



City of Farmington
**2012 Annual Action Plan
Amendment**

Adopted June 11, 2013

City of Farmington
2012 Annual Action Plan
Amendment

Introduction.....	1
Annual Action Plan Amendment Process.....	1
Available Funds 91.220(b)(1), 91.220 (b)(2).....	1
2012 Annual Action Plan Projects and Budget 91.220(c).....	2
Expenditure Limits 570.206, 570.201(e)(1), and 570.208.....	3
Public Participation 91.105(a) (2).....	3
Project Summaries 91.220(c).....	3
Table 3's.....	6
Attachments.....	9

City of Farmington
2012 Annual Action Plan Amendment
October 1, 2012 - September 30, 2013

Introduction

The purpose of this amendment is to redirect funding from a variety of past projects that have unspent funds, and to ensure that these unspent funds are expended in a timely manner. This document serves as an amendment to the currently adopted 2012 Annual Action Plan, which runs from October 1, 2012, through September 30, 2013.

Annual Action Plan Amendment Process

At the close of the Downtown Façade projects it was determined that there would be a significant amount of funding left over. City staff brought this issue to the City Council for direction and it was determined that an Amendment to the 2012 Annual Action Plan should be processed with a new Request for Proposals (RFP).

The following work schedule shows all of the key dates, meetings, and actions for the process of developing and adopting the 2012 Annual Action Plan Amendment.

2012 Annual Action Plan Amendment Work Schedule

- **Direction from the City Council** **December 4, 2012**
- **RFP Publication Date** **April 9, 2013**
- **RFP Pre-Proposal Meeting** **April 17, 2013**
- **RFP Submittal Deadline** **April 30, 2:00 pm**
- **CC Meeting Project Proposal Selection** **May 14, 7:00 pm**
- **CC Formal Award** **May 21, 9:00 am**
- **Draft Amendment Public Review** **May 19 to June 11**
- **Public Hearing and Planned City Council Adoption** ... **June 11, 7:00 pm**

Available Funds 91.220(b)(1), 91.220 (b)(2)

The primary sources of funding for this amendment comes from the 2010 and 2011 Downtown Streetscape and Façade Improvement projects. However, there were a number of finished and closed projects that have had a balance of funding ranging from \$0.54 to \$2,870.45. All of these unspent funds have been rolled over into this amendment. Table 1 below details the total amount and the individual sources of funding.

Table 1

2012 Annual Action Plan Amendment Funding Sources	
Project Titles	Remaining Funding by Project
2010 Downtown Streetscape and Façade Improvements	\$76,576.36
2011 Downtown Façade Improvements	\$19,922.74
Remaining from 2012 Annual Action Plan Budget	\$27.25
2011 San Juan County Partnership	\$0.54
2010 Daycare Assistance	\$10.29
2011 Daycare Assistance	\$12.03
2010 Public Service Classes SJC	\$2,870.45
Total 2012 Annual Action Plan Amendment	\$99,419.66

2012 Annual Action Plan Projects and Budget 91.220(c)

At the May 14, City Council Meeting, Childhaven was selected for full funding of their project proposal and Four Corners Foundation was selected for partial funding. A formal award was approved by the City Council on May 21, 2013. Table 2 below details the requested and awarded funding for the two projects.

Table 2

Projects Selected For Funding - 2012 Annual Action Plan Amendment			
Agency	Requested Funding	Awarded Funding	Project Description
Childhaven	\$ 61,689.17	\$ 61,689.17	Kitchen and nursery remodel
Four Corners Foundation	\$ 99,000.00	\$ 37,730.49	Additional funding for Building B
Total Available Funding		\$ 99,419.66	

Expenditure Limits 570.206, 570.201(e)(1), and 570.208

The RFP for this amendment specifically stated that all funding available is for capital projects only. No funding will be used for Planning and Administration activities or for Public Service projects.

Public Participation 91.105(a) (2)

All applicable citizen participation requirements set forth in the 2009 Consolidated Plan's Citizen Participation Plan have been met or exceeded for the 2012 Annual Action Plan Amendment process.

The opportunity for language, hearing, and accessibility assistance was part of the public notification and the 2012 Annual Action Plan Amendment was available for public review at the Public Library, City Clerk's office, the Community Development Department, and was posted on the City web site. The public hearing notice was published in English and Spanish. All public hearings were conducted in ADA-compliant facilities.

There were no citizen comments submitted in writing or presented at the hearing.

Project Summaries 91.220(c)

The following worksheets describe the selected projects and documents the determinations on how the projects meet the HUD eligibilities and Federal objectives. All project proposals from the RFP process were reviewed for eligibility prior to being evaluated by the evaluation review committee.

CDBG Project Summary and Eligibility Review

Name of Project:

Childhaven Kitchen and Daycare Remodel

Name of Contractor/Subrecipient

Childhaven

Project Description:

Childhaven is requesting funding to remodel and update the existing kitchen, nursery, and daycare.

Project Location:

- Address 807 W. Apache
- City Wide
- Targeted Low- and Mod-Income Neighborhood

Project Budget:

\$61,689.17 CDBG

Plan Year:

2012

- | | | | |
|----------------------------|---|---|--|
| Objective category: | <input checked="" type="checkbox"/> Suitable Living Environment | <input type="checkbox"/> Decent Housing | <input type="checkbox"/> Economic Opportunity |
| Outcome category: | <input type="checkbox"/> Availability/Accessibility | <input type="checkbox"/> Affordability | <input checked="" type="checkbox"/> Sustainability |

HUD Objective: LMC

Objective Citation: 570.208 (a) (2) (i) (A)

HUD Matrix Code: 03C

Eligibility Citation: 570.201 (c)

Accomplishment Type: Public Facility,
Accomplishment Data: Children Served

Eligibility Determination:

Childhaven specifically serves abused, neglected, or abandoned children by providing emergency shelter. This population is generally presumed to be low income under 570.208 (a) (2) (A). Reconstruction or remodel of a public facility owned by a non-profit agency is allowed as a 03C matrix code under 570.201 (c).

Consolidated Plan Needs Determination:

Youth Centers is a project identified in the Consolidated Plan's Strategic Plan. The project had a Consolidated Plan Needs Assessment ranking of 7.79 out of 10 and was also identified as a community need in the 2008 San Juan County Needs Assessment.

Staff Sign-Off

Name: Jay Peterman

Date: Tuesday, March 05, 2013

CDBG Project Summary and Eligibility Review

Name of Project:

A Path Home Phase II Building B

Name of Contractor/Subrecipient

Four Corners Foundation

Project Description:

A Path Home is asking for additional funding for Building B, which is a 6,000 square foot building with 12 one bedroom apartment units for transitional housing, to increase the number of ADA accessible units. Individuals and families with children will be served.

Project Location:

- Address 520 Hydroplant Road
- City Wide
- Targeted Low- and Mod-Income Neighborhood

Project Budget:

\$ 3,000,000	Total
\$99,000	CDBG Requested
\$37,730.49	CDBG Approved

Plan Year:

2012

- | | | | |
|----------------------------|---|---|---|
| Objective category: | <input checked="" type="checkbox"/> Suitable Living Environment | <input type="checkbox"/> Decent Housing | <input type="checkbox"/> Economic Opportunity |
| Outcome category: | <input checked="" type="checkbox"/> Availability/Accessibility | <input type="checkbox"/> Affordability | <input type="checkbox"/> Sustainability |

HUD Objective: LMC

Objective Citation: 570.208 (a) (2) (i) (A)

HUD Matrix Code: 03C

Eligibility Citation: 570.201 (c)

Accomplishment Type:

Public Facility, number of beds and number of family units

Accomplishment Data:

Number of beds created. Long term records, number of persons or families assisted, race, disability, female head of household, and LMC Income.

Eligibility Determination:

The project is specifically directed at low income transitional housing. The project will create a public facility operated by a non-profit organization. LMC presumed - all clients will be part of the homeless community and therefore the project will be presumed to serve the low income.

Consolidated Plan Needs Determination:

Transitional Housing for homeless families with children was ranked 9.15 out of 10 and transitional housing for chronic substance abuse was ranked 8.11 out of 10. Transitional housing was identified as a project on the 2009 Consolidated Plan's Strategic Plan.

Staff Sign-Off

Name: Jay Peterman

Date: Tuesday, March 05, 2013

Table 3's

The following are HUD Table 3's which document the 2012 Annual Action Plan Amendment projects.

**Table 3
2011 Action Plan Listing of Projects**

Applicant's Name: Childhaven

Priority Need: **Youth Care Facility:** Youth Centers is a project identified in the Consolidated Plan's Strategic Plan. The project had a Consolidated Plan Needs Assessment ranking of 7.79 out of 10 and was also identified as a community need in the 2008 San Juan County Needs Assessment.

Project Title: Childhaven Facility Remodel

Project Description:

Upgrade existing facility by remodeling the kitchen and daycare portions of the existing facility.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location:

Existing Childhaven Facility located at 807 W. Apache Street

Objective Number SL-3	Project ID
HUD Matrix Code 03C	CDBG Citation 570.201(c)
Type of Recipient LMC	CDBG National Objective 570.208(a)(2)(i)(A)
Start Date 6/11/2013	Completion Date 07/31/2013
Performance Indicator Public Facility	Annual Units 1
Local ID	Units Upon Completion 1 Addition

Funding Sources:

CDBG	\$61,689.17
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$61,689.17

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities

Benefiting Population - Childhaven specifically serves abused, neglected, or abandoned children by providing emergency shelter.

Monitoring and Evaluation - The City will comply with the state and federal regulations for, construction, and environmental assessments that pertain to CDBG funds expended for project for design, for construction and/or remodeling requirements of the existing facility.

**Table 3
2012 Action Plan Amendment Listing of Projects**

Applicant's Name: **Four Corners Community Foundation, Inc.**

Priority Need: Transitional Housing is a highly ranked need in the 2009-2014 Consolidated Plan and is a proposed project in the Strategic Plan.

Project Title: **A PATH Home**

Project Description:
Phase II Building B of the A PATH Home transitional housing facility is 12 one-bedroom family units. The proposed project location is between Melba Lane and the Animas River. The facility will focus on the treatment of addiction.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location:
520 Hydroplant Road.

Objective Number SL-1	Project ID
HUD Matrix Code 03C	CDBG Citation 570. 201. (c)
Type of Recipient LMC	CDBG National Objective 570.208 (a) (2) (i) (A)
Start Date 6/11/2013	Completion Date 07/31/2013
Performance Indicator 11 - Public Facility	Annual Units 1
Local ID	Units Upon Completion 1

Funding Sources:

CDBG	\$37,730.49
ESG
HOME
HOPWA
Total Formula
Prior Year Funds	\$395,484.64
Assisted Housing
PHA
Other Funding
Total Project Cost	\$3,000,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities

Benefiting Population - Homeless and recovering substance abuse population.

Monitoring and Evaluation - The City will comply with state and federal regulations for acquisition, construction, and environmental assessments that pertain to CDBG funds expended for project land selection and purchase, for design, for construction and/or remodeling requirements of the planned transitional housing facility.

City of Farmington
2012 Annual Action Plan Amendment
October 1, 2013 - September 30, 2013

Attachments

- City Council Resolution Adopting the 2012 Annual Action Plan Amendment
- Public Hearing Minutes June 11 - Adoption
- Affidavit of Publication June 11 - Adoption and Draft Plan Review Period (Bi-lingual)
- Citizen Comments (There were no citizen comments submitted in writing or presented at the hearing).