CITY OF FARMINGTON

NEW MEXICO

Final Program Budget

July 1, 2013 to June 30, 2014

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Cover: Compass (com·pass;ˈkəmpəs'; Noun) is defined as an instrument for determining directions. Just like a compass, the Program Budget Book is an instrument to provide financial guidance and direction.

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DOCUMENT DESCRIPTION

This document is the Final Program Budget for the City of Farmington for the fiscal year beginning July 1, 2013 and ending June 30, 2014. Throughout the document, the prior fiscal year, containing actual expenditures, is often referred to as FY13, the current budget year as FY14, and the future projected year as FY15. The City presents its budget in two separate documents in order to facilitate the ease of use for the reader. The first document is entitled the "Final Budget" and is informally known as the "Numbers Book" or "line item budget book". It contains only actual historical FY12 and FY13, FY13 adjusted budget and the final FY14 budget numbers for each budgeted account within the City's accounting system. If a reader is interested in a specific account or only desires numerical information, the "Numbers Book" provides that information, organized by fund, in both a revenue and expenditure section. The second document, the Final Program Budget, aggregates the budget numbers by categories such as "operating" or "capital". It includes extensive information concerning City policies, programs, and statistics communicated in ways designed to enhance the understanding of the management of City programs.

PROGRAM BUDGET FORMAT

There are five major sections in this Final Program Budget document: Introductory, Fund Summaries, Financial/Operational, Statistical, and Appendix. The Introductory section contains the City Manager's letter to the City Council outlining the policies and issues that affected the development of the FY14 budget. This section also includes additional general information about the City, the financial policies, and the process utilized to prepare this budget document.

The Fund Summaries section provides both revenue and expenditure summary information, by fund, in both tabular and graphical formats. Additional information presented includes revenue by type and a narrative revenue analysis.

The Financial/Operational section presents summary budget information by category for each division within each City department. A personnel position schedule, including position salaries, is also included for each division. Each division prepares a program description with goals and objectives for their division during the upcoming fiscal year. The narratives attempt to relate the actual services provided with the required budget resources. At the end of the division presentations, a departmental summary provides spreadsheet numerical totals, as well as a ten-year graphical summary. Following the department/division budgets is a group of five sections presenting information for additional clarification on underlying topics that affect the budget. The Staffing Analysis details a four-year history of budgeted staff positions by division. The Capital Improvement Plan provides a five-year plan of anticipated large capital projects. The Debt Position section describes different types of debt, the City's current and future plans for debt, the existing debt level, and the budget amounts necessary to meet debt service requirements. The next section contains the five-year General Fund Financial Forecast. This overview of the General Fund provides additional information concerning the history and projections for the City's primary fund. Finally, the Statistical section consists of eighteen (18) pages containing charts, graphs, maps and narratives on a wide range of City information that is designed to provide additional geographical, demographical, and economic information that serves to complete a comprehensive view of the City.

The Appendix contains a glossary of budget terminology as used throughout the book, a listing of commonly used budget acronyms, and a description of all funds with their intended usage.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Farmington

New Mexico

For the Fiscal Year Beginning

July 1, 2012

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Farmington, New Mexico for its annual budget for the fiscal year beginning July 1, 2012. In order to receive this award, a government unit must publish a budget document that meets program criteria as policy document, as an operations guide, as a financial plan, and as a communications device.

This Award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CITY OF FARMINGTON

Principal Officials JULY 2013

MAYOR
Tommy Roberts

CITY COUNCIL
Dan Darnell
Mary Fischer
Gayla McCulloch
Jason Sandel

CITY MANAGER
Robert Mayes

ASSISTANT CITY MANAGER
Robert Campbell

ADMINISTRATIVE SERVICES DIRECTOR
H. Andrew Mason

BUDGET OFFICER
Teresa C. Emrich

N
O
S
Z

UTAH | COLO.
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CITY OF FARMINGTON
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July 1, 2013

Honorable Mayor, Council Members, Citizens of Farmington:

Introduction:

I am pleased to present this final FY14 budget document for your review. The Finance staff, Department Heads, and my office have worked diligently during the past six months to develop a document that accurately presents a comprehensive conceptual plan for the provision of City services to the citizens of Farmington during the upcoming fiscal year. This year, FY14 budget development was again organized around a process designed to generate input from all stakeholders. The early months of the process involved staff efforts to establish a framework for general budget assumptions and discussions, especially on projected revenue. In March, two public input sessions were held in order provide general budget information to the public and to receive direct citizen input on all budget topics. Next in the process was a series of informal meetings between staff and mayor/councilors to discuss the original framework assumptions and the citizen input that was received. The final steps of the process involved formal public budget hearings during scheduled City Council meetings. During these meetings discussion included revenue projections, services to be provided, capital projects, and all related costs. Based upon the information received and compiled from these sources, and in conjunction with State Statute NM 3-14-14, a formal budget document is prepared that was first submitted to Council on April 10, 2013. After several council budget sessions and some final adjustments, the Council formally adopted the FY14 budget on June 4, 2013.

As we are all aware, the national economy continues to struggle to recover from the recent recession. Approximately 64.1% of the City of Farmington general fund revenue budget is funded by Gross Receipts Tax (GRT). Any fluctuation to the economy has a direct effect on the GRT and the ability to accomplish budgetary goals. In 2008, Farmington watched as economic disaster struck the nation. As the national housing market collapsed and businesses, banks, and other local governments went bankrupt, Farmington's economy maintained and GRT even boomed in FY09 to the highest level in Farmington's history. Farmington's economy, however, generally experiences a two-year lag behind the rest of the nation. In FY10, GRT plummeted 17.3% which brought the level of GRT back to FY05 levels, almost $8 million less. FY11 and FY12 showed slight improvement with a 4% increase and 7.7% increase, respectively, giving the impression the recession was lifting and hinting at a more optimistic economic outlook. FY13 dampened that optimistic spirit with GRT dropping 4.7%. Although the average unemployment rate remained at 6.8% for FY12 & FY13, the unknown factor is the number of citizens who left the area to find work elsewhere.

High levels of natural gas production in the country as a whole have led to decreasing price levels that directly affect the level of activity here in the San Juan Basin. In April 2012, natural gas prices dropped to $1.95 per 1000 cubic feet (mcf), a rate not seen since 1999. June 2013 showed a substantial increase in natural gas prices to $3.82 per mcf, a 95.9% increase, but the market remains saturated with ample natural gas supply which stifles production. Oil prices, on the other hand, have all but

recovered since the drop in 2012 and the demand for oil remains constant. Many Farmington residents involved in the oil industry have left Farmington for oil rich areas such as Texas and North Dakota. Although there are rumors of oil production in the San Juan Basin, no substantial fluctuations in GRT have been noticed as a result. In addition to the depressed oil and gas industry, it is anticipated that electric power production will be reduced as a result of EPA mandates at the San Juan Generating Station. This looming threat will result in the loss of well-paying jobs which will have a dramatic effect on the Farmington economy.

Although not a factor in the FY14 budget, the State of New Mexico has passed HB 641 which repeals the hold-harmless distribution to municipalities and counties that offset the food and health care practitioner (medical) deductions. In FY05, the State of New Mexico exempted the sale of food and health care practitioner (medical) from gross receipts tax. Cities and counties were held harmless from this legislation and the State made payments in lieu of the GRT. The repeal of the hold harmless will be phased-out over the next 15 years beginning with an approximate first year payment of $375,000 and, after that, make compounding payments for the remaining 14 years. During the 15 year phase-in, the accumulative loss of revenue to our existing tax revenue is $45.1 million.

Year	Estimated "Phase In" Increment	Actual Annual Reduction	Accumulative loss of revenue to date
1	$ 375,000.00	$ 375,000.00	$ 375,000.00
2	$ 375,000.00	$ 750,000.00	$ 1,125,000.00
3	$ 375,000.00	$ 1,125,000.00	$ 2,250,000.00
4	$ 375,000.00	$ 1,500,000.00	$ 3,750,000.00
5	$ 375,000.00	$ 1,875,000.00	$ 5,625,000.00
6	$ 375,000.00	$ 2,250,000.00	$ 7,875,000.00
7	$ 375,000.00	$ 2,625,000.00	$ 10,500,000.00
8	$ 375,000.00	$ 3,000,000.00	$ 13,500,000.00
9	$ 375,000.00	$ 3,375,000.00	$ 16,875,000.00
10	$ 375,000.00	$ 3,750,000.00	$ 20,625,000.00
11	$ 375,000.00	$ 4,125,000.00	$ 24,750,000.00
12	$ 375,000.00	$ 4,500,000.00	$ 29,250,000.00
13	$ 375,000.00	$ 4,875,000.00	$ 34,125,000.00
14	$ 375,000.00	$ 5,250,000.00	$ 39,375,000.00
15	$ 375,000.00	$ 5,625,000.00	$ 45,000,000.00

For these reasons, a conservative approach was taken budgeting the GRT for FY14 approximately 5% below the actual results for FY13. With a higher degree of uncertainty as to actual revenue levels, the budget for FY14 will be even more closely scrutinized than in prior years.

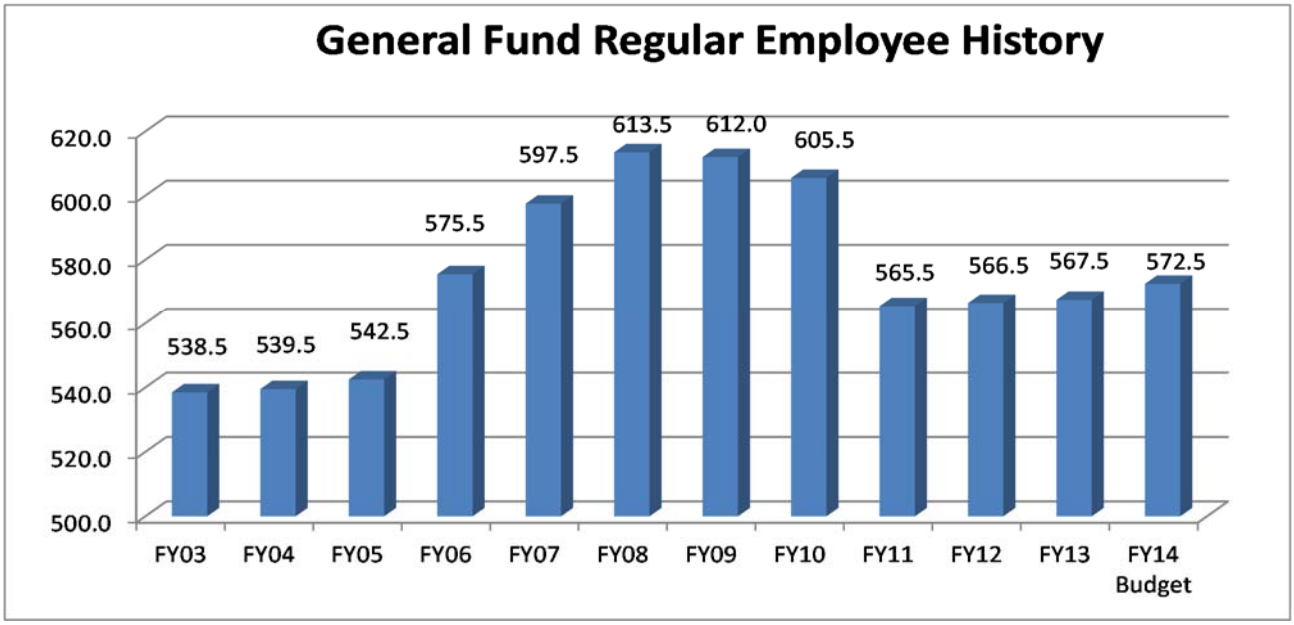
On the expenditure side, general fund personnel costs comprise 78% of the total FY14 budgeted expenditures while city-wide expenses consist of 25% of the total annual budget. With some slight variations, staffing has mirrored the economic financial trends of the City. FY08 staffing levels were at their highest in City history. By FY11, staffing levels drastically decreased by 39 positions city-wide and 48 positions within the general fund. This reduction represents a 4.8% reduction city-wide and a 7.8% reduction in the general fund. This staff reduction lowered employee costs for not only FY11 but reset expenditures for employee compensation to a level that continues to save money over what would otherwise be even higher employee expenditures. Since FY11, there has been a slight increase in staffing levels that represents an increase in service to the citizens in Farmington including additional grant funded public safety personnel and increased staff to operate the newly expanded Regional Animal Shelter. Additional staffing, however, is added with an extremely cautious

approach. With such fluctuating revenue sources, adding additional staff and assuming the obligation of accumulating personnel costs would be unwise at this time.

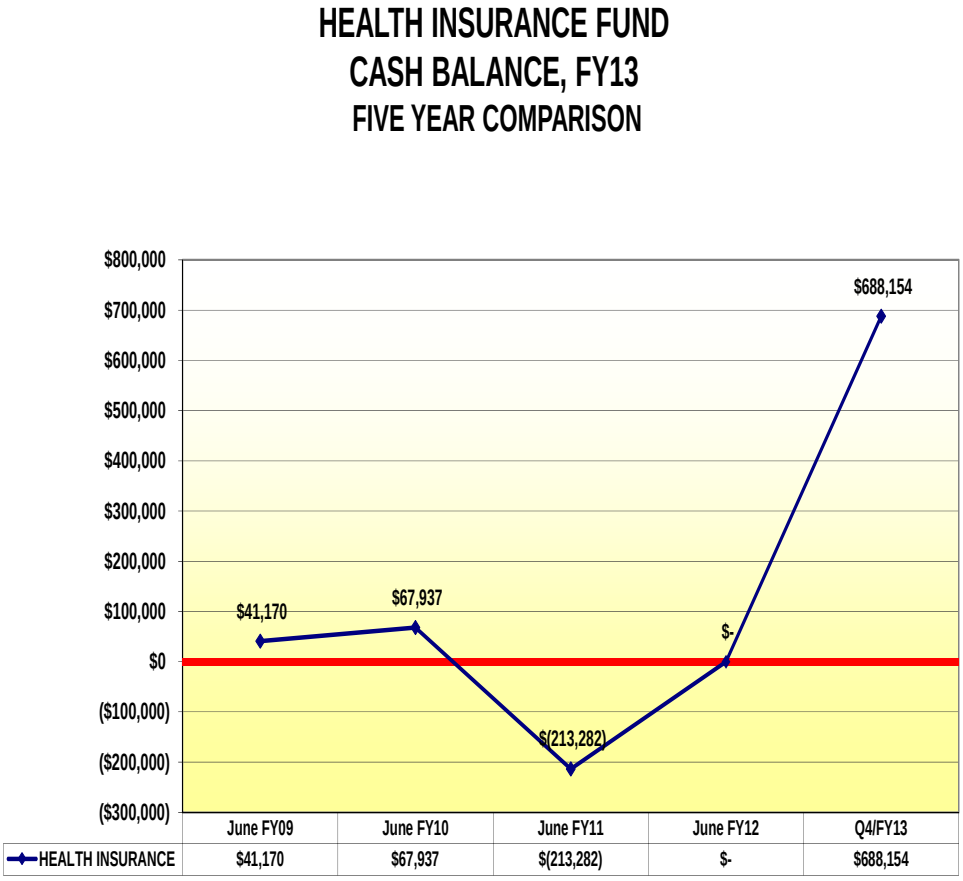
City of Farmington
Staffing Summary
FY03 to FY14 Budget

GENERAL FUND

DEPARTMENT/DIVISION	FUND NUMBER	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14 Budget
Administration		59.5	61.5	62.5	65.5	31.5	33.5	34.5	33.5	32.5	32.5	32.5	31.5
Library						25.0	30.0	29.0	30.0	24.0	23.0	22.0	22.0
Information Technology						9.0	9.0	16.0	14.0	12.0	12.0	13.0	14.0
Administrative Services		31	31	31	31	30.0	31.0	29.0	29.0	29.0	29.0	29.0	29.0
General Services		43.5	41.5	41.5	45.5	52.5	52.5	58.0	58.0	49.0	46.0	47.0	47.0
Parks, Recreation, & Cultural Affairs		98	97	98	100	99.0	104.0	106.0	105.0	100.0	101.0	101.0	107.0
Police		148.5	148.5	148.5	159.5	170.5	171.5	161.5	162.0	153.0	155.0	156.0	160.0
Fire		73	73	73	82	96.0	96.0	95.0	95.0	91.0	93.0	92.0	92.0
Community Development		75	77	78	81	25.0	25.0	21.0	19.0	18.0	18.0	18.0	15.0
Public Works-						48.0	49.0	50.0	48.0	46.0	46.0	46.0	46.0
Human Resources		10	10	10	11	11.0	12.0	12.0	12.0	11.0	11.0	11.0	9.0
Total General Fund	101	538.5	539.5	542.5	575.5	597.5	613.5	612.0	605.5	565.5	566.5	567.5	572.5
OTHER FUND EMPLOYEES													
Metropolotin Planning Organization	222					0	1	2	3	0.0	0.0	0.0	3.0
Police-Region II & ARRA Grant	246					2.0	3.0	4.0	3.0	12.0	8.5	8.5	4.0
Comm. Development Block Grant	401/223					1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Electric Utility	601	135	142	144	147	168.0	174.0	172.0	179.0	175.0	178.0	179.0	181.0
Water/Wastewater Utility	602/603					8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Golf Courses	610					7.0	7.0	7.0	7.0	7.0	7.0	6.0	6.0
Total Other Fund Employees		135	142	144	147	186	194	194	201	203	202.5	202.5	203
Total Budgeted Regular Positions		**673.5**	**681.5**	**686.5**	**722.5**	**783.5**	**807.5**	**806.0**	**806.5**	**768.5**	**769.0**	**770.0**	**775.5**



The FY14 budget suspends the FY12 approved HayGroup compensation plan and controls personnel costs with a 2% at anniversary pay increase for all employees. Unpredictable future revenue streams mandate controlling not only the current fiscal year personnel costs but future accumulating personnel costs as well.



Also contained within this budget is a 10% increase in health insurance premiums. In conjunction with this premium increase a new health plan provider, Blue Cross Blue Shield of NM, has been selected and began providing services as of July 1, 2012. These policy changes, along with future modest increases in premiums, will promote the health insurance fund on the path of self-sufficiency and facilitate generating adequate levels of reserves to cover the fund through periods of high claims usage. As depicted in this graph, with the implementation of these policies, cash levels went from ($213k) in FY11 to $688k in FY13. An additional 10% premium increase is anticipated in FY15 in order to reach sufficient reserve levels.

New for the FY14 budget is the reclassification of certain grants previously recorded in the general fund to separate funds in an effort to increase clarity and transparency in both the general fund and the grant related funds. The Red Apple Transit funded by the U.S. Department of Transportation, Metropolitan Planning Organization (MPO) funded by the Federal Transit Authority through the New Mexico Department of Transportation and the Community Development Block Grant (CBDG) funded by the U.S. Department of Housing and Urban Development were all moved to separate special revenue funds. The Red Apple Transit and the MPO were previously accounted for in the general fund while the CDBG was located in the community dev./public works grant projects fund. Only public works projects remain in this fund. The Metropolitan Redevelopment Authority financial transactions were also removed from the governmental capital projects fund to the new Metropolitan Redevelopment Authority fund.

The current FY14 budget of $1.3 million for new vehicles is budgeted in five separate funds and should maintain the "regular" vehicle replacement schedule. Vehicle usage and operating costs are continually being updated and vehicle accident rates are always unknown so this account is carefully monitored throughout the year.

Goals and Objectives:

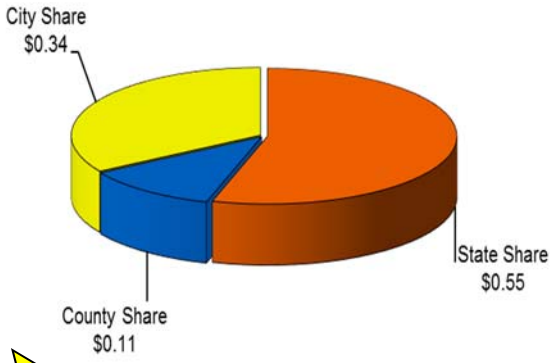
The City is dedicated to providing its citizens with a full spectrum of specific municipal services, the most basic of which are the public safety services of police, fire and municipal court. These services comprise over 48% of general fund budget expenditures and remain the core function of city government. However, the City is also dedicated to providing services that contribute to a desirable quality of life and make the City a vibrant and economically successful place to live. To this end, the City expends over 16% of the general fund budget to the Parks, Recreation, and Cultural Affairs department and over 6% to the city library. The City supports an airport and transit system to accommodate the movement of people and goods. Vital to the economy of Farmington is quality, controlled growth. With growth must be guidelines to ensure appropriate land use, development, and proper building codes. As part of this effort and to ensure continued economic vitality, the City is dedicated to the revitalization of older commercial and residential areas as well as maintaining existing infrastructure. These general goals set a high standard for the City as we attempt to maintain the safe and scenic community that is currently Farmington.

With such a high standard expected by the citizens of Farmington, there may be several challenges in Farmington's future to accomplish these goals. As mentioned earlier, GRT makes up approximately 70% of the total general fund revenue. HB64 allows a new municipal local option gross receipts tax to be imposed by ordinance but not to exceed an aggregate rate of 3/8 percent of the gross receipts of any person engaging in business in the municipality. In addition, the City of Farmington has the following Local Option GRT unimposed increments-

Type of Gross Receipt Tax	%	Dedication	Value
Municipal Local Option	0.2500%	General or Specific Purpose	$ 4.74
Municipal Local Option	0.2500%	General or Specific Purpose	$ 4.74
Municipal Infrastructure	0.0625%	Infrastructure or General Purpose	$ 1.18
Municipal Infrastructure	0.0625%	Infrastructure or General Purpose	$ 1.18
Municipal Capital Outlay	0.2500%	Infrastructure or Infrastructure Rev Bonds	$ 4.74
Municipal Quality of Life	0.2500%	Cultural Programs & Activities	$ 4.74
	1.1250%		$ 21.31

As depicted on the below schedule, Farmington's GRT rate is the second lowest to comparable size cities in New Mexico. When property tax is included, Farmington has the lowest tax effect on same size cities. Even with such a low rate, the City's share is $.34 out of every $1.00 collected of GRT.

City	Current GRT Rate
Ruidoso	8.6250%
Santa Fe	8.1875%
Taos	8.1875%
Tucumcari	8.1250%
Gallup	8.0625%
Durango, CO	7.9000%
Aztec	7.7500%
Bloomfield	7.6875%
Rio Rancho	7.6250%
Las Cruces	7.5625%
Roswell	7.1250%
Farmington	7.1250%
Albuquerque	7.0000%



Farmington

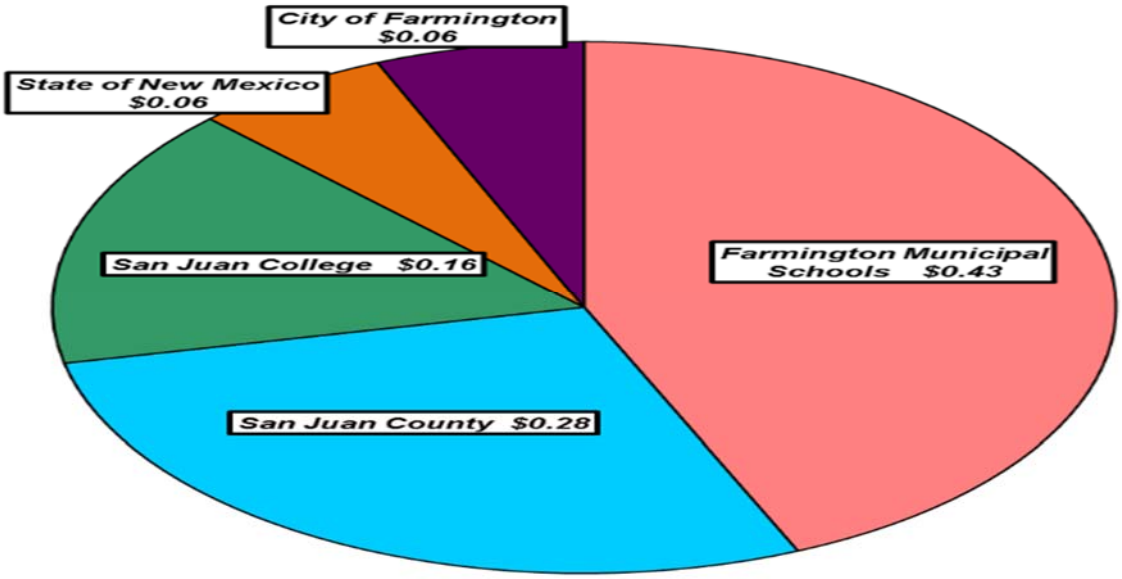
Property tax on $200,000 home	$1,494
GRT tax on $25,000 spending	1,781
TOTAL	**$3,275**

Albuquerque

Property tax on $200,000 home	$2,723
GRT tax on $25,000 spending	1,750
TOTAL	**$4,473**

Of course, GRT will be evaluated carefully to ensure taxes are not unnecessarily raised. If the need arises for additional revenue sources and others are not determined, the need to reduce services may be another alternative.

Property Taxes are estimated at 3.4% of the FY14 budget. Of the total county property tax collected, Farmington receives only 6%. As a result, a property tax increase will not have a significant financial impact.



The Council adopted a dividend policy with regard to the electric utility. This policy provides that, in accordance with State law, the city may transfer excess funds from the Utility to the general fund. Given the comparably low rates of the Farmington electric utility System and the desire to adequately maintain/expand the electric infrastructure, the adopted dividend policy provides that 40% of the net income of the Utility be transferred to the general fund. For FY14, this policy will result in a transfer of $6,429,504. The adoption of this strategic plan for both general fund revenue and expenditures accomplished the objective to maintain basic services at existing levels. This objective received the highest priority at public input sessions where citizens voiced their desire to maintain existing services to the extent possible. As discussed later in this transmittal letter, the electric utility is in the process of evaluating electric rates. The level of the dividend transfer is based upon the continued demand for electricity and the related expenditures of providing that electricity, including capital outlays necessary to maintain and expand the utility infrastructure. Should electricity demand decrease, or costs increase, the amount available for transfer will decrease and adjustments will have to be made.

In FY11, in accordance with GFOA "best practices", Council approved the Cash Reserve Transfer policy which transfers to the government capital projects fund the previous year's June 30 cash balance exceeding 20.8% of the current year's general fund expense budget. As depicted in the below schedule, the 20.8% far exceeds the State Minimum reserve of 8.3%. These funds will be prioritized and allocated to specific projects according to Council approval. In addition, these funds may be used to mitigate current and future risks due to temporary revenue shortfalls or unanticipated, one-time expenditures. In FY12, a $3.6 million Cash Reserve Transfer was made, while in FY13, the transfer totaled $4.1 million. Of these cash transfers, Council approved $4.0 million to be spent on various capital projects.

***Cash Reserve Policy Calculation**

Reserve Percent of FY Expenditure Budget	Reserve Description
8.3%	Required State Minimum Reserve
16.6%	GFOA Recommended Best Practice
20.8%	City of Farmington Cash Reserve Policy

During the FY14 budget process, the initial budget projected a $6.5 million deficit. In order to resolve this deficit, $3 million of expense cuts were applied and $3.5 million was transferred back to the general fund. The FY14 general fund budget does not include an amount for a Cash Reserve Transfer but due to an unanticipated surplus at June 30, 2013, it is estimated that a $2.9 million Cash Reserve Transfer will be made in FY14.

Unfortunately there are several scenarios that may negatively affect the City's economy in the future. For FY14, general fund budget deliberations centered on revenue projections. Spillover from the national economy may continue to affect the local economy, reduced natural gas production, and the two local coal fired power plants are under increasing pressure to reduce emissions with three of the five units at Four Corners Power Plant scheduled for a shutdown. These factors have the potential to create some fairly large economic dislocations and produce an economic situation that remains somewhat uncertain. As a result, GRT was conservatively budgeted over 5% less than FY13 actual GRT received. On the expenditure side, personnel costs were limited to a 2% on anniversary increase and health insurance premiums were increased by 10%. As mentioned above, in order to balance the FY14 budget, over $3 million in expenditure cuts were made which include reducing general fund fleet purchases and reductions in travel and computers. Cuts were made to the library and specific

PRCA operations that have minimal effect on customer service offered. In addition, expense reductions were made to anticipated correction fees and the contingency expense line item. Finally, some sanitation expenses were transferred to the sanitation fund while the MPO, CDBG and Red Apple Transit grants were transferred to newly established special revenue/capital funds.

On a positive note, although not one relied on during the budgeting process, there has been some local discussion about the mining of the Mancos Shale for oil and other resources. With the development of new technologies, specifically horizontal drilling, oil and other natural resources might be able to be mined from the San Juan Basin which would revitalize the City of Farmington's economy. This type of drilling, however, is very costly with much State regulation and it is uncertain if exploration companies will be willing to tap this local resource.

However, the City of Farmington boasts a strong cash balance for the general fund along with financially stable special and capital projects funds. The City is in a very favorable position to face the future.

The compilation of this FY14 Final Budget also reflects the following policy initiatives:

- Continuation of the two-year budget process for FY14 and FY15 and the integration of these budget periods within our continuing five-year financial forecast.

- Compliance with the comprehensive planning process, development of fair and financially sound rate structures for electric, Water and Wastewater operations, and the allocation of sufficient resources to maintain current operations and infrastructure.

- The general fund portion of the expenditure budget continues the provision of existing municipal services. This being accomplished with a budget 7.95% lower than the adjusted budget for FY13 less the Cash Reserve Transfer.

- For FY14, funding is adequate for training, supplies, and equipment available to City staff. Although the budget includes a 25% reduction in travel, essential travel and training remains as a budgeted expense. Other alternatives, such as web-based training, is utilized and provides less-expensive training alternatives. There is no deferred maintenance for any city assets.

- For the FY14 budget, the general fund staffing levels increased by 5 positions while city-wide positions increased by 5.5 positions. The 5.5 staff increase is composed of 6 new kennel technicians for the new Regional Animal Shelter expansion less a Region II part-time employee originally classified as a regular employee that is now classified as temporary. With the MPO staff (3) and safety (2) being reclassified from the general fund to other funds and the COPS officers (4) being transferred into the General fund, there is no net effect on the city-wide staffing fluctuation.

- During the FY14 budget process, the City Council continued the electric dividend policy that sets forth the conditions under which the electric utility will make dividend payments to the general fund. The policy calls for 40% of net income from the electric utility to be transferred to the general fund as owner of the electric utility and return on its investment. For FY14 the dividend amount is $6.4 million.

Overall Budget Summary: (FY14 only)

The total FY14 expenditure budget of $253,822,460 for all funds represents a $3,744,267 increase from the previous year's original budgeted expenditures of $250,078,193. This equates to a 1.5% increase overall due to increases of $1.2 million in the Red Apple Transit fund, $1.3 million in the governmental capital projects fund and $1.4 million in the electric utility fund. The FY14 budget includes decreases of $2 million in the general fund, $755k in the GRT streets fund, and $2.3 million in the wastewater fund. The increases in the government capital projects funds are the result of budgeting for large capital expenditures to replace aging infrastructure and improve City facilities. The decrease in the GRT streets fund and the wastewater fund are a result of the completion of capital projects. The total budget for capital projects included in the Capital Improvement Plan is $60,780,054, a decrease of less than 1.0% or $34,827 from FY13. Budgeted revenue for all funds is $220,781,578, which is $4,435,228 or 2.1% more than the prior year's original budgeted revenues of $216,346,350. With expenditures greater than revenue, the difference of $33,731,843 is funded by beginning cash balances including cash reserves remaining from unanticipated revenue or unfinished projects in prior years.

The presented FY14 Final Budget reflects currently existing staff positions for all funds. This listing is essentially the same as FY13 with the exception of the addition of six kennel technicians added to assist with the Regional Animal Shelter's increased operations. In addition, staffing is reduced by one half position that was reclassified to a temporary position rather than a regular position. As in prior years when vacancies occur throughout the year, each position will be evaluated on a case by case basis to determine if they will be filled, frozen, or reorganized. For a complete description of City staffing patterns please see the Staffing Analysis section.

Total gross receipts tax revenue for all funds has been budgeted at $ 46,676,675 which conservatively is budgeted at 5.2% less than FY13. Actual GRT received in FY13 totaled $49,233,583. When actual results for June were higher than anticipated, the FY13 budget amount resulted in an additional reduction of .2% from FY13 actual Gross Receipts Tax (GRT) revenue. GRT revenue is approximately 21.2% of all funds budgeted revenues and enterprise funds' service fees of $128,021,077 are approximately 58% of all funds budgeted revenues.

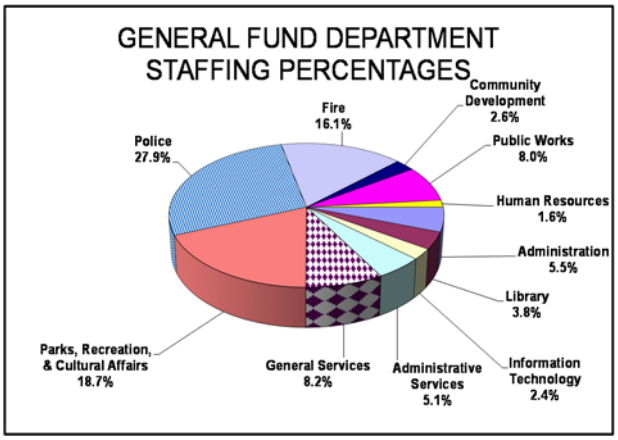
GENERAL FUND

The budgeted FY14 general fund total revenues are $56,228,873, and budgeted expenditures are $56,228,873. The adoption of a Cash Reserve policy, designating any cash balance greater than 20.8% of the current expenditure budget as available for transfer, allows excess cash in the general fund to be transferred to the government capital projects fund and expended on Council designated capital projects and future risks due to temporary revenue shortfalls or unanticipated, one-time expenditures. During the FY14 budget process, the initial budget projected a $6.5 million deficit. In order to resolve this deficit, $3 million of expense cuts were applied and $3.5 million was budgeted to be transferred back from the government capital projects Fund. The FY14 budget does not include an amount for the Cash Reserve Transfer but due to an unanticipated surplus at June 30, 2013, it is estimated that a Cash Reserve Transfer of $2.9 million will be made in FY14.

When compared to FY13 adjusted budget, FY14 revenue was decreased by 1.8% and expenditures have decreased by 4.6%. The ending cash balance is projected at $13 million, or 23.2% of the total budgeted expenditures, which will leave a reserve balance that is 14.9% greater than the State minimum requirement of 8.3% of the total expenditure budget. This strong cash balance position

will provide the needed flexibility necessary to adjust to any additional impacts caused by changing economic conditions. In FY14, $36,018,512 is budgeted for GRT revenue. This forecast is slightly over 5% less than the actual GRT revenue for FY13. The FY14 GRT budget is based upon a conservative approach which involves extending the current level into the future. The long-term GRT trend is presented in the 10 year GRT History Chart located in the Fund Summaries Section. Of the total amount of GRT deposited to the general fund, $1,164,850 is to be transferred to the debt service fund for servicing the required debt payments on the 2005 and 2012 Sales Tax Revenue Bond issues. Budgeted GRT revenue is approximately 64.1% of the total general fund revenue budget. For FY14, capital spending has been reduced to $392k in the general fund from the $525k budgeted in the FY13 budget. This decrease is due largely to the decision to reduce the fleet replacement budget by $200k. With $305k budgeted for replacement vehicles, the remaining $87k is budgeted for capital items at the Airport ($20k), Police Department ($60k) and Human Resources ($7k). In accordance with the definition of a capital item as defined by the State Department of Finance and Administration capitalization rules, any single item having a value of $5,000 or less is now treated as an operating supply rather than capital. Thus, many items formerly included as capital are now reflected in the operating section.

Municipal Court correction fees for prisoner days are budgeted at $1.8 million in the general fund for FY14 which translates into $401,275 less than the actual amount expended in FY13. For FY14, there may be some trial testing of a program targeting the top 20 offenders which incur a large portion of the prisoner days.



Since staffing comprises over 77% of the general fund budget, the extreme importance of staffing analysis remains ongoing. Most staffing changes occurred between divisions leaving the total staff count the same. In the City Manager division, an administrative aid unfilled position was transferred to Information Technology to provide an additional help desk/trainer. In FY14, the newly constructed Regional Animal Shelter will open and require additional staffing to accommodate the increase in animal capacity. Six new kennel technicians were added to facilitate the Regional Animal Shelter needs. In the Police department, four grant funded COPS positions were absorbed into the general fund with the partial completion of COPS grant. In an unrelated decision, four certified officer positions were un-funded for budget purposes. The MPO staff of three was reclassified to the new special revenue fund while the Safety division was combined with the electric utility compliance division. Two safety employees were reclassified to the electric fund as a result of this reclassification. Finally, in the parks operations, the arborist position was un-funded. Future planning will also pay close attention to required staff levels so that the cost of the expansion of services or staffing new facilities can be reviewed before commitments are made. In FY13, the HayGroup pay plan evaluation was adopted by Council to increase wages and salaries to regional market rates. This pay plan, however, was suspended in FY14 and a 2% at anniversary increase was implemented by Council. The cost of providing basic services is also affected by increasing costs of fuel, energy, and materials. The challenge for the future will be to establish the proper levels of service delivery and to determine the optimal method for funding those specific levels.

GRT-STREETS FUND (201) & GRT–PARKS FUND (202)

201 Fund: The FY14 expenditure budget for the 201 Fund is $13,517,470; down 11% from the FY13 adjusted budgeted of $15,147,093. The largest reason for the decrease is a $400k reduction in non-capital major street resurfacing. Budgeted traffic signal and storm sewer capital projects also decreased over $518k. The streets capital projects were delayed the last couple of years as a result of the flooding that occurred in the fall of 2010. Flood work has largely been completed and in FY13, the goal was to focus attention on past projects that were temporarily postponed. In FY14, projects are more caught-up and the budget amounts can be reduced to a normal, expected annual maintenance amount. The revenue supporting these expenditures includes a 3/8% Gross Receipts Tax projected at $7,255,442, state gasoline tax of $775,000, and interest income of $110,000. Funded by the Gross Receipts Tax revenue, on the expense side $304,638 will be transferred to the debt service fund for servicing the required debt payments on the 2005 Sales Tax Revenue Bonds issued for street projects. There is no scheduled transfer to the public works capital grant fund for FY14 because there is a sufficient cash balance in the public works capital grant fund to meet any grant match requirements. The FY14 budget anticipates utilizing $5.4 million of the beginning cash balance for various street projects that were delayed as a result of the flooding that occurred in the fall of 2010. Construction of the Porter Arroyo Detention Pond is currently included in the 201fund Capital Improvement Plan and budgeted to be funded by GRT revenue. FEMA funding has been applied for however, which if received, would reduce the amount of cash balance utilized. The 201 fund proposed expenditures are as follows:

Annual Street Maintenance and Construction

General operating expenses	$ 4,827,832
Debt Service	304,638
Street resurfacing	3,000,000
Vehicles	525,000
Street construction	550,000
Traffic lights, signalization and intersection improve.	1,360,000
Storm sewer cleaning/construction	1,650,000
General fund expense transfer	1,300,000
TOTAL	$13,517,470

The total General operating expenses category includes a $1,005,000 expenditure transfer from the general fund for public works salaries. These transfers have historically allowed the general fund public works department to benefit from GRT Revenue in the 201 Fund by transferring a portion of their costs applicable to various projects out of the general fund.

202 Fund: FY14 expenditures for the 202 GRT parks fund are budgeted at $2,936,866 which is 7% less than the adjusted FY13 budget of $3,152,912. The primary revenue source supporting this fund is a 1/8% GRT dedicated to Parks. For FY14, GRT revenue is projected at $2,437,481, which, unlike the 201 fund, includes no debt service reductions. Interest income is budgeted at $12,000. The expenditures in this fund support both maintenance and improvements to existing parks infrastructure as well as new parks projects. The expenditures for fund 202 are as follows:

Parks

Parks maintenance projects	$ 771,000
Parks construction projects	485,000
Salaries and wages (seasonal employees)	1,441,718
Miscellaneous	239,148
TOTAL	$ 2,936,866

The total Salaries and wages category includes a $685,000 expenditure transfer from the general fund for Parks/Recreation salaries. These transfers have historically allowed the general fund parks department to benefit from GRT Revenue in the 202 fund by transferring a portion of their costs applicable to various projects out of the general fund.

LODGERS TAX FUND (230)

The lodgers tax fund was created on July 1, 1990 and is dedicated to the "purpose of advertising, publicizing, and promoting tourist-related attractions, facilities and events and acquiring, establishing and operating tourist-related facilities, attractions or transportation systems," as authorized in City Code section 8-12-8. For FY14, the City's 5% occupancy tax on lodging accommodations is budgeted to generate approximately $1.25 million. Ticket and food sales of $60k and a $25k transfer from the general fund are also budgeted revenue intended to fund the Lions Wilderness Park Amphitheater operations, particularly Sandstone Productions. An additional $3,000 in interest and $3,000 in miscellaneous revenue will provide a total of $1,343,105 for tourism promotion. The City has budgeted $175k on Lions Wilderness Park Amphitheater operations, $580k for the Convention and Visitors Bureau's contract, $260k to promote special tourist related events, and the remaining $293,424 for the Civic Center's promotion of tourist attractions such as the Totah Festival and maintenance of the Civic Center's support equipment for ongoing operations for a total budgeted expense of $1,308,313. Lodgers tax mirrors GRT in the sense that lodgers tax revenue suffered a decrease in collections from FY10 to FY11. With just over $1 million collected in FY10 and FY11, FY12 showed signs of recovery reporting $1.2 million in collections. FY14 is budgeted slightly higher than the prior year so the lodgers tax fund will be able to maintain services during FY14. This budget should allow the Convention and Visitors Bureau to support those activities that will encourage a vibrant tourist industry.

PUBLIC WORKS GRANT PROJECTS (401)

The total expenditure budget for FY14 is $3,179,571 which is solely for the purpose of capital street projects. All CDBG community development budgets have been transferred to the 223-CDBG grant special revenue fund. Various State Highway programs such as the Municipal Arterial and Safety Programs, along with local matching monies, fund the street programs.

GOVERNMENT CAPITAL PROJECTS (408)

During the FY14 budget process, the initial general fund budget projected a $6.5 million deficit. In order to resolve this deficit, $3 million of expense cuts were applied and $3.5 million was transferred back to the general fund from the governmental capital projects fund. The FY14 budget does not include an amount for the Cash Reserve Transfer but due to a surplus due to expenditures less than budget at June 30, 2013, it is estimated that a $2.9 million Cash Reserve Transfer will be made in FY14. Project priorities will be established by Council on an as needed basis. On the following page, please find a reconciliation of the transfers and Council-approved projects resulting in a projected undesignated balance of $3.1 million at the end of FY14.

City of Farmington
408 Fund Investments

Fund 408 FY2012 Beginning Cash Balance	**$**	**109,119**
FY2012 Cash Reserve Transfer		3,645,233
FY2012 Interest Income		27,324
Transfer from General fund for 701 Health Insurance		396,962
Transfer to 701 Health Insurance fund		(307,123)
Transfer to 610 Golf Fund-Fiber to PHGC		(22,259)
FY2012 Approved Projects Funded by the 408 Fund		Estimated Project Cost
Reserve for MRA Investment	$	500,000
Replace Fire Engine #5		455,000
Roof Replacement/Repair		750,000
MOC Parking Lot (GF Portion) 70/30 split with FEUS		201,150
Fire PPE Building Construction at Station #5		40,000
Fire Equipment/Inventory Building Construction at Stn #3		150,000
Safety City Improvements-		70,000
Data/Phone Network Upgrade Police Building		65,000
14 City Facilities without fiber/Redundant Fiber Path to City connectivity backbone		355,396
Additional Paving		500,000
FY2012 Total Approved Projects	$	3,086,546
Undesignated Fund Balance as of 6/30/12	**$**	**762,709**
FY2013 *Cash Reserve Transfer*	**$**	**4,099,695**
Transfer in from 250 fund for additional Fire truck costs		34,767
FY2013 Interest Income (YTD)		27,479
FY2013 Approved Projects Funded by the 408 Fund		Estimated Project Cost
Additional Fire Engine #5 costs	$	34,767
Airport Taxiway Maintenance		171,667
Communication Equipment		218,000
Rickets Park renovations		83,500
Vehicles		350,000
FY2013 Total Approved Projects	$	857,934
Projected Undesignated Fund Balance as of 6/30/13	**$**	**4,066,715**
FY2014 *Cash Reserve Transfer-estimated*	**$**	**2,859,729**
FY2014 Interest Income (YTD)		15,000
FY2014 Expenditures Funded by the 408 Fund		Estimated Project Cost
Vehicles	$	350,000
Transfer to General fund		3,500,000
FY2014 Total Approved Expenditures	$	3,850,000
Projected Undesignated Fund Balance as of 6/30/14	**$**	**3,091,444**

ELECTRIC ENTERPRISE FUND (601)

The June 30, 2013 cash balance for the electric fund was $63.4 million. Of this cash balance, approximately $4.7 million represents construction and utility deposits, which are liabilities of the utility and are only held for surety purposes. The budgeted FY14 revenues are $101,370,867 which is 1.6% more than FY13 adjusted budget revenues of $99,770,991. The budgeted expenditures are $109,761,945 which represents a 1.4% increase from the prior year adjusted budget amount of $108,249,563. Capital improvement projects of $23,155,829 for FY14 include $4.0 million construction of an addition to the transformer shop, $1.2 million for NPDES Projects at the Animas Power Plant, $1.8 million for Aztec Substation refurbishment, $1.7 million for Transformer replacements, and $2.0 million for customer work orders. In FY13, the final payment was made on the Series 2002 Revenue Bonds. There are no amounts budgeted in the electric utility for debt service.

The Farmington Electric Utility has, by quite some margin, the lowest residential rates in the area (rates are as of March 2013). According to the rate history of the Farmington Electric Utility System (FEUS), the last time rates were increased were in 1982. At that time, rates were increased to make system improvements necessary to make the utility a state of the art, reliable utility. Since 1982, FEUS has experienced tremendous growth with minimal system upgrades and infrastructure improvements. Without the necessary infrastructure, customer reliability was threatened and operating costs had increased tremendously over the prior 30 years. During FY14, a rate study will be presented to Council and the Public Utility Commission (PUC) requesting an overall 6.7% increase by the end of three years. The additional revenue will allow the FEUS to upgrade systems and infrastructure which will result in a decrease in operating costs and increased reliability to the customer. If approved by both the PUC and Council, although new rates may be implemented in FY14, the new rates will not be reflected in the budget until FY15.

Utility	Service Area	Residential Rate for 500kWh	Rate per kWh	% Higher than FEUS
City of Aztec	Aztec, NM	73.52	0.147	65.40%
La Plata Electric Co-op*	La Plata/Archuleta Co.	67.60	0.135	52.08%
SRP (summer rate)	Arizona except Phoenix	65.50	0.131	47.36%
Xcel (summer rate)	Denver	64.60	0.129	45.33%
PNM (summer rate)*	Albuquerque	63.33	0.127	42.47%
Jemez Mountain Co-op*	Cuba	61.48	0.123	38.31%
APS (summer rate)	Phoenix	60.97	0.122	37.17%
Continental Divide Co-op	Grants	59.50	0.119	33.86%
Farmington Electric Utility	**San Juan/Rio Arriba Co.**	**44.45**	**0.089**	

* Rate increase in last 12 months

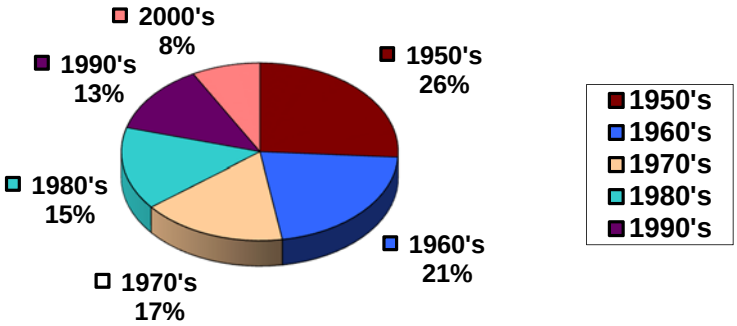
(Rates presented are as of March 2013)

WATER ENTERPRISE FUND (602)

The June 30, 2013 cash balance for the water fund was $8.9 million. In November 1999, the City entered into an agreement with Operations Management International (OMI), which has since merged and become part of CH2M Hill, to operate and maintain the City's entire Water/Wastewater system. The contract expired in January 2008 and was renewed for an additional eight years. The FY14 budgeted revenues are $14,354,732 which represents a 3% increase from the FY13 adjusted budget and the budgeted expenditures are $17,422,612 which represents a 4% increase from the prior year. The increase in expenditures is due to a $710k increase in capital outlays. The difference of $3.1 million between revenue and expenses will be funded from the beginning cash balance. The FY14 budget includes a total of $7,775,000 in capital projects and $3,723,920 to fulfill contract obligations with CH2M Hill as operator of the water system. The water rate structure provides $2.1 million in revenue dedicated to "renewal and replacement" for water infrastructure. This revenue will be utilized in FY14 to continue replacing water lines in the central part of the City and to extend lines to new development. The FY14 budget also includes $58,554 in debt service payments payable to the NMFA for the Animas Waterline. In FY13, the final payment was made on the Series 2002 Revenue Bonds.

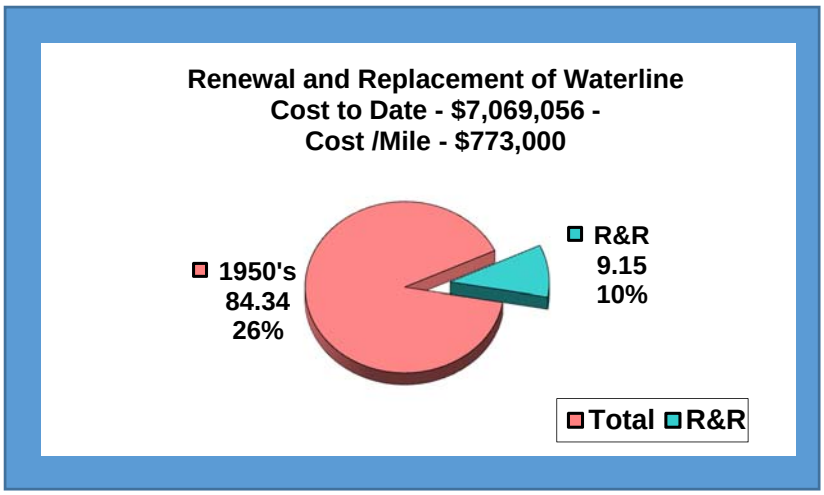
As detailed in the below pie chart, much of the waterlines in Farmington are in need of replacement to prevent critical water problems for the citizens of Farmington. To put some perspective to the amount of waterline that needs to be replaced, just the 1950's waterlines, only 26% of the total waterline in Farmington, will cost $58.2 million to replace. Using the current renewal and replacement fee, this would take 31.5 years just to replace the 1950's waterlines.

MILES OF WATERLINES BY DECADE

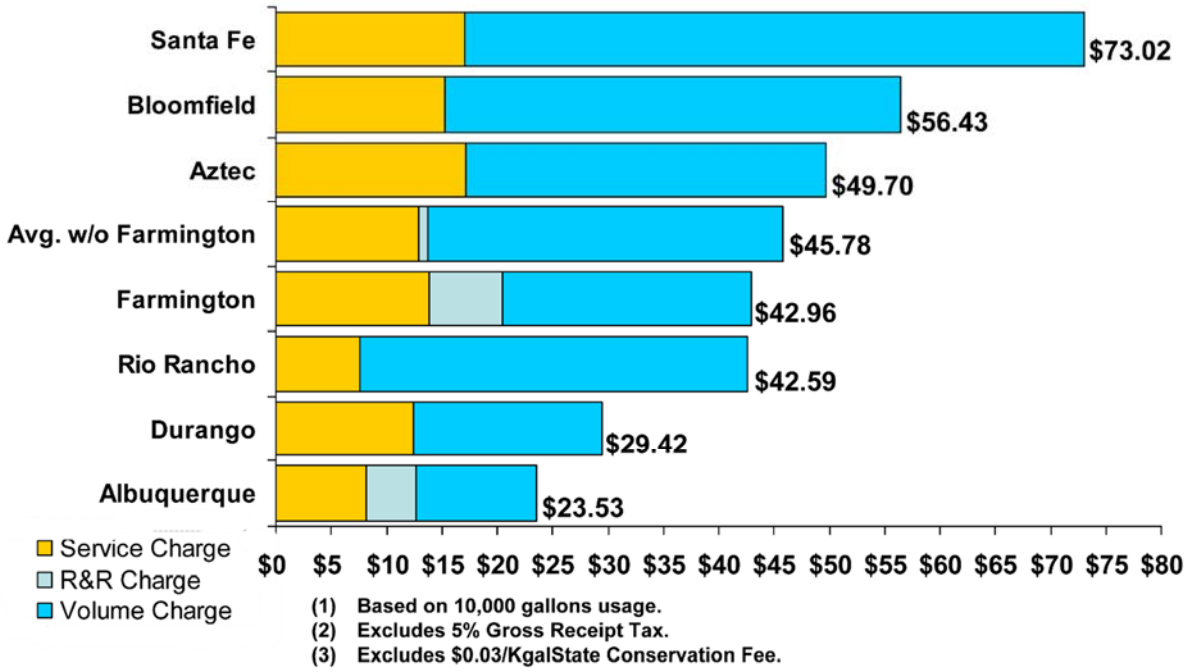


- 1950's – Balance of pipe footage to replace = 77.32 miles
- Estimated cost to replace 77.32 miles of pipe = $58, 200,000
- Estimated years to replace at current R & R income = 31.5 years

($58,200,000 / $1,850,000/year = 31.5 years)



Typical monthly water bill
Residents 5/8" Meter Customer (as of 3/27/2012



A rate study is underway now to determine the future revenue of the water enterprise. Although not the lowest rate in the area, Farmington's water rate is over 41% lower than the highest rate in the area for comparable service.
(Note: Rio Rancho and Durango do not include renewal and replacement charges in the quoted rate.)

WASTEWATER ENTERPRISE FUND (603)

The June 30, 2013 cash balance for the wastewater fund was $7.6 million. In March 1991, the City Council passed the environmental gross receipts tax, a 1/16% gross receipts tax restricted to water/wastewater infrastructure, landfills, etc. The FY14 budget includes $1,209,240 in revenue from this tax. In November 1999, the City entered into an agreement with Operations Management International (OMI), which later merged with CH2M Hill, to operate and maintain the City's entire Water/Wastewater system. The contract expired in January 2008 and was renewed along with the Water portion of the contract. The FY14 total budgeted revenues are $7,973,210 which is a 29.6% decrease from the FY13 adjusted budget. The FY13 revenue budget included a $3.5 million anticipated loan proceeds from the NMFA/NMED to complete phase II of the wastewater treatment plant. The loan proceeds were not received in FY13 and not included in the FY14 budget. Total expenditures of the fund are budgeted at $12,029,950 which is a 15.8% increase from the FY13 expenditure budget. The main reason for this increase is the addition of the second MRAS Basin to the budgeted capital expenditures in FY14. It is planned that the MRAS Basin will be funded with a combination of grant and loan proceeds. The project must be built, however and if outside funding is not received, the project must be constructed using 602 fund cash reserves.

On August 21, 2000, the City entered into a loan agreement with the New Mexico Environment Department for $14.2 million at a 3% interest rate to fund the capacity expansion and other improvements to the Wastewater Treatment Plant. The FY14 budget includes $304,052 in interest payments and $648,945 in principal payments on the NMED loan. The City is working on plans for Phase II of the expansion project and is in the process of applying to the NMED for funding of the project. The FY14 capital budget is $5,406,894 while the budget for operations as outlined in the CH2M Hill contract stands at $2,515,800. In January of 2007 the Wastewater rate schedule was adjusted to provide a revenue stream dedicated for "renewal and replacement" of old wastewater lines and to provide additional plant capacity. The revenue from this stream is $1,494,391 for FY14.

SANITATION FUND (604)

The June 30, 2013 cash balance for the sanitation fund was $2.2 million. The City had contracted with Waste Management of New Mexico, Inc. to operate sanitation services until January 2008 when the contract expired. The City sent out Request for Proposals and subsequently negotiated a new contract with Waste Management. The new contract requires the City to pay the contractor 90% of City billings for refuse collection services. In FY11, the City renegotiated the contract for a recycling center whereby Waste Management would be responsible for construction and operation of the current recycling center building. A revision to the contract in January 2009 initiated a new residential curbside recycling program within the City. In accordance with the prior contract, sanitation rates are adjusted yearly by 75% of the Consumer Price Index. Although FY14 does not contain any capital expenditures, cash is being reserved to construct a second Community Drop- off Center in FY17. The agreement with Waste Management must be re-negotiated at that time and will include operating the second recycling facility. For FY14, revenue in this fund is budgeted at $5,741,000 and expenditures at $5,541,724 producing an estimated $200k increase in cash.

HEALTH INSURANCE FUND (701)

The June 30, 2013 cash balance for the health insurance fund was $688k. Prior to FY13, the health fund has faced continuing financial stress as premium levels are stretched to cover increasing health costs and unusually high claims. Even with a 5% premium increase implemented in FY12, the health insurance fund ended the year in a negative cash balance position. To help remedy this issue, FY13 included a 10% premium increase. In addition to increasing premiums, effective July, 2012, Blue Cross Blue Shield began administering the plan. After a thorough evaluation of previous year claims, Blue Cross Blue Shield made the statement that claims expense can be significantly decreased in FY13 through better medical service contracts. FY12 claims expense was $6.7 million while FY13 claim expense was $4.9 million resulting in a 28%, or $1.9 million, decrease in health insurance claims. At first glance it would appear that Blue Cross Blue Shield's services are working to reduce claims expense. Upon closer examination it is clear that the significant decrease between FY12 and FY13 is due to extraordinarily high claims expense in FY12. Claims expense in FY14 and beyond will need to be evaluated to determine if Blue Cross Blue Shield is producing cost saving services. A10% premium increase has been included in the FY14 budget and is also anticipated to be included in the FY15 budget in order to promote the health insurance fund on the path of self-sufficiency and facilitate generating adequate levels of reserves to cover the fund through periods of high claims usage.

For FY12 and FY13, a Health and Wellness Program designed to encourage employees to become active participants in their individual health status was initiated. As part of this program, the benefit structure was modified to encourage employees to make wise health care decisions. The goal is to continue to educate employees on their health care choices plus creating a reduction in healthcare costs.

During FY07 the City Council approved participation in the State-sponsored New Mexico Retiree Health Care Plan and retirees were removed from the City health plan. Previously, participants in the City's health care plan could remain in the plan after retirement with the condition that they became liable for 100% of the premium amount. After payment of a $1.6 million buy-in premium in late FY07, retirees joined the State Plan and resulted in lower premium payments. The City plan "spun off" the retirees effective January 1, 2008, the goal being to decrease claims pressure and has made a positive effect on the health fund.

Finally, the effect of "Obamacare" is unclear for future years. Initial projections anticipate expenses to increase $100k in FY15 but this number may change with the evolution of the program. Total budgeted revenues for non-retiree participants in FY14 are $7,502,211 with expenses budgeted at $6,956,051. The amount that revenue exceeds expenses of $564k will add to the cash surplus being created to cover unanticipated costs such as those with "Obamacare" and high claims.

To conclude, I would like to add a note of thanks to the Mayor, Council and all employees, who have worked tirelessly to implement those policies and procedures that have allowed our City to be administered in a financially responsible manner. We recognize that the recent past has created the most financial uncertainties in recent memory. This FY14 Final Budget attempts to recover the deferrals that were made last year while still maximizing options and recognizing opportunities. With the assistance of our employees, I believe that we can not only survive but actually thrive in these turbulent times. The recognition by the Government Finance Officers of America for our excellence in budgeting and financial reporting is testament to our adherence to the highest standards of financial administration. In conclusion, I would like to take this opportunity to state my confidence in this final budget document and believe the continued dedication of all participants in the budget process will once again produce a successful financial plan for the City of Farmington in the upcoming fiscal year.

Respectfully submitted,

RG Campbell

Robert G. Campbell, Acting City Manager
City of Farmington
RC/te

City of Farmington – Organizational Chart

November 2013

Citizens of Farmington

Municipal Judges
Liese & Rowland

Mayor and Council
Roberts, Darnell,
Fischer, McCulloch, Sandel

City Attorney
Burnham
Claims Legal

City Clerk
Smylie
Archives Business Registration

Administration
City Manager
Mayes
Library
Workplace Safety
Government Relations/ Special Projects

Community Services
Assistant City Manager
Campbell
Airport/Transit

Electric Utility
Sims
Administration
Animas Power Plant
Bluffview Power Plant
Compliance & Safety
Electric Engineering
Electric Construction
System Control Center
Customer Care
Electric Meter Shop
Electric Relay Shop
Metering Services
Navajo Dam Power Plant
San Juan No. 4
Substation Maintenance
Transmission & Distribution

Community Development
Holton
Administration
Planning
Building Inspection
Development Services
Metro. Planning Org.
Metro. Redev. Area

Police
Westall
Administration
Special Operations
Traffic Control
School Crossing Guards
Detectives
Patrol
Code Compliance

Fire
Page
Administration
Homeland Security
Fire Marshalls
Operations

General Services
Baird
Administration
Building & Maintenance
Building Support
Community Services
Vehicle Maintenance

Human Resources
Swenk
Employee Benefits
Insurance
Personnel
Workplace Safety
Payroll

Public Works
Sypher
Administration
City Engineering
Traffic Engineering
Streets
Survey
Solid Waste
Water/Waste Water Admin.
Water Rights
Storm Water
Construction Inspection

Administrative Services
Mason
Purchasing
Utility/Enterprise
Warehouse

Information Technology
Campbell
Enterprise Systems
Help Desk
Computer Operations
GIS

Parks, Recreation & Cultural Affairs
Styron
Administration
Animal Shelter/Park Ranger
Aquatic Facilities
Civic Center
Farmington Indian Center
Golf Courses
Senior Citizen Center
Museum System
Parks Operations
Recreation Center
Recreation Programs
Sandstone Production
Sycamore Center

CITY OF FARMINGTON PROFILE

Incorporated: 1901 Form of Government: Council-Manager

Area in Square Miles: 33 Estimated Population: 45,877

Farmington, New Mexico, is located in the northwest corner of New Mexico, which is part of the Colorado Plateau. Its rich geography allows for a diverse experience that blends the arid desert to the high-elevated plateau then to the beautiful mountains of the Rockies, which truly makes it a "land of enchantment". Located on the boundary where the La Plata, Animas, and San Juan rivers come together, it takes on the name "Totah" which is translated from the Native American tongue to mean "where three rivers meet".

Major Services Provided:

Police

The Farmington Police Department FY14 budget identified the several different divisions which include administration, operations, school crossing guards, code compliance, detectives, K-9 unit, school resource officers, SWAT/bomb squad, traffic, training, crime lab, and records & evidence. Each of these divisions and all the respective elements enable the organization to deliver police services to our community.

The operations division is the largest and most visible unit of the Farmington Police Department. Patrol officers are on duty 24 hours a day, seven days a week, and are usually the first to arrive at the scene of an accident, a crime scene, or a disaster. Within the operations division there are several specialty units, including bicycle patrol, gangs and district coordinators. These units work very closely with other divisions such as traffic, crime scene technicians, K-9 units, SWAT/bomb squad, and code compliance.

The detective division investigates all major crimes, does follow-up on cases initially handled by the operations division and provides assistance investigating crimes to other area agencies. A detective may be assigned to specialize in investigating particular types of crimes which include homicide, property crimes, crimes against children and fraud. The school resource officers work primarily in the Farmington schools. The main focus of these officers is to act as a resource to both the school administration and the student body to create a safe and secure learning environment. The Police Department participates in numerous community programs such as the Citizens Academy, the Summer Adventure Camp, and Special Olympics to name a few.

Municipal Airport

The Four Corners Regional Airport serves a population exceeding 100,000. With two runways at an elevation of 5,506 feet, direct flights are offered to Denver, CO. Air service is provided by Great Lakes Airlines and rental car services are offered by Avis, Budget, Hertz, and National. In addition to fuel sales, Atlantic Aviation, a Fixed Base Operation (FBO) facility, offers hangar space, flight crew lounge and flight planning services. The Four Corners Regional Airport offers small and large hanger lease opportunities. In addition, the airport has a full-service restaurant, Zebra's Sports Grill.

CITY OF FARMINGTON PROFILE

Library

The Farmington Public Library enlightens, enriches, and changes lives by providing resources, programs and services that are efficient, innovative and convenient, in an environment that is clean, safe, and pleasant.

Streets and Traffic Maintenance

Maintain 1,356 lane miles of paved streets and 30 miles of gravel roads
Maintain 83 signalized intersections
Maintain 9,760 traffic signs

Fire and Rescue

Fire Suppression – structural, wildland, transportation, and other types of fires
Emergency Medical Services (EMS) – basic life support
Hazardous materials – emergency response and preparedness
Homeland security – civil disturbances and terrorism incidents
Technical rescue services-extrication, swift water, high angle, confined space
Mutual aid given – provide regional support
SWAT paramedics-support for the Police Department's SWAT team
Innovative programs-succession planning certifications (acting in capacity)

Parks/Facilities:

Parks – Sixty-two parks over 1,684 acres
Pools - Brookside (outdoor), Lion's (indoor), Aquatic Center (indoor)
Animas River Walk/Berg National Recreation Trail
Outdoor Summer Theater- Lions Wilderness Park Amphitheater
Golf Courses - Civitan, Pinon Hills – voted 4th best Municipal golf course in the nation by Golf Digest magazine
Museums - Gateway, Children's E-3, Nature Center
Facilities - Civic Center, Senior Center, Recreation Center, Sycamore Park Community Center, Crouch Mesa Community Center, Sports Complex, Ricketts Park, Gateway Museum, and Farmington Regional Animal Shelter.
Annual Events - Connie Mack World Series, Riverfest, Freedom Days, Totah Festival, Indian Market, Miss Indian Farmington.

Water and Wastewater Utility Services:

Service area:	33 square miles
Water Customers:	16,246
Wastewater Customers:	14,201

The water and wastewater services are managed and operated by CH2M Hill OMI, a private company, which operates these city services pursuant to contract with the City.

Electric Utility Service:

Service area:	1,718 square miles
Electric Meters:	44,197

Electric Generation

Navajo Dam	Hydroelectric	Capacity 30 Megawatts
San Juan Unit #4	Coal Fired	Capacity 43.4 Megawatts
Animas Plant	Natural Gas	Capacity 24.68 Megawatts
Bluffview Plant	Natural Gas	Capacity 63 Megawatts

BASIS OF BUDGETING

OVERVIEW

The budget is prepared on the cash basis as required by the New Mexico Department of Finance and Administration. This basis begins with actual cash available on July 1st and projects the actual amount of cash that will be received and expended throughout the year. The ending balance will reflect the actual amount of cash on hand at the end of the year. However, before the end of the year a final budget revision is done to convert the budget to a budgetary basis in order to make valid comparisons of budget to actual in the Comprehensive Annual Financial Report, (CAFR). This means that the budget will be adjusted to a modified accrual basis to account for year-end accruals of receivables and payables. Since the adjustment for prior year accruals usually offsets the current year accruals, the net effect is usually inconsequential. Enterprise funds are treated somewhat differently in that they report CAFR information on a full accrual basis while the budget is still presented on a budgetary basis. To facilitate a valid budget to actual comparison, the Enterprise fund numbers are presented on a budgetary basis with reconciliation to full accrual contained at the bottom of the statement. This essentially means that while such non-cash entries as depreciation are not included in the budget they are included in the reconciliation so that the overall presentation is in conformity with Generally Accepted Accounting Principles (GAAP).

Based on prior year history and current projections, the departments prepare their requests for the upcoming year. Using governmental accounting funds as the basic budgetary unit, the budget is organized by department and division within each fund. Fund types include the General Fund, Special Revenue Funds, a Debt Service Fund, Capital Improvement Project Funds, Enterprise Funds, and an Internal Service Fund.

The City prepares its budget at the detailed line item level. If adequate cash reserves are available from the prior year, and if deemed necessary, the City may budget expenditures in excess of revenues. Actual expenditures may not exceed the budget on a fund basis. All annual appropriations lapse at year-end. Carryover funds must be appropriated in the budget of the subsequent fiscal year. Budgets may be amended by City Council ordinance with approval by the New Mexico Department of Finance and Administration. The City's Department Heads may make transfers of appropriations within a department. The legal level of budgetary control is the fund level. Increases or decreases of appropriations between or within a fund require the approval of the governing council.

The New Mexico Department of Finance and Administration′s Local Government Division requires all municipalities to establish and maintain a cash balance in the General Fund equal to 1/12 (8.3%) of the budgeted expenditures at fiscal year end (June 30).

ONGOING CITY COUNCIL UPDATES

The City Council receives a monthly financial report which includes the Cash Report containing cash balances for all City funds with comparative data for the previous two months and budget data for comparison purposes, the Investment Portfolio, and the Monthly Financial Summary Report containing current month and year to date actual and budgeted revenues and expenditures. The City Council also receives a monthly Gross Receipts Tax Report comparing actual with budgeted Gross Receipts Tax revenue. These reports are provided as informational items with no scheduled public discussion.

Every quarter a detailed graphic/text report is given to the City Council. This report contains key information on major financial, employee, productivity, and economic trends compared with the previous eleven or twelve quarters.

ANNUAL TOTAL COMPENSATION SURVEY - November to Mid-February

Pursuant to Section 21-3-1 of the Personnel Ordinance "The City Manager shall annually instruct the Human Resources Director to review and propose a compensation plan which considers both salary and benefits levels, for job classifications within the classification plan." This policy recognizes that wage and benefit expense is a dominant factor in the City budget, particularly the General Fund budget. This policy is based on an objective measurement of wage and benefit data that was developed in 1988 and is still utilized to compare the City's wage structure to that of similar cities in New Mexico.

The New Mexico Municipal League conducts an annual wage and benefit survey of municipalities in New Mexico. In addition, the City is in the process of using an independent contractor (HayGroup) to compare each regular position wage or salary within the City with those in comparable surrounding areas. This independent comparison is intended to be reviewed every 3-5 years to ensure wages are competitive. The Personnel Division will compile the results of both surveys and present the findings to the City Manager. The City Manager then develops a recommendation for wage adjustments for the City Council. During the budget hearings, the City Council may direct staff to make adjustments to current wage and benefit levels in the final budget document.

BUDGET PROCESS INITIATION

To initiate the annual budget process, the Department Directors are directed by the City Manager to begin compiling their annual budget requests in early January. The Department Directors then enter their requests into a budget module in the City's computer system.

CAPITAL IMPROVEMENT PROJECT FIVE YEAR PLAN

The five-year Capital Improvement Plan worksheets are included with the budget worksheet distribution. The Department Directors are responsible for updating capital expenditure projections for the current year, as well as the next four years. Several capital improvement project workshops are held to obtain the City Council's input on prioritizing the projects.

BUDGET SCHEDULE

MANAGER AND DEPARTMENT DIRECTOR REVIEW

The City Manager and the Department Directors individually review all department requests and note necessary changes. They then meet and, after reviewing and evaluating projected revenue levels, agree on adjustments that need to be made.

PRELIMINARY BUDGET REPORTS PREPARED

After all changes have been entered into the computer, the Budget staff prepares preliminary budget data to present to the City Council for review. One report is a computer printout of the detail per fund, department, division and line item. The other report is a budget summary of various revenue, expenditure, staffing, and capital data.

CITY COUNCIL REVIEW

The City Council reviews the Executive Budget Summary prior to the budget hearings. They also review the two preliminary budget reports before the public hearing.

PUC BUDGET HEARINGS

At a scheduled public hearing, Utility personnel present the Utility budget to the Public Utility Commission (PUC). The PUC reviews the budget of each division of the Utility Department and makes recommendations to the City Council.

BUDGET HEARINGS

At a scheduled public hearing, the Department Directors each present their proposed budgets to the City Council. Any changes the City Council recommends are incorporated into the final budget.

PRELIMINARY AND FINAL BUDGET

At City Council work sessions, the preliminary and final budgets are approved for submission to the State of New Mexico Department of Finance & Administration (NMDFA) for final approval and certification.

SUBMIT OPERATING BUDGET TO DEPARTMENT OF FINANCE AND ADMINISTRATION

State statute requires the governing body to submit its preliminary budget to the NMDFA for review and approval by June 1st. The final adopted budget is required to be submitted to NMDFA by July 31 of the new fiscal year.

BUDGET AMENDMENTS - Quarterly

Quarterly during the fiscal year, the Department Directors assess their current budget. If any budget adjustments are required, the Department Directors submit their budget adjustment request to the City Manager who presents these requests to the City Council for approval. After the City Council's approval, the amended budget is sent to the NMDFA for review and approval.

FY 2013 BUDGET CALENDAR

MEETING:	**DATE/LOCATION**
Council Information Sessions Executive Summary Preview	March 11-18, 2013 City Manager's Office
Community Public Input Meeting	March 19, 2013 5:00-6:30PM Bonnie Dallas Senior Center
Community Public Input Meeting	March 21, 2013 7:00-8:30PM Farmington Public Library Multi-purpose Room
PUC/Council Budget Hearings #1 Utilities	April 10, 2013 9:30AM-2:30PM Lunch provided Farmington Public Library Multi-purpose Room
Council Work Session – Budget Hearing #2 - CIP	April 16, 2013 Executive Conference Room
Special Council Work Session – Budget Hearing #3	April 26, 2013 Executive Conference Room
Council Work Session – Budget Hearing #4	May 7, 2013 Executive Conference Room
Special Council Work Session – Budget Hearing #5 Departmental Budgets and Final CIP	May 10, 2013 Executive Conference Room
Council Work Session Budget Hearing #6 Adoption of Preliminary Budget	May 21, 2013 Executive Conference Room
Council Work Session Budget Hearing #7 Adoption of Final Budget	June 4, 2013 Executive Conference Room
Submit Final Budget to State DFA	July 31, 2013
Submit Final Program Budget to GFOA	November 29, 2013

MANAGEMENT POLICIES

Financial Policy Goals

The City of Farmington is dedicated to providing its citizens a wide range of services from basic necessities such as police and fire protection to "quality of life" services such as parks and museums. It is the goal of City management to provide these services in the most efficient manner possible. To accomplish this goal the City must insure that all available resources are correctly accounted for and expended according to applicable statutes, rules and regulations, and Council priorities. To facilitate this accountability, the City has developed financial policies that serve to insure that the resources entrusted to it are expended wisely and in accordance with the service requests of the citizenry. The City of Farmington adheres to and enforces "Financial Policies" developed from several different perspectives. Some of the policies result from adherence to State Statute, while development of other internal policies results from response to suggestions such as audit comments. A description of the source and nature of many of the policies is as follows:

Budget Policies

Compliance with State Statutes- Chapter 6, Article 6 of the New Mexico State Statutes Annotated (NMSA) 1978 requires the New Mexico Department of Finance and Administration, through its Local Government Division to make rules and regulations relating to budgets, records, reports, and disbursements of public monies. Local governments are required to keep all books, make all reports and conform to all rules and regulations adopted by the Local Government Division including the submission of a proposed budget. The State has issued the "Budgeting and Financial Accounting Manual for Local Governments". This manual prescribes in detail many of the financial policies required for local governments, such as the proper disposition of obsolete property and various reporting requirements for budget adoption and successive expenditures against those budgets. The State, in other pronouncements, also establishes such various regulations as rates of reimbursement for travel and specifications requiring the establishment of separate funds. The State Auditor, every year, issues an "Audit State Rule". This 108-page manual details the requirements for obtaining an outside auditor, defines some minimum standards, and outlines the expected scope of the audit. Although too numerous to specifically list, the City attempts to adhere to all State financial requirements as a general policy. As required by State guidelines, the City obtains the services of an independent public accounting firm to issue an "opinion" on the "fairness" of the financial statements as prepared by City staff. The external auditor also performs a "Single Audit" for federal grant reporting purposes.

Citizen Involvement- As part of this year's budget process, the Mayor hosted two public meetings designed to facilitate public input into the budget process. This year the two special sessions were held in March. Citizens expressed their appreciation for existing services and a desire to maintain those services despite declining revenue. Many citizens voiced the opinion that they thoroughly enjoyed the many services and benefits available to them and that they would rather pay somewhat higher taxes than face a reduction in services. The Mayor stated that there was no plan at this time to increase any type of tax and that reducing costs would be the first priority when it came time to balance the budget. The Mayor did mention that at some point costs will no longer be able to be cut without reducing services. It is at this point the decision will need to be made to increase revenue or discontinue services.

Balanced Budget- The City must, as a general budget policy, develop a balanced budget. In most cases, the interpretation of a balanced budget is expenditures are equal to revenue. However, in those years when actual results have generated a more than adequate cash balance necessary to meet City defined reserve requirements, which are greater than State mandates, it is acceptable to spend down such a balance. In this case, utmost care will be exercised to insure that such expenditures will not be ongoing in nature to avoid the creation of a continuing funding requirement. For FY14, the general fund budget anticipates transferring approximately $3.5 million from the capital projects fund to cover the general fund anticipated budget deficit. After adjustment for this transfer, budget revenues equal budget expenditures.

Performance Measures- The FY14 budget is organized and presented by Department. In addition to positions and dollars for each Division, each Division independently develops and includes a description of major programs with measurable objectives, expressed as quantities, for the current budget year. Two different quarterly reports track and present the results. One monitors financial condition with budget to actual comparisons and the other presents performance information mostly in a graphical mode. Schedules 16 and 17 of the Statistics section portray examples of functional performance indicators.

Planning Policies

Five Year Strategic Plan- As part of the budget process the Administrative Services Department develops a Five-Year Financial Plan to be included as part of the Final Program Budget. During the budget development process, the Plan is used as a tool to compare different economic and program scenarios based upon various underlying assumptions and possible levels of service provision. During the development of the FY14 budget, many different scenarios were developed to compare the financial impacts of adjusting service and staff levels, given different levels of Gross Receipts Taxes.

Non-Financial Goals and Policies- As part of Farmington's Comprehensive Plan, which was developed as a vision for the first twenty years of the twenty-first century, the following core goals were outlined:

- Land use and development consistent and compatible with the natural and man-made environment that will promote a vibrant, scenic and safe community.
- Facilitate, provide and maintain a safe, convenient and efficient multi-modal transportation system to efficiently move people and goods.
- Promote adequate housing to meet community needs by promoting orderly development that meets nationally standardized codes.
- Facilitate and encourage diverse economic growth and development.
- Provide the necessary facilities and programs to meet the recreational and cultural needs and desires of the community.
- Participate in cooperative efforts with Federal, State and local agencies to ensure that the educational needs of the community are met.
- Promote and provide a safe environment for home, work, school and recreation activities.

Management Policies

Accounting Policies- The City, as a general financial policy, attempts to adhere to all national standards such as those issued through the Governmental Accounting Standards Board (GASB). Considerable effort has been expended in the last few years to comply with Statements such as GASB 34. All accounting records are kept in strict accordance with Generally Accepted Accounting Principles (GAAP). The City also adheres to the principles and standards promulgated by the Government Finance Officers Association (GFOA), and participates in the "Certificate of Excellence" program in financial reporting as sponsored by the GFOA. The "Certificate of Excellence" for last year's budget is displayed on the inside cover page.

Internal Control Policies-The City has adopted by regulation a series of internal control policies that were designed to safeguard assets ranging from warehouse inventory to actual cash. For example, the cash handling procedures are designed to protect the cash receipts of all cash accumulation points and the proper procedure for recording and depositing these funds. Internal control policies also address proper purchasing card procedures and computer security issues.

Investment Policies- The focus of the investment policy is to maximize the earnings on idle cash while providing necessary safety and liquidity. Investments are limited to collateralized Certificates of Deposit and federally guaranteed securities. The investment policy also covers the monthly reporting requirement to insure elected officials are informed concerning the various securities in the portfolio and the interest earnings being generated. The Investment Policy was updated during FY09.

Reserve Policies-The State has mandated the maintenance of a General Fund cash balance reserve of 8.3% of budgeted expenditures. In addition, the City adopted a cash reserve policy that established several levels of reserves according to possible uses for the reserves. The highest level of reserve is 20.8% of budgeted expenditures. Amounts above this level are available for transfer to a capital projects fund.

Capital Improvement Plan Policies

Plan Development- Part of the budget process is the development of a five-year plan detailing specific large capital items and infrastructure projects. The projects for the current year agree with the actual budget. The presentation for future years is for planning purposes. The basis for project inclusion is the need for new infrastructure and the need to maintain/replace existing capital. The presentation of projects is by fund and reflects the funding source. For enterprise funds, the rate structures should be sufficient to generate funds on a pay-as-you-go basis or to service the required debt. For governmental projects, the source of funding may vary or be a combination of sources. The City participates in the State ICIP program, which presents infrastructure information to the Governor and State Legislature as a planning tool and guide for State appropriations.

Debt Management Policies

Debt Issuance-The City has adopted policies that restrict the use of debt for capital projects. The debt service schedule should not be longer than the life of the asset that it finances and there should be a dedicated revenue stream to fund the debt service. The City maintains the best credit rating possible and adheres to all Governmental Accounting Standards Board disclosure and reporting requirements. The separate "Debt Position" tab in this document provides specific information on the City's current debt levels and margin, as well as future debt planning.

Revenue Policies

Economic variability- The economic climate will change from time to time. Realizing this basic economic tenet, the City will attempt to diversify its resource base to avoid dependence on any single revenue source. The City will also closely monitor revenue sources to determine any potential variations in revenue to minimize reaction time to any shortfalls. With the sharp drop in revenue at the beginning of FY10 the importance of resource diversity was highlighted. As part of the adjustment to lower revenue levels all sources were, and continue to be, reviewed in an attempt to maximize the benefit from each source.

Fees and Rates- On a periodic basis the City will perform a fee/rate analysis on all charges for services. This analysis will seek to determine the relationship between the charges and costs. For utility services, the rates must be set at levels that will recoup all costs and that will be fair to the different classes of ratepayers. For other services, it is important to know the level of subsidy to the extent that fees are not covering all incurred costs including depreciation. An independent consultant conducts a review of general government charges to enterprise funds for services provided to insure that the charges are fair and properly allocated.

Interest Income- The allocation of interest earnings from the City's investment portfolio is on a percentage basis to individual funds based upon the cash balance in the fund. In fact, the basic cash account in each fund is entitled "equity in pooled cash".

Non-Operating Revenue- The City avoids the use of infrequent or one-time basis non-ordinary revenue to fund any operating costs unless such costs also relate to a one-time activity such as a special event. A corollary to this policy is the restricted use of dedicated revenue sources to the purposes for which they are dedicated.

FY14 BUDGET DEVELOPMENT
GENERAL FUND SUMMARY
FINAL BUDGET DEVELOPMENT

	FY13 ADJUSTED BUDGET		FY13 ACTUAL		FY14 PRELIMINARY BUDGET		FY14 FINAL BUDGET	
Beginning Cash Balance		$ 16,192,121		$ 16,192,121		$ 12,803,827		$ 13,039,856
Revenue								
Gross Receipts Tax	$ 37,763,295		$ 39,019,868		$ 35,793,512		$ 35,793,512	
Other Taxes	2,428,136		2,372,371		2,375,384		2,375,384	
Franchise Fees	3,345,344		3,459,331		3,458,674		3,458,674	
Other Revenue	6,273,933		6,306,440		4,671,799		4,671,799	
Transfers (Gen Gov Fund)	-		0		3,500,000		3,500,000	
Electric Dividend	7,459,646		5,781,780		6,429,504		6,429,504	
Total Revenue		$ 57,270,355		$ 56,939,790		$ 56,228,873		$ 56,228,873
Expenditures								
Wages/Benefits	$ 41,807,605		$ 42,984,780		$ 43,744,191		$ 43,744,191	
Operating Expenses	17,686,134		18,481,055		17,292,562		17,292,562	
Capital	367,747		529,238		392,400		392,400	
Transfers	(4,995,786)		(5,011,219)		(5,200,280)		(5,200,280)	
Total Expenditures		$ 54,865,701		$ 56,983,854		$ 56,228,873		$ 56,228,873
Operating Surplus/Deficit		$ 2,404,654		$ (44,064)		$ -		$ -
Cash Reserve Transfer		4,099,695		4,099,695		-		-
Ending Cash Balance		$ 14,497,080		$ 12,048,362		$ 12,803,827		$ 13,039,856
Cash Balance in Reserve (% of Expenditures)		26.42%		21.14%		22.77%		23.19%

Cash Reserve Requirements				
NM State Cash Reserve Minimum 8.3%	$ 4,748,636	$ 4,685,721	$ 4,685,721
GFOA Rec. Best Practices 16.6%	$ 9,493,510	$ 9,367,730	$ 9,367,730
Total Expense	58,965,396.09	61,083,549	56,228,873	56,228,873

CITY OF FARMINGTON

FUND STRUCTURE BY FUNCTION

FY14 Budget

FUND NUMBER	FUND TITLE	GENERAL	LIBRARY	PARKS	POLICE	FIRE	PUBLIC WORKS	UTILITIES	AIRPORT	DEBT SERVICE	TOTAL
101	**GENERAL FUND**	16,908,778	3,748,725	9,291,447	15,479,321	8,691,439	1,170,444		938,719		56,228,873
	SPECIAL REVENUE FUNDS										
201	GRT-STREETS						13,517,470				13,517,470
202	GRT-PARKS			2,936,866							2,936,866
211	PARKS DEVELOPMENT FEES			48,000							48,000
213	LIBRARY GIFTS AND GRANTS		127,500								127,500
214	PARKS/REC GIFTS AND GRANTS			940,697							940,697
217	MUSEUM GIFTS AND GRANTS			145,000							145,000
221	RED APPLE TRANSIT GRANT	1,226,681									1,226,681
222	GENERAL GRANTS	626,201									626,201
223	CDBG GRANT	827,211									827,211
230	LODGERS TAX			1,308,313							1,308,313
240	STATE POLICE PROTECTION				104,900						104,900
246	REGION II NARCOTICS				489,306						489,306
248	COPS PROGRAM				68,588						68,588
249	LAW ENFORCEMENT BLOCK GRANT				40,000						40,000
250	STATE FIRE					472,238					472,238
251	PENALTY ASSESSMENT	155,000									155,000
	CAPITAL PROJECTS FUNDS										
401	COMMUNITY DEV. GRANT PROJECTS						3,179,571				3,179,571
402	GRT 2012 BOND PROJECTS	572,945		4,503,305		2,912,000	1,000,000				8,988,250
408	GENERAL GOVN'T CAPITAL PROJECTS	4,969,428		65,000	63,057	180,000	450,000				5,727,485
409	AIRPORT GRANTS								1,480,000		1,480,000
411	MRA FUND	500,000									500,000
	DEBT SERVICE FUND										
501	SALES TAX BOND RETIREMENT									1,632,294	1,632,294
	ENTERPRISE FUNDS										
601	ELECTRIC ENTERPRISE							109,761,945			109,761,945
602	WATER ENTERPRISE						28,746	17,335,412		58,454	17,422,612
603	WASTEWATER ENTERPRISE						28,746	11,048,207		952,997	12,029,950
604	SANITATION ENTERPRISE							5,541,724			5,541,724
610	GOLF ENTERPRISE			1,339,734							1,339,734
	INTERNAL SERVICE										
701	HEALTH INSURANCE	6,956,051									6,956,051
	GRAND TOTAL	**32,742,295**	**3,876,225**	**20,578,362**	**16,245,172**	**12,255,677**	**19,374,977**	**143,687,288**	**2,418,719**	**2,643,745**	**253,822,460**

November 2013

CITY OF FARMINGTON

CONTACT DIRECTORY

DEPARTMENT	POSITION	NAME	PHONE*	EMAIL
Administration				
	Mayor	Tommy Roberts	1103	troberts@fmtn.org
	Councilor-District 1	Dan Darnell	1155	ddarnell@fmtn.org
	Councilor-District 2	Mary Fischer	1112	n/a
	Councilor-District 3	Gayla McCulloch	1111	gmcculloch@fmtn.org
	Councilor-District 4	Jason Sandel	1105	jsandel@fmtn.org
	City Manager	Rob Mayes	1114	rmayes@fmtn.org
	Assistant City Manager	Bob Campbell	1102	rcampbell@fmtn.org
	City Attorney	Jay Burnham	1124	jburnham@fmtn.org
	City Clerk	Dianne Smylie	1106	dsmylie@fmtn.org
	Governmental Relations Director	Elizabeth Isenberg	1419	eisenberg@fmtn.org
	Library Director	Karen McPheeters	1275	kmcpheeters@infoway.org
Public Works				
	Public Works Director	David Sypher	1283	dsypher@fmtn.org
Community Development				
	Community Dev. Director	Mary Holton	1285	mholton@fmtn.org
Police				
	Police Chief	Kyle Westall	1039	kwestall@fmtn.org
General Services				
	General Services Director	Julie Baird	1156	jbaird@fmtn.org
Fire				
	Fire Chief	Terry Page	1431	tpage@firenet.org
Human Resources				
	Human Resources Director	Tom Swenk	1133	tswenk@fmtn.org
Electric Utility				
	Electric Utility Director	Mike Sims	1165	msims@fmtn.org
Administrative Services				
	Administrative Services Director	Andy Mason	1367	amason@fmtn.org
Parks, Recreation & Cultural Affairs				
	PRCA Director	Cory Styron	1402	cstyron@fmtn.org
Information Technology				
	Information Technology Director	James Campbell	1102	jcampbell@fmtn.org

* All City phone extensions begin with the Area Code 505 and the prefix 599

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CITY OF FARMINGTON FY14 FUND SUMMARY

FUND NAME	FUND NO.	UNAUDITED FY14 BEGINNING CASH BALANCE	TOTAL REVENUES	TOTAL EXPENDITURES	PROJECTED FY14 ENDING CASH BALANCE
General Fund	101	$ 13,039,856	$ 56,228,873	$ 56,228,873	$ 13,039,856
GRT-Streets	201	7,811,159	8,140,942	13,517,470	2,434,631
GRT-Parks	202	942,619	2,437,481	2,936,866	443,234
Park Development Fees	211	354,040	17,000	48,000	323,040
Library Gifts & Grants	213	322,464	146,700	127,500	341,664
Parks/Rec Gifts & Grants	214	939,828	668,700	940,697	667,831
Museum Gifts & Grants	217	184,494	140,000	145,000	179,494
Red Apple Transit Grant	221	-	1,138,681	1,226,681	(88,000)
General Grants	222	-	627,058	626,201	857
CDBG Grant	223	-	806,189	827,211	(21,022)
Lodgers Tax	230	184,802	1,343,105	1,308,313	219,594
State Police Protection	240	83,711	104,900	104,900	83,711
Region II Narcotics	246	(88,897)	492,000	489,306	(86,203)
COPS Program	248	(35,956)	253,500	68,588	148,956
Law Enforcement Block Grant	249	32,631	40,000	40,000	32,631
State Fire	250	109,428	480,738	472,238	117,928
Penalty Assessment	251	12,352	155,000	155,000	12,352
Comm. Dev./Public Wks. Grant Projects	401	1,386,546	2,760,928	3,179,571	967,903
GRT 2012 Series Bonds	402	5,560,768	3,059,000	8,988,250	(368,482)
General Gov't. Capital Projects	408	5,635,409	15,000	5,727,485	(77,076)
Airport Grants	409	144,798	1,448,941	1,480,000	113,739
Metropolitan Redevelopment Authority	411	-	503,000	500,000	3,000
Sales Tax Bond Retirement	501	193,218	1,635,894	1,632,294	196,818
Electric Enterprise	601	63,376,017	101,370,867	109,761,945	54,984,939
Water Enterprise	602	8,918,222	14,354,732	17,422,612	5,850,342
Wastewater Enterprise	603	7,610,720	7,973,210	12,029,950	3,553,980
Sanitation Enterprise	604	2,213,380	5,741,000	5,541,724	2,412,656
Golf Enterprise	610	27,980	1,195,928	1,339,734	(115,826)
Health Insurance	701	688,154	7,502,211	6,956,051	1,234,314
TOTALS		**$ 119,647,745**	**$ 220,781,578**	**$ 253,822,460**	**$ 86,606,863**

CITY OF FARMINGTON
REVENUE SUMMARY

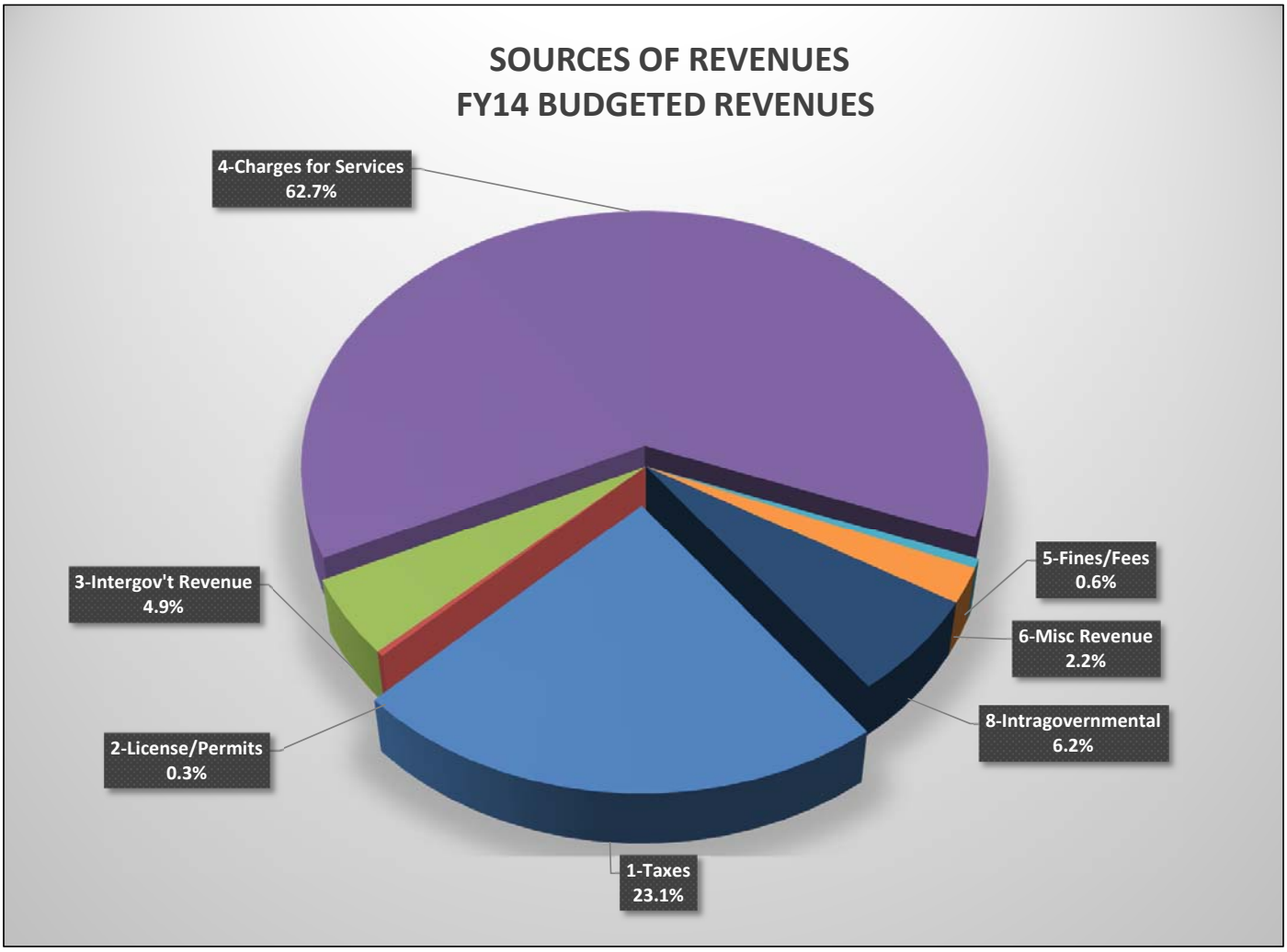
	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND							
1-Taxes	$ 41,842,175	$ 40,042,868	(4.3%)	$ 38,008,896	(5.1%)	$ 38,667,294	1.7%
2-License/Permits	647,637	633,467	(2.2%)	680,250	7.4%	697,256	2.5%
3-Intergov't Revenue	1,478,536	1,402,758	(5.1%)	669,640	(52.3%)	686,381	2.5%
4-Charges for Services	2,821,317	2,756,273	(2.3%)	1,936,509	(29.7%)	1,984,922	2.5%
5-Fines/Fees	1,017,977	1,001,305	(1.6%)	1,135,100	13.4%	1,163,478	2.5%
6-Misc Revenue	2,881,896	2,952,532	2.5%	2,748,034	(6.9%)	2,816,735	2.5%
8-Intragovernmental	8,076,968	8,481,151	5.0%	11,050,444	30.3%	7,739,205	(30.0%)
TOTAL	**$ 58,766,505**	**$ 57,270,355**	**(2.5%)**	**$ 56,228,873**	**(1.8%)**	**$ 53,755,271**	**(4.4%)**
201-GRT - STREETS							
1-Taxes	$ 8,776,819	$ 8,262,636	(5.9%)	$ 8,030,442	(2.8%)	$ 8,172,419	1.8%
3-Intergov't Revenue	4,705	285,209	5961.4%	-	(100.0%)	-	0.0%
4-Charges for Services	-	600,431	0.0%	-	(100.0%)	-	0.0%
6-Misc Revenue	76,765	243,457	217.1%	110,500	(54.6%)	113,263	2.5%
8-Intragovernmental	(533,500)	-	(100.0%)	-	0.0%	-	0.0%
TOTAL	**$ 8,324,789**	**$ 9,391,732**	**12.8%**	**$ 8,140,942**	**(13.3%)**	**$ 8,285,682**	**1.8%**
202-GRT - PARKS							
1-Taxes	$ 2,673,231	$ 2,548,962	(4.6%)	$ 2,418,481	(5.1%)	$ 2,459,348	1.7%
6-Misc Revenue	207,872	27,119	(87.0%)	19,000	(29.9%)	19,475	2.5%
TOTAL	**$ 2,881,102**	**$ 2,576,080**	**(10.6%)**	**$ 2,437,481**	**(5.4%)**	**$ 2,478,823**	**1.7%**
211-PARK DEVELOPMENT FEES							
4-Charges for Services	$ 24,039	$ 18,118	(24.6%)	$ 15,000	(17.2%)	$ 12,950	(13.7%)
6-Misc Revenue	2,777	2,187	(21.3%)	2,000	(8.5%)	2,050	2.5%
TOTAL	**$ 26,816**	**$ 20,305**	**(24.3%)**	**$ 17,000**	**(16.3%)**	**$ 15,000**	**(11.8%)**
213-LIBRARY GIFTS & GRANTS							
3-Intergov't Revenue	$ 266,318	$ 18,003	(93.2%)	$ 118,000	555.4%	$ 120,950	2.5%
6-Misc Revenue	50,983	49,502	(2.9%)	28,700	(42.0%)	29,418	2.5%
TOTAL	**$ 317,301**	**$ 67,505**	**(78.7%)**	**$ 146,700**	**117.3%**	**$ 150,368**	**2.5%**
214-PARKS/REC GIFTS & GRANTS							
3-Intergov't Revenue	$ 36,721	$ 119,120	224.4%	$ 29,000	(75.7%)	$ 29,725	2.5%
4-Charges for Services	304,563	292,976	(3.8%)	269,500	(8.0%)	276,238	2.5%
6-Misc Revenue	367,179	226,903	(38.2%)	370,200	63.2%	379,455	2.5%
TOTAL	**$ 708,464**	**$ 638,998**	**(9.8%)**	**$ 668,700**	**4.6%**	**$ 685,418**	**2.5%**
217-MUSEUM GIFTS & GRANTS							
4-Charges for Services	$ 79,990	$ 52,732	(34.1%)	$ 75,500	43.2%	$ 77,388	2.5%
6-Misc Revenue	29,184	9,140	(68.7%)	64,500	605.7%	66,113	2.5%
TOTAL	**$ 109,174**	**$ 61,871**	**(43.3%)**	**$ 140,000**	**126.3%**	**$ 143,500**	**2.5%**
221-RED APPLE TRANSIT GRANT							
3-Intergov't Revenue	$ -	$ -	0.0%	$ 549,000	0.0%	$ 562,725	2.5%
4-Charges for Services	-	-	0.0%	144,200	0.0%	147,805	2.5%
8-Intragovernmental	-	-	0.0%	445,481	0.0%	456,618	2.5%
TOTAL	**$ -**	**$ -**	**0.0%**	**$ 1,138,681**	**0.0%**	**$ 1,167,148**	**2.5%**
222-GENERAL GRANTS							
3-Intergov't Revenue	$ -	$ -	0.0%	$ 558,838	0.0%	$ 565,309	1.2%
8-Intragovernmental	-	-	0.0%	68,220	0.0%	69,926	2.5%
TOTAL	**$ -**	**$ -**	**0.0%**	**$ 627,058**	**0.0%**	**$ 635,234**	**1.3%**
223-CDBG GRANT							
3-Intergov't Revenue	$ -	$ -	0.0%	$ 806,189	0.0%	$ 826,344	2.5%
TOTAL	**$ -**	**$ -**	**0.0%**	**$ 806,189**	**0.0%**	**$ 826,344**	**2.5%**

CITY OF FARMINGTON
REVENUE SUMMARY

	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
230-LODGERS TAX							
1-Taxes	$ 1,235,675	$ 1,190,133	(3.7%)	$ 1,252,105	5.2%	$ 1,252,105	0.0%
4-Charges for Services	42,805	60,389	41.1%	60,000	(0.6%)	61,500	2.5%
6-Misc Revenue	3,080	28,193	815.3%	31,000	10.0%	31,775	2.5%
TOTAL	**$ 1,281,561**	**$ 1,278,715**	**(0.2%)**	**$ 1,343,105**	**5.0%**	**$ 1,345,380**	**0.2%**
240-STATE POLICE PROTECTION							
3-Intergov't Revenue	$ 106,800	$ 104,400	(2.2%)	$ 104,400	0.0%	$ 107,010	2.5%
6-Misc Revenue	539	101	(81.2%)	500	392.9%	513	2.5%
TOTAL	**$ 107,339**	**$ 104,501**	**(2.6%)**	**$ 104,900**	**0.4%**	**$ 107,523**	**2.5%**
246-REGION II NARCOTICS							
3-Intergov't Revenue	$ 366,242	$ 275,871	(24.7%)	$ 410,350	48.7%	$ 420,609	2.5%
6-Misc Revenue	44,423	68,594	54.4%	51,650	(24.7%)	52,941	2.5%
8-Intragovernmental	30,000	30,000	0.0%	30,000	0.0%	30,000	0.0%
TOTAL	**$ 440,665**	**$ 374,465**	**(15.0%)**	**$ 492,000**	**31.4%**	**$ 503,550**	**2.3%**
248-COPS PROGRAM							
3-Intergov't Revenue	$ 331,216	$ 271,787	(17.9%)	$ 253,500	(6.7%)	$ 259,838	2.5%
TOTAL	**$ 331,216**	**$ 271,787**	**(17.9%)**	**$ 253,500**	**(6.7%)**	**$ 259,838**	**2.5%**
249-LAW ENFORCEMENT BLOCK GRANT							
3-Intergov't Revenue	$ 55,957	$ 27,504	(50.8%)	$ 40,000	45.4%	$ 41,000	2.5%
6-Misc Revenue	323	391	20.9%	-	(100.0%)	-	0.0%
TOTAL	**$ 56,280**	**$ 27,894**	**(50.4%)**	**$ 40,000**	**43.4%**	**$ 41,000**	**2.5%**
250-STATE FIRE							
3-Intergov't Revenue	$ 1,305,895	$ 1,089,778	(16.5%)	$ 472,238	(56.7%)	$ 484,044	2.5%
6-Misc Revenue	9,106	5,297	(41.8%)	8,500	60.5%	8,713	2.5%
8-Intragovernmental	(110,000)	-	(100.0%)	-	0.0%	-	0.0%
TOTAL	**$ 1,205,001**	**$ 1,095,076**	**(9.1%)**	**$ 480,738**	**(56.1%)**	**$ 492,756**	**2.5%**
251-PENALTY ASSESSMENT							
5-Fines/Fees	$ 165,559	$ 152,637	(7.8%)	$ 155,000	1.5%	$ 158,875	2.5%
6-Misc Revenue	147	84	(42.7%)	-	(100.0%)	-	0.0%
TOTAL	**$ 165,706**	**$ 152,721**	**(7.8%)**	**$ 155,000**	**1.5%**	**$ 158,875**	**2.5%**
401-PUBLIC WORKS GRANT PROJECTS							
3-Intergov't Revenue	$ 486,334	$ 1,038,718	113.6%	$ 2,310,928	122.5%	$ 2,368,701	2.5%
4-Charges for Services	-	-	0.0%	450,000	0.0%	461,250	2.5%
6-Misc Revenue	9,561	7,397	(22.6%)	-	(100.0%)	-	0.0%
TOTAL	**$ 495,894**	**$ 1,046,115**	**111.0%**	**$ 2,760,928**	**163.9%**	**$ 2,829,951**	**2.5%**
402-GRT 2012 BONDS							
3-Intergov't Revenue	$ -	$ 352,350	0.0%	$ 3,039,000	762.5%	$ 3,114,975	2.5%
6-Misc Revenue	11,411,694	46,910	(99.6%)	20,000	(57.4%)	20,500	2.5%
8-Intragovernmental	(2,231,667)	125,000	(105.6%)	-	(100.0%)	-	0.0%
TOTAL	**$ 9,180,028**	**$ 524,260**	**(94.3%)**	**$ 3,059,000**	**483.5%**	**$ 3,135,475**	**2.5%**
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS							
6-Misc Revenue	$ 27,324	$ 27,479	0.6%	$ 15,000	(45.4%)	$ 15,375	2.5%
8-Intragovernmental	3,622,974	4,134,462	14.1%	-	(100.0%)	-	0.0%
TOTAL	**$ 3,650,297**	**$ 4,161,941**	**14.0%**	**$ 15,000**	**(99.6%)**	**$ 15,375**	**2.5%**
409-AIRPORT GRANTS							
3-Intergov't Revenue	$ 1,281,039	$ 1,080,788	(15.6%)	$ 1,419,688	31.4%	$ 1,455,180	2.5%
6-Misc Revenue	9,247	4,920	(46.8%)	-	(100.0%)	-	0.0%
8-Intragovernmental	72,500	115,575	59.4%	29,253	(74.7%)	29,984	2.5%
TOTAL	**$ 1,362,786**	**$ 1,201,283**	**(11.9%)**	**$ 1,448,941**	**20.6%**	**$ 1,485,165**	**2.5%**

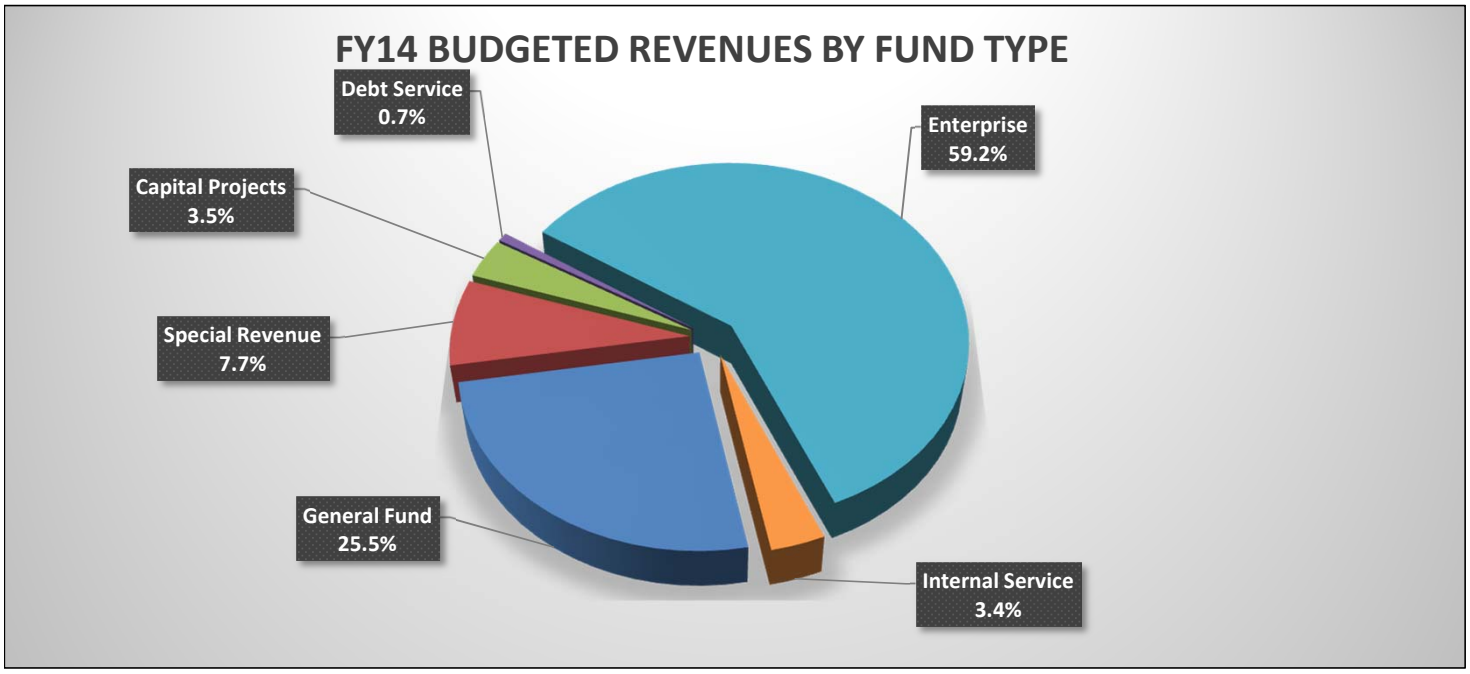
CITY OF FARMINGTON
REVENUE SUMMARY

	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
411-METROPOLITAN REDEVELOPMENT AUTHORITY							
6-Misc Revenue	$ -	$ -	0.0%	$ 3,000	0.0%	$ 3,075	2.5%
8-Intragovernmental	-	-	0.0%	500,000	0.0%	-	(100.0%)
TOTAL	**$ -**	**$ -**	**0.0%**	**$ 503,000**	**0.0%**	**$ 3,075**	**(99.4%)**
501-SALES TAX BOND RETIREMENT							
6-Misc Revenue	$ 4,459	$ 3,965	(11.1%)	$ 3,600	(9.2%)	$ 3,690	2.5%
8-Intragovernmental	3,847,667	1,646,595	(57.2%)	1,632,294	(0.9%)	1,635,893	0.2%
TOTAL	**$ 3,852,126**	**$ 1,650,560**	**(57.2%)**	**$ 1,635,894**	**(0.9%)**	**$ 1,639,583**	**0.2%**
601-ELECTRIC ENTERPRISE							
3-Intergov't Revenue	$ 27,841	$ -	(100.0%)	$ -	0.0%	$ -	0.0%
4-Charges for Services	97,048,441	102,191,317	5.3%	100,299,947	(1.9%)	102,418,795	2.1%
6-Misc Revenue	1,687,096	1,211,957	(28.2%)	1,070,920	(11.6%)	1,097,693	2.5%
TOTAL	**$ 98,763,378**	**$ 103,403,274**	**4.7%**	**$ 101,370,867**	**(2.0%)**	**$ 103,516,488**	**2.1%**
602-WATER ENTERPRISE							
3-Intergov't Revenue	$ 284,788	$ 2,510	(99.1%)	$ -	(100.0%)	$ -	0.0%
4-Charges for Services	13,875,920	15,585,669	12.3%	14,239,732	(8.6%)	14,595,725	2.5%
6-Misc Revenue	76,305	82,574	8.2%	115,000	39.3%	117,875	2.5%
TOTAL	**$ 14,237,012**	**$ 15,670,752**	**10.1%**	**$ 14,354,732**	**(8.4%)**	**$ 14,713,600**	**2.5%**
603-WASTEWATER ENTERPRISE							
1-Taxes	$ 1,336,593	$ 1,274,442	(4.6%)	$ 1,209,240	(5.1%)	$ 1,229,674	1.7%
4-Charges for Services	6,530,892	6,857,621	5.0%	6,657,970	(2.9%)	6,824,419	2.5%
6-Misc Revenue	59,539	47,668	(19.9%)	106,000	122.4%	108,650	2.5%
TOTAL	**$ 7,927,024**	**$ 8,179,731**	**3.2%**	**$ 7,973,210**	**(2.5%)**	**$ 8,162,743**	**2.4%**
604-SANITATION ENTERPRISE							
4-Charges for Services	$ 5,311,227	$ 5,352,420	0.8%	$ 5,627,500	5.1%	$ 5,768,188	2.5%
6-Misc Revenue	119,039	95,159	(20.1%)	113,500	19.3%	116,338	2.5%
TOTAL	**$ 5,430,267**	**$ 5,447,579**	**0.3%**	**$ 5,741,000**	**5.4%**	**$ 5,884,525**	**2.5%**
610-GOLF ENTERPRISE							
4-Charges for Services	$ 1,041,478	$ 955,183	(8.3%)	$ 1,195,928	25.2%	$ 1,225,826	2.5%
6-Misc Revenue	1,043	3,691	253.8%	-	(100.0%)	-	0.0%
8-Intragovernmental	100,103	-	(100.0%)	-	0.0%	-	0.0%
TOTAL	**$ 1,142,624**	**$ 958,874**	**(16.1%)**	**$ 1,195,928**	**24.7%**	**$ 1,225,826**	**2.5%**
701-HEALTH INSURANCE							
4-Charges for Services	$ 8,731,917	$ 7,501,716	(14.1%)	$ 7,499,211	(0.0%)	$ 7,686,691	2.5%
6-Misc Revenue	17	46,076	276466.8%	3,000	(93.5%)	3,075	2.5%
8-Intragovernmental	396,962	-	(100.0%)	-	0.0%	-	0.0%
TOTAL	**$ 9,128,895**	**$ 7,547,792**	**(17.3%)**	**$ 7,502,211**	**(0.6%)**	**$ 7,689,766**	**2.5%**
Grand Total	**$ 229,892,250**	**$ 223,124,165**	**(2.9%)**	**$ 220,781,578**	**(1.0%)**	**$ 221,353,281**	**0.3%**

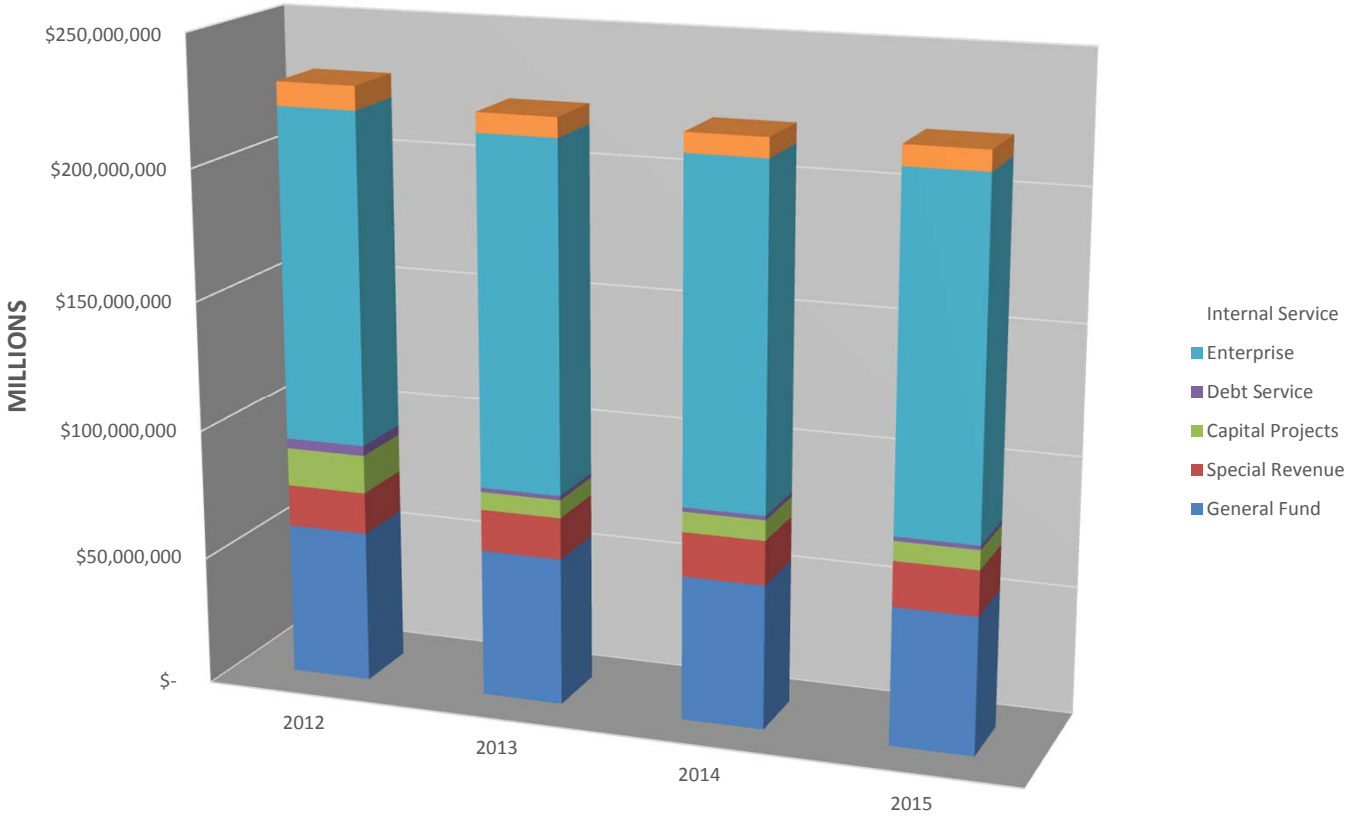


	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1-Taxes	$ 55,864,492	$ 53,319,040	(4.6%)	$ 50,919,164	(4.5%)	$ 51,780,840	1.7%
2-License/Permits	647,637	633,467	(2.2%)	680,250	7.4%	697,256	2.5%
* 3-Intergov't Revenue	6,032,392	6,068,797	0.6%	10,780,771	77.6%	11,042,790	2.4%
4-Charges for Services	135,812,590	142,224,844	4.7%	138,470,997	(2.6%)	141,541,696	2.2%
5-Fines/Fees	1,183,536	1,153,942	(2.5%)	1,290,100	11.8%	1,322,353	2.5%
6-Misc Revenue	17,079,596	5,191,291	(69.6%)	4,884,604	(5.9%)	5,006,719	2.5%
8-Intragovernmental	13,272,006	14,532,783	9.5%	13,755,692	(5.3%)	9,961,626	(27.6%)
Total Revenue	**$229,892,250**	**$223,124,165**	**(2.9%)**	**$220,781,578**	**(1.0%)**	**$221,353,281**	**0.3%**

* Includes Federal/State grants, NMFA loan proceeds and intergovernmental revenue.



*FISCAL YEAR	General Fund	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Total
2012	$ 58,766,505	15,955,414	14,689,005	3,852,126	127,500,304	9,128,895	$ 229,892,250
2013	$ 57,270,355	16,061,651	6,933,598	1,650,560	133,660,210	7,547,792	$ 223,124,165
2014	$ 56,228,873	16,991,994	7,786,869	1,635,894	130,635,737	7,502,211	$ 220,781,578
2015	$ 53,755,271	17,296,438	7,469,041	1,639,583	133,503,182	7,689,766	$ 221,353,281



FISCAL YEAR

*Revenues for FY12 and FY13 are actual. Revenue for FY14 is budgeted, and revenue for FY15 is projected.

REVENUE ANALYSIS

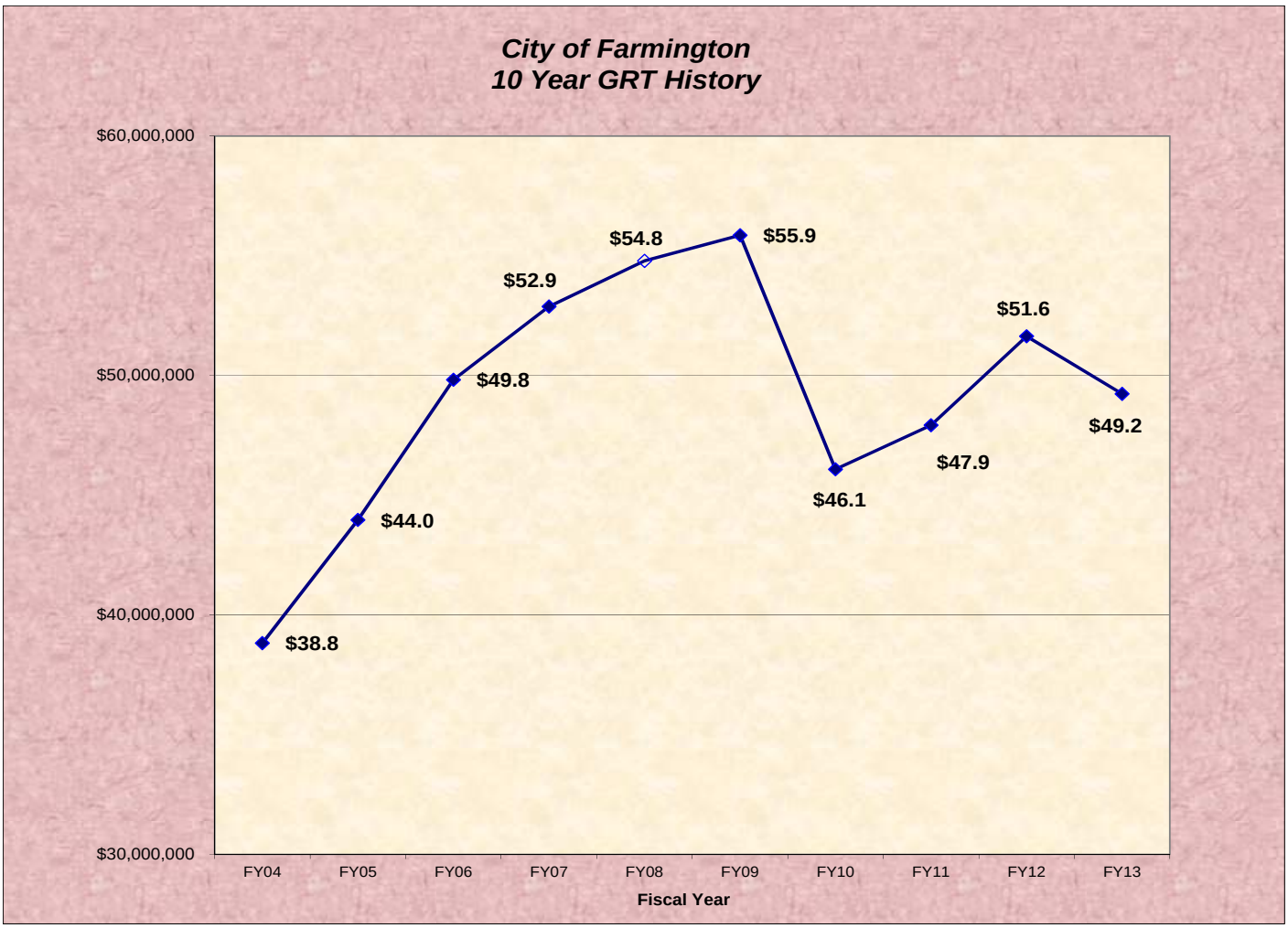
Gross Receipts Taxes:

The State of New Mexico Taxation and Revenue Department levies a gross receipts tax (GRT) for the privilege of doing business in the state. With the exception of qualified food sales and medical services, the tax is imposed on retail sales, total construction receipts including labor, and sales of business and professional services. “Gross receipts” is defined as the total amount of money or value of other consideration received from selling property in New Mexico; from leasing property employed in New Mexico; from selling services performed outside New Mexico the product of which is initially used in New Mexico; or from performing services in New Mexico. The State Taxation and Revenue Department collects and distributes the state-shared and local-option gross receipts taxes to the City. The City receives 1.225% as the state-shared GRT and imposes an additional 1.1875% of local-option GRT. Effective July 1, 2010, the State of New Mexico increased the state rate by .125% and the total in-city rate is currently 7.125%.

In budgeting for gross receipt tax revenue, historical trends are analyzed, and legislative changes are reviewed. The ten-year average growth in gross receipts tax revenue equals 26.8%. However, in direct contrast to the prior six years, FY10 saw a 17.5% decrease back to FY05 levels. FY11 and 12 showed slight improvement hinting at an economic recovery. FY13, however, dampened that optimistic outlook with GRT dropping 4.7%. With the high degree of uncertainty in the current economy, a conservative approach to revenue was taken when budgeting FY14 GRT revenue.

For FY14, GRT revenue has been conservatively budgeted at $46.7 million or approximately a 5.2% decrease over FY13 GRT revenue. Total budgeted gross receipts tax revenue is 21.1% of total budgeted revenues for all funds. Gross receipts tax for the FY14 General Fund budget is $35.8 million which is 63.7% of the total general fund budgeted revenues.

The following graph represents a 10-year history of gross receipts tax revenue:



Service Fees:

For FY14, Enterprise Funds service fees are budgeted at $128,021,077 and represents 58% of the City's total budgeted revenues. The Enterprise Funds include the electric, water, wastewater, sanitation, and golf funds.

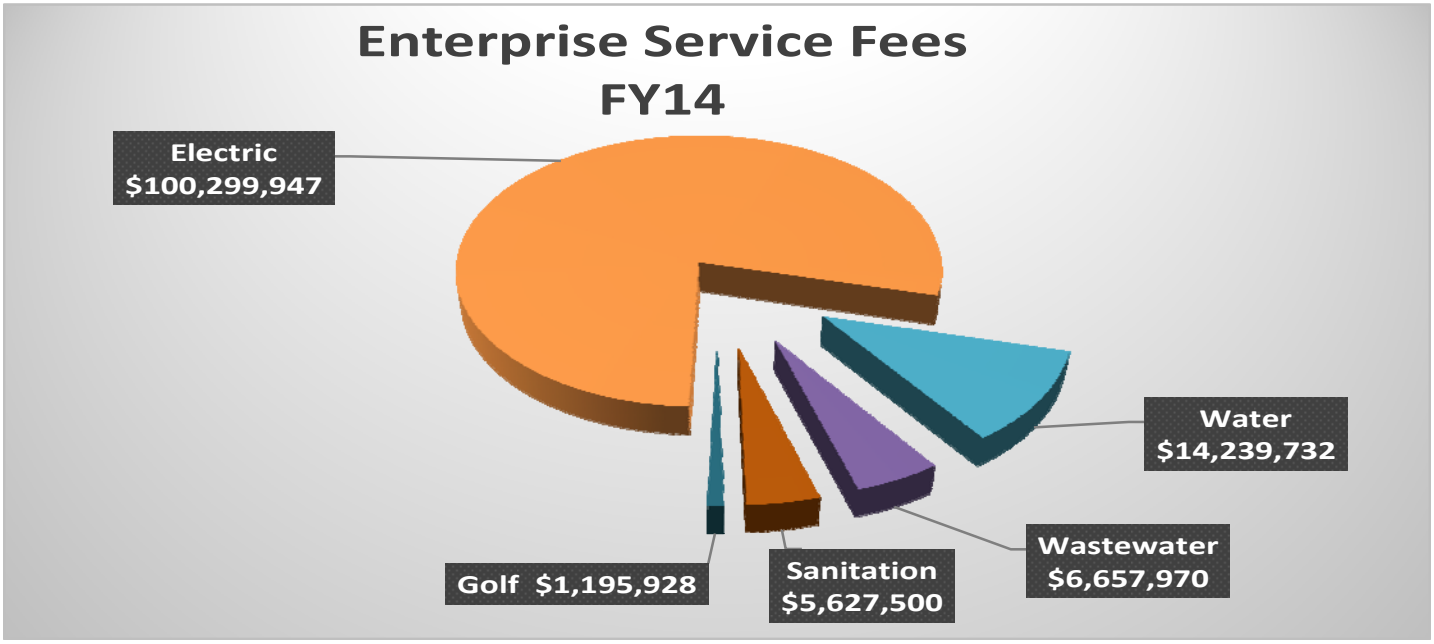
The Farmington Electric Utility System generation facilities include the 25 megawatt Animas Power Plant (combined cycle-natural gas), the 30 megawatt Navajo Dam (hydroelectric plant), and the City's 8.475% ownership in the San Juan Power Plant unit #4 (coal-fired) which generates 43 megawatts. The City's newest generation facility is its 63 megawatt Bluffview Power Plant (combined cycle -natural gas) which began operation in May 2005. The number of electric meters has increased from 31,171 in 1994 to 44,197 in FY14. On October 8th, 2013, the first rate change for the Farmington Electric Utility System was approved by Council. This increase was the first since May 1982. Rates will be increased a total of 6.7% to be implemented by the 3rd year. The budget for electric user fees in FY14 is $109,761,945.

The operation and maintenance of the water and wastewater services is currently under contract with CH2MHill OMI, Inc. (OMI). The number of water and wastewater customers is 16,359 and 14,328, respectively. Prior to January, 2007, water rates had not been adjusted since July 1991. In January 2007, after completion of a water/wastewater rate study, the City Council implemented a new rate schedule designed to provide funds for renewal and replacement of aging water and wastewater infrastructure. Water and wastewater user rates have increased annually an average of 9.5% and 7.5% respectively from January, 2007 through January, 2011. A repair and replacement fee was also implemented that increased from zero to $6.60 per month and zero to $5.65 per month for water and wastewater residential users respectively during this 5 year period. Water fund service fees are budgeted at $14.2 million for FY14 and wastewater service fees are budgeted at $6.7 million. Relative to wastewater treatment facility improvements, the City received a $14.2 million twenty year loan from the New Mexico Environment Department for expansion of the Wastewater Treatment Plant. Annual debt service payments of $952,997 began in FY08.

Sanitation services are currently under contract with Waste Management of New Mexico, Inc. Sanitation rates are evaluated yearly according to the contract and adjusted by 75% of CPI. Sanitation service fees are budgeted at $5.6 million for FY14.

The City's parks and recreation department operates Piñon Hills Golf Course and Civitan Golf Course, a par-three course. In FY12, A study of golf fees was completed and golf fees were increased an average of 4.5% for non-pass holders, 16.4% for pass holders and 6.7% for other golf services provided such as cart rental and driving range. Also in FY12, Civitan Golf Course was transferred to the general fund after the determination was made that this was more of a service being provided as a park to the citizens of Farmington rather than a profitable operation. Golf fund service fees are budgeted at $1.2 million for FY14.

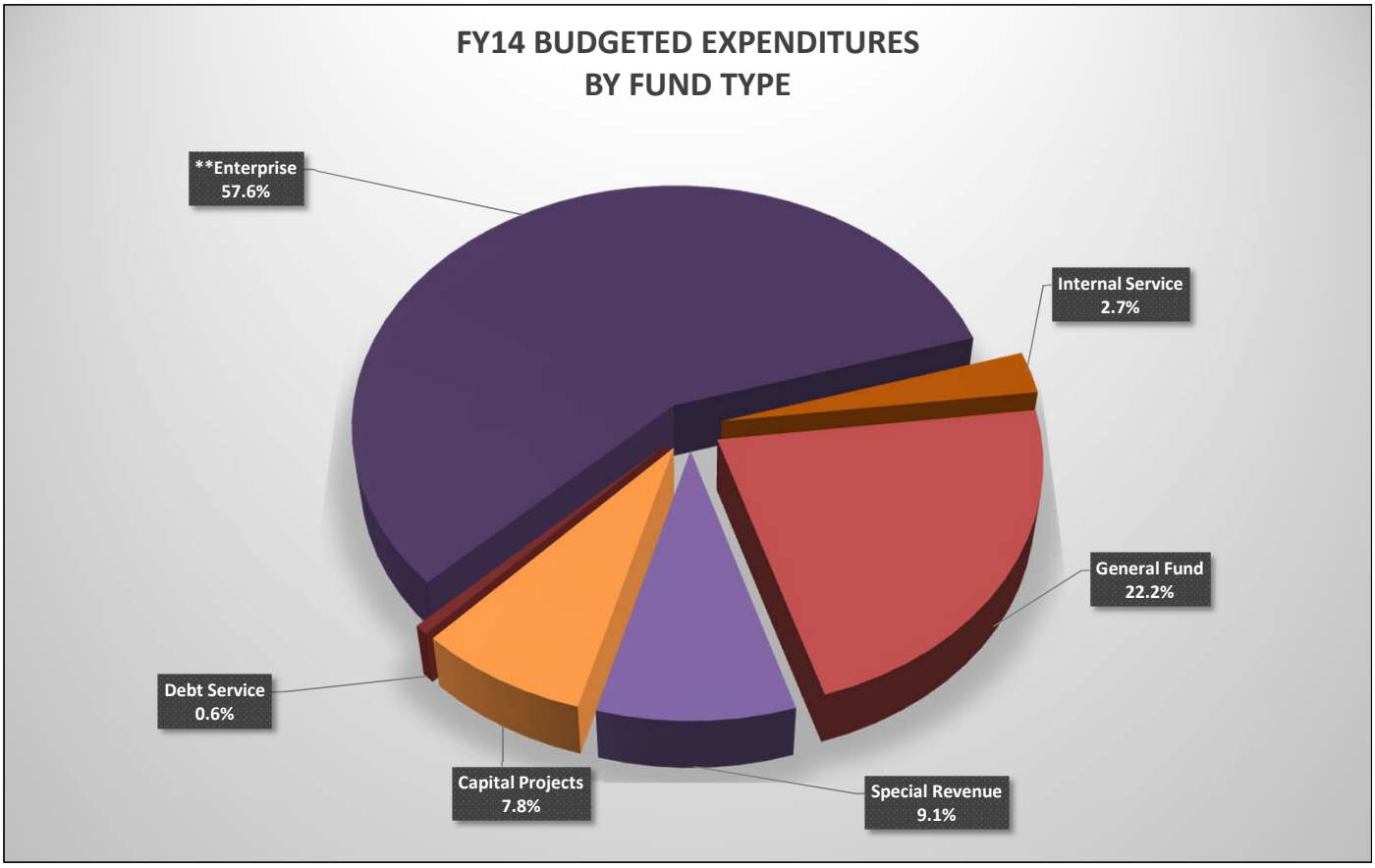
The following chart represents the FY14 budgeted fees by service:



CITY OF FARMINGTON
EXPENDITURE SUMMARY

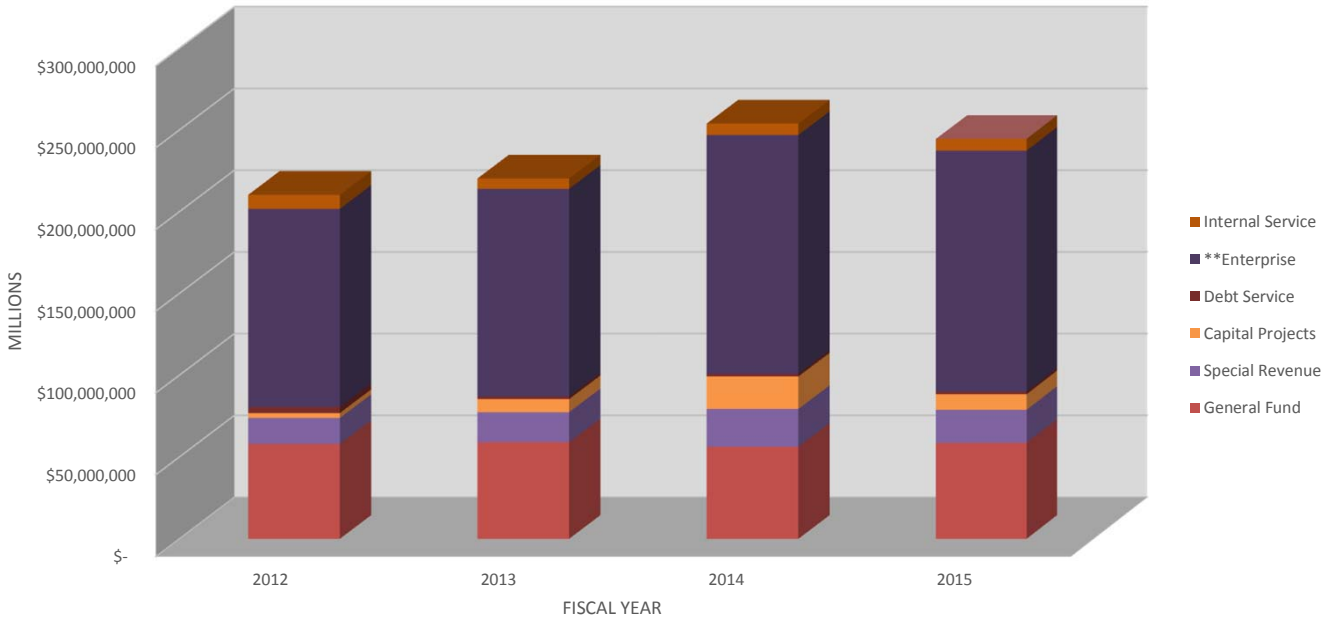
CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 59,722,623	$ 59,256,299	(0.8%)	$ 64,680,215	9.2%	$ 67,149,889	3.8%
b) General Operating	105,608,951	103,417,783	(2.1%)	114,379,517	10.6%	123,534,594	8.0%
c) Capital	21,919,182	37,758,105	72.3%	59,960,920	58.8%	42,127,732	(29.7%)
d) Debt Service	11,375,408	7,319,346	(35.7%)	3,253,560	(55.5%)	3,116,288	(4.2%)
e) Transfers	11,624,301	12,500,808	7.5%	11,548,248	(7.6%)	8,551,016	(26.0%)
TOTAL	**$210,250,466**	**$220,252,340**	**4.8%**	**$253,822,460**	**15.2%**	**$244,479,518**	**(3.7%)**

FUNDS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 57,886,555	$ 58,965,396	1.9%	$ 56,228,873	(4.6%)	$ 58,584,468	4.2%
201-GRT - STREETS	8,457,988	11,304,796	33.7%	13,517,470	19.6%	10,288,833	(23.9%)
202-GRT - PARKS	2,717,846	2,725,192	0.3%	2,936,866	7.8%	3,548,740	20.8%
211-PARK DEVELOPMENT FEES	5,131	46,925	814.5%	48,000	2.3%	100,000	108.3%
213-LIBRARY GIFTS & GRANTS	113,606	41,526	(63.4%)	127,500	207.0%	130,688	2.5%
214-PARKS/REC GIFTS & GRANTS	597,915	734,500	22.8%	940,697	28.1%	710,714	(24.4%)
217-MUSEUM GIFTS & GRANTS	108,940	57,759	(47.0%)	145,000	151.0%	143,500	(1.0%)
221-RED APPLE TRANSIT GRANT	-	-	0.0%	1,226,681	0.0%	1,103,991	(10.0%)
222-GENERAL GRANTS	-	-	0.0%	626,201	0.0%	649,463	3.7%
223-CDBG GRANT	-	-	0.0%	827,211	0.0%	779,883	(5.7%)
230-LODGERS TAX	1,251,640	1,403,662	12.1%	1,308,313	(6.8%)	1,346,206	2.9%
240-STATE POLICE PROTECTION	78,926	49,204	(37.7%)	104,900	113.2%	107,523	2.5%
246-REGION II NARCOTICS	443,993	365,452	(17.7%)	489,306	33.9%	502,766	2.8%
248-COPS PROGRAM	327,255	217,422	(33.6%)	68,588	(68.5%)	71,335	4.0%
249-LAW ENFORCEMENT BLOCK GRANT	59,653	24,043	(59.7%)	40,000	66.4%	41,000	2.5%
250-STATE FIRE	1,545,303	1,215,896	(21.3%)	472,238	(61.2%)	481,573	2.0%
251-PENALTY ASSESSMENT	166,556	155,723	(6.5%)	155,000	(0.5%)	158,875	2.5%
401-PUBLIC WORKS GRANT PROJECTS	924,931	821,185	(11.2%)	3,179,571	287.2%	4,313,247	35.7%
402-GRT 2012 BONDS	199,082	3,944,437	1881.3%	8,988,250	127.9%	-	(100.0%)
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	562,691	2,120,218	276.8%	5,727,485	170.1%	3,500,000	(38.9%)
409-AIRPORT GRANTS	1,323,436	1,099,204	(16.9%)	1,480,000	34.6%	1,705,753	15.3%
411-METROPOLITAN REDEVELOPMENT AUTHORITY	-	-	0.0%	500,000	0.0%	25,625	(94.9%)
501-SALES TAX BOND RETIREMENT	3,698,145	1,646,595	(55.5%)	1,632,294	(0.9%)	1,635,893	0.2%
601-ELECTRIC ENTERPRISE	95,987,214	102,155,611	6.4%	109,761,945	7.4%	115,148,447	4.9%
602-WATER ENTERPRISE	12,615,635	11,986,880	(5.0%)	17,422,612	45.3%	15,227,756	(12.6%)
603-WASTEWATER ENTERPRISE	6,231,855	6,685,304	7.3%	12,029,950	79.9%	9,916,099	(17.6%)
604-SANITATION ENTERPRISE	5,247,987	5,094,384	(2.9%)	5,541,724	8.8%	5,681,529	2.5%
610-GOLF ENTERPRISE	1,131,118	1,078,858	(4.6%)	1,339,734	24.2%	1,343,863	0.3%
701-HEALTH INSURANCE	8,567,063	6,312,165	(26.3%)	6,956,051	10.2%	7,231,750	4.0%
TOTAL	**$210,250,466**	**$220,252,340**	**4.8%**	**$253,822,460**	**15.2%**	**$244,479,518**	**(3.7%)**

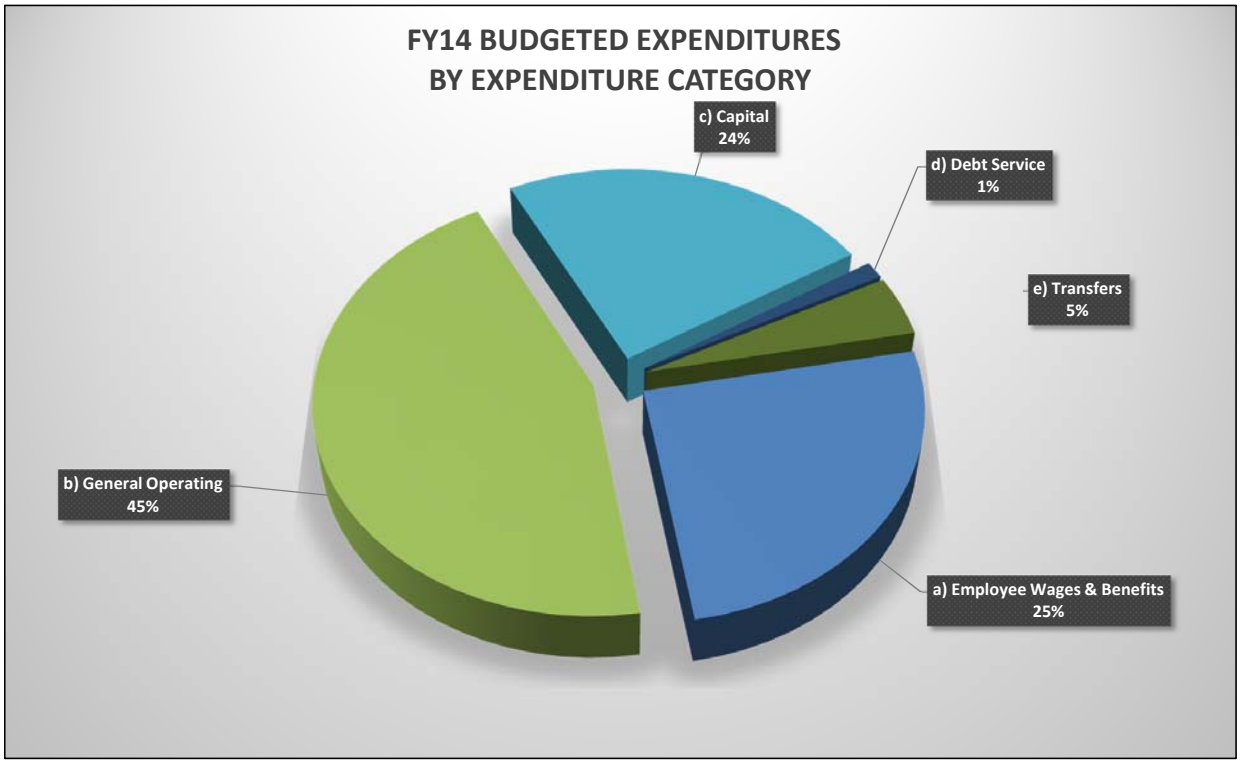


*Fiscal Year	General Fund	Special Revenue	Capital Projects	Debt Service	**Enterprise	Internal Service	Total
2012	$ 57,886,555	15,874,752	3,010,141	3,698,145	121,213,810	8,567,063	$ 210,250,466
2013	$ 58,965,396	18,342,101	7,985,045	1,646,595	127,001,038	6,312,165	$ 220,252,340
2014	$ 56,228,873	23,033,971	19,875,306	1,632,294	146,095,965	6,956,051	$ 253,822,460
2015	$ 58,584,468	20,165,088	9,544,625	1,635,893	147,317,695	7,231,750	$ 244,479,518

EXPENDITURE SUMMARY BY FUND TYPE



*Expenditures for FY12 and FY13 are actual. Expenditures for FY14 are budgeted. Expenditures for FY15 are projected.
**Enterprise Funds include Enterprise Debt Service.



CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
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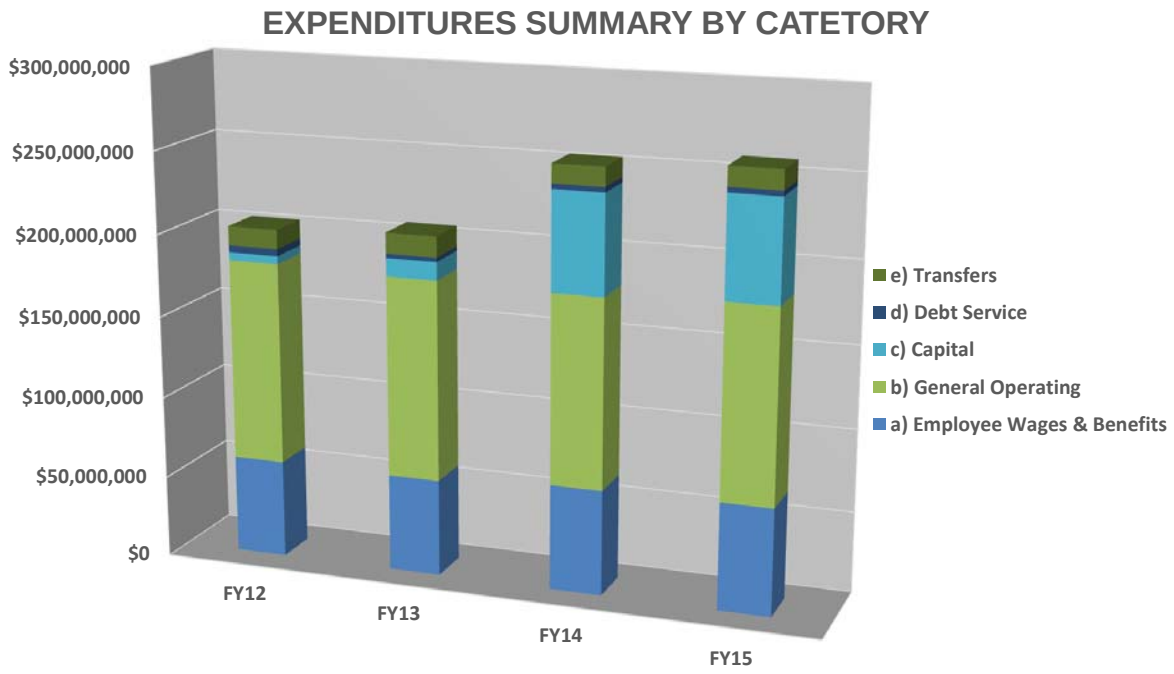
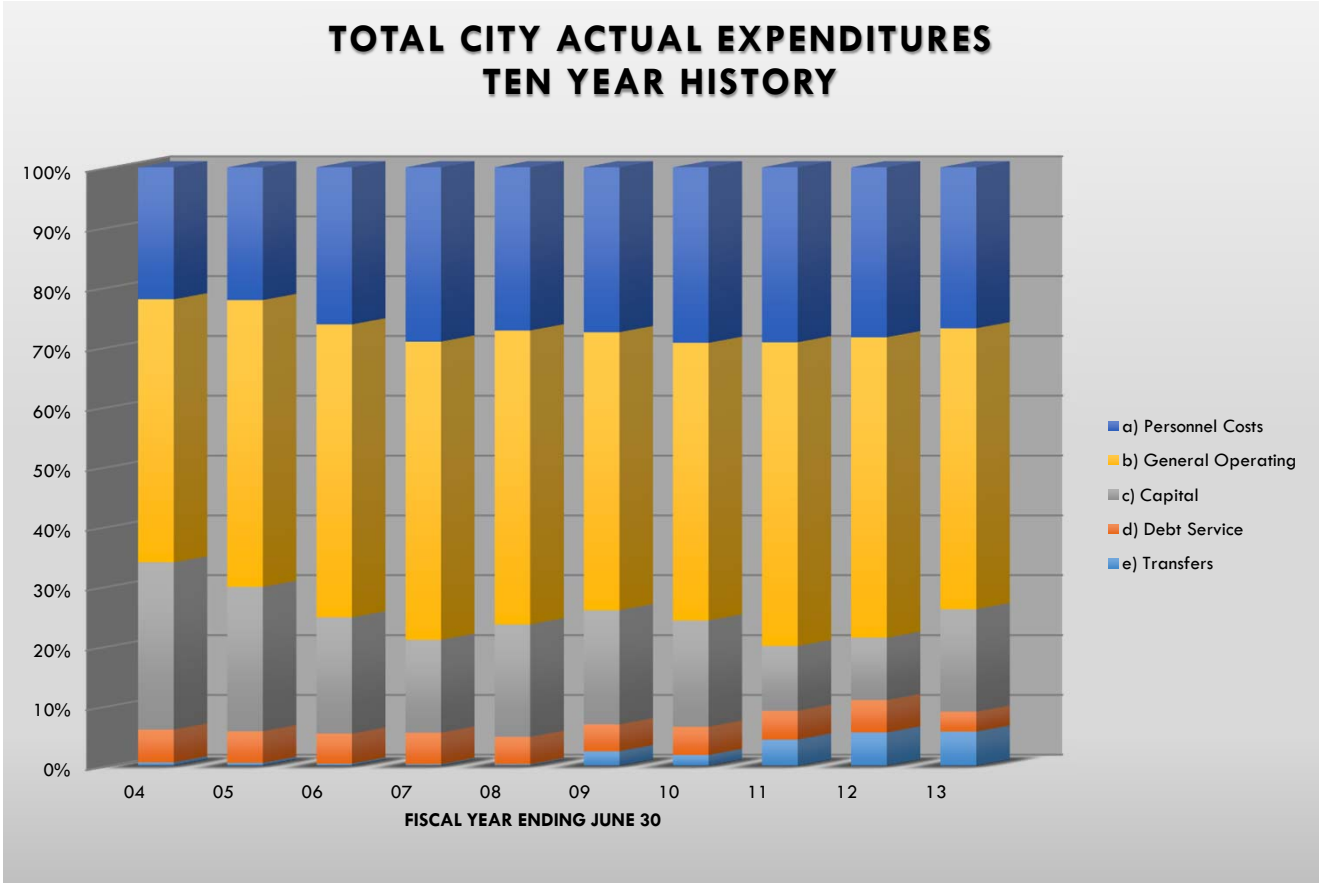
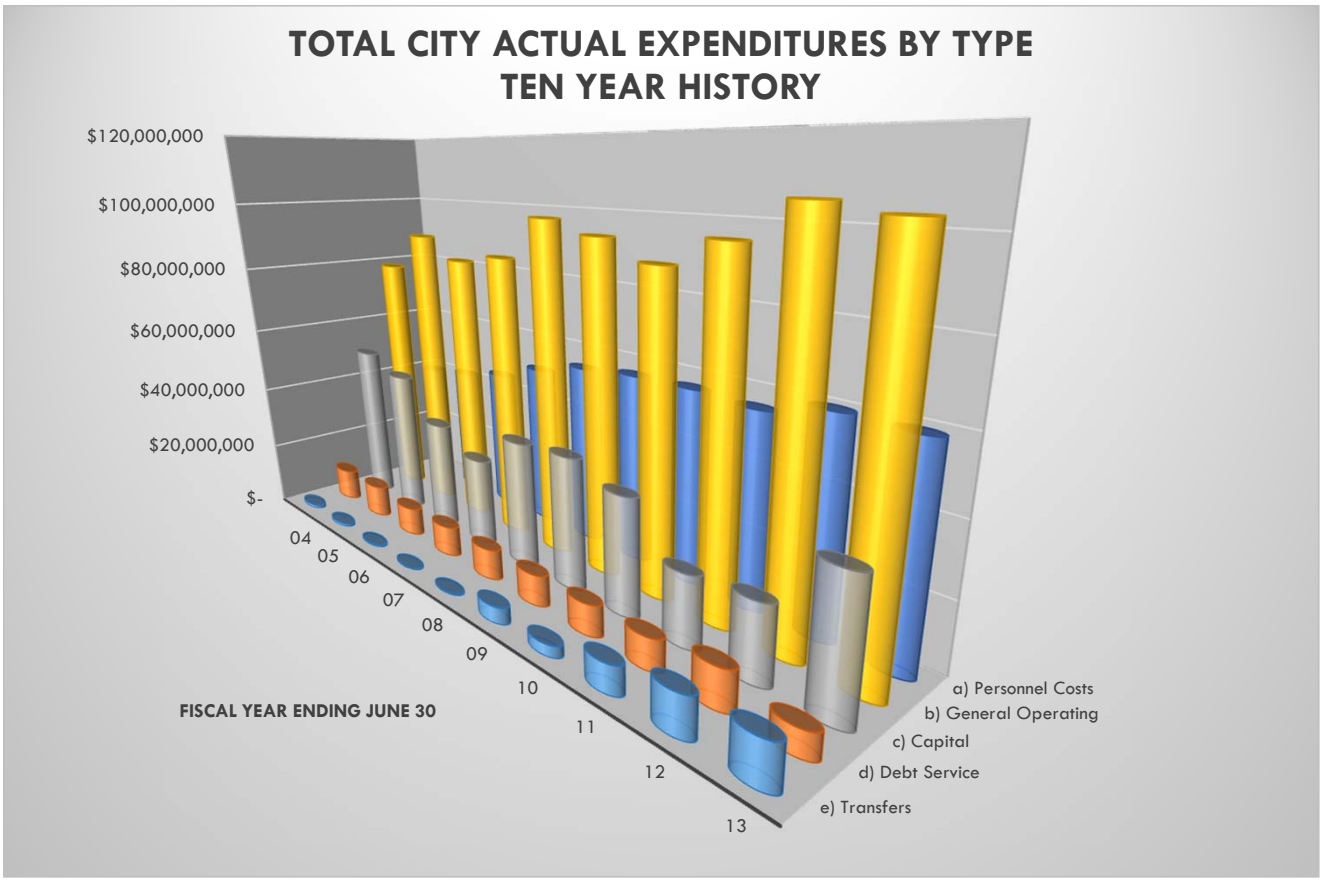
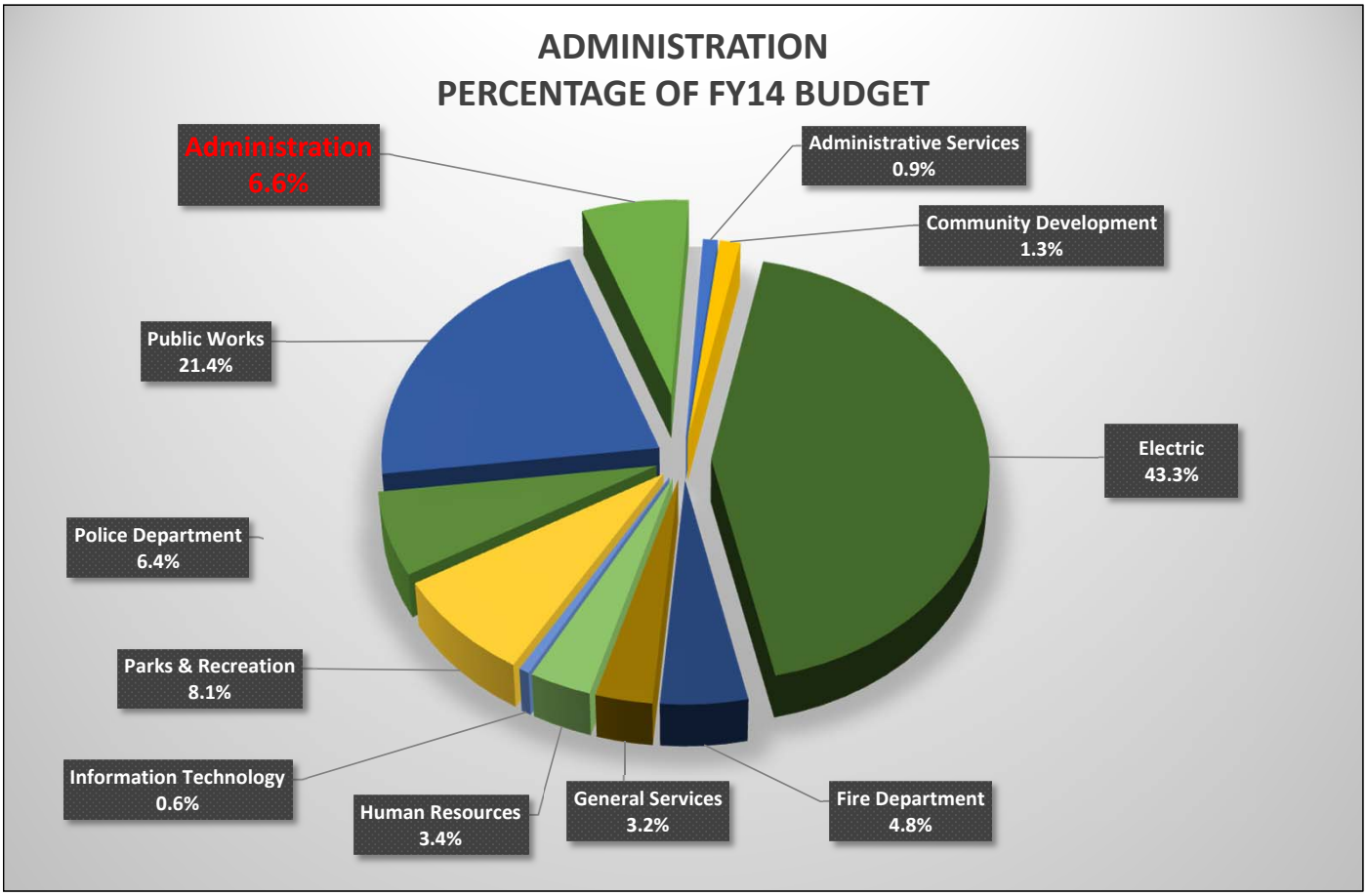
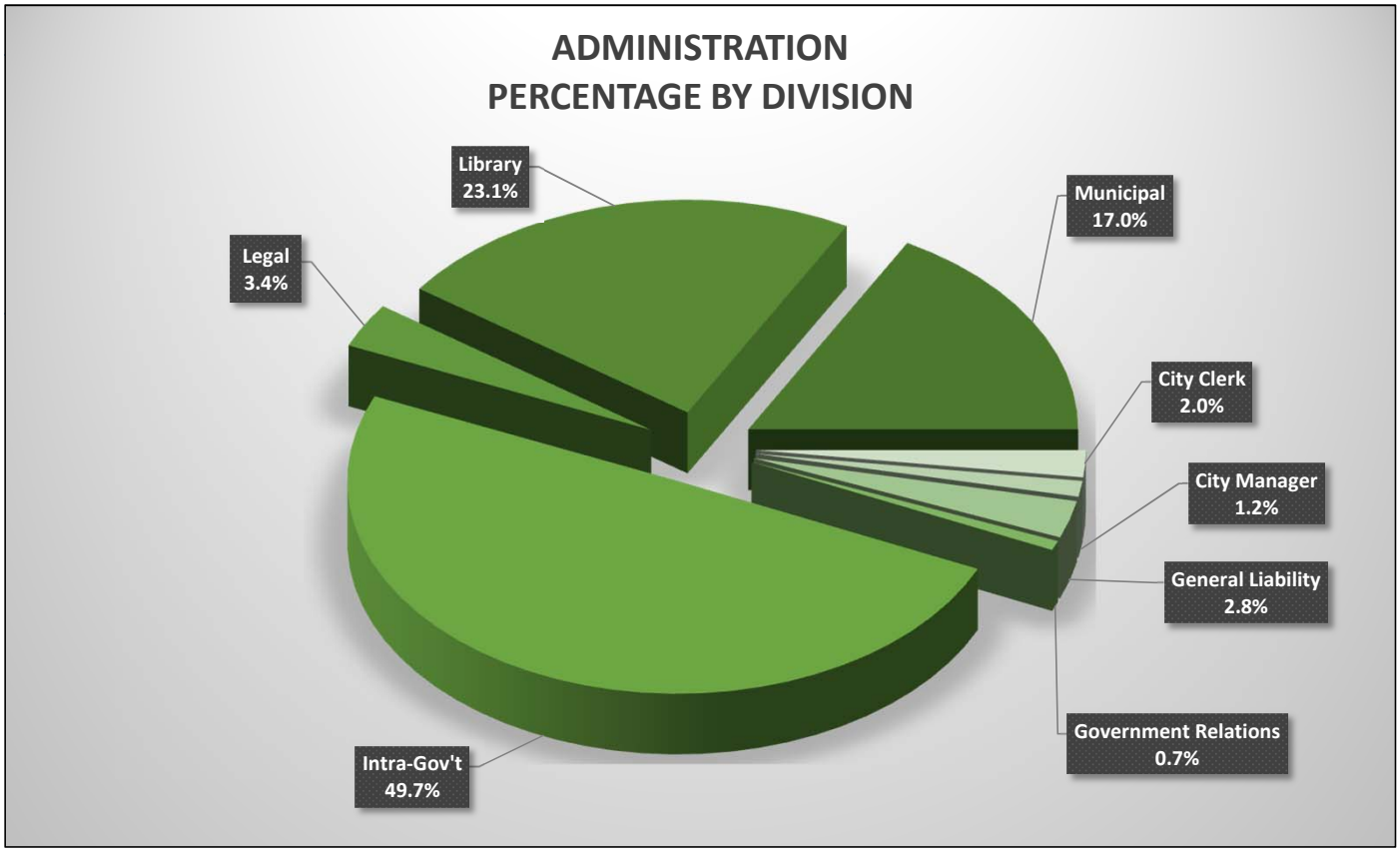



TOTAL CITY ACTUAL EXPENDITURES
TEN YEAR HISTORY
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
04
05
06
07
08
09
10
11
12
13
FISCAL YEAR ENDING JUNE 30
a) Personnel Costs
b) General Operating
c) Capital
d) Debt Service
e) Transfers


TOTAL CITY ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY
$120,000,000
$100,000,000
$80,000,000
$60,000,000
$40,000,000
$20,000,000
$-
04
05
06
07
08
09
10
11
12
13
FISCAL YEAR ENDING JUNE 30
a) Personnel Costs
b) General Operating
c) Capital
d) Debt Service
e) Transfers


ADMINISTRATION
PERCENTAGE OF FY14 BUDGET
Administration 6.6%
Administrative Services 0.9%
Community Development 1.3%
Public Works 21.4%
Electric 43.3%
Police Department 6.4%
Parks & Recreation 8.1%
Information Technology 0.6%
Human Resources 3.4%
General Services 3.2%
Fire Department 4.8%


ADMINISTRATION
PERCENTAGE BY DIVISION
Library 23.1%
Municipal 17.0%
Legal 3.4%
City Clerk 2.0%
City Manager 1.2%
General Liability 2.8%
Government Relations 0.7%
Intra-Gov't 49.7%

ADMINISTRATION: CITY COUNCIL/CLERK

PROGRAM DESCRIPTION:

The City Clerk's office is oriented towards public service/relations, many of which are governed by state law. The City Clerk, assisted by two staff members, performs the following duties: prepares agendas and minutes for all City Council meetings, conducts regular and special municipal elections, serves as the official custodian of City records and directs record retention, microfilming, archival and destruction. In addition, the City Clerk directs the issuance of business registrations and liquor and security guard licenses; administers the City liquor license process, and issues applications for special dispenser and public celebration permits. The Clerk's office also prepares transcripts of bond issues and assessment districts; processes oil and gas well permits; directs publication of legal notices; processes applications to inspect public records; and provides staff services and support for the Mayor, City Council and City Manager. Staff members of this office take pride in their ability to efficiently assist and direct the public beyond the scope of City-related inquiries.

PROGRAMS AND SERVICE DELIVERY:

- Staff of the City Clerk's office attended and prepared minutes for 44 Council meetings. All agendas for these meetings were delivered to the Mayor, Council and staff three days prior to the meeting. In addition, draft minutes of the meetings were available within 10 business days;
- Processed 184 legal notices in calendar year 2012 in accordance with state law;
- Processed 783 Inspection of Public Records requests in calendar year 2012;
- Collected $152,430 in business registration revenues and had contact with 4,263 customers in order to process, renew or inactivate business registrations;
- Processed 25 microfilm cartridges; and
- In compliance with the annual archive destruction run, destroyed 390 items.

FY14 GOALS/OBJECTIVES:

- The City Clerk's office will continue its endeavors to employ available technology to increase public awareness of, and interest in, City government.
- Utilizing the document imaging software system, the City Clerk's office is continuing to convert all minutes, ordinances, resolutions and contracts into electronic format for easy viewing and retrieval by other departments. This process also preserves the integrity of the paper records.
- Conduct the Regular Municipal Election on March 4, 2014.

PERFORMANCE MEASURES:

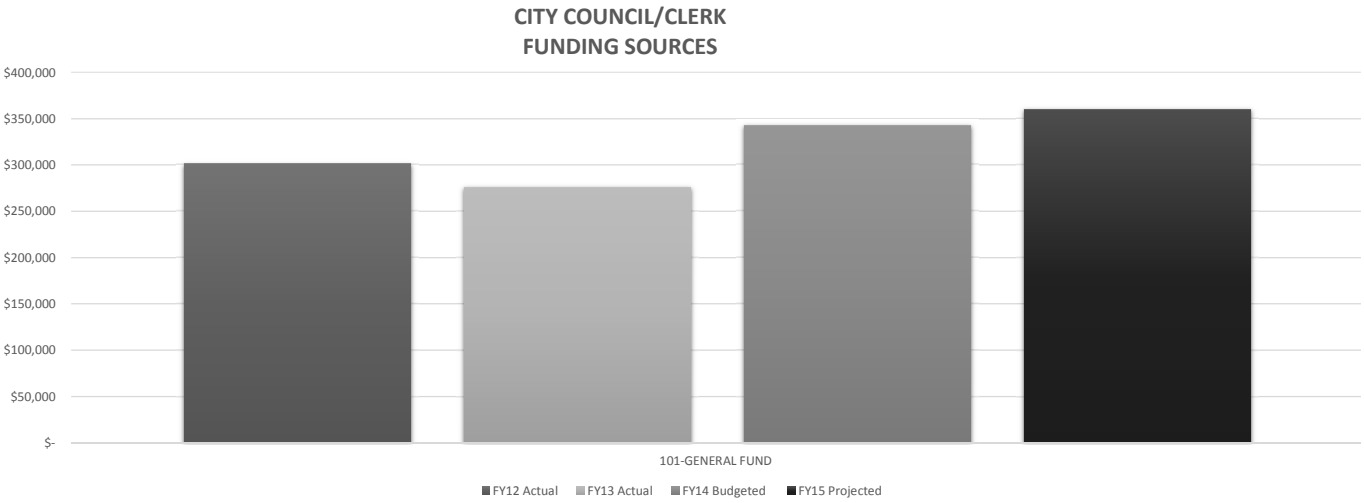
With rare exception, the City Clerk's office provides immediate processing of records requests and the Business Registration Division provides same-day processing of business registrations, licenses and renewals for the convenience of the public.

ADMINISTRATION
CITY COUNCIL / CLERK

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Mayor (Elected)	1	1	$ 15,041	$ 15,041	-
Council Members (Elected)	4	4	30,084	40,110	33.3%
City Clerk	1	1	70,610	73,458	4.0%
Deputy City Clerk	1	1	56,231	59,022	5.0%
Business Registration Clerk	1	1	36,232	37,248	2.8%
TOTAL	**8**	**8**	**$ 208,198**	**$ 224,880**	**8.0%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 274,637	$ 281,686	2.6%	$ 287,511	2.1%	$ 304,397	5.9%
b) General Operating	58,057	32,025	(44.8%)	76,912	140.2%	78,835	2.5%
e) Transfers	(31,536)	(37,548)	19.1%	(22,188)	(40.9%)	(22,743)	2.5%
Grand Total	**$ 301,157**	**$ 276,163**	**(8.3%)**	**$ 342,235**	**23.9%**	**$ 360,489**	**5.3%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 301,157	$ 276,163	(8.3%)	$ 342,235	23.9%	$ 360,489	5.3%
Grand Total	**$ 301,157**	**$ 276,163**	**(8.3%)**	**$ 342,235**	**23.9%**	**$ 360,489**	**5.3%**



Detail information available on expenditure pages 1-2 of the line item budget book.

ADMINISTRATION: MUNICIPAL COURT

PROGRAM DESCRIPTION:

The Municipal Court is the Judicial Branch of Local Government and as such, is responsible for conducting judicial proceedings in accordance with City Ordinances and State Statutes. This process includes arraignments and hearings on criminal offenses, as well as operation of the traffic violations bureau. In the Judicial process, the Court is also responsible for collecting and reporting fines and fees, along with assigning and monitoring community service work done in lieu of fines. In addition to the traditional court functions, the court now provides supervised probation services to DWI offenders and provides specific monitoring of youthful offenders. The Court will be expanding its community service program, as well as other service-oriented programs in the near future.

FY14 GOALS/OBJECTIVES:

- Establish and maintain six (6) week docket time for trials.
- Establish service-oriented goals and objectives for all Court staff.
- Streamline docketing process to reduce officer overtime.
- Work on alternative sentencing programs to mitigate jail costs.
- Expand Minor Subsequent Substance Abuse Program, designed for substance abuse offenders ages 18, 19, and 20.
- Establish a referral and probation program in partnership with the San Juan County Meth Program.
- Establish a Public Inebriant Jail and Treatment Program.

PERFORMANCE MEASURES:

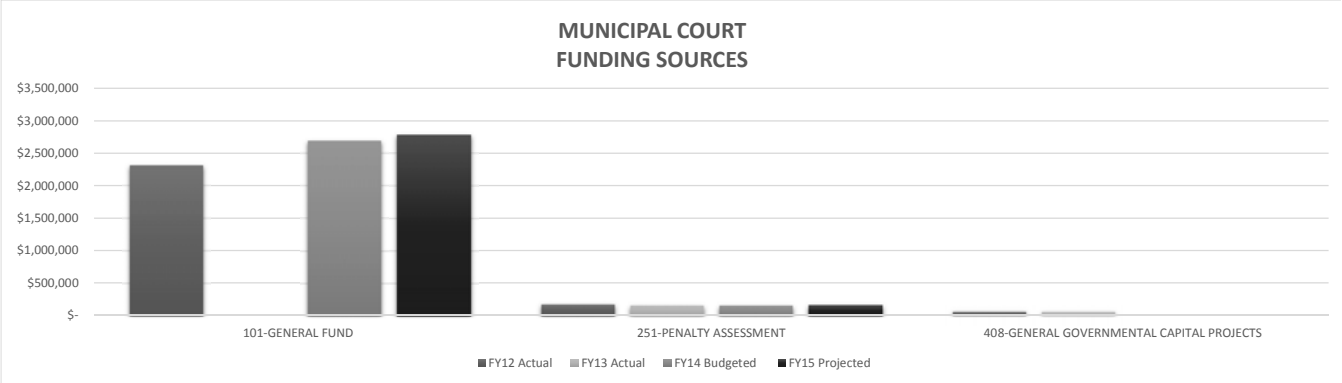
- Improved docket time over previous year.
- Streamline court services.

ADMINISTRATION
MUNICIPAL COURT

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Municipal Judge (Elected)	1	1	$ 71,780	$ 71,780	-
Municipal Judge	0.5	0.5	31,902	31,902	-
Court Services Administrator	1	1	56,231	59,077	5.1%
Court Clerk Administrator	1	1	48,177	51,106	6.1%
Court Services Coordinator	2	2	84,922	87,696	3.3%
Court Clerk III	2	2	74,752	77,994	4.3%
Court Clerk II	3	3	93,884	97,540	3.9%
Court Clerk I	1	1	26,231	28,961	10.4%
Court Security Clerk	1	1	36,142	30,968	(14.3%)
TOTAL	**12.5**	**12.5**	**$ 524,023**	**$ 537,025**	**2.5%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 682,292	$ 696,744	2.1%	$ 715,276	2.7%	$ 758,088	6.0%
b) General Operating	1,796,978	2,581,122	43.6%	2,130,980	(17.4%)	2,184,255	2.5%
c) Capital	56,656	55,199	(2.6%)	-	(100.0%)	-	
Grand Total	**$ 2,535,926**	**$ 3,333,064**	**31.4%**	**$ 2,846,256**	**(14.6%)**	**$ 2,942,342**	**3.4%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 2,312,714	$ 3,122,142	35.0%	$ 2,691,256	(13.8%)	$ 2,783,467	3.4%
2)	251-PENALTY ASSESSMENT	166,556	155,723	(6.5%)	155,000	(0.5%)	158,875	2.5%
3)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	56,656	55,199	(2.6%)	-	(100.0%)	-	
	Grand Total	**$ 2,535,926**	**$ 3,333,064**	**31.4%**	**$ 2,846,256**	**(14.6%)**	**$ 2,942,342**	**3.4%**



1) Detail information available on expenditure pages 3-4 of the line item budget book.
2) Detail information available on expenditure page 142 of the line item budget book.
3) Detail information available on expenditure page 152 of the line item budget book.

ADMINISTRATION: CITY MANAGER

PROGRAM DESCRIPTION:

The City of Farmington operates under a council/manager form of government, combining the political leadership of the elected officials with the managerial experience of a professionally trained, local government manager appointed to the position.

The responsibilities of the City Manager include:

- Professional leadership in the administration and execution of policies and objectives formulated by the City Council.
- Development and recommendation of solutions to community problems for Council consideration.
- Planning and development of new programs to meet the future needs of the City.
- Guidance in the preparation of the annual budget.
- Administration of all personnel policies.
- Fostering community pride in City government through excellent customer service.

FY14 GOALS/OBJECTIVES:

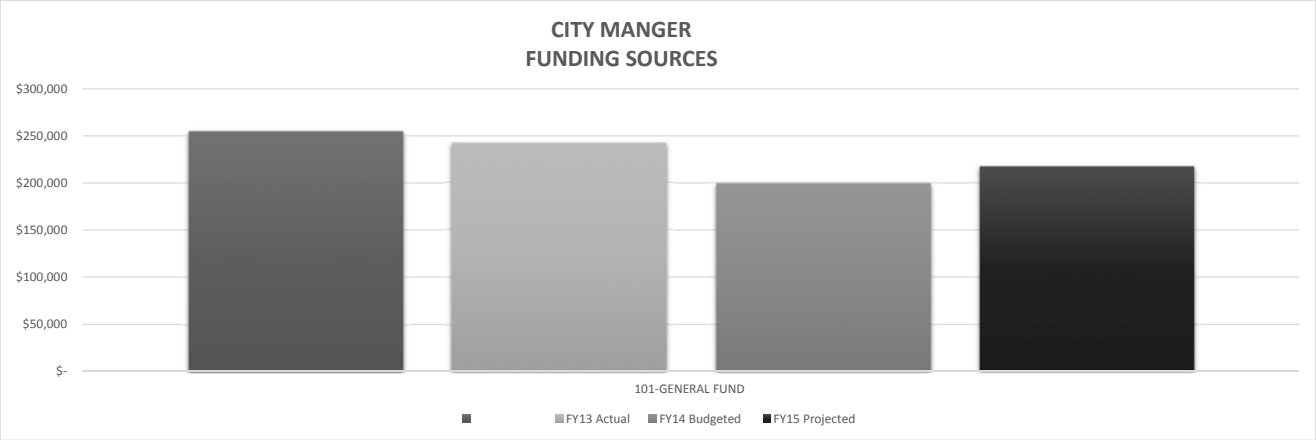
- Ensure that the policy direction set by the City Council is carried out.
- Responsible for the City's delivery of the highest quality public services provided in an efficient and cost effective manner.
- Hold all City departments responsible for operating within the budget approved by the City Council.
- To engage the City Council and management staff in a strategic planning and budgeting process for Capital Improvement Projects.

ADMINISTRATION
CITY MANAGER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
City Manager	1	1	$ 133,697	$ 138,926	3.9%
Assistant City Manager	1	1	110,219	116,920	6.1%
Administrative Assistant	1	-	57,698	-	-
Adminstrative Aide	1	1	35,513	36,931	4.0%
TOTAL	**4**	**3**	**$ 337,128**	**$ 292,776**	**(13.2%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 430,328	$ 406,344	(5.6%)	$ 388,200	(4.5%)	$ 411,071	5.9%
b) General Operating	32,501	17,188	(47.1%)	26,532	54.4%	27,195	2.5%
e) Transfers	(207,588)	(181,452)	(12.6%)	(214,944)	18.5%	(220,318)	2.5%
Grand Total	**$ 255,241**	**$ 242,080**	**(5.2%)**	**$ 199,788**	**(17.5%)**	**$ 217,949**	**9.1%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 255,241	$ 242,080	(5.2%)	$ 199,788	(17.5%)	$ 217,949	9.1%
	Grand Total	**$ 255,241**	**$ 242,080**	**(5.2%)**	**$ 199,788**	**(17.5%)**	**$ 217,949**	**9.1%**



1) Detail information available on expenditure pages 5-6 of the line item budget book.

ADMINISTRATION: GOVERNMENT RELATIONS

PROGRAM DESCRIPTION:

The Government Relations Division for the City of Farmington works with City departments/divisions to unify the image of the City and to market that image as well as identify funding opportunities for special projects. It also oversees and creates an on-line newsletter for the City to inform the public on activities, events, services, and current projects of the City. It acts as a liaison for community organizations. The Government Relations Division works closely with City Officials on lobbying efforts at both the state and federal level and acts as the press liaison.

The Government Relations Division is also the home of the Farmington Downtown Association, which works in partnership with the New Mexico MainStreet Program – a program committed to promoting commerce, culture, and community in downtowns.

PROGRAMS AND SERVICE DELIVERY:

- Work with City officials to develop publications and tools for the City's lobbying efforts at both the state and federal level.
- Manage the public relations of the City of Farmington.
- Serve as a media contact for the City. Direct media to the appropriate personnel within the City.
- Work with the City's IT Department on the continual development of the City's new website.
- Provide marketing and grant writing assistance to the City departments as needed/requested.
- Create and oversee monthly distribution of the city on-line newsletter, "Farmington Insights."
- Create and distribute press releases.
- Design ads, create utility inserts, and marketing campaigns as needed.
- Act as City of Farmington liaison to/with community organizations.
- Manage the day-to-day communications and operation of the Downtown Association and MainStreet Program.
- Develop and maintain contacts with downtown business and property owners and act as a liaison for the downtown business community.
- Communicate Downtown Association activities with stakeholders and the community at large.
- Maintain a working relationship with the State MainStreet Program through quarterly meetings, trainings, the completion of the bi-annual MOU, and quarterly reports.

FY14 GOALS/OBJECTIVES:

- Produce utility inserts and ads for various activities, needs, or events within the City.
- Work on the continued development and up-keep of the City's new website.
- Write press releases.
- Develop marketing campaigns and identify funding for departments/divisions as needed.
- Create and maintain a photo archive for events, awards, projects, etc. of the City.
- Create new ways to communicate with the community through the creation of a City of Farmington blog and/or other forms of social media.
- Continue to facilitate interaction and uphold the MOU between the state program and the Downtown Association.
- Continue to create promotional and special event opportunities for the Downtown district.

PERFORMANCE MEASURES:

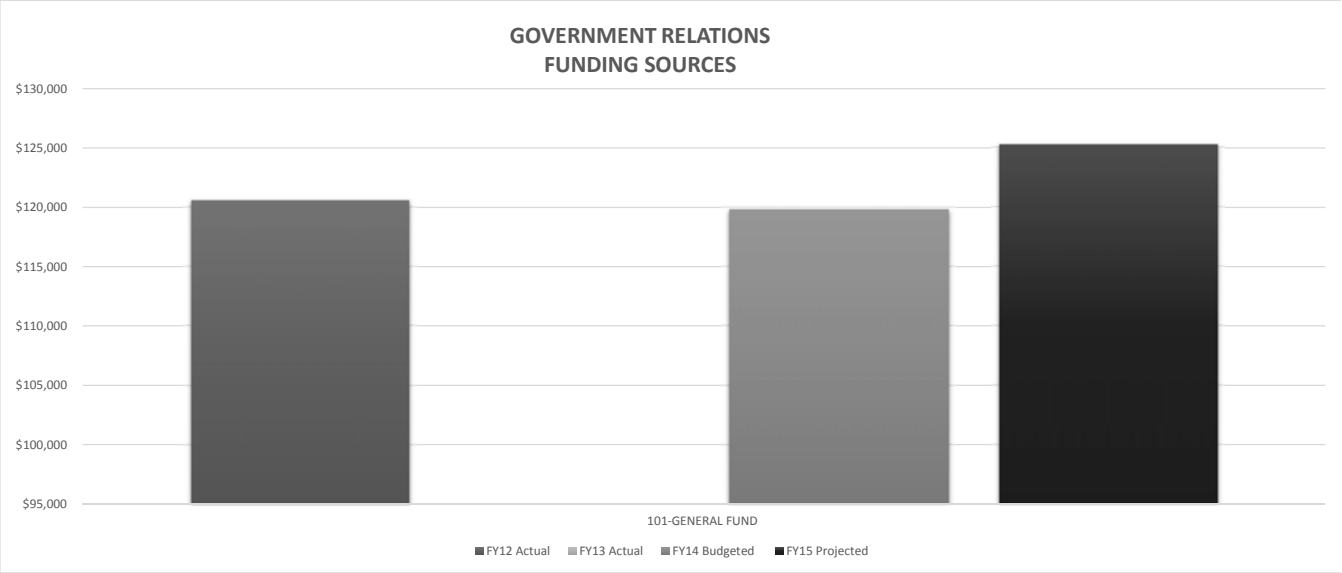
- Press releases are sent to all area media, including radio, newspapers in the Four Corners area, and television stations.
- Creation and distribution of Utility inserts for City events, activities, or general information for 10 months out of the year to over 42,000 households.
- Radio station KSJE features a City Day on their morning show where events of the City or a special guest appear one day each month.
- Continue to build a positive perception of the Downtown District through retail traffic and event participation.

ADMINISTRATION
GOVERNMENT RELATIONS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Governmental Relations Director	1	1	$ 65,613	$ 67,582	3.0%
TOTAL	**1**	**1**	**$ 65,613**	**$ 67,582**	**3.0%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 77,129	$ 79,678	3.3%	$ 81,511	2.3%	$ 85,995	5.5%
b) General Operating	43,473	26,323	(39.4%)	38,325	45.6%	39,283	2.5%
Grand Total	**$ 120,602**	**$ 106,001**	**(12.1%)**	**$ 119,836**	**13.1%**	**$ 125,278**	**4.5%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 120,602	$ 106,001	(12.1%)	$ 119,836	13.1%	$ 125,278	4.5%
Grand Total	**$ 120,602**	**$ 106,001**	**(12.1%)**	**$ 119,836**	**13.1%**	**$ 125,278**	**4.5%**



1) Detail information available on expenditure page 7 of the line item budget book.

ADMINISTRATION: INTRA-GOVERNMENT

PROGRAM DESCRIPTION:

This division was established to account for activities outside the scope of any one department but which benefit the City as a whole. For FY14, $440,000 is budgeted for payment to San Juan County for the DWI program, $602,579 for citywide landline telephone service, $161,388 for other miscellaneous items such as sponsorships, audits and other professional services, and $305,000 for vehicle purchases. The general fund GRT administrative fee budgeted at $165,500 was moved to this division from Administrative Services in FY13. An account for unanticipated expenditures common to the entire general government is budgeted at $727,705 in this division. Finally, the cash reserve transfer is recorded in this division. In accordance with the Cash Reserve Policy, any cash in the general fund in excess of 20.8% of the general fund expenditure budget is to be transferred to the General Governmental Capital Project fund (408) to be available for capital projects as deemed by Council.

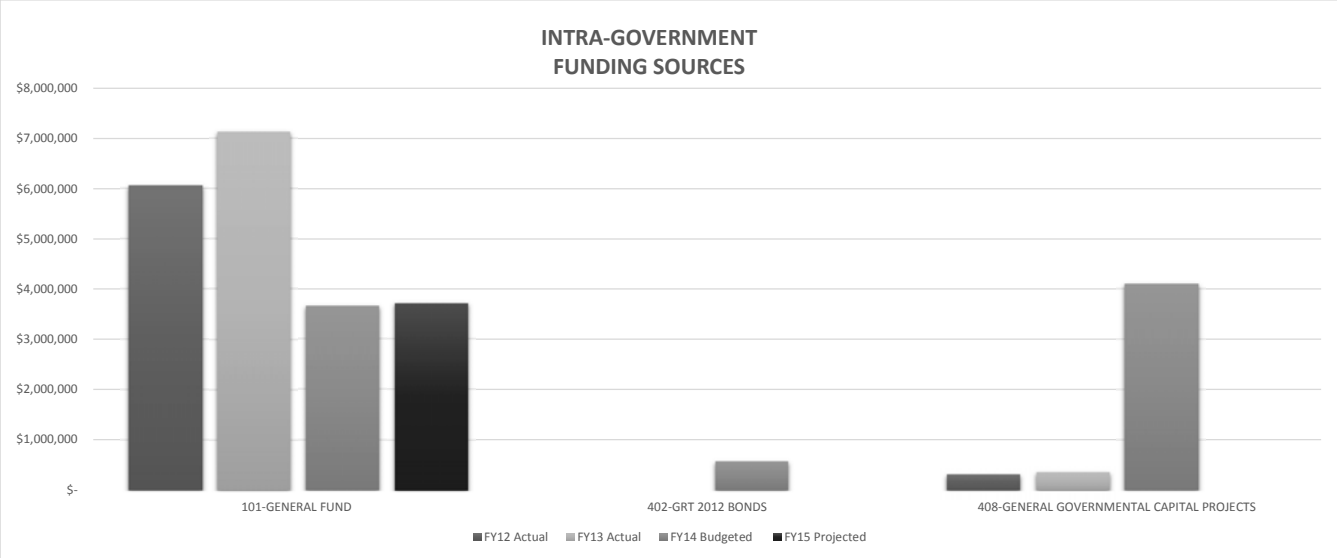
ADMINISTRATION
INTRA-GOVERNMENT

Staffing Position Titles

No Regular Employees

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
b) General Operating	1,483,487	1,624,332	9.5%	2,253,015	38.7%	2,309,340	2.5%
c) Capital	976,107	521,982	(46.5%)	1,481,139	183.8%	305,000	(79.4%)
e) Transfers	3,909,288	5,333,237	36.4%	4,598,322	(13.8%)	1,098,009	(76.1%)
Grand Total	**$ 6,368,882**	**$ 7,479,551**	**17.4%**	**$ 8,332,476**	**11.4%**	**$ 3,712,349**	**(55.4%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 6,061,759	$ 7,129,551	17.6%	$ 3,656,337	(48.7%)	$ 3,712,349	1.5%
2)	402-GRT 2012 BONDS	-	-		572,945		-	(100.0%)
3)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	307,123	350,000	14.0%	4,103,194	1072.3%	-	(100.0%)
	Grand Total	**$ 6,368,882**	**$ 7,479,551**	**17.4%**	**$ 8,332,476**	**11.4%**	**$ 3,712,349**	**(55.4%)**



1) Detail information available on expenditure page 8 of the line item budget book.
2) Detail information available on expenditure page 145 of the line item budget book.
3) Detail information available on expenditure page 153 of the line item budget book.

ADMINISTRATION: LEGAL

PROGRAM DESCRIPTION:

As government becomes increasingly complicated, there is a higher demand for daily legal services provided by the City Attorney's office such as advice, drafting, legal research, claims evaluation, compliance review, and criminal case prosecution. The Legal Division is comprised of 3 attorneys, a paralegal, two legal secretaries, and a claims manager.

PROGRAMS AND SERVICE DELIVERY:

- Provides legal advice to the Mayor, City Council, City Manager, and City Departments.
- Drafts and interprets City ordinances.
- Maintains the Farmington City Code.
- Drafts and reviews agreements and other legal documents.
- Prosecutes violations of municipal ordinances.
- Coordinates the use of outside attorneys who provide advice and handle litigation on behalf of the City.
- Evaluates, adjusts or defends claims brought against the City by third parties.

BUDGET HIGHLIGHTS:

Our office prosecuted approximately 350 cases in Municipal Court in calendar year 2012.

The Claim's Division opened 404 new claim/collection files in calendar year 2012. Eight new lawsuits were filed against the City. Four lawsuits were settled, dismissed or received a defense judgment. At the end of 2012 the City had eleven lawsuits in various stages of litigation.

Thirteen ordinances were adopted during FY13 that included several revisions to the Unified Development Code; Pigeon Control; El Paso Pollution Control Revenue Bonds and Sales Tax Revenue Improvement and Refunding Revenue Bonds for the Animal Shelter, Civic Center, Museum, etc.

FY14 GOALS/OBJECTIVES:

- Contract Review - Review contracts within 2 business days after receipt in the Legal Division.
- Ordinance Preparation - Complete necessary research and an initial rough draft of proposed ordinance within 15 days of receipt of written request and present the final draft to the City Manager within 30 days.
- Requests for Legal Opinion - Respond to written requests for a legal opinion within 10 days. When more time is needed to respond, the reasons will be explained within 15 days.
- Claims Response - Research claims and, where liability is clear, provide an initial response (accept or deny) within 7 days of receiving the claim. When liability is not clear, a response will be provided within 7 days of a liability determination.
- Training - Added emphasis on all staff positions receiving adequate training.

PERFORMANCE MEASURES:

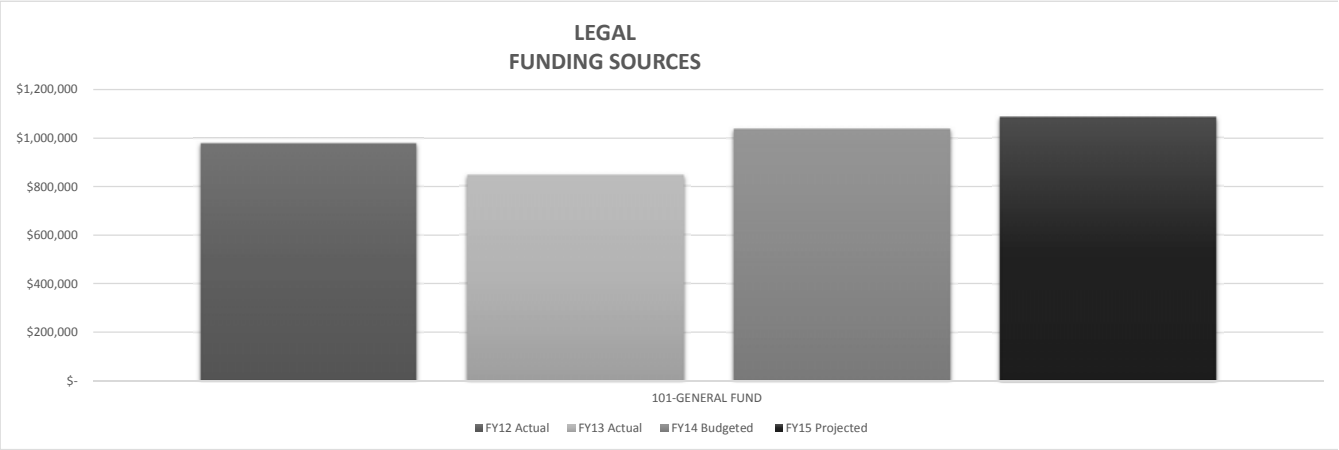
- Contract Review – Of the 269 documents the Legal Division received for review in 2012, we reviewed and returned 97% of those contracts within 2 business days of receipt.
- Ordinance Preparation - When Council directs the Legal Division to prepare an ordinance, the project begins immediately. The Ordinance is placed on a Council Agenda as soon as it can be scheduled. However, when legal issues arise, further research may be necessary before the presentation of a draft ordinance is ready for the Council.
- Requests for Legal Opinion – Monitor requests for compliance with the time standards set forth in Goals/Objectives.
- Claims Response – Provided an initial response in 7 days when liability was clear. When liability was questionable, response time was within 7 days of a liability determination.

ADMINISTRATION
LEGAL

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
City Attorney	1	1	$ 110,219	$ 115,795	5.1%
Deputy City Attorney	1	1	84,769	71,542	(15.6%)
Assistant City Attorney I	1	1	63,862	60,630	(5.1%)
Claims Manager	1	1	62,143	64,007	3.0%
Senior Certified Leagal Assistant	1	1	56,231	58,573	4.2%
Legal Secretary	1	2	40,315	79,319	96.7%
Administrative Aide	1	-	36,424	-	(100.0%)
TOTAL	**7**	**7**	**$ 453,963**	**$ 449,867**	**(0.9%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 593,589	$ 560,823	(5.5%)	$ 591,850	5.5%	$ 626,972	5.9%
b) General Operating	482,404	367,733	(23.8%)	560,393	52.4%	574,403	2.5%
e) Transfers	(96,516)	(82,776)	(14.2%)	(114,120)	37.9%	(116,973)	2.5%
Grand Total	**$ 979,477**	**$ 845,779**	**(13.6%)**	**$ 1,038,123**	**22.7%**	**$ 1,084,402**	**4.5%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 979,477	$ 845,779	(13.6%)	$ 1,038,123	22.7%	$ 1,084,402	4.5%
Grand Total	**$ 979,477**	**$ 845,779**	**(13.6%)**	**$ 1,038,123**	**22.7%**	**$ 1,084,402**	**4.5%**



1) Detail information available on expenditure pages 11-13 of the line item budget book.

ADMINISTRATION: LIBRARY

PROGRAM DESCRIPTION:

Our Vision is a literate and enlightened population with the City of Farmington Public Library serving to enrich lives through its resources, programs, and services.

Our Mission - Farmington Public Library enlightens, enriches, and changes lives by providing resources, programs, and services that are efficient, innovative, and convenient, in an environment that is clean, safe, and pleasant.

FY14 GOALS/OBJECTIVES:

- Continue to provide quality library services to area residents utilizing best public library practices within our budget constraints.
- Continue to provide value to our community, operate on well-reasoned budgets, spend wisely to maximize return on investment, and justify citizen support for library services.

PERFORMANCE MEASURES:

AVERAGE MONTHLY COMPARISON (July-Jan)

	FY12	FY13	Change
Visitors	37,577	35,290	-6%
Circulation	40,617	38,167	-6%
Program Attendance*	4,493	3,390	-25%
Computer Users	7,993	7,733	-3%

Includes Main Library, Power Library, and Shiprock Library

*Excludes October, to avoid skewing the monthly average due to Storytelling Festival attendance.

USAGE COMPARISON

	FY07	FY12	5-Yr Change
Visitors	503,584	455,516	-10%
Circulation	491,621	482,886	-2%
Program Attendance	60,282	63,289	5%
Computer Users	120,483	94,424	-22%

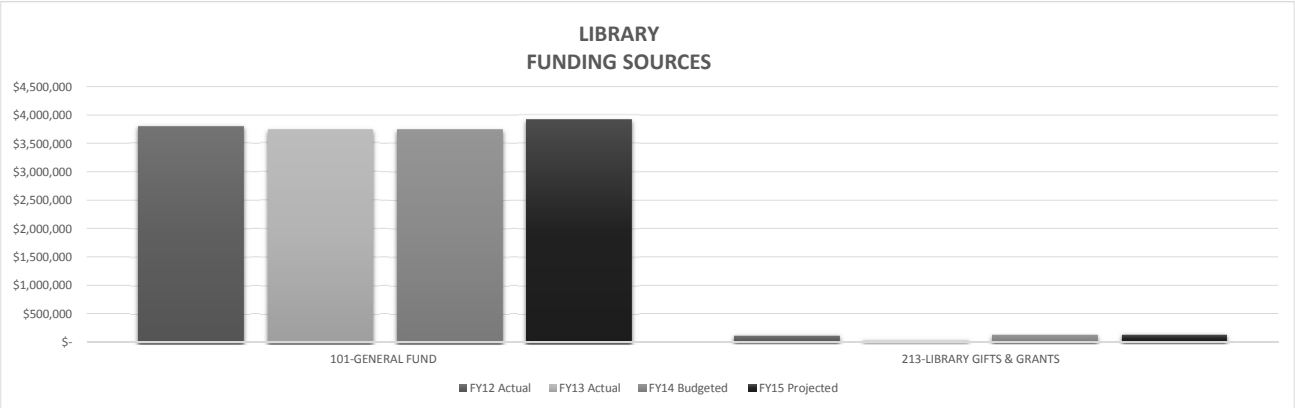
Includes Main Library, Power Library, and Shiprock Library

ADMINISTRATION
LIBRARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Library Director	1	1	$ 93,394	$ 97,603	4.5%
Deputy Library Director	1	1	74,508	76,743	3.0%
Management Systems Administrator	1	1	69,834	71,042	1.7%
Digital Design Coordinator	1	1	56,231	58,810	4.6%
Computer Support Supervisor	1	1	48,331	49,276	2.0%
Adult Services Librarian	3	3	141,390	145,793	3.1%
Library Adult Services Coordinator	1	1	57,363	59,084	3.0%
Library Teen Services Coordinator	1	1	47,488	48,743	2.6%
Youth Services Coordinator	1	1	63,814	65,728	3.0%
Youth Services Librarian	1	1	46,553	42,505	(8.7%)
Technical Services Coordinator	1	1	49,978	51,478	3.0%
Library Program Coordinator	1	1	49,769	51,262	3.0%
Patron Services Coordinator	1	1	50,188	51,694	3.0%
Library Acquisitions Technician	1	1	31,550	32,777	3.9%
Library Technician	2	1	63,706	33,177	(47.9%)
Library Technician II	1	1	39,585	40,896	3.3%
Library Facilities Technician	-	1	-	32,383	-
Library Patron Services Technician	2	2	55,259	62,478	13.1%
Library Clerk	1	1	26,047	27,203	4.4%
TOTAL	**22**	**22**	**$ 1,064,990**	**$ 1,098,675**	**3.2%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 2,394,660	$ 2,344,519	(2.1%)	$ 2,322,749	(0.9%)	$ 2,457,420	5.8%
b) General Operating	1,523,790	1,428,734	(6.2%)	1,553,476	8.7%	1,592,313	2.5%
c) Capital							
Grand Total	**$ 3,918,451**	**$ 3,773,253**	**(3.7%)**	**$ 3,876,225**	**2.7%**	**$ 4,049,733**	**4.5%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 3,804,845	$ 3,731,726	(1.9%)	$ 3,748,725	0.5%	$ 3,823,700	2.0%
2)	213-LIBRARY GIFTS & GRANTS	113,606	41,526	(63.4%)	127,500	207.0%	130,050	2.0%
	Grand Total	**$ 3,918,451**	**$ 3,773,253**	**(3.7%)**	**$ 3,876,225**	**2.7%**	**$ 3,953,750**	**2.0%**



1) Detail information available on expenditure pages 9-10 of the line item budget book.
2) Detail information available on expenditure page 116 of the line item budget book.

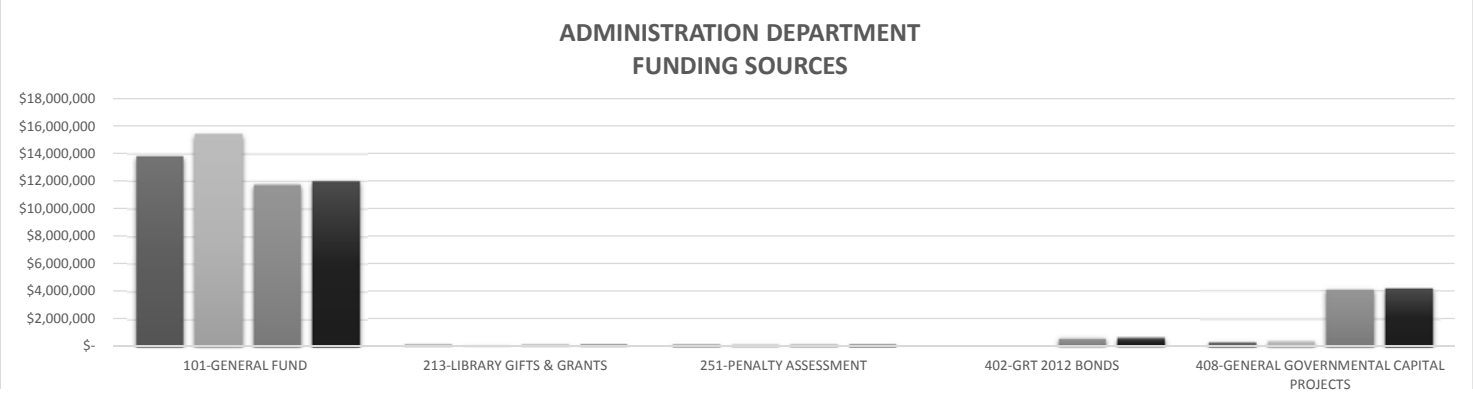
ADMINISTRATION
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**54.5**	**53.5**	**$ 2,655,226**	**$ 2,670,805**	**0.6%**

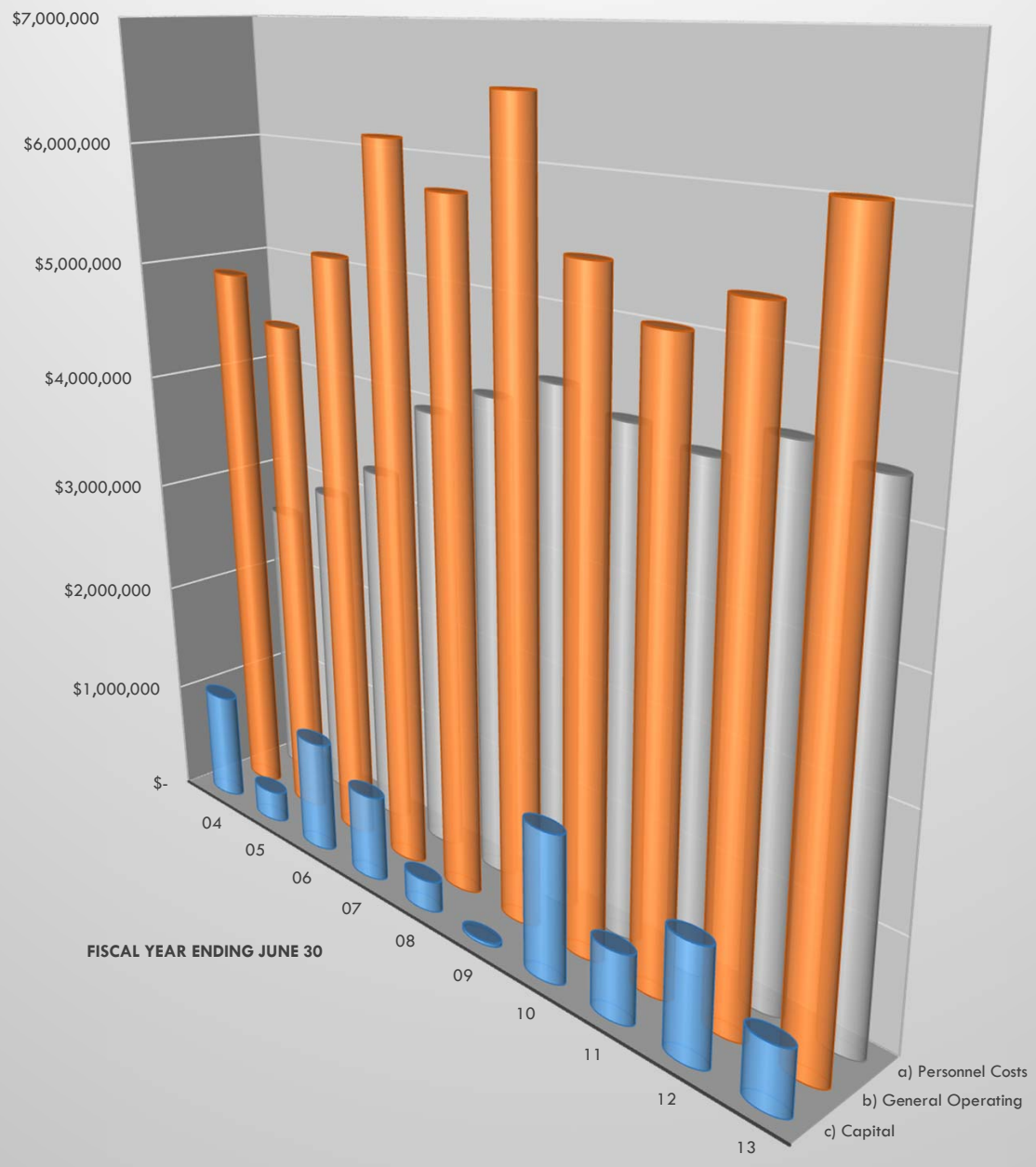
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
City Clerk	$ 301,157	$ 276,163	(8.3%)	$ 342,235	23.9%	$ 349,080	2.0%
City Mgr	255,241	242,080	(5.2%)	199,788	(17.5%)	203,784	2.0%
General Liability	397,263	299,127	(24.7%)	473,240	58.2%	482,705	2.0%
Government Relations	120,602	106,001	(12.1%)	119,836	13.1%	122,233	2.0%
Intra-Gov't	6,368,882	7,479,551	17.4%	8,332,476	11.4%	8,499,126	2.0%
Legal	582,214	546,652	(6.1%)	564,883	3.3%	576,181	2.0%
Library	3,918,451	3,773,253	(3.7%)	3,876,225	2.7%	3,953,750	2.0%
Municipal	2,535,926	3,333,064	31.4%	2,846,256	(14.6%)	2,903,181	2.0%
Grand Total	**$ 14,479,737**	**$ 16,055,891**	**10.9%**	**$ 16,754,939**	**4.4%**	**$ 17,090,038**	**2.0%**

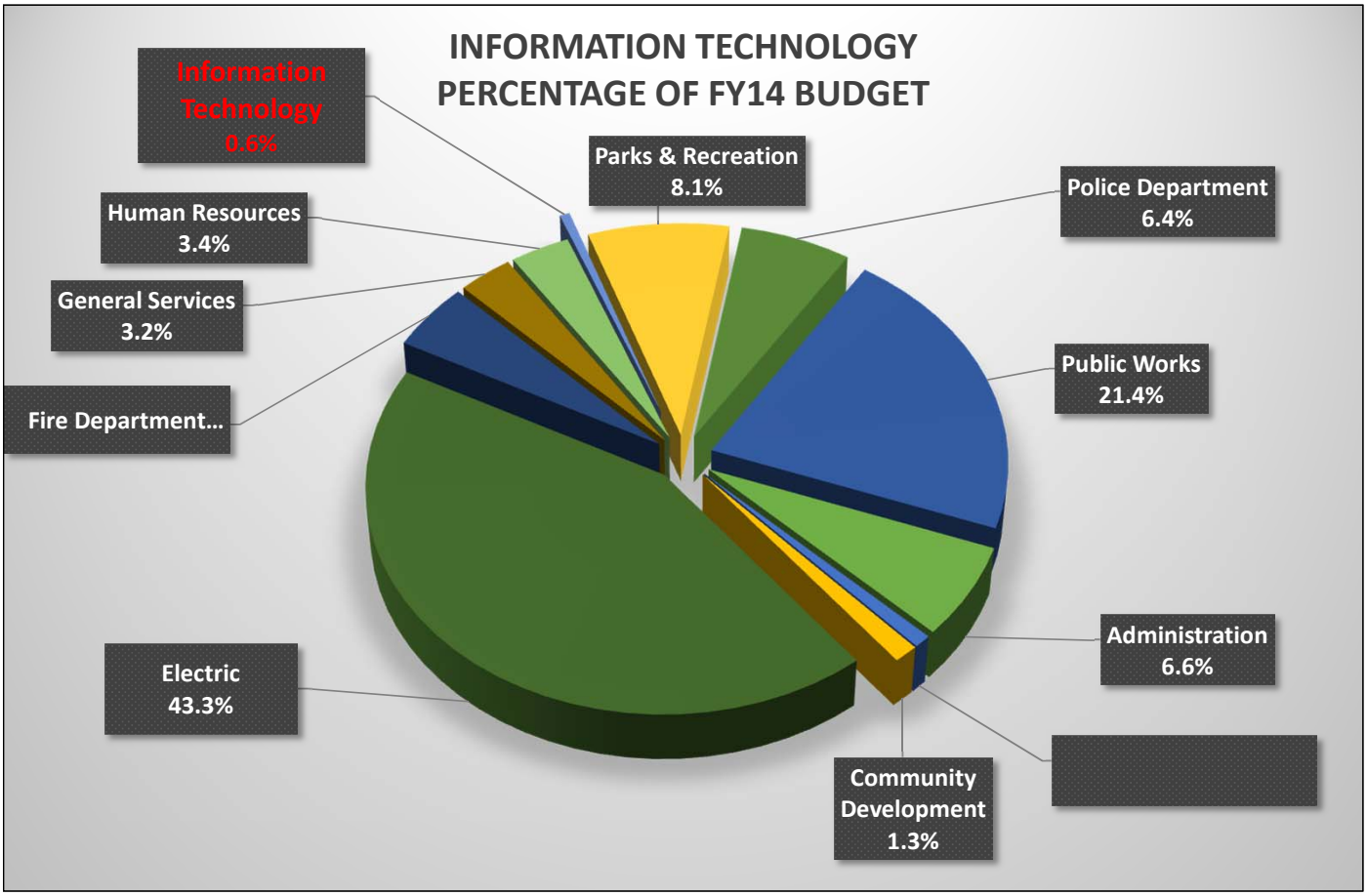
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 4,452,635	$ 4,369,794	(1.9%)	$ 4,387,097	0.4%	$ 4,474,839	2.0%
b) General Operating	5,420,690	6,077,456	12.1%	6,639,633	9.3%	6,772,426	2.0%
c) Capital	1,032,764	577,180	(44.1%)	1,481,139	156.6%	1,510,762	2.0%
e) Transfers	3,573,648	5,031,461	40.8%	4,247,070	(15.6%)	4,332,011	2.0%
Grand Total	**$ 14,479,737**	**$ 16,055,891**	**10.9%**	**$ 16,754,939**	**4.4%**	**$ 17,090,038**	**2.0%**

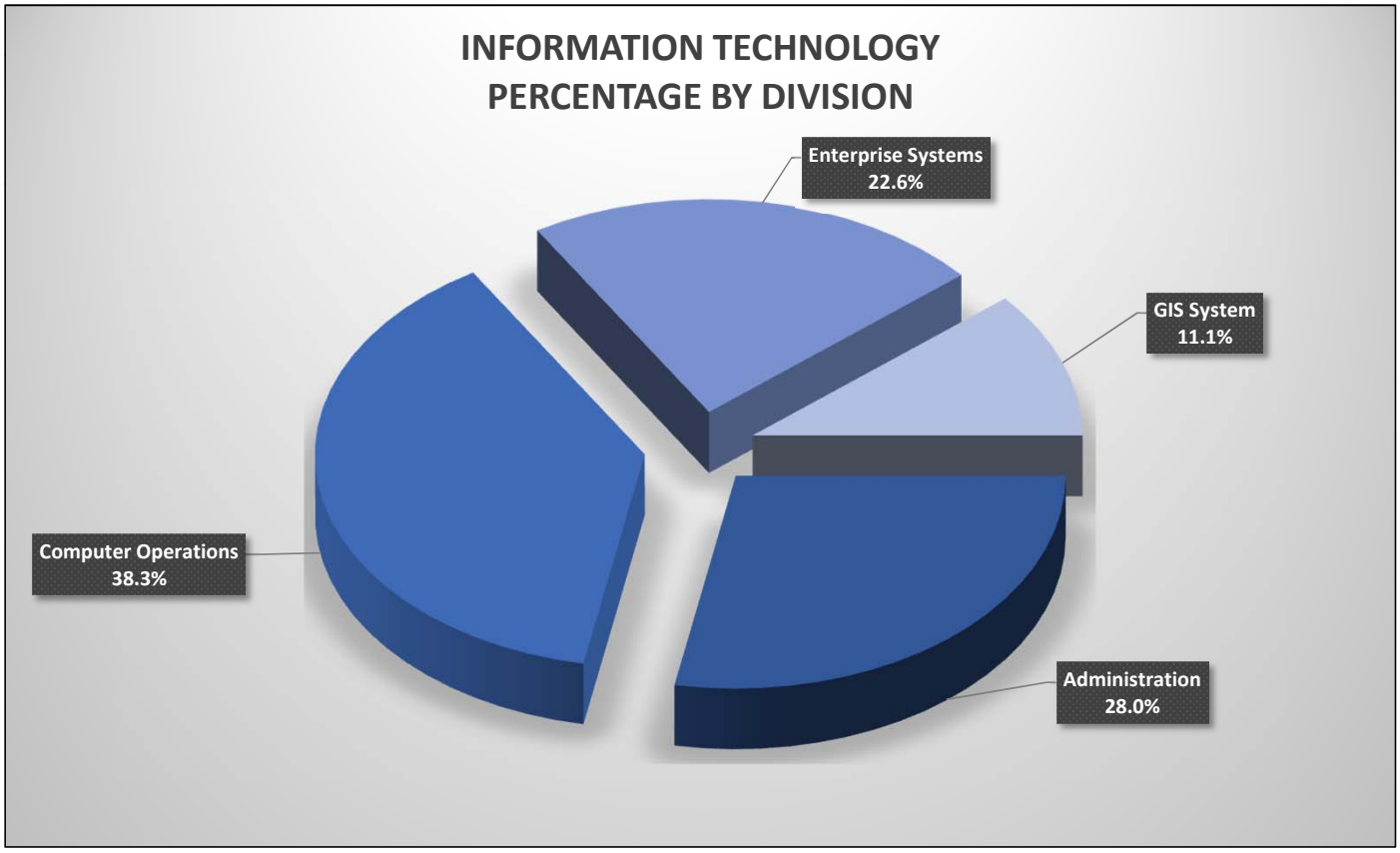
FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 13,835,795	$ 15,453,443	11.7%	$ 11,796,300	(23.7%)	$ 12,032,226	2.0%
213-LIBRARY GIFTS & GRANTS	113,606	41,526	(63.4%)	127,500	207.0%	130,050	2.0%
251-PENALTY ASSESSMENT	166,556	155,723	(6.5%)	155,000	(0.5%)	158,100	2.0%
402-GRT 2012 BONDS	-	-		572,945		584,404	2.0%
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	363,780	405,199	11.4%	4,103,194	912.6%	4,185,258	2.0%
Grand Total	**$ 14,479,737**	**$ 16,055,891**	**10.9%**	**$ 16,754,939**	**4.4%**	**$ 17,090,038**	**2.0%**



ADMINISTRATION ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY




INFORMATION TECHNOLOGY
PERCENTAGE OF FY14 BUDGET
Information Technology 0.6%
Parks & Recreation 8.1%
Police Department 6.4%
Human Resources 3.4%
General Services 3.2%
Public Works 21.4%
Fire Department...
Administration 6.6%
Electric 43.3%
Community Development 1.3%


INFORMATION TECHNOLOGY
PERCENTAGE BY DIVISION
Enterprise Systems 22.6%
GIS System 11.1%
Computer Operations 38.3%
Administration 28.0%

INFORMATION TECHNOLOGY: ADMINISTRATION

PROGRAM DESCRIPTION:

The Information Technology Department is responsible for the oversight and direction of the City's computing resources, the data and communications network, and the City telephone system. Included are maintenance and support services for computer, telephone, communication, and spatial information resources. The responsibilities of the three divisions are as follows:

- The Enterprise Systems Division provides technologically current computer hardware and software to meet the information processing, retrieval and storage needs of the City, and regional public safety agencies. The Division is responsible for all mid-range enterprise computer systems, including client/server hardware and software, Internet access, email, communication networks, operating systems, disaster recovery, and applications software.
- The Computer Operations Division provides personal computer technology resources, user support, and telephone/network services for the City. The Division supports 14 file servers, 571 workstations, and 125 mobile data terminals and in-car camera recording systems. The Division is also responsible for the implementation, management, and maintenance of the City telephone and computer network resources, including fiber optic, wireless, and the leased line communications infrastructure.
- The Geographic Information Systems Division is responsible for coordinating the collection/creation of GIS data to meet the varied needs of the City and the delivery of the data to the end user and the public. These responsibilities include the creation and maintenance of various Internet/Intranet mapping sites, the recommendation of GIS hardware/software, the provision of GIS software support, and maintenance and administration of the City's spatial database.

BUDGET HIGHLIGHTS:

The Information Technology Department provides oversight and unified direction for computer automation across the various City departments and implements a comprehensive Information Technology Strategic Plan. The budget and focus for this year includes the implementation of a Web based help desk system, expansion of the use of document imaging and automated time and attendance, improving network communications to outlying locations, expanding the use of GIS, and completion of the implementation of the Electric GIS.

FY14 GOALS/OBJECTIVES:

In addition to the goals and objectives stated in each division's respective portion of the budget, the overall goals and objectives for the department include:

- Continue to expand the use of the Kace KBOX systems management appliance, which provides a number of features to increase both security and efficiency. It supports efficient inventory and management of network workstations, including software deployment and patch management. Its help desk ticketing system provides a single point of contact for technology users.
- Provide additional online training for COF employees, and create a computer user self help system using the KBOX Knowledge Base feature.
- Staff levels allowing, resume periodic IT training sessions for new City employees.
- Offer timely, relevant response to immediate technology needs via our IT help desk tools and staff.
- Continued consolidation and integration of computing resources to reduce data and hardware duplication and improve efficiency.
- Continued expansion of the fiber network as funding allows.
- Improvement in the delivery of GIS services via Desktop and Web based mapping/analysis applications.

PERFORMANCE MEASURES:

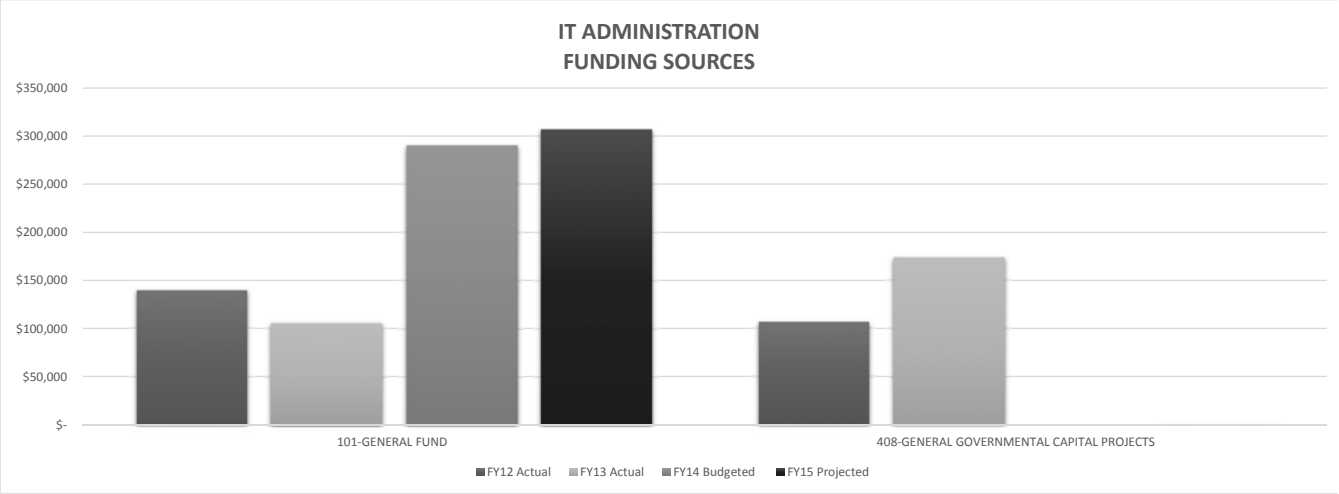
- Maintain a user satisfaction rating (as collected via help-desk ticket feedback) above 4.5 out of 5.
- Continue the rollout of the imaging system to additional departments.
- Expand the use of GIS by other Departments to 25% through the implementation of the ESRI ELA.
- Consolidate data sets to reduce data duplication.

INFORMATION TECHNOLOGY
ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Information Technology Director	1	1	$ 93,361	$ 96,057	2.9%
Programmer/Analyst	-	1	-	71,457	-
Help Desk/Training	-	1	-	47,378	-
TOTAL	**1**	**3**	**$ 93,361**	**$ 214,891**	**130.2%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 123,259	$ 124,099	0.7%	$ 279,787	125.5%	$ 296,214	5.9%
b) General Operating	16,476	14,718	(10.7%)	52,187	254.6%	53,492	2.5%
c) Capital	106,631	174,003	63.2%	122,466	(29.6%)	-	(100.0%)
e) Transfers	-	(32,916)		(41,436)	25.9%	(42,472)	2.5%
Grand Total	**$ 246,365**	**$ 279,903**	**13.6%**	**$ 413,004**	**47.6%**	**$ 307,234**	**(25.6%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 139,734	$ 105,901	(24.2%)	$ 290,538	174.3%	$ 307,234	5.7%
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	106,631	174,003	63.2%	122,466	(29.6%)	-	(100.0%)
	Grand Total	**$ 246,365**	**$ 279,903**	**13.6%**	**$ 413,004**	**47.6%**	**$ 307,234**	**(25.6%)**



1) Detail information available on expenditure page 14 of the line item budget book.
2) Detail information available on expenditure page 154 of the line item budget book.

INFORMATION TECHNOLOGY: ENTERPRISE SYSTEMS

PROGRAM DESCRIPTION:

The Enterprise Systems Division provides technologically current computer hardware and software to meet the information processing, retrieval and storage needs of the City and regional public safety agencies. The Division is responsible for hardware and software for all mid-range computer systems, Internet access, email, communication networks, operating systems, disaster recovery, and applications software.

FY14 GOALS/OBJECTIVES:

- Continue implementation of the API imaging application.
- Implement new lease and upgrade the iSeries to a new server(s).

PERFORMANCE MEASURES:

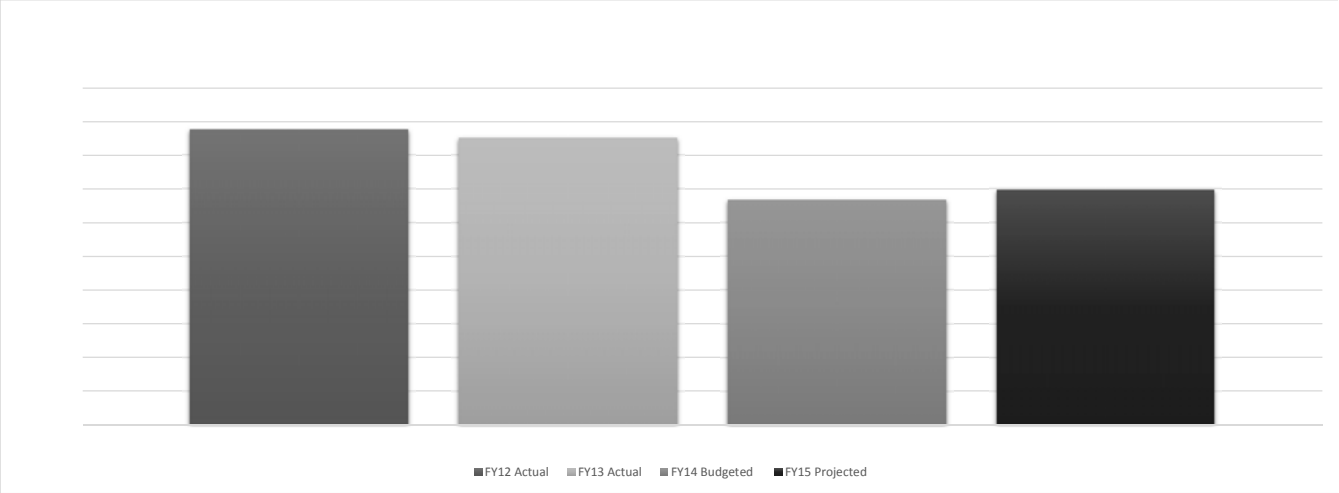
- Continue to strive for a high-level system reliability through the implementation of a System i based High Availability solution.
- Successful upgrade of iSeries servers (AS400).

INFORMATION TECHNOLOGY
ENTERPRISE SYSTEMS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Information Services Administrator	1	1	$ 90,368	$ 90,368	-
Programmer/Analyst	2	1	127,521	59,440	(53.4%)
TOTAL	**3**	**2**	**$ 217,889**	**$ 149,808**	**(31.2%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 281,927	$ 287,678	2.0%	$ 195,432	(32.1%)	$ 206,834	5.8%
b) General Operating	518,508	473,684	(8.6%)	518,880	9.5%	531,852	2.5%
c) Capital	58,091	-	(100.0%)	-		-	
e) Transfers	(420,372)	(335,508)	(20.2%)	(380,748)	13.5%	(390,267)	2.5%
Grand Total	**$ 438,154**	**$ 425,854**	**(2.8%)**	**$ 333,564**	**(21.7%)**	**$ 348,419**	**4.5%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 438,154	$ 425,854	(2.8%)	$ 333,564	(21.7%)	$ 348,419	4.5%
	Grand Total	**$ 438,154**	**$ 425,854**	**(2.8%)**	**$ 333,564**	**(21.7%)**	**$ 348,419**	**4.5%**



1) Detail information available on expenditure pages 15-16 of the line item budget book.

INFORMATION TECHNOLOGY: COMPUTER OPERATIONS

PROGRAM DESCRIPTION:

The Computer Operations Division provides personal computer technology resources and user support to most City departments. The division supports 13 file servers, 575 workstations, 120 mobile data terminals, 120 in-car camera-recording systems, and over 800 phones.

Computer Operations also manages the entire telephone and computer network resources for the City, including fiber optic, wireless, and leased line communications infrastructure.

FY14 GOALS/OBJECTIVES:

- Maintain and expand the high-speed fiber communications backbone that connects all city servers, PC's, telephone and radio communications.
- Work toward maintaining a standard PC software deployment throughout the City by standardizing and installing current PC and Office Suite software in a fair and uniform manner throughout City departments.
- Increase the performance and availability of resources to the City's mobile users.

PERFORMANCE MEASURES:

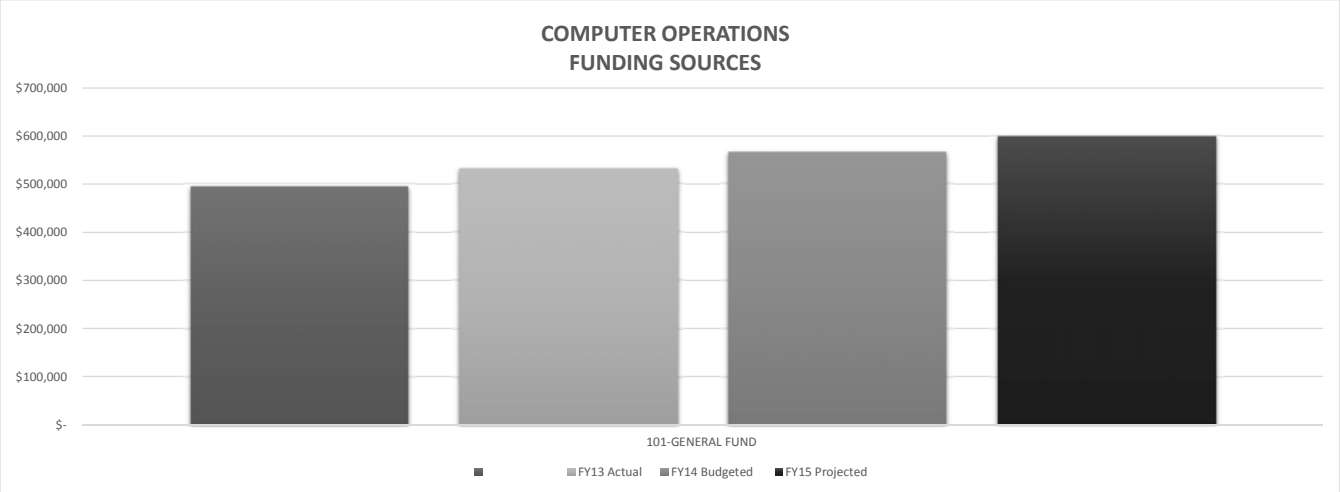
- Provide quality and technically current enhancements and updates to City personal computers on a daily basis by establishing standardized industry guidelines for PC hardware and software purchases. Provide a consolidated communications platform for both voice and data communications by monitoring and controlling ongoing communication costs, and monitoring the technology industry for new products and services.
- Continue to improve the reliability of the City fiber network by implementing redundancy on the network.
- Support the replacement and reuse of 33% of personal computers to provide consistency in computer purchases.
- Increase software productivity for City users by encouraging and providing, wherever possible, a consistent and standardized software platform. Software consistency will enable City users to more easily share files, develop expertise, and better utilize City computer resources. Standardize the core software on City computers by automatically deploying software to City computers.

INFORMATION TECHNOLOGY
COMPUTER OPERATIONS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
PC Services Administrator	1	1	$ 73,920	$ 76,138	3.0%
PC Communications Technician III	2	2	114,454	114,572	0.1%
Technology Coordinator	1	1	52,918	54,163	2.4%
Police I.S. Technician-Lead	1	1	64,639	64,639	-
Police I.S. Technicial-Assistant	1	1	45,006	46,806	4.0%
Police I.S. Technician	1	1	41,591	42,911	3.2%
TOTAL	**7**	**7**	**$ 392,529**	**$ 399,230**	**1.7%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 540,136	$ 584,148	8.1%	$ 593,458	1.6%	$ 628,188	5.9%
b) General Operating	55,031	34,030	(38.2%)	59,408	74.6%	60,893	2.5%
e) Transfers	(100,404)	(86,304)	(14.0%)	(87,288)	1.1%	(89,470)	2.5%
Grand Total	**$ 494,763**	**$ 531,875**	**7.5%**	**$ 565,578**	**6.3%**	**$ 599,611**	**6.0%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 494,763	$ 531,875	7.5%	$ 565,578	6.3%	$ 599,611	6.0%
Grand Total	**$ 494,763**	**$ 531,875**	**7.5%**	**$ 565,578**	**6.3%**	**$ 599,611**	**6.0%**



1) Detail information available on expenditure page 17 of the line item budget book.

INFORMATION TECHNOLOGY: GEOGRAPHIC INFORMATION SYSTEMS

PROGRAM DESCRIPTION:

A Geographic Information System, otherwise known as GIS, is a type of information system designed for efficient storage, retrieval, mapping and analysis of geographic data. Geographic features are stored in spatial context via a specific coordinate system (Latitude/Longitude, UTM, etc.) to reference the data to a particular place on the earth. Among other things, GIS can improve emergency services, resource management, and development planning. The GIS Division is responsible for coordinating the collection/creation of GIS data to meet the varied needs of the City, the delivery of the data to the user, recommendation of GIS software, and software/data support.

BUDGET HIGHLIGHTS:

- Assume maintenance/acquisition of GIS specific software, consolidate GIS resources, and implement a true Enterprise GIS.
- Deploy ESRI's GIS Software and train users to use this software
- Launch updated Intranet/Internet mapping capabilities using ArcGIS Web Template.
- Continue to develop new GIS resources while expanding the use of GIS in new departments.

FY14 GOALS/OBJECTIVES:

- Continue coordination of GIS activities among all City departments and other organizations. The goal is to create a distributed GIS by integrating data from the Electric Utility, Community Development, Public Works, Fire Department, Police Department, and external agencies. Provide single source GIS data access via the enterprise server.
- Improve access to, and use of, GIS through:
  - Developing additional application specific Intranet Mapping Service (IMS) Sites.
  - Improving application development response times by implementing additional commercial and open source IMS technologies to optimize work flow.
- Designing, directing, and managing development of GIS data and applications for use by City departments to meet their respective GIS needs. This includes continued development of the Enterprise GIS utilizing data maintained in HTE. Goals include standard software, database development, map formats, coordinate systems, training, and aerial photo acquisition.

PERFORMANCE MEASURES:

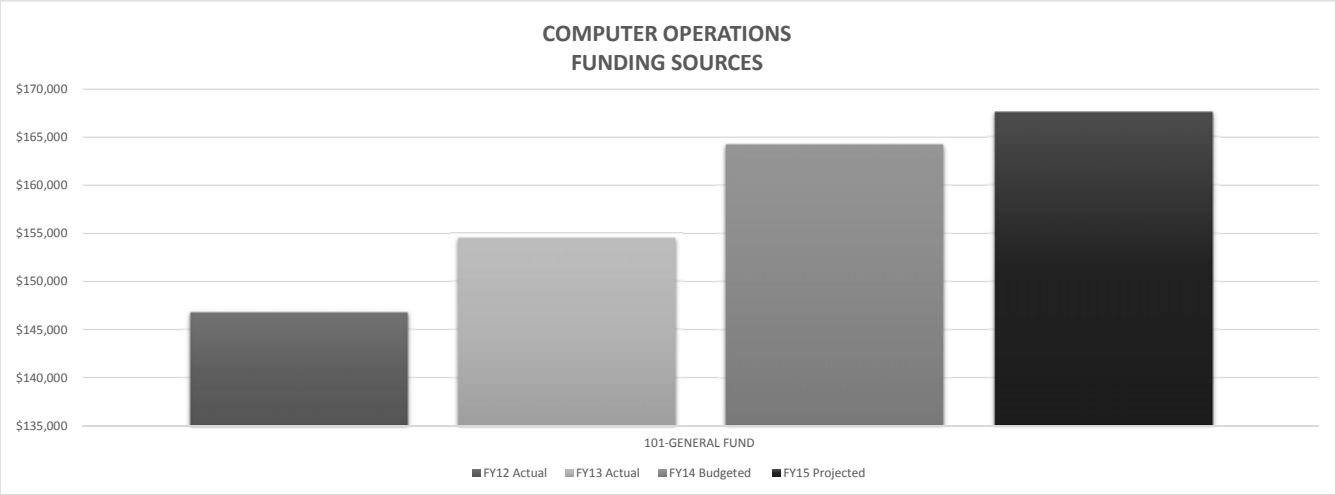
- Continue to scan approved and recorded subdivision plats into server and link the files to the Farmington Parcel GIS layer. Goal is to have all plats for 2011 – 2013 complete.
- The creation of a centralized enterprise GIS data store should result in a reduction in duplication of effort and improve the quantity and quality of GIS data available to City personnel. All data used by multiple departments will be consolidated and available on appropriate servers with the data location(s) published.
- All data usable by multiple persons shall reside on the appropriate GIS data server,
- Internet/Intranet GIS deployments will be to increase the number of total "hits" on the intranet web pages by 50%, and have additional data available to the general public via the internet. Additional data to be made available on the intranet will include meter data, business and occupational licenses, zoning, accounts payable, and parcels. Additional data available on the internet will include zoning, council districts, and locations of interest. Additional tools will be available to make the user interface more friendly.

INFORMATION TECHNOLOGY
GEOGRAPHIC INFORMATION SYSTEMS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
GIS Analyst/Land Mgmt. Database	1	1	$ 60,950	$ 61,869	1.5%
GIS Technician	1	1	49,542	51,028	3.0%
TOTAL	**2**	**2**	**$ 110,492**	**$ 112,897**	**2.2%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 159,615	$ 157,939	(1.0%)	$ 164,510	4.2%	$ 174,843	6.3%
b) General Operating	57,215	53,808	(6.0%)	74,852	39.1%	76,723	2.5%
e) Transfers	(70,032)	(57,264)	(18.2%)	(75,072)	31.1%	(76,949)	2.5%
Grand Total	**$ 146,798**	**$ 154,483**	**5.2%**	**$ 164,290**	**6.3%**	**$ 174,617**	**6.3%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 146,798	$ 154,483	5.2%	$ 164,290	6.3%	$ 174,617	6.3%
	Grand Total	**$ 146,798**	**$ 154,483**	**5.2%**	**$ 164,290**	**6.3%**	**$ 174,617**	**6.3%**



1) Detail information available on expenditure page 18 of the line item budget book.

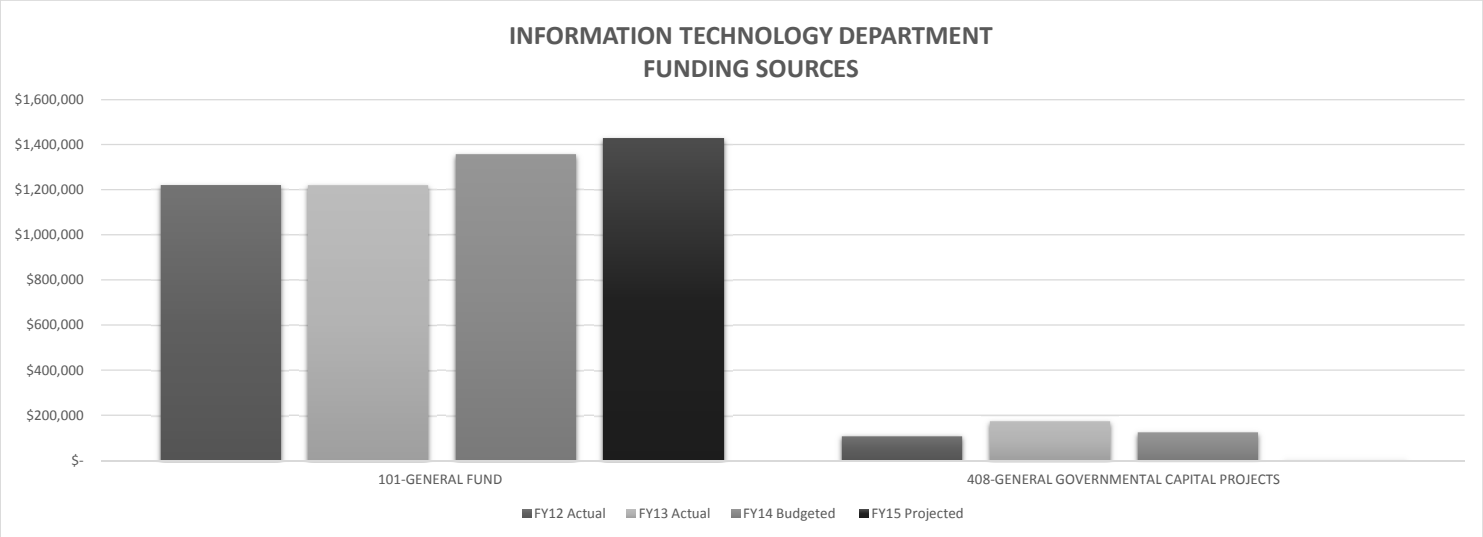
INFORMATION TECHNOLOGY
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**13**	**14**	**$ 814,271**	**$ 876,826**	**7.7%**

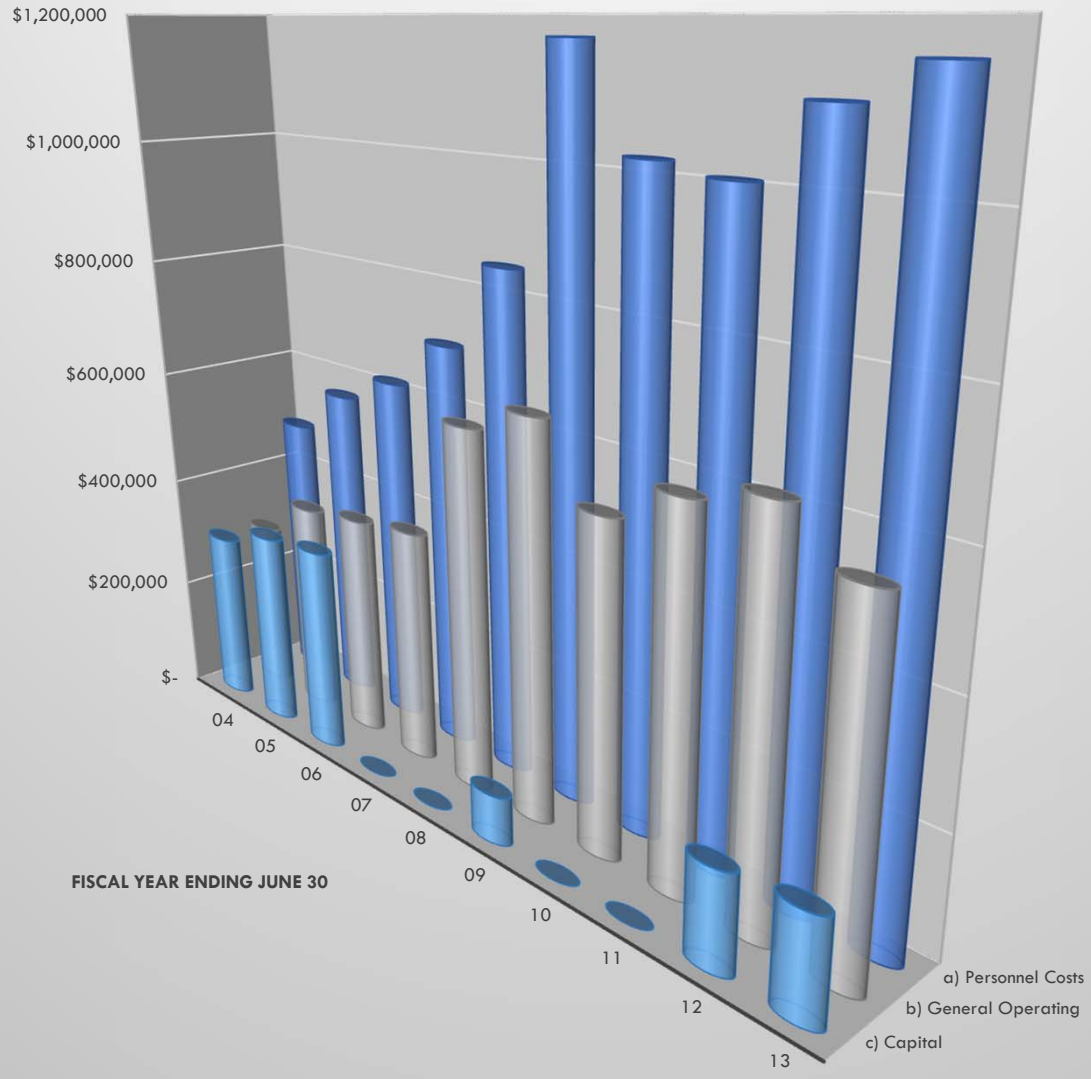
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Admin	$ 246,365	$ 279,903	13.6%	$ 413,004	47.6%	$ 307,234	(25.6%)
Computer Operations	494,763	531,875	7.5%	565,578	6.3%	599,611	6.0%
Enterprise Systems	438,154	425,854	(2.8%)	333,564	(21.7%)	348,419	4.5%
GIS Systems	146,798	154,483	5.2%	164,290	6.3%	174,617	6.3%
Grand Total	**$ 1,326,080**	**$ 1,392,116**	**5.0%**	**$ 1,476,436**	**6.1%**	**$ 1,429,881**	**(3.2%)**

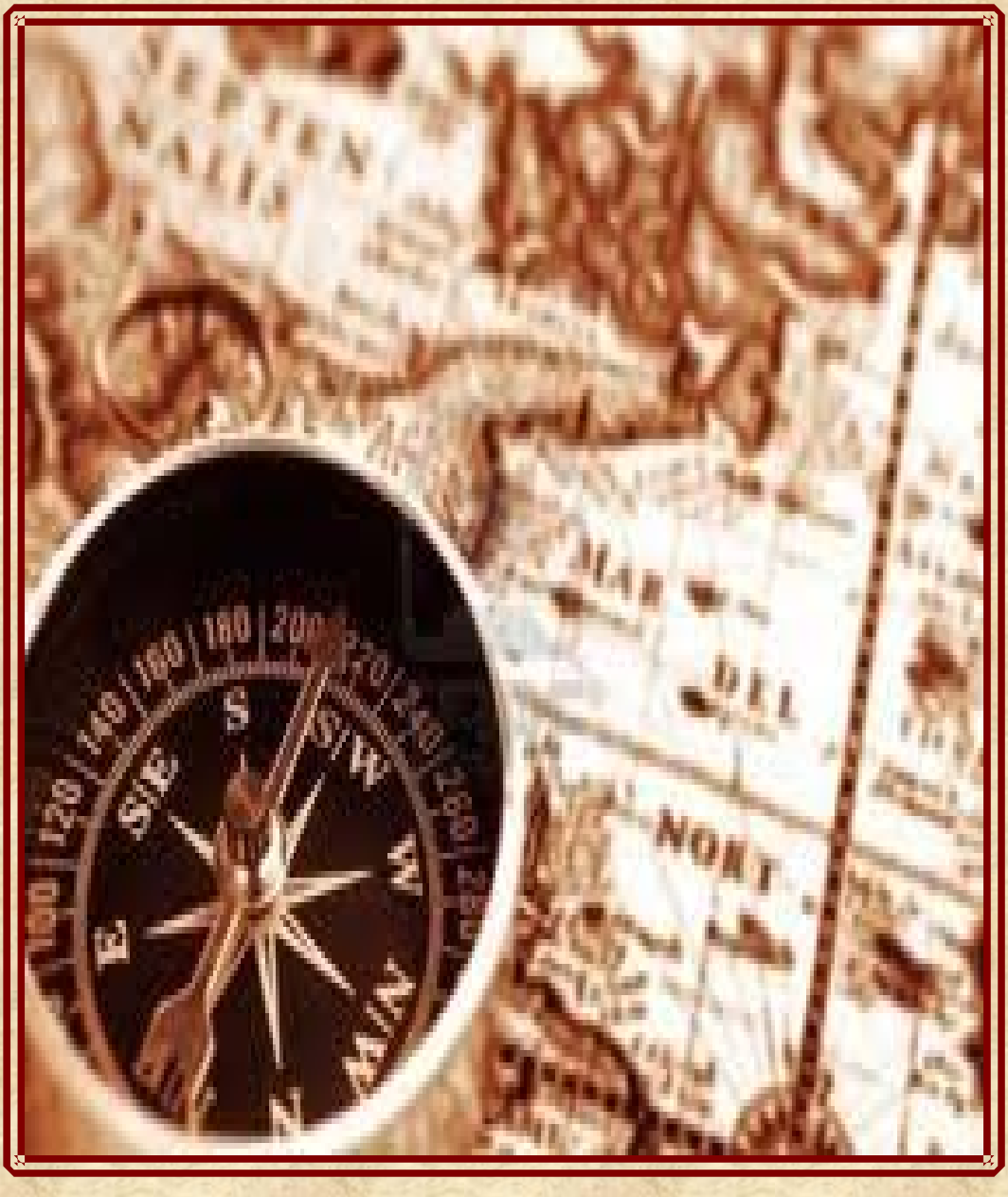
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,104,937	$ 1,153,865	4.4%	$ 1,233,187	6.9%	$ 1,306,079	5.9%
b) General Operating	647,230	576,240	(11.0%)	705,327	22.4%	722,960	2.5%
c) Capital	164,722	174,003	5.6%	122,466	(29.6%)	-	(100.0%)
e) Transfers	(590,808)	(511,992)	(13.3%)	(584,544)	14.2%	(599,158)	2.5%
Grand Total	**$ 1,326,080**	**$ 1,392,116**	**5.0%**	**$ 1,476,436**	**6.1%**	**$ 1,429,881**	**(3.2%)**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 1,219,450	$ 1,218,113	(0.1%)	$ 1,353,970	11.2%	$ 1,429,881	5.6%
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	106,631	174,003	63.2%	122,466	(29.6%)	-	(100.0%)
Grand Total	**$ 1,326,080**	**$ 1,392,116**	**5.0%**	**$ 1,476,436**	**6.1%**	**$ 1,429,881**	**(3.2%)**



INFORMATION TECHNOLOGY ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

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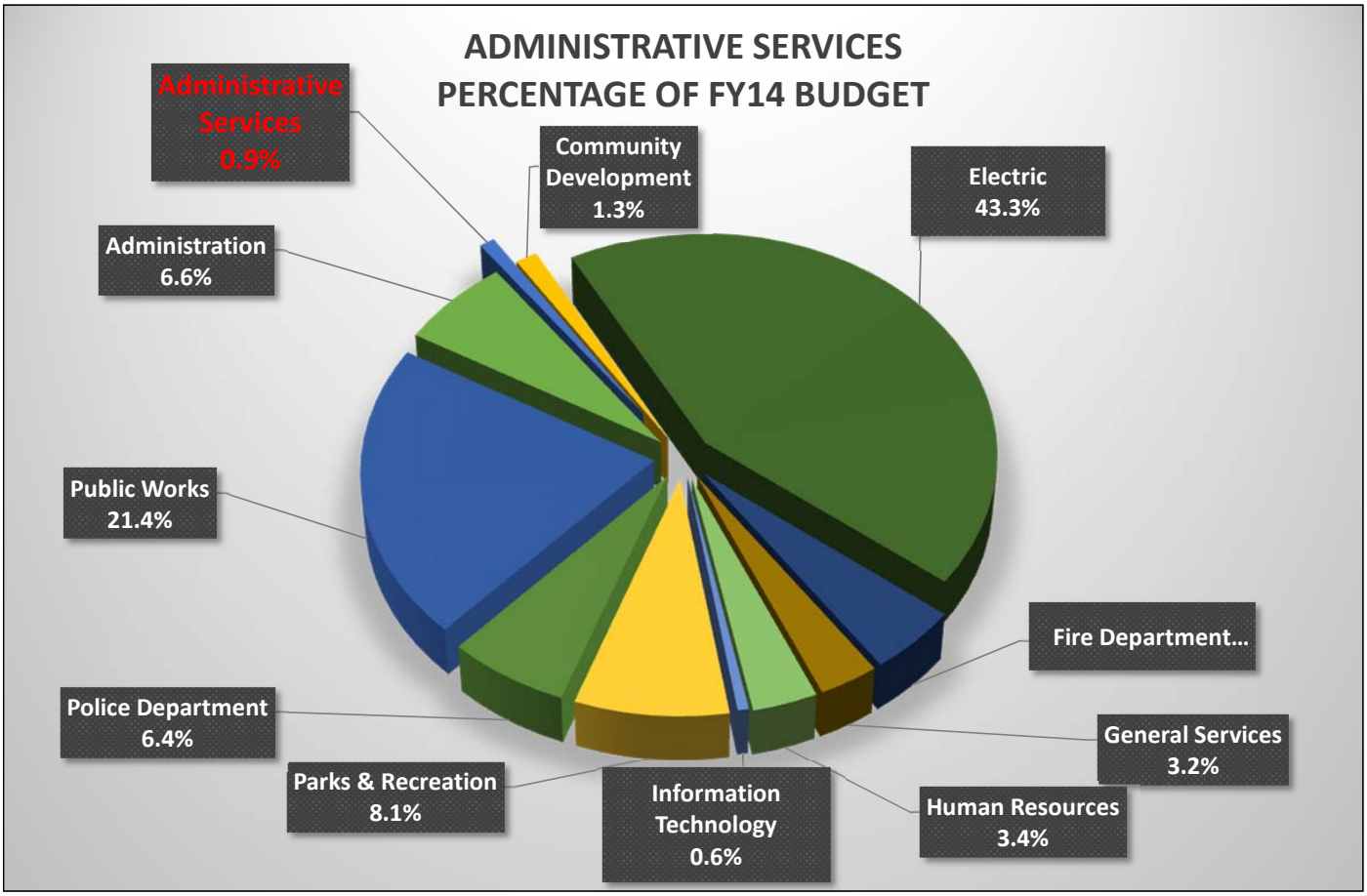
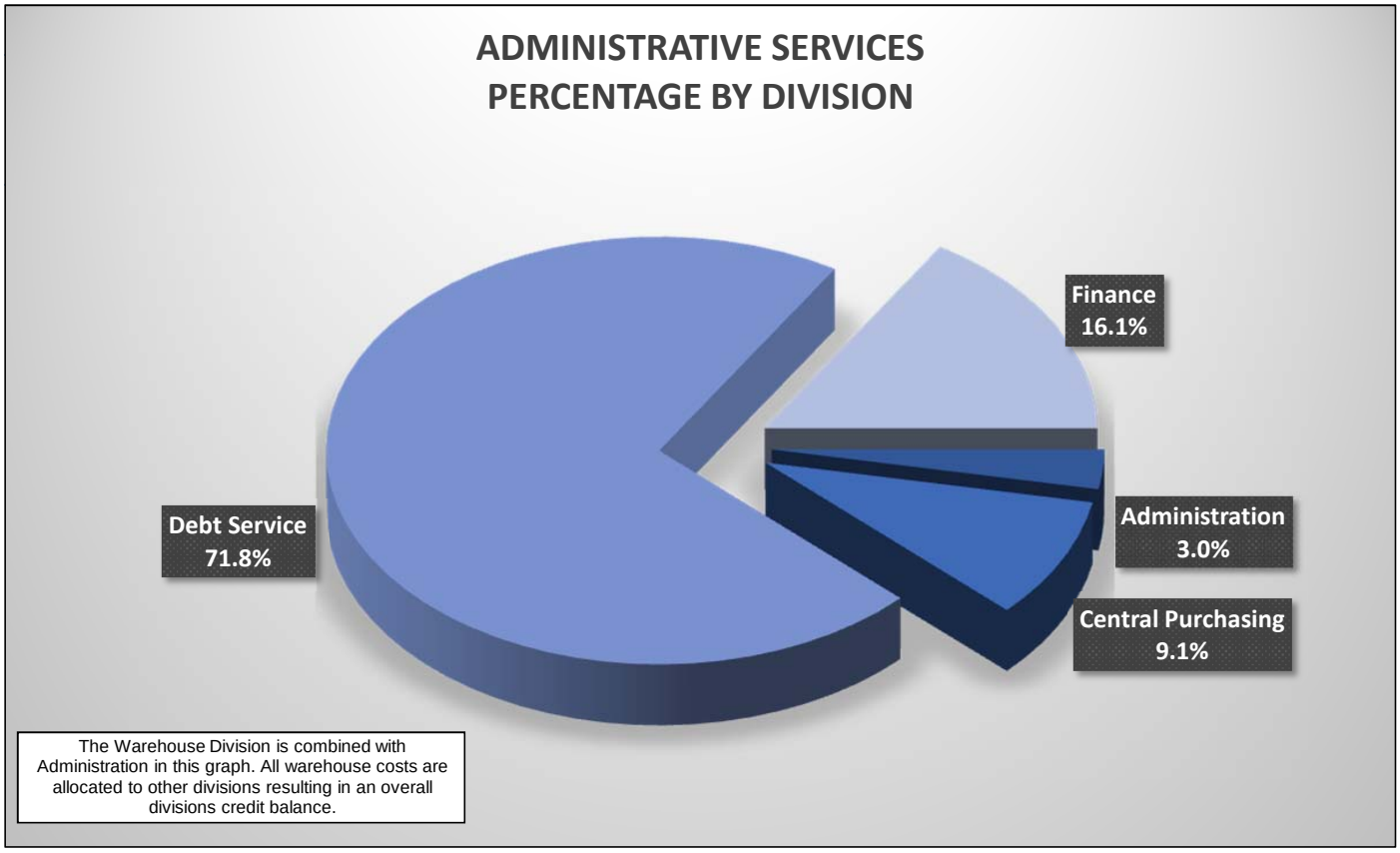

ADMINISTRATIVE SERVICES
PERCENTAGE OF FY14 BUDGET
Administrative Services 0.9%
Community Development 1.3%
Electric 43.3%
Administration 6.6%
Public Works 21.4%
Fire Department...
Police Department 6.4%
General Services 3.2%
Parks & Recreation 8.1%
Information Technology 0.6%
Human Resources 3.4%


ADMINISTRATIVE SERVICES
PERCENTAGE BY DIVISION
Finance 16.1%
Debt Service 71.8%
Administration 3.0%
Central Purchasing 9.1%
The Warehouse Division is combined with Administration in this graph. All warehouse costs are allocated to other divisions resulting in an overall divisions credit balance.

ADMINISTRATIVE SERVICES: ADMINISTRATION

PROGRAM DESCRIPTION:

The Administrative Services Department provides support services to City Council, the City Manager's office, City departments and the citizenry. The Department is comprised of four divisions: Administration, Finance, Central Purchasing, and Warehouse.

The Administration Division consists of three employees, the Director, generally a Budget Officer, and a Financial Analyst. The Director serves as City Treasurer and, by providing advice and updates to City officials, is instrumental in decisions affecting the financial health of the City. This position is responsible for the management of the various divisions, provides leadership and direction in the development of division goals and objectives and the strategies required to obtain these goals.

This division develops and implements the City's annual budget, along with procedural guidelines for continued financial improvement in City operations.

FY14 GOALS/OBJECTIVES:

- Receive the GFOA Distinguished Budget Presentation Award for FY14.
- Prepare and publish in a timely manner a Citizen's Annual Report for FY13. Receive the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting.
- Continue in-depth analysis of GRT on a monthly basis.
- Provide financial reporting formats to present useful, meaningful and easy to read information.
- Develop and compile the annual five-year Capital Improvement Plan.
- Ensure that proper and effective controls are in place to protect City funds and assets.
- Maximize the return on the investment portfolio while maintaining safety and liquidity within the investment guidelines required by the City Council and the State of New Mexico.

PERFORMANCE MEASURES:

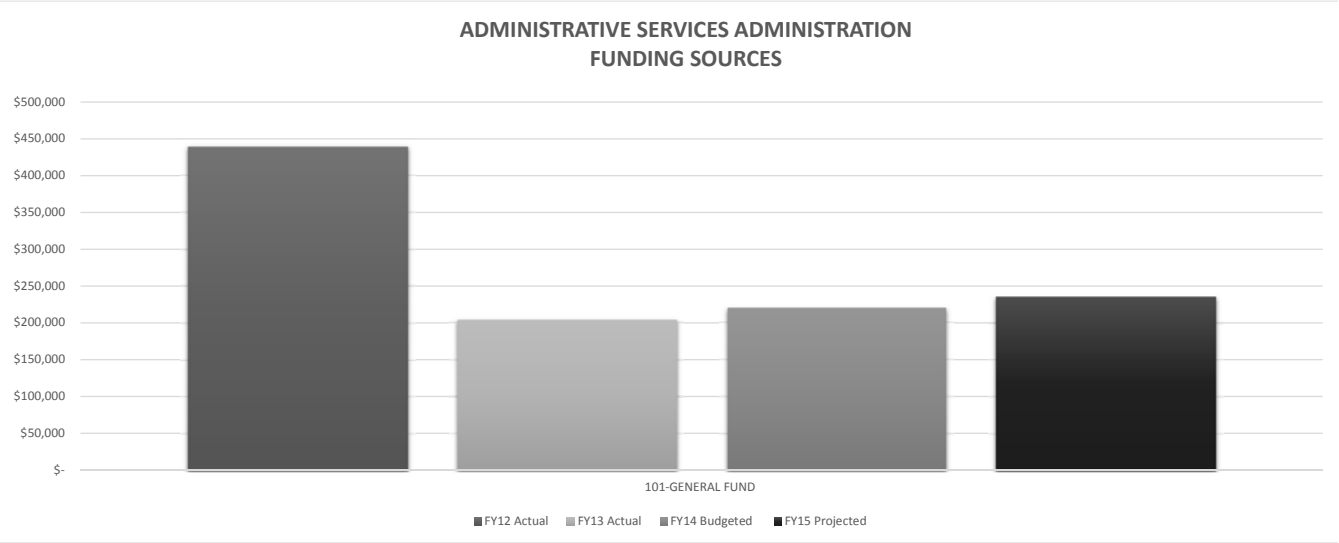
	FY10	FY11	FY12	FY13
Distinguished Budget Presentation Award	X	X	X	X
Outstanding Achievement in Popular Annual Financial Reporting	X	X	X	X
Financial reports internally reviewed within 4 weeks of month-end	95%	100%	90%	90%
Qtr Financial Update prepared within 6 weeks of quarter ending	100%	100%	25%	75%
Gross receipts tax analyzed following receipt of State Taxation & Revenue reports	100%	100%	100%	100%

ADMINISTRATIVE SERVICES ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Administrative Services Director	1	1	$ 110,219	$ 114,576	4.0%
Budget Officer	1	1	-	59,233	-
Financial Analyst	1	1	51,618	52,946	2.6%
TOTAL	**3**	**3**	**$ 161,837**	**$ 226,755**	**40.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 350,169	$ 276,174	(21.1%)	$ 302,260	9.4%	$ 320,404	6.0%
b) General Operating	202,538	31,849	(84.3%)	33,587	5.5%	34,427	2.5%
e) Transfers	(112,836)	(103,368)	(8.4%)	(115,524)	11.8%	(118,412)	2.5%
Grand Total	**$ 439,871**	**$ 204,655**	**(53.5%)**	**$ 220,323**	**7.7%**	**$ 236,419**	**7.3%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 439,871	$ 204,655	(53.5%)	$ 220,323	7.7%	$ 236,419	7.3%
Grand Total	**$ 439,871**	**$ 204,655**	**(53.5%)**	**$ 220,323**	**7.7%**	**$ 236,419**	**7.3%**



1) Detail information available on expenditure pages 19-20 of the line item budget book.

FY14 GOALS/OBJECTIVES:

- Acquire goods, services and construction contracts to fulfill the requirements of City programs. Meet and/or exceed the target processing turnaround time.
- Provide for the fair and equal treatment of all persons involved in public procurement, to maximize the purchasing value of public funds, and to provide safeguards for maintaining a procurement system of quality and integrity.
- Develop and promote customer service excellence through training and other opportunities.
- Develop and foster positive supplier relations by implementing and administering mutually beneficial procurement programs and supplier training opportunities.
- Review repetitive procurement for the most cost effective acquisition and implementation of extended price agreement programs.
- Coordinate procurement process with Warehouse for disposition of excess supplies, equipment, and hazardous and non-hazardous waste.
- Promote continuing education to obtain and/or retain professional certification.
- Pursue the goals and objectives necessary to obtain the Achievement of Excellence in Procurement.

PERFORMANCE MEASURES:	**Actual FY10**	**Actual FY11**	**Actual FY12**	**YTD FY13**	**Goal FY14**
Avg Purchasing cost to issue a purchase order [1]	$207	$198	$200	$197	$200
Avg Requisition to Purchase Order Turnaround Time < $20,000 [2]	6 days	7 days	6 days	6 days	5 days
% of time 15 day turnaround time met [3]	90%	90%	91%	90%	92%
Avg Requisition to Purchase Order turnaround time > $20,000 (does not include RFPs) [4]	39 days	39 days	38 days	37 days	35 days
% of time 60 day turnaround time met [5]	91%	91%	92%	91%	92%

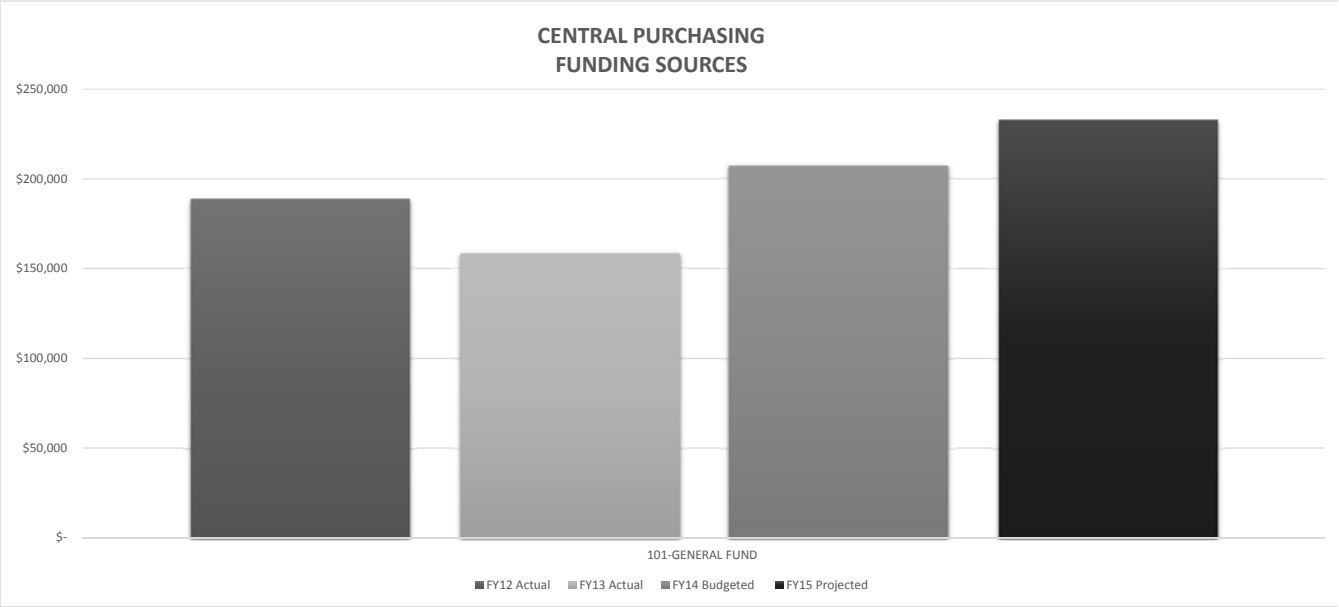
1. Salaries & Wages (excluding Temporary) for Purchasing Staff plus purchase order operating expenses divided by Total number of Purchase Orders Issued = Avg. PO cost.
2. Avg. number of days from approved purchase requisition date to purchase order issue date for purchase orders less than $20,000.
3. The maximum target turnaround time for requisitions with a value less than $20,000 is 15 days. The calculation of this benchmark percentage uses the number of requisitions that met the 15-day turnaround target divided by the total number of requisitions issued.
4. Average number of days from approved purchase requisition date to purchase order issue date for purchase orders greater than $20,000 excluding request for proposals.
5. The maximum target turnaround time for requisitions with a value greater than $20,000 is 60 days. The calculation of this benchmark percentage uses the number of requisitions that met the 60-day turnaround target divided by the total number of requisitions issued.

ADMINISTRATIVE SERVICES
CENTRAL PURCHASING

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Purchasing Officer	1	1	$ 72,748	$ 76,199	4.7%
Purchasing Supervisor	1	1	61,360	63,201	3.0%
Contracts Administrator	1	1	59,254	61,031	3.0%
Buyer II	3	3	135,303	139,471	3.1%
Buyer I	2	2	73,903	76,860	4.0%
Administrative Aide	1	1	33,164	33,445	0.8%
TOTAL	**9**	**9**	**$ 435,733**	**$ 450,207**	**3.3%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 583,727	$ 576,405	(1.3%)	$ 593,654	3.0%	$ 628,898	5.9%
b) General Operating	30,536	31,036	1.6%	40,738	31.3%	41,756	2.5%
e) Transfers	(425,196)	(448,956)	5.6%	(427,032)	(4.9%)	(437,708)	2.5%
Grand Total	**$ 189,067**	**$ 158,485**	**(16.2%)**	**$ 207,360**	**30.8%**	**$ 232,946**	**12.3%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 189,067	$ 158,485	(16.2%)	$ 207,360	30.8%	$ 232,946	12.3%
Grand Total	**$ 189,067**	**$ 158,485**	**(16.2%)**	**$ 207,360**	**30.8%**	**$ 232,946**	**12.3%**



1) Detail information available on expenditure pages 21-22 of the line item budget book.

ADMINISTRATIVE SERVICES: WAREHOUSE

PROGRAM DESCRIPTION:

The Warehouse is comprised of two main subdivisions: the Central and Electric Warehouses.

The Central Warehouse stocks high demand material and supply inventories, maintains the City's fuel stations, and administers the City's surplus and online auction. The Electric Warehouse stocks and supplies most materials used by the Farmington Electric Utility System Transmission and Distribution division.

Approximately 96% of all Warehouse inventory value is composed of Electric Utility related supplies.

FY14 GOALS/OBJECTIVES:

- Utilize continuous improvement processes to improve and maintain inventory accuracy, by identifying and resolving events that cause discrepancies.
- Work with Finance to identify causes and find solutions to inventory reconciliation variances.
- Continue to identify and retire obsolete inventory from both the Electric and Central Warehouses.

PERFORMANCE MEASURES:	***Actual FY10***	***Actual FY11***	***Actual FY12***	***Projected FY13***	***Target FY14***
Inventory Carrying Cost [1]	10.9%	10.8%	10.7%	10.5%	10.5%
Average Annual Inventory Level [2] (Central Warehouse)	$94,557	$85,394	$90,935	$93,000	$94,000
% Decrease/Increase of Inventory Value[3] (Central Warehouse)	0.7% Increase	(9.7%) (Decrease)	6.5% Increase	2% Increase	1% Increase
Inventory Cycle Count Accuracy Rate [4] (Central Warehouse)	89.7%	99.5% [4]	99.3% [4]	99.5% [4]	99.6% [4]
Average Annual Inventory Level[2] (Electric Warehouse)	$4.46m	$4.2m	$4.4m	$4.4m	$4.5m
% Decrease/Increase of Inventory Value[3] (Electric Warehouse)	0.9% Increase	(6%) (Decrease)	5% Increase	No Change	2.3% Increase
Inventory Cycle Count Accuracy Rate [4] (Electric Warehouse)	78%	97.9% [4]	97.7% [4]	98% [4]	98.5% [4]
Average Annual Inventory Level[2] (Bulk Fuel)	$83,799	$77,846	$102,308	$100,000	$110,000

1. Inventory Carrying Cost is the Total Operating Cost divided by Average Annual Inventory Value.
   Total Operating Cost equals Calculated Inventory Insurance Costs + Investment Interest Lost + Over/Short/Damaged + Physical Inventory Reconciliation + Warehouse Operating Budget.
   The Physical Inventory Reconciliation variance is the comparison between the HTE <u>inventory system</u> inventory value and the HTE <u>accounting system</u> inventory value, as calculated on the last day of the fiscal year.
2. The Average Annual Inventory Level is the average of the total inventory value at each month end.
3. The Decrease and Increase percentages are calculated from the Average Annual Inventory Level for the current fiscal year compared to the previous fiscal year.
4. To better reflect the actual level of inventory accuracy, the cycle count accuracy calculation was changed in FY11 from the percentage of accurate counts to the absolute dollar value of all discrepancies as compared to the total inventory value. The Warehouse has established the cycle count system to replace the annual physical inventory, as recommended by the auditors.

ADMINISTRATIVE SERVICES
WAREHOUSE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Warehouse Superintendent	1	1	$ 60,480	$ 62,294	3.0%
Warehouse Receiving Clerk	1	1	39,779	38,867	(2.3%)
Warehouse Inventory Analyst	1	1	39,296	40,850	4.0%
Warehouse Clerk	3	3	100,105	93,064	(7.0%)
TOTAL	**6**	**6**	**$ 239,660**	**$ 235,075**	**(1.9%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 370,899	$ 288,842	(22.1%)	$ 310,133	7.4%	$ 328,264	5.8%
b) General Operating	33,292	19,289	(42.1%)	60,509	213.7%	62,022	2.5%
e) Transfers	(477,756)	(427,512)	(10.5%)	(523,224)	22.4%	(536,305)	2.5%
Grand Total	**$ (73,565)**	**$ (119,381)**	**62.3%**	**$ (152,582)**	**27.8%**	**$ (146,019)**	**(4.3%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ (73,565)	$ (119,381)	62.3%	$ (152,582)	27.8%	$ (146,019)	(4.3%)
	Grand Total	**$ (73,565)**	**$ (119,381)**	**62.3%**	**$ (152,582)**	**27.8%**	**$ (146,019)**	**(4.3%)**

1) Detail information available on expenditure pages 23-24 of the line item budget book.

ADMINISTRATIVE SERVICES: FINANCE

PROGRAM DESCRIPTION:

The Finance division is responsible for all financial functions of the City including: accounts payable, accounts receivable, debt service, asset management, fund management, financial reporting, grant administration, utility accounting, work order processing, investing of City funds, banking services, and managing internal controls. The Finance division is responsible for the preparation of the annual financial statements and provides assistance in the development of the annual budget document.

MISSION STATEMENT:

To provide accurate, timely, and relevant financial information; to offer financial support services to all departments; to protect the assets of the City of Farmington; and to provide assurance to the citizens that City funds are managed prudently.

BUDGET HIGHLIGHTS:

- Replace three (3) aging computers.

FY14 GOALS/OBJECTIVES:

- Train new employees on the procurement card program.
- Train new employees on the updated cash handling policy.
- Audit the City's petty cash and cash drawers, perform Lodgers Tax audits, and review community service agencies' internal controls.
- Implement new GASB Statement regulations.
- Continue staff training to keep up-to-date with the increasing number of GASB statements.

PERFORMANCE MEASURES:

GOAL: Maintain a high standard in financial reporting.

Objective: To achieve the GFOA Certificate of Achievement for Excellence in Financial Reporting.

Status: The Certificate of Achievement for Excellence in Financial Reporting has been received for the past nineteen years.

PERFORMANCE MEASURES:	FY08	FY09	FY10	FY11	FY12
Award for Excellence in Financial Reporting	Received	Received	Received	Received	Received

GOAL: To provide timely financial information to City staff.

Objective: Close the monthly accounting records by the 5th business day of the month.

Status: Finance staff will continue to work towards this goal.

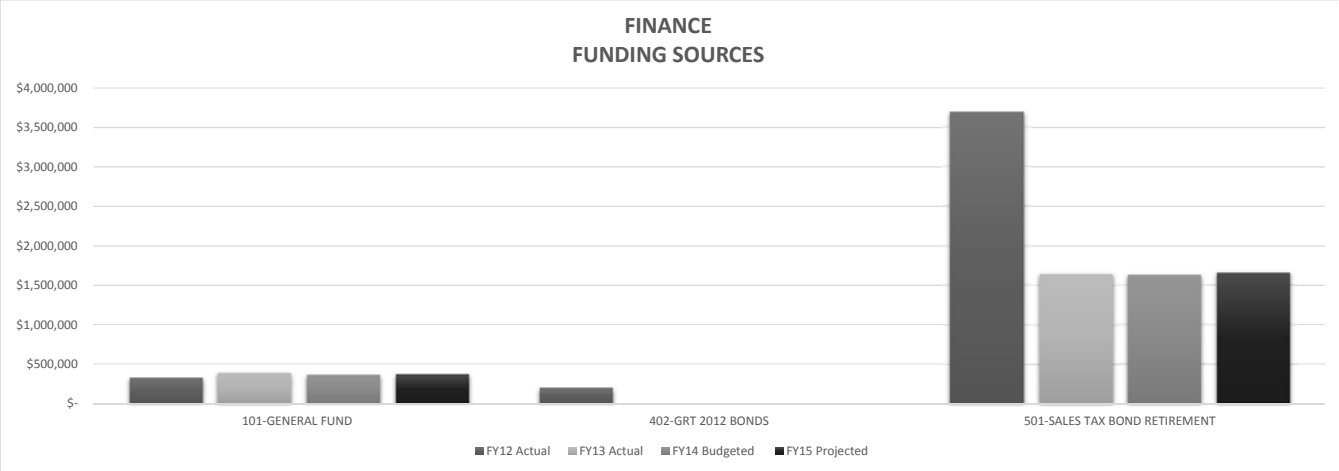
PERFORMANCE MEASURES:	FY08 Avg. Days	FY09 Avg. Days	FY10 Avg. Days	FY11 Avg. Days	FY12 Avg. Days
Close Monthly Accounting Ledgers	5.3	4.8	4.7	4.6	4.7

ADMINISTRATIVE SERVICES
FINANCE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Controller	1	1	$ 88,441	$ 91,094	3.0%
Enterprise Accountant	1	1	62,482	64,287	2.9%
Staff Accountant II	2	2	102,625	106,074	3.4%
Staff Accountant I	1	1	43,894	42,989	(2.1%)
Accounting Office Manager	1	1	54,969	56,618	3.0%
Accounting Assistant	1	1	44,743	46,571	4.1%
Accounting Tech Ill	1	1	38,973	40,443	3.8%
Accounting Tech II	3	3	101,980	106,462	4.4%
TOTAL	**11**	**11**	**$ 538,108**	**$ 554,540**	**3.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 683,797	$ 693,138	1.4%	$ 711,931	2.7%	$ 753,285	5.8%
b) General Operating	132,793	158,002	19.0%	163,954	3.8%	168,053	2.5%
d) Debt Service	3,897,227	1,646,595	(57.7%)	1,632,294	(0.9%)	1,635,893	0.2%
e) Transfers	(487,059)	(461,068)	(5.3%)	(508,732)	10.3%	(521,450)	2.5%
Grand Total	**$ 4,226,758**	**$ 2,036,667**	**(51.8%)**	**$ 1,999,447**	**(1.8%)**	**$ 2,035,780**	**1.8%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 329,531	$ 390,072	18.4%	$ 367,153	(5.9%)	$ 399,887	8.9%
2)	402-GRT 2012 BONDS	199,082	-	(100.0%)	-		-	
3)	501-SALES TAX BOND RETIREMENT	3,698,145	1,646,595	(55.5%)	1,632,294	(0.9%)	1,635,893	0.2%
	Grand Total	**$ 4,226,758**	**$ 2,036,667**	**(51.8%)**	**$ 1,999,447**	**(1.8%)**	**$ 2,035,780**	**1.8%**



1) Detail information available on expenditure pages 25-26 of the line item budget book.
2) Detail information available on expenditure page 146 of the line item budget book.
3) Detail information available on expenditure page 171 of the line item budget book.

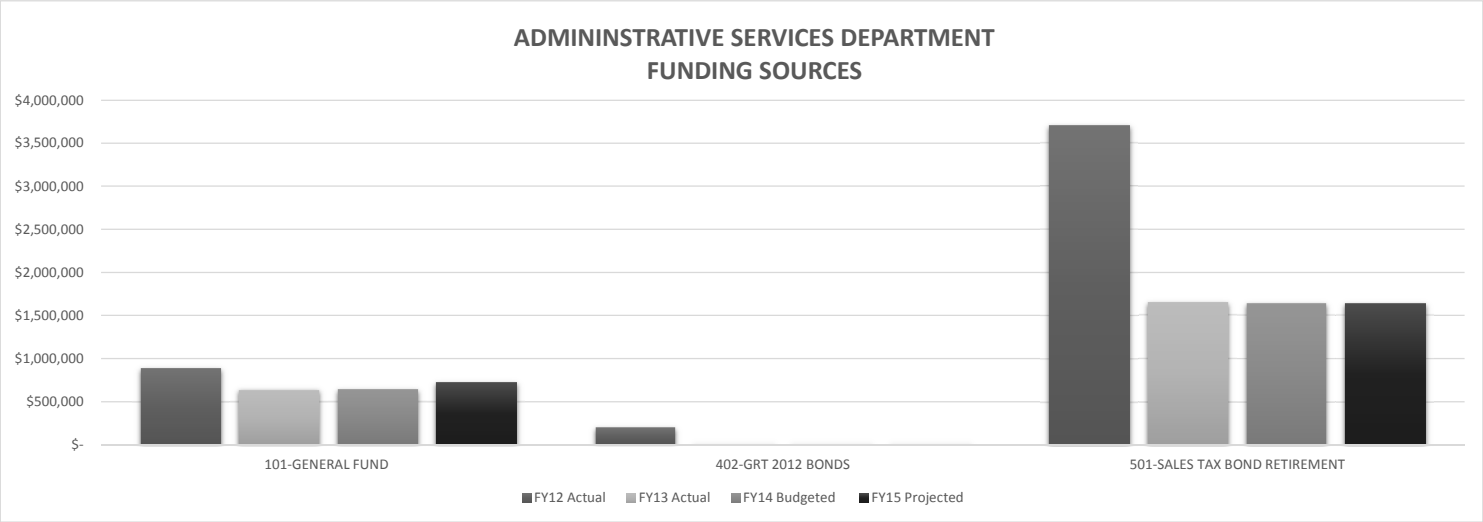
ADMINISTRATIVE SERVICES
DEPARTMENTAL SUMMARY

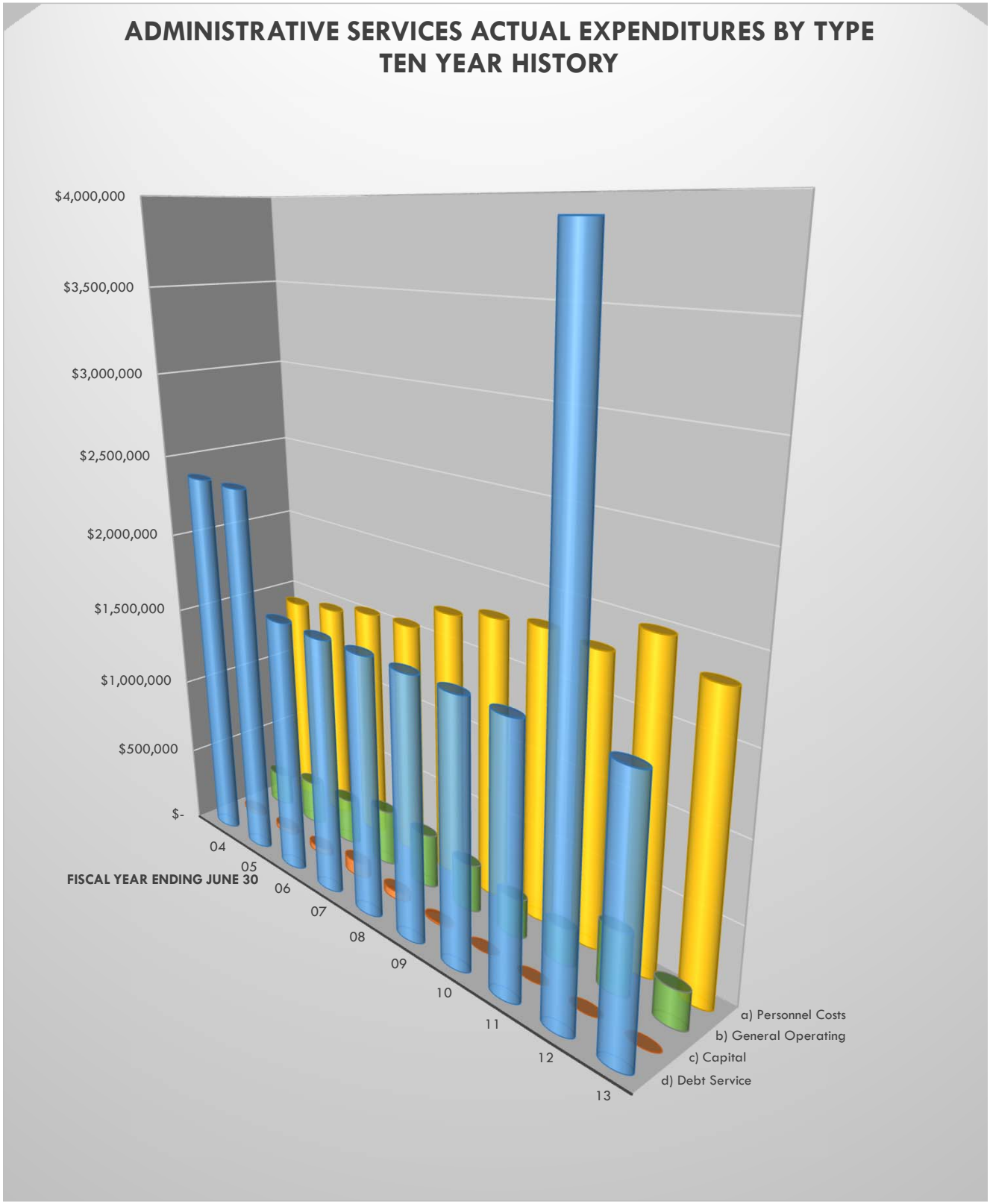
Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**29**	**29**	**$ 1,375,338**	**$ 1,466,577**	**6.6%**

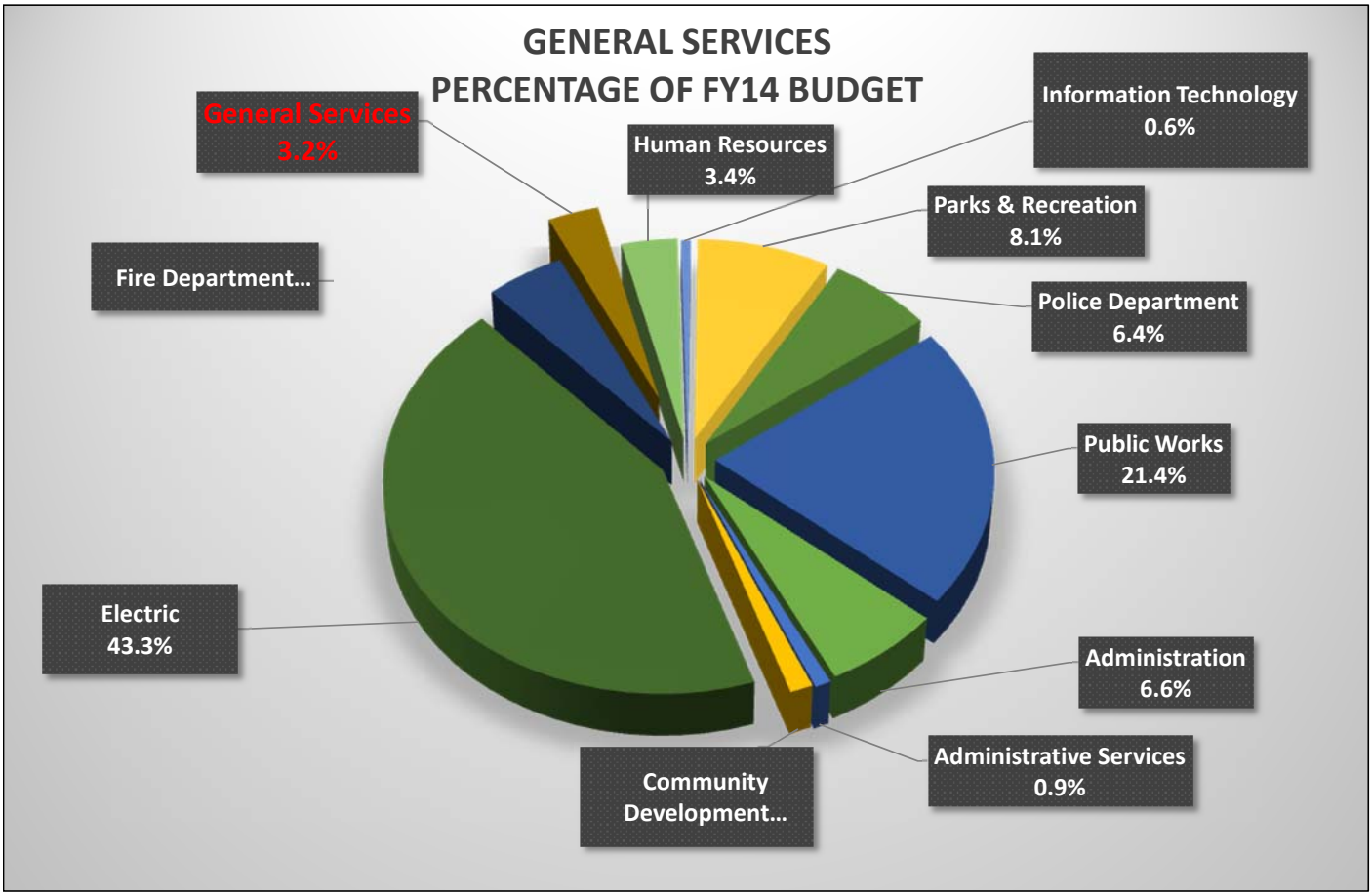
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Admn Serv	$ 439,871	$ 204,655	(53.5%)	$ 220,323	7.7%	$ 236,419	7.3%
Finance	4,226,758	2,036,667	(51.8%)	1,999,447	(1.8%)	2,035,780	1.8%
Warehouse	(73,565)	(119,381)	62.3%	(152,582)	27.8%	(146,019)	(4.3%)
Central Purchasing	189,067	158,485	(16.2%)	207,360	30.8%	232,946	12.3%
Grand Total	**$ 4,782,132**	**$ 2,280,425**	**(52.3%)**	**$ 2,274,548**	**(0.3%)**	**$ 2,359,126**	**3.7%**

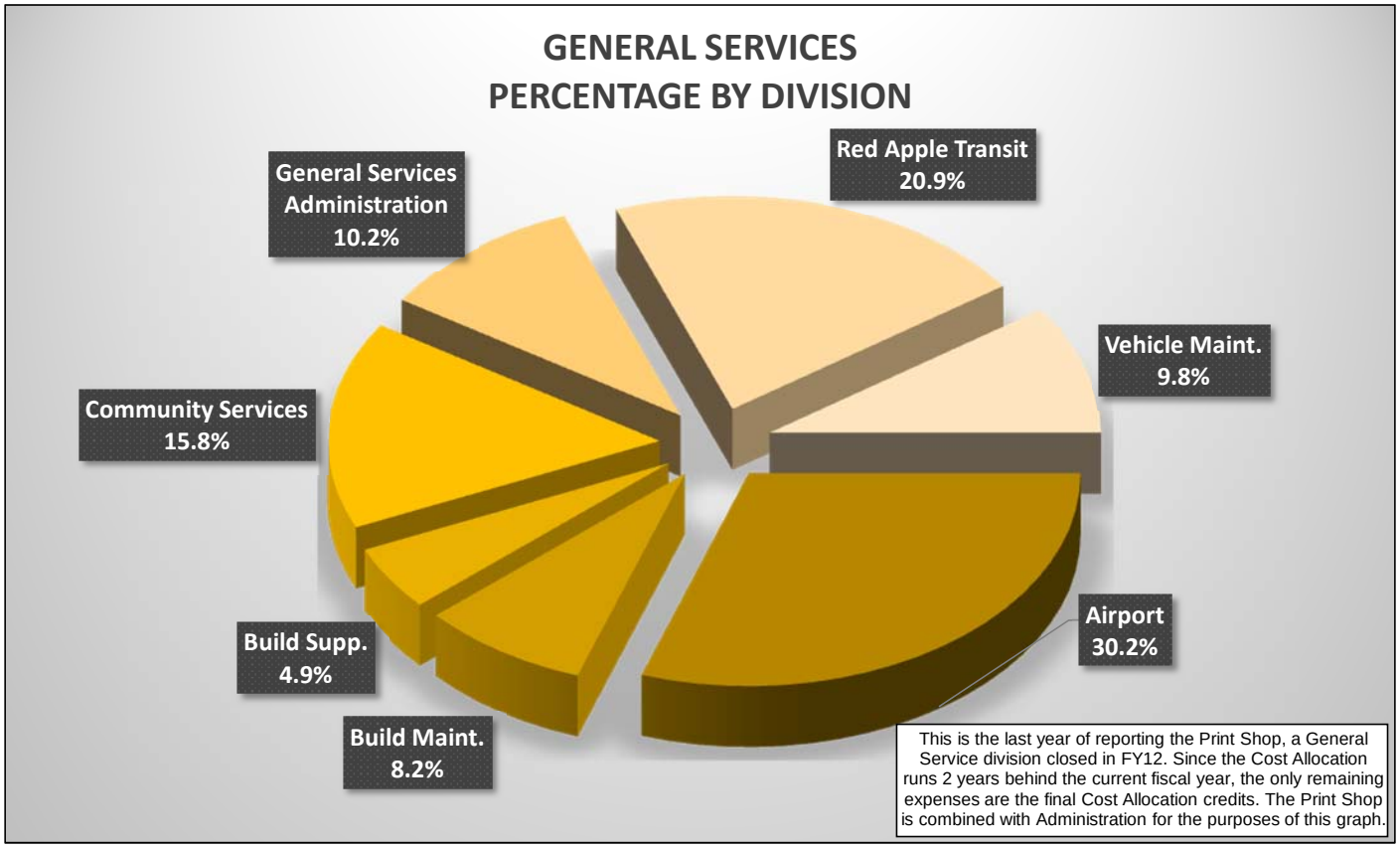
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,988,593	$ 1,834,558	(7.7%)	$ 1,917,978	4.5%	$ 2,030,850	5.9%
b) General Operating	399,159	240,177	(39.8%)	298,788	24.4%	306,258	2.5%
d) Debt Service	3,897,227	1,646,595	(57.7%)	1,632,294	(0.9%)	1,635,893	0.2%
e) Transfers	(1,502,847)	(1,440,904)	(4.1%)	(1,574,512)	9.3%	(1,613,875)	2.5%
Grand Total	**$ 4,782,132**	**$ 2,280,425**	**(52.3%)**	**$ 2,274,548**	**(0.3%)**	**$ 2,359,126**	**3.7%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 884,905	$ 633,831	(28.4%)	$ 642,254	1.3%	$ 723,233	12.6%
402-GRT 2012 BONDS	199,082	-	(100.0%)	-		-	
501-SALES TAX BOND RETIREMENT	3,698,145	1,646,595	(55.5%)	1,632,294	(0.9%)	1,635,893	0.2%
Grand Total	**$ 4,782,132**	**$ 2,280,425**	**(52.3%)**	**$ 2,274,548**	**(0.3%)**	**$ 2,359,126**	**3.7%**




ADMINISTRATIVE SERVICES ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
04
05
06
07
08
09
10
11
12
13
FISCAL YEAR ENDING JUNE 30
a) Personnel Costs
b) General Operating
c) Capital
d) Debt Service


GENERAL SERVICES
PERCENTAGE OF FY14 BUDGET
General Services 3.2%
Human Resources 3.4%
Information Technology 0.6%
Parks & Recreation 8.1%
Fire Department...
Police Department 6.4%
Public Works 21.4%
Electric 43.3%
Administration 6.6%
Administrative Services 0.9%
Community Development...


GENERAL SERVICES
PERCENTAGE BY DIVISION
General Services Administration 10.2%
Red Apple Transit 20.9%
Vehicle Maint. 9.8%
Community Services 15.8%
Airport 30.2%
Build Supp. 4.9%
Build Maint. 8.2%
This is the last year of reporting the Print Shop, a General Service division closed in FY12. Since the Cost Allocation runs 2 years behind the current fiscal year, the only remaining expenses are the final Cost Allocation credits. The Print Shop is combined with Administration for the purposes of this graph.

GENERAL SERVICES: ADMINISTRATION

PROGRAM DESCRIPTION:

The General Services Department provides support services to the City Manager's office, City departments, and the citizens. The Department is comprised of five divisions:

- Administration
- Building & Maintenance
- Building Support
- Vehicle Maintenance
- Community Services

The Administration Division consists of two employees: the Director and Office Manager.

FY14 GOALS/OBJECTIVES:

- Continue to facilitate and enable other City departments to conduct their operations in a smooth and unencumbered manner relating to facility and vehicle matters.
- Ensure Community Service Agencies are performing contracted functions in accordance with contract performance requirements.
- Facilitate the construction projects related to bond funds.
- Ensure that proper and effective controls are in place.
- Provide leadership and support to each division in developing goals, objectives, and strategies to meet these goals/objectives.
- Operate a safe work environment.

PERFORMANCE MEASURES:

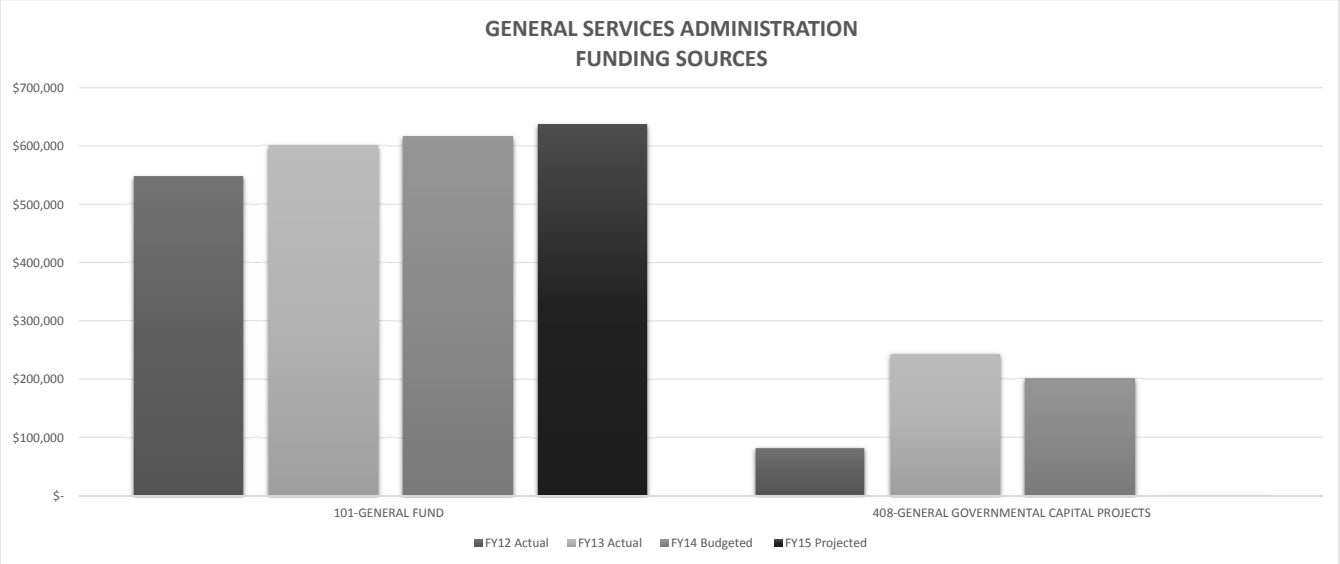
- City operates facilities and vehicles within budgeted funding.
- Facilities meet or exceed operational requirements.
- Community Service Agencies under contract perform as required.
- Complete construction projects in a timely manner and within budget.
- Accurately track spending and authority levels of employees.
- Divisions and functions of the General Services Department develop meaningful goals and objectives.
- No accidents occur resulting from a lack of equipment or training.

GENERAL SERVICES ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
General Services Director	1	1	$ -	$ 75,845	-
Office Manager	1	1	41,674	38,005	(8.8%)
TOTAL	**2**	**2**	**$ 41,674**	**$ 113,849**	**173.2%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 50,650	$ 112,772	122.6%	$ 149,013	32.1%	$ 157,819	5.9%
b) General Operating	499,449	490,665	(1.8%)	491,724	0.2%	504,017	2.5%
c) Capital	82,117	242,803	195.7%	201,150	(17.2%)	-	(100.0%)
e) Transfers	(2,616)	(2,580)	(1.4%)	(23,520)	811.6%	(24,108)	2.5%
Grand Total	**$ 629,600**	**$ 843,661**	**34.0%**	**$ 818,367**	**(3.0%)**	**$ 637,728**	**(22.1%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 547,483	$ 600,857	9.7%	$ 617,217	2.7%	$ 637,728	3.3%
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	82,117	242,803	195.7%	201,150	(17.2%)	-	(100.0%)
	Grand Total	**$ 629,600**	**$ 843,661**	**34.0%**	**$ 818,367**	**(3.0%)**	**$ 637,728**	**(22.1%)**



1) Detail information available on expenditure pages 27-28 of the line item budget book.
2) Detail information available on expenditure page 155 of the line item budget book.

GENERAL SERVICES: BUILDING & MAINTENANCE

PROGRAM DESCRIPTION:

The Building and Maintenance Division of the General Services Department provides building maintenance and repair to all of the 251 City buildings.

Buildings Maintained: 251

ADMIN	POLICE	FIRE	ELECTRIC	PUBLIC WORKS	GEN SERV	PRCA
City Hall (complex)	Main Bldg.	Station #1	Animas Plant	WW Plant 1	Main MOC Electric Bldg.	Main Building
West Annex	Photo Lab	Station #2	Navajo Plant	WW Plant 2	Warehouse	5 Maint. Buildings
East Annex	Safety City	Station #3	Bluffview Plant	14 Pump Stns.	Vehicle Maint.	3 Pools
Main Library	(Region II)	Station #4	12 Bldgs.	10 Water Tanks	General Services Bldg.	7 Ball parks
2 Branch Libraries	3 SubStations	Station #5	34 Substations	WW Trmt Plant	Weight Room	Soccer Fields
Airport Terminal	Command Cntr	Station #6	4 Storage	11 Lift Stations	Hazard Matl. Bldg.	2 Golf Courses
Airport Main Bldg.		Med Svc.	Storage Garage	Recycle Center	2 Storage Bldgs.	Boys & Girls Club
CAP Bldg.				WW Treatment Lab	Muni Court Bldg	Civic Center
SRE Bldg.				11 Buildings	Ojo Court	2 Senior Centers
Airport Tower				3 Micro W. Bldgs.	Daily Bread	Rec. Center
9 Various Bldgs.				Lakeview Substation	Echo	3 Animal Shelter Bldgs
22 Hangars					Family Crisis Cntr	7 Bldgs. @ Lions Park
1 Shade Hangar					Women's Shelter	6 Shelters
					Child Haven	6 Storages
					2 Car Washes	5 C. S.
					The Roof	Sports Complex
					Schofield House	E3 & 2 Bldgs
					Downtown Center	Gateway Museum
					M Moose Bldg.	Harvest Barn
					Old Public Health Bldg.	Nature Center
						Sycamore CC
						Crouch Mesa CC
						Indian Cult. & ext. RR
						Salmon House
43	7	7	54	55	22	63

FY14 GOALS/OBJECTIVES:

- Conduct facilities maintenance, building, and repairs in an efficient manner.
- Maintain all plumbing, heating, air-conditioning and electrical services in operational condition.
- Maintain all alarm systems in an operational condition.
- Respond to facility emergencies promptly.
- Maintain a safe working environment for all employees.

PERFORMANCE MEASURES:

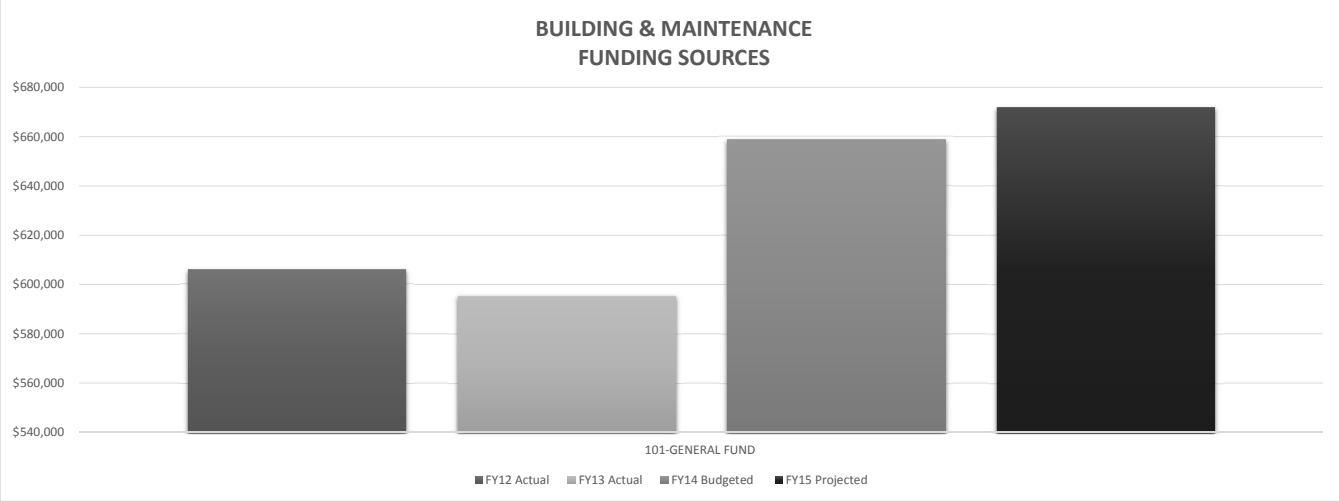
- All maintenance, building, and repair functions conducted within time and budget constraints.
- Less than 2% down time for facility support systems throughout the year.
- Maintain all entry control security and alarm systems at a 99% operational rate throughout the year.
- All responses to repairs and emergencies are met in a timely manner.
- No accidents occur as a result of a lack of equipment or training.

GENERAL SERVICES
BUILDING & MAINTENANCE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Building Construction/Maintenance Supervisor	1	1	$ 63,962	$ 66,137	3.4%
Lead Carpenter - Structural	1	1	54,496	56,306	3.3%
Lead Carpenter - Finish	1	1	54,496	56,262	3.2%
Lead Electrician/HVAC	1	1	54,496	46,169	(15.3%)
Lead Plumber	1	1	54,496	56,306	3.3%
Plumber	1	1	35,790	36,606	2.3%
Carpenter	4	4	155,016	159,677	3.0%
Welder/Fabricator	1	1	44,448	46,030	3.6%
Carpenter/Concrete Worker	1	1	39,296	71,639	82.3%
Maintenance Technician	2	2	88,084	37,747	(57.1%)
TOTAL	**14**	**14**	**$ 644,579**	**$ 632,878**	**(1.8%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 751,167	$ 728,169	(3.1%)	$ 772,562	6.1%	$ 818,900	6.0%
b) General Operating	70,275	69,597	(1.0%)	84,720	21.7%	86,838	2.5%
c) Capital	(20,730)	-	(100.0%)	-		-	
e) Transfers	(194,736)	(202,332)	3.9%	(198,528)	(1.9%)	(203,491)	2.5%
Grand Total	**$ 605,976**	**$ 595,435**	**(1.7%)**	**$ 658,754**	**10.6%**	**$ 702,247**	**6.6%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 605,976	$ 595,435	(1.7%)	$ 658,754	10.6%	$ 702,247	6.6%
Grand Total	**$ 605,976**	**$ 595,435**	**(1.7%)**	**$ 658,754**	**10.6%**	**$ 702,247**	**6.6%**



1) Detail information available on expenditure pages 29-30 of the line item budget book.

PROGRAM DESCRIPTION:

The Community Services Division of the General Services Department provides oversight to the following Community Service agencies that contract with the City to provide key and essential social services to citizens of the City of Farmington and San Juan County:

Community Service Agencies
Family Crisis Center
PATH
Childhaven
Four Winds Addiction Recovery
Presbyterian Medical Services Rehabilitation
Salvation Army
Totah Behavioral Health Agency (PMS)

FY14 GOALS/OBJECTIVES:

- Ensure that all Community Service agencies are fulfilling contract requirements.
- Ensure that the City is meeting the contract requirements, as stated, with the Community Service agencies.
- Continue monitoring methods and data tracking of performance by the Community Service agencies.
- Act as liaison between the Community Service agencies and the City to ensure clear lines of communication.
- Ensure contract renewals are accomplished in a timely fashion.
- Ensure contract payments are made in a timely fashion to the Community Service agencies.
- Provide a single point-of-contact for the Community Service agencies with the City.
- Establish parameters and administer facility rehabilitation projects funded by the State.

PERFORMANCE MEASURES:

- Assure the provision of adequate social and community services in accordance with contracts.

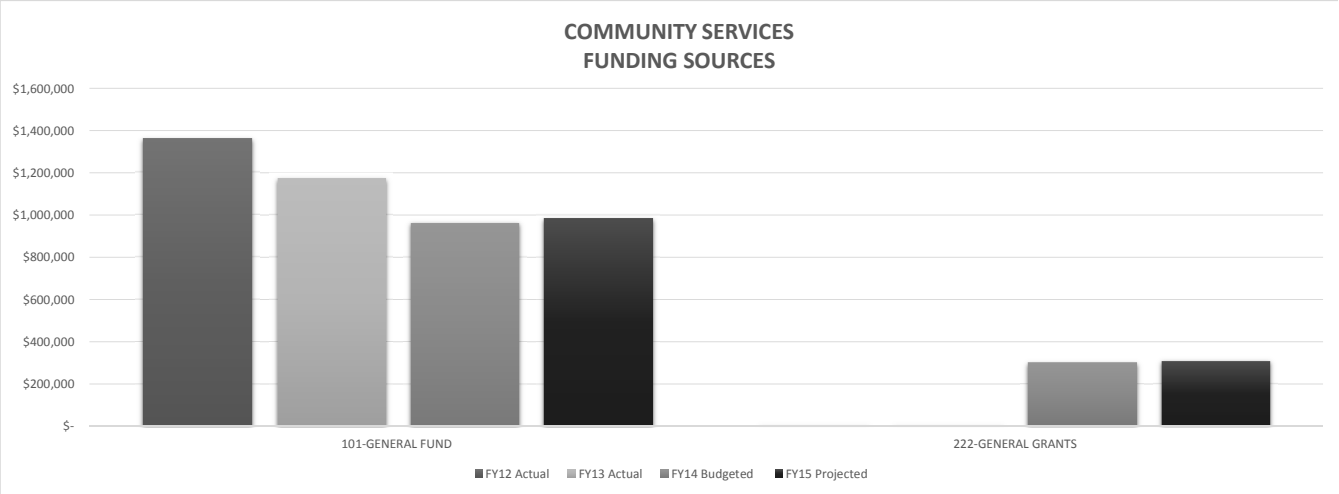
GENERAL SERVICES
COMMUNITY SERVICES

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

No regular employees.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
b) General Operating	$ 1,361,571	$ 1,171,798	(13.9%)	$ 1,262,600	7.7%	$ 1,286,665	1.9%
c) Capital	-	1,486		-	(100.0%)	-	
Grand Total	**$ 1,361,571**	**$ 1,173,284**	**(13.8%)**	**$ 1,262,600**	**7.6%**	**$ 1,286,665**	**1.9%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 1,361,571	$ 1,173,284	(13.8%)	$ 962,600	(18.0%)	$ 986,665	2.5%
2)	222-GENERAL GRANTS	-	-		300,000		300,000	0.0%
	Grand Total	**$ 1,361,571**	**$ 1,173,284**	**(13.8%)**	**$ 1,262,600**	**7.6%**	**$ 1,286,665**	**1.9%**



1) Detail information available on expenditure page 31 of the line item budget book.
2) Detail information available on expenditure page 128 of the line item budget book.

PROGRAM DESCRIPTION:

The Building Support Division provides custodial and mail support to the City of Farmington. The custodial staff cleans City facilities primarily in the evenings following the workday. The Mail Room conducts postage application to outgoing City mail, delivers incoming official mail, and also handles in and outgoing FedEx, UPS, and DHL packages.

Buildings Cleaned:

LOCATION	SQ. FEET
City Hall	24,464
Annex	27,720
Municipal Operations Center	44,632
Municipal Court Building	28,000
Police Department	30,400
East Annex	9,750
Downtown Center	8,708
Safety City	5,712
McCormick Police Sub-station	1,845
Aquatic Center	4,100
Recreation Center	17,000
Bluffview Power Plant	2,000
Power Plant Offices	6,290
Total Square Feet Cleaned	**210,621**

FY14 GOALS/OBJECTIVES:

- Provide clean, sanitary, and pleasant facilities for employees and the public.
- Coordination and pick up of recycled paper products throughout City buildings.
- Maintain on-time delivery, pick-up, and forwarding of City mail to and from City customers.
- Maintain a safe work environment for all employees.

PERFORMANCE MEASURES:

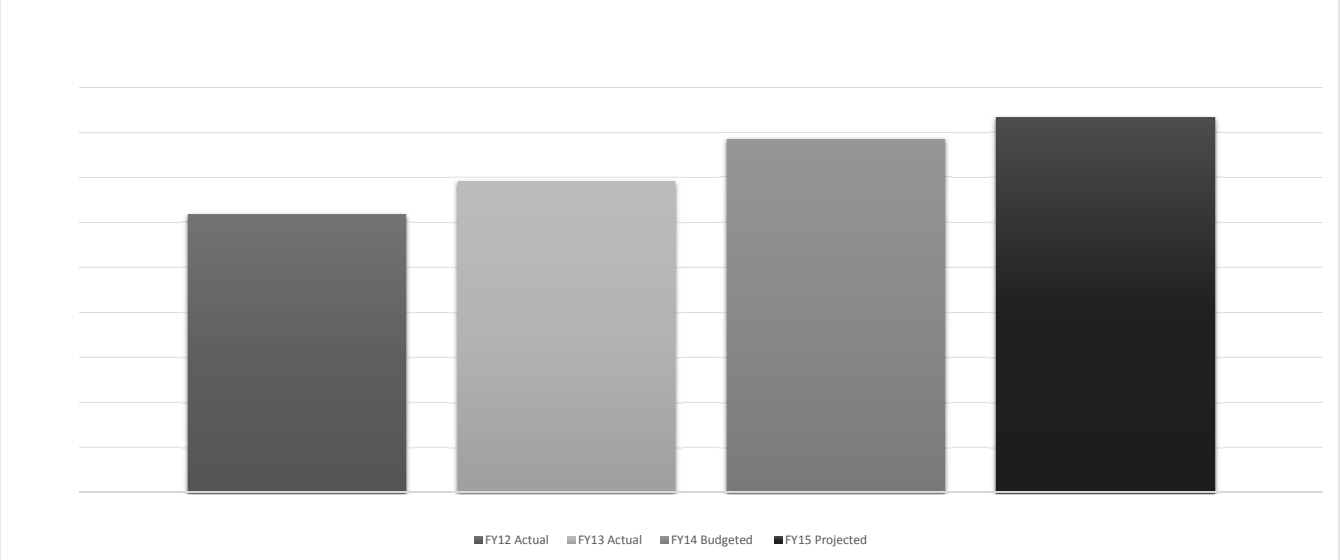
- All facilities are clean and tidy at the start of each workday.
- Recycled goods are picked-up and handled on a regular, published schedule.
- Handle all mail in a timely fashion.
- No accidents occur resulting from the lack of training or equipment.

GENERAL SERVICES
BUILDING SUPPORT/MAIL ROOM

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Custodial Supervisor	1	1	$ 49,677	$ 49,690	0.0%
Lead Custodian	1	1	24,954	27,513	10.3%
Custodian	8	8	179,492	197,362	10.0%
Mail Clerk	1	1	29,210	30,619	4.8%
TOTAL	**11**	**11**	**$ 283,333**	**$ 305,184**	**7.7%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 325,187	$ 350,917	7.9%	$ 387,977	10.6%	$ 410,390	5.8%
b) General Operating	132,351	144,614	9.3%	171,905	18.9%	176,203	2.5%
e) Transfers	(148,569)	(149,327)	0.5%	(167,316)	12.0%	(169,624)	1.4%
Grand Total	**$ 308,969**	**$ 346,204**	**12.1%**	**$ 392,566**	**13.4%**	**$ 416,969**	**6.2%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 308,969	$ 346,204	12.1%	$ 392,566	13.4%	$ 416,969	6.2%
	Grand Total	**$ 308,969**	**$ 346,204**	**12.1%**	**$ 392,566**	**13.4%**	**$ 416,969**	**6.2%**



1) Detail information available on expenditure pages 33-34 of the line item budget book.

PROGRAM DESCRIPTION:

Vehicle Maintenance consists of two sections: Customer Service & Scheduling and Fleet Operations. With 100% of the technicians ASE Certified, Vehicle Maintenance operates a complete service facility for the City of Farmington and other entities. The Division executes repairs, routine maintenance, and conversions on over 746 city vehicles and pieces of equipment. The functional areas consist of mechanics (to include one Emergency Vehicle Technician), parts and supplies warehouse, technical writer, fleet analyst, and welding shop.

FY14 GOALS/OBJECTIVES:

- Maintain records of all maintenance, repairs and usage of vehicles and equipment for justification of repairs and replacements.
- Accurately write the specifications for replacement vehicles.
- Ensure expeditious repair of all emergency service vehicles.
- Review vehicle bids and make recommendations as to which vendor best meets specifications at the lowest total price.
- Maintain a safe work environment.
- Improve communications with customers regarding vehicle or equipment repair status.

PERFORMANCE MEASURES:

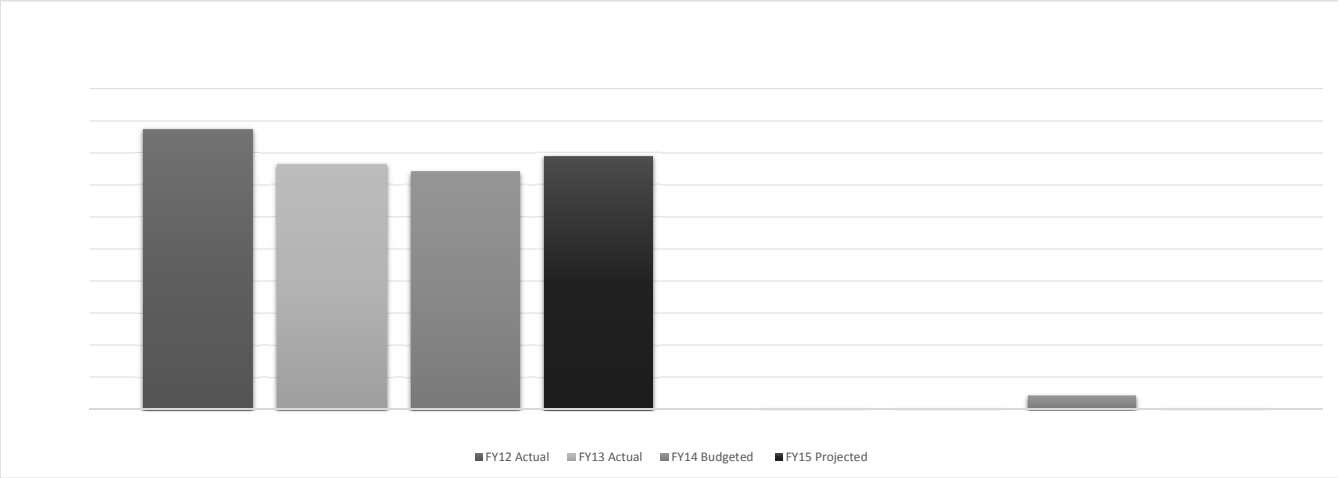
- All vehicle records are 100% accurate.
- Assure correctness of vehicle specifications to avoid errors in ordering replacement vehicles.
- All vendors chosen are of best value to the City.
- No accidents occur resulting from a lack of safety equipment or training.
- No valid customer complaints regarding lack of status updates or inaccuracies.

GENERAL SERVICES
VEHICLE MAINTENANCE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Vehicle Maintenance Superintendent	1	1	$ 57,703	$ 59,399	2.9%
Welder/Fabricator	1	1	44,448	46,592	4.8%
Senior Lead Mechanic	-	1	-	40,210	-
Lead Mechanic	2	1	123,851	51,601	(58.3%)
Mechanic	6	6	245,598	246,141	0.2%
Vehicle Analyst	1	1	41,674	44,011	5.6%
Service Writer	1	1	37,504	38,581	2.9%
Automotive Warehouse Lead Clerk	1	1	44,448	46,592	4.8%
Automotive Warehouse Clerk	1	1	37,427	37,275	(0.4%)
TOTAL	**14**	**14**	**$ 632,653**	**$ 610,403**	**(3.5%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 864,505	$ 824,496	(4.6%)	$ 836,240	1.4%	$ 886,069	6.0%
b) General Operating	143,794	98,497	(31.5%)	106,115	7.7%	108,768	2.5%
c) Capital	64,950	150	(99.8%)	42,618	28312.0%	-	(100.0%)
e) Transfers	(199,248)	(158,808)	(20.3%)	(200,136)	26.0%	(205,139)	2.5%
Grand Total	**$ 874,000**	**$ 764,335**	**(12.5%)**	**$ 784,837**	**2.7%**	**$ 789,698**	**0.6%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 874,000	$ 764,335	(12.5%)	$ 742,219	(2.9%)	$ 789,698	6.4%
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	-		42,618		-	(100.0%)
	Grand Total	**$ 874,000**	**$ 764,335**	**(12.5%)**	**$ 784,837**	**2.7%**	**$ 789,698**	**0.6%**



1) Detail information available on expenditure pages 35-36 of the line item budget book.
2) Detail information available on expenditure page 157 of the line item budget book.

GENERAL SERVICES: PRINT SHOP

PROGRAM DESCRIPTION:

After a thorough review of the costs and benefits associated with the operations of the Print Shop it was decided to cease operations and use outside printing contractors to provide City printing services. Prior years information is presented for historical comparison purposes and the two year lag in cost allocation charges means those costs will continue to appear for FY12 and FY13.

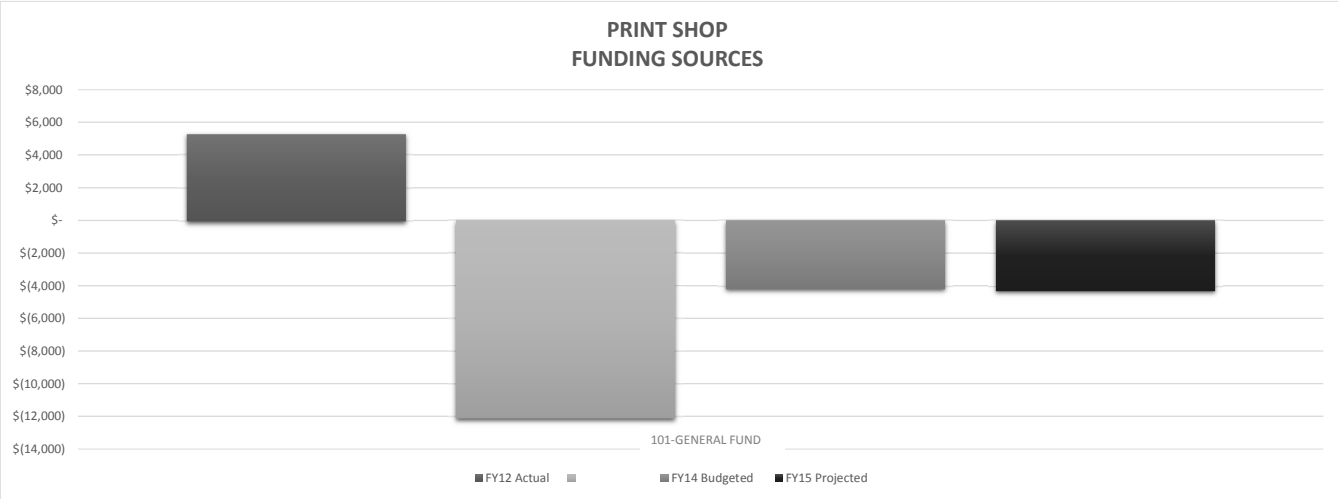
GENERAL SERVICES
PRINT SHOP

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

No regular employees.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
b) General Operating	$ 19,898	$ -	(100.0%)	$ -		$ -	
e) Transfers	(14,628)	(12,096)	(17.3%)	(4,152)	(65.7%)	(4,256)	2.5%
Grand Total	**$ 5,270**	**$ (12,096)**	**(329.5%)**	**$ (4,152)**	**(65.7%)**	**$ (4,256)**	**2.5%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 5,270	$ (12,096)	(329.5%)	$ (4,152)	(65.7%)	$ (4,256)	2.5%
Grand Total	**$ 5,270**	**$ (12,096)**	**(329.5%)**	**$ (4,152)**	**(65.7%)**	**$ (4,256)**	**2.5%**



1) Detail information available on expenditure page 37 of the line item budget book.
Note: The Print Shop was closed beginning with FY12.

PROGRAM DESCRIPTION:

The Airport Division operates the City-owned Four Corners Regional Airport serving a regional population well over 100,000 and is the 4th busiest airport in New Mexico. Great Lakes Airlines provides direct air service to Denver and operates as a code share partner for Frontier Airlines and United Airlines. With just one connection through Denver, there are hundreds of domestic and international connections available. Private enterprise provides all business activity, including air traffic control. Division staff negotiates and monitors contracts and lease agreements with tenants and the Federal Aviation Administration (FAA). The airport manager is responsible for the overall safe and efficient operation of the airport including the direction of maintenance personnel who perform daily airfield inspections, correct Airport Operations Area (AOA) deficiencies, respond to emergencies, and maintain terminal/hangar integrity and the housekeeping staff who assure the cleanliness of the terminal and annex for the traveling public.

FY14 GOALS/OBJECTIVES:

- Maintain a safe and attractive facility for the traveling public that is self-supporting.
- Encourage improved air service to the community through cheaper fares and reliable service.
- Improve the air terminal customer services and facility.
- Foster good airport-tenant relations and provide the infrastructure necessary to support aviation and non-aviation enterprises.
- Seek additional commercial air service opportunities for the traveling public.
- Promote the establishment of commercial, self-fueling operations.
- Seek additional airport businesses that will increase airport revenues.

PERFORMANCE MEASURES:

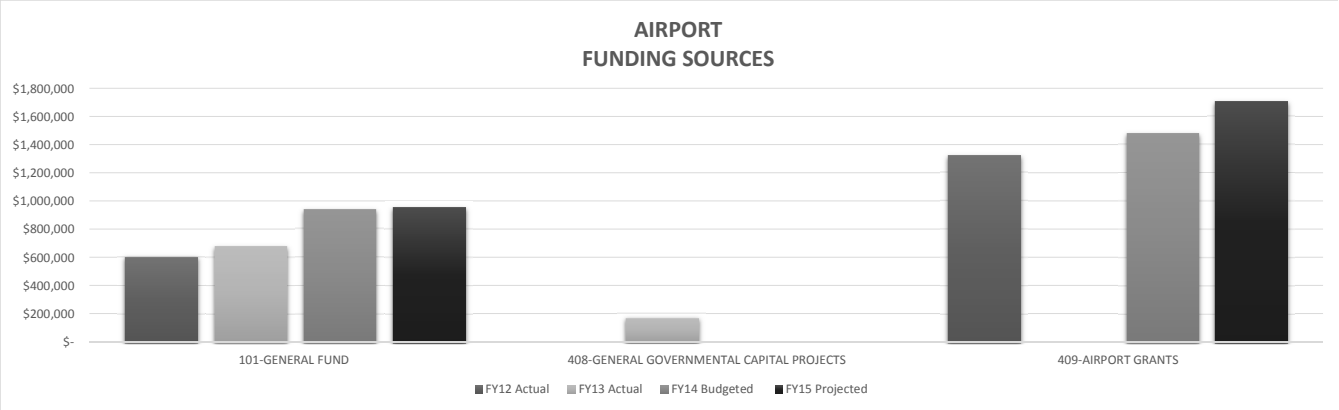
- Maintain airport enplanements over FY13 levels.
- Increase airport revenues.
- Recruit new airport tenants and promote sustainability.

GENERAL SERVICES
AIRPORT

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Airport Manager	1	1	$ 70,753	$ 71,441	1.0%
Airport Maintenance Worker	2	2	83,056	85,400	2.8%
Administrative Aide	1	1	35,166	38,368	9.1%
Custodian	2	2	34,294	37,222	8.5%
TOTAL	**6**	**6**	**$ 223,269**	**$ 232,430**	**4.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 336,805	$ 369,828	9.8%	$ 363,789	(1.6%)	$ 385,951	6.1%
b) General Operating	332,639	515,784	55.1%	555,677	7.7%	569,569	2.5%
c) Capital	1,258,568	1,065,959	(15.3%)	1,470,000	37.9%	1,675,003	13.9%
e) Transfers	-	-		29,253		29,984	2.5%
Grand Total	**$ 1,928,012**	**$ 1,951,570**	**1.2%**	**$ 2,418,719**	**23.9%**	**$ 2,660,507**	**10.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 604,577	$ 680,698	12.6%	$ 938,719	37.9%	$ 954,754	1.7%
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	171,668		-	(100.0%)	-	
3)	409-AIRPORT GRANTS	1,323,436	1,099,204	(16.9%)	1,480,000	34.6%	1,705,753	15.3%
	Grand Total	**$ 1,928,012**	**$ 1,951,570**	**1.2%**	**$ 2,418,719**	**23.9%**	**$ 2,660,507**	**10.0%**



1) Detail information available on expenditure pages 38-39 of the line item budget book.
2) Detail information available on expenditure page 158 of the line item budget book.
3) Detail information available on expenditure page 169 of the line item budget book.

PROGRAM DESCRIPTION:

The City of Farmington operates eight fixed-route bus routes and a demand response system (Dial-a-Ride). The City is currently a sub-grantee for Section 5307 federal grant funding from the Federal Transit Agency (FTA). Day-to-day system operations are provided via an operations contract, currently First Transit, Inc. Both the fixed-route and demand response components operate Monday through Saturday, between 7:00 a.m. and 6:00 p.m. The route-mile total for the Red Apple Transit is approximately 87 miles. The Transit service extends as far west as Kirtland, NM; as far east as Aztec, NM and Bloomfield, NM; as far north as San Juan College; and as far south as Murray Drive.

FY14 GOALS/OBJECTIVES:

- Increase ridership by 5% over the previous year.
- Operate a customer-friendly system that is convenient, safe and enjoyable to use.
- Enter into a ridership agreement with San Juan College.

PERFORMANCE MEASURES:

- 5% increase of ridership over FY13 figures.
- No more than one formal complaint per year made by the public.
- No accidents caused by Red Apple Drivers.

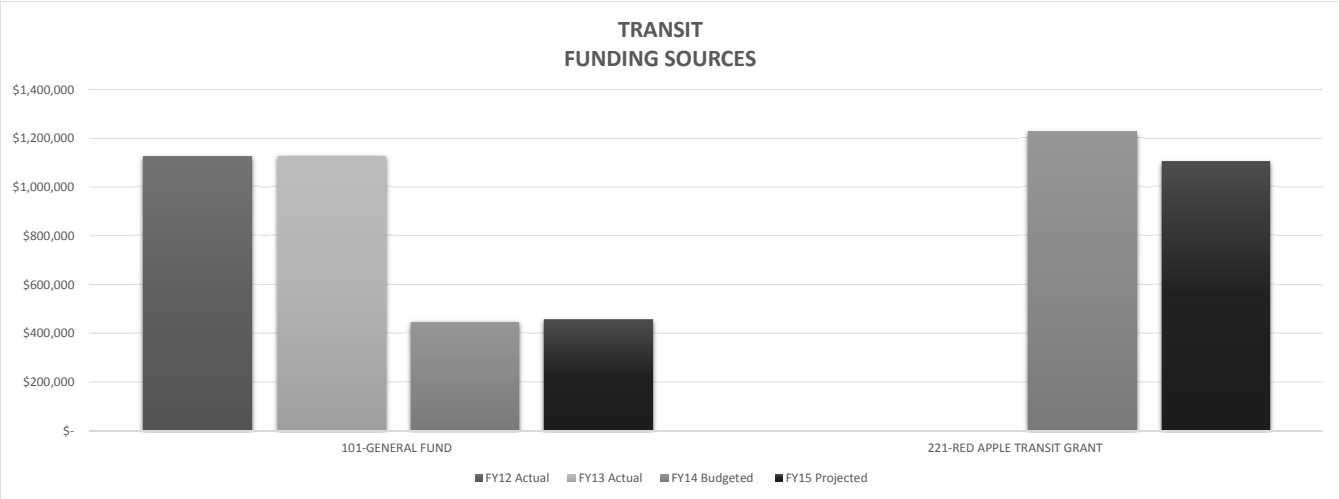
GENERAL SERVICES
TRANSIT

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

No regular employees.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,098	$ 1,206	9.8%	$ 13,081	984.9%	$ 13,801	5.5%
b) General Operating	1,041,825	963,688	(7.5%)	1,063,600	10.4%	1,090,190	2.5%
c) Capital	82,180	161,380	96.4%	150,000	(7.1%)	-	(100.0%)
e) Transfers	-	-		445,481		456,618	2.5%
Grand Total	**$ 1,125,103**	**$ 1,126,273**	**0.1%**	**$ 1,672,162**	**48.5%**	**$ 1,560,609**	**(6.7%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 1,125,103	$ 1,126,273	0.1%	$ 445,481	(60.4%)	$ 456,618	2.5%
2)	221-RED APPLE TRANSIT GRANT	-	-		1,226,681		1,103,991	(10.0%)
	Grand Total	**$ 1,125,103**	**$ 1,126,273**	**0.1%**	**$ 1,672,162**	**48.5%**	**$ 1,560,609**	**(6.7%)**



1) Detail information available on expenditure pages 40-41 of the line item budget book.
2) Detail information available on expenditure page 127 of the line item budget book.
Note: In FY14, the Red Apple Transit was moved to Fund 221.

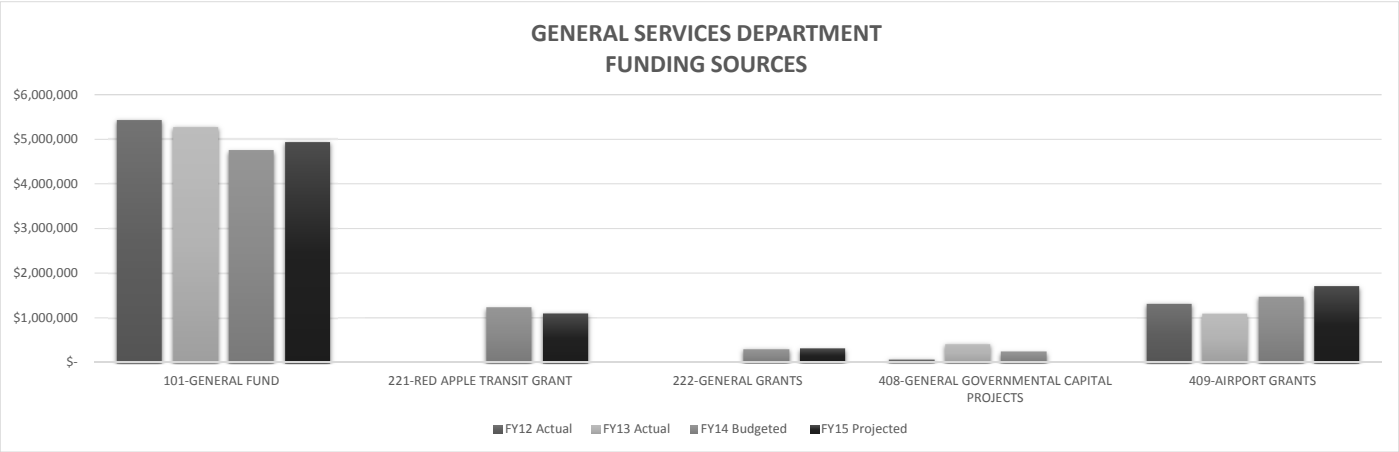
GENERAL SERVICES
DEPARTMENTAL SUMMARY

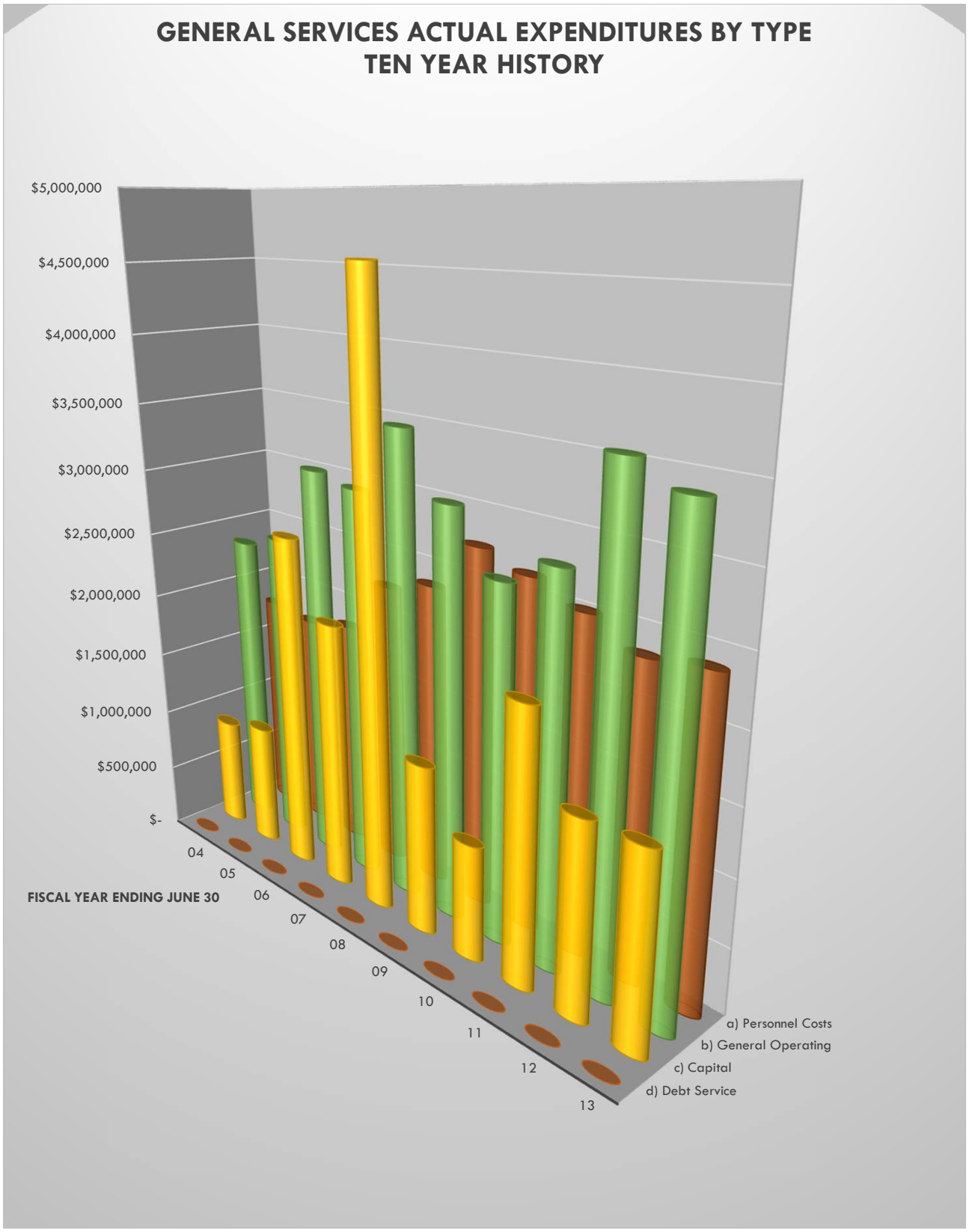
Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**47**	**47**	**$ 1,542,186**	**$ 1,589,571**	**3.1%**

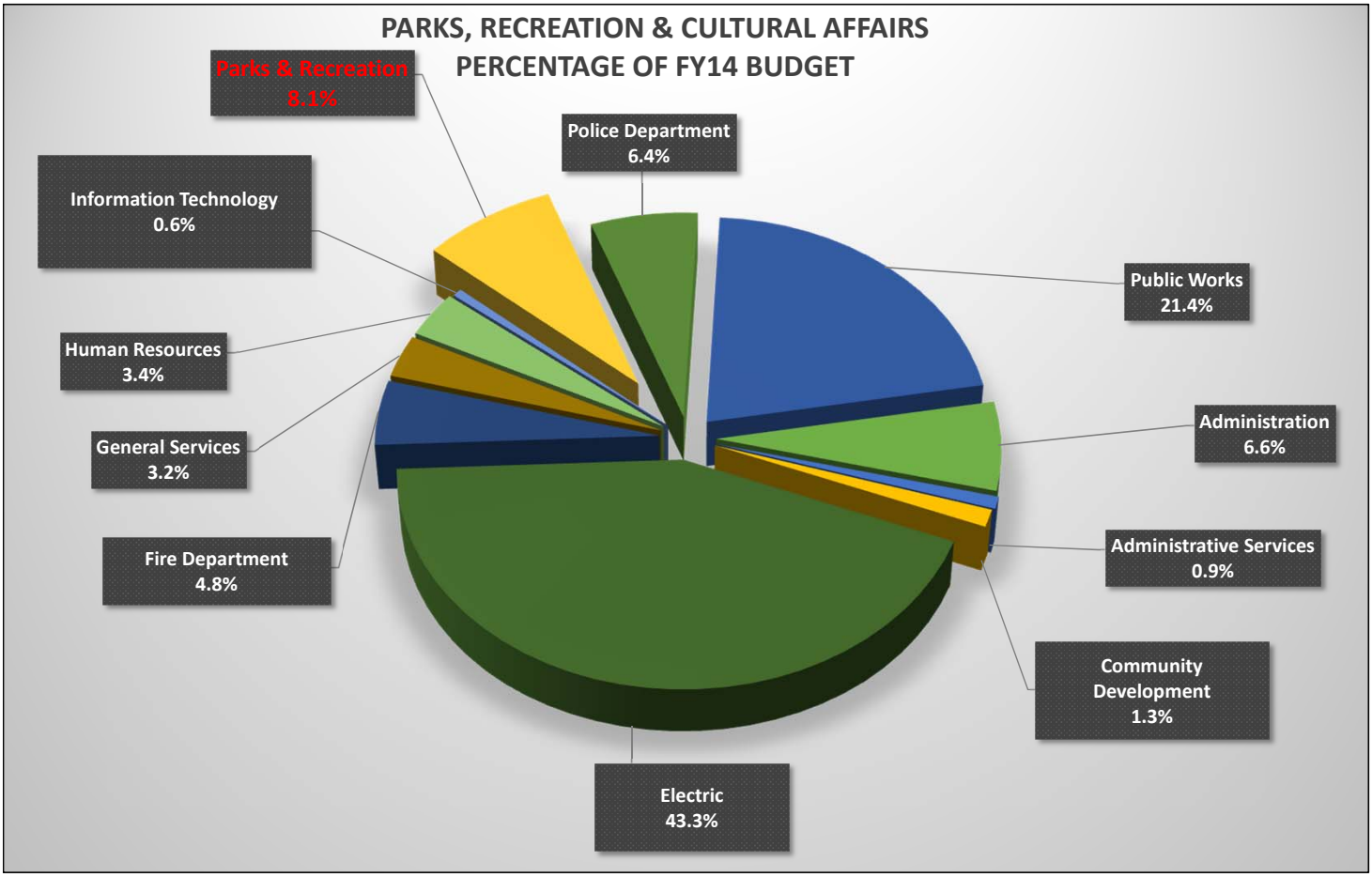
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Airport	$ 1,928,012	$ 1,951,570	1.2%	$ 2,418,719	23.9%	$ 2,660,507	10.0%
Building & Maintenance	605,976	595,435	(1.7%)	658,754	10.6%	702,247	6.6%
Building Support	308,969	346,204	12.1%	392,566	13.4%	416,969	6.2%
Community Services	1,361,571	1,173,284	(13.8%)	1,262,600	7.6%	1,294,165	2.5%
General Services Administration	629,600	843,661	34.0%	818,367	(3.0%)	637,728	(22.1%)
Print Shop	5,270	(12,096)	(329.5%)	(4,152)	(65.7%)	(4,256)	2.5%
Red Apple Transit	1,125,103	1,126,273	0.1%	1,672,162	48.5%	1,560,609	(6.7%)
Vehicle Maintenance	874,000	764,335	(12.5%)	784,837	2.7%	789,698	0.6%
Grand Total	**$ 6,838,501**	**$ 6,788,665**	**(0.7%)**	**$ 8,003,853**	**17.9%**	**$ 8,057,667**	**0.7%**

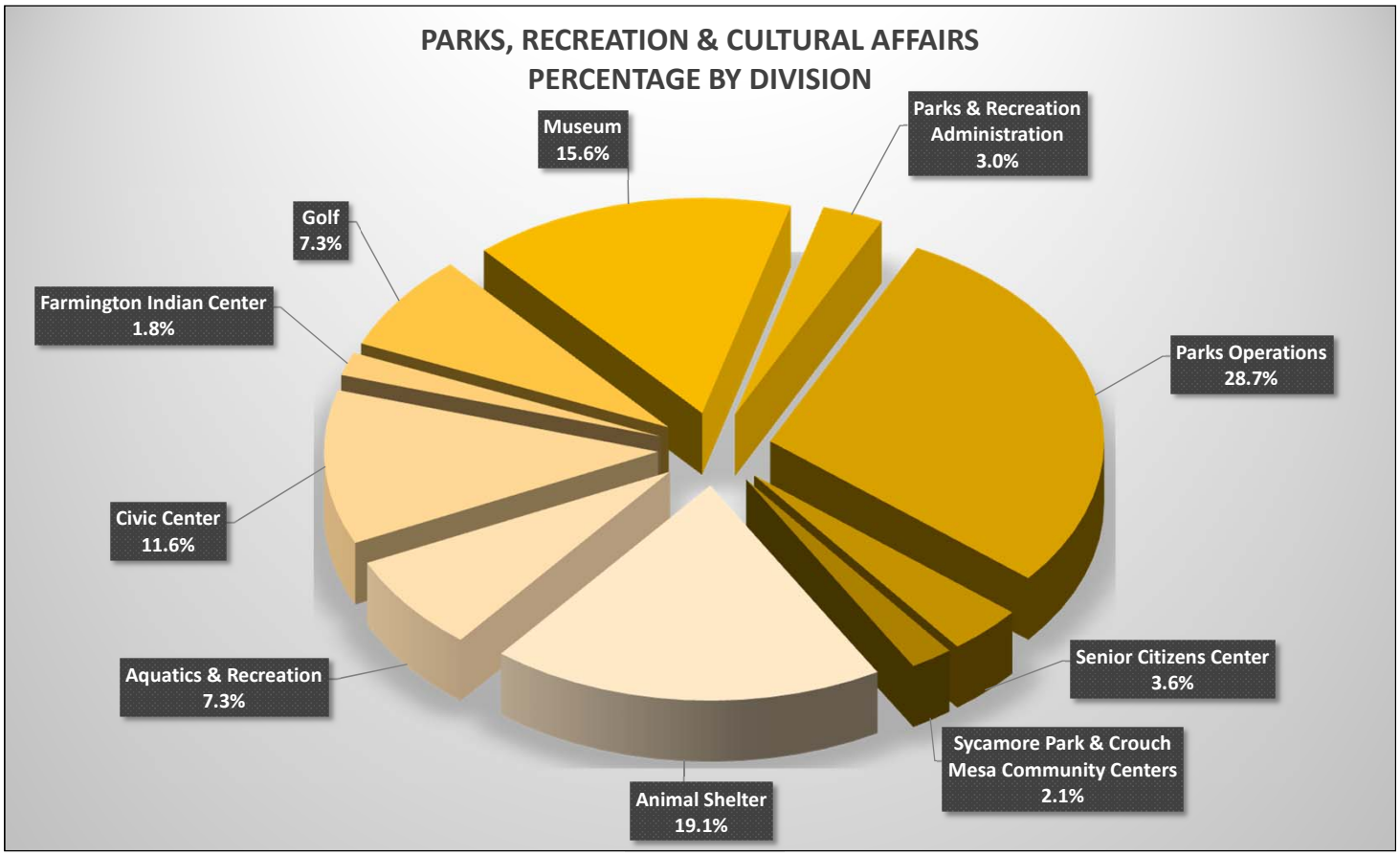
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 2,329,413	$ 2,387,388	2.5%	$ 2,522,662	5.7%	$ 2,672,930	6.0%
b) General Operating	3,601,800	3,454,642	(4.1%)	3,736,341	8.2%	3,829,750	2.5%
c) Capital	1,467,085	1,471,778	0.3%	1,863,768	26.6%	1,675,003	(10.1%)
e) Transfers	(559,797)	(525,143)	(6.2%)	(118,918)	(77.4%)	(120,016)	0.9%
Grand Total	**$ 6,838,501**	**$ 6,788,665**	**(0.7%)**	**$ 8,003,853**	**17.9%**	**$ 8,057,667**	**0.7%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 5,432,948	$ 5,274,989	(2.9%)	$ 4,753,404	(9.9%)	$ 4,940,423	3.9%
221-RED APPLE TRANSIT GRANT	-	-		1,226,681		1,103,991	(10.0%)
222-GENERAL GRANTS	-	-		300,000		307,500	2.5%
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	82,117	414,471	404.7%	243,768	(41.2%)	-	(100.0%)
409-AIRPORT GRANTS	1,323,436	1,099,204	(16.9%)	1,480,000	34.6%	1,705,753	15.3%
Grand Total	**$ 6,838,501**	**$ 6,788,665**	**(0.7%)**	**$ 8,003,853**	**17.9%**	**$ 8,057,667**	**0.7%**




GENERAL SERVICES ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY
$5,000,000
$4,500,000
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
04
05
06
07
08
09
10
11
12
13
FISCAL YEAR ENDING JUNE 30
a) Personnel Costs
b) General Operating
c) Capital
d) Debt Service


PARKS, RECREATION & CULTURAL AFFAIRS
PERCENTAGE OF FY14 BUDGET
Parks & Recreation 8.1%
Police Department 6.4%
Information Technology 0.6%
Public Works 21.4%
Human Resources 3.4%
Administration 6.6%
General Services 3.2%
Administrative Services 0.9%
Fire Department 4.8%
Community Development 1.3%
Electric 43.3%


PARKS, RECREATION & CULTURAL AFFAIRS
PERCENTAGE BY DIVISION
Museum 15.6%
Parks & Recreation Administration 3.0%
Golf 7.3%
Farmington Indian Center 1.8%
Parks Operations 28.7%
Civic Center 11.6%
Aquatics & Recreation 7.3%
Senior Citizens Center 3.6%
Sycamore Park & Crouch Mesa Community Centers 2.1%
Animal Shelter 19.1%

PARKS, RECREATION, AND CULTURAL AFFAIRS: ADMINISTRATION

Department Mission:

The City of Farmington Parks, Recreation, and Cultural Affairs Department is dedicated to providing the opportunity for people to play, to laugh, to grow, to learn, and to engage in enriching their quality of life.
Our department recognizes the strength in:

- Consistency and Fairness
- Service and Integrity
- Loyalty and Respect

PROGRAM DESCRIPTION:

Administration is responsible for the overall management of the Department, including the oversight of personnel, purchasing, budgetary matters, and capital improvement projects. The department consists of ten divisions. The functional areas of responsibility are:

- A contact for public information regarding recreational facilities and activities.
- Marketing and Public Relations for the department.
- Planning of all parks and facilities.
- Oversee the construction of all parks and recreational facilities.
- Support of various special events throughout the community such as the Connie Mack World Series, Riverfest, Freedom Days, Totah Festival, Road Apple Rally Mountain Bike Race, and Four Corners Storytelling Festival; and support the departmental facilities with their various events.

FY14 GOALS/OBJECTIVES:

- Provide the necessary technological equipment and training.
- Consider alternative methods of financing special events and improvements to the parks and to recreational facilities.
- Support and encourage the growth of various special events that the department already supports, and assist in development and implementation of new events.
- Ensure positive customer service by providing training for all employees.
- Continue marketing plan catered to increasing public awareness of programs and facilities provided for the public's enjoyment.

PERFORMANCE MEASURES:

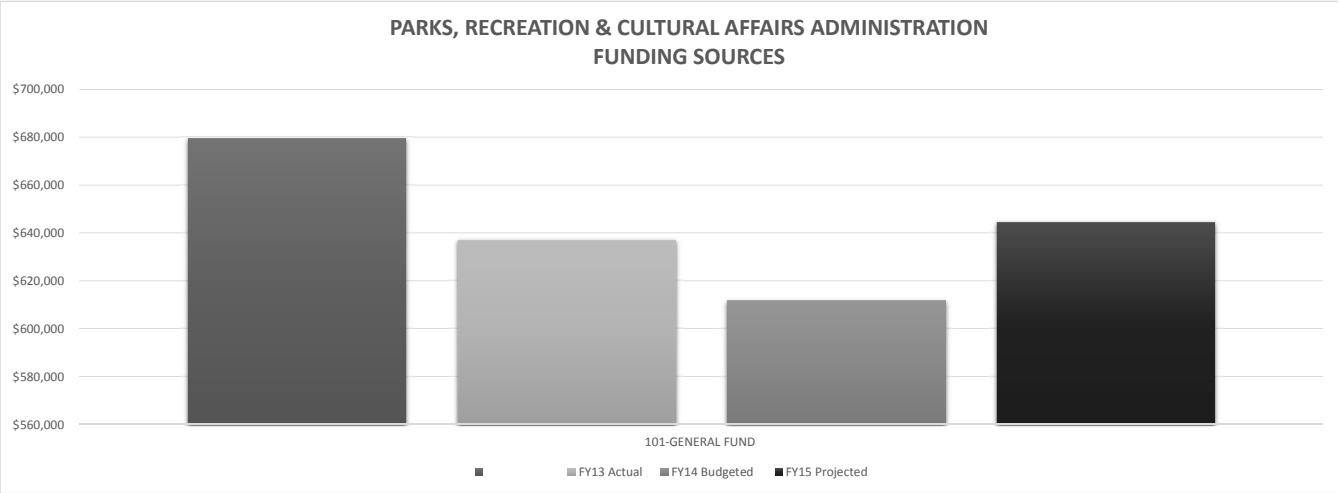
- Acquisition of grant money, and other sources such as donations.
- Increased attendance and satisfaction at established events, and creation of new events.
- Response to complaints by appropriate personnel within 24 hours when possible.

PARKS, RECREATION & CULTURAL AFFAIRS ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Parks & Recreation Director	1	1	$ 110,219	$ 103,843	(5.8%)
Parks Superintendent	2	2	140,893	147,418	4.6%
Clean & Beautiful Specialist	1	1	31,575	32,480	2.9%
Public Relations & Marketing Specialist	1	1	48,367	49,986	3.3%
Office Manager	1	-	39,196	-	-
Administrative Aide	1	2	31,395	63,679	102.8%
TOTAL	**7**	**7**	**$ 401,645**	**$ 397,407**	**(1.1%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 574,093	$ 549,381	(4.3%)	$ 515,611	(6.1%)	$ 545,919	5.9%
b) General Operating	125,393	117,539	(6.3%)	156,346	33.0%	160,255	2.5%
e) Transfers	(20,000)	(30,000)	50.0%	(60,000)	100.0%	(61,500)	2.5%
Grand Total	**$ 679,486**	**$ 636,921**	**(6.3%)**	**$ 611,957**	**(3.9%)**	**$ 644,674**	**5.3%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 679,486	$ 636,921	(6.3%)	$ 611,957	(3.9%)	$ 644,674	5.3%
Grand Total	**$ 679,486**	**$ 636,921**	**(6.3%)**	**$ 611,957**	**(3.9%)**	**$ 644,674**	**5.3%**



1) Detail information available on expenditure pages 42-43 & page 65 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: PARKS OPERATIONS

PROGRAM DESCRIPTION:

The Parks Operations division of PRCA is responsible for the design, construction, and operation of over 1,800 acres of city owned property and parkland within the city. Parks Operations provides maintenance and services to city parks, dog parks, medians, river trails, public facilities, sport/athletic fields, and special events. The Parks Division provides the public the opportunity to partake in a variety of safe enjoyable leisure opportunities within the City of Farmington.

Service Delivery:

- Maintenance of 1,819 acres of parkland.
- Maintenance of 58 dedicated parks and park properties.
- Maintenance of the grounds around 38 city and public buildings.
- Maintenance of 128 street medians.
- Maintenance of 8 softball, 15 baseball, 10 soccer fields, 1 football field and 25 tennis courts.
- Maintenance of 2 dedicated dog parks.
- Maintenance of 9 concession stands and 25 public restrooms.
- Maintenance of River Corridor, Lions Wilderness Park Amphitheater and Frisbee Golf Course, Westland Dog Park, Saddleback Dog Park.
- Maintenance of Ricketts Park-"Home of the Connie Mack World Series."
- Maintenance of the Farmington Sports Complex.
- Construction of new parks, medians, shelters, and playgrounds.
- Tree trimming for the PRCA Department, Electric Utility System, and other City Departments.
- Design all parkland and other City department grounds as requested.
- Maintenance of grounds and sports fields at San Juan College and 3 public schools.
- Provide crews and materials for 15 major special events throughout the year.
- Maintenance, setup and tear down of Main Street, Broadway, Orchard Plaza, City Hall, River Reach Terrace, and Civic Center Christmas decorations.
- Structural pest control for all city owned and operated buildings.
- Vector Control within the city limits.
- Graffiti removal within the city limits.

FY14 GOALS/OBJECTIVES:

- Maintain a high standard and quality of sports fields.
- Continue to improve the quality of existing parks.
- Replace old outdated playgrounds with new ADA approved playground structures, where funding is available.
- Add park shelters and restrooms where possible in parks without facilities, where funding is available.
- Continue and improve the quality of the riverine trail system-trails, observation areas, plazas and park areas.
- Continue to update parks, buildings, and equipment in accordance with city safety standards.
- Continue an efficient graffiti removal and vector control program.
- Increase safety training for Parks Operations employees.

PERFORMANCE MEASURES:

- Analyzed feedback to achieve less than 1% negative comments from client contacts on operation and level of services.
- Handled minor public complaints within 3 hours of receiving, and major complaints within 8 hours of receiving or by the next day's operation.
- Scheduled to prune all park trees where needed.
- Improved procedures to conform to safety standards.
- Removed snow from city sidewalks and buildings within 4 hours of the end of the storm.
- Vector control schedule for all city-owned buildings.
- Removed all public and private graffiti in accordance with the existing city graffiti ordinance.

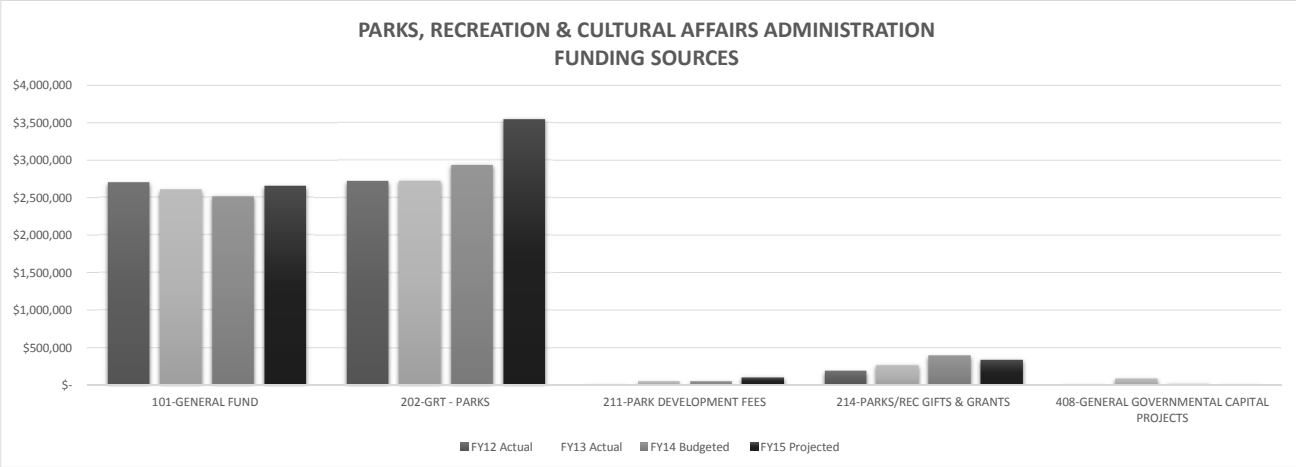
PARKS, RECREATION & CULTURAL AFFAIRS
OPERATIONS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Parks Superintendent	1	1	$ 82,710	$ 85,553	3.4%
Assistant Parks Superintendent	2	1	126,211	68,784	(45.5%)
Arborist*	-	-	-	-	-
Landscape Architect	1	1	76,227	77,909	2.2%
Parks Foreman Maintenance	10	10	542,150	558,471	3.0%
Parks Maintenance Worker IV	4	4	198,708	184,772	(7.0%)
Parks Maintenance Worker II	4	4	177,792	184,858	4.0%
Parks Maintenance Worker I	10	10	334,398	339,244	1.4%
Warehouse Manager	1	1	44,395	45,727	3.0%
TOTAL	**33**	**32**	**$ 1,582,591**	**$ 1,545,318**	**(2.4%)**

*In FY14, the Arborist position is authorized but not funded.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 3,355,433	$ 3,252,501	(3.1%)	$ 3,562,681	9.5%	$ 3,731,441	4.7%
b) General Operating	2,051,136	1,885,825	(8.1%)	1,989,173	5.5%	2,038,902	2.5%
c) Capital	600,148	1,050,049	75.0%	884,600	(15.8%)	1,409,400	59.3%
e) Transfers	(396,277)	(465,276)	17.4%	(531,460)	14.2%	(544,747)	2.5%
Grand Total	**$ 5,610,440**	**$ 5,723,099**	**2.0%**	**$ 5,904,994**	**3.2%**	**$ 6,634,997**	**12.4%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 2,697,448	$ 2,602,010	(3.5%)	$ 2,513,618	(3.4%)	$ 2,650,006	5.4%
2)	202-GRT - PARKS	2,717,846	2,725,192	0.3%	2,936,866	7.8%	3,548,740	20.8%
3)	211-PARK DEVELOPMENT FEES	5,131	46,925	814.5%	48,000	2.3%	100,000	108.3%
4)	214-PARKS/REC GIFTS & GRANTS	190,014	265,472	39.7%	386,510	45.6%	336,251	(13.0%)
5)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	83,500		20,000	(76.0%)	-	(100.0%)
	Grand Total	**$ 5,610,440**	**$ 5,723,099**	**2.0%**	**$ 5,904,994**	**3.2%**	**$ 6,634,997**	**12.4%**



1) Detail information available on expenditure pages 44-45 of the line item budget book.
2) Detail information available on expenditure page 114 of the line item budget book.
3) Detail information available on expenditure page 115 of the line item budget book.
4) Detail information available on expenditure page 117 of the line item budget book.
5) Detail information available on expenditure page 161 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: RECREATION CENTER

RECREATION CENTER VISION:

The Farmington Recreation Center is committed to developing and offering diverse quality recreational opportunities in a safe and pleasant environment that nurture and enrich the lives of citizens of all ages in the community. The Recreation Center further acts as an information hub for other recreation and leisure based programs in the community. The Recreation Center maintains a high public service standard and the Center staff consistently strive to provide excellent customer service.

PROGRAM DESCRIPTION:

The Recreation Center facility offers the community a full-size gymnasium, 5 racquetball courts, and 2 small class/meeting rooms. These areas allow the Center to provide a variety of indoor recreation opportunities including racquetball, Wally ball, basketball, volleyball, dodge ball, exercise programs, and craft classes. The Center also facilitates numerous special programs, events, and tournaments throughout the year.

The Recreation Center staff, which consists of 3 full-time and 3 part-time employees, provides the knowledge to plan, organize, and direct recreation programming for both active and passive activities and special events. Staff members work cooperatively and coordinates schedules for community youth and adult athletic associations, such as, Farmington School District, Navajo Prep School, church schools, and San Juan College for the use of athletic fields, courts, and gyms. The Recreation Center and staff serve as the ticket sales headquarters for the Connie Mack World Series

PARTICIPATION NUMBERS:

Racquetball / Wally ball Courts

- Reservations: 6,779
- High School classes: 1,829
- Summer Recreation classes: 225

Gym Admissions

- Open gym: 4,779
- Senior activities: 404
- Jazzercise classes: 5,543
- Zumba classes: 2,301
- Summer Recreation classes: 805
- League activities: 4,947
- Special events: 2,017

Total Admissions 29,629

FY14 GOALS/OBJECTIVES:

- Update and renovate the Recreation Center gymnasium to better facilitate a variety of programs for the public.
- Install better signage on the street to market the Recreation Center.
- Establish the Recreation Center as a rental facility in order to expand services to the community and increase facility revenue.
- Establish and integrate the use of RecTrac pass cards in the Recreation Center's check in and admission system.
- Expand the recreation staff.
- Increase visits and participation in programs at the Recreation Center.

PERFORMANCE MEASURES:

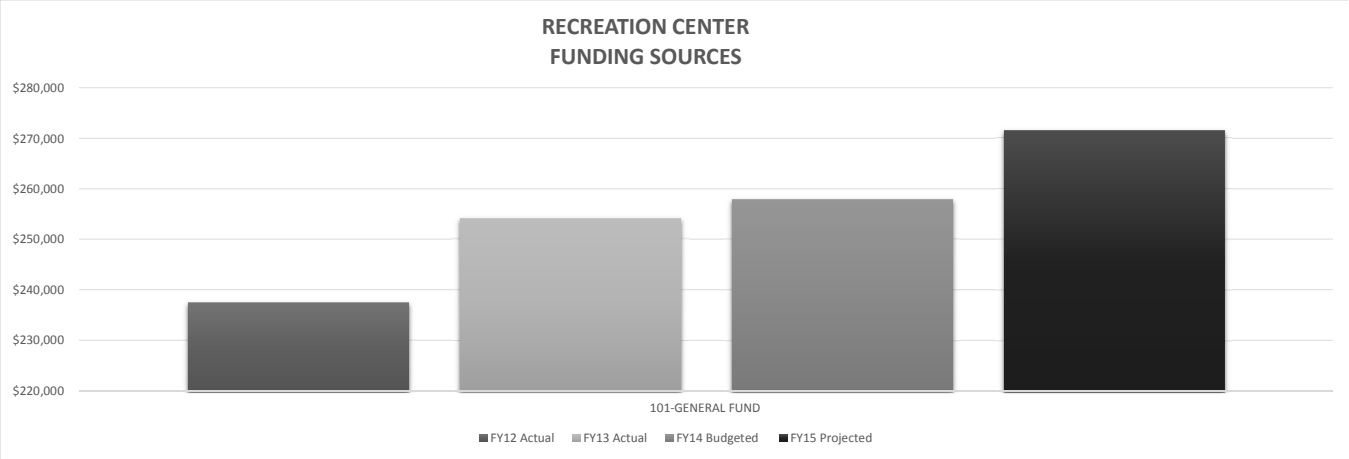
- Install new mechanical basketball goals, install a gym divider, and acquire a portable stage.
- Purchase and install a building and information sign on the street side by the end of 2013.
- Have all pass holders using RecTrac cards by summer of 2013.
- Addition of one regular full time programmer position.
- Increase visit and participation numbers by 5% or more.

PARKS, RECREATION & CULTURAL AFFAIRS
RECREATION CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Recreation Manager	1	1	$ 61,727	$ 64,197	4.0%
Recreation Supervisor	1	1	43,051	41,900	(2.7%)
Administrative Aide	1	1	30,694	31,265	1.9%
TOTAL	**3**	**3**	**$ 135,472**	**$ 137,361**	**1.4%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 195,048	$ 211,206	8.3%	$ 206,201	(2.4%)	$ 218,592	6.0%
b) General Operating	42,325	42,882	1.3%	51,685	20.5%	52,977	2.5%
Grand Total	**$ 237,372**	**$ 254,088**	**7.0%**	**$ 257,886**	**1.5%**	**$ 271,569**	**5.3%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 237,372	$ 254,088	7.0%	$ 257,886	1.5%	$ 271,569	5.3%
Grand Total	**$ 237,372**	**$ 254,088**	**7.0%**	**$ 257,886**	**1.5%**	**$ 271,569**	**5.3%**



1) Detail information available on expenditure page 46 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: SYCAMORE PARK COMMUNITY CENTER

DIVISION MISSION:

The Sycamore Park Community Center is committed to providing recreational and educational programming to the entire family in a friendly and welcoming environment.

PROGRAM DESCRIPTION:

The Sycamore Park Community Center

- provides a safe and pleasant environment for members of the surrounding neighborhood to participate in recreational activities.
- facilitates quality educational and recreational classes, activities, and special events for the community.
- offers to the public a rental facility for meetings, birthday parties, receptions, showers, etc.
- works closely with other community agencies to provide needed classes and services to the patrons.
- offers a computer lab to the public to use for homework, research, Internet, and email.

Annual Usage: 64,455

Programs and Services:

Rentals/Reservations

Paid Rentals:	195
Non-Paid Rentals	291
Partnered Programs	678
Total Rental/Reservations	1,164

Special Events

Breakfast with Santa	363
Human Paint Brush	67
Back to School Bash	132
Cake Walk	81
Harvest Party	220
Boogie Man Ball	187
Thanksgiving Potluck	21
Family Bakeoff	7 teams
Lucky Leprechaun	80
Mother-Son Dodge ball	15
Health Fair	127
Car Show	1,976
Sweet-Art Soiree	177
Daddy-Daughter Ball	166
Easter egg Hunt	662
Mother-Daughter Tea Party	65
Father-Son Campout	23
Total Special Event Participants:	4,369

FY14 GOALS/OBJECTIVES:

- Continue to reach out to the surrounding neighborhood through the delivery of various programs and activities.
- Enhance the marketing of programs to increase awareness and attendance.
- Determine trends and public demands to best facilitate the community's recreation wants and needs.
- Provide training to newly hired staff to insure knowledge and efficiency in their positions.

PERFORMANCE MEASURES:

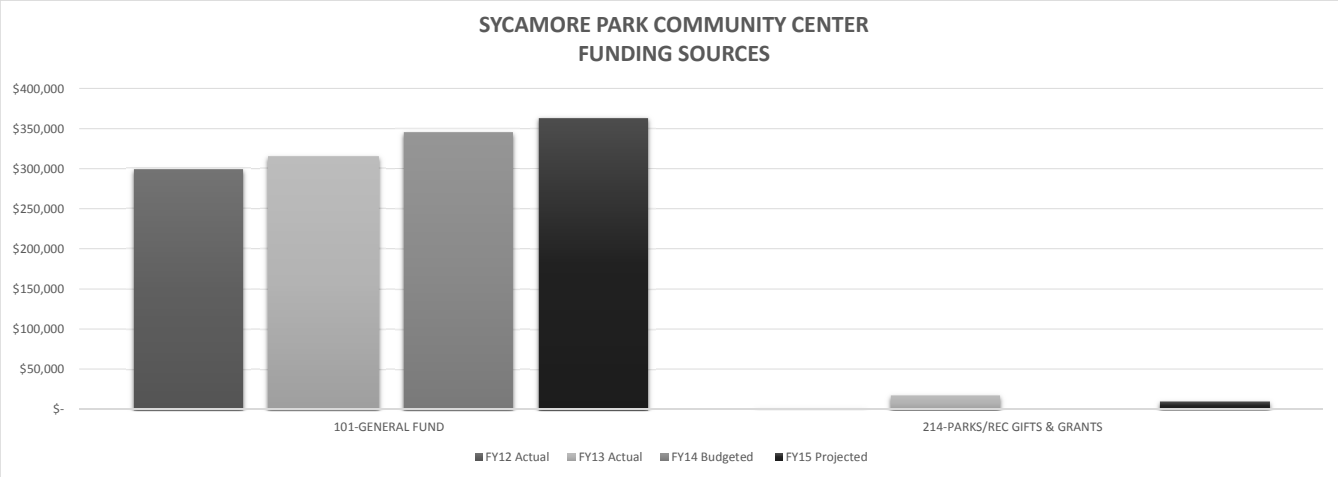
- Facilitate existing programs and increase attendance by 2%.
- Conduct a survey to determine satisfaction of services and recreational wants and needs of the neighborhood patrons to have an approval rating of 90%.
- Provide staff professional development opportunities to ensure growth and development in all employees by sending at least two employees to two trainings each.

PARKS, RECREATION & CULTURAL AFFAIRS
SYCAMORE PARK COMMUNITY CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Community Center Manager	1	1	$ 52,049	$ 54,145	4.0%
Recreation Program Supervisor	1	1	36,367	38,020	4.5%
Facilities Aide	1	1	24,179	28,060	16.1%
Administrative Aide	1	1	30,174	32,231	6.8%
TOTAL	**4**	**4**	**$ 142,768**	**$ 152,455**	**6.8%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 226,613	$ 246,926	9.0%	$ 264,907	7.3%	$ 280,570	5.9%
b) General Operating	72,341	85,581	18.3%	90,309	5.5%	92,567	2.5%
Grand Total	**$ 298,954**	**$ 332,507**	**11.2%**	**$ 355,216**	**6.8%**	**$ 373,137**	**5.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 298,939	$ 315,272	5.5%	$ 345,716	9.7%	$ 363,400	5.1%
2)	214-PARKS/REC GIFTS & GRANTS	15	17,235	116355.3%	9,500	(44.9%)	9,738	2.5%
	Grand Total	**$ 298,954**	**$ 332,507**	**11.2%**	**$ 355,216**	**6.8%**	**$ 373,137**	**5.0%**



1) Detail information available on expenditure page 47 of the line item budget book.
2) Detail information available on expenditure page 118 of the line item budget book.

PARKS, RECRATION AND CULTURAL AFFAIRS
CROUCH MESA COMMUNITY CENTER

DIVISION VISION:

In contribution to the PRCA mission statement, the Crouch Mesa Community Center is committed to providing recreational and after school programming to the neighborhood in a friendly and welcoming environment.

PROGRAM DESCRIPTION:

The Crouch Mesa Community Center

- provides a safe and pleasant environment for members of the surrounding neighborhood to participate in recreational activities.
- provides afterschool programming Monday through Friday during the school year.
- offers a computer lab to the public to use for homework, research, Internet, and email.
- offers ping pong, foosball, and pool tables for family recreational use.

FY13 USAGE:

The Crouch Mesa Community Center Pilot Program began October 22, 2012. Our average daily usage is 27 participants.

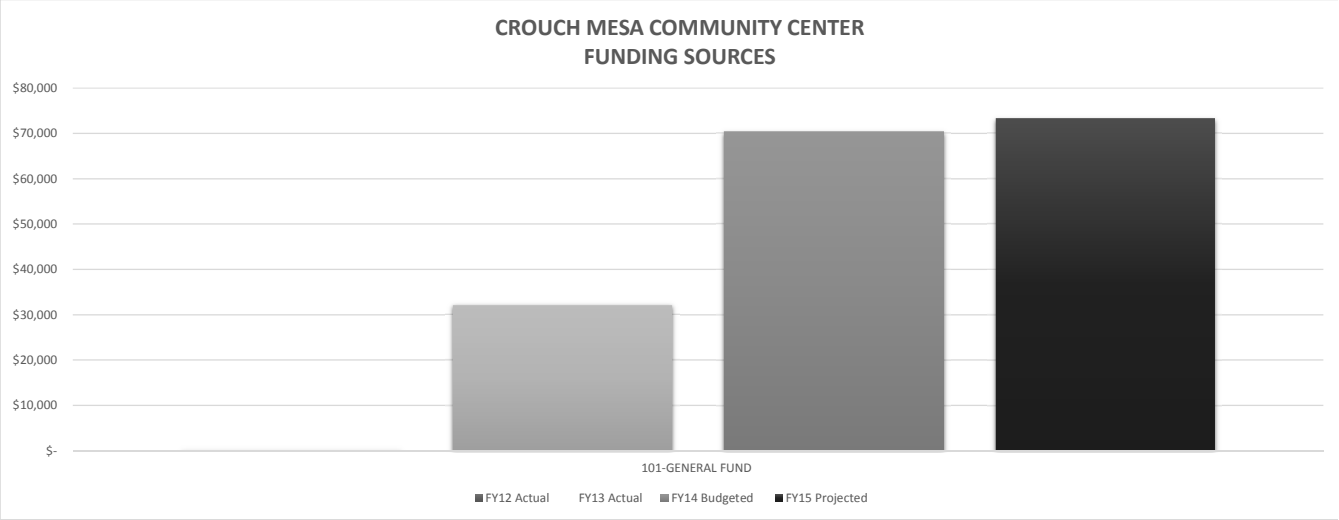
PARKS, RECREATION & CULTURAL AFFAIRS
CROUCH MESA COMMUNITY CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

No regular employees.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ 19,201		$ 39,334	104.9%	$ 41,498	5.5%
b) General Operating	-	12,915		31,000	140.0%	31,775	2.5%
Grand Total	**$ -**	**$ 32,116**		**$ 70,334**	**119.0%**	**$ 73,273**	**4.2%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ 32,116		$ 70,334	119.0%	$ 73,273	4.2%
	Grand Total	**$ -**	**$ 32,116**		**$ 70,334**	**119.0%**	**$ 73,273**	**4.2%**



1) Detail information available on expenditure page 49 of the line item budget book.
Note: The Crouch Mesa Community Center began in FY13.

PARKS, RECRATION AND CULTURAL AFFAIRS
FARMINGTON INDIAN CENTER

PROGRAM DESCRIPTION:

The Farmington Indian Center (FIC) is a direct-reporting division to the Cultural Affairs Superintendent. Four full-time employees and two part-time employees staff the FIC. The FIC provides Native American Indian food in its restaurant, provides shower and restroom facilities, community education, and cultural programs. It also serves as a focal point for American Indians in the Farmington Area to rest, relax, and socialize.

FY14 GOALS/OBJECTIVES:

- Provide adequate services to the American Indians in the Farmington area through enhanced community programs and use of existing facilities.

PERFORMANCE MEASURES:

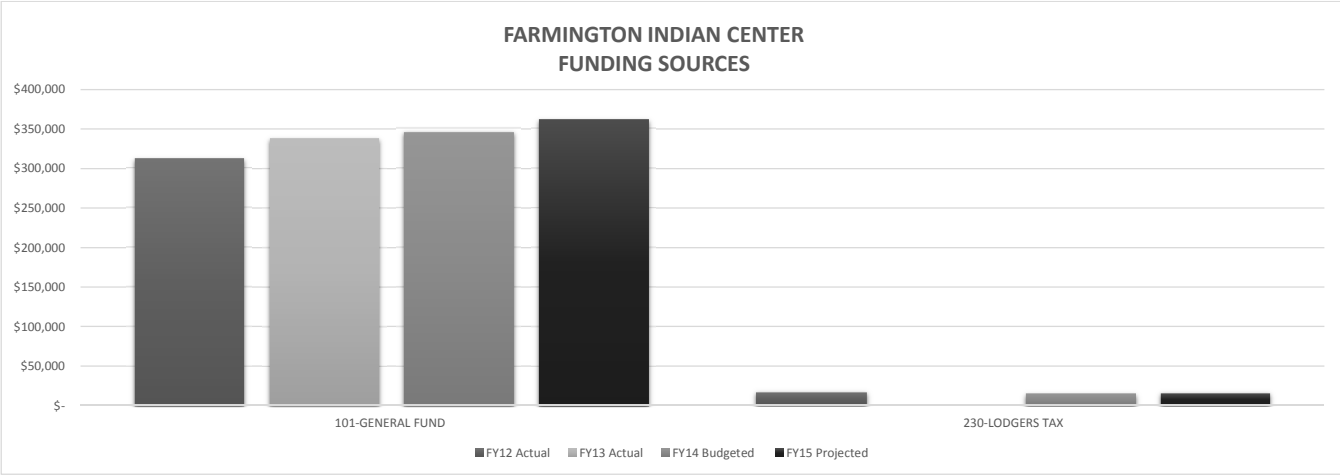
- Receive positive feedback from American Indians living in the Farmington area.

PARKS, RECREATION & CULTURAL AFFAIRS
FARMINGTON INDIAN CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Indian Center Community Coordinator	1	1	$ 43,117	$ 45,644	5.9%
Indian Center Aide	1	1	26,027	27,039	3.9%
Indian Center Cook	1	1	25,801	26,839	4.0%
Secretary II - Indian Center	1	1	29,208	30,021	2.8%
TOTAL	**4**	**4**	**$ 124,153**	**$ 129,544**	**4.3%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 177,840	$ 202,076	13.6%	$ 213,734	5.8%	$ 226,786	6.1%
b) General Operating	150,615.59	136,370	(9.5%)	146,662	7.5%	150,329	2.5%
Grand Total	**$ 328,455**	**$ 338,446**	**3.0%**	**$ 360,396**	**6.5%**	**$ 377,114**	**4.6%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 311,711	$ 338,446	8.6%	$ 345,396	2.1%	$ 361,739	4.7%
2)	230-LODGERS TAX	16,743.90	-	(100.0%)	15,000		15,375	2.5%
	Grand Total	**$ 328,455**	**$ 338,446**	**3.0%**	**$ 360,396**	**6.5%**	**$ 377,114**	**4.6%**



1) FY12 detail information is available on expenditure page 32 of the line item budget book. FY13 actual and FY14 budgeted is available on expenditure page 48 of the line item budget book.

2) FY12 detail information is available on expenditure page 131 of the line item budget book. FY13 actual and FY14 budgeted is available on expenditure page 133 of the line item budget book.

Note: In FY13, the Farmington Indian Center budget was moved from the General Services Department to the PRCA Department. In order to better reflect annual comparative data, the Farmington Indian Center is reported in the PRCA Department.

PARKS, RECREATION, AND CULTURAL AFFAIRS: AQUATICS

DIVISION VISION:

In contribution to the PRCA mission statement, the City of Farmington pools are committed to:

- Providing an abundance of multifaceted programs that reflect innovative programming and planning.
- Providing safe and healthy opportunities for family-friendly aquatic recreation.
- Providing opportunities for aquatic fitness.

LIONS POOL:

PROGRAM DESRIPTION:

- Year-round, indoor facility located at 405 N. Wall.
- Provides a wide range of activities primarily for a senior clientele.

PARTICIPATION NUMBERS:

General Admission:

Lap Swimming	4,031
Aquacise	6,110
Therapy	4,216
Lessons	1,143

Special Activities:

Parties	217
Special Pool Use	33
Scuba	53
Special Olympics	264
Shower	504
TOTAL PARTICIPANTS:	**16,571**

BROOKSIDE POOL:

PROGRAM DESCRIPTION:

- Outdoor facility located in Brookside Park.
- Provides recreational and fitness activities seven days a week during the summer months.

PARTICIPATION NUMBERS:

General Admission:

Public Swim	
Adult	5,483
Student	8,050
Under 3	304
Summer Pass Use	1,219
Lap Swimming	234

Special Activities:

Age Group (F-CAT)	361
City Picnic	10
Fire Cracker Special	176
Shower	9
TOTAL PARTICIPANTS:	**15,846**

FY 14 GOALS/OBJECTIVES:

- Successfully build and utilize an additional surge tank for Lions Pool.
- Successfully and consistently increase Lions and Brookside Aquacise program numbers.
- Successfully re-surface Lions Pool.
- Implement preschool and learn-to-swim swimming lessons at Brookside Pool.

PERFORMANCE INDICATORS:

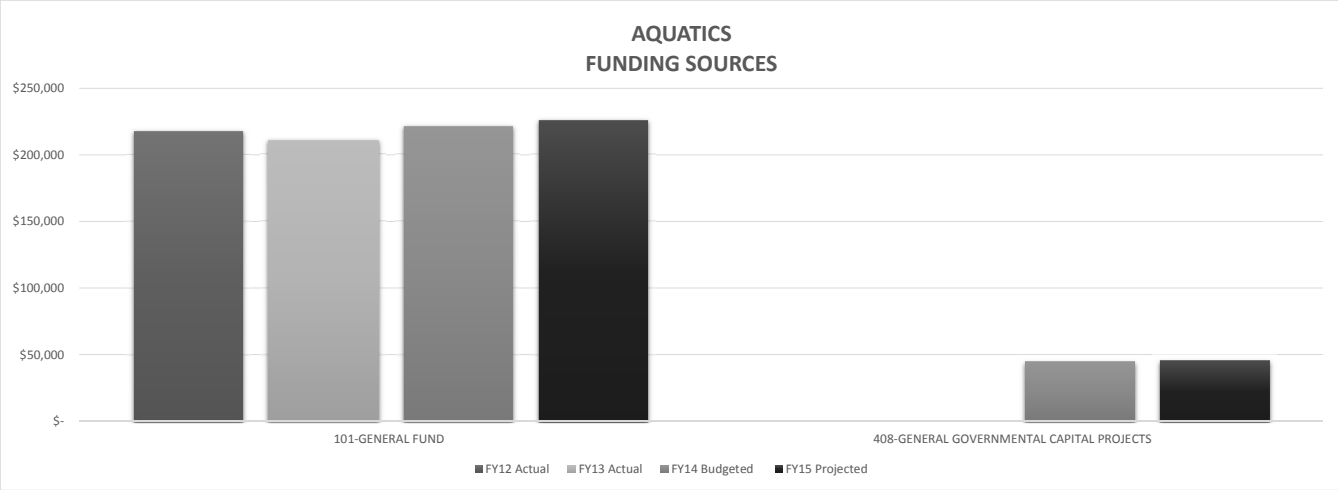
- Decrease the E.W.S. Utilities line item by 5%.
- Aquacise participation numbers will increase by 2%.

PARKS, RECREATION & CULTURAL AFFAIRS
AQUATICS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Pool Supervisor	1	1	$ 29,567	$ 33,053	11.8%
TOTAL	**1**	**1**	**$ 29,567**	**$ 33,053**	**11.8%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 141,691	$ 134,172	(5.3%)	$ 138,669	3.4%	$ 146,735	5.8%
b) General Operating	76,373	76,484	0.1%	82,585	8.0%	84,650	2.5%
c) Capital	-	-		45,000		-	(100.0%)
Grand Total	**$ 218,064**	**$ 210,657**	**(3.4%)**	**$ 266,254**	**26.4%**	**$ 231,384**	**(13.1%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 218,064	$ 210,657	(3.4%)	$ 221,254	5.0%	$ 231,384	4.6%
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	-		45,000		-	(100.0%)
	Grand Total	**$ 218,064**	**$ 210,657**	**(3.4%)**	**$ 266,254**	**26.4%**	**$ 231,384**	**(13.1%)**



1) Detail information available on expenditure page 50 of the line item budget book.
2) Detail information available on expenditure page 162 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: AQUATIC CENTER

DIVISION VISION:

In contribution to the PRCA mission statement, the City of Farmington pools are committed to:

- Providing an abundance of multifaceted programs that reflect innovative programming and planning.
- Providing safe and healthy opportunities for family-friendly aquatic recreation.
- Providing opportunities for aquatic fitness.

PROGRAM DESCRIPTION:

- The Farmington Aquatic Center offers a variety of aquatic activities and services for all age groups in the Four Corners area.
- Provides swimming and diving instruction, exercise classes, and American Red Cross certification classes for lifeguard training and water safety instructors.
- Provides opportunities for high school students of Farmington, as well as, San Juan College students to take accredited swimming classes.
- Offers educational assistance to community groups on all facets of water safety.
- Serves as the training facility for competitive programs such as Age Group (F-CAT), Masters, Diving, and High School.

PARTICIPATION NUMBERS:

General Admission:	
Public	43,038
Laps	11,357
Annual Passes	1,737
Swim Lessons	9,870
Individual Passes	803
Competitive Programs:	
Age Group (F-CAT)	8,022
Masters	1,972
Swim Meets	1,525
High School	2,016
Special Activities:	
Spring Fling	200
Parties	2,830
College Classes	760
HS Lifestyles	296
Incentive School Programs	2,601
Clinics	727
Parent/Child Play Time	675
Scuba Diving	299
Military	104
Misc. Pool Use	721
Counter Visits	21,139
Exercise Programs:	
Aquacise	1,179
Training Programs:	
Lifeguard/Water Safety	202
Purchase Order	333
TOTAL PARTICIPANTS:	**112,406**

FY 14 GOALS/OBJECTIVES:

- Apply and receive a $5,000 grant from the USA Swimming Make a Splash Foundation for the Lessons to Live program.
- Increase program participation for the 1-4:30 p.m. session.

PERFORMANCE INDICATORS:

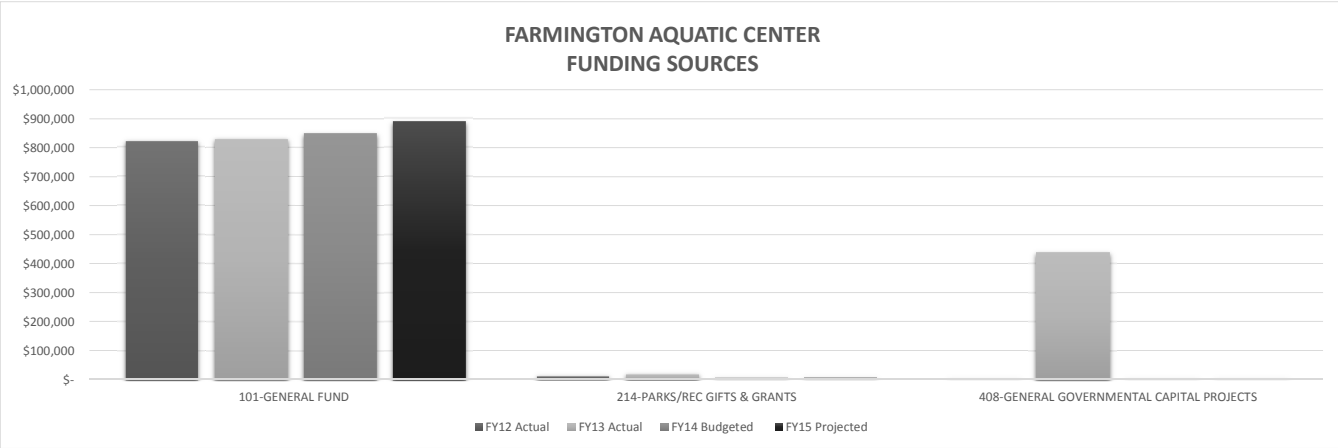
- Participation numbers will increase by 2%.
- Be awarded the $5,000 grant.

PARKS, RECREATION & CULTURAL AFFAIRS
AQUATIC CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Aquatics Manager	1	1	$ 56,553	$ 58,512	3.5%
Assistant Aquatics Manager	1	1	38,399	36,670	(4.5%)
Administrative Coordinator-Pools	1	1	35,367	36,735	3.9%
Mechanical Technician	1	1	39,296	41,222	4.9%
Aquatic Center Front Desk Clerk	2	2	56,945	58,792	3.2%
TOTAL	**6**	**6**	**$ 226,560**	**$ 231,930**	**2.4%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 515,653	$ 511,579	(0.8%)	$ 534,377	4.5%	$ 565,931	5.9%
b) General Operating	319,461	337,447	5.6%	321,820	(4.6%)	329,866	2.5%
c) Capital	-	439,532		-	(100.0%)	-	
Grand Total	**$ 835,114**	**$ 1,288,558**	**54.3%**	**$ 856,197**	**(33.6%)**	**$ 895,797**	**4.6%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 822,090	$ 830,227	1.0%	$ 850,197	2.4%	$ 889,647	4.6%
2)	214-PARKS/REC GIFTS & GRANTS	13,024	18,799	44.3%	6,000	(68.1%)	6,150	2.5%
3)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	439,532		-	(100.0%)	-	
	Grand Total	**$ 835,114**	**$ 1,288,558**	**54.3%**	**$ 856,197**	**(33.6%)**	**$ 895,797**	**4.6%**



1) Detail information available on expenditure page 51 of the line item budget book.
2) Detail information available on expenditure page 119 of the line item budget book.
3) Detail information available on expenditure page 163 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: RECREATION PROGRAMS

PROGRAM DESCRIPTION:

The Farmington Recreation Center is committed to developing and offering diverse quality recreational opportunities in a safe and pleasant environment that nurture and enrich the lives of citizens of all ages in the community.

The Recreation Programs:

- Plan and facilitate special events throughout the year that encompass sports, children, adults, and family oriented activities.
- Provide quality staffing and leadership in all programs and activities offered through the Recreation Center.
- Supervise, schedule, and seasonally staff activities at the Farmington Sports Complex to include the softball/baseball complex, the tennis complex, and tennis pro shop.
- Provide knowledge, equipment, facilities, and personnel to additional recreation programing throughout the community as needed.

PARTICIPATION NUMBERS*:*

Athletics

City Leagues:	
Men's Slow Pitch (spring/fall)	9,885
Coed Slow Pitch	8,535
Adult Volleyball	5,925
Associations:	
(#s provided by associations)	
FMTN Women's Softball	8,400
SJC Coed Softball League	6,800
Church Coed League Softball	7,290
Youth Baseball	21,504
Youth Softball	18,676
Youth Soccer – FUSA	6,300
Youth Soccer – Venom	3,680

Classes/Programs

Summer Recreation	5,441
Jazzercise	5,543
Zumba	2,301
Craft Workshops	24
Kids' Day Off	19
Saturday Night Fun	124

Special Events/Tournaments

Adult Coed Wally ball Tournament	25
Spring Fling	226
Funny Bunny Fest	134
Family Bingo & Pizza Night	63
UNO Tournament	12
Tween Twilight Egg Hunt	49
Adult Coed Kickball Tournament	104
10K, 5K Runs & 2 Mile Walk	355
Munchkin Masquerade Carnival	372
Christmas Craft Fair (Vendors)	55
Christmas Craft Fair (Shoppers)	381
Candy Cane Christmas	190
Holiday Escape for Kids	49
Total Participants:	**112,462**

FY 14 GOALS/OBJECTIVES:

- Continue to develop a diverse selection of recreational activities for all ages.
- Further develop and increase attendance of already established programs.
- Work at developing programs that meet during the weekday mornings and early afternoon.
- Raise the level of public awareness of programs through enhanced marketing.

PERFORMANCE MEASURES:

- Offer two (2) new programs.
- Increase participation in programs and services by at least 3%.
- Develop at least one (1) new morning or afternoon class or program.
- Establish outdoor marketing and visibility with signs and/or banners at the Recreation Center.

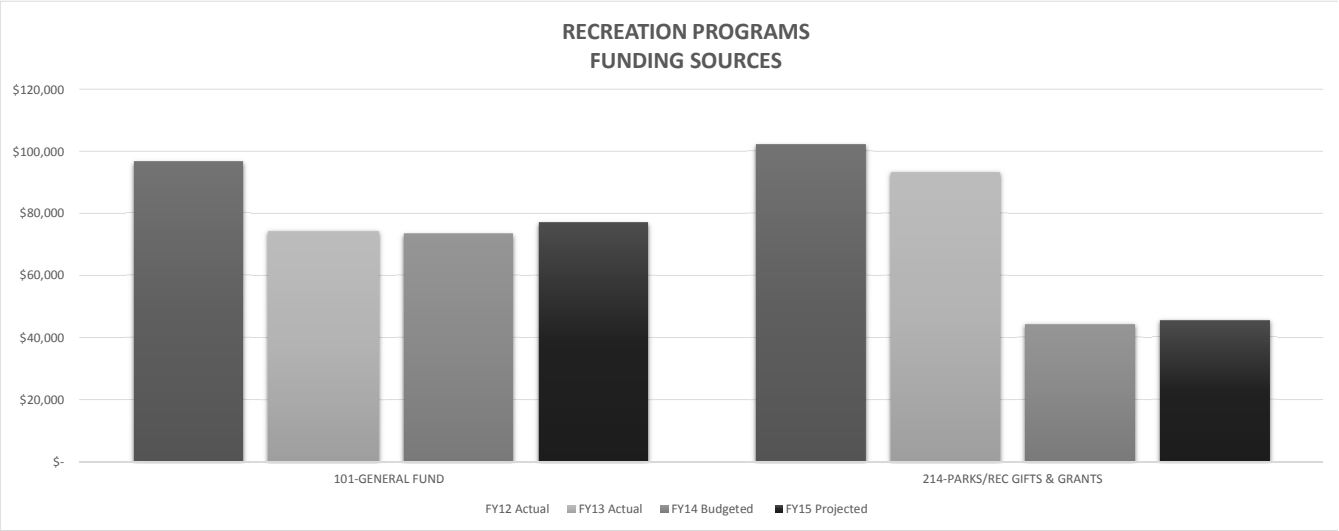
PARKS, RECREATION & CULTURAL AFFAIRS
RECREATION PROGRAMS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

Seasonal employees only.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 83,671	$ 68,390	(18.3%)	$ 61,440	(10.2%)	$ 64,820	5.5%
b) General Operating	115,059	99,412	(13.6%)	56,250	(43.4%)	57,656	2.5%
Grand Total	**$ 198,730**	**$ 167,802**	**(15.6%)**	**$ 117,690**	**(29.9%)**	**$ 122,476**	**4.1%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 96,533	$ 74,444	(22.9%)	$ 73,390	(1.4%)	$ 77,069	5.0%
2) 214-PARKS/REC GIFTS & GRANTS	102,197	93,358	(8.6%)	44,300	(52.5%)	45,408	2.5%
Grand Total	**$ 198,730**	**$ 167,802**	**(15.6%)**	**$ 117,690**	**(29.9%)**	**$ 122,476**	**4.1%**



1) Detail information available on expenditure page 53 of the line item budget book.
2) Detail information available on expenditure page 120 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: ANIMAL SHELTER

PROGRAM DESCRIPTION:

The Farmington Animal Shelter, 1395 South Lake, provides humane care for animals from Farmington and San Juan County. In 2012, the shelter collected $131,154 in refundable and nonrefundable fees and donations. The shelter is approximately 8,800 square feet and houses adoptive/stray kennels for dogs, a cat room, petting room, puppy room and rabies observation kennels. The division also has a 1,792 square foot spay/neuter facility at 1391 S. Lake where all dogs and cats over 2 pounds are sterilized before they go to their new home. Staff includes 13 full time Rangers and 7 seasonal employees who are responsible for all phases of caring for the animals and providing enforcement of all Parks and Animal Control ordinances.

PROGRAMS AND SERVICE DELIVERY:

- Respond to over 5500 specific animal/park related calls.
- Provide care for 7,743 animals from the Farmington/San Juan County area.
- Provide security for major events (Riverfest, Connie Mack, 4th of July).
- Patrol approximately 1,900 acres of golf courses, ball fields, parks and buildings
- Coordinate usage (when needed) for park reservations issued.
- Patrol City streets and public thoroughfares for violations.
- Since the opening in March of 2007 the spay/neuter clinic at the Farmington Animal Shelter has sterilized 4,769 dogs and cats.

FY14 GOALS/OBJECTIVES:

- Continue shelter goals of reducing pet overpopulation with our spay/neuter clinic that went online in March of 2007. The goal is to eventually reduce the numbers of unwanted animals coming through our doors.
- Continue utilizing the Petfinders.com website, Daily Times, and Tri-City Tribune "Pets of the Week" stores to showcase our adoptive animals in need of new homes. Our fulltime rescue coordinator continues to get as many animals to rescue agencies as possible and with the addition of our new rescue van, it is easier for volunteers to participate in that effort.
- Take advantage of KSJE radio's Pets for Adoption segment we do every week and continue taking adoptive animals to Petco every Sunday.
- The Shelter continues our vaccination program. Every dog and cat that arrives at the Shelter will be vaccinated upon arrival by following a set of recommendations designed for shelter dogs and cats by AAHA and AAFP.
- Work closely with the Mayor's newly appointed Animal Services Advisory Commission for their input on all phases of Farmington Animal Services.
- Work on expanding the volunteer base to help with the many opportunities available at the Animal Shelter.
- Promote even greater customer service at the shelter by taking advantage of customer service training offered by the Department.

PERFORMANCE MEASURES:

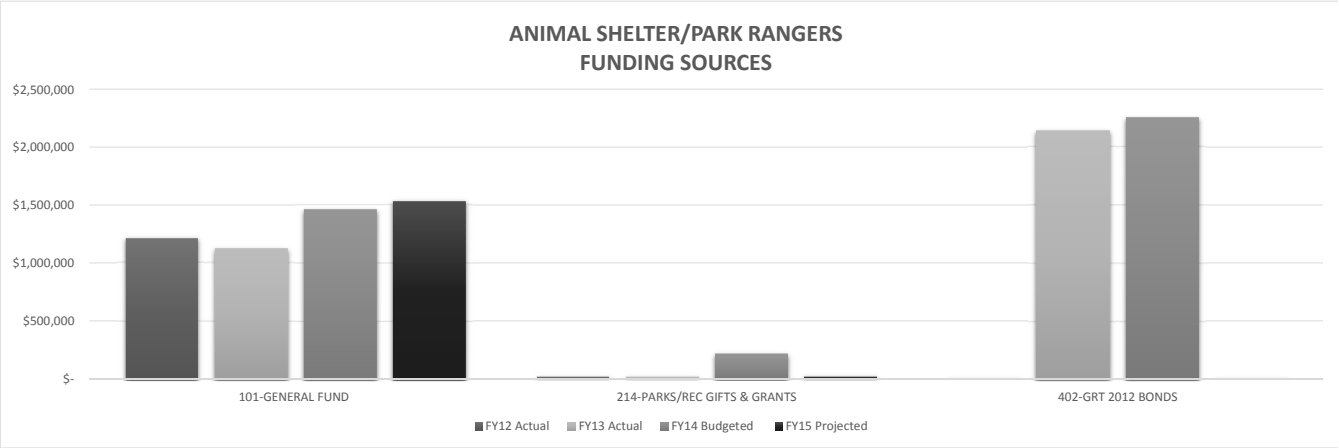
- Sterilization of all dogs and cats adopted from the Shelter will result in lower numbers of unwanted and unplanned animals in the Shelter. The division needs to be part of the solution to the problem and lead by example for the citizens.
- Continuing our course with Petfinder.com, Pet of the Week, KSJE radio, using rescue groups and our involvement with Petco adoptions on Sundays, will enable us to find homes for our animals.
- Working with the new commission will introduce and implement new ideas regarding shelter operations, ordinance changes, spay/neuter goals and educational opportunities.
- By vaccinating all incoming dogs and cats (with few exceptions) we will be participating in proactive shelter medicine which is becoming the standard for animal shelters nationwide. Eradication of infectious diseases in a shelter environment is not an attainable goal, but it is possible to minimize the spread of diverse infections within a high density, high risk population by vaccinating.

PARKS, RECREATION & CULTURAL AFFAIRS
ANIMAL SHELTER/PARK RANGERS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Animal Ranger Supervisor	1	1	$ 55,759	$ 56,344	1.0%
Veterinarian Technician	-	1	-	48,955	-
Kennel Technician	-	6	-	159,258	-
Animal/Park Ranger-Corporal	2	2	90,821	94,931	4.5%
Animal/Park Ranger	11	10	414,566	362,925	(12.5%)
TOTAL	**14**	**20**	**$ 561,146**	**$ 722,414**	**28.7%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 999,517	$ 882,228	(11.7%)	$ 1,134,991	28.7%	$ 1,199,511	5.7%
b) General Operating	234,132	260,766	11.4%	352,452	35.2%	361,263	2.5%
c) Capital	-	2,139,200		2,443,305	14.2%	-	(100.0%)
Grand Total	**$ 1,233,648**	**$ 3,282,194**	**166.1%**	**$ 3,930,748**	**19.8%**	**$ 1,560,775**	**(60.3%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 1,210,715	$ 1,121,867	(7.3%)	$ 1,461,443	30.3%	$ 1,534,125	5.0%
2)	214-PARKS/REC GIFTS & GRANTS	22,934	21,127	(7.9%)	216,000	922.4%	26,650	(87.7%)
3)	402-GRT 2012 BONDS	-	2,139,200		2,253,305	5.3%	-	(100.0%)
	Grand Total	**$ 1,233,648**	**$ 3,282,194**	**166.1%**	**$ 3,930,748**	**19.8%**	**$ 1,560,775**	**(60.3%)**



1) Detail information available on expenditure pages 54-55 of the line item budget book.
2) Detail information available on expenditure page 121 of the line item budget book.
3) Detail information available on expenditure page 147 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: SENIOR CENTER

PROGRAM DESCRIPTION:

The Bonnie Dallas Senior Center provides Senior Citizens in the area, a place to eat a nutritious meal, socialize, learn, play, and feel valued. It is a "Home away from Home" where the staff truly cares and gives great customer service.

"A friendly place where friends meet friends."

Campus Atmosphere:

Main Dining Hall, Annex, Activity Center & Silver Fitness Center, & Ceramic Building
1,400 seniors registered to eat.
2,800 on database.
160 Active Volunteers.

Program Participation: 2012

(Calendar year data)

Congregate Meals	43,680
Under Age	800
Meals On Wheels	20,528
Classes and Workshops	25,383
Counseling and Outreach	2,100
Volunteers	3,406
Transportation	2,065
Special Events	1,811
GRAND TOTAL:	**99,773**

Programs and Service Delivery:

Art Classes:
Oil Painting, Calligraphy, Drawing
Mixed Media Art, Decorative Painting

Dance and Music:
Music Club, Hillbilly Music Club, Saturday Night Live Music Dance, Line Dance

Classes:
Paper Craft, Make and Take Crafts, Ceramics, Bernina Sewing Class, Quilting Class, Woodcarving, Writing Class, Nutrition Classes, Hooks and Needles, Art Jewelry, Basic Stone Cutting

Games:
Bridge, Cribbage, Canasta, Dominoes, Bingo, Mexican Train, Mah Jongg

Exercise Classes:
Chair and Strength Training, Tai Chi, Zumba, Yoga

Health Events:
Health Fair, Flu Clinic, Cholesterol Screening, Diabetes Screening, Blood Pressure Screening

Educational:
Lawyer Referral Clinics (2), Medicare Part D Clinic, AARP Defensive Driving Class, NARFE, Bible Study, Garden Club, Tax Aide

Special Events:
Bar D Wranglers & Dance, Tax Aide, Valentines Dinner and Dance, St. Patrick Dinner and Dance, Senior Olympics, Annual Flea Market, Halloween Dinner and Dance, Thanksgiving Dinner, Christmas Craft and Collectibles Fair, Christmas Dinner , New Years Eve Dance, Monthly Special Event Bingo Games

Day Trips:
County and State travels

Benefits Counseling:
Counseling Services on Medicare, Medicaid, Social Security, Insurance, Housing, Low Income Eligibility on Federal and State Programs

FY14 GOALS/OBJECTIVES:

- Meet all State assessment requirements.
- Construct Kiln Building.
- Find a solution to our parking dilemma.
- Train and certify all staff in CPR/AED & Safety concerns.
- Continue to expand programs relating to fitness, lapidary, and leatherwork.
- Meet all requirements for accreditation.
- Implement RecTrac.
- Additional staff for Activity Center.
- Expand diabetic friendly menus.
- Annex HVAC upgrade.

PERFORMANCE MEASURES:

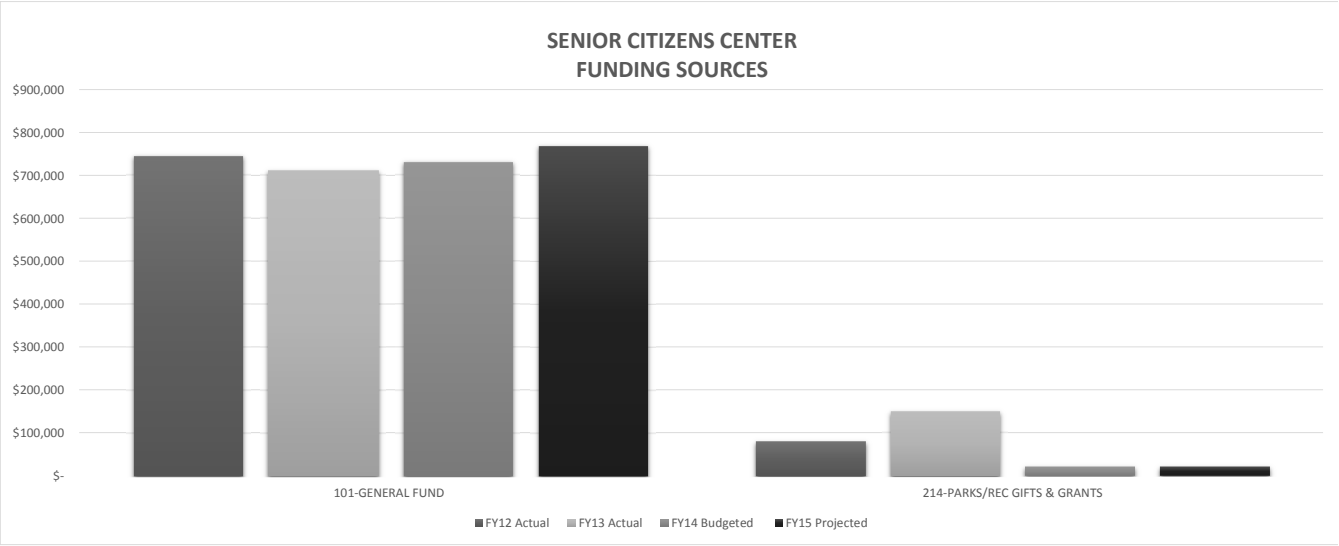
- Increase the number of participants and continue to look for ways to add programs that interest the boomers.
- Continue to evaluate staff and their customer service skills. Give additional training where needed.
- Continue to get positive feedback from our seniors on our services, programs, and activities.
- Document suggestions and interest to increase satisfaction.

PARKS, RECREATION & CULTURAL AFFAIRS
SENIOR CITIZENS CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Senior Center Administrator	1	1	$ 64,639	$ 67,807	4.9%
Assistant Senior Citizens Supervisor	-	1	-	49,816	-
Senior Center Program Coordinator	1	-	48,177	-	-
Senior Center Coordinator	1	1	33,070	34,044	2.9%
Senior Center Transportation Coordinator	1	1	30,919	31,952	3.3%
Food Service Manager/Chef	1	1	33,330	34,210	2.6%
Senior Center Assistant Cook	2	2	61,704	63,736	3.3%
Senior Center Facilities Aide	1	1	29,206	30,360	4.0%
Administrative Aide	1	1	31,755	32,579	2.6%
TOTAL	**9**	**9**	**$ 332,800**	**$ 344,505**	**3.5%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 605,162	$ 596,189	(1.5%)	$ 601,487	0.9%	$ 637,354	6.0%
b) General Operating	219,423	154,851	(29.4%)	149,303	(3.6%)	153,036	2.5%
c) Capital	-	108,821		-	(100.0%)	-	
Grand Total	**$ 824,585**	**$ 859,861**	**4.3%**	**$ 750,790**	**(12.7%)**	**$ 790,390**	**5.3%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 744,727	$ 710,972	(4.5%)	$ 730,590	2.8%	$ 769,685	5.4%
2)	214-PARKS/REC GIFTS & GRANTS	79,858	148,889	86.4%	20,200	(86.4%)	20,705	2.5%
	Grand Total	**$ 824,585**	**$ 859,861**	**4.3%**	**$ 750,790**	**(12.7%)**	**$ 790,390**	**5.3%**



1) Detail information available on expenditure page 56 of the line item budget book.
2) Detail information available on expenditure page 122 of the line item budget book.

PARKS, RECREATION & CULTURAL AFFAIRS: PRODUCTION COMPANY

PROGRAM DESCRIPTION:

Sandstone Productions operates and conducts plays at Lions Wilderness Park Amphitheater during the summer outdoor season.

FY13 GOALS/OBJECTIVES:

- Produce the play, **"Fiddler on the Roof."**
- Increase attendance levels for summer performances.
- Require house staff to attend "Disney" and or "FISH School" customer service training
- Continue to improve the return rate of the customer service surveys by developing new and different methods for customers to return them.
- Heather McGaughey Children's Theater will produce two performances of **Disney's "Cinderella."**
- Utilizing WebTrac, make tickets available online for customers.
- Continue to develop Web Page to be interactive as well as informative.
- Evaluate with and through the Farmington Convention and Visitors Bureau the current promotional campaign and adjust it to create better coverage in the region.
- Develop advertising campaign that promotes the show as new, fresh and exciting.
- Develop a concession menu that will be simple, fast and diversified.
- Work in association with the Anasazi Foundation to create fund raising opportunities.

PERFORMANCE MEASURES:

- Attendance increased 27% for the 2012 season. Attendance numbers during the 2012 season were 7,673, 2011 season were 5,596 (Joseph and the Amazing Technicolor Dreamcoat), and 2010 season (Oklahoma!) were 7,174.
- Continue selecting productions that will allow Sandstone Productions to continue its development and growth with more diversified programming.
- 100% of all house staff to receive customer service training.
- Sandstone Productions to receive no lower than a 90% good-excellent rating based on returned surveys.
- Analyze feedback from participants to achieve less than 1% negative comments from total clientele contacts on the operation and level of service.
- Continuously improve our safety rating with the City of Farmington safety office by providing training and making all company member's part of the safety team.

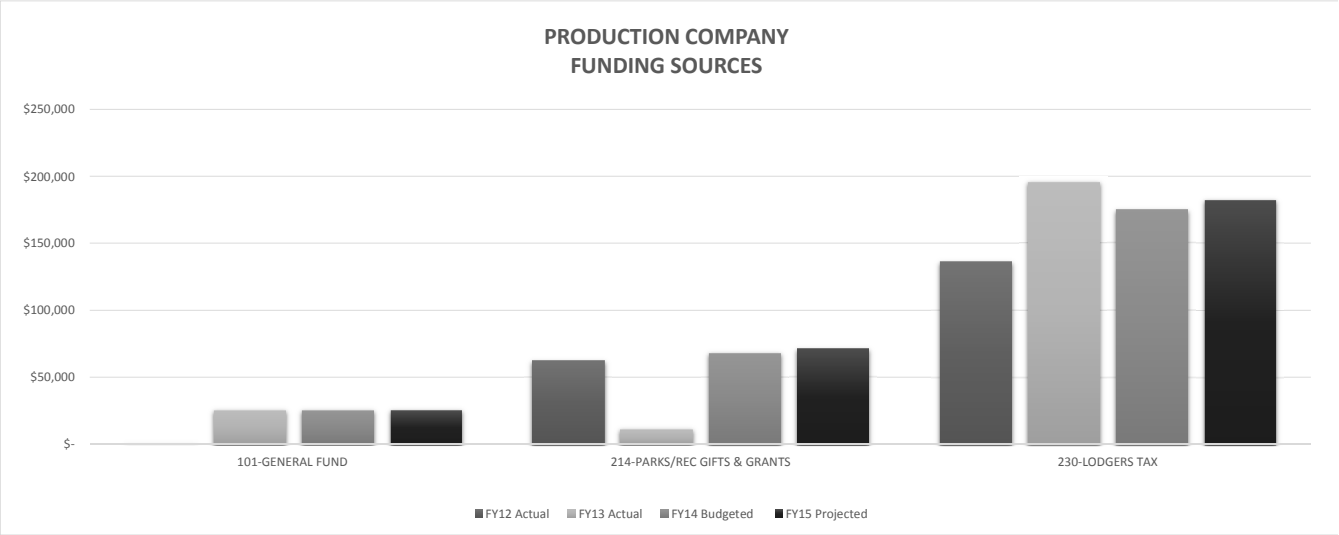
PARKS, RECREATION & CULTURAL AFFAIRS
PRODUCTION COMPANY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

Temporary employees only.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 149,659	$ 132,563	(11.4%)	$ 148,726	12.2%	$ 156,907	5.5%
b) General Operating	37,071	54,748	47.7%	61,420	12.2%	62,956	2.5%
c) Capital	-	-		12,500		12,500	0.0%
e) Transfers	12,078	44,428	267.8%	45,430	2.3%	46,566	2.5%
Grand Total	**$ 198,807**	**$ 231,739**	**16.6%**	**$ 268,076**	**15.7%**	**$ 278,928**	**4.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ 25,000		$ 25,000	0.0%	$ 25,625	2.5%
2)	214-PARKS/REC GIFTS & GRANTS	62,611	11,271	(82.0%)	68,187	505.0%	71,063	4.2%
3)	230-LODGERS TAX	136,196	195,468	43.5%	174,889	(10.5%)	182,240	4.2%
	Grand Total	**$ 198,807**	**$ 231,739**	**16.6%**	**$ 268,076**	**15.7%**	**$ 278,928**	**4.0%**



1) Detail information available on expenditure page 57 of the line item budget book.
2) Detail information available on expenditure page 123 of the line item budget book.
3) Detail information available on expenditure page 132 of the line item budget book.

Farmington Civic Center – Miriam M. Taylor Theater

PROGRAM DESCRIPTION:

The Farmington Civic Center serves a pivotal role in the cultural life of Farmington and San Juan County. Off-Broadway performances, cultural festivals, and state-wide conferences have shared the facility along with countless non-profit groups, graduation parties, weddings, and corporate Christmas parties.

The Miriam M. Taylor Theater seats 1,200 for performing arts events. Each year, the theater hosts productions sponsored by the Civic Center Foundation for Performing Arts as well as concerts, comedy nights, and faith-centered events.

The Exhibit Halls provide 7,371 square feet for banquets, art shows, and community events like the Gun and Knife shows. An additional 2,973 square feet of meeting space accommodates a wide range of needs including Sunday services and monthly non-profit meetings.

A full-service kitchen is featured along with available liquor services. Current AV equipment, DVD, teleconference, email, Wi-Fi, event planning, administrative and technical assistance are but a few of the amenities provided to our guests.

The operations of Lions Wilderness Park is also under the responsibility of the Civic Center Supervisor. The support and marketing of this unique venue is managed through the Civic Center office. Facility support has been enhanced in addition to the technical support provided in the past.

ANNUAL EXHIBIT HALL and THEATER ATTENDANCE and REVENUE

	Events	Attendance	Revenue
Exhibit Hall	1,473	95,020	$138,139
Theater	93	38,152	$34,780
TOTALS	1,566	133,172	$172,919

FY14 GOALS & OBJECTIVES:

Civic Center Facility

- Continue to exceed customers' expectations of superb service.
- Continue clean out and reorganization of storage spaces for increased safety and staff efficiency.
- Improve venue signage and event schedule information through interactive media screens.
- Establish regular maintenance schedules for facility and equipment.

Miriam M. Taylor Theater

- Continue to support the Civic Center Foundation for Performing Arts to bring outstanding performing arts events to our venue.
- Develop opportunities to bring additional performing arts and concert performances to the theater to fully utilize our space.
- Create training opportunities for crews for improved technical capacity.
- Establish multi-year theater equipment replacement plan.

Staff

- Continue to provide supervisory training for facility shift supervisors.
- Facilitate an environment of cooperation and communication among all staff.
- Provide staff support for department special events and city projects.

Amphitheatre

- Continue to integrate operations of Lions Wilderness Park Amphitheater into Civic Center operations at all levels; bookings, support, and custodial.
- Provide superb technical support for Sandstone Productions.
- Maintain adequate inventory of theater equipment.

PERFORMANCE MEASURES:

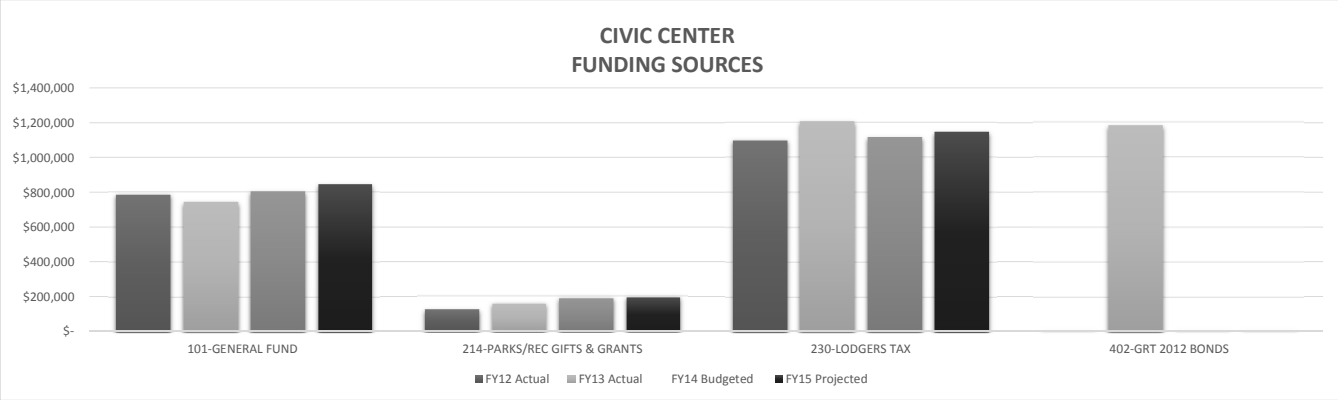
- Increase use of theater and amphitheater.
- Achieve an overall rating of 90% or above indicating a good/excellent rating from participant based surveys on overall visitor services and customer services.
- Address dated technology and equipment with initial upgrades and plan for next three years.

PARKS, RECREATION & CULTURAL AFFAIRS
CIVIC CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Civic Center Supervisor	1	1	$ 57,165	$ 57,698	0.9%
Facilities Technician Supervisor	3	3	145,152	150,561	3.7%
Facilities Technician	3	3	97,823	101,829	4.1%
Administrative Aide	2	2	71,784	74,328	3.5%
Secretary I	1	1	29,764	30,863	3.7%
TOTAL	**10**	**10**	**$ 401,689**	**$ 415,279**	**3.4%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 655,705	$ 644,659	(1.7%)	$ 666,285	3.4%	$ 705,300	5.9%
b) General Operating	1,346,048	1,321,476	(1.8%)	1,426,150	7.9%	1,461,804	2.5%
c) Capital	-	1,183,432		-	(100.0%)	-	
e) Transfers	12,078	144,428	1095.8%	20,430	(85.9%)	20,941	2.5%
Grand Total	**$ 2,013,831**	**$ 3,293,995**	**63.6%**	**$ 2,112,865**	**(35.9%)**	**$ 2,188,045**	**3.6%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 787,869	$ 744,021	(5.6%)	$ 804,441	8.1%	$ 844,704	5.0%
2)	214-PARKS/REC GIFTS & GRANTS	127,263	158,348	24.4%	190,000	20.0%	194,750	2.5%
3)	230-LODGERS TAX	1,098,700	1,208,194	10.0%	1,118,424	(7.4%)	1,148,590	2.7%
4)	402-GRT 2012 BONDS	-	1,183,432		-	(100.0%)	-	
	Grand Total	**$ 2,013,831**	**$ 3,293,995**	**63.6%**	**$ 2,112,865**	**(35.9%)**	**$ 2,188,045**	**3.6%**



1) Detail information available on expenditure pages 58-59 of the line item budget book.
2) Detail information available on expenditure page 124 of the line item budget book.
3) Detail information available on expenditure page 134 of the line item budget book.
4) Detail information available on expenditure page 148 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: MUSEUM ADMINISTRATION

PROGRAM DESCRIPTION:

Provides support and direction for the overall museum system including Farmington Museum and Visitor Center at Gateway Park, Harvest Grove Farm & Orchards, Riverside Nature Center (RNC), E3 Children's Museum & Science Center, and The Gallery at the City Centre. Administration also coordinates visitor services, parks reservations, volunteer coordination, museum store operations at three sites, Convention and Visitors Bureau (CVB) partnership, and community involvement through the Farmington Museum Foundation and Friends of the Nature Center.

Programs and Services Delivery:

- Visitor Services
- Volunteer Recruitment, Training, Placement Coordination with CVB
- Foundation and Friends Board Coordination
- Public Events and Programs
- Park Shelter Reservations
- Facility Rental
- Museum Store Operations (three stores)
- Research and Educational Services
- Off-site Exhibits and Programs

FY14 GOALS/OBJECTIVES:

- Continue to improve customer service to visitors at all facilities.
- Design and construct an exhibit on the Bureau of Land Management's (BLM) role in administering energy development on public lands utilizing previously allocated grant funding.
- Further facilitate fund-raising efforts with the Farmington Museum Foundation to raise the $2 million needed to construct the long-term energy exhibits planned.
- Update the museum system website for better public image, accessibility, and functionality.
- Conduct an oral history program to capture interviews of veterans for the vet's park kiosk including: Korea, Vietnam, and later wars.
- Continue to build volunteer base for all facilities through active docent recruitment, training and monitoring program.
- Develop interpretive graphic panels for outdoor equipment park elements.
- Continue to develop public programs aspects for programs such as: Real Night at the Museum, Gateway to Imagination: A National Juried Art Competition, the Summer Terrace Series musical groups on the terrace, and Farmington Renaissance Faire.
- Add to and refine elements of the Trading Post exhibit including: adding a photo mural and installing additional Navajo Rugs on display.
  Coordinate Farmington Museum Foundation, Friends of the RNC, and advisory committee activities to the benefit of the overall museum goals.
- Bring in one major traveling exhibit during the year. One currently being sought, is "100 years of Art in New Mexico."

PERFORMANCE MEASURES:

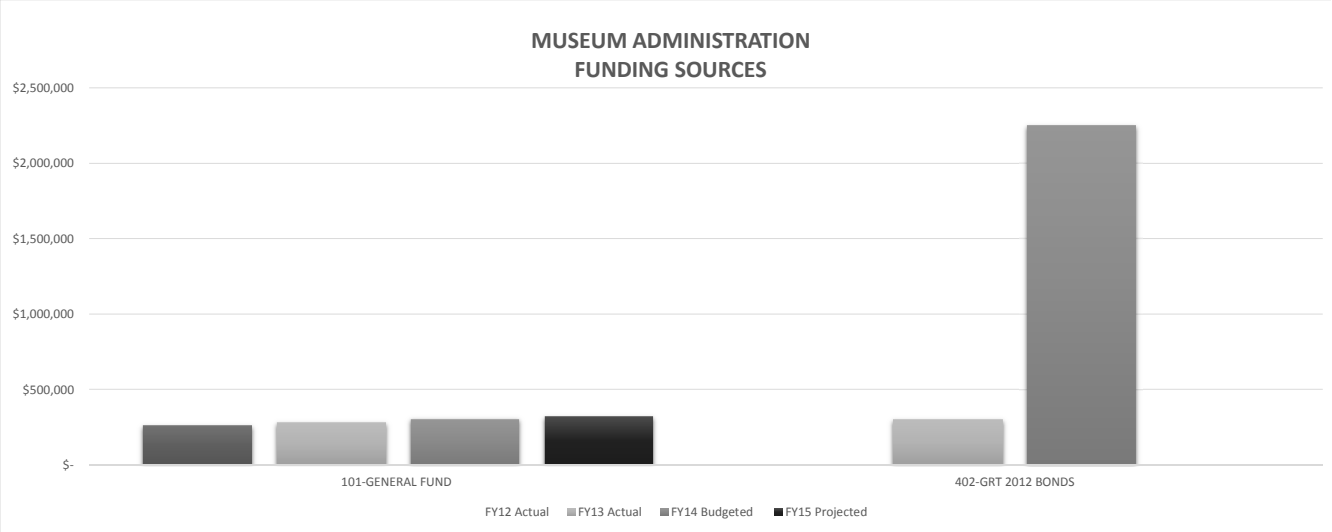
- Achieve good/excellent rating from secret shopper participants.
- Produce exhibit on BLM.
- Coordinate with Farmington Museum Foundation in fundraising efforts in approaching energy companies for funding.
- Continue to improve website by upgrading individual facility pages.
- Conduct oral history project and create videos for inclusion in vet's park kiosk.
- Recruit and train volunteers in all areas of Museum services.
- Create graphic panels for outdoor equipment park.
- Continue to provide quality programming related to major Museum events.
- Upgrade Trading Post exhibit with new elements.
- Continue to work with our Foundation/Friends groups to raise funds, improve facilities, and provide great educational programming.
- Host "100 Years of Art in New Mexico" or similar caliber traveling exhibit.

PARKS, RECREATION & CULTURAL AFFAIRS
MUSEUM ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Museum Director	1	1	$ 74,169	$ 76,394	3.0%
Volunteer Coordinator	1	1	46,854	48,259	3.0%
Administrative Aide	1	1	28,176	30,684	8.9%
TOTAL	**3**	**3**	**$ 149,199**	**$ 155,337**	**4.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 231,577	$ 226,933	(2.0%)	$ 274,073	20.8%	$ 290,229	5.9%
b) General Operating	31,537	51,230	62.4%	29,889	(41.7%)	30,636	2.5%
c) Capital	-	302,936		2,250,000	642.7%	-	(100.0%)
Grand Total	**$ 263,114**	**$ 581,099**	**120.9%**	**$ 2,553,962**	**339.5%**	**$ 320,865**	**(87.4%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 263,114	$ 279,272	6.1%	$ 303,962	8.8%	$ 320,865	5.6%
2)	402-GRT 2012 BONDS	-	301,827		2,250,000	645.5%	-	(100.0%)
	Grand Total	**$ 263,114**	**$ 581,099**	**120.9%**	**$ 2,553,962**	**339.5%**	**$ 320,865**	**(87.4%)**



1) Detail information available on expenditure page 60 of the line item budget book.
2) Detail information available on expenditure page 149 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: MUSEUM OPERATIONS

PROGRAM DESCRIPTION:

Offers programs and exhibits related to the cultural and natural history, art and science of the Four Corners area and the Southwest for visitors of all ages; hosts permanent and changing exhibits expanding the educational opportunities for the citizens of our area; provide lectures, tours, demonstrations, and workshops related to exhibits and collections; coordinates with schools and other learning centers to foster enriching educational experiences for adults and children alike; and collects, preserves, and interprets objects of significance to our area, caring for over 60,000 two and three dimensional objects.

Programs and Service Delivery:

- Museum Exhibits
- School Programs
- Outreach Programs
- Adult Programs
- After-school Student and Family Programs
- Visitor Services
- Object Interpretation, Preservation and Care
- Research and Research Requests
- Special Events

FY14 GOALS/OBJECTIVES:

- Develop and increase quality educational programs relating to current exhibits.
- Create adult programming in the form of hikes, lectures, workshops, and activities geared toward new audiences.
- Develop UPC content related to exhibits to enhance education.
- Upgrade collections storage of artifacts by adding additional compact storage unit(s) and shelving.
- Continue digitizing collections and integrating imagery into the collections database.
- Develop signature products to sell in the Museum Store utilizing images and objects from our collections.
- Develop plans to implement energy exhibit.
- Continue to develop relationships with outside organizations: Tractor Club, Chamber, Farmer's Market, and incorporate activities into their events.

PERFORMANCE MEASURES:

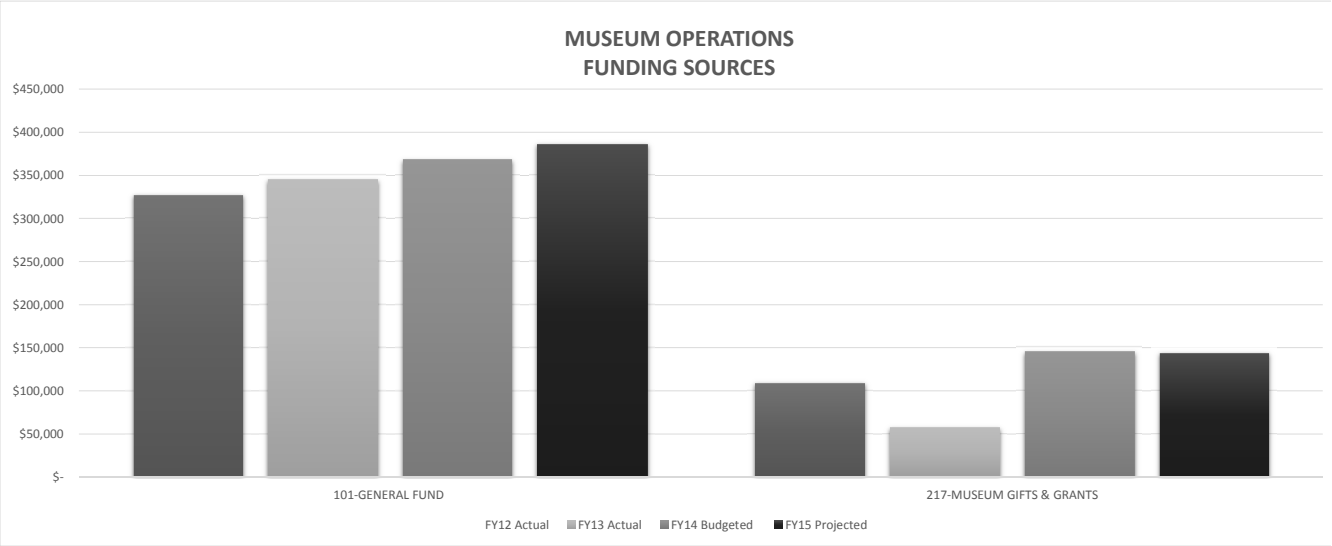
- Achieve a good/excellent rating from secret shopper surveys.
- Re-introduce guided hikes, brown bag lectures, and advanced craft workshops.
- Implement smart-phone UPC labels for viewing exhibit information on the web.
- Purchase additional storage cabinets and archive store objects within them per museum standards.
- Scan additional photos, archives, newspapers and connect the imagery into the website for greater accessibility.
- Identify iconic objects from our collections and use them to create signature products for sale in the Museum Store(s).
- Develop outline/storyline for energy exhibits.
- Work with outside groups to bring attendance to their events at the Museum.

PARKS, RECREATION & CULTURAL AFFAIRS
MUSEUM OPERATIONS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Education Coordinator	1	1	$ 39,506	$ 40,601	2.8%
Museum Curator of Exhibit	1	1	47,935	49,716	3.7%
Museum Collections Manager	1	1	41,081	39,992	(2.7%)
Facilities Technician	1	1	25,856	29,483	14.0%
TOTAL	**4**	**4**	**$ 154,378**	**$ 159,793**	**3.5%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 221,616	$ 241,899	9.2%	$ 251,044	3.8%	$ 265,709	5.8%
b) General Operating	210,882	157,700	(25.2%)	257,274	63.1%	263,706	2.5%
c) Capital	3,357	2,839	(15.4%)	5,000	76.1%	-	(100.0%)
Grand Total	**$ 435,855**	**$ 402,437**	**(7.7%)**	**$ 513,318**	**27.6%**	**$ 529,415**	**3.1%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 326,915	$ 344,678	5.4%	$ 368,318	6.9%	$ 385,915	4.8%
2)	217-MUSEUM GIFTS & GRANTS	108,940	57,759	(47.0%)	145,000	151.0%	143,500	(1.0%)
	Grand Total	**$ 435,855**	**$ 402,437**	**(7.7%)**	**$ 513,318**	**27.6%**	**$ 529,415**	**3.1%**



1) Detail information available on expenditure page 61 of the line item budget book. In addition, Harvest Grove Farm was consolidated with Museum Operations. Detail information is available on expenditures page 62 of the line item budget book.

2) Detail information available on expenditure pages 125-126 of the line item budget book.

PARKS, RECREATION, AND CULTURE AFFAIRS:
E3 CHILDRENS MUSEUM AND SCIENCE CENTER

PROGRAM DESCRIPTION:

E3 (Explore, Experience, Enjoy) offers interactive programs, activities, and exhibits for children and families in an informal, hands-on learning environment; features interactive exhibits and programs related to science and math, encouraging fun, lifelong learning for all ages.

Programs and Service Delivery:

- Participatory Exhibits
- School Programs
- Family Programs
- Outreach programs
- After school and summer programs

FY14 GOALS/OBJECTIVES:

- Fundraise and bring in one major traveling exhibit similar to Baby Dinos or Robotics.
- Create additional science curriculum and related exhibits similar to Explora.
- Upgrade facility with track lighting for better exhibit presentation.
- Renovate store cash wrap for additional security and safety in money handling.
- Make SMRC (*Science, Mathematics Resource Center*) science trunks available to teachers as a resource.

PERFORMANCE MEASURES:

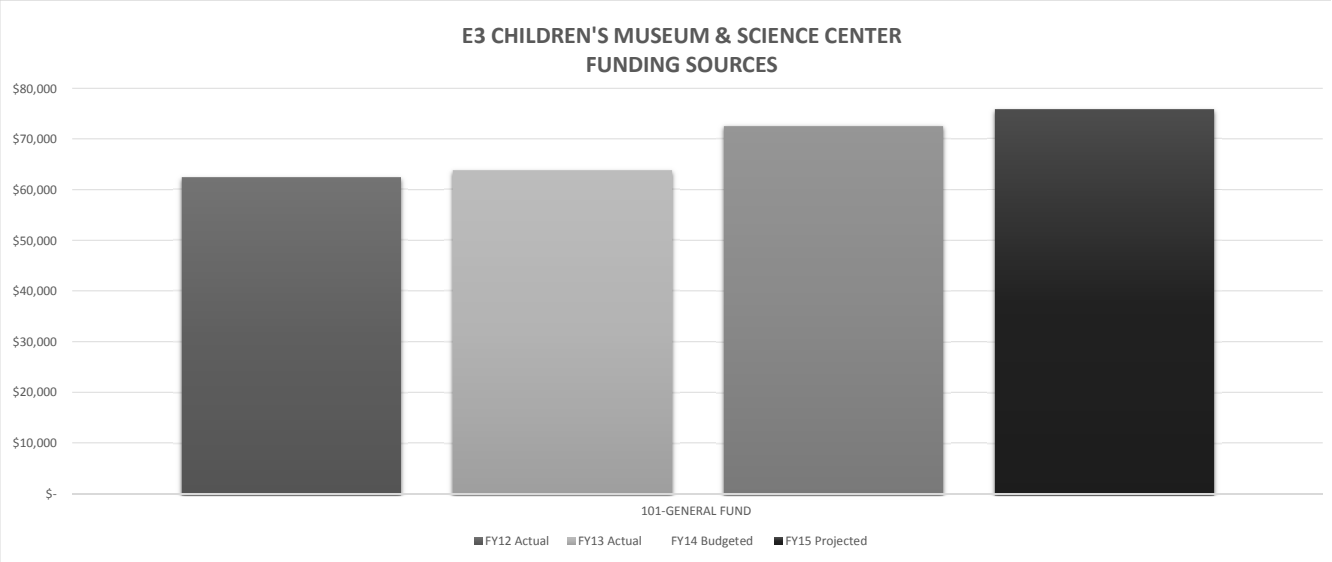
- Identify and contract for a major traveling exhibit in 2013-14.
- Create exhibit and floor plan utilizing wall dividers and new lighting to change user experience.
- Install new track lighting.
- Construct plan for and build new cash wrap counter for the Museum store.
- Implement plan for making science trunks available to school.

PARKS, RECREATION & CULTURAL AFFAIRS
E3 CHILDREN'S MUSEUM & SCIENCE CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Children's Museum Coordinator	1	1	$ 37,451	$ 39,154	4.5%
TOTAL	**1**	**1**	**$ 37,451**	**$ 39,154**	**4.5%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 43,140	$ 44,863	4.0%	$ 46,661	4.0%	$ 49,228	5.5%
b) General Operating	19,247	18,863	(2.0%)	25,925	37.4%	26,573	2.5%
Grand Total	**$ 62,387**	**$ 63,726**	**2.1%**	**$ 72,586**	**13.9%**	**$ 75,801**	**4.4%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 62,387	$ 63,726	2.1%	$ 72,586	13.9%	$ 75,801	4.4%
	Grand Total	**$ 62,387**	**$ 63,726**	**2.1%**	**$ 72,586**	**13.9%**	**$ 75,801**	**4.4%**



1) Detail information available on expenditure page 63 of the line item budget book.

PARKS, RECREATION, AND CULTURE AFFAIRS:
RIVERSIDE NATURE CENTER

PROGRAM DESCRIPTION:

Offers programs and exhibits related to the natural environment of our river systems and the surrounding San Juan Basin; serves as a focal point for environmental education within the River Corridor, and promotes good stewardship and appreciation of our natural environment.

Programs and Services Delivery:

- Exhibits
- Adult programs
- Trail Use
- School Programs
- Other Programs
- Special events
- Interpret natural and manmade environment at the Nature Center and Farm/Orchards

FY14 GOALS/OBJECTIVES:

- Create New Mexico Centennial Exhibit utilizing all the State's official objects.
- Continue developing interpretation by creating a Piñon Pine area.
- Design and install additional interpretive signage for the facility.
- Continue to build and expand volunteer base for Nature Center programs and activities.
- Provide direction and assistance to Friends of the Nature Center organization that supports the exhibits and programs of the Nature Center.
- Continue rotating photography show and traveling exhibits.

PERFORMANCE MEASURES:

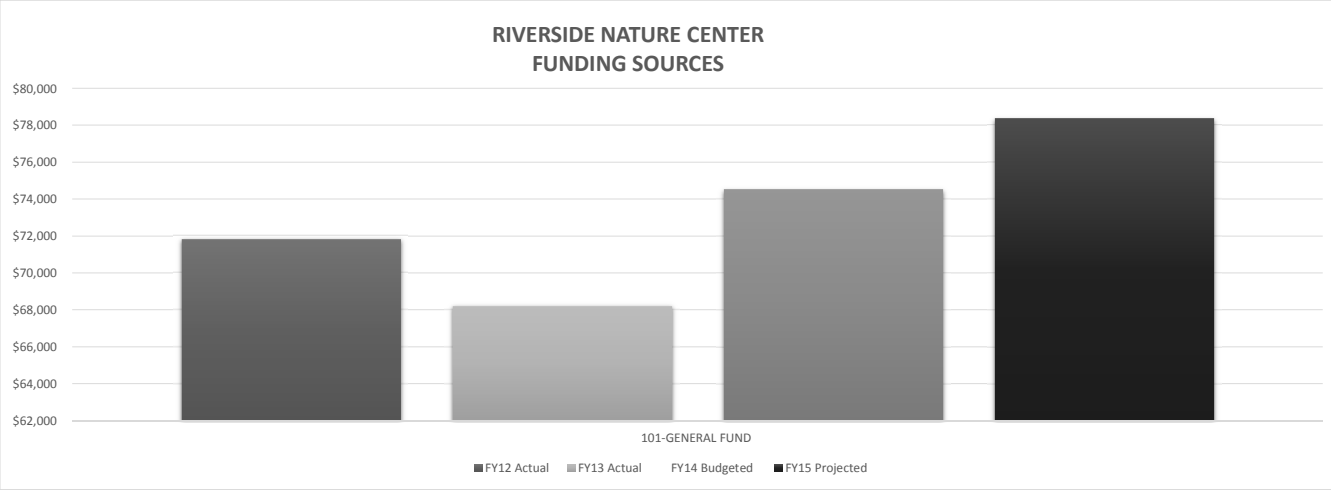
- Research, design, and execute New Mexico Centennial exhibit related to natural history objects.
- Plan and implement a new section of the garden to include a Piñon Pine area.
- Create additional embedded interpretive signage for the trails.
- Recruit and train new volunteers to be trial guides for schools.
- Partner with the Friends of the Nature Center to implement improvements to the facility/grounds.
- Recruit, organize, and showcase at least three photography shows during the year.

PARKS, RECREATION & CULTURAL AFFAIRS
RIVERSIDE NATURE CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Museum Specialist	1	1	$ 43,385	$ 45,580	5.1%
TOTAL	**1**	**1**	**$ 43,385**	**$ 45,580**	**5.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 56,538	$ 58,187	2.9%	$ 58,838	1.1%	$ 62,288	5.9%
b) General Operating	15,285	10,031	(34.4%)	15,700	56.5%	16,093	2.5%
Grand Total	**$ 71,823**	**$ 68,218**	**(5.0%)**	**$ 74,538**	**9.3%**	**$ 78,381**	**5.2%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 71,823	$ 68,218	(5.0%)	$ 74,538	9.3%	$ 78,381	5.2%
Grand Total	**$ 71,823**	**$ 68,218**	**(5.0%)**	**$ 74,538**	**9.3%**	**$ 78,381**	**5.2%**



1) Detail information available on expenditure page 64 of the line item budget book.

PARKS, RECRATION AND CULTURAL AFFAIRS
PINON HILLS GOLF COURSE

PROGRAM DESCRIPTION:

- Provide quality facilities for the community to play golf.
- Provide a comprehensive program in teaching golfers of all levels, working with men's and women's associations, and offering golf tournaments and play days.
- Operation of an 18-hole golf course (Piñon Hills) designed to meet the needs of Farmington and the Four Corners area, as well as golfers from the USA and countries around the globe.

Programs and Service Delivery:

Number of rounds played – 37,937
Maintain 90 acres of turf area
Maintain 100+ acres of natural area contained within boundaries
Maintain landscape in the clubhouse area

FY14 GOALS/OBJECTIVES:

- Host more Family Golf Nights.
- Open the new practice area to the east of the current driving range tee box.
- Use technology to keep golfers and customer updated on tournaments, group lessons, specials, etc., to maximize revenue potential.
- Continue high standards of maintenance while staying within budget constraints.
- Continue new partnership with First Tee Program of San Juan County to increase participation of junior golfers.
- Maintain maintenance and service standards to retain #4 Municipal Golf Course in the USA ranking for 2013.
- Continue to train staff to improve pace of play on a daily basis.
- Through email marketing, help organize and promote tournaments to increase participation.

PERFORMANCE MEASURES:

Gather results and feedback from our customers in the following areas:

- Total Revenue
- Number of new e-mail addresses added to our database
- Number of repeat customers
- Number of rounds
- Retaining Tournaments
- Customer Survey results from new online survey/website
- Compare results to previous data
- Compare how new internet tools have impacted results

PARKS, RECRATION AND CULTURAL AFFAIRS
CIVITAN HILLS GOLF COURSE

PROGRAM DESCRIPTION:

- Provide quality facilities for the community to play golf.
- Provide a comprehensive program in teaching golfers of all levels, working with the men's and women's associations, and offering golf tournaments and play days.
- Operation of a 9-hole par-3 golf course designed to serve the needs of Farmington and the surrounding Four Corners areas.

Programs and Service Delivery:

- Number of rounds played - 19,122
- Maintain 20+ acres of turf area
- Maintain 12 horseshoe pits
- Participate with Senior Olympics

FY 13 GOALS/OBJECTIVIES:

- Maintain service in a manner that promotes repeat customers and family participation.
- Continue high standards of maintenance while staying within budget constraints.
- Continue partnership with First Tee Program of San Juan County to increase participation of junior golfers.
- Continue to train staff to improve pace of play on a daily basis.
- Through e-mail marketing, help organize and promote tournaments to increase participation.

PERFORMANCE MEASURES:

Gather results and feedback from our customers in the following areas:

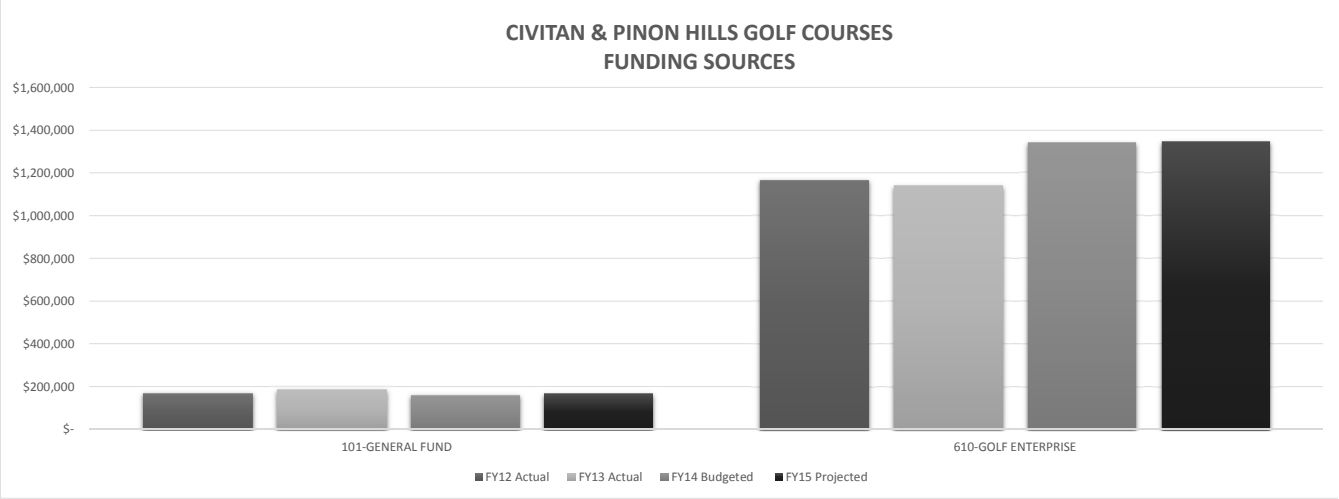
- Total revenue
- Number of new email addresses added to our database
- Number of repeat customers
- Number of rounds
- Number of rounds generated by Mid-day and twilight specials
- Retaining tournaments
- Developing new tournament opportunities
- Compare how using internet tools have impacted results

PARKS, RECREATION & CULTURAL AFFAIRS
CIVITAN & PINON HILLS GOLF COURSES

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Golf Course Superintendent	1	1	$ 63,138	$ 65,032	3.0%
Golf Course Manager	1	1	$ 64,639	$ 67,296	4.1%
Golf Professional	1	1	$ 48,177	$ 49,930	3.6%
Assistant Golf Course Superintendent	1	1	$ 54,496	$ 56,306	3.3%
Parks Maintenance Worker IV	1	1	$ 47,120	$ 41,877	(11.1%)
Parks Maintenance Worker II	2	2	$ 88,896	$ 77,116	(13.3%)
TOTAL	**7**	**7**	**$ 366,466**	**$ 357,556**	**(2.4%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 702,103	$ 702,825	0.1%	$ 727,469	3.5%	$ 770,072	5.9%
b) General Operating	630,486	608,496	(3.5%)	621,469	2.1%	637,006	2.5%
c) Capital	-	13,788		50,000	262.6%	-	(100.0%)
e) Transfers	3,482	-	(100.0%)	101,617		104,157	2.5%
Grand Total	**$ 1,336,071**	**$ 1,325,109**	**(0.8%)**	**$ 1,500,555**	**13.2%**	**$ 1,511,235**	**0.7%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 169,151	$ 185,964	9.9%	$ 160,821	(13.5%)	$ 167,373	4.1%
2)	610-GOLF ENTERPRISE	1,166,920	1,139,145	(2.4%)	1,339,734	17.6%	1,343,863	0.3%
	Grand Total	**$ 1,336,071**	**$ 1,325,109**	**(0.8%)**	**$ 1,500,555**	**13.2%**	**$ 1,511,235**	**0.7%**



1) Detail information available on expenditure page 52 of the line item budget book.
2) Detail information available on expenditure pages 214-215 of the line item budget book.

Note: Civitan Golf Course was transferred into the general fund in FY12 from the 610 golf enterprise fund.
Pinon Hills Golf Course is an enterprise fund.

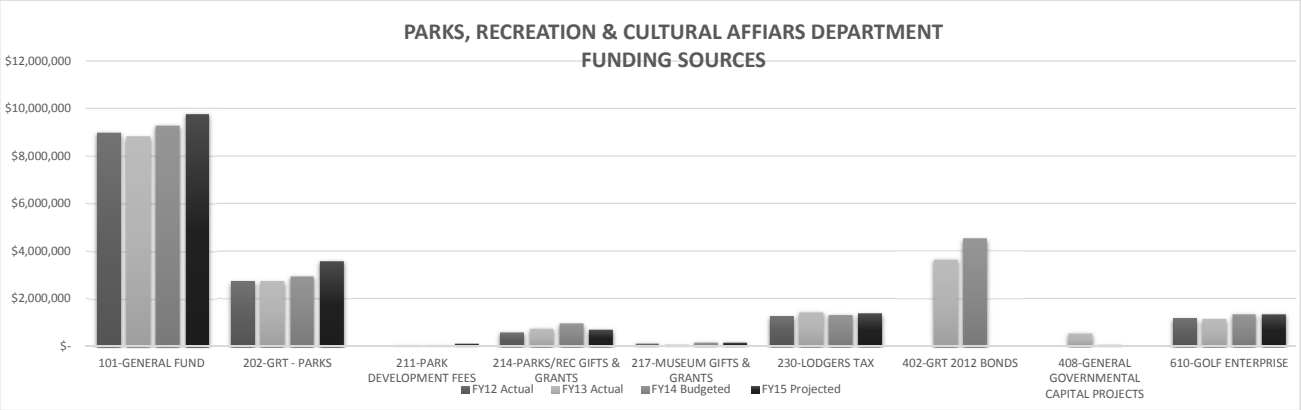
PARKS, RECREATION & CULTURAL AFFAIRS
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**107**	**112**	**$ 4,689,270**	**$ 4,866,686**	**3.8%**

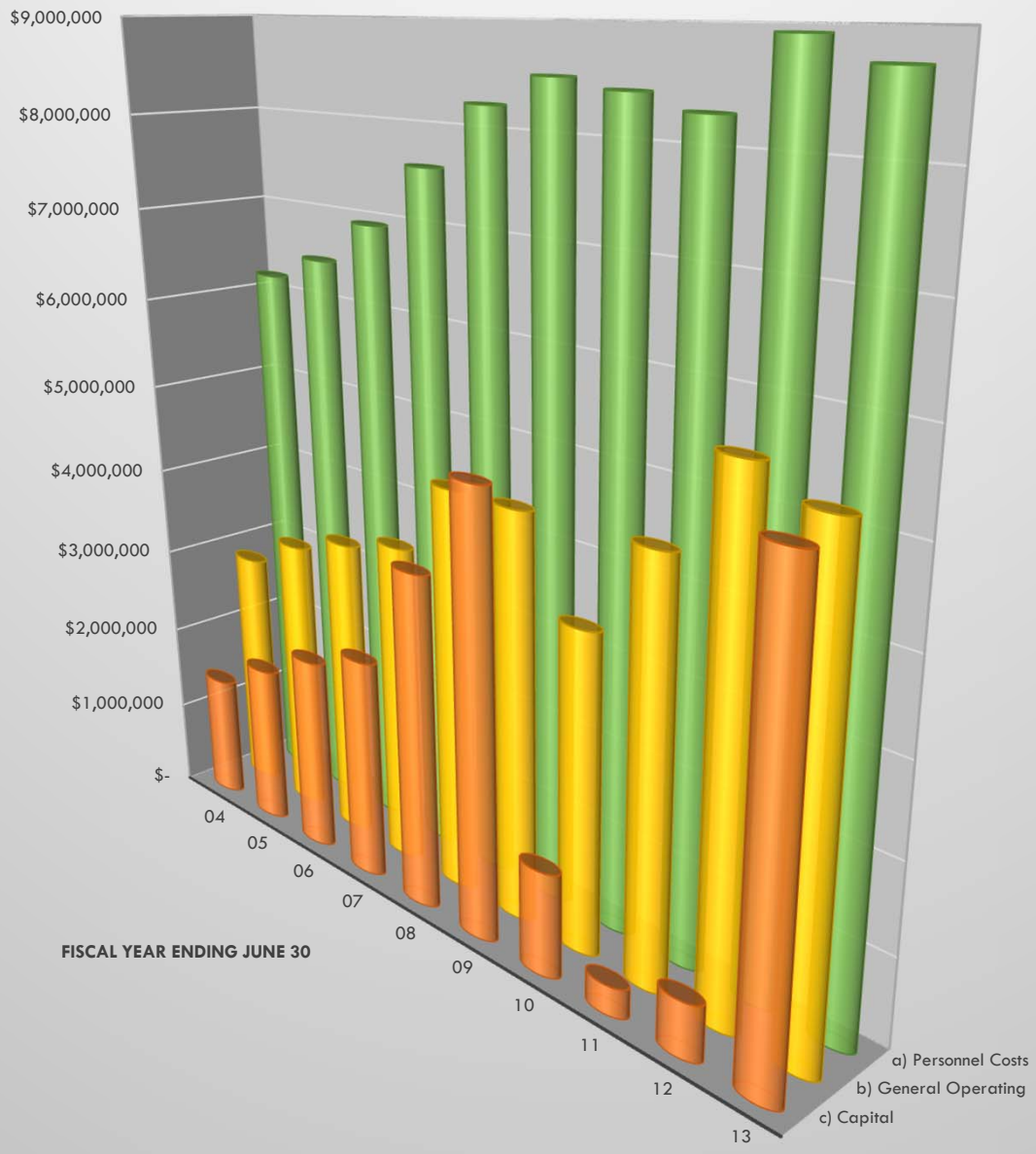
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Parks Administration	679,486	636,921	(6.3%)	611,957	(3.9%)	644,674	5.3%
Parks Operations	5,610,440	5,723,099	2.0%	5,904,994	3.2%	6,634,997	12.4%
Recreation Center	237,372	254,088	7.0%	257,886	1.5%	271,569	5.3%
Sycamore Park Community Center	298,954	332,507	11.2%	355,216	6.8%	373,137	5.0%
Farmington Indian Center	328,455	338,446	3.0%	360,396	6.5%	377,114	4.6%
Crouch Mesa Community Center	-	32,116	-	70,334	119.0%	73,273	4.2%
Aquatics Division	218,064	210,657	(3.4%)	266,254	26.4%	231,384	(13.1%)
Farmington Aquatic Center	835,114	1,288,558	54.3%	856,197	(33.6%)	895,797	4.6%
Recreation Programs	198,730	167,802	(15.6%)	117,690	(29.9%)	122,476	4.1%
Animal Shelter	1,233,648	3,282,194	166.1%	3,930,748	19.8%	1,560,775	(60.3%)
Senior Citizen Center	824,585	859,861	4.3%	750,790	(12.7%)	790,390	5.3%
Production Company	62,611	36,271	(42.1%)	93,187	156.9%	96,688	3.8%
Civic Center	2,150,027	3,489,463	62.3%	2,287,754	(34.4%)	2,370,285	3.6%
Museum Administration	263,114	581,099	120.9%	2,553,962	339.5%	320,865	(87.4%)
Museum Operations	435,855	402,437	(7.7%)	513,318	27.6%	529,415	3.1%
Children's Museum	62,387	63,726	2.1%	72,586	13.9%	75,801	4.4%
Riverside Nature Center	71,823	68,218	(5.0%)	74,538	9.3%	78,381	5.2%
Golf	1,336,071	1,325,109	(0.8%)	1,500,555	13.2%	1,511,235	0.7%
TOTAL	**$ 14,846,737**	**$ 19,092,573**	**28.6%**	**$ 20,578,362**	**7.8%**	**$ 16,958,256**	**(17.6%)**

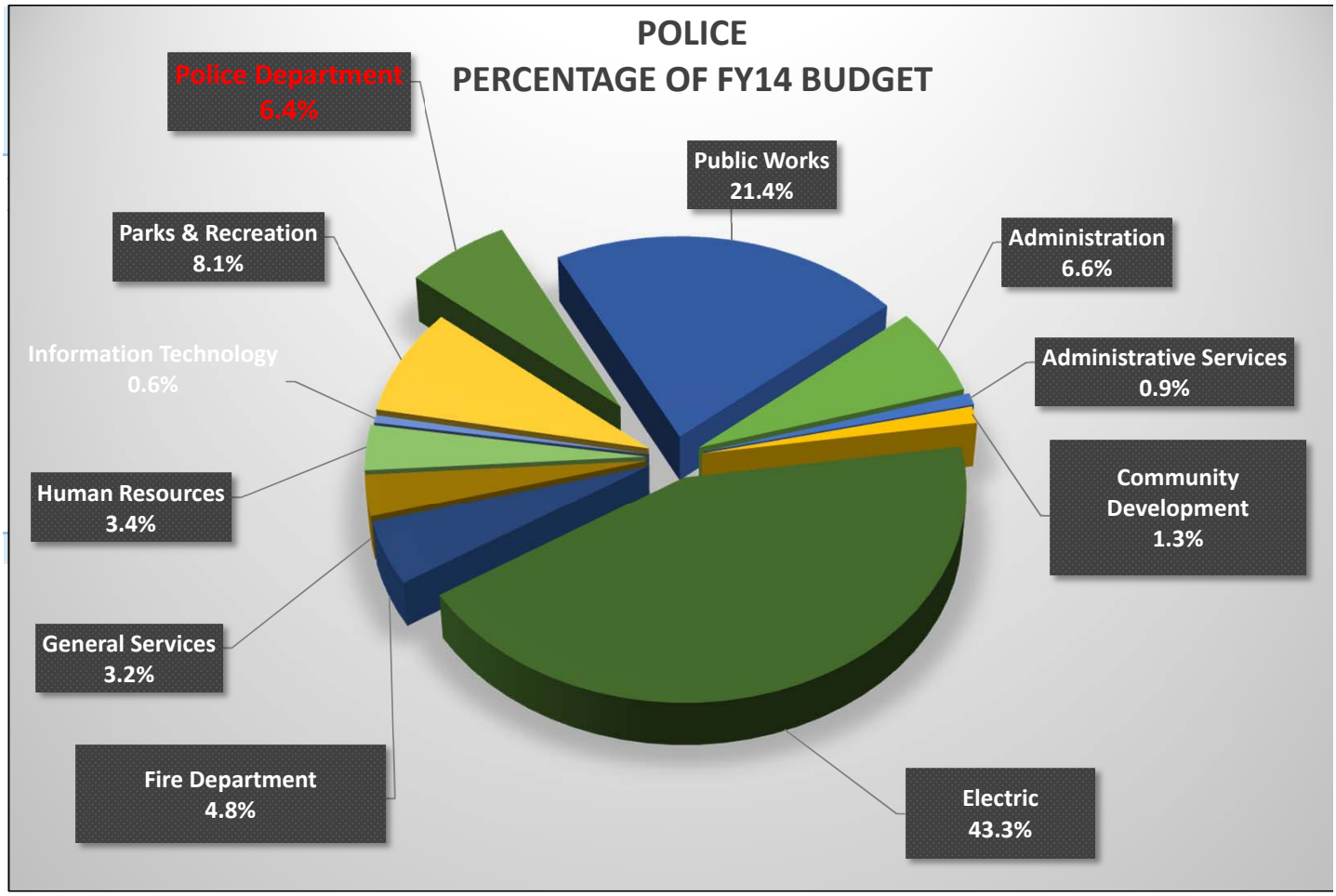
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 8,935,058	$ 8,725,781	(2.3%)	$ 9,446,528	8.3%	$ 9,958,891	5.4%
b) General Operating	5,696,814	5,432,616	(4.6%)	5,865,412	8.0%	6,012,047	2.5%
c) Capital	603,504	5,240,595	768.4%	5,690,405	8.6%	1,421,900	(75.0%)
e) Transfers	(388,639)	(306,420)	(21.2%)	(423,983)	38.4%	(434,583)	2.5%
Grand Total	**$ 14,846,737**	**$ 19,092,573**	**28.6%**	**$ 20,578,362**	**7.8%**	**$ 16,958,256**	**(17.6%)**

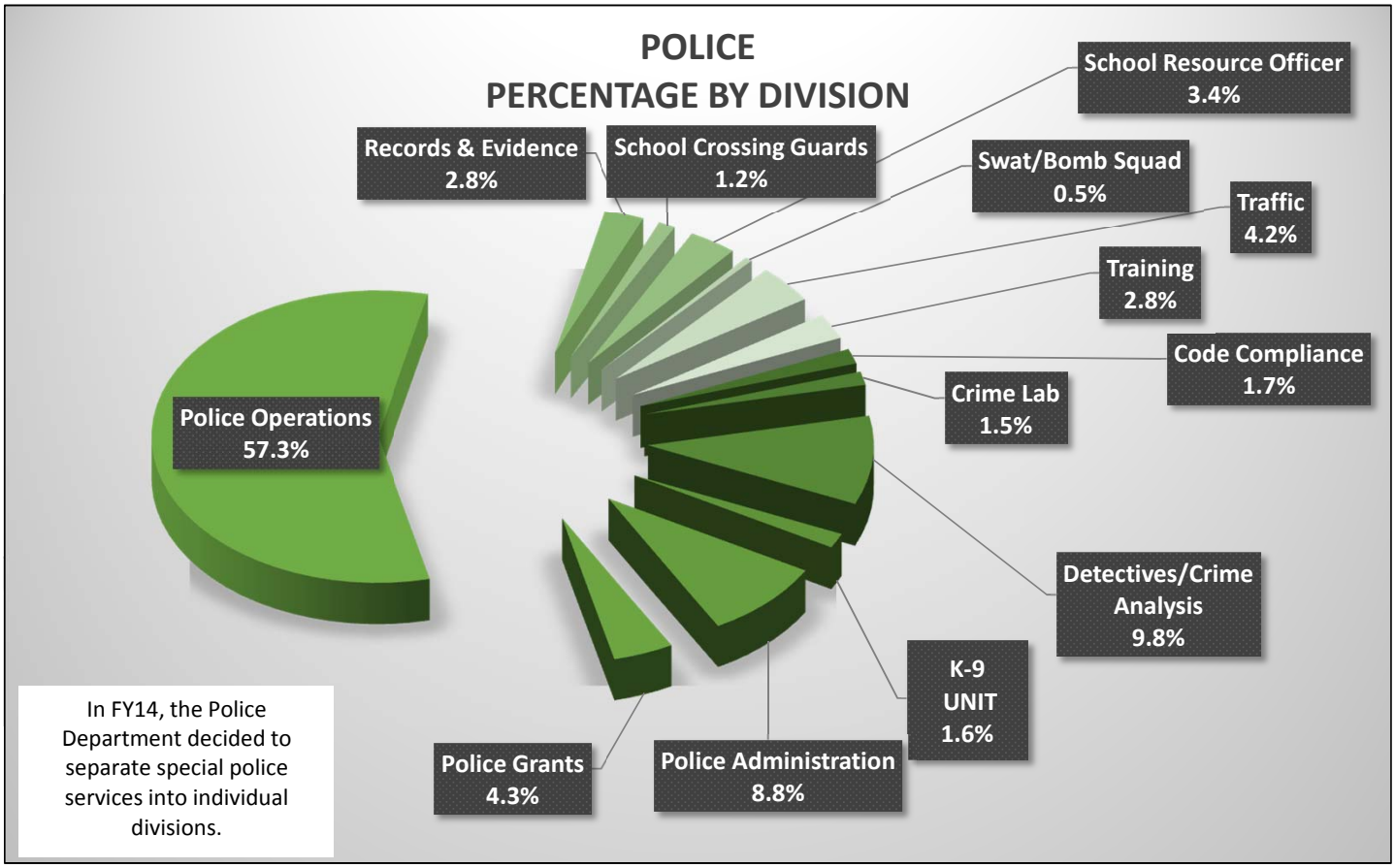
FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 8,998,345	$ 8,837,899	(1.8%)	$ 9,291,447	5.1%	$ 9,765,234	5.1%
202-GRT - PARKS	2,717,846	2,725,192	0.3%	2,936,866	7.8%	3,548,740	20.8%
211-PARK DEVELOPMENT FEES	5,131	46,925	814.5%	48,000	2.3%	100,000	108.3%
214-PARKS/REC GIFTS & GRANTS	597,915	734,500	22.8%	940,697	28.1%	710,714	(24.4%)
217-MUSEUM GIFTS & GRANTS	108,940	57,759	(47.0%)	145,000	151.0%	143,500	(1.0%)
230-LODGERS TAX	1,251,640	1,403,662	12.1%	1,308,313	(6.8%)	1,346,206	2.9%
402-GRT 2012 BONDS	-	3,624,459		4,503,305	24.2%	-	(100.0%)
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	523,032		65,000	(87.6%)	-	(100.0%)
610-GOLF ENTERPRISE	1,166,920	1,139,145	(2.4%)	1,339,734	17.6%	1,343,863	0.3%
Grand Total	**$ 14,846,737**	**$ 19,092,573**	**28.6%**	**$ 20,578,362**	**7.8%**	**$ 16,958,256**	**(17.6%)**



PARKS, RECREATION & CULTURAL AFFAIRS ACTUAL EXPENDITURES BY TYPE TEN YEAR HISTORY







In FY14, the Police Department decided to separate special police services into individual divisions.

POLICE: ADMINISTRATION

PROGRAM DESCRIPTION:

Police Administration is comprised of the command staff of the Police Department: the Chief of Police, Administrative Captain, Operations Captain, Investigations Captain, and the Commander of Special Operations. In addition, support staff includes two Administrative Assistants and an Accreditation Manager. The agency's Accreditation program is comprised of an Accreditation Manager who manages the Policy and Procedures for the department as well as the planning, coordinating, and management of compliance activities, projects and processes to ensure the department maintains its nationally accredited status.

FY14 GOALS / STRATEGIES:

- Manage the Department's services in accordance with budgetary constraints.
- Facilitate Department-wide community outreach and education efforts.
- Maintain accreditation by obtaining re-accreditation in 2014.
- Prepare for future trends in Law Enforcement in an attempt to protect the department from liability.
- Convert the accreditation process to a paperless system.
- Decentralize operational budgetary oversight and management throughout the department's divisions and specialized units.
- Increase inter-departmental as well as intra-departmental communication regarding community needs and trends.
- Ensure continued compliance with all applicable CALEA standards.
- Stay abreast of changes in standards and laws and update department policy and procedures to reflect changes that could leave the department open to liability.
- Continue to enhance the use of Power DMS for compliance maintenance as well as department communication.

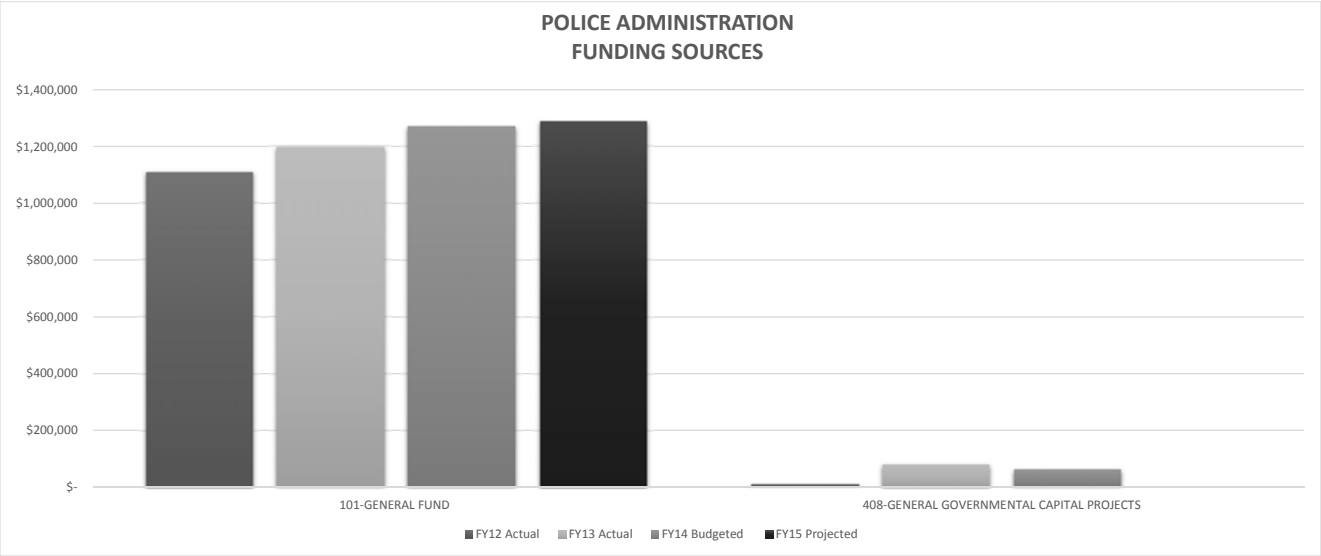
PERFORMANCE MEASURES:

POLICE
ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Police Chief	1	1	$ 115,329	$ 119,943	4.0%
Police Captain	3	3	259,132	290,670	12.2%
Accreditation Manager	1	1	55,912	58,263	4.2%
Office Manager	1	1	43,960	44,894	2.1%
Secretary II	1	-	32,181	-	(100.0%)
TOTAL	**7**	**6**	**$ 506,514**	**$ 513,770**	**1.4%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 689,470	$ 732,736	6.3%	$ 750,846	2.5%	$ 778,326	3.7%
b) General Operating	515,649	556,340	7.9%	587,353	5.6%	602,037	2.5%
c) Capital	10,164	81,812	704.9%	87,287	6.7%	-	(100.0%)
Grand Total	**$ 1,215,284**	**$ 1,370,888**	**12.8%**	**$ 1,425,486**	**4.0%**	**$ 1,380,363**	**(3.2%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 1,205,119	$ 1,290,460	7.1%	$ 1,362,429	5.6%	$ 1,380,363	1.3%
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	10,164	80,428	691.3%	63,057	(21.6%)	-	(100.0%)
	Grand Total	**$ 1,215,284**	**$ 1,370,888**	**12.8%**	**$ 1,425,486**	**4.0%**	**$ 1,380,363**	**(3.2%)**



1) Detail information available on expenditure pages 66-67 and page 80 of the line item budget book.
2) Detail information available on expenditure page 164 of the line item budget book.

POLICE: OPERATIONS

PROGRAM DESCRIPTION:

Patrol Services is responsible for responding to calls for service, conducting investigations, and ensuring cases assigned to them are completed. The Patrol Division is the first line of community interaction and outreach, and this outreach is complemented with a District Coordinator Unit (DCU). The DCU is comprised of Bicycle Officers, and District Officers who work on education programs and targeted nuisance and quality of life initiatives. Other field services include a Traffic Division, K-9 Division, and Community Service Officers.

FY14 GOALS/STRATEGIES:

- Increase the amount and diversity of community outreach programs.
- Improve the use of technology to facilitate the exchange of information with patrol services.
- Increase educational opportunities for officers and citizens on the impact of traffic safety enforcement.
- Identify methods to improve police cadet performance and success while in the field training program.

PERFORMANCE MEASURES:

- Provide job specific training on community outreach initiatives and program initiation.
- Develop and implement a system to deliver data derived from the crime analysis function to patrol officers.
- Provide instruction and encourage the use of alternative sentencing programs such as, “Alive at 25,” to patrol officers.
- Adapt the Community Service Officer program to focus on preparing police candidates with job related duties and performance standards.

Calendar Year	2010	2011	2012
Uniformed Personnel	71	70	70
Self-Initiated Contacts	14,599	15,457	14,435
Offense Reports	7,801	8,029	8,167
Adult Arrests	5,628	6,132	6,539
Traffic Citations	25,049	23,115	21,426
Vehicle Accidents	1,901	1,703	1,588
Alcohol-Related Accidents	105	98	89
DWI Arrests	554	645	560
Community Meetings	186	357	255

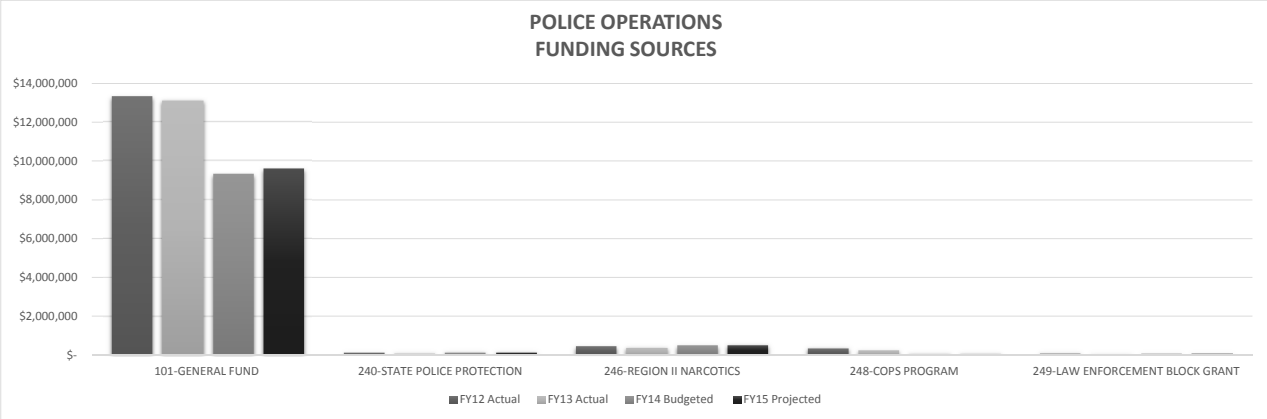
POLICE
OPERATIONS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions*	FY13 Budgeted Salaries	FY14 Budgeted Salaries*	% Change
Police Commander	1	1	$ 86,307	$ 91,262	5.7%
Police Lieutenant	4	3	295,335	245,682	(16.8%)
Police Sergeant	14	9	919,434	626,575	(31.9%)
Police Corporal	10	7	575,780	436,641	(24.2%)
Police Detective	19	4	1,068,256	182,826	(82.9%)
Police Officer*	80	61	4,067,949	2,841,411	(30.2%)
Police Service Aide	-	3	-	93,857	-
Community Service Officer	4	5	163,167	199,796	22.4%
Lead Crime Scene Investigator	1	-	66,515	-	(100.0%)
Crime Scene Investigator	2	-	102,530	-	(100.0%)
Civilian Evidence Technician	3	-	97,887	-	(100.0%)
Domestic Violence Advocate	2	-	94,376	-	(100.0%)
Police Support Services Specialist	1	1	40,784	42,136	3.3%
Chief Code Compliance Officer	1	-	49,507	-	(100.0%)
Code Compliance Officer	3	-	136,648	-	(100.0%)
Civilian Operations. Supervisor	1	-	55,071	-	(100.0%)
Police Records Technician	6	-	182,645	-	(100.0%)
Secretary II	2	-	68,545	-	(100.0%)
Administrative Aide	-	1	-	38,493	-
Region II HIDTA Agent	2.5	2	113,145	113,901	0.7%
Region ll Administrative Assistant	1	1	39,069	39,921	2.2%
TOTAL	**157.5**	**98**	**$ 8,222,950**	**$ 4,952,501**	**(39.8%)**

* IN FY14, 4 Police Officer positions are authorized but not funded.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 12,408,946	$ 12,069,235	(2.7%)	$ 8,196,830	(32.1%)	$ 8,492,357	3.6%
b) General Operating	1,735,161	1,670,674	(3.7%)	1,697,194	1.6%	1,739,624	2.5%
c) Capital	43,435	3,749	(91.4%)	106,170	2731.7%	70,000	(34.1%)
e) Transfers	10,671	10,000	(6.3%)	10,000	0.0%	10,000	0.0%
Grand Total	**$ 14,198,213**	**$ 13,753,658**	**(3.1%)**	**$ 10,010,194**	**(27.2%)**	**$ 10,311,981**	**3.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 13,288,386	$ 13,097,536	(1.4%)	$ 9,307,400	(28.9%)	$ 9,589,358	3.0%
2)	240-STATE POLICE PROTECTION	78,926	49,204	(37.7%)	104,900	113.2%	107,523	2.5%
3)	246-REGION II NARCOTICS	443,993	365,452	(17.7%)	489,306	33.9%	502,766	2.8%
4)	248-COPS PROGRAM	327,255	217,422	(33.6%)	68,588	(68.5%)	71,335	4.0%
5)	249-LAW ENFORCEMENT BLOCK GRANT	59,653	24,043	(59.7%)	40,000	66.4%	41,000	2.5%
	Grand Total	**$ 14,198,213**	**$ 13,753,658**	**(3.1%)**	**$ 10,010,194**	**(27.2%)**	**$ 10,311,981**	**3.0%**



1) Detail information available on expenditure pages 68-69 of the line item budget book.
2) Detail information available on expenditure page 135 of the line item budget book.
3) Detail information available on expenditure pages 136-137 of the line item budget book.
4) Detail information available on expenditure pages 138-139 of the line item budget book.
5) Detail information available on expenditure page 140 of the line item budget book.

*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: CROSSING GUARDS

PROGRAM DESCRIPTION:

The school crossing guard program is a joint City and School District operation. The City hires, trains, supervises and equips the crossing guards. The City and the School District share the wage expenses involved. Guards are assigned to specific crosswalks and are responsible for early morning and/or after school crossings for elementary and middle school aged children. There are 30 part-time temporary guards that includes one Lead School Crossing Guard.

Special Programs and Functions:

YEAR	***2010***	***2011***	***2012***
Number of Crosswalks Served	22	22	22
Average Number of Child Crossings Daily	1449 *	1796	1805
Approximate Annual Number of Child Crossings	260,820*	321,484	324,900

*School Crossing count was incomplete (two crossings un-reported for 2010)

FY14 GOALS/STRATEGIES:

- Continue to provide Crossing Guards with up-to-date training, including procedural changes and review of current rules, regulations and techniques.
- Identify methods for increasing crossing guard retention rates.
- Coordinate with City Engineering to make sure there are no changes/complaints with current crossings.
- Identify and correct any issues to ensure the safety of the children.

PERFORMANCE MEASURES:

- Conduct training with all Crossing Guards to maintain high performance standards.
- Obtain input from Crossing Guards on employee retention rates.
- Reduced turnover.

POLICE
SCHOOL CROSS GUARDS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

Seasonal employees only.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 123,104	$ 163,604	32.9%	$ 196,470	20.1%	$ 201,801	2.7%
b) General Operating	1,460	-	(100.0%)	-		-	
Grand Total	**$ 124,564**	**$ 163,604**	**31.3%**	**$ 196,470**	**20.1%**	**$ 201,801**	**2.7%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 124,564	$ 163,604	31.3%	$ 196,470	20.1%	$ 201,801	2.7%
	Grand Total	**$ 124,564**	**$ 163,604**	**31.3%**	**$ 196,470**	**20.1%**	**$ 201,801**	**2.7%**

1) Detail information available on expenditure page 70 of the line item budget book.

POLICE: CODE COMPLIANCE

PROGRAM DESCRIPTION:

Code Compliance is comprised of three Code Compliance Officers and a Code Compliance Supervisor, each of which are assigned a specific district within the City of Farmington. The primary duty of Code Compliance Officers is the enforcement of the City of Farmington Municipal Code, in conjunction with other departments, city officials and other outside agencies, to maintain the cleanliness, appearance, health, and welfare of the city, its citizens, and visitors.

2012 Code Compliance violations, activity:

Description	**2011**	**2012**	**Difference**
Property Inspections	2731	3160	+429
Sewage Leaks	12	28	+16
Illegal Car Sales	80	88	+8
License Inv./Renew	143	192	+49
Citizen Complaints	1262	2064	+802
Internal/Officer in Person	1469	1096	-373
Violations	3791	4415	+624

FY14 GOALS/STRATEGIES:

- Promote community education on city ordinances as a proactive measure to encourage voluntary compliance.
- Actively identify and attend technical and safety training needed to enhance the individual knowledge and skill level of all Code Compliance Officers.
- Ensure compliance of business license requirements and registrations, including businesses operating from a personal residence.
- Incorporate the city's new Civic Plus electronic "Citizen Request Tracker System" to encourage citizen complaints and concerns.
- Develop effective communication with the citizens of Farmington to maintain a 90% voluntary compliance rate.

PERFORMANCE MEASURES:

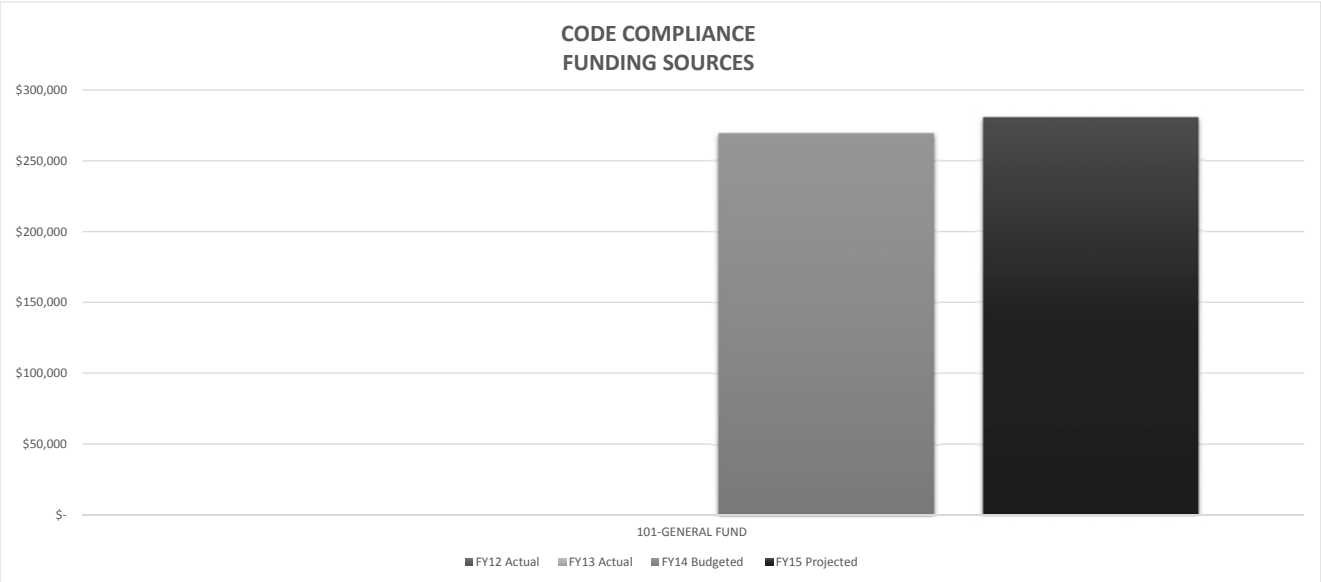
- Promote compliance on city ordinances through newspaper, radio, and public presentations within the community.
- Acquire specialized training for half of the Code Compliance Officers, in order to further improve knowledge and skills of every Code Compliance Officer.
- Enhance professional communication between City departments to continue to achieve positive results and voluntary compliance.
- Promote and educate citizens on the city's newest technology, "Citizen Request Tracker System", and the ability to submit complaints and concerns electronically.
- Continued professional timeliness of response to complaints submitted to the Code Compliance Office.

POLICE
CODE COMPLIANCE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Chief Code Compliance Officer	-	1	$ 49,507	$ 50,253	1.5%
Code Compliance Officer	-	3	136,648	140,747	3.0%
TOTAL	**-**	**4**	**$ 186,155**	**$ 191,000**	**2.6%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 269,581		$ 280,616	4.1%
Grand Total	**$ -**	**$ -**		**$ 269,581**		**$ 280,616**	**4.1%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ -		$ 269,581		$ 280,616	4.1%
	Grand Total	**$ -**	**$ -**		**$ 269,581**		**$ 280,616**	**4.1%**



1) Detail information available on expenditure page 71 of the line item budget book.

*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: DETECTIVES

PROGRAM DESCRIPTION:

The Detective Division is comprised of one Lieutenant, two Sergeants, two Corporals, eleven Detectives, two Victim Advocates, one Crime Analyst, and two fulltime Secretaries. The Division is currently three detective positions short of being fully staffed. The Division is responsible for the investigation of a variety of felony crimes that include: homicides, aggravated battery and assaults, burglary, robbery, forgery, fraud, internet crimes against children, and computer forensic examinations. The Division also provides services and advocacy to the victims of violent crimes. The Crime Analyst is responsible for the collection of crime statistics as well as analyzing information regarding the location, time and method of operation, of crimes committed in our community.

FY14 GOALS/STRATEGIES:

- Ensure training needs are met by continually evaluating detective personnel.
- Continue to emphasize coordination and cooperation with other local, state and federal law enforcement agencies to better serve our community's law enforcement needs.
- Evaluate new technology and equipment on a regular basis to ensure that the most current investigatory techniques are being utilized.
- Identify and prepare operational and logistical planning required for appropriate responses to growth in our community and crime trends.
- Actively pursue computer related crimes involving child predators.

PERFORMANCE MEASURES:

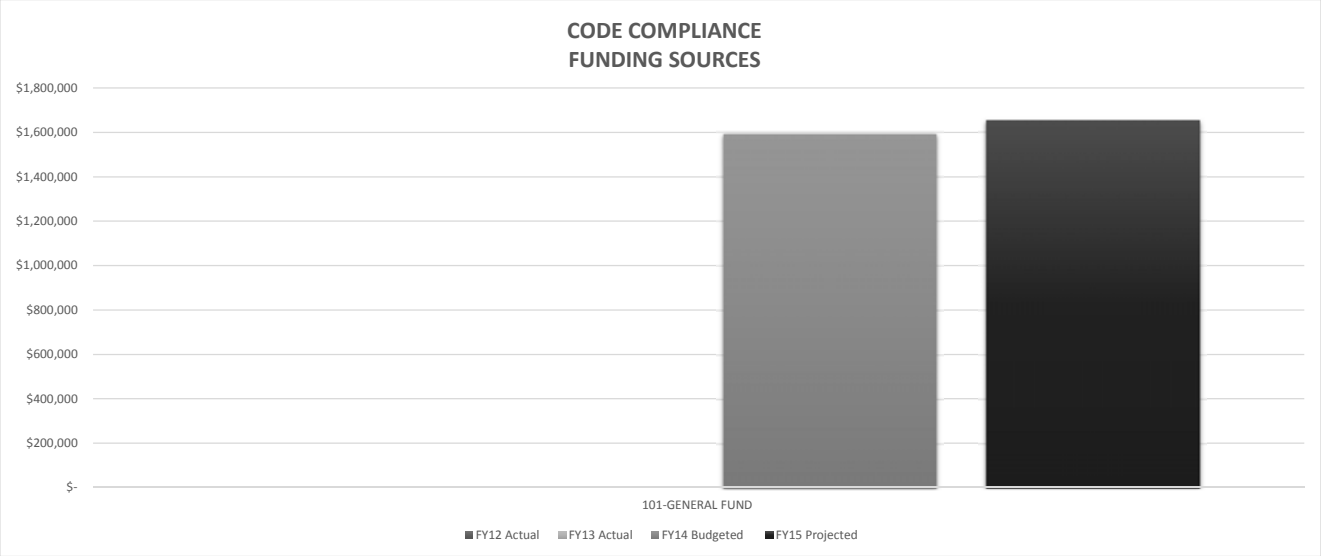
- Obtain interview and interrogation and basic homicide investigation training for new detectives. Obtain AS400 training for new detectives.
- Conduct quarterly meetings with area law enforcement.
- Conduct joint operations when appropriate.
- Purchase up-to-date crime analysis computer programs and computer forensics software and hardware.
- Provide real time crime analysis to patrol and other police divisions to better solve crime and prevent future crime from occurring.
- Conduct four internet child enticement investigations (undercover on-line chat).

POLICE
DETECTIVES

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Police Detective	-	9	$ -	$ 520,664	-
Police Lieutenant	-	1	-	85,635	-
Police Sergeant	-	2	-	147,330	-
Police Corporal	-	2	-	133,535	-
Police Officer	-	1	-	58,141	-
Police Domestic Violence	-	2	-	96,324	-
Secretary II	-	2	-	71,468	-
TOTAL	**-**	**19**	**$ -**	**$ 1,113,096**	**-**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 1,593,413		$ 1,654,698	3.8%
Grand Total	**$ -**	**$ -**		**$ 1,593,413**		**$ 1,654,698**	**3.8%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ -		$ 1,593,413		$ 1,654,698	3.8%
	Grand Total	**$ -**	**$ -**		**$ 1,593,413**		**$ 1,654,698**	**3.8%**



1) Detail information available on expenditure page 72 of the line item budget book.
*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: K-9 UNIT

PROGRAM DESCRIPTION:

The Canine Unit is a specialized division of the Farmington Police Department consisting of four dog-handler teams. The focus of the Canine Unit is to reduce the number of officer hours spent on calls and increase the safety of officers involved in calls. The Canine Unit serves the City of Farmington as well as San Juan County, Southwest Colorado, and the Navajo Nation. Regional calls for service are common and are examples of the good working relationships maintained with other local, state, and federal agencies.

It is estimated that each canine team can save between 800 and a 1000 officer hours per year. Canine teams respond to violent calls, building searches related to alarms or reports of forced entry, fleeing subjects, searches for missing, lost, or endangered children or persons, and narcotic calls. The specialized nature of the Canine Unit requires handlers to train a minimum of 4 hours a week as a group in addition to the daily training of each dog-handler team.

FY14 GOALS/STRATEGIES:

- Continue to aid the department with its primary function of preserving life and property.
- Continue to monitor updates in training and case law to limit exposure to potential liability.
- Continue to train local agencies in how to effectively work with Canine field deployment teams.
- Reduce costs associated with canine care by monitoring costs, including veterinarian costs.
- Continue to provide education to the public on procurement, training, and use of Police Canines.

PERFORMANCE MEASURES:

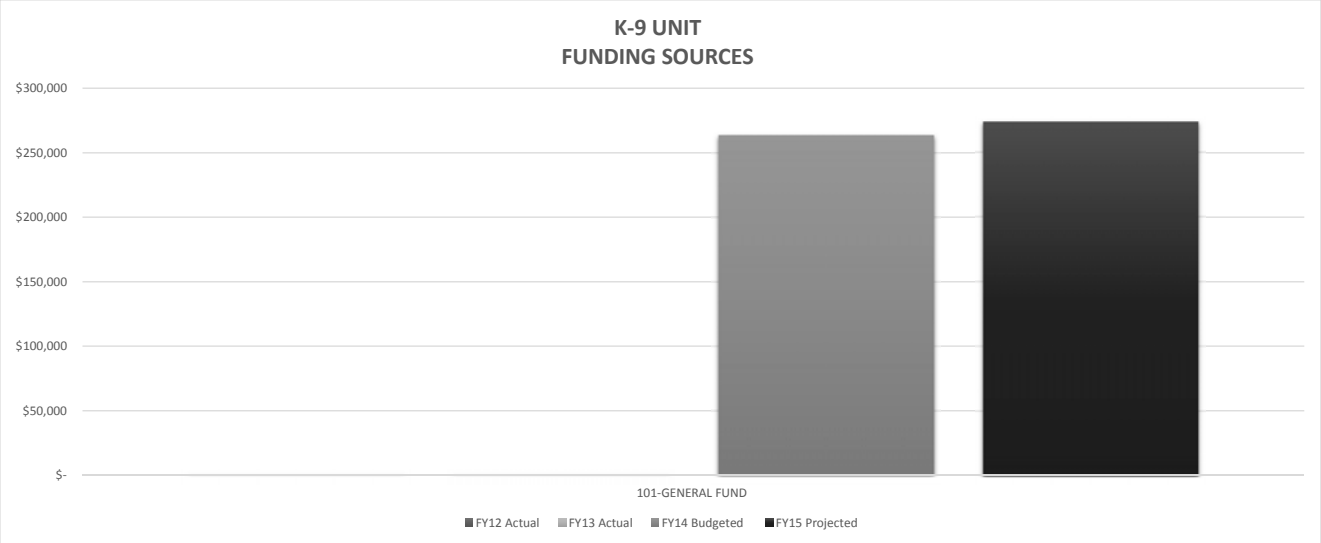
- Promote an atmosphere of service and safety by utilizing the Canine Unit in general and specialized patrol to enhance crime prevention, crime suppression, criminal investigations, and police officer/citizen protection.
- Canine teams will re-certify through Adlerhorst International once a year to maintain an outside evaluation of the canine's working ability.
- The Canine Unit will conduct training with its home and local agencies to limit the potential of officer injury during searches or other canine deployment. Proper training will also increase the probability of suspect apprehension.
- Continued monitoring of associated costs surrounding the Canine Unit, such as last fiscal year's cost reduction efforts. The Canine Unit changed veterinarians resulting in a 25% reduction in cost from the previous year. Additionally, the Canine Unit changed food suppliers which resulted in a cost reduction of approximately 20%.
- Increase awareness through public displays and demonstrations.

POLICE
K-9 UNIT

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Police Officer	-	3	$ -	$ 169,874	-
TOTAL	**-**	**3**	**$ -**	**$ 169,874**	**-**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 263,895		$ 273,472	3.6%
Grand Total	**$ -**	**$ -**		**$ 263,895**		**$ 273,472**	**3.6%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ -		$ 263,895		$ 273,472	3.6%
	Grand Total	**$ -**	**$ -**		**$ 263,895**		**$ 273,472**	**3.6%**



1) Detail information available on expenditure page 73 of the line item budget book.
*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: SCHOOL RESOURCE OFFICER (SRO)

PROGRAM DESCRIPTION:

The School Resource Officer (SRO) program is comprised of six SRO Officers and one SRO coordinator. Within the City of Farmington, there are three high schools, four middle schools and ten elementary schools. The SRO Program provides local schools with a police presence in order to deter and prevent crime, provide security, and interact with students. SROs also deliver educational presentations to students, staff, and parents. The presentations covering a variety of topics including bullying and student safety issues. The SROs are responsible for designing and coordinating active shooter training and live scenarios involving other police officers, Fire Services, EMS, school faculty, and role players.

Specific Programs and Functions:

Calendar Year	2010	2011	2012
Formal Charges	673	598	551
Traffic Citations	19	27	24
In-House Contracts	27	19	29
Summer Camps	37	40	38
Classroom Presentation	361	254	450

FY14 GOALS/STRATEGIES:

- Identify and provide specialized training to SROs increasing their ability to provide a safe and secure learning environment.
- Educate school staff and students on identifying threats.
- Develop a strong working relationship with school teachers and administrators to better understand the needs of the school system.
- Identify equipment needs and new technologies available that would benefit the program.
- Identify resources for funding additional SROs.

PERFORMANCE MEASURES:

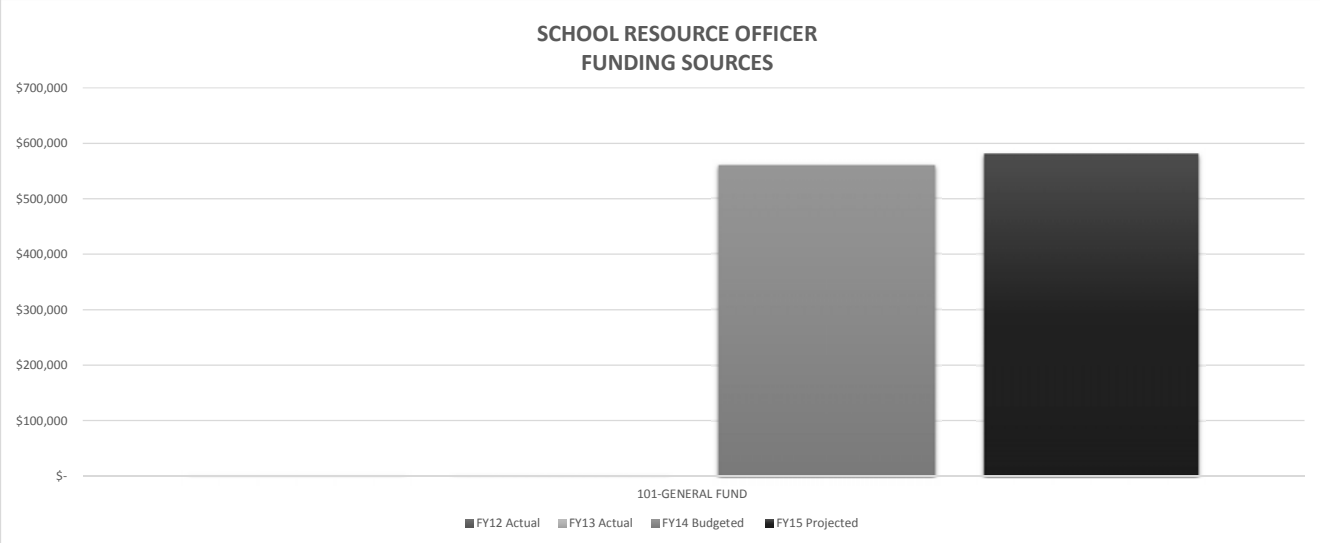
- Each SRO will attend at least one active shooter refresher course and one table top critical incident refresher course per year.
- SROs should attend a minimum of 18 school safety meetings per school year. The SROs will also attend school faculty meetings as time allows.
- Each SRO will meet with the principal of their assigned school(s) no less than two times per month.
- All SROs will attend the NASRO conference, as funding is available, to enhance the SRO's skills. This conference showcases new equipment and technologies available specific to School Resource Officers.
- The SRO coordinator will research grant funding availability through state, federal and private channels.

POLICE
SCHOOL RESOURCE OFFICER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Police Detective	-	4	$ -	$ 219,164	-
Police Officer	-	3	-	163,955	-
TOTAL	**-**	**7**	**$ -**	**$ 383,119**	**-**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 560,257		$ 581,145	3.7%
Grand Total	**$ -**	**$ -**		**$ 560,257**		**$ 581,145**	**3.7%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ -	$ -		$ 560,257		$ 581,145	3.7%
Grand Total	**$ -**	**$ -**		**$ 560,257**		**$ 581,145**	**3.7%**



1) Detail information available on expenditure page 74 of the line item budget book.

*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: SPECIAL OPERATIONS

PROGRAM DESCRIPTION:

Special Operations combines oversight of the SWAT Team and the Bomb Squad for planned special events and unforeseen special operations. Unforeseen special operations include, but are not limited to, Presidential or other VIP visits, critical incidents, natural disasters and regional or statewide responses to assist other agencies

Specific Program and Functions:

Activations	*2011*	*2012*	*2013 (Jan-Feb)*
SWAT	*7*	*9*	*3*
Bomb Squad	*28*	*35*	*8*

Number of officers required/ total man hours

EVENT	***NUMBER OF OFFICERS***		***# OF MAN HOURS***
Riverfest	*6*	*Command Post*	*144*
Freedom Days	*48*	*Command Post*	*188*
Connie Mack World Series	*73*	*Bomb Squad Command*	*581*
Renaissance Fair	*2*		*32*
Safe Treats	*4*	*Command Post*	*12*
Luminarias	*12*	*Command Post*	*48*
Other (parades, 5K runs, etc.)	*6*	*Estimated 10 events per year Avg. 4 hours per event*	*240*

FY14 GOALS/STRATEGIES:

- Maintain critical training for SWAT and Bomb Squad members to further enhance their abilities and safety, while remaining up to date with current tactics.
- Identify other grants and resources to help fund the equipment and training needs.
- Identify and update current MOUs in order to reflect the department's current capabilities and responsibilities.
- Remain an active participant in the planning and organization of large scale training exercises in partnership with the Office of Emergency Management and private industry.
- Identify areas of improvement for planned special events based upon after action reports, committee meetings, and feedback from other city departments and involved organizations.
- Increase number of Bomb Squad members to eight in accordance with Federal recommendations.

PERFORMANCE MEASURES:

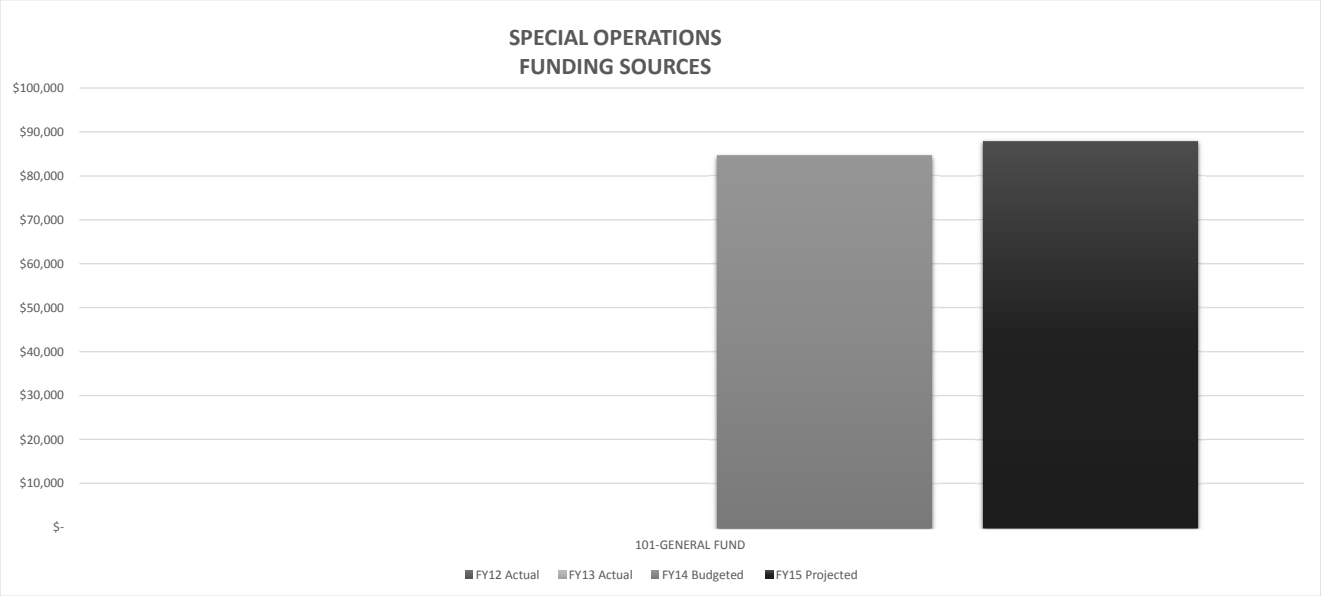
- Documentation of required training hours for each officer assigned to special operations in accordance with Departmental Policy.
- Maintain training needed to meet all federal requirements and retain certifications for specialty positions.
- Increase the number of applications for funding to identified alternative funding sources.
- Foster safe and successful special events through participation in meetings and planning sessions for planned special events.
- Incorporate corrective measures previously identified from after-action reports and implement needed changes previously identified through committee and citizen feedback.

POLICE
SPECIAL OPERATIONS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Police Officer	-	1	$ -	$ 57,921	-
TOTAL	**-**	**1**	**$ -**	**$ 57,921**	**-**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 84,662		$ 86,355	2.0%
Grand Total	**$ -**	**$ -**		**$ 84,662**		**$ 86,355**	**2.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ -		$ 84,662		$ 87,910	3.8%
	Grand Total	**$ -**	**$ -**		**$ 84,662**		**$ 87,910**	**3.8%**



1) Detail information available on expenditure page 75 of the line item budget book.

*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: TRAFFIC

PROGRAM DESCRIPTION:

The Traffic Division is responsible for enforcing traffic laws, investigating traffic crashes and investigation of DWI related stops and crashes. The division is made up of 11 officers, a day time Sergeant, and a night time Corporal. The Division addresses concerns using the most appropriate method(s) to reduce traffic crashes and injuries; enforcement of traffic laws and education. Traffic trailers are used to aid in driver education in areas of concern and also collect data with which to help enforcement efforts. The Traffic Division utilizes several different types of vehicles for enforcement: Harley Davidson motorcycles, dual sport motorcycles, and patrol vehicles. Officers receive ongoing training to maintain certifications on specialized vehicles. Traffic Officers receive special training to become Traffic Homicide Investigators. DWI officers receive special training in detecting, investigating, and prosecuting DWI's. The Traffic Division receives and disperses funds provided by the State and County to provide specialized traffic enforcement.

FY14 GOALS/STRATEGIES:

- Enhance roadway safety in the City of Farmington by reducing both the frequency and severity of traffic crashes.
- Increase public awareness and education on the impact and necessity of traffic safety enforcement and continued DWI enforcement.
- Research technological advances in the area of traffic enforcement and traffic crash investigation for the purpose of increasing the capabilities of the traffic unit.
- Maintain community involvement and awareness in regards to traffic related issues.

PERFORMANCE MEASURES:

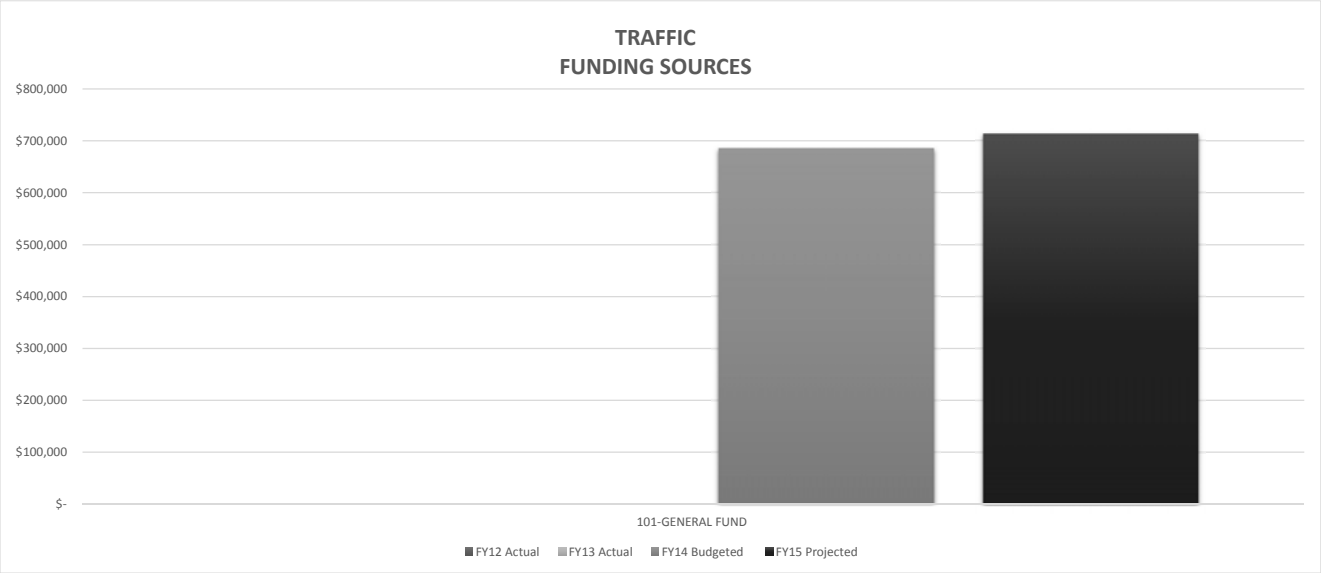
- Reduce motor vehicle crashes through increased traffic safety enforcement and education.
- Continued reduction of alcohol related crashes.
- Provide training opportunities that allow for updated information and new technology while maintaining required certificates to perform essential duties.
- Increased awareness and documentation of community events impacting traffic safety.

POLICE
TRAFFIC

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Police Sergeant	-	1	$ -	$ 71,762	-
Police Corporal	-	1	-	62,209	-
Police Officer	-	6	-	327,778	-
TOTAL	**-**	**8**	**$ -**	**$ 461,748**	**-**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 686,313		$ 713,431	4.0%
Grand Total	**$ -**	**$ -**		**$ 686,313**		**$ 713,431**	**4.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ -		$ 686,313		$ 713,431	4.0%
	Grand Total	**$ -**	**$ -**		**$ 686,313**		**$ 713,431**	**4.0%**



1) Detail information available on expenditure page 76 of the line item budget book.
*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: TRAINING

PROGRAM DESCRIPTION:

The Training Division is responsible for the Department's recruitment, pre-academy training, post-academy training, determining and coordinating training needs, weapon and ammunition acquisition and management, equipment and uniform control, and maintaining records to ensure compliance with NM Peace Officer Standards. The Division also works with the San Juan County Criminal Justice Training Authority in the management of the Department's Safety City facility.

FY14 GOALS/STRATEGIES:

- Increase the recruitment of women and minorities into sworn positions and move the Department's demographic to levels that are more consistent with the available workforce.
- Reduce dependency on other agencies for academy training and state mandated maintenance education.
- Improve the delivery of recruitment information.

PERFORMANCE MEASURES:

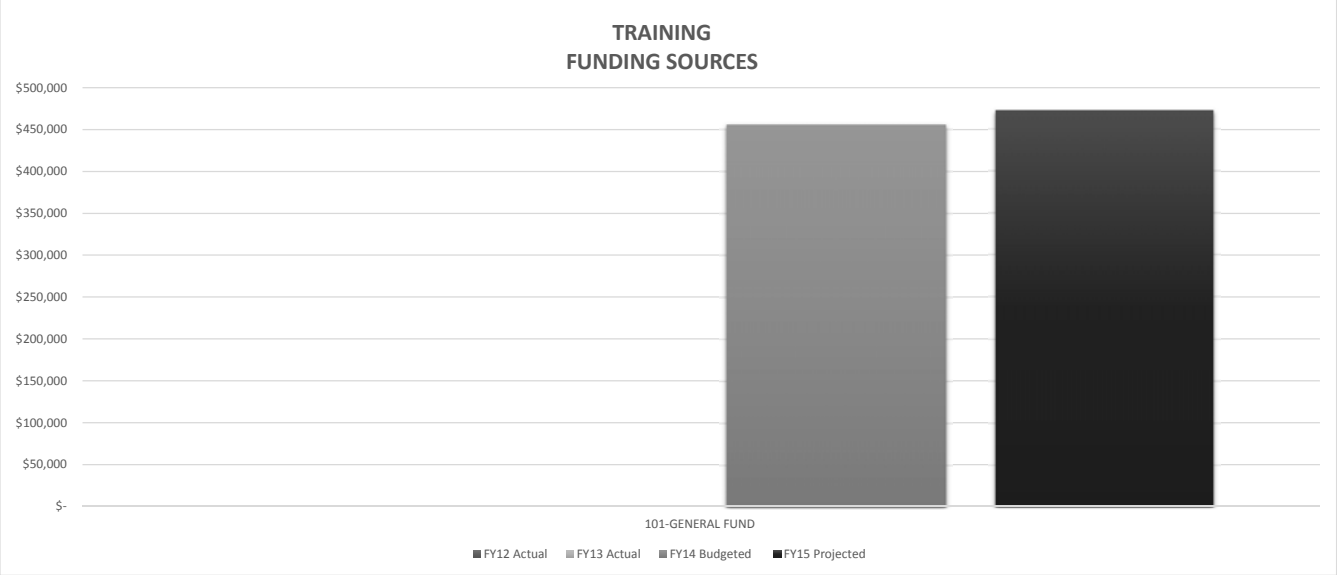
- Enhance or modify current programs targeting the recruitment of women and minorities.
- Identify any deficiencies of certified officers authorized to train in core competencies and ensure training is provided to develop instructors in each area.
- Implementation of up-to-date information on the City's website to aid in recruiting from every demographic.

POLICE
TRAINING

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Police Sergeant	-	2	$ -	$ 143,180	-
Police Officer	-	3	-	171,080	-
TOTAL	**-**	**5**	**$ -**	**$ 314,260**	**-**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 455,781		$ 472,808	3.7%
Grand Total	**$ -**	**$ -**		**$ 455,781**		**$ 472,808**	**3.7%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ -		$ 455,781		$ 472,808	3.7%
	Grand Total	**$ -**	**$ -**		**$ 455,781**		**$ 472,808**	**3.7%**



1) Detail information available on expenditure page 77 of the line item budget book.

*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: CRIME LAB

PROGRAM DESCRIPTION:

The mission of the Crime Lab is to conduct scene investigations, receive, analyze and preserve physical evidence while adhering to the highest standards of quality, objectivity and ethics. To meet the stringent industry standards, all assigned personnel have college degrees, are sworn officers, or both. In addition, all assigned personnel have advanced training which includes topics such as bloodstain pattern analysis, death investigation and pathology of homicide, as well as, forensic tire and footwear evidence. Currently, there are three people assigned to the crime lab, a section of the Detective Division.

FY14 GOALS/STRATEGIES:

- Acquire current and updated drawing program software for completion of scene diagrams by personnel.
- Complete AFIX Tracker support necessary for fingerprint database system used for print identification.
- Maintain Crime Lab supplies necessary to process scenes as well as collected evidence to complete case investigation.
- Acquire Forensic Shooting Scene Reconstruction training as one of five essential classes for crime lab personnel to allow investigators to properly document, analyze, and testify regarding shooting scenes.
- Identify opportunities to replace the main Crime Scene investigations response vehicle.

PERFORMANCE MEASURES:

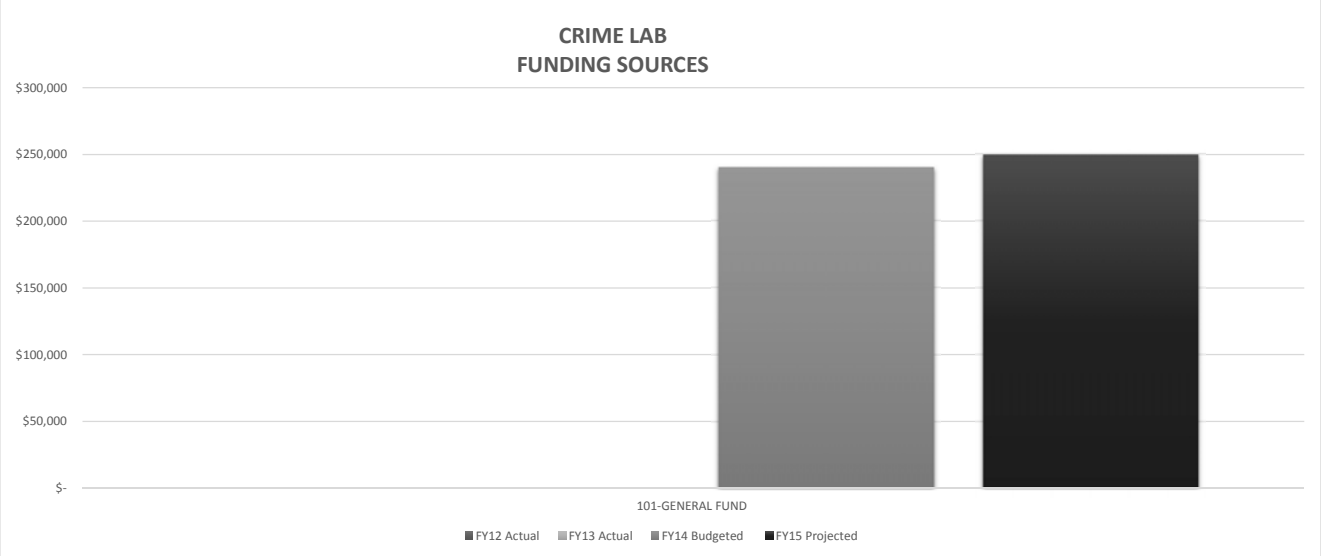
- Purchase and upgrade CadZone Version 9 for personnel.
- Submit fingerprint cards for year 2010 to the forensic consulting firm, Ron Smith and Associates, for scanning.
- Budget and purchase supplies for crime lab operations. Budget will include supplies provided to patrol personnel.
- Forensic Shooting Scene Reconstruction training class for personnel.
- Replace Unit 160 through economically justified means.

POLICE
CRIME LAB

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Lead Crime Scene Investigator	-	1	$ -	$ 69,958	-
Crime Scene Investigator	-	2	-	103,460	-
TOTAL	**-**	**3**	**$ -**	**$ 173,418**	**-**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 240,229		$ 249,457	3.8%
Grand Total	**$ -**	**$ -**		**$ 240,229**		**$ 249,457**	**3.8%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ -		$ 240,229		$ 249,457	3.8%
	Grand Total	**$ -**	**$ -**		**$ 240,229**		**$ 249,457**	**3.8%**



1) Detail information available on expenditure page 78 of the line item budget book.
*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

POLICE: RECORDS & EVIDENCE

PROGRAM DESCRIPTION:

The Records and Evidence Division is comprised of a Civilian Operations Supervisor and eight Records Technicians. Records and Evidence is the central repository for all police generated reports, citations, arrests, warrants, NCIC data terminal entries/validations/clears, custody and storage of seized evidence. In addition, the Division facilitates public police record's requests and supplies and procurement needs.

FY14 GOALS/STRATEGIES:

- Identify and provide specialized training for technicians to educate them on the changing mandates to public record retention schedules, digital archive and public requests for production.
- Identify and provide a process for technicians assigned to Evidence to digitize all signed Disposition Authorizations for long term archival and quick retrieval.
- Provide a Record's Technician with leadership training and procurement knowledge to serve as a back-up supervisor or assistant.
- Continue efforts to assign a second technician to the Evidence desk full-time to fulfill goals in that area.

PERFORMANCE MEASURES:

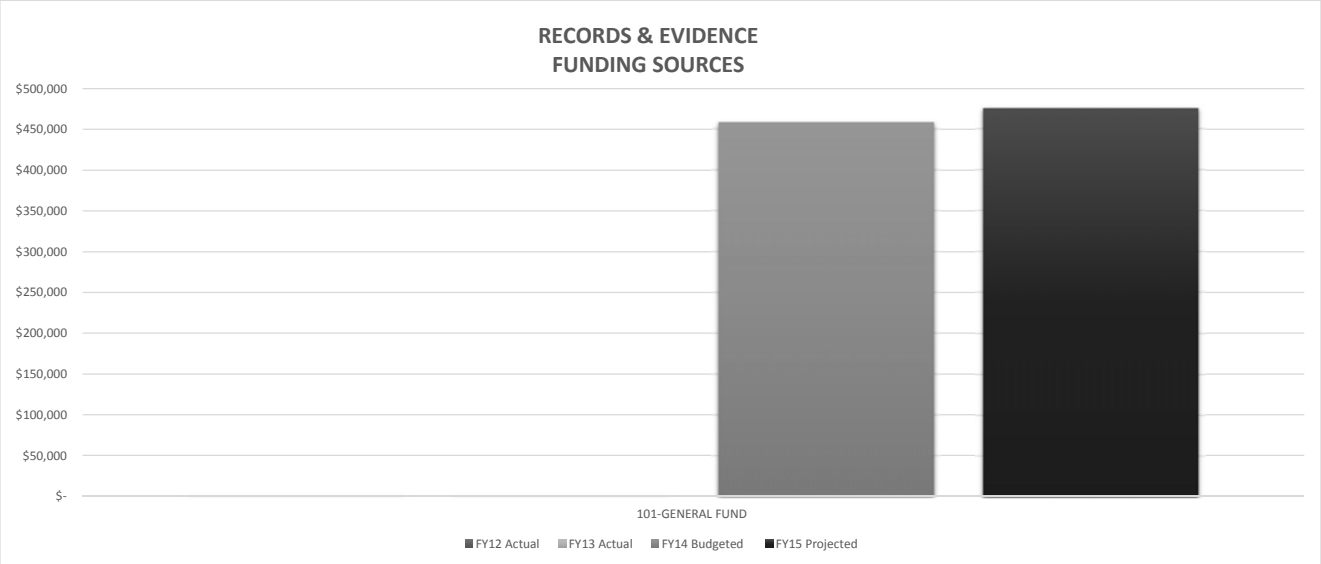
- Seek Attorney General's Office Public Records training sessions for technicians assigned to Public Record Requests.
- Obtain advanced training in Evidence software; equip second BEAST station with scanner for digitizing.
- Reclassify a Record's Technician position to provide management and leadership opportunities.
- Explore other keyless data entry means such as digital citations, allowing the move of a technician from Records to Evidence.

POLICE
RECORDS & EVIDENCE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Civilian Operations Supervisor	-	1	$ -	$ 57,274	-
Civilian Evidence Technician	-	3	-	101,757	-
Police Records Technician	-	6	-	187,543	-
TOTAL	**-**	**10**	**$ -**	**$ 346,574**	**-**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -		$ 458,891		$ 475,855	3.7%
Grand Total	**$ -**	**$ -**		**$ 458,891**		**$ 475,855**	**3.7%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ -	$ -		$ 458,891		$ 475,855	3.7%
	Grand Total	**$ -**	**$ -**		**$ 458,891**		**$ 475,855**	**3.7%**



1) Detail information available on expenditure page 79 of the line item budget book.
*Note: FY14 Personnel positions and expenses were allocated from the Police Operations division to the newly created special police divisions.

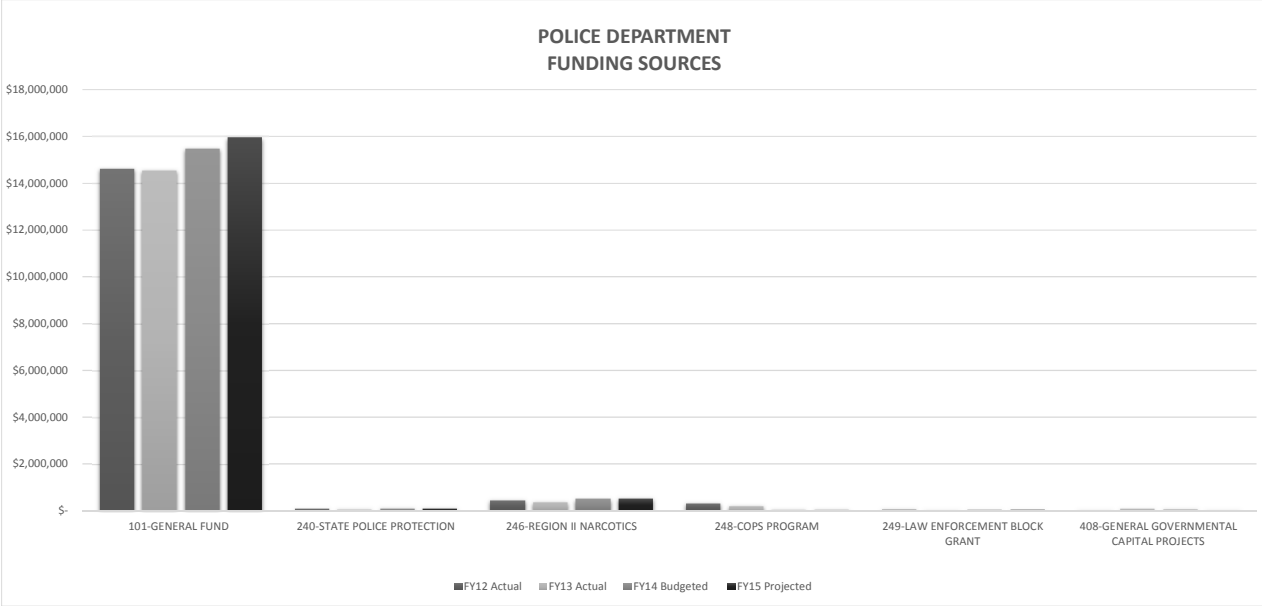
POLICE
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**164.5**	**164**	**$ 8,915,619**	**$ 8,677,281**	**(2.7%)**

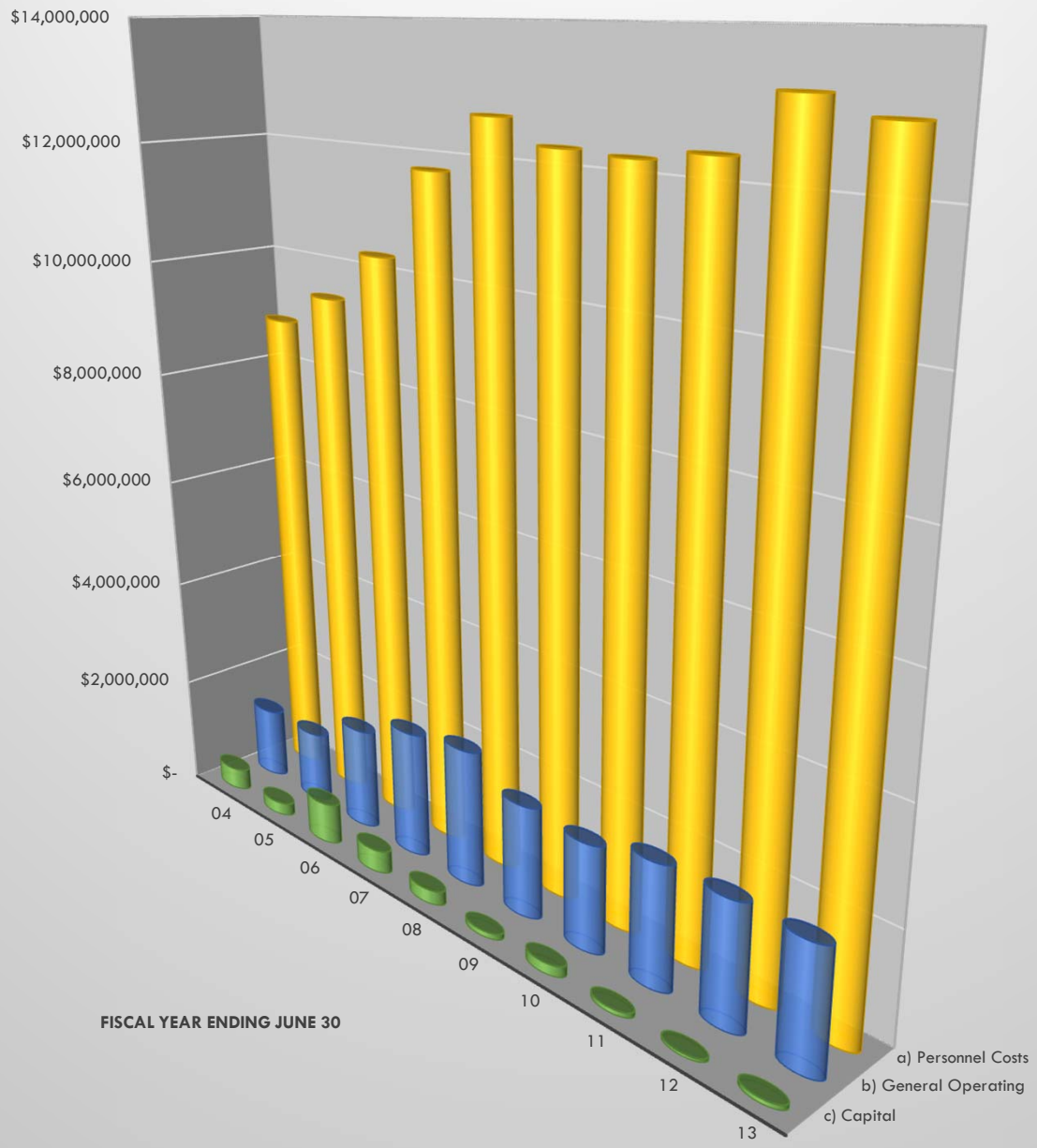
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Police Administration	$ 1,215,284	$ 1,370,888	12.8%	$ 1,425,486	4.0%	$ 1,380,363	(3.2%)
Police Operations	14,198,213	13,753,658	(3.1%)	10,010,194	(27.2%)	10,311,981	3.0%
School Crossguards	124,564	163,604	31.3%	196,470	20.1%	201,801	2.7%
Code Compliance	-	-	-	269,581	-	280,616	4.1%
Detectives/Crime Analyasis	-	-	-	1,593,413	-	1,654,698	3.8%
K-9 Unit	-	-	-	263,895	-	273,472	3.6%
School Resource Officer	-	-	-	560,257	-	581,145	3.7%
Swat/Bomb Squad	-	-	-	84,662	-	87,910	3.8%
Traffic	-	-	-	686,313	-	713,431	4.0%
Training	-	-	-	455,781	-	472,808	3.7%
Crime Lab	-	-	-	240,229	-	249,457	3.8%
Records/Evidence	-	-	-	458,891	-	475,855	3.7%
TOTAL	**$ 15,538,061**	**$ 15,288,150**	**(1.6%)**	**$ 16,245,172**	**6.3%**	**$ 16,683,536**	**2.7%**

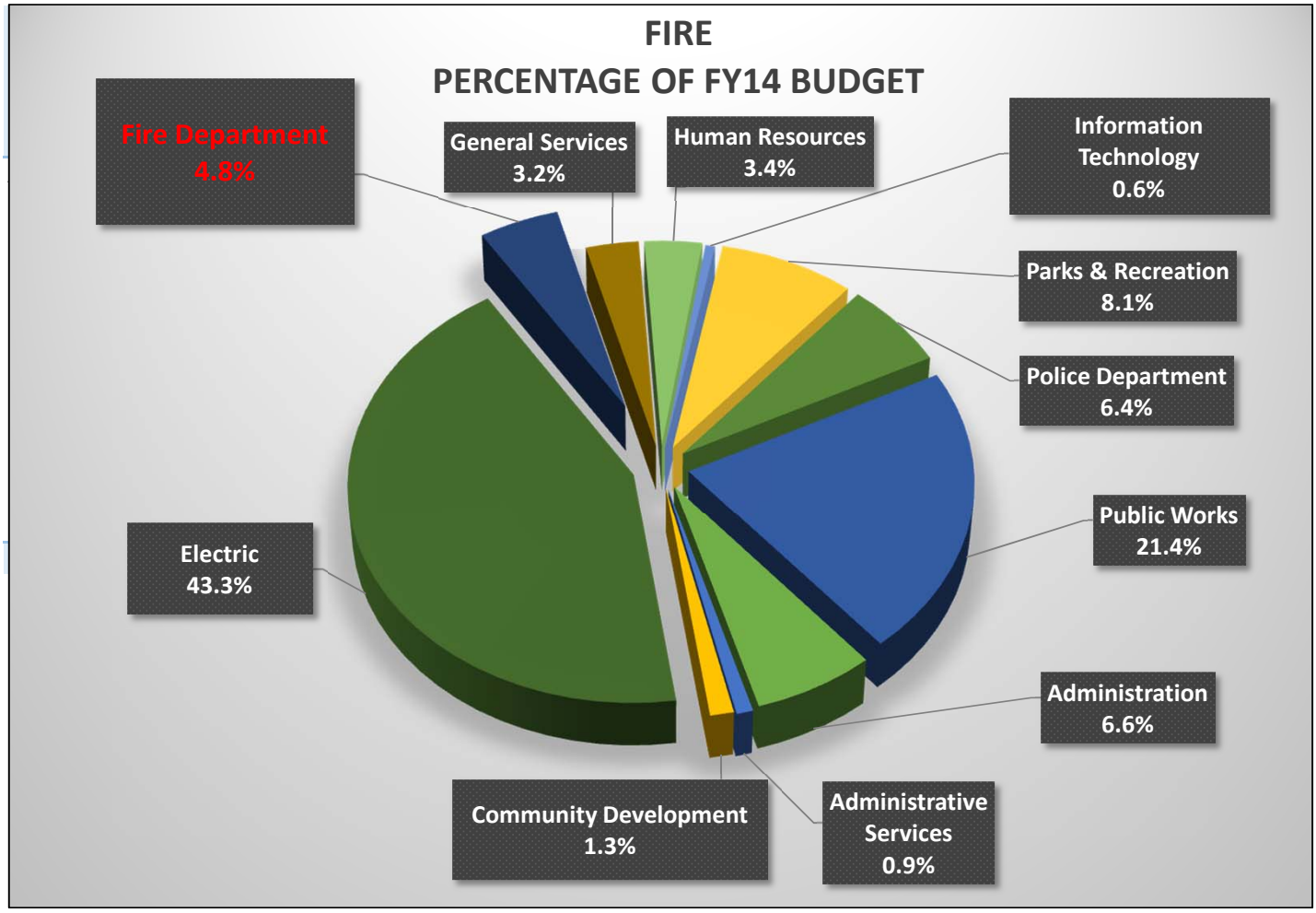
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 13,221,520	$ 12,965,575	(1.9%)	$ 13,757,168	6.1%	$ 14,261,876	3.7%
b) General Operating	2,252,270	2,227,013	(1.1%)	2,284,547	2.6%	2,341,661	2.5%
c) Capital	53,599	85,562	59.6%	193,457	126.1%	70,000	(63.8%)
e) Transfers	10,671	10,000	(6.3%)	10,000	0.0%	10,000	0.0%
Grand Total	**$ 15,538,061**	**$ 15,288,150**	**(1.6%)**	**$ 16,245,172**	**6.3%**	**$ 16,683,536**	**2.7%**

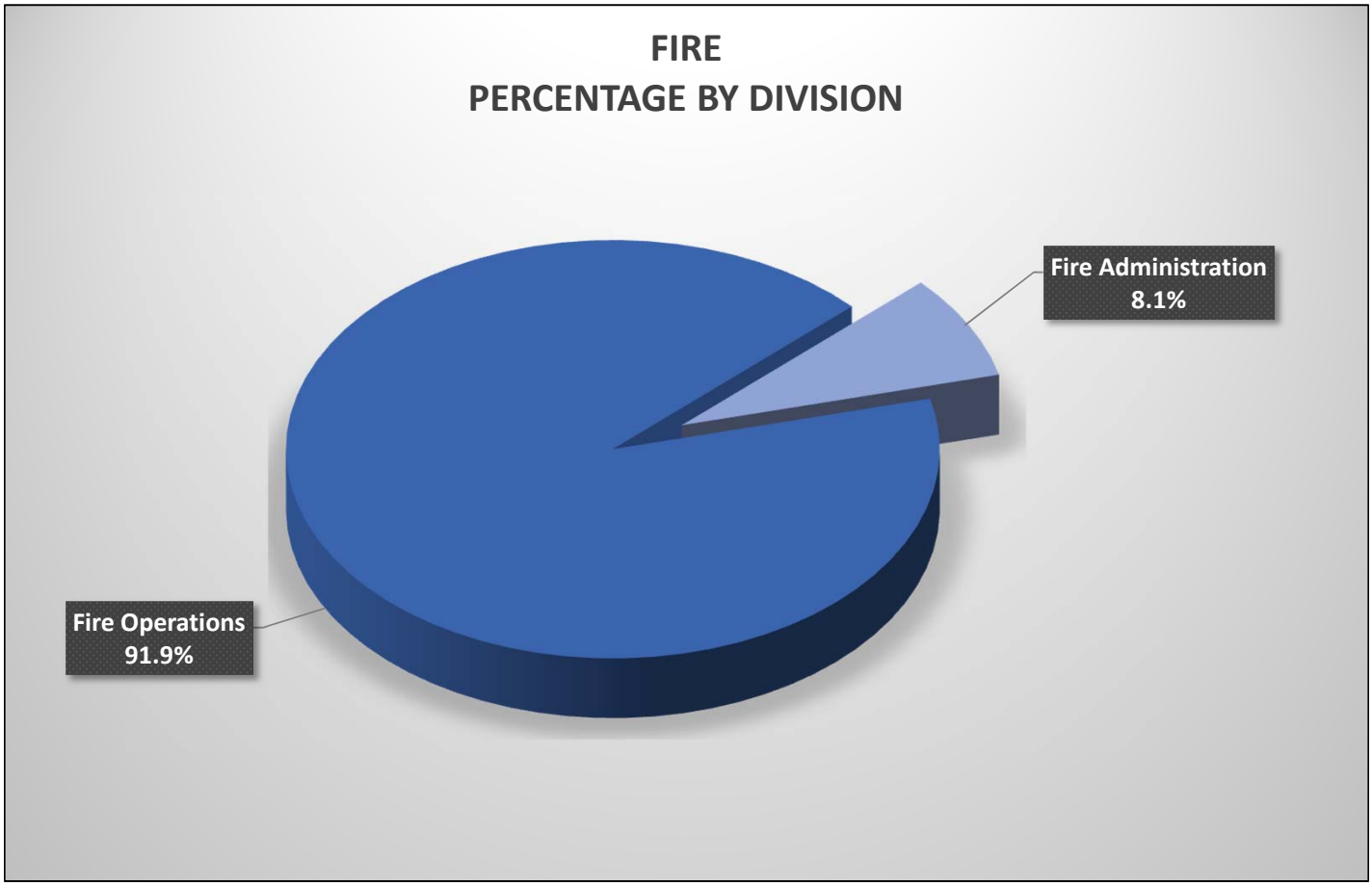
FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 14,618,070	$ 14,551,600	(0.5%)	$ 15,479,321	6.4%	$ 15,960,913	3.1%
240-STATE POLICE PROTECTION	78,926	49,204	(37.7%)	104,900	113.2%	107,523	2.5%
246-REGION II NARCOTICS	443,993	365,452	(17.7%)	489,306	33.9%	502,766	2.8%
248-COPS PROGRAM	327,255	217,422	(33.6%)	68,588	(68.5%)	71,335	4.0%
249-LAW ENFORCEMENT BLOCK GRANT	59,653	24,043	(59.7%)	40,000	66.4%	41,000	2.5%
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	10,164	80,428	691.3%	63,057	(21.6%)	-	(100.0%)
Grand Total	**$ 15,538,061**	**$ 15,288,150**	**(1.6%)**	**$ 16,245,172**	**6.3%**	**$ 16,683,536**	**2.7%**



POLICE ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY




FIRE
PERCENTAGE OF FY14 BUDGET
Fire Department 4.8%
General Services 3.2%
Human Resources 3.4%
Information Technology 0.6%
Parks & Recreation 8.1%
Police Department 6.4%
Public Works 21.4%
Administration 6.6%
Administrative Services 0.9%
Community Development 1.3%
Electric 43.3%


FIRE
PERCENTAGE BY DIVISION
Fire Administration 8.1%
Fire Operations 91.9%

FIRE DEPARTMENT: ADMINISTRATION

PROGRAM DESCRIPTION:

Programs that fall within this area comprise the overall management of the department that includes matters relating to personnel, initiatives, property, policies, and budget. The divisional agenda includes the areas of fire prevention/life safety procedures, public education and accreditation, methods to investigate fires systematically, and disaster management and preparedness. The other area of administration is fire prevention, whose activities include code enforcement, inspections, and public fire/life safety education.

Fire Marshal's Office:
The Fire Marshal has been working closly with the Operations Division to develop an efficient Engine Company Inspection program for local City businesses. Also, the Fire Marshal's Office is working with the IT department to create a sustaining Self-Inspection Program that will provide a quality fire prevention service. This office works closely with Community Development and local area businesses in issues related to fire prevention and code enforcement.

Department Training:
The Farmington Fire Department has several "specialty" positions that require a great deal of additional training. These include Hazmat, Technical Rescue, SWAT, AIC (acting in capacity), ARFF (aircraft rescue firefighting), Emergency Medical Direction/Instruction Group, and Fitness/Wellness Coordinators.

- The Hazmat team is comprised of 18 specially trained personnel who have met minimum standards for inclusion on the team. This is a regional response unit.
- The Tech Rescue team consists of 18 specially trained personnel in the areas of swift water, high/low angle rescue, and confined space. Members of this team help make up New Mexico's "Task Force 1", which is our State's Urban Search and Rescue Team for FEMA. These members are on call for federal disasters throughout the year.
- The Fire Department supplies 3 SWAT medics to the Police Department's SWAT Team. These individuals are trained to the EMT Intermediate/Paramedic level.
- The Wildland Team consists of 24 specially trained personnel required to meet minimum standards to be eligible to not only be a member of the team, but able to respond to regional/national callout.
- The AIC program trains employees for future promotional opportunities, such as Engineer, Captain and Battalion Chief. The programs require many hours of additional training, including college courses and National Fire Academy (NFA) classes to complete the expectations. This specialized training is in addition to the normal monthly training.
- The Fire Department will continue towards becoming accredited. Active measures are in place for policy and guideline review. This is a long process to access the Department's goals and objectives to provide the best service possible. Members of the organization continue to work on collecting information.

FY14 GOALS/OBJECTIVES:

- Work with other divisions in the City on completing the Fire Station-1 capital project.
- Continue to enhance the efficiency of the Engine Company Inspection process for local area businesses.
- Continue to pursue alternate funding sources to help finance our commitment to excellent service to our community and beyond.
- Continue work towards the Fire Service Accreditation process.

PERFORMANCE MEASURES:

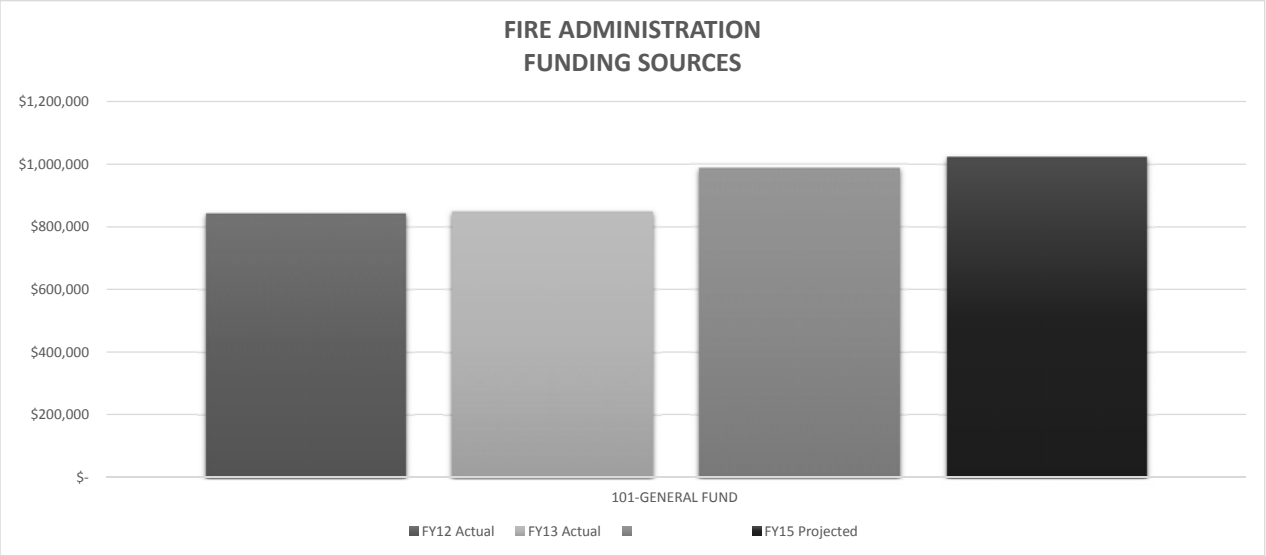
- Use the information collected during the Accreditation process to help with future planning.
- Continue to work with the County Emergency Manager to secure grant money for training and apply for grant funding at federal and state levels.
- Complete a total review and revision of the Fire Department's policies and guidelines to insure sound practices.

FIRE
ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Fire Chief	1	1	$ 109,464	$ 112,748	3.0%
Fire Battalion Chief	1	1	74,282	80,716	8.7%
Fire Marshall	1	1	64,690	69,034	6.7%
Fire Captain	1	1	65,944	68,486	3.9%
Firefighter	-	1	-	65,235	-
Administrator of Fire Sup Services	1	1	79,093	81,466	3.0%
Emergency Vehicle Technician	1	1	47,994	46,065	(4.0%)
Office Manager	1	-	35,170	-	(100.0%)
Administrative Assistant	-	1	-	38,689	-
Administrative Aide	1	1	33,677	34,942	3.8%
TOTAL	**8**	**9**	**$ 510,315**	**$ 597,381**	**17.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 743,626	$ 740,554	(0.4%)	$ 876,755	18.4%	$ 910,664	3.9%
b) General Operating	101,355	109,946	8.5%	111,348	1.3%	114,132	2.5%
Grand Total	**$ 844,981**	**$ 850,500**	**0.7%**	**$ 988,103**	**16.2%**	**$ 1,024,796**	**3.7%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 844,981	$ 850,500	0.7%	$ 988,103	16.2%	$ 1,024,796	3.7%
	Grand Total	**$ 844,981**	**$ 850,500**	**0.7%**	**$ 988,103**	**16.2%**	**$ 1,024,796**	**3.7%**



1) Detail information available on expenditure pages 81-82 of the line item budget book.

FIRE DEPARTMENT: OPERATIONS

PROGRAM DESCRIPTION:

The Fire Operations Division is responsible for providing fire protection and emergency response duties citywide. The Fire Department responded to 7,622 calls for service this past year (February 2012 – February 2013). The calls for service include, but are not limited to, any or all of the following:

- Fire suppression (including structural, Wildland, transportation, and all other types of fires).

Total

Types of Fires	CY2012	CY2013
Structure Fires:	50	52
Vehicle Fires:	31	20
Brush Fires:	59	64
Trash Fires:	44	24
Other Fires:	35	2

- Emergency Medical Services (basic life support).

  Medical Calls: 4,865 5530

- Hazardous materials emergency response and preparedness (including civil disturbances and terrorism incidents).

  Haz-Mat: 98 107

- Technical rescue services (extrication, swift water, high angle, and confined space). Calls for Technical rescue are tracked within the "all other calls" category.
- Mutual Aid Given: 33 15
- All other Calls including

  False Alarms: 362 370

  Other Hazardous response: 109 100

  Total 'All Other response: 1936 1227

- SWAT medics are provided as a support service to the Police Department's SWAT team. Because of this, no statistics are kept within the Fire Department as to response, but can be found within the Police Department.
- Our Wildland Firefighting Team responded to 5 callouts this past year. Through reimbursements for our services, the Fire Department generated $46,857.72 of revenue for the wildfire season. These additional monies were used to pay the matching fund portion for Federal grants that were obtained for other projects and equipment.

FY14 GOALS/OBJECTIVES:

- Begin the construction of Fire Station-1.
- Finalize the upgrade to the fire station alerting system throughout the Department which began in 2013.
- Continue to enhance and improve EMS delivery and capabilities in order to serve our community.
- Update and refine a comprehensive and systematic replacement schedule for all Fire Department equipment.
- Continue with the "Citizen Fire Academy" for community members. The Department started this program back up in FY12.

PERFORMANCE MEASURES:

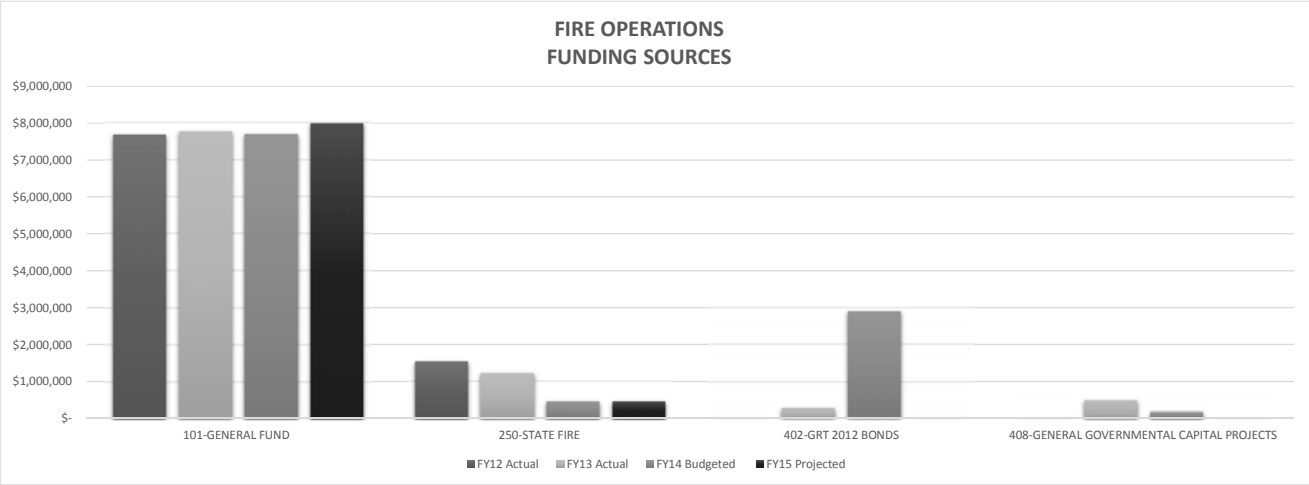
- Secure a contractor and begin construction on the new fire station project.
- Purchase the necessary equipment and replace and/or upgrade the existing infrastructure as needed in order to put the new equipment into service.
- Develop advanced life support and intermediate life support protocols and training that will meet state standards for EMS delivery.
- Get the community involved with the Fire Department and in the accreditation process.

FIRE
OPERATIONS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Fire Battalion Chief	3	3	$ 201,607	$ 237,994	18.0%
Fire Captain	18	18	1,080,142	1,139,086	5.5%
Fire Engineer	27	27	1,360,908	1,431,182	5.2%
Firefighter	36	35	1,517,437	1,468,709	(3.2%)
TOTAL	**84**	**83**	**$ 4,160,093**	**$ 4,276,972**	**2.8%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 7,143,639	$ 7,172,367	0.4%	$ 7,236,313	0.9%	$ 7,510,119	3.8%
b) General Operating	914,443	1,130,578	23.6%	776,455	(31.3%)	795,866	2.5%
c) Capital	1,167,160	1,260,906	8.0%	3,092,000	145.2%	-	(100.0%)
d) Debt Service	-	171,106		162,806	(4.9%)	164,405	1.0%
e) Transfers	-	34,767		-	(100.0%)	-	
Grand Total	**$ 9,225,242**	**$ 9,769,724**	**5.9%**	**$ 11,267,574**	**15.3%**	**$ 8,470,390**	**(24.8%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 7,679,939	$ 7,772,560	1.2%	$ 7,703,336	(0.9%)	$ 7,988,817	3.7%
2)	250-STATE FIRE	1,545,303	1,215,896	(21.3%)	472,238	(61.2%)	481,573	2.0%
3)	402-GRT 2012 BONDS	-	284,173		2,912,000	924.7%	-	(100.0%)
4)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	497,095		180,000	(63.8%)	-	(100.0%)
	Grand Total	**$ 9,225,242**	**$ 9,769,724**	**5.9%**	**$ 11,267,574**	**15.3%**	**$ 8,470,390**	**(24.8%)**



1) Detail information available on expenditure pages 83-85 of the line item budget book.
2) Detail information available on expenditure page 141 of the line item budget book.
3) Detail information available on expenditure page 150 of the line item budget book.
4) Detail information available on expenditure page 165 of the line item budget book.

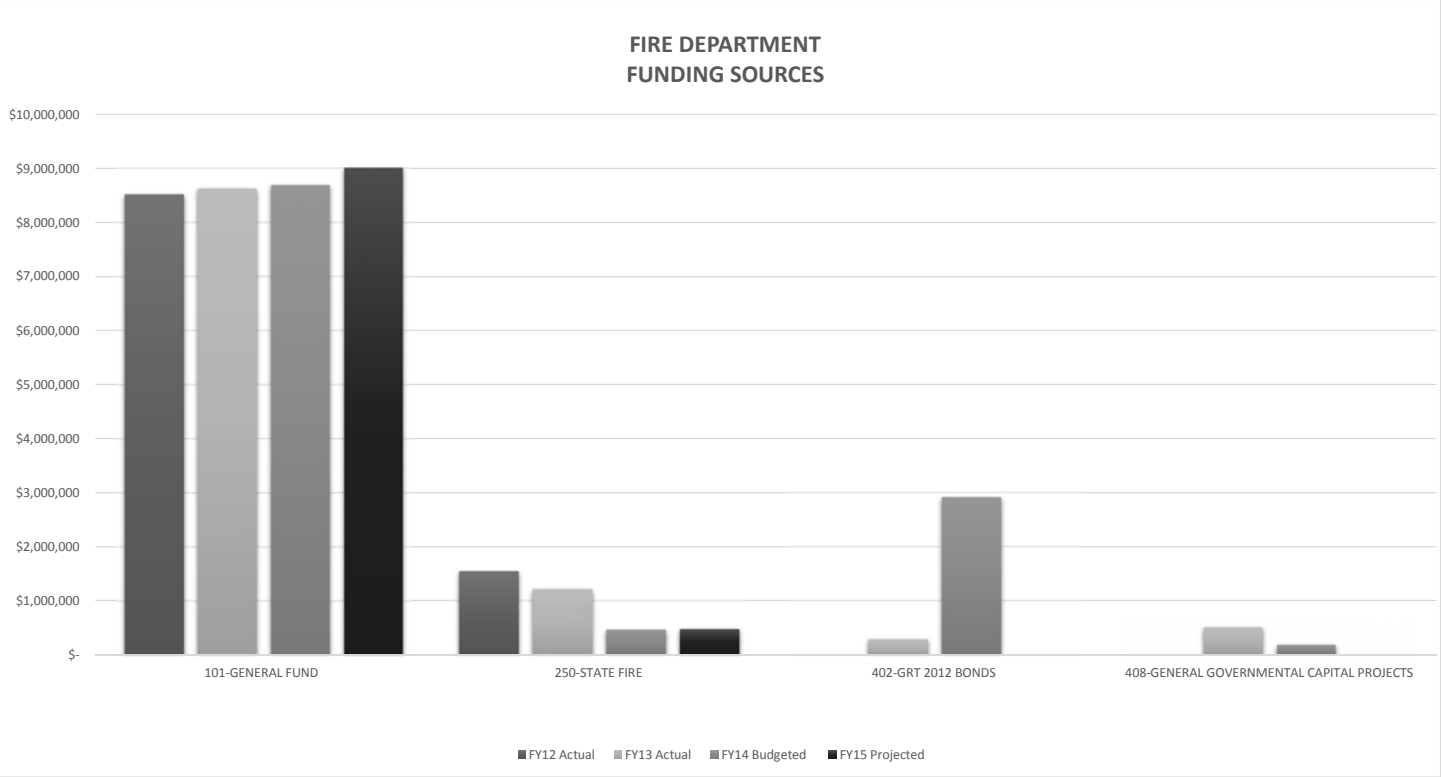
FIRE
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**92**	**92**	**$ 4,670,408**	**$ 4,874,353**	**4.4%**

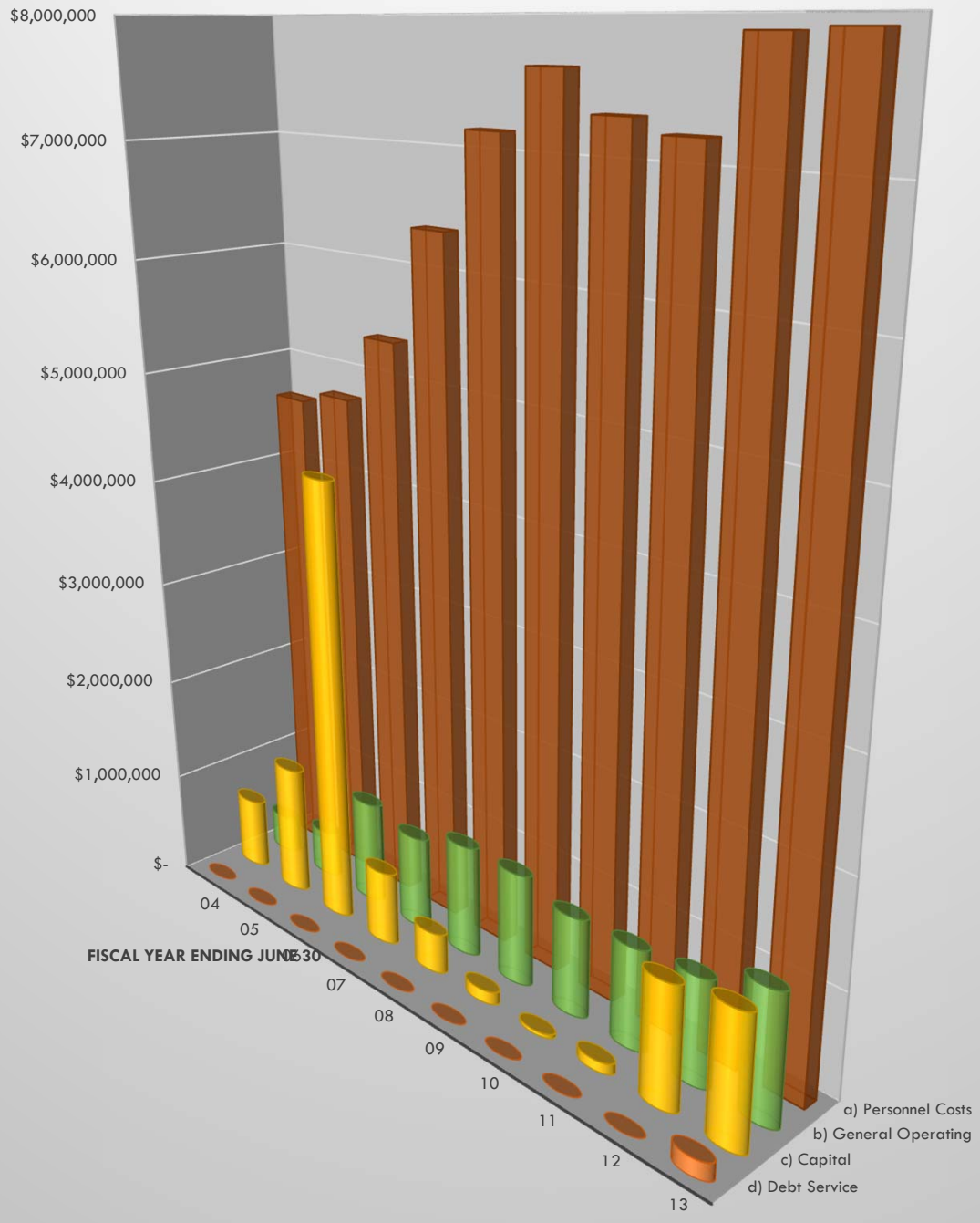
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Fire Admn	$ 844,981	$ 850,500	0.7%	$ 988,103	16.2%	$ 1,024,796	3.7%
Fire Operations	9,225,242	9,769,724	5.9%	11,267,574	15.3%	8,470,390	(24.8%)
Grand Total	**$ 10,070,223**	**$ 10,620,224**	**5.5%**	**$ 12,255,677**	**15.4%**	**$ 9,495,186**	**(22.5%)**

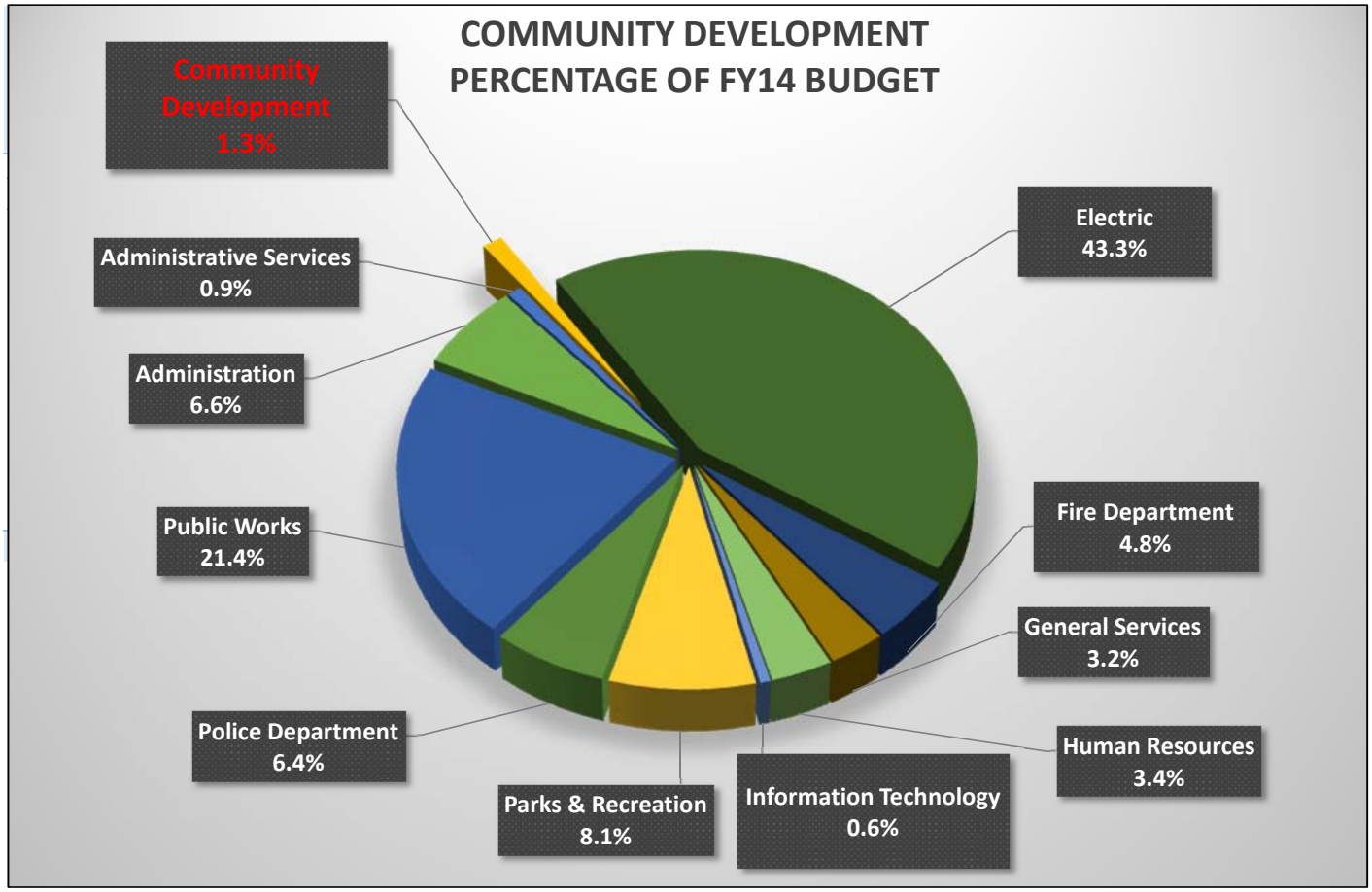
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 7,887,265	$ 7,912,921	0.3%	$ 8,113,068	2.5%	$ 8,420,783	3.8%
b) General Operating	1,015,797	1,240,524	22.1%	887,803	(28.4%)	909,998	2.5%
c) Capital	1,167,160	1,260,906	8.0%	3,092,000	145.2%	-	(100.0%)
d) Debt Service	-	171,106		162,806	(4.9%)	164,405	1.0%
e) Transfers	-	34,767		-	(100.0%)	-	
Grand Total	**$ 10,070,223**	**$ 10,620,224**	**5.5%**	**$ 12,255,677**	**15.4%**	**$ 9,495,186**	**(22.5%)**

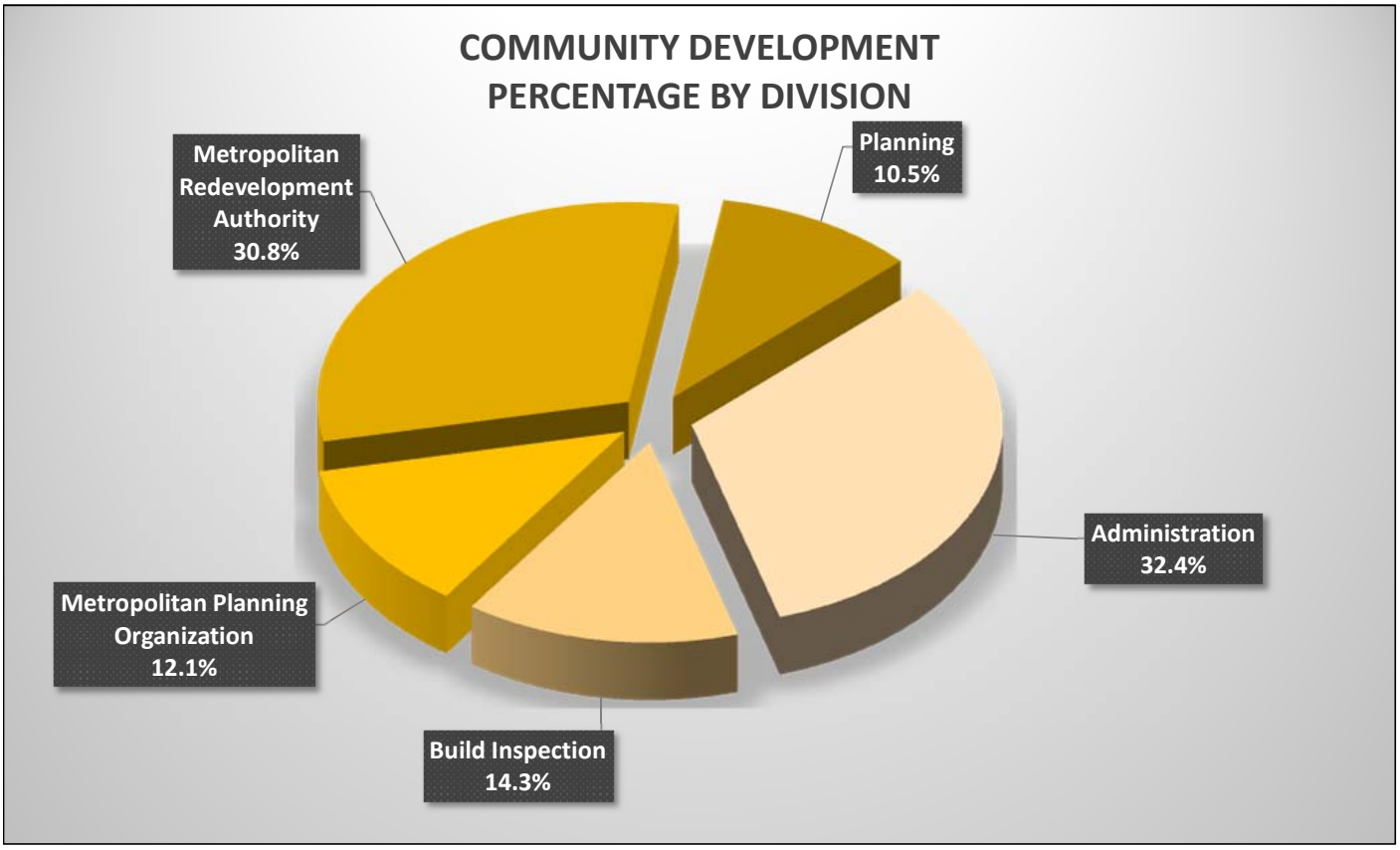
FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 8,524,920	$ 8,623,060	1.2%	$ 8,691,439	0.8%	$ 9,013,613	3.7%
250-STATE FIRE	1,545,303	1,215,896	(21.3%)	472,238	(61.2%)	481,573	2.0%
402-GRT 2012 BONDS	-	284,173		2,912,000	924.7%	-	(100.0%)
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	497,095		180,000	(63.8%)	-	(100.0%)
Grand Total	**$ 10,070,223**	**$ 10,620,224**	**5.5%**	**$ 12,255,677**	**15.4%**	**$ 9,495,186**	**(22.5%)**



FIRE ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY




COMMUNITY DEVELOPMENT
PERCENTAGE OF FY14 BUDGET
Community Development 1.3%
Administrative Services 0.9%
Administration 6.6%
Public Works 21.4%
Police Department 6.4%
Parks & Recreation 8.1%
Information Technology 0.6%
Human Resources 3.4%
General Services 3.2%
Fire Department 4.8%
Electric 43.3%


COMMUNITY DEVELOPMENT
PERCENTAGE BY DIVISION
Metropolitan Redevelopment Authority 30.8%
Planning 10.5%
Administration 32.4%
Metropolitan Planning Organization 12.1%
Build Inspection 14.3%

COMMUNITY DEVELOPMENT: ADMINISTRATION

PROGRAM DESCRIPTION:

The Community Development Department is primarily responsible for the implementation of the City's Comprehensive Plan, plus the administration of the City's building codes, the City's Unified Development Code, and other ordinances, plans, and policies related to building and land use, which are adopted by the City Council.

The Administration Division is responsible for managing and monitoring departmental activities, by providing direction for the department's four (4) functional divisions — Planning; Building Inspection; the Community Development Block Grant (CDBG) entitlement program; and, the Metropolitan Planning Organization (MPO).

The department's functional divisions and their areas of primary responsibility are as follows:

- **Planning:** provides primary staff support to the Planning and Zoning Commission, the Administrative Review Board, the Oil & Gas and Geologic and Engineering Hazards Advisory Commission, and other boards and commissions, in addition to reviewing petitions, reviewing development plans, and ensuring zoning compliance.
- **Building Inspection**: is responsible for building, mechanical and plumbing inspections, and electrical inspections within the City and the Farmington Electric Utility System's service area.
- **Community Development Block Grant (CDBG)**: is the HUD entitlement program administering approximately $335,000 of grant funding annually.
- **Farmington Metropolitan Planning Organization (MPO)**: is the regional transportation planning organization comprised of the four local governments in the MPO planning area. The MPO Division provides staff support to the MPO Technical and Policy Committees, and works closely with NMDOT, FHWA, and FTA on funding opportunities for regional and local transportation projects.

Budget Highlights:

The implementation of the Metropolitan Redevelopment Area (MRA) Plan is a high priority for the entire Department.

FY14 GOALS/OBJECTIVES:

Goals/Objectives for the specific functional areas of Community Development are contained within the budget narratives for the respective divisions. Additional FY14 Administration objectives are as follows:

- Consistently provide and present professionally prepared research & analysis to the public, as well as to Boards, Commissions, the Mayor & Council, and other City staff.
- Update the 2002 Comprehensive Plan.
- Complete the development and implementation of digital standard operating procedures (SOPs) for each of the functional divisions.
- Purchase & implement software compatible with the City's Enterprise Resource Planning System that will meet the Department's needs and ensure communication and productivity throughout all City departments.
- Continue to improve customer service and communication with customers and applicants, improving informational forms and postings on the City web page.
- Establish SOPs to ensure inclusive and transparent public review/input processes for proposals & issues, including internet postings, use of email, hosting community meetings, and providing minimum 30-day public review time periods.
- Assist IT/GIS with the transition to the ArcGIS mapping software and the completion of the City-owned real property database and atlas.
- Budget for and hire a Development Coordinator/Long Range Planner to prepare revisions and updates to the City's plans; to evaluate the fiscal impacts of proposals; to draft agreements and documents related to development activities; to oversee annexation proposals; to act as an ombudsman to the development community; to manage the City's real property program; and, to provide staff support for the MRA Board of Commissioners.

COMMUNITY DEVELOPMENT:
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

PROGRAM DESCRIPTION:

On October 1, 2009, the Community Development Block Grant began five years of new funding. The City's CDBG FY14 Budget will be part of the fifth year of the five-year grant cycle. The 2013 Annual Action Plan will establish projects and their budgets beginning on October 1, 2013. Staff is charged with ensuring that the program is carried out in compliance with HUD regulations and grant funds are spent in a manner consistent with National Objectives and with the City of Farmington Consolidated Plan Priorities.

The City of Farmington Consolidated Plan Federal Fiscal Year runs from October 1 through September 30, and overlaps the City's Fiscal Year by three months.

Budget Highlights:

- The CDBG Program HUD FY12 budget is **$352,185**.
- The CDBG Program HUD FY13 budget was projected at **$334,500**.

FY13 Activities:

The following types of programs were funded by the 2012 Annual Action Plan during City of Farmington FY13:

- Day care assistance for college students - $8,000
- Senior home and respite care - $12,000
- Rental assistance - $12,000
- Financial literacy/credit repair classes - $10,000
- Transitional treatment services - $8,827.75
- Swimming lessons for low income children - $2,000
- Construction of a new transitional housing facility – $228,893

FY14 GOALS/OBJECTIVES:

- Continue to make the necessary improvements to ensure that the Community Development Block Grant program fully complies with HUD policies and procedures and that grant funds are spent in a manner consistent with National Objectives and with the City of Farmington Consolidated Plan Priorities.
- Further Fair Housing goals and objectives within the community.
- Begin the development of the 2014-2018 Consolidated Plan.
- Maintain the digital standard operating procedure manual, including an annual calendar for milestones and flowcharts.
- Establish standard procedures to ensure inclusive and transparent public review/input processes for plan development, reports, and issues. Internet postings, use of email, hosting community meetings, and minimum 30-day review time periods, will be utilized.

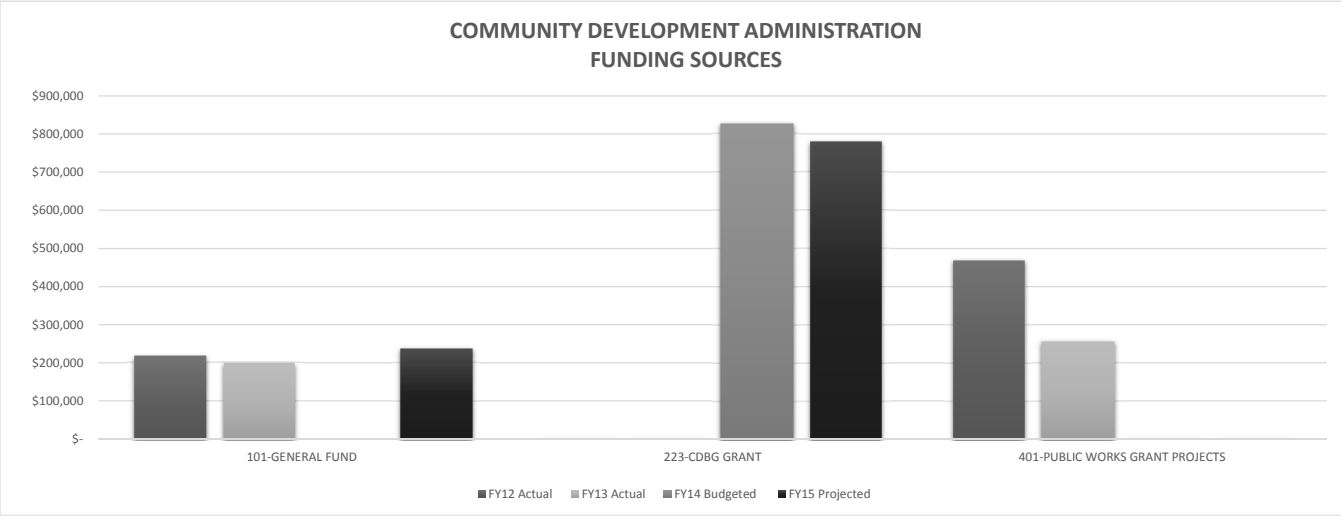
The Community Development Block Grant program includes the annual preparation of two key documents. First, the Annual Action Plan, which documents the fiscal year's projects, budget, and performance goals, as adopted by the City Council. Second, the Consolidated Annual Performance Evaluation Report, which documents the project accomplishments for the year and the expenditures and budget balance.

COMMUNITY DEVELOPMENT ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Community Development Director	1	1	$ 98,224	$ 102,153	4.0%
CDBG Administrator	1	1	60,207	62,013	3.0%
Office Manager	1	1	40,679	42,184	3.7%
TOTAL	**3**	**3**	**$ 199,110**	**$ 206,349**	**3.6%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 278,216	$ 268,354	(3.5%)	$ 278,080	3.6%	$ 294,873	6.0%
b) General Operating	401,496	185,290	(53.9%)	497,028	168.2%	509,454	2.5%
c) Capital	6,204	-	(100.0%)	277,425		213,077	(23.2%)
Grand Total	**$ 685,916**	**$ 453,644**	**(33.9%)**	**$ 1,052,533**	**132.0%**	**$ 1,017,404**	**(3.3%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 217,223	$ 197,739	(9.0%)	$ 225,322	13.9%	$ 237,520	5.4%
2)	223-CDBG GRANT	-	-		827,211		779,883	(5.7%)
3)	401-PUBLIC WORKS GRANT PROJECTS	468,694	255,905	(45.4%)	-	(100.0%)	-	
	Grand Total	**$ 685,916**	**$ 453,644**	**(33.9%)**	**$ 1,052,533**	**132.0%**	**$ 1,017,404**	**(3.3%)**



1) Detail information available on expenditure pages 86-87 of the line item budget book.
2) Detail information available on expenditure page 143 of the line item budget book.
3) Detail information available on expenditure page 130 of the line item budget book.

Note: In FY14 the CDBG division was transferred to fund 223 to be accounted for separately and to promote transparency.

COMMUNITY DEVELOPMENT: PLANNING

PROGRAM DESCRIPTION:

- The Planning Division oversees and coordinates the City's processes relating to development review, including the compilation of review comments from various City departments, such as, Public Works, the City Attorney's Office, the Fire Department, the Police Department, the Parks, Recreation, and Cultural Affairs Department, and the Farmington Electric Utility System (FEUS), and other entities, such as Comcast, CenturyLink, New Mexico Gas, and the Farmington School District.
- Staff review site plans, development plans, land use applications, and provide staff support for several commissions and boards.
- The Division regularly hosts meetings with developers, engineers, architects, and builders to discuss their proposals.
- Division staff answers development-related questions from the general public, residents, builders, and developers.
- The Division provides staff support for several commissions and boards including: the Planning and Zoning Commission; the Administrative Review Board; the Metropolitan Redevelopment Agency; the Oil, Gas and Geological Engineering Hazards Advisory Commission; and, the Capital Improvements Advisory Committee.
- The Division administers and enforces the zoning code, and Chapter 19, relating to oil and gas well compliance, in the City Code.
- The Division furnishes and maintains up-to-date economic, demographic and geographic data relevant to Farmington and San Juan County per the US Census Affiliate Data Center Agreement.
- The Division is responsible for maintaining the City's Street Addressing and Street Dictionary Program for utility and E-911 use.

Budget Highlights:

The Division was responsible for updating the Major Transportation Plan in FY12, and for developing the Affordable Housing Ordinance in FY12 and FY13, both of which were adopted by the City Council.

FY14 GOALS/OBJECTIVES:

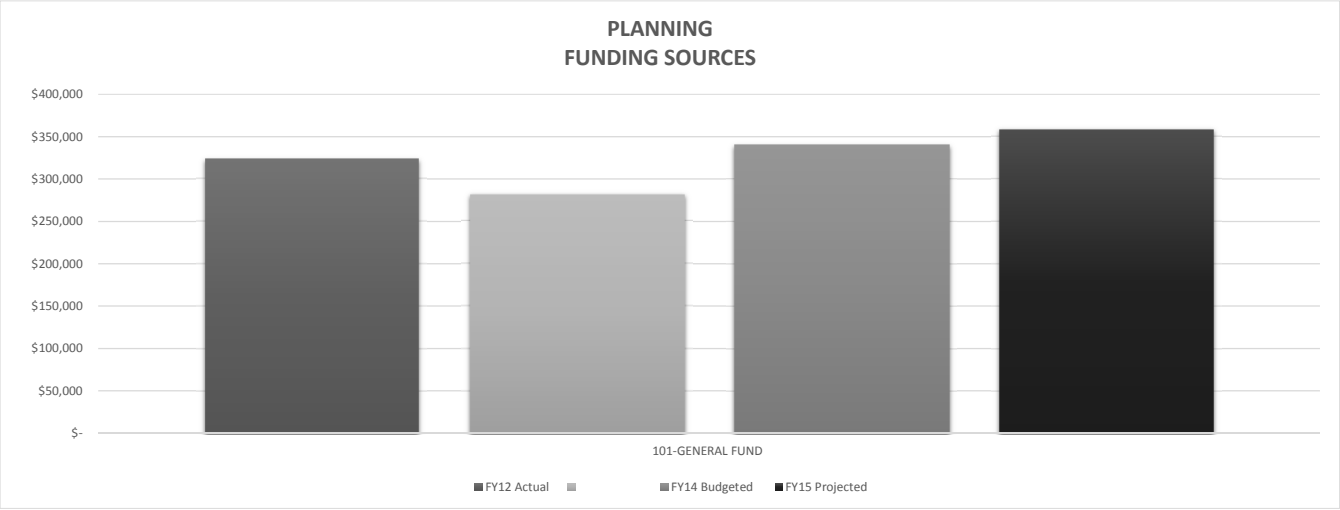
- Assist in the update to the 2002 Comprehensive Plan.
- Work with other departments, neighborhood organizations and Farmington citizens to implement strategies and action items from the Comprehensive Plan and various other plans adopted by the City Council.
- Complete all proposed annexations as directed by the City Council.
- Continue to improve customer service and communication with customers and applicants, improving informational forms and postings on the City web page.
- Identify, acquire and implement suitable project tracking software.
- Establish standard procedures to ensure inclusive and transparent public review/input processes for proposals, petitions, and issues that will include internet postings, use of email, hosting community meetings, and providing minimum 30-day review time periods.
- Upon the City's economic recovery, work with the Capital Improvements Advisory Committee to revise the Park Impact Fee recommendation, and take their recommendation to the City Council for consideration.
- Make additional improvements to the City's web page to improve access to Farmington and San Juan County demographic and economic data, development information, applications, and checklists.
- Utilize the Zoning Compliance Officer to coordinate code issues with the Police Department's Code Compliance Division, and to ensure zoning code compliance and enforcement of oil and gas regulations.
- Make annual oil and gas well inspections.

COMMUNITY DEVELOPMENT
PLANNING

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Senior Planner	1	1	$ 65,569	$ 67,536	3.0%
Associate Planner	2	2	108,019	107,854	(0.2%)
Zoning Officer/Oil & Gas	1	1	41,319	42,702	3.3%
TOTAL	**4**	**4**	**$ 214,907**	**$ 218,093**	**1.5%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 282,734	$ 243,234	(14.0%)	$ 283,384	16.5%	$ 299,828	5.8%
b) General Operating	40,604	37,609	(7.4%)	57,125	51.9%	58,553	2.5%
Grand Total	**$ 323,338**	**$ 280,843**	**(13.1%)**	**$ 340,509**	**21.2%**	**$ 358,381**	**5.2%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 323,338	$ 280,843	(13.1%)	$ 340,509	21.2%	$ 358,381	5.2%
Grand Total	**$ 323,338**	**$ 280,843**	**(13.1%)**	**$ 340,509**	**21.2%**	**$ 358,381**	**5.2%**



1) Detail information available on expenditure pages 88-89 of the line item budget book.

COMMUNITY DEVELOPMENT: MPO

PROGRAM DESCRIPTION:

The Farmington MPO is the regional transportation planning organization for the cities of Farmington, Aztec, and Bloomfield, and for San Juan County. It serves as the regional forum for discussing regional transportation needs, planning transportation systems, and programming federal funding to the region. The MPO is guided by federal planning principles. Federal regulations outline the requirements and responsibilities of the MPO:

- Develop the long range Metropolitan Transportation Plan that assesses transportation needs and identifies projects that will be funded through federal, state, and local sources during the next twenty years.
- Develop a short range Transportation Improvement Program (TIP) that prioritizes and programs federal funds to regionally significant projects during the next four years.
- Develop an annual work plan that describes the planning activities and projects to be carried out by MPO staff and the entities during the fiscal year.
- Coordinate planning activities with Red Apple Transit.
- Maintain and update a Public Participation Plan that determines the means of interaction between the public and the MPO.
- Maintain a financially constrained budget for transportation activities through federal, state, and local funding sources.

Budget Highlights:

The MPO will be receiving approximately $197,000 in federal FHWA PL planning funds and $35,000 in federal FTA 5303 planning funds for various MPO activities outlined in the FY14 Unified Planning Work Program (UPWP). These amounts are expected to cover about 78% of the MPO budget for the fiscal year. The other local governments are expected to contribute about $27,000 for local match, which covers about 9% of the MPO budget.

FY14 GOALS/OBJECTIVES:

- Begin the update to the Metropolitan Transportation Plan (MTP), which will include data collection, analyzing proposed transportation projects for a 20 year horizon to meet future transportation needs, and public involvement activities.
- Develop guidelines and policies for Complete Streets, which will apply to the design of streets to provide facilities for all users of a road and improve accessibility and safety.
- Use the MPO regional traffic model to study the effects of proposed transportation projects and for various transportation studies.
- Work with the entities to prioritize non-motorized transportation projects through the Project Selection Process as part of the Transportation Alternatives Program (TAP).
- Update the Public Participation Plan (PPP) to further identify ways to improve communication between the MPO and the public.
- Review land use developments to identify any regional impacts and to ensure compliance with various regional transportation plans.
- Other products and reports, as identified in the FY14 UPWP.

PERFORMANCE MEASURES:

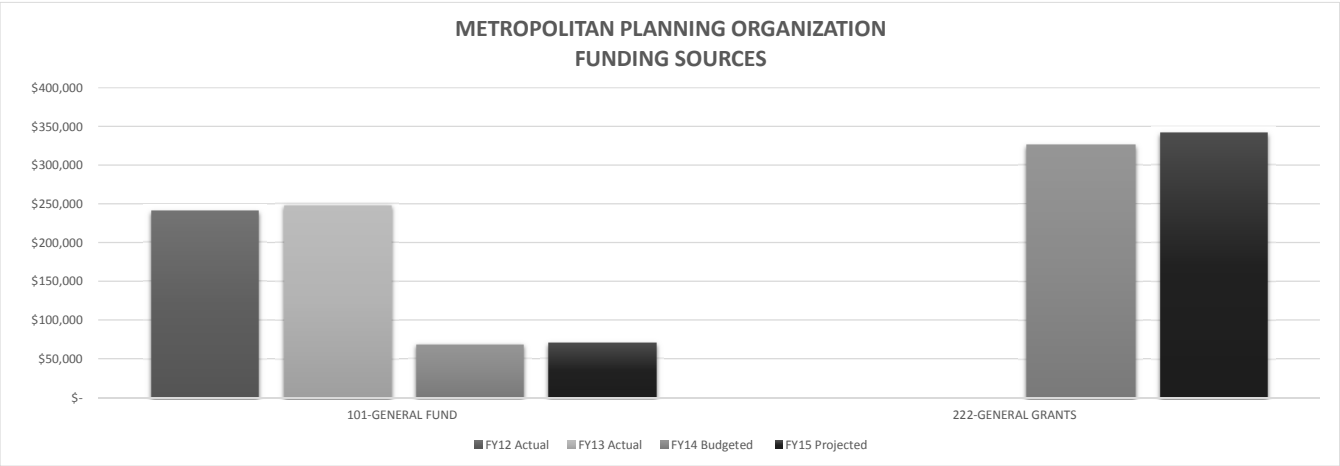
- Conduct surveys and collect passenger travel data to analyze the efficiency of the Red Apple transit system and to better understand travel patterns and ridership characteristics.
- Take traffic counts at approximately 85 locations throughout the MPO to document current traffic conditions and trends.
- Perform student arrival counts and evaluate conditions at schools participating in the Safe Routes to School program to improve safety for children.

COMMUNITY DEVELOPMENT
METROPOLITAN PLANNING ORGANIZATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
MPO Planner	1	1	$ 62,927	$ 65,269	3.7%
MPO Associate Planner	1	1	41,049	50,448	22.9%
Administrative Aide	1	1	32,465	33,564	3.4%
TOTAL	**3**	**3**	**$ 136,441**	**$ 149,281**	**9.4%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 171,632	$ 205,860	19.9%	$ 217,851	5.8%	$ 230,904	6.0%
b) General Operating	69,128	42,043	(39.2%)	108,350	157.7%	111,059	2.5%
e) Transfers	-	-		68,220		69,926	2.5%
Grand Total	**$ 240,759**	**$ 247,903**	**3.0%**	**$ 394,421**	**59.1%**	**$ 411,889**	**4.4%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 240,759	$ 247,903	3.0%	$ 68,220	(72.5%)	$ 69,926	2.5%
2)	222-GENERAL GRANTS	-	-		326,201		341,963	4.8%
	Grand Total	**$ 240,759**	**$ 247,903**	**3.0%**	**$ 394,421**	**59.1%**	**$ 411,889**	**4.4%**



1) Detail information available on expenditure page 90 of the line item budget book.
2) Detail information available on expenditure page 129 of the line item budget book.

Note: In FY14 the MPO division was transferred to fund 222 to be accounted for separately and to promote transparency.

COMMUNITY DEVELOPMENT:
METROPOLITAN REDEVELOPMENT AGENCY (MRA)

PROGRAM DESCRIPTION:

Background

In 2005, the City of Farmington designated the three Downtown neighborhoods --- the Downtown, the Civic Center, and the Animas District – as a Metropolitan Redevelopment Area (MRA) under the authority of the New Mexico Metropolitan Redevelopment Code [3-60A-1 to 3-60A-13, 3-60A-14 to 3-60A-48 NMSA 1978].

MRA Vision Statement

The Metropolitan Redevelopment Area is a safe, vibrant activity center for the Four Corners region where people can live, work and play as a community.

MRA Mission Statement

The Metropolitan Redevelopment Agency is the catalyst for creating renewed energy and vitality in the area it serves through plan development and implementation.

Budget Highlights:

The City Council has set aside $500,000 in the General Governmental Capital Project fund (408) earmarked for the MRA. The plan presented to Council reflected the intended use of these funds to be utilized to implement the economic-based objectives of the MRA Plan, which was adopted in 2009.

Generally, these goals include upgrading infrastructure to support economic development, attracting public and private investment to key opportunity sites and locations, achieving a more sustainable mix of land uses, including market-rate housing, live-work properties, and neighborhood-serving businesses, attracting developers and job-producing businesses, improving the streetscape and public signage to make the MRA more pedestrian-friendly, providing pedestrian connections between the River/Riverwalk and Downtown, clean up of specific areas to make them more attractive for development, reducing crime in the MRA, providing incentives and opportunities for the relocation of industrial users, remediating brownfield areas, and providing the funding needed to establish public-private partnerships, most especially, for the desired catalyst projects.

FY14 GOALS/OBJECTIVES:

- Funding of an MRA land assembly program.
- Establishing a tax increment financing district in the MRA.
- Purchasing privately-owned parcels adjoining City-owned properties that could be marketed for specific development.
- Establishing public-private partnerships to attract infill development or redevelopment, such as a full-service hotel to complement the existing Civic Center.
- Making the recommended roadway improvements in the MRA to Main Street and Broadway.
- Expanding the open space at the Riverwalk area west of Miller.
- Completing the connection of the Animas Trail to Downtown.
- Constructing streetscape and sidewalk improvements throughout the MRA.
- Developing a high-quality whitewater park at Boyd Park.
- Developing an outdoor amphitheater and recreation complex.
- Designing and constructing MRA gateway features at both ends of Main Street.
- Establishing a wayfinding program in the MRA.
- Establishing Downtown as a New Mexico-designated Arts and Cultural District.

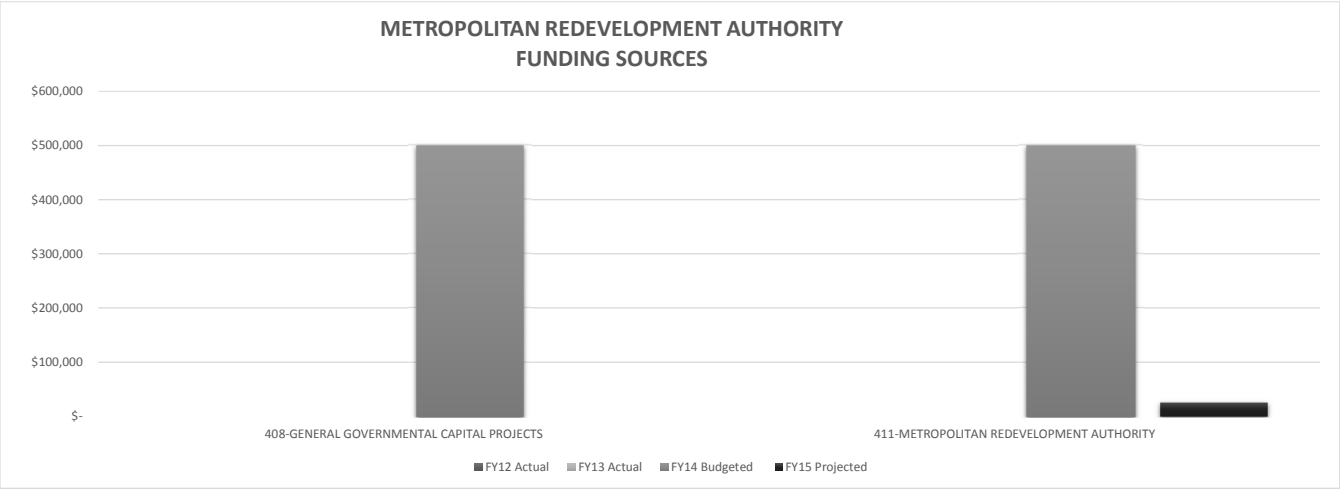
COMMUNITY DEVELOPMENT
METROPOLITAN REDEVELOPMENT AUTHORITY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

This division has no employees.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
b) General Operating	$ -	$ -		$ 25,000		$ 25,625	2.5%
c) Capital	-	-		475,000		-	(100.0%)
e) Transfers	-	-		500,000		-	(100.0%)
Grand Total	**$ -**	**$ -**		**$ 1,000,000**		**$ 25,625**	**(97.4%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	$ -	$ -		$ 500,000		$ -	(100.0%)
2)	411-METROPOLITAN REDEVELOPMENT AUTHORITY	-	-		500,000		25,625	(94.9%)
	Grand Total	**$ -**	**$ -**		**$ 1,000,000**		**$ 25,625**	**(97.4%)**



1) Detail information available on expenditure page 166 of the line item budget book.
2) Detail information available on expenditure page 170 of the line item budget book.

Note: In FY14 a new fund (411 fund) was created to account for MRA transactions.

COMMUNITY DEVELOPMENT: BUILDING INSPECTION

PROGRAM DESCRIPTION:

The Building Inspection Division provides a full-level of inspection services comprised of inspection and plan review for building, plumbing/mechanical and electrical projects. All new, private residential and commercial projects including offices, retail stores, churches, day care centers, etc., are reviewed and inspected for building, plumbing, mechanical and electrical code requirements. Building, electrical and plumbing/mechanical services are provided for the area within the city limits.

Electrical inspectors also perform electrical service connect inspections throughout the Farmington Electrical Utility System's service area.

This Division currently administers and enforces over 10 separate codes and provides other departments, contractors, the media, architects and the public with information concerning these codes. Besides permitting and inspecting new structures, additions, remodels, etc., inspections are performed at all business locations where there is a change in occupancy, pursuant to the International Building Code.

FY14 GOALS/OBJECTIVES:

Construction activity has been busy with many reconstruction/remodeling projects over the last three years with an average annual construction valuation of $48,568,034 as compared to the previous three years with an average annual construction valuation of $67,880,608.

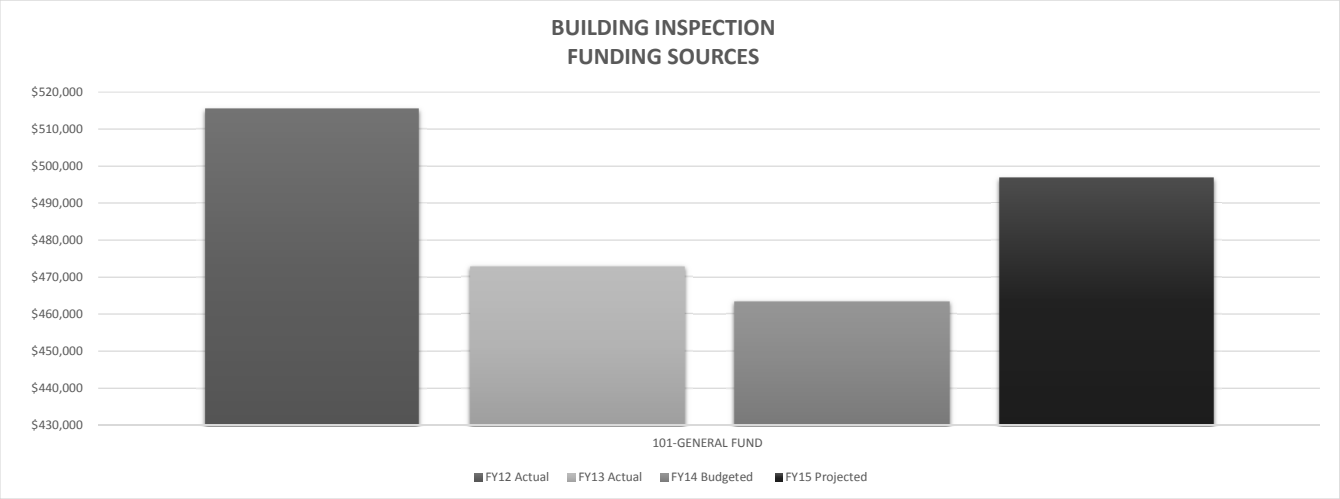
- Continue permitting small residential projects the same day.
- Continue completing the review of plans on new residential dwellings within three days of plan submittal.
- Continue completing the review of plans on 90% of new commercial buildings within two weeks of plan submittal.
- Continue performing all building, plumbing, mechanical and electrical inspections within 24 hours of scheduling.
- Enforcement of new codes for building, plumbing, mechanical and energy conservation as adopted by the State of New Mexico.
- All building, plumbing/mechanical and electrical inspectors will maintain State of New Mexico requirements for state and national certifications.
- Re-classify one of the Permit Technician I positions into a Permit Technician II position, having lead responsibilities and required certification.
- The Division will continue to participate with the State of New Mexico Construction Industries Division in future code adoptions, technical advisory committees, and education for inspectors and contractors concerning adopted building, plumbing/mechanical, and electrical codes.

COMMUNITY DEVELOPMENT
BUILDING INSPECTION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Chief Building Inspector	1	1	$ 80,157	$ 82,756	3.2%
Electrical Inspector	2	2	128,333	131,062	2.1%
Plumbing/Mechanical Inspector	1	1	64,639	65,831	1.8%
Building Inspector	3	3	180,525	176,236	(2.4%)
Permit Technician I	1	2	32,291	66,667	106.5%
Administrative Aide	1	-	38,580	-	(100.0%)
TOTAL	**9**	**9**	**$ 524,525**	**$ 522,551**	**(0.4%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 689,803	$ 649,259	(5.9%)	$ 663,646	2.2%	$ 702,054	5.8%
b) General Operating	48,146	46,657	(3.1%)	47,405	1.6%	48,590	2.5%
e) Transfers	(222,444)	(223,092)	0.3%	(247,632)	11.0%	(253,823)	2.5%
Grand Total	**$ 515,505**	**$ 472,824**	**(8.3%)**	**$ 463,419**	**(2.0%)**	**$ 496,821**	**7.2%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 515,505	$ 472,824	(8.3%)	$ 463,419	(2.0%)	$ 496,821	7.2%
	Grand Total	**$ 515,505**	**$ 472,824**	**(8.3%)**	**$ 463,419**	**(2.0%)**	**$ 496,821**	**7.2%**



1) Detail information available on expenditure pages 91-92 of the line item budget book.

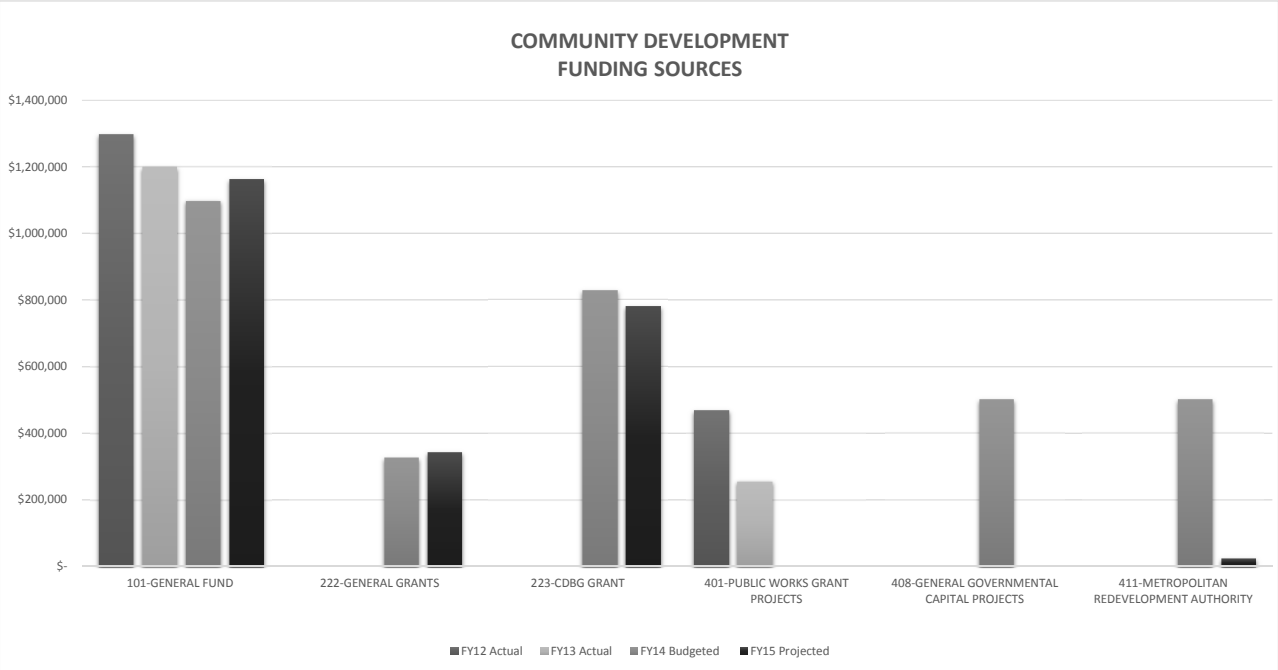
COMMUNITY DEVELOPMENT
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**19**	**19**	**$ 1,074,983**	**$ 1,096,274**	**2.0%**

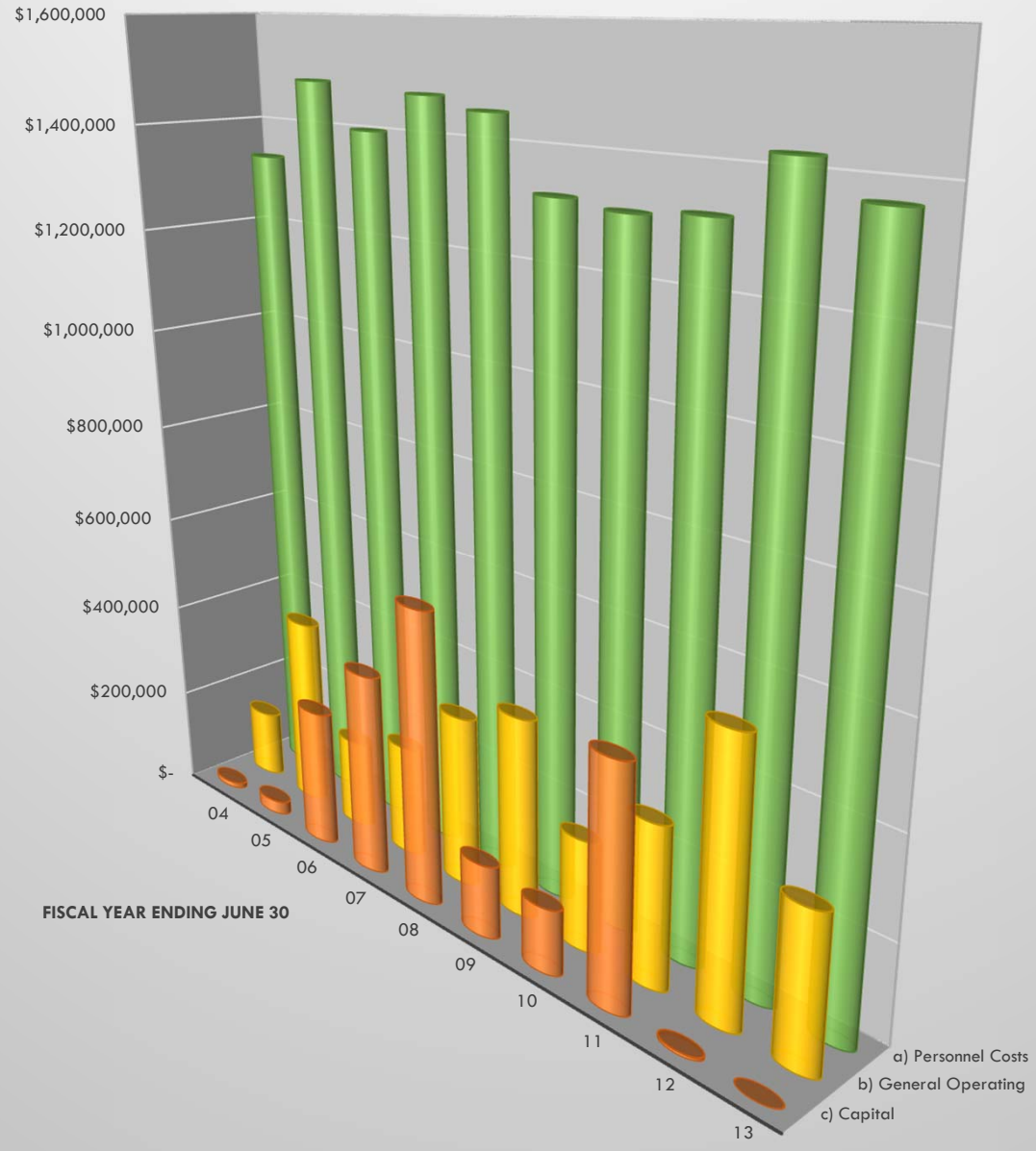
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Administration	685,916	453,644	(33.9%)	1,052,533	132.0%	1,017,404	(3.3%)
Build Inspection	515,505	472,824	(8.3%)	463,419	(2.0%)	496,821	7.2%
Metropolitan Planning Organization	240,759	247,903	3.0%	394,421	59.1%	411,889	4.4%
Metropolitan Redevelopment Authority	-	-		1,000,000		25,625	(97.4%)
Planning	323,338	280,843	(13.1%)	340,509	21.2%	358,381	5.2%
Grand Total	**$ 1,765,519**	**$ 1,455,214**	**(17.6%)**	**$ 3,250,882**	**123.4%**	**$ 2,310,120**	**(28.9%)**

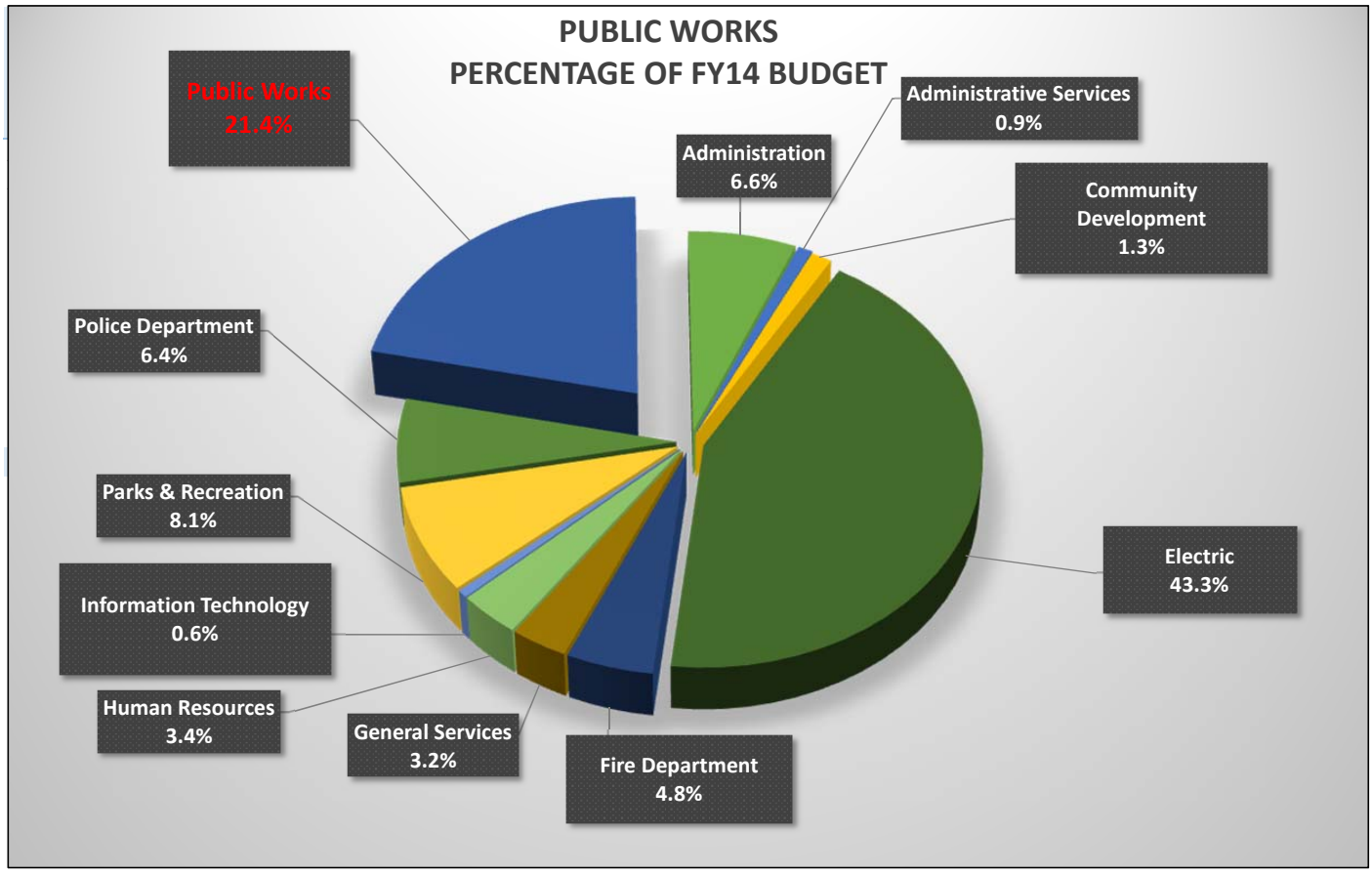
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,422,384	$ 1,366,707	(3.9%)	$ 1,442,961	5.6%	$ 1,527,660	5.9%
b) General Operating	559,375	311,599	(44.3%)	734,908	135.9%	753,281	2.5%
c) Capital	6,204	-	(100.0%)	752,425		213,077	(71.7%)
e) Transfers	(222,444)	(223,092)	0.3%	320,588	(243.7%)	(183,897)	(157.4%)
Grand Total	**$ 1,765,519**	**$ 1,455,214**	**(17.6%)**	**$ 3,250,882**	**123.4%**	**$ 2,310,120**	**(28.9%)**

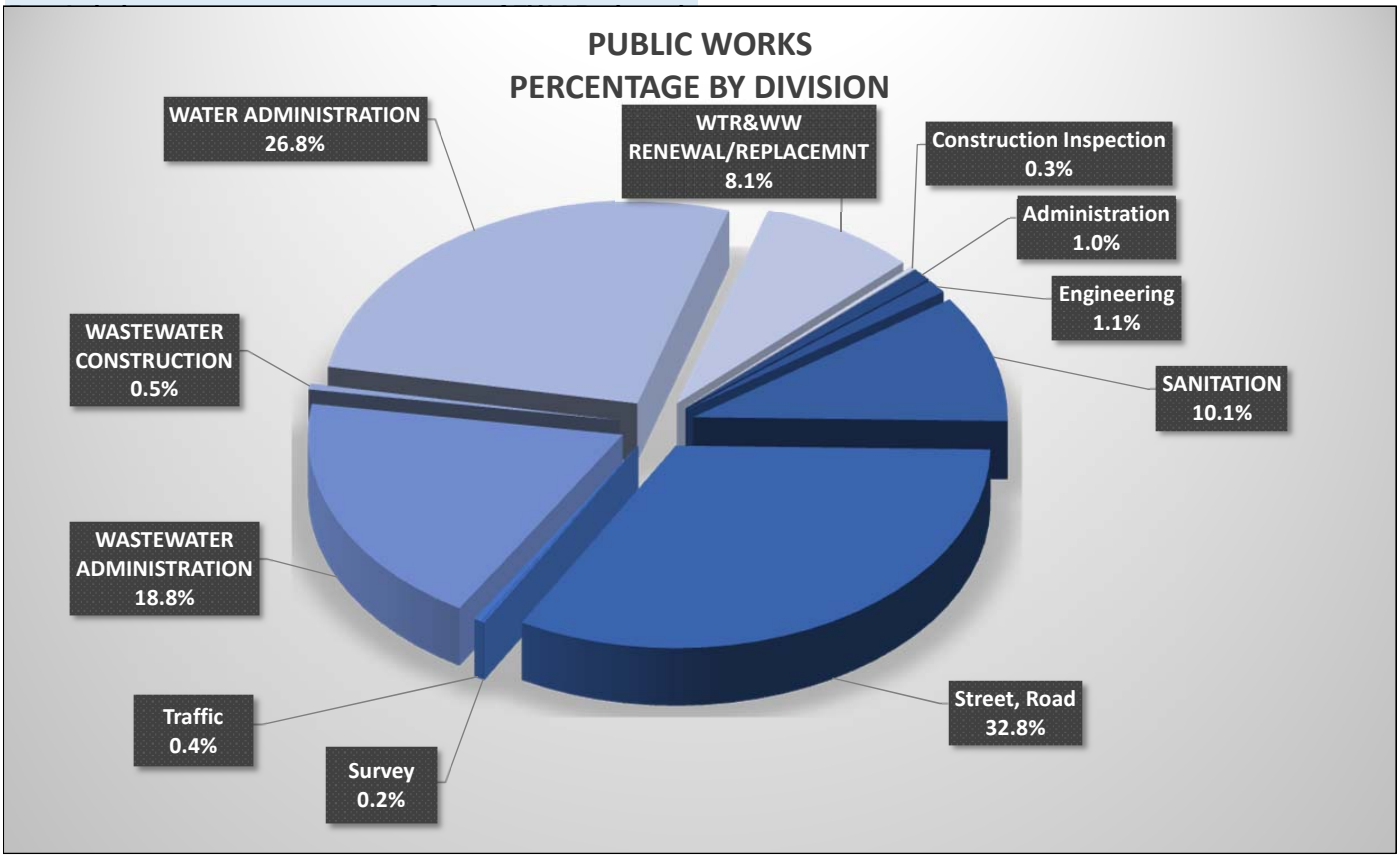
FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 1,296,825	$ 1,199,310	(7.5%)	$ 1,097,470	(8.5%)	$ 1,162,648	5.9%
222-GENERAL GRANTS	-	-		326,201		341,963	4.8%
223-CDBG GRANT	-	-		827,211		779,883	(5.7%)
401-PUBLIC WORKS GRANT PROJECTS	468,694	255,905	(45.4%)	-	(100.0%)	-	
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	-		500,000		-	(100.0%)
411-METROPOLITAN REDEVELOPMENT AUTHORITY	-	-		500,000		25,625	(94.9%)
Grand Total	**$ 1,765,519**	**$ 1,455,214**	**(17.6%)**	**$ 3,250,882**	**123.4%**	**$ 2,310,120**	**(28.9%)**



COMMUNITY DEVELOPMENT ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY




PUBLIC WORKS
PERCENTAGE OF FY14 BUDGET
Public Works 21.4%
Administrative Services 0.9%
Administration 6.6%
Community Development 1.3%
Police Department 6.4%
Parks & Recreation 8.1%
Electric 43.3%
Information Technology 0.6%
Human Resources 3.4%
General Services 3.2%
Fire Department 4.8%


PUBLIC WORKS
PERCENTAGE BY DIVISION
WATER ADMINISTRATION 26.8%
WTR&WW RENEWAL/REPLACEMNT 8.1%
Construction Inspection 0.3%
Administration 1.0%
Engineering 1.1%
WASTEWATER CONSTRUCTION 0.5%
SANITATION 10.1%
WASTEWATER ADMINISTRATION 18.8%
Traffic 0.4%
Survey 0.2%
Street, Road 32.8%

PUBLIC WORKS: ADMINISTRATION

PROGRAM DESCRIPTION:

The Administration Division is responsible for the oversight and direction of the department's two major organizational divisions which cover 10 functional areas. These divisions and functional areas of responsibility are as follows:

- Engineering and Construction, which includes Construction Inspection, Drafting, Engineering, Survey, Traffic Engineering and Streets (responsible for street maintenance, weed control, snow removal and street sweeping activities).
- Water/Wastewater Utility, which includes Water Utility Administration, Wastewater Utility Administration, Solid Waste Management (including recycling), and Water Rights Management.

Budget Highlights:

The following projects were completed in FY13:

- Due to severe rains in late July and early August 2010 (approximately 3 inches in 37 minutes) a Federal Disaster was declared in New Mexico. FEMA arrived in the City in September 2010 and finished their evaluation in February 2011. A total of 119 project work orders were issued by FEMA with an approximate value of $3.5 million dollars; all projects were completed mid-April 2013.
- Southside River Road, Waterline Replacement, Energy Court to Sandstone.
- Construction of secondary access to Piedra Vista High School; completion by FY13.
- Street Resurfacing: Main Street, 20th Street to English Road; Municipal Drive / Airport Drive, Apache to Navajo; and various other City streets; City street resurfacing completed -- 524,000 sq yds (74.4 lane miles) or 5.3% of total lane miles.

FY14 GOALS/OBJECTIVES:

Goals/objectives for the different functional areas of Public Works are contained within the budget narratives for the respective areas. Additional FY14 Administration objectives are as follows:

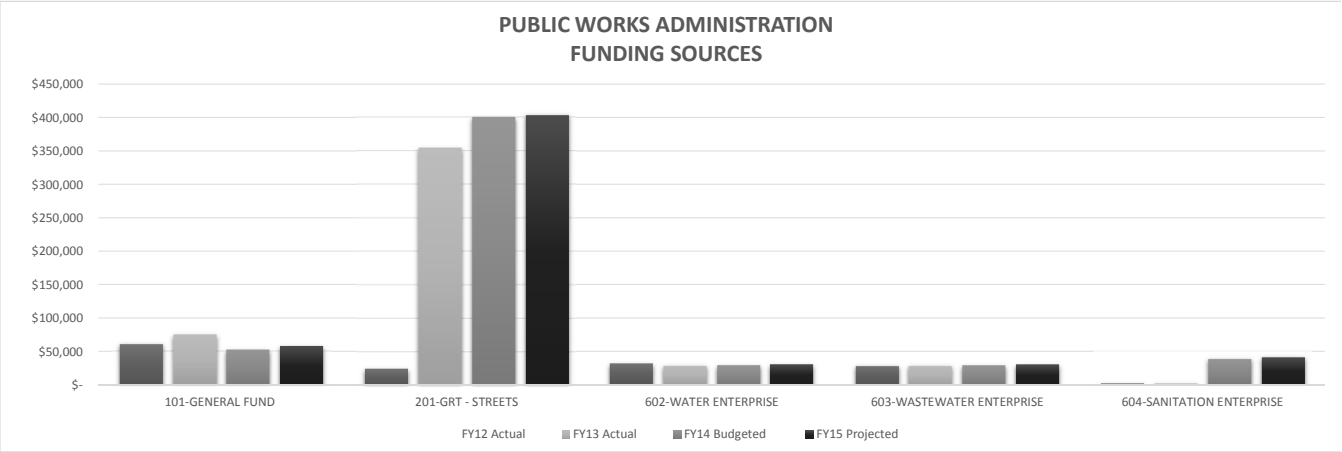
- Develop and implement "work program" guidelines to better track projects throughout the year and to improve productivity measurement.
- In concert with the Community Development Department, complete detailed process/flow charts to ensure more expedient processing and tracking of development applications.
- Refine the street maintenance assessment program to implement an objective and systematic, ongoing approach to maintaining 396 lane miles at collector and above and 960 lane miles at residential for a total of 1,356 lane miles.
- Pursue state and federal assistance on street maintenance using MAP, CO-OP, and TPE funding programs.

PUBLIC WORKS
ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Public Works Director	1	1	$ 105,212	$ 109,420	4.0%
Administrative Assistant	1	1	45,917	46,660	1.6%
TOTAL	**2**	**2**	**$ 151,128**	**$ 156,080**	**3.3%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 208,673	$ 207,899	(0.4%)	$ 230,400	10.8%	$ 244,356	6.1%
b) General Operating	9,784	30,100	207.6%	83,588	177.7%	85,678	2.5%
d) Debt Service	-	307,158		304,638	(0.8%)	304,538	(0.0%)
e) Transfers	(69,958)	(56,556)	(19.2%)	(69,120)	22.2%	(70,848)	2.5%
Grand Total	**$ 148,499**	**$ 488,600**	**229.0%**	**$ 549,506**	**12.5%**	**$ 563,724**	**2.6%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 60,821	$ 74,403	22.3%	$ 52,638	(29.3%)	$ 58,015	10.2%
2) 201-GRT - STREETS	25,259	354,942	1305.2%	400,510	12.8%	403,699	0.8%
3) 602-WATER ENTERPRISE	31,548	28,217	(10.6%)	28,746	1.9%	30,455	5.9%
4) 603-WASTEWATER ENTERPRISE	28,066	28,217	0.5%	28,746	1.9%	30,455	5.9%
5) 604-SANITATION ENTERPRISE	2,804	2,822	0.6%	38,866	1277.1%	41,100	5.7%
Grand Total	**$ 148,499**	**$ 488,600**	**229.0%**	**$ 549,506**	**12.5%**	**$ 563,724**	**2.6%**



1) Detail information available on expenditure page 93 of the line item budget book.
2) Detail information available on expenditure page 111 of the line item budget book.
3) Detail information available on expenditure page 201 of the line item budget book.
4) Detail information available on expenditure page 206 of the line item budget book.
5) Detail information available on expenditure page 212 of the line item budget book.

PUBLIC WORKS: CONSTRUCTION INSPECTION

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Construction Inspection Division reviews, estimates and inspects all projects under the Annual Streets and Utility contracts; reviews pay requests; reviews estimates and inspects capital improvements projects, water and wastewater projects and provides similar services for other departments upon request. This division also assists in coordinating construction efforts with private utilities and contractors to ensure proper construction procedures, scheduling and timely completion of projects. The division drafts work orders and cost estimates; plans and schedules the Annual Street Rehabilitation Program, answers complaints; monitors safety compliance and provides public notice on projects or emergency repairs which disrupt traffic.

Budget Highlights:

There are no significant changes in program or equipment planned for FY14.

FY14 GOALS/OBJECTIVES:

Water & Wastewater Utility Division Projects:

- Review, estimate and inspect work performed under Annual Utilities Contract.
- Inspect various water and sewer line rehabilitation & replacement projects.
- Inspect rehabilitation work at both Water and Wastewater Treatment Plants.
- Manage sewer video inspection program, estimate repairs and inspect construction.
- Manage storm sewer inspection program, estimate repairs and inspect construction.
- Inspect work performed by City's Operation and Maintenance Contractor.
- Inspections – Respond to inspection request within 24 hours 95% of the time.

Public Works Projects:

- Review, estimate and inspect work performed under Annual Street Maintenance Contract.
- Inspect FY14 Multi-Million dollar street resurfacing program.
- Inspect miscellaneous storm drain improvement projects.
- Inspect Porter Arroyo Detention Pond construction and oversee the FEMA 404 Grant.
- Inspect Lakewood Detention Pond construction.
- Inspect various roadway improvement projects.
- Inspect public improvements in new subdivisions.
- Inspect MAP project: Apache Resurfacing, and possibly Municipal Resurfacing.
- Field verifies 5% of existing Water, Wastewater, and Storm Sewer Systems per year.
- Inspect Collector and Above Street by section and provide data for Pavement Management Model.

Other Department Projects:

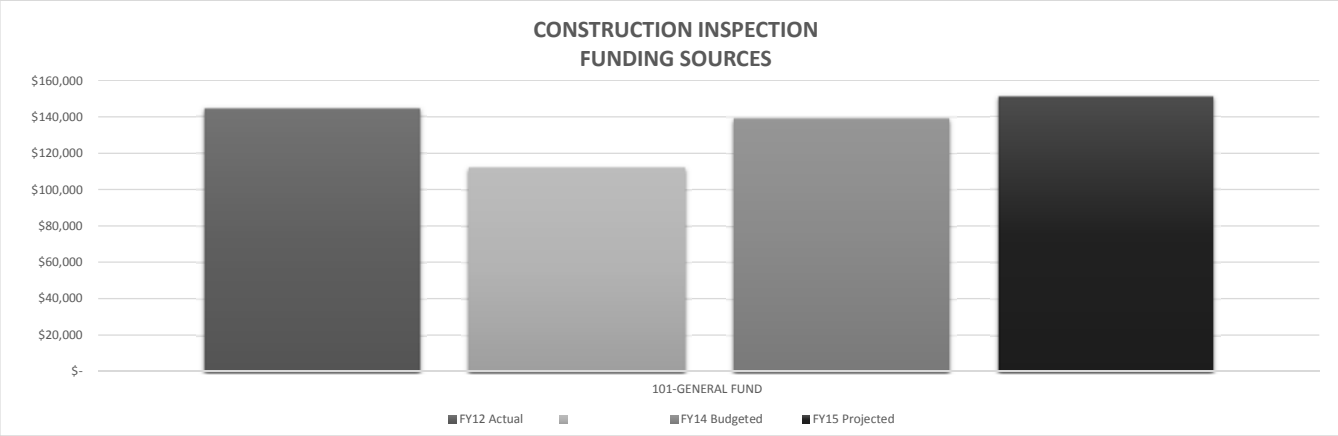
- Review, estimate and inspect miscellaneous capital improvement projects as requested/required (PRCA, FEUS, Building Maintenance).
- Provide estimating services to other City Departments upon request.

PUBLIC WORKS
CONSTRUCTION INSPECTION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Construction Inspector	3	3	$ 152,765	$ 154,879	1.4%
TOTAL	**3**	**3**	**$ 152,765**	**$ 154,879**	**1.4%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 213,734	$ 226,004	5.7%	$ 251,974	11.5%	$ 266,713	5.8%
b) General Operating	10,297	12,894	25.2%	21,733	68.5%	22,276	2.5%
e) Transfers	(79,236)	(126,492)	59.6%	(134,364)	6.2%	(137,723)	2.5%
Grand Total	**$ 144,795**	**$ 112,406**	**(22.4%)**	**$ 139,343**	**24.0%**	**$ 151,266**	**8.6%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 144,795	$ 112,406	(22.4%)	$ 139,343	24.0%	$ 151,266	8.6%
Grand Total	**$ 144,795**	**$ 112,406**	**(22.4%)**	**$ 139,343**	**24.0%**	**$ 151,266**	**8.6%**



1) Detail information available on expenditure pages 94-95 of the line item budget book.

PUBLIC WORKS: CITY ENGINEERING

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Engineering Division performs engineering design and analysis, drafting and writing of technical specifications and reports for Public Works, Water and Wastewater Utilities, Parks and Recreation, and other City departments.

Budget Highlights:

The Engineering Division's workload has continued to increase due to changes in federal regulations regarding storm water discharges and flood plain development.

FY14 GOALS/OBJECTIVES:

The division will design and coordinate construction of the following major projects:

Water and Wastewater Utility Division Projects:

- Provide support to the Water/Wastewater Utilities Division in the design and/or oversight of water, sewer and solid waste projects.
- Prepare technical specifications for Annual Street and Utilities Maintenance Contracts.

Public Works Department Projects:

- Prepare technical specifications for Annual Maintenance Contracts.
- Design and oversee construction of miscellaneous storm drain and arroyo erosion control projects.
- Design and manage New Mexico Department of Transportation CO-OP, MAP and TPE projects.
- Continue implementation of NPDES and MS4 Storm Water Management Plan per EPA requirements.
- Design replacement of approx. 1500 LF of 72" culvert conveying Porter Arroyo along East Main by Webb Chevrolet.
- Oversee development of Pavement Management System.
- Continue to set up Facility Management and work orders in HTE for GIS & GASB34.
- Oversee Porter Arroyo Detention Pond construction.
- Oversee post construction FEMA Remapping of Porter Arroyo 100 year Flood Plain.
- Oversee design and construction of Lakewood Detention Pond.
- Oversee post construction FEMA Remapping of Carl Arroyo downstream of Lakewood Detention Pond 100 year Flood Plain.
- Coordinate FY14 Street Resurfacing program.
- Oversee Construction of NMDOT TPE Piñon Hills Sidewalk Project.
- Oversee Design of Foothills Widening Project.

Miscellaneous Projects:

- Design various CIP projects for Parks, FEUS and other City Departments.
- Assist Building Inspection in review of construction permits for drainage requirements.
- Assist Community Development in review of new subdivision development, including review of proposed infrastructure and plat requirements.

PERFORMANCE MEASURES:

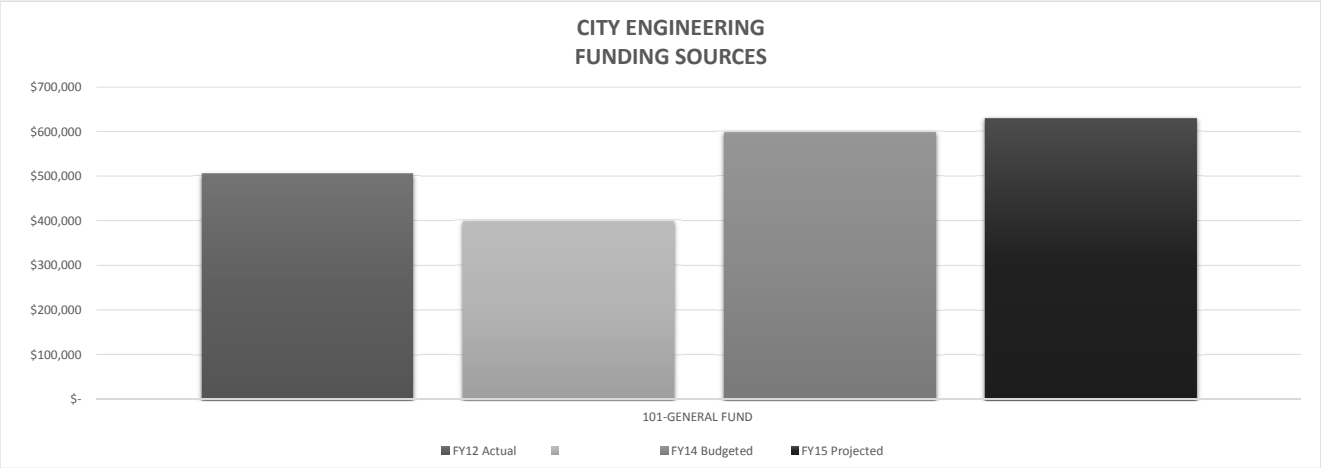
- New streets/corrections included in the update to the street directory three times per year, 85%.
- Final Plat map application reviews signed within 2 weeks of final submittal, if submitted correctly, 100%.
- Building permits – 3-day turnaround, if complete, 95%.
- Flood Plain Elevation Certificates – 5-day turnaround, 95%. Letter of Map Request 15 day turn around, 95%.
- Subdivision Plat Review – 10-day turnaround, 95%.
- Respond to citizen requests – 48-hour turnaround, 90%.
- Consultant's Plan Review – 15-day turnaround, 80%.

PUBLIC WORKS
CITY ENGINEERING

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
City Engineer	1	1	$ 93,394	$ 97,582	4.5%
Project Engineer I	2	2	134,660	147,333	9.4%
Associate Project Engineer I	1	1	58,744	60,506	3.0%
GIS Technician	1	1	41,049	37,302	(9.1%)
Administrative Aide	1	1	36,811	38,438	4.4%
TOTAL	**6**	**6**	**$ 364,658**	**$ 381,160**	**4.5%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 450,251	$ 439,090	(2.5%)	$ 500,017	13.9%	$ 529,596	5.9%
b) General Operating	61,780	38,633	(37.5%)	116,545	201.7%	119,459	2.5%
e) Transfers	(6,972)	(79,332)	1037.9%	(18,204)	(77.1%)	(18,659)	2.5%
Grand Total	**$ 505,060**	**$ 398,391**	**(21.1%)**	**$ 598,358**	**50.2%**	**$ 630,395**	**5.4%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 505,060	$ 398,391	(21.1%)	$ 598,358	50.2%	$ 630,395	5.4%
	Grand Total	**$ 505,060**	**$ 398,391**	**(21.1%)**	**$ 598,358**	**50.2%**	**$ 630,395**	**5.4%**



1) Detail information available on expenditure pages 96-97 of the line item budget book.

PUBLIC WORKS: SURVEY

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Survey Division is responsible for topographical surveying and construction staking, preparing preliminary drawings for various City departments and divisions. Work by this division includes identifying the location and descriptions of property from existing established boundary corners and recorded plats; existing topography for future roadways, utilities and other public facilities projects; the establishment of grades and alignments, as-built surveys for public improvements; and, engineering construction measurements and staking for Public Works Capital Improvement Projects.

Budget Highlights:

The Survey Division will continue to be involved in the documentation of existing street and utility infrastructure components through the use of GPS survey equipment.

FY14 GOALS/OBJECTIVES:

Water and Wastewater Utility Department Projects:

- Collection of existing infrastructure data for design of water and wastewater projects.
- Field layout of construction drawings for water main extensions and water main replacements.
- Field layout of construction drawings for sewer main extensions and replacements.
- Verification of lots and plats related to rights of way and easements.
- Verification of lots and plats related to water rights projects.
- Survey of proposed easements for water and wastewater projects.
- As-built surveys for installed water and sewer utilities.

Public Works Projects:

- Existing topography survey and construction layout of various storm drainage projects.
- Existing topography survey and construction layout for NMDOT TPE and MAP projects.
- Field verify all storm sewer manhole inverts.
- Verification of lots and plats related to obtaining easements, right-of-way and property for the City.
- Provide GPS survey support to GIS Coordinator for City basemap.
- Perform field checks of existing Global Positioning System (GPS) Control Points every year to verify condition of monuments.

Other Departments:

- Construction staking for other City department projects as needed.
- Assist Community Development in review of field requirements of subdivision plats.

PERFORMANCE MEASURES:

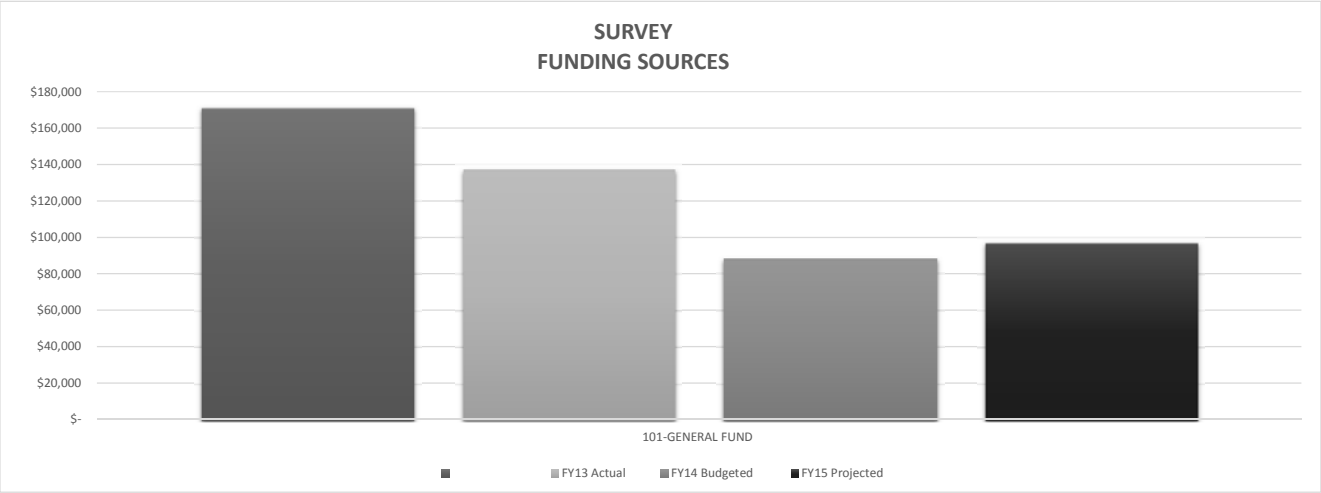
- 95% of all projects started within five working days.
- As-built surveys for installed facilities, 98% accurate.

PUBLIC WORKS
SURVEY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Survey Party Chief	2	2	$ 87,627	$ 90,754	3.6%
Surveyor Aide	1	1	36,110	37,112	2.8%
TOTAL	**3**	**3**	**$ 123,737**	**$ 127,867**	**3.3%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 183,124	$ 186,134	1.6%	$ 197,327	6.0%	$ 208,835	5.8%
b) General Operating	13,637	15,034	10.2%	23,307	55.0%	23,890	2.5%
e) Transfers	(26,016)	(64,224)	146.9%	(132,504)	106.3%	(135,817)	2.5%
Grand Total	**$ 170,745**	**$ 136,944**	**(19.8%)**	**$ 88,130**	**(35.6%)**	**$ 96,908**	**10.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 170,745	$ 136,944	(19.8%)	$ 88,130	(35.6%)	$ 96,908	10.0%
	Grand Total	**$ 170,745**	**$ 136,944**	**(19.8%)**	**$ 88,130**	**(35.6%)**	**$ 96,908**	**10.0%**



1) Detail information available on expenditure page 98 of the line item budget book.

PUBLIC WORKS: TRAFFIC ENGINEERING

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Traffic Engineering Division is responsible for the safe and efficient movement of traffic throughout the City. The division maintains and installs all traffic control devices within the City and administers the City's street light program. Traffic control devices include:

- Pavement Markings: over 335 lane miles, 635 crosswalks, along with symbols and curb markings.
- Signs: Regulatory (4,507), warning (1,061), school (308), street name (3,407), and others (735). Total: 10,018
- Traffic Signals: The City has 82, of which 77 have emergency vehicle preemption systems. The City contracts maintenance for 10 signals outside the City limits.
- School Zone Speed Limit Flashers: 30.
- Warning Beacon Lights: 4.

The street lighting system has over 4,325 lights citywide.

This division investigates traffic complaints, responds to citizen requests regarding traffic control and street lighting issues, works closely with police and others to ensure safe and efficient traffic flows, and monitors construction and maintenance in the roadway to ensure all applicable traffic control laws and work zone safety guidelines are followed.

FY14 GOALS/OBJECTIVES:

- Continue to perform annual preventative maintenance on each traffic signal (82 each).
- Continue annual sign reflectivity evaluation program.
- Maintain over 10,000 traffic sign installations, upgrading as necessary.
- Conduct turning movement counts at 12 of 82 signalized locations.
- Field investigation of known vegetative sight obstructions, twice each year.
- Maintain average response time to after hours signal maintenance call out time to less than 30 minutes.
- Paint each of the City's 335 lane miles, twice (spring/fall).
- Re-mark 110 worn crosswalks and stop bars.
- Replace traffic signal poles and mast arms as necessary for upgrade.
- Purchase and install Traffic Adaptive signal control at eleven (11) E. Main intersections.
- Construct one new traffic signal.
- Administers Farmington Safe Routes to School program.

PERFORMANCE MEASURES:

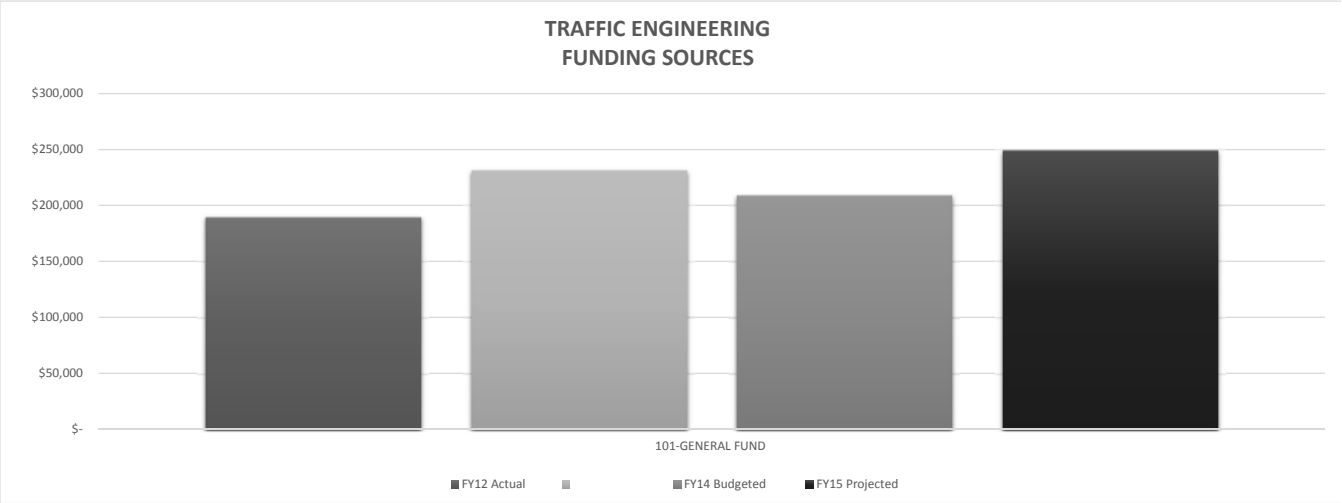
- Traffic signs repaired.
- Turning movement counts conducted at 12 signalized locations.
- Annual preventative maintenance program for all traffic signals completed.
- Reflectivity evaluation completed.
- One traffic signal reconstructed.
- 335 lane miles of City streets painted.
- Cabinet and controller upgrade at 3 locations.
- Commencing city wide street name sign replacement.

PUBLIC WORKS
TRAFFIC ENGINEERING

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Traffic Engineering Administrator	1	1	$ 84,980	$ 89,280	5.1%
Electronics Technician II	1	1	58,044	59,767	3.0%
Electronics Technician I	1	1	56,231	58,943	4.8%
Traffic Engineering Technician	1	1	49,676	51,719	4.1%
Working Foreman	1	1	49,676	51,837	4.4%
Painter	1	1	39,296	41,253	5.0%
Traffic Sign Technician	2	2	68,244	72,093	5.6%
TOTAL	**8**	**8**	**$ 406,147**	**$ 424,891**	**4.6%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 585,033	$ 605,842	3.6%	$ 608,134	0.4%	$ 644,581	6.0%
b) General Operating	104,605	125,174	19.7%	141,006	12.6%	144,531	2.5%
e) Transfers	(500,000)	(500,000)	0.0%	(540,000)	8.0%	(540,000)	0.0%
Grand Total	**$ 189,637**	**$ 231,016**	**21.8%**	**$ 209,140**	**(9.5%)**	**$ 249,112**	**19.1%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 189,637	$ 231,016	21.8%	$ 209,140	(9.5%)	$ 249,112	19.1%
	Grand Total	**$ 189,637**	**$ 231,016**	**21.8%**	**$ 209,140**	**(9.5%)**	**$ 249,112**	**19.1%**



1) Detail information available on expenditure pages 99-100 of the line item budget book.

PROGRAM DESCRIPTION:

The Streets Division is responsible for the repair and maintenance of 1,356 lane miles of paved and dirt streets. The Streets Division is also responsible for alleys, public parking lots, and storm drainage systems in the City. The division is functionally divided into five work crews. The Truck and Equipment crew performs heavy construction for other City departments, maintains and builds dirt streets, builds milled asphalt streets, maintains dirt alleys, constructs and maintains retention ponds, and prepares areas for paving. The Concrete Construction crew repairs existing and constructs new concrete curb and gutters, sidewalks, headwalls, erosion control walls, curb inlets, collection boxes, manholes, and rundowns. The crew also installs storm drainage pipe and repairs and installs guardrails. The Street Maintenance crew is responsible for maintenance of all paved streets, alleys, and parking lots within the City. This work consists of potholes, utility cuts, crack sealing, and new paving of streets, alleys, and parking lots. The Street Sweeper and Cleanup crew is responsible for the sweeping of streets, alleys, and public parking lots. The Roadside crew cleans right of ways, medians, drainage channels, storm drain inlets, and performs miscellaneous repair work. The Streets Division is also responsible for flood control when it rains, and snow and ice control in the winter.

Budget Highlights:

Although not included in the budget numbers, the Streets Division anticipates the need to add one position in the future, street sweeper operator, to adequately maintain the increasing number of road miles in the City. If the new position is added, additional equipment will also be needed for this position. In addition, two laborers will be needed in the future to assist in roadside cleanup of weeds and debris and in other areas in the Street Division as needed.

FY14 GOALS/OBJECTIVES:

- Provide a quick response to any problems that arise due to our aging streets and from the demands placed on our facilities by new development.
- Improve its snow response with existing equipment and the use of pre-wetted salt and sand (magnesium chloride).
- Continue to apply milled asphalt to designated dirt streets.
- Continue its limited program of magnesium chloride application to dirt roadways to control dust and reduce frequency of blading.
- Continued construction of erosion control walls, retention ponds, drop inlets, pipes and various locations to address storm drainage problems.
- Installation of new sidewalks adjacent to City property, major streets, and in areas where needed for the Traffic Division‘s “Safe Routes to School” program.

PERFORMANCE MEASURES:

Sweeper:

- 25 miles per operator per seven-hour shift.
- Residential streets - 6 times per year.
- Arterial streets - 12 times per year (Scott & San Juan Blvd., Dustin, 30th, 20th, Butler, Sullivan, Piñon Hills Blvd., English & Largo).
- Truck routes - 12 times per year (LE Murray, Bloomfield Hwy., E. Main, W. Main, Browning Parkway and La Plata Hwy.).
- Downtown - 90% of the time swept twice weekly.

Concrete:

- Construct 15 sq. ft. of new sidewalk per man hour or 60 sq. ft. of new sidewalk per crew hour.

Asphalt:

- Pothole repair within 72 hours of notification.
- Repair 10.5 sq. ft. of asphalt per man hour or - 73.5 sq. ft. per crew hour.
- Crack seal 1,500 sq. ft. per man hour or 10,500 sq. ft. per crew hour.

Blade:

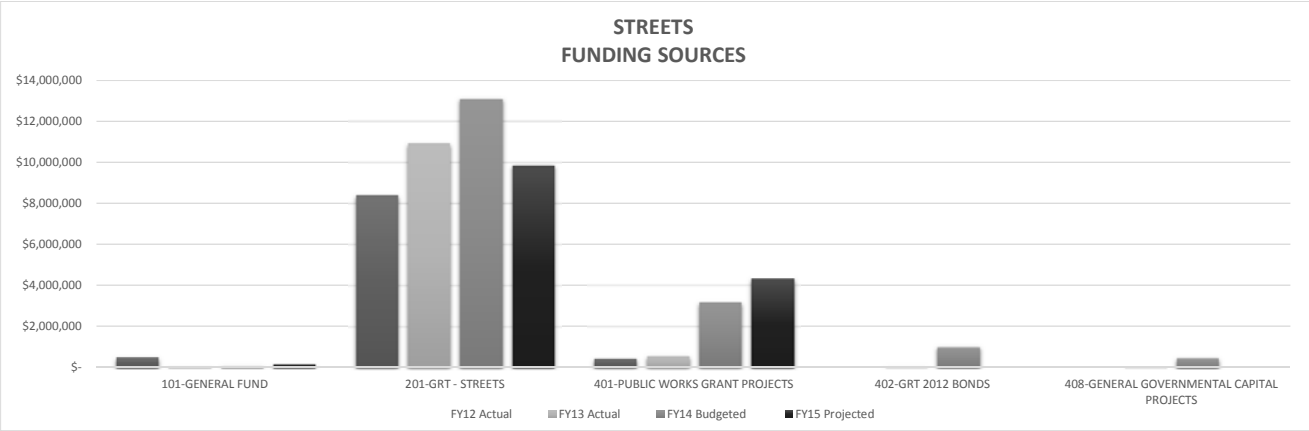
- Blade two miles of dirt-street per operator, per seven hour shift.
- Blade a street within seven working days of receiving a request (weather conditions will determine compliance).

PUBLIC WORKS
STREETS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Streets Superintendent	1	1	$ 73,150	$ 75,344	3.0%
Lead Foreman	1	1	54,496	54,246	(0.5%)
Working Foreman	3	3	149,028	152,707	2.5%
Heavy Equipment Operator	4	4	171,780	157,404	(8.4%)
Street Sweeper Operator	3	3	116,454	120,863	3.8%
Truck Driver	4	4	134,474	132,087	(1.8%)
Concrete Carpenter	2	1	73,418	41,098	(44.0%)
Concrete Carpenter Trainee	-	1	-	35,309	-
Laborer	6	6	185,080	182,236	(1.5%)
TOTAL	**24**	**24**	**$ 957,880**	**$ 951,293**	**(0.7%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 2,197,656	$ 2,157,164	(1.8%)	$ 2,368,958	9.8%	$ 2,449,731	3.4%
b) General Operating	3,277,618	3,601,500	9.9%	4,099,477	13.8%	4,201,964	2.5%
c) Capital	4,211,383	6,108,468	45.0%	11,714,571	91.8%	8,073,247	(31.1%)
e) Transfers	(311,796)	(229,284)	(26.5%)	(353,640)	54.2%	(350,856)	(0.8%)
Grand Total	**$ 9,374,861**	**$ 11,637,848**	**24.1%**	**$ 17,829,366**	**53.2%**	**$ 14,374,086**	**(19.4%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 485,895	$ 60,918	(87.5%)	$ 82,835	36.0%	$ 175,705	112.1%
2)	201-GRT - STREETS	8,432,729	10,949,854	29.8%	13,116,960	19.8%	9,885,134	(24.6%)
3)	401-PUBLIC WORKS GRANT PROJECTS	456,238	565,280	23.9%	3,179,571	462.5%	4,313,247	35.7%
4)	402-GRT 2012 BONDS	-	35,806		1,000,000	2692.9%	-	(100.0%)
5)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	25,990		450,000	1631.4%	-	(100.0%)
	Grand Total	**$ 9,374,861**	**$ 11,637,848**	**24.1%**	**$ 17,829,366**	**53.2%**	**$ 14,374,086**	**(19.4%)**



1) Detail information available on expenditure pages 101-102 of the line item budget book.
2) Detail information available on expenditure pages 112-113 of the line item budget book.
3) Detail information available on expenditure page 144 of the line item budget book.
4) Detail information available on expenditure page 151 of the line item budget book.
5) Detail information available on expenditure page 168 of the line item budget book.

PUBLIC WORKS: WATER/WASTEWATER/SANITATION UTILITY

PROGRAM DESCRIPTION:

The primary responsibility of the City Water/Wastewater Utility Division is to oversee the City's Water and Wastewater Utilities and monitor the City's operations and maintenance contracts with private sector firms. The main focus of this division is to oversee the operation of the City's Water and Wastewater Utilities including financial management of the capital improvements planning and environmental compliance. This division is also responsible for overseeing and monitoring the solid waste contractor's performance. Related responsibilities include serving as the City's environmental office on regional efforts to address environmental and/or regulatory compliance issues such as the Clean Water Act, Clean Air Act, and the Resource Recovery Act.

The Water/Wastewater Utility Division consists of three subunits: Operations, Capital Construction, and Water Resources Management. The Operations and Maintenance Contracts Manager is responsible for the Operations area and serves as the liaison between the City and its water and wastewater operations and maintenance contractor, CH2MHILL OMI, Inc., as well as Waste Management, Inc., the City's solid waste contractor. A Project Engineer is responsible for the Capital Construction area and oversees all capital improvement projects in the Water and Wastewater Utilities. The Water Resource Manager is responsible for the Water Resources unit and overall management of the City's water resources, including water rights acquisition, adjudication, perfection, transfers, and accounting; 40-Year Water Plan; Return Flow Plan; and Water Conservation Plan. Water Resources includes three additional positions: Water Resources Specialist, Water Rights Specialist and Water Technician. Five of the eight positions are staffed and the focus of the Division will be continuing work on the 40-Year Water Plan, Conservation Plan and the Wastewater Treatment Plant Discharge Permit.

Budget Highlights:

Both the Water and Wastewater Funds are in good financial condition and the capital projects are being managed so the funds will meet obligations. The consultant will be working on the construction drawing for the next phase of the WWTP expansion. The planned capital projects for the Water Fund will focus on system maintenance, security improvements, and replacement of water lines to improve service and fire flow. The planned capital projects for the Wastewater Fund will focus on system maintenance and replacement of deteriorating sewer lines as conditions warrant improving service. A major project for the Wastewater Fund is the construction of a new MRAS basin, Final Clarifier Solids Handling Facility and UV Disinfection System at the treatment plant.

Water Storage Rehab: water storage tanks have been completed.

FY14 GOALS/OBJECTIVES:

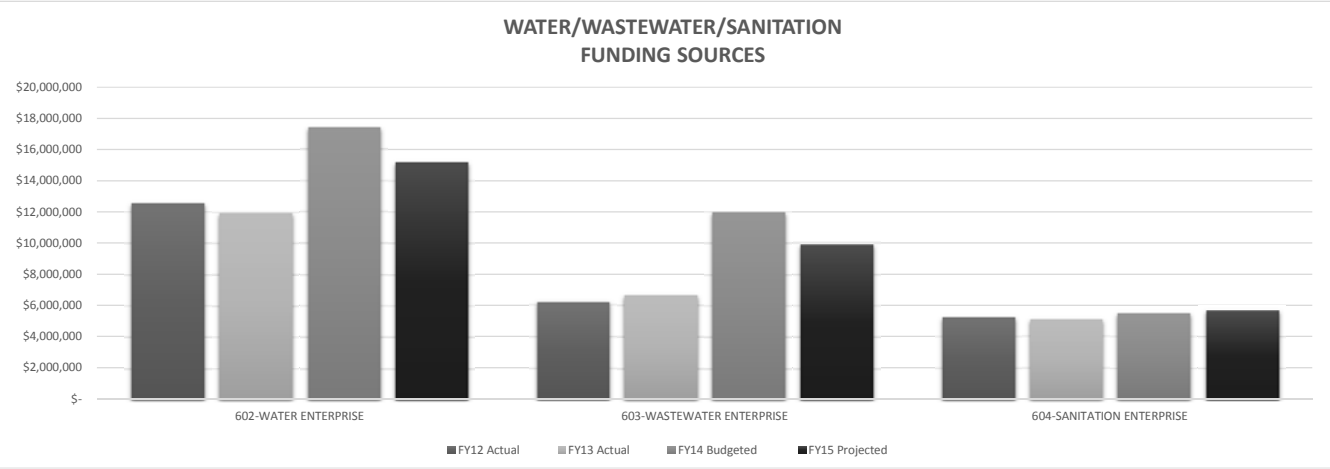
- Continue oversight and coordination of the Operations & Maintenance (O&M) contract with CH2MHILL OMI and annual capital improvements related to system expansion and maintenance.
- Coordinate with the City Engineering staff on the design, construction and inspection of additional water and wastewater infrastructure as they relate to proposed street capital projects.
- Perform professional level administrative and public contract work necessary to monitor the City's solid waste/recycling and water/wastewater O&M contracts.
- Monitor emergency response times to insure a maximum of 2 hours.
- Monitor annual fire hydrant flow tests and inspections on all hydrants.
- Monitor the water storage tank maintenance program.
- Monitor the water distribution system leak detection program – ½ of the system in FY14.
- Monitor cleaning and inspection of entire collection system within 60 months.
- Monitor total recyclable product, received at the recycling center, goal of 5% increase.
- Oversee the permit requirements related to the NPDES permit for the wastewater utilities.
- Maintain good relations with the public, media, commissions and boards with regard to the City's involvement in environmental matters.

PUBLIC WORKS
WATER/WASTEWATER/SANITATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Water/Wastewater Utility Administrator	1	1	$ 69,285	$ 96,966	40.0%
Operations Manager/Environmental Coordinator	1	1	77,125	79,438	3.0%
Associate Project Engineer	1	1	53,106	63,792	20.1%
Water Resource Manager	1	1	53,106	47,330	(10.9%)
Water Resource Specialist	1	1	61,526	63,372	3.0%
Water Rights Specialist	1	1	41,049	30,684	(25.3%)
Engineering Technician	1	1	52,901	54,488	3.0%
Water Technician	1	1	33,049	34,252	3.6%
TOTAL	**8**	**8**	**$ 441,147**	**$ 470,322**	**6.6%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 944,142	$ 878,775	(6.9%)	$ 1,100,197	25.2%	$ 1,162,219	5.6%
b) General Operating	14,658,385	14,311,759	(2.4%)	17,016,768	18.9%	17,442,187	2.5%
c) Capital	3,954,809	4,471,487	13.1%	13,081,895	192.6%	8,498,639	(35.0%)
d) Debt Service	2,268,047	1,851,521	(18.4%)	1,153,822	(37.7%)	1,011,452	(12.3%)
e) Transfers	2,207,677	2,193,772	(0.6%)	2,545,246	16.0%	2,608,877	2.5%
Grand Total	**$ 24,033,059**	**$ 23,707,313**	**(1.4%)**	**$ 34,897,928**	**47.2%**	**$ 30,723,374**	**(12.0%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	602-WATER ENTERPRISE	$ 12,584,087	$ 11,958,664	(5.0%)	$ 17,393,866	45.4%	$ 15,197,301	(12.6%)
2)	603-WASTEWATER ENTERPRISE	6,203,790	6,657,087	7.3%	12,001,204	80.3%	9,885,644	(17.6%)
3)	604-SANITATION ENTERPRISE	5,245,182	5,091,562	(2.9%)	5,502,858	8.1%	5,640,429	2.5%
	Grand Total	**$ 24,033,059**	**$ 23,707,313**	**(1.4%)**	**$ 34,897,928**	**47.2%**	**$ 30,723,374**	**(12.0%)**



1) Detail information available on expenditure pages 202-205 of the line item budget book.
2) Detail information available on expenditure pages 207--211 of the line item budget book.
3) Detail information available on expenditure page 213 of the line item budget book.

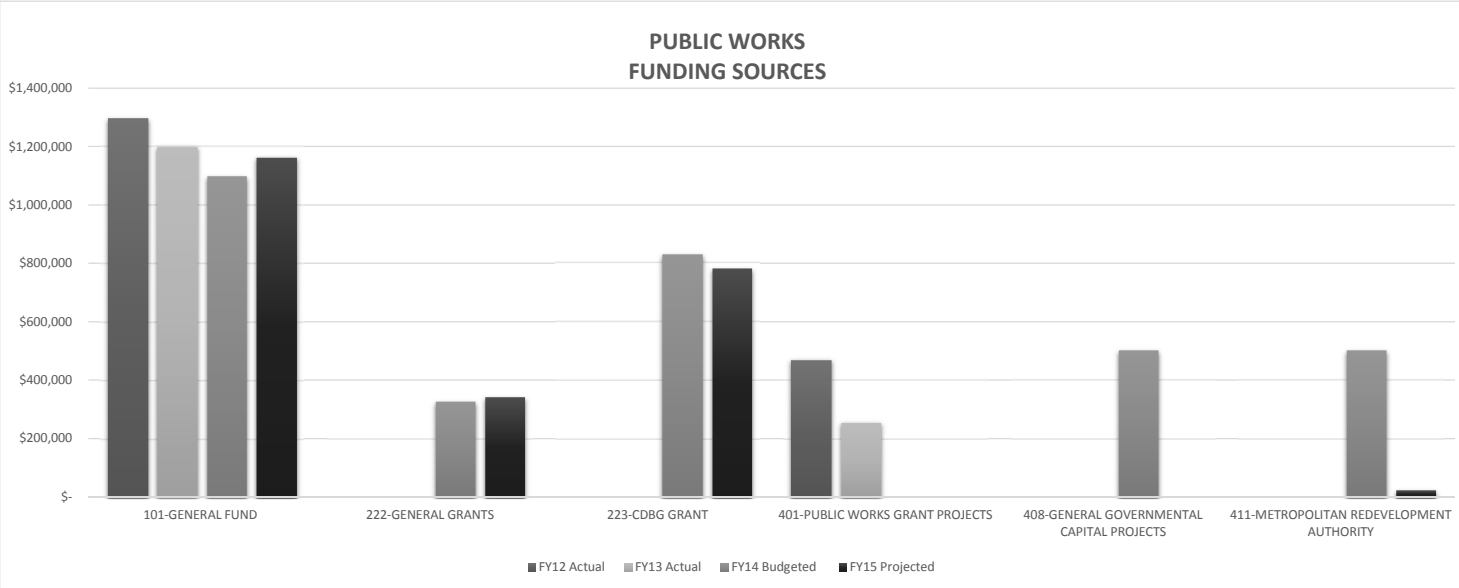
PUBLIC WORKS
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**54**	**54**	**$ 2,597,463**	**$ 2,666,492**	**2.7%**

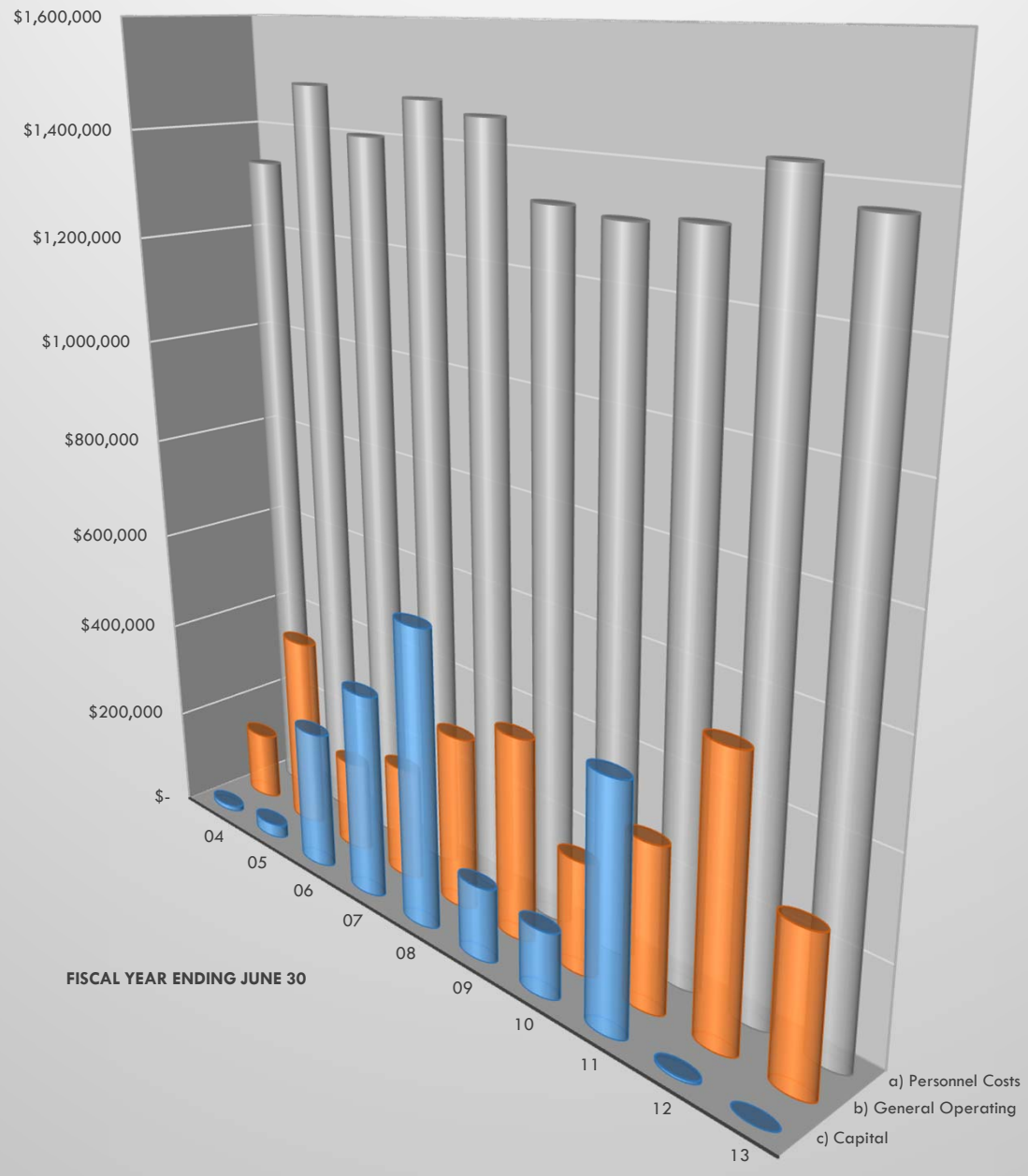
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Administration	$ 148,499	$ 488,600	229.0%	$ 549,506	12.5%	$ 563,724	2.6%
Construction Inspection	144,795	112,406	(22.4%)	139,343	24.0%	151,266	8.6%
City Engineering	505,060	398,391	(21.1%)	598,358	50.2%	630,395	5.4%
Survey	170,745	136,944	(19.8%)	88,130	(35.6%)	96,908	10.0%
Traffic Engineering	189,637	231,016	21.8%	209,140	(9.5%)	249,112	19.1%
Streets	9,374,861	11,637,848	24.1%	17,829,366	53.2%	14,374,086	(19.4%)
Water/Wastewater/Sanitation	23,246,716	22,778,669	(2.0%)	34,897,928	53.2%	30,723,374	(12.0%)
TOTAL	**$ 33,780,313**	**$ 35,783,874**	**5.9%**	**$ 54,311,771**	**51.8%**	**$ 46,788,865**	**(13.9%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,422,384	$ 1,366,707	(3.9%)	$ 1,442,961	5.6%	$ 1,527,660	5.9%
b) General Operating	559,375	311,599	(44.3%)	734,908	135.9%	753,281	2.5%
c) Capital	6,204	-	(100.0%)	752,425		213,077	(71.7%)
e) Transfers	(222,444)	(223,092)	0.3%	320,588	(243.7%)	(183,897)	(157.4%)
Grand Total	**$ 1,765,519**	**$ 1,455,214**	**(17.6%)**	**$ 3,250,882**	**123.4%**	**$ 2,310,120**	**(28.9%)**

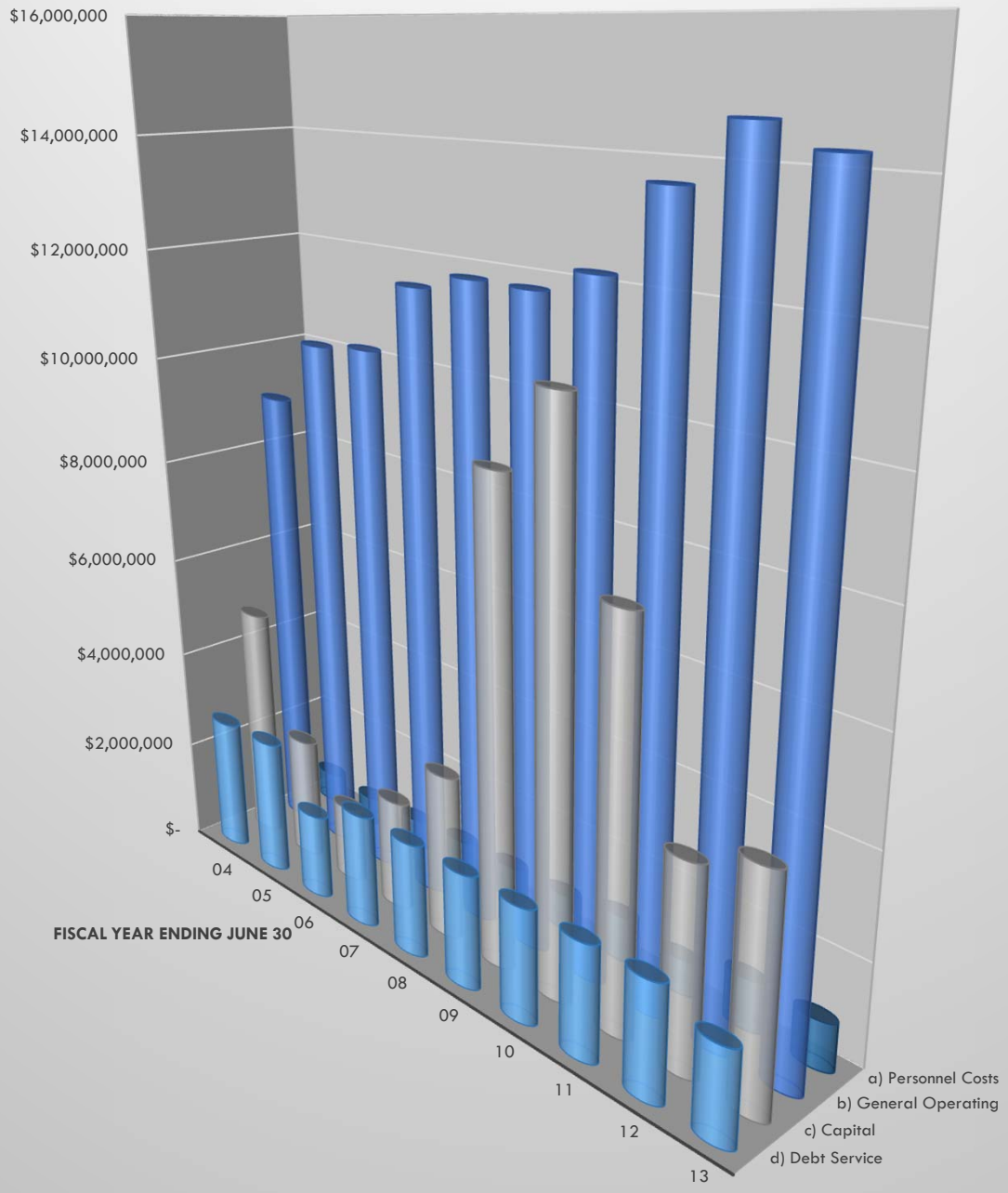
FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 1,296,825	$ 1,199,310	(7.5%)	$ 1,097,470	(8.5%)	$ 1,162,648	5.9%
222-GENERAL GRANTS	-	-		326,201		341,963	4.8%
223-CDBG GRANT	-	-		827,211		779,883	(5.7%)
401-PUBLIC WORKS GRANT PROJECTS	468,694	255,905	(45.4%)	-	(100.0%)	-	
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	-		500,000		-	(100.0%)
411-METROPOLITAN REDEVELOPMENT AUTHORITY	-	-		500,000		25,625	(94.9%)
Grand Total	**$ 1,765,519**	**$ 1,455,214**	**(17.6%)**	**$ 3,250,882**	**123.4%**	**$ 2,310,120**	**(28.9%)**

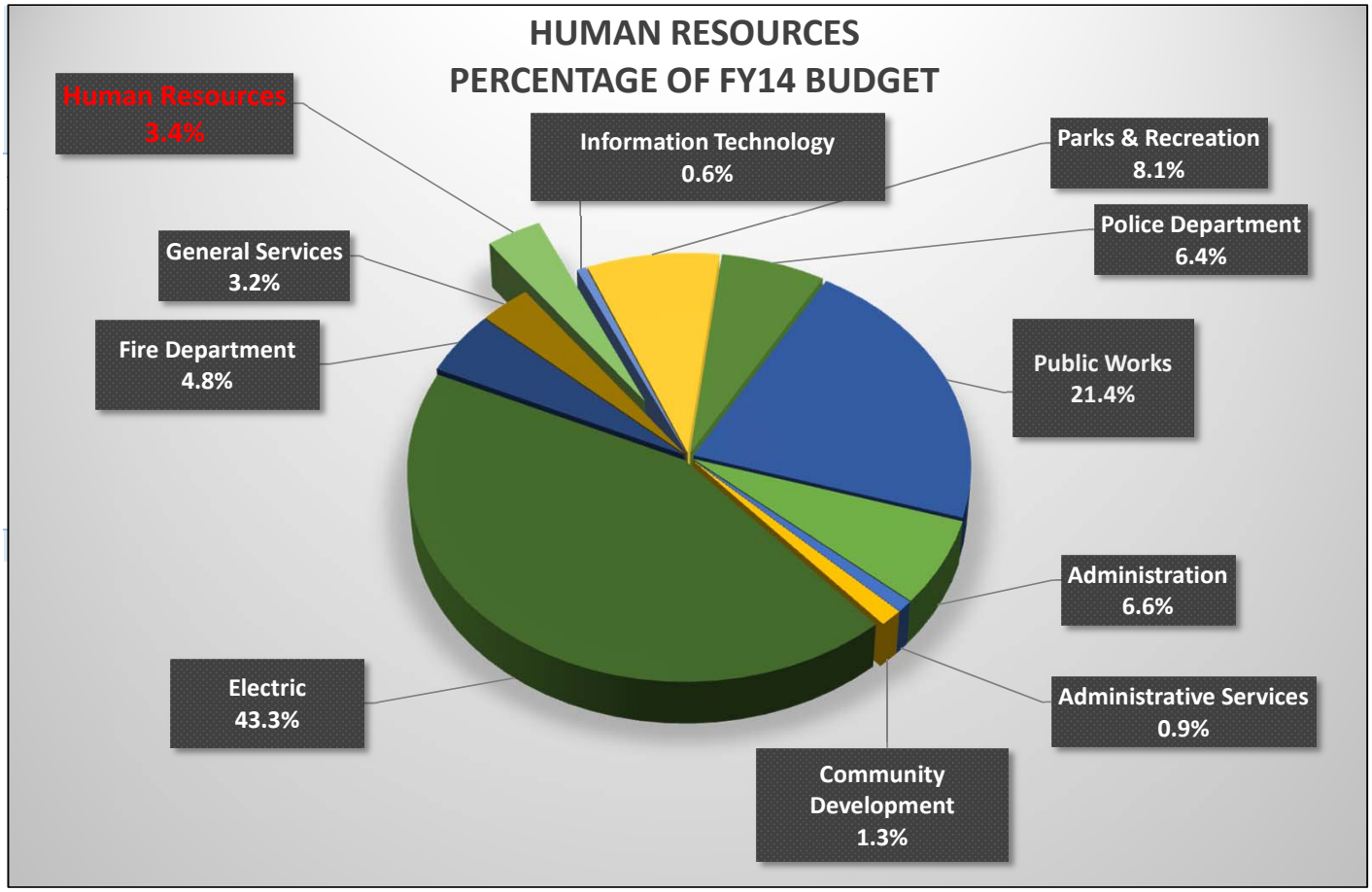


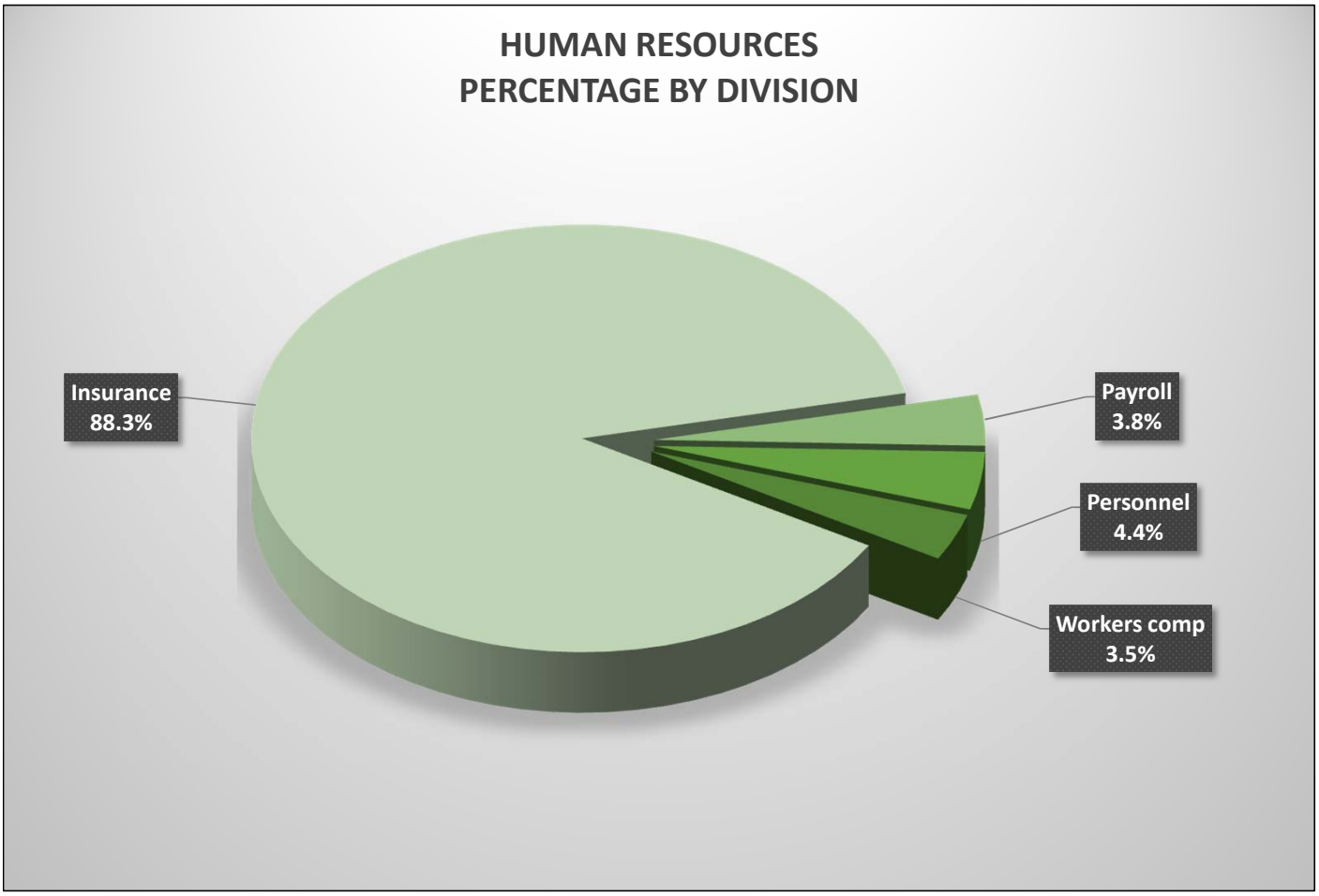
PUBLIC WORKS ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY



WATER/WASTEWATER/SANITATION ACTUAL EXPENDITURES BY TYPE TEN YEAR HISTORY




HUMAN RESOURCES
PERCENTAGE OF FY14 BUDGET
Human Resources 3.4%
Information Technology 0.6%
Parks & Recreation 8.1%
Police Department 6.4%
General Services 3.2%
Fire Department 4.8%
Public Works 21.4%
Administration 6.6%
Electric 43.3%
Administrative Services 0.9%
Community Development 1.3%


HUMAN RESOURCES
PERCENTAGE BY DIVISION
Insurance 88.3%
Payroll 3.8%
Personnel 4.4%
Workers comp 3.5%

HUMAN RESOURCES: PERSONNEL

PROGRAM DESCRIPTION:

The Personnel Division is responsible for employee recruitment, selection and retention. Working closely with other City departments, personnel staff develops and coordinates the strategy for effective recruitment and retention. By actively participating in the selection process, the division assists the other departments by increasing productivity through improved employee selection and development of current employees. The division also handles unemployment claims, classifies municipal jobs, coordinates the employee performance evaluation program, conducts employee training, implements pay adjustments, market rate adjustments, promotions, and ensures that departments are compliant with HR law. The Human Resources Director represents the City in negotiations with employee unions and assists in resolving employee grievances.

Programs and Service Delivery:

(Annual Numbers)	**2010**	**2011**	**2012**
External Job Openings	103	139	140
Internal Job Openings	33	46	22
Number of Applications Processed	4152	4382	4493
Number of Internal Promotions	45	74	63
Number of Regular New Hires	47	140	75
Number of Seasonal New Hires	134	182	187
Number of Regular Employee Separations	73	54	82
Number of Seasonal Employee Separations	134	157	262

FY14 GOALS/OBJECTIVES:

- Continue excellent service to City departments in processing job postings and applications, advising on personnel issues, and ensuring proper pay and classification.
- Continue training on city policies for all new employees and refresher training for current employees.
- Continue specialized supervisory training program with emphasis provided for new supervisors.
- Continue to explore technologies that will streamline divisional processes.
- Continue building continuity of operations within the Human Resources Department.
- Explore different avenues for cost effective ways to enhance employee benefits.

PERFORMANCE MEASURES:

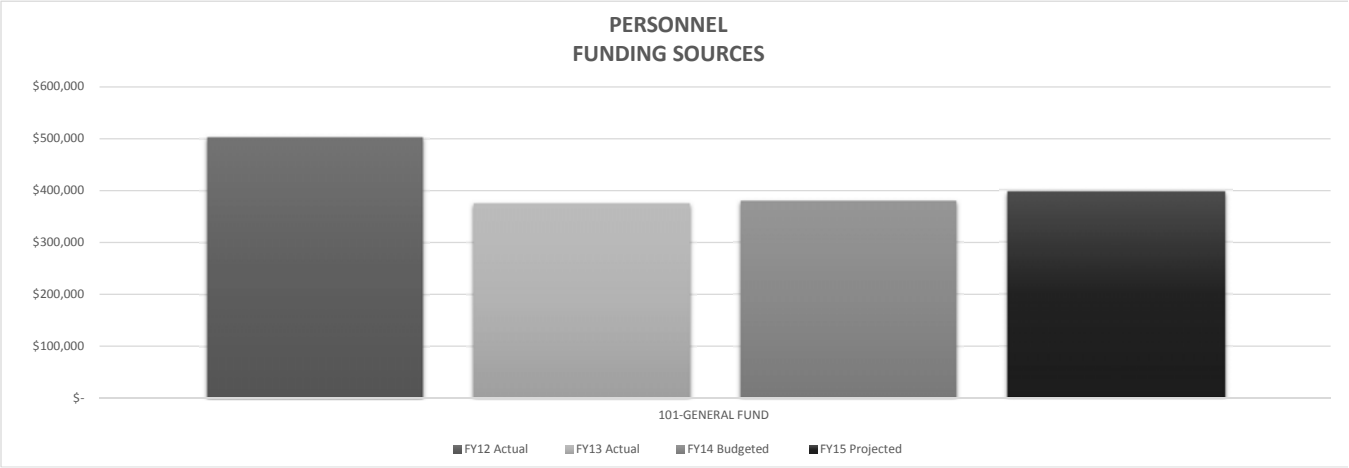
- Application screening does not exceed five working days. Average of three days' time from job closing to departmental review. Interview scheduling occurs as soon as possible after departmental review.
- Ensure that annual performance reviews and pay increases are completed in a timely manner.
- Annually train all new employees through mandatory programs on City policies.
- Continuation of supervisory training programs scheduled regularly throughout the year.
- Implement new online application process.

HUMAN RESOURCES
PERSONNEL

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Human Resource Director	1	1	$ 110,219	$ 87,127	(21.0%)
Senior HR Business Partner	1	1	53,408	55,064	3.1%
HR Business Partner	3	3	151,805	135,223	(10.9%)
Personnel Assistant	1	1	36,487	37,481	2.7%
TOTAL	**6**	**6**	**$ 351,919**	**$ 314,894**	**(10.5%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 418,251	$ 410,143	(1.9%)	$ 427,007	4.1%	$ 452,816	6.0%
b) General Operating	251,394	145,842	(42.0%)	169,831	16.4%	174,077	2.5%
c) Capital	6,640	-	(100.0%)	7,000		-	(100.0%)
e) Transfers	(172,440)	(179,808)	4.3%	(223,872)	24.5%	(229,469)	2.5%
Grand Total	**$ 503,844**	**$ 376,177**	**(25.3%)**	**$ 379,966**	**1.0%**	**$ 397,424**	**4.6%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 503,844	$ 376,177	(25.3%)	$ 379,966	1.0%	$ 397,424	4.6%
Grand Total	**$ 503,844**	**$ 376,177**	**(25.3%)**	**$ 379,966**	**1.0%**	**$ 397,424**	**4.6%**



1) Detail information available on expenditure pages 103-104 of the line item budget book.

HUMAN RESOURCES: INSURANCE/BENEFITS

PROGRAM DESCRIPTION:

The Insurance and Employee Benefits Division is responsible for the group health insurance, life insurance, supplemental life insurance, flexible spending program, and the workers' compensation program. In an ongoing effort to assist employees in service issues related to these programs, staff members of this division strive to educate employees on the City's benefit plans, in both group settings and on an individual basis. This is the tenth year that the flexible spending account has been available to provide additional assistance to employees for medical and dependent care expenses using pre-tax dollars. Additionally, the division is responsible for the continued development of the wellness program that includes an annual health fair.

The division, working closely with other City departments, maintains the property and liability insurance programs for City facilities and operations.

Program and Service Delivery:

	2009	2010	2011	2012
Group Health Enrollment	552	579	565	561
Supplemental Life Enrollment	489	493	509	505
Flexible Spending Account Enrollment	104	136	150	139
Health Fair Attendance	425	547	492	468
Flu Shots	604	511	460	435
H1N1	80			
Other supplemental benefit policies	62	53	53	36

FY14 GOALS/OBJECTIVES:

- Maintain the group health insurance program.
- Continue efforts to reduce group health costs and sick leave usage through ongoing wellness initiatives.
- A continuing wellness effort to support and educate employees on how to make informed decisions regarding their own health and wellness.
- Maintain current health care costs even with rising rates through wellness efforts and plan design.

PERFORMANCE MEASURES:

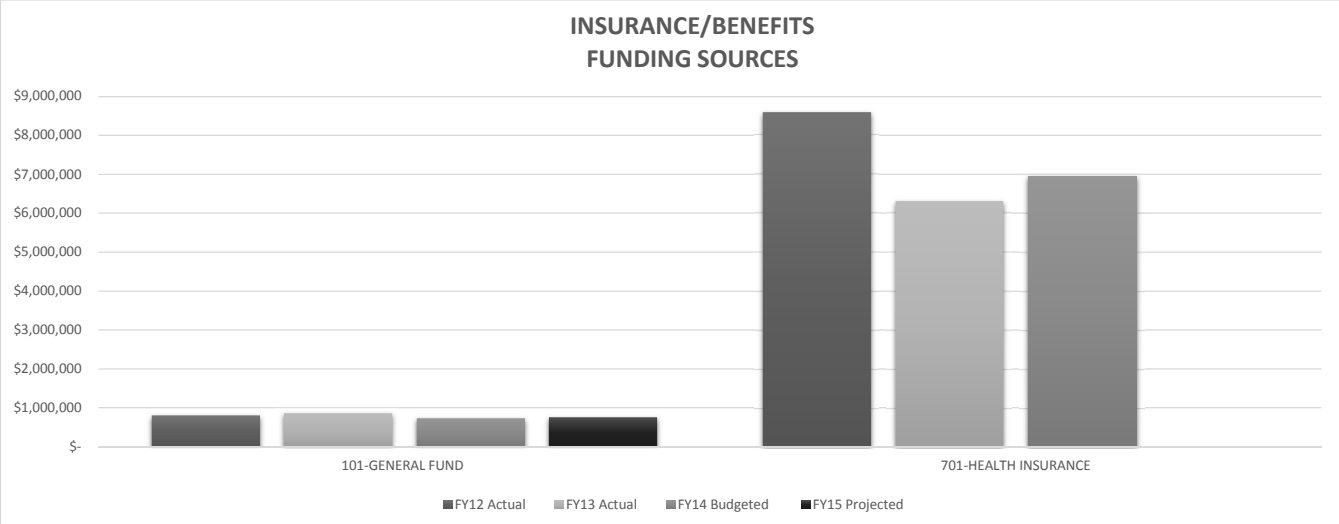
- Mitigate group health insurance cost increases through wellness efforts and plan design.

HUMAN RESOURCES
INSURANCE/BENEFITS

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Insurance / Benefits Specialist	1	1	$ 67,092	$ 52,676	(21.5%)
Administrative Aide	1	1	35,223	36,596	3.9%
TOTAL	**2**	**2**	**$ 102,316**	**$ 89,272**	**(12.7%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 132,104	$ 117,544	(11.0%)	$ 106,197	(9.7%)	$ 112,039	5.5%
b) General Operating	9,256,623	7,085,120	(23.5%)	7,598,573	7.2%	7,890,335	3.8%
e) Transfers	(36,912)	(21,780)	(41.0%)	(16,488)	(24.3%)	(16,900)	2.5%
Grand Total	**$ 9,351,815**	**$ 7,180,884**	**(23.2%)**	**$ 7,688,282**	**7.1%**	**$ 7,985,474**	**3.9%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 784,752	$ 868,719	10.7%	$ 732,231	(15.7%)	$ 753,723	2.9%
2) 701-HEALTH INSURANCE	8,567,063	6,312,165	(26.3%)	6,956,051	10.2%	7,231,750	4.0%
Grand Total	**$ 9,351,815**	**$ 7,180,884**	**(23.2%)**	**$ 7,688,282**	**7.1%**	**$ 7,985,474**	**3.9%**



1) Detail information available on expenditure pages 105-106 of the line item budget book.

HUMAN RESOURCES: PAYROLL

PROGRAM DESCRIPTION:

Programs and Service Delivery:

- Assists employees in issues involving payroll.
- Assists employees in retirement planning and implementation.
- Administers low sick leave benefit program.
- Assists employees in preparing 457 plans.
- Works with Employee Council, promotes and organizes annual Employee Awards program.
- Completes W-2 year-end payroll process.
- Organizes and conducts annual retirement seminar.
- Interacts with Public Employee Retirement Association (PERA) in order to better serve employees' needs and interests.
- Files 941, SUTA and Multiple Work Site Quarterly Reports.
- Preparation of Payroll Budget for the City of Farmington.
- New employee orientation quarterly.

FY14 GOALS/OBJECTIVES:

- Continue employee awards ceremony and annual retirement seminars.
- Hold payroll training meetings to continue improvement of payroll process.
- Confidential documents sorted and archived.
- Implementation of automated time and attendance program.
- Implementation of email notification for direct deposit payroll checks.
- Implementation of Wells Fargo PayCard.
- Implement ROTH IRA.

PERFORMANCE MEASURES:

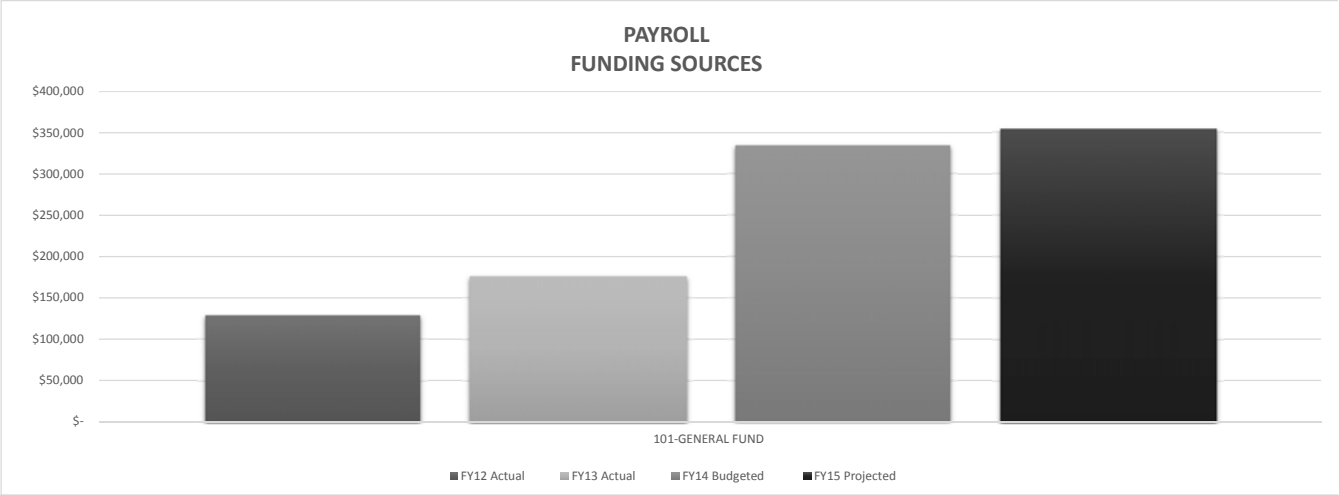
- Increased attendance at annual employee awards ceremony.
- Departmental employees who enter payroll are knowledgeable in timekeeping requirements and the payroll process.
- Archiving projects completed in a timely manner while maintaining State of New Mexico requirements.
- Increased number of employees using the automated time and attendance system.
- Increased number of electronic payment to employees, decreasing the number of live checks written.

HUMAN RESOURCES
PAYROLL

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Payroll Analyst	1	1	$ 55,315	$ 56,459	2.1%
TOTAL	**1**	**1**	**$ 55,315**	**$ 56,459**	**2.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 158,377	$ 193,214	22.0%	$ 356,991	84.8%	$ 377,268	5.7%
b) General Operating	4,922	7,924	61.0%	6,625	(16.4%)	6,791	2.5%
e) Transfers	(34,368)	(24,948)	(27.4%)	(29,124)	16.7%	(29,852)	2.5%
Grand Total	**$ 128,930**	**$ 176,190**	**36.7%**	**$ 334,492**	**89.8%**	**$ 354,207**	**5.9%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 101-GENERAL FUND	$ 128,930	$ 176,190	36.7%	$ 334,492	89.8%	$ 354,207	5.9%
Grand Total	**$ 128,930**	**$ 176,190**	**36.7%**	**$ 334,492**	**89.8%**	**$ 354,207**	**5.9%**



1) Detail information available on expenditure page 107 of the line item budget book.

HUMAN RESOURCES: WORKERS' COMPENSATION

PROGRAM DESCRIPTION:

The City has contracted with a third party administrator, Cannon Cochran Management Services, Inc. (CCMSI), to administer the City's workers' compensation program.

While the City's program is designated as the self-insured program through the New Mexico Workers' Compensation Administration, an excess insurance policy applies to any claim that exceeds $500,000.

Programs and Service Delivery:

	2009	2010	2011	2012
Workers' Compensation Injuries/Illnesses	94	95	91	86
Actual Days Away from Work	357	752	424	533

FY14 GOALS/OBJECTIVES:

- Reduce workers' compensation injuries and illnesses by 10%.
- Reduce days away from work by 10% through a proactive return to work policy.

PERFORMANCE MEASURES:

- Decrease in workers' compensation claims by employee awareness of safety issues.

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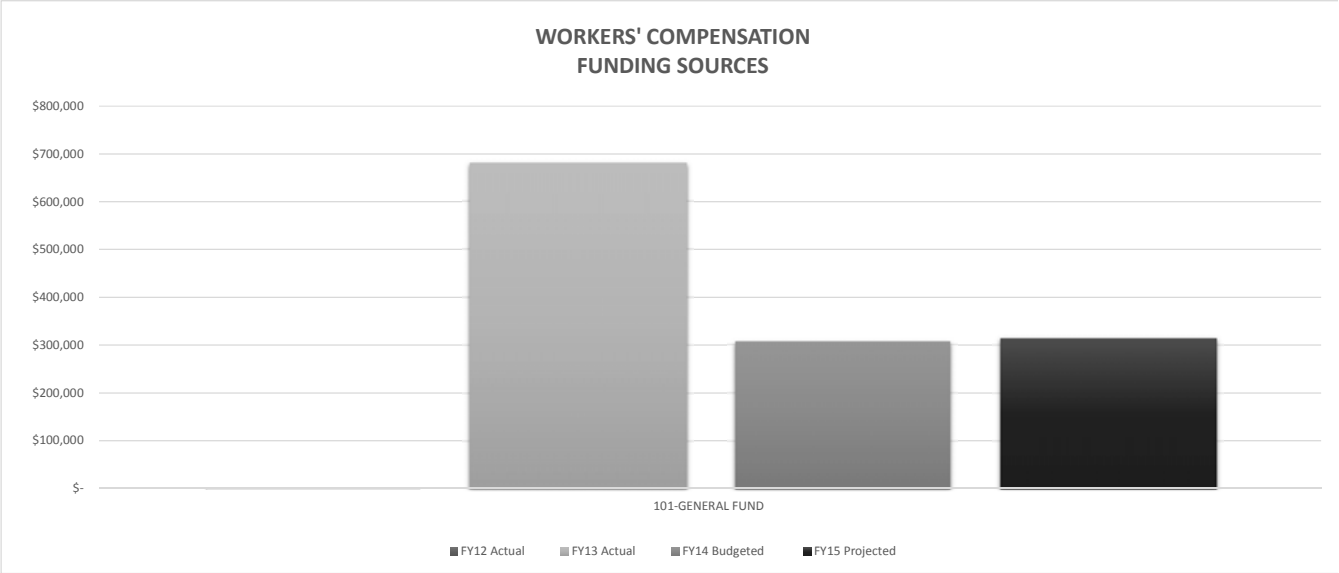
HUMAN RESOURCES
WORKERS' COMPENSATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

No regular employees.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
b) General Operating	$ 409	$ 680,037	166009.9%	$ 307,475	(54.8%)	$ 315,162	2.5%
Grand Total	**$ 409**	**$ 680,037**	**166009.9%**	**$ 307,475**	**(54.8%)**	**$ 315,162**	**2.5%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 409	$ 680,037	166009.9%	$ 307,475	(54.8%)	$ 315,162	2.5%
	Grand Total	**$ 409**	**$ 680,037**	**166009.9%**	**$ 307,475**	**(54.8%)**	**$ 315,162**	**2.5%**



1) Detail information available on expenditure page 108 of the line item budget book.

Note: Prior to FY13, Worker's Compensation was allocated to the individual departments that incurred the cost. In FY13, All Worker's Compensation costs are accounted for in he Worker's Compensation Division.

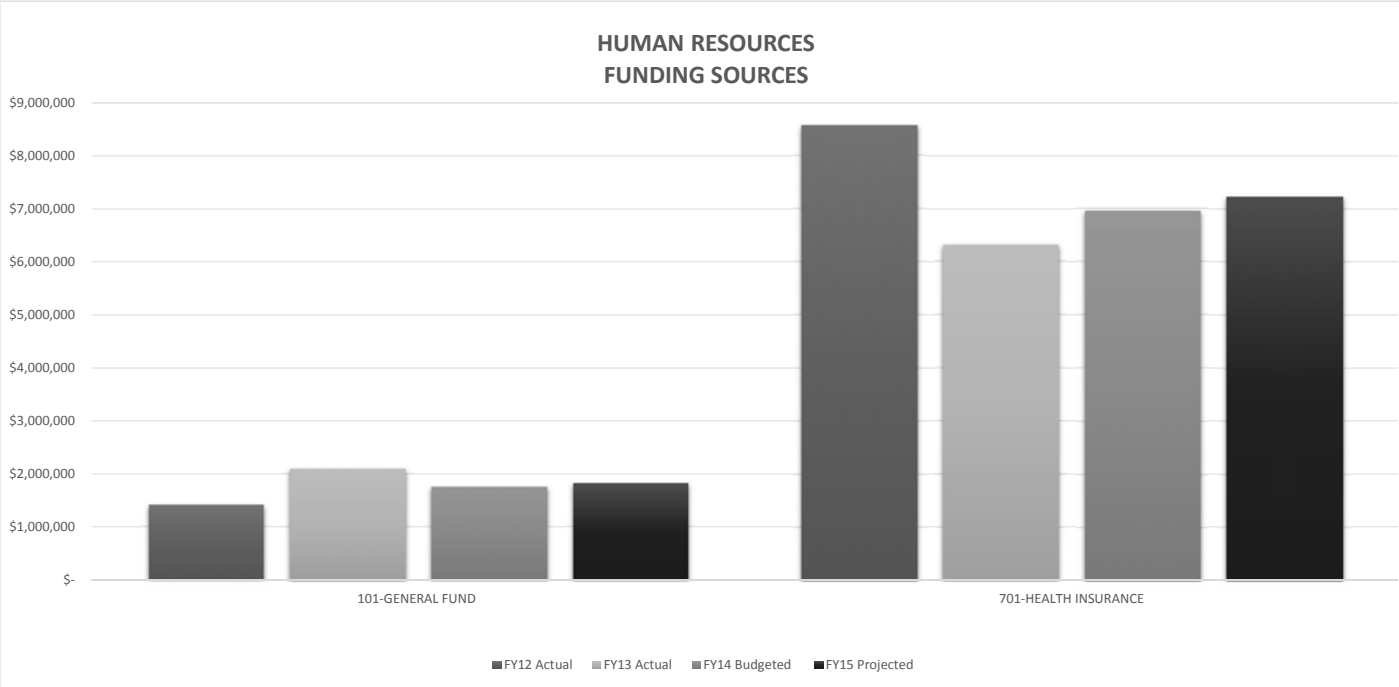
HUMAN RESOURCES
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**9**	**9**	**$ 509,550**	**$ 460,625**	**(9.6%)**

DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Insurance	9,351,815	7,180,884	(23.2%)	7,688,282	7.1%	7,985,474	3.9%
Payroll	128,930	176,190	36.7%	334,492	89.8%	354,207	5.9%
Personnel	503,844	376,177	(25.3%)	379,966	1.0%	397,424	4.6%
Workers' Compensation	409	680,037	166009.9%	307,475	(54.8%)	315,162	2.5%
Grand Total	**$ 9,984,999**	**$ 8,413,289**	**(15.7%)**	**$ 8,710,215**	**3.5%**	**$ 9,052,266**	**3.9%**

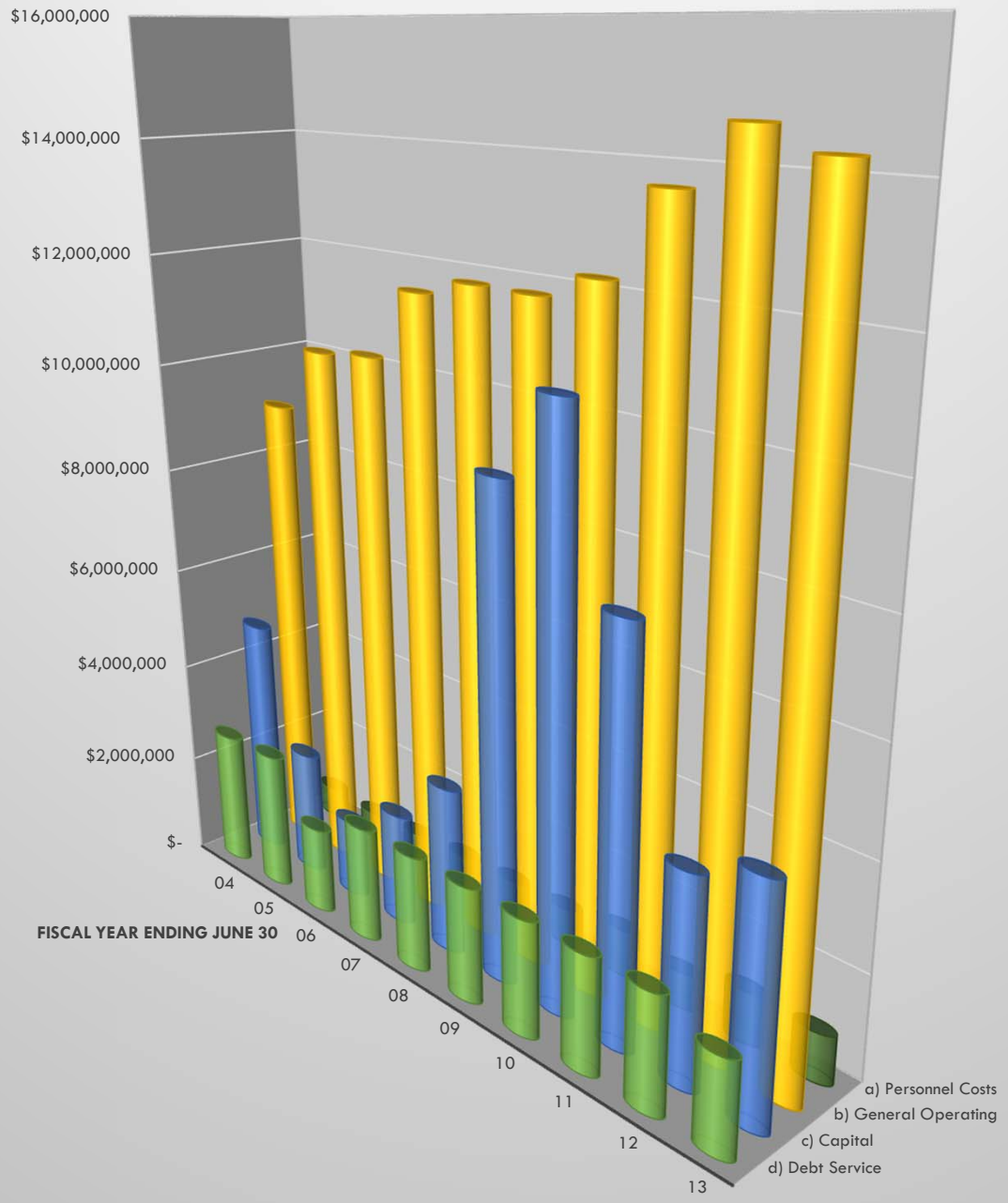
EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 708,731	$ 720,901	1.7%	$ 890,195	23.5%	$ 942,123	5.8%
b) General Operating	9,513,348	7,918,924	(16.8%)	8,082,504	2.1%	8,386,364	3.8%
c) Capital	6,640	-	(100.0%)	7,000		-	(100.0%)
e) Transfers	(243,720)	(226,536)	(7.1%)	(269,484)	19.0%	(276,221)	2.5%
Grand Total	**$ 9,984,999**	**$ 8,413,289**	**(15.7%)**	**$ 8,710,215**	**3.5%**	**$ 9,052,266**	**3.9%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 1,417,936	$ 2,101,123	48.2%	$ 1,754,164	(16.5%)	$ 1,820,516	3.8%
701-HEALTH INSURANCE	8,567,063	6,312,165	(26.3%)	6,956,051	10.2%	7,231,750	4.0%
Grand Total	**$ 9,984,999**	**$ 8,413,289**	**(15.7%)**	**$ 8,710,215**	**3.5%**	**$ 9,052,266**	**3.9%**



Note: IN FY14, Safety Office was reclassified to the Electric Enterprise. Previous year information is included in order to provide comparable information.

HUMAN RESOURCES ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY



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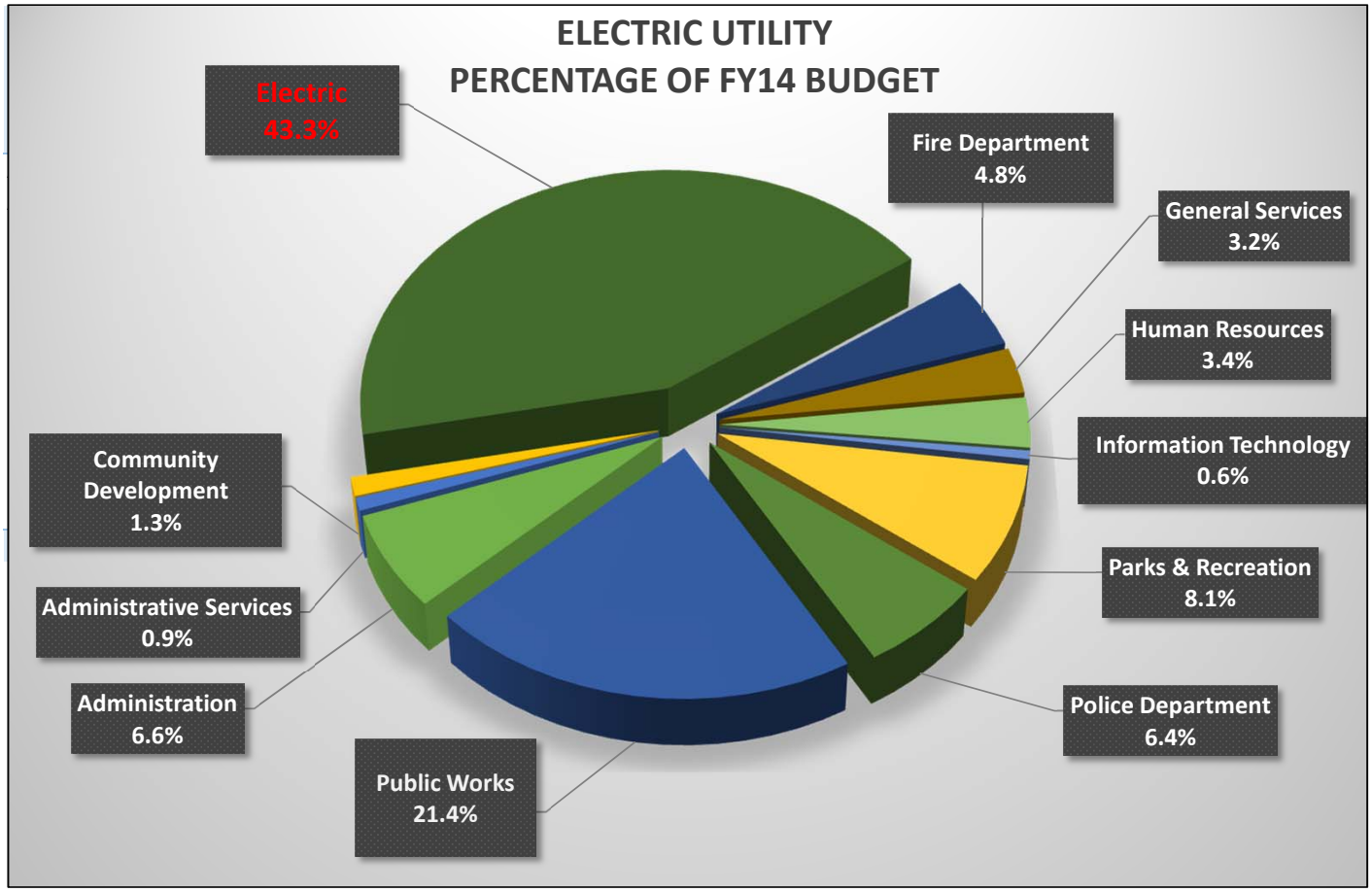
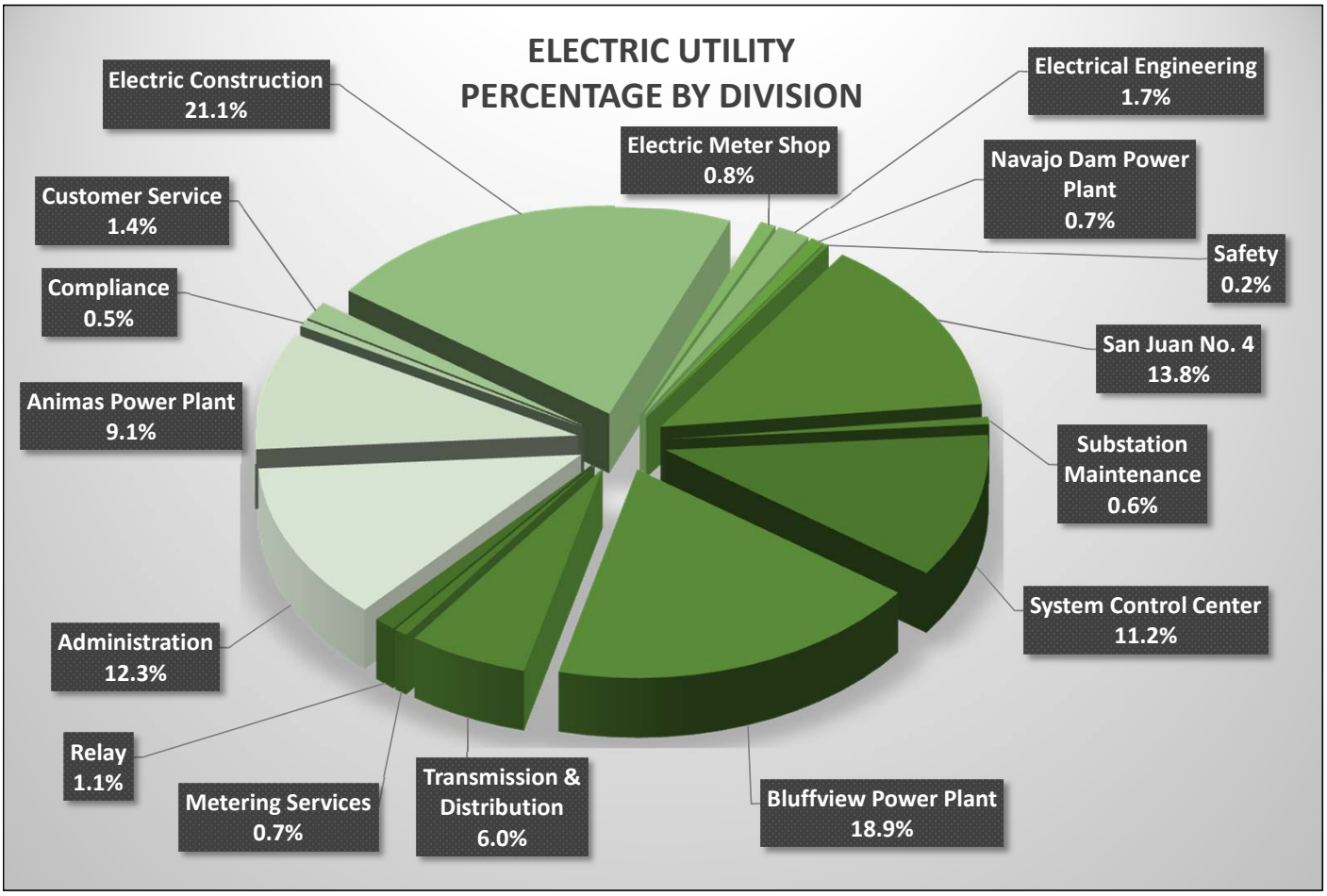

ELECTRIC UTILITY
PERCENTAGE OF FY14 BUDGET
Electric 43.3%
Fire Department 4.8%
General Services 3.2%
Human Resources 3.4%
Information Technology 0.6%
Parks & Recreation 8.1%
Police Department 6.4%
Public Works 21.4%
Administration 6.6%
Administrative Services 0.9%
Community Development 1.3%


ELECTRIC UTILITY
PERCENTAGE BY DIVISION
Electric Construction 21.1%
Electric Meter Shop 0.8%
Electrical Engineering 1.7%
Navajo Dam Power Plant 0.7%
Safety 0.2%
San Juan No. 4 13.8%
Substation Maintenance 0.6%
System Control Center 11.2%
Bluffview Power Plant 18.9%
Transmission & Distribution 6.0%
Metering Services 0.7%
Relay 1.1%
Administration 12.3%
Animas Power Plant 9.1%
Compliance 0.5%
Customer Service 1.4%

ELECTRIC UTILITY: ADMINISTRATION

PROGRAM DESCRIPTION:

Administration provides the leadership and framework for the successful operation of a $100 million dollar electric utility under the current vertically integrated model. Energy usage by customers is projected to increase at less than 1% per year for the next two years.

Specific Program and Services Delivery:

Electricity Sales	1,161,855 mWh
Revenue Dollars	$ 101,370,867
Expense Dollars	$ 83,221,730
Capital Investments	$ 24,234,623
Capital Purchases	$ 2,259,600

FY14 GOALS/OBJECTIVES:

- Continually review all departmental expenses to ensure the level of expenditure will support the electric utility's goal of operational and customer excellence and deliver competitively priced electricity to our customers while ensuring reliable service.
- Review practices, procedures and policies to ensure the comparable treatment of our customers and the continued viability of the electric utility.
- Continue participating in national electric utility organizations on behalf of municipal utilities on reliability issues and customer issues.
- Provide useful information on legislation and issues to our public utility commissioners, our elected officials and our customers to enable them to better understand the Utility's direction.

PERFORMANCE MEASURES:

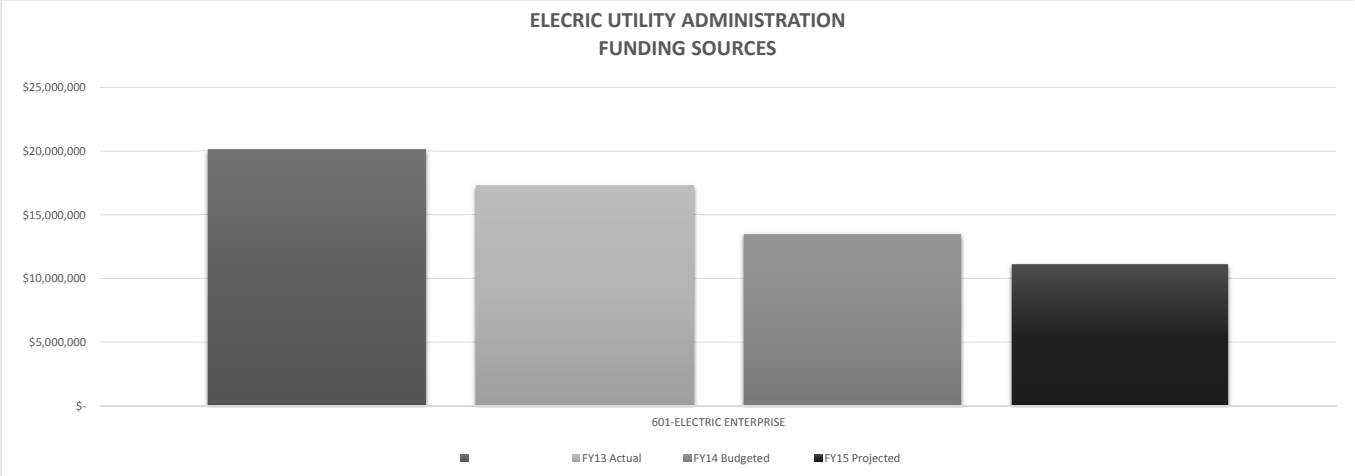
- Electric utility operating expenses including fuel and O&M will not exceed $.061 per kilowatt hour sold to our customers.
- Monitor the financial state of the electric utility using selected financial and operating ratios provided by American Public Power Association (APPA). Compare FEUS' ratios with APPA median ratios by region and utility size, with a favorable comparison in 75% of ratios studied.

ELECTRIC UTILITY
ADMINISTRATION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Electric Utility Director	1	1	$ 138,985	$ 160,659	15.6%
Utility Financial Analyst	1	-	82,222	-	(100.0%)
Utility Business Operations Manager	-	1	-	84,688	-
Quality Management & Security Officer	1	-	84,417	-	(100.0%)
Office Manager	-	1	-	48,433	-
Administrative Assistant	1	-	40,823	-	(100.0%)
TOTAL	**4**	**3**	**$ 346,447**	**$ 293,780**	**(15.2%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 450,491	$ 494,457	9.8%	$ 360,858	(27.0%)	$ 369,681	2.4%
b) General Operating	4,309,236	4,071,795	(5.5%)	4,667,469	14.6%	4,773,076	2.3%
d) Debt Service	5,210,134	3,342,967	(35.8%)	-	(100.0%)	-	
e) Transfers	10,162,149	9,417,810	(7.3%)	8,467,109	(10.1%)	5,972,200	(29.5%)
Grand Total	**$ 20,132,010**	**$ 17,327,029**	**(13.9%)**	**$ 13,495,436**	**(22.1%)**	**$ 11,114,957**	**(17.6%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 20,132,010	$ 17,327,029	(13.9%)	$ 13,495,436	(22.1%)	$ 11,114,957	(17.6%)
	Grand Total	**$ 20,132,010**	**$ 17,327,029**	**(13.9%)**	**$ 13,495,436**	**(22.1%)**	**$ 11,114,957**	**(17.6%)**



1) Detail information available on expenditure pages 172-173 of the line item budget book.

ELECTRIC UTILITY: COMPLIANCE

PROGRAM DESCRIPTION:

The Compliance Division is dedicated to continually improve and promote a culture of compliance, embracing the values of safety, environmental and reliability compliance. The Compliance Division shall proactively research, review and interpret laws, rules and regulations and endeavor to prevent the payment of fines or penalties related to not meeting the standards under which the Farmington Electric Utility System must operate. An established compliance program demonstrates a strong internal culture of compliance, leadership support, continual improvement and reliability excellence which reduces the risk of non-compliance resulting in incidents and penalties.

FY14 GOALS/OBJECTIVES:

- Provide excellent customer service to internal and external customers of the electric utility by maintaining a transparent, accessible Compliance Division.
- Collaborate with other divisions and departments to promote awareness and provide training opportunities for appropriate regulatory requirements.
- Evaluate and implement cost effective technologies to increase efficiency allowing resources to champion safety, security and reliability initiatives.
- Continual monitoring of regulatory activity of new or revised requirements from regulatory agencies.
- Complete regular awareness and training activities with appropriate personnel on current and pending requirements.
- Participate in compliance outreach activities.
- Prepare for the 2014 audit through internal reviews, gap assessments and mock audits.

PERFORMANCE MEASURES:

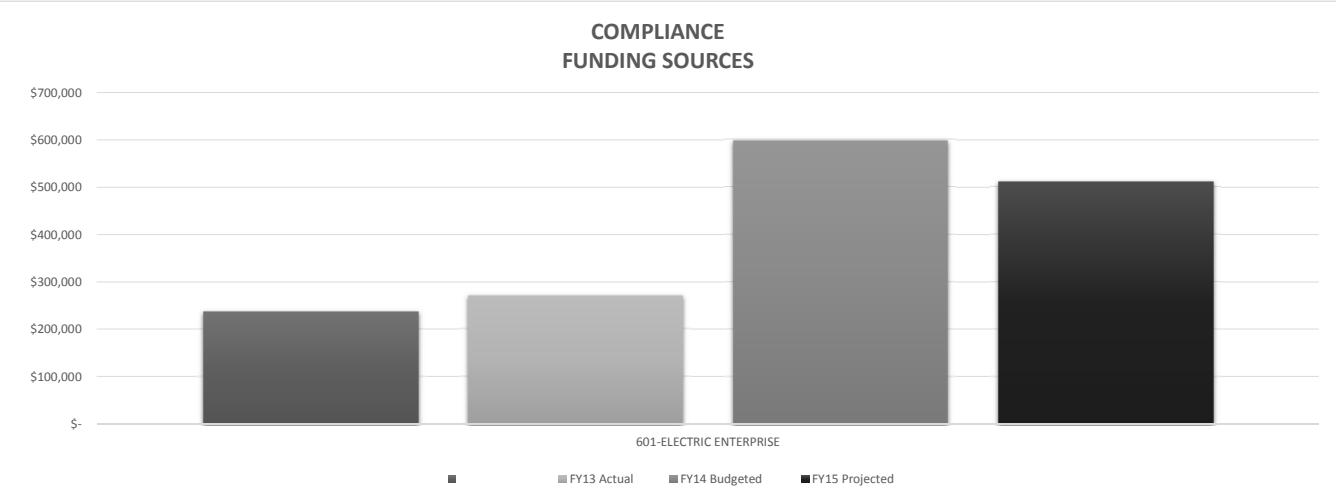
- Improved compliance culture demonstrated by proactive participation and implementation of programs throughout the utility.
- Strive to have zero violations discovered during on-site audits.

ELECTRIC UTILITY
COMPLIANCE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Regulatory Compliance Manager	1	1	$ 88,081	$ 98,149	11.4%
Regulatory Compliance Specialist	-	1	-	62,271	-
Environmental Scientist	-	1	-	88,877	-
Safety & Security Officer	-	1	-	86,949	-
Relay & Compliance Field	1	-	65,408	-	(100.0%)
Engineering & System Operation Computer Specialist	1	1	49,056	62,271	26.9%
TOTAL	**3**	**5**	**$ 202,545**	**$ 398,516**	**96.8%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 101,573	$ 157,924	55.5%	$ 338,351	114.2%	$ 347,063	2.6%
b) General Operating	136,673	113,544	(16.9%)	259,864	128.9%	164,460	(36.7%)
Grand Total	**$ 238,246**	**$ 271,468**	**13.9%**	**$ 598,215**	**120.4%**	**$ 511,523**	**(14.5%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 238,246	$ 271,468	13.9%	$ 598,215	120.4%	$ 511,523	(14.5%)
	Grand Total	**$ 238,246**	**$ 271,468**	**13.9%**	**$ 598,215**	**120.4%**	**$ 511,523**	**(14.5%)**



1) Detail information available on expenditure page 174 of the line item budget book.

ELECTRIC UTILITY: SAFETY

PROGRAM DESCRIPTION:

The Safety Division is responsible for the development, management and oversight of the City of Farmington's Environmental, Health and Safety (EHS) Program. This Division of the Electric Utility works within the entire City organization to provide the City Manager, Directors, Division Managers, staff members, and line employees the tools necessary for a successful EHS Program. The Safety Division endeavors to advance the City's EHS program by:

- Identifying workplace risks, hazards, and deficiencies and tracking them until properly treated.
- Continuing the development and implementation of essential programs to provide guidance to all employees.
- Training employees on the City's environmental, health and safety program.
- Establishing and managing the City's environmental program.

FY14 GOALS/OBJECTIVES:

- Collaborate with managers, supervisors and employees in evaluating key processes and tasks to identify hazards and mitigation of those hazards (Job Hazard Analysis).
- Fully implement all current City Safety Regulations.
- Reduce employee incidents involving lost workdays, medical treatment, and motor vehicle accidents.

PERFORMANCE MEASURES:

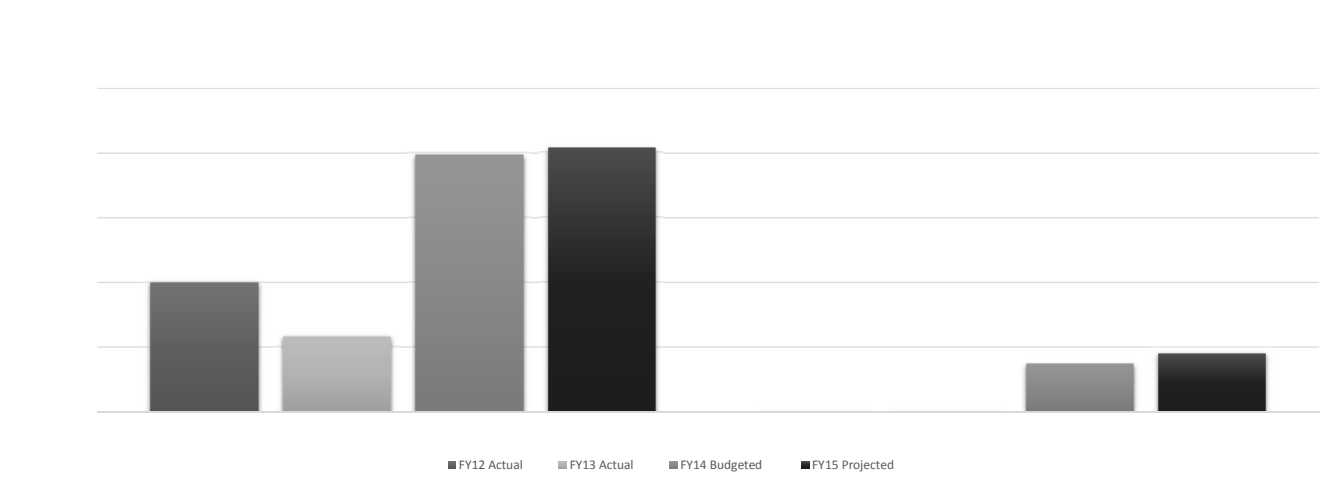
- Managers, supervisors and employees trained on conducting and documenting a job hazard analysis.
- All components of City Safety Regulations instituted.
- Incidents involving lost workdays and medical treatment reviewed with root causes identified and implementation of corrective actions.

ELECTRIC UTILITY
SAFETY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Safety Specialists	-	2	$ -	$ 106,262	-
Safety Officer	1	-	66,026	$ -	(100.0%)
Safety Assistant	1	-	49,762	-	(100.0%)
TOTAL	**2**	**2**	**$ 115,789**	**$ 106,262**	**(8.2%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 140,535	$ 71,448	(49.2%)	$ 183,246	156.5%	$ 187,968	2.6%
b) General Operating	36,050	31,022	(13.9%)	66,700	115.0%	76,700	15.0%
e) Transfers	(76,176)	(44,520)	(41.6%)	(14,151)	(68.2%)	(15,571)	10.0%
Grand Total	**$ 100,409**	**$ 57,950**	**(42.3%)**	**$ 235,795**	**306.9%**	**$ 249,098**	**5.6%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	101-GENERAL FUND	$ 100,409	$ 57,950	(42.3%)	$ 198,660	242.8%	$ 203,627	2.5%
2)	601-ELECTRIC ENTERPRISE	-	-		37,135		45,471	22.4%
	Grand Total	**$ 100,409**	**$ 57,950**	**(42.3%)**	**$ 235,795**	**306.9%**	**$ 249,098**	**5.6%**



1) Detail information available on expenditure pages 109-110 of the line item budget book.

2) Detail information available on expenditure page 175 of the line item budget book.

Note: In FY14, Safety was moved from the general fund to the Electric Enterprise. In order to better reflect annual comparative data, the general fund safety is combined with the Electric Enterprise safety division.

Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: CUSTOMER SERVICE

PROGRAM DESCRIPTION:

Customer Service is responsible for managing electric, water, sewer and sanitation account services for residential and commercial customers in our service territory. The division offers a variety of customer programs, such as financial assistance referrals, payment arrangements, and miscellaneous account services, in an effort to provide timely and convenient service that is designed to meet the specific needs of our customers.

Specific Program and Service Delivery:

Service	***Avg. Monthly***
Customer contacts	14,860
Statements mailed	36,817
Delinquent notices mailed	6,515
Disconnection notices generated	4,932
Annual CY2012 Utility Assistance	$ 60,749

Number of meters as of 12/2012:

Electric	44,065
Water	16,260

FY14 GOALS/OBJECTIVES:

- Continuous review of internal policies and procedures to ensure timely and accurate service and to promote customer satisfaction and process improvement
- Record and trend customer complaints. Implement process improvements to reduce complaints annually

PERFORMANCE MEASURES:

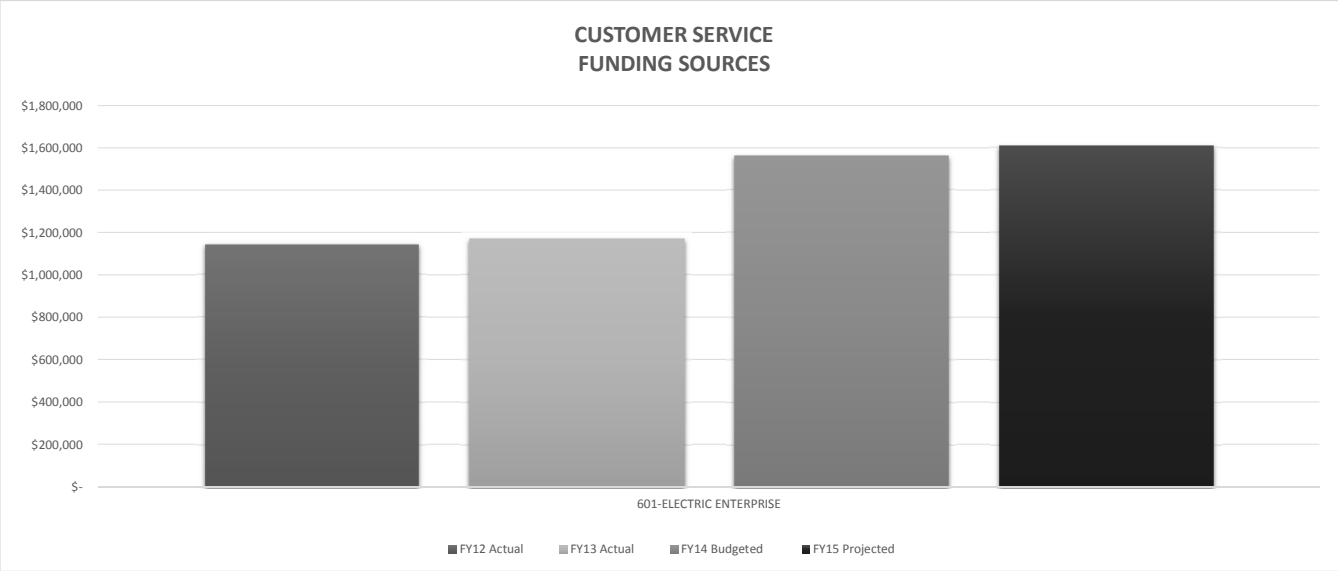
- Achieve 99.9% billing accuracy for all customer accounts.
- Achieve less than 1% negative customer comments on the quality of service provided by Customer Care personnel.
- Reduce the number of customer call backs by 5% annually.

ELECTRIC UTILITY
CUSTOMER SERVICE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Customer Care Manager	1	1	$ 54,002	$ 68,564	27.0%
Customer Operations Coordinator	1	-	62,856	-	(100.0%)
Customer Care Specialist	3	3	130,344	130,729	0.3%
Customer Care Cashier	3	3	82,018	91,705	11.8%
Customer Care Associate	11	9	347,894	293,553	(15.6%)
Key Accounts Analyst	1	-	50,646	-	(100.0%)
Exceptions Processing Specialist	1	1	47,106	48,106	2.1%
Exceptions Processing Associate	3	3	88,309	94,614	7.1%
Administrative Aide	1	1	31,620	32,505	2.8%
Customer Care Secretary I	1	1	23,653	27,890	17.9%
TOTAL	**26**	**22**	**$ 918,448**	**$ 787,667**	**(14.2%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 752,163	$ 741,454	(1.4%)	$ 853,916	15.2%	$ 895,912	4.9%
b) General Operating	588,486	599,823	1.9%	913,035	52.2%	925,460	1.4%
c) Capital	-	-		15,000		15,000	0.0%
e) Transfers	(199,140)	(171,384)	(13.9%)	(221,652)	29.3%	(228,302)	3.0%
Grand Total	**$ 1,141,508**	**$ 1,169,893**	**2.5%**	**$ 1,560,299**	**33.4%**	**$ 1,608,070**	**3.1%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 1,141,508	$ 1,169,893	2.5%	$ 1,560,299	33.4%	$ 1,608,070	3.1%
	Grand Total	**$ 1,141,508**	**$ 1,169,893**	**2.5%**	**$ 1,560,299**	**33.4%**	**$ 1,608,070**	**3.1%**



1) Detail information available on expenditure pages 176-177 of the line item budget book.

ELECTRIC UTILITY: CONSTRUCTION

PROGRAM DESCRIPTION:

This division accounts for expenditures of electric utility funds for the normal construction and retirement of electric line extensions, street lighting, relocations; and transmission, substation, distribution and power plant system improvements. Facilities to serve major customers are included in this budget as are special work orders. Larger, customer paid, projects are also part of this program budget.

***FY14 GOALS/OBJECTIVES*:**

- Highest priority is to serve new customers and maintain reliable facilities to provide electric service.
- System facility improvements and upgrades to maintain reliability of service are the next highest priorities.
- Construct new Aztec and Vista Substations.
- Continue substation and distribution circuit upgrades for load, voltage support and backup capacity.
- Construct additional fiber optic network and install pilot automation at Middle Mesa.

Budget Highlights:

Transformer Shop Addition	$4,000,000
Customer Work Orders	$2,015,000
Aztec Substation	$1,765,800
Animas Transformer Replacements	$1,699,810
Vista Substation	$1,607,420

PERFORMANCE MEASURES:

- Normal work completed for customers in a timely, reliable and efficient manner.
- Completion of all system improvement projects to increase capacity and reliability.
- Construct distribution circuits.
- Construct Vista and Aztec Substations.
- Replace and rebuild secondaries.
- Replace poles in Farmington and surrounding areas.

ELECTRIC UTILITY
CONSTRUCTION

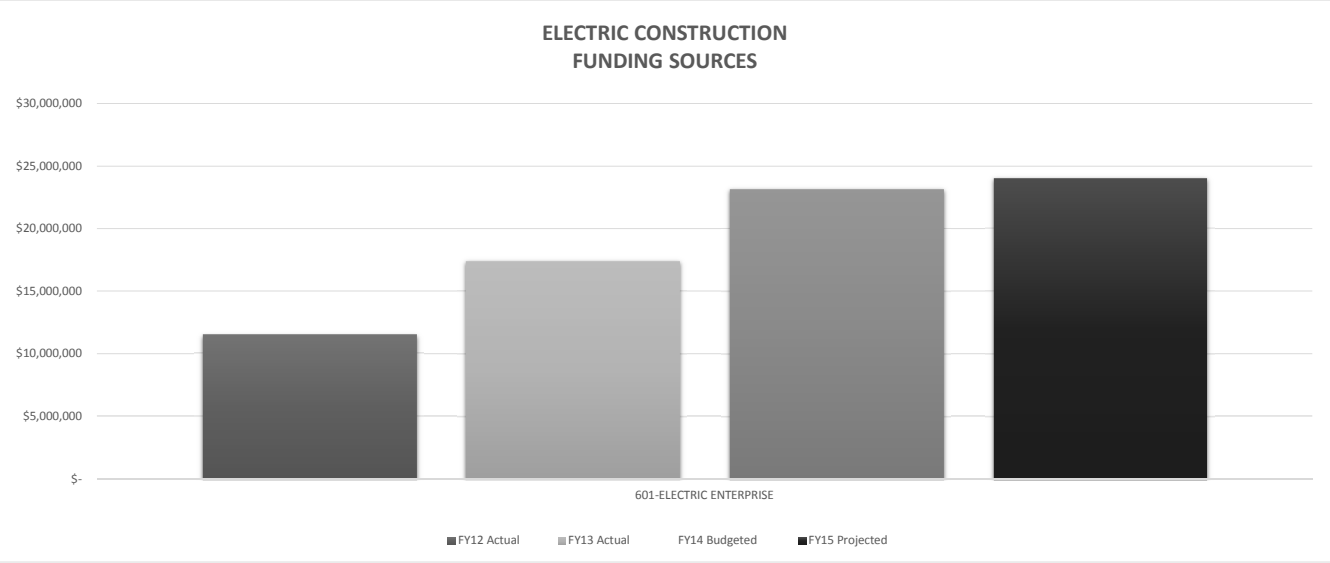
Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

No regular employees

NOTE: Several administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,877,551	$ 1,903,587	1.4%	$ 2,032,480	6.8%	$ 2,184,193	7.5%
c) Capital	7,592,696	13,491,324	77.7%	18,623,400	38.0%	19,142,155	2.8%
e) Transfers	1,990,007	2,006,826	0.8%	2,499,949	24.6%	2,686,557	7.5%
Grand Total	**$ 11,460,253**	**$ 17,401,736**	**51.8%**	**$ 23,155,829**	**33.1%**	**$ 24,012,905**	**3.7%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 601-ELECTRIC ENTERPRISE	$ 11,460,253	$ 17,401,736	51.8%	$ 23,155,829	33.1%	$ 24,012,905	3.7%
Grand Total	**$ 11,460,253**	**$ 17,401,736**	**51.8%**	**$ 23,155,829**	**33.1%**	**$ 24,012,905**	**3.7%**



1) Detail information available on expenditure page 178 & 200 of the line item budget book.

ELECTRIC UTILITY: ANIMAS POWER PLANT

PROGRAM DESCRIPTION:

Animas Power Plant provides base load electric energy. The plant is expected to provide 12% of the total energy requirements of FEUS customers during FY14. The primary generating unit is the combined cycle combustion turbine and its associated steam units.

Specific Programs and Service Delivery:
(Budgeted figures)

Total mWh scheduled for customer load: 141,543

FY14 GOALS/OBJECTIVES:

- Work without injury.
- Achieve target-level reliability results by performing equipment inspections, maintenance and capital projects and diligent unit operations.
- Comply with applicable safety, environmental and reliability regulations.
- Manage actual expenses and capital projects within approved budgets.

PERFORMANCE MEASURES:

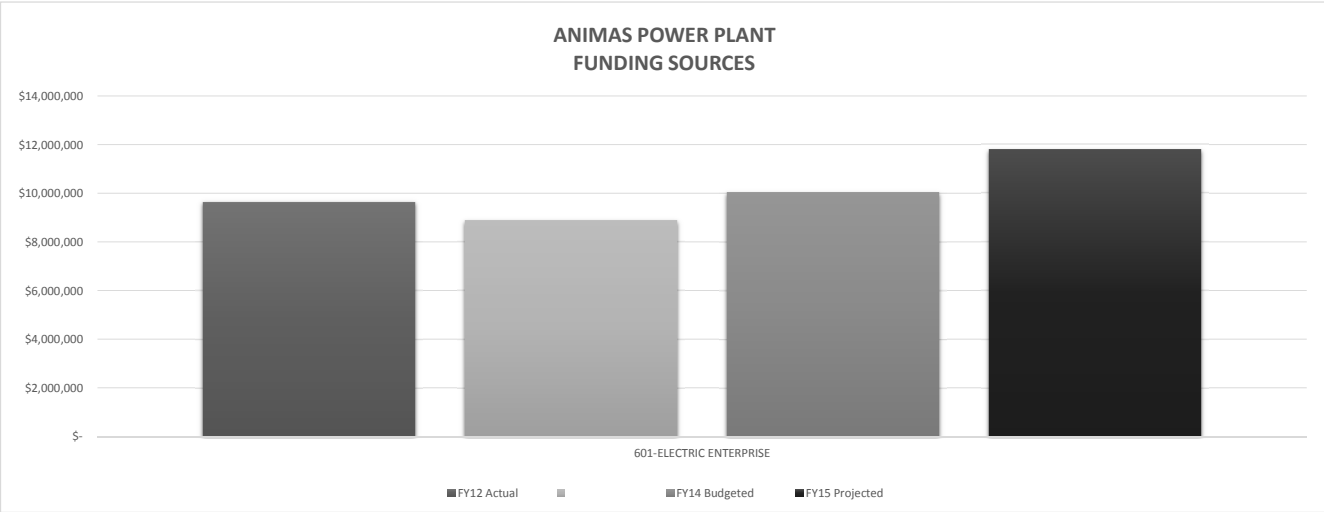
• Equivalent availability of combined cycle unit	92%
• Net heat rate of units on an annual basis	9,500 Btu/kWh
• Cost per mWh for operation and maintenance	$ 20.64
• Cost per mWh for capital improvements	$ 5.50
• Cost per mWh for fuel	$ 50.35
• Lost hours due to accidents	0

ELECTRIC UTILITY
ANIMAS POWER PLANT

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Generation & System Control Manager	1	1	$ 133,026	$ 121,075	(9.0%)
Generation Superintendent	1	1	92,564	96,882	4.7%
Generation Scheduler & Resource	1	1	64,331	66,261	3.0%
Environmental Specialist	1	-	86,288	-	(100.0%)
I.C.E. Technician	1	1	75,373	77,985	3.5%
Maintenance Technician - Machinist	1	1	75,373	78,044	3.5%
Operation Technician I	3	5	226,119	390,104	72.5%
Operation Technician II	3	3	248,760	259,732	4.4%
Operation Technician Trainee II	2	2	128,142	66,897	(47.8%)
Power Plant Storekeeper	1	1	60,293	62,525	3.7%
Power Plant Working Foreman	1	1	82,920	86,054	3.8%
Production Specialist II	1	1	60,293	121,286	101.2%
Water Treatment Specialist	1	1	67,834	70,398	3.8%
Administrative Aide	1	1	28,176	32,182	14.2%
TOTAL	**19**	**20**	**$ 1,429,492**	**$ 1,529,426**	**7.0%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,260,976	$ 1,248,765	(1.0%)	$ 1,228,400	(1.6%)	$ 1,236,399	0.7%
b) General Operating	8,387,753	7,621,898	(9.1%)	8,828,102	15.8%	10,556,541	19.6%
c) Capital	-	9,924		-	(100.0%)	-	
Grand Total	**$ 9,648,728**	**$ 8,880,586**	**(8.0%)**	**$ 10,056,502**	**13.2%**	**$ 11,792,940**	**17.3%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 9,648,728	$ 8,880,586	(8.0%)	$ 10,056,502	13.2%	$ 11,792,940	17.3%
	Grand Total	**$ 9,648,728**	**$ 8,880,586**	**(8.0%)**	**$ 10,056,502**	**13.2%**	**$ 11,792,940**	**17.3%**



1) Detail information available on expenditure pages 179-180 of the line item budget book.

ELECTRIC UTILITY: BLUFFVIEW POWER PLANT

PROGRAM DESCRIPTION:

Bluffview Power Plant is projected to provide 39 percent of the total energy requirements of FEUS customers in FY14. The primary generating unit is a combustion turbine and its associated steam unit operated in combined cycle mode.

Specific Programs and Service Delivery:
(Budgeted figures)

Total mWh scheduled for customer load: 477,315.

FY14 GOALS/OBJECTIVES:

- Work without injury.
- Achieve target-level reliability results by performing equipment inspections, maintenance and capital projects and diligent unit operations.
- Comply with applicable safety, environmental and reliability regulations.
- Manage actual expenses and capital projects within approved budgets.

PERFORMANCE MEASURES:

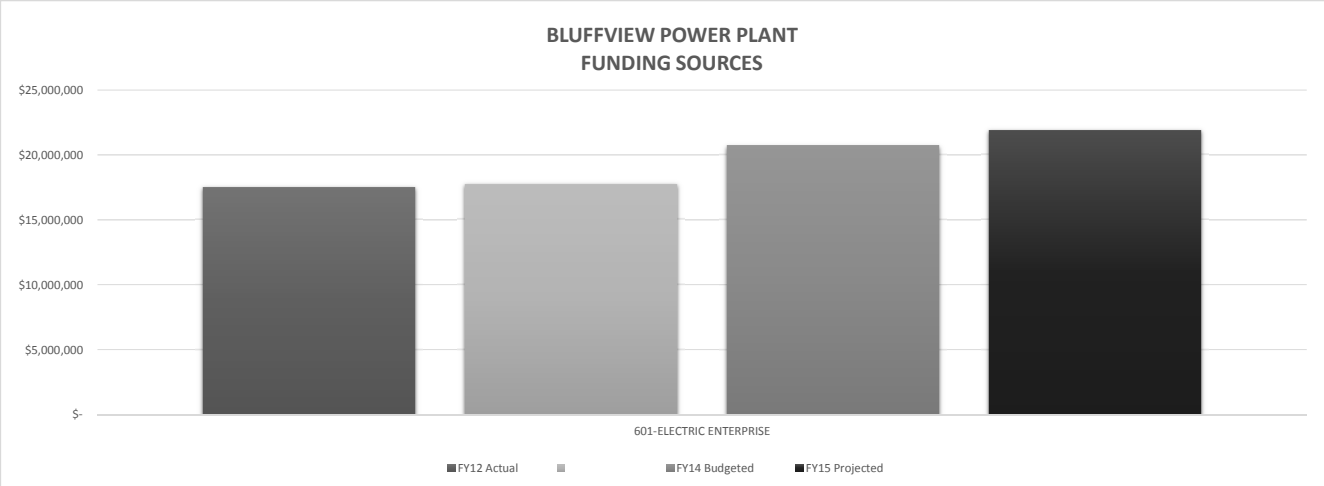
• Equivalent availability of combined cycle unit	95%
• Net heat rate of unit on an annual basis	7,900 Btu/kWh
• Cost per mWh for operation and maintenance	$ 6.15
• Cost per mWh for capital improvements	$ 2.33
• Cost per mWh for fuel	$ 37.28
• Lost hours due to accidents	0

ELECTRIC UTILITY
BLUFFVIEW POWER PLANT

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Generation Engineer	1	1	$ 92,350	$ 95,120	3.0%
Operations Technician II	3	2	248,760	171,908	(30.9%)
Maintenance Technician-Chrome Moly Welder	1	1	75,373	78,638	4.3%
Maintenance Technician General	1	1	75,373	77,510	2.8%
Production Specialist II	1	1	56,532	58,803	4.0%
Power Plant Laborer	1	-	28,696	-	(100.0%)
I.C.E. Technician	1	1	75,373	78,995	4.8%
Operations Tech Trainee I	1	1	51,965	54,257	4.4%
TOTAL	**10**	**8**	**$ 704,422**	**$ 615,231**	**(12.7%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,445,797	$ 1,319,418	(8.7%)	$ 1,380,286	4.6%	$ 1,390,415	0.7%
b) General Operating	16,079,017	16,372,204	1.8%	19,355,587	18.2%	20,494,612	5.9%
c) Capital	-	9,924		-	(100.0%)	-	
Grand Total	**$ 17,524,814**	**$ 17,701,546**	**1.0%**	**$ 20,735,873**	**17.1%**	**$ 21,885,027**	**5.5%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 17,524,814	$ 17,701,546	1.0%	$ 20,735,873	17.1%	$ 21,885,027	5.5%
	Grand Total	**$ 17,524,814**	**$ 17,701,546**	**1.0%**	**$ 20,735,873**	**17.1%**	**$ 21,885,027**	**5.5%**



1) Detail information available on expenditure pages 181-182 of the line item budget book.

ELECTRIC UTILITY: TRANSMISSION AND DISTRIBUTION

PROGRAM DESCRIPTION:

The T&D Division is responsible for the construction of new substations, switchyards and new power lines for the transmission and distribution of electricity. This division is also responsible for the maintenance of approximately 217 miles of transmission and approximately 2,209 miles of distribution lines (overhead and underground) as well as 38 substations/switching stations throughout a 1,718 square mile service area which includes the maintenance of over approximately 18,710 distribution transformers in service.

***Program and Service Delivery*:**

Transmission lines patrolled (217 miles x 3 times/year)	651 miles annually
Distribution lines patrolled	2,209 miles annually
Maintain underground distribution lines	131 miles annually
Substation/switch yard checks	34 sites
Operations and maintenance of Enterprise substations	4 sites
Repair of street lights (system wide)1,018	85/mo average
Repair dusk-to-dawn lights (system wide) 197	61/mo average
Testing and repair of distribution transformers 420	35/mo average
Testing of station class transformers and breakers 35	3-5yr schedule
Testing of substation breakers	4 per year
Outage times (348 trouble calls)	57,563 meter hrs for 2012
Non-outage trouble calls	2,897 in 2012
Total OSHA Recordable Incidents	11 incident rate for 2012

FY14 GOALS/OBJECTIVES:

- Test and dispose of any remaining PCB contaminated distribution transformers and other equipment.
- Continue a safety awareness program for area fire departments and schools using the “Arc Demo” machine.
- Continue line maintenance program to reduce outage times, i.e.: (bird guards, area fusing and tree trimming) with every effort made to protect wildlife on electrical equipment.
- Continue maintenance schedule for all electrical equipment in substations and switching stations, and other system equipment such as regulators and reclosers.
- Continue updating underground maps and the numbering system for underground cable.
- Continue with completion of loop feeds on all existing radial fed underground lines, thus insuring a shorter outage time for customers and better reliability.
- Focus on employee safety awareness and training for reduction of recordable incidents.

PERFORMANCE MEASURES:

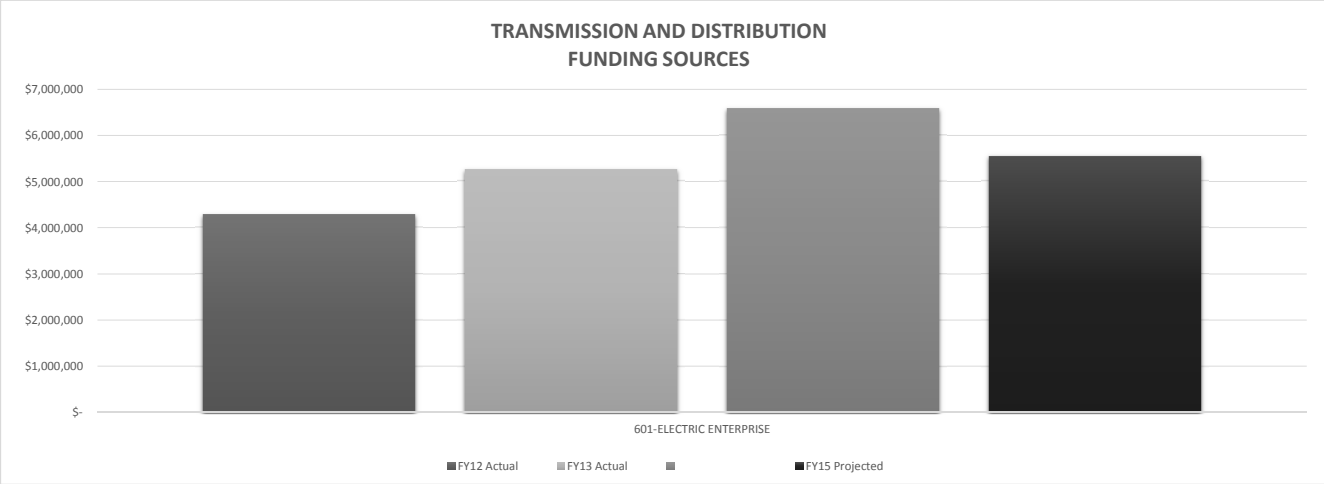
- Reduce outage time by 5% from the 2012 time of 57,563 meter hours.
- Educate a minimum of 1,000 school children in the awareness of electrical safety using the “Arc Demo”.
- Get work orders started no later than two weeks after receiving the order from Engineering.
- Reduce total OSHA Recordable Incidents below the 2012 incident rate of 11.

ELECTRIC UTILITY
TRANSMISSION AND DISTRIBUTION

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Transmission and Distribution Manager	1	1	$ 108,831	$ 121,444	11.6%
T & D Construction Superintendent	1	1	92,564	94,007	1.6%
T & D Maintenance Superintendent	1	1	90,578	92,442	2.1%
Electric Equipment Working Foreman	1	1	82,920	85,336	2.9%
Electric Line Working Foreman	7	8	580,440	688,753	18.7%
Line Patroller/Facilities Locator	2	2	84,764	87,734	3.5%
Journeyman Lineman	19	21	1,435,856	1,646,239	14.7%
Apprentice Lineman	5	5	305,262	304,047	(0.4%)
Digger Operator	2	2	135,668	141,170	4.1%
Class A, B Helper	5	5	178,881	181,046	1.2%
Administrative Aide	1	1	38,185	39,391	3.2%
TOTAL	**45**	**48**	**$ 3,133,949**	**$ 3,481,610**	**11.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 2,278,871	$ 2,445,602	7.3%	$ 3,151,625	28.9%	$ 3,046,896	(3.3%)
b) General Operating	2,450,346	2,772,584	13.2%	2,835,350	2.3%	2,835,967	0.0%
c) Capital	354,492	894,816	152.4%	1,523,000	70.2%	660,000	(56.7%)
e) Transfers	(801,926)	(861,059)	7.4%	(934,940)	8.6%	(1,004,729)	7.5%
Grand Total	**$ 4,281,782**	**$ 5,251,943**	**22.7%**	**$ 6,575,035**	**25.2%**	**$ 5,538,134**	**(15.8%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 4,281,782	$ 5,251,943	22.7%	$ 6,575,035	25.2%	$ 5,538,134	(15.8%)
	Grand Total	**$ 4,281,782**	**$ 5,251,943**	**22.7%**	**$ 6,575,035**	**25.2%**	**$ 5,538,134**	**(15.8%)**



1) Detail information available on expenditure pages 183-184 of the line item budget book.

ELECTRIC UTILITY: ENGINEERING

PROGRAM DESCRIPTION:

- System Planning
- Materials Specs & Construction Standards
- Engineering Support
- Substation Design
- New Customer Service
- Transmission Line Design
- Customer Construction Estimates
- Distribution Line Design
- Protection, Control, SCADA
- Surveying & Drafting
- Engineering Construction Management

Specific Programs:	**Projected FY13**	**Projected FY14**
Estimates Made	550	600
Work Orders Completed	475	475
Meter and Quad Spots	300	300
New Service Connect Requests	500	500
Rights-of-Way Processed for Customers	100	100

FY14 GOALS/OBJECTIVES:

- Correctly map joint pole use data from joint pole survey.
- Evaluate relay replacements and communications installations/replacements to increase reliability with units moved to fiber or radio with system expansion.
- Improve system reliability and voltage by identifying and writing work orders for areas needing upgrade.
- Prepare easement documents efficiently without errors.
- Continue training Junior Estimators on estimates for overhead and underground lines.
- Process estimates, meter spots, connects and line extension agreements for customers.
- Improve system reliability and voltage in areas needing upgrade on secondaries.
- Process estimates, meter spots, connects and line extensions for customers efficiently.
- Use pictometry to correct errors in rural areas and assist in preparing estimates.
- Place all feeder and section maps on computer GIS system and ensure correct data.
- Procure consulting and contract services to assure completion of all capital projects.
- Provide quality assurance by inspecting contracted project to assure new construction meets utility standards.

PERFORMANCE MEASURES:

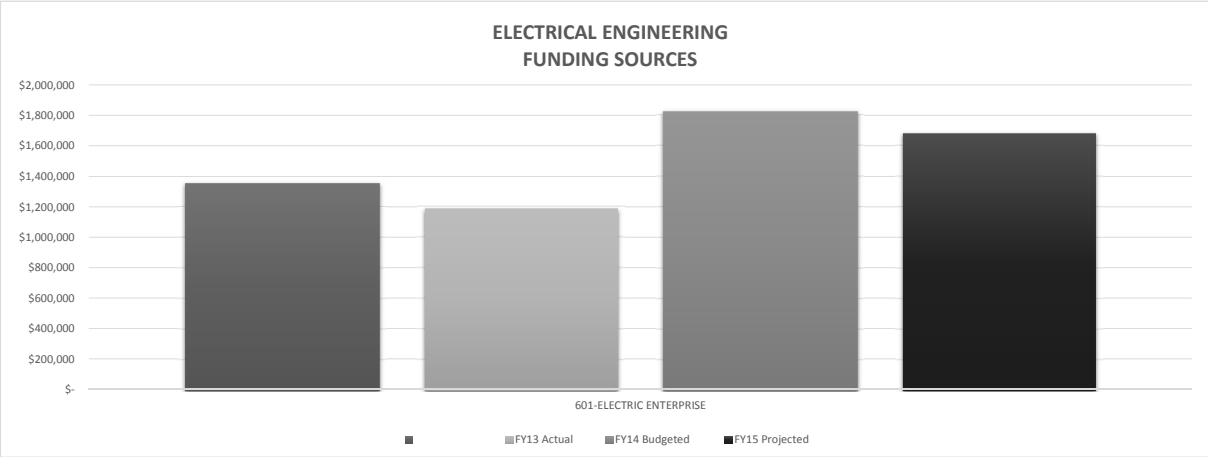
- Customer complaints less than 1% for New Service and Estimators.
- Estimators and GIS using Futura software for new estimate/work order/GIS systems.
- Field easement errors at 1% or less.
- BLM right-of-way for Hood Mesa Tap to WLSS for 115kV line acquired.
- Underground installations are monitored and adjusted to cover actual costs.
- Respond to customers' requests for estimates within 3 weeks; oil field within 2 months if available capacity.
- Continue correcting harmonic problems in new and existing services immediately.
- Design and acquire right of way for backup UG ties emphasizing cable over 25 years old.
- Less than 5% of work orders field checked due to improved accuracy with pocket transits.
- Limit OSHA reportable incidents to one (1) for FY14.
- Completion of all capital projects within budget year.

ELECTRIC UTILITY
ENGINEERING

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Engineering Construction Projects Manager	-	1	$ -	$ 122,588	-
Registered Land Surveyor	1	1	77,626	79,955	3.0%
Engineering Manager	1	1	123,439	120,330	(2.5%)
Transmission and Planning Engineer	1	1	79,257	86,328	8.9%
Transmission, Planning & Design Engineer	1	-	103,341	-	(100.0%)
Transmission & Distribution Engineering Supervisor	-	1	-	106,441	-
Senior Planning Engineer	1	-	96,473	-	(100.0%)
Distribution Engineer	-	1	-	99,367	-
Relay Engineer	1	2	83,052	186,808	124.9%
Construction Engineer	-	1	-	86,328	-
Construction Inspector	-	2	-	151,043	-
Estimator Superintendent	1	1	71,654	73,804	3.0%
Estimator	3	3	169,195	230,938	36.5%
Junior Estimator	3	2	141,465	95,681	(32.4%)
Lead GIS Technician	1	1	61,225	63,061	3.0%
GIS Technician	2	2	107,284	97,609	(9.0%)
Assistant GPS Surveyor	1	1	53,576	54,623	2.0%
New Service Representative	2	2	63,638	60,269	(5.3%)
Engineering Support Supervisor	1	1	57,756	59,215	2.5%
Right of Way/Easement Admin Aide	1	-	38,635	-	(100.0%)
Secretary II	-	1	-	32,202	-
Work Order Specialist	-	1	-	43,561	-
Administrative Aide	1	1	30,850	39,541	28.2%
TOTAL	**22**	**27**	**$ 1,358,466**	**$ 1,889,692**	**39.1%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,573,365	$ 1,547,042	(1.7%)	$ 2,207,563	42.7%	$ 2,174,293	(1.5%)
b) General Operating	381,061	264,754	(30.5%)	613,300	131.6%	610,772	(0.4%)
c) Capital	64,567	67,241	4.1%	81,600	21.4%	53,000	(35.0%)
e) Transfers	(662,806)	(693,152)	4.6%	(1,077,214)	55.4%	(1,157,622)	7.5%
Grand Total	**$ 1,356,188**	**$ 1,185,885**	**(12.6%)**	**$ 1,825,249**	**53.9%**	**$ 1,680,443**	**(7.9%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 1,356,188	$ 1,185,885	(12.6%)	$ 1,825,249	53.9%	$ 1,680,443	(7.9%)
	Grand Total	**$ 1,356,188**	**$ 1,185,885**	**(12.6%)**	**$ 1,825,249**	**53.9%**	**$ 1,680,443**	**(7.9%)**



1) Detail information available on expenditure pages 185-186 of the line item budget book.

ELECTRIC UTILITY: METERING SERVICES

PROGRAM DESCRIPTION:

Metering Services provides the connection/disconnection of electric and water services to customers in our service territory. This division is responsible for the timely and accurate reading of all electric and water meters throughout our system. This division also assists the Meter Division in the deployment of AMR meters.

Specific Program and Service Delivery:

- Number of Meters Read (Water and Electric): 43,569 avg/mo
- Disconnect for Non-Pay Notice: 1,280 avg/mo
- Number of after hour reconnects: 200 avg/mo

FY14 GOALS/OBJECTIVES:

- Continue to review internal policies and procedures for customer satisfaction and employee safety.
- Increase safety training to all readers and installers.
- Research automated work order processes.
- Increase Meter Reader efficiency to reduce read times

PERFORMANCE MEASURES:

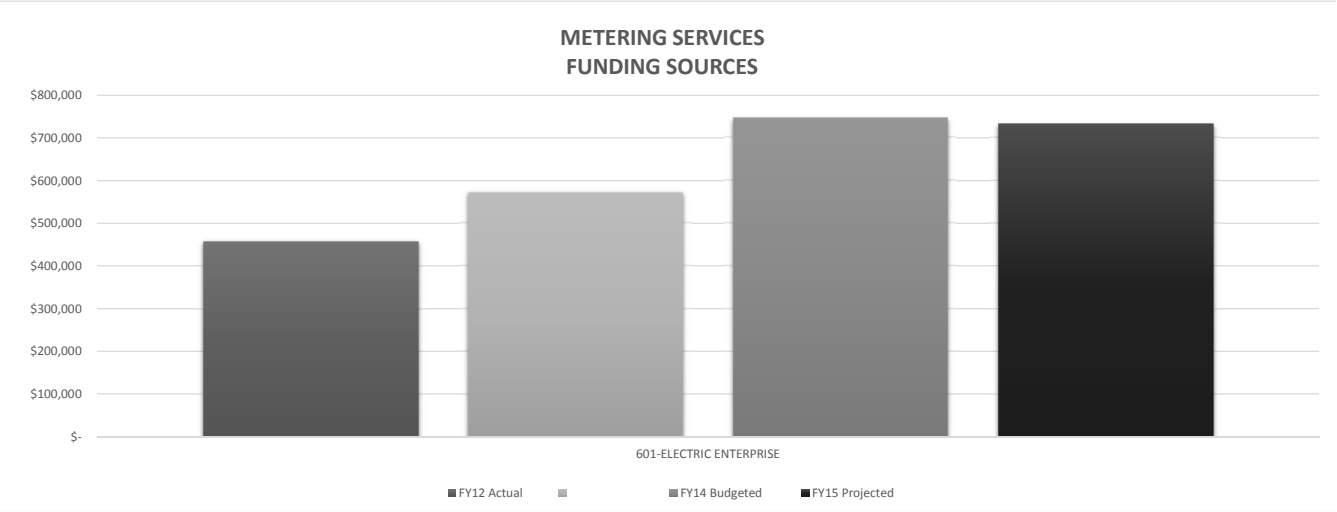
- Achieving a 99.9% read accuracy of meters.
- Decrease accidents as a result of safety training.

ELECTRIC UTILITY
METERING SERVICES

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Metering Coordinator	1	1	$ 47,615	$ 48,818	2.5%
Meter Installer II	8	8	339,056	353,508	4.3%
Meter Reader II	2	1	70,176	36,193	(48.4%)
Meter Reader	8	3	206,056	88,631	(57.0%)
TOTAL	**19**	**13**	**$ 662,903**	**$ 527,149**	**(20.5%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 401,166	$ 459,679	14.6%	$ 597,515	30.0%	$ 590,813	(1.1%)
b) General Operating	134,894	114,242	(15.3%)	162,495	42.2%	158,995	(2.2%)
c) Capital	-	130,880		60,000	(54.2%)	60,000	0.0%
e) Transfers	(77,571)	(133,738)	72.4%	(74,484)	(44.3%)	(76,719)	3.0%
Grand Total	**$ 458,489**	**$ 571,063**	**24.6%**	**$ 745,526**	**30.6%**	**$ 733,089**	**(1.7%)**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 458,489	$ 571,063	24.6%	$ 745,526	30.6%	$ 733,089	(1.7%)
	Grand Total	**$ 458,489**	**$ 571,063**	**24.6%**	**$ 745,526**	**30.6%**	**$ 733,089**	**(1.7%)**



1) Detail information available on expenditure pages 187-188 of the line item budget book.

ELECTRIC UTILITY: METER SHOP

PROGRAM DESCRIPTION:

Maintain, calibrate and test approximately 45,000 kWh revenue meters, three phase and single phase, throughout the system. Investigate customer complaints/inquiries regarding metering and power quality. Maintain AMR System, includes installing AMR meters in the field and installing Turtle and ERT modules in meters at the shop. The Meter Shop is also responsible for the maintenance of the Turtle receivers in the substations. The ITRON ERT system continues to be used as a second AMR system. The upgrade of commercial and industrial metering systems with replacement of aging electronic meters and adding check meters is ongoing.

Specific Program and Service Delivery:

Meters tested and calibrated in shop	Single phase	4,000 annually
	Three phase	800 annually
Meters field tested (changed to AMR)	Single phase	5,000 annually
Install CT rated meters		20 man hrs/mo
Set voltage recordings		50 man hrs/mo
Detection of radio noise	by request	8 man hrs/mo average
Respond to customers complaints	by request	60 man hrs/mo average
Read large-power customers meters		5 man hrs/mo average
Keep all data base and paper records up-dated		180 man hrs/mo average
Install Turtle/ERT modules in single phase meters		8 man hrs/mo average
Set Turtle meters in the field, 3 phase		40 man hrs/mo average
Verification of Turtle vs. register		550 man hrs/mo average
New meters - shop test and add to inventory		100 man hrs/mo average
Upgrade Commercial and Industrial Metering		50 man hrs/mo average
Process service orders and update routes		200 man hrs/mo average
Field testing and verification of CT installations		320 man hrs/mo average
Apprenticeship training		240 man hrs/mo average
Test and maintain primary metering locations		180 man hrs annually

FY14 GOALS/OBJECTIVES:

- Test 4,000 single-phase meters to continue the 8 year test cycle.
- Change out and test all primary metered installations annually.
- Continue 4 and 8 year change-out and testing program on all 3-phase meters.
- Continue AMR Verification program.
- Continue 0 lost time days due to accidents/injuries.

PERFORMANCE MEASURES:

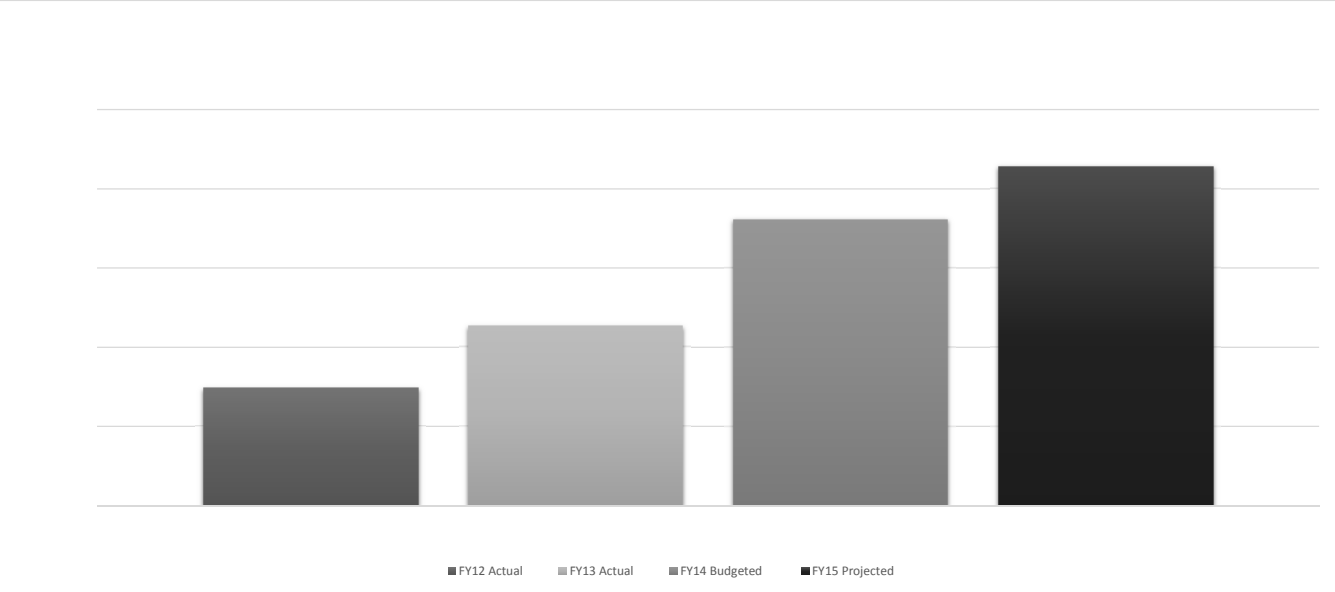
- Completion of program meters and input data as needed to the Turtle system.
- Installation of TS2 Automated Meters (AMR) on the Pine River Substation Circuits.
- Installation of RF mesh TS2 Meters in Crouch Mesa area.

ELECTRIC UTILITY
METER SHOP

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Superintendent of Technical Services	1	1	$ 74,342	$ 85,935	15.6%
Electric Meter Working Foreman	1	1	82,920	86,904	4.8%
Journeyman Meterman	3	3	226,099	233,896	3.4%
Meter Repairman I	1	1	35,686	37,007	3.7%
Meter Apprentice	2	1	120,603	62,905	(47.8%)
Technical Services Aide	-	1	-	31,041	-
TOTAL	**8**	**8**	**$ 539,650**	**$ 537,689**	**(0.4%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 520,554	$ 569,705	9.4%	$ 629,969	10.6%	$ 629,800	(0.0%)
b) General Operating	112,070	150,878	34.6%	195,773	29.8%	194,477	(0.7%)
c) Capital	141,461	92,471	(34.6%)	55,000	(40.5%)	90,000	63.6%
Grand Total	**$ 774,084**	**$ 813,055**	**5.0%**	**$ 880,742**	**8.3%**	**$ 914,277**	**3.8%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 774,084	$ 813,055	5.0%	$ 880,742	8.3%	$ 914,277	3.8%
	Grand Total	**$ 774,084**	**$ 813,055**	**5.0%**	**$ 880,742**	**8.3%**	**$ 914,277**	**3.8%**



1) Detail information available on expenditure pages 189-190 of the line item budget book.

ELECTRIC UTILITY: SUBSTATION MAINTENANCE

PROGRAM DESCRIPTION:

Substation Maintenance is responsible for major substation equipment within the substation fence. That equipment includes breakers, circuit switchers, reclosers, power transformers, battery systems and voltage regulators. This equipment is essential to the healthy operation of the Farmington Electric Utility transmission and distribution systems. Personnel from this division will also provide assistance on construction projects.

FY14 GOALS/OBJECTIVES:

- Maintain and operate the 40 transmission and distribution switching stations and substations to manufacturer and industry standards.
- Routine maintenance of each station managed using a 4 year rotation cycle.
- Complete required preventive maintenance at 10 of the stations each fiscal year.
- Complete repairs as needed.

PERFORMANCE MEASURES:

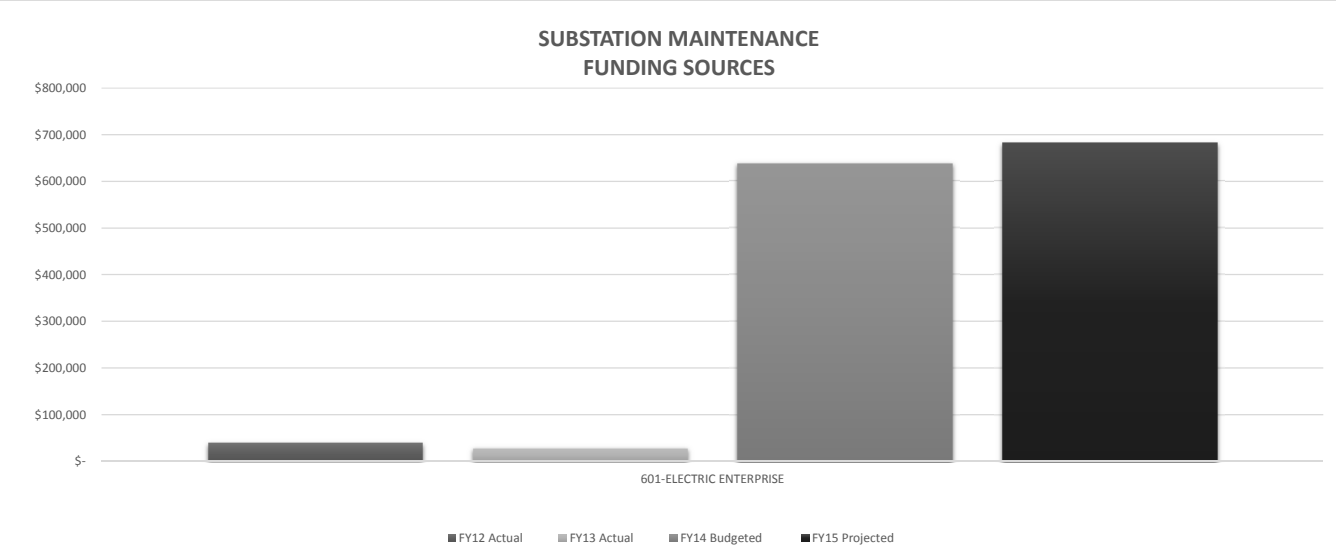
- Fewer and shorter duration outages than the hours realized in FY13.
- Meet NERC and WECC compliance requirements.
- Provide a safe work environment for employees with 0 workdays lost.
- Preventative maintenance will extend life of equipment and increase reliability.

ELECTRIC UTILITY
SUBSTATION MAINTENANCE

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
Substation Foreman	1	1	$ 82,920	$ 85,200	2.7%
Substation Journeyman	-	1	-	77,446	-
Substation Trainee	-	1	-	65,833	-
TOTAL	**1**	**3**	**$ 82,920**	**$ 228,479**	**175.5%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 8,742	$ 28,469	225.7%	$ 353,408	1141.4%	$ 354,537	0.3%
b) General Operating	-	-		168,800		192,300	13.9%
c) Capital	29,810	-	(100.0%)	115,000		135,000	17.4%
Grand Total	**$ 38,552**	**$ 28,469**	**(26.2%)**	**$ 637,208**	**2138.3%**	**$ 681,837**	**7.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 38,552	$ 28,469	(26.2%)	$ 637,208	2138.3%	$ 681,837	7.0%
	Grand Total	**$ 38,552**	**$ 28,469**	**(26.2%)**	**$ 637,208**	**2138.3%**	**$ 681,837**	**7.0%**



1) Detail information available on expenditure pages 191-192 of the line item budget book.

ELECTRIC UTILITY: RELAY

PROGRAM DESCRIPTION:

Construct and maintain all system protection, remote terminal units (RTU) and communications equipment in all substations, switching stations and power plants throughout the system. Design and install all new and updated communication systems. Identify and replace obsolete or un-repairable equipment. Maintain as-built drawings for all stations.

Specific Program and Service Delivery:

Maintain Relay and Control Systems:

Distribution Relays and Controls 19 sites	80 man hrs/mo avg.
Transmission Relays and Controls 16 sites	200 man hrs/mo avg.
Generation Plants Relay Systems 3 sites	40 man hrs/mo avg.
SCADA system wide repair and upgrade (as required) 55 sites	180 man hrs/mo avg.

Maintain Communications Equipment/systems:

Microwave, Telephone, Fiber, Radio (as required)	140 man hrs/mo avg.
Maintain and install voice communication to all stations	60 man hrs/mo avg.
Routine communication circuit testing as necessary	80 man hrs/mo avg.

Operational and Support:

Primary and Backup Control Center Communication Equipment	32 man hrs/mo avg.
Respond to Alarms and Trouble Calls	140 man hrs/mo avg.
Staff Development and Safety meetings	100 man hrs/mo avg.
Reports and Drawing Updates	60 man hrs/mo avg.
Procure materials and equipment for jobs.	60 man hrs/mo avg.
Maintain documentation and test result database	100 man hrs/mo avg.

FY14 GOALS/OBJECTIVES:

- Continue “0” lost time accidents.
- Continue field testing relays and controls in transmission substations, distribution substations and switching stations, to comply with NERC and WECC requirements.
- Continue training and staff development.
- Assist Relay Engineer with system upgrades and new additions.
- Distribution substation protection and communication upgrades.
- Complete relay work at West Loop, Hood Mesa, and Sullivan and Dwight Arthur substations.
- Assist in system upgrades and capital improvement projects; approximately 25 projects planned.
- Implement protection database and work order system program.
- Purchase and implement a database program for files and inventory of fiber optic system assets.

PERFORMANCE MEASURES:

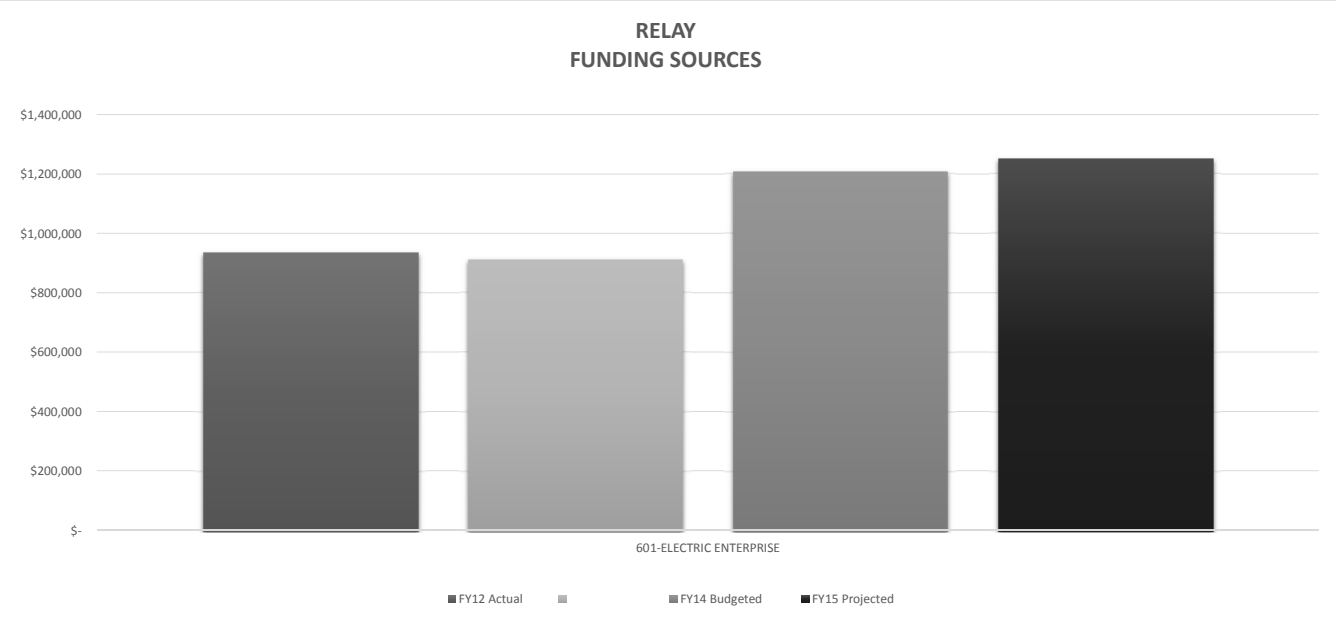
- Upgrade fiber optic system to OC-48.
- Continue Fiber Optic system build-out to incorporate redundant fail-over paths.
- Continue distribution substation protection upgrade of obsolete equipment.
- Continue a 4-year maintenance program on all in-service relays for transmission/distribution.
- Incorporate functional trip testing for substation WECC/NERC tests.

ELECTRIC UTILITY
RELAY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
System Protection Engineer	1	-	$ 98,756	$ -	(100.0%)
Relay & Control Foreman	1	1	85,545	85,597	0.1%
Journeyman Relay	1	2	75,373	157,277	108.7%
Relay & Control Technician	2	1	135,668	62,271	(54.1%)
Relay Technician Trainee	2	2	84,871	133,542	57.3%
Technical Services Aid	1	-	29,495	-	(100.0%)
TOTAL	**8**	**6**	**$ 509,708**	**$ 438,686**	**(13.9%)**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 537,411	$ 581,679	8.2%	$ 522,563	(10.2%)	$ 554,571	6.1%
b) General Operating	329,620	310,640	(5.8%)	299,829	(3.5%)	300,428	0.2%
c) Capital	67,829	16,700	(75.4%)	385,000	2205.4%	395,000	2.6%
Grand Total	**$ 934,861**	**$ 909,020**	**(2.8%)**	**$ 1,207,392**	**32.8%**	**$ 1,249,999**	**3.5%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 601-ELECTRIC ENTERPRISE	$ 934,861	$ 909,020	(2.8%)	$ 1,207,392	32.8%	$ 1,249,999	3.5%
Grand Total	**$ 934,861**	**$ 909,020**	**(2.8%)**	**$ 1,207,392**	**32.8%**	**$ 1,249,999**	**3.5%**



1) Detail information available on expenditure pages 193-194 of the line item budget book.

ELECTRIC UTILITY: SYSTEM CONTROL CENTER

PROGRAM DESCRIPTION:

The System Control Center directs the day-to-day operation of the power system. Senior System Operators perform the hourly coordination of resources and power system transmission and distribution to the end customers. Control Center personnel take trouble calls 24/7, isolate problems which occur in the electric system and restore service via remote control where possible. All coordination with other utilities is performed by this group as well as the purchase of resources for customers and the sale of excess resources when possible.

Specific Programs and Service Delivery:

Native customer load served	1,161,855 mWh
Energy purchases	209,044 mWh

FY14 GOALS/OBJECTIVES:

- Improve economic energy sales to market excess generation.
- Minimize energy purchases for customers.
- Maintain continuing education hours for certification of all Senior System Operators by North American Electric Reliability Corporation (NERC).
- Ensure switching procedures are done in a safe and reliable manner.
- Secure short-term resources for unit outages as necessary.

PERFORMANCE MEASURES:

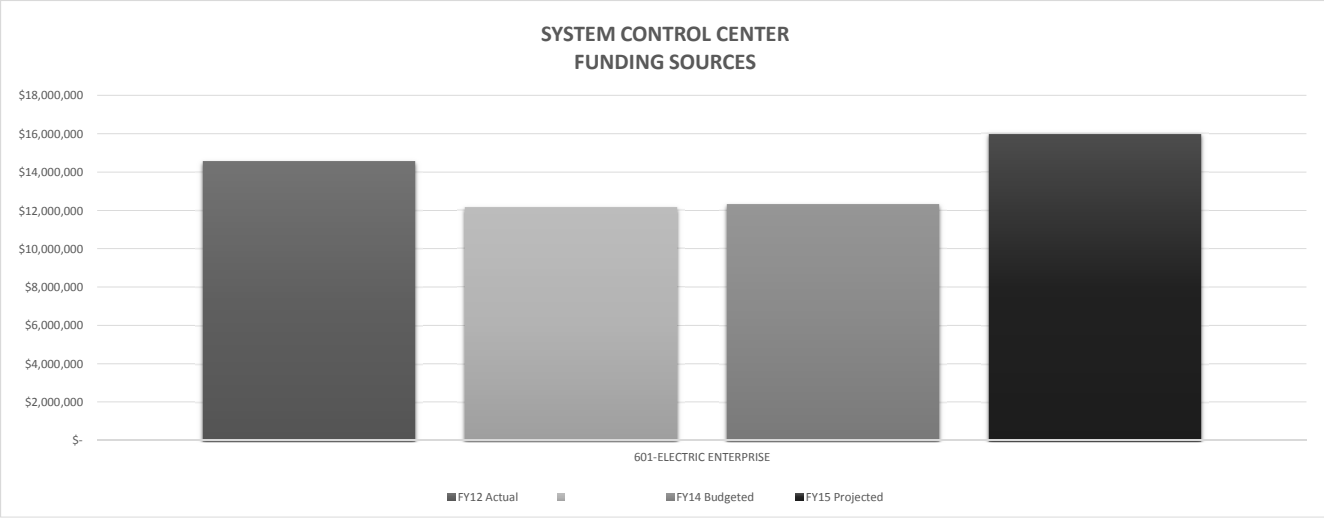
- Maximum of $8,700,000 for short term power purchases in FY14.
- 100% of switching orders written without mistakes or safety issues.
- All Senior System Operators maintain their North American Electric Reliability Corporation (NERC) certification.

ELECTRIC UTILITY
SYSTEM CONTROL CENTER

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
System Operations Supervisor	1	1	$ 100,739	$ 103,213	2.5%
Systems Operator - Senior	5	8	432,859	647,982	49.7%
System Operator	2	-	146,356	-	(100.0%)
Systems Operations Scheduler	1	1	63,397	65,298	3.0%
EMS Technician	1	-	65,408	-	(100.0%)
Trainer	-	1	-	62,271	-
System Operations EMS/SCADA	1	2	85,335	90,724	6.3%
NERC/CIP Security Specialist	-	1	-	88,304	-
Operations Engineer	1	-	93,941	-	(100.0%)
System Operator Trainee	2	2	98,093	119,604	21.9%
TOTAL	**14**	**16**	**$ 1,086,128**	**$ 1,177,397**	**8.4%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 1,190,914	$ 1,153,895	(3.1%)	$ 1,490,929	29.2%	$ 1,532,586	2.8%
b) General Operating	13,390,079	10,968,653	(18.1%)	10,812,707	(1.4%)	14,441,482	33.6%
c) Capital	-	23,756		25,000	5.2%	18,000	(28.0%)
Grand Total	**$ 14,580,993**	**$ 12,146,303**	**(16.7%)**	**$ 12,328,636**	**1.5%**	**$ 15,992,068**	**29.7%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1) 601-ELECTRIC ENTERPRISE	$ 14,580,993	$ 12,146,303	(16.7%)	$ 12,328,636	1.5%	$ 15,992,068	29.7%
Grand Total	**$ 14,580,993**	**$ 12,146,303**	**(16.7%)**	**$ 12,328,636**	**1.5%**	**$ 15,992,068**	**29.7%**



1) Detail information available on expenditure pages 195-196 of the line item budget book.

ELECTRIC UTILITY: SAN JUAN NO. 4

PROGRAM DESCRIPTION:

San Juan Units 3 and 4 are expected to supply 23 % of the total energy requirements of FEUS customers during FY14. The City owns 8.475% interest in San Juan Unit 4 which, due to a hazard sharing agreement, is taken from Units 3 and 4 in equal amounts. Total capacity owned at the San Juan Plant is 43 megawatts.

Specific Programs and Service Delivery:

(Budgeted figures)

Total MWh scheduled for customer load	288,711

FY14 GOALS/OBJECTIVES:

- Continue participation in San Juan Engineering and Operations Committee to protect City's interest in the power plant.
- Optimize utilization of plant to generate off-system sales.
- Participate in San Juan Fuels Committee to ensure maximum benefit from fuels contract.
- Participate in life extension study to determine the optimum retirement date for the San Juan units.

PERFORMANCE MEASURES:

• Annual operation and maintenance expense per net mWh	$ 10.37
• Annual fuel expense per net mWh	$ 37.09
• Units 3 and 4 average availability	85%
• Cost per mWh for capital improvements	$ 3.74

ELECTRIC UTILITY
SAN JUAN NO. 4

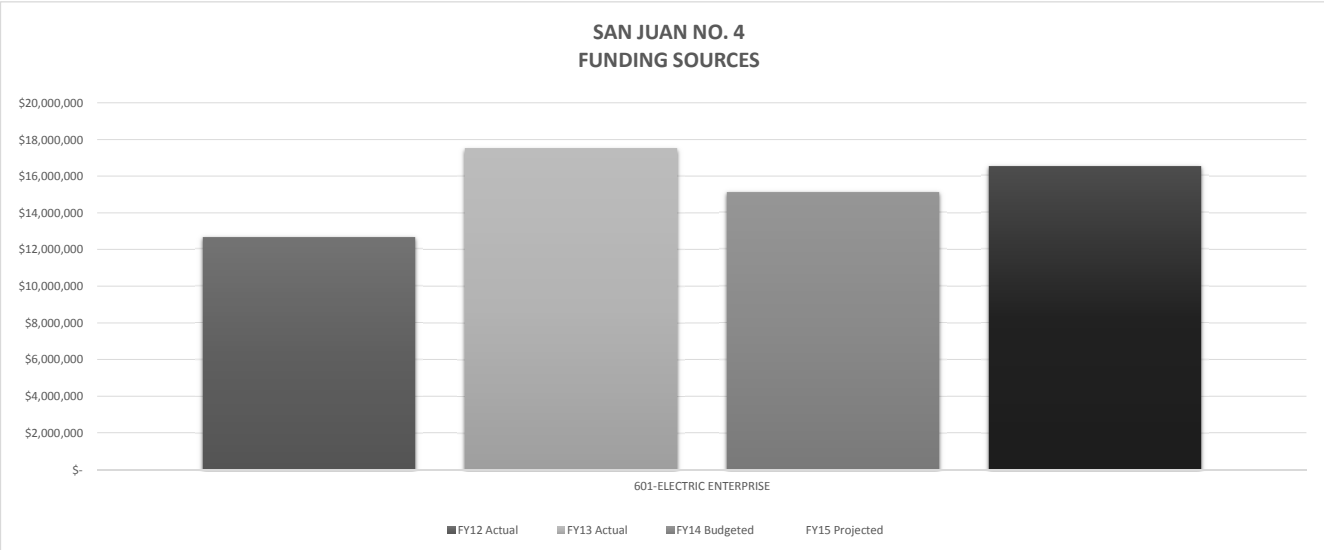
Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

No City of Farmington employees.

Note: Several administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 8,403	$ 4,042	(51.9%)	$ 7,130	76.4%	$ 7,357	3.2%
b) General Operating	11,676,004	13,926,784	19.3%	14,035,709	0.8%	15,204,206	8.3%
c) Capital	978,199	3,597,385	267.8%	1,078,794	(70.0%)	1,302,711	20.8%
Grand Total	**$ 12,662,606**	**$ 17,528,211**	**38.4%**	**$ 15,121,633**	**(13.7%)**	**$ 16,514,274**	**9.2%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 12,662,606	$ 17,528,211	38.4%	$ 15,121,633	(13.7%)	$ 16,514,274	9.2%
	Grand Total	**$ 12,662,606**	**$ 17,528,211**	**38.4%**	**$ 15,121,633**	**(13.7%)**	**$ 16,514,274**	**9.2%**



1) Detail information available on expenditure page 197 of the line item budget book.

ELECTRIC UTILITY: NAVAJO DAM POWER PLANT

PROGRAM DESCRIPTION:

Navajo Power Plant provides base load generation to supply the energy needs of FEUS customers. The plant utilizes water made available by the U.S. Bureau of Reclamation from the Navajo Reservoir. This resource is expected to supply 9% of the total energy requirements of FEUS customers during FY14. The plant is expected to average approximately 43% capacity factor.

Specific Programs and Service Delivery:

(Budgeted figures)

Total MWh delivered from water releases: 109,145

FY14 GOALS/OBJECTIVES:

- Work without injury.
- Achieve target-level reliability results by performing equipment inspections, maintenance and capital projects and diligent unit operations.
- Comply with applicable safety, environmental and reliability regulations.
- Manage actual expenses and capital projects within approved budgets.

PERFORMANCE MEASURES:

• Annual operation and maintenance expense per net mWh	$ 4.57
• Cost per mWh for capital improvement/betterments	$ 5.50
• Lost hours due to accidents	0

ELECTRIC UTILITY
NAVAJO DAM POWER PLANT

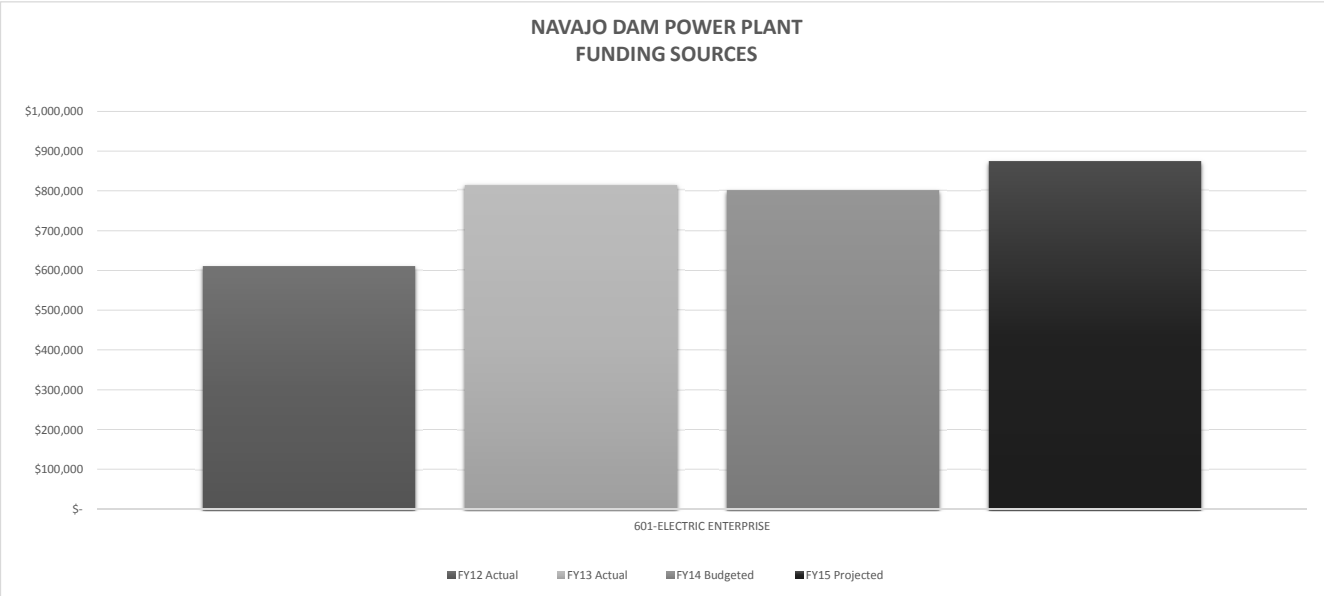
Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change

No City of Farmington employees.

Note: Several administrative posistions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 340,964	$ 390,737	14.6%	$ 374,125	(4.3%)	$ 376,241	0.6%
b) General Operating	269,403	413,209	53.4%	427,110	3.4%	497,192	16.4%
c) Capital	-	9,950		-	(100.0%)	-	
Grand Total	**$ 610,367**	**$ 813,895**	**33.3%**	**$ 801,235**	**(1.6%)**	**$ 873,433**	**9.0%**

	FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 610,367	$ 813,895	33.3%	$ 801,235	(1.6%)	$ 873,433	9.0%
	Grand Total	**$ 610,367**	**$ 813,895**	**33.3%**	**$ 801,235**	**(1.6%)**	**$ 873,433**	**9.0%**



1) Detail information available on expenditure pages 198-199 of the line item budget book.

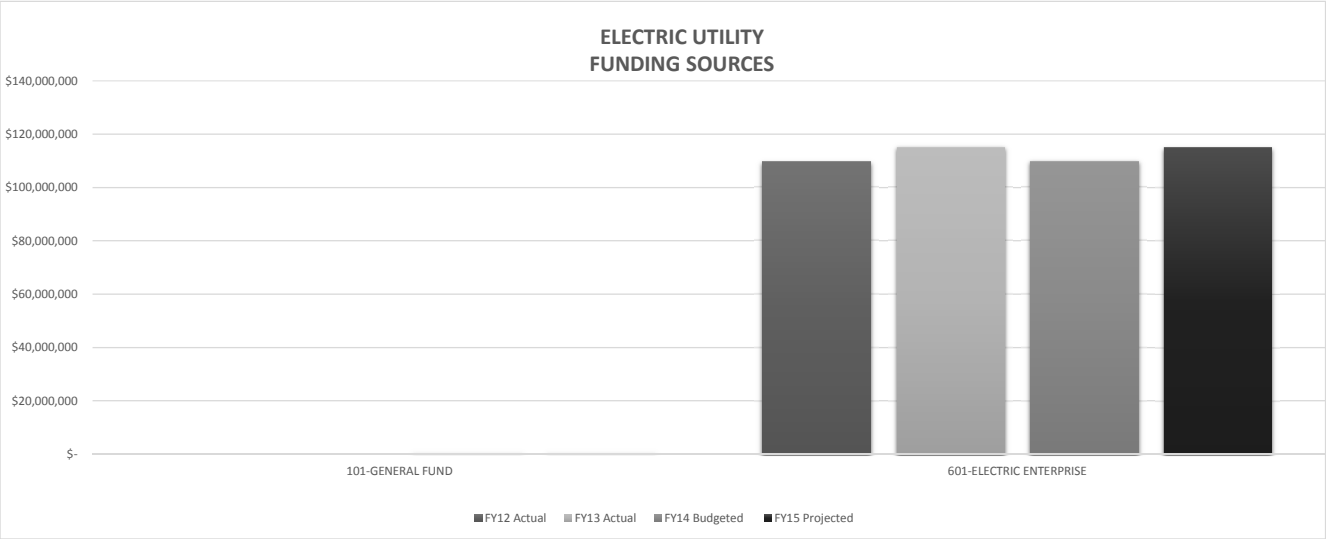
ELECTRIC UTILITY
DEPARTMENTAL SUMMARY

Staffing Position Titles	FY13 Budgeted Positions	FY14 Budgeted Positions	FY13 Budgeted Salaries	FY14 Budgeted Salaries	% Change
All Positions	**181**	**181**	**$ 11,090,867**	**$ 12,011,584**	**8.3%**

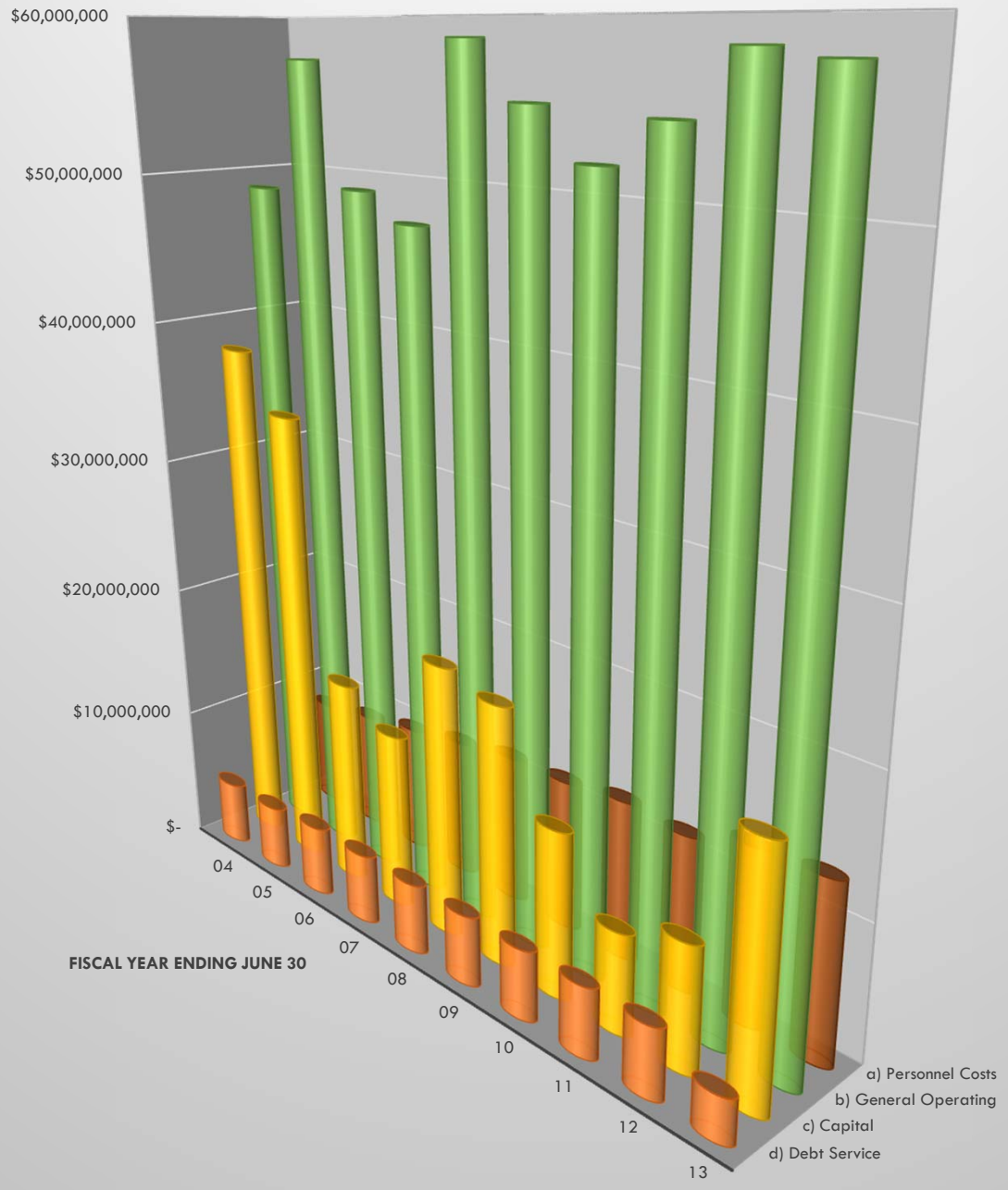
DIVISIONS	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
Administration	$ 20,275,267	$ 17,482,539	(13.8%)	$ 13,495,436	(22.8%)	$ 11,114,957	(17.6%)
Animas Power Plant	9,648,728	8,880,586	(8.0%)	10,056,502	13.2%	11,792,940	17.3%
Compliance	238,246	271,468	13.9%	598,215	120.4%	511,523	(14.5%)
Customer Service	1,141,508	1,169,893	2.5%	1,560,299	33.4%	1,608,070	3.1%
Electric Construction	11,460,728	17,401,736	51.8%	23,155,829	33.1%	24,012,905	3.7%
Electric Meter Shop	774,084	813,055	5.0%	880,742	8.3%	914,277	3.8%
Electrical Engineering	1,356,188	1,185,885	(12.6%)	1,825,249	53.9%	1,680,443	(7.9%)
Navajo Dam Power Plant	610,367	813,895	33.3%	801,235	(1.6%)	873,433	9.0%
Safety	100,409	57,950	(42.3%)	235,795	306.9%	249,098	5.6%
San Juan No. 4	12,662,606	17,528,211	38.4%	15,121,633	(13.7%)	16,514,274	9.2%
Substation Maintenance	38,552	28,469	(26.2%)	637,208	2138.3%	681,837	7.0%
System Control Center	14,580,993	12,146,303	(16.7%)	12,328,636	1.5%	15,992,068	29.7%
Bluffview Power Plant	17,524,814	17,701,546	1.0%	20,735,873	17.1%	21,885,027	5.5%
Transmission & Distribution	4,281,782	5,251,943	22.7%	6,575,035	25.2%	5,538,134	(15.8%)
Metering Services	458,489	571,063	24.6%	745,526	30.6%	733,089	(1.7%)
Relay	934,861	909,020	(2.8%)	1,207,392	32.8%	1,249,999	3.5%
Grand Total	**$ 96,087,623**	**$ 102,213,562**	**6.4%**	**$ 109,960,605**	**7.6%**	**$ 115,352,073**	**4.9%**

EXPENDITURE CATEGORY	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
a) Employee Wages & Benefits	$ 12,889,474	$ 13,117,902	1.8%	$ 15,712,364	19.8%	$ 15,878,725	1.1%
b) General Operating	58,424,424	57,863,785	(1.0%)	63,641,830	10.0%	71,426,667	12.2%
c) Capital	9,229,053	18,368,126	99.0%	21,961,794	19.6%	21,870,866	(0.4%)
d) Debt Service	5,210,134	3,342,967	(35.8%)	-	(100.0%)	-	
e) Transfers	10,334,537	9,520,783	(7.9%)	8,644,617	(9.2%)	6,175,816	(28.6%)
Grand Total	**$ 96,087,623**	**$ 102,213,562**	**6.4%**	**$ 109,960,605**	**7.6%**	**$ 115,352,073**	**4.9%**

FUNDING SOURCE	FY12 Actual	FY13 Actual	% Change	FY14 Budgeted	% Change	FY15 Projected	% Change
101-GENERAL FUND	$ 100,409	$ 57,950	(42.3%)	$ 198,660	242.8%	$ 203,627	2.5%
601-ELECTRIC ENTERPRISE	95,987,214	102,155,611	6.4%	109,761,945	7.4%	115,148,447	4.9%
Grand Total	**$ 96,087,623**	**$ 102,213,562**	**6.4%**	**$ 109,960,605**	**7.6%**	**$ 115,352,073**	**4.9%**



ELECTRIC ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY



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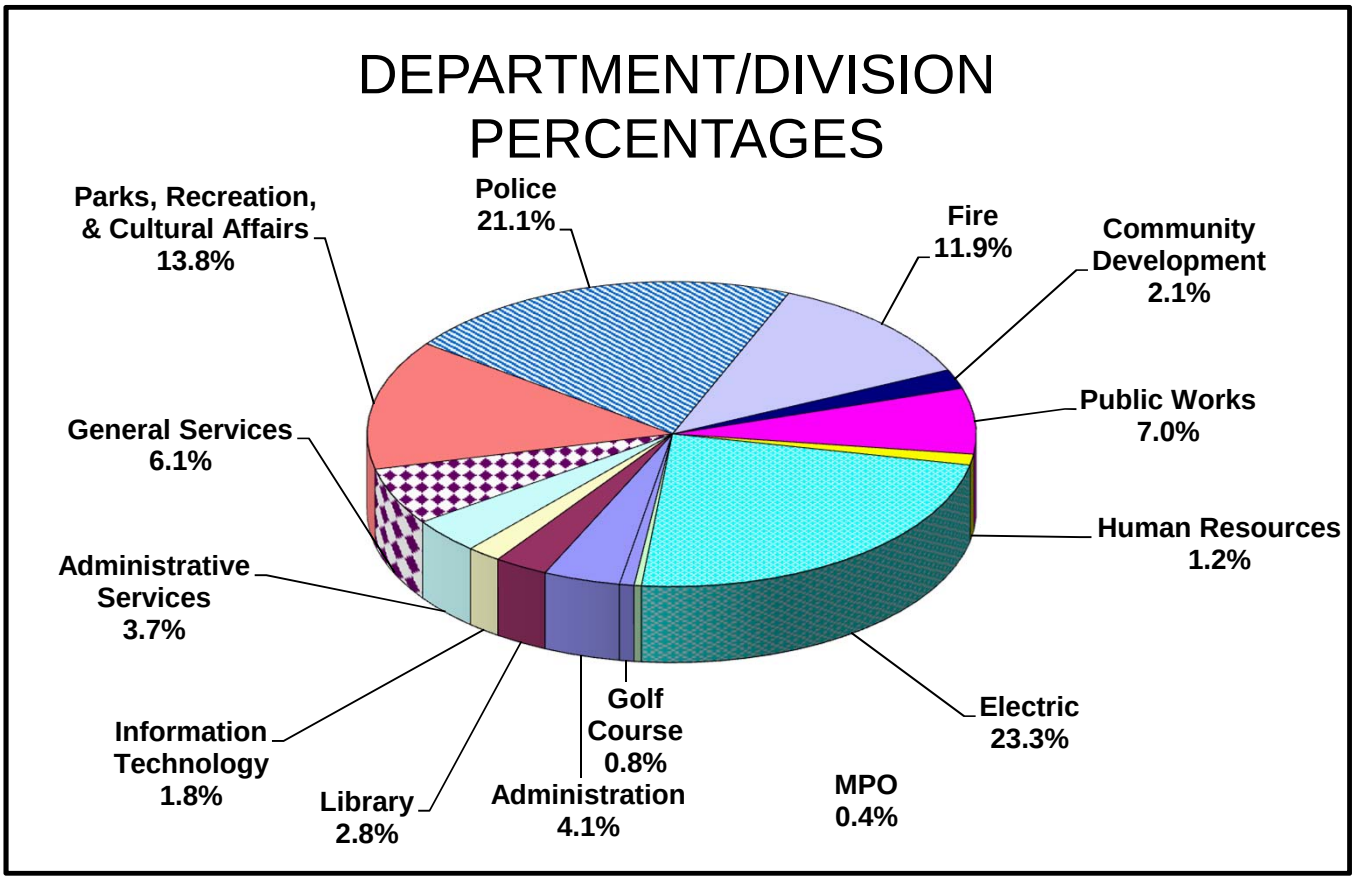
FY11 - FY14

BUDGETED REGULAR POSITIONS

DEPARTMENT/DIVISION	FY11	FY12	FY13	FY14
Administration	32.5	32.5	32.5	31.5
Library	24.0	23.0	22.0	22.0
Information Technology	12.0	12.0	13.0	14.0
Administrative Services	29.0	29.0	29.0	29.0
General Services	49.0	46.0	47.0	47.0
Parks, Recreation, & Cultural Affairs	100.0	101.0	101.0	107.0
Police	153.0	155.0	156.0	160.0
Fire	91.0	93.0	92.0	92.0
Community Development	18.0	18.0	18.0	15.0
Public Works	46.0	46.0	46.0	46.0
Human Resources	9.0	9.0	9.0	9.0
General Fund 101	563.5	564.5	565.5	572.5
Metropolitan Planning Organization	0.0	0.0	0.0	3.0
Police-Region II & ARRA Grant Fund 246	12.0	8.5	8.5	4.0
Comm. Development Block Grant Fund 401	1.0	1.0	1.0	1.0
Electric Utility Fund 601	177.0	180.0	181.0	181.0
Water/Wastewater Utility Fund 602/603	8.0	8.0	8.0	8.0
Golf Courses Fund 610	7.0	7.0	6.0	6.0
Total Budgeted Regular Positions	768.5	769.0	770.0	775.5



ADMINISTRATION STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

CITY COUNCIL / CLERK	**FY11**	**FY12**	**FY13**	**FY14**
Mayor (Elected)	1	1	1	1
Council Members (Elected)	4	4	4	4
City Clerk	1	1	1	1
Deputy City Clerk	1	1	1	1
Business Registration Clerk	1	1	1	1
SUBTOTAL	**8**	**8**	**8**	**8**

MUNICIPAL COURT	**FY11**	**FY12**	**FY13**	**FY14**
Municipal Judge (Elected)	1	1	1	1
Municipal Judge	0.5	0.5	0.5	0.5
Court Services Administrator	1	1	1	1
Court Clerk Administrator	1	1	1	1
Court Services Coordinator	2	2	2	2
Court Clerk III	2	2	2	2
Court Clerk II	3	3	3	3
Court Clerk I	1	1	1	1
Court Security Clerk	1	1	1	1
SUBTOTAL	**12.5**	**12.5**	**12.5**	**12.5**

CITY MANAGER	**FY11**	**FY12**	**FY13**	**FY14**
City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Administrative Assistant	1	1	1	-
Administrative Aide	1	1	1	1
SUBTOTAL	**4**	**4**	**4**	**3**

GOVERNMENTAL RELATIONS	**FY11**	**FY12**	**FY13**	**FY14**
Governmental Relations Director	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

ADMINISTRATION STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

LIBRARY	**FY11**	**FY12**	**FY13**	**FY14**
Library Director	1	1	1	1
Deputy Library Director	1	1	1	1
Management Systems Administrator	1	1	1	1
Digital Design Coordinator	1	1	1	1
Computer Support Supervisor	-	1	1	1
Adult Services Librarian	4	3	3	3
Acquisitions Coordinator	1	-	-	-
Library Adult Services Coordinator	1	1	1	1
Library Teen Services Coordinator	1	1	1	1
Youth Services Coordinator	1	1	1	1
Youth Services Librarian	1	1	1	1
Technical Services Coordinator	1	1	1	1
Library Program Coordinator	1	1	1	1
Patron Services Coordinator	1	1	1	1
Library Acquisitions Technician	1	1	1	1
Library Technician	2	2	1	1
Library Technician II	1	1	1	1
Library Facilities Technician	1	1	1	1
Library Patron Services Technician	2	2	2	2
Library Clerk	1	1	1	1
SUBTOTAL	**24**	**23**	**22**	**22**

LEGAL	**FY11**	**FY12**	**FY13**	**FY14**
City Attorney	1	1	1	1
Deputy City Attorney	1	-	1	1
Assistant City Attorney I	1	2	1	1
Claims Manager	1	1	1	1
Senior Certified Legal Assistant	1	1	1	1
Legal Secretary	1	1	1	2
Administrative Aide	1	1	1	-
SUBTOTAL	**7**	**7**	**7**	**7**

	FY11	**FY12**	**FY13**	**FY14**
ADMINISTRATION TOTAL	**56.5**	**55.5**	**54.5**	**53.5**

INFORMATION TECHNOLOGY STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

I.T. ADMINISTRATION	FY11	FY12	FY13	FY14
Information Technology Director	1	1	1	1
Programmer/Analyst	-	-	-	1
Help Desk/Training	-	-	-	1
SUBTOTAL	**1**	**1**	**1**	**3**

ENTERPRISE SYSTEMS	FY11	FY12	FY13	FY14
Information Services Administrator	1	1	1	1
Programmer/Analyst	2	2	2	1
SUBTOTAL	**3**	**3**	**3**	**2**

COMPUTER OPERATIONS	FY11	FY12	FY13	FY14
PC Services Administrator	-	1	1	1
PC Communications Technician III	3	2	2	2
Technology Coordinator	-	-	1	1
Police I.S. Technician-Lead	1	1	1	1
Police I.S. Technician-Assistant	1	1	1	1
Police I.S. Technician	1	1	1	1
SUBTOTAL	**6**	**6**	**7**	**7**

GIS SERVICES	FY11	FY12	FY13	FY14
GIS Analyst/Land Mgmt. Database	1	1	1	1
GIS Technician	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

	FY11	FY12	FY13	FY14
INFORMATION TECHNOLOGY TOTAL	**12**	**12**	**13**	**14**

ADMINISTRATIVE SERVICES STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

ADMINISTRATIVE SERVICES ADMIN.	**FY11**	**FY12**	**FY13**	**FY14**
Administrative Services Director	1	1	1	1
Budget Officer	1	1	1	1
Financial Analyst	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

PURCHASING	**FY11**	**FY12**	**FY13**	**FY14**
Purchasing Officer	1	1	1	1
Purchasing Supervisor	1	1	1	1
Contracts Administrator	1	1	1	1
Buyer II	3	3	3	3
Buyer I	2	2	2	2
Administrative Aide	1	1	1	1
SUBTOTAL	**9**	**9**	**9**	**9**

WAREHOUSE	**FY11**	**FY12**	**FY13**	**FY14**
Warehouse Superintendent	1	1	1	1
Warehouse Receiving Clerk	1	1	1	1
Warehouse Inventory Analyst	1	1	1	1
Warehouse Clerk	3	3	3	3
SUBTOTAL	**6**	**6**	**6**	**6**

FINANCE	**FY11**	**FY12**	**FY13**	**FY14**
Controller	1	1	1	1
Enterprise Accountant	1	1	1	1
Staff Accountant ll	1	2	2	2
Staff Accountant l	1	1	1	1
Accounting Office Manager	1	1	1	1
Accounting Assistant	1	1	1	1
Accounting Technician III	1	1	1	1
Accounting Technician II	4	3	3	3
SUBTOTAL	**11**	**11**	**11**	**11**

	FY11	**FY12**	**FY13**	**FY14**
ADMINISTRATIVE SERVICES TOTAL	**29**	**29**	**29**	**29**

GENERAL SERVICES STAFFING
FY11 - FY14
BUDGETED REGULAR POSITIONS

GENERAL SERVICES ADMINISTRATION	FY11	FY12	FY13	FY14
General Services Director	1	1	1	1
Office Manager	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

BUILDING AND MAINTENANCE	FY11	FY12	FY13	FY14
Building Construction/Maintenance Supervisor	1	1	1	1
Lead Carpenter - Structural	1	1	1	1
Lead Carpenter - Finish	1	1	1	1
Lead Electrician/HVAC	1	1	1	1
Lead Plumber	-	-	1	1
Plumber	1	1	1	1
Carpenter	4	4	4	4
Welder/Fabricator	1	1	1	1
Carpenter/Concrete Worker	1	1	1	2
Maintenance Technician	2	2	2	1
SUBTOTAL	**13**	**13**	**14**	**14**

BUILDING SUPPORT/MAIL ROOM	FY11	FY12	FY13	FY14
Custodial Supervisor	1	1	1	1
Lead Custodian	1	1	1	1
Custodian	8	8	8	8
Mail Clerk	1	1	1	1
SUBTOTAL	**11**	**11**	**11**	**11**

VEHICLE MAINTENANCE	FY11	FY12	FY13	FY14
Vehicle Maintenance Superintendent	-	1	1	1
VM Manager - Fleet Operations	1	-	-	-
VM Manager - Customer Support	1	-	-	-
Welder/Fabricator	1	1	1	1
Emergency Vehicle Technician	1	-	-	-
Senior Lead Mechanic	-	-	-	1
Lead Mechanic	2	3	2	1
Mechanic	6	5	6	6
Vehicle Analyst	1	1	1	1
Service Writer	1	1	1	1
Automotive Warehouse Lead Clerk	1	1	1	1
Automotive Warehouse Clerk	1	1	1	1
SUBTOTAL	**16**	**14**	**14**	**14**

PRINT SHOP	FY11	FY12	FY13	FY14
Print Shop Supervisor	1	-	-	-
SUBTOTAL	**1**	-	-	-

AIRPORT	FY11	FY12	FY13	FY14
Airport Manager	1	1	1	1
Airport Maintenance Worker	2	2	2	2
Administrative Aide	1	1	1	1
Custodian	2	2	2	2
SUBTOTAL	**6**	**6**	**6**	**6**

	FY11	FY12	FY13	FY14
GENERAL SERVICES TOTAL	**49**	**46**	**47**	**47**

Note: In FY13, the Farmington Indian Center budget was moved from the General Services Department to the PRCA Department. In order to better reflect annual comparative data, the Farmington Indian Center is reported in the PRCA Department.

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

PARKS & RECREATION ADMIN.	FY11	FY12	FY13	FY14
Parks & Recreation Director	1	1	1	1
Assistant Director - Recreation	-	-	-	-
Parks Superintendent	-	2	2	2
Program Specialist	1	-	-	-
Clean & Beautiful Specialist	1	1	1	1
Public Relations & Marketing Specialist	2	2	1	1
Office Manager	1	1	1	-
Administrative Aide	1	1	1	2
SUBTOTAL	**7**	**8**	**7**	**7**

PARKS OPERATIONS	FY11	FY12	FY13	FY14
Parks Superintendent	1	1	1	1
Assistant Parks Superintendent	2	2	2	1
Arborist*	-	-	-	1
Landscape Architect	1	1	1	1
Parks Foreman Maintenance	10	10	10	10
Parks Maintenance Worker IV	5	4	4	4
Parks Maintenance Worker II	4	4	4	4
Parks Maintenance Worker I	9	10	10	10
Warehouse Manager	1	1	1	1
SUBTOTAL	**33**	**33**	**33**	**33**

RECREATION CENTER	FY11	FY12	FY13	FY14
Recreation Manager	1	1	1	1
Recreation Supervisor	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

SYCAMORE PARK COMMUNITY CENTER	FY11	FY12	FY13	FY14
Community Center Manager	-	-	1	1
Recreation Program Supervisor	1	1	1	1
Program Coordinator	1	1	-	-
Facilities Aide	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	4	4	**4**	**4**

*FARMINGTON INDIAN CENTER***	FY11	FY12	FY13	FY14
Indian Center Community Coordinator	1	1	1	1
Indian Center Aide	1	1	1	1
Indian Center Cook	1	1	1	1
Secretary II - Indian Center	1	1	1	1
SUBTOTAL	**4**	**4**	**4**	**4**

* Arborist position is authorized but not funded in the FY14 budget

**In FY13, the Farmington Indian Center budget was moved from the General Services Department to the PRCA Department. In order to better reflect annual comparative data, the Farmington Indian Center is reported in the PRCA Department.

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

AQUATICS	**FY11**	**FY12**	**FY13**	**FY14**
Pool Supervisor	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

AQUATIC CENTER	**FY11**	**FY12**	**FY13**	**FY14**
Aquatics Manager	1	1	1	1
Assistant Aquatics Manager	1	-	1	1
Pool Shift Supervisor	1	1	-	-
Administrative Coordinator - Pools	1	1	1	1
Mechanical Technician	1	1	1	1
Aquatic Center Front Desk Clerk	2	2	2	2
SUBTOTAL	**7**	**6**	**6**	**6**

ANIMAL SHELTER/PARK RANGER	**FY11**	**FY12**	**FY13**	**FY14**
Animal Ranger Supervisor	1	1	1	1
Veterinarian Technician	-	-	-	1
Kennel Technicians	-	-	-	6
Animal/Park Ranger-Corporal	2	2	2	2
Animal/Park Ranger	11	11	11	10
SUBTOTAL	**14**	**14**	**14**	**20**

SENIOR CITIZENS CENTER	**FY11**	**FY12**	**FY13**	**FY14**
Senior Center Administrator	1	1	1	1
Assistant Senior Citizens Supervisor	-	-	-	1
Senior Center Program Coordinator	1	1	1	-
Senior Center Coordinator	1	1	1	1
Senior Center Transportation Coordinator	1	1	1	1
Food Service Manger/Chef	1	1	1	1
Senior Center Assistant Cook	2	2	2	2
Senior Center Facilities Aide	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**9**	**9**	**9**	**9**

CIVIC CENTER	**FY11**	**FY12**	**FY13**	**FY14**
Civic Center Supervisor	1	1	1	1
Facilities Technician Supervisor	3	3	3	3
Facilities Technician	3	3	3	3
Administrative Aide	2	2	2	2
Secretary I	1	1	1	1
SUBTOTAL	**10**	**10**	**10**	**10**

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

MUSEUM ADMINISTRATION	**FY11**	**FY12**	**FY13**	**FY14**
Museum Director	1	1	1	1
Volunteer Coordinator	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

MUSEUM OPERATIONS	**FY11**	**FY12**	**FY13**	**FY14**
Education Coordinator	1	1	1	1
Museum Curator of Exhibits	-	1	1	1
Museum Collections Manager	1	1	1	1
Facilities Technician	1	1	1	1
SUBTOTAL	**3**	**4**	**4**	**4**

E3 CHILDREN'S MUSEUM	**FY11**	**FY12**	**FY13**	**FY14**
Children's Museum Coordinator	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

RIVERSIDE NATURE CENTER	**FY11**	**FY12**	**FY13**	**FY14**
Museum Specialist	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

GOLF-CIVITAN GOLF COURSE	**FY11**	**FY12**	**FY13**	**FY14**
Parks & Maintenance Worker II	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

GOLF-PINON HILLS GOLF COURSE	**FY11**	**FY12**	**FY13**	**FY14**
Golf Course Superintendent	1	1	1	1
Golf Course Manager	1	1	1	1
Golf Professional	1	1	1	1
Assistant Golf Course Superintendent	1	1	1	1
Parks & Maintenance Worker IV	1	1	1	1
Parks & Maintenance Worker II	1	1	1	1
SUBTOTAL	**6**	**6**	**6**	**6**

	FY11	**FY12**	**FY13**	**FY14**
PARKS & RECREATION TOTAL	**107**	**108**	**107**	**113**

POLICE STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

POLICE ADMINISTRATION	FY11	FY12	FY13	FY14
Police Chief	1	1	1	1
Deputy Chief	1	-	-	-
Police Captain	2	3	3	3
Accreditation Manager	1	1	1	1
Office Manager	1	1	1	1
Secretary II	-	1	1	-
SUBTOTAL	**6**	**7**	**7**	**6**

POLICE OPERATIONS	FY11	FY12	FY13	FY14
Police Commander	-	1	1	1
Police Lieutenant	5	4	4	3
Police Sergeant	13	14	14	9
Police Corporal	10	10	10	7
Police Detective	16	17	19	4
Police Officer*	77	76	75	60
Police Service Aid	-	-	-	3
Community Service Officer	4	4	4	5
Lead Crime Scene Investigator	1	1	1	-
Crime Scene Investigator II	1	1	-	-
Crime Scene Investigator	1	1	2	-
Civilian Evidence Technician	3	3	3	-
Domestic Violence Advocate	2	2	2	-
Police Support Services Specialist	1	1	1	1
Chief Code Compliance Officer	1	1	1	-
Code Compliance Officer	2	3	3	-
Civilian Operations Supervisor	-	1	1	-
Police Records Technician	6	6	6	-
Secretary II	4	2	2	-
Administrative Aide	-	-	-	1
SUBTOTAL	**147**	**148**	**149**	**94**

CODE COMPLIANCE	FY11	FY12	FY13	FY14
Chief Code Compliance Officer	-	-	-	1
Code Compliance Officer	-	-	-	3
SUBTOTAL	**-**	**-**	**-**	**4**

DETECTIVES/CRIME ANALYSIS	FY11	FY12	FY13	FY14
Police Detective	-	-	-	9
Police Lieutenant	-	-	-	1
Police Sergeant	-	-	-	2
Police Corporal	-	-	-	2
Police Officer	-	-	-	1
Police Domestic Violence Advocate	-	-	-	2
Secretary II	-	-	-	2
SUBTOTAL	**-**	**-**	**-**	**19**

* Four police officer positions are authorized but not funded in the FY14 budget.

POLICE STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

K-9	FY11	FY12	FY13	FY14
Police Officer	-	-	-	3
SUBTOTAL	**-**	**-**	**-**	**3**

SCHOOL RESOURCE OFFICERS	FY11	FY12	FY13	FY14
Police Detective	-	-	-	4
Police Officer	-	-	-	3
SUBTOTAL	**-**	**-**	**-**	**7**

SWAT/BOMB SQUAD	FY11	FY12	FY13	FY14
Police Officer	-	-	-	1
SUBTOTAL	**-**	**-**	**-**	**1**

TRAFFIC	FY11	FY12	FY13	FY14
Police Sergeant	-	-	-	1
Police Corporal	-	-	-	1
Police Officer	-	-	-	6
SUBTOTAL	**-**	**-**	**-**	**8**

TRAINING	FY11	FY12	FY13	FY14
Police Sergeant	-	-	-	2
Police Officer	-	-	-	3
SUBTOTAL	**-**	**-**	**-**	**5**

CRIME LAB	FY11	FY12	FY13	FY14
Lead Crime Scene Investigator	-	-	-	1
Crime Scene Investigator	-	-	-	2
SUBTOTAL	**-**	**-**	**-**	**3**

RECORDS & EVIDENCE	FY11	FY12	FY13	FY14
Civilian Operations Supervisor	-	-	-	1
Civilian Evidence Technician	-	-	-	3
Police Records Technician	-	-	-	6
SUBTOTAL	**-**	**-**	**-**	**10**

GRANT FUNDS	FY11	FY12	FY13	FY14
Region II HIDTA Agent	3	2.5	2.5	2
Region II Administrative Assistant	1	1	1	1
Police Detective	1	-	-	-
Police Officer	5	5	5	1
Police Records Technician	1	-	-	-
Secretary II	1	-	-	-
SUBTOTAL	**12**	**8.5**	**8.5**	**4.0**

	FY11	FY12	FY13	FY14
POLICE TOTAL	**165.0**	**163.5**	**164.5**	**164.0**

FIRE STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

FIRE ADMINISTRATION	**FY11**	**FY12**	**FY13**	**FY14**
Fire Chief	1	1	1	1
Deputy Fire Chief	1	-	-	-
Fire Battalion Chief	-	1	1	1
Fire Marshall	-	-	1	1
Fire Captain	-	-	1	1
Firefighter	-	-	-	1
Administrator of Fire Sup Services	-	1	1	1
Assistant Fire Marshall	2	2	-	-
Technology Coordinator	1	1	-	-
Emergency Vehicle Technician	-	1	1	1
Office Manager	1	1	1	-
Administrative Assistant	-	-	-	1
Administrative Aide	1	1	1	1
SUBTOTAL	**7**	**9**	**8**	**9**

FIRE OPERATIONS	**FY11**	**FY12**	**FY13**	**FY14**
Fire Battalion Chief	3	2	3	3
Fire Captain	18	19	18	18
Fire Engineer	27	27	27	27
Firefighter	36	36	36	35
SUBTOTAL	**84**	**84**	**84**	**83**

	FY11	**FY12**	**FY13**	**FY14**
FIRE TOTAL	**91**	**93**	**92**	**92**

COMMUNITY DEVELOPMENT STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

COMMUNITY DEVELOPMENT ADMIN.	**FY11**	**FY12**	**FY13**	**FY14**
Community Development Director	1	1	1	1
CDBG Administrator	1	1	1	1
Office Manager	-	1	1	1
SUBTOTAL	**2**	**3**	**3**	**3**

PLANNING	**FY11**	**FY12**	**FY13**	**FY14**
Senior Planner	1	1	1	1
Associate Planner	2	2	2	2
Zoning Compliance Oil & Gas	1	1	1	1
Administrative Aide	1	-	-	-
SUBTOTAL	**5**	**4**	**4**	**4**

MPO ADMINISTRATION	**FY11**	**FY12**	**FY13**	**FY14**
MPO Planner	1	1	1	1
MPO Associate Planner	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

BUILDING INSPECTION	**FY11**	**FY12**	**FY13**	**FY14**
Chief Building Inspector	1	1	1	1
Electrical Inspector	2	2	2	2
Plumbing/Mechanical Inspector	1	1	1	1
Building Inspector	3	3	3	3
Permit Technician I	-	-	1	2
Administrative Aide	2	2	1	-
SUBTOTAL	**9**	**9**	**9**	**9**

	FY11	**FY12**	**FY13**	**FY14**
COMMUNITY DEVELOPMENT TOTAL	**19**	**19**	**19**	**19**

PUBLIC WORKS STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

PUBLIC WORKS ADMIN.	**FY11**	**FY12**	**FY13**	**FY14**
Public Works Director	1	1	1	1
Administrative Assistant	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

CONSTRUCTION INSPECTION	**FY11**	**FY12**	**FY13**	**FY14**
Construction Inspector	3	3	3	3
SUBTOTAL	**3**	**3**	**3**	**3**

CITY ENGINEERING	**FY11**	**FY12**	**FY13**	**FY14**
City Engineer	1	1	1	1
Project Engineer I	1	2	2	2
Associate Project Engineer II	1	-	-	-
Associate Project Engineer I	1	1	1	1
GIS Technician	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**6**	**6**	**6**	**6**

SURVEY	**FY11**	**FY12**	**FY13**	**FY14**
Survey Party Chief	2	2	2	2
Surveyor Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

TRAFFIC ENGINEERING	**FY11**	**FY12**	**FY13**	**FY14**
Traffic Engineering Administrator	1	1	1	1
Electronics Technician II	1	1	1	1
Electronics Technician I	1	1	1	1
Traffic Engineering Technician	1	1	1	1
Working Foreman	1	1	1	1
Painter	1	1	1	1
Traffic Sign Technician	2	2	2	2
SUBTOTAL	**8**	**8**	**8**	**8**

PUBLIC WORKS STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

STREETS	**FY11**	**FY12**	**FY13**	**FY14**
Streets Superintendent	1	1	1	1
Lead Foreman	1	1	1	1
Working Foreman	3	3	3	3
Heavy Equipment Operator	4	4	4	4
Street Sweeper Operator	3	3	3	3
Truck Driver	4	4	4	4
Concrete Carpenter	2	2	2	1
Concrete Carpenter Trainee	-	-	-	1
Laborer	6	6	6	6
SUBTOTAL	**24**	**24**	**24**	**24**

WATER / WASTEWATER UTILITY	**FY11**	**FY12**	**FY13**	**FY14**
Water/Wastewater Utility Administrator	1	1	1	1
Operations Manager/Environmental Coordinator	1	1	1	1
Associate Project Engineer	1	1	1	1
Water Resource Manager	1	1	1	1
Water Resource Specialist	1	1	1	1
Water Rights Specialist	1	1	1	1
Engineering Technician	1	1	1	1
Water Technician	1	1	1	1
SUBTOTAL	**8**	**8**	**8**	**8**

	FY11	**FY12**	**FY13**	**FY14**
PUBLIC WORKS TOTAL	**54**	**54**	**54**	**54**

HUMAN RESOURCES STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

PERSONNEL	**FY11**	**FY12**	**FY13**	**FY14**
Human Resource Director	1	1	1	1
Senior HR Business Partner	1	1	1	3
HR Business Partner	3	3	3	1
Personnel Assistant	1	1	1	1
SUBTOTAL	**6**	**6**	**6**	**6**

INSURANCE	**FY11**	**FY12**	**FY13**	**FY14**
Insurance / Benefits Specialist	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

PAYROLL	**FY11**	**FY12**	**FY13**	**FY14**
Payroll Analyst	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

	FY11	**FY12**	**FY13**	**FY14**
HUMAN RESOURCES TOTAL	**9**	**9**	**9**	**9**

ELECTRIC STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

ELECTRIC ADMINISTRATION	FY11	FY12	FY13	FY14
Electric Utility Director	1	1	1	1
Energy Programs Specialist	1	1	-	-
Utility Financial Analyst	1	1	1	-
Utility Business Operations Manager	-	-	-	1
Quality Management & Security Officer	1	1	1	-
Office Manager	-	-	-	1
Administrative Assistant	1	1	1	-
SUBTOTAL	**5**	**5**	**4**	**3**

COMPLIANCE	FY11	FY12	FY13	FY14
Compliance Engineer	1	1	-	-
Regulatory Compliance Manager	-	-	-	1
Regulatory Compliance Specialist	-	-	2	1
Environmental Scientist	-	-	-	1
Safety & Security Officer	-	-	-	1
Relay & Compliance Field	-	-	1	-
Engineering & System Operation Computer Specialist	-	-	-	1
SUBTOTAL	**1**	**1**	**3**	**5**

*SAFETY**	FY11	FY12	FY13	FY14
Safety Specialist	-	-	-	2
Safety Officer	1	1	1	-
Safety Assistant	1	1	1	-
SUBTOTAL	**2**	**2**	**2**	**2**

CUSTOMER SERVICE	FY11	FY12	FY13	FY14
Customer Care Manager	1	1	1	1
Customer Operation Coordinator	1	1	1	-
Customer Care Specialist	2	2	3	3
Customer Care Cashier	3	3	3	3
Customer Care Associate	10	10	11	9
Key Accounts Analyst	1	1	1	-
Exceptions Processing Specialist	1	1	1	1
Exceptions Processing Associate	4	3	3	3
Collections Specialist	-	1	-	-
Collections Associate	-	1	-	-
Administrative Aide	1	1	1	1
Customer Care Secretary I	1	1	1	1
SUBTOTAL	**25**	**26**	**26**	**22**

*In FY14, Safety was moved from the general fund to the Electric enterprise. In order to better reflect annual comparative data, general fund safety staffing is reported on a combined basis with the Electric enterprise.

ELECTRIC STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

ANIMAS POWER PLANT	FY11	FY12	FY13	FY14
Generation & System Control Manager	1	1	1	1
Generation Administrative Analyst	1	1	-	-
Generation Superintendent	1	1	1	1
Generation Technical Support Specialist II	1	1	-	-
Generation Scheduler & Resource	-	-	1	1
Environmental Specialist	-	-	1	-
I.C.E. Technician	1	1	1	1
Maintenance Technician-General	1	-	-	-
Maintenance Technician-Machinist	1	1	1	1
Operation Technician I	2	3	3	5
Operation Technician II	4	3	3	3
Operation Technician Trainee I	1	1	-	-
Operation Technician Trainee II	-	-	2	2
Power Plant Storekeeper	1	1	1	1
Power Plant Working Foreman	1	1	1	1
Production Specialist II	2	1	1	1
Water Treatment Specialist	1	1	1	1
Administrative Aide	-	-	1	1
SUBTOTAL	**19**	**17**	**19**	**20**

BLUFFVIEW POWER PLANT	FY11	FY12	FY13	FY14
Generation Engineer	1	1	1	1
Operations Technician II	4	4	3	2
Maintenance Technician-Chrome Moly Welder	-	1	1	1
Maintenance Technician-General	-	1	1	1
Power Plant Mechanic	1	-	-	-
Production Specialist II	1	1	1	1
Power Plant Laborer	-	1	1	-
I.C.E. Technician	1	1	1	1
Operations Tech Trainee I	1	1	1	1
Environmental Engineer	-	1	-	-
SUBTOTAL	**9**	**12**	**10**	**8**

TRANSMISSION & DISTRIBUTION	FY11	FY12	FY13	FY14
System Operations Manager	1	-	-	-
Transmission and Distribution Manager	-	1	1	1
T & D Construction Superintendent	1	1	1	1
T & D Maintenance Superintendent	1	1	1	1
Electric Equipment Working Foreman	1	1	1	1
Electric Line Working Foreman	7	7	7	8
Line Patroller/Facilities Locator	2	2	2	2
Journeyman Lineman	17	17	19	21
Apprentice Lineman	5	5	5	5
Digger Operator	2	2	2	2
Class A, B Helper	4	4	5	5
Administrative Aide	1	1	1	1
SUBTOTAL	**42**	**42**	**45**	**48**

ELECTRIC STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

ELECTRICAL ENGINEERING	FY11	FY12	FY13	FY14
Engineering Supervisor/Administrator	1	1	-	-
Engineering Construction Projects Manager	-	-	-	1
Registered Land Surveyor	1	1	1	1
Engineering Manager	1	1	1	1
Transmission and Planning Engineer	-	1	1	1
Transmission Planning and Design Engineer	-	1	1	-
Transmission & Distribution Engineering Supervisor	-	-	-	1
Senior Planning Engineer	1	-	-	-
Distribution Engineer	2	1	1	1
Relay Engineer	1	1	1	2
Construction Engineer	-	-	-	1
Construction Inspector	-	-	-	2
Operations Engineer	1	1	-	-
Estimator Superintendent	1	1	1	1
Estimator	2	3	3	3
Junior Estimator	3	3	3	2
Lead GIS Technician	1	1	1	1
GIS Technician	2	2	2	2
Assistant GPS Surveyor	1	1	1	1
New Service Representative	2	2	2	2
New Service Representative I	1	1	-	-
Engineering Support Supervisor	1	1	1	1
Right of way/Easement Administrative Assistant	-	-	1	-
Secretary II	-	-	-	1
Work Order Specialist	1	-	-	1
Administrative Aide	1	1	1	1
SUBTOTAL	**24**	**24**	**22**	**27**

METERING SERVICES	FY11	FY12	FY13	FY14
Metering Coordinator	1	1	1	1
Meter Installer ll	6	7	8	8
Meter Installer l	3	2	-	-
Meter Reader II	1	1	2	1
Meter Reader l	6	2	-	-
Meter Reader	2	6	8	3
SUBTOTAL	**19**	**19**	**19**	**13**

METER SHOP	FY11	FY12	FY13	FY14
Superintendent of Technical Services	1	1	1	1
Electric Meter Working Foreman	**1**	1	1	1
Journeyman Meterman	**4**	4	3	3
Meter Repairman I	1	-	1	1
Meter Repairman II	1	1	-	-
Meter Apprentice	-	1	2	1
Meter Shop Aide	1	1	-	-
Technical Services Aide	-	-	-	1
SUBTOTAL	**9**	**9**	**8**	**8**

ELECTRIC STAFFING
FY11 - FY14

BUDGETED REGULAR POSITIONS

SUBSTATION MAINTENANCE	**FY11**	**FY12**	**FY13**	**FY14**
Substation Foreman	1	1	1	1
Substation Journeyman	2	2	-	1
Substation Trainee	1	1	-	1
SUBTOTAL	**4**	**4**	**1**	**3**

RELAY	**FY11**	**FY12**	**FY13**	**FY14**
System Protection Engineer	1	1	1	-
Relay & Control Foreman	1	1	1	1
Journeyman Relay	1	-	1	2
Relay & Control Technician	2	3	2	1
Relay Technician Trainee	2	2	2	2
Technical Services Aide	-	-	1	-
SUBTOTAL	**7**	**7**	**8**	**6**

SYSTEM CONTROL CENTER	**FY11**	**FY12**	**FY13**	**FY14**
Systems Operations Supervisor	1	1	1	1
Systems Operator-Senior	7	7	5	8
Systems Operator	-	-	2	-
System Operations Scheduler	1	1	1	1
EMS Technician	-	-	1	-
Trainer	-	-	-	1
System Operations EMS/SCADA	-	1	1	2
NERC/CIP Security Specialist	-	-	-	1
Operations Engineer	-	-	1	-
Systems Operator Trainee	2	2	2	2
SUBTOTAL	**11**	**12**	**14**	**16**

	FY11	**FY12**	**FY13**	**FY14**
ELECTRIC TOTAL	**177**	**180**	**181**	**181**

GRAND TOTAL ALL FUNDS	**768.5**	**769.0**	**770.0**	**775.5**

FY14 CAPITAL IMPROVEMENT PLAN

The City has segregated its capital purchases into two separate categories:

1. Vehicles and general-purpose equipment, including computer software, which are included in the seventy series range within the chart of accounts. These items, while costing more than $5,000 and having a life longer than a year, are routine in the sense that they must be replaced on a regular basis and are included within each Departmental budget.
2. Capital Projects involves the construction or acquisition of capital Items usually relating to some type of building or infrastructure. The only major exception to this definition is the resurfacing of streets. The following Capital Improvement Plan includes one-time capital projects. For these projects, the FY14 amounts tie to specific budgeted amounts in capital line items. Amounts in the following years represent the best current estimates of what projects will be desired and/or required in the future.

The effect these one-time expenditures will have on the operating budget of the City varies from minor to significant. For example, most paving and street projects will have little effect on operating requirements. Of course, each new street will require some additional maintenance, such as cleaning and striping, but the cost can be covered by the growth in revenue that accompanies the growth of the City that necessitated the new street. Other projects, such as a proposed new fire station, will have a substantial impact on operating costs. For Fire Station #7, recruitment and training will need to begin before construction, with twelve new firefighter positions required to staff the new station. These positions are not currently in the budget with a source of funding because the construction date for the new station has yet to be determined. These costs will significantly impact the budget, and a funding source will have to be determined before construction can begin. Close monitoring of the effect of other one-time expenditures will continue and new projects will be approved only when it has become clear that City revenue growth has increased enough to carry any additional operating costs.

For FY14, there are several new significant capital projects that will affect the operating budget and are currently budgeted. The Cash Reserve Transfer Policy has resulted in monies being transferred into the General Governmental Capital Projects fund (408). For FY14, there are several projects that were in progress as of July 1, 2013 that will be completed in FY14. These projects include the remodel of Fire Stations #3 and #5, fiber upgrades to several locations within Farmington, repairing or replacing 5 roofs on City-owned buildings, repaving the MOC parking lot, $500,000 of additional paving, and investment into the Metropolitan Redevelopment Authority for $500,000.

In addition, FY12 GRT 2012 Series Bonds were sold to fund a regional animal shelter, remodel the Civic Center exhibit hall, complete a museum expansion, replace Fire Station #1, and construct Lakewood Detention Pond. These projects will be in process in FY14.

The FY14 Capital Improvement Plan also includes $1.25 million to be funded primarily by the FAA for the reconstruction of Taxiway B at the Four Corners Regional Airport.

An emphasis has been placed on upgrading the current facilities of the electric enterprise in order to increase efficiency and customer reliability. As a result, the electric enterprise plans over $23 million of capital improvements including the refurbishment of the Aztec Substation and Animas Transformer replacement. Property improvements, such as a $4 million addition, is planned to the Transformer Shop.

Both the water and wastewater enterprise funds collect a Renewal and Replacement fee. Planned infrastructure investments for FY14 are $2.75 million and $1.3 million respectively.

The Sanitation enterprise does not have any planned capital improvement until FY17. It is planned that in FY17, a new Drop-Off Center will be constructed. Construction of the Drop-Off Center is anticipated to be funded by cash reserves accumulated in the fund from now until FY17. In FY17, the contract with Waste Management, the company that currently operates the sanitation services for the City of Farmington, will expire and need to be renegotiated. During this process, the operation of a new Community Drop-Off Center will be included in the new agreement.

A total capital investment of $60.8 million is budgeted for the City of Farmington for FY14.

FY14 FINAL BUDGET
RECONCILIATION OF DEPARTMENT CAPITAL TO CIP SCHEDULE

FUND NUMBER		FY14 BUDGETED
ADMINISTRATION		
101		$ 305,000
402		572,945
408		603,194
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$ 1,481,139**
ADJUST CAPITAL TO CIP		
101	VEHICLE PURCHASE	$ (305,000)
CIP SCHEDULE FOR ADMINISTRATION		**$ 1,176,139**
INFORMATION TECHNOLOGY		
408		$ 122,466
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$ 122,466**
CIP SCHEDULE FOR INFORMATION TECHNOLOGY		**$ 122,466**
GENERAL SERVICES		
101		$ 20,000
221		150,000
408		243,768
409		1,450,000
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$ 1,863,768**
ADJUST CAPITAL TO CIP		
101	VEHICLE PURCHASES	$ (20,000)
CIP SCHEDULE FOR GENERAL SERVICES		**$ 1,843,768**
PARKS		
202		$ 485,000
211		48,000
214		526,600
217		5,000
230		7,500
402		4,503,305
408		65,000
610		50,000
TOTAL CAPITAL - DEPARTMENT SUMMARY		$ 5,690,405
ADJUST CAPITAL TO CIP		
217	COMPUTER HARDWARE	$ (5,000)
230	PROPERTY IMPROVEMENTS	(7,500)
CIP SCHEDULE FOR PARKS		**$ 5,677,905**
POLICE		
101		$ 60,400
246		70,000
408		63,057
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$ 193,457**
ADJUST CAPITAL TO CIP		
101	COMPUTER SOFTWARE	$ (24,230)
101	COMMUNICATIONS EQUIPMENT	(26,570)
101	POLICE EQUIPMENT	(9,600)
246	VEHICLES	(30,000)

FUND NUMBER			FY14 BUDGETED
246	FED EQUITY SHARE CAPITAL		(20,000)
246	POLICE EQUIPMENT		(20,000)
CIP SCHEDULE FOR POLICE		**$**	**63,057**
	FIRE		
402		$	2,912,000
408			180,000
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**3,092,000**
CIP SCHEDULE FOR FIRE		**$**	**3,092,000**
	COMMUNITY DEVELOPMENT		
223		$	277,425
411			475,000
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**752,425**
CIP SCHEDULE FOR COMMUNITY DEVELOPMENT		**$**	**752,425**
	PUBLIC WORKS		
201		$	7,085,000
401			3,179,571
402			1,000,000
408			450,000
602			7,775,000
603			5,306,894
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**24,796,465**
ADJUST CAPITAL TO CIP			
603	CONSTRUCTION	$	100,000
CIP SCHEDULE FOR PUBLIC WORKS		**$**	**24,896,465**
	HUMAN RESOURCES		
101		$	7,000
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**7,000**
ADJUST CAPITAL TO CIP			
101	COMPUTER HARDWARE	$	(1,000)
101	COMPUTER SOFTWARE		(4,500)
101	OFFICE EQUIPMENT		(1,500)
CIP SCHEDULE FOR PUBLIC WORKS		**$**	**-**
	ELECTRIC UTILITY		
601		$	21,961,794
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**21,961,794**
ADJUSTMENTS TO CAPITAL FOR ELECTRIC UTILITY CIP			
601	COMPUTER HARDWARE	$	(42,500)
601	COMPUTER SOFTWARE		(324,000)
601	TOOL AND TEST EQUIPMENT		(193,300)
601	COMMUNICATION EQUIPMENT		(7,500)
601	NON CIP PLANT IMPROVEMENTS		682,541
601	SAN JUAN #4 CAPITAL EXPENSES		1,078,794
CIP SCHEDULE FOR ELECTRIC UTILITY		**$**	**23,155,829**
	TOTAL CIP	**$**	**60,780,054**

Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
GRT-STREETS (201)									
Beginning Cash Balance			$ 9,000,000	$ 5,910,975	$ 534,447	$ (1,492,278)	$ (3,508,758)	$ (5,923,519)	
Plus	Projected Revenue		8,754,392	8,140,942	8,344,466	8,553,077	8,766,904	8,986,077	
Less	Transfer for Debt Service		307,158	304,638	304,538	305,238	305,738	306,523	
Less	Transfer to 401 Fund for Grant Matches		-	-	-	-	-	-	
Less	Operating Expenditures		6,347,900	6,127,832	6,306,653	6,464,319	6,625,927	6,791,575	
		Sub-Total	$ 11,099,334	$ 7,619,447	$ 2,267,722	$ 291,242	$ (1,673,519)	$ (4,035,540)	
MISCELLANEOUS ITEMS									
Public Wks.	Streets	Vehicles/Capital Equipment	$ 625,000	$ 525,000	$ 560,000	$ 400,000	$ 400,000	$ 400,000	$ 1,000,000
Public Wks.	Traffic	Salt Dome/Storage Bldg & Traffic Test Equipment	-	210,000	-	-	-	-	-
Public Wks.	Streets	Traffic Signal Modernization	400,000	300,000	200,000	200,000	200,000	200,000	200,000
		Sub-Total	$ 1,025,000	$ 1,035,000	$ 760,000	$ 600,000	$ 600,000	$ 600,000	$ 1,200,000
STORM DRAINAGE									
Public Wks.	Storm	Storm Sewer Construction	300,000	$ 900,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Public Wks.	Storm	Johnson Subdivision Detention Pond	-	-	-	-	-	-	300,000
Public Wks.	Storm	Porter Arroyo Detention Pond-FY12	1,350,000	750,000	750,000	-	-	-	-
		Sub-Total	$ 1,650,000	$ 1,650,000	$ 1,050,000	$ 300,000	$ 300,000	$ 300,000	$ 600,000
INTERSECTION/TRAFFIC SIGNAL IMPROVEMENTS									
Public Wks.	Traffic	Intersection Improvements	$ -	$ 350,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Public Wks.	Traffic	MOC Entrance-FY13	500,000	500,000	-	-	-	-	-
		Sub-Total	$ 500,000	$ 850,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
STREET IMPROVEMENTS (existing)									
Public Wks.	Streets	PHB Wide -Sports Complex to 30th	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000,000
Public Wks.	Streets	PHB Widening-Butler to Dustin	-	-	-	-	-	-	2,000,000
Public Wks.	Streets	PHB Widening-30th St to Dustin	-	-	-	-	-	-	6,000,000
Public Wks.	Streets	Butler/Dustin Ave Study-FY13	150,000	100,000	-	-	-	-	-
Public Wks.	Streets	Foothills Widening Design-FY13	300,000	300,000	-	-	-	-	-
Public Wks.	Streets	Foothills Widening-FY14	-	-	-	1,000,000	1,500,000	-	-
		Sub-Total	$ 450,000	$ 400,000	$ -	$ 1,000,000	$ 1,500,000	$ -	$ 10,000,000
STREET RESURFACING									
Public Wks.	Streets	Major Streets	$ 3,000,000	$ 2,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 10,000,000
Public Wks.	Streets	Minor Streets	850,000	850,000	500,000	500,000	500,000	500,000	400,000
Public Wks.	Streets	Pavement Mgmt. and Analysis-FY13	150,000	150,000	150,000	100,000	50,000	50,000	50,000
		Sub-Total	$ 4,000,000	$ 3,000,000	$ 1,650,000	$ 1,600,000	$ 1,550,000	$ 1,550,000	$ 10,450,000
NEW STREETS									
Public Wks.	Streets	PVHS Access-City Share-FY11	$ 300,000	$ 150,000	$ -	$ -	$ -	$ -	$ -
Public Wks.	Streets	Cliffside Dr.- Hunzinger to Fmtn. Ave.	-	-	-	-	-	-	400,000
Public Wks.	Streets	English Rd.-Panther Trail to Crestwood	-	-	-	-	-	-	1,200,000
Public Wks.	Streets	English Road- Largo to Gila	-	-	-	-	-	-	750,000
Public Wks.	Streets	Gila Street- Main to English	-	-	-	-	-	-	750,000
Public Wks.	Streets	Herrera Drive- Cliffside to Main	-	-	-	-	-	-	850,000
Public Wks.	Streets	Herrera Drive- Main to English	-	-	-	-	-	-	2,200,000
Public Wks.	Streets	Hill n' Dale Improvements	-	-	-	-	-	-	800,000
		Sub-Total	$ 300,000	$ 150,000	$ -	$ -	$ -	$ -	$ 6,950,000
		Total Capital Expenditures	$ 7,925,000	$ 7,085,000	$ 3,760,000	$ 3,800,000	$ 4,250,000	$ 2,750,000	$ 29,500,000
		Equals Ending Cash Balance	$ 3,174,334	$ 534,447	$ (1,492,278)	$ (3,508,758)	$ (5,923,519)	$ (6,785,540)	
Unfunded Projects									
Public Wks.	Streets	Chip Seal Pryor Lane-Hallmarc Drive Area	$ -	$ -	$ -	$ 235,000	$ -	$ -	$ -
		Total Unfunded Projects	$ -	$ -	$ -	$ 235,000	$ -	$ -	$ -
GRT-PARKS (202)									
Beginning Cash Balance			$ 1,200,000	$ 1,295,016	$ 795,631	$ (249,114)	$ (884,228)	$ (1,759,720)	
Plus	Projected Revenue		2,637,964	2,437,481	2,498,418	2,560,878	2,624,900	2,690,523	
Less	Operating Expenditures		2,189,801	2,451,866	2,513,163	2,575,992	2,640,392	2,706,401	
Parks	Oper.	Ballfield & Park Lighting Improvements	$ -	$ -	$ 100,000	$ -	$ 100,000	$ -	$ 125,000
Parks	Oper.	River Area Trails-Bridge	150,000	125,000	100,000	100,000	200,000	200,000	200,000

Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
Parks	Oper.	Mowing Equipment	100,000	92,000	100,000	150,000	150,000	150,000	150,000
Parks	Oper.	Parks Restrooms	75,000	100,000	100,000	100,000	100,000	100,000	100,000
Parks	Oper.	Sports Complex Sewer-FY13	60,000	-	-	-	-	-	-
Parks	Oper.	Aquatic Center Condenser-FY13	50,000	-	-	-	-	-	-
Parks	Oper.	Museum Systems-Storage Units	35,000	10,000	10,000	10,000	10,000	20,000	20,000
Parks	Oper.	Lions Pool Replaster-FY13	30,000	-	-	-	-	-	-
Parks	Oper.	Sycamore Park CC	25,000	-	-	-	-	-	-
Parks	Oper.	Lions Wilderness-Paving and Fence	15,000	-	-	-	-	-	-
Parks	Oper.	Recreation Center Classroom-Kitchen/fixtures	10,000	-	-	-	-	-	-
Parks	Oper.	Animal Shelter Landscaping - FY14	-	105,000	-	-	-	-	-
Parks	Oper.	Justice Restrooms	-	25,000	-	-	-	-	-
Parks	Oper.	Aquatic Center Sand Filters-FY14	-	20,500	-	-	-	-	-
Parks	Oper.	Lions Pool Surge Tanks-FY14	-	7,500	-	-	-	-	-
Parks	Oper.	Playground Equipment Replacements	-	-	100,000	100,000	100,000	100,000	100,000
Parks	Oper.	Sports Complex Landscaping	-	-	100,000	-	-	-	-
Parks	Oper.	Civic Cetner Improvements - Front	-	-	75,000	-	-	-	-
Parks	Oper.	Farmington Lake Development	-	-	75,000	-	-	-	-
Parks	Oper.	Lions Pool- South Outdoor Area	-	-	75,000	-	-	-	-
Parks	Oper.	Sports Complex Picnic Shelter	-	-	50,000	-	-	-	75,000
Parks	Oper.	Vista De La Plata-Phase III	-	-	50,000	-	-	-	-
Parks	Oper.	Worley Park-N. side parking lot	-	-	50,000	-	-	-	-
Parks	Oper.	BLM-Ten acres off Foothills	-	-	45,000	100,000	-	-	-
Parks	Oper.	Exercise Cluster in Parks	-	-	-	50,000	-	-	-
Parks	Oper.	Bluff Shadow Lake	-	-	-	10,000	-	-	-
Parks	Oper.	Replace Parks Paint Booth Bldg.	-	-	-	-	100,000	-	-
Parks	Oper.	Stillwater Subdivision	-	-	-	-	100,000	-	-
Parks	Oper.	Mini Golf Course-Civitan	-	-	-	-	-	350,000	350,000
Parks	Oper.	Sports Complex Tennis Courts	-	-	-	-	-	200,000	200,000
Parks	Oper.	River Bend Park	-	-	-	-	-	200,000	-
Parks	Oper.	Land Purchase	-	-	-	-	-	150,000	150,000
Parks	Oper.	Ricketts Entrance	-	-	-	-	-	100,000	100,000
		Total Capital Expenditures	$ 550,000	$ 485,000	$ 1,030,000	$ 620,000	$ 860,000	$ 1,570,000	$ 1,570,000
		Equals Ending Cash Balance	$ 1,098,163	$ 795,631	$ (249,114)	$ (884,228)	$ (1,759,720)	$ (3,345,598)	
PARK DEVELOPMENT FEES (211)									
Beginning Cash Balance			$ 356,000	$ 359,377	$ 328,377	$ 243,377	$ 163,377	$ 138,377	
Plus Projected Revenue			48,000	17,000	15,000	20,000	25,000	30,000	
Less Operating Expenditures			-	-	-	-	-	-	
Parks	Oper.	Miscellaneous Parks	$ 48,000	$ 48,000	$ 100,000	$ 100,000	$ 50,000	$ 50,000	$ -
		Total Capital Expenditures	$ 48,000	$ 48,000	$ 100,000	$ 100,000	$ 50,000	$ 50,000	$ -
		Equals Ending Cash Balance	$ 356,000	$ 328,377	$ 243,377	$ 163,377	$ 138,377	$ 118,377	
PARKS GIFTS AND GRANTS FUND (214)									
Beginning Cash Balance			$ 925,000	$ 874,547	$ 602,550	$ 550,191	$ 530,191	$ 500,191	
Plus Projected Revenue			436,400	668,700	425,000	425,000	425,000	425,000	
Less Operating Expenditures			284,188	414,097	192,959	195,000	205,000	215,000	
Parks	Oper.	Park Improvements	$ 135,000	$ 235,100	$ 165,000	$ 250,000	$ 250,000	$ 275,000	$ -
		Animal Shelter	-	190,000	-	-	-	-	-
		Medians/concrete work	75,000	85,000	102,400	75,000	75,000	75,000	-
		NM Clean and Beautiful	17,000	11,500	12,000	12,000	12,000	12,000	-
		Anasazi Projects	-	5,000	5,000	5,000	5,000	5,000	-
		Total Capital Expenditures	$ 227,000	$ 526,600	$ 284,400	$ 250,000	$ 250,000	$ 275,000	$ -
		Equals Ending Cash Balance	$ 850,212	$ 602,550	$ 550,191	$ 530,191	$ 500,191	$ 435,191	

Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
RED APPLE TRANSIT GRANT FUND (221)*									
Beginning Cash Balance			$ -	$ 88,000	$ -	$ -	$ -	$ -	$ -
Plus	Projected Revenue		-	693,200	551,799	565,594	579,734	594,227	-
	Transfer from 101		-	445,481	551,799	565,594	579,734	594,227	-
Less	Operating Expenditures		-	1,076,681	1,103,598	1,131,188	1,159,468	1,188,454	-
Parks	Oper.	Cutaway Buses	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -
		Total Capital Expenditures	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -
		Equals Ending Cash Balance	$ -	$ -	$ -	$ -	$ -	$ -	
* This fund was establised in FY14.									
COMM DEVELOPMENT CDBG GRANT PROJECTS (223)*									
Beginning Cash Balance			$ -	$ 196,341	$ 175,318	$ 150,190	$ 121,539	$ 89,391	$ -
Plus	Projected Revenue		388,641	806,189	327,810	321,254	314,829	308,532	-
	Transfer from 101 Fund		-	-	-	-	-	-	-
Less	Operating Expenditures		328,641	549,787	139,861	141,090	142,338	143,606	-
Comm Dev.	Admin.	Downtown Gateway Signage	$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ -
Comm Dev.	Admin.	CDBG Capital Projects	-	217,425	213,077	208,815	204,639	200,546	-
		Total Capital Expenditures	$ 60,000	$ 277,425	$ 213,077	$ 208,815	$ 204,639	$ 200,546	$ -
		Equals Ending Cash Balance	$ -	$ 175,318	$ 150,190	$ 121,539	$ 89,391	$ 53,771	
PUBLIC WORKS GRANT PROJECTS (401)*									
Beginning Cash Balance			$ 1,550,000	$ 2,303,282	$ 1,884,639	$ (1,423,361)	$ (1,533,361)	$ -	$ -
Plus	Projected Revenue		1,273,247	2,760,928	1,005,247	440,000	360,000	-	-
	Transfer from 201 Fund		-	-	-	-	2,688	-	-
Less	Operating Expenditures		-	-	-	-	-	-	-
Comm Dev.	Streets	CDBG Capital Projects (See Fund #223)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Public Wks.	Streets	Pinon Hills Bridge Project	1,073,247	400,000	373,247	-	-	-	-
Public Wks.	Streets	PV Secondary Access-FY11	700,000	450,000	-	-	-	-	-
Public Wks.	Streets	TPE Projects-Sidewalks	600,000	600,000	-	-	-	-	-
Public Wks.	Streets	MAP Projects- Apache Repaving	283,480	-	-	-	-	-	-
Public Wks.	Streets	LGRF Projects	140,327	-	150,000	-	150,000	-	-
Public Wks.	Streets	Safety Projects - Safe Routes to School	-	500,000	-	250,000	-	-	-
Public Wks.	Streets	Safety Projects- Signal Adaptive Control FY14	-	500,000	-	-	-	-	-
Public Wks.	Streets	Safety Funds - Traffic Signal FY14	-	375,000	-	-	-	-	-
Public Wks.	Streets	MAP Projects- Municipal Drive FY14	-	354,571	-	-	-	-	-
Public Wks.	Streets	Pinon Hills Project NM516 to Hubbard	-	-	3,000,000	-	-	-	-
Public Wks.	Streets	TPE Projects-FY14	-	-	490,000	-	-	-	-
Public Wks.	Streets	MAP Projects- Future Projects	-	-	300,000	300,000	300,000	-	-
		Total Capital Expenditures	$ 2,797,054	$ 3,179,571	$ 4,313,247	$ 550,000	$ 450,000	$ -	$ -
		Equals Ending Cash Balance	$ 26,193	$ 1,884,639	$ (1,423,361)	$ (1,533,361)	$ -	$ -	

*CDBG FY13 Budget amounts separated out for comparative purposes.

Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
GRT 2012 BOND PROJECTS(402)									
Beginning Cash Balance			$ 8,100,000	$ 5,929,250	$ -	$ -	$ -	$ -	
Plus	Bond Proceeds		-	-	-	-	-	-	
	Interest Earnings		40,000	20,000	-	-	-	-	
	Tax Severance Bond		-	2,389,000	-	-	-	-	
	Funds from San Juan County		-	650,000	-	-	-	-	
Parks	Animal Shelter	Regional Animal Shelter-FY09	$ 300,000	$ 2,253,305	$ -	$ -	$ -	$ -	$ -
Parks	Civic Center	Civic Center Exhibit Hall Remodel-FY12	900,000	-	-	-	-	-	-
Fire	Operations	Fire Station #1 Replacement-FY12	2,700,000	2,912,000	-	-	-	-	-
Parks	Museum	Museum Expansion Phase 2-FY12	2,500,000	2,250,000	-	-	-	-	-
Public Wks.	Streets	Storm System Lakewood Pond-FY12	800,000	1,000,000	-	-	-	-	-
Admn.	Admn.	Reserve Contingency-FY12	940,000	572,945	-	-	-	-	-
		Total Capital Expenditures	$ 8,140,000	$ 8,988,250	$ -	$ -	$ -	$ -	$ -
		Equals Ending Cash Balance	$ -	$ -	$ -	$ -	$ -	$ -	
GENERAL CAPITAL PROJECTS FUND (408)									
Beginning Cash Balance			$ 1,720,600	$ 5,712,485	$ -	$ -	$ -	$ -	
Plus	Transfer from General Fund-Cash Reserve		2,861,732	-	-	-	-	-	
	Interest Earnings		25,000	15,000	-	-	-	-	
Less	Operating Expenditures		-	500,000	-	-	-	-	
Plus	Transfer To General Fund		-	3,500,000	-	-	-	-	
Admn.	Info. Tech.	Fiber-Various Facilities-FY12	$ 378,000	$ 122,466	$ -	$ -	$ -	$ -	$ -
Admn.	Admn.	Roof Replacement-M Moose	-	30,000	-	-	-	-	-
Admn.	Admn.	Roof Replacement-Downtown Center-FY12	-	45,000	-	-	-	-	-
Admn.	Intra-Govnt	Additional vehicles-FY13	350,000	-	-	-	-	-	-
Admn.	Intra-Govnt	Additional vehicles-FY14	-	350,000	-	-	-	-	-
Comm Dev	MRA	MRA Project-FY12	500,000	-	-	-	-	-	-
Fire	Operations	PPE and Inventory Buildings -FY12	190,000	180,000	-	-	-	-	-
Gen. Serv.	Admn.	MOC Parking Lot-FY12	201,150	201,150	-	-	-	-	-
Gen. Serv.	Veh. Maint	Roof Replacement-Vehicle Maint.-FY12	-	42,618	-	-	-	-	-
Parks	Operations	Ricketts Park renovations	-	20,000	-	-	-	-	-
Police	Admn.	Safety City/Police Network Upgrades-FY12	-	63,057	-	-	-	-	-
Pub. Wks.	Streets	A							
Admn.		FY12 undesignated carryover	226,450	-	-	-	-	-	-
Admn.		available for new projects	2,511,732	223,194	-	-	-	-	-
		Total Capital Expenditures	$ 4,607,332	$ 1,727,485	$ -	$ -	$ -	$ -	$ -
		Equals Ending Cash Balance	$ -	$ -	$ -	$ -	$ -	$ -	
AIRPORT GRANTS FUND (409)									
Beginning Cash Balance			$ -	$ 58,791	$ 27,732	$ 27,732	$ 27,732	$ 27,732	
Plus	Projected Revenue		1,666,775	1,419,688	1,653,770	592,361	1,270,486	1,004,080	
Plus	Transfer from General Fund		-	29,253	52,344	18,750	40,625	32,031	
Less	Operating Expenditures		-	30,000	31,111	11,111	11,111	11,111	
Gen. Serv.	Airport	ARFF Design-FY12	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -
Gen. Serv.	Airport	Terminal Design-FY13	100,000	-	-	-	-	-	-
Gen. Serv.	Airport	Electrical Upgrades-FY13	400,000	-	-	-	-	-	-
Gen. Serv.	Airport	Apron Reconstruction-FY13	850,000	-	-	-	-	-	-
Gen. Serv.	Airport	Airfield Maintenance Design-FY13	13,900	-	-	-	-	-	-
Gen. Serv.	Airport	Terminal Roof-FY13	202,875	-	-	-	-	-	-
Gen. Serv.	Airport	Animal Control Fence-Phase 2	-	200,000	-	-	-	-	-
Gen. Serv.	Airport	Reconstruct Taxiway B FY14	-	1,250,000	-	-	-	-	-
Gen. Serv.	Airport	Runway Por Fric Course-Phase 1-State Only	-	-	100,000	-	-	-	-
Gen. Serv.	Airport	Runway Por Fric Course-Phase 2 Construction	-	-	1,250,001	-	-	-	-
Gen. Serv.	Airport	Surface Painted Signs	-	-	150,001	-	-	-	-
Gen. Serv.	Airport	Upgrade ASOS/Install AWOS	-	-	175,001	-	-	-	-

Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
Gen. Serv.	Airport	ARFF Building Replacement-Phase 1	-	-	-	100,000	-	-	-
Gen. Serv.	Airport	Taxiways E,F,G Pavement Maint/Lighing	-	-	-	500,000	-	-	-
Gen. Serv.	Airport	8 New T-Hangars - State Only	-	-	-	-	300,000	-	-
Gen. Serv.	Airport	ARFF Building Replacement-Phase 2	-	-	-	-	1,000,000	-	-
Gen. Serv.	Airport	Taxiway A Reconstruction Hot Spot/Electrical	-	-	-	-	-	1,025,000	-
		Total Capital Expenditures	$ 1,666,775	$ 1,450,000	$ 1,675,003	$ 600,000	$ 1,300,000	$ 1,025,000	$ -
		Equals Ending Cash Balance	$ -	$ 27,732	$ 27,732	$ 27,732	$ 27,732	$ 27,732	
METROPOLITAN REDEVELOPMENT AREA FUND (411)*									
Beginning Cash Balance			$ -	$ -	$ 3,000	$ 3,000	$ 3,000	$ 3,000	
Plus	Revenue		-	3,000	-	-	-	-	
	Transfer from the 408		-	500,000	-	-	-	-	
Less	Operating Expenditures		-	25,000	-	-	-	-	
Comm. Dev.	MRA	Gateway Project		75,000	-	-	-	-	-
Comm. Dev.	MRA	Future Projects		400,000	-	-	-	-	-
		Total Capital Expenditures	$ -	$ 475,000	$ -	$ -	$ -	$ -	$ -
		Equals Ending Cash Balance	$ -	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	
* This fund was establised in FY14.									
ELECTRIC ENTERPRISE FUND (601)									
Beginning Cash Balance			$ 76,200,000	$ 74,000,158	$ 65,609,080	$ 53,510,848	$ 59,222,973	$ 64,920,842	
Plus	Revenue		99,770,991	101,370,867	103,106,868	106,318,825	107,794,123	111,027,947	
Less	Operating Expenditures		84,440,073	83,267,722	88,463,481	91,117,385	93,850,907	95,727,925	
Less	Non-Construction Capital Expenditures		1,741,500	2,259,600	1,426,000	1,119,095	1,152,668	1,187,248	
Less	San Juan #4 Capital Expenditures		3,443,469	1,078,794	1,302,711	801,000	396,000	407,880	
Electric	Admn.	MOC Entrance Road Realignment	$ 250,000	$ 200,000	$ -	$ -	$ -	$ -	$ -
Electric	Admn.	MOC Security							
	Admn.	MOC Office Reconfiguration	200,000	-	20,000	20,000	20,000	20,000	-
Electric	Admn.	MOC Carpet & Tile	-	-	250,000	-	-	-	-
Electric	Admn.	MOC Utility Building Painting	-	-	300,000	-	-	-	-
Electric	Building	Transformer Shop Addition	$ 4,000,000	$ 4,000,000	$ -	$ -	$ -	$ -	$ -
Electric	Commun.	Fiber Optics-Hood Mesa to West Loop	$ 350,000	$ 350,000	$ -	$ -	$ -	$ -	$ -
Electric	Commun.	Fiber Optics Lee Acres Sub to Bergin Sub	-	350,000	-	-	-	-	-
Electric	Commun.	Fiber Optics Alternate fiber path to WAPA	-	300,000	-	-	-	-	-
Electric	Commun.	Fiber Optics System Wide	-	100,000	100,000	100,000	100,000	100,000	100,000
Electric	Compliance	RSA SIEM	$ 45,000	$ -	$ -	$ -	$ -	$ -	$ -
Electric	Dist	Customer Work Orders	$ 2,384,000	$ 2,015,000	$ 2,015,000	$ 2,438,000	$ 2,438,000	$ 2,761,000	$ 2,438,000
Electric	Dist.	Reconductor and Convert Circuits	782,000	-	2,215,010	401,480	576,490	308,830	370,605
Electric	Dist.	Conversion Circuit 2302	-	249,725	-	-	-	-	-
Electric	Dist.	Conversion Circuit 2403	-	320,905	-	-	-	-	-
Electric	Dist.	Reconductor Circuits 4703 and 2401	-	539,420	-	-	-	-	-
Electric	Dist.	Reconductor & conversion Circuit 4501	-	433,824	-	-	-	-	-
Electric	Dist.	Install Dist. Automation @ Middle Mesa	257,000	285,805	-	-	-	-	-
Electric	Dist.	Mesa Sub Low Voltage Replacement	945,000	-	-	-	-	-	-
Electric	Metering	Turtle 2 Radio Mesh Installation	$ 142,100	$ -	$ -	$ -	$ -	$ -	$ -
Electric	Product.	Wildlife Protection	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -
Electric	Product.	Upgrade Knife Switches with GOLB's	130,000	-	-	-	-	-	-
Electric	Product.	Animas: CT Rehab & Demolition-North CT	-	524,000	-	-	-	-	-
Electric	Product.	Animas: Little Hydro Mech/Elect. Replace	100,000	220,000	-	-	-	-	-
Electric	Product.	Animas: NPDES Projects	-	1,250,000	2,750,000	-	-	-	-

Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
Electric	Product.	Animas: Soft Start for GT Motor	-	35,000	-	-	-	-	-
Electric	Product.	Animas: Arc Flash Upgrades	80,000	-	-	-	-	-	-
Electric	Product.	Animas: ABB Controls Upgrade	-	-	100,000	-	-	-	-
Electric	Product.	Bluffview: Anti-icing Phase II	1,000,000	350,000	-	-	-	-	-
Electric	Product.	Bluffview: MSS Actuator	-	42,930	-	-	-	-	-
Electric	Product.	Bluffview: MSS Installation	-	-	30,000	-	-	-	-
Electric	Product.	Bluffview: NPDES Projects	-	500,000	6,900,000	-	-	-	-
Electric	Product.	Bluffview: Transformer Fire Protection	-	-	158,500	-	-	-	-
Electric	Product.	Bluffview: CT Rehab (Drift Elimin,Louvers, Windwall)	-	530,000	-	-	-	-	-
Electric	Product.	Bluffview: Vacuum Pump & Motor - Spare	-	90,000	-	-	-	-	-
Electric	Product.	Bluffview: Condensate Motor & Pump - Spare	-	100,000	-	-	-	-	-
Electric	Product.	Bluffview: Arc Flash	50,000	-	-	-	-	-	-
Electric	Product.	Bluffview: MSS Valve	160,000	-	-	-	-	-	-
Electric	Product.	Navajo: Replace Unit Controls	85,000	-	-	-	-	-	-
Electric	Product.	Navajo: Replace Protective Relays	125,000	-	-	-	-	-	-
Electric	Product.	Navajo: Unit 1 turbine runner replacement	-	600,000	400,000	-	-	-	-
Electric	Product.	Navajo: Butterfly Gate & Valve	-	-	250,000	-	-	-	-
Electric	Product.	Willet Ditch Improvements	55,000	-	-	-	-	-	-
Electric	Reliability	Voltage/Load Control Equipment	$ 210,000	$ -	$ -	$ -	$ -	$ -	$ -
Electric	Reliability	69kV tie at Bloomfield	270,000	333,500	88,800	-	-	-	-
Electric	Subs	Pine River Sub/Dwight Arthur Stat	$ 279,000	$ -	$ -	$ -	$ -	$ -	$ -
Electric	Subs	Turley Distribution Circuit	133,000	859,715	-	-	-	-	-
Electric	Subs	Cedar Hill Substation	-	-	-	-	-	-	2,400,000
Electric	Subs	Fruitland Substation Upgrade	157,000	-	-	-	-	-	-
Electric	Subs	Control building at Bisti Sub	27,000	-	62,410	-	-	-	-
Electric	Subs	Bergin Upgrade	67,000	-	100,565	-	880,000	-	-
Electric	Subs	Aztec Substation Refurbishment	750,000	1,765,800	-	-	-	-	-
Electric	Subs	Navajo and Hood Mesa Refurbishment	97,000	-	-	-	-	-	-
Electric	Subs	Animas Transformer Replacements	-	1,699,810	-	-	-	-	-
Electric	Subs	A							
		y	-	700,000	-	-	-	-	-
Electric	Sys Cont.	SCADA Replacement	1,600,000	325,000	-	-	-	-	-
Electric	Sys Cont.	Outage Call System	225,000	250,000	-	-	-	-	-
Electric	Trans	West Loop Switching Station-Tie Lines	$ -	$ -	$ 1,107,515	$ -	$ -	$ -	$ -
Electric	Trans	Vista Substation	942,978	1,607,420	-	-	-	-	-
Electric	Trans	Circuit 2204 @ Mesa Sub	1,080,000	-	1,614,145	-	-	-	-
Electric	Trans/Dist	Highway Pole Relocation	$ 299,740	$ 266,245	$ 439,253	$ 248,940	$ 82,189	$ 615,860	$ 82,189
		Total Capital Expenditures	$ 18,702,818	$ 23,155,829	$ 24,012,908	$ 7,569,220	$ 6,696,679	$ 5,705,690	$ 5,390,794
		Equals Ending Cash Balance	$ 67,643,131	$ 65,609,080	$ 53,510,848	$ 59,222,973	$ 64,920,842	$ 72,920,045	$ (5,390,794)

Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
WATER ENTERPRISE FUND (602)									
Beginning Cash Balance			$ 5,500,000	$ 6,340,055	$ 3,272,175	$ 3,298,106	$ 4,068,098	$ 3,306,905	
Plus	Projected Revenue		13,981,694	14,354,732	14,641,826	14,934,663	15,223,356	15,538,023	
Less	Operating Expenditures		9,620,346	9,647,612	9,304,743	8,914,727	9,220,231	9,539,373	
		Routine Items							
Water	Distrib.	Water Main Line Extensions	$ 50,000	$ 250,000	$ 250,000	$ 250,000	$ 150,000	$ 150,000	$ 150,000
Water	Distrib.	Miscellaneous System Upgrades	200,000	300,000	300,000	300,000	200,000	200,000	200,000
Water	Distrib.	Water Tank Repairs	100,000	100,000	100,000	100,000	100,000	100,000	500,000
Water	Distrib.	Flow Meter Replace/Upgrade Program	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Water	Distrib.	Fire Hydrant Installation	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Water	Distrib.	Fire Hydrant Replacement	50,000	150,000	150,000	150,000	150,000	150,000	50,000
Water	Distrib.	Pump Station Pump Replacement	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Water	Distrib.	Install Air Relief Valves	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Water	Distrib.	Rehab Pressure Reducing Valves	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Water	Distrib.	Meter Replacement Program	500,000	100,000	100,000	100,000	300,000	300,000	1,000,000
Water	Distrib.	Water Valve Replacement	50,000	50,000	50,000	50,000	50,000	50,000	50,000
		Sub-Total	$ 1,290,000	$ 1,290,000	$ 1,290,000	$ 1,290,000	$ 1,290,000	$ 1,290,000	$ 2,290,000
		Non-Routine Items							
Water	Distrib.	4P Pump Station Replacement	$ 500,000	$ 600,000	$ -	$ -	$ -	$ -	$ -
Water	Distrib.	Water Wastewater Operations Building	-	-	-	-	625,000	625,000	-
Water	Distrib.	New Water Storage Tank	-	-	-	-	-	-	2,500,000
		Sub-Total Distribution	$ 1,790,000	$ 1,890,000	$ 1,290,000	$ 1,290,000	$ 1,915,000	$ 1,915,000	$ 4,790,000
		Treatment Items							
Water	Trtmnt.	Miscellaneous Plant Upgrades	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Water	Trtmnt.	Reline Farmer's Ditch	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Water	Trtmnt.	Various Security Improvements	100,000	200,000	200,000	200,000	200,000	200,000	200,000
Water	Trtmnt.	WTP#1 install new valves	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Water	Trtmnt.	Replace Slow Speed Mixers	25,000	-	25,000	-	25,000	-	25,000
Water	Trtmnt.	Install VFD at WTP#2	-	300,000	-	-	-	-	100,000
Water	Trtmnt.	Animas #2 Pump Replacement	-	300,000	-	-	-	-	300,000
Water	Trtmnt.	Animas #2 Electrical Upgrades	-	250,000	-	-	-	-	300,000
Water	Trtmnt.	Replace Roof of Filter Bldg. WTP#1	450,000	-	-	-	450,000	-	-
Water	Trtmnt.	Control Room Graphics Upgrade	150,000	150,000	-	-	-	-	-
Water	Trtmnt.	Pump Station 3W-New Pump Liners	50,000	50,000	-	-	-	-	-
Water	Trtmnt.	Install VFD at WTP#2-Pump #3	200,000	-	-	-	-	100,000	100,000
Water	Trtmnt.	WTP #1 Replace Flow Meter	35,000	-	-	-	-	75,000	75,000
Water	Trtmnt.	1C Tank Site Fencing	50,000	-	-	-	-	-	-
Water	Trtmnt.	Pump Station 5C-Pumps and Electrical Upgrades	125,000	-	-	-	-	-	-
Water	Trtmnt.	Pump Station 3C-Pumps and Electrical Upgrades	-	400,000	-	-	-	-	-
Water	Trtmnt.	Pump Station 3W-Pumps and Electrical Upgrades	-	300,000	-	-	-	-	-
Water	Trtmnt.	Pump Station 4C-Pumps and Electrical Upgrades	-	300,000	-	-	-	-	-
Water	Trtmnt.	Pump Station 4E-Pumps and Electrical Upgrades	-	-	300,000	-	-	-	-
Water	Trtmnt.	Pump Station 5E-Pumps and Electrical Upgrades	-	-	300,000	-	-	-	-
Water	Trtmnt.	Pump Station 3E-Pumps and Electrical Upgrades	-	-	-	-	300,000	-	-
Water	Trtmnt.	Pump Station 6C-Pumps and Electrical Upgrades	-	-	-	-	500,000	-	-
Water	Trtmnt.	Pump Station 7E-Pumps and Electrical Upgrades	-	-	-	-	-	500,000	-
Water	Trtmnt.	Backwash Recovery System Upgrade at WTP#2	-	-	-	500,000	-	-	-
Water	Trtmnt.	Farmers Ditch Pump Replacement	-	-	-	-	200,000	-	250,000
Water	Trtmnt.	WTP#1 Repair Concrete Sedimentation Basin Walls	50,000	-	-	-	-	-	-
Water	Trtmnt.	WTP#1 & #2 Cover Sedimentation Basins	-	100,000	-	100,000	-	-	-
Water	Trtmnt.	Farmington Lake Outlet Piping	500,000	-	-	-	-	-	500,000
Water	Trtmnt.	Filter Piping Mods at WTP #1	-	-	-	-	-	-	1,000,000
Water	Trtmnt.	Construct new Clearwell at WTP#1	-	-	-	-	-	-	1,000,000
Water	Trtmnt.	WTP#1 New Sedimentation Basin	-	-	-	-	-	-	2,250,000
Water	Trtmnt.	WTP#2 New Sedimentation Basin	-	-	-	-	-	-	2,250,000
Water	Trtmnt.	Rebuild filters at WTP#2	-	-	-	-	-	-	2,200,000
Water	Trtmnt.	Misc. Construction	150,000	150,000	150,000	150,000	150,000	150,000	150,000

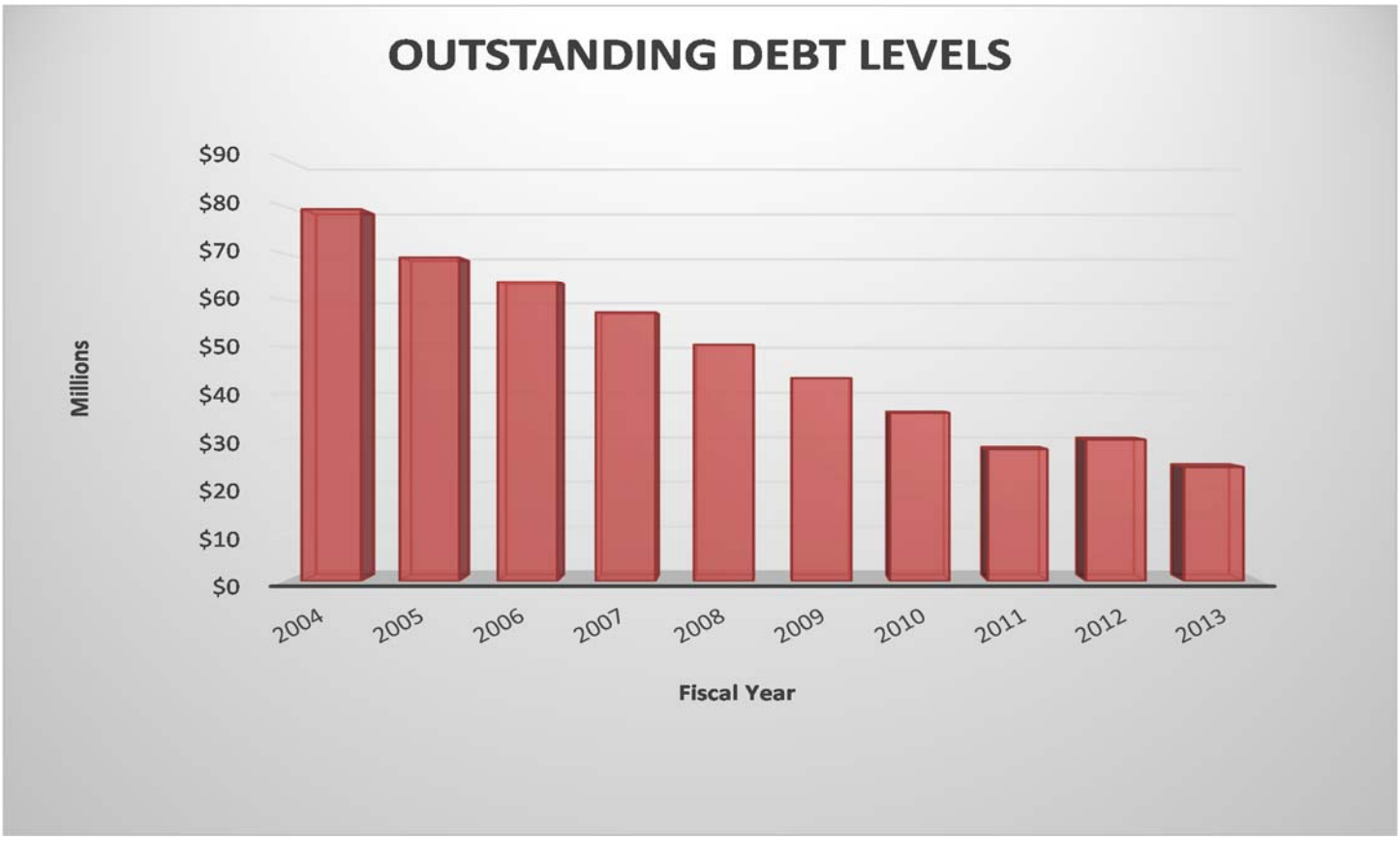
Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
Water	Trtmnt.	Water Rights Acquisition	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Water	Trtmnt.	Property Improvements/Vehicles	96,500	105,000	80,000	105,000	80,000	105,000	105,000
		Sub-Total Treatment	$ 2,211,500	$ 2,835,000	$ 1,385,000	$ 1,285,000	$ 2,135,000	$ 1,360,000	$ 11,035,000
Water	Impact	Water Line Extensions 6C	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Water	Impact	Water Line Extensions 6E	100,000	100,000	100,000	100,000	100,000	100,000	100,000
		Sub-Total Impact Zones	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Water	Distrib.	Renewal and Replacement	$ 2,805,322	$ 2,750,000	$ 2,336,152	$ 2,374,944	$ 2,414,318	$ 2,704,283	$ 2,704,283
		Sub-Total R and R	$ 2,805,322	$ 2,750,000	$ 2,336,152	$ 2,374,944	$ 2,414,318	$ 2,704,283	$ 2,704,283
Water	Distrib.	Water Meters for New Service	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
		Sub-Total New Meters	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
		Total Capital Expenditures	$ 7,106,822	$ 7,775,000	$ 5,311,152	$ 5,249,944	$ 6,764,318	$ 6,279,283	$ 18,829,283
		Equals Ending Cash Balance	$ 2,754,526	$ 3,272,175	$ 3,298,106	$ 4,068,098	$ 3,306,905	$ 3,026,272	
Unfunded Water Projects									
Water	Distrib.	Critical Infrastructure	$ -	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000
WASTEWATER FUND (603)									
Beginning Cash Balance			$ 6,000,000	$ 4,152,049	$ 95,309	$ (1,393,363)	$ (3,056,807)	$ (5,264,418)	
Plus	Projected Revenue		11,318,955	7,973,210	8,277,292	8,525,610	8,781,379	9,044,820	
Less	Operating Expenditures		6,172,888	6,623,056	6,823,642	6,925,997	7,029,887	7,135,335	
		Routine Items							
Wastewtr .	Collect.	Lift Station Pump Replacement	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000
Wastewtr .	Collect.	Main Line Extensions	750,000	200,000	200,000	200,000	200,000	500,000	500,000
Wastewtr .	Collect.	Miscellaneous System Upgrades	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Wastewtr .	Collect.	Lift Station Electrical Upgrades	125,000	125,000	125,000	125,000	125,000	125,000	500,000
Wastewtr .	Collect.	Miscellaneous Property Improvements	60,000	85,000	60,000	85,000	60,000	85,000	60,000
		Sub-Total Wastewater Collection	$ 1,135,000	$ 610,000	$ 585,000	$ 610,000	$ 585,000	$ 910,000	$ 1,260,000
		Non-Routine Items							
Wastewtr .	Trtmnt.	MRAS Basin, Clarifier	$ 3,750,000	$ 2,750,000	$ -	$ -	$ -	$ -	$ -
Wastewtr .	Trtmnt.	W/WW Operations/Maintenance Bldg.	-	-	-	-	375,000	375,000	-
		Sub-Total Wastewater Collection	$ 4,885,000	$ 3,360,000	$ 585,000	$ 610,000	$ 960,000	$ 1,285,000	$ 1,260,000
		Treatment Items							
Wastewtr .	Trtmnt.	WWTP Upgrades/Improvements	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Wastewtr .	Trtmnt.	WWTP Pump Replacements	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Wastewtr .	Trtmnt.	WWTP Grease Recycling	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Wastewtr .	Trtmnt.	WWTP Belt Press Rehab	-	-	-	-	-	200,000	200,000
Wastewtr .	Trtmnt.	WWTP MRAS 2nd Basin	200,000	-	-	-	-	-	-
Wastewtr .	Trtmnt.	WWTP Upgrade MRAS Blower Controls	100,000	100,000	-	-	-	-	200,000
Wastewtr .	Trtmnt.	WWTP Air Scrubber Rehab	180,000	-	-	-	-	-	200,000
Wastewtr .	Trtmnt.	WWTP Screen Washing Monster System	150,000	150,000	-	-	-	-	200,000
Wastewtr .	Trtmnt.	LS# 21 Odor Control Equipment	200,000	-	-	-	-	-	-
Wastewtr .	Trtmnt.	LS# 5 Wet Well, Pumps & Electrical	500,000	-	-	-	-	-	-
Wastewtr .	Trtmnt.	WWTP MRAS Pump Station	75,000	75,000	-	-	-	-	200,000
Wastewtr .	Trtmnt.	WWTP Replace Sludge Auger Equip.	60,000	-	-	-	-	-	100,000
Wastewtr .	Trtmnt.	WWTP Plant Lift Station Rehab	100,000	-	100,000	-	-	-	100,000
Wastewtr .	Trtmnt.	WWTP Lab Cabinets	75,000	-	-	-	-	-	-
Wastewtr .	Trtmnt.	WWTP Primary Sludge Pumps & Controls	50,000	-	-	-	-	-	100,000
Wastewtr .	Trtmnt.	WWTP Outfall Bank Stabilization	-	-	-	-	-	-	500,000
Wastewtr .	Trtmnt.	WWTP Outdoor Lighting Upgrade	-	60,000	-	-	-	-	-
Wastewtr .	Trtmnt.	LS# 2 Wet Well, Pumps & Electrical	-	-	500,000	-	-	-	-
Wastewtr .	Trtmnt.	Rehab Lift Station 14-Pumps & Electrical	-	100,000	-	-	-	-	-
Wastewtr .	Trtmnt.	LS# 3 Wet Well, Pumps & Electrical	-	-	-	500,000	-	-	-
Wastewtr .	Trtmnt.	Rehab Lift Station 18-Pumps & Electrical	-	-	-	100,000	-	-	-
Wastewtr .	Trtmnt.	WWTP Replace Varec Gas Burner	-	-	-	275,000	-	-	-

Dept.	Division	FY14 CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY13 BUDGET Amount	FY14 BUDGET Amount	FY15 PROJECTED Amount	FY16 PROJECTED Amount	FY17 PROJECTED Amount	FY18 PROJECTED Amount	FUTURE Discussion Amount
Wastewtr .	Trtmnt.	WWTP Clarifiers Sandblast & Coatings	-	-	175,000	175,000	175,000	-	-
Wastewtr .	Trtmnt.	LS# 9 Wet Well, Pumps & Electrical	-	-	-	-	500,000	-	-
Wastewtr .	Trtmnt.	Rehab old RBC-Bio-Wheels Basin	-	-	-	-	150,000	-	-
Wastewtr .	Trtmnt.	WWTP Digester Heat Exchanger	-	-	-	-	200,000	-	-
Wastewtr .	Trtmnt.	LS# 12 Wet Well, Pumps & Electrical	-	-	-	-	250,000	-	-
Wastewtr .	Trtmnt.	WWTP Digester #3 Cleaning/Coating	-	-	-	-	-	375,000	-
Wastewtr .	Trtmnt.	Digester #3 Insulation	-	-	-	-	-	100,000	-
Wastewtr .	Trtmnt.	WWTP Digester #1 Cleaning/Coating	-	-	-	-	-	-	450,000
Wastewtr .	Trtmnt.	WWTP Digester #1 Ground Level Hatch	-	-	-	-	-	-	150,000
Wastewtr .	Trtmnt.	WWTP Digester #2 Cleaning & Coating	-	-	-	-	-	-	450,000
Wastewtr .	Trtmnt.	WWTP Digester #2 Roof Coating	-	-	-	-	-	-	100,000
Wastewtr .	Trtmnt.	Rebuild Secondary Clarifier "A"	-	-	-	-	-	-	700,000
Wastewtr .	Trtmnt.	Rebuild Secondary Clarifier "B"	-	-	-	-	-	-	700,000
Wastewtr .	Trtmnt.	Rehab "B" Trickling filter	-	-	-	-	-	-	250,000
Wastewtr .	Trtmnt.	Maintenance Shop Rehab	-	-	-	-	100,000	-	100,000
Wastewtr .	Trtmnt.	Expand Sludge Stockpile Area	-	-	-	-	-	500,000	-
Wastewtr .	Trtmnt.	Misc. Construction	50,000	50,000	50,000	50,000	50,000	50,000	50,000
		Sub-Total Wastewater Treatment	$ 1,990,000	$ 785,000	$ 1,075,000	$ 1,350,000	$ 1,675,000	$ 1,475,000	$ 5,000,000
Wastewtr .	Trtmnt.	Renewal and Replacement	$ 1,245,080	$ 1,261,894	$ 1,282,322	$ 1,303,057	$ 1,324,103	$ 1,350,585	$ 137,596
		Sub-Total Collection Expansion	$ 1,245,080	$ 1,261,894	$ 1,282,322	$ 1,303,057	$ 1,324,103	$ 1,350,585	$ 137,596
		Total Capital Expenditures	$ 8,120,080	$ 5,406,894	$ 2,942,322	$ 3,263,057	$ 3,959,103	$ 4,110,585	$ 6,397,596
		Equals Ending Cash Balance	$ 3,025,987	$ 95,309	$ (1,393,363)	$ (3,056,807)	$ (5,264,418)	$ (7,465,518)	
Unfunded Wastewater Projects									
Wastewtr .	Lines	Replace and Extend Wastewater Lines	$ -	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000
Wastewtr .	Trtmnt.	WWTP Plant Construction	250,000	4,500,000	4,500,000	-	-	-	7,000,000
		Total Unfunded Wastewater Projects	$ 250,000	$ 9,500,000	$ 9,500,000	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 12,000,000
SANITATION FUND (604)									
Beginning Cash Balance			$ 1,835,837	$ 2,115,684	$ 2,314,960	$ 2,511,637	$ 2,714,215	$ 1,143,430	
Plus	Projected Revenue		5,494,950	5,741,000	5,913,230	6,090,627	6,273,346	6,461,546	
Less	Operating Expenditures		5,215,103	5,541,724	5,716,553	5,888,049	6,094,131	6,276,955	
Sanitation		Community Drop-Off Center (2014)	$ -	$ -	$ -	$ -	$ 1,750,000	$ -	$ -
		Total Capital Expenditures	$ -	$ -	$ -	$ -	$ 1,750,000	$ -	$ -
		Equals Ending Cash Balance	$ 2,115,684	$ 2,314,960	$ 2,511,637	$ 2,714,215	$ 1,143,430	$ 1,328,021	
GOLF ENTERPRISE FUND (610)									
Beginning Cash Balance			$ -	$ (107,554)	$ (251,360)	$ (347,511)	$ (446,066)	$ (547,085)	
Plus	Projected Revenue		1,211,928	1,195,928	1,225,826	1,256,472	1,287,884	1,320,081	
Less	Operating Expenditures		1,111,928	1,289,734	1,321,977	1,355,027	1,388,902	1,423,625	
Parks	Oper.	Pinon Hills - Carts & Mowing - Leases	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -
Parks	Oper.	Park Equipment	-	$ 50,000	$ -	$ -	$ -	$ -	$ -
		Total Capital Expenditures	$ 100,000	$ 50,000	$ -	$ -	$ -	$ -	$ -
		Equals Ending Cash Balance	$ -	$ (251,360)	$ (347,511)	$ (446,066)	$ (547,085)	$ (650,629)	
		TOTAL - ALL CIP PROJECTS	**$ 60,050,881**	**$ 60,780,054**	**$ 43,642,109**	**$ 22,211,036**	**$ 26,534,739**	**$ 21,966,104**	**$ 61,687,673**

CITY OF FARMINGTON DEBT POSITION

Overview

The City of Farmington has always approached the issuance of debt from a conservative viewpoint. This approach has led to a decision making process based on the criteria that any capital project requiring bond funding should have a dedicated revenue source available to meet the respective bond payments. Thus, enterprise fund debt is based upon the revenue streams resulting from charges to customers for the services provided. General fund debt issuance is based upon the availability of gross receipts tax revenue to be directed to specific projects. Over the last twenty years, the outstanding general obligation debt has been zero. In FY12, the City received two New Mexico Finance Authority (NMFA) loans. The first loan is an enterprise fund loan and, as mentioned above, enterprise fund debt is based upon the revenue streams resulting from charges to customers for services provided. The second NMFA loan was used to fund the purchase of two fire pumpers. The dedicated revenue source for this loan is from the State Fire Protection funds received. The City also has a capital improvement plan that funds various capital needs on a continuing basis from current financial resources. The graph below depicts a ten-year history of the City's total outstanding debt including the general government, electric, water, and wastewater utility debt.



Types of Debt

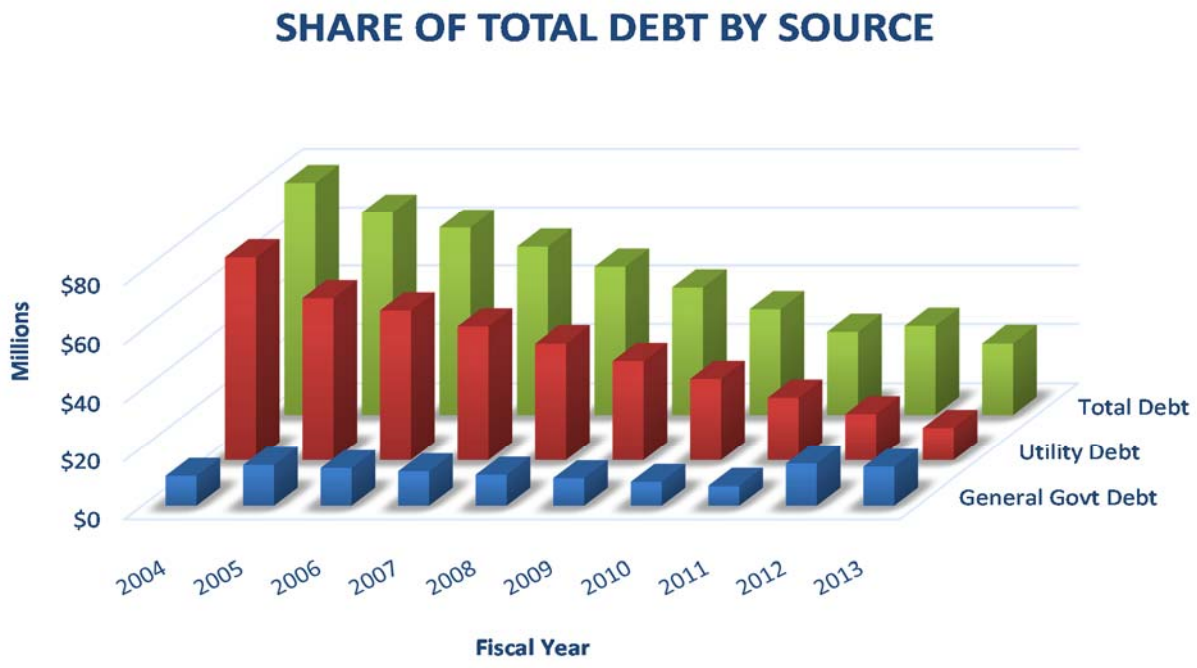
During the last 10 years, the City has utilized five different types of debt:

Special Assessment Districts - This type of debt issue has been used to pay for infrastructure improvements that will primarily benefit the residents located within the Special Assessment District boundaries. The bond issue provides the capital up front to complete the street/curb and gutter improvement work. Each resident is then assessed a fair share of the total improvement cost and allowed to pay their assessment on a schedule that coincides with the bond payment schedule. There is no special assessment debt outstanding at this time.

Sales Tax Revenue Bonds - This type of debt issue is used to pay for certain long lived capital improvements such as streets, buildings, and other infrastructure whose costs are equitably allocated among users with the debt repaid through the collection of gross receipts taxes. In FY05, the City added to its sales tax debt by issuing $5,725,000 in revenue bonds to fund several pieces of long-life fire equipment and a new fire station. In FY12, the City refunded the 2001 revenue bonds and issued $10,655,000 of Series 2012 Sales Tax Refunding and Improvement Revenue Bonds through the NMFA. Proceeds from this issuance will be used to fund a new regional animal shelter, renovate the Civic Center, expand the Gateway Museum, remodel Fire Station 1, and construct the Lakewood Detention Pond.

New Mexico Environment Department Loan - This low interest (3%) loan was obtained to modify and expand the wastewater treatment plant to meet increasing capacity requirements. Construction was completed in FY06.

New Mexico Finance Authority Loan – The New Mexico Finance Authority (NMFA) assists qualified governmental entities with affordable financing of capital equipment and infrastructure projects by providing low-cost funds and technical assistance. In FY12, the City of Farmington received two NMFA loans used to finance waterline replacement and two new fire pumpers.



Bond Ratings

To attain the lowest possible interest rate and ensure the widest market for its bonds, the City obtains a credit rating from one or more of the major rating services. A higher rating can lower the interest rate and improve the marketability of the bonds. In some instances, the City may purchase bond insurance, which can also help to improve the rating of a specific issue. Such insurance provides additional support for the creditworthiness of the bonds, which helps to reduce the interest cost to the City. The following table presents the ratings and descriptions as utilized by the three major bond-rating services.

Fitch, Moody and Standard & Poor's

Credit Ratings for Municipal Bonds

Ratings			***Description***
Fitch*		**Standard & Poor's***	
AAA	Aaa	AAA	Best Quality, extremely strong capacity to pay principal and interest.
AA	Aa1-Aa3	AA	High Quality, very strong capacity to pay principal and interest.
A	A1-A3	A	Upper medium quality, strong capacity to pay principal and interest.
BBB	BAA1-BAA3	BBB	Medium quality, strong capacity to pay principal and interest.
BB & Lower	Ba & Lower	BB & Lower	Speculative quality, low capacity to pay principal and interest.

*Standard & Poor's and Fitch include the use of + and – to signify a positive or negative gradation to the basic rating.

General Obligation Bonds

The amount of bonds issued for general purposes (other than water and sewer purposes) is limited by State Statute to 4% of municipal assessed property valuation. Farmington's assessed property valuation for tax year 2013 was $1,037,022,078 The City could issue general obligation bonds in any amount up to 4% of this valuation or $41,480,883. The City has no general obligation bonds outstanding at this time, and has no plans to issue such bonds in the near future.

Sales Tax Bond Issues

The debt capacity for sales tax bonds is determined by the amount of revenue available for debt service, covenants contained in previous ordinances authorizing issuance of sales tax revenue bonds, and market conditions. According to the 2005 Sales Tax Revenue Bond Ordinance, additional parity bonds may be issued provided the pledged revenues from the previous fiscal year are at least two times the maximum annual debt service for existing and proposed debt.

2005 Sales Tax Revenue Bonds

In April 2005, the City issued $5,725,000 of debt to construct, furnish, equip and improve firefighting facilities, and rehabilitate fire-fighting equipment. The underlying rating from Standard and Poor's for this issue is AA and Moody's underlying rating is A1.

2012 Sales Tax Revenue Bonds

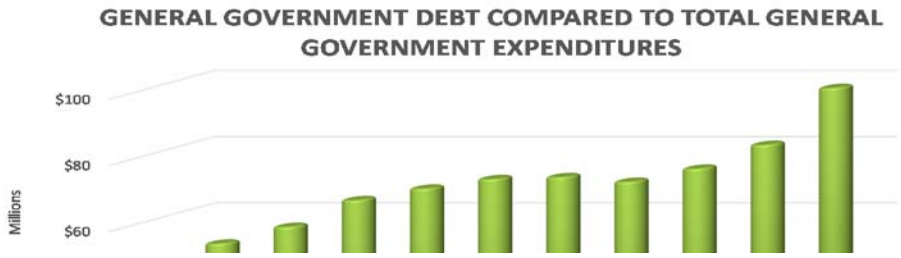
In April 2012, the City issued $10,655,000 of debt to fund a new regional animal shelter, renovate the Civic Center, expand the Gateway Museum, remodel Fire Station 1, and construct the Lakewood Detention Pond.

The following table presents the total outstanding general government debt and debt service requirements for FY14:

ISSUE	AMOUNT ISSUED	FY14 BEGINNING BALANCE	FY14 PRINCIAL	FY14 INTEREST	FY14 ENDING BALANCE
2005 SALES TAX	$ 5,725,000	$ 2,830,000	$ 425,000	$ 113,200	$ 2,405,000
2012 SALES TAX	10,655,000	10,010,000	720,000	318,888	9,290,000
NMFA LOAN	475,726	431,548	44,238	10,967	387,310
TOTAL	$ 16,855,726	$ 13,271,548	$ 1,189,238	$ 443,055	$ 12,082,310

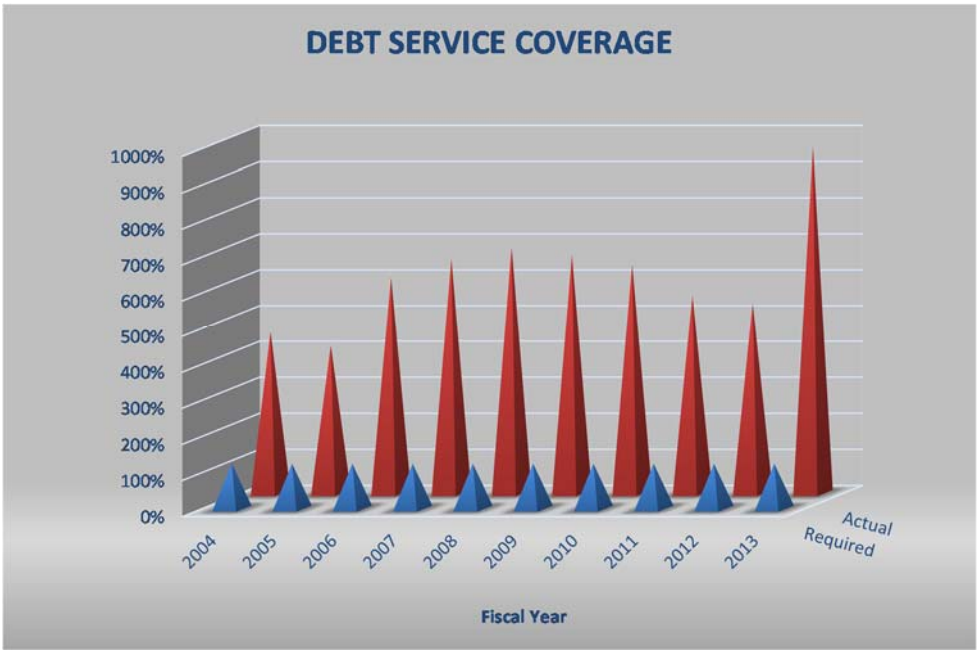
Debt Level

The following graph shows the relationship of general government debt service payments compared to the total of other general government expenditures. As depicted in the graph, the budgeted general government debt service payments for FY13 were approximately 1.67% of total budgeted general government expenditures.



Utility System Revenue Bonds

Utility System Revenue Bonds are issued according to State Statute for extending, enlarging, bettering, repairing, or otherwise improving the City's electric, water, and wastewater facilities. The debt capacity is determined by the amount of revenue available for debt service, covenants contained in previous ordinances authorizing issuance of utility revenue bonds, and bond market conditions.



Debt Service Coverage

Utility bond covenants require that the City maintain a debt service coverage ratio of at least 125%. This requirement means that after operating expenses are paid, the utility must have remaining revenues at least equal to 125% of the required debt service payments for the fiscal year. This graph presents the required level of coverage compared to the actual level of coverage. The final payment was made in FY13 on the utility bond. Debt service coverage will not be required as of FY14.

Series 2002

On December 17, 2002, the City issued $44,390,000 of 2002A Revenue Bonds and $2,280,000 of 2002B Revenue Bonds to refund $47,150,000 of 1992 Revenue Bonds. The 2002 Bonds are payable from the net revenues of the utility system and certain funds specifically pledged by the City to secure their payment. The Financial Guaranty Insurance Company insures payment of principal and interest on the 2002 Bonds. Fitch Investors Services, Moody's Investors Service and Standard & Poor's Rating Group assigned the 2002 Bonds insured ratings of AAA, Aaa and AAA, respectively. The underlying ratings are A+, A1, and A+ respectively. The final payment on this issue was made in FY13.

NMED Loan

In FY04, the City placed into service an expanded wastewater treatment plant. The expansion added 870,000 gallons of treatment capacity to the existing 5.8 million gallons. This expansion was financed by a $9.8 million loan obtained from the New Mexico Environment Department in August of 2000. In 2002, the loan amount available was increased to $13 million and a provision to add accumulated interest expense to the loan was incorporated into the loan agreement. The total drawdown of the loan amounted to $12,830,163 and the accumulated interest was $1,348,028. The agreement was finalized on July 1, 2006 and the note bears interest at 3% per annum.

NMFA Loan

In January 2010, the City entered into a loan and subsidy agreement with the New Mexico Finance Authority for $2,109,688, for improving approximately 13,900 feet of existing waterline in the City's Water Utility System. Of this amount, 50% of the amount is forgiven and the amount repayable is $1,054,844 at a 1% interest rate (includes 0.25% for administrative fees). The loan was finalized in February 2012.

The following table presents the total outstanding utility system debt and debt service requirements for FY14:

ISSUE	AMOUNT ISSUED	FY14 BEGINNING BALANCE	FY14 PRINCIAL	FY14 INTEREST	FY14 ENDING BALANCE
NMED LOAN	$ 14,178,191	$ 10,135,082	$ 648,945	$ 304,052	$ 9,486,137
NMFA LOAN	1,054,844	1,006,938	48,385	7,552	958,553
TOTAL	$ 15,233,035	$ 11,142,020	$ 697,330	$ 311,604	$ 10,444,690

Future Debt Planning

The City currently has two outstanding Sales Tax Revenue bond issues. The 2005 and 2012 issues have very favorable interest rates with scheduled maturities in 2019 and 2024, respectively. The City remains in a debt position that continues to allow flexibility for future needs.

On the Utility side, the City completed construction of a new power plant in FY05, which was financed through existing Utility cash balance. The City also received advance loan payments from the New Mexico Environment Department for expanding the wastewater treatment plant. The expansion was completed in FY06 and the loan was finalized July 1, 2006.The Farmington Electric Utility System (FEUS) is currently working with a consulting firm to explore the City's options of meeting future demand for the electric utility. With construction of a new plant taking four to five years, options are being discussed now to take a proactive approach to a possible future increase in service requirements. Of the many options being discussed, a natural gas-fired combined-cycle addition and solar additions could diversify the City's portfolio and mitigate risk. With Farmington's economy being significantly based upon the consumption of natural gas, use of the abundant and cost effective natural gas may spur growth in this region affecting not only the electric utility but the general fund and other GRT funded funds as well.

Two other loans are looming on the horizon and could be finalized in FY14. The water enterprise is working with the NMFA to finalize loan/grant terms in order to replace water meters in Farmington. The entire project is anticipated to be $6.2 million with a portion of the loan principal forgiven. The wastewater enterprise is also working on completing a loan with the NMED for approximately $10 million to build a second MRAS Basin. It is a possibility that both of these loans will be finalized in FY14.

The following schedule represents the City's future debt Service:

FUTURE DEBT REQUIREMENTS			
	General Government	Utility	Total
2014	1,632,293	1,008,934	2,641,227
2015	1,635,893	1,009,055	2,644,948
2016	1,632,668	1,009,178	2,641,846
2017	1,628,767	1,009,300	2,638,067
2018	1,637,793	1,009,426	2,647,219
2019	1,635,592	1,009,551	2,645,143
2020	1,321,005	1,009,679	2,330,684
2021	1,214,006	1,009,806	2,223,812
2022	1,219,003	1,009,936	2,228,939
2023	1,161,600	1,010,068	2,171,668
2024	1,158,750	1,010,199	2,168,949
2025	-	1,010,334	1,010,334
2026	-	1,010,469	1,010,469
2027	-	57,608	57,608
2028	-	57,745	57,745
2029	-	57,885	57,885
2030	-	58,024	58,024
2031	-	58,167	58,167
2032	-	58,310	58,310

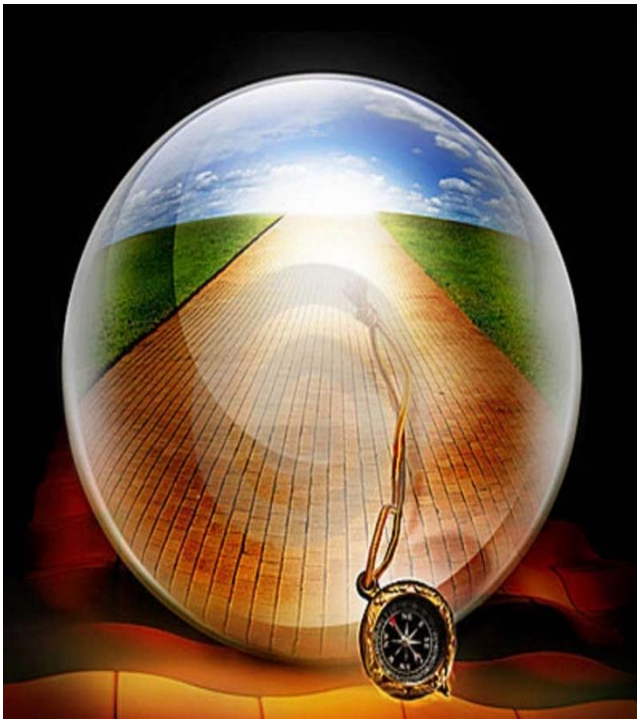
CONCLUSION

The City Council has established policies to ensure debt obligations are met in a timely manner and that overall debt levels are well within the City's financial ability to maintain. Such policies include:

1. Projecting revenue on a conservative basis so that if a shortfall occurs the effect is minimal.
2. Monitoring utility rates by the Public Utility Commission and City Council to ensure that debt coverage is adequate for utility bond covenants.
3. Maintaining adequate cash reserve levels, including the designation of specific amounts as debt reserves, to ensure the payment of debt obligations as they become due.
4. Careful analysis of proposed debt issuance to determine that the life of debt funded assets will be as least as long as the debt service schedule and that operating costs can be adequately covered with existing revenue sources or that new revenue sources are planned as part of the debt issue.

GENERAL FUND

FINANCIAL FORECAST



City staff has developed a five-year financial forecast for the general fund. The FY14 and FY15 projections serve as the basis for many of the estimates and assumptions found in the five-year forecast. The five-year financial forecast attempts to place the FY14 budget within a long-term perspective that facilitates comparison with the recent past and forecasted future.

Revenue

Gross Receipts Tax (GRT) is the major component of general fund revenue and constitutes 64.1% of total general fund revenue for FY14. The GRT forecast is developed by comparing previously budgeted amounts with actual receipts on a month-by-month basis. The actual amounts are then trended to arrive at a projected amount. Local economic conditions and State forecasts are also considered. For FY14, the GRT forecast was developed by taking actual receipts to date through May and then assuming that actual results for June would at least equal the actual amounts received the prior year. With unpredictable GRT fluctuations, reduced natural gas production, the possibility of job loss as a result of the power plant closure, and the State repeal of Hold Harmless on food and medical, prove to make projecting future revenues very difficult. As a result, GRT was conservatively budgeted at 5% less than FY13 actual GRT received. Such a large reduction in GRT resulted in a general fund deficit of $6.5 million. To mitigate the deficit, $3 million of cuts were first made to the budget. In order to continue providing necessary services, it was determined that $3.5 million would be transferred to the general fund from the government capital fund to mitigate the revenue shortfall. If the forecast proves to be too low, as actual receipts are higher in FY14, then adjustments can be made as needed. In fact, department heads have been instructed to develop priorities for either increases or decreases in revenue that may appear during the year. For FY15 through FY19, GRT is estimated to grow at a 2.5% annual rate. Since the ten-year growth in GRT, including the down years, has averaged over 4% per year, if the economy is actually in a recovery mode then the long-term estimate should remain fairly conservative. An adjustment is made, however, for the Hold Harmless effect on GRT.

The GRT available for actual use in the general fund is reduced by debt service requirements for the 2005 and 2012 Sales Tax Revenue bonds issued for to construct Fire Station #6, construct a new animal shelter, renovate the Civic Center, expand the Gateway Museum, remodel Fire Station #1, and construct Lakewood Detention Pond.

Although new bonds were issued, and as a result of refunding the 2001 Series Revenue bonds, total debt service for FY14 through FY18 will actually decrease by $50K to the $1.6 million level. The general fund portion of this amount is approximately $1,166,949. The remainder comes from the 201 streets fund and the state fire fund. These monies are deposited into their respective funds and then transferred to the sales tax bond debt service fund.

Property tax is another component of general fund revenues. FY16 through FY19 estimates property tax to grow 2.5% per year.

Other revenue includes building permits, business licenses, court fines, park fees, interest, and PILT (payments-in-lieu-of-taxes) received from the utility funds. Other revenue is estimated to grow at 3% for FY15 through FY19.

Expenditures

Wages and benefits are a major component of general fund expenditures constituting 78% of the total general fund budget for FY14. Future years assume the HayGroup Pay Plan is reinstated. Non-public safety wages and benefits, excluding health insurance, are projected at a 3.5% increase. Public Safety employees are paid on a step plan which has a higher annual compensation increase but tops out after 12 years. Public safety wages and benefits, excluding health insurance, received a 5.5% annual increase. It is anticipated that health insurance premiums will be increased by 10% in FY15 and FY16 with a 2% increase thereafter. The fire union negotiations with City management could also have an impact on the wage and benefit estimates in the five-year forecast.

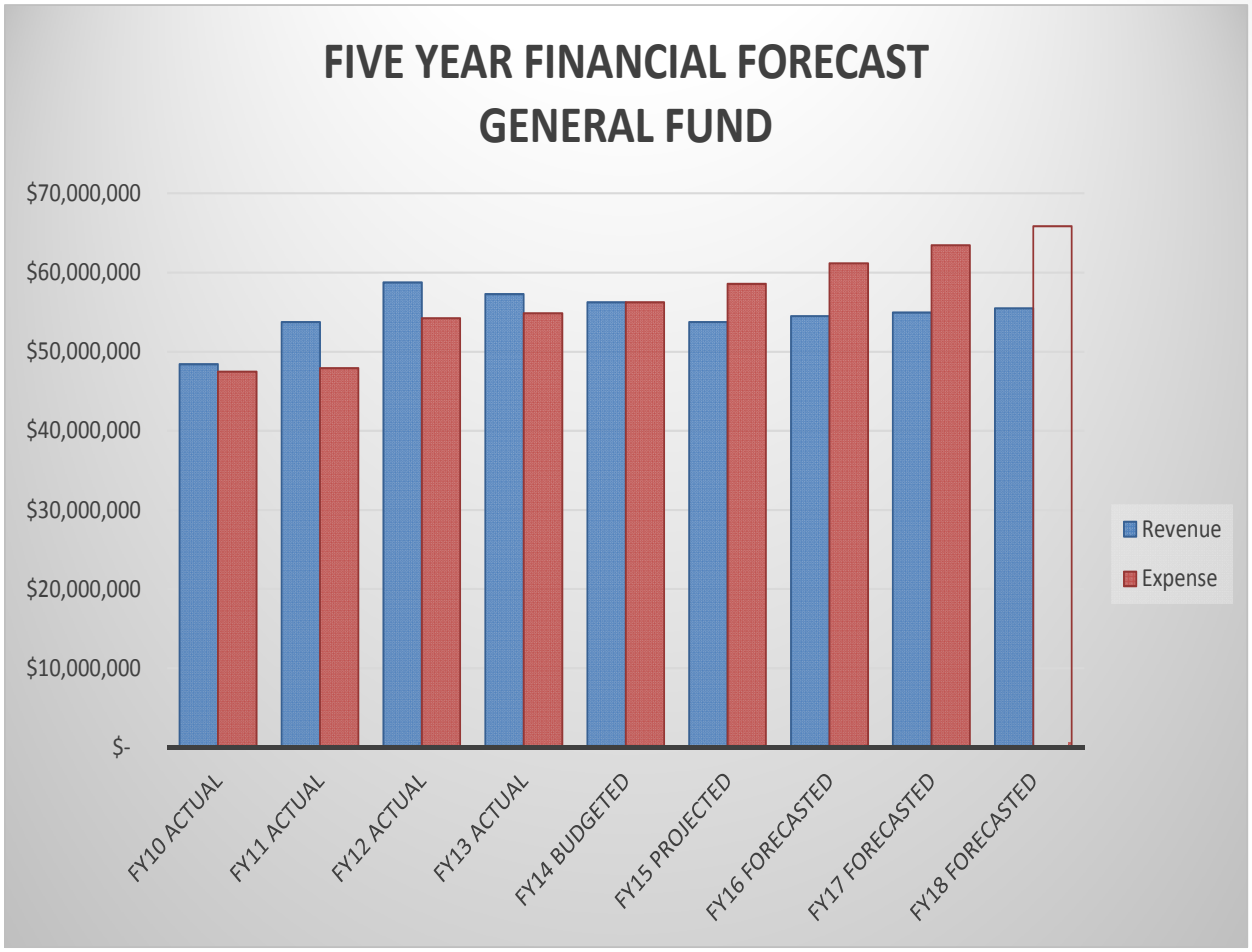
Operating expenditures make up 30.8% of the total general fund budget for FY14. In the five-year forecast, operating expenditures FY15 through FY19 are projected to increase at approximately 2.5% per year.

Capital is another component of general fund expenditures. In FY14, recurring capital expenditures make up less than 1% of the total general fund budget. Capital expenditures for infrastructure and special projects are budgeted in other special revenue and capital projects funds. In FY15 through FY19, capital expenditures are estimated to remain the same including the purchases of vehicles.

Transfers

Transfers of wages are made from the general fund to other revenue producing funds. These transfers are reimbursement for time spent by general fund employees performing activities in other funds. For example, general fund employees work on street projects that are funded within the GRT-streets fund. To account for this time spent and allocate the proper costs to these projects, an expenditure transfer is made from the general fund to the GRT streets fund.

The following is a graphic representation of the revenues and expenditures of the five-year financial forecast for the general fund.



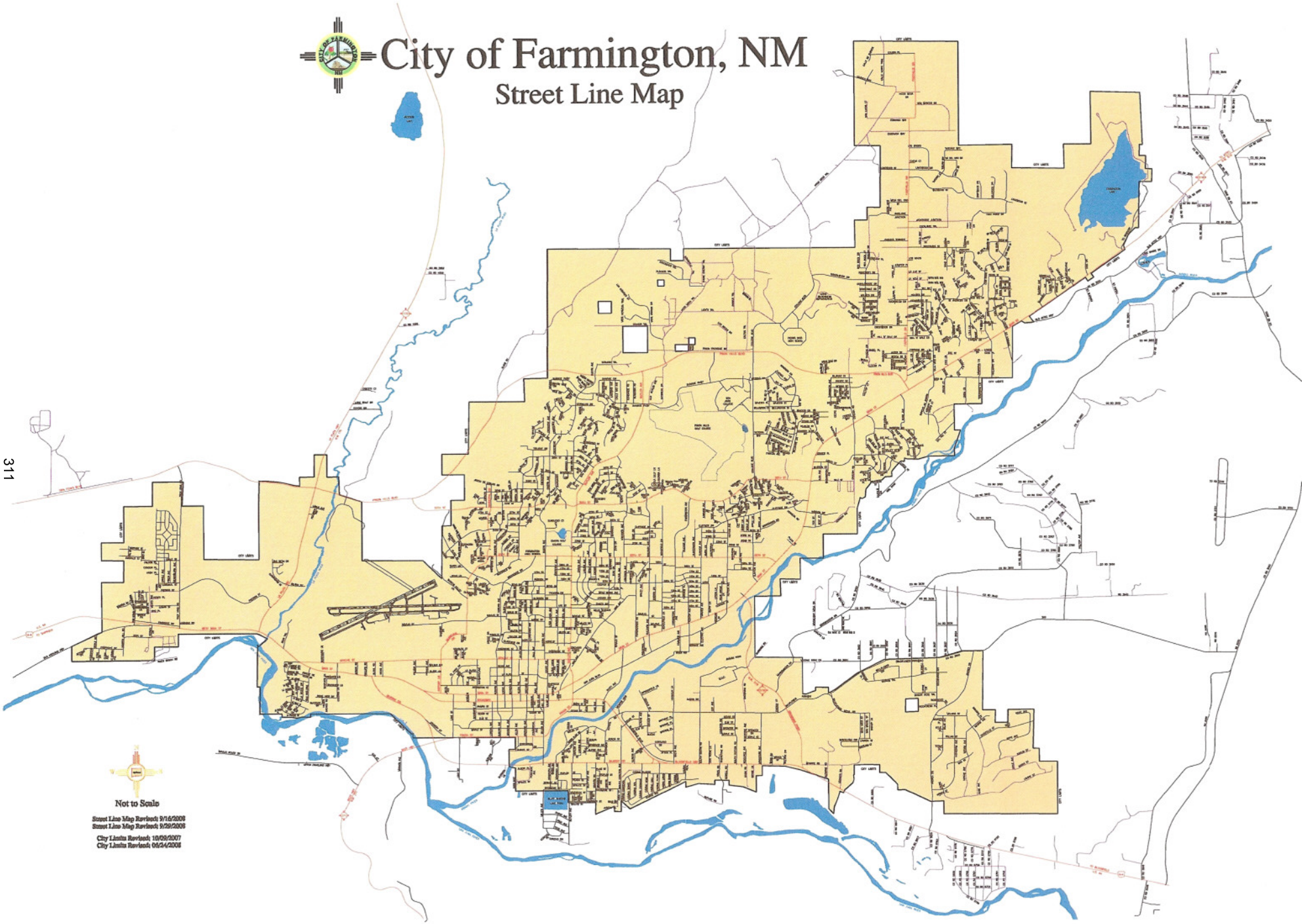
FIVE YEAR FINANCIAL FORECAST
GENERAL FUND

	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Budgeted	FY15 Projected	FY16 Forecasted*	FY17 Forecasted*	FY18 Forecasted*	FY19 Forecasted*
BEGINNING CASH	**$ 7,748,363**	**$ 912,860**	**$ 15,042,509**	**$ 16,361,891**	**$ 13,039,856**	**$ 11,695,606**	**$ 6,866,408**	**$ 229,838**	**$ (8,271,376)**	**$ (18,683,149)**
PLUS REVENUES:										
a) Gross Receipt Tax	$ 35,553,104	$ 36,982,207	$ 39,863,758	37,972,917	$ 36,018,512	$ 36,627,151	$ 36,963,021	$ 36,963,021	$ 37,019,304	$ 36,789,010
b) Property Taxes	1,479,980	1,636,283	1,738,648	1,776,045	1,750,384	1,794,144	1,838,997	1,884,972	1,932,096	1,980,399
c) Electric Dividend	-	5,782,636	8,140,386	7,459,646	6,429,504	6,590,242	6,754,998	6,923,873	7,096,969	7,274,394
d) Other Revenue	12,395,429	10,301,804	9,996,214	10,061,747	12,030,473	8,743,735	8,962,328	9,186,386	9,416,046	9,651,447
e) Debt Service Transfer	(994,000)	(942,500)	(972,500)	-	-	-	-	-	-	-
TOTAL REVENUE	**$ 48,434,513**	**$ 53,760,429**	**$ 58,766,505**	**57,270,355**	**$ 56,228,873**	**$ 53,755,271**	**$ 54,519,344**	**$ 54,958,252**	**$ 55,464,416**	**$ 55,695,250**
EXPENDITURES										
a) Employee Wages & Benefits										
(1) Administration	4,293,151	4,190,634	4,452,635	4,369,794	4,387,097	4,643,942	4,916,469	5,172,236	5,441,778	5,725,845
(2) Information Technology	1,021,304	1,005,291	1,104,937	1,153,865	1,233,187	1,306,079	1,383,486	1,454,810	1,529,961	1,609,148
(3) Administrative Services	1,826,519	1,802,488	1,988,593	1,834,558	1,917,978	2,030,850	2,150,669	2,262,007	2,379,330	2,502,964
(4) General Services	2,486,950	2,376,574	2,329,413	2,387,388	2,509,581	2,659,129	2,818,055	2,962,205	3,114,067	3,274,059
(5) Parks & Recreation	6,506,787	6,270,944	6,881,438	6,728,373	7,120,555	7,540,070	7,985,446	8,398,404	8,833,549	9,292,092
(6) Police Department	11,784,357	11,807,506	12,664,220	12,528,667	13,405,622	13,897,282	14,414,298	14,830,674	15,260,820	15,705,270
(7) Fire Department	7,313,204	7,201,117	7,887,265	7,912,921	8,113,068	8,420,783	8,744,975	9,000,362	9,264,344	9,537,262
(8) Community Development	1,241,392	1,253,668	1,340,514	1,282,210	1,137,328	1,203,503	1,273,679	1,340,323	1,410,564	1,484,599
(9) Public Works	2,710,156	2,687,110	2,834,275	2,817,482	3,029,580	3,209,390	3,400,407	3,575,023	3,758,995	3,952,832
(9.5) Human Resources	1,057,294	995,885	849,266	792,349	890,195	942,123	997,204	1,049,257	1,104,118	1,161,939
a) Employee Wages & Benefits Total	$ 40,241,113	$ 39,591,216	$ 42,332,556	$ 41,807,605	$ 43,744,191	$ 45,853,150	$ 48,084,688	$ 50,045,300	$ 52,097,525	$ 54,246,011
b) General Operating										
(1) Administration	5,029,218	4,847,164	5,140,528	5,880,207	6,357,133	6,516,061	6,678,963	6,845,937	7,017,085	7,192,512
(2) Information Technology	550,142	613,355	647,230	576,240	705,327	722,960	741,034	759,560	778,549	798,013
(3) Administrative Services	251,240	235,185	399,159	240,177	298,788	306,258	313,914	321,762	329,806	338,051
(4) General Services	2,531,690	2,704,850	3,536,933	3,237,009	2,342,741	2,401,310	2,461,342	2,522,876	2,585,948	2,650,596
(5) Parks & Recreation	1,886,517	2,106,375	2,706,907	2,669,630	2,891,000	2,963,275	3,037,357	3,113,291	3,191,123	3,270,901
(6) Police Department	1,433,998	1,696,298	1,943,855	2,017,800	2,013,299	2,063,631	2,115,222	2,168,103	2,222,305	2,277,863
(7) Fire Department	752,496	586,137	623,283	675,372	578,371	592,830	607,651	622,842	638,413	654,374
(8) Community Development	141,870	214,399	178,755	140,191	139,554	143,043	146,619	150,284	154,042	157,893
(9) Public Works	496,754	546,112	678,342	578,199	800,056	820,057	840,559	861,573	883,112	905,190
(9.5) Human Resources	844,445	804,930	992,019	1,671,309	1,166,293	1,195,450	1,225,337	1,255,970	1,287,369	1,319,553
b) General Operating Total	$ 13,918,371	$ 14,354,804	$ 16,847,010	$ 17,686,134	$ 17,292,562	$ 17,724,876	$ 18,167,998	$ 18,622,198	$ 19,087,753	$ 19,564,947
c) Capital										
(1) Administration	362,429	511,919	976,107	171,982	305,000	305,000	305,000	305,000	305,000	305,000
(2) Information Technology	-	-	58,091	-	-	-	-	-	-	-
(4) General Services	9,306	57,465	126,399	175,735	20,000	-	-	-	-	-
(5) Parks & Recreation	5	-	-	14,896	-	-	-	-	-	-
(6) Police Department	-	366	9,995	5,133	60,400	-	-	-	-	-
(7) Fire Department	35,104	42,793	14,372	-	-	-	-	-	-	-
(9.5) Human Resources	2,582	-	6,640	-	7,000	-	-	-	-	-
c) Capital Total	$ 409,427	$ 612,543	$ 1,191,604	$ 367,747	$ 392,400	$ 305,000	$ 305,000	$ 305,000	$ 305,000	$ 305,000
e) Transfers										
(1) Administration	(379,980)	39,422	(378,708)	931,766	747,070	737,976	726,176	708,614	703,599	688,483
(2) Information Technology	(521,976)	(504,516)	(590,808)	(511,992)	(584,544)	(599,158)	(614,137)	(629,490)	(645,227)	(661,358)
(3) Administrative Services	(1,478,976)	(1,724,514)	(1,502,847)	(1,440,904)	(1,574,512)	(1,613,875)	(1,654,222)	(1,695,577)	(1,737,967)	(1,781,416)
(4) General Services	(716,082)	(557,632)	(559,797)	(525,143)	(118,918)	(120,016)	(121,141)	(122,295)	(123,477)	(124,689)
(5) Parks & Recreation	(749,393)	(705,000)	(590,000)	(575,000)	(720,108)	(738,111)	(756,563)	(775,478)	(794,864)	(814,736)
(6) Police Department	-	-	-	-	-	-	-	-	-	-
(7) Fire Department			-	34,767	-	-	-	-	-	-
(8) Community Development	(289,704)	(243,492)	(222,444)	(223,092)	(179,412)	(183,897)	(188,495)	(193,207)	(198,037)	(202,988)
(9) Public Works	(2,564,740)	(2,572,560)	(1,955,664)	(2,381,604)	(2,659,192)	(2,668,047)	(2,677,123)	(2,686,426)	(2,695,962)	(2,705,736)
(9.5) Human Resources	(407,808)	(355,980)	(329,580)	(304,584)	(110,664)	(113,431)	(116,266)	(119,173)	(122,152)	(125,206)
e) Transfers Total	$ (7,108,658)	$ (6,624,272)	$ (6,129,848)	$ (4,995,786)	$ (5,200,280)	$ (5,298,558)	$ (5,401,771)	$ (5,513,031)	$ (5,614,088)	$ (5,727,647)
TOTAL EXPENDITURES	**$ 47,460,252**	**$ 47,934,291**	**$ 54,241,322**	**$ 54,865,701**	**$ 56,228,873**	**$ 58,584,468**	**$ 61,155,914**	**$ 63,459,467**	**$ 65,876,190**	**$ 68,388,311**
REVENUE/EXPENSE DIFFERENCE	974,260	5,826,139	4,525,183	2,404,654	-	(4,829,197)	(6,636,570)	(8,501,214)	(10,411,773)	(12,693,061)
ENDING CASH RESERVE	**$ 8,722,623**	**$ 6,738,999**	**$ 19,567,692**	**$ 18,766,545**	**$ 13,039,856**	**$ 6,866,408**	**$ 229,838**	**$ (8,271,376)**	**$ (18,683,149)**	**$ (31,376,210)**
Transfers for Capital Projects	-	-	3,645,233	4,099,695	1,344,250	-	-	-	-	-
CASH CARRYOVER	**$ 8,722,623**	**$ 6,738,999**	**$ 15,922,459**	**$ 14,666,850**	**$ 11,695,606**	**$ 6,866,408**	**$ 229,838**	**$ (8,271,376)**	**$ (18,683,149)**	**$ (31,376,210)**
Cash Balance to Operating Expense Ratio	62.67%	48.42%	114.40%	105.38%	84.03%	49.33%	1.65%	-59.43%	-134.23%	-225.43%

* Forecast assumptions are described in the General Fund Financial Forecast

City of Farmington, NM

Street Line Map



City of Farmington
Net Assets by Component
Last Ten Fiscal Years
(accrual basis of accounting)

Schedule 1

	Fiscal Year									
	2003	2004	2005	2006	2007 Restated	2008 Restated	2009 Restated	2010	2011	2012
Governmental activities										
Invested in capital assets, net of related debt	$ 63,961,010	$ 64,779,550	$ 66,265,472	$ 74,339,304	$ 75,000,933	$ 74,066,951	$ 82,050,200	$ 94,776,714	$ 91,574,976	$ 83,813,002
Restricted	2,678,373	2,422,104	3,514,726	4,219,427	4,491,602	4,599,840	4,085,917	4,195,660	2,630,553	10,998,211
Unrestricted	20,619,682	20,610,228	25,149,317	24,559,417	22,873,893	21,548,521	20,137,410	20,043,161	31,572,545	34,265,211
Total governmental activities net assets	$ 87,259,065	$ 87,811,882	$ 94,929,515	$ 103,118,148	$ 102,366,428	$ 100,215,312	$ 106,273,527	$ 119,015,535	$ 125,778,074	$ 129,076,424
Business-type activities										
Invested in capital assets, net of related debt	$ 151,976,725	$ 194,430,074	$ 215,390,130	$ 227,625,271	$ 240,380,428	$ 263,888,952	$ 290,777,764	$ 299,184,651	$ 309,610,312	$ 316,889,337
Restricted	2,643,773	2,648,557	2,564,255	2,615,937	2,914,976	3,139,945	3,438,741	3,657,082	5,243,850	4,852,866
Unrestricted	41,559,635	18,361,816	16,535,576	30,290,166	45,749,953	54,174,692	59,170,526	75,894,328	80,045,226	84,939,713
Total business-type activities net assets	$ 196,180,133	$ 215,440,447	$ 234,489,961	$ 260,531,374	$ 289,045,357	$ 321,203,589	$ 353,387,031	$ 378,736,061	$ 394,899,388	$ 406,681,916
Primary government										
Invested in capital assets, net of related debt	$ 215,937,735	$ 259,209,624	$ 281,655,602	$ 301,964,575	$ 315,532,250	$ 340,276,555	$ 372,827,964	$ 393,961,365	$ 401,185,288	$ 400,702,339
Restricted	5,322,146	5,070,661	6,078,981	6,835,364	7,406,578	7,739,785	7,524,658	7,852,742	7,874,403	15,851,077
Unrestricted	62,179,317	38,972,044	41,684,893	54,849,583	68,623,846	77,309,002	79,307,936	95,937,489	111,617,771	119,204,924
Total primary government net assets	$ 283,439,198	$ 303,252,329	$ 329,419,476	$ 363,649,522	$ 391,411,785	$ 421,418,901	$ 459,660,558	$ 497,751,596	$ 520,677,462	$ 535,758,340

Source: City of Farmington CAFRs

Note: The city began reporting accrual information with the implementation of GASB Statement 34 in fiscal year 2002.
In 2007, a prior period adjustment was made to adjust capital outlay in the Airport fund.
In 2008, a prior period adjustment was made to adjust general fund accumulated depreciation and accrued compensated absences.
In 2009, a prior period adjustment was made to adjust governmental and business-type net assets.
In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2012, the city added Civitan golf course to governmental activities which had previously been accounted for as a business-type activity.

City of Farmington
Changes in Net Assets
Last Ten Fiscal Years
(accrual basis of accounting)

Schedule 2

(continued)

	Fiscal Year									
	2003	**2004**	**2005**	**2006**	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**
Expenses										
Governmental activities:										
General government	$ 17,191,605	$ 23,996,456	$ 21,153,411	$ 21,649,221	$ 24,470,791	$ 24,773,909	$ 30,738,756	$ 25,732,424	$ 29,114,460	$ 32,642,985
Police	10,251,979	10,341,396	11,351,590	12,356,592	15,029,695	16,405,749	14,551,370	14,918,275	15,021,697	15,645,349
Fire	4,906,661	5,468,824	5,470,572	6,466,886	7,606,467	8,702,072	9,461,309	8,808,809	8,665,126	9,595,679
Parks, recreation, cultural affairs	8,392,730	9,284,623	9,497,875	11,105,380	13,769,347	15,479,059	8,959,793	13,349,714	13,714,785	14,251,614
Public works/community development	7,395,603	5,727,834	7,481,297	8,511,853	10,776,798	11,857,265	2,144,831	8,425,359	10,800,128	11,044,820
Interest on long term debt	560,368	483,230	421,480	588,521	511,126	468,360	423,713	377,304	328,280	288,476
Total governmental activities expenses	48,698,946	55,302,363	55,376,225	60,678,453	72,164,224	77,686,414	66,279,772	71,611,885	77,644,476	83,468,923
Business-type activities:										
Electric	68,903,423	65,214,544	72,914,727	65,152,992	66,341,885	79,473,997	75,669,922	75,094,411	77,933,334	84,423,504
Water	7,180,833	6,785,002	6,944,219	6,992,577	7,207,259	6,854,699	7,670,708	8,540,615	8,662,030	9,368,428
Wastewater	3,488,296	4,127,386	4,983,626	4,690,385	5,274,284	5,227,357	5,066,171	5,263,247	5,674,564	5,829,583
Sanitation	3,358,430	3,493,487	3,625,722	3,815,728	4,002,806	4,130,295	4,404,269	4,393,018	5,318,445	5,100,718
Golf	1,060,103	1,198,867	1,209,293	1,217,011	1,164,683	1,312,463	1,331,765	1,285,065	1,468,586	1,157,049
Airport	1,563,162	2,008,715	1,871,508	1,812,263	1,604,506	1,557,946	1,639,916	-	-	-
Total business-type activities expenses	85,554,247	82,828,001	91,549,095	83,680,956	85,595,423	98,556,757	95,782,751	94,576,356	99,056,959	105,879,282
Total primary government expenses	$ 134,253,193	$ 138,130,364	$ 146,925,320	$ 144,359,409	$ 157,759,647	$ 176,243,171	$ 162,062,523	$ 166,188,241	$ 176,701,435	$ 189,348,205
Program Revenues										
Governmental activities:										
Charges for services:										
General government	$ 4,892,278	$ 5,085,210	$ 5,019,939	$ 5,379,345	$ 6,906,273	$ 7,008,648	$ 6,420,991	$ 8,003,589	$ 8,866,978	$ 11,555,443
Police	15,132	74,215	198,017	39,903	1,266,550	1,366,974	1,483,251	1,518,646	1,185,576	1,200,529
Parks, recreation, cultural affairs	530,669	552,114	545,461	703,731	888,618	831,845	884,964	844,503	838,839	1,094,483
Public works/community development	68,155	77,390	75,116	101,605	95,485	86,766	67,296	58,237	50,940	61,644
Operating grants and contributions	1,276,299	2,674,803	2,238,291	2,929,307	2,600,396	3,623,209	4,242,763	4,090,058	6,243,941	3,546,860
Capital grants and contributions	-	-	-	-	-	-	-	4,228,018	3,442,981	1,298,623
Total governmental activities program revenues	6,782,533	8,463,732	8,076,824	9,153,891	11,757,322	12,917,442	13,099,265	18,743,051	20,629,255	18,757,582
Business-type activities:										
Charges for services:										
Electric	79,130,644	84,158,287	91,152,321	89,801,858	91,704,560	102,193,403	97,122,636	94,173,433	91,451,673	95,742,961
Water	7,073,545	7,515,514	7,338,869	7,991,740	8,688,421	10,783,517	11,052,694	12,324,629	12,897,358	14,025,394
Wastewater	4,239,721	4,489,948	4,751,802	5,071,951	5,214,261	6,240,272	6,910,478	7,445,521	6,163,722	6,475,468
Sanitation	3,392,079	3,538,632	3,692,937	3,889,876	4,051,998	4,228,681	4,774,637	5,007,853	5,092,625	5,423,632
Golf	933,981	1,042,176	1,088,137	1,121,313	1,113,328	1,146,652	1,167,456	1,106,499	1,019,226	1,043,005
Airport	564,237	596,765	599,306	594,199	601,675	540,360	464,337	-	-	-
Operating grants and contributions	1,151,196	916,477	880,654	927,492	1,227,869	1,585,215	5,826,268	12,949,631	6,282,404	2,706,388
Capital grants and contributions	1,025,342	154,309	625,693	794,531	495,436	2,617,273	1,050,875	-	-	-
Total business-type activities program revenues	97,510,745	102,412,108	110,129,719	110,192,960	113,097,548	129,335,373	128,369,381	133,007,566	122,907,008	125,416,848
Total primary government program revenues	$ 104,293,278	$ 110,875,840	$ 118,206,543	$ 119,346,851	$ 124,854,870	$ 142,252,815	$ 141,468,646	$ 151,750,617	$ 143,536,263	$ 144,174,430

Source: City of Farmington CAFRs

Note: The city began reporting accrual information with the implementation of GASB Statement 34 in fiscal year 2002.
In 2009, Community Development was seperated from Public works. For reporting purposes, Community development expenses and revenues are reported together in 2009 and prior years. Beginning in 2010, only Public works expenses and revenues are reported and Community Development data is combined with General government.
In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2012, the city added Civitan Golf Course operations to governmental activities which had previously been accounted for as a business-type activity.

City of Farmington
Changes in Net Assets
Last Ten Fiscal Years
(accrual basis of accounting)

Schedule 2

	Fiscal Year									
	2003	**2004**	**2005**	**2006**	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**
Net (Expenses)/Revenues										
Governmental activities	$ (41,916,413)	$ (46,838,631)	$ (47,299,401)	$ (51,524,562)	$ (60,406,902)	$ (64,768,972)	$ (53,180,507)	$ (52,868,834)	$ (57,015,221)	$ (64,711,341)
Business-type activities	11,956,498	19,584,107	18,580,624	26,512,004	27,502,125	30,778,616	32,586,630	38,431,210	23,850,049	19,537,566
Total primary governmental activities expenses	$ (29,959,915)	$ (27,254,524)	$ (28,718,777)	$ (25,012,558)	$ (32,904,777)	$ (33,990,356)	$ (20,593,877)	$ (14,437,624)	$ (33,165,172)	$ (45,173,775)
General Revenues and Other Changes in Net Assets										
Governmental activities:										
Taxes										
Gross receipts taxes	$ 35,146,693	$ 38,351,092	$ 43,134,352	$ 49,274,220	$ 51,818,982	$ 54,401,730	$ 52,406,771	$ 44,760,879	$ 47,605,170	$ 50,432,706
Property taxes	930,112	985,836	1,043,064	1,121,723	1,235,064	1,330,285	1,550,503	1,556,401	1,806,123	1,687,900
Franchise taxes	2,601,794	715,022	720,748	1,594,098	1,045,698	992,050	865,346	649,388	614,627	2,325,998
Other taxes	1,724,672	1,884,994	1,873,736	1,942,024	1,944,810	2,124,381	1,992,189	2,048,944	1,828,644	1,982,191
Other revenue	3,769,728	3,584,543	3,507,135	2,996,953	1,199,675	1,386,242	1,789,230	1,782,477	1,541,494	1,601,517
Unrestricted investment earnings	635,745	429,108	471,993	858,611	1,064,838	962,448	701,039	405,946	364,522	257,782
Loss on disposition	(1,904,487)	-	-	-	-	-	(1,381,262)	-	-	-
Transfers	(132,000)	1,440,853	1,754,818	1,925,566	1,346,115	1,420,720	1,923,630	14,406,807	10,017,180	9,721,597
Total governmental activities	42,772,257	47,391,448	52,505,846	59,713,195	59,655,182	62,617,856	59,847,446	65,610,842	63,777,760	68,009,691
Business-type activities:										
Environmental taxes	-	-	-	-	-	-	-	-	1,258,718	1,333,554
Unrestricted investment earnings	1,478,800	1,117,060	790,027	1,454,975	2,357,973	2,800,336	2,128,575	1,324,627	1,071,740	633,005
Loss on disposition	-	-	-	-	-	-	(1,013,059)	-	-	-
Transfers	132,000	(1,440,853)	(1,754,818)	(1,925,566)	(1,346,115)	(1,420,720)	(1,923,630)	(14,406,807)	(10,017,180)	(9,721,597)
Total business-type activities	1,610,800	(323,793)	(964,791)	(470,591)	1,011,858	1,379,616	(808,114)	(13,082,180)	(7,686,722)	(7,755,038)
Total primary government	$ 44,383,057	$ 47,067,655	$ 51,541,055	$ 59,242,604	$ 60,667,040	$ 63,997,472	$ 59,039,332	$ 52,528,662	$ 56,091,038	$ 60,254,653
Change in Net Assets										
Governmental activities	$ 855,844	$ 552,817	$ 5,206,445	$ 8,188,633	$ (751,720)	$ (2,151,116)	$ 6,666,939	$ 12,742,008	$ 6,762,539	$ 3,298,350
Business-type activities	13,567,298	19,260,314	17,615,833	26,041,413	28,513,983	32,158,232	31,778,516	25,349,030	16,163,327	11,782,528
Total primary government	$ 14,423,142	$ 19,813,131	$ 22,822,278	$ 34,230,046	$ 27,762,263	$ 30,007,116	$ 38,445,455	$ 38,091,038	$ 22,925,866	$ 15,080,878

Source: City of Farmington CAFRs

Note: The city began reporting accrual information with the implementation of GASB Statement 34 in fiscal year 2002.
In 2009, Community Development was seperated from Public works. For reporting purposes, Community development expenses and revenues are reported together in 2009 and prior years. Beginning in 2010, only Public works expenses and revenues are reported and Community Development data is combined with General government.
In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2011, the city has moved Environmental taxes from program revenues to business-type activities.

City of Farmington
Fund Balances, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

Schedule 3

General Fund

Fiscal Year	Reserved	Unreserved	Nonspendable	Unassigned	Total
2003	$ 2,256,852	$ 11,452,345	$ -	$ -	$ 13,709,197
2004	2,000,000	12,126,852	-	-	14,126,852
2005	3,393,756	13,069,276	-	-	16,463,032
2006	4,138,050	14,594,072	-	-	18,732,122
2007	4,386,101	12,808,778	-	-	17,194,879
2008	4,439,851	8,187,413	-	-	12,627,264
2009	4,160,353	7,311,344	-	-	11,471,697
2010	4,307,676	8,623,808	-	-	12,931,484
2011	-	-	600,102	18,449,727	19,049,829
2012	-	-	504,602	18,216,147	18,720,749

All Other Governmental Funds

Fiscal Year	Reserved	Unreserved	Restricted	Committed	Assigned	Total
2003	$ 421,521	$ 8,325,643	$ -	$ -	$ -	$ 8,747,164
2004	422,104	8,483,376	-	-	-	8,905,480
2005	283,833	12,415,332	-	-	-	12,699,165
2006	287,735	10,113,568	-	-	-	10,401,303
2007	310,848	10,293,948	-	-	-	10,604,796
2008	328,475	14,881,860	-	-	-	15,210,335
2009	81,902	14,721,397	-	-	-	14,803,299
2010	84,648	13,249,388	-	-	-	13,334,036
2011	-	-	2,642,207	13,434,068	1,733,634	17,809,909
2012	-	-	10,998,211	12,815,182	5,099,223	28,912,616

Source: City of Farmington CAFRs

Note: In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2011, the city implemented GASB Statement 54, which changed the classfications of fund balances in the governmental funds. Prior year amounts have not been restated for the implementation of Statement 54.
In 2012, the city added Civitan Golf Course operations to governmental activities which had previously been accounted for as a business-type activity.

City of Farmington
Changes in Fund Balances, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

Schedule 4

	Fiscal Year									
	2003	**2004**	**2005**	**2006**	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**
Revenues										
Taxes	$ 40,403,271	$ 41,936,943	$ 46,771,900	$ 53,932,065	$ 56,044,554	$ 58,848,446	$ 56,705,030	$ 48,954,845	$ 51,685,802	$ 56,484,330
Licenses and permits	605,478	602,971	819,869	951,280	765,694	794,169	618,877	693,743	606,378	671,676
Intergovernmental	1,869,860	2,674,803	2,238,291	2,929,307	2,600,396	3,623,207	4,242,763	8,318,076	9,686,922	5,320,909
Charges for services	978,022	1,170,531	1,365,408	1,840,336	1,637,437	1,769,334	1,749,034	2,557,192	2,506,687	2,849,685
Fines	1,403,928	1,602,721	1,418,646	1,133,053	1,222,171	1,341,297	1,431,718	1,491,288	1,171,028	1,183,536
Special assessments	72,337	61,327	46,859	36,370	39,943	18,591	6,667	600	1,970	22
Investment earnings	634,552	425,731	469,012	858,611	1,064,838	962,448	701,039	402,421	364,660	257,782
Miscellaneous	1,341,924	1,317,524	1,221,761	876,250	1,199,675	1,386,242	1,789,230	1,782,477	1,541,494	1,601,517
Total revenues	47,309,372	49,792,551	54,351,746	62,557,272	64,574,708	68,743,734	67,244,358	64,200,642	67,564,941	68,369,457
Expenditures										
Current										
General government	12,757,384	13,801,711	15,247,239	18,478,746	18,715,493	18,153,620	18,766,806	16,970,629	17,895,393	20,407,349
Police	10,359,890	10,690,905	10,647,826	12,606,701	14,678,179	15,536,666	14,636,567	14,588,008	14,892,808	15,709,376
Fire	4,719,878	5,416,395	5,097,630	5,872,350	7,265,724	8,298,829	8,654,998	8,281,693	8,279,658	10,068,829
Parks, recreation and cultural affairs	15,061,168	10,285,641	10,482,092	11,128,612	12,765,857	14,551,969	13,828,963	11,795,902	12,200,221	12,863,218
Community development	7,116,935	6,357,491	7,186,770	7,182,068	7,262,150	7,147,609	1,336,120	1,100,251	1,218,263	1,296,445
Public works	-	-	-	-	-	-	1,049,097	5,510,298	6,276,055	6,572,566
Debt service										
Principal	1,815,000	1,900,000	1,965,000	1,060,000	1,130,000	1,180,000	1,225,000	1,270,000	1,315,000	3,440,000
Interest	560,368	483,230	421,480	588,521	512,905	470,217	425,643	379,342	330,393	258,145
Capital outlay	1,505,876	1,722,060	4,653,660	6,844,613	4,924,265	4,787,620	10,807,397	9,425,646	4,580,112	6,927,790
Total expenditures	53,896,499	50,657,433	55,701,697	63,761,611	67,254,573	70,126,530	70,730,591	69,321,769	66,987,903	77,543,718
Excess of revenues over (under) expenditures	(6,587,127)	(864,882)	(1,349,951)	(1,204,339)	(2,679,865)	(1,382,796)	(3,486,233)	(5,121,127)	577,038	(9,174,261)
Other Financing Sources (Uses)										
Operating transfers in	104,810	2,539,337	2,856,182	3,000,104	3,288,811	7,168,448	7,935,092	7,798,162	12,142,893	16,753,124
Operating transfers out	(844,310)	(1,098,484)	(1,101,365)	(1,824,537)	(1,942,696)	(5,747,728)	(6,011,462)	(2,686,511)	(2,125,713)	(8,002,626)
Sale tax debt issuance	-	-	5,725,000	-	-	-	-	-	-	11,197,390
Total other financing sources and uses	(739,500)	1,440,853	7,479,817	1,175,567	1,346,115	1,420,720	1,923,630	5,111,651	10,017,180	19,947,888
Net change in fund balance	$ (7,326,627)	$ 575,971	$ 6,129,866	$ (28,772)	$ (1,333,750)	$ 37,924	$ (1,562,603)	$ (9,476)	$ 10,594,218	$ 10,773,627
Debt service as a percentage of noncapital expenditures	5.8%	5.4%	5.1%	3.3%	2.7%	2.6%	3.0%	2.8%	2.6%	5.4%

Source: City of Farmington CAFRs
Note: In 2009, the city separated public works from community development.
In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2012, the city added Civitan Golf Course operations to governmental activities which had previously been accounted for as a business-type activity.

City of Farmington
Electric Kilowatt Sales and Revenue
Last Ten Fiscal Years

Schedule 5

Fiscal Year	* Industrial		* Commercial		* Residential		Total	
	kWh	Revenue	kWh	Revenue	kWh	Revenue	kWh	Revenue
2003	490,068,660	$ 24,593,325	351,385,467	$ 30,891,854	213,197,135	$ 18,692,226	1,054,651,262	$ 74,177,405
2004	504,889,336	28,194,450	362,458,230	31,193,172	221,192,493	18,937,000	1,088,540,059	78,324,622
2005	498,093,821	28,445,687	378,001,503	33,376,202	223,336,276	19,829,050	1,099,431,600	81,650,939
2006	537,362,745	26,418,370	415,275,503	34,213,205	236,844,321	19,789,570	1,189,482,569	80,421,145
2007	551,421,402	27,422,114	429,127,945	36,550,017	248,119,606	21,419,197	1,228,668,953	85,391,328
2008	512,182,632	28,575,487	439,341,791	39,610,098	262,763,630	23,886,685	1,214,288,053	92,072,270
2009	490,347,580	30,035,752	441,145,350	42,395,101	264,384,359	25,663,036	1,195,877,289	98,093,889
2010	417,626,366	25,322,092	433,338,579	40,087,647	272,352,709	25,726,777	1,123,317,654	91,136,516
2011	431,217,761	26,310,371	428,923,446	39,524,535	271,478,836	25,481,033	1,131,620,043	91,315,939
2012	449,719,960	27,120,532	435,918,516	40,833,661	274,403,890	25,778,554	1,160,042,366	93,732,747
Change 2003-2012	-8.2%	10.3%	24.1%	32.2%	28.7%	37.9%	10.0%	26.4%

Source: Farmington Electric Utility System

* Totals changed due to corrections made for classifications.
Residential included Street Lighting, which should be included with Commercial.
Industrial included Wholesale but was taken out. Wholesales is not included in any of the totals.

City of Farmington **Schedule 6**
Electric Rates by Customer Type
As of June 30, 2012

Type of Customer

Industrial (Bulk Power)
$7.00/kW for demand charge
$0.040/kWh first 500 per kW of billing demand is the energy charge
$0.0310/kWh for all energy in excess of 500 per kW of billing demand

Commercial
General Service
$4.50 Customer charge
$0.0875/kWh first 400 kWh
$0.0865/kWh additional kWh
Large General Service
$7.75/kW for demand charge
$0.0540/kWh first 500 per kW of billing demand is the energy charge
$0.040/kWh for all energy in excess of 500 kWh per kW of billing demand

Residential
$3.00 Customer charge
$0.08/kWh first 200 kWh
$0.0765/kWh additional kWh
Street Lighting
$7.75 100 W sodium 7/94
$11.75 100 W sodium 8/94
$14.00 250 W sodium 7/94
$14.75 250 W sodium 8/94
$7.75 175 W mercury
$14.00 400 W mercury

Source: Farmington Electric Utility System

City of Farmington **Schedule 7**

Electric Principal Revenue Payers
Current Year and Nine Years Ago

	2012			2003		
r	Revenue	Rank	Percentage of Revenue	Revenue	Rank	Percentage of Revenue
Enterprise Field Services / EPFS	$20,614,851	1	21.99%	$19,070,400	1	25.71%
Transwestern Pipeline / Enron	4,524,308	2	4.83%	1,748,596	4	2.36%
Val Verde Gas Gathering, LP	2,994,207	3	3.19%	-	-	-
Praxair, Inc.	1,697,422	4	1.81%	-	-	-
San Juan Regional Medical Center	1,676,415	5	1.79%	936,332	6	1.26%
ConocoPhillips / Burlington Resources Oil & Gas	1,243,282	6	1.33%	1,414,254	5	1.91%
Wal-Mart/Sam's Club	1,056,915	7	1.13%	669,616	9	0.90%
Western Refining Southwest, Inc.	999,972	8	1.07%	2,146,514	3	2.89%
San Juan College	914,150	9	0.98%	832,345	7	1.12%
Farmington Municipal Schools	903,263	10	0.96%	787,585	8	1.06%
Duke Energy Field Services	-	-	-	5,472,360	2	7.38%
Animas Valley Mall	-	-	-	470,826	10	0.63%
Total	$36,624,785		39.07%	$33,548,828		45.23%

Source: Farmington Electric Utility System

City of Farmington **Schedule 8**
Tax Revenues by Source, Governmental Funds
Last Ten Fiscal Years

Fiscal Year	Gross Receipts Tax	Property Tax	Franchise Tax	Other Taxes	Total Taxes
2003	$ 35,146,693	$ 930,112	$ 2,601,794	$ 1,724,672	$ 40,403,271
2004	38,351,091	985,836	715,022	1,884,994	41,936,943
2005	43,134,352	1,043,064	720,748	1,873,736	46,771,900
2006	49,274,220	1,121,723	1,594,098	1,942,024	53,932,065
2007	51,818,982	1,235,064	1,045,698	1,944,810	56,044,554
2008	54,401,730	1,330,285	992,050	2,124,381	58,848,446
2009	52,406,771	1,440,724	865,346	1,992,189	56,705,030
2010	44,760,879	1,495,634	649,388	2,048,944	48,954,845
2011	47,605,170	1,637,361	614,627	1,828,644	51,685,802
2012	50,432,706	1,743,435	2,325,998	1,982,191	56,484,330
Change 2003-2012	43.5%	87.4%	-10.6%	14.9%	39.8%

Source: City of Farmington CAFRs

Note: Prior to 2004, Payment in Lieu of Taxes (PILT) was reported in the Franchise Tax category. From 2004 to 2011, PILT was reported as an interfund transfer. Beginning in 2012, Electric PILT is included in Franchise Tax, while Water and Wastewater PILT are still reported as an interfund transfer.

City of Farmington **Schedule 9**

Taxable Gross Receipts by Industry
Last Ten Fiscal Years
(in thousands)

Ending June 30	2003	(c) 2004	(d) 2005	2006	2007	____	2009	2010	2011	2012
Agriculture	$ 2,002	$ 2,461	$ 2,726	$ 2,769	$ 3,325	$ 3,284	$ (2,519)	$ 609	$ 612	$ 566
Mining	108,454	122,936	133,973	192,806	222,893	185,838	163,216	113,859	121,889	118,975
Construction	98,292	90,069	118,025	142,174	124,428	121,996	157,749	117,169	109,321	102,464
Manufacturing	27,001	33,015	50,656	78,377	69,509	86,755	79,094	57,270	73,713	119,218
Trans/Comm/Utility	24,178	15,481	20,096	33,026	26,547	32,545	30,259	24,207	22,033	18,627
Wholesale Trade	76,836	85,158	113,951	160,468	197,225	164,098	163,014	99,166	97,962	104,251
Retail Trade	668,134	653,535	673,785	634,152	717,121	753,122	772,111	675,796	676,094	683,041
Information and Cultural	-	25,225	44,094	43,293	51,774	51,018	53,838	55,436	57,180	65,236
Finance/Ins/Real Estate	21,467	20,539	21,001	26,338	30,878	34,686	33,594	39,232	46,227	32,194
Services	365,245	464,410	507,610	506,892	537,818	580,933	601,162	502,840	579,917	597,330
Government	-	2,240	1,920	-	-	-	-	-	-	-
Unclassified	75,713	35,955	40,682	39,669	1,486	14,923	8,359	8,883	6,880	14,612
Undisclosed (a)	33,493	30,835	28,708	26,503	26,258	28,647	31,054	28,235	29,402	28,629
Total (b)	$ 1,500,815	$ 1,581,859	$ 1,757,227	$ 1,886,467	$ 2,009,262	$ 2,057,845	$ 2,090,931	$ 1,722,702	$ 1,821,230	$ 1,885,143
City Direct Sales Tax Rate	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%

Source: State of New Mexico Department of Taxation & Revenue monthly distribution reports

Note: (a) Data has been suppressed for purposes of taxpayer confidentiality. Information is suppressed when too few taxpayers are included in a category.

(b) Although the figures in the table have been derived from "NM_FR003-500 Local Gov't Distribution Summary" issued monthly by the State, the State suppresses revenue information in certain categories, if release of the information would compromise the confidentiality of an individual taxpayer. Accordingly, the "Taxable Gross Receipts Tax" totals in this table will differ from those in other tables.

(c) Beginning with the 1st Quarter of FY2004, the State changed the gross receipts tax classification system in the report NM_FR003-500 Local Gov't Distribution Summary, from the Standard Industrial Classification format to the North American Industrial Classification format.

(d) Effective January 2005, state legislation removed the state and local options gross receipts tax (GRT) from the sales of food and most health care services, by allowing retail food outlets and medical service providers to deduct qualifying food and heath services from gross receipts reported to the NM Taxation and Revenue Department. However, municipalities and counties' are "held harmless" and are reimbursed the local option GRT on these nontaxable items from the State of New Mexico. The financing of this reimbursement is provided by an increase State GRT of .5%. Although the "taxable gross receipts" column does not include food sales and health care services, the amounts reported as GRT collected by the City does include these items.

City of Farmington **Schedule 10**
Direct and Overlapping Gross Receipts Tax Rates
Last Ten Fiscal Years

Fiscal Year	State GRT	City Share of State GRT	City Direct Rate	San Juan County	Total City GRT
2003	3.2750%	1.2250%	1.1875%	0.3750%	6.0625%
2004	3.2750%	1.2250%	1.1875%	0.6875%	6.3750%
2005	3.7750%	1.2250%	1.1875%	0.6875%	6.8750%
2006	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2007	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2008	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2009	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2010	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2011	3.9000%	1.2250%	1.1875%	0.8125%	7.1250%
2012	3.9000%	1.2250%	1.1875%	0.8125%	7.1250%

Source: State of New Mexico Taxation and Revenue

Note: The Local Option Gross Receipts can be increased by enacting a City Ordinance. An increase to Gross Receipts Tax by either raising the Municipal Infrastructure Tax or implementing the Municipal Capital Outlay Tax requires an election.

City of Farmington
Taxable Gross Receipts Payers by Industry
Current Year and Nine Years Ago

Schedule 11

Ending June 30	Fiscal Year 2012 (c)				Fiscal Year 2003			
	Number of Filers (12 Mth. Avg.)	Percentage of Total	Taxable Gross Receipts (d) (thousands)	Percentage of Total	Number of Filers (12 Mth. Avg.)	Percentage of Total	Taxable Gross Receipts (d) (thousands)	Percentage of Total
Agriculture	3	0.11%	$ 566	0.03%	5	0.18%	$ 2,002	0.13%
Mining	60	2.15%	118,975	6.31%	68	2.49%	108,454	7.23%
Construction	255	9.14%	102,464	5.44%	243	8.91%	98,292	6.55%
Manufacturing	119	4.26%	119,218	6.32%	78	2.86%	27,001	1.80%
Trans/Comm/Utility	36	1.29%	18,627	0.99%	54	1.98%	24,178	1.61%
Wholesale Trade	183	6.56%	104,251	5.53%	173	6.34%	76,836	5.12%
Retail Trade	632	22.64%	683,041	36.23%	672	24.63%	668,134	44.52%
Information and Cultural	85	3.05%	65,236	3.46%	-	0.00%	-	0.00%
Finance/Ins/Real Estate	123	4.41%	32,194	1.71%	94	3.45%	21,467	1.43%
Services	1,265	45.32%	597,330	31.69%	1,052	38.56%	365,245	24.34%
Unclassified	27	0.97%	14,612	0.78%	282	10.34%	75,713	5.04%
Undisclosed (a)	3	0.11%	28,629	1.52%	7	0.26%	33,493	2.23%
Total (b)	2,791	100.00%	$ 1,885,143	100.00%	2,728	100.00%	$ 1,500,815	100.00%

Source: State of New Mexico Department of Taxation & Revenue monthly/quarterly distribution reports

Note: Due to confidentiality issues, the names of the ten largest revenue payers are not available. The categories presented are intended to provide alternative information regarding the sources of the city's revenue.

(a) Data has been suppressed for purposes of taxpayer confidentiality. Information is suppressed when too few taxpayers are included in a category.

(b) Although the figures in the table have been derived from "NM_FR003-500 Local Gov't Distribution Summary" issued monthly by the state, the state suppresses revenue information in certain categories if the release of information would compromise the confidentiality of an individual taxpayer. Accordingly, the "Taxable Gross Receipts Tax" totals in this table will differ from those in other tables.

(c) Beginning with the 1st Quarter of FY 2004, the State changed the gross receipts tax classification system in the report NM_FR003-500 Local Gov't Distribution Summary from the Standard Industrial Classification format to the North American Industrial Classification format.

(d) Effective January 2005, state legislation removed state gross receipts tax from groceries and healthcare, and held municipal gross receipts tax "harmless".

City of Farmington
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Schedule 12

Fiscal Year	Residential Property	Nonresidential	Personal	Less: Tax-Exempt Property	Total Taxable Assessed Value	Total Direct Residential Tax Rate	Total Direct Non Residential Tax Rate	Estimated Actual Taxable Value	Taxable Assessed Value as a Percentage of Actual Taxable Value
2003	$ 355,058,558	$ 270,933,390	$ 65,556,230	$ 56,984,789	$ 634,563,389	1.510	1.806	$ 1,905,595,763	33.3%
2004	373,904,326	279,329,944	66,969,671	59,092,903	661,111,038	1.526	1.850	1,985,318,432	33.3%
2005	414,565,770	290,602,457	69,183,296	61,710,344	712,641,179	1.496	1.877	2,140,063,601	33.3%
2006	449,119,354	300,261,150	72,774,277	61,449,809	760,704,972	1.511	1.877	2,284,399,315	33.3%
2007	518,861,269	343,707,380	80,889,474	67,559,512	875,898,611	1.434	1.824	2,630,326,159	33.3%
2008	556,752,058	354,591,302	88,159,370	68,326,659	931,176,071	1.457	1.879	2,796,324,538	33.3%
2009	593,088,155	431,154,946	86,031,112	88,515,732	1,021,758,481	1.438	1.908	3,068,343,787	33.3%
2010	597,619,324	368,371,078	82,532,302	92,000,870	956,521,834	1.457	1.950	2,872,437,940	33.3%
2011	638,666,041	483,155,959	75,061,549	213,971,715	982,911,834	1.419	2.128	2,951,687,189	33.3%
2012	662,894,115	503,391,149	66,717,175	224,872,472	1,008,129,967	1.431	2.225	3,027,417,318	33.3%

Source: San Juan County Assessor's Office

City of Farmington
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years
(rate per $1,000 of assessed value)

Schedule 13

City of Farmington Residential Direct Rates				Overlapping Rates					
Fiscal Year	General Fund	Debt Service Fund	Total Direct Rate	State	County	School District #5	San Juan College	Secondary Vocational	Total Direct and Overlapping Rates
2003	1.510	-	1.510	1.520	6.050	9.757	3.282	0.600	22.719
2004	1.526	-	1.526	1.028	6.661	9.794	3.342	0.600	22.951
2005	1.496	-	1.496	1.234	6.627	9.751	3.316	0.600	23.024
2006	1.511	-	1.511	1.291	6.737	9.800	3.371	0.600	23.310
2007	1.434	-	1.434	1.221	6.451	9.690	3.228	0.600	22.624
2008	1.457	-	1.457	1.250	6.567	9.725	3.283	0.600	22.882
2009	1.438	-	1.438	1.150	6.312	9.644	3.156	0.600	22.300
2010	1.457	-	1.457	1.530	6.425	9.673	3.212	0.600	22.897
2011	1.419	-	1.419	1.362	6.267	9.620	3.133	0.600	22.401
2012	1.431	-	1.431	1.360	6.326	9.751	3.162	0.420	22.450

City of Farmington Nonresidential Direct Rates				Overlapping Rates					
Fiscal Year	General Fund	Debt Service Fund	Total Direct Rate	State	County	School District #5	San Juan College	Secondary Vocational	Total Direct and Overlapping Rates
2003	1.806	-	1.806	1.520	8.000	9.887	4.500	0.600	26.313
2004	1.850	-	1.850	1.028	8.500	9.943	4.500	0.600	26.421
2005	1.877	-	1.877	1.234	8.500	9.961	4.500	0.600	26.672
2006	1.925	-	1.925	1.291	8.500	9.934	4.500	0.600	26.750
2007	1.824	-	1.824	1.221	8.500	9.853	4.500	0.600	26.498
2008	1.879	-	1.879	1.250	8.500	9.902	4.500	0.600	26.631
2009	1.908	-	1.908	1.150	8.500	9.915	4.500	0.600	26.573
2010	1.950	-	1.950	1.530	8.500	9.921	4.500	0.600	27.001
2011	2.128	-	2.128	1.362	8.500	9.923	4.500	0.600	27.013
2012	2.225	-	2.225	1.360	8.500	9.924	4.500	0.420	26.929

Source: San Juan County Assessor's Office

City of Farmington **Schedule 14**

Principal Property Tax Payers
Current Year and Nine Years Ago

	2012			2003		
Taxpayer	**Taxable Assessed Value**	**Rank**	**Percentage of Total City Taxable Assessed Value**	**Taxable ssessed Value**	**Rank**	**Percentage of Total City Taxable Assessed Value**
Animas Valley Land and Water	$ 17,422,215	1	1.7%	$ -	-	-
Animas Valley Mall, LLC	9,962,605	2	1.0%	35,220,222	1	5.6%
San Juan Regional Medical Center	4,186,125	3	0.4%	-	-	-
Plaza Farmington II LLC	3,822,249	4	0.4%	8,081,570	7	1.3%
Burlington Resources Oil and Gas LP.	3,539,468	5	0.4%	17,417,579	5	2.7%
Wal-Mart/Sam's Club	3,470,547	6	0.3%	11,425,089	4	1.8%
San Juan Development Corporation	3,277,233	7	0.3%	-	-	-
Dugan Production Corp	2,861,314	8	0.3%	-	-	-
Lowe's Home Centers, Inc.	2,714,829	9	0.3%	-	-	-
Sierra Vista Hotels LLC	2,689,305	10	0.3%	-	-	-
Qwest Corp.	-	-	-	20,253,196	2	3.2%
Alltel	-	-	-	11,777,894	3	1.9%
SW Farmington Incorporated (The Inn)	-	-	-	8,810,983	6	1.4%
Fleet Capital Corp.	-	-	-	7,047,646	8	1.1%
Henry Production	-	-	-	6,738,572	9	1.1%
Hwy 550 LLC	-	-	-	6,337,255	10	1.0%
Total	$ 53,945,890		5.4%	$ 133,110,006		21.0%

Source: San Juan County Assessor

City of Farmington
Property Tax Levies and Collections
Last Ten Calendar Years

Schedule 15

Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2002	$ 924,261	$ 874,028	95%	$ 50,230	$ 924,258	100%
2003	960,169	926,305	96%	33,861	960,166	100%
2004	1,019,868	982,868	96%	36,966	1,019,834	100%
2005	1,095,869	1,055,826	96%	39,962	1,095,788	100%
2006	1,196,735	1,158,836	97%	37,598	1,196,434	100%
2007	1,307,275	1,257,590	96%	49,319	1,306,909	100%
2008	1,411,271	1,363,140	97%	46,273	1,409,413	100%
2009	1,482,596	1,415,035	95%	60,576	1,475,611	100%
2010	1,626,344	1,568,062	96%	37,370	1,605,432	99%
2011	1,701,071	1,641,482	96%	-	1,641,482	96%

Source: San Juan County Treasurer

Note: Taxes are levied and collected by the County Treasurer and distributed to all taxing jurisdictions. The tax rate is requested by the City Council and set by the New Mexico Department of Finance and Administration. The State allows the rate to be set at 5% in excess of the requirements to allow for delinquencies.
In 2012, this schedule was updated to show information for each "period for which levied" as defined in Statement 33.

City of Farmington
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Schedule 16

	General Bonded Debt			Governmental Activities		Business-type Activities						
Fiscal Year	General Obligation Bonds	Percentage of Actual Taxable Value of Property	Per Capita	Sales Tax Revenue Bonds	NMFA Fire Pumper Loan	Utility Revenue Bonds	NMED Loan	NMFA Loan	Capital Leases	Total Primary Government	Percentage of Personal Income	Per Capita
2003	$ -	N/A	N/A	$ 12,000,000	$ -	$ 52,210,000	$ 9,488,786	$ -	$ 373,369	$ 74,072,155	9.6%	$ 1,829
2004	-	N/A	N/A	10,100,000	-	47,090,000	12,830,162	-	192,042	70,212,204	8.2%	1,696
2005	-	N/A	N/A	13,860,000	-	41,620,000	12,830,162	-	646,958	68,957,120	7.4%	1,630
2006	-	N/A	N/A	12,800,000	-	36,850,000	12,830,162	-	456,114	62,936,276	6.3%	1,457
2007	-	N/A	N/A	11,670,000	-	31,945,000	13,650,539	-	356,707	57,622,246	4.5%	1,322
2008	-	N/A	N/A	10,490,000	-	26,810,000	13,107,058	-	250,269	50,657,327	3.9%	1,194
2009	-	N/A	N/A	9,265,000	-	21,470,000	12,547,273	-	136,302	43,418,575	3.0%	1,018
2010	-	N/A	N/A	7,995,000	-	15,945,000	11,970,694	-	86,845	35,997,539	2.5%	829
2011	-	N/A	N/A	6,680,000	-	10,140,000	11,376,818	1,054,844	34,400	29,286,062	1.9%	638
2012	-	N/A	N/A	13,895,000	475,426	4,045,000	10,765,125	1,054,844	-	30,235,395	2.0%	668

Source: Details regarding the city's outstanding debt can be found in the notes to the financial statements. See Schedule 20 for personal income and population data.
These ratios are calculated using personal income and population for the prior calendar year.

City of Farmington **Schedule 17**
Direct and Overlapping Governmental Activities Debt
As of June 30, 2012

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable	E timated Share of Direct and Overlapping Debt
San Juan County	$ -	30.320%	$ -
Farmington Public Schools	53,578,102	100.000%	53,578,102
San Juan College	16,858,679	30.322%	5,111,889
Subtotal Overlapping Debt			58,689,991
City direct debt			13,895,000
Total direct and overlapping debt			$ 72,584,991

Source: Debt amounts are provided by each governmental unit.

Note: Overlapping governments are those that coincide, at least in part, with geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the property taxpayers of the City of Farmington. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the property taxpayers should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

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Glossary of Budget Book Terminology

Accrual Accounting:

Under this basis of accounting, revenues are recognized as soon as they are earned and expenditures (or expenses) are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows. Accrual accounting is used by the City′s proprietary (business-type) and internal service funds.

Annexation:

The act of incorporating territory (land) into the domain of a city.

Appropriation:

Legal authorization granted by the City Council to make expenditures and incur obligations up to a specific dollar amount.

Bond:

Written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called maturity date, together with periodic interest at a specified date.

Budget Highlights:

Noteworthy budget items unique to this fiscal budget including capital outlay and changes in personnel.

Capital Expenditures:

Expenditures by City Departments for fixed assets such as automobiles, equipment and infrastructure. Acquisitions of capital assets in a proprietary fund affect only balance sheet accounts at the time of purchase, and affect expense accounts over time as depreciation of the asset is “exhausted”. In governmental funds which focus on the flow of financial resources, the entire cost of the asset is treated as expenditure at the time of purchase because the financial “cash” is depleted by the amount of the asset.

Capital Improvements Plan:

An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets etc.) with estimated costs, sources of funding and timing of work over a five year period.

Cash Basis:

A method of accounting that reports cash receipts and expenditures when actually received or disbursed as opposed to accrual or modified accrual methods that report revenue and expense based upon when revenue or expenditures are either earned or obligations incurred.

Combined Cycle:

Process where a gas turbine generator generates electricity and the waste heat is used to power a second steam generator that produces electricity.

Debt Service:

The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Department:

A major administrative section of the City that indicates overall management responsibility for an operation or a group of divisions.

Depreciation:

The systematic allocation of the cost of a capital asset over the period of its useful life.

Division:

An administrative section of a department within the City.

Employee Wages and Benefits:

Expenditures by City Departments for permanent and part-time City employees' salaries, wages and benefits (i.e. medical insurance, pensions, social security tax).

Enplanements:

The act of boarding an airplane, a reference to the number of people who boarded an airplane.

Enterprise Fund:

A fund that is used to account for governmental activities that are similar to activities that may be performed by a commercial enterprise. The electric, water, wastewater, sanitation, golf course and internal service funds are all enterprise funds.

Fiscal Year (FY):

The City's financial period which begins July 1 and ends June 30.

Fund:

A separate set of accounts that track revenues, expenditures and transfers of monies relating to the activities for which the fund has been created. The fund types in governmental accounting are: the General Fund, special revenue funds, capital projects funds, debt service funds, enterprise funds, internal service funds, and trust and agency funds.

Fund Balance:

The difference between assets and liabilities in governmental funds. The “unreserved” portion at year-end reflects net available resources that may be appropriated in the following year.

Fund Equity:

The difference between assets and liabilities in proprietary funds. The two components of fund equity are retained earnings and contributed capital. Retained earnings are the result of operations, while contributed capital represents equity obtained from other sources.

Generally Accepted Accounting Principles (GAAP):

Uniform minimum standards and guidelines for financial accounting and reporting.

General Operating Expenses:

Expenditures by City Departments that support the normal operations of a City Department /Division (i.e. supplies, telephone charges, gasoline, utility bills).

Goals & Objectives:

Description of what the public can expect from the department/division in terms of its primary function and the reason this function is performed for the citizens.

Grant:

A contribution of funds by a governmental or private entity to support a particular function. Grants may be classified as either categorical or noncategorical depending upon the amount of discretion allowed by the grantor.

Gross Receipts Tax:

A tax imposed on receipts from sales of goods and services for the privilege of doing business in New Mexico. The City of Farmington has authority, under state statutes, to impose local option gross receipts taxes.

Infrastructure:

The fundamental facilities and systems serving the city such as roads, bridges and sidewalks.

Intergovernmental Revenue:

Revenue from other governments in the form of grants, entitlements, shared revenue, etc.

Joint Powers Agreement (JPA):

An adopted written agreement between two or more governments detailing each others' responsibilities for jointly delivering a service.

Kilowatt:

A unit of power equal to 1,000 watts.

Line Item:

A specific account used to budget and record expenditures (i.e. supplies, telephone) or revenues (i.e. interest, miscellaneous).

Megawatt:

A unit of power equal to 1,000,000 watts.

Spot Market (energy):

The spot energy market allows producers of surplus energy to instantly locate available buyers for this energy, negotiate prices within milliseconds and deliver actual energy to the customer just a few minutes later.

Stator:

In electric generation, the portion of a machine that remains fixed with respect to rotating parts.

Turtle Meter:

An automatic electric meter reading device which relays information through power lines – this process takes up to 27 hours, hence the name “turtle”.

Transfer:

Transfer of expenditures between funds that usually occurs when a City Department performs a service or work for another City Department in a separate fund. The most common transfers are the expense transfers between the General Fund Departments (Administration, Finance, Community Development, etc.) and other City Funds for which the General Fund performs services.

Topography:

The detailed mapping or charting of the features of a particular area.

Vector:

An insect or other organism that transmits a pathogenic fungus, virus or bacterium.

ABBREVIATIONS, ACRONYMS AND TERMS

AAFP	American Association of Feline Practitioners
AAHA	American Animal Hospital Association
AAM	American Association of Museums
ADA	Americans with Disabilities Act
ALS	Advanced Life Support
AMR	Automatic Meter Reading System
AOA	Airport Operations Area
API	Advanced Processing and Imaging
ARFF	Airport Rescue and Firefighting
A.S.E.	Automotive Service Excellence
AV	Audio Visual
BLM	Bureau of Land Management
CALEA	Commission on Accreditation for Law Enforcement Agencies
CD	Community Development
CDBG	Community Development Block Grant
CH2MHiIl	CH2MHill OMI, Inc.
CIAC	Capital Improvement Advisory Committee
CIP	Capital Improvements Plan
COF	City of Farmington
CPR	Cardiopulmonary Resuscitation
CRT	Cathode-Ray Tube
CT	Current Transformer
CVB	Convention and Visitors Bureau
DFA	Department of Finance and Administration

DHL	Dasley, Hillblom, and Lynn, Freight Company
DVD	Digital Video Disk
DWI	Driving While Intoxicated
E3	Children′s Museum: Explore, Experience and Enjoy
EHS	Environmental, Health, and Safety
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
ERT	Electronic Radio Transmitter
EV	Electro Voice
FAA	Federal Aviation Administration
O&M	Operations and Maintenance
FBI	Federal Bureau of Investigation
FCAT	Four Corners Aquatic Team
FD	Fire Department
FedEx	Federal Express Corporation
FEUS	Farmington Electric Utility System
FIC	Farmington Indian Center
FIIO	Farmington Inter-Tribal Indian Organization
FTA	Federal Transit Administration
FTE	Full Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GASB 34	Governmental Accounting Standards Board Statement Number 34
GFOA	Government Finance Officers Association
GIS	Geographical Information System

GPS	Global Positioning System
GRT	Gross Receipts Tax
HAZMAT	Hazardous Materials
HTE	Harwood Technology Enterprises
HUD	Housing and Urban Development
ICIP	Infrastructure Capital Improvement Plan
ILS	Intermediate Life Support
IS	Information Services
IT	Information Technology
ITRON	Electric Metering Manufacturing Company
ITS	Intelligent Transportation Systems
LCD	Liquid Crystal Display
LGRF	Local Government Road Fund
KV	Kilovolt
kW	Kilowatt
kWh	Kilowatt Hours
LED	Light Emitting Diode
MAP	Municipal Arterial Program
MHZ	Megahertz
MIPSIS	Multi-jurisdictional Integrated Public Safety Information System
MOC	Municipal Operations Center
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MRA	Metropolitan Redevelopment Authority

MS4	Municipal Separate Storm Sewer System
MSDS	Materials Safety Data Sheet
MTP	Metropolitan Transportation Plan
mWh	Megawatt Hour
NCIC	National Crime Information Computer
NERC	North American Electric Reliability Council
NFA	National Fire Academy
NM	New Mexico
NMDFA	New Mexico Department of Finance and Administration
NMDOT	New Mexico Department of Transportation
NMED	New Mexico Environment Department
NMSA	New Mexico Statutes Annotated
NPDES	National Pollution Discharge Elimination System
O&M	Operations and Maintenance
OMI	Operations Management International
OSHA	Occupational Safety & Health Administration
PATH	People Assisting the Homeless
PBX	Private Branch Exchange
PC	Personal Computer
PCB	Poly Chlorinated Biphenyl
PERA	Public Employees Retirement Association
PHB	Pinôn Hills Boulevard
PID	Public Improvement District
PMS	Presbyterian Medical Services
PRCA	Parks, Recreation, & Cultural Affairs

PSA	Public Service Announcement
PUC	Public Utility Commission
RFP	Request for Proposal
RNC	Riverside Nature Center
RTU	Remote Terminal Units
SCADA	Supervisory Control And Data Acquisition
SJEDS	San Juan Economic Development Service
SOP	Standard Operating Procedures
SUTA	State Unemployment Tax Administration
SWAT	Special Weapons And Tactics
T&D	Transmission and Distribution
TAC	Terminal Agency Coordinator
TIDD	Tax Increment Development District
TPE	Transportation Projects Enhancement
UDC	Unified Development Code
UG	Underground
UTM	Universal Transverse Mercator
UPS	United Parcel Service
UPWP	United Planning Work Program
VM	Vehicle Maintenance
WAA	Western Arts Alliance
WECC	Western Electricity Coordinating Council
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant
YTD	Year-to-Date

NUMERIC LIST OF FUNDS BY CATEGORY

GENERAL FUND:

101 General Fund

SPECIAL REVENUE FUNDS:

201 Gross Receipts Tax-Streets Fund
202 Gross Receipts Tax-Parks Fund
211 Park Development Fees Fund
212 Recreation Fund
213 Library Gifts and Grants Fund
214 Parks/Recreation Gifts and Grants Fund
217 Museum Gifts and Grants
221 Red Apple Transit Grant
222 General Governmental Grants
223 CDBG Grant
230 Lodgers Tax Fund
240 State Police Protection Fund
246 Region II Narcotics Grant Fund
248 COPS Grant
249 Law Enforcement Block Grant Fund
250 State Fire Grant Fund
251 Penalty Assessment Fund

CAPITAL PROJECTS FUNDS:

401 Public Works Grant Projects Fund
408 Governmental Capital Projects Fund
409 Airport Grants Fund
411 Metro Redevelopment Authority

DEBT SERVICE FUND:

501 Sales Tax Bond Retirement Fund

ENTERPRISE FUNDS:

601 Electric Enterprise Fund
602 Water Enterprise Fund
603 Wastewater Enterprise Fund
604 Sanitation Enterprise Fund
610 Golf Enterprise Fund

INTERNAL SERVICE FUNDS:

701 Health Insurance Fund

FUND DESCRIPTION BY CATEGORY

GENERAL FUND:

The primary operating fund of most municipal governments, whereby operating expenses are supported by general governmental revenue sources such as gross receipts tax, property tax, licenses and permits, and other financing sources. Some basic operating services financed through the General Fund include police, fire, parks, recreation, libraries, airport, and general administration.

SPECIAL REVENUE FUNDS:

Gross Receipts Tax (Streets) Fund
This fund is used to account for the City's share of gross receipts tax that is legally restricted to the maintenance of streets.

Gross Receipts Tax (Parks) Fund
This fund is used to account for the City's share of gross receipts tax that is legally restricted to the maintenance of parks.

Parks Development Fees Fund
This fund is used to account for fees collected from developers for the purchase of land and development of parks.

Recreation Fund
The Department of Finance and Administration requires this fund be used to account for the City's share of a state cigarette tax legally restricted for parks and recreation expenditures.

Library Gifts and Grants Fund
This fund is used to account for state and county grants and gifts restricted for the purchase of library books and other educational library needs.

Parks/Recreation Gifts and Grants Fund
This fund is used to account for state grants and gifts restricted to expenditures for parks and recreation activities.

Museum Gift and Grants Fund
This fund is used to account for state grants and gifts restricted to expenditures for museum activities.

Red Apple Grant
This fund is used to account for revenue and expenses related to the Red Apple Transit grant as awarded by the Federal Transit Administration.

General Governmental Grants
This fund is used to account for revenue and expenses related to a variety of grants received by the City of Farmington including the Metropolitan Planning Organization (MPO) and DWI Detox Facility grants. These grants were reclassified from the general fund in order to better reflect true operating expenses.

CDBG Grant
This fund is used to account for revenue and expenses related to the Community Development Block (CDBG) Grant. This grant was accounted for in the 401-Capital Projects fund prior to FY14. In order to increase transparency, this grant was segregated into a separate fund.

Lodgers Tax Fund
State statute requires this fund to account for the City-imposed tax restricted for tourism and promotion. One-fourth of the revenues are restricted to tourism and promotion and three-fourths of the revenues are restricted for promotional facilities.

State Police Protection Fund
This fund is used to account for state grants restricted for the purchase of police equipment and other approved police needs.

Region II Narcotics Grant Fund
This fund is used to account for federal grants restricted to expenditures for approved police needs.

COPS Grant
This fund is used to account for the police COPS Grant.

Law Enforcement Block Grant Fund
This fund is used to account for federal grants restricted to expenditures for approved police needs.

State Fire Grant Fund
This fund is used to account for state grants restricted for the purchase of fire fighting equipment and other approved fire department needs.

Penalty Assessment Fund
This fund is used to account for traffic fine revenues restricted for the payment of prisoner expenses.

CAPITAL PROJECTS FUNDS:

Public Works Grant Projects
This fund is used to account for the acquisition and construction of major capital projects, other than those financed by proprietary funds. These projects are funded by some combination of federal and state grants, usually with some type of matching City share. Prior to FY14, the CDBG program was also included in this fund.

Governmental Capital Projects Fund
This fund is used to account for capital projects that are funded with transfers from the General Fund.

Airport Grant Fund
This fund is used to account for various grants for capital projects at the airport.

Metropolitan Redevelopment Authority Fund
This fund is used to account for the various activities of the Metropolitan Redevelopment Authority (MRA).

DEBT SERVICE FUND:

Sales Tax Bond Retirement Fund
This fund is used to account for the retirement of the City's sales tax and assessment district bond obligations.

ENTERPRISE FUNDS:

These self-supporting funds are established to provide goods or services to the general public. These funds operating budgets are supported by the revenue generated from user fees and service charges.

Electric Enterprise Fund
This fund accounts for the revenue and expenses of the Electric Utility.

Water Enterprise Fund
This fund accounts for the revenue and expenses of the Water Utility.

Wastewater Enterprise Fund
This fund accounts for the revenue and expenses of the Wastewater Utility.

Sanitation Enterprise Fund
This fund accounts for the revenue and expenses of the Sanitation Utility.

Golf Enterprise Fund
This fund accounts for the revenue and expenses of Pinon Hills Golf Course. Prior to FY12, Civitan Golf Course was accounted for in this fund. In FY12, Council moved the Civitan Golf Course operations into the general fund.

INTERNAL SERVICE FUNDS:

Health Insurance Fund
This fund is used to account for the City's self insurance for employee health insurance claims.