**	**$ 408,695**	**18.2%**	**$ 408,335**	**(0.1%)**

1) Detail information available on expenditure pages 90-91 of line item budget book.

HUMAN RESOURCES: INSURANCE/BENEFITS

PROGRAM DESCRIPTION:

The Insurance and Benefits Division is responsible for the group health, life insurance, supplemental life insurance, flexible spending program, and the workers' compensation program. In an ongoing effort to assist employees in service issues related to these programs, staff members of this division strive to educate employees on the City's benefit plans, in both group settings and on an individual basis. This year is the eighth that the flexible spending account has been available to provide additional assistance to employees for medical and dependent care expenses using pre-tax dollars. The division also is responsible for the continued development of the wellness program that includes an annual health fair.

The division, working closely with other City departments, maintains the property and liability insurance programs for City facilities and operations.

Programs and Service Delivery:

	2008	2009	2010
Group Health Enrollment	544	552	579
Supplemental Life Enrollment	501	489	493
Flexible Spending Account Enrollment	89	104	136
Health Fair Attendance	412	425	547
Flu Shots	374	604	511
H1N1 Shots		80	
Other supplemental benefit policies	76	62	53

FY12 GOALS/OBJECTIVES:

- Maintain the group health insurance program.
- Continue efforts to reduce group health costs and sick leave usage through ongoing wellness initiatives.
- Continue efforts to reduce group health costs through network negotiations and network review.

PERFORMANCE MEASURES:

- Reduce group health insurance costs by 2% through wellness efforts and plan design.

HUMAN RESOURCES
INSURANCE / BENEFITS

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Insurance/Benefits Specialist	1	1	$ 64,652	$ 65,777	1.7%
Administrative Aide	1	1	33,447	34,464	3.0%
TOTAL	**2**	**2**	**$ 98,099**	**$ 100,241**	**2.2%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 122,869	$ 127,411	3.7%	$ 126,809	(0.5%)	$ 126,809	-
Operating	6,702,974	7,630,311	13.8%	6,857,441	(10.1%)	7,470,425	8.9%
Capital	1,401	-	(100.0%)	-	-	-	-
SUBTOTAL	**6,827,244**	**7,757,722**	**13.6%**	**6,984,250**	**(10.0%)**	**7,597,234**	**8.8%**
Transfers	(51,084)	(30,084)	(41.1%)	(36,912)	22.7%	(37,570)	1.8%
TOTAL	**$ 6,776,160**	**$ 7,727,638**	**14.0%**	**$ 6,947,338**	**(10.1%)**	**$ 7,559,664**	**8.8%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Note: Actual expenit	$ 747,953	$ 708,431	(5.3%)	$ 766,338	8.2%	$ 788,834	2.9%
2)	Health Ins (701)	6,028,207	7,019,207	16.4%	6,181,000	(11.9%)	6,770,830	9.5%
	TOTAL	**$ 6,776,160**	**$ 7,727,638**	**14.0%**	**$ 6,947,338**	**(10.1%)**	**$ 7,559,664**	**8.8%**

1) Detail information available on expenditure pages 92-93 of line item budget book.
2) Detail information available on expenditure page 183 of line item budget book.

HUMAN RESOURCES: PAYROLL

PROGRAM DESCRIPTION:

Programs and Service Delivery:

- Assists employees in issues involving payroll.
- Assists employees in retirement planning and implementation.
- Administers low sick leave benefit program.
- Assists employees in preparing 457 plans.
- Works with Employee Council, promotes and organizes annual Employee Awards program.
- Completes W-2 year-end payroll process.
- Organizes and conducts annual Retirement Seminar.
- Interacts with Public Employee Retirement Association (PERA) in order to better serve employees' needs and interests.
- Files 941, SUTA and Multiple Work Site Quarterly Reports.
- Preparation of Payroll Budget for the City of Farmington.
- New employee orientation quarterly.

FY12 GOALS/OBJECTIVES:

- Continue employee awards ceremony and annual retirement seminars.
- Hold payroll training meetings to continue improvement of payroll process.
- Confidential documents sorted and archived.
- Implementation of automated time and attendance program.
- Implementation of e-mail notification for direct deposit payroll checks.

PERFORMANCE MEASURES:

- Increased attendance at annual employee awards ceremony.
- Departmental employees who enter payroll are knowledgeable in timekeeping requirements and the payroll process.
- Archiving projects completed in a timely manner while maintaining State of New Mexico requirements.
- Increased number of employees using the automated time and attendance system.

HUMAN RESOURCES
PAYROLL

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Payroll Analyst	1	1	$ 51,543	$ 53,444	3.7%
TOTAL	**1**	**1**	**$ 51,543**	**$ 53,444**	**3.7%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 345,068	$ 337,466	(2.2%)	$ 350,027	3.7%	$ 350,027	-
Operating	10,993	7,371	(32.9%)	12,000	62.8%	13,200	10.0%
Capital	250	-	(100.0%)	-	-	-	-
SUBTOTAL	**356,311**	**344,837**	**(3.2%)**	**362,027**	**5.0%**	**363,227**	**0.3%**
Transfers	(69,900)	(62,160)	(11.1%)	(34,368)	(44.7%)	(34,800)	1.3%
TOTAL	**$ 286,411**	**$ 282,677**	**(1.3%)**	**$ 327,659**	**15.9%**	**$ 328,427**	**0.2%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Note: Actual expenit	$ 286,411	$ 282,677	(1.3%)	$ 327,659	15.9%	$ 328,427	0.2%
	TOTAL	**$ 286,411**	**$ 282,677**	**(1.3%)**	**$ 327,659**	**15.9%**	**$ 328,427**	**0.2%**

1) Detail information available on expenditure pages 94-95 of line item budget book.

HUMAN RESOURCES: WORKERS' COMPENSATION

PROGRAM DESCRIPTION:

The Insurance and Benefits Division is responsible for the administration of the workers' compensation program. Along with an employee who is licensed adjuster, the City has contracted with a third party administrator, Keenan & Associates, to assist in the administration of the workers' compensation program.

While the City's program is designated as a self-insured program through the New Mexico Workers' Compensation Administration, an excess insurance policy applies to any claim that exceeds $500,000.

Programs and Service Delivery:

	2008	2009	2010
Workers' Compensation Injuries/Illnesses	105	94	95
Actual Days Away from Work	638	357	752

FY12 GOALS/OBJECTIVES:

- Reduce workers' compensation injuries and illnesses by 10%.
- Reduce days away from work by 10% through a proactive return to work policy.

PERFORMANCE MEASURES:

- Decrease in workers' compensation claims by employee awareness of safety issues.

HUMAN RESOURCES
WORKERS' COMPENSATION

STAFFING POSITION TITLES

No Regular Employees

EXPENDITURE CATEGORY	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
Operating	-	-	-	243,750	-	252,000	3.4%
TOTAL	**$ -**	**$ -**	**-**	**$ 243,750**	**-**	**$ 252,000**	**3.4%**

	FUNDING SOURCE	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
1)	General (101)	$ -	$ -	-	$ 243,750	-	$ 252,000	3.4%
	TOTAL	**$ -**	**$ -**	**-**	**$ 243,750**	**-**	**$ 252,000**	**3.4%**

Note: Actual expenditures, with corresponding budget, are transferred to departmental budgets as incurred.

1) Detail information available on expenditure page 96 of line item budget book.

HUMAN RESOURCES: SAFETY

PROGRAM DESCRIPTION:

The Safety Division is responsible for the development, management, and oversight of the City's Environmental, Health, and Safety (EHS) Program. The Safety Division works within the organization to provide the City Manager, Department Managers, Division Managers, Staff Members, and Line Employees the tools necessary for an effective EHS Program.

The Safety Division continues to advance the City's EHS program by:

- Identifying workplace hazards and risks, and initiating steps to resolve the identified safety discrepancies.
- Continuing the development and implementation of essential programs to provide guidance to all City employees.
- Providing training on required safety training and the City's environmental, health, and safety program.
- Managing the City's environmental program.

Programs and Service Delivery:

		2008	2009	2010
EHS Training Sessions Offered/Provided		50	59	89
Employees trained through the EHS Training Program		418	839	1184
Department Facility Inspections Conducted		7	13	8
Department Facility Deficiencies Identified and Corrected		155	101	116
Jobsite Spot Inspections Conducted		133	240	247
Deficiencies Identified and Corrected Through Spot Inspections		26	49	56
Incident Reports Reviewed/Investigated		353	234	198

FY12 GOALS/OBJECTIVES:

- Work with Department Mangers, Supervisors, City employees and City contractors to identify hazards and risks, and to control risk associated with the identified hazards by eliminating the risks.

- Reduce lost workdays, restricted duty days, medical treatment incidents, and motor vehicle incidents.

PERFORMANCE MEASURES:

- Provide required safety training and site-specific safety training to targeted City employees.
- Increase City facility and job site inspections.
- Review and investigate injury/illness and motor vehicle reports and implement corrective actions.

HUMAN RESOURCES
SAFETY

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Safety Officer	1	1	$ 62,603	$ 64,732	3.4%
Safety Assistant	1	1	47,763	47,828	0.1%
TOTAL	**2**	**2**	**$ 110,366**	**$ 112,560**	**2.0%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 162,571	$ 134,193	(17.5%)	$ 167,584	24.9%	$ 167,584	-
Operating	55,412	36,951	(33.3%)	72,775	97.0%	71,750	(1.4%)
Capital	130	-	(100.0%)	-	-	-	-
SUBTOTAL	**218,113**	**171,144**	**(21.5%)**	**240,359**	**40.4%**	**239,334**	**(0.4%)**
Transfers	(72,168)	(63,216)	(12.4%)	(76,176)	20.5%	(77,725)	2.0%
TOTAL	**$ 145,945**	**$ 107,928**	**(26.0%)**	**$ 164,183**	**52.1%**	**$ 161,609**	**(1.6%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1) Note: Actual expenit	$ 145,945	$ 107,928	(26.0%)	$ 164,183	52.1%	$ 161,609	(1.6%)
TOTAL	**$ 145,945**	**$ 107,928**	**(26.0%)**	**$ 164,183**	**52.1%**	**$ 161,609**	**(1.6%)**

1) Detail information available on expenditure pages 97-98 of line item budget book.

HUMAN RESOURCES
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**11**	**11**	**$ 593,716**	**$ 591,633**	**(0.4%)**

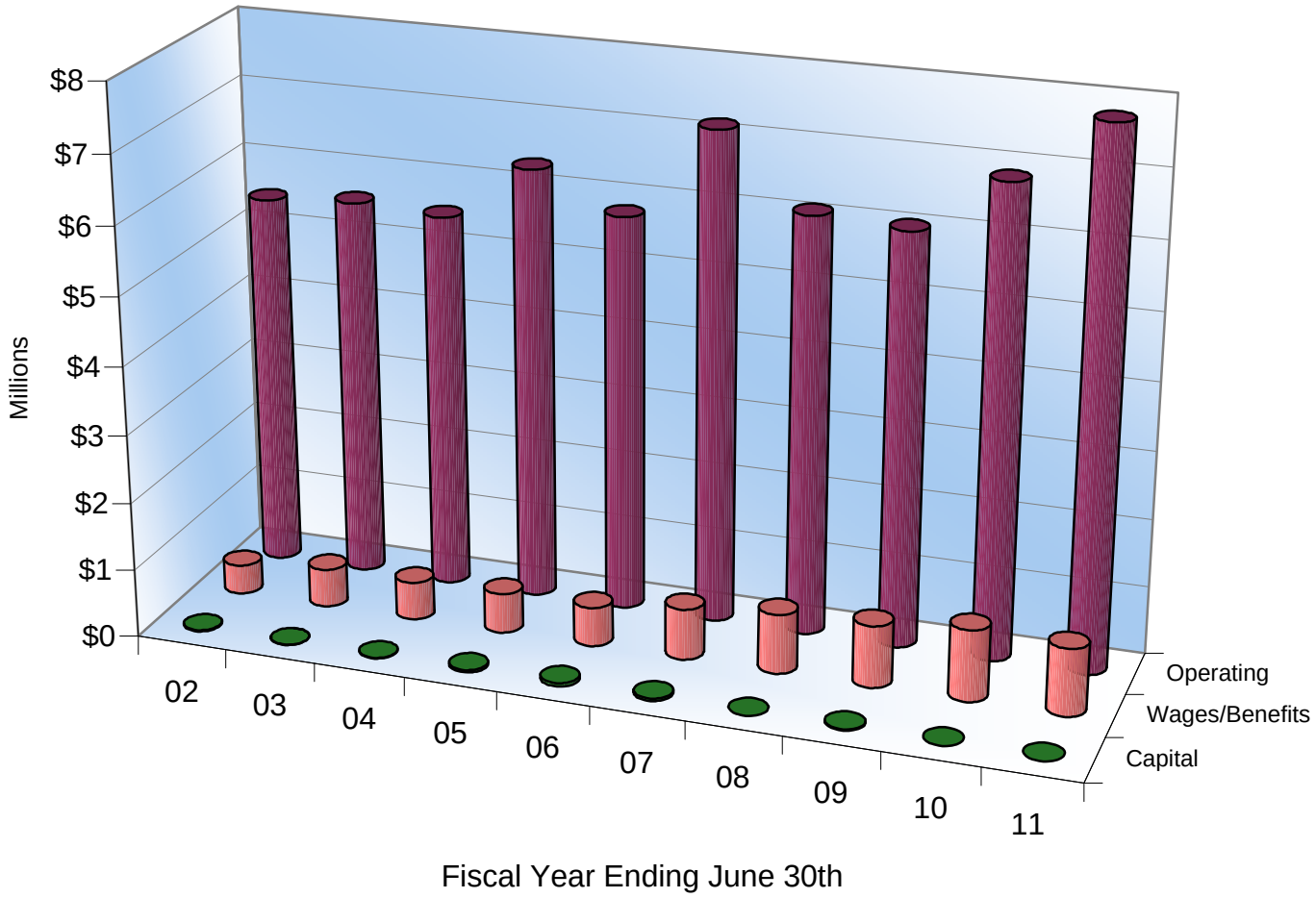
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Personnel	$ 316,205	$ 345,799	9.4%	$ 408,695	18.2%	$ 408,335	(0.1%)
Insurance	6,776,160	7,727,638	14.0%	6,947,338	(10.1%)	7,559,664	8.8%
Payroll	286,411	282,677	(1.3%)	327,659	15.9%	328,427	0.2%
Worker's Comp.	-	-	-	243,750	-	252,000	3.4%
Safety	145,945	107,928	(26.0%)	164,183	52.1%	161,609	(1.6%)
TOTAL	**$ 7,524,721**	**$ 8,464,042**	**12.5%**	**$ 8,091,625**	**(4.4%)**	**$ 8,710,035**	**7.6%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 1,057,293	$ 995,885	(5.8%)	$ 1,062,030	6.6%	$ 1,062,030	-
Operating	6,872,654	7,807,565	13.6%	7,349,491	(5.9%)	7,971,750	8.5%
Capital	2,582	-	(100.0%)	-	-	-	-
SUBTOTAL	**7,932,529**	**8,803,450**	**11.0%**	**8,411,521**	**(4.5%)**	**9,033,780**	**7.4%**
Transfers	(407,808)	(339,408)	(16.8%)	(319,896)	(5.7%)	(323,745)	1.2%
TOTAL	**$ 7,524,721**	**$ 8,464,042**	**12.5%**	**$ 8,091,625**	**(4.4%)**	**$ 8,710,035**	**7.6%**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
General (101)	$ 1,496,514	$ 1,444,835	(3.5%)	$ 1,910,625	32.2%	$ 1,939,205	1.5%
Health Ins (701)	6,028,207	7,019,207	16.4%	6,181,000	(11.9%)	6,770,830	9.5%
TOTAL	**$ 7,524,721**	**$ 8,464,042**	**12.5%**	**$ 8,091,625**	**(4.4%)**	**$ 8,710,035**	**7.6%**

Human Resources Expenditures

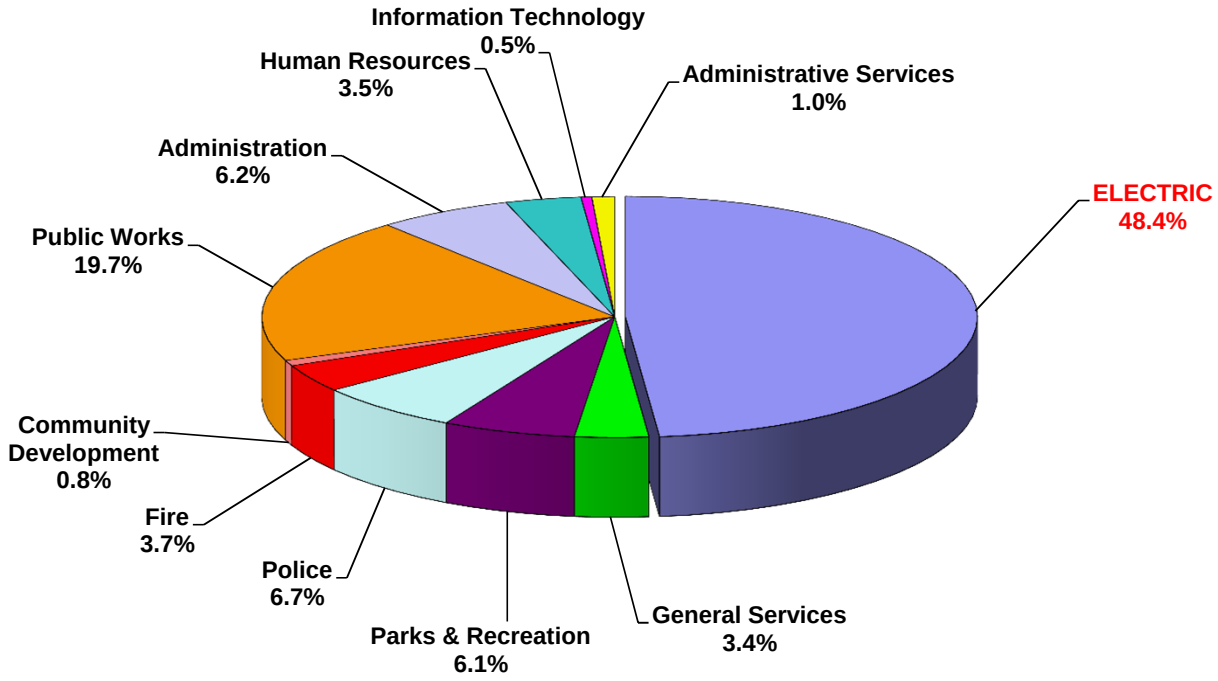
FY02 Through FY11



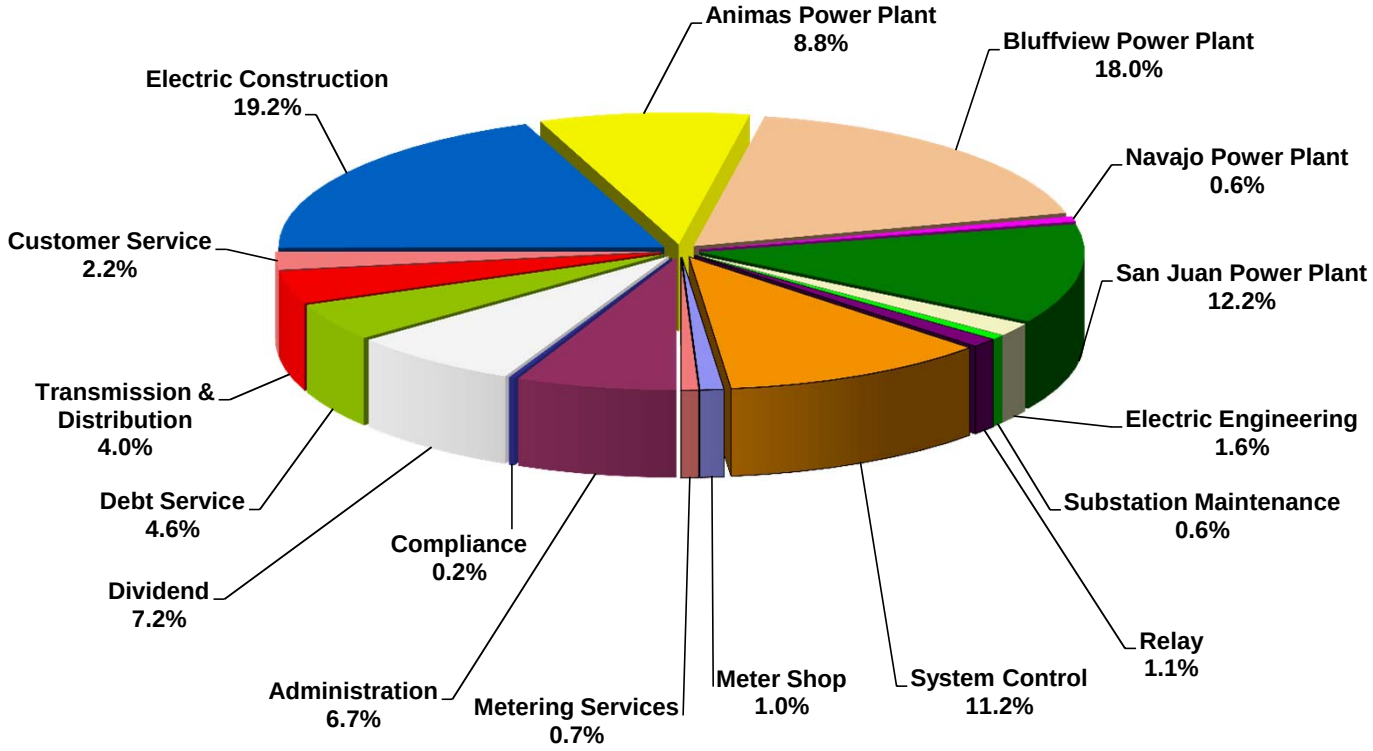
Member of deer herd grazing along the trail

ELECTRIC UTILITY

ELECTRIC UTILITY
PERCENTAGE OF FY12 BUDGET



ELECTRIC UTILITY
PERCENTAGE BY DIVISION



ELECTRIC UTILITY: ADMINISTRATION

PROGRAM DESCRIPTION:

Administration provides the leadership and framework for the successful operation of a $102 million dollar electric utility under the current vertically integrated model. Energy usage by customers is anticipated to be rather flat for the next two years, with the only increase in revenue coming from reimbursement of cost through the power cost adjustment (PCA). In an effort to keep costs as low as possible the electric utility will promote energy efficiency by customers through a new demand side management program. In addition, the utility will implement suggestions from an energy audit of city buildings done in FY11 to make City structures more energy efficient.

Specific Program and Services Delivery:

Electricity Sales	1,123,299 mWh
Revenue Dollars	$ 101,683,264
Expense Dollars	$ 101,294,626
Capital Investments	$ 22,929,855
Capital Purchases	$ 1,748,900

FY12 GOALS/OBJECTIVES:

- Continuously review all departmental expenses to ensure the level of expenditure will support the electric utility's goal of operational and customer excellence and deliver competitively priced electricity to our customers while ensuring reliability of service.
- Review practices, procedures and policies to ensure the comparable treatment of our customers and the continued viability of the electric utility.
- Continue participating in national electric utility organizations on behalf of municipal utilities on reliability issues and customer issues.
- Provide useful information on legislation and issues to our public utility commissioners, our elected officials and our customers to enable them to better understand the Utility's direction.

PERFORMANCE MEASURES:

- Electric utility operating expenses including fuel and O & M will not exceed $.06 per kilowatt hour sold to our customers.
- Average annual base rates for electric service to all our customers for the fiscal period July 1, 2011 to June 30, 2012 will be a maximum of $.0862 per kilowatt hour.
- Continue development of strategic demand side management plan.

ELECTRIC UTILITY ADMINISTRATION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Electric Utility Director	1	1	$ 136,931	$ 138,986	1.5%
Energy Programs Specialist	1	1	61,374	62,294	1.5%
Utility Financial Analyst	1	1	77,080	80,345	4.2%
Quality Control Officer	1	1	71,055	66,853	(5.9%)
Administrative Assistant	1	1	47,465	48,178	1.5%
TOTAL	**5**	**5**	**$ 393,906**	**$ 396,656**	**0.7%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 328,953	$ 346,140	5.2%	$ 480,897	38.9%	$ 480,897	-
Operating	2,191,008	3,113,283	42.1%	5,280,235	69.6%	4,738,319	(10.3%)
Debt Service	5,210,184	5,211,782	-	5,240,577	0.6%	3,358,725	(35.9%)
Capital	22,237	-	(100.0%)	25,000	-	27,500	10.0%
SUBTOTAL	**7,752,382**	**8,671,205**	**11.9%**	**11,026,709**	**-**	**8,605,441**	**(22.0%)**
Transfers	6,313,556	10,343,760	63.8%	9,933,384	(4.0%)	8,375,463	(15.7%)
TOTAL	**$ 14,065,938**	**$ 19,014,965**	**35.2%**	**$ 20,960,093**	**10.2%**	**$ 16,980,904**	**(19.0%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ 14,065,938	$ 19,014,965	35.2%	$ 20,960,093	10.2%	$ 16,980,904	(19.0%)
	TOTAL	**$ 14,065,938**	**$ 19,014,965**	**35.2%**	**$ 20,960,093**	**10.2%**	**$ 16,980,904**	**(19.0%)**

1) Detail information available on expenditure pages 138-139 of line item budget book.

ELECTRIC UTILITY: COMPLIANCE

PROGRAM DESCRIPTION

Compliance is a division of the Farmington Electric Utility to centralize expenses of meeting reliability standards issued by the North American Electric Reliability Corporation (NERC) and Western Electricity Coordinating Council (WECC). The compliance division researches, reviews and interprets rules and regulations in an effort to avoid potential penalties which could be assessed by these regulatory bodies. An established compliance program demonstrates a strong internal culture of compliance, leadership support, continual improvement and reliability excellence thereby reducing the risk of non-compliance.

FY12 GOALS/OBJECTIVES:

- Implement internal compliance Monitoring and Enforcement Program (CMEP).
- Perform internal audits of all appropriate divisions of the electric utility encompassing all NERC and WECC applicable requirements.
- Perform internal reviews, investigations and spot checks for activities or incidents that involve compliance.
- Continual monitoring of regulatory activity of new or revised requirements from NERC and WECC.
- Complete regular awareness and training activities with appropriate electric utility personnel on current and pending NERC and WECC requirements.
- Participate in compliance outreach activities.
- Actively participate in NERC and WECC Standards Development Process.
- Complete all required NERC and WECC reporting requirements including self-certifications by the deadlines.
- Respond to all data requests from NERC and WECC in a timely fashion, including those for spot checks, audits or active mitigation plans.

PERFORMANCE MEASURES:

- Internal audits completed on time with zero violations identified.
- Zero violation dollars assessed by NERC and WECC for FY12.

ELECTRIC UTILITY
COMPLIANCE

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Compliance Engineer	1	1	$ 78,228	$ 80,806	3.3%
TOTAL	**1**	**1**	**$ 78,228**	**$ 80,806**	**3.3%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 84,177	$ 96,593	14.7%	$ 99,970	3.5%	$ 99,970	-
Operating	161,842	108,043	(33.2%)	166,610	54.2%	109,510	(34.3%)
TOTAL	**$ 246,019**	**$ 204,636**	**(16.8%)**	**$ 266,580**	**30.3%**	**$ 209,480**	**(21.4%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ 246,019	$ 204,636	(16.8%)	$ 266,580	30.3%	$ 209,480	(21.4%)
	TOTAL	**$ 246,019**	**$ 204,636**	**(16.8%)**	**$ 266,580**	**30.3%**	**$ 209,480**	**(21.4%)**

1) Detail information available on expenditure page 140 of line item budget book.

ELECTRIC UTILITY: CUSTOMER SERVICE

PROGRAM DESCRIPTION:

Customer Service is responsible for managing electric, water, sewer and sanitation account services for residential and commercial customers in our service territory. The division offers a variety of customer programs, such as financial assistance referrals, payment arrangements, and miscellaneous account services, in an effort to provide timely and convenient service that is designed to meet the specific needs of our customers.

Specific Program and Service Delivery:

Service	***Avg. Monthly***
Customer contacts	16,992
Statements mailed	36,561
Delinquent notices mailed	6,329
Disconnection notices generated	5,044
Annual CY2010 Utility Assistance	$ 92,071

Number of meters as of 12/2010:

Electric	43,695
Water	16,023

FY12 GOALS/OBJECTIVES:

- Continuous review of internal policies and procedures to ensure timely and accurate service and to promote customer satisfaction and process improvement.
- Record and trend customer complaints. Implement process improvements to reduce complaints annually.
- Fully implement Interactive Voice Response system to allow customers to "self-serve" for utility inquiries, payments and payment arrangements.

PERFORMANCE MEASURES:

- Achieve 99.9% billing accuracy for all customer accounts.
- Achieve less than 1% negative customer comments on the quality of service provided by Customer Care personnel.
- Reduce the number of customer call backs by 5% annually.

ELECTRIC UTILITY
CUSTOMER SERVICE

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Customer Care Manager	1	1	$ 67,003	$ 68,794	2.7%
Customer Operations Coordinator	1	1	58,263	60,730	4.2%
Customer Care Specialist	2	2	85,181	84,851	(0.4%)
Exceptions Processing Specialist	1	1	127,747	40,442	(68.3%)
Customer Care Associate	10	10	315,522	315,422	-
Exceptions Processing Associate	4	3	127,747	94,614	(25.9%)
Key Accounts Analyst	1	1	49,898	50,665	1.5%
Customer Care Cashier	3	3	86,341	82,938	(3.9%)
Administrative Aide	1	1	30,395	31,983	5.2%
Collections Specialist	-	1	-	41,049	-
Collections Associate	-	1	-	28,176	-
Customer Care Secretary I	1	1	23,303	24,664	5.8%
Customer Account Analyst	1	-	58,797	-	(100.0%)
TOTAL	**25**	**26**	**$ 971,399**	**$ 924,327**	**(4.8%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 873,470	$ 735,769	(15.8%)	$ 970,303	31.9%	$ 963,361	(0.7%)
Operating	715,081	979,794	37.0%	1,609,810	64.3%	1,610,900	0.1%
Capital	8,528	-	(100.0%)	50,000	-	50,000	-
SUBTOTAL	**1,597,079**	**1,715,563**	**7.4%**	**2,630,113**	**53.3%**	**2,624,261**	**(0.2%)**
Transfers	(236,206)	(235,245)	(0.4%)	(199,140)	(15.3%)	(205,114)	3.0%
TOTAL	**$ 1,360,873**	**$ 1,480,318**	**8.8%**	**$ 2,430,973**	**64.2%**	**$ 2,419,147**	**(0.5%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Electric Entpr (601)	$ 1,360,873	$ 1,480,318	8.8%	$ 2,430,973	64.2%	$ 2,419,147	(0.5%)
	TOTAL	**$ 1,360,873**	**$ 1,480,318**	**8.8%**	**$ 2,430,973**	**64.2%**	**$ 2,419,147**	**(0.5%)**

1) Detail information available on expenditure pages 141-142 of line item budget book.

ELECTRIC UTILITY: ELECTRIC CONSTRUCTION

PROGRAM DESCRIPTION:

This division accounts for expenditures of electric utility funds for the normal construction and retirement of electric line extensions, street lighting, relocations and transmission, substation distribution and power plant system improvements. Facilities to serve major customers are included in this budget as are special work orders.

***FY12 GOALS/OBJECTIVES*:**

- System facility improvements and upgrades to maintain reliability of service including rebuilding older substations.
- Complete the Vista Substation and replace 15kV equipment at Mesa and Refinery Substations.
- Complete Dwight Arthur Switching (DASS); construct the 115kV line (5.3 miles) and finish the Pine River Substation.
- Design new substations and distribution circuits for serve load, provide voltage support and reliability of service.

Budget Highlights:

West Building Expansion	$3,500,000
Vista Substation	$2,887,800
Normal Work Orders	$2,776,000
Mobile Substation	$1,900,000
Mesa Substation renovation	$1,800,000
Power Plant Capital Improvements	$1,682,000
Dwight Arthur Switching Station/Pine River Substation/115kV line	$1,384,000

PERFORMANCE MEASURES:

- Completion of all system improvement projects budgeted through contracts or internal staff.
- Work completed for customers in a timely, reliable, and efficient manner.

ELECTRIC UTILITY
ELECTRIC CONSTRUCTION

STAFFING POSITION TITLES

No Regular Employees

NOTE: Several administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 1,690,504	$ 1,550,238	(8.3%)	$ 2,002,793	29.2%	$ 1,433,547	(28.4%)
Capital	8,698,580	6,094,754	(29.9%)	17,378,990	185.1%	13,312,600	(23.4%)
SUBTOTAL	**10,389,084**	**7,644,992**	**(26.4%)**	**19,381,783**	**153.5%**	**14,746,147**	**(23.9%)**
Transfers	1,759,859	1,620,787	(7.9%)	2,331,817	43.9%	1,633,853	(29.9%)
TOTAL	**$ 12,148,943**	**$ 9,265,779**	**(23.7%)**	**$ 21,713,600**	**134.3%**	**$ 16,380,000**	**(24.6%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ 12,148,943	$ 9,265,779	(23.7%)	$ 21,713,600	134.3%	$ 16,380,000	(24.6%)
	TOTAL	**$ 12,148,943**	**$ 9,265,779**	**(23.7%)**	**$ 21,713,600**	**134.3%**	**$ 16,380,000**	**(24.6%)**

1) Detail information available on expenditure pages 143 & 164 of line item budget book.

ELECTRIC UTILITY: ANIMAS POWER PLANT

PROGRAM DESCRIPTION:

Animas Power Plant provides base load electric energy. The plant is expected to provide 12 percent of the total energy requirements of FEUS customers during FY12. The primary generating unit is the combined cycle combustion turbine and its associated steam units.

Specific Programs and Service Delivery:
(Budgeted figures)

Total mWh scheduled for customer load:

138,492

FY12 OBJECTIVES:

- High availability of combined cycle unit will be obtained through annual plant maintenance.
- Keep lost time due to safety/accidents to minimum level.

PERFORMANCE MEASURES:

Equivalent availability of combined cycle unit	95%	
Net heat rate of units on an annual basis	9,300	Btu/kWh
Cost per mWh for operation and maintenance	$ 20.25	
Cost per mWh for capital improvements	$ 2.89	
Cost per mWh for fuel	$ 51.61	
Lost hours due to accidents	0	

ELECTRIC UTILITY
ANIMAS POWER PLANT

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Generation & System Control Manager	1	1	$ 126,645	$ 130,744	3.2%
Generation Superintendent	1	1	91,196	92,568	1.5%
Power Plant Working Foreman	1	1	80,310	81,514	1.5%
Operation Technician II	4	3	321,240	244,543	(23.9%)
Operation Technician I	2	3	146,002	222,287	52.2%
Operation Technician Trainee I	1	1	50,329	125,181	148.7%
Maintenance Technician - General	1	-	73,001	-	(100.0%)
Maintenance Technician - Machinist	1	1	73,001	74,096	1.5%
I.C.E. Technician	1	1	73,001	74,096	1.5%
Generation Technical Support Specialist II	1	1	79,377	81,500	2.7%
Water Treatment Specialist	1	1	65,698	66,684	1.5%
Production Specialist II	2	1	116,791	59,271	(49.3%)
Generation Administrative Analyst	1	1	40,923	41,537	1.5%
Power Plant Storekeeper	1	1	58,395	59,271	1.5%
TOTAL	**19**	**17**	**$ 1,395,908**	**$ 1,353,293**	**(3.1%)**

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 1,298,306	$ 1,181,527	(9.0%)	$ 1,182,105	-	$ 1,182,105	-
Operating	6,734,646	7,131,518	5.9%	8,790,365	23.3%	8,766,587	(0.3%)
Capital	15,963	-	(100.0%)	-	-	-	-
TOTAL	**$ 8,048,915**	**$ 8,313,045**	**3.3%**	**$ 9,972,470**	**20.0%**	**$ 9,948,692**	**(0.2%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Electric Entpr (601)	$ 8,048,915	$ 8,313,045	3.3%	$ 9,972,470	20.0%	$ 9,948,692	(0.2%)
	TOTAL	**$ 8,048,915**	**$ 8,313,045**	**3.3%**	**$ 9,972,470**	**20.0%**	**$ 9,948,692**	**(0.2%)**

1) Detail information available on expenditure pages 144-145 of line item budget book.

ELECTRIC UTILITY: BLUFFVIEW POWER PLANT

PROGRAM DESCRIPTION:

Bluffview Power Plant, in operation since 2005, is projected to provide 40 percent of the total energy requirements of FEUS customers in FY12. The primary generating unit is a combustion turbine and its associated steam unit operated in combined cycle mode.

Specific Programs and Service Delivery:
(Budgeted figures)

Total mWh scheduled for customer load:

470,716

FY12 GOALS/OBJECTIVES:

- High availability of combined cycle unit will be obtained through annual plant maintenance.
- Keep lost time due to safety/accidents to minimum level.

PERFORMANCE MEASURES:

Equivalent availability of combined cycle unit	95%
Net heat rate of unit on an annual basis	7,900 Btu/kWh
Cost per mWh for operation and maintenance	$ 6.26
Cost per mWh for capital improvements	$ 2.19
Cost per mWh for fuel	$ 36.91
Lost hours due to accidents	0

ELECTRIC UTILITY
BLUFFVIEW POWER PLANT

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Generation Engineer	1	1	$ 88,450	$ 90,539	2.4%
Operations Technician II	4	4	321,240	326,058	1.5%
Maintenance Technician-Chrome Moly Welder	-	1	-	74,096	-
Maintenance Technician General	-	1	-	74,096	-
Power Plant Mechanic	1	-	73,001	-	(100.0%)
Production Specialist II	1	1	54,752	55,573	1.5%
Power Plant Laborer	-	1	-	28,209	-
I.C.E. Technician	1	1	73,001	74,096	1.5%
Operations Tech Trainee I	1	1	50,329	51,084	1.5%
Environmental Engineer	-	1	-	79,217	-
TOTAL	**9**	**12**	**$ 660,773**	**$ 852,968**	**29.1%**

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 1,218,759	$ 1,175,487	(3.6%)	$ 1,316,683	12.0%	$ 1,316,683	-
Operating	16,640,766	17,548,987	5.5%	19,023,927	8.4%	20,770,108	9.2%
TOTAL	**$ 17,859,525**	**$ 18,724,474**	**4.8%**	**$ 20,340,610**	**8.6%**	**$ 22,086,791**	**8.6%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Electric Entpr (601)	$ 17,859,525	$ 18,724,474	4.8%	$ 20,340,610	8.6%	$ 22,086,791	8.6%
	TOTAL	**$ 17,859,525**	**$ 18,724,474**	**4.8%**	**$ 20,340,610**	**8.6%**	**$ 22,086,791**	**8.6%**

1) Detail information available on expenditure pages 146-147 of line item budget book.

ELECTRIC UTILITY: TRANSMISSION AND DISTRIBUTION

PROGRAM DESCRIPTION:

The T&D Division is responsible for the construction of new substations and switchyards and construction of new power lines for the transmission and distribution of electricity. This division is also responsible for the maintenance of approximately 821 miles of transmission and approximately 2,209 miles of distribution lines (overhead and underground) as well as 36 substations/switching stations throughout a 1,718 square mile service area which includes the maintenance of over approximately 18,710 distribution transformers in service.

***Program and Service Delivery*:**

Transmission lines patrolled (821 miles x 3 times/year)	2,463 miles annually
Distribution lines patrolled	2,209 miles annually
Maintain underground distribution lines	131 miles annually
Substation/switch yard checks	34 sites
Operations and maintenance of El Paso substations	2 sites
Repair of street lights (system wide)1,018	85/mo average
Repair dusk-to-dawn lights (system wide) 197	61/mo average
Testing and repair of distribution transformers 420	35/mo average
Testing of station class transformers and breakers 35	3-5yr schedule
Testing of sub station breakers	4 per year
Outage times (574 trouble calls)	68,597.72 meter hrs for 2010
Non-outage trouble calls	2,044 in 2010
Oilfield trouble calls	153 in 2010
Total OSHA Recordable Incidents	14.56 incident rate for 2010

FY12 GOALS/OBJECTIVES:

- Continue maintenance schedule for all electrical equipment in our substations and switching stations which includes other equipment in our system such as regulators and reclosers.
- Test and dispose of any remaining PCB contaminated distribution transformers and other equipment.
- Continue line maintenance program to reduce outage times, i.e.: (bird guards, area fusing and tree trimming). Every effort will be made to protect wildlife on our electrical equipment.
- Continue with completion of loop feeds on all of our existing radial fed underground lines, thus ensuring a shorter outage time for our customers and better reliability.
- Continue a safety awareness program for area Fire Departments and schools using the “Arc Demo” machine and focus on employee safety awareness and training to reduce our incident rate.

PERFORMANCE MEASURES:

- Through maintenance and training, reduce outage times by 5% from a 2010 time of 68,600 meter hours.
- Educate a minimum of 1,000 school children in the awareness of electrical safety using the “Arc Demo”.
- Get work orders started no later than two weeks after receiving the order from the Engineering Division.
- Lower total OSHA Recordable Incidents by 10% from 14.56 in 2010 (13.10).

ELECTRIC UTILITY
TRANSMISSION AND DISTRIBUTION

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Systems Operations Manager	1	-	$ 90,911	$ -	(100.0%)
Transmission and Distribution Manager	-	1	$ -	$ 107,516	-
T & D Construction Superintendent	1	1	91,196	92,564	1.5%
T & D Maintenance Superintendent	1	1	86,687	88,802	2.4%
Electric Equipment Working Foreman	1	1	80,310	81,514	1.5%
Electric Line Working Foreman	7	7	562,169	570,601	1.5%
Line Patroller/Facilities Locator	2	2	82,095	83,327	1.5%
Journeyman Lineman	17	17	1,244,663	1,262,183	1.4%
Apprentice Lineman	5	5	306,598	292,690	(4.5%)
Digger Operator	2	2	131,397	133,368	1.5%
Class A, B Helper	4	4	145,932	144,739	(0.8%)
Administrative Aide	1	1	36,851	37,591	2.0%
TOTAL	**42**	**42**	**$ 2,767,899**	**$ 2,894,896**	**4.6%**

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 2,148,318	$ 2,222,439	3.5%	$ 2,269,554	2.1%	$ 2,760,077	21.6%
Operating	1,963,820	2,049,508	4.4%	2,227,650	8.7%	2,135,890	(4.1%)
Capital	640,758	321,037	(49.9%)	901,000	180.7%	711,000	(21.1%)
SUBTOTAL	**4,752,896**	**4,592,984**	**(3.4%)**	**5,398,204**	**17.5%**	**5,606,967**	**3.9%**
Transfers	(677,003)	(624,921)	(7.7%)	(860,628)	37.7%	(610,161)	(29.1%)
TOTAL	**$ 4,075,893**	**$ 3,968,063**	**(2.6%)**	**$ 4,537,576**	**14.4%**	**$ 4,996,806**	**10.1%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Electric Entpr (601)	$ 4,075,893	$ 3,968,063	(2.6%)	$ 4,537,576	14.4%	$ 4,996,806	10.1%
	TOTAL	**$ 4,075,893**	**$ 3,968,063**	**(2.6%)**	**$ 4,537,576**	**14.4%**	**$ 4,996,806**	**10.1%**

1) Detail information available on expenditure pages 148-149 of line item budget book.

ELECTRIC UTILITY: ELECTRICAL ENGINEERING

PROGRAM DESCRIPTION:

- Transmission Planning
- Engineering Support
- New Customer Service
- Customer Construction Estimates
- Surveying
- Material Specification and Standards
- Substation Design
- Transmission and Distribution Line Design

Specific Programs:	**Projected FY12**
Estimates Made	550
Work Orders Completed	375
Meter and Quad Spots	350
New Service Connect Requests	500
Rights-of-Way Processed for Customers (Private, Federal & State)	100

FY12 GOALS/OBJECTIVES:

- Add street lights and transmission system to base maps (COF, County and Bloomfield). Correctly map joint pole use data being collected.
- Improve system reliability and voltage by identifying and writing work orders in areas needing upgrade.
- Replace vehicles.
- Process estimates, meter spots, connects and line extension agreements for customers in a timely manner.
- Improve surveying accuracy and efficiency with new GPS survey equipment. Use Estimators mobile mapping system to improve work sketch quality and located projects. Upgrade old (6 yrs) GPS equipment.
- Use pictometry to correct errors in rural areas.
- Place all feeder and section maps on computer GIS system and ensure correct data.

PERFORMANCE MEASURES:

- Customer complaints less than 1% for New Service and Estimators.
- All estimators using mobile mapper and new engineering software for new estimate/work order/GIS systems.
- Field easement errors at 1% or less.
- Acquire BLM right-of-way for Hood Mesa Tap to West Loop Switching Station (WLSS) 115kV transmission line and design.
- Respond to customers' requests for estimates within 3 weeks; oil field within 3 months if capacity available.
- Improve accuracy with pocket transits, range finders and handheld GPS staking units so GIS personnel do not have to field check distance and angles when mapping larger work orders. Less than 5% of work orders field checked.
- Continue correcting harmonic problems in new services immediately.

ELECTRIC UTILITY
ELECTRICAL ENGINEERING

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Engineering Supervisor/Administrator	1	1	$ 120,499	$ 122,309	1.5%
Registered Land Surveyor	1	1	74,178	76,104	2.6%
Engineering and Planning Manager	1	1	95,001	96,426	1.5%
Transmission and Planning Engineer	-	1	-	75,971	-
Transmission, Planning & Design Engineer	-	1	-	101,315	-
Estimator Superintendent	1	1	69,101	70,249	1.7%
Senior Electrical Engineer	2	1	183,537	94,581	(48.5%)
Relay Engineer	1	1	72,452	81,865	13.0%
Senior Planning Engineer	1	-	61,373	-	(100.0%)
Operations Engineer	1	1	72,452	73,539	1.5%
Estimator	2	3	112,075	172,366	53.8%
Junior Estimator	3	3	140,587	143,737	2.2%
Lead GIS Technician	1	1	58,729	59,979	2.1%
GIS Technician	2	2	103,091	105,260	2.1%
Assistant GPS Surveyor	1	1	49,791	51,764	4.0%
New Service Representative II	2	2	59,312	61,454	3.6%
Engineering Support Supervisor	1	1	54,389	55,803	2.6%
Work Order Specialist	1	-	43,323	-	(100.0%)
Administrative Aide	1	1	37,447	38,164	1.9%
New Service Representative I	1	1	30,111	30,195	0.3%
TOTAL	**24**	**24**	**$ 1,437,447**	**$ 1,511,081**	**5.1%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 1,571,744	$ 1,493,379	(5.0%)	$ 1,950,249	30.6%	$ 1,950,249	-
Operating	429,475	293,646	(31.6%)	519,350	76.9%	529,360	1.9%
Capital	238,732	138,955	(41.8%)	118,900	(14.4%)	108,500	(8.7%)
SUBTOTAL	**2,239,951**	**1,925,980**	**(14.0%)**	**2,588,499**	**34.4%**	**2,588,109**	**(0.0%)**
Transfers	(633,388)	(530,240)	(16.3%)	(779,423)	47.0%	(559,083)	(28.3%)
TOTAL	**$ 1,606,563**	**$ 1,395,740**	**(13.1%)**	**$ 1,809,076**	**29.6%**	**$ 2,029,026**	**12.2%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
1)	Electric Entpr (601)	$ 1,606,563	$ 1,395,740	(13.1%)	$ 1,809,076	29.6%	$ 2,029,026	12.2%
	TOTAL	**$ 1,606,563**	**$ 1,395,740**	**(13.1%)**	**$ 1,809,076**	**29.6%**	**$ 2,029,026**	**12.2%**

1) Detail information available on expenditure pages 150-151 of line item budget book.

ELECTRIC UTILITY: METERING SERVICES

PROGRAM DESCRIPTION:

Metering Services provides the connection/disconnection of electric and water services to customers in our service territory. This division is responsible for the timely and accurate reading of all electric and water meters throughout our system. This division also assists the Meter Division in the deployment of AMR meters.

Specific Program and Service Delivery:

Number of Meters Read (Water and Electric)

43,500 avg/mo

Disconnect for Non-Pay Notice

2,105 avg/mo

Number of after hour reconnects

205 avg/mo

FY12 GOALS/OBJECTIVES:

- Continue to review internal policies and procedures for customer satisfaction and employee safety.
- Increase safety training to all readers and installers.
- Research automated work order processes.
- Increase Meter Reader efficiency which reduces reducing read times.

PERFORMANCE MEASURES:

- Achieving a 99.9% read accuracy of meters.
- Decrease accidents as a result of safety training.

ELECTRIC UTILITY
METERING SERVICES

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Metering Coordinator	1	1	$ 44,839	$ 46,005	2.6%
Meter Installer ll	6	7	246,286	291,644	18.4%
Meter Installer l	3	2	111,948	75,752	(32.3%)
Meter Reader ll	1	1	33,984	34,493	1.5%
Meter Reader l	6	2	165,595	56,026	(66.2%)
Meter Reader	2	6	47,005	138,111	193.8%
TOTAL	**19**	**19**	**$ 649,657**	**$ 642,032**	**(1.2%)**

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 409,041	$ 331,674	(18.9%)	$ 673,854	103.2%	$ 670,902	(0.4%)
Operating	123,007	121,547	(1.2%)	184,290	51.6%	170,880	(7.3%)
Capital	34,384	16,822	(51.1%)	25,000	48.6%	107,090	328.4%
SUBTOTAL	**566,432**	**470,043**	**(17.0%)**	**883,144**	**87.9%**	**948,872**	**7.4%**
Transfers	(95,358)	(97,281)	2.0%	(40,848)	(58.0%)	(42,072)	3.0%
TOTAL	**$ 471,074**	**$ 372,762**	**(20.9%)**	**$ 842,296**	**126.0%**	**$ 906,800**	**7.7%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ 471,074	$ 372,762	(20.9%)	$ 842,296	126.0%	$ 906,800	7.7%
	TOTAL	**$ 471,074**	**$ 372,762**	**(20.9%)**	**$ 842,296**	**126.0%**	**$ 906,800**	**7.7%**

1) Detail information available on expenditure pages 152-153 of line item budget book.

ELECTRIC UTILITY: METER SHOP

PROGRAM DESCRIPTION:

Maintain, calibrate and test approximately 45,000 kWh revenue meters, three phase and single phase, throughout the system. Investigate customer complaints/inquiries regarding metering and power quality. Maintain AMR System. This includes installing AMR meters in the field and installing Turtle and ERT modules in meters at the shop. The Meter Shop is also responsible for the maintenance of the Turtle receivers in the substations. The ITRON ERT system continues to be used as a second AMR system. The upgrade of commercial and industrial metering systems with replacement of aging electronic meters and adding check meters is ongoing.

Specific Program and Service Delivery:

Meters tested and calibrated in shop	Single phase	3,000 annually
	Three phase	800 annually
Meters field tested (changed to AMR)	Single phase	2,000 annually
Install CT rated meters		20 man hrs/mo
Set voltage recordings		25 man hrs/mo
Detection of radio noise	by request	8 man hrs/mo average
Respond to customers complaints	by request	60 man hrs/mo average
Read large-power customers meters		20 man hrs/mo average
Keep all data base and paper records up-dated		180 man hrs/mo average
Install Turtle/ERT modules in single phase meters		8 man hrs/mo average
Set Turtle meters in the field, 3 phase		80 man hrs/mo average
Verification of Turtle vs. register		160 man hrs/mo average
New meters- shop test and add to inventory		220 man hrs/mo average
Upgrade Commercial and Industrial Metering		50 man hrs/mo average
Process service orders and update routes		160 man hrs/mo average
Field testing and verification of CT installations		320 man hrs/mo average
Apprenticeship training		120 man hrs/mo average
Test and maintain Primary Metering locations		320 man hrs annually

FY12 GOALS/OBJECTIVES:

- Test 6,000 single-phase meters to continue the 8 year test cycle.
- Change out and test all primary metered installations annually.
- Continue 4 and 8 year change-out and testing program on all 3-phase meters.
- Continue AMR Verification program.
- Continue zero lost time days due to accidents or injuries.

PERFORMANCE MEASURES:

- Program meters and input data as needed to complete the Turtle system.
- Install TS2 Automated Meters (AMR) on the Pine River Substation Circuits.

ELECTRIC UTILITY
METER SHOP

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Superintendent of Technical Services	1	1	$ 93,079	$ 74,342	(20.1%)
Electric Meter Working Foreman	1	1	80,310	81,514	1.5%
Journeyman Meterman	4	4	292,003	296,383	1.5%
Meter Repairman I	1	-	34,563	-	(100.0%)
Meter Apprentice	-	1	-	35,081	-
Meter Repairman II	1	1	54,752	38,531	(29.6%)
Meter Shop Aide	1	1	31,553	32,335	2.5%
TOTAL	**9**	**9**	**$ 586,259**	**$ 558,187**	**(4.8%)**

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 590,231	$ 556,897	(5.6%)	$ 646,318	16.1%	$ 653,835	1.2%
Operating	86,124	91,658	6.4%	119,305	30.2%	114,866	(3.7%)
Capital	214,951	174,576	(18.8%)	360,000	106.2%	310,000	(13.9%)
TOTAL	**891,306**	**823,131**	**(7.6%)**	**1,125,623**	**36.7%**	**1,078,701**	**(4.2%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ 891,306	$ 823,131	(7.6%)	$ 1,125,623	36.7%	$ 1,078,701	(4.2%)
	TOTAL	**$ 891,306**	**$ 823,131**	**(7.6%)**	**$ 1,125,623**	**36.7%**	**$ 1,078,701**	**(4.2%)**

1) Detail information available on expenditure pages 154-155 of line item budget book.

ELECTRIC UTILITY: SUBSTATION MAINTENANCE

PROGRAM DESCRIPTION:

Substation Maintenance is responsible for major substation equipment within the substation fence. That equipment includes breakers, circuit switchers, reclosers, power transformers, battery systems and voltage regulators. This equipment is essential to the healthy operation for the Farmington Electric Utility transmission and distribution systems. Personnel from this division will also provide assistance on construction projects.

FY12 GOALS/OBJECTIVES:

- Maintain and operate the 26 transmission and distribution switching stations and substations to manufacturer and industry standards.
- Routine maintenance of each station managed using a 4 year rotation cycle.
- Complete required preventive maintenance at 7 of the stations each fiscal year.
- Complete repairs as needed.

PERFORMANCE MEASURES:

- Fewer and shorter duration outages than the hours realized in FY2011.
- Meet NERC and WECC compliance requirements.
- Provide a safe work environment for employees with 0 workdays lost.
- Preventative maintenance will extend life of equipment and increase reliability.

ELECTRIC UTILITY
SUBSTATION MAINTENANCE

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
Substation Foreman	1	1	$ 80,310	$ 81,514	1.5%
Substation Journeyman	2	2	146,002	148,192	1.5%
Apprentice 1st Year	1	1	54,752	55,573	1.5%
TOTAL	**4**	**4**	**$ 281,064**	**$ 285,279**	**1.5%**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ -	$ 11,410	-	$ 407,503	3,471.4%	$ 407,503	-
Operating	-	275	-	170,920	62,052.7%	138,920	(18.7%)
Capital	-	-	-	82,000	-	20,000	(75.6%)
TOTAL	**$ -**	**$ 11,685**	**-**	**$ 660,423**	**5,551.8%**	**$ 566,423**	**(14.2%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ -	$ 11,685	-	$ 660,423	5,551.8%	$ 566,423	(14.2%)
	TOTAL	**$ -**	**$ 11,685**	**-**	**$ 660,423**	**5,551.8%**	**$ 566,423**	**(14.2%)**

1) Detail information available on expenditure pages 156-157 of line item budget book.

ELECTRIC UTILITY: RELAY

PROGRAM DESCRIPTION:

Construct and maintain all system protection, remote terminal units (RTU) and communications equipment in all substations, switching stations and power plants throughout the system. Design and install all new and up-dated protection systems. Identify and replace obsolete or un-repairable equipment. Maintain as built drawings for all stations.

Specific Program and Service Delivery:

Maintain Relay and Control Systems

Distribution Relays and Controls 19 sites	80 man hrs/mo avg.
Transmission Relays and Controls 16 sites	200 man hrs/mo avg.
Generation Plants Relay Systems 3 sites	40 man hrs/mo avg.

Maintain SCADA and RTU systems:

System wide repair and upgrade (as required)	120 man hrs/mo avg.

Maintain Communications Equipment/systems:

Microwave, Telephone, Fiber, Radio (as required) 55 sites	140 man hrs/mo avg.
Maintain and install voice communication to all stations	60 man hrs/mo avg.
Routine communication circuit testing as necessary	80 man hrs/mo avg.

Operational and Support:

Primary and Backup Control Center Communication Equipment	32 man hrs/mo avg.
Respond to Alarms and Trouble Calls	140 man hrs/mo avg.
Staff Development and Safety meetings	100 man hrs/mo avg.
Reports and Drawing Updates	60 man hrs/mo avg.
Procure materials and equipment for jobs.	60 man hrs/mo avg.
Documentation and Test result data basing	100 man hrs/mo avg.

FY12 GOALS/OBJECTIVES:

- Continue “0” lost time accidents.
- Continue field testing relays and controls in transmission substations, distribution substations and switching stations, to comply with NERC and WECC requirements
- Inventory all spare parts and organize storage area.
- Complete relay work at West Loop, Hood Mesa, Sullivan and Dwight Arthur.
- Assist in system upgrades and capital improvement projects; approximately 25 projects planned.
- Develop an annual maintenance schedule for all relays and maintain station maintenance reports and test results.
- Continued integration of Backup Control Center communication systems.

PERFORMANCE MEASURES:

- Install dual redundant satellite clock equipment to fiber rings for redundant sync timing.
- Continue Fiber Optic build-out.
- Sequence of Events upgrade to Telvent Rtu’s.
- Maintain a four year maintenance program on all in-service relays for T & D.
- Incorporate functional trip testing for substation WECC/NERC tests.

ELECTRIC UTILITY
RELAY

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
System Protection Engineer	1	1	$ 93,871	$ 96,820	3.1%
Relay & Control Foreman	1	1	85,545	86,828	1.5%
Journeyman Relay	1	-	73,001	-	(100.0%)
Relay & Control Technician	2	3	131,397	200,052	52.3%
Relay Technician Trainee	2	2	108,777	87,506	(19.6%)
TOTAL	**7**	**7**	**$ 492,591**	**$ 471,206**	**(4.3%)**

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 422,939	$ 519,114	22.7%	$ 450,386	(13.2%)	$ 518,559	15.1%
Operating	103,755	97,085	(6.4%)	617,085	535.6%	497,055	(19.5%)
Capital	75,694	62,954	(16.8%)	187,000	197.0%	152,000	(18.7%)
TOTAL	**$ 602,388**	**$ 679,153**	**12.7%**	**$ 1,254,471**	**84.7%**	**$ 1,167,614**	**(6.9%)**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ 602,388	$ 679,153	12.7%	$ 1,254,471	84.7%	$ 1,167,614	(6.9%)
	TOTAL	**$ 602,388**	**$ 679,153**	**12.7%**	**$ 1,254,471**	**84.7%**	**$ 1,167,614**	**(6.9%)**

1) Detail information available on expenditure pages 158-159 of line item budget book.

ELECTRIC UTILITY: SYSTEM CONTROL CENTER

PROGRAM DESCRIPTION:

The System Control Center directs the day to day operation of the power system. Senior System Operators perform the hourly coordination of resources and power system transmission and distribution to the end customers. Control Center personnel take trouble calls 24/7, isolate problems which occur in the electric system and restore service via remote control where possible. All coordination with other utilities is performed by this group as well as the purchase of resources for customers and the sale of excess resources when possible.

Specific Programs and Service Delivery:

Native customer load served	1,123,299 mWh
Energy purchases	189,223 mWh
Spot market sales	1,488 mWh

FY12 GOALS/OBJECTIVES:

- Improve economy energy sales to market excess generation.
- Minimize energy purchases for customers.
- Maintain continuing education hours for certification of all Senior System Operators by North American Electric Reliability Corporation (NERC).
- Ensure switching procedures are done in a safe and reliable manner.
- Secure short-term resources for unit outages as necessary.

PERFORMANCE MEASURES:

- Total dollar/mWh value of short term purchases is approximately $8,780,000. We will strive to stay below this amount in FY12.
- 100% of switching orders written without mistakes or safety issues.
- All Senior System Operators maintain their North American Electric Reliability Corporation (NERC) certification.

ELECTRIC UTILITY
SYSTEM CONTROL CENTER

STAFFING POSITION TITLES	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
System Operations Supervisor	1	1	$ 65,865	$ 100,529	52.6%
Systems Operator - Senior	7	7	564,125	558,792	(0.9%)
Systems Operations Scheduler	1	1	80,402	82,614	2.8%
Scheduler	-	1	-	50,646	-
System Operator Trainee	2	2	89,817	117,131	30.4%
TOTAL	**11**	**12**	**$ 800,209**	**$ 909,713**	**13.7%**

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
Wages/Benefits	$ 847,682	$ 964,270	13.8%	$ 1,196,690	24.1%	$ 1,196,690	-
Operating	10,576,655	11,735,387	11.0%	11,483,727	(2.1%)	12,061,216	5.0%
TOTAL	**$ 11,424,337**	**$ 12,699,657**	**11.2%**	**$ 12,680,417**	**(0.2%)**	**$ 13,257,906**	**4.6%**

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ 11,424,337	$ 12,699,657	11.2%	$ 12,680,417	(0.2%)	$ 13,257,906	4.6%
	TOTAL	**$ 11,424,337**	**$ 12,699,657**	**11.2%**	**$ 12,680,417**	**(0.2%)**	**$ 13,257,906**	**4.6%**

1) Detail information available on expenditure pages 160-161 of line item budget book.

ELECTRIC UTILITY: SAN JUAN NO. 4

PROGRAM DESCRIPTION:

San Juan Units 3 and 4 are expected to supply 22 percent of the total energy requirements of FEUS customers during FY12. The City owns 8.475% interest in San Juan Unit 4 which, due to a hazard sharing agreement, is taken from Units 3 and 4 in equal amounts. Total capacity owned at the San Juan Plant is 43 megawatts.

Specific Programs and Service Delivery: *(Budgeted figures)*

Total mWh scheduled for customer load	259,942

FY12 GOALS/OBJECTIVES:

- Continue participation in San Juan Engineering and Operations Committee to protect City's interest in the power plant.
- Optimize utilization of plant to generate off-system sales.
- Participate in San Juan Fuels Committee to ensure maximum benefit from fuels contract.
- Participate in life extension study to determine the optimum retirement date for the San Juan units.

PERFORMANCE MEASURES:

- Annual operation and maintenance expense per net mWh $ 11.57
- Annual fuel expense per net mWh $ 35.46
- Units 3 and 4 average availability 85%
- Cost per mWh for capital improvements $ 4.68

ELECTRIC UTILITY
SAN JUAN NO. 4

STAFFING POSITION TITLES

No City of Farmington Employees

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Projected Expenditures**	**% Change**
Wages/Benefits	$ 8,033	$ 8,215	2.3%	$ 8,265	0.6%	$ 8,265	-
Operating	12,025,693	11,205,410	(6.8%)	12,517,017	11.7%	13,818,356	10.4%
Capital	2,344,811	608,935	(74.0%)	1,216,255	99.7%	2,398,775	97.2%
TOTAL	**$ 14,378,537**	**$ 11,822,560**	**(17.8%)**	**$ 13,741,537**	**16.2%**	**$ 16,225,396**	**18.1%**

	FUNDING SOURCE	**FY10 Actual Expenditures**	**FY11 Actual Expenditures**	**% Change**	**FY12 Budgeted Expenditures**	**% Change**	**FY13 Budgeted Expenditures**	**% Change**
1)	Electric Entpr (601)	$ 14,378,537	$ 11,822,560	(17.8%)	$ 13,741,537	16.2%	$ 16,225,396	18.1%
	TOTAL	**$ 14,378,537**	**$ 11,822,560**	**(17.8%)**	**$ 13,741,537**	**16.2%**	**$ 16,225,396**	**18.1%**

1) Detail information available on expenditure page 162 of line item budget book.

ELECTRIC UTILITY: NAVAJO DAM POWER PLANT

PROGRAM DESCRIPTION:

Navajo Power Plant provides base load generation to supply the energy needs of FEUS customers. The plant utilizes water made available by the U.S. Bureau of Reclamation from the Navajo Reservoir. This resource is expected to supply 10% of the total energy requirements of FEUS customers during FY12. The plant is expected to average approximately 43 % capacity factor.

Specific Programs and Service Delivery:
(Budgeted figures)

Total mWh delivered from water releases
126,707

FY12 GOALS/OBJECTIVES:

- Maintain high availability of units.
- Keep lost time due to safety/accidents to a minimum level.
- Monitor partial discharge analyzers to ensure stator integrity.
- Inspect water and electric systems on a regularly scheduled basis.

PERFORMANCE MEASURES:

- Annual operation and maintenance expense per net mWh $ 3.20
- Cost per mWh for capital improvement/betterments $ 0.99
- Lost hours due to accidents -0-

ELECTRIC UTILITY
NAVAJO DAM POWER PLANT

STAFFING POSITION TITLES

No City of Farmington Employees

NOTE: Several Administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 352,004	$ 301,331	(14.4%)	$ 286,628	(4.9%)	$ 286,628	-
Operating	405,869	267,793	(34.0%)	439,980	64.3%	427,365	(2.9%)
TOTAL	**$ 757,873**	**$ 569,124**	**(24.9%)**	**$ 726,608**	**27.7%**	**$ 713,993**	(1.7%)

	FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Budgeted Expenditures	% Change
1)	Electric Entpr (601)	$ 757,873	$ 569,124	(24.9%)	$ 726,608	27.7%	$ 713,993	(1.7%)
	TOTAL	**$ 757,873**	**$ 569,124**	**(24.9%)**	**$ 726,608**	**27.7%**	**$ 713,993**	(1.7%)

1) Detail information available on expenditure page 163 of line item budget book.

ELECTRIC UTILITY
DEPARTMENTAL SUMMARY

STAFFING POSITIONS	FY11 Budgeted Positions	FY12 Budgeted Positions	FY11 Budgeted Salaries	FY12 Budgeted Salaries	% Change
All Positions	**175**	**178**	**$ 10,234,275**	**$ 10,595,165**	**3.5%**

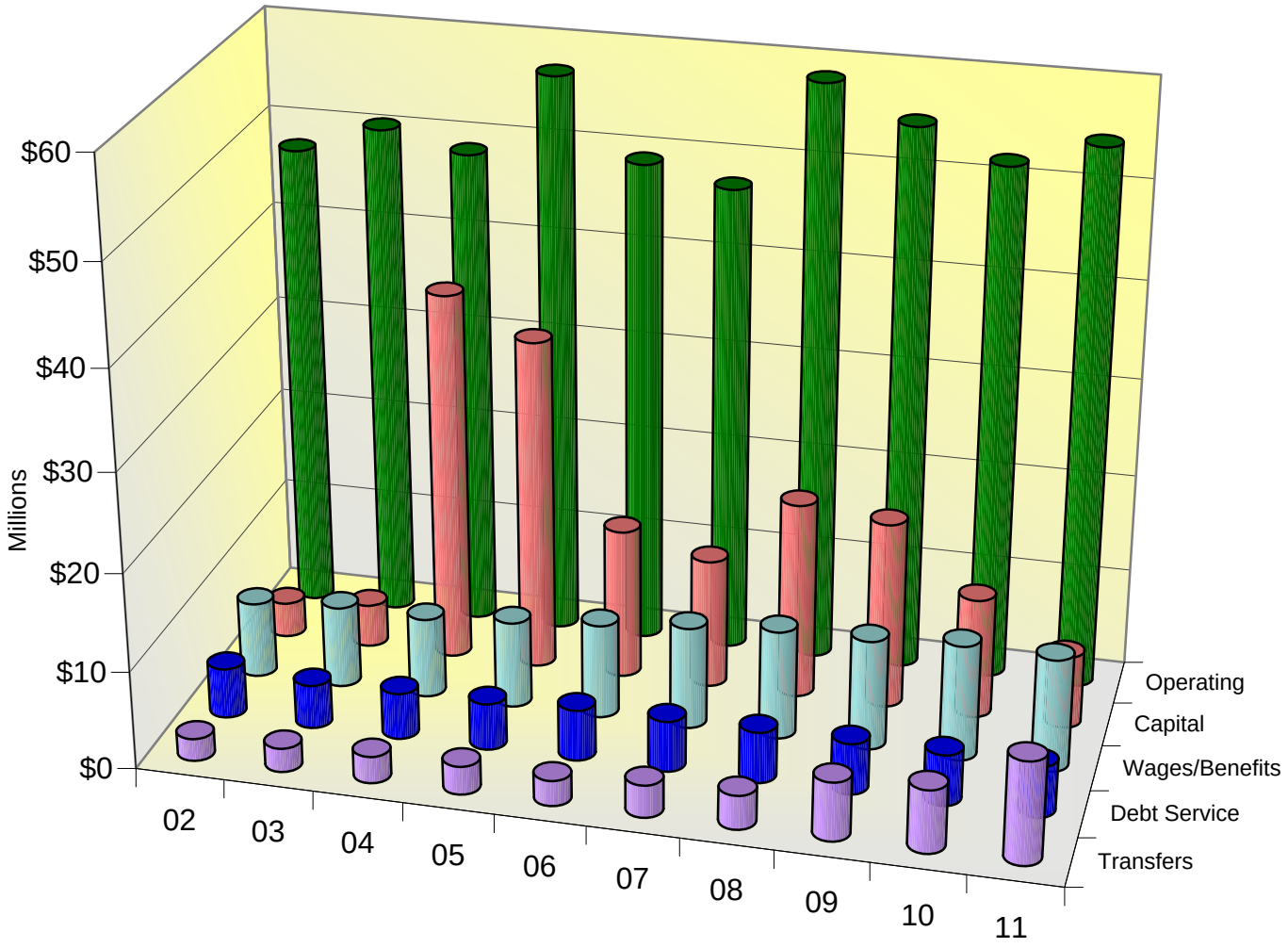
DIVISIONS	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Administration	$ 14,065,938	$ 19,014,965	35.2%	$ 20,960,093	10.2%	$ 16,980,904	(19.0%)
Compliance	246,019	204,636	(16.8%)	266,580	30.3%	209,480	(21.4%)
Customer Service	1,360,873	1,480,318	8.8%	2,430,973	64.2%	2,419,147	(0.5%)
Electric Construction	12,148,943	9,265,779	(23.7%)	21,713,600	134.3%	16,380,000	(24.6%)
Animas Power Plant	8,048,915	8,313,045	3.3%	9,972,470	20.0%	9,948,692	(0.2%)
Bluffview Power Plant	17,859,525	18,724,474	4.8%	20,340,610	8.6%	22,086,791	8.6%
Trans/Distribution	4,075,893	3,968,063	(2.6%)	4,537,576	14.4%	4,996,806	10.1%
Electrical Engineering	1,606,563	1,395,740	(13.1%)	1,809,076	29.6%	2,029,026	12.2%
Metering Services	471,074	372,762	(20.9%)	842,296	126.0%	906,800	7.7%
Meter Shop	891,306	823,131	(7.6%)	1,125,623	36.7%	1,078,701	(4.2%)
Substation Maintenance	-	11,685	-	660,423	5,551.8%	566,423	(14.2%)
Relay	602,388	679,153	12.7%	1,254,471	84.7%	1,167,614	(6.9%)
System Control Center	11,424,337	12,699,657	11.2%	12,680,417	(0.2%)	13,257,906	4.6%
San Juan No. 4	14,378,537	11,822,560	(17.8%)	13,741,537	16.2%	16,225,396	18.1%
Navajo Dam Power Plant	757,873	569,124	(24.9%)	726,608	27.7%	713,993	(1.7%)
TOTAL	**$ 87,938,184**	**$ 89,345,092**	**1.6%**	**$ 113,062,353**	**26.5%**	**$ 108,967,679**	**(3.6%)**

EXPENDITURE CATEGORY	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Wages/Benefits	$ 11,844,161	$ 11,494,483	(3.0%)	$ 13,942,198	21.3%	$ 13,929,271	(0.1%)
Operating	$ 52,157,741	$ 54,743,934	5.0%	$ 63,150,271	15.4%	$ 65,889,332	4.3%
Debt Service	5,210,184	5,211,782	-	5,240,577	0.6%	3,358,725	(35.9%)
Capital	12,294,638	7,418,033	(39.7%)	20,344,145	174.3%	17,197,465	(15.5%)
SUBTOTAL	**81,506,724**	**78,868,232**	**(3.2%)**	**102,677,191**	**30.2%**	**100,374,793**	**(2.2%)**
Transfers	6,431,460	10,476,860	62.9%	10,385,162	(0.9%)	8,592,886	(17.3%)
TOTAL	**$ 87,938,184**	**$ 89,345,092**	**1.6%**	**$ 113,062,353**	**26.5%**	**$ 108,967,679**	**(3.6%)**

FUNDING SOURCE	FY10 Actual Expenditures	FY11 Actual Expenditures	% Change	FY12 Budgeted Expenditures	% Change	FY13 Projected Expenditures	% Change
Electric Entpr (601)	$ 87,938,184	$ 89,345,092	1.6%	$ 113,062,353	26.5%	$ 108,967,679	(3.6%)
TOTAL	**$ 87,938,184**	**$ 89,345,092**	**1.6%**	**$ 113,062,353**	**26.5%**	**$ 108,967,679**	**(3.6%)**

Electric Expenses

FY02 Through FY11



Fiscal Year Ending June 30th

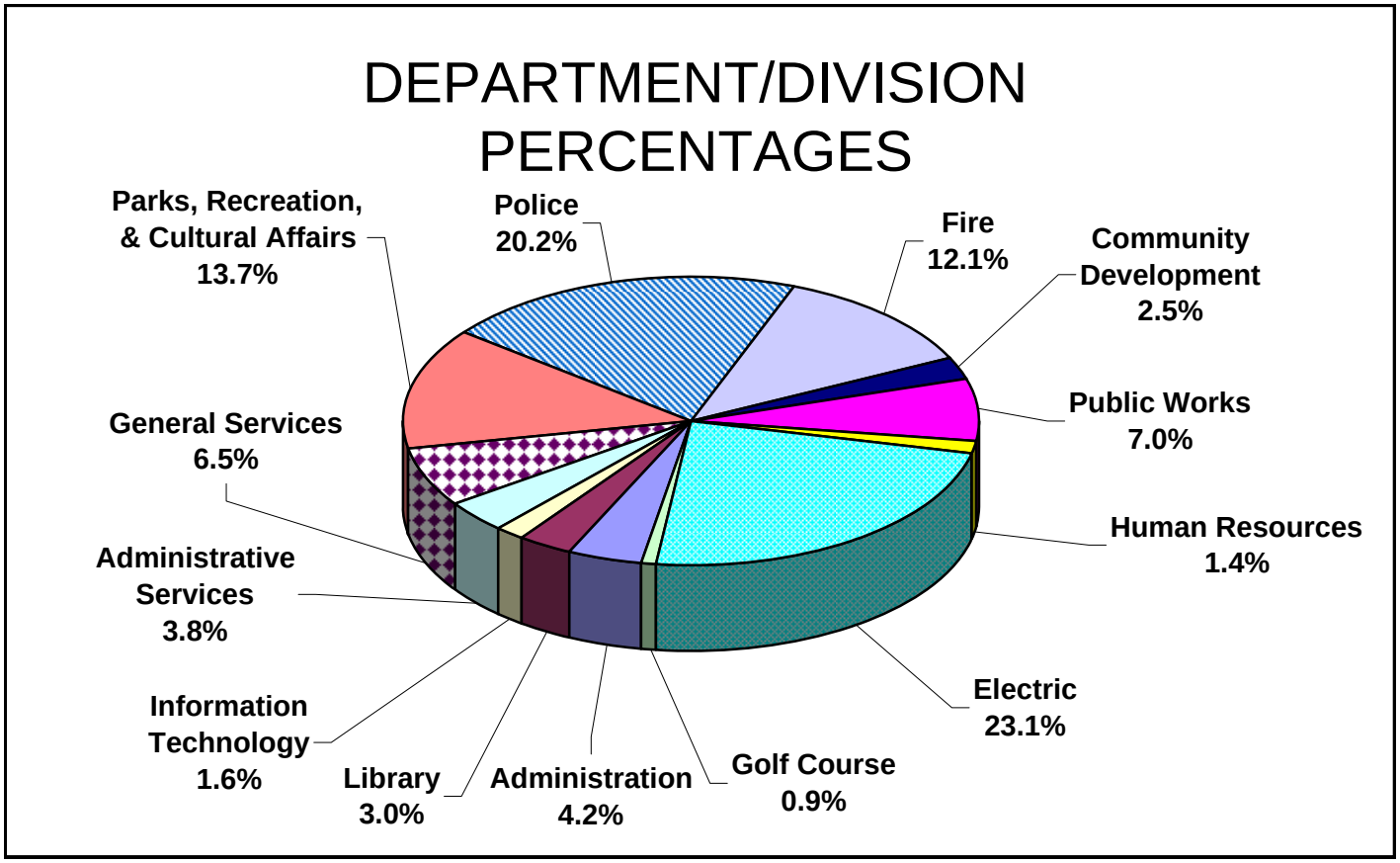
Xeriscape garden located behind Nature Center

STAFFING ANALYSIS

FY09 - FY12

BUDGETED REGULAR POSITIONS

DEPARTMENT/DIVISION	FY09	FY10	FY11	FY12
Administration	34.5	33.5	32.5	32.5
Library	25.0	25.0	24.0	23.0
Information Technology	9.0	14.0	12.0	12.0
Administrative Services	29.0	29.0	29.0	29.0
General Services	58.0	58.0	53.0	50.0
Parks, Recreation, & Cultural Affairs	106.0	105.0	96.0	97.0
Police	161.5	162.0	153.0	155.0
Fire	95.0	95.0	91.0	93.0
Community Development	21.0	19.0	18.0	18.0
Public Works	49.0	48.0	46.0	46.0
Human Resources	12.0	12.0	11.0	11.0
General Fund 101	600.0	600.5	565.5	566.5
Police-Region II & ARRA Grant Fund 246	4.0	3.0	12.0	8.5
Comm. Development Block Grant Fund 401	1.0	1.0	1.0	1.0
Electric Utility Fund 601	172.0	177.0	175.0	178.0
Water/Wastewater Utility Fund 602/603	8.0	8.0	8.0	8.0
Golf Courses Fund 610	7.0	7.0	7.0	7.0



ADMINISTRATION STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

CITY COUNCIL / CLERK	**FY09**	**FY10**	**FY11**	**FY12**
Mayor (Elected)	1	1	1	1
Council Members (Elected)	4	4	4	4
City Clerk	1	1	1	1
Deputy City Clerk	1	1	1	1
Business Registration Clerk	1	1	1	1
Archivist	1	-	-	-
SUBTOTAL	**9**	**8**	**8**	**8**

MUNICIPAL COURT	**FY09**	**FY10**	**FY11**	**FY12**
Municipal Judge (Elected)	1	1	1	1
Municipal Judge	0.5	0.5	0.5	0.5
Court Services Administrator	1	1	1	1
Court Clerk Administrator	1	1	1	1
Court Services Coordinator	2	2	2	2
Court Clerk III	3	3	2	2
Court Clerk II	-	3	3	3
Court Clerk I	4	1	1	1
Court Security Clerk	1	1	1	1
SUBTOTAL	**13.5**	**13.5**	**12.5**	**12.5**

CITY MANAGER	**FY09**	**FY10**	**FY11**	**FY12**
City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Administrative Assistant	2	2	1	1
Administrative Aide	-	-	1	1
SUBTOTAL	**4**	**4**	**4**	**4**

GOVERNMENTAL RELATIONS	**FY09**	**FY10**	**FY11**	**FY12**
Governmental Relations Director	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

ADMINISTRATION STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

LIBRARY	**FY09**	**FY10**	**FY11**	**FY12**
Library Director	1	1	1	1
Deputy Library Director	1	1	1	1
Management Systems Administrator	1	1	1	1
Digital Design Coordinator	1	1	1	1
Computer Support Supervisor	1	1	-	1
Acquisitions Coordinator	1	1	1	-
Adult Services Librarian	4	4	4	3
Library Adult Services Coordinator	1	1	1	1
Library Teen Services Coordinator	1	1	1	1
Youth Services Coordinator	1	1	1	1
Technical Services Coordinator	1	1	1	1
Library Program Coordinator	1	1	1	1
Patron Services Coordinator	1	1	1	1
Youth Services Librarian	1	1	1	1
Library Acquisitions Technician	1	1	1	1
Library Technician	2	2	2	2
Library Technician II	1	1	1	1
Library Facilities Technician	1	1	1	1
Library Patron Services Technician	2	2	2	2
Library Clerk	1	1	1	1
SUBTOTAL	**25**	**25**	**24**	**23**

LEGAL	**FY09**	**FY10**	**FY11**	**FY12**
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	-
Assistant City Attorney I	1	1	1	2
Claims Manager	1	1	1	1
Legal Assistant	1	1	1	1
Legal Secretary	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**7**	**7**	**7**	**7**

	FY09	**FY10**	**FY11**	**FY12**
ADMINISTRATION TOTAL	**59.5**	**58.5**	**56.5**	**55.5**

INFORMATION TECHNOLOGY STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

I.T. ADMINISTRATION	FY09	FY10	FY11	FY12
Information Technology Director	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

ENTERPRISE SYSTEMS	FY09	FY10	FY11	FY12
Information Services Administrator	1	1	1	1
Information Technology Training Coordinator	1	1	-	-
Programmer Analyst	2	2	2	2
SUBTOTAL	**4**	**4**	**3**	**3**

COMPUTER OPERATIONS	FY09	FY10	FY11	FY12
PC Services Administrator	1	1	-	1
PC Communications Technician III	2	2	3	2
PC Communications Technician I	1	1	-	-
Information Systems Technician	1	-	-	-
Police I.S. Technician-Lead	-	1	1	1
Police I.S. Technician-Assistant	-	1	1	1
Police I.S. Technician	2	1	1	1
SUBTOTAL	**7**	**7**	**6**	**6**

GIS SERVICES	FY09	FY10	FY11	FY12
GIS Analyst/Land Mgt. Database	1	1	1	1
GIS Technician	3	1	1	1
SUBTOTAL	**4**	**2**	**2**	**2**

	FY09	FY10	FY11	FY11
INFORMATION TECHNOLOGY TOTAL	**9**	**14**	**12**	**12**

ADMINISTRATIVE SERVICES STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

ADMINISTRATIVE SERVICES ADMIN.	**FY09**	**FY10**	**FY11**	**FY12**
Administrative Services Director	1	1	1	1
Budget Officer	1	1	1	1
Financial Analyst	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

PURCHASING	**FY09**	**FY10**	**FY11**	**FY12**
Purchasing Officer	1	1	1	1
Purchasing Supervisor	1	1	1	1
Contracts Administrator	1	1	1	1
Buyer II	3	3	3	3
Buyer I	2	2	2	2
Administrative Aide	1	1	1	1
SUBTOTAL	**9**	**9**	**9**	**9**

WAREHOUSE	**FY09**	**FY10**	**FY11**	**FY12**
Warehouse Superintendent	1	1	1	1
Warehouse Receiving Clerk	1	1	1	1
Warehouse Inventory Analyst	1	1	1	1
Warehouse Clerk	3	3	3	3
SUBTOTAL	**6**	**6**	**6**	**6**

FINANCE	**FY09**	**FY10**	**FY11**	**FY12**
Controller	1	1	1	1
Enterprise Accountant	1	1	1	1
Staff Accountant II	1	1	1	2
Staff Accountant I	1	1	1	1
Accounting Office Manager	1	1	1	1
Accounting Assistant	1	1	1	1
Accounting Technician III	1	1	1	1
Accounting Technician II	4	4	4	3
SUBTOTAL	**11**	**11**	**11**	**11**

	FY09	**FY10**	**FY11**	**FY12**
ADMINISTRATIVE SERVICES TOTAL	**29**	**29**	**29**	**29**

GENERAL SERVICES STAFFING
FY09 - FY12
BUDGETED REGULAR POSITIONS

GENERAL SERVICES ADMINISTRATION	FY09	FY10	FY11	FY12
General Services Director	1	1	1	1
Office Manager	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

BUILDING AND MAINTENANCE	FY09	FY10	FY11	FY12
Building Construction/Maintenance Supervisor	1	1	1	1
Lead Carpenter - Structural	1	1	1	1
Lead Carpenter - Finish	1	1	1	1
Lead Electrician/HVAC	1	1	1	1
Plumber	1	1	1	1
Carpenter	4	4	4	4
Welder/Fabricator	1	1	1	1
Carpenter/Concrete Worker	-	1	1	1
Maintenance Technician	1	2	2	2
SUBTOTAL	**11**	**13**	**13**	**13**

FARMINGTON INDIAN CENTER	FY09	FY10	FY11	FY12
Farmington Indian Center Director	1	1	-	-
Indian Center Community Coordinator	1	1	1	1
Indian Center Aide	1	1	1	1
Indian Center Cook	1	1	1	1
Secretary II - Indian Center	1	1	1	1
SUBTOTAL	**5**	**5**	**4**	**4**

BUILDING SUPPORT/MAIL ROOM	FY09	FY10	FY11	FY12
Custodial Supervisor	1	1	1	1
Lead Custodian	1	1	1	1
Custodian	9	9	8	8
Mail Clerk	1	1	1	1
SUBTOTAL	**12**	**12**	**11**	**11**

VEHICLE MAINTENANCE	FY09	FY10	FY11	FY12
Vehicle Maintenance Superintendent	-	-	-	1
VM Manager - Fleet Operations	1	1	1	-
VM Manager - Customer Support	1	1	1	-
Welder/Fabricator	1	1	1	1
Emergency Vehicle Technician	1	1	1	-
Lead Mechanic	2	2	2	3
Mechanic	7	7	6	5
Vehicle Analyst	1	1	1	1
Service Writer	1	1	1	1
Automotive Warehouse Lead Clerk	1	1	1	1
Automotive Warehouse Clerk	1	1	1	1
Automotive Warehouse Aide	1	1	-	-
SUBTOTAL	**18**	**18**	**16**	**14**

PRINT SHOP	FY09	FY10	FY11	FY12
Print Shop Supervisor	1	1	1	-
Print Shop Technician	1	1	-	-
SUBTOTAL	**2**	**2**	**1**	-

AIRPORT	FY09	FY10	FY11	FY12
Airport Manager	1	1	1	1
Airport Maintenance Worker	3	2	2	2
Administrative Aide	1	1	1	1
Custodian	3	2	2	2
SUBTOTAL	**8**	**6**	**6**	**6**

	FY09	FY10	FY11	FY12
GENERAL SERVICES TOTAL	**58**	**58**	**53**	**50**

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

PARKS & RECREATION ADMIN.	FY09	FY10	FY11	FY12
Parks & Recreation Director	1	1	1	1
Assistant Director - Recreation	1	1	-	-
Parks Superintendent	-	-	-	2
Program Specialist	1	1	1	-
Clean & Beautiful Specialist	1	1	1	1
Public Relations & Marketing Specialist	2	2	2	2
Office Manager	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**8**	**8**	**7**	**8**

PARKS OPERATIONS	FY09	FY10	FY11	FY12
Parks Superintendent	1	1	1	1
Assistant Parks Superintendent	2	2	2	2
Landscape Architect	1	1	1	1
Parks Foreman Maintenance	10	10	10	10
Parks Maintenance Worker IV	5	5	5	4
Parks Maintenance Worker III	1	1	-	-
Parks Maintenance Worker II	6	5	4	4
Parks Maintenance Worker I	9	10	9	10
Warehouse Manager	1	1	1	1
SUBTOTAL	**36**	**36**	**33**	**33**

RECREATION CENTER	FY09	FY10	FY11	FY12
Recreation Manager	1	1	1	1
Recreation Supervisor	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

SYCAMORE PARK	FY09	FY10	FY11	FY12
Recreation Program Specialist	2	-	-	-
Custodian	1	-	-	-
Administrative Aide	1	1	1	1
Recreation Supervisor	-	1	1	1
Program Coordinator	-	1	1	1
Facilities Aide	-	1	1	1
SUBTOTAL	4	4	4	**4**

AQUATICS DIVISION	FY09	FY10	FY11	FY12
Pool Supervisor	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

AQUATIC CENTER	FY09	FY10	FY11	FY12
Aquatics Director	1	1	1	1
Assistant Aquatics Director	1	1	1	-
Pool Shift Supervisor	1	1	1	1
Administrative Coordinator - Pools	1	1	1	1
Mechanical Technician	1	1	1	1
Aquatic Center Front Desk Clerk	2	2	2	2
SUBTOTAL	**7**	**7**	**7**	**6**

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

ANIMAL SHELTER/PARK RANGER	FY09	FY10	FY11	FY12
Animal Ranger Supervisor	1	1	1	1
Animal/Park Ranger-Corporal	2	2	2	2
Animal/Park Ranger	12	12	11	11
SUBTOTAL	**15**	**15**	**14**	**14**

SENIOR CITIZENS CENTER	FY09	FY10	FY11	FY12
Senior Center Administrator	1	1	1	1
Senior Center Program Coordinator	1	1	1	1
Senior Center Coordinator	1	1	1	1
Senior Center Transportation Coordinator	1	1	1	1
Senior Center Cook	1	1	1	1
Senior Center Assistant Cook	2	2	2	2
Senior Center Facilities Aide	1	1	1	1
Administrative Aide	1	1	1	1
Senior Center Aide	1	-	-	-
SUBTOTAL	**10**	**9**	**9**	**9**

CIVIC CENTER	FY09	FY10	FY11	FY12
Civic Center Supervisor	1	1	1	1
Facilities Technician Supervisor	3	3	3	3
Facilities Technician	5	5	3	3
Administrative Aide	2	2	2	2
Secretary I	1	1	1	1
SUBTOTAL	**12**	**12**	**10**	**10**

MUSEUM ADMINISTRATION	FY09	FY10	FY11	FY12
Museum Director	1	1	1	1
Volunteer Coordinator	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

MUSEUM OPERATIONS	FY09	FY10	FY11	FY12
Education Coordinator	1	1	1	1
Exhibits Coordinator	1	1	-	1
Curator	1	1	-	-
Collections Manager	1	1	1	1
Facilities Technician	1	1	1	1
SUBTOTAL	**5**	**5**	**3**	**4**

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

E3 CHILDRENS MUSEUM	FY09	FY10	FY11	FY12
Children's Museum Coordinator	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

RIVERSIDE NATURE CENTER	FY09	FY10	FY11	FY12
Museum Specialist	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

GOLF	FY09	FY10	FY11	FY12
Golf Course Superintendent	1	1	1	1
Golf Course Manager	1	1	1	1
Golf Professional	1	1	1	1
Assistant Golf Course Superintendent	1	1	1	1
Parks & Maintenance Worker IV	1	1	1	1
Parks & Maintenance Worker II	2	2	2	2
SUBTOTAL	**7**	**7**	**7**	**7**

	FY09	FY10	FY11	FY12
PARKS & RECREATION TOTAL	**113**	**112**	**103**	**104**

POLICE STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

POLICE ADMINISTRATION	FY09	FY10	FY11	FY12
Police Chief	1	1	1	1
Deputy Chief	1	1	1	-
Police Captain	2	2	2	3
Accreditation Manager	1	1	1	1
Office Manager	1	1	1	1
Secreatary II	-	-	-	1
SUBTOTAL	**6**	**6**	**6**	**7**

POLICE OPERATIONS	FY09	FY10	FY11	FY12
Police Commander	-	-	-	1
Police Lieutenant	5	5	5	4
Police Sergeant	13	13	13	14
Police Corporal	9	9	10	10
Police Detective	16	16	16	17
Police Officer	77	77	77	76
Community Service Officer	5	5	4	4
Lead Crime Scene Investigator	1	1	1	1
Crime Scene Investigator II	1	1	1	1
Crime Scene Investigator	1	1	1	1
Civilian Evidence Technician	1	3	3	3
Domestic Violence Advocate	2	2	2	2
Police Support Services Specialist	1	1	1	1
Chief Code Compliance Officer	1	1	1	1
Code Compliance Officer	3	3	2	3
Civilian Operations Supervisor	-	-	-	1
Police Records Technician	6	6	6	6
Secretary II	5	5	4	2
Police Assistant	1.5	-	-	-
SUBTOTAL	**149**	**149**	**147**	**148**

GRANT FUNDS	FY09	FY10	FY11	FY12
Region II HIDTA Agent	3	2	3	2.5
Region II Administrative Assistant	1	1	1	1
Police Detective	-	-	1	-
Police Officer	-	-	5	5
Police Records Technician	-	-	1	-
Secretary II	-	-	1	-
SUBTOTAL	**4**	**3**	**12**	**8.5**

COMMUNICATIONS	FY09	FY10	FY11	FY12
Civilian Operations Supervisor	1	1	-	-
PBX Clerk Typist	6	6	-	-
SUBTOTAL	**7**	**7**	**-**	**-**

	FY09	FY10	FY11	FY12
POLICE TOTAL	**165.5**	**165.0**	**165.0**	**163.5**

FIRE STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

FIRE ADMINISTRATION	FY09	FY10	FY11	FY12
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	-
Fire Battalion Chief	-	1	-	1
Support Services Admin.	1	1	-	1
Assistant Fire Marshall	3	3	2	2
Technology Coordinator	1	1	1	1
ESM/Fire Training Officer	1	1	-	-
Office Manager	1	1	1	1
Emergency Vehicle Technician	-	-	-	1
Secretary I	1	-	-	-
Administrative Aide	-	1	1	1
SUBTOTAL	**10**	**11**	**7**	**9**

FIRE OPERATIONS	FY09	FY10	FY11	FY12
Battalion Chief	3	2	3	2
Fire Captain	18	18	18	19
Fire Engineer	27	27	27	27
Firefighter	37	37	36	36
SUBTOTAL	**85**	**84**	**84**	**84**

	FY09	FY10	FY11	FY12
FIRE TOTAL	**95**	**95**	**91**	**93**

COMMUNITY DEVELOPMENT STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

COMMUNITY DEVELOPMENT ADMIN.	FY09	FY10	FY11	FY12
Community Development Director	1	1	1	1
Office Manager	-	-	-	1
Administrative Aide	1	-	-	-
SUBTOTAL	**2**	**1**	**1**	**2**

PLANNING	FY09	FY10	FY11	FY12
Associate Planner CDBG	1	1	1	1
Planning Manager	1	-	-	-
Senior Planner	-	1	1	1
Associate Planner	4	3	2	2
Administrative Aide	2	2	1	-
Zoning Officer	-	-	1	1
SUBTOTAL	**8**	**7**	**6**	**5**

MPO ADMINISTRATION	FY09	FY10	FY11	FY12
MPO Planner	1	1	1	1
MPO Associate Planner	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

BUILDING INSPECTION	FY09	FY10	FY11	FY12
Chief Building Inspector	1	1	1	1
Electrical Inspector	2	2	2	2
Plumbing/Mechanical Inspector	1	1	1	1
Builiding Inspector	3	3	3	3
Administrative Aide	2	2	2	2
SUBTOTAL	**9**	**9**	**9**	**9**

	FY09	FY10	FY11	FY12
COMMUNITY DEVELOPMENT TOTAL	**22**	**20**	**19**	**19**

* In FY09 the Development Services Division was combined with the Planning Division and the Code Compliance Officers were transferred to the Police Department.

PUBLIC WORKS STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

PUBLIC WORKS ADMIN.	FY09	FY10	FY11	FY12
Public Works Director	-	1	1	1
Administrative Assistant	-	1	1	1
SUBTOTAL	**-**	**2**	**2**	**2**

CONSTRUCTION INSPECTION	FY09	FY10	FY11	FY12
Construction Inspector	3	3	3	3
SUBTOTAL	**3**	**3**	**3**	**3**

CITY ENGINEERING	FY09	FY10	FY11	FY12
City Engineer	1	1	1	1
Associate Project Engineer II	2	1	1	-
Associate Project Engineer I	1	1	1	1
Project Engineer I	-	1	1	2
Environmental Engineer	1	-	-	-
GIS Technician	2	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**8**	**6**	**6**	**6**

SURVEY	FY09	FY10	FY11	FY12
Survey Party Chief	2	2	2	2
Surveyor Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

TRAFFIC ENGINEERING	FY09	FY10	FY11	FY12
Traffic Engineering Administrator	1	1	1	1
Electronics Technician II	1	1	1	1
Electronics Technician I	2	2	1	1
Traffic Engineering Technician	1	1	1	1
Working Foreman	1	1	1	1
Painter	1	1	1	1
Traffic Sign Technician	2	2	2	2
Laborer	1	-	-	-
SUBTOTAL	**10**	**9**	**8**	**8**

STREETS	FY09	FY10	FY11	FY12
Streets Superintendent	1	1	1	1
Lead Foreman	1	1	1	1
Working Foreman	3	3	3	3
Heavy Equipment Operator	4	4	4	4
Street Sweeper Operator	3	3	3	3
Truck Driver	4	4	4	4
Concrete Carpenter	2	2	2	2
Laborer	7	7	6	6
SUBTOTAL	**25**	**25**	**24**	**24**

WATER / WASTEWATER UTILITY	FY09	FY10	FY11	FY12
Water/Wastewater Utility Administrator	1	1	1	1
Operations Manager/Environmental Coordinator	1	1	1	1
Associate Project Engineer	1	1	1	1
Water Resource Manager	1	1	1	1
Water Resource Specialist	1	1	1	1
Water Rights Specialist	1	1	1	1
Engineering Technician	1	1	1	1
Water Technician	1	1	1	1
SUBTOTAL	**8**	**8**	**8**	**8**

	FY09	FY10	FY11	FY12
PUBLIC WORKS TOTAL	**57**	**56**	**54**	**54**

HUMAN RESOURCES STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

PERSONNEL	**FY09**	**FY10**	**FY11**	**FY12**
Human Resources Director	1	1	1	1
Senior Personnel Analyst	-	1	1	1
Personnel Analyst	4	3	3	3
Personnel Assistant	1	1	1	1
Personel Aide	1	1	-	-
SUBTOTAL	**7**	**7**	**6**	**6**

INSURANCE	**FY09**	**FY10**	**FY11**	**FY12**
Insurance / Benefits Specialist	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

PAYROLL	**FY09**	**FY10**	**FY11**	**FY12**
Payroll Analyst	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

SAFETY OFFICE	**FY09**	**FY10**	**FY11**	**FY12**
Safety Officer	1	1	1	1
Safety Assistant	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

	FY09	**FY10**	**FY11**	**FY12**
HUMAN RESOURCES TOTAL	**12**	**12**	**11**	**11**

ELECTRIC STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

ELECTRIC ADMINISTRATION	FY09	FY10	FY11	FY12
Electric Utility Director	1	1	1	1
Energy Programs Specialist	1	1	1	1
Utility Financial Analyst	1	1	1	1
Quality Control Officer	-	-	1	1
Administrative Assistant	1	1	1	1
SUBTOTAL	**4**	**4**	**5**	**5**

COMPLIANCE	FY09	FY10	FY11	FY12
Compliance Engineer	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

CUSTOMER SERVICE	FY09	FY10	FY11	FY12
Customer Care Manager	1	1	1	1
Customer Operation Coordinator	1	1	1	1
CIS Applications Analyst	1	-	-	-
Customer Care Specialist	1	2	2	2
Administrative Coordinator	1	-	-	-
Lead Utility Billing Clerk	1	-	-	-
Customer Care Billing Clerk	3	-	-	-
Exceptions Processing Specialist	1	1	1	1
Lead Customer Care Associate	1	-	-	-
Customer Care Associate	11	10	10	10
Exceptions Processing Associate	-	4	4	3
Key Accounts Analyst	-	1	1	1
Customer Care Cashier	3	4	3	3
Administrative Aide	1	-	1	1
Collections Specialist	-	-	-	1
Collections Associate	-	-	-	1
Customer Care Secretary I	-	1	1	1
SUBTOTAL	**26**	**25**	**25**	**26**

ANIMAS POWER PLANT	FY09	FY10	FY11	FY12
Generation and System Control Manager	1	1	1	1
Power Plant Engineer	1	-	-	-
Generation Engineer	1	-	-	-
Generation Superintendent	1	1	1	1
Power Plant Working Foreman	1	1	1	1
Operation Technician II	5	4	4	3
Operation Technician I	4	4	2	3
Operation Technician Trainee I	-	-	1	1
Power Plant Operator Trainee II	-	1	-	-
Maintenance Technician-General	-	-	1	-
Maintenance Technician-Machinist	2	2	1	1
I.C.E. Technician	1	1	1	1
Generation Technical Support Specialist II	1	1	1	1
Water Treatment Specialist	1	1	1	1
Production Specialist II	-	2	2	1
Utility Worker II	4	-	-	-
Generation Administrative Analyst	1	1	1	1
Power Plant Storekeeper	1	1	1	1
SUBTOTAL	**25**	**21**	**19**	**17**

ELECTRIC STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

BLUFFVIEW POWER PLANT	**FY09**	**FY10**	**FY11**	**FY12**
Generation Engineer	-	1	1	1
Operations Technician II	5	5	4	4
Maintenance Technician-Chrome Moly Welder	-	-	-	1
Maintenance Technician-General	-	-	-	1
Power Plant Mechanic	1	1	1	-
Production Specialist II	-	1	1	1
Power Plant Laborer	-	-	-	1
I.C.E. Technician	1	1	1	1
Utility Worker II	-	1	-	-
Operations Tech Trainee I	-	-	1	1
Environmental Engineer	-	-	-	1
SUBTOTAL	**7**	**10**	**9**	**12**

TRANSMISSION & DISTRIBUTION	**FY09**	**FY10**	**FY11**	**FY12**
System Operations Manager	1	1	1	-
Tranmission and Distribution Manager	-	-	-	1
T & D Construction Superintendent	1	1	1	1
T & D Maintenance Superintendent	1	1	1	1
Electric Equipment Working Foreman	1	1	1	1
Electric Line Working Foreman	7	8	7	7
Line Patroller/Facilities Locator	-	2	2	2
Quality Inspector	-	1	-	-
Journeyman Lineman	17	19	17	17
Apprentice Lineman	5	5	5	5
Digger Operator	2	2	2	2
Class A, B Helper	4	5	4	4
Electric Line Patroller	1	-	-	-
Admininstrative Aide	1	1	1	1
SUBTOTAL	**41**	**47**	**42**	**42**

ELECTRICAL ENGINEERING	**FY09**	**FY10**	**FY11**	**FY12**
Engineering Supervisor/Administrator	1	1	1	1
Registered Land Surveyor	1	1	1	1
Temporary Professional Surveyor	1	-	-	-
Engineering and Planning Manager	1	1	1	1
Distribution Engineering Supervisor	1	-	-	-
Transmission and Planning Engineer	-	-	-	1
Transmission Planning and Design Engineer	-	-	-	1
Office Manager - Engineer	1	-	-	-
Electric GIS Supervisor	1	-	-	-
Estimator Superintendent	1	1	1	1
Senior Electrical Engineer	-	2	2	1
Relay Engineer	1	1	1	1
Senior Planning Engineer	1	1	1	-
Operations Engineer	-	1	1	1
Estimator	5	2	2	3
Junior Estimator	-	3	3	3
Lead GIS Technician	1	1	1	1
GIS Technician	2	2	2	2
Assistant GPS Surveyor	1	1	1	1
Facilities Locator Technician	1	-	-	-
New Service Representative II	2	2	2	2
Engineering Support Supervisor	-	-	1	1
Conservation Engineer	-	1	-	-
Work Order Specialist	1	1	1	-
Administrative Aide	1	1	1	1
New Service Representative I	1	1	1	1
SUBTOTAL	**25**	**24**	**24**	**24**

ELECTRIC STAFFING
FY09 - FY12

BUDGETED REGULAR POSITIONS

METERING SERVICES	FY09	FY10	FY11	FY12
Metering Coordinator	1	1	1	1
Meter Installer ll	5	6	6	7
Meter Installer l	4	3	3	2
Meter Reader II	1	1	1	1
Meter Reader l	8	6	6	2
Meter Reader	-	2	2	6
SUBTOTAL	**19**	**19**	**19**	**19**

METER SHOP	FY09	FY10	FY11	FY12
Superintendent of Technical Services	1	1	1	1
Electric Meter Working Foreman	1	1	1	1
Journeyman Meterman	4	4	4	4
Meter Repairman I	1	1	1	-
Meter Repairman II	1	1	1	1
Meter Shop Aide	1	1	1	1
Meter Apprentice	-	-	-	1
SUBTOTAL	**9**	**9**	**9**	**9**

SUBSTATION MAINTENANCE	FY09	FY10	FY11	FY12
Substation Foreman	-	-	1	1
Substation Journeyman	-	-	2	2
Apprentice 1st Year	-	-	1	1
SUBTOTAL	**-**	**-**	**4**	**4**

RELAY	FY09	FY10	FY11	FY12
System Protection Engineer	1	1	1	1
Relay & Control Foreman	1	1	1	1
Journeyman Relay	-	-	1	-
Relay & Control Technician	3	3	2	3
Relay Technician Trainee	2	2	2	2
SUBTOTAL	**7**	**7**	**7**	**7**

SYSTEM CONTROL CENTER	FY09	FY10	FY11	FY12
Systems Operations Supervisor	1	1	1	1
Systems Operator-Senior	6	7	7	7
System Operations Scheduler	1	1	1	1
Scheduler	-	-	-	1
Systems Operator Trainee	1	2	2	2
SUBTOTAL	**9**	**11**	**11**	**12**

	FY09	FY10	FY11	FY12
ELECTRIC TOTAL	**172**	**177**	**175**	**178**

	FY09	FY10	FY11	FY12
GRAND TOTAL ALL FUNDS	**792.0**	**796.5**	**768.5**	**769.0**

Contemplation/respite opportunity along the trail

CAPITAL IMPROVEMENT PLAN

CITY OF FARMINGTON

FY12 CAPITAL IMPROVEMENT PLAN

The City has segregated its capital purchases into two separate categories. Vehicles and general-purpose equipment, including computer software, which are included in the seventy series range within the chart of accounts. These items, while costing more than $5,000 and having a life longer than a year, are routine in the sense that they must be replaced on a regular basis and are included within each Departmental budget. The other category of Capital Projects involves the construction or acquisition of Capital Items usually relating to some type of building or infrastructure. The only major exception to this definition is the resurfacing of streets. The following Capital Improvement Plan includes one-time capital projects. For these projects, the FY12 amounts tie to specific budgeted amounts in capital line items. Amounts in the following years represent the best current estimates of what projects will be desired and/or required in the future.

The effect these one-time expenditures will have on the operating budget of the City varies from minor to significant. For example, most paving and street projects will have little effect on operating requirements. Of course, each new street will require some additional maintenance, such as cleaning and striping, but the cost can be covered by the growth in revenue that accompanies the growth of the City that necessitated the new street. Other projects, such as a proposed new Fire Station, will have a substantial impact on operating costs. For Fire Station #7, recruitment and training will need to begin before construction, with twelve new firefighter positions required to staff the new Station. These positions are not currently in the budget with a source of funding because the construction date for the new Station has yet to be determined. These costs will significantly impact the budget, and will have to be included in the budget before construction can begin. The new animal shelter will also require an increase in operating costs, but it, too, has been postponed until revenue growth recovers. Close monitoring of the effect of other one-time expenditures will continue and new projects will only started when it has become clear that City revenue growth has increased enough to carry any additional operating costs.

For FY12, there are no new significant capital projects that will affect the operating budget are currently budgeted. There is $3.3 million budgeted in the 408 Capital Projects fund but currently no specific project has been actually designated for construction. It is currently anticipated that the City Council will use the first part of the fiscal year to establish a priority listing of projects to benefit from this particular budget. Projects such as Fire Station #7 and the Animal Shelter will have an effect on operations that will be addressed when the projects are closer to actual construction dates.

FY12 FINAL BUDGET
RECONCILIATION OF DEPARTMENT CAPITAL TO CIP SCHEDULE

FUND NUMBER			FY12 BUDGETED
ADMINISTRATION			
101		$	1,200,000
408			3,335,600
TOTAL CAPITAL - DEPARTMENT SUMMARY		$	4,535,600
ADJUST CAPITAL TO CIP			
101	VEHICLE PURCHASE	$	(1,200,000)
CIP SCHEDULE FOR ADMINISTRATION		**$**	**3,335,600**
INFORMATION TECHNOLOGY			
101		$	12,300
TOTAL CAPITAL - DEPARTMENT SUMMARY			12,300
ADJUST CAPITAL TO CIP			
101	COMPUTER HARDWARE	$	(12,300)
CIP SCHEDULE FOR INFORMATION TECHNOLOGY		**$**	**-**
GENERAL SERVICES			
101		$	81,475
409			2,235,000
TOTAL CAPITAL - DEPARTMENT SUMMARY			2,316,475
ADJUST CAPITAL TO CIP			
101	VEHICLE PURCHASE	$	(28,475)
101	PROPERTY IMPROVEMENTS		(53,000)
CIP SCHEDULE FOR GENERAL SERVICES		**$**	**2,235,000**
PARKS			
202		$	423,000
211			48,000
214			278,121
217			37,000
230			7,500
TOTAL CAPITAL - DEPARTMENT SUMMARY		$	793,621
ADJUST CAPITAL TO CIP			
202	OPERATING/MAINTENANCE PROJECTS		703,000
214	MEDIAN CONSTRUCTION		(2,000)
214	VIETNAM VETERANS MEMORIAL		(100)
217	MUSEUM EXHIBITS		(37,000)
230	PROPERTY IMPROVEMENTS		(7,500)
610	LEASES - CARTS & MOWING		118,116
CIP SCHEDULE FOR PARKS		**$**	**1,568,137**
POLICE			
101		$	215,408
246			70,000
TOTAL CAPITAL - DEPARTMENT SUMMARY		$	285,408
ADJUST CAPITAL TO CIP			
101	COMMUNICATION EQUIPMENT	$	(215,408)
246	VEHICLES		(30,000)
246	FED EQUITY SHARE CAPITAL		(20,000)
246	POLICE EQUIPMENT		(20,000)
CIP SCHEDULE FOR POLICE		**$**	**-**

FUND NUMBER			FY12 BUDGETED
FIRE			
101		$	62,777
250			57,700
TOTAL CAPITAL - DEPARTMENT SUMMARY		$	120,477
ADJUST CAPITAL TO CIP			
101	VEHICLE	$	(50,000)
101	COMPUTER HARDWARE		(7,500)
101	SAFETY EQUIPMENT > $5000		(5,277)
250	VEHICLE		(57,700)
CIP SCHEDULE FOR FIRE		**$**	**-**
COMMUNITY DEVELOPMENT			
401		$	279,500
TOTAL CAPITAL - DEPARTMENT SUMMARY		$	279,500
CIP SCHEDULE FOR COMMUNITY DEVELOPMENT		**$**	**279,500**
PUBLIC WORKS			
201		$	5,175,000
401			2,727,589
602			6,085,000
603			4,903,706
TOTAL CAPITAL - DEPARTMENT SUMMARY		$	18,891,295
ADJUST CAPITAL TO CIP			
201	TOOLS & TEST EQUIPMENT	$	(50,000)
602	ENGINEERING ADDED TO 602		(50,000)
603	ENGINEERING ADDED TO 603		(50,000)
CIP SCHEDULE FOR PUBLIC WORKS		**$**	**18,741,295**
ELECTRIC UTILITY			
601		$	20,344,145
TOTAL CAPITAL - DEPARTMENT SUMMARY		$	20,344,145
ADJUSTMENTS TO CAPITAL FOR ELECTRIC UTILITY CIP			
601	COMPUTER HARDWARE	$	(17,000)
601	COMPUTER SOFTWARE		(96,000)
601	COMMUNICATION EQUIPMENT		(50,000)
601	HEAVY EQUIPMENT		(260,000)
601	TOOL AND TEST EQUIPMENT		(153,900)
601	ELECTRIC METERS		(310,000)
601	VEHICLES		(862,000)
601	NON CIP PLANT IMPROVEMENTS		4,334,610
601	SAN JUAN #4 CAPITAL EXPENSES		(1,216,255)
CIP SCHEDULE FOR ELECTRIC UTILITY		**$**	**21,713,600**
	TOTAL CIP	**$**	**47,873,132**

FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Dept.	Division	Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
GRT-STREETS (201)									
Beginning Cash Balance			$ 6,400,000	$ 4,160,000	$ 1,716,248	$ 821,075	$ 550,295	$ 1,038,709	$ 771,874
Plus	Projected Revenue		7,677,745	8,264,469	8,446,438	8,221,993	8,550,873	8,550,873	9,248,624
Less	Transfer for Debt Service		(533,500)	(533,500)	(533,500)	(533,500)	-	-	-
Less	Transfer to 401 Fund for Grant Matches		-	-	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Less	Operating Expenditures		5,599,239	5,049,721	5,058,111	5,159,273	5,262,459	5,367,708	5,584,809
		Sub-Total	$ 7,945,006	$ 6,841,248	$ 4,471,075	$ 3,250,295	$ 3,738,709	$ 4,121,874	$ 4,335,689
MISCELLANEOUS ITEMS									
Public Wks.	Streets	Vehicles/Capital Equipment	$ 300,000	$ 500,000	$ 400,000	$ 300,000	$ 300,000	$ 300,000	$ 1,000,000
Public Wks.	Traffic	Street Lighting	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Public Wks.	Streets	Salt Storage Building	-	100,000	-	-	-	-	-
Public Wks.	Streets	Engineering for Projects	200,000	-	-	-	-	-	-
Public Wks.	Streets	Traffic Signal Modernization	-	50,000	50,000	50,000	50,000	50,000	50,000
		Sub-Total	$ 550,000	$ 700,000	$ 500,000	$ 400,000	$ 400,000	$ 400,000	$ 1,100,000
STORM DRAINAGE									
Public Wks.	Storm	Storm Sewer Construction/Maint.	$ 200,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 300,000
Public Wks.	Streets	Master Drainage Study-Engineering	150,000	-	-	-	-	-	-
Public Wks.	Streets	Johnson Subdivision Detention Pond	-	-	-	-	-	-	300,000
Public Wks.	Streets	Lakewood Drive Detention Pond	-	-	-	-	-	-	1,000,000
Public Wks.	Streets	Porter Arroyo Detention Pond	650,000	450,000	-	-	-	-	-
		Sub-Total	$ 1,000,000	$ 600,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 1,600,000
INTERSECTION/TRAFFIC SIGNAL IMPROVEMENTS									
Public Wks.	Streets	Intersection - Auburn & Apache	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -
Public Wks.	Streets	Intersection - 30th & Pinon Hills Blvd	-	350,000	-	-	-	-	-
Public Wks.	Streets	Intersection - 30th & Sunset	-	-	-	300,000	-	-	-
Public Wks.	Streets	Intersection - 30th & Sullivan	-	-	-	-	300,000	-	-
Public Wks.	Streets	PHB & Dustin-does not meet warrants	-	-	-	-	-	-	-
Public Wks.	Streets	Misc. Intersection Improvements	-	-	-	-	-	300,000	300,000
		Sub-Total	$ 200,000	$ 350,000	$ -	$ 300,000	$ 300,000	$ 300,000	$ 300,000
STREET IMPROVEMENTS (existing)									
Public Wks.	Streets	Wildflower Parkway Widening	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ -
Public Wks.	Streets	PHB Wide -Sports Complex to 30th	-	-	-	-	-	-	2,000,000
Public Wks.	Streets	PHB Widening-Butler to Dustin	-	-	-	-	-	-	2,000,000
Public Wks.	Streets	PHB Widening-30th St to Dustin	-	-	-	-	-	-	6,000,000
Public Wks.	Streets	Foothills Widening - Holmes to Lakewood	-	-	-	-	-	-	2,000,000
		Sub-Total	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ 12,000,000
STREET RESURFACING									
Public Wks.	Streets	Major Streets	$ 1,750,000	$ 2,150,000	$ 2,150,000	$ 1,200,000	$ 1,200,000	$ 1,650,000	$ 10,000,000
Public Wks.	Streets	Minor Streets	900,000	850,000	850,000	600,000	600,000	800,000	400,000
Public Wks.	Streets	Pavement Mgmt. and Analysis	-	-	-	50,000	50,000	50,000	50,000
		Sub-Total	$ 2,650,000	$ 3,000,000	$ 3,000,000	$ 1,850,000	$ 1,850,000	$ 2,500,000	$ 10,450,000

FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Dept.	Division	Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
NEW STREETS									
Public Wks.	Foothills	PVHS Secondary Access-City Share	$ -	$ 475,000	$ -	$ -	$ -	$ -	$ -
Public Wks.	Streets	Cliffside Dr.- Huntzinger to Fmtn. Ave.	-	-	-	-	-	-	400,000
Public Wks.	Foothills	English Rd.-Panther Trail to Crestwood	-	-	-	-	-	-	1,200,000
Public Wks.	Streets	English Road- Largo to Gila	-	-	-	-	-	-	750,000
Public Wks.	Streets	Gila Street- Main to English	-	-	-	-	-	-	750,000
Public Wks.	Streets	Herrera Drive- Cliffside to Main	-	-	-	-	-	-	850,000
Public Wks.	Streets	Herrera Drive- Main to English	-	-	-	-	-	-	2,200,000
Public Wks.	Foothills	Hill n' Dale Improvements	-	-	-	-	-	-	800,000
		Sub-Total	-	475,000	-	-	-	-	6,950,000
		Total Capital Expenditures	$ 4,750,000	$ 5,125,000	$ 3,650,000	$ 2,700,000	$ 2,700,000	$ 3,350,000	$ 32,400,000
		Equals Ending Cash Balance	$ 3,195,006	$ 1,716,248	$ 821,075	$ 550,295	$ 1,038,709	$ 771,874	$ (28,064,311)
GRT-PARKS (202)									
Beginning Cash Balance			$ 600,000	$ 900,000	$ 804,685	$ 298,402	$ 130,647	$ 221,067	$ 210,870
Plus	Projected Revenue		2,237,248	2,480,823	2,552,800	2,629,384	2,734,559	2,843,942	2,900,821
Less	Operating Expenditures		1,605,755	1,450,138	1,451,083	1,474,139	1,474,139	1,474,139	1,474,139
	Operating/Maintenance Projects								
Parks	Oper.	Irrigation Improvements	$ 65,000	$ 65,000	$ 70,000	$ 70,000	$ 70,000	$ 80,000	$ 80,000
Parks	Oper.	Playground Improvements	15,000	15,000	15,000	20,000	20,000	20,000	20,000
Parks	Oper.	Facilities - Renovation and Imprvmnts.	487,000	407,000	449,000	451,000	451,000	451,000	451,000
Parks	Oper.	Athletic Fields Improvement	32,000	70,000	60,000	60,000	60,000	60,000	60,000
Parks	Oper.	Utilities, Paving & Landscaping	139,000	146,000	144,000	144,000	144,000	144,000	144,000
		Sub-Total Parks Improvements	$ 738,000	$ 703,000	$ 738,000	$ 745,000	$ 745,000	$ 755,000	$ 755,000
	Ongoing Construction Projects								
Parks	Oper.	Ballfield & Park Lighting Improvements	$ -	$ -	$ 100,000	$ 100,000	$ 100,000	$ -	$ -
Parks	Oper.	BLM-Ten acres off Foothills	-	-	-	45,000	-	100,000	-
Parks	Oper.	Aquatic Center-Filter	25,000	-	-	-	-	-	-
Parks	Oper.	Pinon Hills Improvements	75,000	-	-	-	-	-	-
Parks	Oper.	Lions Wilderness	-	-	15,000	-	-	-	-
Parks	Oper.	Brookside Pool-Chemical Storage	-	-	50,000	-	-	-	-
Parks	Oper.	Lions Pool-South Outdoor Area	-	-	75,000	-	-	-	-
Parks	Oper.	Civic Center Improvements	-	-	-	-	-	-	450,000
Parks	Oper.	Aquatic Center-Underwater Lights	8,000	-	-	-	-	-	-
Parks	Oper.	Aquatic Center-Inflatable	10,000	-	-	50,000	-	-	-
Parks	Oper.	Median Development		15,000	15,000	15,000	15,000	15,000	15,000
Parks	Oper.	Museum Systems		20,000	35,000	43,000	10,000	10,000	10,000
Parks	Oper.	Parks Restrooms	-	40,000	75,000	50,000	50,000	50,000	100,000
Parks	Oper.	Farmington Lake Development	-	-	-	25,000	-	-	50,000
Parks	Oper.	Exercise Cluster in Parks	-	-	50,000	-	-	-	-
Parks	Oper.	Playground Equipment Replacements	-	-	-	100,000	100,000	100,000	100,000
Parks	Oper.	Land Purchase	-	-	-	-	-	50,000	300,000
Parks	Oper.	Justis Restrooms	-	-	50,000	-	-	-	-

Dept.	Division	FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
Parks	Oper.	River Area Trails	-	125,000	-	-	100,000	100,000	-
Parks	Oper.	Recreation Ctr. - paint & stucco	-	-	15,000	-	-	-	-
Parks	Oper.	River Bend Park	-	-	50,000	-	-	-	200,000
Parks	Oper.	Saddleback Park-Dog Park Phase II	-	50,000	-	-	-	-	-
Parks	Oper.	Senior Center Improvements-Phase II	-	-	40,000	-	-	-	-
Parks	Oper.	Sports Complex Landscaping	-	-	50,000	50,000	-	-	-
Parks	Oper.	Sports Complex Picnic Shelter	-	-	50,000	-	-	-	-
Parks	Oper.	Sports Complex Tennis Courts	-	-	-	-	-	-	200,000
Parks	Oper.	Vista Del La Plata-Phase III	-	-	50,000	-	-	-	-
Parks	Oper.	Sycamore Skate Park Phase III	-	40,000	-	-	-	-	-
Parks	Oper.	RC Park	-	5,000	-	-	-	-	-
Parks	Oper.	Equipment/Vehicle purchase/repair	50,000	80,000	50,000	50,000	50,000	50,000	100,000
		Sub-Total Ongoing Improvements	$ 168,000	$ 375,000	$ 770,000	$ 528,000	$ 425,000	$ 475,000	$ 1,525,000
	New Construction Projects								
Parks	Oper.	Administrative Office Addition	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -
Parks	Oper.	Administrative Office-Parking lot asphalt	-	10,000	-	-	-	-	-
Parks	Oper.	Aquatic Center repairs	-	18,000	-	-	-	-	-
Parks	Oper.	Bluff Shadow Lake	-	-	-	50,000	-	-	-
Parks	Oper.	BLM -Ten acres off Foothills/Wildwood	-	-	-	-	-	50,000	-
Parks	Oper.	Civitan Mini Golf	-	-	-	-	-	-	350,000
Parks	Oper.	Ricketts Entrance	-	-	-	-	-	-	100,000
Parks	Oper.	Farmington Lake Regional Park	-	-	-	-	-	-	50,000
Parks	Oper.	Glade Park-(Phase One)	-	-	50,000	-	-	-	-
Parks	Oper.	Crouch Mesa Park Development	-	-	-	-	-	100,000	600,000
Parks	Oper.	Worley Park	-	-	50,000	-	-	-	-
		Sub-Total Parks Construction Projects	$ -	$ 48,000	$ 100,000	$ 50,000	$ -	$ 150,000	$ 1,100,000
		Total Capital Expenditures	$ 906,000	$ 1,126,000	$ 1,608,000	$ 1,323,000	$ 1,170,000	$ 1,380,000	$ 3,380,000
		Equals Ending Cash Balance	$ 325,493	$ 804,685	$ 298,402	$ 130,647	$ 221,067	$ 210,870	$ (1,742,448)
PARK DEVELOPMENT FEES (211)									
Beginning Cash Balance			$ 350,000	$ 356,000	$ 356,000	$ 287,000	$ 212,000	$ 192,000	$ -
Plus Projected Revenue			18,000	48,000	31,000	25,000	30,000	35,000	-
Less Operating Expenditures			-	-	-	-	-	-	-
Parks	Oper.	Miscellaneous Parks	$ 100,000	$ 48,000	$ 100,000	$ 100,000	$ 50,000	$ 50,000	$ -
		Total Capital Expenditures	$ 100,000	$ 48,000	$ 100,000	$ 100,000	$ 50,000	$ 50,000	$ -
		Equals Ending Cash Balance	$ 268,000	$ 356,000	$ 287,000	$ 212,000	$ 192,000	$ 177,000	$ -
PARKS GIFTS AND GRANTS FUND (214)									
Beginning Cash Balance			$ 500,000	$ 925,000	$ 925,000	$ 1,121,741	$ 1,101,741	$ 1,071,741	$ -
Plus Projected Revenue			377,950	437,950	674,100	425,000	425,000	425,000	-
Less Operating Expenditures			159,829	161,929	192,959	195,000	205,000	215,000	-
Parks	Oper.	Parks Improvements	$ 192,000	$ 160,000	$ 165,000	$ 250,000	$ 250,000	$ 275,000	-
		Medians/concrete work	-	99,021	102,400	-	-	-	-
		NM Clean and Beautiful	-	12,000	12,000	-	-	-	-

FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Dept.	Division	Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
		Anasazi Projects	-	5,000	5,000	-	-	-	-
		Total Capital Expenditures	$ 192,000	$ 276,021	$ 284,400	$ 250,000	$ 250,000	$ 275,000	$ -
		Equals Ending Cash Balance	$ 526,121	$ 925,000	$ 1,121,741	$ 1,101,741	$ 1,071,741	$ 1,006,741	$ -
COMM DEV./PUBLIC WORKS GRANT PROJECTS (401)									
Beginning Cash Balance			$ 1,000,000	$ 1,335,250	$ 1,335,250	$ 813,511	$ 983,511	$ 1,043,511	$ -
Plus	Projected Revenue		2,384,556	3,162,839	700,000	700,000	700,000	600,000	-
	Transfer from 201 Fund		-	-	100,000	100,000	100,000	100,000	-
Less	Operating Expenditures		160,289	155,750	119,801	180,000	190,000	200,000	-
Comm Dev.	Streets	CDBG Capital Projects	$ 315,000	$ 279,500	$ 151,938	$ 250,000	$ 250,000	$ 250,000	$ -
Public Wks.	Streets	Pinon Hills Bridge Project	838,071	1,047,589	-	-	-	-	-
Public Wks.	Streets	MAP Projects- Auburn Repaving	295,985	-	-	-	-	-	-
Public Wks.	Streets	Wildflower Widening-ARRA	500,000	-	-	-	-	-	-
Public Wks.	Streets	Safety Projects		300,000	250,000	-	-	250,000	-
Public Wks.	Streets	PV Secondary Access	-	900,000	-	-	-	-	-
Public Wks.	Streets	MAP Projects	-	200,000	200,000	200,000	200,000	200,000	-
Public Wks.	Streets	TPE Projects	-	-	600,000	-	-	-	-
Public Wks.	Streets	Traffic Signal Upgrade- Main & Apache	300,000	-	-	-	-	-	-
Public Wks.	Streets	CO-OP Projects	-	280,000	-	-	100,000	-	-
		Total Capital Expenditures	$ 2,249,056	$ 3,007,089	$ 1,201,938	$ 450,000	$ 550,000	$ 700,000	$ -
Unfunded Projects		**Equals Ending Cash Balance**	$ 975,211	$ 1,335,250	$ 813,511	$ 983,511	$ 1,043,511	$ 843,511	$ -
Public Wks.	Streets	EPHB- Bridge Project	$ 18,000,000	$ -	$ -	$ -	$ -	$ -	$ -
Fire Dept.	Operations	Fire Station #7	2,200,000	-	-	-	-	-	-
		Total Unfunded Projects	$ 20,200,000	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL CAPITAL PROJECTS FUND (408)									
Beginning Cash Balance			$ 200,000	$ 284,000	$ -	$ -	$ 5,500	$ 11,500	$ -
Plus	Transfer from General Fund		-	3,051,600	-	-	-	-	-
	Grants		-	-	-	-	-	-	-
	Interest Earnings		4,000	-	-	5,500	6,000	6,500	-
Less	Operating Expenditures		-	-	-	-	-	-	-
		To be determined	-	3,335,600	-	-	-	-	-
		Total Capital Expenditures	$ -	$ 3,335,600	$ -	$ -	$ -	$ -	$ -
		Equals Ending Cash Balance	$ 204,000	$ -	$ -	$ 5,500	$ 11,500	$ 18,000	$ -
Unfunded Projects									
Parks	Operations	Animal Shelter		2,500,000					
Parks	Civic Ctr.	Civic Center Exhibit Hall Rehab		500,000					
Fire	Operations	Fire Warehouse Building		150,000					
AIRPORT GRANTS FUND (409)									
Beginning Cash Balance			$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -
Plus	Projected Revenue		975,000	2,235,000	1,185,000	1,500,000	3,250,000	650,000	-
Less	Operating Expenditures		-	-	-	-	-	-	-
Gen. Serv.	Airport	ARFF Building Renovations	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -
Gen. Serv.	Airport	Electrical Updates	-	400,000	-	-	-	-	-

FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Dept.	Division	Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
Gen. Serv.	Airport	Master Plan Update	-	200,000	-	-	-	-	-
Gen. Serv.	Airport	Operations Vehicle	-	35,000	-	-	-	-	-
Gen. Serv.	Airport	Reconstruct Apron	-	850,000	-	-	-	-	-
Gen. Serv.	Airport	Terminal Renovations	-	300,000	-	-	-	-	-
Gen. Serv.	Airport	VALE Project	-	300,000	-	-	-	-	-
Gen. Serv.	Airport	Animal Control Fence-Phase 1	-	-	50,000	-	-	-	-
Gen. Serv.	Airport	North Side Development Phase 1	-	-	100,000	-	-	-	-
Gen. Serv.	Airport	Replace Sign Panels	-	-	35,000	-	-	-	-
Gen. Serv.	Airport	Runway 7-25 Porous Friction course	-	-	1,000,000	-	-	-	-
Gen. Serv.	Airport	Animal Control Fence-Phase 2	-	-	-	300,000	-	-	-
Gen. Serv.	Airport	North Side Development Phase 2	-	-	-	500,000	-	-	-
Gen. Serv.	Airport	Runway Pavement Maintenance	-	-	-	300,000	-	-	-
Gen. Serv.	Airport	Taxiway Pavement Maintenance	-	-	-	400,000	-	-	-
Gen. Serv.	Airport	Design/Construct Helicopter Parking	-	-	-	-	1,000,000	-	-
Gen. Serv.	Airport	Install PFC, Runway 5-23	-	-	-	-	1,250,000	-	-
Gen. Serv.	Airport	Widen Taxiways H and F	-	-	-	-	1,000,000	-	-
Gen. Serv.	Airport	Design/Construct Aircraft Wash Rack	-	-	-	-	-	100,000	-
Gen. Serv.	Airport	North Side Development Phase 3	-	-	-	-	-	300,000	-
Gen. Serv.	Airport	Reconstruct Long Term Parking-Design	-	-	-	-	-	250,000	-
Gen. Serv.	Airport	FAA Projects	975,000	-	-	-	-	-	-
		Total Capital Expenditures	$ 975,000	$ 2,235,000	$ 1,185,000	$ 1,500,000	$ 3,250,000	$ 650,000	$ -
		Equals Ending Cash Balance	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -
Unfunded									
Gen. Serv.	Airport	Airport Runway		$ 25,000,000					
ELECTRIC ENTERPRISE FUND (601)									
Beginning Cash Balance			$ 59,000,000	$ 66,500,000	$ 55,120,911	$ 48,460,128	$ 55,244,186	$ 61,905,456	$ -
Plus	Revenue		91,568,405	101,683,264	102,306,896	109,975,005	110,375,230	111,223,550	-
Less	Operating Expenditures		80,968,784	88,383,598	88,702,814	87,002,274	86,350,566	94,009,857	-
Less	Non-Construction Capital Expenditures		7,010,900	1,748,900	1,486,090	1,530,673	1,576,594	1,623,891	-
Less	San Juan #4 Capital Expenditures		742,423	1,216,255	2,398,775	2,012,000	2,886,000	2,972,580	-
Electric	Dist.	Customer Work Orders	$ 1,687,500	$ 2,776,000	$ 2,776,000	$ 4,216,000	$ 3,600,000	$ 3,600,000	$ -
Electric	Subs	Pine River Sub/Dwight Arthur Stat	1,366,300	634,000	-	-	-	-	-
Electric	Trans	Pine River 115 kV Line & Tap	1,260,000	750,000	-	-	-	-	-
Electric	Dist.	Pine River Crossing	384,000	-	-	-	-	-	-
Electric	Subs	Turley Distribution	252,500	133,000	-	-	-	-	-
Electric	Dist.	Loop-Feed underground	85,250	195,000	120,000	195,000	120,000	120,000	-
Electric	Dist.	Reconductor and Convert Circuits	100,500	1,157,000	660,000	390,000	560,000	300,000	-
Electric	Subs/Trar	Lone Pine Sub & Transmission	-	-	-	-	4,100,800	-	-
Electric	Subs/Trar	Knickerbocker Sub & 115 kV line	-	-	-	-	2,600,000	1,900,000	-
Electric	Trans	Tri-State Transmission Tie	-	-	-	1,800,000	-	-	-
Electric	Subs	Fruitland Substation Upgrade	49,000	-	23,800	-	-	-	-
Electric	Subs	Bisti Breaker 69 kV & relaying	-	-	-	738,000	-	-	-
Electric	Subs	Bergin Upgrade	16,000	-	67,000	677,000	-	-	-
Electric	Trans	West Loop Switching Station-Tie Lines	-	530,000	1,280,700	-	-	-	-
Electric	Trans	WLSS to Hogback Transmission	530,000	-	-	-	-	-	-
Electric	Reliability	Voltage/Load Control Equipment	147,000	210,000	140,000	130,000	120,000	110,000	-

Dept.	Division	FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
Electric	Trans/Dist	Street Widening Project	17,500	-	-	-	-	-	-
Electric	Trans/Dist	Highway Pole Relocation	206,500	600,000	300,000	600,000	80,000	80,000	-
Electric	Dist.	13.8 kV System Improvements	40,200	-	-	-	-	-	-
Electric	Commun.	Fiber Optics	608,000	750,000	-	-	-	-	-
Electric	Reliability	System Reliability and Modernization	1,000,000	-	-	-	-	-	-
Electric	Commun.	Mobile Radio and Repeater Replacement	200,000	200,000	-	-	-	-	-
Electric	Subs	Relay Upgrades	288,800	-	-	-	-	-	-
Electric	Subs	Upgrade of substation SCADA units	36,000	-	-	-	-	-	-
Electric	Subs	Remote Breaker Racking	25,000	-	-	-	-	-	-
Electric	Trans	Shiprock to Glade "UW" line upgrade	23,400	-	-	-	-	-	-
Electric	Subs	Breakers @ Navajo, Hood Mesa, Bergin	66,000	-	-	-	-	-	-
Electric	Subs	Aztec transformer reclosers (maint)	446,500	-	-	-	-	-	-
Electric	Dist.	Mercury Vapor Light Replacement	6,300	-	-	-	-	-	-
Electric	Subs	Refurbish transformer insulation oil-maint.	80,000	-	-	-	-	-	-
Electric	Subs	Aztec Substation Refurbishment		473,500	1,582,500				
Electric	Subs	Hood Mesa Refurbishment		304,000					
Electric	Subs	Animas Substation & Plant Refurbishment	-	-	95,000	290,000	950,000	-	-
Electric	Trans	Animas to Sullivan Upgrade to 115kV line	61,600	-	-	-	-	-	-
Electric	Subs	Lee Acres Substation-add breakers	-	-	-	-	-	260,000	-
Electric	Trans	Four Corners Tie - 115kV/Sys Anal.	350,000	-	-	-	-	-	-
Electric	Trans	Vista Substation	-	2,887,800	900,000				
Electric	Reliability	69kV tie at Bloomfield	-	-	-	270,000	-	-	-
Electric	Subs	Refinery Substation	211,600	639,000	-	-	-	-	-
Electric	Trans	Mesa Substation Upgrade	198,000	1,800,000	-	-	-	-	-
Electric	Dist.	Sullivan Load Transfer	74,250	-	145,000	-	-	-	-
Electric	Building	Transformer Shop Addition	2,000,000	3,500,000	-	3,100,000	-	-	-
Electric	Subs	Mobile Substation	-	1,900,000	-	-	-	-	-
Electric	Trans	N/S RAS Upgrade		10,300					
Electric	Sys Cont.	OSI Open Net Upgrade	130,000	-	-	-	-	-	-
Electric	Sys Cont.	Outage Call System	125,000	250,000	-	-	-	-	-
Electric	Product.	Animas: Arc Flash Upgrades	150,000	80,000	-	-	-	-	-
Electric	Product.	Animas: Cooling Tower Maintenance	-	-	-	-	-	-	-
Electric	Product.	Animas: Annual maintenance agreements	-	-	-	-	-	-	-
Electric	Product.	Animas: HRSG Catalyst Replacement	-	-	-	-	-	-	-
Electric	Product.	Animas: Little Hydro Mech/Elect. Replace	200,000	200,000	-	-	-	-	-
Electric	Product.	Animas: Upgrade Controls Operation	50,000	-	-	-	-	-	-
Electric	Product.	Animas: Zero Liquid Discharge	-	50,000	1,500,000	-	-	-	-
Electric	Product.	Animas: Soft Start for GT Motor	35,000	35,000	-	-	-	-	-
Electric	Product.	Animas: Paving Xfer to Streets	30,000	-	-	-	-	-	-
Electric	Product.	Animas: Spare Tonkaflow Pump	8,000	-	-	-	-	-	-
Electric	Product.	Animas: Cameras	-	35,000	-	-	-	-	-
Electric	Product.	Bluffview: Annual Maintenance Agreemnt	4,355,000	-	-	-	-	-	-
Electric	Product.	Bluffview: Replace catalysts	-	-	-	-	-	-	-
Electric	Product.	Bluffview: Arc Flash Upgrades	15,000	-	-	-	-	-	-
Electric	Product.	Bluffview: Zero Liquid Discharge	-	50,000	6,400,000	-	-	-	-
Electric	Product.	Bluffview: Aux. Heat Exchange Repair	55,000	-	-	-	-	-	-
Electric	Product.	Bluffview: Heat Trace	27,000	-	-	-	-	-	-

Dept.	Division	FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
Electric	Product.	Bluffview: HRSG Replace Pump	-	77,000	-	-	-	-	-
Electric	Product.	Bluffview: GE Duct Air Bleed for Deicing	-	300,000	-	-	-	-	-
Electric	Product.	Bluffview: PLC Upgrades	90,000	-	-	-	-	-	-
Electric	Product.	Bluffview: Generation Backup Relays	500,000	215,000	-	-	-	-	-
Electric	Product.	Bluffview: Transformer Fire Protection	-	150,000	-	-	-	-	-
Electric	Product.	Bluffview: GE Weather Station	-	65,000	-	-	-	-	-
Electric	Product.	Bluffview: Backup RO Unit	-	100,000	-	-	-	-	-
Electric	Product.	Bluffview: Hotwell Makeup System	-	40,000	-	-	-	-	-
Electric	Product.	Bluffview: Cameras	-	35,000	-	-	-	-	-
Electric	Product.	Navajo: Replace Unit Controls	50,000	125,000	-	-	-	-	-
Electric	Product.	Navajo: Replace Excitation Controls	12,000	-	-	-	-	-	-
Electric	Product.	Navajo: Transformer Fire Protection	-	-	115,000	-	-	-	-
Electric	Product.	New Generation Project (100MW)	500,000	-	-	-	-	-	-
Electric	Product.	Willet Ditch Improvements	55,000	125,000	55,000	20,000	-	20,000	-
Electric	Cust Care	Call Recording System	150,000	90,000	-	-	-	-	-
Electric	Admn.	FERC/NERC/WECC Compliance	200,000	100,000	100,000	100,000	100,000	100,000	-
Electric	Admn.	MOC Security	-	22,000	-	-	-	-	-
Electric	Admn.	MOC Office Reconfiguration	20,000	20,000	20,000	20,000	20,000	20,000	-
Electric	Admn.	MOC Carpet & Tile	-	-	-	-	250,000	-	-
Electric	Admn.	MOC Utility Building Painting	-	-	-	-	300,000	-	-
Electric	Admn.	City Facilities Energy Efficiency Projects	100,000	100,000	100,000	100,000	100,000	100,000	-
		TOTAL - ELECTRIC ENTERPRISE (601)	$ 18,674,700	$ 21,713,600	$ 16,380,000	$ 12,646,000	$ 12,900,800	$ 6,610,000	$ -
		Equals Ending Cash Balance	$ 43,171,598	$ 55,120,911	$ 48,460,128	$ 55,244,186	$ 61,905,456	$ 67,912,678	$ -
WATER ENTERPRISE FUND (602)									
Beginning Cash Balance			$ 2,800,000	$ 3,328,638	$ 1,877,315	$ 1,936,861	$ 2,497,685	$ 2,717,966	$ -
Plus	Projected Revenue		13,287,049	14,114,743	13,987,489	14,262,715	14,542,419	14,827,711	-
Less	Operating Expenditures		9,460,707	9,531,066	9,304,743	8,914,727	9,220,231	9,539,373	-
		Routine Items							
Water	Distrib.	Water Main Line Extensions	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Water	Distrib.	Miscellaneous System Upgrades	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Water	Distrib.	Water Tank Repairs	500,000	800,000	100,000	100,000	100,000	100,000	500,000
Water	Distrib.	Flow Meter Replace/Upgrade Program	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Water	Distrib.	Fire Hydrant Installation	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Water	Distrib.	Fire Hydrant Replacement	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Water	Distrib.	Pump Station Pump Replacement	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Water	Distrib.	Install Air Relief Valves	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Water	Distrib.	Meter Replacement Program	300,000	500,000	750,000	750,000	1,000,000	1,000,000	325,000
Water	Distrib.	Water Valve Replacement	30,000	50,000	50,000	50,000	50,000	50,000	50,000
		Sub-Total	$ 1,370,000	$ 1,890,000	$ 1,440,000	$ 1,440,000	$ 1,690,000	$ 1,690,000	$ 1,415,000
		Non-Routine Items							
Water	Distrib.	4P Pump Station Replacement	$ 400,000	$ 600,000	$ -	$ -	$ -	$ -	$ -
Water	Distrib.	Water Wastewater Operations Building	-	-	-	-	-	-	1,250,000
Water	Distrib.	New Water Storage Tank	-	-	-	-	-	-	2,500,000
		Sub-Total Distribution	$ 1,770,000	$ 2,490,000	$ 1,440,000	$ 1,440,000	$ 1,690,000	$ 1,690,000	$ 5,165,000
		Treatment Items							

Dept.	Division	FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
Water	Trtmnt.	Miscellaneous Plant Upgrades	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Water	Trtmnt.	Reline Farmer's Ditch	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Water	Trtmnt.	Various Security Improvements	100,000	100,000	100,000	200,000	200,000	200,000	200,000
Water	Trtmnt.	WTP#1 install new valves	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Water	Trtmnt.	Replace Slow Speed Mixers	25,000	-	25,000	-	25,000	-	25,000
Water	Trtmnt.	Install VFD at WTP#1	100,000	-	-	-	-	-	-
Water	Trtmnt.	Sedimentation Walls	110,000	-	-	-	-	-	-
Water	Trtmnt.	Vehicles	25,000	-	-	-	-	-	-
Water	Trtmnt.	Basin #3 Storage RM Module	-	50,000					
Water	Trtmnt.	Install VFD at WTP#2	-	200,000					
Water	Trtmnt.	Animas #2 Pump Replacement		300,000	-	-	-	300,000	-
Water	Trtmnt.	Replace Roof of Filter Bldg. WTP#1	-	300,000	150,000	-	-	-	-
Water	Trtmnt.	Control Room Graphics Upgrade	-	-	150,000	-	-	-	-
Water	Trtmnt.	Install VFD at WTP#2-Pump #2	-	-	125,000	-	-	-	75,000
Water	Trtmnt.	WTP#2 Backwash Recovery System	-	-	-	-	-	250,000	-
Water	Trtmnt.	Install VFD at WTP#2-Pump #3	-	-	-	200,000	-	-	-
Water	Trtmnt.	Farmers Ditch Pump Replacement	-	-	-	200,000	-	-	-
Water	Trtmnt.	Animas #2 Electric Upgrade	-	-	-	100,000	500,000	-	-
Water	Trtmnt.	Replace Anthracite Filters WTP#1	-	-	-	-	-	-	500,000
Water	Trtmnt.	WTP#2 Sedimentation Basin	-	-	-	-	-	-	2,300,000
Water	Trtmnt.	Rebuild filters at WTP#2	-	-	-	-	-	-	2,300,000
Water	Trtmnt.	Filter Piping Mods at WTP #1	-	-	-	-	-	-	11,000
Water	Trtmnt.	Construct new Clearwell at WTP#1	-	-	-	-	-	-	2,300,000
Water	Trtmnt.	Sedimentation Basin WTP #1	-	-	-	-	-	-	2,300,000
Water	Trtmnt.	Fmtn. Lake Tower Repair	-	-	-	-	-	-	600,000
Water	Trtmnt.	Misc. Construction	50,000	100,000	100,000	100,000 #	100,000	100,000	100,000
Water	Trtmnt.	Water Rights Acquisition	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Water	Trtmnt.	Property Improvements/Vehicles	80,000	105,000	105,000	80,000	80,000	80,000	105,000
		Sub-Total Treatment	$ 720,000	$ 1,385,000	$ 985,000	$ 1,110,000	$ 1,135,000	$ 1,160,000	$ 11,046,000
Water	Impact	Water Line Extensions 6C	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Water	Impact	Water Line Extensions 6E	100,000	100,000	100,000	100,000	100,000	100,000	100,000
		Sub-Total Impact Zones	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Water	Distrib.	Renewal and Replacement	$ 1,744,954	$ 1,860,000	$ 1,898,200	$ 1,937,164	$ 1,976,907	$ 1,992,445	$ 2,003,974
		Sub-Total R and R	$ 1,744,954	$ 1,860,000	$ 1,898,200	$ 1,937,164	$ 1,976,907	$ 1,992,445	$ 2,003,974
Water	Distrib.	Water Meters for New Service	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
		Sub-Total New Meters	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
		TOTAL - WATER ENTERPRISE (602)	$ 4,534,954	$ 6,035,000	$ 4,623,200	$ 4,787,164	$ 5,101,907	$ 5,142,445	$ 18,514,974
		Equals Ending Cash Balance	$ 2,091,388	$ 1,877,315	$ 1,936,861	$ 2,497,685	$ 2,717,966	$ 2,863,859	$ -

WASTEWATER FUND (603)

Beginning Cash Balance	$ 4,100,000	$ 4,374,484	$ 1,313,952	$ 762,172	$ 674,317	$ 734,213	$ -
Plus Projected Revenue	7,271,119	7,711,523	7,902,728	8,061,935	8,224,660	8,373,821	-
Less Operating Expenditures	5,947,668	5,918,349	5,999,428	5,782,259	5,619,658	5,753,241	-

Dept.	Division	FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
		Routine Items							
Wastewtr .	Collect.	Lift Station Pump Replacement	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000
Wastewtr .	Collect.	Main Line Extensions	750,000	500,000	200,000	200,000	200,000	200,000	350,000
Wastewtr .	Collect.	Miscellaneous System Upgrades	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Wastewtr .	Collect.	Lift Station Upgrades	125,000	125,000	125,000	125,000	125,000	125,000	500,000
Wastewtr .	Collect.	Lift Station #2 Electric Upgrades	-	-	-	-	-	-	500,000
Wastewtr .	Collect.	Miscellaneous Property Improvements	60,000	60,000	60,000	60,000	60,000	60,000	60,000
		Sub-Total Wastewater Collection	$ 1,135,000	$ 885,000	$ 585,000	$ 585,000	$ 585,000	$ 585,000	$ 1,610,000
		Non-Routine Items							
Wastewtr .	Trtmnt.	W/WW Operations/Maintenance Bldg.	$ -	$ -	$ -	$ -	$ -	$ -	$ 375,000
		Sub-Total Wastewater Collection	$ 1,135,000	$ 885,000	$ 585,000	$ 585,000	$ 585,000	$ 585,000	$ 1,610,000
		Treatment Items							
Wastewtr .	Trtmnt.	WWTP Upgrades/Improvements	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Wastewtr .	Trtmnt.	WWTP Pump Replacements	100,000	# 100,000	100,000	100,000	100,000	100,000	100,000
Wastewtr .	Trtmnt.	WWTP Grease Recycling	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Wastewtr .	Trtmnt.	Rehab Scrubber	150,000	-	-	-	-	-	200,000
Wastewtr .	Trtmnt.	WWTP MRAS 2nd Basin	-	2,450,000	-	-	-	-	-
Wastewtr .	Trtmnt.	WWTP Air Scrubber Rehab	-	-	175,000	-	-	-	-
Wastewtr .	Trtmnt.	WWTP Screen Washer	-	-	150,000	-	-	-	-
Wastewtr .	Trtmnt.	WWTP Plant Lift Station Rehab	-	-	-	75,000	-	-	-
Wastewtr .	Trtmnt.	Lift Station #2 Electrical Panels	-	-	-	100,000	-	-	-
Wastewtr .	Trtmnt.	WWTP MRAS Pump Station	-	-	-	-	65,000	-	-
Wastewtr .	Trtmnt.	WWTP Upgrade MRAS Blower Controls	-	-	-	-	70,000	-	-
Wastewtr .	Trtmnt.	WWTP Replace Varec Gas Burner	-	-	-	-	255,000	-	-
Wastewtr .	Trtmnt.	RBC Bio-wheels Equipment Removal	-	-	-	-	-	75,000	-
Wastewtr .	Trtmnt.	WWTP Lab Cabinets	-	-	-	-	-	65,000	-
Wastewtr .	Trtmnt.	Lift Station #2 Electrical Panels	-	-	-	-	-	-	100,000
Wastewtr .	Trtmnt.	WWTP Digester #3 Cleaning/Coating	-	-	-	-	-	-	600,000
Wastewtr .	Trtmnt.	Digester Mixing System	-	-	-	-	-	-	150,000
Wastewtr .	Trtmnt.	WWTP Digester #1 Cleaning/Coating	-	-	-	-	-	-	400,000
Wastewtr .	Trtmnt.	WWTP Digester #1 Ground Level Hatch	-	-	-	-	-	-	250,000
Wastewtr .	Trtmnt.	Primary Digester #1 Insulation	-	-	-	-	-	-	100,000
Wastewtr .	Trtmnt.	WWTP Digester #2 Cleaning & Coating	-	-	-	-	-	-	450,000
Wastewtr .	Trtmnt.	Primary Digester #3 Insulation	-	-	-	-	-	-	100,000
Wastewtr .	Trtmnt.	Rebuild Secondary Clarifier "A'	-	-	-	-	-	-	700,000
Wastewtr .	Trtmnt.	Rebuild Secondary Clarifier "B'	-	-	-	-	-	-	700,000
Wastewtr .	Trtmnt.	Rehab "B" Trickling filter	-	-	-	-	-	-	250,000
Wastewtr .	Trtmnt.	Maintenance Shop Rehab	-	-	-	-	-		100,000
Wastewtr .	Trtmnt.	Misc. Construction	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Wastewtr .	Trtmnt.	Repair Heat Exchange Bldg.	-	-	-	50000	-	-	-
		Sub-Total Wastewater Treatment	$ 450,000	$ 2,750,000	$ 625,000	$ 525,000	$ 690,000	440,000	$ 4,400,000
Wastewtr .	Trtmnt.	Renewal and Replacement	$ 1,094,588	$ 1,218,706	$ 1,245,080	$ 1,257,531	$ 1,270,106	$ 1,282,807	$ 1,295,635
		Sub-Total Collection Expansion	$ 1,094,588	$ 1,218,706	$ 1,245,080	$ 1,257,531	$ 1,270,106	$ 1,282,807	$ 1,295,635
		TOTAL - WASTEWATER ENTERPRISE (603)	$ 2,679,588	$ 4,853,706	$ 2,455,080	$ 2,367,531	$ 2,545,106	2,307,807	$ 7,305,635

FY12 PRELIMINARY BUDGET CAPITAL IMPROVEMENT PLAN Dept.	Division	Description	FY11 Budgeted Amount	FY12 Budgeted Amount	FY13 Proposed Amount	FY14 Proposed Amount	FY15 Proposed Amount	FY16 Proposed Amount	FUTURE Discussion Amount
		Equals Ending Cash Balance	$ 2,743,863	$ 1,313,952	$ 762,172	$ 674,317	$ 734,213	$ 1,046,986	$ -
Unfunded Wastewater Projects									
Wastewtr .	Trtmnt.	WWTP Expansion Phase III	$ 250,000	$ 250,000	$ 7,000,000	$ 7,500,000	$ -	$ -	$ -
SANITATION FUND (604)									
Beginning Cash Balance			$ 1,500,000	$ 1,800,000	$ 2,104,898	$ 2,232,142	$ 2,704,214	$ 3,113,448	$ -
Plus	Projected Revenue		8,418,525	5,309,991	5,397,077	5,900,000	6,000,000	6,000,000	-
Less	Operating Expenditures		4,784,458	5,005,093	5,269,833	5,427,928	5,590,766	5,758,489	-
Comm Dev.	Sanitation	Recycling Center Building	$ 4,500,000	$ -	$ -	$ -	$ -	$ -	$ -
		TOTAL - SANITATION FUND (604)	$ 4,500,000	$ -	$ -	$ -	$ -	$ -	$ -
		Equals Ending Cash Balance	$ 634,067	$ 2,104,898	$ 2,232,142	$ 2,704,214	$ 3,113,448	$ 3,354,959	$ -
GOLF ENTERPRISE FUND (610)									
Beginning Cash Balance			$ 25,000	$ -	$ -	$ -	$ 0	$ 5,000	$ -
Plus	Projected Revenue		1,349,955	1,314,834	1,315,818	1,325,000	1,330,000	1,330,000	-
Less	Operating Expenditures		1,196,955	1,196,718	1,190,818	1,200,000	1,200,000	1,200,000	-
Parks	Oper.	Pinon Hills-Carts & Mowing -Leases	$ 153,000	$ 118,116	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ -
		TOTAL - GOLF ENTERPRISE (610)	$ 153,000	$ 118,116	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ -
		Equals Ending Cash Balance	$ 25,000	$ -	$ -	$ -	$ 5,000	$ 10,000	$ -
		TOTAL - ALL CIP PROJECTS	$ 39,714,298	$ 47,873,132	$ 31,612,618	$ 26,248,695	$ 28,642,813	$ 20,590,252	$ 61,600,609

Animas River kayak course at low water

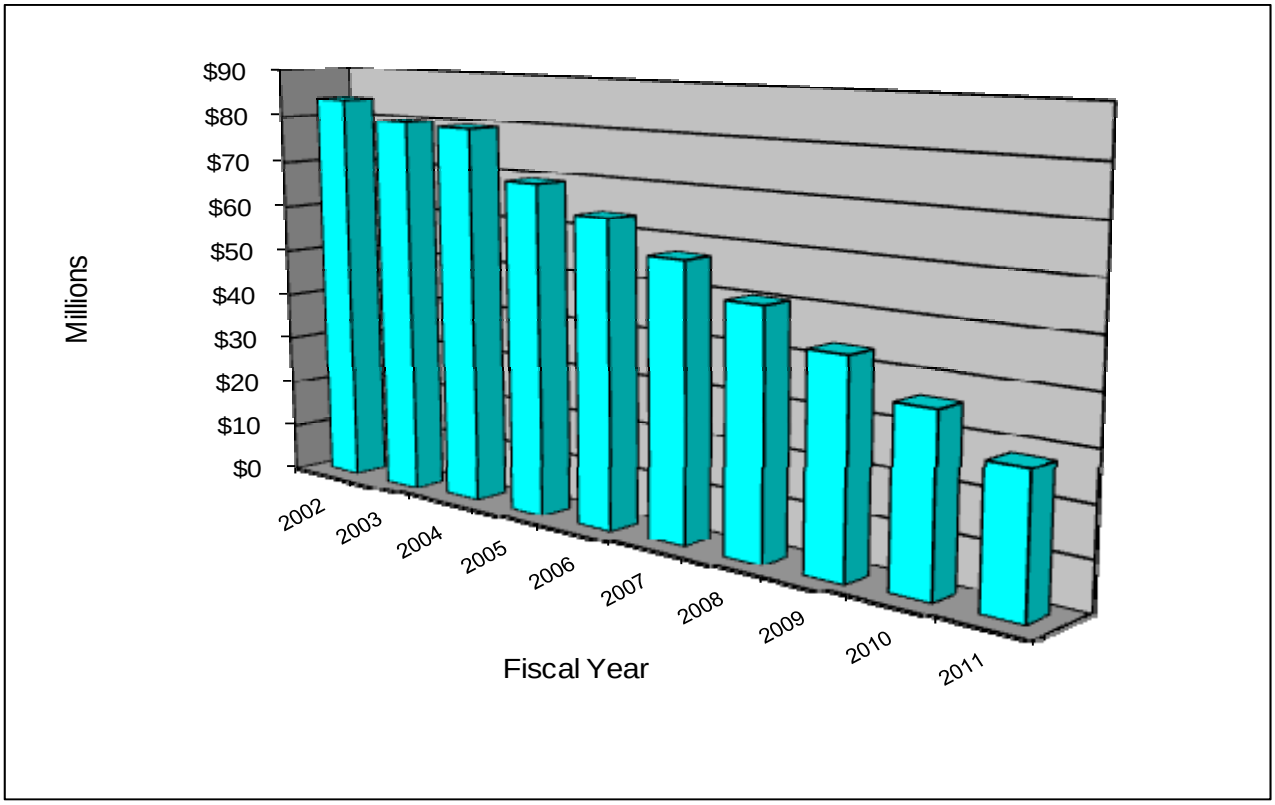
DEBT POSITION

DEBT POSITION

OVERVIEW

The City of Farmington has always approached the issuance of debt from a conservative viewpoint. This approach has led to a decision making process based on the criteria that any capital project requiring bond funding should have a dedicated revenue source available to meet the respective bond payments. Thus, Enterprise Fund debt is based upon the revenue streams resulting from charges to customers for the services provided. General Fund debt issuance is based upon the availability of gross receipts tax revenue to be directed to specific projects. Over the last twenty years, the outstanding general obligation debt has been zero. The City also has a capital improvement plan that funds various capital needs on a continuing basis from current financial resources. The graph below depicts a ten-year history of the City's total outstanding debt including the General Government, Electric, Water, and Wastewater Utility debt.

OUTSTANDING DEBT LEVELS



TYPES OF DEBT

During the last ten years, the City has utilized four different types of debt:

Special Assessment Districts - This type of debt issue has been used to pay for infrastructure improvements that will primarily benefit the residents located within the Special Assessment District boundaries. The bond issue provides the capital up front to complete the street/curb and gutter improvement work. Each resident is then assessed a fair share of the

total improvement cost and allowed to pay their assessment on a schedule that coincides with the bond payment schedule. There is no special assessment debt outstanding at this time.

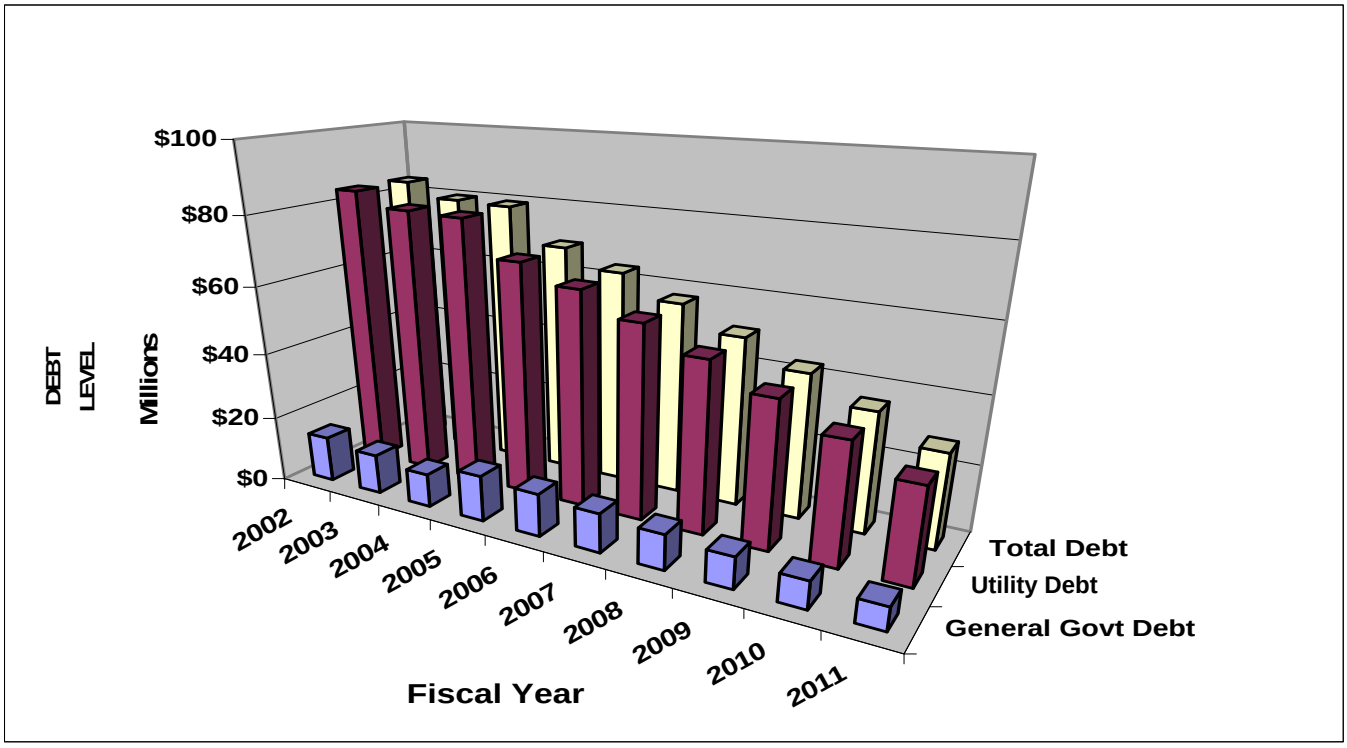
Sales Tax Revenue Bonds - This type of debt issue is used to pay for certain long lived capital improvements such as streets, buildings, and other infrastructure whose costs are equitably allocated among users with the debt repaid through the collection of gross receipts taxes. In FY2005, the City added to its sales tax debt by issuing $5,725,000 in revenue bonds to fund several pieces of long-life fire equipment and a new fire station. The City is currently making debt service payments on this and the $14,780,000 FY2001 revenue bond issue also backed by the gross receipts tax. The FY2001 issue is scheduled to be paid off in FY2014.

Utility Revenue Bonds - This type of debt issue is used to allocate the costs of assets among the ratepayers benefiting from those assets. The City issued the major portion of its bonds in the early 1980's as a source of capital to acquire an 8.475% ownership interest in Unit #4 of the San Juan Generating Station. These bonds are scheduled to be defeased in FY2014.

New Mexico Environment Department Loan - This low interest (3%) loan was obtained to modify and expand the wastewater treatment plant to meet increasing capacity requirements. Construction was completed in FY2006.

As evidenced by the following graph depicting the relationship of each source of debt to total debt, it is obvious that the total outstanding debt for Electric, Water, and Wastewater Utilities constitute the largest percentage of the City's outstanding debt.

SHARE OF TOTAL DEBT BY SOURCE



BOND RATINGS

To attain the lowest possible interest rate and ensure the widest market for its bonds, the City obtains a credit rating from one or more of the major rating services. A higher rating can lower the interest rate and improve the marketability of the bonds. In some instances, the City may purchase bond insurance, which can also help to improve the rating of a specific issue. Such insurance provides additional support for the creditworthiness of the bonds, which helps to reduce the interest cost to the City. The following table presents the ratings and descriptions as utilized by the three major bond-rating services.

Fitch, Moody and Standard & Poor's
Credit Ratings for Municipal Bonds

Ratings			Description
Fitch*	Moody's	Standard & Poor's*	
AAA	Aaa	AAA	Best quality, extremely strong capacity to pay principal and interest.
AA	Aa1-Aa3	AA	High quality, very strong capacity to pay principal and interest.
A	A1-A3	A	Upper medium quality, strong capacity to pay principal and interest.
BBB	Baa1-Baa3	BBB	Medium quality, strong capacity to pay principal and interest.
BB & lower	Ba & lower	BB & lower	Speculative quality, low capacity to pay principal and interest.

*Standard & Poor's and Fitch include the use of + and – to signify a positive or negative gradation to the basic rating.

GENERAL OBLIGATION BONDS

The amount of bonds issued for general purposes (other than water and sewer purposes) is limited by State Statute to 4% of municipal assessed property valuation. Farmington's assessed property valuation for tax year 2011 was $982,911,834. The City could issue general obligation bonds in any amount up to 4% of this valuation or $39,316,473. The City has no general obligation bonds outstanding at this time, and has no plans to issue such bonds in the near future.

SALES TAX BOND ISSUES

The debt capacity for sales tax bonds is determined by the amount of revenue available for debt service, covenants contained in previous ordinances authorizing issuance of sales tax revenue bonds, and market conditions. According to the 2001 and 2005 Sales Tax Revenue Bond Ordinance, additional parity bonds may be issued provided the pledged revenues from the previous fiscal year are at least two times the maximum annual debt service for existing and proposed debt.

2001 Sales Tax Revenue Bonds - In November 2001, the City issued $14,780,000 of debt to refund the prior 1994 Sales Tax Revenue Bonds and to fund various construction projects. Bond proceeds of $6.35 million were used to pay a portion of the approximately $9.8 million dollars that was required to construct a new library which opened in August, 2003. Bond proceeds of approximately $4.8 million were used to construct several street projects. Standard and Poor's rated this issue AA-. After a review of City finances, Moodys upgraded their bond rating for the City from A2 to A1 for this issue.

2005 Sales Tax Revenue Bonds - In April 2005, the City issued $5,725,000 of debt to construct, furnish, equip and improve fire-fighting facilities, and rehabilitate fire-fighting equipment. The underlying rating from Standard and Poor's for this issue is AA and Moody's underlying rating is A1.

Prior Redemption – In conjunction with the 2001 Sales Tax Bond Issue and in accordance with the requirements of City Ordinance No. 2001-1126 the City redeemed $4,195,000 in principal on the 1994 Sales Tax Revenue Bonds. This redemption allowed the City to lower the effective interest rate on its outstanding debt. In addition, the City called the remaining principal balance of $395,000 on the 1993 Sales Tax Bond issue. The 1993 issue provided the funds necessary to make infrastructure improvements in Special Assessment District No. 91-16. The funds necessary for this early call of debt were provided by the City's General Fund. The net effect of these transactions and the issue of the 2001 Sales Tax Revenue Bonds were to eliminate and consolidate all prior outstanding issues.

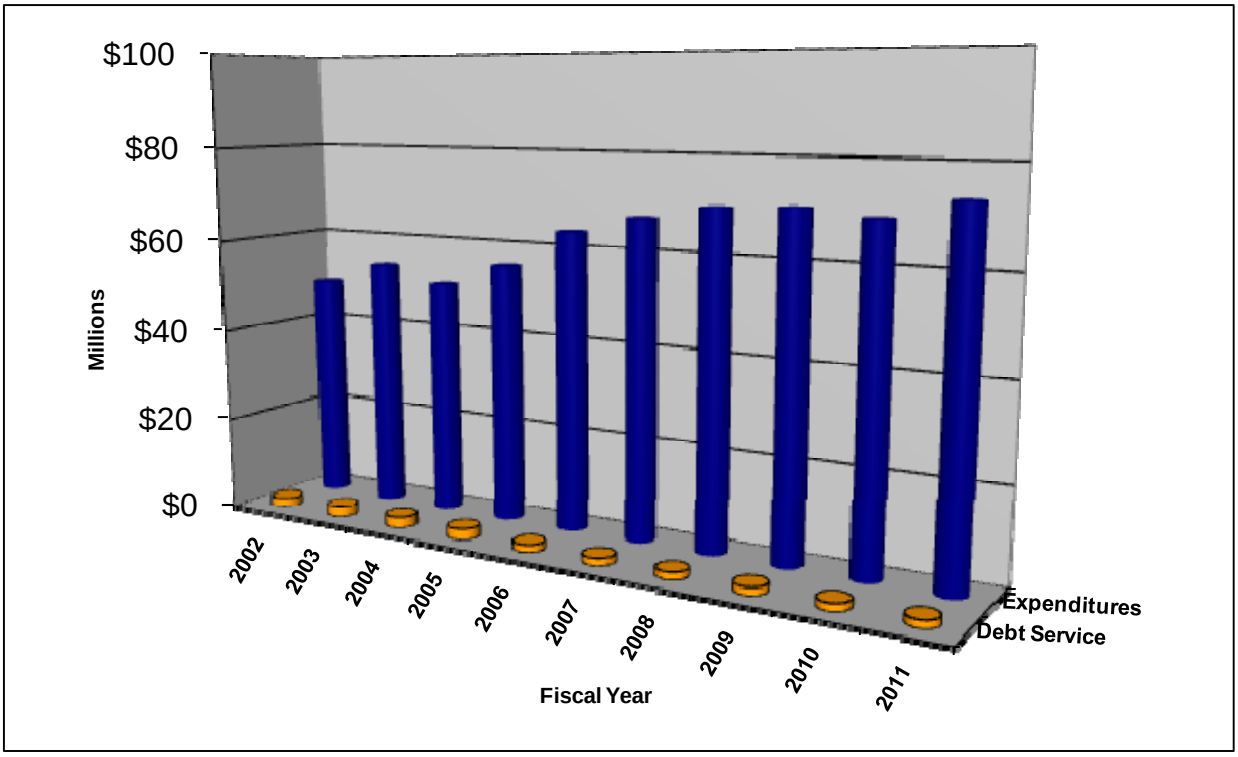
The following table presents the total outstanding general government debt and debt service requirements for FY12:

ISSUE	AMOUNT ISSUED	FY12 BEGINNING BALANCE	FY12 PRINCIPAL	FY12 INTEREST	FY12 ENDING BALANCE
2001 SALES TAX	$ 14,780,000	$3,040,000	$ 970,000	$ 136,092	$ 2,070,000
2005 SALES TAX	5,725,000	3,640,000	400,000	143,600	3,240,000
TOTAL	**$ 20,505,000**	**$ 6,680,000**	**$ 1,370,000**	**$ 279,692**	**$ 5,310,000**

DEBT LEVEL

The following graph shows the relationship of general government debt service payments compared to the total of other general government expenditures. As depicted in the graph, the budgeted general government debt service payments for FY11 were approximately 2.25% of total budgeted general government expenditures.

GENERAL GOVERNMENT DEBT COMPARED TO TOTAL GENERAL GOVERNMENT EXPENDITURES

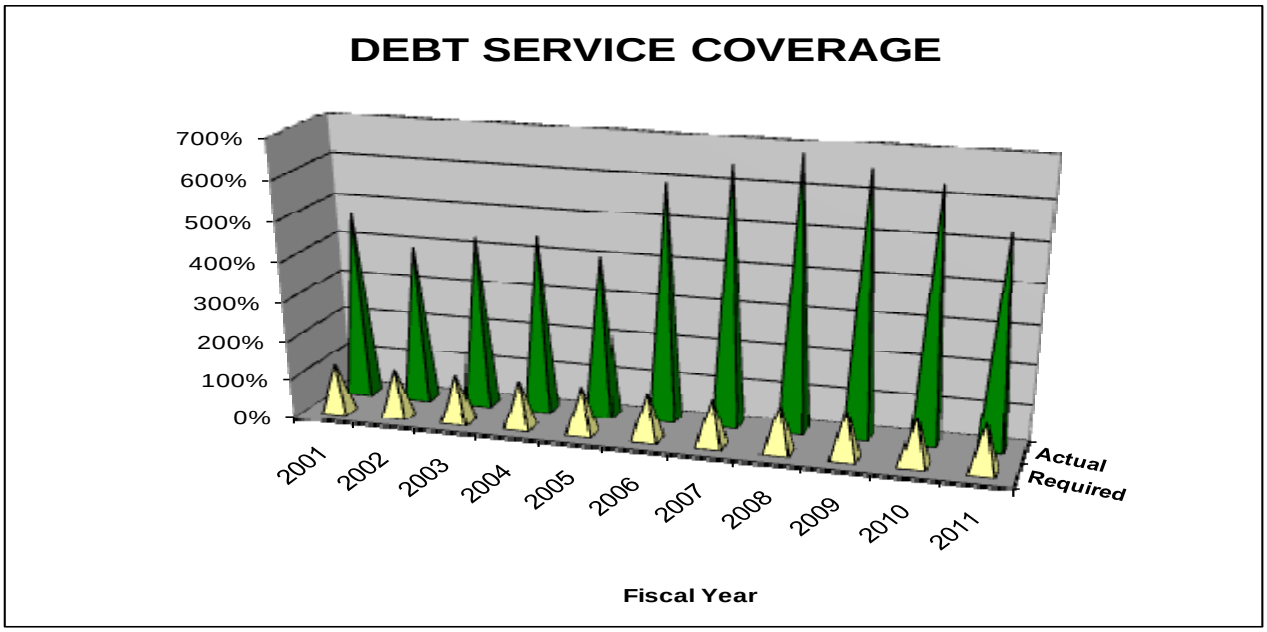


UTILITY SYSTEM REVENUE BONDS

Utility System Revenue Bonds are issued according to State Statute for extending, enlarging, bettering, repairing, or otherwise improving the City's Electric, Water, and Wastewater facilities. The debt capacity is determined by the amount of revenue available for debt service, covenants contained in previous Ordinances authorizing issuance of utility revenue bonds, and bond market conditions.

Debt Service Coverage

Utility bond covenants require that the City maintain a debt service coverage ratio of at least 125%. This requirement means that after operating expenses are paid, the utility must have remaining revenues at least equal to 125% of the required debt service payments for the fiscal year. The following graph presents the required level of coverage compared to the actual level of coverage.



Series 2002 - On December 17, 2002, the City issued $44,390,000 of 2002A Revenue Bonds and $2,280,000 of 2002B Revenue Bonds to refund $47,150,000 of 1992 Revenue Bonds. The 2002 Bonds are payable from the net revenues of the utility system and certain funds specifically pledged by the City to secure their payment. The Financial Guaranty Insurance Company insures payment of principal and interest on the 2002 Bonds. Fitch Investors Services, Moody's Investors Service and Standard & Poor's Rating Group assigned the 2002 Bonds insured ratings of AAA, Aaa and AAA, respectively. The underlying ratings are A+, A1 and A+ respectively. This issue will be completely paid off in 2013.

NMED Loan - In FY04, the City placed into service an expanded wastewater treatment plant. The expansion added 870,000 gallons of treatment capacity to the existing 5.8 million gallons. This expansion was financed by a $9.8 million loan obtained from the New Mexico Environment Department in August of 2000. In 2002, the loan amount available was increased to $13 million and a provision to add accumulated interest expense to the loan was incorporated into the loan agreement. The total drawdown of the loan amounted to $12,830,163 and the accumulated interest was $1,348,028. The agreement was finalized on July 1, 2006 and the note bears interest at 3% per annum.

The following table presents the total outstanding utility system revenue bonds and debt service requirements for FY12:

ISSUE	AMOUNT ISSUED	FY12 BEGINNING BALANCE	FY12 PRINCIPAL	FY12 INTEREST	FY12 ENDING BALANCE
2002 UTILITY BONDS	$ 46,670,000	$ 10,140,000	$ 6,095,000	$ 462,504	$ 4,045,000
NMED LOAN	14,178,191	11,376,818	611,693	341,305	10,765,125
TOTAL	**$ 60,848,191**	**$ 21,516,818**	**$ 6,706,693**	**$ 803,809**	**$14,810,125**

FUTURE DEBT PLANNING

In accordance with prior year's plans, new sales tax revenue bonds were issued during FY05. The proceeds were used to construct fire-fighting facilities and upgrade equipment. The City currently has two outstanding Sales Tax Revenue bond issues. The 2001 and 2005 issues have very favorable interest rates with scheduled maturities in 2014 and 2019, respectively. The City remains in a debt position that continues to allow flexibility for future needs.

On the Utility side, the City completed construction of a new power plant in FY05, which was financed through existing Utility cash balance. The City also received advance loan payments from the New Mexico Environment Department for expanding the wastewater treatment plant. The expansion was completed in FY06 and the loan was finalized July 1, 2006.

The following schedule represents the City's future debt service:

FUTURE DEBT REQUIREMENTS			
	General Government	Utility	Total
2012	1,649,692	7,510,503	9,160,195
2013	1,645,680	5,155,752	6,801,432
2014	1,643,780	952,997	2,596,777
2015	541,200	952,997	1,494,197
2016	538,400	952,997	1,491,397
2017	540,000	952,997	1,492,997
2018	540,800	952,997	1,493,797
2019	540,800	952,997	1,493,797
2020	-	952,997	952,997
2021	-	952,997	952,997
2022	-	952,997	952,997
2023	-	952,998	952,998
2024	-	952,997	952,997
2025	-	952,997	952,997
2026	-	952,997	952,997

Conclusion

The City Council has established policies to ensure debt obligations are met in a timely manner and that overall debt levels are well within the City's financial ability to maintain. Such policies include:

1. Projecting revenue on a conservative basis so that if a shortfall occurs the effect is minimal.

2. Monitoring utility rates by the Public Utility Commission and City Council to insure that debt coverage is adequate for Enterprise Funds.

3. Maintaining adequate cash reserve levels, including the designation of specific amounts as debt reserves, to insure the payment of debt obligations as they become due.

4. Careful analysis of proposed debt issuance to determine that the life of debt funded assets will be as least as long as the debts service schedule and that operating costs can be adequately covered with existing revenue sources or that new revenue sources are planned as part of the debt issue.

5. Insuring the financed projects will exist for the duration of the debt service.

GENERAL FUND FINANICAL FORECAST

GENERAL FUND
FINANCIAL FORECAST

City staff has developed a five-year financial forecast for the General Fund. The FY12 and FY13 projections serve as the basis for many of the estimates and assumptions found in the five-year forecast. The five-year financial forecast attempts to place the FY12 budget within a long-term perspective that facilitates comparison with the recent past and forecasted future. The Comparison of Forecasted to Actual worksheet presents the difference between past forecasted amounts and the final adopted budget for the past three fiscal years. The results indicate that the final budgets, adopted two years after a forecast was made, have been within 1% of the original forecast amount. This outcome confirms that the Financial Forecast contains a high degree of validity.

Revenue

Gross Receipts Tax (GRT) is the major component of General Fund revenue and constitutes 70% of total General Fund revenue for FY12. The GRT forecast is developed by comparing previously budgeted amounts with actual receipts on a month-by-month basis. The actual amounts are then trended to arrive at a projected amount. Local economic conditions and State forecasts are also considered. For FY12, the GRT forecast was developed by taking actual receipts to date through March and then assuming that actual results through June would at least equal the actual amounts received the prior year. Since the trend was no longer decreasing, the GRT projection for FY12 was made at the same level as FY11. This conservative projection provides the flexibility to continue providing necessary services while not over committing resources should actual revenue begin to drift lower during the upcoming year. If the forecast proves to be too low, as actual receipts are higher in FY12, then adjustments can be made as needed. In fact, Department Heads have been instructed to develop priorities for either increases or decreases in revenue that may appear during the year. For FY14 through FY17, GRT is estimated to grow at a 2.5% annual rate. Since the ten-year growth in GRT, including the down years, has averaged over 4% per year, if the economy is actually in a recovery mode then the long term estimate should remain fairly conservative. Some of the estimated growth in future years is due to estimates that the price of natural gas will increase over the long term.

The GRT available for actual use in the General Fund is reduced by debt service requirements for the 2001 and 2005 Sales Tax Revenue bonds issued for the construction of the new library facility, various street projects, and Fire Station #6. For FY12 through FY14, the total debt service amount remains essentially the same at the $1.65 million level, as was planned when the bonds were issued. The General Fund portion of this amount is approximately $980,000. The remainder comes from the 201 Streets fund and the State Fire Fund. These monies are deposited into their respective funds and then transferred to the Sales Tax Bond Debt Service Fund. The 2001 Sales Tax Revenue Bonds will be paid off in 2014 so the debt service requirement for 2015 will decrease by approximately $1 million at that time.

Property tax is another component of General Fund revenues. In the five-year financial forecast, property tax is estimated to grow 2.5% per year during the five-year period.

Other revenue includes building permits, business licenses, court fines, park fees, interest, and PILT (payments-in-lieu-of-taxes) received from the Utility Funds. In the five-year forecast, other revenue is estimated to grow at 2.5% each year.

Expenditures

Wages and benefits are a major component of General Fund expenditures constituting 68% of the total General Fund budget for FY12. Wages and benefits were frozen for FY11. Future years are projected at a 2.5% increase for years FY13 through FY16. The Police, Fire, and Electric union negotiations with City management could also have an impact on the wage and benefit estimates in the five-year forecast. A review of temporary and overtime expenditures is being undertaken to determine the most cost effective approach to utilizing these types of labor.

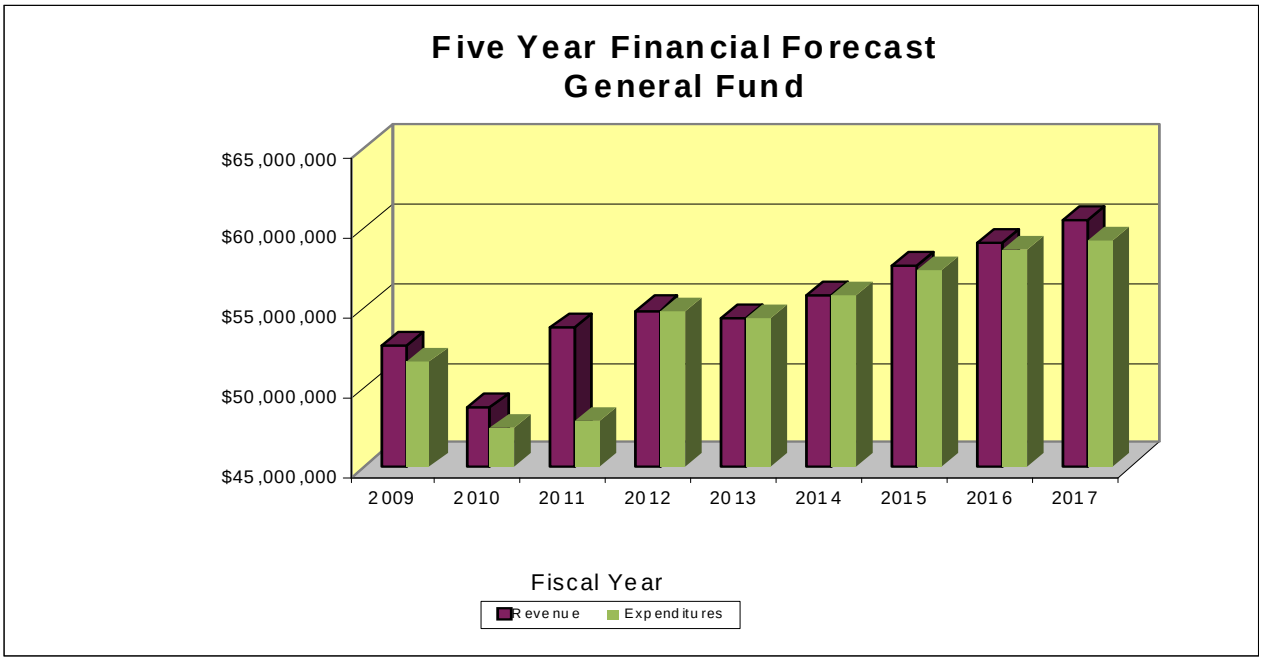
Operating expenditures make up 28.9% of the total General Fund budget for FY12. In the five-year forecast, operating expenditures for FY14 through FY17 are projected to increase at approximately 2.5% per year.

Capital is another component of General Fund expenditures. In FY12, recurring capital expenditures make up 2.5% of the total General Fund budget. Capital expenditures for infrastructure and special projects are budgeted in other Special Revenue and Capital Projects funds. In FY14 through FY17, capital expenditures are estimated to remain the same including the purchases of fleet and Red Apple transit vehicles.

Transfers

Transfers of wages are made from the General Fund to other revenue producing funds. These transfers are reimbursement for time spent by General Fund employees performing activities in other funds. For example, General Fund employees work on street projects that are funded within the GRT-Streets Fund. To account for this time spent and allocate the proper costs to these projects, an expenditure transfer is made from the General Fund to the GRT Streets Fund.

The following is a graphic representation of the revenues and expenditures of the five-year financial forecast for the General Fund.



FIVE YEAR FINANCIAL FORECAST

General Fund

	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ADJUSTED BUDGET	FY 11 ACTUAL	FY 12 BUDGETED	FY 13 PROJECTED	FY 14 FORECAST	FY 15 FORECAST	FY 16 FORECAST	FY 17 FORECAST
BEGINNING CASH	$ 7,395,297	$ 7,748,363	$ 9,012,570	$ 9,128,460	$ 14,952,792	(4) $ 11,941,217	$ 11,941,217	$ 11,960,360	$ 12,254,062	$ 12,610,907
PLUS REVENUES:							2.5%	2.5%	2.5%	2.5%
(1) Gross Receipt Tax	$ 42,864,088	$ 35,553,104	$ 33,084,676	$ 36,759,317	$ 36,501,580	$ 37,451,900	$ 38,388,198	$ 39,347,902	$ 40,331,600	$ 41,339,890
Property Tax	1,440,724	1,479,980	1,557,200	1,859,172	1,613,734	1,595,000	1,634,875	1,675,747	1,717,641	1,760,582
Other	9,357,643	12,686,880	15,684,467	16,084,440	17,691,809	16,278,146	16,685,100	17,102,227	17,529,783	17,968,027
Debt Service Transfer	(994,000)	(994,000)	(994,000)	(942,500)	(972,500)	(988,500)	(988,500)	(532,000)	(532,000)	(532,000)
TOTAL RESOURCES AVAILABLE	**$ 60,063,752**	**$ 56,474,327**	**$ 58,344,913**	**$ 62,888,889**	**$ 69,787,415**	**$ 66,277,763**	**$ 67,660,889**	**$ 69,554,236**	**$ 71,301,085**	**$ 73,147,406**
EXPENDITURES:										
(2) WAGES/BENEFITS										
Administration(include Library)	$ 4,449,245	$ 4,293,151	$ 4,056,970	$ 4,190,633	$ 4,121,326	$ 4,121,326	$ 4,224,359	$ 4,329,968	$ 4,438,217	$ 4,549,173
Information Technology	1,060,394	1,021,304	977,648	1,005,291	994,040	994,040	1,018,891	1,044,363	1,070,472	1,097,234
Administrative Services	1,786,641	1,826,520	1,849,955	1,802,487	1,892,962	1,892,962	1,940,286	1,988,793	2,038,513	2,089,476
General Services	2,358,265	2,637,051	2,699,086	2,504,175	2,624,487	2,624,487	2,690,099	2,757,352	2,826,285	2,896,943
Parks and Recreation	6,408,024	6,356,687	6,266,633	6,143,342	6,473,512	6,473,512	6,635,350	6,801,234	6,971,264	7,145,546
Police	12,006,802	11,713,753	11,973,629	11,808,560	12,606,982	12,176,664	12,481,081	12,793,108	13,112,935	13,440,759
Fire	7,632,557	7,313,204	7,305,379	7,201,117	7,709,232	7,709,232	7,901,963	8,099,512	8,302,000	8,509,550
Community Development	1,255,881	1,241,392	1,289,241	1,253,669	1,329,125	1,329,125	1,362,353	1,396,412	1,431,322	1,467,105
Public Works	2,773,987	2,710,156	2,816,812	2,687,111	2,934,614	2,934,614	3,007,979	3,083,179	3,160,258	3,239,265
Human Resources	912,211	1,057,294	964,433	995,885	1,062,030	1,062,030	1,088,581	1,115,795	1,143,690	1,172,282
SUB TOTAL	$ 40,644,007	$ 40,170,512	$ 40,199,786	$ 39,592,270	$ 41,748,310	$ 41,317,992	$ 42,350,942	$ 43,409,715	$ 44,494,958	$ 45,607,332
(3) OPERATING										
Administration(include Library)	$ 6,278,500	$ 5,030,722	$ 5,990,563	$ 4,848,968	$ 5,802,617	$ 5,526,355	$ 5,664,514	$ 5,806,127	$ 5,951,280	$ 6,100,062
Information Technology	663,420	550,141	665,974	613,355	727,171	704,805	722,425	740,486	758,998	777,973
Administrative Services	309,755	251,239	920,240	235,185	384,326	383,860	393,457	403,293	413,375	423,710
General Services	2,824,697	2,652,031	2,685,784	2,846,340	3,523,057	3,565,329	3,654,462	3,745,824	3,839,469	3,935,456
Parks and Recreation	2,410,619	1,766,179	2,143,517	1,964,886	2,573,820	2,594,414	2,659,274	2,725,756	2,793,900	2,863,748
Police	1,709,619	1,504,602	1,577,265	1,695,245	1,822,666	1,970,400	1,863,498	1,910,085	1,957,837	2,006,783
Fire	770,372	760,314	555,842	586,138	585,648	649,100	665,328	681,961	699,010	716,485
Community Development	330,359	141,870	218,558	214,399	225,745	304,570	312,184	319,989	327,989	336,188
Public Works	542,670	496,754	610,780	546,112	804,055	822,670	843,237	864,318	885,926	56!V52
Human Resources	842,253	844,445	1,183,620	804,929	1,178,175	1,210,750	1,241,019	1,272,044	1,303,845	1,336,441
SUB TOTAL OPERATING	$ 16,682,264	$ 13,998,297	$ 16,552,143	$ 14,355,557	$ 17,627,280	$ 17,732,253	$ 18,019,397	$ 18,469,882	$ 18,931,629	$ 18,496,846
(3) CAPITAL										
Administration	$ (3,881)	$ $362,430	$ 455,000	$ 511,919	$ 1,200,000	$ $959,000	$ $950,000	$ $1,000,000	$ $1,000,000	$ $1,000,000
Information Technology	83,488	-	-	-	12,300	-	-	-	-	-
Administrative Services	-	-	-	-	-	-	-	-	-	-
General Services	202,469	9,306	57,465	57,465	81,475	265,000	525,625	726,266	726,922	$727,595
Parks and Recreation	-	-	-	-	-	-	-	-	-	-
Police	21,904	-	-	366	215,408	215,500	-	-	-	-
Fire	21,722	27,287	7,500	42,792	62,777	6,300	6,458	-	-	-
Community Development	612	-	-	-	-	-	-	-	-	-
Public Works	2,580	-	-	-	-	-	-	-	-	-
Human Resources	16,922	2,583	14,800	-	-	-	-	-	-	-
SUB TOTAL CAPITAL	$ 345,816	$ 401,606	$ 534,765	$ 612,542	$ 1,571,960	$ 1,445,800	$ 1,482,083	$ 1,726,266	$ 1,726,922	$ 1,727,595
SUB-TOTAL WAGES/OPER/CAP.	$ 57,672,087	$ 54,570,415	$ 57,286,694	$ 54,560,369	$ 60,947,550	$ 60,496,045	$ 61,852,421	$ 63,605,863	$ 65,153,509	$ 65,831,773
Cost Allocation/Transfers	(6,041,837)	(7,108,658)	(6,757,858)	(6,624,272)	(6,152,952)	(6,159,499)	(6,151,891)	(6,305,689)	(6,463,331)	(6,624,914)
TOTAL EXPENDITURES	**$ 51,630,250**	**$ 47,461,757**	**$ 50,528,836**	**$ 47,936,097**	**$ 54,794,598**	**$ 54,336,546**	**$ 55,700,530**	**$ 57,300,174**	**$ 58,690,178**	**$ 59,206,859**
Revenue/Expenditure Diff.	$ 1,038,205	$ 1,264,207	$ (1,196,493)	$ 5,824,332	$ 40,025	$ -	$ 19,143	$ 293,703	$ 356,845	$ 1,329,640
ENDING CASH RESERVE	$ 8,433,502	$ 9,012,570	$ 7,816,077	$ 14,952,792	$ 14,992,817	$ 11,941,217	$ 11,960,360	$ 12,254,062	$ 12,610,907	$ 13,940,547
Transfers for Capital Projects	-	-	-	-	3,051,600	-	-	-	-	-
Transfers to Airport	685,139	-	-	-	-	-	-	-	-	-
CASH CARRYOVER	**$ 7,748,363**	**$ 9,012,570**	**$ 7,816,077**	**$ 14,952,792**	**$ 11,941,217**	**$ 11,941,217**	**$ 11,960,360**	**$ 12,254,062**	**$ 12,610,907**	**$ 13,940,547**
Cash Bal. to Oper Exp Ratio	**15.0%**	**19.0%**	**15.5%**	**31.2%**	**21.8%**	**22.0%**	**21.5%**	**21.4%**	**21.5%**	**23.5%**

(1) GRT Revenue increases 2.5% per year with debt service remaining at the current level until 2015 when the 2001 Issue will be paid off.
(2) Wage increases are forecasted to increase at 2.5% annually. No new positions are included in this forecast.
(3) Operating and Capital expenditures are also projected to increase at approximately 2.5% per year.
(4) FY11 beginning cash balance varies from ending FY10 balance due to various accrual entries.

FIVE YEAR FINANCIAL FORECAST
GENERAL FUND

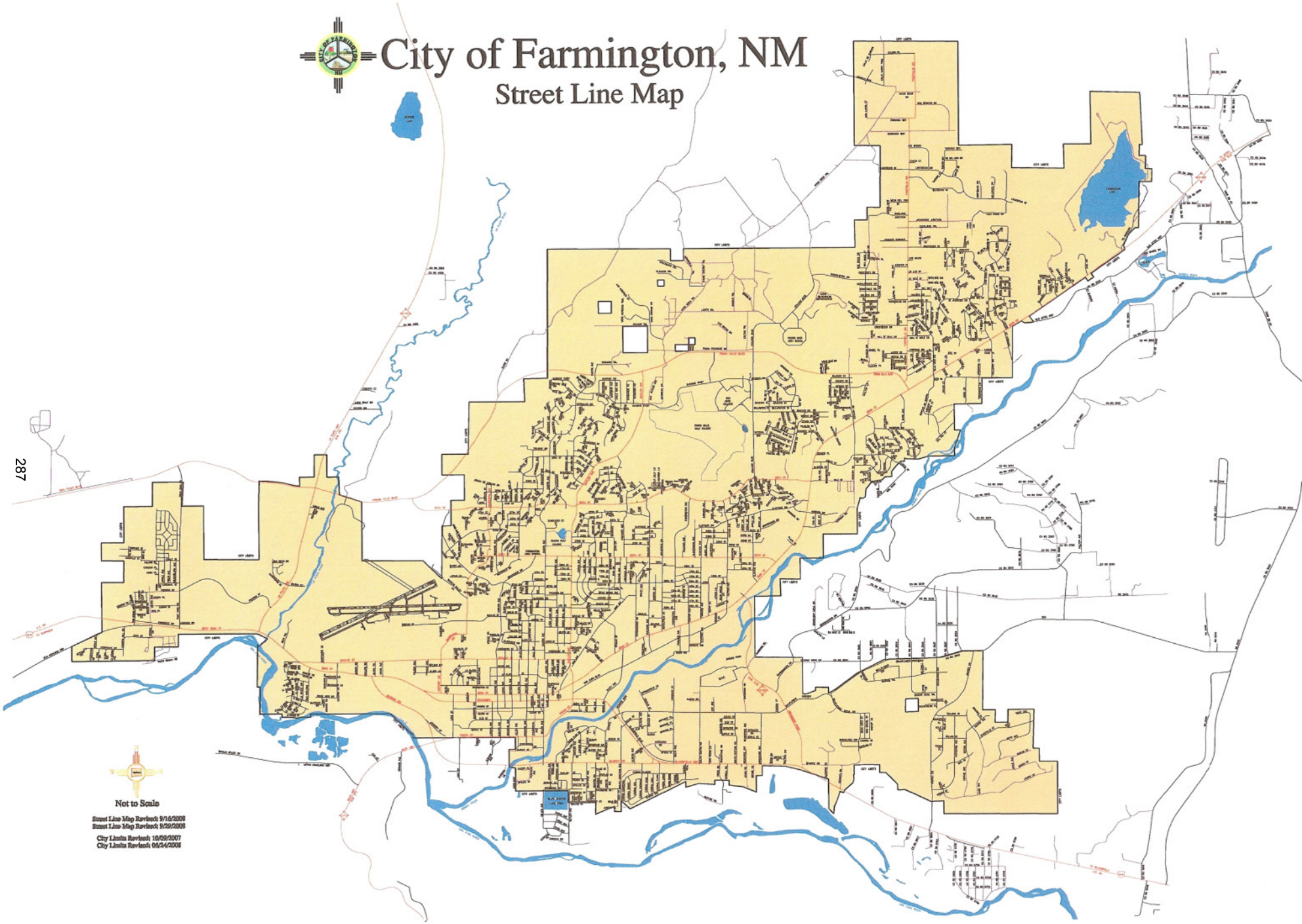
Comparison of Forecasted to Actual

	FY09 Actual	FY10 Forecasted Budget	FY10 Final Budget	FY10 Difference	FY11 Forecasted Budget	FY11 Final Budget	FY11 Difference	FY12 Forecasted Budget	FY12 Final Budget	FY12 Difference
REVENUE										
Gross Receipt Tax	$ 42,864,088	$ 47,173,702	$ 41,997,000	$ (5,176,702)	$ 47,620,917	$ 33,084,676	$ (14,536,241)	$ 44,770,902	$ 36,501,580	$ (8,269,322)
Property Tax	1,440,724	1,479,956	1,403,688	(76,268)	1,375,258	1,557,200	181,942	1,503,665	1,613,734	110,069
Other	9,357,643	9,811,578	10,963,250	1,151,672	9,757,964	15,684,467	5,926,503	11,453,192	17,691,809	6,238,617
Debt Service Transfer	(994,000)	(997,054)	(994,000)	3,054	(994,000)	(994,000)	-	(994,000)	(972,500)	21,500
TOTAL REVENUE	$ 52,668,455	$ 57,468,182	$ 53,369,938	$ (4,098,244)	$ 57,760,139	$ 49,332,343	$ (8,427,796)	$ 56,733,759	$ 54,834,623	$ (1,899,136)
EXPENDITURES:										
OPERATING/WAGES										
Administration (Includes Library)	$ 10,727,745	$ 11,913,337	$ 10,901,107	$ (1,012,230)	$ 11,413,713	$ 10,096,255	$ (1,317,458)	$ 11,402,527	$ 9,923,943	$ (1,478,584)
Information Technology	1,723,814	-	1,867,584	1,867,584	2,328,018	1,643,622	(684,396)	1,946,682	1,721,211	(225,471)
Administrative Services	2,096,396	2,386,018	2,182,298	(203,720)	2,338,490	2,180,790	(157,700)	2,328,286	2,277,288	(50,998)
General Services	5,182,962	5,105,634	5,744,768	639,134	5,337,218	5,389,817	52,599	6,128,318	6,147,544	19,226
Parks and Recreation	8,818,643	10,369,206	9,470,436	(898,770)	10,282,674	8,350,904	(1,931,770)	10,014,024	9,047,332	(966,692)
Police	13,716,421	15,059,208	13,468,877	(1,590,331)	14,401,965	13,334,130	(1,067,835)	13,902,129	14,429,648	527,519
Fire	8,402,929	8,275,307	8,154,043	(121,264)	8,514,815	7,911,191	(603,624)	8,458,226	8,294,880	(163,346)
Community Development	1,586,240	5,836,833	1,560,901	(4,275,932)	1,790,335	1,502,509	(287,826)	1,667,861	1,554,870	(112,991)
Public Works	3,316,657	-	3,665,531	3,665,531	3,879,175	3,427,592	(451,583)	3,955,588	3,738,669	(216,919)
Human Resources	1,754,464	2,875,743	2,168,992	(706,751)	2,633,662	2,148,053	(485,609)	2,292,723	2,240,205	(52,518)
SUB-TOTAL OPERATING	$ 57,326,271	$ 61,821,286	$ 59,184,537	$ (2,636,749)	$ 62,920,065	$ 55,984,863	$ (6,935,202)	$ 62,096,364	$ 59,375,590	$ (2,720,774)
CAPITAL										
Administration (Includes Library)	$ (3,881)	$ 77,250	$ 455,000	$ 377,750	$ -	$ 455,000	$ 455,000	$ 725,000	$ 1,200,000	$ 475,000
Information Technology	83,488	-	-	-	58,710	-	(58,710)	-	12,300	12,300
Administrative Services	-	56,650	-	(56,650)	-	-	-	-	-	-
General Services	202,469	1,085,671	-	(1,085,671)	721,000	-	(721,000)	500,000	81,475	(418,525)
Parks and Recreation	-	-	-	-	-	-	-	-	-	-
Police	21,904	-	-	-	56,650	-	(56,650)	-	215,408	215,408
Fire	21,722	69,010	51,000	(18,010)	54,590	32,500	(22,090)	-	62,777	62,777
Community Development	612	32,090	-	(32,090)	5,150	-	(5,150)	-	-	-
Public Works	2,580	-	-	-	-	-	-	-	-	-
Human Resources	16,922	5,835	26,000	20,165	-	14,800	14,800	-	-	-
SUB TOTAL CAPITAL	$ 345,816	$ 1,326,506	$ 532,000	$ (794,506)	$ 896,100	$ 502,300	$ (393,800)	$ 1,225,000	$ 1,571,960	$ 346,960
SUB-TOTAL OPER./CAPITAL	57,672,087	63,147,792	59,716,537	(3,431,255)	63,816,165	56,487,163	(7,329,002)	63,321,364	60,947,550	(2,373,814)
TRANSFERS	(6,041,837)	(5,474,221)	(6,361,346)	(887,125)	(6,519,977)	(7,154,820)	(634,843)	(6,648,277)	(6,152,952)	495,325
TOTAL EXPENDITURES	$ 51,630,250	$ 57,673,571	$ 53,355,191	$ (4,318,380)	$ 57,296,188	$ 49,332,343	$ (7,963,845)	$ 56,673,087	$ 54,794,598	$ (1,878,489)
NET INCOME	$ 1,038,205	$ (205,389)	$ 14,747	$ 220,136	$ 463,951	$ -	$ (463,951)	$ 60,672	$ 40,025	$ (20,647)
Difference as % of approved budget				-0.41%			0.94%			0.04%

STATISTICS

City of Farmington, NM

Street Line Map



City of Farmington
Net Assets by Component
Last Nine Fiscal Years
(accrual basis of accounting)

Schedule 1

	Fiscal Year								
	2002	**2003**	**2004**	**2005**	**2006**	**2007** Restated	**2008** Restated	**2009** Restated	**2010**
Governmental activities									
Invested in capital assets, net of related debt	$ 55,674,508	$ 63,961,010	$ 64,779,550	$ 66,265,472	$ 74,339,304	$ 75,000,933	$ 74,066,951	$ 82,050,200	$ 94,776,714
Restricted	2,689,505	2,678,373	2,422,104	3,514,726	4,219,427	4,491,602	4,599,840	4,085,917	4,195,660
Unrestricted	28,039,208	20,619,682	20,610,228	25,149,317	24,559,417	22,873,893	21,548,521	20,137,410	20,043,161
Total governmental activities net assets	$ 86,403,221	$ 87,259,065	$ 87,811,882	$ 94,929,515	$ 103,118,148	$ 102,366,428	$ 100,215,312	$ 106,273,527	$ 119,015,535
Business-type activities									
Invested in capital assets, net of related debt	$ 145,695,695	$ 151,976,725	$ 194,430,074	$ 215,390,130	$ 227,625,271	$ 240,380,428	$ 263,888,952	$ 290,777,764	$ 299,184,651
Restricted	3,450,823	2,643,773	2,648,557	2,564,255	2,615,937	2,914,976	3,139,945	3,438,741	3,657,082
Unrestricted	33,466,317	41,559,635	18,361,816	16,535,576	30,290,166	45,749,953	54,174,692	59,170,526	75,894,328
Total business-type activities net assets	$ 182,612,835	$ 196,180,133	$ 215,440,447	$ 234,489,961	$ 260,531,374	$ 289,045,357	$ 321,203,589	$ 353,387,031	$ 378,736,061
Primary government									
Invested in capital assets, net of related debt	$ 201,370,203	$ 215,937,735	$ 259,209,624	$ 281,655,602	$ 301,964,575	$ 315,532,250	$ 340,276,555	$ 372,827,964	$ 393,961,365
Restricted	6,140,328	5,322,146	5,070,661	6,078,981	6,835,364	7,406,578	7,739,785	7,524,658	7,852,742
Unrestricted	61,505,525	62,179,317	38,972,044	41,684,893	54,849,583	68,623,846	77,309,002	79,307,936	95,937,489
Total primary government net assets	$ 269,016,056	$ 283,439,198	$ 303,252,329	$ 329,419,476	$ 363,649,522	$ 391,411,785	$ 421,418,901	$ 459,660,558	$ 497,751,596

Source: City of Farmington CAFRs

Note: The city began reporting accrual information with the implementation of GASB Statement 34 in fiscal year 2002.
In 2007, a prior period adjustment was made to adjust capital outlay in the Airport fund.
In 2008, a prior period adjustment was made to adjust general fund accumulated depreciation and accrued compensated absences.
In 2009, a prior period adjustment was made to adjust governmental and business-type net assets. See Notes (pg 51) for more detail.
In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity. See Notes (pg 42) for more detail.

City of Farmington **Schedule 2**
Tax Revenues by Source, Governmental Funds
Last Ten Fiscal Years

Fiscal Year	Gross Receipts Tax	Property Tax	Franchise Tax	Other Taxes	Total Taxes
2001	$ 33,213,633	$ 883,140	$ 3,177,912	$ 1,587,638	$ 38,862,323
2002	35,922,137	922,002	2,551,995	1,716,477	41,112,611
2003	35,146,693	930,112	2,601,794	1,724,672	40,403,271
2004	38,351,091	985,836	715,022	1,884,994	41,936,943
2005	43,134,352	1,043,064	720,748	1,873,736	46,771,900
2006	49,274,220	1,121,723	1,594,098	1,942,024	53,932,065
2007	51,818,982	1,235,064	1,045,698	1,944,810	56,044,554
2008	54,401,730	1,330,285	992,050	2,124,381	58,848,446
2009	52,406,771	1,440,724	865,346	1,992,189	56,705,030
2010	44,760,879	1,495,634	649,388	2,048,944	48,954,845
Change 2001-2010	34.8%	69.4%	-79.6%	29.1%	26.0%

Source: City of Farmington CAFRs

Note: Prior to 2004, Payment in Lieu of Taxes (PILT) was reported in the Franchise Tax category. PILT is currently reported as an interfund transfer.

City of Farmington **Schedule 3**
Direct and Overlapping Gross Receipts Tax Rates
Last Ten Fiscal Years

Fiscal Year	State GRT	City Share of State GRT	City Direct Rate	San Juan County	Total City GRT
2001	3.2750%	1.2250%	1.1875%	0.3750%	6.0625%
2002	3.2750%	1.2250%	1.1875%	0.3750%	6.0625%
2003	3.2750%	1.2250%	1.1875%	0.3750%	6.0625%
2004	3.2750%	1.2250%	1.1875%	0.6875%	6.3750%
2005	3.7750%	1.2250%	1.1875%	0.6875%	6.8750%
2006	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2007	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2008	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2009	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2010	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%

Source: State of New Mexico Taxation and Revenue

Note: The Local Option Gross Receipts can be increased by enacting a City Ordinance. An increase to Gross Receipts Tax by either raising the Municipal Infrastructure Tax or implementing the Municipal Capital Outlay Tax requires an election.

City of Farmington **Schedule 4**

Taxable Gross Receipts by Industry
Last Ten Fiscal Years
(in thousands)

Ending 6/30	2001	2002	2003	(c) 2004	(d) 2005	2006	2007	2008	2009	2010
Agriculture	$ 12	$ 208	$ 2,002	$ 2,461	$ 2,726	$ 2,769	$ 3,325	$ 3,284	$ (2,519)	$ 609
Mining	117,792	125,093	108,454	122,936	133,973	192,806	222,893	185,838	163,216	113,859
Construction	74,984	97,131	98,292	90,069	118,025	142,174	124,428	121,996	157,749	117,169
Manufacturing	32,266	40,120	27,001	33,015	50,656	78,377	69,509	86,755	79,094	57,270
Trans/Comm/Utility	59,034	48,676	24,178	15,481	20,096	33,026	26,547	32,545	30,259	24,207
Wholesale Trade	101,477	103,921	76,836	85,158	113,951	160,468	197,225	164,098	163,014	99,166
Retail Trade	620,126	667,453	668,134	653,535	673,785	634,152	717,121	753,122	772,111	675,796
Information and Cultural	-	-	-	25,225	44,094	43,293	51,774	51,018	53,838	55,436
Finance/Ins/Real Estate	23,176	22,102	21,467	20,539	21,001	26,338	30,878	34,686	33,594	39,232
Services	302,388	365,188	365,245	464,410	507,610	506,892	537,818	580,933	601,162	502,840
Government	-	-	-	2,240	1,920	-	-	-	-	-
Unclassified	-	84	75,713	35,955	40,682	39,669	1,486	14,923	8,359	8,883
Undisclosed (a)	24,620	24,705	33,493	30,835	28,708	26,503	26,258	28,647	31,054	28,235
Total (b)	$ 1,355,875	$ 1,494,681	$ 1,500,815	$ 1,581,859	$ 1,757,227	$ 1,886,467	$ 2,009,262	$ 2,057,845	$ 2,090,931	$ 1,722,702
City Direct Sales Tax Rate	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%

Source: State of New Mexico Department of Taxation & Revenue monthly distribution reports

(a) Data has been suppressed for purposes of taxpayer confidentiality. Information is suppressed when too few taxpayers are included in a category.

(b) Although the figures in the table have been derived from "NM_FR003-500 Local Gov't Distribution Summary" issued monthly by the State, the State suppresses revenue information in certain categories, if release of the information would compromise the confidentiality of an individual taxpayer. Accordingly, the "Taxable Gross Receipts Tax" totals in this table will differ from those in other tables.

(c) Beginning with the 1st Quarter of FY 2004, the State changed the gross receipts tax classification system in the report NM_FR003-500 Local Gov't Distribution Summary, from the Standard Industrial Classification format to the North American Industrial Classification format.

(d) Effective January 2005, state legislation removed the state and local options gross receipts tax (GRT) from the sales of food and most health care services, by allowing retail food outlets and medical service providers to deduct qualifying food and heath services from gross receipts reported to the NM Taxation and Revenue Department. However, municipalities and counties' are "held harmless" and are reimbursed the local option GRT on these nontaxable items from the State of New Mexico. The financing of this reimbursement is provided by an increase State GRT of .5%. Although the "taxable gross receipts" column does not include food sales and health care services, the amounts reported as GRT collected by the City does include these items.

City of Farmington
Taxable Gross Receipts Payers by Industry
Current Year and Nine Years Ago

Schedule 5

Ending 6/30	Fiscal Year 2010 (c)				Fiscal Year 2001			
	Number of Filers (12 Mth. Avg.)	Percentage of Total	Taxable Gross Receipts (d) (thousands)	Percentage of Total	Number of Filers (12 Mth. Avg.)	Percentage of Total	Taxable Gross Receipts (d) (thousands)	Percentage of Total
Agriculture	3	0.11%	$ 609	0.04%	-	0.00%	$ 12	0.00%
Mining	65	2.37%	113,859	6.61%	54	2.42%	117,792	8.69%
Construction	263	9.61%	117,169	6.80%	194	8.69%	74,984	5.53%
Manufacturing	96	3.51%	57,270	3.32%	69	3.09%	32,266	2.38%
Trans/Comm/Utility	38	1.39%	24,207	1.41%	104	4.66%	59,034	4.35%
Wholesale Trade	181	6.61%	99,166	5.76%	146	6.54%	101,477	7.48%
Retail Trade	608	22.21%	675,796	39.23%	622	27.87%	620,126	45.74%
Information and Cultural	80	2.92%	55,436	3.22%	-	0.00%	-	0.00%
Finance/Ins/Real Estate	121	4.42%	39,232	2.28%	74	3.32%	23,176	1.71%
Services	1,249	45.63%	502,840	29.19%	961	43.06%	302,388	22.30%
Government	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Unclassified	30	1.10%	8,883	0.52%	-	0.00%	-	0.00%
Undisclosed (a)	3	0.11%	28,235	1.64%	8	0.36%	24,620	1.82%
Total (b)	2,737	100.00%	$ 1,722,702	100.00%	2,232	100.00%	$ 1,355,875	100.00%

Source: State of New Mexico Department of Taxation & Revenue monthly/quarterly distribution reports

Notes: Due to confidentiality issues, the names of the ten largest revenue payers are not available. The categories presented are intended to provide alternative information regarding the sources of the city's revenue.

(a) Data has been suppressed for purposes of taxpayer confidentiality. Information is suppressed when too few taxpayers are included in a category.

(b) Although the figures in the table have been derived from "NM_FR003-500 Local Gov't Distribution Summary" issued monthly by the state, the state suppresses revenue information in certain categories if the release of information would compromise the confidentiality of an individual taxpayer. Accordingly, the "Taxable Gross Receipts Tax" totals in this table will differ from those in other tables.

(c) Beginning with the 1st Quarter of FY 2004, the State changed the gross receipts tax classification system in the report NM_FR003-500 Local Gov't Distribution Summary from the Standard Industrial Classification format to the North American Industrial Classification format.

(d) Effective January 2005, state legislation removed state gross receipts tax from groceries and healthcare, and held municipal gross receipts tax "harmless".

City of Farmington
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Schedule 6

Fiscal Year	Residential Property	Nonresidential	Personal	Less: Tax-Exempt Property	Total Taxable Assessed Value	Total Direct Residential Tax Rate	Total Direct Non Residential Tax Rate	Estimated Actual Taxable Value	Taxable Assessed Value as a Percentage of Actual Taxable Value
2001	$ 315,605,501	$ 242,149,847	$ 56,231,225	$ 54,407,855	$ 559,578,718	1.582	1.935	$ 1,680,416,571	33.3%
2002	301,906,840	266,855,420	61,117,936	53,434,815	576,445,381	1.584	1.905	1,731,067,210	33.3%
2003	355,058,558	270,933,390	65,556,230	56,984,789	634,563,389	1.510	1.806	1,905,595,763	33.3%
2004	373,904,326	279,329,944	66,969,671	59,092,903	661,111,038	1.526	1.850	1,985,318,432	33.3%
2005	414,565,770	290,602,457	69,183,296	61,710,344	712,641,179	1.496	1.877	2,140,063,601	33.3%
2006	449,119,354	300,261,150	72,774,277	61,449,809	760,704,972	1.511	1.877	2,284,399,315	33.3%
2007	518,861,269	343,707,380	80,889,474	67,559,512	875,898,611	1.434	1.824	2,630,326,159	33.3%
2008	556,752,058	354,591,302	88,159,370	68,326,659	931,176,071	1.457	1.879	2,796,324,538	33.3%
2009	593,088,155	431,154,946	86,031,112	88,515,732	1,021,758,481	1.438	1.908	3,068,343,787	33.3%
2010	597,619,324	368,371,078	82,532,302	92,000,870	956,521,834	1.457	1.950	2,872,437,940	33.3%

Source: San Juan County Assessor's Office

City of Farmington
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years
(rate per $1,000 of assessed value)

Schedule 7

City of Farmington Residential Direct Rates				Overlapping Rates					
Fiscal Year	General Fund	Debt Service Fund	Total Direct Rate	State	County	School District #5	San Juan College	Secondary Vocational	Total Direct and Overlapping Rates
2001	1.582	-	1.582	1.765	6.276	10.409	3.405	0.600	24.037
2002	1.584	-	1.584	1.123	6.285	10.346	3.410	0.600	23.348
2003	1.510	-	1.510	1.520	6.050	9.757	3.282	0.600	22.719
2004	1.526	-	1.526	1.028	6.661	9.794	3.342	0.600	22.951
2005	1.496	-	1.496	1.234	6.627	9.751	3.316	0.600	23.024
2006	1.511	-	1.511	1.291	6.737	9.800	3.371	0.600	23.310
2007	1.434	-	1.434	1.221	6.451	9.690	3.228	0.600	22.624
2008	1.457	-	1.457	1.250	6.567	9.725	3.283	0.600	22.882
2009	1.438	-	1.438	1.150	6.312	9.644	3.156	0.600	22.300
2010	1.457	-	1.457	1.530	6.425	9.673	3.212	0.600	22.897

City of Farmington Nonresidential Direct Rates				Overlapping Rates					
Fiscal Year	General Fund	Debt Service Fund	Total Direct Rate	State	County	School District #5	San Juan College	Secondary Vocational	Total Direct and Overlapping Rates
2001	1.935	-	1.935	1.765	8.000	10.637	4.500	0.600	27.437
2002	1.905	-	1.905	1.123	8.000	10.469	4.500	0.600	26.597
2003	1.806	-	1.806	1.520	8.000	9.887	4.500	0.600	26.313
2004	1.850	-	1.850	1.028	8.500	9.943	4.500	0.600	26.421
2005	1.877	-	1.877	1.234	8.500	9.961	4.500	0.600	26.672
2006	1.925	-	1.925	1.291	8.500	9.934	4.500	0.600	26.750
2007	1.824	-	1.824	1.221	8.500	9.853	4.500	0.600	26.498
2008	1.879	-	1.879	1.250	8.500	9.902	4.500	0.600	26.631
2009	1.908	-	1.908	1.150	8.500	9.915	4.500	0.600	26.573
2010	1.950	-	1.950	1.530	8.500	9.921	4.500	0.600	27.001

Source: San Juan County Assessor's Office

City of Farmington **Schedule 8**

Principal Property Tax Payers
Current Year and Nine Years Ago

	2010			2001		
Taxpayer	**Taxable Assessed Value**	**Rank**	**Percentage of Total City Taxable Assessed Value**	**Taxable Assessed Value**	**Rank**	**Percentage of Total City Taxable Assessed Value**
Animas Valley Land and Water	$ 17,202,670	1	1.8%	$ -	-	-
Animas Valley Mall, LLC	10,424,613	2	1.1%	19,819,989	1	3.5%
San Juan Regional Medical Center	3,781,089	3	0.4%	-	-	-
Plaza Farmington II LLC	3,723,171	4	0.4%	-	-	-
Burlington Resources Oil and Gas LP.	3,422,262	5	0.4%	6,047,748	3	1.1%
San Juan Development Corporation	3,355,576	6	0.4%	5,862,996	4	1.0%
Wal-Mart/Sam's Club	3,346,120	7	0.3%	10,251,570	2	1.8%
Lowe's Home Centers, Inc.	2,714,922	8	0.3%	-	-	-
Dugan Production Corp	2,593,433	9	0.3%	-	-	-
Farmington Hotel Assets	2,589,881	10	0.3%	4,985,352	6	0.9%
SW Farmington Incorporated (The Inn)	-	-	-	5,460,993	5	1.0%
Citizens Bank	-	-	-	4,519,032	7	0.8%
San Juan Associates (San Juan Plaza)	-	-	-	4,301,337	8	0.8%
Target Corporation	-	-	-	3,890,277	9	0.7%
Farmington Medical Investors	-	-	-	3,698,508	10	0.7%
Total	$ 53,153,737		5.6%	$ 68,837,802		12.3%

Source: San Juan County Assessor.

City of Farmington
Property Tax Levies and Collections
Last Ten Calendar Years

Schedule 9

Calendar Year	Taxes Levied for the Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2000	$ 844,443	$ 826,288	98%	$ 31,365.00	$ 857,653	102%
2001	899,429	865,899	96%	41,751	907,650	101%
2002	927,021	874,028	94%	38,212	912,240	98%
2003	971,270	926,305	95%	41,402	967,707	100%
2004	1,026,992	982,868	96%	37,284	1,020,152	99%
2005	1,103,523	1,055,826	96%	38,894	1,094,720	99%
2006	1,197,589	1,158,836	97%	43,328	1,202,164	100%
2007	1,320,436	1,257,590	95%	36,247	1,293,837	98%
2008	1,439,218	1,363,140	95%	41,035	1,404,175	98%
2009	1,565,793	1,415,035	90%	45,082	1,460,117	93%

Source: San Juan County Treasurer

Notes: Taxes are levied and collected by the County Treasurer and distributed to all taxing jurisdictions. The tax rate is requested by the City Council and set by the New Mexico Department of Finance and Administration. The State allows the rate to be set at 5% in excess of the requirements to allow for delinquencies.

City of Farmington
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Schedule 10

	General Bonded Debt			Governmental Activities	Business-type Activities					
Fiscal Year	General Obligation Bonds	Percentage of Actual Taxable Value of Property	Per Capita	Sales Tax Revenue Bonds	Utility Revenue Bonds	NMED Loan	Capital Leases	Total Primary Government	Percentage of Personal Income	Per Capita
2001	-	N/A	N/A	$ 4,590,000	$ 61,420,000	$ -	$ 793,067	$ 66,803,067	8.7%	$ 1,629
2002	-	N/A	N/A	13,815,000	57,040,000	3,466,634	454,081	74,775,715	9.8%	1,869
2003	-	N/A	N/A	12,000,000	52,210,000	9,488,786	373,369	74,072,155	9.6%	1,829
2004	-	N/A	N/A	10,100,000	47,090,000	12,830,162	192,042	70,212,204	8.2%	1,696
2005	-	N/A	N/A	13,860,000	41,620,000	12,830,162	646,958	68,957,120	7.4%	1,630
2006	-	N/A	N/A	12,800,000	36,850,000	12,830,162	456,114	62,936,276	6.3%	1,457
2007	-	N/A	N/A	11,670,000	31,945,000	13,650,539	356,707	57,622,246	4.5%	1,322
2008	-	N/A	N/A	10,490,000	26,810,000	13,107,058	250,269	50,657,327	3.9%	1,194
2009	-	N/A	N/A	9,265,000	21,470,000	12,547,273	136,302	43,418,575	3.0%	1,018
2010	-	N/A	N/A	7,995,000	15,945,000	11,970,694	86,845	35,997,539	2.5%	829

Source: Details regarding the city's outstanding debt can be found in the notes to the financial statements. See Schedule 20 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.

City of Farmington
Direct and Overlapping Governmental Activities Debt
As of June 30, 2010

Schedule 11

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable	Estimated Share of Direct and Overlapping Debt
San Juan County	$ -	30.320%	$ -
Farmington Public Schools	33,467,979	100.000%	33,467,979
San Juan College	18,890,000	30.322%	5,727,826
Subtotal Overlapping Debt			39,195,805
City direct debt			7,995,000
Total direct and overlapping debt			$ 47,190,805

Source: Debt amounts are provided by each governmental unit.

City of Farmington
Legal Debt Margin Information
Last Ten Fiscal Years

Schedule 12

	Fiscal Year									
	2001	**2002**	**2003**	**2004**	**2005**	**2006**	**2007**	**2008**	**2009**	**2010**
Assessed Valuations										
Assessed Value (1)	$ 505,170,863	$ 523,010,566	$ 577,578,600	$ 602,018,135	$ 650,930,835	$ 699,255,163	$ 808,339,099	$ 862,849,412	$ 933,242,749	$ 864,520,964
Add back - exempt property	54,407,855	53,434,815	56,984,789	59,092,903	61,710,344	61,449,809	67,559,512	68,326,659	88,515,732	92,000,870
Total Assessed Value	559,578,718	576,445,381	634,563,389	661,111,038	712,641,179	760,704,972	875,898,611	931,176,071	1,021,758,481	956,521,834
Legal Debt Margin										
Debt limitation - 4 % of total assessed value	22,387,149	23,057,815	25,382,536	27,134,479	28,505,647	30,428,199	35,035,944	37,247,043	40,870,339	38,260,873
Debt applicable to limitation:										
Total bonded debt	66,010,000	70,855,000	64,210,000	57,190,000	55,480,000	49,650,000	43,615,000	37,300,000	30,735,000	23,940,000
Less: Revenue bonds	(66,010,000)	(70,855,000)	(64,210,000)	(57,190,000)	(55,480,000)	(49,650,000)	(43,615,000)	(37,300,000)	(30,735,000)	(23,940,000)
Total net debt applicable to limitation	-	-	-	-	-	-	-	-	-	-
Legal Debt Margin	$ 22,387,149	$ 23,057,815	$ 25,382,536	$ 27,134,479	$ 28,505,647	$ 30,428,199	$ 35,035,944	$ 37,247,043	$ 40,870,339	$ 38,260,873

Source: Details regarding the city's revenue bonds can be found in the notes to the financial statements. See Schedule 12 for assessed valuation amounts.

(1) Excludes centrally assessed property.

City of Farmington
Pledged-Revenue Coverage
Last Ten Fiscal Years

Schedule 13

	Utility Revenue Bonds						Sales Tax Revenue bonds			
Fiscal Year	**Utility Service Charges**	**Less: Operating Expenses**	**Net Available Revenue**	**Principal**	**Interest**	**Coverage**	**Sales Tax Revenue**	**Principal**	**Interest**	**Coverage**
2001	$ 95,338,525	$52,772,478	$42,566,047	$ 5,385,000	$ 3,625,288	4.72%	$ 16,685,883	$ 355,000	$ 245,778	27.77%
2002	92,079,901	58,676,235	33,403,666	4,380,000	4,005,058	3.98%	18,241,261	965,000	368,188	13.68%
2003	91,914,248	61,217,128	30,697,120	4,350,000	2,726,755	4.34%	17,847,491	1,815,000	560,368	7.51%
2004	97,272,752	64,101,912	33,170,840	5,120,000	2,291,203	4.48%	19,474,684	1,900,000	483,230	8.17%
2005	104,017,779	73,226,886	30,790,893	5,470,000	2,048,221	4.10%	21,903,624	1,965,000	421,480	9.18%
2006	104,286,825	64,874,653	39,412,172	4,770,000	1,790,605	6.01%	25,021,449	1,060,000	588,522	15.18%
2007	107,924,587	65,220,228	42,704,359	4,905,000	1,647,505	6.52%	26,313,679	1,130,000	512,904	16.02%
2008	121,977,607	77,084,567	44,893,040	5,135,000	1,421,305	6.85%	27,625,198	1,180,000	470,217	16.74%
2009	117,183,511	73,688,514	43,494,997	5,340,000	1,215,905	6.63%	26,612,158	1,225,000	425,643	16.12%
2010	115,238,191	73,490,029	41,748,162	5,525,000	1,029,005	6.37%	22,729,574	1,270,000	379,342	13.78%

Source: City of Farmington CAFRs and Budgets

City of Farmington
Demographic and Economic Status
Last Ten Calendar Years

Schedule 14

Calendar Year	Population	Personal Income	Per Capita Personal Income	Median Age	School Enrollment	Percentage High School Graduate	Percentage Bachelor's Degree	Unemployment Rate
2000	41,000	$ 768,750,000	$ 18,750	33.6	10,209	83.6%	19.7%	5.8%
2001	40,000	760,000,000	19,000	33.6	10,215	83.6%	19.7%	5.4%
2002	40,500	769,500,000	19,000	33.6	10,126	83.6%	19.7%	6.1%
2003	41,400	852,343,200	20,588	33.6	10,055	83.6%	19.7%	6.8%
2004	42,300	926,327,700	21,899	33.6	10,137	83.6%	19.7%	6.1%
2005	43,100	1,202,015,900	27,889	33.6	10,253	83.6%	19.7%	5.5%
2006	43,600	1,276,390,000	29,275	33.6	10,257	83.6%	19.7%	4.3%
2007	42,425	1,300,368,675	30,651	33.6	10,253	83.6%	19.7%	3.4%
2008	42,637	1,425,354,910	33,430	33.6	10,467	83.6%	19.7%	4.0%
2009	43,412	1,441,799,344	33,212	33.6	10,517	85.4%	20.3%	7.6%

Sources: Statistical information prior to 2003 was obtained from City of Farmington Community Development mid-year staff estimate. Demographic information acquired from Bureau of Business and Economic Research, University of New Mexico, U.S. Census Bureau, and San Juan Economic Development Services. School enrollment provided by Farmington Municipal Schools as of the 40 day census. Unemployment information obtained from the New Mexico Department of Workforce Solutions.

City of Farmington **Schedule 15**

Principal Employers
Current Year and Nine Years Ago

	2010			2001		
Employer	**Employees**	**Rank**	**Percentage of Total City Employment**	**Employees**	**Rank**	**Percentage of Total City Employment**
San Juan Regional Medical Center	1,500	1	2.6%	776	4	1.5%
Central Consolidated Schools	1,050	2	1.9%	1,128	1	2.2%
BHP Billiton/New Mexico Coal	1,034	3	1.8%	854	3	1.6%
Farmington Public Schools	768	4	1.4%	1,090	2	2.1%
City of Farmington	800	5	1.4%	640	5	1.2%
San Juan County	705	6	1.2%	448	9	0.9%
Conoco Philips	644	7	1.1%	-	-	-
Arizona Public Service	580	8	1.0%	565	7	1.1%
Bloomfield Municipal Schools	495	9	0.9%	492	8	0.9%
San Juan College	484	10	0.9%	-	-	-
Public Service Co of NM	-	-	-	567	6	1.1%
Aztec Schools	-	-	-	415	10	0.8%
Total	8,060		14.2%	6,975		13.5%

Source: San Juan Economic Development Service and the Farmington Chamber of Commerce; City of Farmington Program Budget - Staffing Analysis Section

Note: Statistical data is representative of entire county as City data is not available.
In 2009, this schedule was changed to a ten year variance to be in accordance with GASB Statement 44.

Operating Indicators by Function/Program
City of Farmington
Operating Indicators by Function/Program
Last Ten Fiscal Years

Schedule 16

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
General Government										
Total number of business registration/licenses	2,515	2,549	2,576	2,730	2,680	2,739	2,839	3,926	4,212	3,848
Police										
Police reports	8,213	8,429	7,177	6,512	6,636	6,254	6,500	6,770	7,723	7,894
Arrests	5,211	5,472	5,118	4,523	4,400	3,814	3,787	4,113	6,882	6,274
Traffic citations	23,898	23,475	26,147	22,274	17,473	16,263	18,982	24,449	24,586	27,372
Fire										
Fire alarm responses	1,033	886	804	772	700	888	760	927	954	991
Total responses	4,167	4,195	4,160	4,746	4,885	5,457	5,825	6,386	6,347	6,058
Parks and Recreation										
Parks and recreation participants [e]	338,043	320,048	310,076	304,701	299,248	309,546	305,279	349,042	438,179	494,845
Library										
Library Visits	307,982	289,280	247,983	327,505	410,690	427,831	436,629	503,148	517,452	530,119
Circulation	271,748	279,452	280,022	392,221	490,717	517,654	468,998	489,126	513,588	530,918
Number of Items in Collection [b]	207,270	165,195	174,689	162,653	174,381	187,431	186,966	183,922	208,474	210,218
Museum										
Patrons [a]	53,544	47,281	57,782	52,314	64,572	75,427	71,332	65,784	97,003	81,366
Community Development										
Summary plats	54	49	43	38	89	77	71	66	63	54
Building permits issued	1,315	1,382	1,339	1,443	1,554	1,494	1,539	1,334	1,225	1,194
Permit valuation (in $)	47,969,286	41,087,054	47,827,308	54,288,877	76,647,366	99,406,673	68,119,054	82,560,865	66,119,298	49,316,168
Asphalt placed (sq.ft.)	125,456	106,852	96,798	123,514	83,727	132,216	88,582	103,006	129,349	139,464
Concrete placed (cu.yd.) [c]	762	1,071	1,032	756	698	441	727	574	174	438
Electric										
Meter connections	7,262	8,608	9,201	9,478	9,265	9,387	8,769	8,484	7,956	8,329
Meter reads	576,928	567,942	558,859	554,291	561,898	541,090	559,121	510,751	505,471	512,488
Water/Wastewater										
Water treated (millions of gallons)	4,100	4,534	4,452	4,057	3,366	3,842	4,029	4,346	4,512	4,630
Effluent treated (millions of gallons)	1,779	1,772	1,832	1,781	1,858	1,881	2,057	1,906	1,894	1,845
New water meter installations	191	177	176	205	304	373	342	262	158	156
Golf										
Golf course participants [d]	62,274	58,466	54,388	58,399	60,999	71,689	60,455	65,791	53,612	49,009
Airport										
Total enplanements	62,459	39,085	27,160	30,132	35,503	32,575	30,177	26,472	13,617	14,628
Transit										
Total Ridership		12,954	33,364	42,650	43,999	57,043	87,298	109,992	120,298	138,246

Source: Provided by various City Departments

Note: [a] Fluctuation in museum patronage is due to special exhibits.

[b] In 2009, Number of Volumes was changed to Number of Items in Collection to better represent the total collection of the Library. This is to include not only books but also electronic media available to the public.

[c] The 2008 concrete placed (cu. yd.) reported has been restated in 2009 to the correct figure.

[d] In 2009, Civitan Golf Course was closed for remodel improvements which resulted in fewer golf course participants when compared to previous years.

[e] In 2009, a full 12 months of participants in the newly opened Sycamore Park Community Center were included which resulted in the increase in participants when compared to previous years.

City of Farmington
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years

Schedule 17

	Fiscal Year									
	2001	**2002**	**2003**	**2004**	**2005**	**2006**	**2007**	**2008**	**2009**	**2010**
Police										
Police stations	1	1	1	1	1	1	1	1	1	1
Sub-stations	3	3	3	3	3	3	3	4	4	4
Patrol vehicles	158	166	170	172	155	170	186	196	206	125
Fire stations	5	5	5	5	5	6	6	6	6	6
Parks and Recreation										
Developed acres [a]	584	584	586	588	588	589	592	594	1,364	1,364
Undeveloped acres [b]	1,275	1,275	1,273	1,282	1,289	1,288	1,285	1,283	309	309
Number of parks/facilities [c]	71	76	77	79	80	80	80	80	87	88
Baseball/softball diamonds	24	24	24	24	25	25	24	24	23	23
Soccer/football fields	11	11	11	11	13	13	14	14	11	11
Number of golf courses	2	2	2	2	2	2	2	2	2	2
Community Development										
Streets (miles)	N/A	234	235	238	240	245	253	N/A	268	270
Highway (miles)	N/A	17	17	17	17	17	17	17	17	17
Streetlights [d]	N/A	3,843	3,871	3,915	3,933	3,971	4,124	4,135	4,238	4,226
Traffic Signals	N/A	73	74	75	76	77	78	79	80	80
Water										
Water mains (miles)	N/A	310	318	325	330	336	336	340	340	340
Fire hydrants	N/A	1,866	2,010	2,154	2,296	2,360	2,400	2,670	2,500	2,511
Storage capacity (thousands of gallons)	N/A	24,300	24,300	24,300	24,300	24,300	24,300	24,300	24,860	24,860
Wastewater										
Sanitary sewers (miles)	N/A	191	195	199	203	207	275	277	280	280
Treatment capacity (thousands of gallons)	N/A	5,800	5,800	6,670	6,670	6,670	6,670	6,670	6,670	6,670
Transit - minibuses/vans	8	8	8	8	8	8	11	11	11	16

Source: Provided by various City Departments

Note: The city implemented GASB Statement 34 infrastructure information in fiscal year 2002.

[a-b] In 2009, the number developed acres was redefined from previous years to include parks that are partially developed but still maintained by the Parks and Recreation Department. Conversely, this adjustment reduced the amount of undeveloped acres.

[c] In 2009, the number of parks/facilities was redefined to include all facilities maintained by the Parks and Recreation Department City-wide rather than just Parks and Recreation facilities.

[d] In 2009, an audit of the number of streetlights was conducted and the figure was adjusted to actual.

APPENDIX

Glossary of Budget Book Terminology

Accrual Accounting:

Under this basis of accounting, revenues are recognized as soon as they are earned and expenditures (or expenses) are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows. Accrual accounting is used by the City′s proprietary (business-type) and internal service funds.

Annexation:

The act of incorporating territory (land) into the domain of a city.

Appropriation:

Legal authorization granted by the City Council to make expenditures and incur obligations up to a specific dollar amount.

Bond:

Written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called maturity date, together with periodic interest at a specified date.

Budget Highlights:

Noteworthy budget items unique to this fiscal budget including capital outlay and changes in personnel.

Capital Expenditures:

Expenditures by City Departments for fixed assets such as automobiles, equipment and infrastructure. Acquisitions of capital assets in a proprietary fund affect only balance sheet accounts at the time of purchase, and affect expense accounts over time as depreciation of the asset is “exhausted”. In governmental funds which focus on the flow of financial resources, the entire cost of the asset is treated as expenditure at the time of purchase because the financial “cash” is depleted by the amount of the asset.

Capital Improvements Plan:

An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets etc.) with estimated costs, sources of funding and timing of work over a five year period.

Cash Basis:

A method of accounting that reports cash receipts and expenditures when actually received or disbursed as opposed to accrual or modified accrual methods that report revenue and expense based upon when revenue or expenditures are either earned or obligations incurred.

Combined Cycle:

Process where a gas turbine generator generates electricity and the waste heat is used to power a second steam generator that produces electricity.

Debt Service:

The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Department:

A major administrative section of the City that indicates overall management responsibility for an operation or a group of Divisions.

Depreciation:

The systematic allocation of the cost of a capital asset over the period of its useful life.

Division:

An administrative section of a Department within the City.

Employee Wages and Benefits:

Expenditures by City Departments for permanent and part-time City employees' salaries, wages and benefits (i.e. medical insurance, pensions, social security tax).

Enplanements:

The act of boarding an airplane, a reference to the number of people who boarded an airplane.

Enterprise Fund:

A fund that is used to account for governmental activities that are similar to activities that may be performed by a commercial enterprise. The electric, water, wastewater, sanitation, golf course and internal service funds are all enterprise funds.

Fiscal Year (FY):

The City's financial period which begins July 1 and ends June 30.

Fund:

A separate set of accounts that track revenues, expenditures and transfers of monies relating to the activities for which the fund has been created. The fund types in governmental accounting are: the General Fund, special revenue funds, capital projects funds, debt service funds, enterprise funds, internal service funds, and trust and agency funds.

Fund Balance:

The difference between assets and liabilities in governmental funds. The “unreserved” portion at year end reflects net available resources that may be appropriated in the following year.

Fund Equity:

The difference between assets and liabilities in proprietary funds. The two components of fund equity are retained earnings and contributed capital. Retained earnings are the result of operations, while contributed capital represents equity obtained from other sources.

Generally Accepted Accounting Principles:

Uniform minimum standards and guidelines for financial accounting and reporting.

General Operating Expenses:

Expenditures by City Departments that support the normal operations of a City Department /Division (i.e. supplies, telephone charges, gasoline, utility bills).

Goals & Objectives:

Description of what the public can expect from the department/division in terms of its primary function and the reason this function is performed for the citizens.

Grant:

A contribution of funds by a governmental or private entity to support a particular function. Grants may be classified as either categorical or noncategorical depending upon the amount of discretion allowed by the grantor.

Gross Receipts Tax:

A tax imposed on receipts from sales of goods and services for the privilege of doing business in New Mexico. The City of Farmington has authority, under state statutes, to impose local option gross receipts taxes.

Infrastructure:

The fundamental facilities and systems serving the city such as roads, bridges and sidewalks.

Intergovernmental Revenue:

Revenue from other governments in the form of grants, entitlements, shared revenue, etc.

Joint Powers Agreement:

An adopted written agreement between two or more governments detailing each others' responsibilities for jointly delivering a service.

Kilowatt:

A unit of power equal to 1,000 watts.

Line Item:

A specific account used to budget and record expenditures (i.e. supplies, telephone) or revenues (i.e. interest, miscellaneous).

Megawatt:

A unit of power equal to 1,000,000 watts.

Picometry:

Digital aerial photography company.

Spot Market (energy):

The spot energy market allows producers of surplus energy to instantly locate available buyers for this energy, negotiate prices within milliseconds and deliver actual energy to the customer just a few minutes later.

Stator:

In electric generation, the portion of a machine that remains fixed with respect to rotating parts.

Turtle Meter:

An automatic electric meter reading device which relays information through power lines – this process take up to 27 hours, hence the name “turtle”.

Transfer:

Transfer of expenditures between funds that usually occurs when a City Department performs a service or work for another City Department in a separate fund. The most common transfers are the expense transfers between the General Fund Departments (Administration, Finance, Community Development, etc.) and other City Funds for which the General Fund performs services.

Topography:

The detailed mapping or charting of the features of a particular area.

Vector:

An insect or other organism that transmits a pathogenic fungus, virus or bacterium.

ABBREVIATIONS, ACRONYMS AND TERMS

AAFP	American Association of Feline Practitioners
AAHA	American Animal Hospital Association
AAM	American Association of Museums
ADA	Americans with Disabilities Act
ALS	Advanced Life Support
AMR	Automatic Meter Reading System
AOA	Airport Operations Area
API	Advanced Processing and Imaging
ARFF	Airport Rescue and Firefighting
A.S.E.	Automotive Service Excellence
AV	Audio Visual
BLM	Bureau of Land Management
CALEA	Commission on Accreditation for Law Enforcement Agencies
CD	Community Development
CDBG	Community Development Block Grant
CIAC	Capital Improvement Advisory Committee
CIP	Capital Improvements Plan
COF	City of Farmington
CPR	Cardiopulmonary Resuscitation
CRT	Cathode-Ray Tube
CT	Current Transformer
CVB	Convention and Visitors Bureau
DFA	Department of Finance and Administration
DHL	Dasley, Hillblom, and Lynn, Freight Company

DVD	Digital Video Disk
DWI	Driving While Intoxicated
E3	Children=s Museum: Explore, Experience and Enjoy
EHS	Environmental, Health, and Safety
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
ERT	Electronic Radio Transmitter
EV	Electro Voice
FAA	Federal Aviation Administration
O&M	Operations and Maintenance
FBI	Federal Bureau of Investigation
FCAT	Four Corners Aquatic Team
FD	Fire Department
FedEx	Federal Express Corporation
FEUS	Farmington Electric Utility System
FIC	Farmington Indian Center
FIIO	Farmington Inter-Tribal Indian Organization
FTA	Federal Transit Administration
FTE	Full Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GASB 34	Governmental Accounting Standards Board Statement Number 34
GFOA	Government Finance Officers Association
GIS	Geographical Information System
GPS	Global Positioning System

GRT	Gross Receipts Tax
HAZMAT	Hazardous Materials
HTE	Harwood Technology Enterprises
HUD	Housing and Urban Development
ICIP	Infrastructure Capital Improvement Plan
ILS	Intermediate Life Support
IS	Information Services
IT	Information Technology
ITRON	Electric Metering Manufacturing Company
ITS	Intelligent Transportation Systems
LCD	Liquid Crystal Display
LGRF	Local Government Road Fund
KV	Kilovolt
kW	Kilowatt
kWh	Kilowatt Hours
LED	Light Emitting Diode
MAP	Municipal Arterial Program
MHZ	Megahertz
MIPSIS	Multi-jurisdictional Integrated Public Safety Information System
MOC	Municipal Operations Center
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MRA	Metropolitan Redevelopment Area
MS4	Municipal Separate Storm Sewer System

MSDS	Materials Safety Data Sheet
MTP	Metropolitan Transportation Plan
mWh	Megawatt Hour
NCIC	National Crime Information Computer
NERC	North American Electric Reliability Council
NFA	National Fire Academy
NM	New Mexico
NMDFA	New Mexico Department of Finance and Administration
NMDOT	New Mexico Department of Transportation
NMED	New Mexico Environment Department
NMSA	New Mexico Statutes Annotated
NPDES	National Pollution Discharge Elimination System
O&M	Operations and Maintenance
OMI	Operations Management International
OSHA	Occupational Safety & Health Administration
PATH	People Assisting the Homeless
PBX	Private Branch Exchange
PC	Personal Computer
PCB	Poly Chlorinated Biphenyl
PERA	Public Employees Retirement Association
PHB	Pinôn Hills Boulevard
PID	Public Improvement District
PMS	Presbyterian Medical Services
PRCA	Parks, Recreation, & Cultural Affairs
PSA	Public Service Announcement

PUC	Public Utility Commission
RFP	Request for Proposal
RNC	Riverside Nature Center
RTU	Remote Terminal Units
SCADA	Supervisory Control And Data Acquisition
SJEDS	San Juan Economic Development Service
SOP	Standard Operating Procedures
SUTA	State Unemployment Tax Administration
SWAT	Special Weapons And Tactics
T&D	Transmission and Distribution
TAC	Terminal Agency Coordinator
TIDD	Tax Increment Development District
TPE	Transportation Projects Enhancement
UDC	Unified Development Code
UG	Underground
UTM	Universal Transverse Mercator
UPS	United Parcel Service
UPWP	United Planning Work Program
VM	Vehicle Maintenance
WAA	Western Arts Alliance
WECC	Western Electricity Coordinating Council
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant
YTD	Year to Date

NUMERIC LIST OF FUNDS BY CATEGORY

GENERAL FUND:

101 General Fund

SPECIAL REVENUE FUNDS:

201 Gross Receipts Tax-Streets Fund
202 Gross Receipts Tax-Parks Fund
211 Park Development Fees Fund
212 Recreation Fund
213 Library Gifts and Grants Fund
214 Parks/Recreation Gifts and Grants Fund
217 Museum Gifts and Grants
230 Lodgers Tax Fund
240 State Police Protection Fund
246 Region II Narcotics Grant Fund
248 COPS Grant
249 Law Enforcement Block Grant Fund
250 State Fire Grant Fund
251 Penalty Assessment Fund

CAPITAL PROJECTS FUNDS:

401 Community Dev./Public Works Grant Projects Fund
408 Governmental Capital Projects Fund
409 Airport Grants Fund

DEBT SERVICE FUND:

501 Sales Tax Bond Retirement Fund

ENTERPRISE FUNDS:

601 Electric Enterprise Fund
602 Water Enterprise Fund
603 Wastewater Enterprise Fund
604 Sanitation Enterprise Fund
610 Golf Enterprise Fund

INTERNAL SERVICE FUNDS:

701 Health Insurance Fund

FUND DESCRIPTION BY CATEGORY

GENERAL FUND:

The primary operating fund of most municipal governments, whereby operating expenses are supported by general governmental revenue sources such as gross receipts tax, property tax, licenses and permits, and other financing sources. Some basic operating services financed through the General Fund include police, fire, parks, recreation, libraries, airport, and general administration.

SPECIAL REVENUE FUNDS:

Gross Receipts Tax (Streets) Fund
This fund is used to account for the City's share of gross receipts tax that is legally restricted to the maintenance of streets.

Gross Receipts Tax (Parks) Fund
This fund is used to account for the City's share of gross receipts tax that is legally restricted to the maintenance of parks.

Parks Development Fees Fund
This fund is used to account for fees collected from developers for the purchase of land and development of parks.

Recreation Fund
The Department of Finance and Administration requires this fund be used to account for the City's share of a state cigarette tax legally restricted for parks and recreation expenditures.

Library Gifts and Grants Fund
This fund is used to account for state and county grants and gifts restricted for the purchase of library books and other educational library needs.

Parks/Recreation Gifts and Grants Fund
This fund is used to account for state grants and gifts restricted to expenditures for parks and recreation activities.

Museum Gift and Grants Fund
This fund is used to account for state grants and gifts restricted to expenditures for museum activities.

Lodgers Tax Fund
State statute requires this fund to account for the City-imposed tax restricted for tourism and promotion. One-fourth of the revenues are restricted to tourism and promotion and three-fourths of the revenues are restricted for promotional facilities.

State Police Protection Fund
This fund is used to account for state grants restricted for the purchase of police equipment and other approved police needs.

Region II Narcotics Grant Fund
This fund is used to account for federal grants restricted to expenditures for approved police needs.

COPS Grant
This fund is used to account for the police COPS Grant.

Law Enforcement Block Grant Fund
This fund is used to account for federal grants restricted to expenditures for approved police needs.

State Fire Grant Fund
This fund is used to account for state grants restricted for the purchase of fire fighting equipment and other approved fire department needs.

Penalty Assessment Fund
This fund is used to account for traffic fine revenues restricted for the payment of prisoner expenses.

CAPITAL PROJECTS FUNDS:

Community Development/Public Works Grant Projects
This fund is used to account for the acquisition and construction of major capital projects, other than those financed by proprietary funds. These projects are funded by some combination of federal and state grants, usually with some type of matching City share. The CDBG program is also included in this fund.

Governmental Capital Projects Fund
This fund is used to account for capital projects that are funded with transfers from the General Fund.

Airport Grant Fund
This fund is used to account for various grants for capital projects at the airport.

DEBT SERVICE FUND:

Sales Tax Bond Retirement Fund
This fund is used to account for the retirement of the City's sales tax and assessment district bond obligations.

ENTERPRISE FUNDS:

These self-supporting funds are established to provide goods or services to the general public. These funds operating budgets are supported by the revenue generated from user fees and service charges.

Electric Enterprise Fund
This fund accounts for the revenue and expenses of the Electric Utility.

Water Enterprise Fund
This fund accounts for the revenue and expenses of the Water Utility.

Wastewater Enterprise Fund
This fund accounts for the revenue and expenses of the Wastewater Utility.

Sanitation Enterprise Fund
This fund accounts for the revenue and expenses of the Sanitation Utility.

Golf Enterprise Fund
This fund accounts for the revenue and expenses of both the Civitan and Pinon Hills golf courses.

INTERNAL SERVICE FUNDS:

Health Insurance Fund
This fund is used to account for the City's self insurance for employee health insurance claims.

Trail starting from the Nature Center