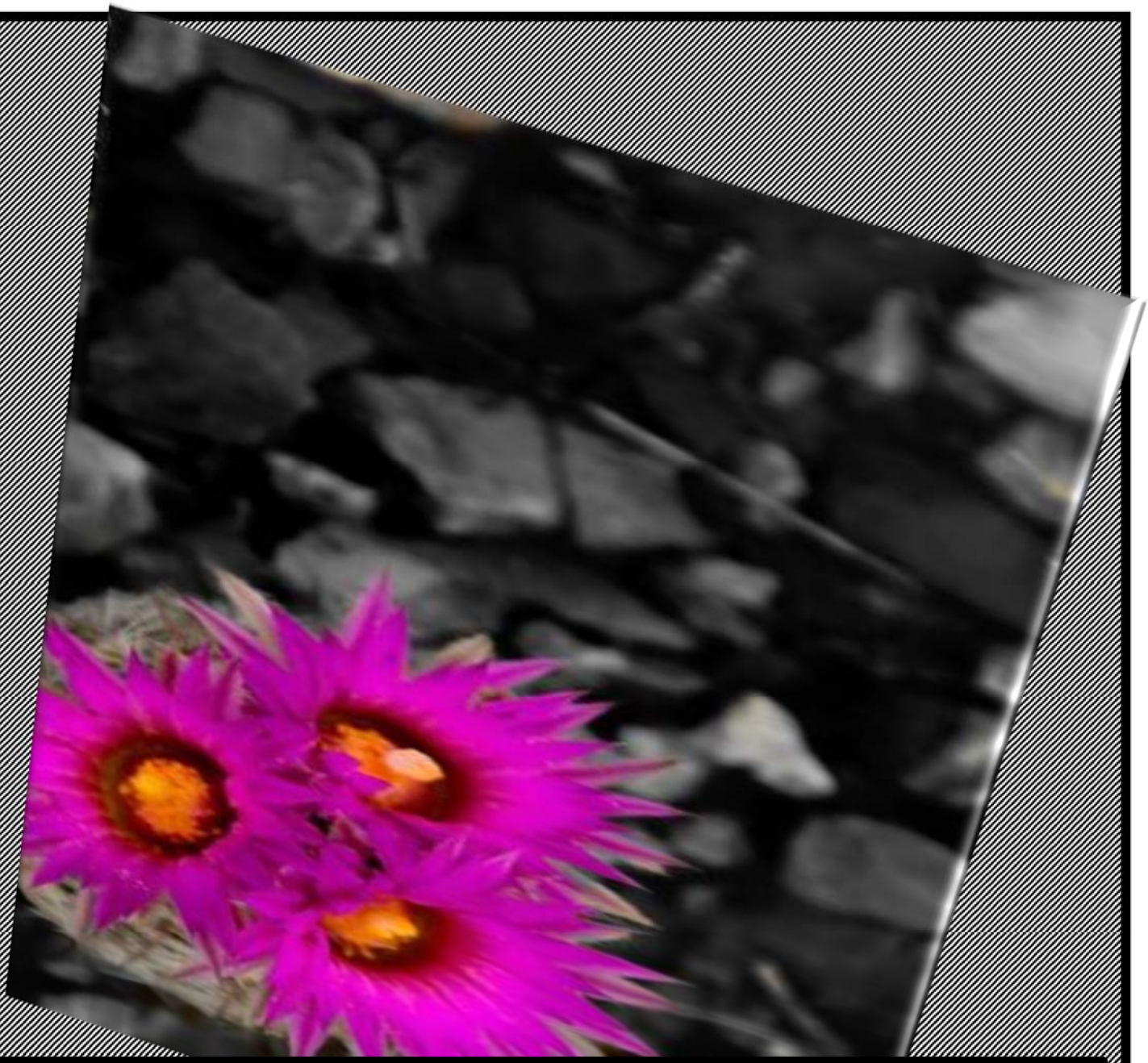

FARMINGTON

Jolt Your Journey™

Farmington, New Mexico

FINAL PROGRAM BUDGET

July 1, 2016 to June 30, 2017

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DOCUMENT DESCRIPTION

This document is the Final Program Budget for the City of Farmington (hereinafter "City") for the fiscal year beginning July 1, 2016 and ending June 30, 2017. Throughout the document, the prior fiscal year, containing actual expenditures, is often referred to as FY2016, the current budget year as FY2017, and the future projected year as FY2018. The City presents its budget in two separate documents in order to facilitate the ease of use for the reader. The first document is entitled the "Final Budget" and is informally known as the "Numbers Book" or "Line Item Budget Book". It contains only actual historical FY2015 and FY2016, FY2016 adjusted budget and the final FY2016 budget numbers for each budgeted account within the City's accounting system. If a reader is interested in a specific account or only desires numerical information, the "Numbers Book" provides that information, organized by fund, in both a revenue and expenditure section. The second document, the Final Program Budget, aggregates the budget numbers by categories such as "operating" or "capital". It includes extensive information concerning City policies, programs, and statistics communicated in ways designed to enhance the understanding of the management of City programs.

PROGRAM BUDGET FORMAT

There are five major sections in this Final Program Budget document: Introductory, Fund Summaries, Financial/Operational, Statistical, and Appendix. The Introductory section contains the City Manager's letter to the City Council outlining the policies and issues that affected the development of the FY2017 budget. This section also includes additional general information about the City, the financial policies, and the process utilized to prepare this budget document.

The Fund Summaries section provides both revenue and expenditure summary information, by fund, in both tabular and graphical formats. Additional information presented includes revenue by type and a narrative revenue analysis.

The Financial/Operational section presents summary budget information by category for each division within each City department. A personnel position schedule, including position salaries, is also included for each division. Each division prepares a program description with goals and objectives for their division during the upcoming fiscal year. The narratives attempt to relate the actual services provided with the required budget resources. At the end of the division presentations, a departmental summary provides spreadsheet numerical totals, as well as a ten-year graphical summary. Following the department/division budgets is a group of five sections presenting information for additional clarification on underlying topics that affect the budget. (1) The Staffing Analysis details a four-year history of budgeted staff positions by division. (2) The Capital Improvement Plan provides a five-year plan of anticipated large capital projects. (3) The Debt Position discussion describes different types of debt, the City's current and future plans for debt, the existing debt level, and the budget amounts necessary to meet debt service requirements. (4) The next section contains the five-year General Fund Financial Forecast. This overview of the General Fund provides additional information concerning the history and projections for the City's primary fund. (5) Finally, the Statistical Section consists of eighteen (18) pages containing charts, graphs, maps and narratives on a wide range of City information that is designed to provide additional geographical, demographical, and economic information that serves to complete a comprehensive view of the City.

The Appendix contains a glossary of budget terminology as used throughout the book, a listing of commonly used budget acronyms, and a description of all funds with their intended usage.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Farmington

New Mexico

For the Fiscal Year Beginning

July 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Farmington, New Mexico for its annual budget for the fiscal year beginning July 1, 2015. In order to receive this award, a government unit must publish a budget document that meets program criteria as policy document, as an operations guide, as a financial plan, and as a communications device.

This Award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

FARMINGTON
Jolt Your Journey™

Principal Officials JULY 2016

MAYOR

TOMMY ROBERTS

CITY COUNCIL

LINDA RODGERS

DISTRICT ONE

SEAN SHARER

DISTRICT TWO

GAYLA McCULLOCH
DISTRICT THREE

NATE DUCKETT

DISTRICT FOUR

CITY MANAGER

Robert Mayes

ASSISTANT CITY MANAGER

Julie Baird

ADMINISTRATIVE SERVICES DIRECTOR

H. Andrew Mason

BUDGET OFFICER

Teresa C. Emrich

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July 1, 2016

Honorable Mayor, Council Members, Citizens of Farmington:

I am pleased to present this final FY2017 budget document for your review. The Administrative Services staff, Department Heads, and my office have worked diligently during the past six months to develop a document that accurately presents a comprehensive conceptual plan for the provision of City services to the citizens of Farmington during the upcoming fiscal year. This year, FY2017 budget development was again organized around a process designed to generate input from all stakeholders. The early months of the process involved staff efforts to establish a framework for general budget assumptions and discussions, especially on projected revenue. In May, a public input session was held in order to provide general budget information to the public and to receive direct citizen input on all budget topics. The public input session was also recorded and sent out via social media and posted on the web page (www.fmtn.org) to inform those citizens that could not make the session. A series of informal meetings were held in April and May between staff and Mayor/Councilors to discuss the original framework assumptions and the citizen input that was received. The final steps of the process involved formal public budget hearings during scheduled City Council meetings. During these meetings discussion included revenue projections, services to be provided, capital projects, and all related costs. Based upon the information received and compiled from these sources, and in conjunction with State Statute NM 3-14-14, a formal budget document was prepared and first submitted to Council on April 8, 2015. After several council budget sessions and some final adjustments, the Council formally adopted the FY2017 budget on May 24, 2016.

REVENUE

Gross receipts tax (GRT) is the largest revenue source for the City of Farmington General Fund. In FY2008, GRT was 88% of the total General Fund revenue. This percentage, however, has dropped significantly over the last 8 years. In FY2016, only 65% of the total General Fund revenue was received from GRT. As the Farmington economy declined, the amount of GRT decreased significantly although the budgetary requests of the citizens of Farmington did not decrease. The City Council had to identify other forms of revenue in order to continue the services offered by the City of Farmington.

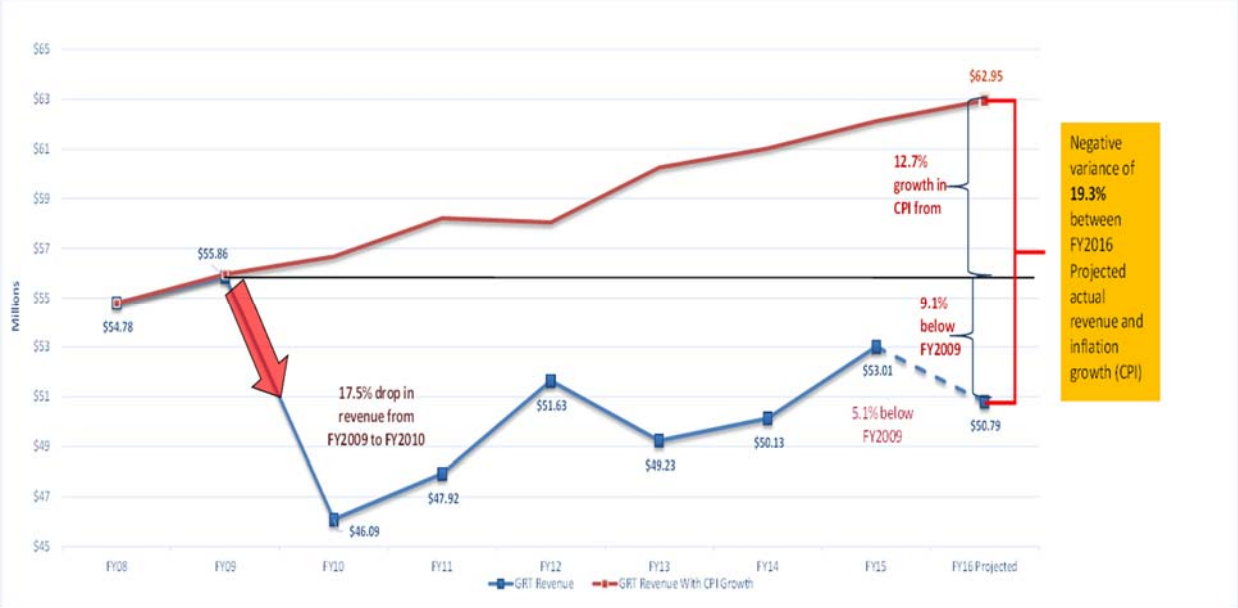
In FY2011, in accordance with GFOA “best practices”, the Cash Reserve Policy was approved by the Council which allowed excess cash to be moved from the General Fund to the General Government Capital Project Fund to be used for capital projects and help mitigate future risks due to temporary revenue shortfalls in the General Fund. This policy transfers to the General Governmental Capital Project Fund the previous year’s June 30 cash balance exceeding 20.8% of the current year’s General Fund expenditure budget. This policy proved to be significant to the balancing of the City’s budget. In FY2016, the Cash Reserve Policy was revised to 16.7% of the current expenditure budget from the 20.8%. The total FY2016 cash reserve transfer of $5.85 million made in accordance with the Council approved Cash Reserve Transfer Policy to the General Governmental Capital

Projects Fund was originally estimated at $3.8 million. In FY2016, $3.0 million of the cash reserve transfer monies were transferred back to the General Fund and budgeted to cover expenditures in the General Fund. Fortunately, due to conservative spending, the General Fund generated a budget vs actual surplus of $1.1 million. In FY2017, a $3 million transfer was budgeted from the General Governmental Capital Projects Fund to the General Fund to cover expenditures.

Also in FY2011, the City Council implemented a new policy to allow the General Fund to receive a dividend from the Farmington Electric Utility. This policy provides that, in accordance with State law, the City may transfer excess funds from the Utility to the General Fund. Given the comparably low rates of the Farmington Electric Utility System and the desire to adequately maintain/expand the electric infrastructure, the adopted dividend policy provides that 40% of the net income of the Utility be transferred to the General Fund. The adoption of this strategic plan for both General Fund revenue and expenditures accomplished the objective to maintain basic services at existing levels. This objective received the highest priority at public input sessions where citizens voiced their desire to maintain existing services to the extent possible. The level of the dividend transfer is based upon the continued demand for electricity and the related expenditures of providing that electricity, including capital outlays necessary to maintain and expand the Utility infrastructure. Should electricity demand decrease, or costs increase, the amount available for transfer will decrease and adjustments will have to be made. In the FY2017 budget, the electric dividend comprised 8.8%, or $5.3 million, of the General Fund revenue. In FY2016, the electric dividend comprised 9.3%, or $5.6 million, of the General Fund revenue.

The budget for FY2017 resulted in a .9% increase in GRT revenue from FY2016 actual GRT revenue. This essentially level prediction is misleading, however. Effective January 1, 2016, the City of Farmington increased the GRT Rate by 1/4th% increment. The City began receiving the revenue for this new increment in March 2016. As a result, the FY2016 numbers include four months of the new increment. The FY2017 budget, however, include twelve months of the new increment. Excluding the new increment, FY2017 is budgeted 10.7% less than FY2016. GRT history reflects the difficulty in forecasting GRT, due to a combinations of positive and negative revenue factors. In FY2010, GRT plummeted 17.3%, which had a financial effect of almost $7.5 million less revenue dollars than the previous year. FY2011 and FY2012 showed slight improvement with a 4.0% increase and 7.7% increase, respectively, giving the impression the recession was lifting and hinting at a more optimistic economic outlook. FY2013 dampened that optimistic spirit with GRT dropping 4.7%. GRT slowly climbed 1.8% in FY2014 and 5.7% in FY2015. The City of Farmington continued to ride the economic wave with a 1.3% decrease in FY2016. FY2016 remains 7.8% below the City's historically highest GRT in FY2009. A conservative, and possibly pessimistic, approach was taken when budgeting GRT in the FY2017 budget. As discussed later, the hope is that the budget was pessimistic enough.

As depicted in the below graph, even with the increases in GRT, the City of Farmington remains 19.3% below the FY2016 GRT revenue and projected inflation growth (CPI). Although there are still challenges in the future of the City of Farmington's anticipated GRT, there are economic factors to base an increase in GRT, although possibly short-lived factors.



A significant amount of construction is planned for FY2017, which will provide a short-term, but possibly substantial, increase in GRT. Spread over five years, the Farmington Municipal School system will be renovating/replacing several schools at an approximate cost of $100 million. Several fast food chains including Chick-fil-A, Carl's Jr and Blake's Lotaburger are planning new construction in Farmington. In addition, other retail stores have committed new construction such as Sleep Number Beds. Several private business have also reported plans for new/remodel construction.

The natural gas and oil production industry is another important factor to consider that affects the City of Farmington. Natural gas and oil production are among the leading industries supporting Farmington and this industry has been struggling, not only locally but nationally and internationally as well. Natural gas and oil prices have been dropping significantly forcing companies to decommission rigs, sharply cut investments and lay off thousands of employees nationwide. In 2012, natural gas markets became saturated with supply stifling production and resulting in a low market value. This low market value, combined with new industry regulations and increased fees, created an unprofitable situation for companies to continue exploration and drilling operations. Although the natural gas industry has recovered slightly from 2012, the oil industry has had a much harder effect on the economy.

Once trading over $100 per barrel, oil prices currently trade around $50 per barrel but dipped below $40/barrel in December 2015. Although there are many factors to the 50% decrease in oil prices, the overall reason for the oil bust can be explained using the simple economics of supply and demand. The boom and bust of the oil industry must be viewed on an international level as opposed to local level. Over the last six years, United States domestic production has nearly doubled saturating the national market forcing Saudi, Nigerian and Algerian oil once sold in the U.S. to compete for Asian market share.

Canadian, Russian and Iraqi oil production and exports also are rising year after year. With Supply increasing and demand staying level, if not decreasing, the market price of oil plummeted. There are signs, however, that production is falling because of the drop in exploration investments. With many companies preserving cash in hopes of riding-out the drop in pricing, the trend of cutting capital investment and deferring major capital projects is expected to continue into 2017. Less production should help stabilize the oil price, but analysts predict it will be years, if at all, the days of $100 per barrel will be seen again.

Political instability is also a large factor in the reduced world-wide production. Rebel attacks in Nigeria and continued fighting/instability in Libya and Venezuela have thwarted attempts to recover previous production levels in those countries. Over the last year, Iran, Venezuela, Ecuador and Algeria have pressed OPEC to cut production to help firm up prices. In September 2016, meetings will be held requesting OPEC to lower production. Conversely, Iraq is producing more and sanctions have been lifted on Iran who refuses to reduce production now that it is finally exporting large loads again.

As mentioned, this is a simple example of supply and demand. The oversupplied global market either needs less production or higher demand to support higher oil prices. Many of the recent reductions in production due to political turbulence and an indication that OPEC will reduce production, can be short-lived adjustments to supply. Future oil prices may be in store for a roller coaster ride. Once the price increases making exploration and production profitable again, if demand does not increase respectively, the market price will drop causing recession in the Oil Industry yet again.

Although Farmington does not directly receive large amounts of GRT from the production of natural gas and oil, the benefit is derived from a large population of residents employed in the oil and gas industry. Benefit is received in the way of retail, lodging and real estate, entertainment and recreation to name a few industry sectors. Once having experienced unemployment rates of 4-5%, the average unemployment rate for Farmington was 7.7% for FY2016. This rate, however, is not likely a true number. The unknown factor is the number of citizens who left the area to find work elsewhere. Many of the higher-wage Farmington residents involved in the oil and gas industry left Farmington for other employment. According to the USA Today article dated April 8, 2016, “America’s Fastest Shrinking Cities”, Farmington (MSA) population shrank 8.8% from 2010 to 2015 and was among the highest outward migration in the nation.

In addition to the depressed oil and gas industry, it is anticipated that electric power production will be reduced as a result of EPA mandates at the San Juan Generating Station. This looming threat will result in the loss of well-paying jobs which will have a dramatic effect on the Farmington economy. The City of Farmington is working with its local partners, such as the Four Corners Economic Development and the Farmington Chamber of Commerce, to increase the diversity of Farmington’s business region and focus on the tourism industry to draw people to the area. For example, discussion has begun to bring a railway to the area to help draw new industries and strengthen existing industries.

Current New Mexico Gross Receipt Tax laws are not conducive towards local governments receiving GRT revenue from out-of-state internet-based businesses. In order for local governments to receive GRT revenue from internet sales, a destination-based revenue sourcing system would need to be implemented as opposed to the current

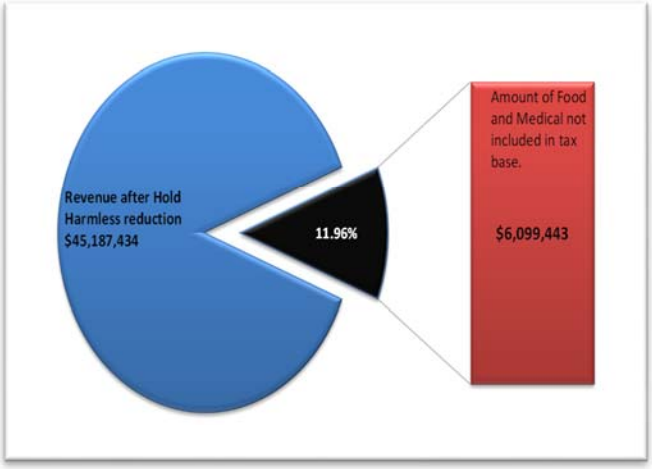
tax model which is an origin-based system (seller location). New Mexico has an origin-based system of revenue sourcing for the gross receipts tax as opposed to a destination-based system. In a destination-based system, the seller would track the location of its buyers and the tax collected based on the buyer's location. As long as the New Mexico GRT collection system is origin-based, any GRT paid by an out-of-state business will only be subject to the state tax rate if the business voluntarily chooses to pay the state GRT rate on its sales. City officials and lobbyist are working in conjunction with the New Mexico Municipal League to address this issue with the State of New Mexico Legislature.

The largest pressing concern of the City of Farmington is the repeal of the hold-harmless GRT reimbursements from the state, which became effective in FY2016. It is important to understand the history of this legislation to understand why this is such a large concern.

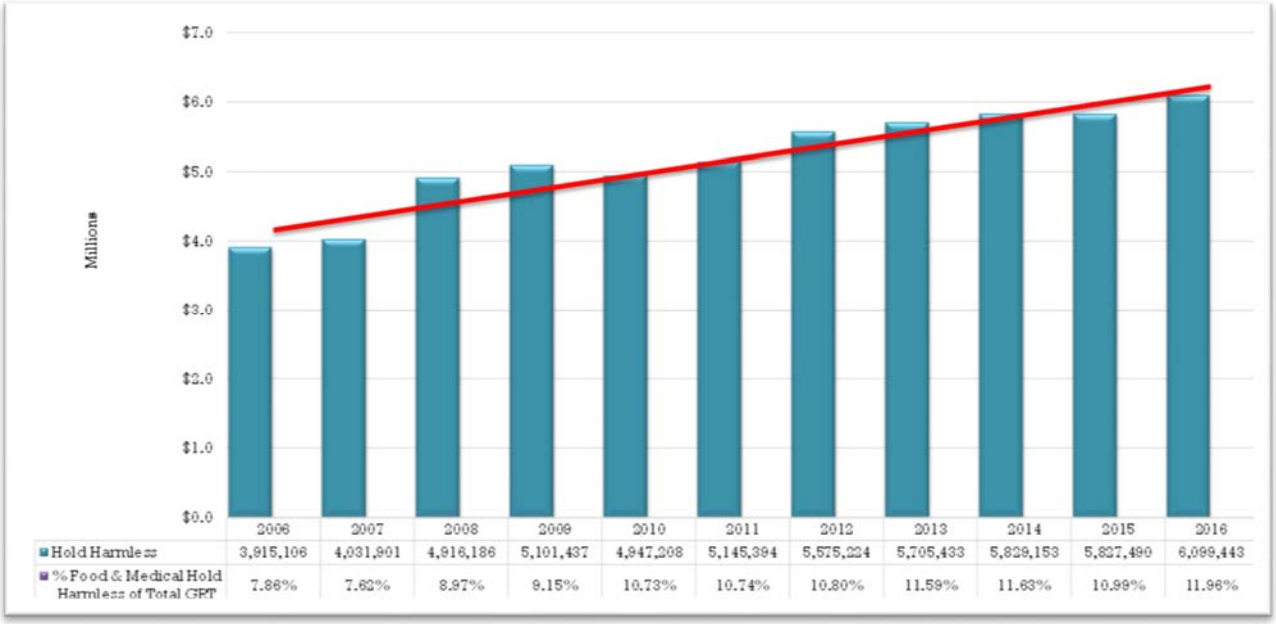
In 2004, the State of New Mexico passed legislation to repeal the GRT on food and medical receipts. The intent of the legislation was to provide tax relief to those families at the poverty level. Local governments, however, where held harmless from this legislation as to not affect their GRT revenue. In order to fund continued payments to municipalities and counties, a municipal credit was repealed resulting in a ½% increase in state GRT on non-food items. Although created with good intention, as the legislation was implemented, it became evident that the original goals were not being achieved. First, most poverty level households purchase food using funding from Supplemental Nutrition Assistance Program (SNAP) (also known as food stamps) which is exempt from tax by federal regulation. Ending the tax on food had no effect on poverty stricken families. Secondly, as a result of the State's imposition of the ½% increase in GRT, poverty level families paid more GRT on essential household expenditures other than food and medical. In addition, a stipulation of the 2004 legislation limited the eliminating of tax on food to groceries sold in grocery stores. Many poverty level households do not have transportation to get to grocery stores and purchase groceries at convenience stores. With the ½% increase in taxes imposed by the state, these poverty stricken families ended up paying more tax. A result not anticipated by this legislation. Finally, New Mexico has a low-income comprehensive tax rebate that currently provides assistance to taxpayers with annual incomes up to $22,000. In spite of inflation the annual income limit has not been adjusted since 1994. This rebate is designed to offset regressive features in New Mexico's tax system, including the imposition of gross receipts tax on necessities and is more direct than gross receipts tax relief.

Over the years, there have been many bills presented to the Legislature to repeal the hold harmless paid to municipalities with no success. In the 2013 Legislative session, however, HB 641 was passed repealing the hold-harmless distribution to municipalities and counties with a population of 10,000 or more. The repeal of the hold harmless will be phased-out over the next 15 years beginning with an approximate first year payment of $407 thousand and, after that, make compounding payments each year until the reduction reaches $6.1 million. During the 15 year phase-out, the cumulative loss of revenue to the City's existing tax revenue is $48.8 million. The ½% municipal credit, however, was not re-instated.

Year	Actual Annual Reduction	Accumulative Loss of Revenue To-Date
FY16	$ 406,630	$ 406,630
FY17	813,260	1,219,890
FY18	1,219,890	2,439,780
FY19	1,626,520	4,066,300
FY20	2,033,150	6,099,450
FY21	2,439,780	8,539,230
FY22	2,846,410	11,385,640
FY23	3,253,040	14,638,680
FY24	3,659,670	18,298,350
FY25	4,066,300	22,364,650
FY26	4,472,930	26,837,580
FY27	4,879,560	31,717,140
FY28	5,286,190	37,003,330
FY29	5,692,820	42,696,150
FY30	6,099,450	48,795,600



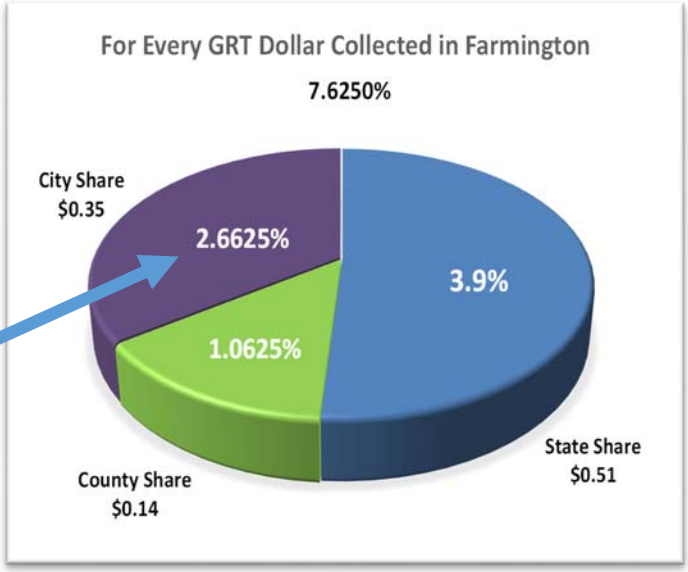
The chart below depicts the amount of GRT reductions the City of Farmington has been held harmless since 2006. Once phased-out fully, GRT revenue will be reduced by almost 12% annually.



In order to help the municipalities and counties absorb the significant reduction in revenue, the state has authorized both the municipality and the county to implement three (3) 1/8th % increments. To evaluate this authorization further, the charts below depict how competitive the City of Farmington GRT rate is in comparison to other cities in New Mexico and focusing on those cities surrounding Farmington. With one of the lowest tax rates in the state, Farmington attracts residents, shoppers, and business development.

Of the 7.625% total tax rate, the City of Farmington only receives $0.35 of every tax dollar collected. San Juan County and the state collect $0.14 and $0.51, respectively.

*State/County/City	Current GRT Rate
Raton	8.5208%
Ruidoso	8.4375%
Taos	8.4375%
Tucumcari	8.3750%
Santa Fe	8.3125%
Gallup	8.1875%
Las Cruces	8.1500%
Clovis	8.0625%
Durango, CO	7.9000%
Aztec	7.8750%
Bloomfield	7.7500%
Farmington	**7.6250%**
Carlsbad	7.5625%
Rio Rancho	7.5625%
Roswell	7.5000%
Hobbs	7.4375%
Albuquerque	7.1875%



Again, it appears there are significant issues with the legislation as it was passed. The 2013 increment authorization provides local governments the ability to stack taxes on the citizen. If both the City of Farmington and San Juan County implement the three (3) 1/8ths%, the tax rate in the City of Farmington would be 7.9375% reducing the draw to potential shoppers, residents, and business development.

Implementation scenario if San Juan County and the City of Farmington implement all three of their 1/8th% options- a 10.43% increase in GRT tax.

*State/County/City	Current GRT Rate
Raton	8.5208%
Ruidoso	8.4375%
Taos	8.4375%
Tucumcari	8.3750%
Santa Fe	8.3125%
Gallup	8.1875%
Las Cruces	8.1500%
Clovis	8.0625%
Durango, CO	7.9000%
Aztec	7.8750%
Bloomfield	7.7500%
Farmington	**7.6250%**
Carlsbad	7.5625%
Rio Rancho	7.5625%
Roswell	7.5000%
Hobbs	7.4375%
Albuquerque	7.1875%

*State/County/City	Current GRT Rate
Raton	8.5208%
Ruidoso	8.4375%
Taos	8.4375%
Tucumcari	8.3750%
Santa Fe	8.3125%
Aztec	8.1875%
Gallup	8.1875%
Las Cruces	8.1500%
Bloomfield	8.1250%
Clovis	8.0625%
Farmington	**7.9375%**
Durango, CO	7.9000%
Carlsbad	7.5625%
Rio Rancho	7.5625%
Roswell	7.5000%
Hobbs	7.4375%
Albuquerque	7.1875%

Type of Tax	Enacted Increment (%)
City of Farmington Current Gross Receipts Tax	
Municipal Gross Receipts Tax	0.2500%
	0.2500%
	0.1250%
	0.1250%
	0.2500%
Total Municipal Gross Receipts Tax	1.0000%
Municipal Infrastructure Gross Receipts Tax	0.0625%
	0.0625%
Total Municipal Infrastructure Gross Receipts Tax	0.1250%
Municipal Environmental Services Gross Receipts Tax	0.0625%
City of Farmington Current Gross Receipts Tax	**1.1875%**
City of Farmington - State Share Distribution	1.2250%
Total City of Farmington Current Gross Receipts Tax	**2.4125%**
San Juan County Current Gross Receipts Tax	0.8750%
State of New Mexico Current Gross Receipts Tax	3.900%
Total Combined Current Gross Receipts Tax Rate	**7.1875%**
New "Hold Harmless" Local Option Gross Receipts Tax	
Implementation of 3 - 1/8th increments	
City of Farmington	0.3750%
San Juan County	0.3750%
Total In-City Rate if New Rates Imposed	**7.9375%**
Percentage Increase in Total Rate	**10.43%**

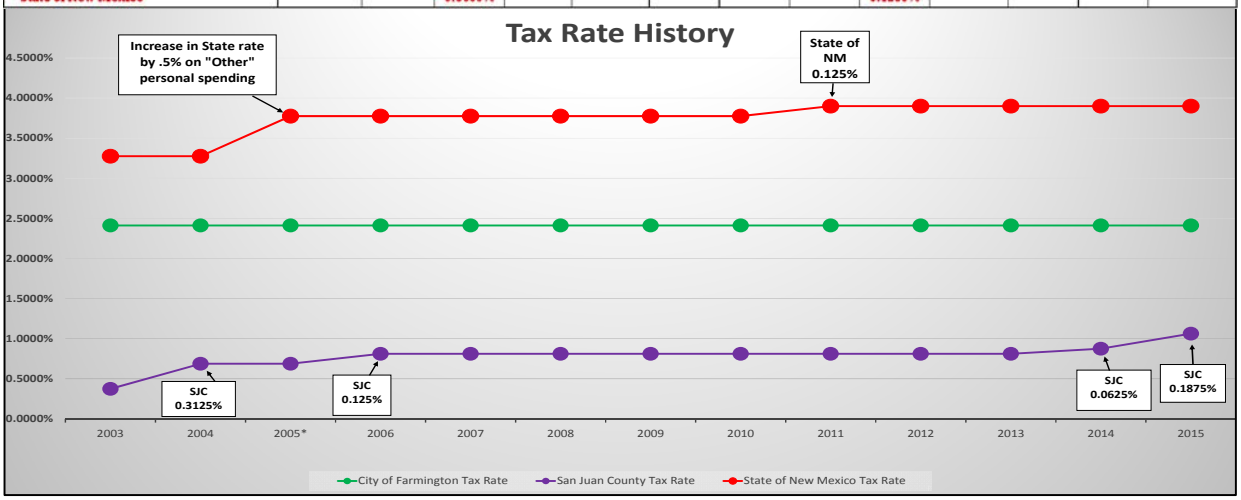
Prior to 2016, the City of Farmington has not raised taxes since 1998.

Any tax increase to the taxpayers in Farmington has been the result of the State and San Juan County increasing taxes.

Tax Rate History	2003	2004	2005*	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
City of Farmington Tax Rate	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%	2.4125%
San Juan County Tax Rate	0.3750%	0.6875%	0.6875%	0.8125%	0.8125%	0.8125%	0.8125%	0.8125%	0.8125%	0.8125%	0.8125%	0.8750%	1.0625%
State of New Mexico Tax Rate	3.27500%	3.27500%	3.77500%	3.77500%	3.77500%	3.77500%	3.77500%	3.77500%	3.900%	3.900%	3.900%	3.900%	3.900%
Total Tax Rate	**6.0625%**	**6.3750%**	**6.8750%**	**7.0000%**	**7.0000%**	**7.0000%**	**7.0000%**	**7.0000%**	**7.1250%**	**7.1250%**	**7.1250%**	**7.1875%**	**7.3750%**

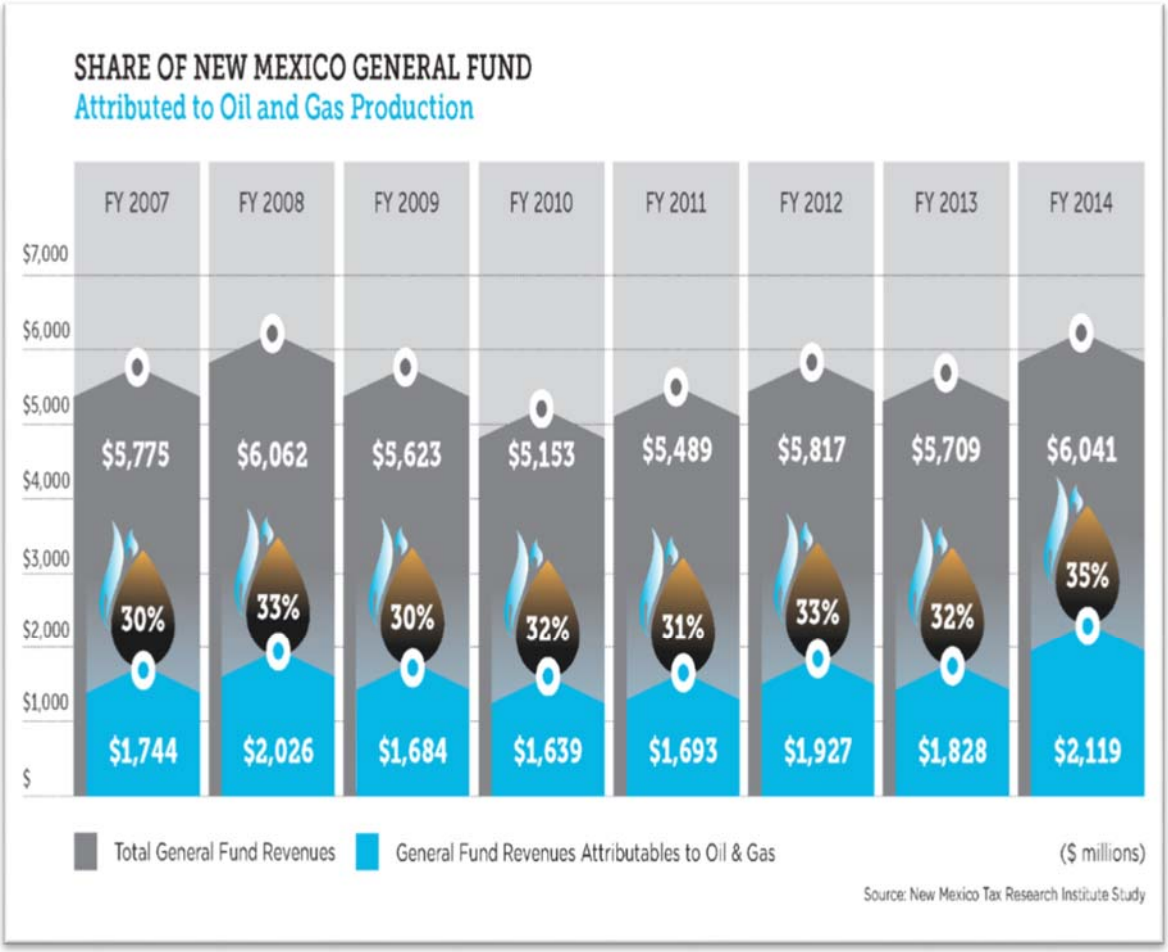
*No Tax on Food & Medical-Hold Harmless implemented

Summary of Tax Rates Implemented													
City of Farmington**													
San Juan County		0.3125%		0.1250%								0.0625%	0.1875%
State of New Mexico			0.5000%						0.1250%				



The State has indicated that local government can also use cash reserves to maintain revenue levels. The City of Farmington Cash Reserve Policy mandates that cash reserves are to be available for emergency operations and public safety in the event of a natural or man-made disaster, critical or catastrophic infrastructure failure, or unexpected circumstance beyond our control. It is the position of the Council and management that depleting these minimal critical emergency funds for the purpose of funding recurring operating costs would be contrary to good economic policy as well as negligent to prudent management of taxpayers' resources that have been entrusted to the City's stewardship.

The State of New Mexico's cash reserves are also feeling the effect of plummeting oil and gas prices taking in far less revenue than expected. The State is facing a $150 million budget deficit for FY2016 and an estimated $500 million shortfall for the current year. As depicted in the below chart, Oil and Gas Production revenue is a large portion of the State's General Fund.



It is suspected that legislation will be introduced in the 2017 New Mexico Legislative Session to alter CB/HB 641 and accelerate, or even eliminate, Hold Harmless to help the State's deficit forcing local counties and municipalities to increase taxes. Undoing the poor legislation and placing taxes back on food and medicine would provide relief to both the State's deficit in addition to the counties and municipalities financial challenges. The Governor of New Mexico, however, has vowed to not increase taxes. The City of Farmington continues to work with and supports the efforts of the New Mexico Municipal

League (NMML) to change the legislation but feels at this point the legislation will go into effect as prescribed.

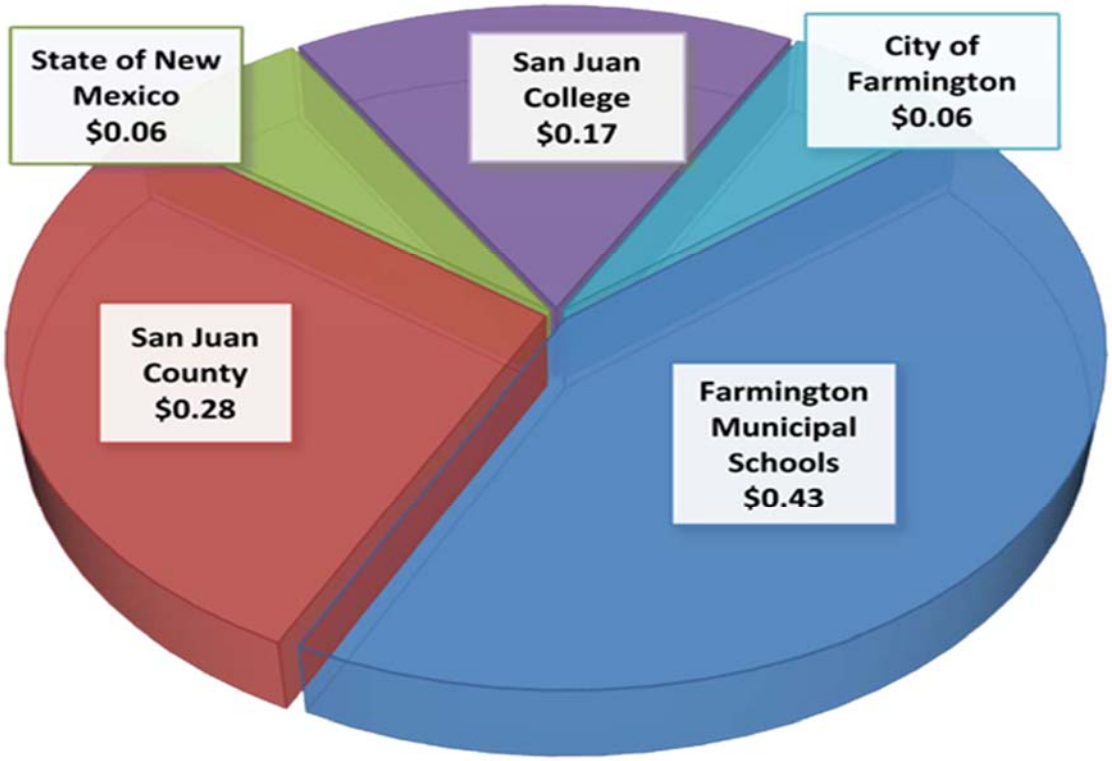
The City is dedicated to providing its citizens with a full spectrum of specific municipal services, the most basic of which are the public safety services of police, fire and municipal court. These services comprise over 46% of General Fund budget expenditures and remain the core function of city government. However, the City is also dedicated to providing services that contribute to a desirable quality of life and make the City a vibrant and economically successful place to live. To this end, the City expends over 17.9% of the General Fund budget to the Parks, Recreation, and Cultural Affairs department and over 7% to the library. The City supports an airport and transit system to accommodate the movement of people and goods.

Another component to the economy of Farmington is quality, controlled growth. With growth must be guidelines to ensure appropriate land use, development, and proper building codes. As part of this effort and to ensure continued economic vitality, the City is dedicated to the revitalization of older commercial and residential areas as well as maintaining existing infrastructure. These general goals set a high standard for the City as we attempt to maintain the safe and scenic community that is currently Farmington. The citizens of Farmington have made it clear that they demand the City to maintain the services offered. As previously mentioned, City Council implemented a 1/4th% Hold Harmless increment effective January 1, 2016. In order to maintain services and overcome the looming challenges, in addition to the remaining 1/8th% available to be imposed as a result of the hold-harmless legislation, the City of Farmington has the following Local Option GRT un-imposed increments. Of course, as the economy worsens, the value of an increment decreases accordingly.

Type of Gross Receipt Tax	%	Dedication	Value	Referendum Required? Y/N
Municipal Local Option	0.2500%	General or Specific Purpose	$ 4.53	N
Municipal Local Option	0.2500%	General or Specific Purpose	$ 4.53	N
Hold Harmless Option	0.1250%	General or Specific Purpose	$ 2.26	N
Municipal Infrastructure	0.0625%	Infrastructure or General Purpos	$ 1.13	N
Municipal Infrastructure	0.0625%	Infrastructure or General Purpos	$ 1.13	N
Municipal Capital Outlay	0.2500%	Infrastructure or Infrastructure R	$ 4.53	Y
Municipal Quality of Life	0.2500%	Cultural Programs & Activities	$ 4.53	Y
	1.2500%		$ 22.63	

Property Taxes are estimated at 3% of the FY2017 budget. Of the total county property tax collected, Farmington receives only 6%. As a result, a property tax increase will not have a significant financial impact.

Distribution of Farmington Property Tax
(For every $1.00 of property tax collected)



Farmington	
Property tax on $200,000 home	1,496
GRT tax on $15,900 spending	1,906
TOTAL	**$3,403**

Albuquerque	
Property tax on $200,000 home	2,786
GRT tax on $15,900 spending	1,797
TOTAL	**$4,583**

Farmington vs. Albuquerque	
Difference - Prop Tax	1,290
Difference - GRT Tax	(109)

TOTAL - FAVORABLE	**$1,181**

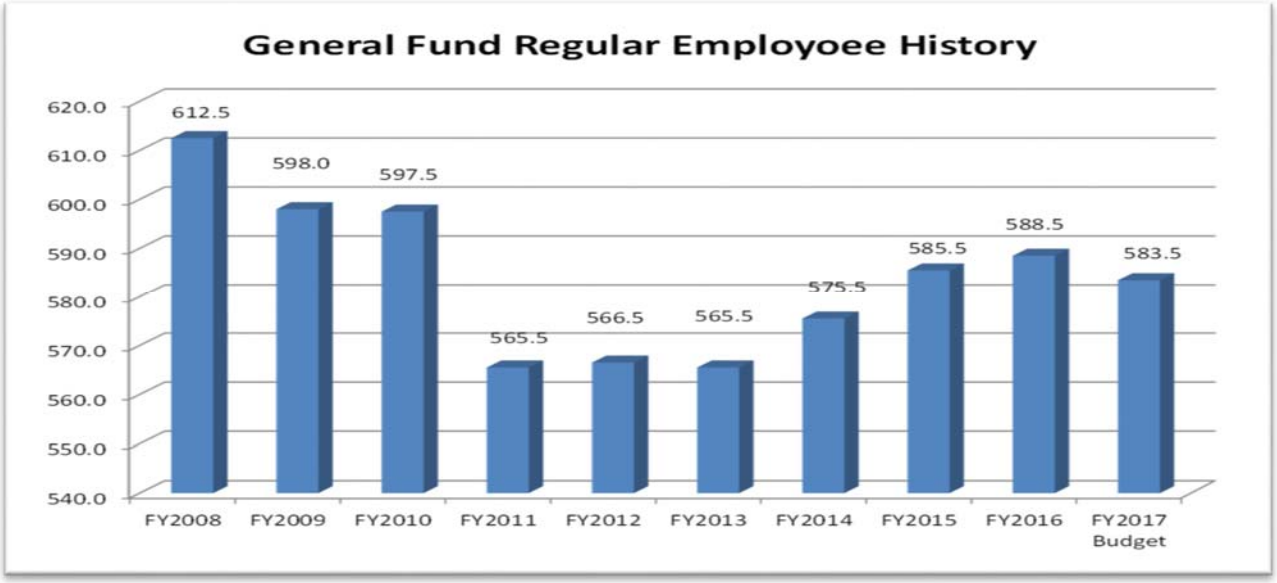
EXPENDITURE

On the expenditure side, General Fund personnel costs comprise 73.9% of the total FY2017 budgeted expenditures while city-wide expenditures consist of 24.6% of the total annual budget. With some slight variations, staffing has mirrored the economic financial trends of the City. FY2008 staffing levels were at their highest in City history. By FY2011, staffing levels drastically decreased by 41 positions city-wide and 47 positions within the General Fund. This reduction represents a 5.1% reduction city-wide and a 7.7% reduction in the General Fund. This staff reduction lowered employee costs for not only FY2011 but reset expenditures for employee compensation to a level that continues to save money over what would otherwise be even higher employee expenditures. Since FY2011, there has been a slight increase in staffing levels that represents an increase in service to the citizens of Farmington including additional grant funded public safety personnel and increased staff to operate the newly expanded Regional Animal Shelter (FY2014). With diminished confidence in the economy, the FY2017 city-wide total number of employees decreased by a net position of five (5), all within the General Fund. Some positions were authorized in the FY2016 budget but not funded. Those positions, however, were unauthorized in FY2017. Additional staffing is added with an extremely cautious approach, if at all. With such fluctuating revenue sources, adding additional staff and assuming the obligation of accumulating personnel costs would be unwise at this time.

City of Farmington
Staffing Summary
FY2008 to FY2017 Budget

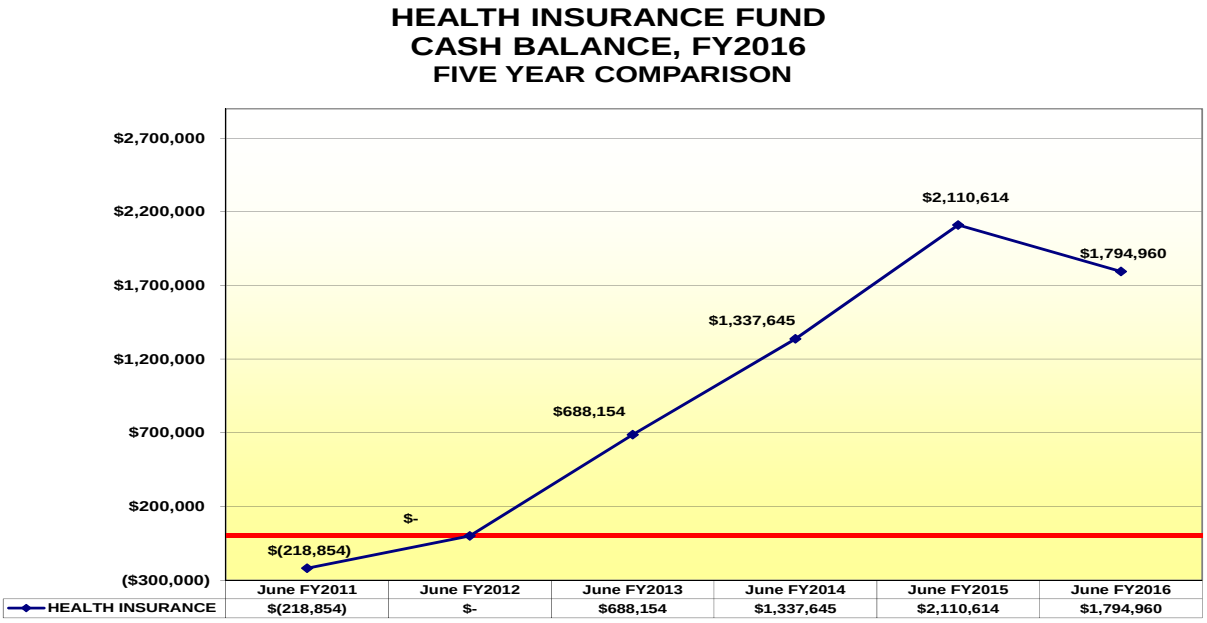
GENERAL FUND

DEPARTMENT/DIVISION	FUND NUMBER	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017 Budget
Administration		33.5	34.5	33.5	32.5	32.5	32.5	31.5	31.5	30.5	30.5
Library		30.0	25.0	25.0	24.0	23.0	22.0	22.0	22.0	22.0	22.0
Information Technology		9.0	9.0	14.0	12.0	12.0	13.0	14.0	14.0	13.0	12.0
Administrative Services		31.0	29.0	29.0	29.0	29.0	29.0	29.0	29.0	29.0	28.0
General Services		52.5	58.0	58.0	53.0	50.0	47.0	47.0	50.0	51.0	50.0
Parks, Recreation, & Cultural Affairs		104.0	106.0	105.0	96.0	97.0	101.0	107.0	106.0	106.0	106.0
Police		171.5	161.5	162.0	153.0	155.0	156.0	160.0	170.0	173.0	173.0
Fire		96.0	95.0	95.0	91.0	93.0	92.0	92.0	92.0	92.0	92.0
Community Development (includes Public Works until 2007)		24.0	19.0	16.0	18.0	18.0	18.0	18.0	16.0	15.0	14.0
Public Works		49.0	49.0	48.0	46.0	46.0	46.0	46.0	46.0	48.0	47.0
Human Resources		12.0	12.0	12.0	11.0	11.0	9.0	9.0	9.0	9.0	9.0
Total General Fund	101	612.5	598.0	597.5	565.5	566.5	565.5	575.5	585.5	588.5	583.5
Position Count Change		15.0	-14.5	-0.5	-32.0	1.0	-1.0	10.0	10.0	3.0	-5.0
% Change		2.51%	(2.4%)	(0.1%)	(5.4%)	0.18%	(0.2%)	1.77%	1.74%	0.51%	(0.8%)
OTHER FUND EMPLOYEES											
Red Apple Transit	221							0.0	0.0	1.0	1.0
Metropolotin Planning Organization	222	1.0	2.0	3.0				0.0	3.0	3.0	3.0
Police-Region II & ARRA Grant	246	3.0	4.0	3.0	12.0	8.5	8.5	4.0	3.0	9.0	9.0
Comm. Development Block Grant	401/223	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Electric Utility	601	177.0	172.0	177.0	175.0	178.0	181.0	181.0	180.0	180.0	180.0
Water/Wastewater Utility	602/603	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Golf Courses	610	7.0	7.0	7.0	7.0	7.0	6.0	6.0	0.0	0.0	0.0
Total Other Fund Employees		197.0	194.0	199.0	203.0	202.5	204.5	200.0	195.0	202.0	202.0
Total Budgeted Regular Positions		**809.5**	**792.0**	**796.5**	**768.5**	**769.0**	**770.0**	**775.5**	**780.5**	**790.5**	**785.5**
Position Count Change		26.00	-17.50	4.50	-28.00	0.50	1.00	5.50	5.00	10.00	-5.00
% Change		3.32%	(2.2%)	0.57%	(3.5%)	0.07%	0.13%	0.71%	0.64%	1.28%	(0.6%)



The FY2017 budget suspended the FY2012 approved HayGroup compensation plan and controlled personnel costs and does not include a salary increase excluding Police public safety Certified officers who received a 1.3% increase in employer funded PERA contribution effective July 1, 2016. Neither the Fire union nor the Electric Utility union members received pay increase as well. Unpredictable future revenue streams mandate controlling not only the current fiscal year personnel costs but future accumulating personnel costs as well.

The FY2017 budget includes a 2% increase in health insurance premiums effective January 1, 2017. Prior year premium changes have propelled the Health Insurance Fund on the path of self-sufficiency and has generated adequate levels of reserves to cover the fund through periods of high claims usage. As depicted in this graph, with the implementation of these policies, cash levels went from a deficit balance of $218,854 in FY2012 to $1.8 million in FY2016.



The current FY2017 budget of $2.6 million for new vehicles is budgeted in 7 separate funds and should maintain the "regular" vehicle replacement schedule. Vehicle usage and operating costs are continually being updated and vehicle accident rates are always unknown so this account is carefully monitored throughout the year.

Cash Reserve Levels and Uses

% Range	Description	Circumstance for Use
0% - **8.3%**	State Minimum Requirement	Emergency Only
8.3% - **16.7%**	Prudent Cash Reserve	Critical Expenditure Only
16.7% and above	GFOA Recommended Best Practice (Minimum of 16.7%)	Available for Expenditure or Transfer to Other Funds (Non-Recurring and One-Time)

In FY2017, $3 million was transferred back to the General Fund from the General Governmental Capital Projects Fund. Conversely, the FY2017 General Fund budget includes an estimated $3 million cash reserve transfer back to the General Governmental Capital Project Fund. The actual transfer amount will be calculated once the FY2016 financial statements are complete. The transfer will be made in FY2017.

Strategic Goals and Strategies

Many challenges have been discussed in this letter that indicate volatility in the future. The City of Farmington is caught in the perfect storm of a repressed economy and a State legislature that is unwilling to raise taxes but willing to force local counties and municipalities to raise taxes. It is a known fact that future revenues will be decreasing as a result of the repeal of hold harmless. The unknown factor is how much economic growth will be able to absorb the effect of the hold harmless repeal. Each month, Council and management wait with baited breath for the next GRT payment hoping that it will provide some direction indication. With many of the neighboring communities experiencing a larger GRT decline indicating Farmington's economy does not follow the oil and gas industry increases and decreases as close as it once did which might show signs of economic diversification.

The remaining choices, as mentioned above, are one of three options:

1. Cut services
2. Raise taxes
3. Combination of cutting services and raising taxes.

If the State Legislature repeals Hold Harmless entirely in the next Legislative session, that would be an immediate $5+ million decrease in revenues. Council must have a plan

to decide to either increase taxes or drastically cut services creating a new Farmington. New increments imposed must be filed with the State Tax and Revenue Department by March 31st. With the State Legislature ending March 18, 2017, if the Council decides to raise taxes and maintain the services offered, the Council must have the new increments approved in the event Hold Harmless is repealed. Cash balances can be utilized until the new increment is received in September.

Management is confident, however, relying on previous planning for financial emergency situations through the Cash Reserve Policy that the General Fund maintains an adequate cash balance along with financially stable special revenue, capital projects, and enterprise funds. The City is in a very favorable position to face the future.

City-Wide Overall Budget Summary (FY2017 only)

The total FY2017 expenditure budget of $274,403,918 for all funds represents a $8,937,667 increase from the previous year's original budgeted expenditures of $265,466,251. This equates to a 3.4% increase overall due partly to decreases of $1.6 million in the Public Works Capital Grant Fund, $4.5 million in the Water Enterprise Fund, $4.3 million in the Wastewater Enterprise Fund and $1.2 million in the Sanitation Fund. The FY2017 budget includes decreases of $719 thousand in the General Fund and $2.4 million in the Electric Utility. The Public Works Capital Grant Fund received $3 million of additional grant funding to continue construction of the Piñon Hills Bridge Project. The Water Enterprise has budgeted an additional $3.2 million for waterline replacement. Wastewater Enterprise has included $8 million (a $4 million increase from the FY2016) for the Wastewater Treatment Project.

The total budget for capital projects included in the Capital Improvement Plan is $71,149,933, an increase of 8.6% or $5.3 million from the FY2016 original Capital Improvement Plan amount of $61,859,491.

Budgeted revenue for all funds is $248,181,368, which is $6,664,890 or 2.8% more than the prior year's original budgeted revenues of $241,515,478. With expenditures greater than revenue, the difference of $26,222,550 is funded by beginning cash balances including cash reserves remaining from unanticipated revenue or unfinished projects in prior years.

The presented FY2017 Final Budget reflects currently existing staff positions for all funds. There is a net decrease of five (5) General Fund staff in FY2017 which is composed of 1 Program Analyst, 1 Purchasing Manager, 1 Airport Custodian, and 1 Long Range Planner. There were no position in the FY2017 budgeted regular positions that were authorized but not funded as in prior years. Also in prior years when vacancies occur throughout the year, each position will be evaluated on a case by case basis to determine if they will be filled, frozen, or reorganized. For a complete description of City staffing patterns please see the Staffing Analysis section.

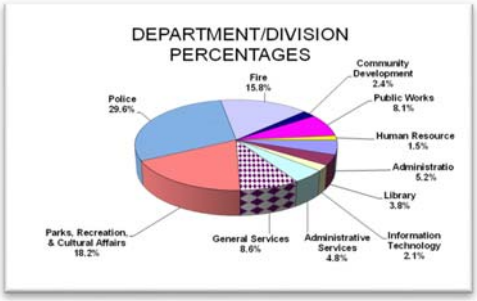
Total gross receipts tax (GRT) revenue for all funds has been budgeted at $51,061,194 which is budgeted essentially level (.1% more) with FY2016 actual GRT revenue. Actual GRT received in FY2016 totaled $51,014,924. FY2017 GRT revenue is approximately 20.6% of all funds budgeted revenues and enterprise funds' service fees of $131,380,501 are approximately 52.9% of all funds budgeted revenues.

General Fund

The budgeted FY2017 General Fund total revenues are $61,079,712 and budgeted expenditures are $64,079,712, including the estimated Cash Reserve Transfer. The adoption of a Cash Reserve policy, designating any cash balance greater than 16.7% of the current expenditure budget as available for transfer, allows excess cash in the General Fund to be transferred to the General Governmental Capital Projects Fund and expended on Council designated capital projects and future risks due to temporary revenue shortfalls or unanticipated, one-time expenditures. In FY2017, $3 million was budgeted to be transferred back from the General Governmental Capital Projects Fund. The FY2017 budget included $3.0 million for the Cash Reserve Transfer.

When compared to FY2016 adjusted budget, FY2017 revenue was increased by .2% and expenditures have decreased by 1.1%. The ending cash balance is projected at $6.6 million, which will leave a reserve balance that is 2.0% greater than the State minimum requirement of 8.3% of the total expenditure budget. This cash balance position will provide the needed flexibility necessary to adjust to any additional impacts caused by changing economic conditions. In FY2017, $40,172,257 is budgeted for GRT revenue. This forecast is $723 thousand more than actual GRT revenue for FY2016. All of the new 1/4th% increment is applied to the General Fund. The FY2017 GRT budget is based upon a conservative approach which involves extending the current level into the future. The long-term GRT trend is presented in the 10 year GRT History Chart located in the Fund Summaries Section. Of the total amount of GRT deposited to the General Fund, $1,160,825 is to be transferred to the Debt Service Fund for servicing the required debt payments on the 2005 and 2012 Sales Tax Revenue Bond issues. Budgeted GRT revenue is approximately 66% of the total General Fund revenue budget. For FY2017, capital spending has been decreased to $268 thousand in the General Fund from the $306 thousand budgeted in the FY2016 adjusted budget. With $100 thousand budgeted for replacement vehicles, the remaining $168 thousand is budgeted for City Hall office furnishings ($10k), safety equipment ($21k), Police backup generator (120k), and one HVAC unit for the Police building ($17k). In accordance with the definition of a capital item as defined by the State Department of Finance and Administration capitalization rules, any single item having a value of $5,000 or less is now treated as an operating supply rather than capital.

Municipal Court correction fees expenditure for prisoner days are budgeted at $1.285 million in the General Fund for FY2017, which is $15 thousand less than the $1.3 million budgeted for FY2016. Actual expenditures for FY2016 were $1,392,414. In FY2014, the City of Farmington partnered with San Juan County, Presbyterian Medical Services (PMS), the City of Aztec, the City of Bloomfield and San Juan Regional Medical Center to develop a pilot program called the Joint Intervention Program (JIP) targeting the top 20 offenders which incur a large portion of the prisoner days. The pilot program was very successful reducing costs of each of the entities and has been expanded in FY2016 and FY2017.



Since staffing comprises over 73.9% of the General Fund budget, the extreme importance of staffing analysis remains ongoing. There is a net decrease of five (5) General Fund staff in FY2017 which is composed of 1 Program Analyst, 1 Purchasing Manager, 1 Airport Custodian, and 1 Long Range Planner.

GRT-STREETS FUND (201)

The FY2017 revenue budget for the 201 Fund is $9,083,111; down 2.1% from the FY2016 adjusted budgeted of $9,276,780. The revenue supporting the expenditures in this fund includes a 3/8th % Gross Receipts Tax projected at $7,259,291, state gasoline tax of $556,320, and interest income of $67,500. One new funding source has been added to the FY2017 GRT-Streets Fund, $1.2 million is transferred from the 601-Sanitation Fund to reimburse for street damage by garbage trucks. GRT revenue is 80% of the total budgeted revenue in the 201 Fund.

The FY2017 expenditure budget for the 201 Fund is $13,065,788; up 1.1% from the FY2016 adjusted budgeted of $12,927,590. The 201 Fund provides the required grant match to the 401-Public Works Capital Grant Fund. Grant awards increased in the 401 Fund requiring additional match. Conversely, Street resurfacing was increased by $200 thousand in FY2017. Funded by the Gross Receipts Tax revenue, on the expenditure side $305,738 will be transferred to the Debt Service Fund for servicing the required debt payments on the 2005 Sales Tax Revenue Bonds issued for street projects. As mentioned above, $963 thousand is scheduled to be transfer to the Public Works Capital Grant Fund for FY2017 to fund required grant match. The FY2017 budget anticipates utilizing $3,982,677 of the beginning cash balance. The budgeted expenditures for Fund 201 are as follows:

Annual Street Maintenance and Construction

General operating expenditures	$	3,309,129.00
Debt service		305,738
Street resurfacing		4,200,000
Vehicles		490,000
Street construction		390,000
Traffic lights, signalization and intersection impr.		255,000
Storm sewer cleaning/construction		300,000
Public Works Capital Grant Fund		962,537
General Fund expenditure transfer		2,853,384
TOTAL	$	13,065,788

The total General Fund expenditure transfer category includes a $2,505,000 expenditure transfer from the General Fund for public works operating expenditures. These transfers have historically allowed the General Fund public works department to benefit from GRT Revenue in the 201 Fund by transferring a portion of their costs applicable to various projects out of the General Fund.

GRT-PARKS FUND (202)

FY2017 budgeted revenue for the 202 GRT Parks Fund is $2,430,264 down 12.6% from the FY2016 adjusted budget of $2,779,049. The primary revenue source supporting this fund is a 1/8th % GRT dedicated to parks. For FY2017, GRT revenue is projected at $2,419,764, which, unlike the 201 Fund, does not include debt service reductions. GRT is 99.6% of the total revenue in the 202 Fund. Interest income is budgeted at $10,500.

FY2017 expenditures for the 202 GRT Parks Fund are budgeted at $3,278,334 which is 3.1% less than the adjusted FY2016 budget of $3,382,314. The expenditures in this fund support both maintenance and improvements to existing parks infrastructure as well as new parks projects. The budgeted expenditures for Fund 202 are as follows:

Parks maintenance projects	$	724,100.00
Parks construction projects		1,028,488
Salaries and wages (seasonal employees)		686,853
General Fund Expenditure Transfer		838,893
TOTAL	$	3,278,334

The General Fund expenditure transfer category includes a $729,405 expenditure transfer from the General Fund for parks operating expenditures. These transfers have historically allowed the General Fund parks department to benefit from GRT Revenue in the 202 Fund by transferring a portion of their costs applicable to various projects out of the General Fund.

LODGERS' TAX FUND (230)

The Lodgers' Tax Fund was created on July 1, 1990 and is dedicated for the "purpose of advertising, publicizing, and promoting tourist-related attractions, facilities and events and acquiring, establishing and operating tourist-related facilities, attractions or transportation systems," as authorized in City Code section 8-12-8. For FY2017, the City's 5% occupancy tax on lodging accommodations is budgeted to generate approximately $1.2 million. Ticket and food sales of $82.5 thousand are also budgeted revenue intended to fund the Lions Wilderness Park Amphitheater operations, particularly Sandstone Productions. An additional $3,000 in interest will provide a total of $1,285,500 for tourism promotion.

The City has budgeted $228,883 on Lions Wilderness Park Amphitheater operations, $600,000 for the Convention and Visitors Bureau's contract, $240,000 to promote special tourist related events, and the remaining $295,108 for the Civic Center's promotion of tourist attractions such as the Totah Festival and maintenance of the Civic Center's support equipment for ongoing operations for a total budgeted expenditure of $1,363,991.

Lodgers' tax mirrors GRT in the sense that lodgers' tax revenue suffered a decrease in collections from FY2010 to FY2011. However, since that time, just over $1.2 million is collected annually showing signs that tourism is strong in Farmington, allowing services to be maintained. This budget should allow the Convention and Visitors Bureau to support those activities that will encourage a vibrant tourist industry.

CONVENTION CENTER FEE (231)

On December 9, 2014, Council approved Ordinance No. 2014-1272 enacting a new Chapter 8 Article 16 of the Farmington Municipal Code imposing a Convention Center Fee in compliance with the requirements set forth in the New Mexico Convention Center Financing Act. The City imposes a convention center fee on the use of a room within a lodging facility within the city limits in the amount of $2.50 per room for each day the room is occupied. The City dedicates the revenue from this fee to fund the costs of acquisition of land, design, construction, equipping, furnishing, landscaping, operation and maintenance of a convention center located within the city limits. Funds may also be used for the payment of principal and/or interest pertaining to revenue bonds authorized by the Act and Ordinance.

For FY2017, the convention center fee imposed on lodging accommodations is budgeted to generate approximately $800 thousand. An additional $2,000 in interest will provide a total of $802,000 for future civic center capital construction/improvements.

In FY2017, the City has budgeted $173,832 to be transferred to the 415-Convention Center Fee Capital Projects Fund to be used to fund the design, feasibility study and demolition to prepare for the future Civic Center expansion. The funds collected are intended to finance expansion of the existing downtown Civic Center. The Convention Center Fee Capital Projects Fund (415) is used to record the capital expenditures that are to be funded by this revenue. Final plans have not been made as to the specific financing details. Once those details are determined, budgets will be adjusted to reflect the transactions.

PUBLIC WORKS GRANT PROJECTS (401)

The total expenditure budget for FY2017 is $6,640,460 up 31.2% from the FY2016 budget of $5,060,000. Expenditures in this fund are budgeted solely for the purpose of capital street projects. FY2017 budgeted revenue is $6,752,303, up 35.9% from the FY2016 budget of $4,969,105. There is a scheduled transfer of $963 thousand from the GRT-Streets Fund to ensure adequate funding of match requirements. Various State Highway programs such as the Municipal Arterial and Safety Programs, along with local matching monies, fund the street programs.

GOVERNMENT CAPITAL PROJECTS (408)

In FY2017, an estimated $3 million was transferred back to the General Fund from the General Governmental Capital Projects Fund. The FY2017 budget includes an estimated $3.0 million for the cash reserve transfer. Once the final June 30 cash balance is determined, the final cash transfer amount will be calculated. The transfer will occur in FY2017. With the Cash Reserve Transfer of $3.0 million less the transfer to the General Fund of $3 million and the existing un-designated balance at June 30, an estimated un-designated balance of $585 thousand will be available to Council to designate capital project funding. Project priorities will be established by Council on an as needed basis.

ELECTRIC ENTERPRISE FUND (601)

The June 30, 2017 cash balance for the Electric Utility Fund was $63.7 million. Of this cash balance, approximately $2.2 million represents construction and utility deposits,

which are liabilities of the Utility and are only held for surety purposes. The budgeted FY2017 revenues are $101,802,345 which is 3.8% less than FY2016 adjusted budget revenues of $105,856,445. The budgeted expenditures are $110,917,717 which represents a 2.2% decrease from the prior year adjusted budget amount of $113,391,472. Capital improvement projects of $23,115,878 for FY2017 include $2.5 million for transformer shop additions, $2.335 million for the Navajo Hydro Plant No. 2 turbine runner overhaul, $4.1 million for Cottonwood Substation construction, $1.0 million to complete the Aztec Substation construction, $2.22 million for Distribution upgrades, and $2.75 million for customer work orders. In FY2013, the final payment was made on the Series 2002 Revenue Bonds. There are no amounts budgeted in the Electric Utility for debt service.

The Farmington Electric Utility System has, by quite some margin, the lowest residential rates in the area (rates are as of April 2014). According to the rate history of the Farmington Electric Utility System (FEUS), the last time rates were increased were in 1982. At that time, rates were increased to make system improvements necessary to make the Utility a state of the art, reliable Utility. Since 1982, FEUS has experienced tremendous growth with minimal system upgrades and infrastructure improvements. Without the necessary infrastructure, customer reliability was threatened and operating costs had increased tremendously over the prior 30 years. On October 8, 2013, a rate study was presented to and approved by Council and the Public Utility Commission (PUC) requesting an overall 6.7% increase by the end of three years. The rate change became effective November 1, 2013. The additional revenue will allow the FEUS to upgrade systems and infrastructure which will result in a decrease in operating costs and increased reliability to the customer. Another rate evaluation is planned to be completed in FY2017.

Rates as of April 2016

Utility	Residential Rate for 500kWh (Base Only)	Rate per kWh	% Higher than FEUS	Residential Rate for 500kWh incl PCA	Rate per kWh	% Higher than FEUS
City of Aztec	$ 72.89	$ 0.15	47.52%	$ 75.11	$ 0.15	**26.43%**
La Plata Electric Co-op	84.30	0.17	70.61%	84.30	0.17	**41.90%**
SRP (summer rate)	73.60	0.15	48.96%	73.60	0.15	23.88%
Xcel (summer rate)	54.45	0.11	10.19%	54.45	0.11	-8.36%
PNM (summer rate)	52.65	0.11	6.55%	60.15	0.12	1.24%
Jemez Mountain Co-op	64.70	0.13	30.95%	67.09	0.13	12.93%
APS (summer rate)	61.12	0.12	23.69%	61.12	0.12	2.87%
Continental Divide Co-op	67.50	0.14	36.61%	67.84	0.14	14.20%
Farmington Electric Utility	**$ 49.41**	**$ 0.10**		**$ 59.41**	**$ 0.12**	

WATER ENTERPRISE FUND (602)

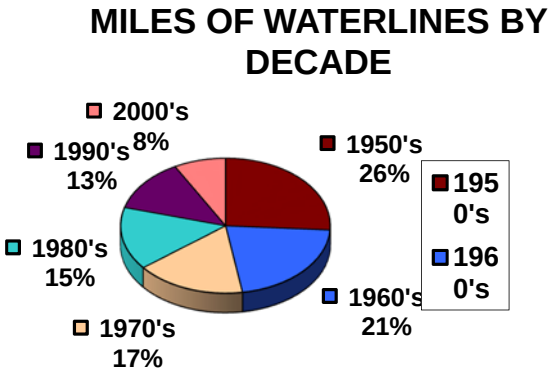
The June 30, 2017 cash balance for the Water Fund was $14.1 million. Of this cash balance, approximately $435 thousand represents construction and utility deposits, which are liabilities of the Utility and are only held for surety purposes. The FY2017 budgeted revenues are $20,037,123 which represents a 27.9% increase from the FY2016 adjusted budget of $15,667,881. FY2017 includes $2.2 million in loan/grant proceeds associated

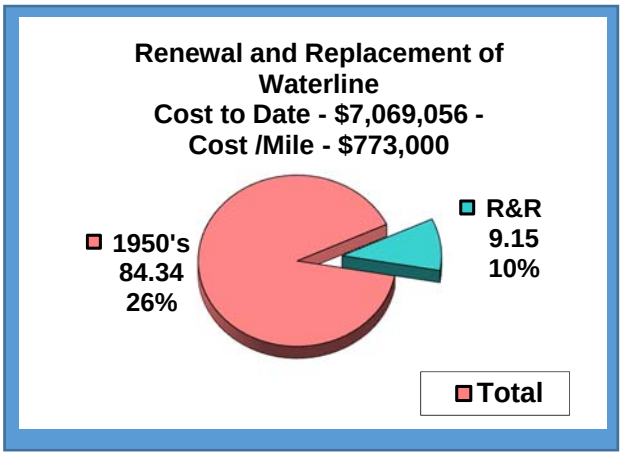
the Zone 2P Waterline project are expected to the received. The water rate structure provides $2.9 million in revenue dedicated to “renewal and replacement” for water infrastructure. This revenue will be utilized in FY2017 to continue replacing water lines in the central part of the City and to extend lines to new development.

The budgeted expenditures are $25,010,751 which represents a 21.8% increase from the FY2016 adjusted budget amount of $20,527,094. The increase in expenditures is reflective of the increased revenue. Construction expenditures include $3.2 million attributable to the Zone 2P Waterline replacement. The difference of $5.0 million between revenue and expenditures will be funded from the beginning cash balance. The FY2017 budget includes a total of $14,775,000 in capital projects and $3,588,073 to fulfill contract obligations with CH2M Hill as operator of the water system. The FY2017 budget also includes $58,454 in debt service payments payable to the NMFA for the Animas Waterline. In addition, $251,300 is budgeted for the meter replacement loan/grant which began in FY2016. A total debt service amount of $309,754 was included in the FY2017 budget figures.

In November 1999, the City entered into an agreement with Operations Management International (OMI), which has since merged and become part of CH2M Hill, to operate and maintain the City’s entire water/wastewater system. The contract expired in January 2008 and was renewed for an additional eight (8) years.

As detailed in the below pie chart, much of the waterlines in Farmington are in need of replacement to prevent critical water problems for the citizens of Farmington. To put some perspective to the amount of waterline that needs to be replaced, just the 1950’s waterlines or 26% of the total waterlines in Farmington, will cost $58.2 million to replace. Using the current renewal and replacement fees, this will require 31.5 years just to replace the 1950’s waterlines.

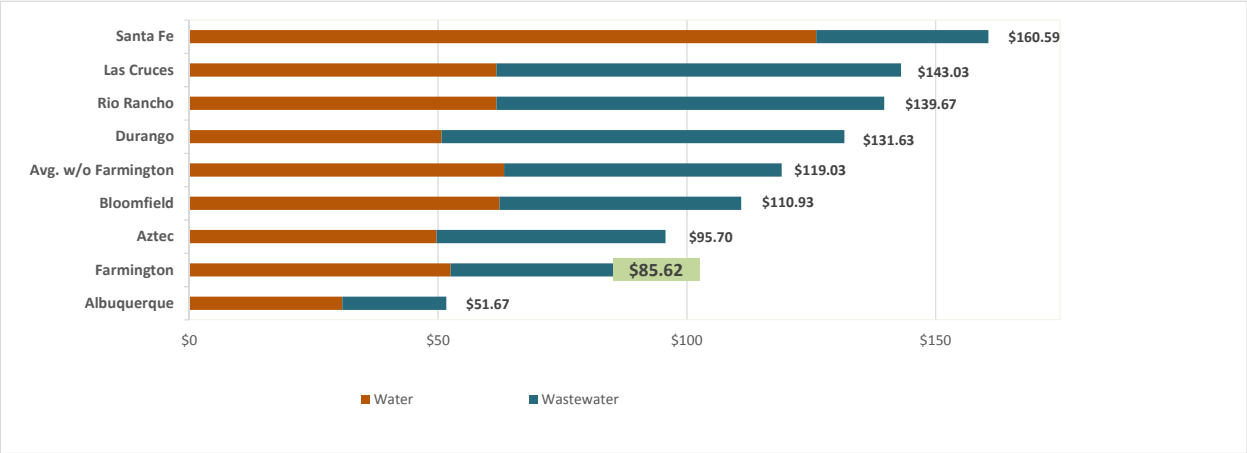




- **1950’s – Balance of pipe footage to replace = 77.32 miles**
- **Estimated cost to replace 77.32 miles of pipe = $58, 200,000**
- **Estimated years to replace at current R & R income = 31.5 years**

($58,200,000 / $1,850,000/year = 31.5 years)

Typical monthly water bill
Residents 5/8" Meter Customer (as of 4/2016)



- Based on 10,000 gallons usage Water and 7,000 gallons usage Wastewater
- Excludes 5% Gross Receipt Tax.
- Excludes $0.04 /Kgal State Conservation Fee
- Rate as of 4/2016
- Las Cruces is served by water wells requiring only minimal treatment

Water rates have not been adjusted since January 2007. In November 2014, after the completion of a water/wastewater rate study, the City Council implemented a new rate schedule designed to maintain the reliability and quality service of a growing water distribution system. Fee increases include funds for renewal and replacement of aging water infrastructure. Council approved a rate increase for the Water Utility of 10%. The repair and replacement fee was also increased from $6.60 to $14.10 per month for residential users during this 5 year period.

WASTEWATER ENTERPRISE FUND (603)

The June 30, 2017 cash balance for the Wastewater Fund was $9.6 million. The FY2017 total budgeted revenues are $17,397,631 which is a 34.2% increase from the FY2016 adjusted budget of $12,967,521. In March 1991, the City Council passed the environmental gross receipts tax, a 1/16th% gross receipts tax restricted to water/wastewater infrastructure, landfills, etc. The FY2017 budget includes $1,224,650 in revenue from this tax, 7.0% of the total budgeted revenue in the Wastewater Fund.

Wastewater rates have not been adjusted since January 2007. In November 2014, after the completion of a water/wastewater rate study, the City Council implemented a new rate schedule designed to maintain the reliability and quality service of a growing wastewater collection system. Fee increases include funds for renewal and replacement of aging water infrastructure. Council approved a rate increase for the Wastewater Utility of 15%. The repair and replacement fee was also increased from $5.65 to $10.65 per month for residential users during this 5 year period. The FY2017 revenue budget includes $8 million estimated loan proceeds to fund the Wastewater Treatment Plant Phase. Renewal/replacement fee revenue is budgeted at $2,006,355 in the FY2017 budget.

Total expenditures of the fund are budgeted at $19,828,613 which is a 27.2% increase from the FY2016 adjusted expenditure budget of $15,584,097. The main reason for this

increase is the increase of planned capital projects which is reflective of the budgeted increase in revenue.

In November 1999, the City entered into an agreement with Operations Management International (OMI), which later merged with CH2M Hill, to operate and maintain the City's entire water/wastewater system. The contract expired in January 2008 and was renewed along with the Water portion of the contract.

On August 21, 2000, the City entered into a loan agreement with the New Mexico Environment Department for $14.2 million at a 3% interest rate to fund the capacity expansion and other improvements to the Wastewater Treatment Plant. The FY2016 budget includes $264,532 in interest payments and $688,465 in principal payments on the NMED loan. The City is working on plans for Phase II of the expansion project and is in the process of evaluating various funding organizations to finance this project. The FY2017 capital budget is $11,966,355 while the budget for operations as outlined in the CH2M Hill contract stands at $3,057,938.

SANITATION FUND (604)

The June 30, 2017 cash balance for the Sanitation Fund was $2.7 million. The City had contracted with Waste Management of New Mexico, Inc. to operate sanitation services until January 2008 when the contract expired. The City sent out Request for Proposals and subsequently negotiated a new contract with Waste Management. The new contract requires the City to pay the contractor 90% of City billings for refuse collection services. In FY2011, the City renegotiated the contract for a recycling center whereby Waste Management would be responsible for construction and operation of the current recycling center building. A revision to the contract in January 2009 initiated a new residential curbside recycling program within the City. In accordance with the prior contract, sanitation rates are adjusted yearly by 75% of the Consumer Price Index. For FY2017, revenue in this fund is budgeted at $6,036,152 and expenditures at $7,152,426 producing an estimated $1.1million use of cash. The 604 Fund began transferring $1.2 million in FY2017 to the 201-GRT Streets Fund to reimburse for street damage by garbage trucks.

HEALTH INSURANCE FUND (701)

The June 30, 2017 cash balance for the Health Insurance Fund was $1.8 million. Prior to FY2013, the Health Insurance Fund has faced continuing financial stress as premium levels are stretched to cover increasing health costs and unusually high claims. Even with a 5% premium increase implemented in FY2012, the Health Insurance Fund ended the year in a negative cash balance position. To help remedy this issue, FY2013, FY2014, and FY2015 included a 10% premium increase. There was no employer increase in FY2016, however, those employees who chose not to participate in the wellness initiative saw a 10% increase in employee premiums. FY2017 budgets a 2% employer increase effective January 1, 2017. Employee premiums also will see an addition 10% non-wellness participation increase also effective January 1, 2017. It was the hope that the increase in premium would propel the Health Insurance Fund on the path of self-sufficiency and generate adequate levels of reserves to cover the fund through periods of high claims usage.

Effective July 2012, Blue Cross Blue Shield began administering the plan.

Also beginning in FY2012, a Health and Wellness Program designed to encourage employees to become active participants in their individual health status was initiated. As part of this program, the benefit structure was modified to encourage employees to make wise health care decisions. The goal is to continue to educate employees on their health care choices plus creating a reduction in healthcare costs.

During FY2007 the City Council approved participation in the State-sponsored New Mexico Retiree Health Care Plan and retirees were removed from the City health plan. Previously, participants in the City's health care plan could remain in the plan after retirement with the condition that they became liable for 100% of the premium amount. After payment of a $1.6 million buy-in premium in late FY2007, retirees joined the State Plan which resulted in lower premium payments. The City plan "spun off" the retirees effective January 1, 2008, the goal being to decrease claims pressure which has made a positive effect on the health fund.

Finally, the FY2017 budget includes $104k of fee expenditures attributable to the mandated Affordable Care Act. Total budgeted revenues for non-retiree participants in FY2017 are $9,795,000 with expenditures budgeted at $9,731,415. The planned cash increase of $64 thousand will be absorbed by the prior cash balance.

CONCLUSION

To conclude, I would like to add a note of thanks to the Mayor, Council, and all employees who have worked tirelessly to implement the policies and procedures that have allowed our City to be administered in a financially responsible manner. We recognize that the recent past has created the most financial uncertainties in recent memory. This FY2017 Final Budget attempts to recover the deferrals that were made last year while still maximizing options and recognizing opportunities. With the assistance of our employees, I believe that we can not only survive but actually thrive in these turbulent times. The recognition by the Government Finance Officers of America for our excellence in budgeting and financial reporting is a testament to our adherence to the highest standards of financial administration. Finally, I would like to take this opportunity to state my confidence in this final budget document and believe the continued dedication of all participants in the budget process will once again produce a successful financial plan for the City of Farmington in the upcoming fiscal year.

Respectfully submitted,

Robert Mayes, City Manager
City of Farmington
RM/te

City of Farmington – Organizational Chart

April 2016

Citizens of Farmington

Municipal Judges
Liese & Standley

Mayor and Council
Roberts, McCulloch,
Duckett, Rodgers, Sharer

City Attorney
Breakell
Legal

City Clerk
Smylie
Archives
Elections
Business Registration

Administration
City Manager
Mayes
Library
Airport
Communication and Quality Performance

Community Services
Assistant City Manager
Baird
Community Services
Claims

Police
Hebbe
Administration
Special Operations
Traffic Control
School Crossing Guards
Detectives
Patrol
Code Compliance
Park Rangers

Fire
Page
Administration
Homeland Security
Fire Marshalls
Operations

Electric Utility
Romero
City-wide Workplace Safety
Administration
Animas Power Plant
Bluffview Power Plant
Compliance
Electric Engineering
Electric Construction
System Control Center
Customer Service
Electric Meter Shop
Electric Relay Shop
Metering Services
Navajo Dam Power Plant
San Juan No. 4
Substation Maintenance
Transmission & Distribution
Business Operations

Community Development
Holton
Administration
Planning
Building Inspection
CDBG
Development Services
Metro. Planning Org.
Metro. Redev. Area

General Services
Smylie
Administration
Building & Maintenance
Vehicle Maintenance3
Building Support
Community Services
Transit

Human Resources
Swenk
Employee Benefits
Insurance
Personnel
Payroll

Parks, Recreation & Cultural Affairs
Styron
Administration
Animal Shelter
Aquatic Facilities
Civic Center
Farmington Indian Center
Golf Courses
Sycamore Center
Senior Citizen Center
Museum System
Parks Operations
Recreation Center
Recreation Programs
Sandstone Production

Public Works
Sypher
Administration
City Engineering
Traffic Engineering
Streets
Survey
Solid Waste
Water/Waste Water Admin
Water Rights
Storm Water
Construction Inspection

Administrative Services
Mason
Administration
Purchasing
Accounting Operations
Utility/Enterprise
Finance
Warehouse

Information Technology
Campbell
Enterprise Systems
Help Desk
Computer Operations
GIS

PROFILE

Incorporated: 1901 Form of Government: Council-Manager
Area in Square Miles: 34.6 Estimated Population: 42,871

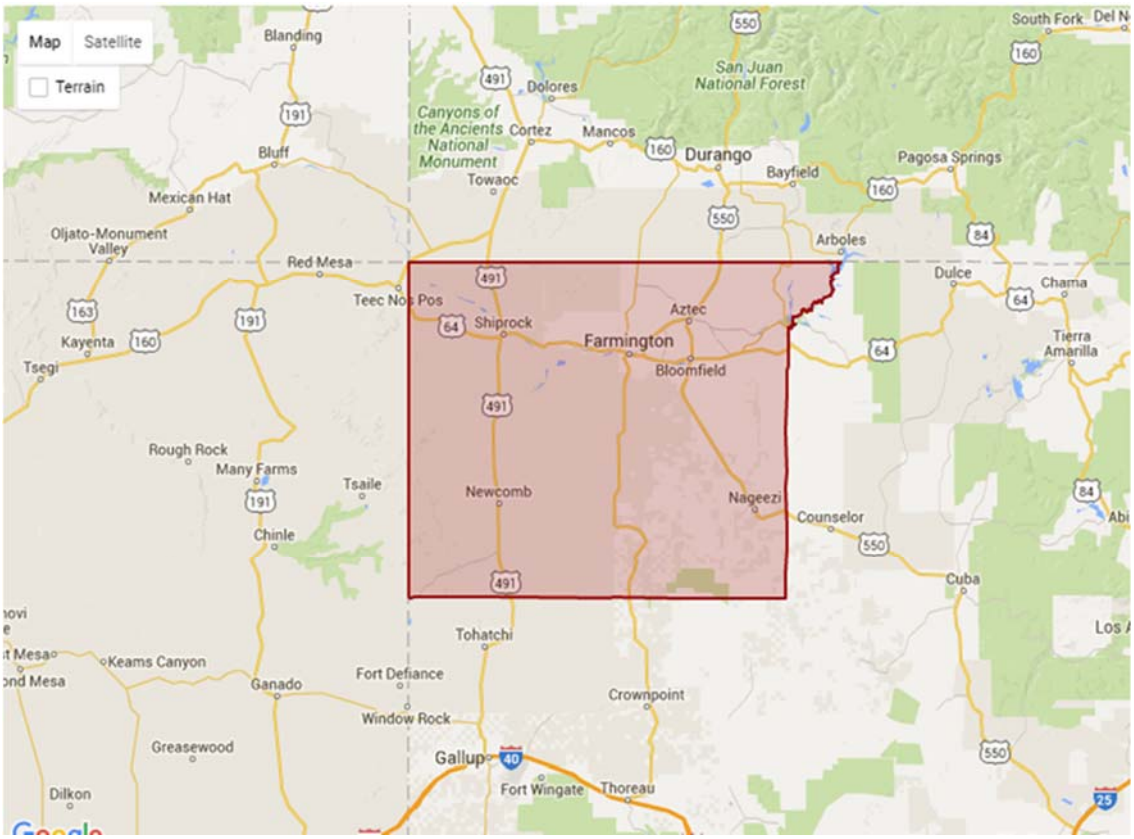
Farmington, New Mexico, is located in the northwest corner of New Mexico, which is part of the Colorado Plateau. Its rich geography allows for a diverse experience that blends the arid desert to the high-elevated plateau then to the beautiful mountains of the Rockies, which truly makes it a "land of enchantment". Located on the boundary where the La Plata, Animas, and San Juan rivers come together, it takes on the name "Totah" which is translated from the Native American tongue to mean "where three rivers meet".

City of Farmington Metropolitan Statistical Area (MSA):

A metropolitan Statistical Area is a geographical region with 50,000 or more population.

New Mexico MSAs

Albuquerque – 2010 population 887,077
Farmington – 2010 population 130,004
Las Cruces – 2010 population 209,233
Santa Fe – 2010 population 144,170



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PROFILE

Trade Area:

According to the US Economic Development Agency, through its Cluster Mapping Project, the Farmington Economic Trade Area (outlined in black) encompasses

- San Juan County, NM
- Colorado counties:
  - Archuleta
  - Dolores
  - Hinsdale
  - La Plata
  - Montezuma
  - San Juan

Source: www.clustermapping.us

- The economic trade area population is approximately 220,980 people.
- Not included in the trade area, but because of Farmington's proximity and media market extension, the population should include portions of Apache County, AZ and San Juan County, UT (Four Corners) bringing the population to approximately 307,250 people.

Demographics:

Income	
Median Household Income (in 2014 dollars), 2010-2014	$ 55,810
Per Capita Income in Past 12 Months (in 2014 dollars), 2010-2014	$ 26,003
Housing	
Housing Units April 1, 2010	17,548
Owner-occupied Housing Unit Rate	68.4%
Median Value of Owner-Occupied Housing Units, 2010-2014	$ 177,200
Median Gross Rent2010-2014	$ 798
Education	
High School Graduate or Higher, Percent of Persons Age 25 Years+	86.5%
Bachelor's Degree or Higher, Percent of Persons Age 25 Years+	19.9%
Age & Sex (April 1, 2010)	
Under 5	8.6%
Under 18	27.9%
65 and Over	11.1%
Female	50.7%
Male	49.3%
Race and Hispanic Origin (April 1, 2010)	
White Alone	62.8%
Black or African American Alone	1.0%
American Indian and Alaska Native Alone	22.2%
Asian Alone	60.0%
Native Hawaiian and Other Pacific Islander Alone	10.0%
Tow or More Races	4.2%
Hispanic or Latino	22.4%
White Alone, Not Hispanic or Latino	52.4%

Source: www.census.gov

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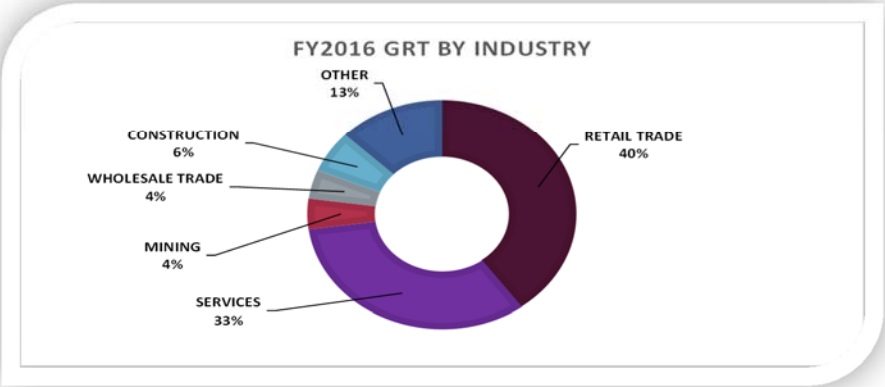
PROFILE

Climate (Average):

Rainfall (in.)	11.6	
Snowfall (in.)	13.6	
Precipitation Days	51	14%
Sunny Days	268	73%
Avg. July High	90.9	
Avg. Jan. Low	20	
Elevation ft.	5,453	

Industry:



Services include: Professional & Technical, Management, Administration & Support, Educational, Health Care, Arts & Entertainment, and Food Service.
Other include: Agriculture, Transportation & Warehouse, Manufacturing, Utilities, Information & Cultural, Finance & Insurance, and Real Estate, Rental, & Leasing.

Industry Targets – Four Corners Economic Development

- Agriculture
  - 63% of New Mexico's water flows through San Juan County.
  - The San Juan Basin is well suited for production of biofuels, agro-tourism, and pairing the production of food with food processing.
- Energy / Manufacturing
  - Economic activity ranging from natural resource production and power generation to manufacturing, assembly, transportation, and data centers.
  - Opportunities exist to capitalize on the region's natural resources, infrastructure, production capacity, and know-how from years of drilling in the San Juan Basin.
- Tourism
  - There are several tourist attractions within an hour and a half drive from Farmington including, San Juan River, Chaco Culture National Historic Park, Aztec Ruins, and Canyon de Chelly National Monument to name a few.
- Education
  - San Juan College is one of the top community colleges in the nation.
  - The School of Energy at San Juan College offers specialized training in oil and gas.
- Health Services
  - Healthcare is becoming an increasingly significant component of the economic base in San Juan County.
  - San Juan Regional Medical Center is nationally recognized in fields such as cardiac, stroke and orthopedic care.
- Location Neutral
  - Location neutral wage earners that derive income from outside the community and spend money within the local community will enjoy the relative rural setting, access to nationally acclaimed medical and educational opportunities, and the unique recreational and cultural activities in the Four Corners region.

PROFILE

Major Services Provided:

Police

The Farmington Police Department FY2017 budget identified the several different divisions which include administration, operations (grave, day, swing and mid shifts), school crossing guards, district coordinator unit, code compliance, animal control/ranger, detectives, gang/narcotics, K-9 unit, school resource officers, SWAT/bomb squad, traffic, training, crime lab, and records & evidence. Each of these divisions and all the respective elements enable the organization to deliver police services to our community.

The operations division is the largest and most visible unit of the Farmington Police Department. Patrol officers are on duty 24 hours a day, seven days a week, and are usually the first to arrive at the scene of an accident, a crime scene, or a disaster. Within the operations division there are several specialty units, including bicycle patrol, gangs and district coordinators. These units work very closely with other divisions such as traffic, crime scene technicians, K-9 units, SWAT/bomb squad, and code compliance.

The detective division investigates all major crimes, does follow-up on cases initially handled by the operations division and provides assistance investigating crimes to other area agencies. A detective may be assigned to specialize in investigating particular types of crimes which include homicide, property crimes, crimes against children and fraud. The school resource officers work primarily in the Farmington schools. The main focus of these officers is to act as a resource to both the school administration and the student body to create a safe and secure learning environment. The animal control/ranger officers, who work closely with code compliance and operations, were recently transferred from the PRCA Department to the Police Department. The Police Department participates in numerous community programs such as the Citizens Academy, the Summer Adventure Camp, and Special Olympics to name a few.

Fire and Rescue

Fire Suppression - structural, wildland, transportation, and other types of fires
Emergency Medical Services (EMS) - basic life support
Hazardous materials - emergency response and preparedness
Homeland security - civil disturbances and terrorism incidents
Technical rescue services extrication, swift water, high angle, confined space
Mutual aid given - provide regional support
SWAT paramedics - support for the Police Department's SWAT team
Innovative programs - succession planning certifications (acting in capacity)

Municipal Airport

The Four Corners Regional Airport serves a population exceeding 125,000. With two runways at an elevation of 5,506 feet, direct flights are offered to Denver, CO in state of the art 19 and 30 passenger turbo prop airliners operated by Great Lakes Airlines. On-demand charter flights are offered by Vernon Aviation to and from nearly any destination. Car rental services are offered by Avis, Budget, Hertz, and National. In addition to aviation fuel sales, Atlantic Aviation, a Fixed Base Operation (FBO) facility, offers hangar space, aircraft maintenance, in-flight catering, flight crew lounge and flight planning services. The Four Corners Regional Airport offers small and large hanger lease opportunities, as well as shaded parking for aircraft. Also located in the facility is a full-service restaurant, No Worries Sports Bar and Grill. This restaurant offers dining and relaxation on the fully glassed in patio with great views of the airfield.

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PROFILE

Library

The Farmington Public Library enlightens, enriches, and changes lives by providing resources, programs and services that are efficient, innovative and convenient, in an environment that is clean, safe, and pleasant.

Streets and Traffic Maintenance

Maintain 589 center line miles of paved streets and 29.35 miles of gravel roads
Maintain 83 signalized intersections and 10,018 traffic signs

Parks/Facilities:

Parks - Sixty-three parks over 1,696 acres
Pools - Lion's (indoor), Aquatic Center (indoor), Farmington Lake (outdoor)
Animas River Walk/Berg National Recreation Trail
Outdoor Summer Theater - Lions Wilderness Park Amphitheater
Golf Courses - Civitan, Pinon Hills - voted one of the best municipal golf course in the nation by Golf Digest magazine
Museums - Farmington, Children's E-3, Nature Center, Harvest Grove Barn
Facilities - Civic Center, Senior Center, Recreation Center, Sycamore Park Community Center, Farmington Indian Center, Sports Complex, Ricketts Park, Farmington Museum, Regional Animal Shelter.
Annual Events - Connie Mack World Series, Riverfest, Freedom Days, Totah Festival, Farmington American Indian Ambassador Pageant.

Water and Wastewater Utility Services:

Water Customers:	16,432
Wastewater Customers:	14,482
Average Daily Water Demand:	11.6 MGD

The water and wastewater services are managed and operated by CH2M Hill OMI, a private company, which operates these city services pursuant to contract with the City.

Electric Utility Service:

Service area:	1,718 square miles
Electric Meters:	44,197

Electric Generation

Navajo Dam	Hydroelectric	Capacity 30.0 Megawatts
San Juan Unit #4	Coal Fired	Capacity 43.4 Megawatts
Animas Plant	Natural Gas	Capacity 18.0 Megawatts
Bluffview Plant	Natural Gas	Capacity 63.0 Megawatts

Basis of Budgeting

OVERVIEW

The budget is prepared on the cash basis as required by the New Mexico Department of Finance and Administration. This basis begins with actual cash available on July 1st and projects the actual amount of cash that will be received and expended throughout the year. The ending balance will reflect the actual amount of cash on hand at the end of the year. However, before the end of the year a final budget revision is done to convert the budget to a budgetary basis in order to make valid comparisons of budget to actual in the Comprehensive Annual Financial Report, (CAFR). This means that the budget will be adjusted to a modified accrual basis to account for year-end accruals of receivables and payables. Since the adjustment for prior year accruals usually offsets the current year accruals, the net effect is usually inconsequential. Enterprise funds are treated somewhat differently in that they report CAFR information on a full accrual basis while the budget is still presented on a budgetary basis. To facilitate a valid budget to actual comparison, the Enterprise fund numbers are presented on a budgetary basis with reconciliation to full accrual contained at the bottom of the statement. This essentially means that while such non-cash entries as depreciation are not included in the budget they are included in the reconciliation so that the overall presentation is in conformity with Generally Accepted Accounting Principles (GAAP).

Based on prior year history and current projections, the departments prepare their requests for the upcoming year. Using governmental accounting funds as the basic budgetary unit, the budget is organized by department and division within each fund. Fund types include the General Fund, Special Revenue Funds, a Debt Service Fund, Capital Improvement Project Funds, Enterprise Funds, and an Internal Service Fund.

The City prepares its budget at the detailed line item level. If adequate cash reserves are available from the prior year, and if deemed necessary, the City may budget expenditures in excess of revenues. Actual expenditures may not exceed the budget on a fund basis. All annual appropriations lapse at year-end. Carryover funds must be appropriated in the budget of the subsequent fiscal year. Budgets may be amended by City Council ordinance with approval by the New Mexico Department of Finance and Administration. The City's department directors may make transfers of appropriations within a department. The legal level of budgetary control is the fund level. Increases or decreases of appropriations between or within a fund require the approval of the governing council.

The New Mexico Department of Finance and Administration's Local Government Division requires all municipalities to establish and maintain a cash balance in the General Fund equal to 1/12 (8.3%) of the budgeted expenditures at fiscal year end (June 30).

ONGOING CITY COUNCIL UPDATES

The City Council receives a monthly financial report which includes the Cash Report containing cash balances for all City of Farmington funds with comparative data for the previous two months and budget data for comparison purposes, the Investment Portfolio, Debt Services Schedule and the Monthly Financial Summary Report containing current month and year to date actual and budgeted revenues and expenditures. The City Council also receives a monthly Gross Receipts Tax Report comparing actual with

budgeted Gross Receipts Tax revenue. These reports are provided to the Council as informational items with no scheduled public discussion.

Every quarter a detailed graphic/text report is given to the City Council. This report contains key information on major financial, employee, productivity, and economic trends compared with the previous eleven or twelve quarters.

ANNUAL TOTAL COMPENSATION SURVEY- November to Mid-February

Pursuant to Section 21-3-1 of the Personnel Ordinance "The City Manager shall annually instruct the Human Resources Director to review and propose a compensation plan which considers both salary and benefits levels, for job classifications within the classification plan." This policy recognizes that wage and benefit expense is a dominant factor in the City of Farmington budget, particularly the General Fund budget. This policy is based on an objective measurement of wage and benefit data that was developed in 1988 and is still utilized to compare the City's wage structure to that of similar cities in New Mexico.

The New Mexico Municipal League conducts an annual wage and benefit survey of municipalities in New Mexico. In addition, in FY2013, the City contracted with an independent contractor (HayGroup) to compare each regular position wage or salary within the City with those in comparable surrounding areas. This independent comparison is intended to be reviewed every 3-5 years to ensure wages are competitive. The Personnel Division will compile the results of both surveys and present the findings to the City Manager. The City Manager then develops a recommendation for wage adjustments for the City Council. During the budget hearings, the City Council may direct staff to make adjustments to current wage and benefit levels in the final budget document.

BUDGET PROCESS INITIATION

To initiate the annual budget process, the department directors are directed by the City Manager to begin compiling their annual budget requests in early January. The department directors then enter their requests into a budget module in the City's computer system.

CAPITAL IMPROVEMENT PROJECT FIVE YEAR PLAN

The five-year Capital Improvement Plan worksheets are included with the budget worksheet distribution. The department directors are responsible for updating capital expenditure projections for the current year, as well as the next four years. Capital improvement project workshops are held to obtain the City Councils input on prioritizing the projects.

Budget Schedule

MANAGER AND DEPARTMENT DIRECTOR REVIEW

The City Manager and the department directors individually review all department requests and note necessary changes. They then meet and after reviewing and evaluating projected revenue levels, agree on adjustments that need to be made.

PRELIMINARY BUDGET REPORTS PREPARED

After all changes have been entered into the computer, the budget staff prepares preliminary budget data to present to the City Council for review. One report is a computer printout of the detail per fund, department, division, and line item. The other report is a budget summary of various revenue, expenditure, staffing, and capital data.

CITY COUNCIL REVIEW

The City Council reviews the Executive Budget Summary prior to the budget hearings. They also review the two preliminary budget reports before the public hearing.

PUC BUDGET HEARINGS

At a scheduled public hearing, utility personnel present the utility budget to the Public Utility Commission (PUC). The PUC reviews the budget of each division of the utility departments and makes recommendations to the City Council.

BUDGET HEARINGS

At a scheduled public hearing, City Councilors have the opportunity to ask for clarification or request additional information from the department directors. Any changes the City Council recommends are incorporated into the final budget.

PRELIMINARY AND FINAL BUDGET

At City Council work sessions, the preliminary and final budgets are approved for submission to the State of New Mexico Department of Finance & Administration (NMDFA) for final approval and certification.

SUBMIT OPERATING BUDGET TO DEPARTMENT OF FINANCE AND ADMINISTRATION

State statute requires the governing body to submit its preliminary budget to the NMDFA for review and approval by June 1st. The final adopted budget is required to be submitted to NMDFA by July 31 of the new fiscal year.

BUDGET AMENDMENTS - Quarterly

Quarterly during the fiscal year, the department directors assess their current budget. If any budget adjustments are required, the department directors submit their budget adjustment request to the City Manager who presents these requests to the City Council for approval. After the City Council's approval, the amended budget is sent to the NMDFA for review and approval.

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FY2017 BUDGET CALENDAR

Budget Hearing #1	April 13, 2016	PUC/Council Budget Hearing
Budget Hearing #2	April 19, 2016	Present Capital Improvement Plan
Budget Hearing #3	May 3, 2016	Present Preliminary Budget
Budget Hearing #4	May 17, 2016	Adopt Preliminary Budget
Budget Hearing #5	May 24, 2016	Adopt Final Budge
Submit to New Mexico DFA	July 31, 2016	
Submit Final Program Budget to GFOA	December 5, 2016	

Community Public Input Meeting
May 4th 2016

Management Policies

Financial Policy Goals

The City of Farmington is dedicated to providing its citizens a wide range of services from basic necessities such as police and fire protection to "quality of life" services such as parks and museums. It is the goal of City management to provide these services in the most efficient manner possible. To accomplish this goal the City must insure that all available resources are correctly accounted for and expended according to applicable statutes, rules and regulations, and Council priorities. To facilitate this accountability, the City has developed financial policies that serve to insure that the resources entrusted to it are expended wisely and in accordance with the service requests of the citizenry. The City of Farmington adheres to and enforces "Financial Policies" developed from several different perspectives. Some of the policies result from adherence to State Statute, while development of other internal policies results from response to suggestions such as audit comments. A description of the source and nature of many of the policies is as follows:

Budget Policies

Compliance with State Statutes - Chapter 6, Article 6 of the New Mexico State Statutes Annotated (NMSA) 1978 requires the New Mexico Department of Finance and Administration, through its Local Government Division, to make rules and regulations relating to budgets, records, reports, and disbursements of public monies. Local governments are required to keep all books, make all reports and conform to all rules and regulations adopted by the Local Government Division including the submission of a proposed budget. The State has issued the "Budgeting and Financial Accounting Manual for Local Governments". This manual prescribes in detail many of the financial policies required for local governments, such as the proper disposition of obsolete property and various reporting requirements for budget adoption and successive expenditures against those budgets. The State, in other pronouncements, also establishes such various regulations as rates of reimbursement for travel and specifications requiring the establishment of separate funds. The State Auditor, every year, issues an "Audit State Rule". This 65-page manual details the requirements for obtaining an outside auditor, defines some minimum standards, and outlines the expected scope of the audit. Although too numerous to specifically list, the City attempts to adhere to all State financial requirements as a general policy. As required by State guidelines, the City obtains the services of an independent public accounting firm to issue an "opinion" on the "fairness" of the financial statements as prepared by City staff. The external auditor also performs a "Single Audit" for federal grant reporting purposes.

Citizen Involvement - As part of this year's budget process, the Mayor hosted a public meeting designed to facilitate public input into the budget process. This year the special session, held in May, was videotaped in order to post the presentation on the City's website and send out via social media. Citizens expressed their appreciation for existing services and a desire to maintain those services despite declining revenue. Many citizens voiced the opinion that they thoroughly enjoyed the many services and benefits available to them and that they would rather pay somewhat higher taxes than face a reduction in services. Much of the discussion centered on New Mexico 2013 House Bill 641. House Bill 641 repeals holding various municipalities harmless

from the elimination of gross receipts tax on food and medical sales. The hold harmless portion of the legislation will be repealed with a 15-year phase out, effective July 1, 2015. This reduction of revenue, up to 11% of total General Fund revenue, will have a significant effect on the services the City of Farmington will be able to offer to its citizens. The Mayor mentioned that at some point costs will no longer be able to be cut without reducing services. It is at this point the decision will need to be made to increase revenue or discontinue services.

Balanced Budget - The City must, as a general budget policy, develop a balanced budget. In most cases, the interpretation of a balanced budget is expenditures are equal to revenue. However, in those years when actual results have generated a more than adequate cash balance necessary to meet City defined reserve requirements, which are greater than State mandates, it is acceptable to spend down such a balance. In this case, utmost care will be exercised to insure that such expenditures will not be ongoing in nature to avoid the creation of a continuing funding requirement. For FY2017, the General Fund budget anticipates transferring approximately $3 million from the capital projects fund to cover the General Fund anticipated budget deficit. Conversely, $3 million is budgeted in accordance with the Cash Reserve Transfer. After adjustment for the revenue transfer and the reduction of the Cash Reserve Transfer from expenditures, budget revenues equal budget expenditures.

Performance Measures - The FY2017 budget is organized and presented by department. In addition to positions and dollars for each division, each division independently develops and includes a description of major programs with measurable objectives, expressed as quantities, for the current budget year. Two different quarterly reports track and present the results. One monitors financial condition with budget to actual comparisons and the other presents performance information mostly in a graphical mode. Schedules 23 and 24 of the Statistics section portray examples of functional performance indicators.

Planning Policies

Five Year Strategic Plan - As part of the budget process the Administrative Services Department develops a Five-Year Financial Plan to be included as part of the Final Program Budget. During the budget development process, the Plan is used as a tool to compare different economic and program scenarios based upon various underlying assumptions and possible levels of service provision. During the development of the FY2017 budget, many different scenarios were developed to evaluate the financial impacts of adjusting service and staff levels, given different levels of Gross Receipts Taxes.

Non-Financial Goals and Policies - As part of Farmington's Comprehensive Plan, which was developed as a vision for the first twenty years of the twenty-first century, the following core goals were outlined:

- Land use and development consistent and compatible with the natural and man-made environment that will promote a vibrant, scenic and safe community.
- Facilitate, provide and maintain a safe, convenient and efficient multi-modal transportation system to efficiently move people and goods.

- Promote adequate housing to meet community needs by promoting orderly development that meets nationally standardized codes.
- Facilitate and encourage diverse economic growth and development.
- Provide the necessary facilities and programs to meet the recreational and cultural needs and desires of the community.
- Participate in cooperative efforts with Federal, State and local agencies to ensure that the educational needs of the community are met.
- Promote and provide a safe environment for home, work, school and recreation activities.

Management Policies

Accounting Policies - The City, as a general financial policy, attempts to adhere to all national standards such as those issued through the Governmental Accounting Standards Board (GASB). Considerable effort has been expended to comply with Statements such as GASB 34. All accounting records are kept in strict accordance with Generally Accepted Accounting Principles (GAAP). The City also adheres to the principles and standards promulgated by the Government Finance Officers Association (GFOA), and participates in the "Certificate of Excellence" program in financial reporting as sponsored by the GFOA. The "Certificate of Excellence" for last year's budget is displayed on the inside cover page.

Internal Control Policies - The City has adopted by regulation a series of internal control policies that were designed to safeguard assets ranging from warehouse inventory to actual cash. For example, the cash handling procedures are designed to protect the cash receipts of all cash accumulation points and the proper procedure for recording and depositing these funds. Internal control policies also address proper purchasing card procedures and computer security issues.

Investment Policies - The focus of the investment policy is to maximize the earnings on idle cash while providing necessary safety and liquidity. Investments are limited to collateralized Certificates of Deposit and federally guaranteed securities. The investment policy also covers the monthly reporting requirement to insure elected officials are informed concerning the various securities in the portfolio and the interest earnings being generated. The Investment Policy was updated during FY2013.

Reserve Policies - The State has mandated the maintenance of a General Fund cash balance reserve of 8.3% of budgeted expenditures. In addition, the City adopted a cash reserve policy that established several levels of reserves according to possible uses for the reserves. The highest level of reserve is 16.7% of budgeted expenditures. Amounts above this level are available for transfer to a capital projects fund.

Capital Improvement Plan Policies

Plan Development - Part of the budget process is the development of a five-year plan detailing specific large capital items and infrastructure projects. The projects for the current year agree with the actual budget. The presentation for future years is for planning purposes. The basis for project inclusion is the need for new

infrastructure and the need to maintain/replace existing capital. The presentation of projects is by fund and reflects the funding source. For enterprise funds, the rate structures should be sufficient to generate funds on a pay-as-you-go basis or to service the required debt. For governmental projects, the source of funding may vary or be a combination of sources. The City participates in the State ICIP program, which presents infrastructure information to the Governor and State Legislature as a planning tool and guide for State appropriations.

Debt Management Policies

Debt Issuance - The City has adopted policies that restrict the use of debt for capital projects. The debt service schedule should not be longer than the life of the asset that it finances and there should be a dedicated revenue stream to fund the debt service. The City maintains the best credit rating possible and adheres to all Governmental Accounting Standards Board disclosure and reporting requirements. The separate "Debt Position" tab in this document provides specific information on the City's current debt levels and margin, as well as future debt planning.

Revenue Policies

Economic Variability - The economic climate will change from time to time. Realizing this basic economic tenet, the City will attempt to diversify its resource base to avoid dependence on any single revenue source. The City will also closely monitor revenue sources to determine any potential variations in revenue to minimize reaction time to any shortfalls. With the sharp drop in revenue at the beginning of FY2010 the importance of resource diversity was highlighted. As part of the adjustment to lower revenue levels all sources were, and continue to be, reviewed in an attempt to maximize the benefit from each source.

Fees and Rates - On a periodic basis the City will perform a fee/rate analysis on all charges for services. This analysis will seek to determine the relationship between the charges and costs. For utility services, the rates must be set at levels that will recoup all costs and that will be fair to the different classes of ratepayers. For other services, it is important to know the level of subsidy to the extent that fees are not covering all incurred costs including depreciation. An independent consultant conducts a review of general government charges to enterprise funds for services provided to insure that the charges are fair and properly allocated.

Interest Income - The allocation of interest earnings from the City's investment portfolio is on a percentage basis to individual funds based upon the cash balance in the fund. In fact, the basic cash account in each fund is entitled "equity in pooled cash".

Non-Operating Revenue - The City avoids the use of infrequent or one-time basis non-ordinary revenue to fund any operating costs unless such costs also relate to a one-time activity such as a special event. A corollary to this policy is the restricted use of dedicated revenue sources to the purposes for which they are dedicated.

FY2017 BUDGET DEVELOPMENT
GENERAL FUND SUMMARY
FINAL BUDGET DEVELOPMENT
(000's)

FARMINGTON
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	FY2016 ADJUSTED BUDGET		FY2016 ACTUAL		FY2017 PRELIMINARY BUDGET		FY2017 FINAL BUDGET	
Beginning Cash Balance		$ 16,671		$ 16,663		$ 13,555		$ 9,582
Revenue								
Gross Receipts Tax	$ 40,122		$ 39,449		$ 42,566		$ 40,172	
Other Taxes	3,126		3,203		3,125		3,125	
Franchise Fees	1,897		1,897		1,923		1,923	
Other Revenue	7,512		7,402		7,055		7,514	
Transfers (Gen Gov Fund)	3,000		3,000		-		3,000	
Electric Dividend	5,687		5,687		5,313		5,345	
Total Revenue		$ 61,344		$ 60,639		$ 59,982		$ 61,080
Expenditures								
Wages/Benefits	$ 47,358		$ 45,899		$ 47,674		$ 46,583	
Operating Expenses	19,048		19,605		19,709		20,029	
Capital	306		185		308		57	
Transfers	(6,582)		(6,569)		(6,780)		(6,750)	
Debt Service	1,167		1,167		1,161		1,161	
Total Expenditures		$ 61,297		$ 60,286		$ 62,072		$ 61,080
Operating Surplus/Deficit		$ 48		$ 352		$ (2,090)		$ -
Cash Reserve Transfer		5,851		5,851		-		3,000
Ending Cash Balance		$ 10,867		$ 11,164		$ 11,464		$ 6,582
Cash Balance in Reserve (% of Expenditures)		16.18%		16.88%		18.47%		10.27%

Cash Reserve Requirements				
NM State Cash Reserve Minimum 8.3%	$ 5,596	$ 5,511	$ 5,173	$ 5,340
GFOA Rec. Best Practices 16.7%	$ 11,187	$ 11,019	$ 10,341	$ 10,676
Total Expense	67,148	66,138	62,072	64,080

CITY OF FARMINGTON
FUND STRUCTURE BY FUNCTION
FY2016 Budget
(000's)

FUND NUMBER	FUND DESCRIPTION	GENERAL	LIBRARY	PRCA	POLICE	AIRPORT	FIRE	COMMUNITY DEVELOPMENT	PUBLIC WORKS	UTILITIES	DEBT SERVICE	GRAND TOTAL
1) General Fund												
101	GENERAL FUND	$ 18,376	$ 4,292	$ 11,456	$ 18,127	$ 764	$ 9,214	$ 1,016	$ 834	$ -	$ -	$ 64,080
1) General Fund Total		18,376	4,292	11,456	18,127	764	9,214	1,016	834	-	-	64,080
2) Special Revenue Fund												
201	GRT-STREETS	-	-	-	-	-	-	-	13,066	-	-	13,066
202	GRT-PARKS	-	-	3,278	-	-	-	-	-	-	-	3,278
211	PARK DEVELOPMENT FEES	-	-	75	-	-	-	-	-	-	-	75
213	LIBRARY GIFTS AND GRANTS	-	75	-	-	-	-	-	-	-	-	75
214	PRCA GIFTS & GRANTS	-	-	488	-	-	-	-	-	-	-	488
217	MUSEUM GIFTS & GRANTS	-	-	136	-	-	-	-	-	-	-	136
221	RED APPLE TRANSIT GRANT	1,538	-	-	-	-	-	-	-	-	-	1,538
222	GENERAL GOVT GRANT FUND	300	-	-	-	-	-	351	-	-	-	651
223	CDBG FUND	-	-	-	-	-	-	649	-	-	-	649
230	LODGERS TAX	-	-	1,364	-	-	-	-	-	-	-	1,364
240	STATE POLICE PROTECTION	-	-	-	109	-	-	-	-	-	-	109
246	REGION II NARCOTICS	-	-	-	430	-	-	-	-	-	-	430
248	COPS GRANT	-	-	-	388	-	-	-	-	-	-	388
249	LAW ENFORCEMENT BLOCK GRANT	-	-	-	33	-	-	-	-	-	-	33
250	STATE FIRE	-	-	-	-	-	472	-	-	-	-	472
251	PENALTY ASSESSMENT FUND	155	-	-	-	-	-	-	-	-	-	155
231	CONVENTION CENTER FEES	-	-	173,832	-	-	-	-	-	-	-	173,832
2) Special Revenue Fund Total		1,993	75	5,515	961	-	472	1,001	13,066	-	-	23,083
3) Capital Fund												
401	PUBLIC WORKS CAPITAL PROJECT GR	-	-	-	-	-	-	-	6,640	-	-	6,640
402	GRT 2012 BOND PROJECTS	-	-	-	-	-	-	-	-	-	-	-
408	GENERAL GOVT CAPITAL PROJECTS	4,227	-	-	-	-	91	-	-	-	-	4,317
409	AIRPORT GRANTS	-	-	-	-	1,540	-	-	-	-	-	1,540
411	METRO REDEVELOP AUTHORITY	-	-	-	-	-	-	300	-	-	-	300
415	CONVENTION CTR CAPITAL PROJECTS	-	-	174	-	-	-	-	-	-	-	174
3) Capital Fund Total		4,227	-	174	-	1,540	91	300	6,640	-	-	12,971
4) Debt Serice Fund												
501	SALES TAX BOND RETIREMENT	-	-	-	-	-	-	-	-	-	1,629	1,629
4) Debt Serice Fund Total		-	-	-	-	-	-	-	-	-	1,629	1,629
5) Enterprise Fund												
601	ELECTRIC ENTERPRISE	-	-	-	-	-	-	-	-	110,918	-	110,918
602	WATER ENTERPRISE	-	-	-	-	-	-	-	19,811	5,200	-	25,011
603	WASTEWATER ENTERPRISE	-	-	-	-	-	-	-	17	19,812	-	19,829
604	SANITATION ENTERPRISE	-	-	-	-	-	-	-	37	7,115	-	7,152
5) Enterprise Fund Total		-	-	-	-	-	-	-	19,865	143,045	-	162,910
6) Internal Service Fund												
701	HEALTH INSURANCE	9,731	-	-	-	-	-	-	-	-	-	9,731
6) Internal Service Fund Total		9,731	-	-	-	-	-	-	-	-	-	9,731
GRAND TOTAL		$ 34,328	$ 4,367	$ 17,145	$ 19,088	$ 2,303	$ 9,777	$ 2,317	$ 40,405	$ 143,045	$ 1,629	$ 274,404

July 2016

FARMINGTON
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CONTACT DIRECTORY

DEPARTMENT	POSITION	NAME	PHONE*	EMAIL
Administration				
	Mayor	Tommy Roberts	1103	troberts@fmtn.org
	Councilor-District 1	Linda Rodgers	1155	lrodgers@fmtn.org
	Councilor-District 2	Sean Sharer	1112	ssharer@fmtn.org
	Councilor-District 3	Gayla McCulloch	1111	gmcculloch@fmtn.org
	Councilor-District 4	Nate Duckett	1105	nduckett@fmtn.org
	City Manager	Rob Mayes	1114	rmayes@fmtn.org
	Assistant City Manager	Julie Baird	1102	jbaird@fmtn.org
	City Attorney	Jennifer Breakell	1122	jbreakell@fmtn.org
	City Clerk	Dianne Smylie	1106	dsmylie@fmtn.org
	Municipal Judge	William Liese	1251	wliese@fmtn.org.
	Director of Communication & Quality Performance	Shaña Reeves	1419	sreeves@fmtn.org
	Library Director	Karen McPheeters	1275	kmcpheeters@infoway.org
Public Works				
	Public Works Director	David Sypher	1283	dsypher@fmtn.org
Community Development				
	Community Development Director	Mary Holton	1285	mholton@fmtn.org
Police				
	Police Chief	Steven Hebbe	1039	shebbe@fmtn.org
General Services				
	General Services Director	Edward Smylie	1156	jbaird@fmtn.org
Fire				
	Fire Chief	Terry Page	1431	tpage@firenet.org
Human Resources				
	Human Resources Director	Tom Swenk	1133	tswenk@fmtn.org
Electric Utility				
	Electric Utility Director (acting)	Rodney Romero	1165	rromero@fmtn.org
Administrative Services				
	Administrative Services Director	Andy Mason	1367	amason@fmtn.org
Parks, Recreation & Cultural Affairs				
	PRCA Director	Cory Styron	1402	cstyron@fmtn.org
Information Technology				
	Information Technology Director	James Campbell	1102	jcampbell@fmtn.org

* All City phone extensions begin with the Area Code 505 and the prefix 599

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Farmington

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.

CITY OF FARMINGTON FY2017 FUND SUMMARY

($000's)

FUND NAME	FUND NO.	UNAUDITED FY2017 BEGINNING CASH BALANCE	TOTAL REVENUES	TOTAL EXPENDITURES	PROJECTED FY2017 ENDING CASH BALANCE
General Fund	101	$ 9,582	$ 61,080	$ 64,080	$ 6,582
GRT-Streets	201	5,204	9,083	13,066	1,221
GRT-Parks	202	540	2,430	3,278	(308)
Park Development Fees	211	331	8	75	264
Library Gifts & Grants	213	292	102	75	320
Parks/Rec Gifts & Grants	214	242	454	488	209
Museum Gifts & Grants	217	206	81	136	150
Red Apple Transit Grant	221	(231)	1,538	1,538	(231)
General Grants	222	(155)	818	651	12
CDBG Grant	223	92	521	649	(37)
Lodgers Tax	230	323	1,286	1,364	245
Convention Center Fee	231	1,073	802	174	1,701
State Police Protection	240	-	109	109	-
Region II Narcotics	246	(26)	625	430	169
COPS Grant	248	90	288	388	(10)
Law Enforcement Block Grant	249	43	33	33	43
State Fire	250	121	597	472	245
Penalty Assessment	251	11	155	155	11
Public Wks. Grant Projects	401	540	6,752	6,640	652
General Government Capital Projects	408	2,275	3,035	4,317	992
Airport Grants	409	27	1,499	1,540	(13)
Metropolitan Redevelopment Authority	411	1,363	8	300	1,071
Convention Center Fee Capital Projects	415	163	174	174	163
Sales Tax Bond Retirement	501	210	1,634	1,629	215
Electric Enterprise	601	63,743	101,802	110,918	54,628
Water Enterprise	602	14,088	20,037	25,011	9,114
Wastewater Enterprise	603	9,591	17,398	19,829	7,160
Sanitation Enterprise	604	2,652	6,036	7,152	1,536
Health Insurance	701	1,795	9,795	9,731	1,859
TOTALS		**$ 114,185**	**$ 248,181**	**$ 274,404**	**$ 87,962**

CITY OF FARMINGTON
REVENUE SUMMARY
($000's)

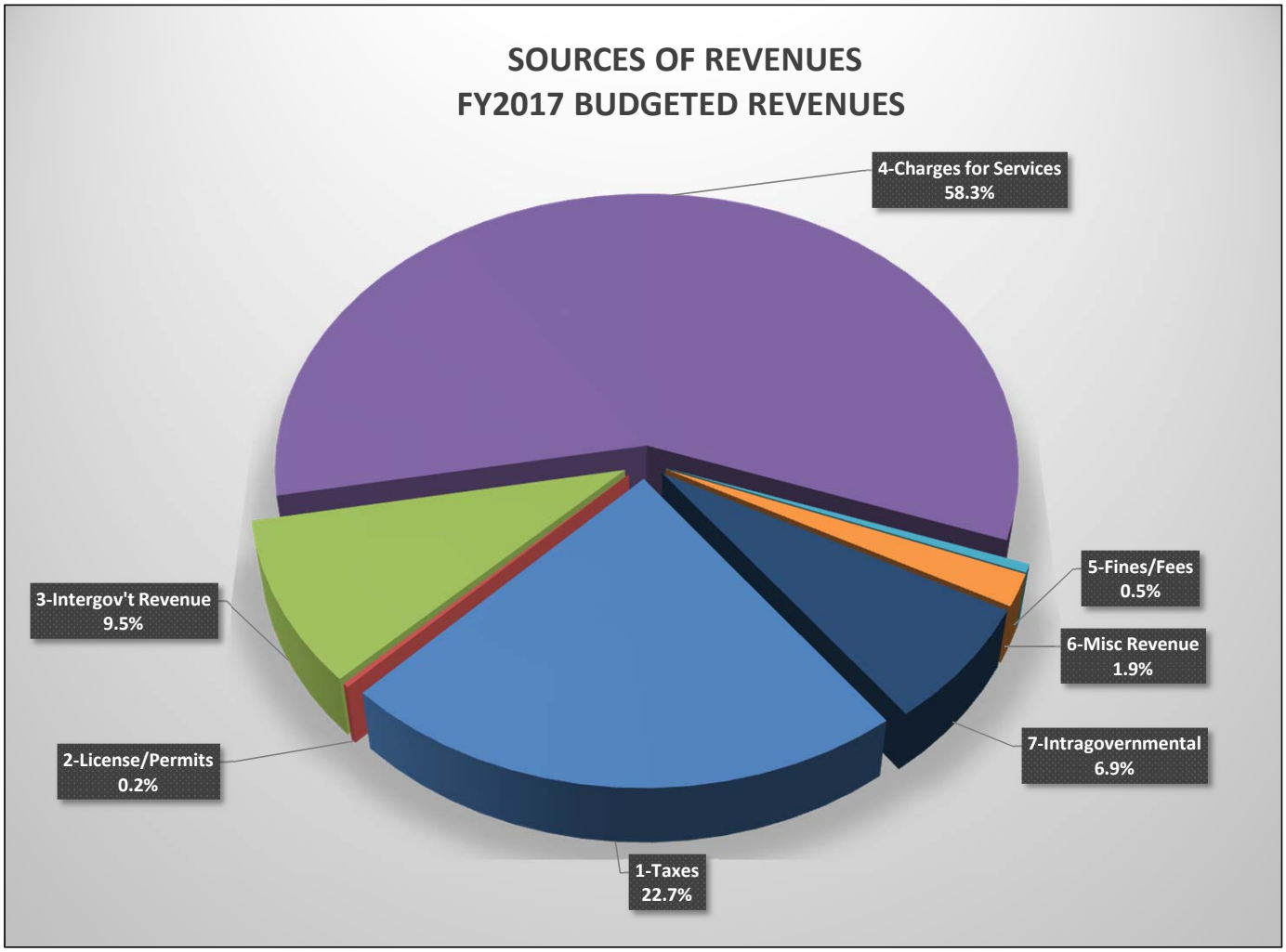
	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND							
1-Taxes	$ 43,347	$ 42,066	(3.0%)	$ 42,773	1.7%	$ 43,201	1.0%
2-License/Permits	608	606	(0.4%)	600	(0.9%)	606	1.0%
3-Intergov't Revenue	1,099	1,093	(0.6%)	873	(20.1%)	931	6.7%
4-Charges for Services	3,411	3,019	(11.5%)	3,277	8.5%	3,269	(0.2%)
5-Fines/Fees	959	911	(5.0%)	1,090	19.6%	1,101	1.0%
6-Misc Revenue	2,999	3,090	3.0%	2,885	(6.6%)	2,914	1.0%
7-Intragovernmental	10,504	9,854	(6.2%)	9,581	(2.8%)	6,183	(35.5%)
TOTAL	**$ 62,927**	**$ 60,639**	**(3.6%)**	**$ 61,080**	**0.7%**	**$ 58,206**	**(4.7%)**
201-GRT - STREETS							
1-Taxes	$ 8,808	$ 8,246	(6.4%)	$ 7,816	(5.2%)	$ 7,841	0.3%
3-Intergov't Revenue	1,105	849	(23.2%)	-	(100.0%)	-	0.0%
4-Charges for Services	2		(90.2%)	-	(100.0%)	-	0.0%
6-Misc Revenue	119	69	(42.2%)	68	(1.6%)	68	0.0%
7-Intragovernmental			0.0%	1,200	0.0%	$ 1,200	0.0%
TOTAL	**$ 10,034**	**$ 9,163**	**(8.7%)**	**$ 9,083**	**(0.9%)**	**$ 9,109**	**0.3%**
202-GRT - PARKS							
1-Taxes	$ 2,744	$ 2,570	(6.3%)	$ 2,420	(5.9%)	$ 2,444	1.0%
6-Misc Revenue	24	30	24.5%	11	(64.9%)	(6)	(158.1%)
TOTAL	**$ 2,768**	**$ 2,600**	**(6.1%)**	**$ 2,430**	**(6.5%)**	**$ 2,438**	**0.3%**
211-PARK DEVELOPMENT FEES							
4-Charges for Services	$ 7	$ 8	13.9%	$ 5	(36.2%)	$ 5	0.0%
6-Misc Revenue	3	3	15.9%	3	(6.2%)	3	0.0%
TOTAL	**$ 10**	**$ 11**	**14.5%**	**$ 8**	**(27.5%)**	**$ 8**	**0.0%**
213-LIBRARY GIFTS & GRANTS							
3-Intergov't Revenue	$ 77	$ 129	68.3%	$ 83	(36.0%)	$ 83	1.0%
6-Misc Revenue	11	38	256.3%	20	(48.8%)	20	1.0%
TOTAL	**$ 87**	**$ 167**	**91.5%**	**$ 102**	**(39.0%)**	**$ 103**	**1.0%**
214-PARKS/REC GIFTS & GRANTS							
3-Intergov't Revenue	$ 28	$ 53	88.2%	$ 415	679.2%	$ 35	(91.7%)
6-Misc Revenue	114	97	(15.2%)	40	(59.0%)	40	1.0%
TOTAL	**$ 142**	**$ 150**	**5.3%**	**$ 454**	**203.1%**	**$ 75**	**(83.6%)**
217-MUSEUM GIFTS & GRANTS							
4-Charges for Services	$ 160	$ 83	(48.2%)	$ 60	(27.4%)	$ 61	1.0%
6-Misc Revenue	31	33	6.2%	21	(37.2%)	21	1.0%
TOTAL	**$ 190**	**$ 115**	**(39.4%)**	**$ 81**	**(30.2%)**	**$ 81**	**1.0%**
221-RED APPLE TRANSIT GRANT							
3-Intergov't Revenue	$ 642	$ 732	14.1%	$ 1,014	38.4%	$ 457	(55.0%)
4-Charges for Services	89	92	2.8%	92	0.1%	92	0.0%
6-Misc Revenue	10	6	(42.5%)		(98.8%)		0.0%
7-Intragovernmental	369	387	4.8%	433	11.8%	549	26.8%
TOTAL	**$ 1,111**	**$ 1,217**	**9.6%**	**$ 1,538**	**26.4%**	**$ 1,097**	**(28.7%)**
222-GENERAL GRANTS							
3-Intergov't Revenue	$ 478	$ 552	15.5%	$ 760	37.7%	$ 768	1.0%
7-Intragovernmental	55	46	(14.9%)	58	25.2%	59	1.0%
TOTAL	**$ 533**	**$ 599**	**12.4%**	**$ 818**	**36.7%**	**$ 826**	**1.0%**
223-CDBG GRANT							
3-Intergov't Revenue	$ 254	$ 433	70.7%	$ 520	20.1%	$ 365	(29.9%)
6-Misc Revenue	1	1	6.0%	1	8.4%	-	(100.0%)
TOTAL	**$ 255**	**$ 434**	**70.5%**	**$ 521**	**20.1%**	**$ 365**	**(30.0%)**
230-LODGERS TAX							
1-Taxes	$ 1,279	$ 1,332	4.1%	$ 1,200	(9.9%)	$ 1,212	1.0%
4-Charges for Services	111	103	(7.2%)	83	(19.6%)	81	(1.4%)
6-Misc Revenue	5	5	3.9%	3	(38.7%)	3	1.0%
TOTAL	**$ 1,395**	**$ 1,439**	**3.2%**	**$ 1,286**	**(10.7%)**	**$ 1,296**	**0.8%**
231-CONVENTION CENTER FEE							
1-Taxes	$ 265	$ 864	226.7%	$ 800	(7.4%)	$ 808	1.0%

CITY OF FARMINGTON
REVENUE SUMMARY
($000's)

	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
6-Misc Revenue		6	1433.5%	2	(68.0%)	2	1.0%
TOTAL	**$ 265**	**$ 870**	**228.5%**	**$ 802**	**(7.9%)**	**$ 810**	**1.0%**
240-STATE POLICE PROTECTION							
3-Intergov't Revenue	$ 101	$ 109	8.3%	$ 107	(1.6%)	$ 108	1.0%
6-Misc Revenue	1	1	11.6%	1	75.0%	1	1.0%
TOTAL	**$ 101**	**$ 110**	**8.4%**	**$ 109**	**(1.2%)**	**$ 110**	**1.0%**
246-REGION II NARCOTICS							
3-Intergov't Revenue	$ 349	$ 329	(5.9%)	$ 530	61.2%	$ 535	1.0%
6-Misc Revenue	20	115	482.4%	65	(43.1%)	66	1.0%
7-Intragovernmental	30	30	0.0%	30	0.0%	30	1.0%
TOTAL	**$ 399**	**$ 473**	**18.6%**	**$ 625**	**32.1%**	**$ 631**	**1.0%**
248-COPS PROGRAM							
3-Intergov't Revenue	$ -	$ 124	0.0%	$ 202	62.1%	$ 204	1.0%
7-Intragovernmental	150	149	(0.5%)	87	(41.9%)	87	1.0%
TOTAL	**$ 150**	**$ 274**	**82.5%**	**$ 288**	**5.4%**	**$ 291**	**1.0%**
249-LAW ENFORCEMENT BLOCK GRANT							
3-Intergov't Revenue	$ 5	$ 61	1216.6%	$ 33	(45.7%)	$ 34	1.0%
6-Misc Revenue		1	31.0%		(66.1%)		1.0%
TOTAL	**$ 5**	**$ 62**	**1112.0%**	**$ 33**	**(45.9%)**	**$ 34**	**1.0%**
250-STATE FIRE							
3-Intergov't Revenue	$ 648	$ 950	46.6%	$ 591	(37.8%)	$ 597	1.0%
6-Misc Revenue	10	13	19.3%	6	(56.1%)	6	1.0%
TOTAL	**$ 659**	**$ 963**	**46.2%**	**$ 597**	**(38.0%)**	**$ 603**	**1.0%**
251-PENALTY ASSESSMENT							
5-Fines/Fees	$ 155	$ 141	(9.4%)	$ 155	10.0%	$ 157	1.0%
TOTAL	**$ 156**	**$ 141**	**(9.3%)**	**$ 155**	**9.9%**	**$ 157**	**1.0%**
401-PUBLIC WORKS GRANT PROJECTS							
3-Intergov't Revenue	$ 353	$ 834	135.9%	$ 5,790	594.4%	$ -	(100.0%)
6-Misc Revenue	109	2	(98.4%)	-	(100.0%)	-	0.0%
7-Intragovernmental	-	781	0.0%	963	23.2%	850	(11.7%)
TOTAL	**$ 463**	**$ 1,617**	**249.6%**	**$ 6,752**	**317.6%**	**$ 850**	**(87.4%)**
402-GRT 2012 BONDS							
6-Misc Revenue	$ 19	$ 2	(90.3%)	$ -	(100.0%)	$ -	0.0%
TOTAL	**$ 19**	**$ 2**	**(90.3%)**	**$ -**	**(100.0%)**	**$ -**	**0.0%**
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS							
6-Misc Revenue	$ 27	$ 34	28.3%	$ 35	2.3%	$ -	(100.0%)
7-Intragovernmental	3,235	5,851	80.9%	3,000	(48.7%)	-	(100.0%)
TOTAL	**$ 3,261**	**$ 5,886**	**80.5%**	**$ 3,035**	**(48.4%)**	**$ -**	**(100.0%)**
409-AIRPORT GRANTS							
3-Intergov't Revenue	$ 1,507	$ 370	(75.4%)	$ 1,491	303.2%	$ -	(100.0%)
6-Misc Revenue	4		(96.4%)	-	(100.0%)	-	0.0%
7-Intragovernmental	42	(28)	(166.8%)	8	(128.6%)	-	(100.0%)
TOTAL	**$ 1,552**	**$ 342**	**(78.0%)**	**$ 1,499**	**338.3%**	**$ -**	**(100.0%)**
411-METROPOLITAN REDEVELOPMENT AUTHORITY							
6-Misc Revenue	$ 5	$ 9	86.5%	$ 8	(14.7%)	$ -	(100.0%)
7-Intragovernmental	500	500	0.0%	-	(100.0%)	-	0.0%
TOTAL	**$ 505**	**$ 509**	**0.9%**	**$ 8**	**(98.4%)**	**$ -**	**(100.0%)**
415-CONVENTION CENTER FEE CAPITAL PROJECTS							
6-Misc Revenue	$ 1	$ 2	45.9%	$ -	(100.0%)	$ -	0.0%
7-Intragovernmental	-	22,000	0.0%	173,832	690.1%	$ -	(100.0%)
TOTAL	**$ 1**	**$ 24**	**1998.3%**	**$ 174**	**635.2%**	**$ -**	**(100.0%)**
501-SALES TAX BOND RETIREMENT							
6-Misc Revenue	$ 6	$ 6	15.4%	$ 5	(23.0%)	$ 5	1.0%
7-Intragovernmental	1,636	1,633	(0.2%)	1,629	(0.2%)	1,638	0.6%
TOTAL	**$ 1,642**	**$ 1,639**	**(0.1%)**	**$ 1,634**	**(0.3%)**	**$ 1,643**	**0.6%**

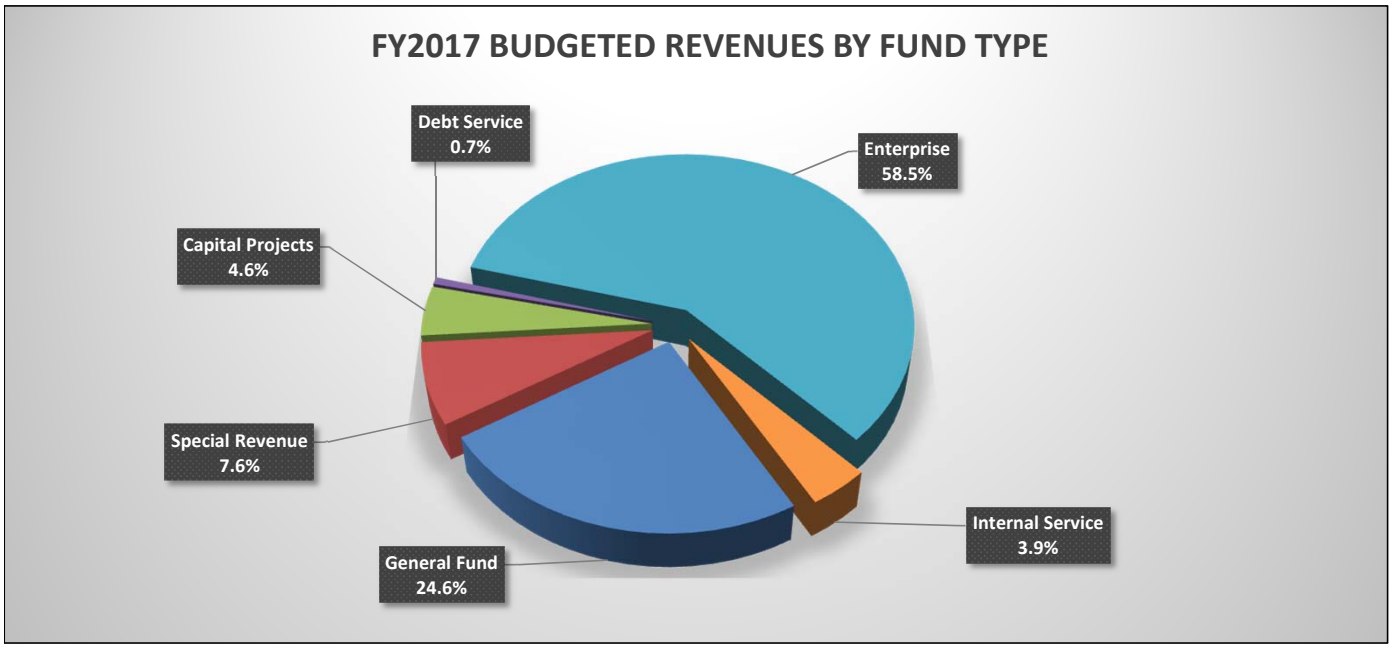
CITY OF FARMINGTON
REVENUE SUMMARY
($000's)

	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
601-ELECTRIC ENTERPRISE							
4-Charges for Services	$ 106,312	$ 101,841	(4.2%)	$ 100,602	(1.2%)	$ 101,797	1.2%
6-Misc Revenue	1,466	1,532	4.5%	1,195	(22.0%)		(100.0%)
7-Intragovernmental	-	16,512	0.0%	4,968	(69.9%)	$ -	(100.0%)
TOTAL	**$ 107,778**	**$ 103,390**	**(4.1%)**	**$ 101,802**	**(1.5%)**	**$ 101,797**	**(0.0%)**
602-WATER ENTERPRISE							
3-Intergov't Revenue	$ 991	$ 51	(94.9%)	$ 3,200	6189.8%	$ -	(100.0%)
4-Charges for Services	13,981	15,966	14.2%	16,762	5.0%	18,483	10.3%
6-Misc Revenue	113	148	31.2%	75	(49.4%)	-	(100.0%)
TOTAL	**$ 15,085**	**$ 16,165**	**7.2%**	**$ 20,037**	**24.0%**	**$ 18,483**	**(7.8%)**
603-WASTEWATER ENTERPRISE							
1-Taxes	$ 1,372	$ 1,285	(6.3%)	$ 1,210	(5.8%)	$ 1,222	
3-Intergov't Revenue	-	5	0.0%	8,000	169571.3%	-	(100.0%)
4-Charges for Services	6,699	7,502	12.0%	8,090	7.8%	11,111	37.3%
6-Misc Revenue	79	273	245.8%	98	(64.1%)	-	(100.0%)
TOTAL	**$ 8,150**	**$ 9,065**	**11.2%**	**$ 17,398**	**91.9%**	**$ 12,333**	**(29.1%)**
604-SANITATION ENTERPRISE							
3-Intergov't Revenue	$ -	$ 3	0.0%	$ -	(100.0%)	$ -	0.0%
4-Charges for Services	5,597	5,531	(1.2%)	5,926	7.1%	7,417	25.2%
6-Misc Revenue	100	127	26.5%	110	(13.1%)	-	(100.0%)
TOTAL	**$ 5,697**	**$ 5,661**	**(0.6%)**	**$ 6,036**	**6.6%**	**$ 7,417**	**22.9%**
701-HEALTH INSURANCE							
4-Charges for Services	$10,276	$8,911	(13.3%)	$9,775	9.7%	$ 9,784	0.1%
6-Misc Revenue	12	20	59.4%	20	0.6%	20	1.0%
TOTAL	**$10,289**	**$8,931**	**(13.2%)**	**$9,795**	**9.7%**	**$ 9,804**	**0.1%**
Grand Total	**$ 235,628**	**$ 232,659**	**(1.3%)**	**$ 248,181**	**6.7%**	**$ 228,567**	**(7.9%)**



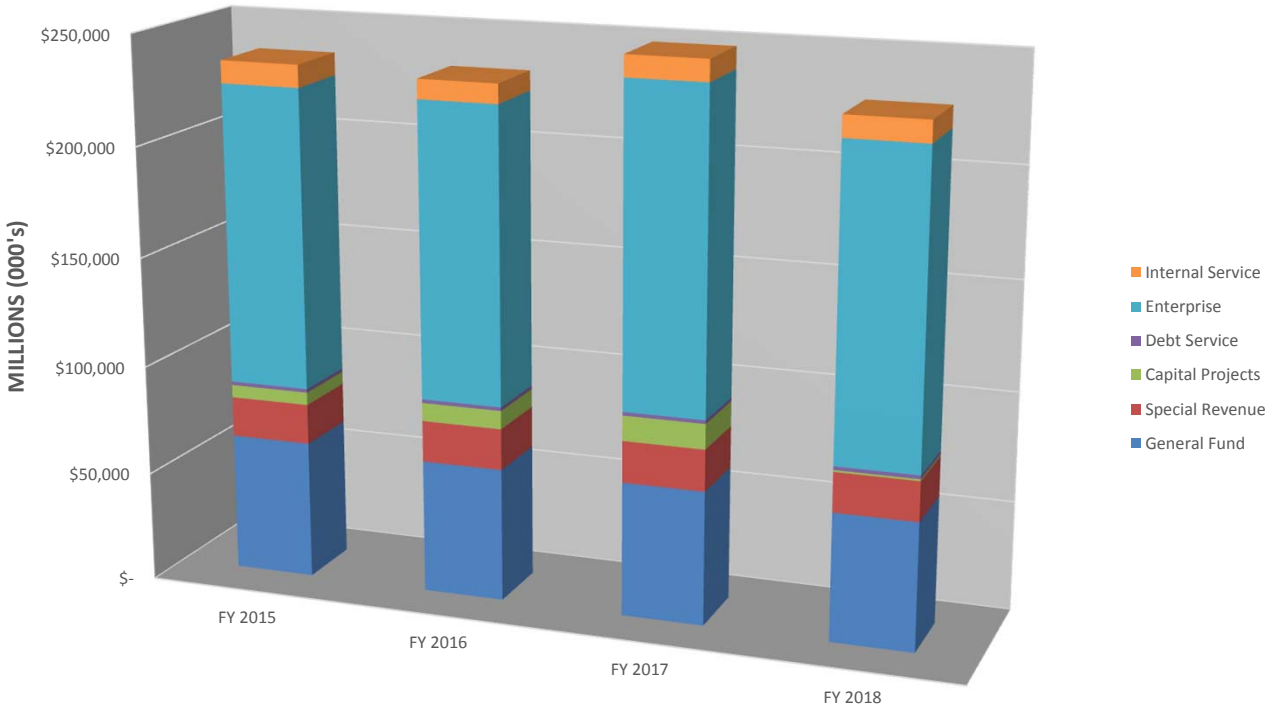
($000's)	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1-Taxes	$ 57,815	$ 56,363	(2.5%)	$ 56,219	(0.3%)	$ 56,728	0.9%
2-License/Permits	608	606	(0.4%)	600	(0.9%)	606	1.0%
* 3-Intergov't Revenue	7,637	6,678	(12.5%)	23,609	253.5%	4,116	(82.6%)
4-Charges for Services	146,645	143,055	(2.4%)	144,672	1.1%	152,100	5.1%
5-Fines/Fees	1,114	1,052	(5.6%)	1,245	18.3%	1,257	1.0%
6-Misc Revenue	5,289	5,662	7.1%	4,670	(17.5%)	3,163	(32.3%)
7-Intragovernmental	16,520	19,242	16.5%	17,166	(10.8%)	10,596	(38.3%)
Total Revenue	**$ 235,628**	**$ 232,659**	**(1.3%)**	**$ 248,181**	**6.7%**	**$ 228,567**	**(7.9%)**

* Includes Federal/State grants and NMFA loan proceeds.



*Fiscal Year	General Fund	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Service	Total
2015	$ 62,927	18,260	5,801	1,642	136,710	10,289	$ 235,628
2016	$ 60,639	18,789	8,380	1,639	134,281	8,931	$ 232,659
2017	$ 61,080	18,931	11,469	1,634	145,273	9,795	$ 248,181
2018	$ 58,206	18,034	850	1,643	140,031	9,804	$ 228,567

($000's)



FISCAL YEAR

*Revenues for FY2015 and FY2016 are actual. Revenue for FY2017 is budgeted, and revenue for FY2018 is projected.

REVENUE ANALYSIS

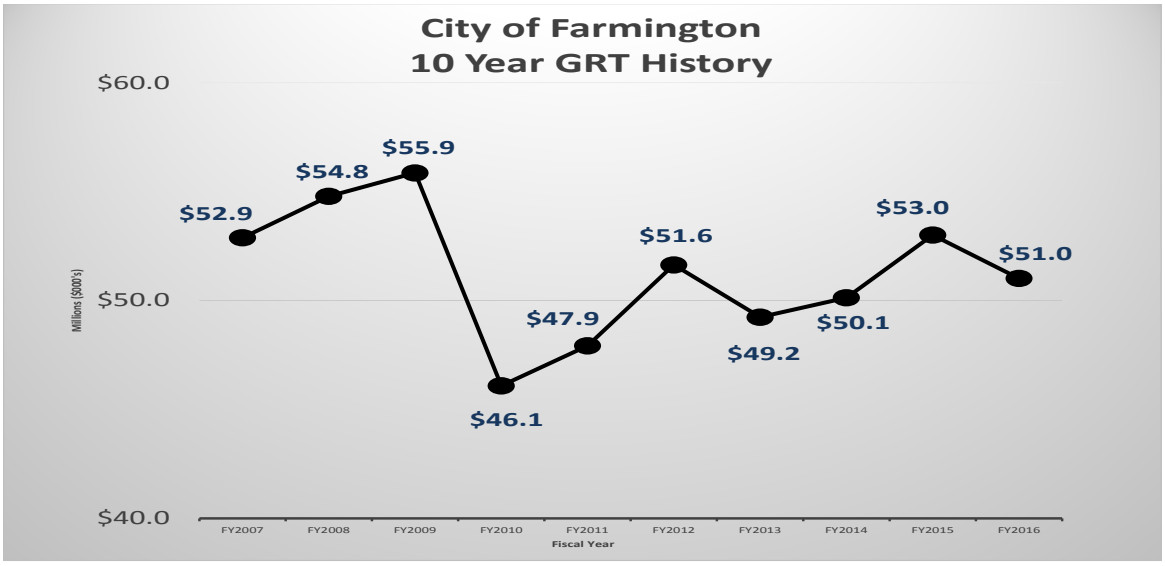
Gross Receipts Taxes*:

The State of New Mexico Taxation and Revenue Department levies a gross receipts tax (GRT) for the privilege of doing business in the state. With the exception of qualified food sales and medical services, the tax is imposed on retail sales, total construction receipts including labor and sales of business and professional services. "Gross receipts" is defined as the total amount of money or value of other consideration received from selling property in New Mexico; from leasing property employed in New Mexico; from selling services performed outside New Mexico the product of which is initially used in New Mexico; or from performing services in New Mexico. The State Taxation and Revenue Department collects and distributes the state-shared and local-option gross receipts taxes to the City. The City receives 1.225% as the state-shared GRT and imposes an additional 1.4.375% of local-option GRT. Effective July 1, 2010, the State of New Mexico increased the state rate by .125% and in January 2014 and January 2015, San Juan County increased the GRT rate by .0625% and .1875% respectively. Effective January 1, 2016, the City of Farmington raised taxes by .25% for the first time since 1998 to offset the Hold Harmless reduction. The total in-city rate is currently 7.625%.

In budgeting for gross receipt tax revenue, historical trends are analyzed, and legislative changes are reviewed.
The ten-year average in gross receipts tax revenue equals a 3.5% decrease. The wildly fluctuating GRT levels began in FY2010 with a 17.3% decrease back to FY2005 levels. FY2011 and FY2012 showed slight improvement while FY2013 dampened that optimistic outlook with GRT dropping 4.7%. FY2014 showed a slight growth of 1.8% but it was FY2015 that pointed to economic recovery with a 5.7% increase. FY2016 rejected that optimism with a 3.8% decrease. With the high degree of uncertainty in the current economy and a guaranteed decrease of revenue as a result of the Hold Harmless Phase Out legislation, a conservative approach to revenue was taken when budgeting FY2017 GRT revenue.

For FY2017, GRT revenue has been conservatively budgeted at $51.1 million or essentially even with the FY2016 actual GRT revenue with one distinction. The FY2017 budgeted GRT includes a full 12 months of the newly imposed .25% increment. This increment was received in only four months of FY2016 actual. Total budgeted gross receipts tax revenue is 20.6% of total budgeted revenues for all funds. Gross receipts tax for the FY2017 General Fund budget is $40.2 million which is 65.8% of the total General Fund budgeted revenues.

The following graph represents a 10-year history of gross receipts tax revenue:



*GRT amounts discussed above exclude compensating tax.

Service Fees:

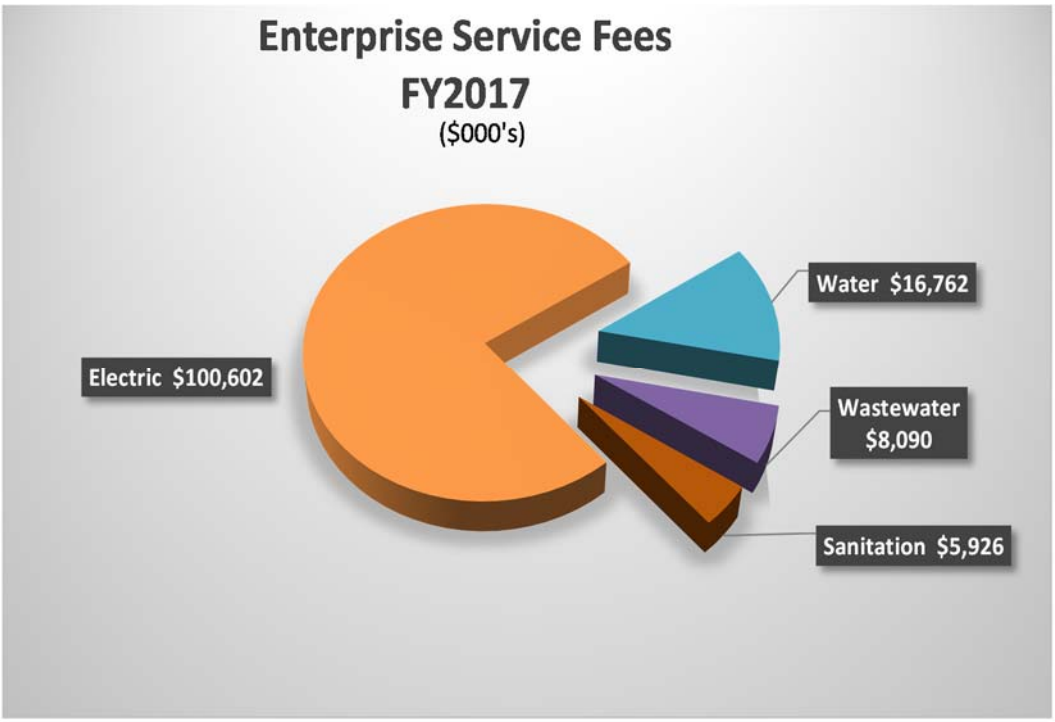
For FY2017, Enterprise Funds service fees are budgeted at $131,380,501 and represents 52.9% of the City's total budgeted revenues. The Enterprise Funds include the Electric, Water, Wastewater, and Sanitation Utilities.

The Farmington Electric Utility System generation facilities include the 18.0 megawatt Animas Power Plant (combined cycle-natural gas), the 30 megawatt Navajo Dam (hydroelectric plant), and the City's 8.475% ownership in the San Juan Power Plant unit #4 (coal-fired) which generates 43.4 megawatts. The City's newest generation facility is its 63 megawatt Bluffview Power Plant (combined cycle -natural gas) which began operation in May 2005. The number of electric meters has increased from 31,171 in 1994 to 44,197 in FY2017. On October 8th, 2013, a rate change for the Farmington Electric Utility System was approved by Council. This increase was the first since May 1982. Rates will be increased a total of 6.7% to be implemented by the 3rd year. The budget for electric user fees in FY2017 is $101 million.

The operation and maintenance of the water and wastewater services is currently under contract with CH2MHill OMI, Inc. (OMI). The number of water and wastewater customers is 16,432 and 14,482, respectively. Prior to January 2007, water rates had not been adjusted since July 1991. In November 2014, after completion of a Water/Wastewater rate study, the City Council implemented a new rate schedule to maintain the reliability and quality service of a growing water distribution and wastewater collection system. Fee increases include funds for renewal and replacement of aging water infrastructure. Council approved a rate increase in both the Water and Wastewater Utilities of 10% and 15% respectively. The repair and replacement fee was also increased from $6.60 to $14.10 per month and $5.65 to $10.65 per month for water and wastewater residential users respectively during this 5 year period. Water Fund service fees are budgeted at $16.8 million for FY2017 and Wastewater service fees are budgeted at $8.1 million.

Sanitation services are currently under contract with Waste Management of New Mexico, Inc. Sanitation rates are evaluated yearly according to the contract and adjusted by 75% of CPI. Sanitation service fees are budgeted at $5.9 million for FY2017.

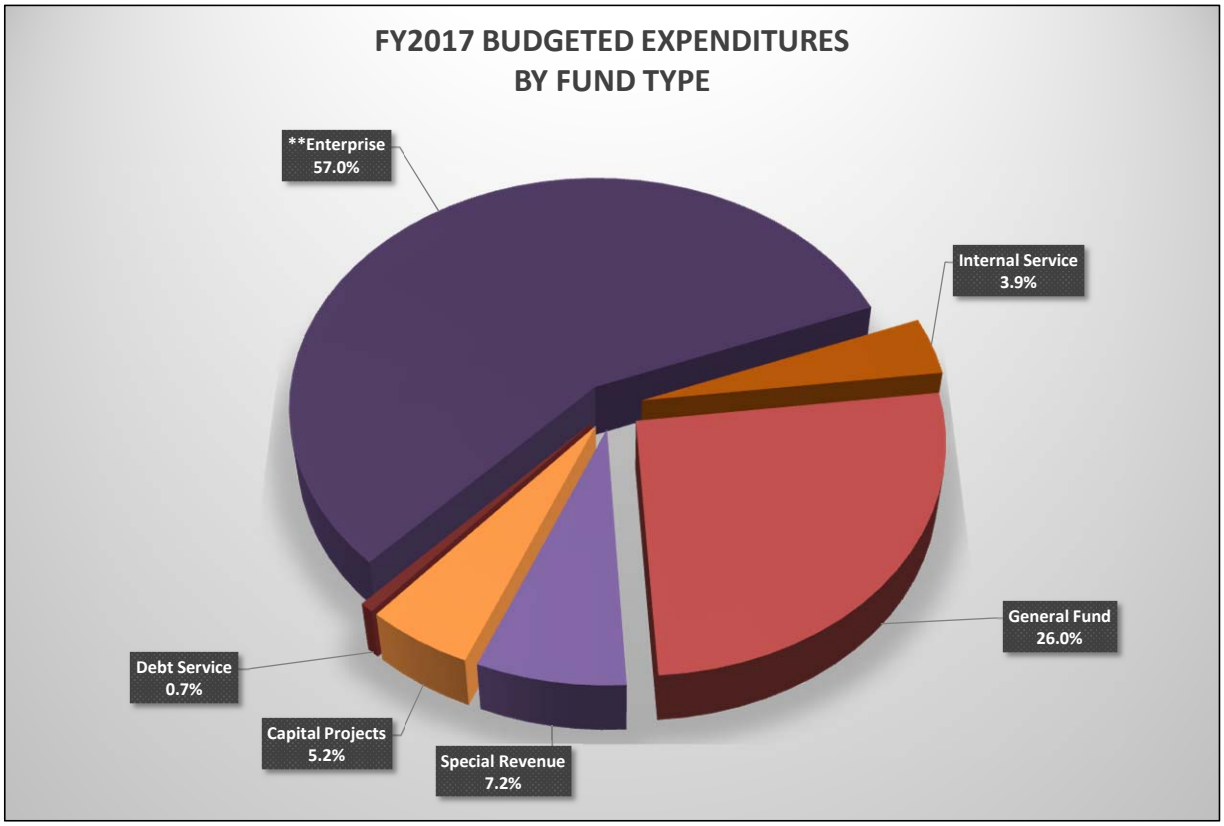
The following chart represents the FY2017 budgeted fees by service:



CITY OF FARMINGTON
EXPENDITURE SUMMARY
($000's)

CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budget	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 63,450	$ 64,225	1.2%	$ 67,426	5.0%	$ 67,628	0.3%
b) General Operating	123,713	114,319	(7.6%)	119,817	4.8%	117,487	(1.9%)
c) Capital	34,751	40,430	16.3%	67,177	66.2%	59,768	(11.0%)
d) Debt Service	4,341	4,528	4.3%	4,520	(0.2%)	4,538	0.4%
e) Transfers	14,692	17,308	17.8%	15,463	(10.7%)	1,832	(88.2%)
TOTAL	**$ 240,947**	**$ 240,810**	**(0.1%)**	**$ 274,404**	**14.0%**	**$ 251,253**	**(8.4%)**

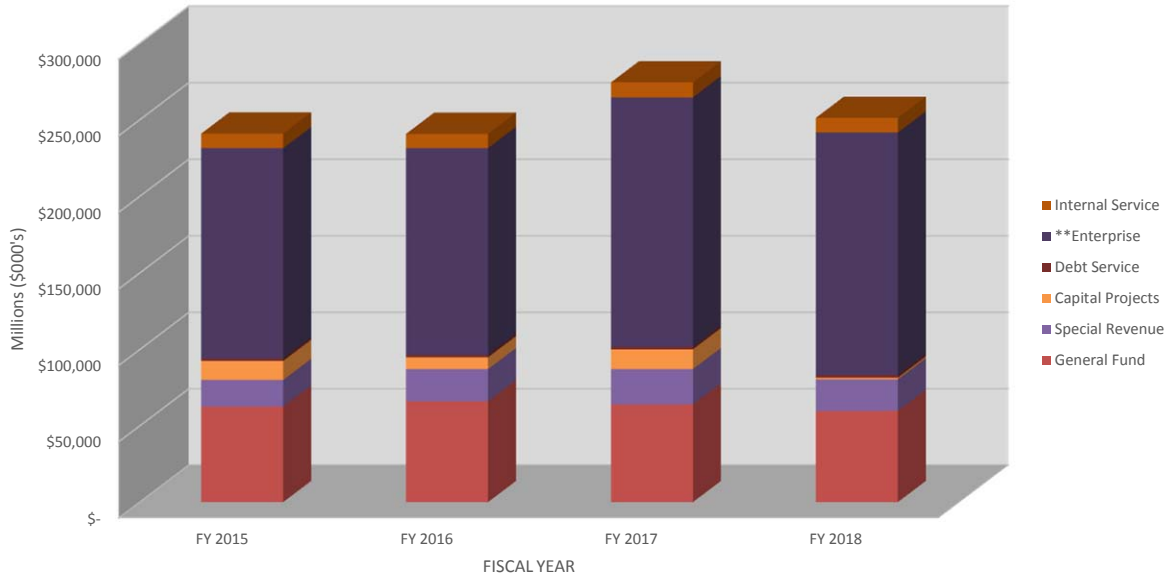
FUNDS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budget	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 62,632	$ 66,138	5.6%	$ 64,080	(3.1%)	$ 59,822	(6.6%)
201-GRT - STREETS	8,986	11,625	29.4%	13,066	12.4%	12,897	(1.3%)
202-GRT - PARKS	2,780	3,191	14.8%	3,278	2.7%	3,303	0.7%
211-PARK DEVELOPMENT FEES	-	56	0.0%	75	32.9%	-	(100.0%)
213-LIBRARY GIFTS & GRANTS	95	186	96.0%	75	(59.6%)	76	1.0%
214-PARKS/REC GIFTS & GRANTS	644	87	(86.5%)	488	461.9%	65	(86.7%)
217-MUSEUM GIFTS & GRANTS	176	87	(50.5%)	136	56.2%	137	1.0%
221-RED APPLE TRANSIT GRANT	954	1,492	56.4%	1,538	3.1%	1,097	(28.7%)
222-GENERAL GRANTS	596	577	(3.1%)	651	12.9%	647	(0.8%)
223-CDBG GRANT	207	436	111.3%	649	48.8%	365	(43.8%)
230-LODGERS TAX	1,437	1,343	(6.5%)	1,364	1.6%	479	(64.9%)
231-CONVENTION CENTER FEE	-	22,000	0.0%	173,832	690.1%		(100.0%)
240-STATE POLICE PROTECTION	102	110	8.2%	109	(1.2%)	110	1.0%
246-REGION II NARCOTICS	466	481	3.3%	430	(10.5%)	411	(4.5%)
248-COPS PROGRAM	58	275	372.6%	388	41.0%	388	0.0%
249-LAW ENFORCEMENT BLOCK GRANT	4	62	1285.8%	33	(46.0%)	34	1.0%
250-STATE FIRE	744	861	15.8%	472	(45.2%)	458	(2.9%)
251-PENALTY ASSESSMENT	158	142	(9.7%)	155	8.9%	157	1.0%
401-PUBLIC WORKS GRANT PROJECTS	1,750	686	(60.8%)	6,640	868.0%	1,150	(82.7%)
402-GRT 2012 BONDS	3,646	798	(78.1%)	-	(100.0%)	-	0.0%
408-GENERAL GOVERNMENTAL CAPITAL PROJECT	4,487	5,765	28.5%	4,317	(25.1%)	-	(100.0%)
409-AIRPORT GRANTS	1,638	313	(80.9%)	1,540	391.3%	-	(100.0%)
411-METROPOLITAN REDEVELOPMENT AUTHORITY	87	68	(22.4%)	300	344.0%	-	(100.0%)
415-CONVENTION CENTER FEE CAPITAL PROJECTS	866	95	(89.0%)	174	82.3%	-	(100.0%)
501-SALES TAX BOND RETIREMENT	1,636	1,633	(0.2%)	1,629	(0.2%)	1,638	0.6%
601-ELECTRIC ENTERPRISE	110,833	104,144	(6.0%)	110,918	6.5%	117,936	6.3%
602-WATER ENTERPRISE	13,762	15,579	13.2%	25,011	60.5%	17,132	(31.5%)
603-WASTEWATER ENTERPRISE	7,149	9,753	36.4%	19,829	103.3%	17,681	(10.8%)
604-SANITATION ENTERPRISE	5,539	5,557	0.3%	7,152	28.7%	5,641	(21.1%)
701-HEALTH INSURANCE	9,516	9,247	(2.8%)	9,731	5.2%	9,630	(1.0%)
TOTAL	**$ 240,947**	**$ 240,810**	**(0.1%)**	**$ 274,404**	**14.0%**	**$ 251,253**	**(8.4%)**



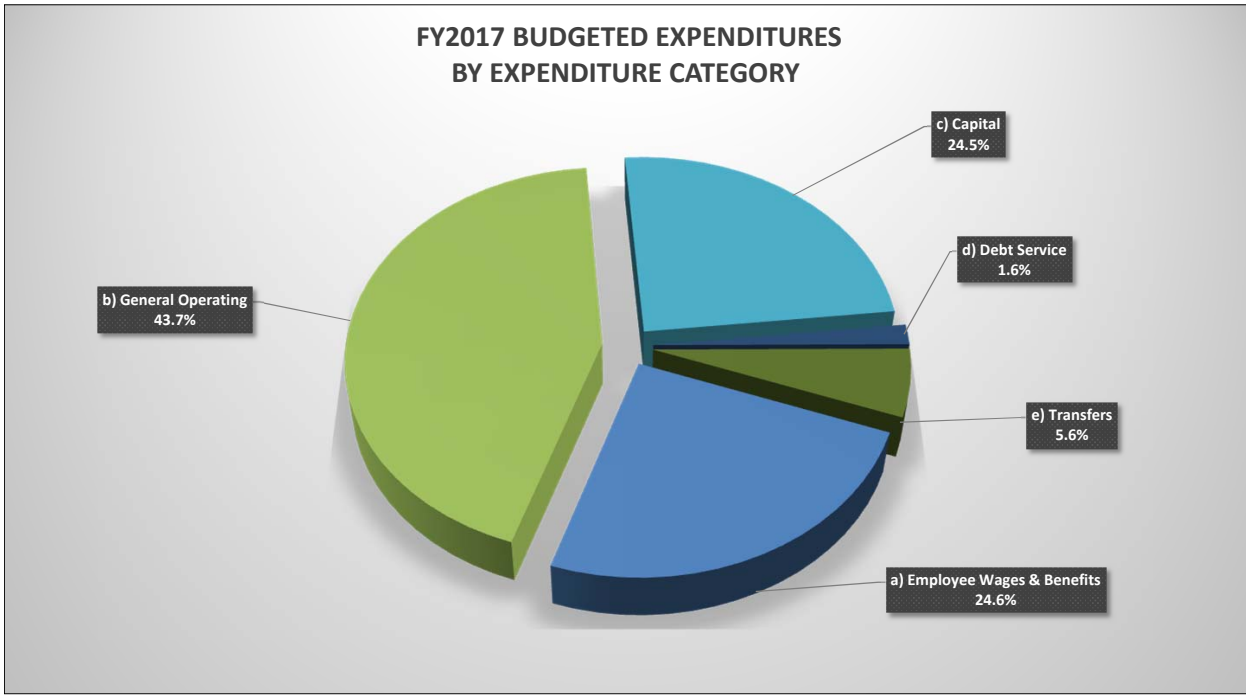
*Fiscal Year	General Fund	Special Revenue	Capital Projects	Debt Service	**Enterprise	Internal Service	Total
2015	$ 62,632	17,406	12,474	1,636	137,283	9,516	$ 240,947
2016	$ 66,138	21,035	7,725	1,633	135,032	9,247	$ 240,810
2017	$ 64,080	23,083	12,971	1,629	162,910	9,731	$ 274,404
2018	$ 59,822	20,623	1,150	1,638	158,391	9,630	$ 251,253

($000's)

EXPENDITURE SUMMARY BY FUND TYPE



*Expenditures for FY2015 and FY2016 are actual. Expenditures for FY2017 are budgeted. Expenditures for FY2018 are projected.
**Enterprise funds include enterprise debt service.



CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budget	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 63,450	$ 64,225	1.2%	$ 67,426	5.0%	$ 67,628	0.3%
b) General Operating	123,713	114,319	(7.6%)	119,817	4.8%	117,487	(1.9%)
c) Capital	34,751	40,430	16.3%	67,177	66.2%	59,768	(11.0%)
d) Debt Service	4,341	4,528	4.3%	4,520	(0.2%)	4,538	0.4%
e) Transfers	14,692	17,308	17.8%	15,463	(10.7%)	1,832	(88.2%)
TOTAL	**$ 240,947**	**$ 240,810**	**(0.1%)**	**$ 274,404**	**14.0%**	**$ 251,253**	**(8.4%)**

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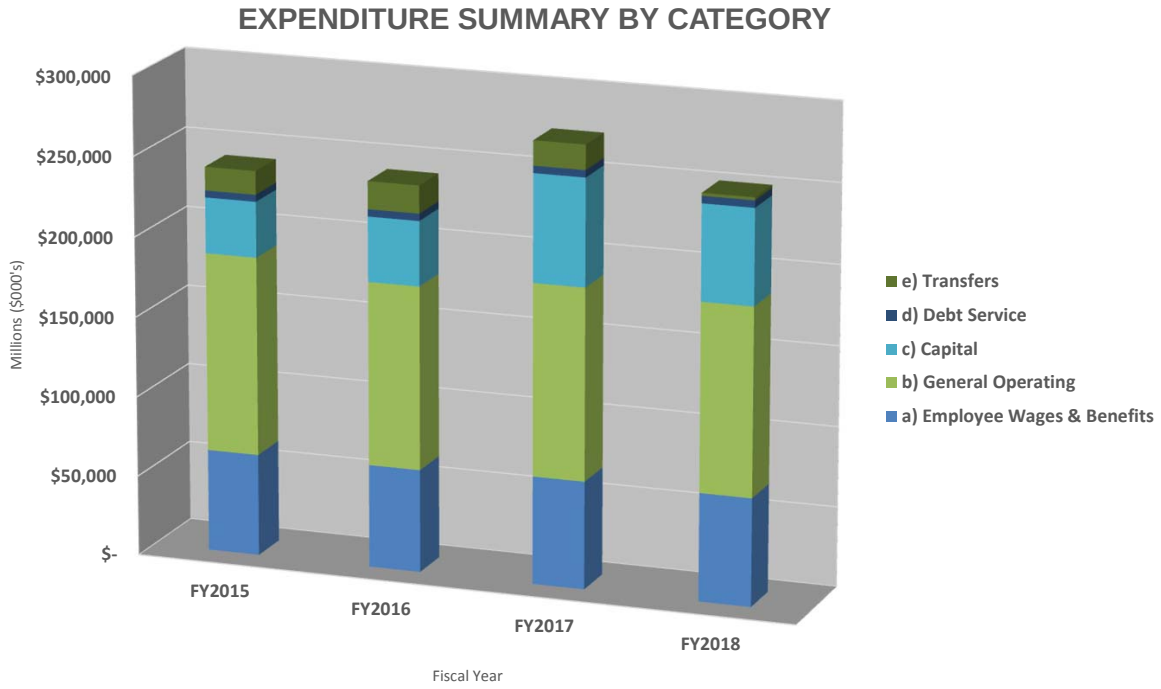
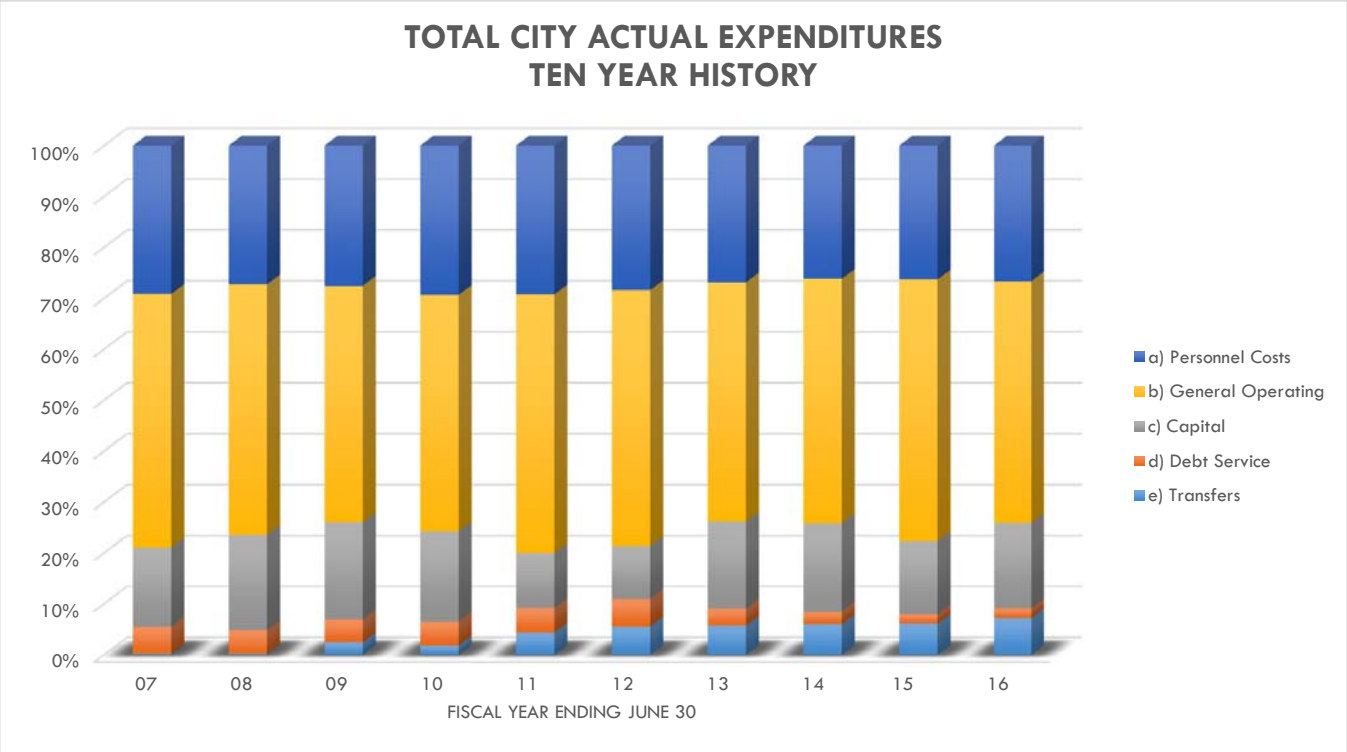
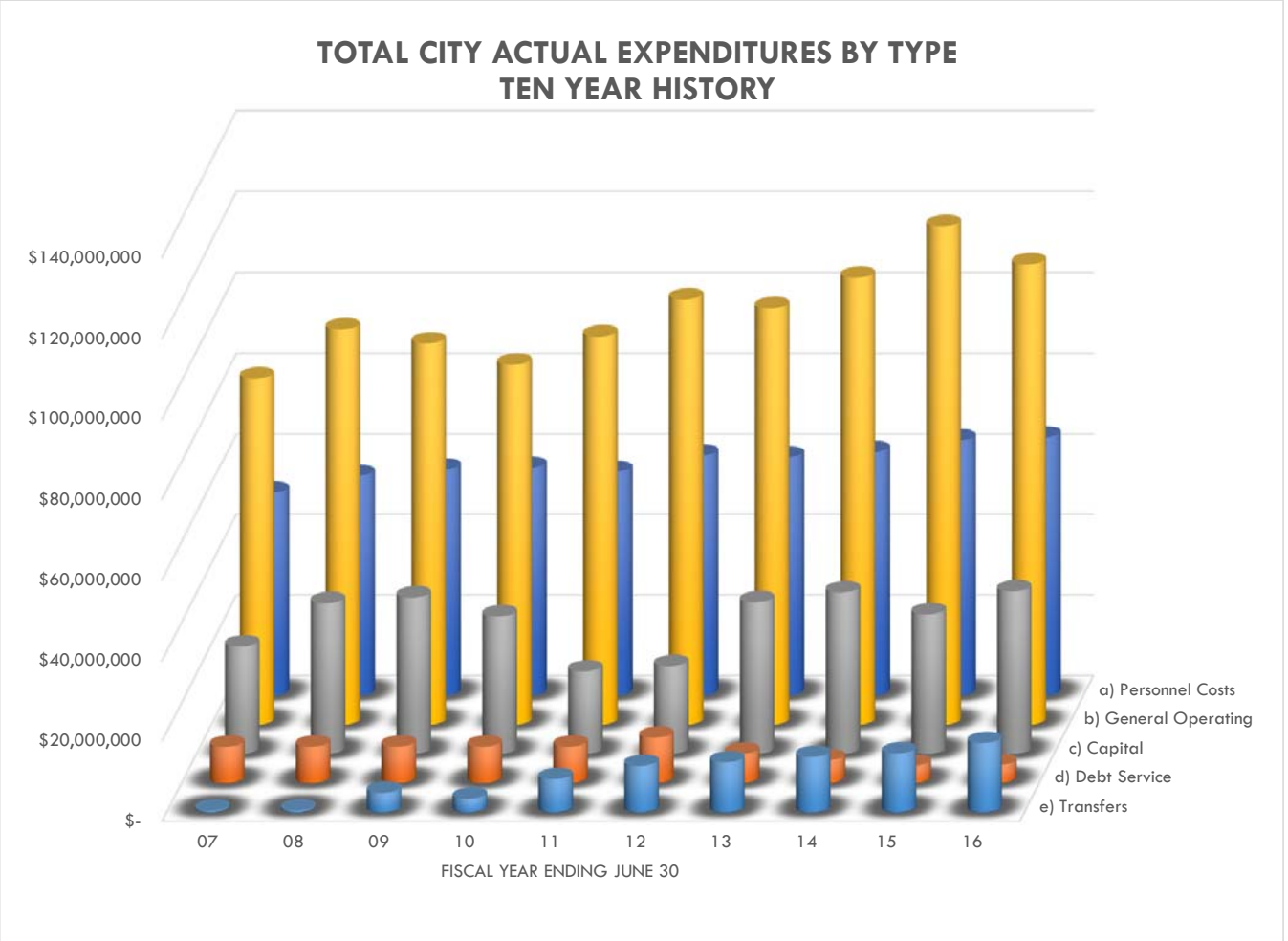
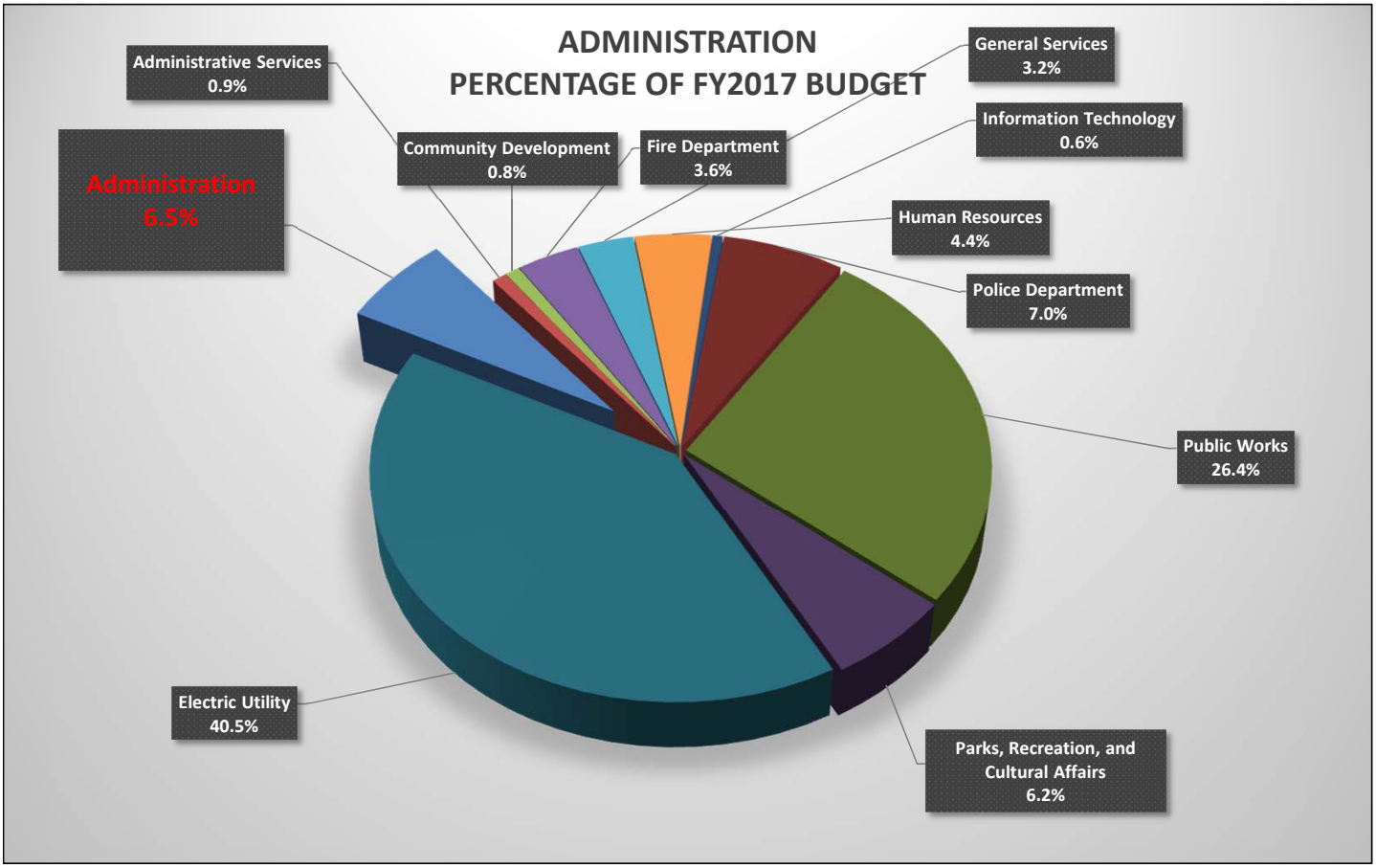
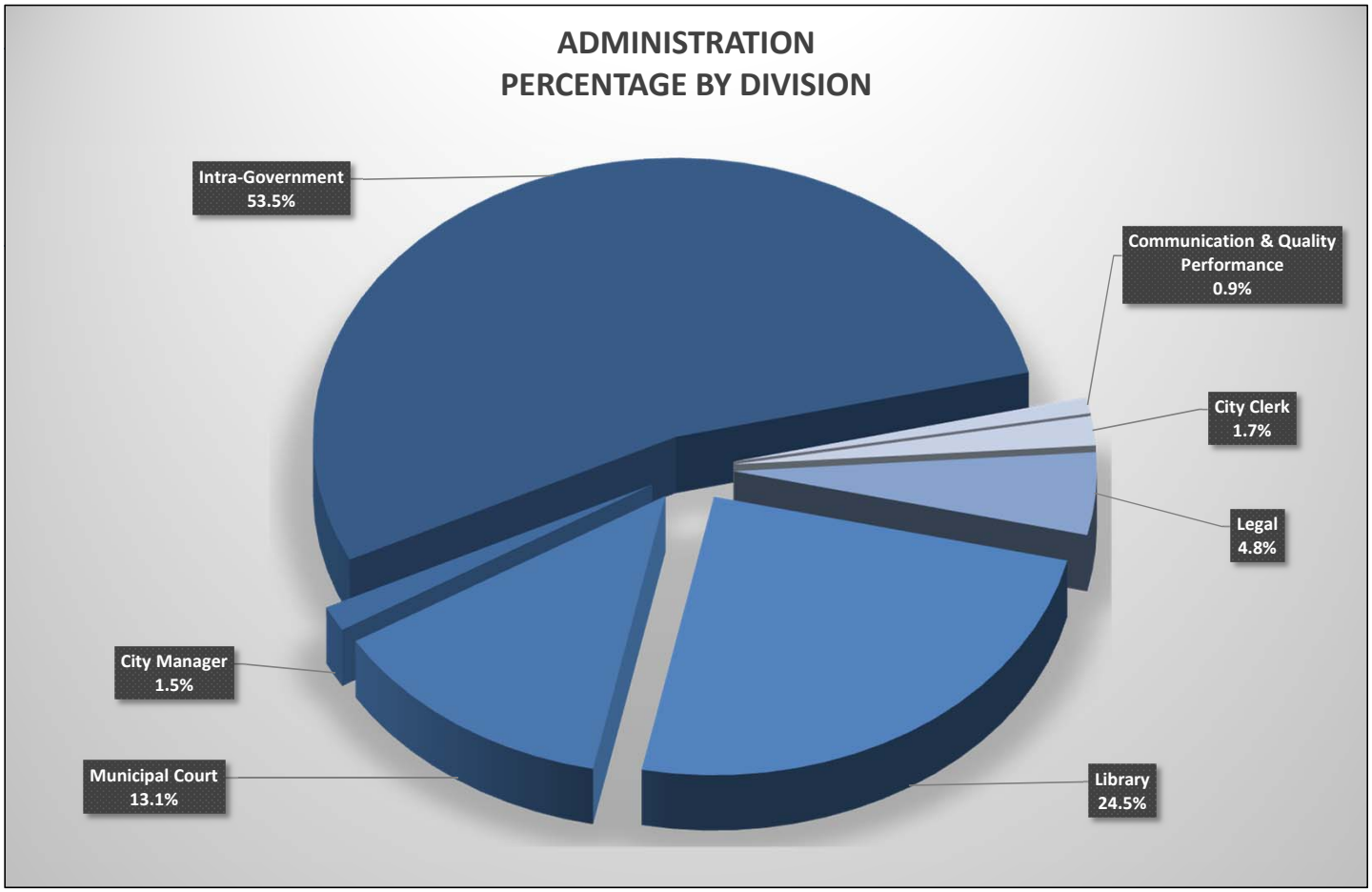


*Expenditures for FY2015 and FY2016 are actual. Expenditures for FY2017 are budgeted. Expenditures for FY2018 are projected.


TOTAL CITY ACTUAL EXPENDITURES
TEN YEAR HISTORY
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
07
08
09
10
11
12
13
14
15
16
FISCAL YEAR ENDING JUNE 30
a) Personnel Costs
b) General Operating
c) Capital
d) Debt Service
e) Transfers


TOTAL CITY ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY
$140,000,000
$120,000,000
$100,000,000
$80,000,000
$60,000,000
$40,000,000
$20,000,000
$-
07
08
09
10
11
12
13
14
15
16
FISCAL YEAR ENDING JUNE 30
a) Personnel Costs
b) General Operating
c) Capital
d) Debt Service
e) Transfers


ADMINISTRATION
PERCENTAGE OF FY2017 BUDGET
Administrative Services 0.9%
General Services 3.2%
Information Technology 0.6%
Community Development 0.8%
Fire Department 3.6%
Administration 6.5%
Human Resources 4.4%
Police Department 7.0%
Public Works 26.4%
Electric Utility 40.5%
Parks, Recreation, and Cultural Affairs 6.2%


ADMINISTRATION
PERCENTAGE BY DIVISION
Intra-Government 53.5%
Communication & Quality Performance 0.9%
City Clerk 1.7%
Legal 4.8%
City Manager 1.5%
Municipal Court 13.1%
Library 24.5%

ADMINISTRATION: CITY COUNCIL/CLERK

PROGRAM DESCRIPTION:

The City Clerk's office is oriented toward public service/relations, many of which are governed by State law. The City Clerk, assisted by two staff members, performs the following duties: prepares agendas and minutes for all City Council meetings, conducts regular and special municipal elections, serves as the official custodian of City records and directs record retention, microfilming, and archival and destruction. In addition, the City Clerk directs the issuance of business registrations and liquor and security guard licenses; administers the City liquor license process and issues applications for special dispenser and public celebration permits. The clerk's office also prepares transcripts of bond issues and assessment districts; processes oil and gas well permits; directs publication of legal notices; processes applications to inspect public records; and provides staff services and support for the Mayor, City Council and City Manager. Staff members of this office take pride in their ability to efficiently assist and direct the public beyond the scope of City related inquiries.

PROGRAMS AND SERVICE DELIVERY:

- Provided staff assistance to the Community Development Department by attending requested meetings and transcribing the minutes.
- Worked with the GIS Division to develop and on-line map for Election purposes.

FY2017 GOALS/OBJECTIVES:

- The City Clerk's office will continue its endeavors to employ available technology to increase public awareness of, and interest in, City government.

PERFORMANCE MEASURES:

- Agendas of City Council meetings are prepared at least 72 hours in advance and a draft set of the Minutes are available 10 working days after the meeting, in accordance with State Statutes. With rare exception, Requests to Inspect Public Records are completed within 3 days of receiving the request.

Performance Indicator	**FY2015 Actual**	**FY2016 Actual**
Record requests processed	727	497
Council Meeting Agendas & Minutes	45	37
Business Registration revenue collected	$130,305	
Liquor License revenue collected	$15,000	
Business Registration customer contact	3,765	3,901
Annual archive destruction (boxes)	30	165
Microfilm cartridges processed	16	0
Boxes of items scanned into OptiView	0	29

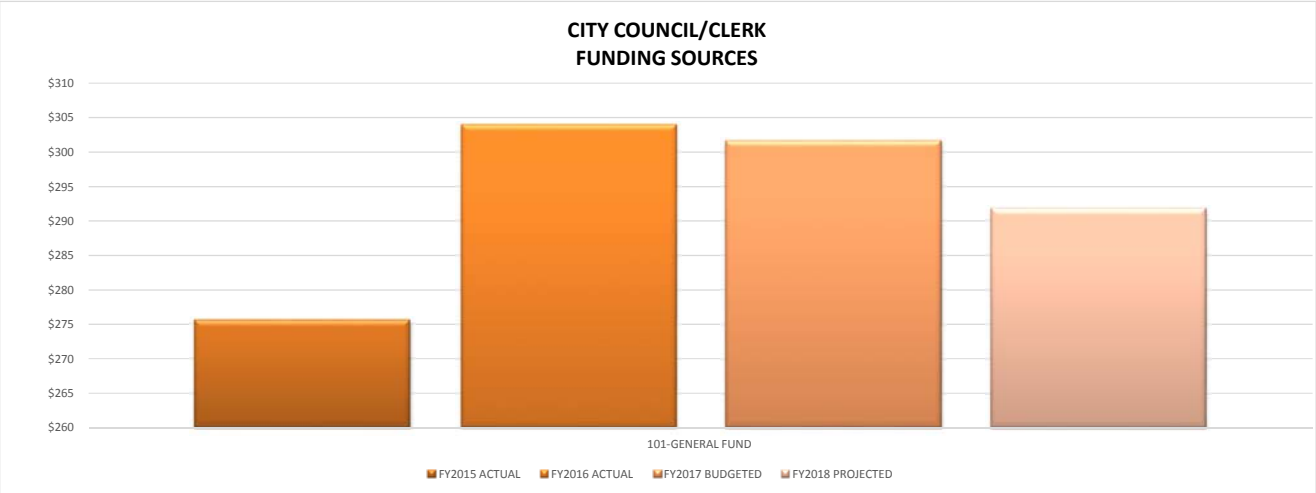
ADMINISTRATION

CITY COUNCIL / CLERK

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Mayor (Elected)	1	1	$ 15,082	$ 15,041	(0.3%)
City Council Members (Elected)	4	4	40,220	40,110	(0.3%)
City Clerk	1	1	77,388	77,937	0.7%
Deputy City Clerk	1	1	55,181	55,884	1.3%
Administrative Aide	1	1	39,621	39,543	(0.2%)
TOTAL	**8**	**8**	**$ 227,493**	**$ 228,515**	**0.4%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 277,345	$ 275,305	(0.7%)	$ 277,326	0.7%	$ 277,326	0.0%
b) General Operating	40,107	57,391	43.1%	37,680	(34.3%)	38,057	1.0%
c) Capital	-	-	0.0%	10,000	0.0%	-	(100.0%)
e) Transfers	(41,856)	(28,692)	(31.5%)	(23,316)	(18.7%)	(23,549)	1.0%
Grand Total	**$ 275,596**	**$ 304,004**	**10.3%**	**$ 301,690**	**(0.8%)**	**$ 291,834**	**(3.3%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 275,596	$ 304,004	10.3%	$ 301,690	(0.8%)	$ 291,834	(3.3%)
	Grand Total	**$ 275,596**	**$ 304,004**	**10.3%**	**$ 301,690**	**(0.8%)**	**$ 291,834**	**(3.3%)**



1) Detail information available on expenditure pages 1-2 of the line item budget book.

ADMINISTRATION: MUNICIPAL COURT

PROGRAM DESCRIPTION:

The Municipal Court Division is the Judicial Branch of Local Government and as such, is responsible for conducting judicial proceedings in accordance with City Ordinances and State Statutes. This process includes arraignments and hearings on criminal offenses, as well as operation of the traffic violations bureau. In the judicial process, the court is also responsible for collecting and reporting fines and fees, along with assigning and monitoring community service work done in lieu of fines. In addition to the traditional court functions, the court now provides supervised probation services to DWI offenders and other cases as deemed appropriate. Additionally, the court also provides specific monitoring of youthful offenders.

Programs and Service Delivery:

Continued to work with programs implemented in 2014, which include a Theft Offenders Program designed to reduce the rate of shopliftings. During CY2015, the court continued to work with the Police Department, Presbyterian Medical Services, and Totah Behavioral Health on the Joint Intervention Program (JIP) aimed at reducing public inebriant type crimes. The court, through a joint agreement, provided supervised probation services for DWI cases for the Aztec Municipal Court. The court is also working to develop a paperless court system designed to reduce work load and improve efficiency thus improving customer service.

FY2017 GOALS/OBJECTIVES:

- Establish and maintain six week docket time for trials.
- Establish service-oriented goals and objectives for all court staff.
- Streamline docketing process to reduce officer overtime.
- Work on alternative sentencing programs to mitigate jail costs.
- Establish goals and objectives for the new Theft Offenders Program and incorporate performance standards.
- Develop the JIP from a pilot project into a fully functional program.

PERFORMANCE MEASURES:

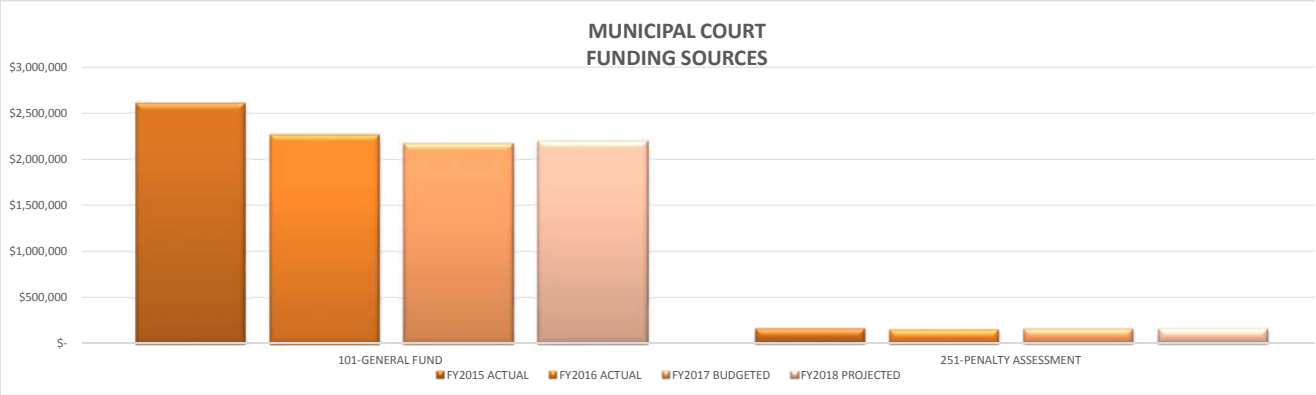
- Improved docket time over previous year.
- Streamline court services.
- Regular follow-up on JIP Program.
- Coordinate and implement Theft Offenders Program and establish performance goals.

ADMINISTRATION
MUNICIPAL COURT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Municipal Judge (Elected)	1	1	$ 73,607	$ 73,403	(0.3%)
Municipal Judge II	0.5	0.5	32,309	32,221	(0.3%)
Court Administrator	-	1	-	64,998	-
Court Services Administrator	1	-	62,236	-	(100.0%)
Court Clerk Administrator	1	-	54,362	-	(100.0%)
Court Services Coordinator	2	3	76,164	113,974	49.6%
Court Clerk III	2	1	42,604	42,583	(0.0%)
Court Clerk II	3	2	69,866	65,367	(6.4%)
Court Clerk I	1	3	85,958	88,591	3.1%
Court Security Clerk	1	1	31,782	31,767	(0.0%)
TOTAL	**12.5**	**12.5**	**$ 528,889**	**$ 512,904**	**(3.0%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 725,810	$ 702,558	(3.2%)	$ 698,434	(0.6%)	$ 698,434	0.0%
b) General Operating	2,035,043	1,706,066	(16.2%)	1,633,730	(4.2%)	1,650,067	1.0%
Grand Total	**$ 2,760,853**	**$ 2,408,624**	**(12.8%)**	**$ 2,332,164**	**(3.2%)**	**$ 2,348,501**	**0.7%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 2,603,250	$ 2,266,316	(12.9%)	$ 2,177,164	(3.9%)	$ 2,191,951	0.7%
2)	251-PENALTY ASSESSMENT	157,603	142,308	(9.7%)	155,000	8.9%	156,550	1.0%
	Grand Total	**$ 2,760,853**	**$ 2,408,624**	**(12.8%)**	**$ 2,332,164**	**(3.2%)**	**$ 2,348,501**	**0.7%**



1) Detail information available on expenditure pages 3-4 of the line item budget book.
2) Detail information available on expenditure page 158 of the line item budget book.

ADMINISTRATION: CITY MANAGER

PROGRAM DESCRIPTION:

The City of Farmington operates under a Council/Manager form of government, combining the political leadership of the elected officials with the managerial experience of a professionally trained, local government manager appointed to the position.

The responsibilities of the City Manager include:

- Professional leadership in the administration and execution of policies and objectives formulated by the City Council.
- Development and recommendation of solutions to community problems for Council consideration.
- Planning and development of new programs to meet the future needs of the City.
- Guidance in the preparation of the annual budget.
- Administration of all personnel policies.
- Fostering community pride in City of Farmington government through excellent customer service.

FY2017 GOALS/OBJECTIVES:

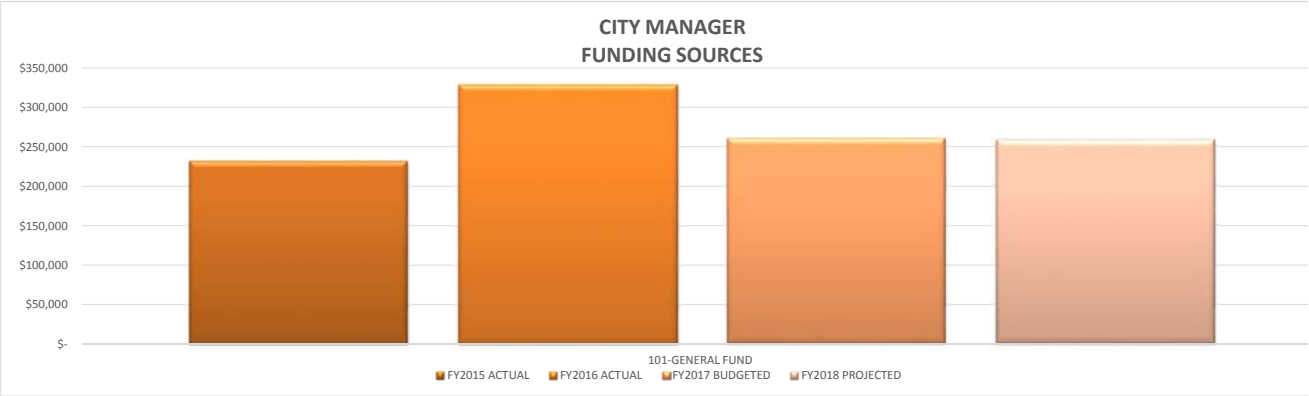
- Ensure that the policy direction set by the City Council is carried out.
- Responsible for the City's delivery of the highest quality public services provided in an efficient and cost effective manner.
- Hold all City departments responsible for operating within the budget approved by the City Council.
- To engage the City Council and management staff in a strategic planning and budgeting process for Capital Improvement Projects.

ADMINISTRATION
CITY MANAGER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
City Manager	1	1	$ 156,000	$ 172,379	10.5%
Assistant City Manager	1	1	132,693	106,194	(20.0%)
Executive Assistant	-	1	-	55,695	-
Administrative Assistant	1	-	44,343	-	(100.0%)
TOTAL	**3**	**3**	**$ 333,036**	**$ 334,268**	**0.4%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 421,244	$ 480,672	14.1%	$ 429,349	(10.7%)	$ 429,349	0.0%
b) General Operating	14,622	34,438	135.5%	21,870	(36.5%)	22,089	1.0%
e) Transfers	(203,472)	(185,964)	(8.6%)	(190,668)	2.5%	(192,575)	1.0%
Grand Total	**$ 232,393**	**$ 329,146**	**41.6%**	**$ 260,551**	**(20.8%)**	**$ 258,863**	**(0.6%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 232,393	$ 329,146	41.6%	$ 260,551	(20.8%)	$ 258,863	(0.6%)
Grand Total	**$ 232,393**	**$ 329,146**	**41.6%**	**$ 260,551**	**(20.8%)**	**$ 258,863**	**(0.6%)**



1) Detail information available on expenditure pages 5-6 of the line item budget book.

ADMINISTRATION: COMMUNICATION & QUALITY PERFORMANCE

PROGRAM DESCRIPTION:

The division of Communication and Quality Performance has four main focal points. First, the Director of Communication and Quality Performance works with the City of Farmington departments and divisions to unify the image of the City. The director is also responsible for ensuring the quality and the efficiency of operations within the City.

Second, the director serves as the City's Public Information Officer and implements programs for strong public engagement, allowing information to reach the public on activities, events, services, and current projects of the City. Additionally, the director acts as a liaison for community organizations and works closely with City officials on lobbying efforts at both the state and federal level.

Third, the director unifies and oversees the Mayor's Volunteer Program by actively engaging all City Volunteer Coordinators.

Finally, the Communication and Quality Performance Division is the home of the Farmington Downtown Association, which works in partnership with the New Mexico MainStreet Program – a program committed to promoting commerce, culture, and community in downtowns.

PROGRAMS AND SERVICE DELIVERY:

- Work with City officials to develop publications and tools for the City's lobbying efforts at both the state and federal level.
- Manage the public relations of the City of Farmington.
- Serve as a media contact for the City. Direct media to the appropriate personnel within the City.
- Work with the City's Information Technology Department on the continual development of the City's website.
- Create and distribute press releases.
- Oversees public engagement programs, including the Mayors Volunteer Program.
- Act as City of Farmington liaison to/with community organizations.
- Manage the day-to-day communications and operation of the Downtown Association and MainStreet Program.
- Develop and maintain contacts with downtown business and property owners and act as a liaison for the downtown business community.
- Communicate Downtown Association activities with stakeholders and the community at large.
- Maintain a working relationship with the State MainStreet Program through quarterly meetings, trainings, the completion of the bi-annual MOU, and quarterly reports.

FY2017 GOALS/OBJECTIVES:

- Secure funding for Phase 1 of the Complete Streets design for the revitalization of the downtown corridor.
- Create more public engagement programs to reach and inform the community through the creation of a City of Farmington blog and/or other forms of social media.
- Continue to facilitate interaction and uphold the MOU between the state program and the Downtown Association.

PERFORMANCE MEASURES:

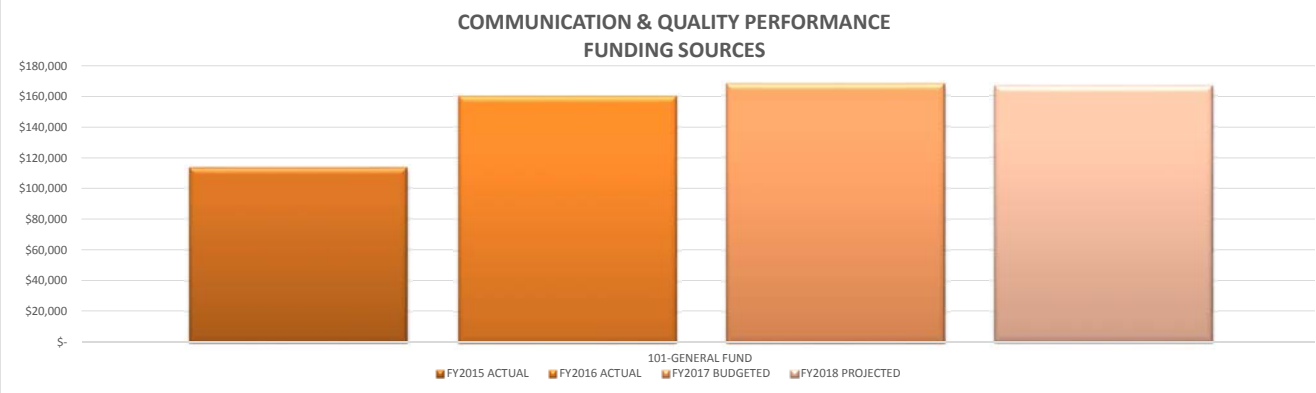
- The City will apply for grants and other funding opportunities to secure funding.
- Press releases are sent to all area media, including radio, newspapers in the Four Corners area, and television stations. Facebook posts will continue at a minimum of 3 per week. Radio station KSJE features a City Day on their morning show where events of the City or a special guest appear one day each month.
- Continue to build a positive perception of the Downtown District through retail traffic and event participation. Re-establish the Downtown Association Board, with a minimum of 25 active members.

ADMINISTRATION
COMMUNICATION & QUALITY PERFORMANCE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Director of Communication & Quality Performance	1	1	81,157	81,837	0.8%
TOTAL	**1**	**1**	**$ 81,157**	**$ 81,837**	**0.8%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 88,948	$ 126,592	42.3%	$ 124,180	(1.9%)	$ 124,180	0.0%
b) General Operating	24,422	33,526	37.3%	43,665	30.2%	42,587	(2.5%)
Grand Total	**$ 113,370**	**$ 160,118**	**41.2%**	**$ 167,845**	**4.8%**	**$ 166,767**	**(0.6%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 113,370	$ 160,118	41.2%	$ 167,845	4.8%	$ 166,767	(0.6%)
	Grand Total	**$ 113,370**	**$ 160,118**	**41.2%**	**$ 167,845**	**4.8%**	**$ 166,767**	**(0.6%)**



1) Detail information available on expenditure page 7 of the line item budget book.

In FY2015, the Government Relations division was renamed to Communication & Quality Performance.

ADMINISTRATION: INTRA-GOVERNMENT

PROGRAM DESCRIPTION:

This division was established to account for activities outside the scope of any one department but which benefit the City of Farmington as a whole. For FY2017, $425,000 is budgeted for city-wide landline telephone service, $225,345 for other miscellaneous items such as sponsorships, audits and other professional services. The General Fund GRT administrative fee budgeted at $181,600 was moved to this division from Administrative Services in FY2013. An account for unanticipated expenditures common to the entire general government is budgeted at $772,121 in this division. Finally, the cash reserve transfer is recorded in this division. In accordance with the Cash Reserve Policy, any cash in the General Fund in excess of 16.7% of the General Fund expenditure budget is to be transferred to the General Governmental Capital Project Fund (408) to be available for capital projects as deemed by Council.

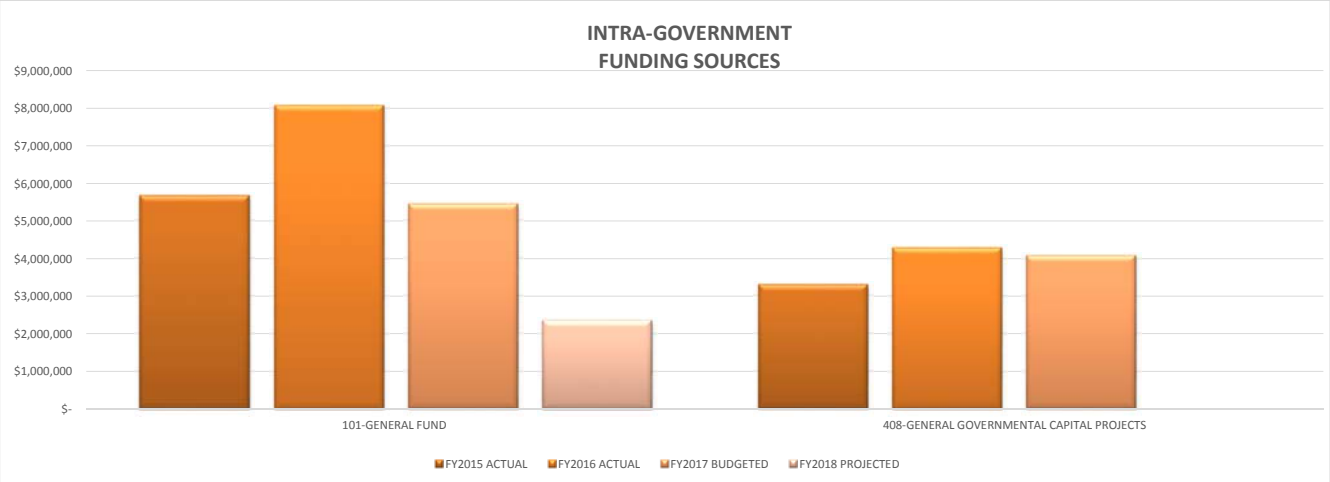
ADMINISTRATION
INTRA-GOVERNMENT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No Regular Employees*					

*In FY2016, 30% of the Purchasing Officer's salary was allocated to the Intra-Government division for Emergency Preparedness. The position has been reclassifed to the General Services Administration Division for FY2017.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 4	$ 23,730	606795.7%	$ -	(100.0%)	$ -	
b) General Operating	963,871	1,115,852	15.8%	1,280,627	14.8%	1,290,908	0.8%
c) Capital	1,087,066	1,297,163	19.3%	1,185,650	(8.6%)	-	(100.0%)
d) Debt Service	1,166,950	1,166,625	(0.0%)	1,160,825	(0.5%)	1,167,865	0.6%
e) Transfers	5,744,913	8,772,952	52.7%	5,905,152	(32.7%)	(95,796)	(101.6%)
Grand Total	**$ 8,962,804**	**$ 12,376,323**	**38.1%**	**$ 9,532,254**	**(23.0%)**	**$ 2,362,976**	**(75.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 5,662,804	$ 8,079,159	42.7%	$ 5,446,604	(32.6%)	$ 2,362,976	(56.6%)
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	3,300,000	4,297,163	30.2%	4,085,650	(4.9%)	-	(100.0%)
	Grand Total	**$ 8,962,804**	**$ 12,376,323**	**38.1%**	**$ 9,532,254**	**(23.0%)**	**$ 2,362,976**	**(75.2%)**



1) Detail information available on expenditure pages 8-9 of the line item budget book.
2) Detail information available on expenditure page 163 of the line item budget book.

ADMINISTRATION: LIBRARY

PROGRAM DESCRIPTION:

Our Vision vision is a literate and vibrant community with lives that are enriched by the Farmington Public Library, a focal point that connects and unites people. Through teamwork and innovation, we seek to engage and stimulate thinking, enhance knowledge of the world, and improve the quality of leisure time. We aspire to offer all a safe, accessible, attractive place conducive to lifelong learning, enlightenment, creativity and enjoyment.

FY2017 SELECTED SERVICE RESPONSES:

- **Celebrate Diversity** with programs and services that promote appreciation and understanding.
- **Create Young Readers** with programs and services designed to ensure school readiness for children.
- **Stimulate Imagination** with materials and programs that provide pleasurable experiences.
- **Satisfy Curiosity** by providing resources to support and encourage lifelong learning.

PERFORMANCE MEASURES:

AVERAGE MONTHLY USAGE

	FY2014 Monthly Average (July-Dec)	FY2015 Monthly Average (July-Dec)	FY2016 Monthly Average (July-Dec)
Visitors	33,911	30,881	30,137
Circulation	38,273	37,819	35,943
Program Attendance*	4,248	4,120	4,367
Computer Users	7,285	5,925	5,647
Wi-Fi Users	2,420	2,353	2,280

Includes Main Library, Power Library, and Shiprock Library

*Excludes Storytelling Festival attendance, to avoid skewing the monthly average.

FIVE-YEAR ANNUAL COMPARISON

	FY2010	FY2015	5-Yr Change
Visitors	530,119	374,192	-29%
Circulation	530,918	435,581	-18%
Program Attendance	72,581	55,210	-24%
Computer Users	126,215	70,373	-44%
Wi-Fi Users	n/a	28,669	n/a

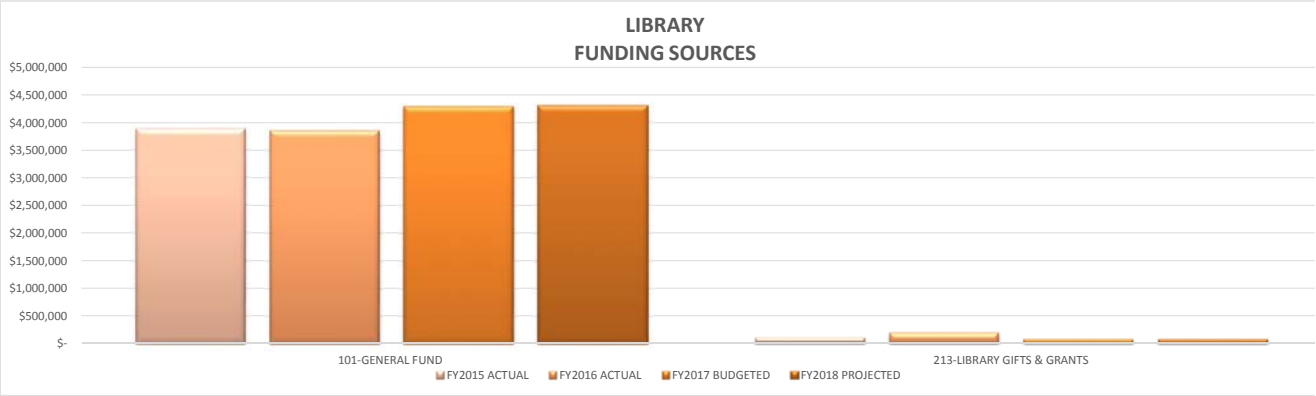
Includes Main Library, Power Library, and Shiprock Library

ADMINISTRATION
LIBRARY

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Library Director	1	1	$ 102,824	$ 103,084	0.3%
Deputy Library Director	1	1	80,848	80,809	(0.0%)
Library Management Systems Administrator	1	1	74,838	74,858	0.0%
Online Services Coordinator	1	1	63,180	63,293	0.2%
Computer Support Supervisor	1	1	51,911	52,082	0.3%
Adult Services Librarian	3	3	135,231	146,581	8.4%
Library Adult Services Coordinator	1	1	62,247	63,192	1.5%
Library Adult Services Associate	-	1	-	30,243	-
Library Teen Services Coordinator	1	1	51,353	52,015	1.3%
Youth Services Coordinator	1	1	67,560	67,376	(0.3%)
Youth Services Librarian	1	1	37,965	45,625	20.2%
Technical Services Coordinator	1	1	54,233	54,875	1.2%
Library Program Coordinator	1	1	52,947	53,798	1.6%
Patron Services Coordinator	1	1	45,614	45,867	0.6%
Library Acquisitions Technician	1	1	34,868	29,516	(15.3%)
Library Technician	1	1	35,290	35,194	(0.3%)
Library Technician II	1	1	43,083	43,095	0.0%
Library Facilities Technician	1	1	34,446	45,124	31.0%
Library Patron Services Supervisor	2	2	66,338	66,818	0.7%
Library Clerk	1	-	28,936	-	(100.0%)
TOTAL	**22**	**22**	**$ 1,123,712**	**$ 1,153,442**	**2.6%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 2,273,793	$ 2,268,271	(0.2%)	$ 2,511,155	10.7%	$ 2,511,155	0.0%
b) General Operating	1,703,308	1,777,893	4.4%	1,856,090	4.4%	1,868,894	0.7%
c) Capital	-	-	0.0%	-	0.0%	-	0.0%
Grand Total	**$ 3,977,102**	**$ 4,046,164**	**1.7%**	**$ 4,367,245**	**7.9%**	**$ 4,380,049**	**0.3%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 3,882,390	$ 3,860,530	(0.6%)	$ 4,292,245	11.2%	$ 4,304,299	0.3%
2)	213-LIBRARY GIFTS & GRANTS	94,712	185,634	96.0%	75,000	(59.6%)	75,750	1.0%
	Grand Total	**$ 3,977,102**	**$ 4,046,164**	**1.7%**	**$ 4,367,245**	**7.9%**	**$ 4,380,049**	**0.3%**



1) Detail information available on expenditure pages 10-11 of the line item budget book.
2) Detail information available on expenditure page 123 of the line item budget book.

ADMINISTRATION: LEGAL

PROGRAM DESCRIPTION:

As government becomes increasingly complicated, there is a higher demand for daily legal services provided by the City Attorney's office such as advice, drafting, legal research, claims evaluation, compliance review, and criminal case prosecution. The Legal Division is comprised of three Attorneys, a Paralegal, two Legal Secretaries, one Claims Manager, and one Claims Assistant.

PROGRAMS AND SERVICE DELIVERY:

- Provides legal advice to the Mayor, City Council, City Manager, and City departments.
- Drafts and interprets City ordinances.
- Maintains the Farmington City Code.
- Drafts and reviews agreements and other legal documents.
- Prosecutes violations of municipal ordinances.
- Coordinates the use of outside attorneys who provide advice and handle litigation on behalf of the City.
- Evaluates, adjusts or defends claims brought against the City by third parties.

BUDGET HIGHLIGHTS:

Our office prosecuted approximately 2,017 cases in Municipal Court in calendar year 2015.

The Claims Division opened 421 new claim/collection files in calendar year 2015; a decrease of 2 from calendar year 2014. In 2015, six new lawsuits were filed against the City and nine lawsuits were settled or dismissed. At the end of 2015, the City had 8 lawsuits in various stages of litigation.

Seven ordinances were adopted during FY2015 including ordinances amending the water and wastewater rate structure; imposing a Convention Center Fee; and amending, adding provisions to and reorganizing the chapter dealing with animals.

FY2017 GOALS/OBJECTIVES:

- Contract Review - Review contracts within two business days after receipt in the Legal Division.
- Ordinance Preparation - Complete necessary research and an initial rough draft of proposed ordinance within 15 days of receipt of written request and present the final draft to the City Manager within 30 days.
- Requests for Legal Opinion - Respond to written requests for a legal opinion within 10 days. When more time is needed to respond, the reasons will be explained within 15 days.
- Claims Response - Research claims and, where liability is clear, provide an initial response (accept or deny) within seven days of receiving the claim. When liability is not clear, a response will be provided within seven days of a liability determination.
- Training - Added emphasis on all staff positions receiving adequate training.

PERFORMANCE MEASURES:

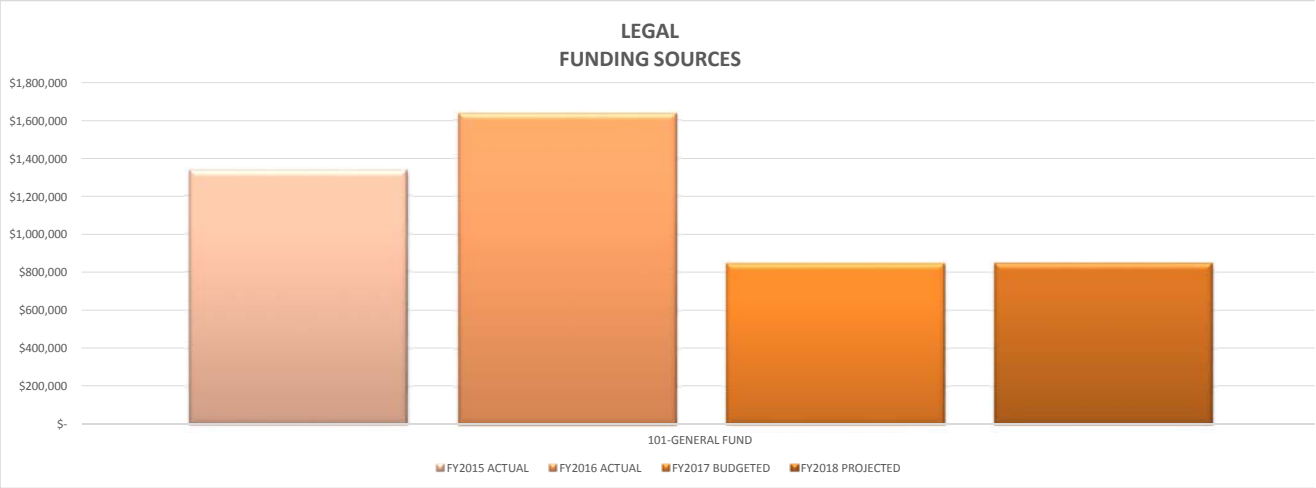
- Contract Review – Of the 203 documents the Legal Division received for review in FY2015, we reviewed and returned 97.54% of those contracts within two business days of receipt.
- Ordinance Preparation - When Council directs the Legal Division to prepare an ordinance, the project begins immediately. The ordinance is placed on a Council Agenda as soon as it can be scheduled. However, when legal issues arise, further research may be necessary before the presentation of a draft ordinance is ready for the Council.
- Requests for Legal Opinion – Monitor requests for compliance with the time standards set forth in goals/objectives.

ADMINISTRATION
LEGAL

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
City Attorney	1	1	$ 100,948	$ 101,651	0.7%
Deputy City Attorney	1	1	75,904	76,855	1.3%
Claims Manager	1	1	67,432	67,910	0.7%
Senior Certified Legal Assistant	1	1	65,368	64,912	(0.7%)
Legal Secretary	2	2	76,365	74,460	(2.5%)
TOTAL	**6**	**6**	**$ 386,017**	**$ 385,788**	**(0.1%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 572,302	$ 509,450	(11.0%)	$ 512,606	0.6%	$ 512,606	0.0%
b) General Operating	859,736	1,266,964	47.4%	458,935	(63.8%)	461,403	0.5%
c) Capital	-	20,298	0.0%	-	(100.0%)	-	0.0%
e) Transfers	(96,888)	(160,524)	65.7%	(123,336)	(23.2%)	(124,569)	1.0%
Grand Total	**$ 1,335,150**	**$ 1,636,188**	**22.5%**	**$ 848,205**	**(48.2%)**	**$ 849,440**	**0.1%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 1,335,150	$ 1,636,188	22.5%	$ 848,205	(48.2%)	$ 849,440	0.1%
	Grand Total	**$ 1,335,150**	**$ 1,636,188**	**22.5%**	**$ 848,205**	**(48.2%)**	**$ 849,440**	**0.1%**



1) Detail information available on expenditure pages 12-14 of the line item budget book.

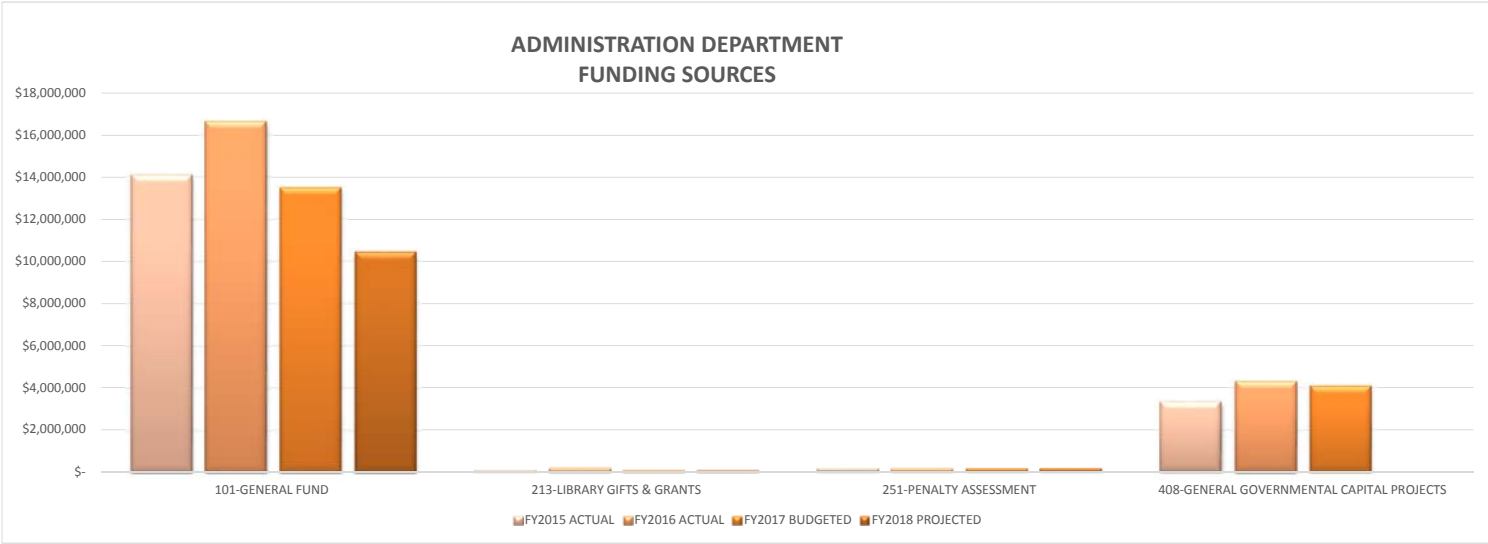
ADMINISTRATION
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**52.5**	**52.5**	**$ 2,680,302**	**$ 2,696,754**	**0.6%**

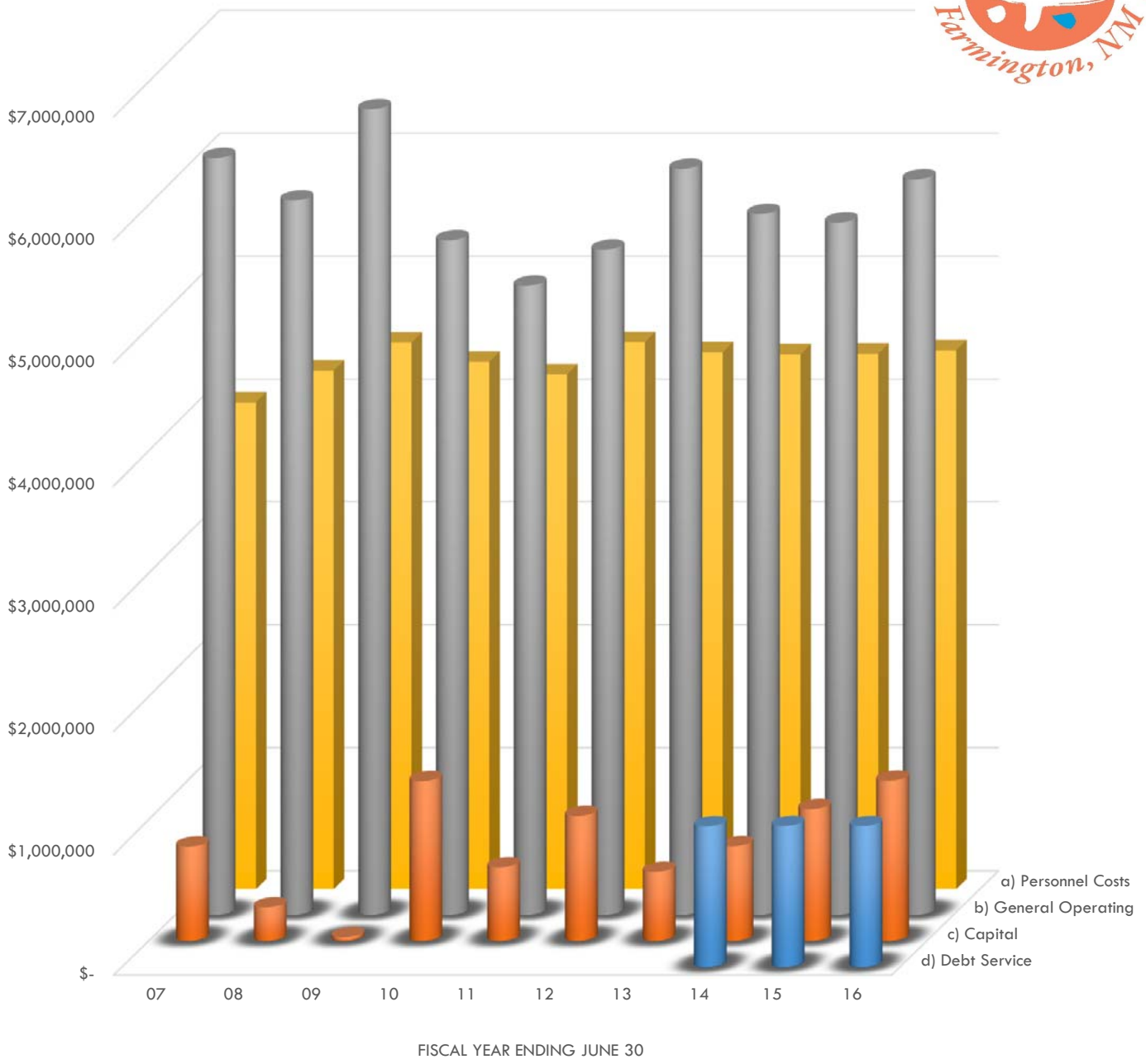
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
City Clerk	$ 275,596	$ 304,004	10.3%	$ 301,690	(0.8%)	$ 291,834	(3.3%)
City Manager	232,393	329,146	41.6%	260,551	(20.8%)	258,863	(0.6%)
Intra-Government	8,962,804	12,376,323	38.1%	9,532,254	(23.0%)	2,362,976	(75.2%)
Legal	1,335,150	1,636,188	22.5%	848,205	(48.2%)	849,440	0.1%
Library	3,977,102	4,046,164	1.7%	4,367,245	7.9%	4,380,049	0.3%
Municipal Court	2,760,853	2,408,624	(12.8%)	2,332,164	(3.2%)	2,348,501	0.7%
Communication & Quality Performance	113,370	160,118	41.2%	167,845	4.8%	166,767	(0.6%)
Grand Total	**$ 17,657,268**	**$ 21,260,567**	**20.4%**	**$ 17,809,954**	**(16.2%)**	**10,658,430**	**(40.2%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 4,359,445	$ 4,386,578	0.6%	$ 4,553,050	3.8%	$ 4,553,050	0.0%
b) General Operating	5,641,110	5,992,131	6.2%	5,332,597	(11.0%)	5,374,005	0.8%
c) Capital	1,087,066	1,317,461	21.2%	1,195,650	(9.2%)	-	(100.0%)
d) Debt Service	1,166,950	1,166,625	(0.0%)	1,160,825	(0.5%)	1,167,865	0.6%
e) Transfers	5,402,697	8,397,772	55.4%	5,567,832	(33.7%)	(436,490)	(107.8%)
Grand Total	**$ 17,657,268**	**$ 21,260,567**	**20.4%**	**$ 17,809,954**	**(16.2%)**	**$ 10,658,430**	**(40.2%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 14,104,953	$ 16,635,461	17.9%	$ 13,494,304	(18.9%)	$ 10,426,130	(22.7%)
213-LIBRARY GIFTS & GRANTS	94,712	185,634	96.0%	75,000	(59.6%)	75,750	1.0%
251-PENALTY ASSESSMENT	157,603	142,308	(9.7%)	155,000	8.9%	156,550	1.0%
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	3,300,000	4,297,163	30.2%	4,085,650	(4.9%)	-	(100.0%)
Grand Total	**$ 17,657,268**	**$ 21,260,567**	**20.4%**	**$ 17,809,954**	**(16.2%)**	**$ 10,658,430**	**(40.2%)**



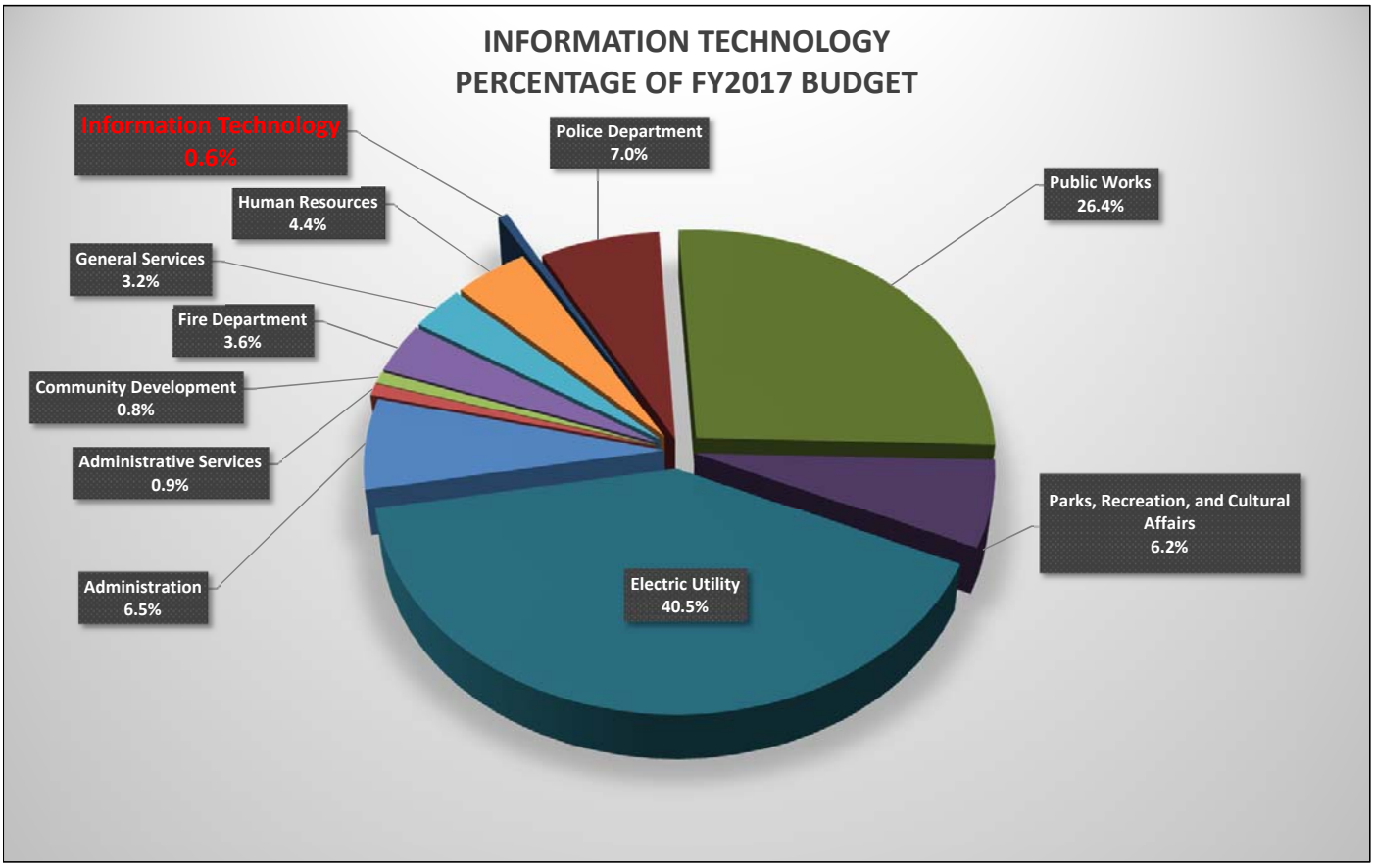
ADMINISTRATION ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

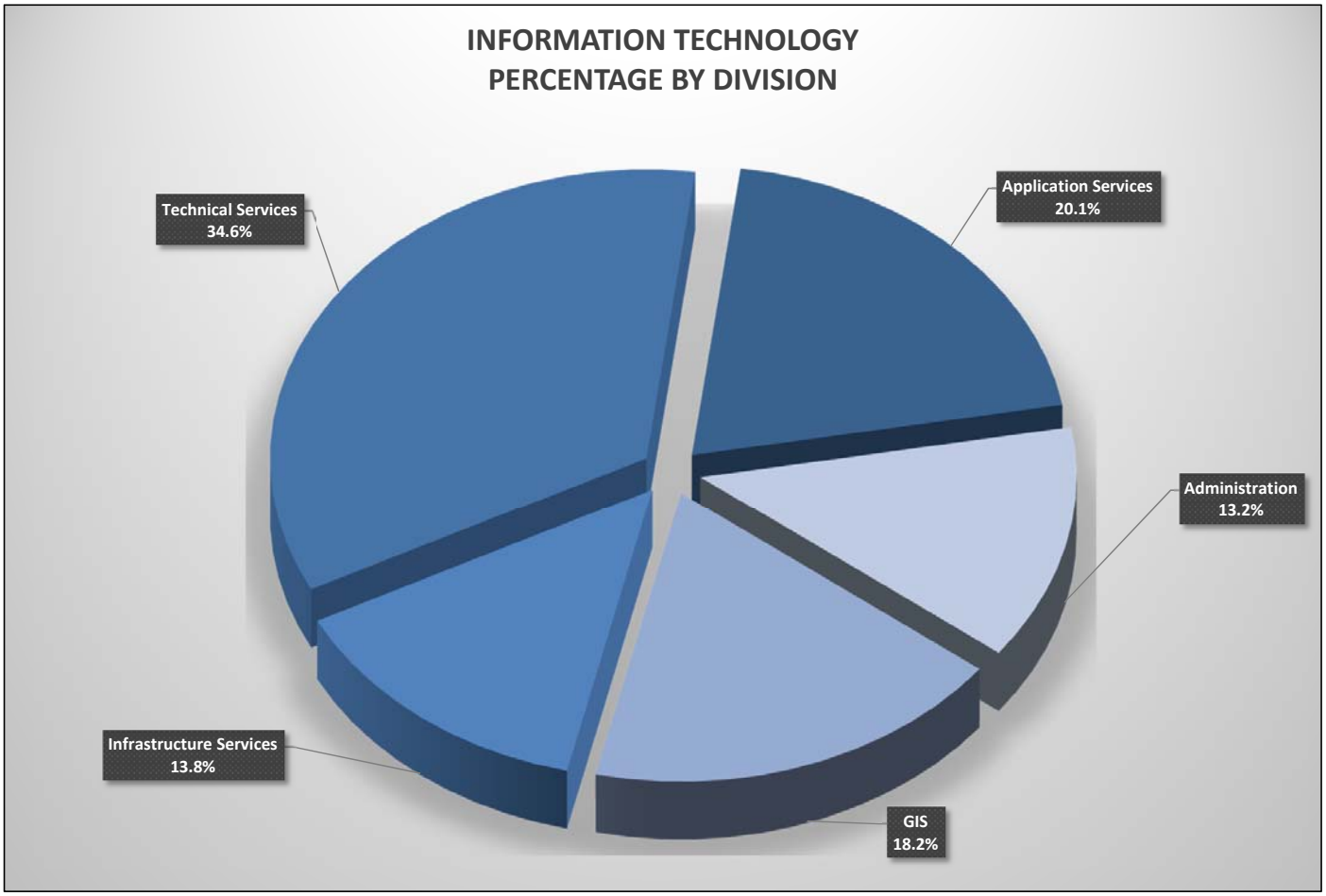


FARMINGTON
Jolt Your Journey™

Jolt Your Hiking....

**Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.*


INFORMATION TECHNOLOGY
PERCENTAGE OF FY2017 BUDGET
Information Technology 0.6%
Police Department 7.0%
Public Works 26.4%
Human Resources 4.4%
General Services 3.2%
Fire Department 3.6%
Community Development 0.8%
Administrative Services 0.9%
Administration 6.5%
Electric Utility 40.5%
Parks, Recreation, and Cultural Affairs 6.2%


INFORMATION TECHNOLOGY
PERCENTAGE BY DIVISION
Technical Services 34.6%
Application Services 20.1%
Administration 13.2%
Infrastructure Services 13.8%
GIS 18.2%

INFORMATION TECHNOLOGY: ADMINISTRATION

PROGRAM DESCRIPTION:

The Information Technology Department is responsible for the oversight and direction of the City of Farmington's computing resources, the data and communications network, and the telephone system. Included are maintenance and support services for computer, telephone, communication, and spatial information resources. The responsibilities of the four divisions are as follows:

- The Application Services Division is responsible for the support and administration of the City's Advanced Application Suites – Sungard NAVILINE and New World – AEGIS, Programming and Advanced Reporting, Mid-Range System Support and Help Desk Operations.
- The Infrastructure Services Division is responsible for support and management of the Data Center Operations, server based systems, and oversees a variety of technical responsibilities including advanced systems administration, critical systems monitoring, disaster recovery, and data protection.
- The Technical Services Division provides client-side computing resources, end user support, and telephone/network services. The division supports over 600 workstations, and 125 mobile data terminals, in-car camera recording systems, and numerous applications. The division is also responsible for the implementation, management, and maintenance of the telephone and computer network resources, including fiber optic, wireless, and the leased line communications infrastructure within the City.
- The Geographic Information Systems (GIS) Division is responsible for coordinating the collection/creation of GIS data to meet the varied needs of the City and the delivery of the data to the end user and the public. These responsibilities include the creation and maintenance of various Internet and intranet mapping sites, the recommendation of GIS hardware and software, the provision of GIS software support, and maintenance and administration of the City's spatial database.

BUDGET HIGHLIGHTS:

The Information Technology Department provides oversight and unified direction for computer automation across the various City departments and implements a comprehensive Information Technology Strategic Plan. The budget and focus for this year includes optimizing and re-engineering data center operations via the use of virtualization technology, improving data protection practices, IT staff optimization and training, and the expansion of the disaster recovery system.

FY2017 GOALS/OBJECTIVES:

In addition to the goals and objectives stated in each division's respective portion of the budget, the overall goals and objectives for the department include:

- Continue modernizing data center operations and remote site equipment rooms.
- Continue expansion of disaster recovery to include various Windows based servers that are critical to City of Farmington operations.
- Continue implementation of virtual server and desktop technology.
- Continue training on critical systems to replace talent lost due to retirement of key personnel.
- Offer timely, relevant response to immediate technology needs via our IT help desk tools and staff.
- Perform IT Security Assessment to determine baseline and phase 2 action items.
- Continue improvement in the delivery of GIS services via desktop and web based mapping/analysis applications.
- Expand VoIP environment designed to reduce administrative overhead and maintenance cost.

PERFORMANCE MEASURES:

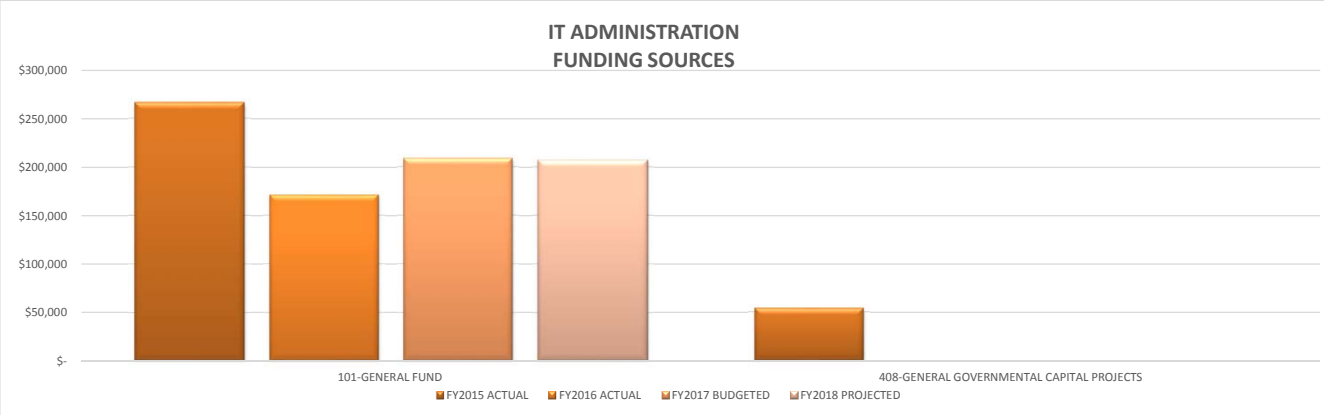
- Maintain a user satisfaction rating (as collected via help-desk ticket feedback) above 4.7 out of 5.
- Maintain 99.99% uptime in critical applications and systems.
- Reduce Telecom cost via continued expansion of VoIP.
- Expand disaster recovery to include all critical systems (contingent on budget).

INFORMATION TECHNOLOGY
ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Information Technology Director	1	1	$ 113,887	$ 114,682	0.7%
TOTAL	**1**	**1**	**$ 113,887**	**$ 114,682**	**0.7%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 186,088	$ 151,838	(18.4%)	$ 151,645	(0.1%)	$ 151,645	0.0%
b) General Operating	138,469	19,243	(86.1%)	66,145	243.7%	64,786	(2.1%)
c) Capital	39,180	-	(100.0%)	-	0.0%	-	0.0%
e) Transfers	(43,008)	-	(100.0%)	(9,024)	0.0%	(9,114)	1.0%
Grand Total	**$ 320,728**	**$ 171,081**	**(46.7%)**	**$ 208,766**	**22.0%**	**$ 207,317**	**(0.7%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 266,686	$ 171,081	(35.8%)	$ 208,766	22.0%	$ 207,317	(0.7%)
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	54,042	-	(100.0%)	-	0.0%	-	0.0%
	Grand Total	**$ 320,728**	**$ 171,081**	**(46.7%)**	**$ 208,766**	**22.0%**	**$ 207,317**	**(0.7%)**



1) Detail information available on expenditure page 15 of the line item budget book.
2) Detail information available on expenditure page 164 of the line item budget book.

INFORMATION TECHNOLOGY: INFRASTRUCTURE SERVICES

PROGRAM DESCRIPTION:

The Infrastructure Services Division is responsible for the oversight and support of the City's data center operations, advanced server and system administration, critical system monitoring, disaster recovery, and data protection.

FY2017 GOALS/OBJECTIVES:

- Continue modernizing data center operations and remote site equipment rooms.
- Enhance disaster recovery to include various Windows based servers that are critical to City operations.
- Complete migration of servers running on older hardware to new virtualization environment.
- Expand the use of virtualization technology to include all relevant servers and a pilot group for desktops.

PERFORMANCE MEASURES:

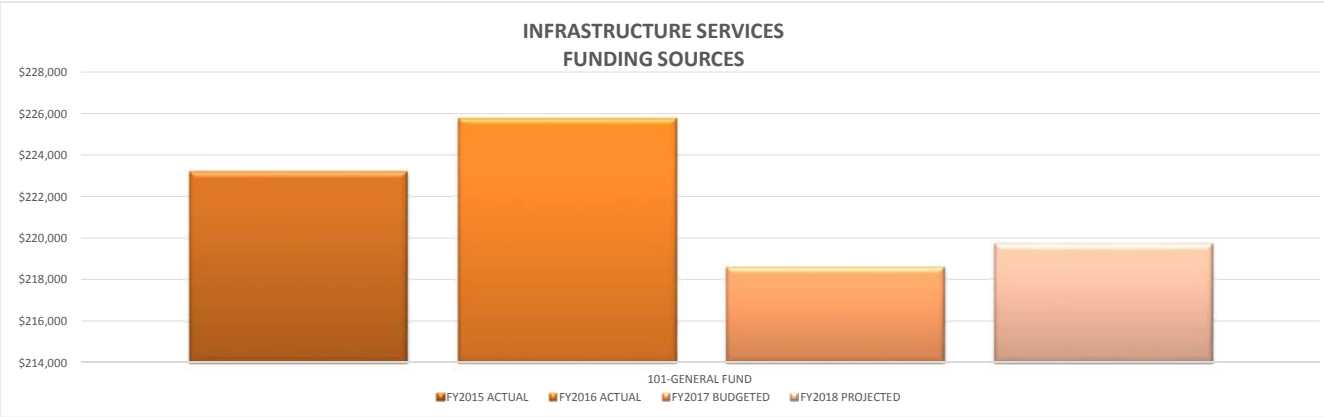
- Completion of data center modernization project resulting in 99.99% uptime for critical systems.
- Quarterly restore test of critical data to ensure effective data protection practices.
- Consolidate and virtualize older servers to achieve increased reliability and lower operational cost.

INFORMATION TECHNOLOGY
INFRASTRUCTURE SERVICES

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Infrastructure Services Supervisor	1	1	$ 71,930	$ 79,779	10.9%
TOTAL	**1**	**1**	**$ 71,930**	**$ 79,779**	**10.9%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 91,836	$ 99,966	8.9%	$ 105,986	6.0%	$ 105,986	0.0%
b) General Operating	498,948	125,821	(74.8%)	112,610	(10.5%)	113,736	1.0%
e) Transfers	(367,560)	-	(100.0%)	-	0.0%	-	0.0%
Grand Total	**$ 223,224**	**$ 225,787**	**1.1%**	**$ 218,596**	**(3.2%)**	**$ 219,722**	**0.5%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 223,224	$ 225,787	1.1%	$ 218,596	(3.2%)	$ 219,722	0.5%
	Grand Total	**$ 223,224**	**$ 225,787**	**1.1%**	**$ 218,596**	**(3.2%)**	**$ 219,722**	**0.5%**



1) Detail information available on expenditure page 16 of the line item budget book.

INFORMATION TECHNOLOGY: TECHNICAL SERVICES

PROGRAM DESCRIPTION:

The Technical Services Division provides client-side computing resources, end user support, and telephone/network services for the City. The division supports over 600 workstations, 125 mobile data terminals, in-car camera recording systems, and numerous applications.

The division is also responsible for the implementation, management, and maintenance of the telephone and computer network resources, including fiber optic, wireless, and the leased line communications infrastructure within the City.

FY2017 GOALS/OBJECTIVES:

- Optimize high-speed fiber communications backbone that connects all City servers, PC's, telephone and radio communications.
- Work toward maintaining a standard client software deployment throughout the city by standardizing and installing current client and MS Office Suite software in a fair and uniform manner throughout City departments.
- Increase the performance and availability of resources to the City's mobile users.
- Continue the replacement of outdated/problematic client side computer hardware.
- Continue to work with the Infrastructure Services Division on virtual client and server migration.

PERFORMANCE MEASURES:

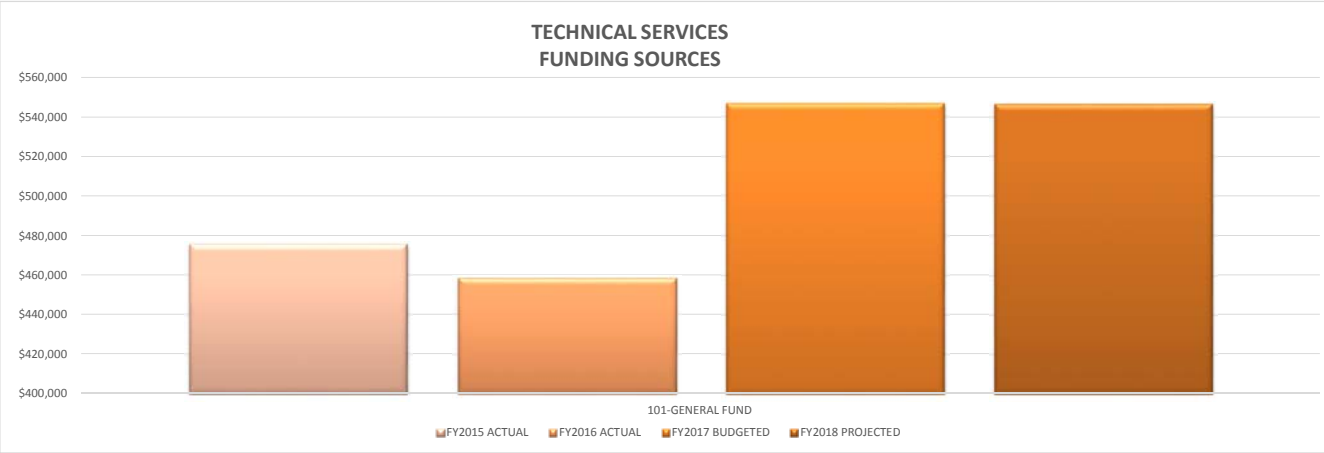
- Provide quality and technically current enhancements and updates to personal computers on a daily basis by establishing standardized industry guidelines for client hardware and software purchases. Provide a consolidated communications platform for both voice and data communications by monitoring and controlling ongoing communication costs, and monitoring the technology industry for new products and services.
- Continue to improve the reliability and monitoring of the fiber network by implementing redundancy on the network and real-time notification of outages.
- Support the replacement and reuse of 25% of client computers to provide consistency in computer purchases.
- Increase software productivity for users by encouraging and providing, wherever possible, a consistent and standardized software platform. Software consistency will enable users to more easily share files, develop expertise, and better utilize City computer resources. Standardize the core software on City computers by automatically deploying software to City computers.

INFORMATION TECHNOLOGY
TECHNICAL SERVICES

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Technical Services Supervisor	1	1	$ 81,121	$ 81,137	0.0%
PC Communications Technician II	1	1	64,781	64,604	(0.3%)
Police Information Systems Technician Lead	1	1	67,560	67,376	(0.3%)
Police Information Systems Technician	1	1	45,646	45,935	0.6%
Police Information Systems Technician Assistant	1	1	49,790	49,989	0.4%
Technology Coordinator	1	1	47,326	52,143	10.2%
TOTAL	**6**	**6**	**$ 356,224**	**$ 361,183**	**1.4%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 529,964	$ 545,758	3.0%	$ 569,143	4.3%	$ 569,143	0.0%
b) General Operating	39,357	20,318	(48.4%)	50,825	150.1%	51,333	1.0%
e) Transfers	(93,828)	(107,904)	15.0%	(73,200)	(32.2%)	(73,932)	1.0%
Grand Total	**$ 475,493**	**$ 458,173**	**(3.6%)**	**$ 546,768**	**19.3%**	**$ 546,544**	**(0.0%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 475,493	$ 458,173	(3.6%)	$ 546,768	19.3%	$ 546,544	(0.0%)
	Grand Total	**$ 475,493**	**$ 458,173**	**(3.6%)**	**$ 546,768**	**19.3%**	**$ 546,544**	**(0.0%)**



1) Detail information available on expenditure page 17 of the line item budget book.

INFORMATION TECHNOLOGY: GEOGRAPHIC INFORMATION SYSTEMS

PROGRAM DESCRIPTION:

A Geographic Information System, otherwise known as GIS, is a type of information system designed for efficient storage, retrieval, mapping, and analysis of geographic data. Geographic features are stored in spatial context via a specific coordinate system (Latitude/Longitude, UTM, etc.) to reference the data to a particular place on the earth. Among other things, GIS can improve emergency services, resource management, and development planning. The GIS division is responsible for coordinating the collection/creation of GIS data to meet the varied needs of the City, the delivery of the data to the user, recommendation of GIS software, and software/data support.

BUDGET HIGHLIGHTS:

- Assume maintenance/acquisition of GIS specific software, consolidate GIS resources, and implement a true enterprise GIS.
- Deploy ESRI's GIS Software and train users to use this software.
- Acquire 2016/2017 Aerial Imagery and Lidar Data.
- Expand updated Intranet/Internet mapping capabilities using ArcGIS Web Template.
- Continue to develop new GIS resources while expanding the use of GIS in new departments.

FY2017 GOALS/OBJECTIVES:

- Continue coordination of GIS activities among all City departments and other organizations. The goal is to create a distributed GIS by integrating data from the Electric Utility Department, Community Development Department, Public Works Department, Fire Department, Police Department, and external agencies.
- Provide single source GIS data access via the enterprise server.
- Improve access to, and use of, GIS through:
  - Developing additional application specific Intranet Mapping Service (IMS) Sites.
  - Improving application development response times by implementing additional commercial and open source IMS technologies to optimize work flow.
- Designing, directing, and managing development of GIS data and applications for use by City departments to meet their respective GIS needs. This includes continued development of the Enterprise GIS utilizing data maintained in HTE Sungard. Goals include standard software, database development, map formats, coordinate systems, training, and aerial photo acquisition.

PERFORMANCE MEASURES:

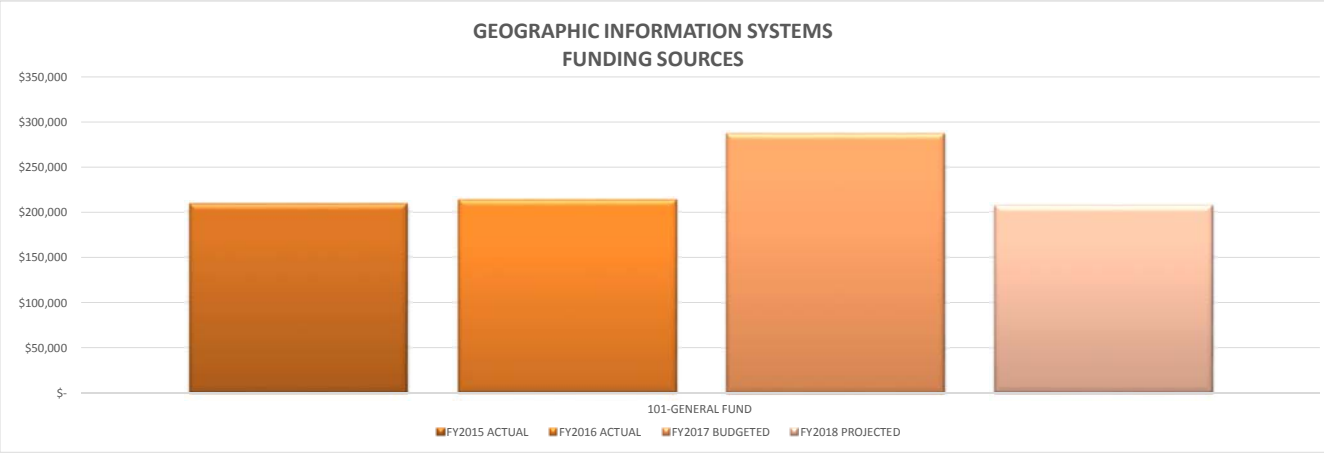
- Continue to scan approved and recorded subdivision plats into server and link the files to the Farmington Parcel GIS layer. Goal is to have all plats number 210 - 320.
- Continue to migrate GIS Data that is currently housed in Postgres PostGIS database to SQL server ArcSDE database. This will create a centralized enterprise GIS data store that all departments would use. Reducing the duplication of effort and improve the quantity and quality of GIS data available to City personnel.
- All data usable by multiple persons shall reside on the appropriate GIS data servers.
- Internet/intranet GIS deployments will be to increase the number of total "hits" on the intranet web pages by 50%, and have additional data available to the general public via the internet. Additional data to be made available on the intranet will include meter data, business and occupational licenses, zoning, accounts payable, and parcels. Additional data available on the Internet will include zoning, council districts, and locations of interest. Additional tools will be available to make the user interface more friendly.

INFORMATION TECHNOLOGY
GEOGRAPHIC INFORMATION SYSTEMS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
GIS Supervisor	1	1	$ 72,214	$ 72,174	(0.1%)
GIS Technician	1	1	53,757	53,812	0.1%
TOTAL	**2**	**2**	**$ 125,971**	**$ 125,986**	**0.0%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 177,679	$ 203,748	14.7%	$ 230,768	13.3%	$ 186,048	(19.4%)
b) General Operating	70,774	49,569	(30.0%)	89,872	81.3%	54,714	(39.1%)
e) Transfers	(39,348)	(39,408)	0.2%	(32,844)	(16.7%)	(33,172)	1.0%
Grand Total	**$ 209,105**	**$ 213,909**	**2.3%**	**$ 287,796**	**34.5%**	**$ 207,589**	**(27.9%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 209,105	$ 213,909	2.3%	$ 287,796	34.5%	$ 207,589	(27.9%)
Grand Total	**$ 209,105**	**$ 213,909**	**2.3%**	**$ 287,796**	**34.5%**	**$ 207,589**	**(27.9%)**



1) Detail information available on expenditure page 18 of the line item budget book.

INFORMATION TECHNOLOGY: APPLICATION SERVICES

PROGRAM DESCRIPTION:

The Application Services Division is responsible for the support and administration of the City's Advanced Application Suites – Sungard NAVILINE and New World – AEGIS, programming and advanced reporting, Mid-Range System Support and Help Desk Operations

FY2017 GOALS/OBJECTIVES:

- Perform functionality review of the City's internal web sites (intranet, phone book, etc.)
- Assist in Cognos report conversion from old system.
- Work with various departments on request for new applications, system functionality, and upgrades to critical systems.
- Perform successful disaster recovery roll-swap test for HTE Sungard system.
- Ensure timely resolution to IT Help Desk issues.

PERFORMANCE MEASURES:

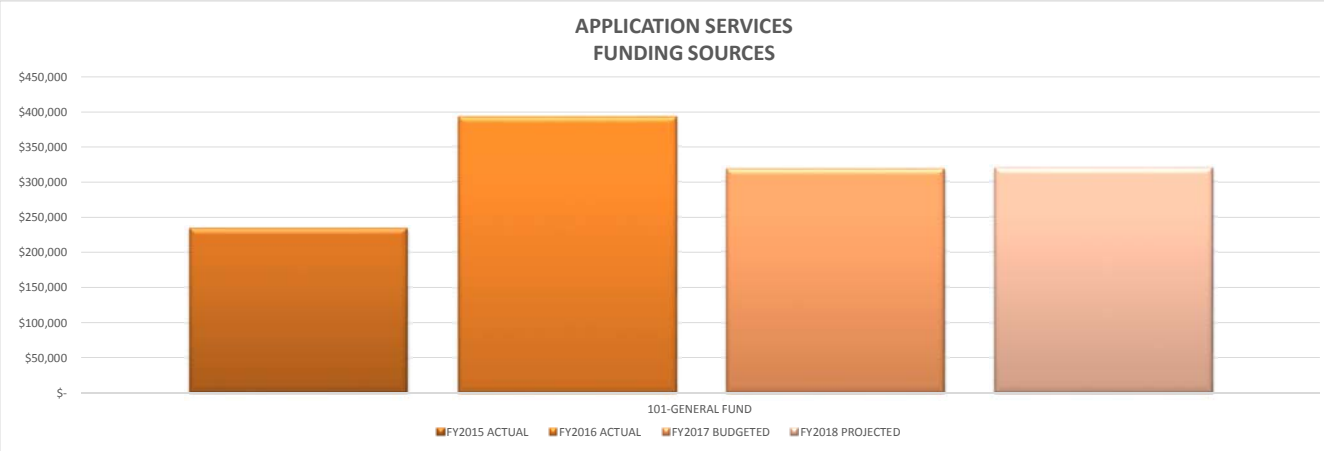
- Lower hardware/software maintenance cost due to higher trained staff.
- Ensure 99.99% uptime for critical applications.
- Enhanced reporting capabilities due to upgrades and tighter integration of applications.
- Maintain a user satisfaction rating (as collected via help-desk ticket feedback) above 4.7 out of 5.

INFORMATION TECHNOLOGY
APPLICATION SERVICES

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Application Services Supervisor	1	1	$ 79,536	$ 80,476	1.2%
Programmer/Analyst	1	-	61,368	-	(100.0%)
Help Desk Analyst II	1	1	47,248	39,629	(16.1%)
TOTAL	**3**	**2**	**$ 188,152**	**$ 120,104**	**(36.2%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 234,796	$ 181,005	(22.9%)	$ 159,268	(12.0%)	$ 159,268	0.0%
b) General Operating	4	418,870	11140064.9%	421,370	0.6%	425,584	1.0%
c) Capital	-	37,900	0.0%	-	(100.0%)	-	0.0%
e) Transfers	-	(244,620)	0.0%	(262,200)	7.2%	(264,822)	1.0%
Grand Total	**$ 234,800**	**$ 393,155**	**67.4%**	**$ 318,438**	**(19.0%)**	**$ 320,030**	**0.5%**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 234,800	$ 393,155	67.4%	$ 318,438	(19.0%)	$ 320,030	0.5%
Grand Total	**$ 234,800**	**$ 393,155**	**67.4%**	**$ 318,438**	**(19.0%)**	**$ 320,030**	**0.5%**



1) Detail information available on expenditure page 19 of the line item budget book.

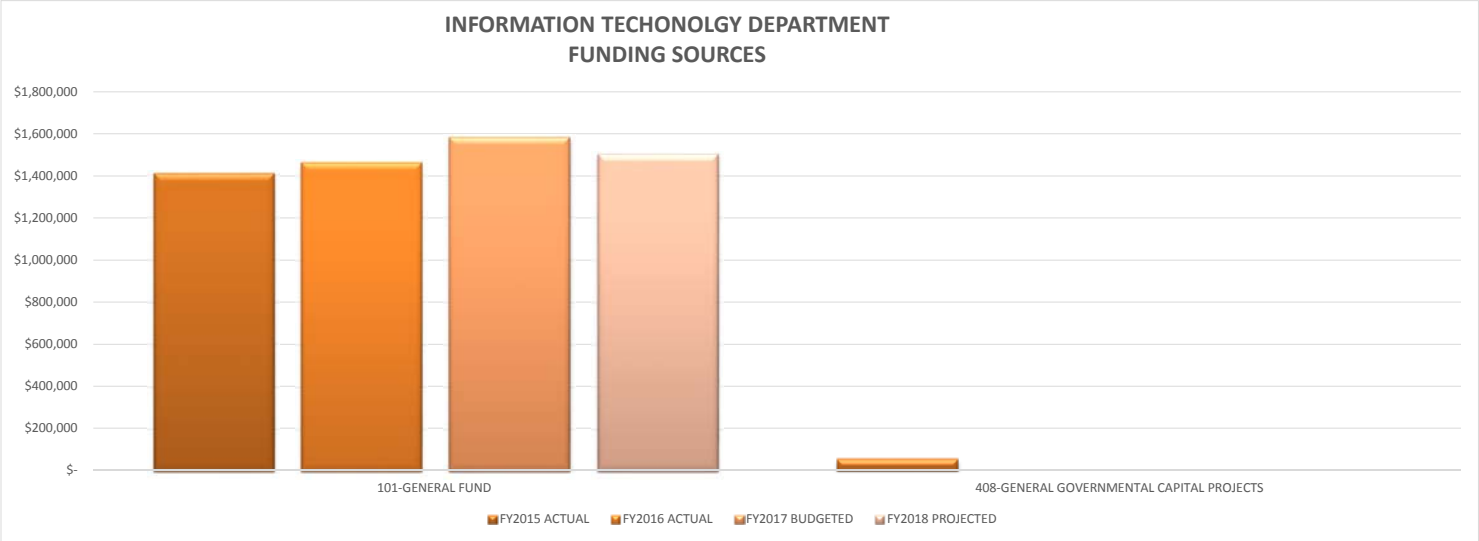
INFORMATION TECHNOLOGY
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**13**	**12**	**$ 856,163**	**$ 801,734**	**(6.4%)**

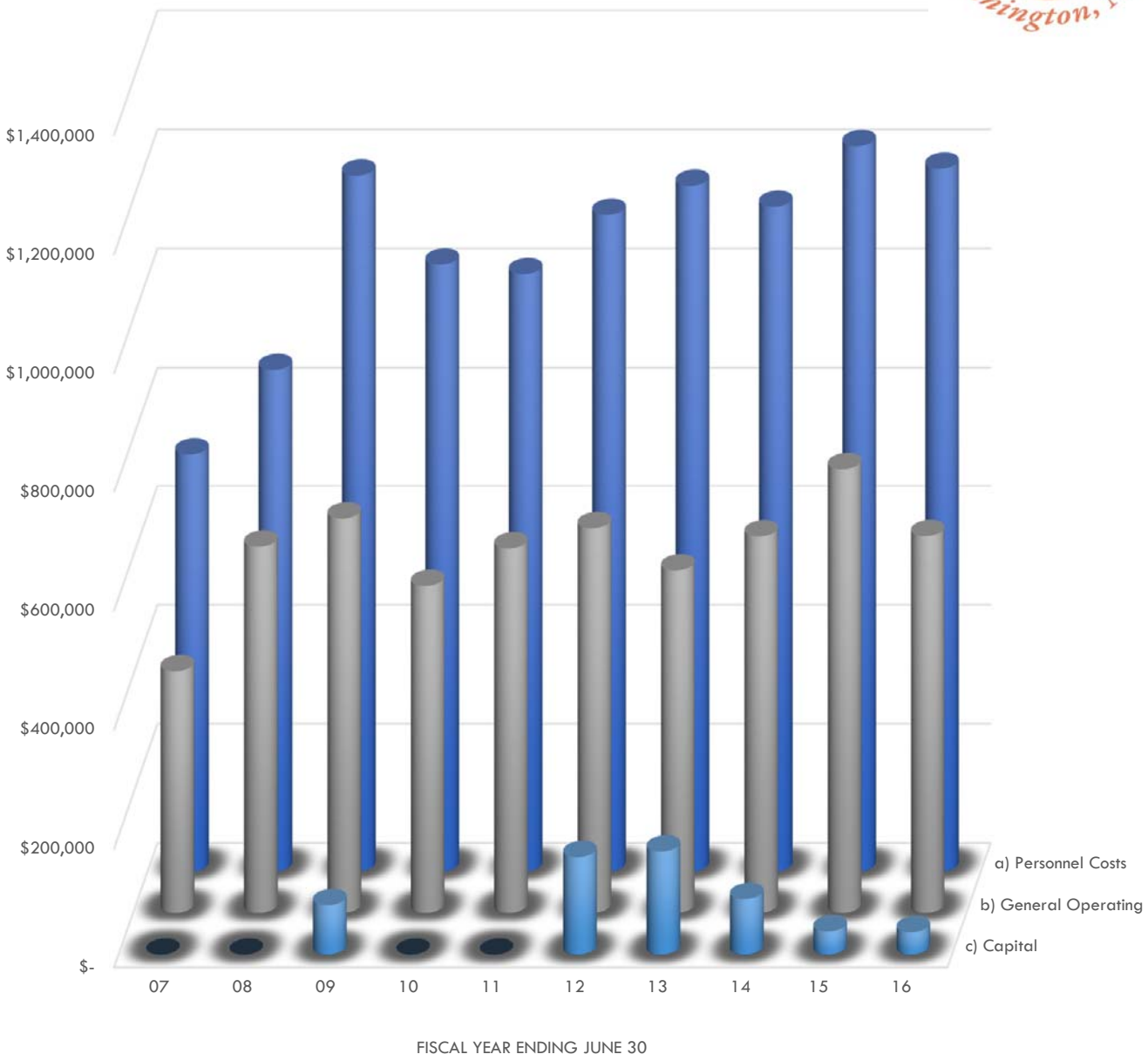
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Administration	$ 320,728	$ 171,081	(46.7%)	$ 208,766	22.0%	$ 207,317	(0.7%)
GIS	209,105	213,909	2.3%	287,796	34.5%	207,589	(27.9%)
Infrastructure Services	223,224	225,787	1.1%	218,596	(3.2%)	219,722	0.5%
Technical Services	475,493	458,173	(3.6%)	546,768	19.3%	546,544	(0.0%)
Application Services	234,800	393,155	67.4%	318,438	(19.0%)	320,030	0.5%
Grand Total	**$ 1,463,350**	**$ 1,462,105**	**(0.1%)**	**$ 1,580,364**	**8.1%**	**$ 1,501,203**	**(5.0%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,220,363	$ 1,182,316	(3.1%)	$ 1,216,810	2.9%	$ 1,172,090	(3.7%)
b) General Operating	747,551	633,821	(15.2%)	740,822	16.9%	710,153	(4.1%)
c) Capital	39,180	37,900	(3.3%)	-	(100.0%)	-	
e) Transfers	(543,744)	(391,932)	(27.9%)	(377,268)	(3.7%)	(381,041)	1.0%
Grand Total	**$ 1,463,350**	**$ 1,462,105**	**(0.1%)**	**$ 1,580,364**	**8.1%**	**$ 1,501,203**	**(5.0%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 1,409,308	$ 1,462,105	3.7%	$ 1,580,364	8.1%	$ 1,501,203	(5.0%)
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	54,042	-	(100.0%)	-		-	
Grand Total	**$ 1,463,350**	**$ 1,462,105**	**(0.1%)**	**$ 1,580,364**	**8.1%**	**$ 1,501,203**	**(5.0%)**



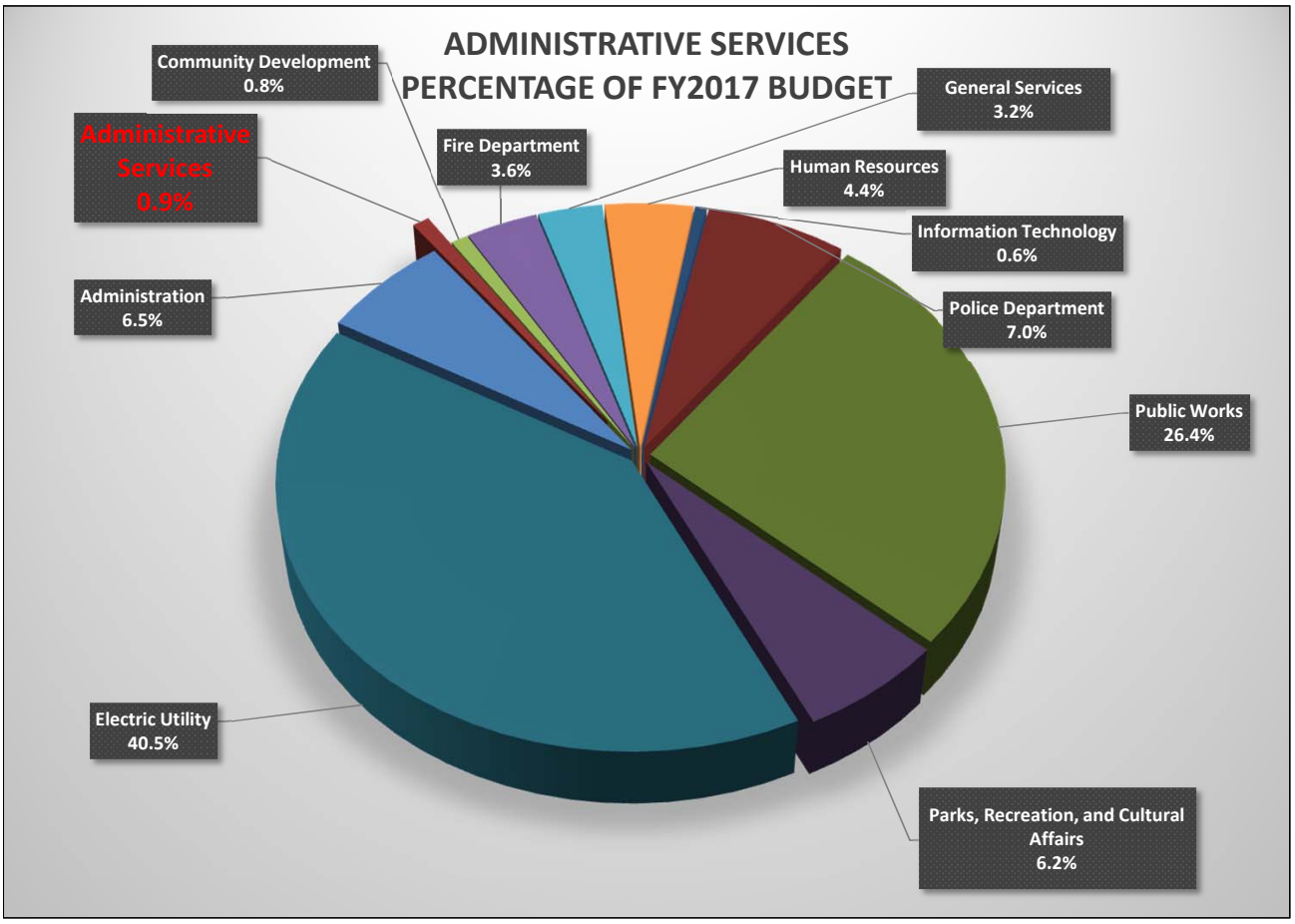
INFORMATION TECHNOLOGY ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

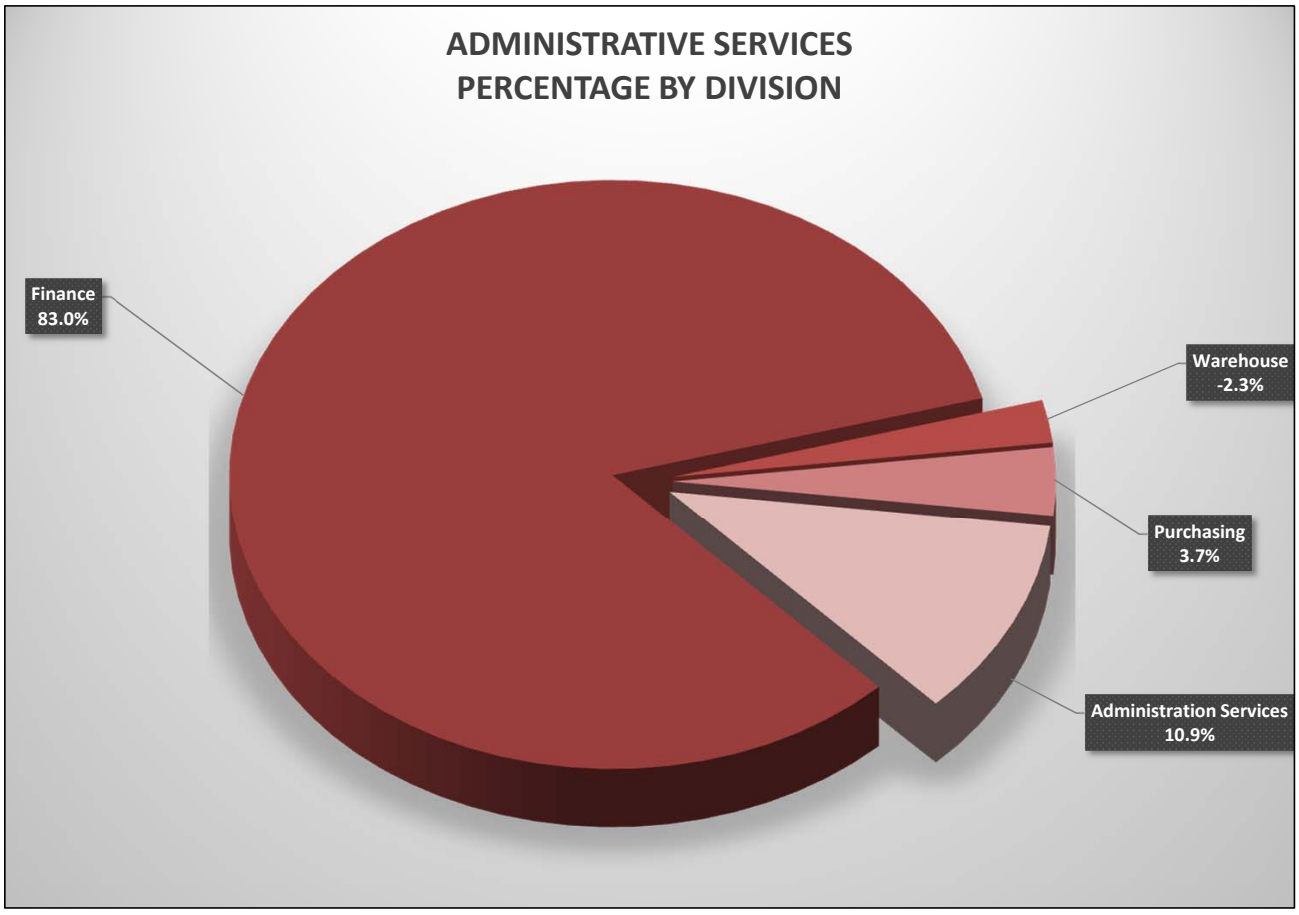


FARMINGTON
Jolt Your Journey™

Jolt Your Off Road....

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.


ADMINISTRATIVE SERVICES
PERCENTAGE OF FY2017 BUDGET
Community Development 0.8%
Administrative Services 0.9%
Fire Department 3.6%
General Services 3.2%
Human Resources 4.4%
Information Technology 0.6%
Administration 6.5%
Police Department 7.0%
Public Works 26.4%
Electric Utility 40.5%
Parks, Recreation, and Cultural Affairs 6.2%


ADMINISTRATIVE SERVICES
PERCENTAGE BY DIVISION
Finance 83.0%
Warehouse -2.3%
Purchasing 3.7%
Administration Services 10.9%

ADMINISTRATIVE SERVICES: ADMINISTRATION

PROGRAM DESCRIPTION:

The Administrative Services Department provides support services to City Council, the City Manager's office, City departments, and the citizenry. The department is comprised of four divisions: Administration, Finance, Central Purchasing, and Warehouse.

The Administration Division consists of three employees, the Director, a Budget Officer, and a Financial Analyst. The director serves as City Treasurer and, by providing advice and updates to City officials, is instrumental in decisions affecting the financial health of the City. This position is responsible for the management of the various divisions, provides leadership and direction in the development of division goals and objectives and the strategies required to obtain these goals.

This division develops and implements the City's annual budget, along with procedural guidelines for continued financial improvement in City operations.

FY2017 GOALS/OBJECTIVES:

- Receive the GFOA Distinguished Budget Presentation Award for FY2017.
- Prepare and publish in a timely manner a Citizen's Annual Report for FY2016. Receive the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting.
- Continue in-depth analysis of GRT on a monthly basis.
- Provide financial reporting formats to present useful, meaningful and easy to read information.
- Develop and compile the annual five-year Capital Improvement Plan.
- Ensure that proper and effective controls are in place to protect City funds and assets.
- Maximize the return on the investment portfolio while maintaining safety and liquidity within the investment guidelines required by the City Council and the State of New Mexico.

PERFORMANCE MEASURES:

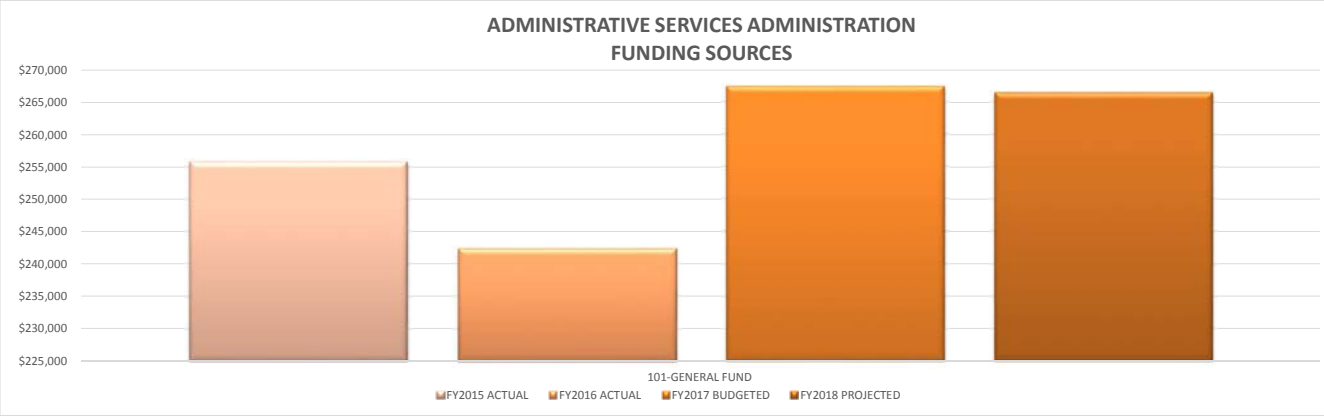
	FY13	FY14	FY15	FY16
Distinguished Budget Presentation Award	X	X	X	X
Outstanding Achievement in Popular Annual Financial Reporting	X	X	X	X
Financial reports internally reviewed within 4 weeks of month-end	90%	90%	90%	90%
Qtr Financial Update prepared within 6 **weeks of quarter** ending	75%	100%	100%	100%
Gross receipts tax analyzed following receipt of State Taxation & Revenue reports	100%	100%	100%	100%

ADMINISTRATIVE SERVICES ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Administrative Services Director	1	1	$ 130,855	$ 131,882	0.8%
Budget Officer	1	1	71,583	82,225	14.9%
Financial Analyst	1	1	55,513	56,383	1.6%
TOTAL	**3**	**3**	**$ 257,952**	**$ 270,491**	**4.9%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 326,490	$ 326,182	(0.1%)	$ 356,753	9.4%	$ 356,753	0.0%
b) General Operating	30,316	27,076	(10.7%)	35,680	31.8%	36,037	1.0%
e) Transfers	(100,968)	(110,916)	9.9%	(125,004)	12.7%	(126,254)	1.0%
Grand Total	**$ 255,838**	**$ 242,342**	**(5.3%)**	**$ 267,429**	**10.4%**	**$ 266,536**	**(0.3%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 255,838	$ 242,342	(5.3%)	$ 267,429	10.4%	$ 266,536	(0.3%)
Grand Total	**$ 255,838**	**$ 242,342**	**(5.3%)**	**$ 267,429**	**10.4%**	**$ 266,536**	**(0.3%)**



1) Detail information available on expenditure pages 20-21 of the line item budget book.

ADMINISTRATIVE SERVICES: CENTRAL PURCHASING

PROGRAM DESCRIPTION:

The Central Purchasing Department provides support services to City Council, the City Manager's office, City departments and the citizenry. The division is comprised of a Chief Procurement Officer, a Purchasing Supervisor, three senior buyers, two junior buyers, and an Administrative Aide.

The Chief Procurement Officer is responsible for overseeing the procurement process to ensure compliance with all applicable laws. The Purchasing Supervisor coordinates buyer work schedules to ensure timely and effective completion of projects. Each senior buyer is assigned specific departments to serve with the junior buyers assisting in that process. The Administrative Aide is responsible for the electronic contract management system, Purchasing Card Processing, and general office duties.

FY2017 GOALS/OBJECTIVES:

- Acquire goods, services, and construction contracts to fulfill the requirements of City programs. Meet and/or exceed the target processing turnaround time.
- Provide for the fair and equal treatment of all persons involved in public procurement, to maximize the purchasing value of public funds, and to provide safeguards for maintaining a procurement system of quality and integrity.
- Develop and promote customer service excellence through training and other opportunities.
- Develop and foster positive supplier relations by implementing and administering mutually beneficial procurement programs and supplier training opportunities.
- Review repetitive procurement for the most cost effective acquisition and implementation of extended price agreement programs.
- Coordinate procurement process with Warehouse for disposition of excess supplies, equipment, and hazardous and non-hazardous waste.
- Promote continuing education to obtain and/or retain professional certification.
- Pursue the goals and objectives necessary to obtain the Achievement of Excellence in Procurement.

PERFORMANCE MEASURES:	**Actual FY13**	**Actual FY14**	**Actual FY15**	**YTD FY16**	**Goal FY17**
Average Purchasing cost to issue a purchase order [1]	$197	$193	$195	$190	$190
Average Requisition to Purchase Order Turnaround Time < $60,000 [2]	6 days	8 days	7 days	6 days	6 Days
% of time 15 day turnaround time met [3]	92%	90%	90%	91%	93%
Average Requisition to Purchase Order turnaround time > $60,000 (does not include RFPs) [4]	37 days	38 days	38 days	37 days	35 days
% of time 60 day turnaround time met [5]	91%	90%	90%	91%	92%

1. Salaries & Wages (excluding Temporary) for Purchasing Staff plus purchase order operating expenses divided by total number of purchase orders issued = Average PO cost.
2. Average number of days from approved purchase requisition date to purchase order issue date for purchase orders less than $60,000.
3. The maximum target turnaround time for requisitions with a value less than $60,000 is 15 days. The calculation of this benchmark percentage uses the number of requisitions that met the 15-day turnaround target divided by the total number of requisitions issued.
4. Average number of days from approved purchase requisition date to purchase order issue date for purchase orders greater than $60,000 excluding request for proposals.
5. The maximum target turnaround time for requisitions with a value greater than $60,000 is 60 days. The calculation of this benchmark percentage uses the number of requisitions that met the 60-day turnaround target divided by the total number of requisitions issued.

ADMINISTRATIVE SERVICES

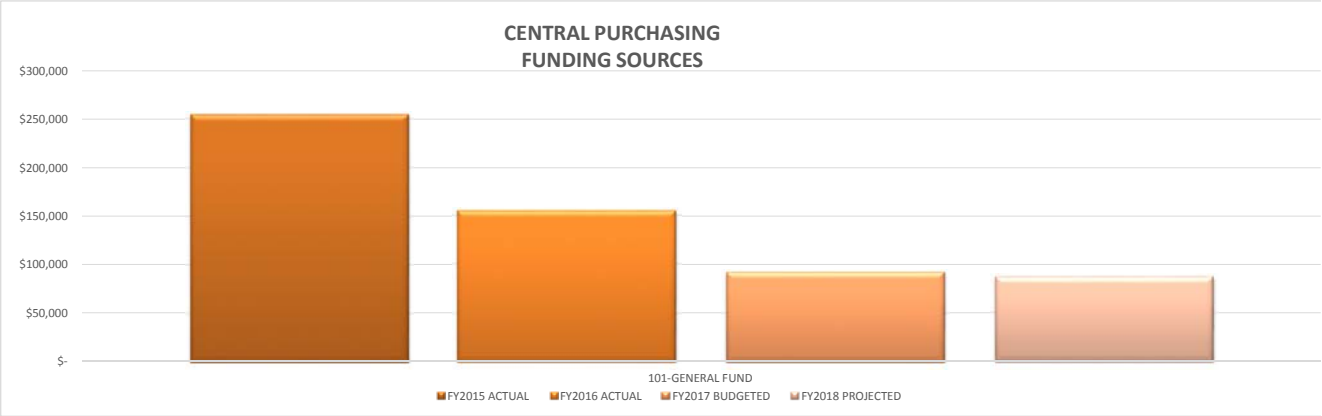
CENTRAL PURCHASING

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Purchasing Officer	1	1	$ 87,517	$ 87,535	0.0%
Purchasing Supervisor	1	-	68,810	-	(100.0%)
Contracts Administrator	1	1	53,331	53,186	(0.3%)
Buyer II	3	3	138,651	138,961	0.2%
Buyer I	2	2	85,446	85,631	0.2%
Administrative Aide	1	1	37,490	37,613	0.3%
TOTAL	**9**	**8**	**$ 471,245**	**$ 402,926**	**(14.5%)**

*In FY2016, 30% of the Purchasing Officer's salary was allocated to the Intra-Government division for Emergency Preparedness. The position is still included in the Purchasing Division.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 633,443	$ 600,126	(5.3%)	$ 569,722	(5.1%)	$ 569,722	0.0%
b) General Operating	43,552	34,275	(21.3%)	44,505	29.8%	44,950	1.0%
e) Transfers	(422,676)	(479,424)	13.4%	(522,480)	9.0%	(527,705)	1.0%
Grand Total	**$ 254,319**	**$ 154,977**	**(39.1%)**	**$ 91,747**	**(40.8%)**	**$ 86,967**	**(5.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 254,319	$ 154,977	(39.1%)	$ 91,747	(40.8%)	$ 86,967	(5.2%)
	Grand Total	**$ 254,319**	**$ 154,977**	**(39.1%)**	**$ 91,747**	**(40.8%)**	**$ 86,967**	**(5.2%)**



1) Detail information available on expenditure pages 22-23 of the line item budget book.

ADMINISTRATIVE SERVICES: WAREHOUSE

PROGRAM DESCRIPTION:

The Warehouse is comprised of two main subdivisions: the Central and Electric Warehouses.

The Central Warehouse stocks high demand material and supply inventories, maintains the City's fuel stations, and administers the City's surplus and online auction. The Electric Warehouse stocks and supplies most materials used by the Farmington Electric Utility System Transmission and Distribution Division.

Approximately 97% of all Warehouse inventory value is composed of electric utility related supplies.

FY2017 GOALS/OBJECTIVES:

- Develop teamwork and cohesiveness within the Warehouse team. Two thirds of the Warehouse team members have been with the City less than four years.
- Utilize Continuous Improvement Processes to improve and maintain inventory accuracy, by identifying and resolving events that cause discrepancies.
- Continue to identify and retire obsolete inventory from both the Electric and Central Warehouses.

PERFORMANCE MEASURES:	***Actual FY2013***	***Actual FY2014***	***Actual FY2015***	***Projected FY2016***	***Target FY2017***
Inventory carrying cost [1]	5.5%	11.7%	8.5%	8.6%	8.7%
Average Annual Inventory Level [2] (Central Warehouse)	$86,719	$83,786	$87,489	$84,000	$84,000
% Decrease/Increase of inventory value [3] (Central Warehouse)	(4.5%) (decrease)	(3.4%) (decrease)	4.4% increase	(4.0%) (decrease)	No Change
Inventory Cycle Count accuracy rate [4] (Central Warehouse)	98.9%	98.15%	99.5%	99.5%	99.5%
Average Annual Inventory Level[2] (Electric Warehouse)	$5m	$5.1m	$5.3m	$5.6m	$5.7m
% Decrease/Increase of inventory value [3] (Electric Warehouse)	12.8% Increase	2.4% Increase	4.8% Increase	5.2% Increase	1.8% Increase
Inventory Cycle Count accuracy rate [4] (Electric Warehouse)	93.8%	95.62%	99.22%	99%	99%
Average Annual Inventory Level[2] (Bulk Fuel)	$89,971	$86,071	$72,386	$75,000	$80,000

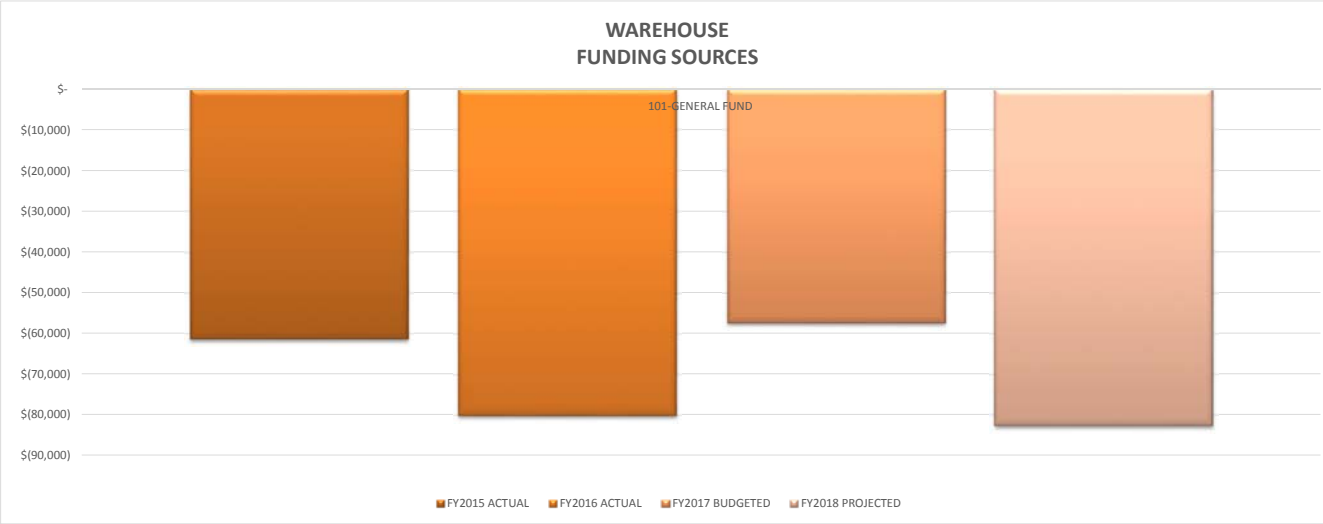
1. Inventory Carrying Cost is the Total Operating Cost divided by Average Annual Inventory Value.
   Total Operating Cost equals Calculated Inventory Insurance Costs + Investment Interest Lost + Over/Short/Damaged + Physical Inventory Reconciliation + Warehouse Operating Budget.
   The Physical Inventory Reconciliation variance is the comparison between the HTE/Sungard PS inventory system inventory value and the HTE/Sungard PS accounting system inventory value, as calculated on the last day of the fiscal year.
2. The Average Annual Inventory Level is the average of the total inventory value at each month's end.
3. The decrease and increase percentages are calculated from the Average Annual Inventory Level for the listed fiscal year compared to the previous fiscal year.
4. The cycle count accuracy calculation is the percentage of the absolute dollar value of all discrepancies (over or short) as compared to the total inventory value. The Warehouse has established the cycle count system to replace the annual physical inventory, as recommended by the auditors.

ADMINISTRATIVE SERVICES
WAREHOUSE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Warehouse Superintendent	1	1	$ 65,626	$ 65,643	0.0%
Materials Specialist	2	2	80,070	96,698	20.8%
Materials Technician	3	3	93,738	80,419	(14.2%)
TOTAL	**6**	**6**	**$ 239,433**	**$ 242,760**	**1.4%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 302,503	$ 337,241	11.5%	$ 353,032	4.7%	$ 353,032	0.0%
b) General Operating	68,311	58,249	(14.7%)	55,885	(4.1%)	56,444	1.0%
e) Transfers	(432,156)	(475,668)	10.1%	(487,320)	2.4%	(492,193)	1.0%
Grand Total	**$ (61,343)**	**$ (80,178)**	**30.7%**	**$ (57,403)**	**(28.4%)**	**$ (82,717)**	**44.1%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ (61,343)	$ (80,178)	30.7%	$ (57,403)	(28.4%)	$ (82,717)	44.1%
	Grand Total	**$ (61,343)**	**$ (80,178)**	**30.7%**	**$ (57,403)**	**(28.4%)**	**$ (82,717)**	**44.1%**



1) Detail information available on expenditure pages 24-25 of the line item budget book.

ADMINISTRATIVE SERVICES: FINANCE

PROGRAM DESCRIPTION:

The Finance division is responsible for all financial functions of the City including: accounts payable, accounts receivable, debt service, asset management, fund management, financial reporting, grant administration, utility accounting, work order processing, investing of City funds, banking services, and managing internal controls. The Finance division is responsible for the preparation of the Comprehensive Annual Financial Report (CAFR) and provides assistance in the development of the annual budget document and the Popular Annual Financial Report (PAFR).

MISSION STATEMENT:

To provide accurate, timely, and relevant financial information; to offer financial support services to all departments; to protect the assets of the City of Farmington; and to provide assurance to the citizens that City funds are managed prudently.

BUDGET HIGHLIGHTS:

- Replace three (3) aging computers.

FY2017 GOALS/OBJECTIVES:

- Train new employees on the cash handling policy.
- Audit all of the City's petty cash and cash drawers.
- Continue to monitor all expenditures including P-cards and travel-related expenditures.
- Perform fixed assets and Lodgers' Tax audits.
- Monitor all federal, state, and local grants.
- Implement new GASB Statement regulations.
- Continue staff training to keep up-to-date with the increasing number of GASB statements and new governmental regulations.

PERFORMANCE MEASURES:

GOAL: Maintain a high standard in financial reporting.

Objective: To achieve the GFOA Certificate of Achievement for Excellence in Financial Reporting.

Status: The Certificate of Achievement for Excellence in Financial Reporting has been received for the past 21 years.

PERFORMANCE MEASURES:	**FY2011**	**FY2012**	**FY2013**	**FY2014**	**FY2015**
Award for Excellence in Financial Reporting	Received	Received	Received	Received	Anticipated

GOAL: To provide timely financial information to City staff.

Objective: Close the monthly accounting records by the 5th business day of the month.

Status: Finance staff will continue to work towards this goal.

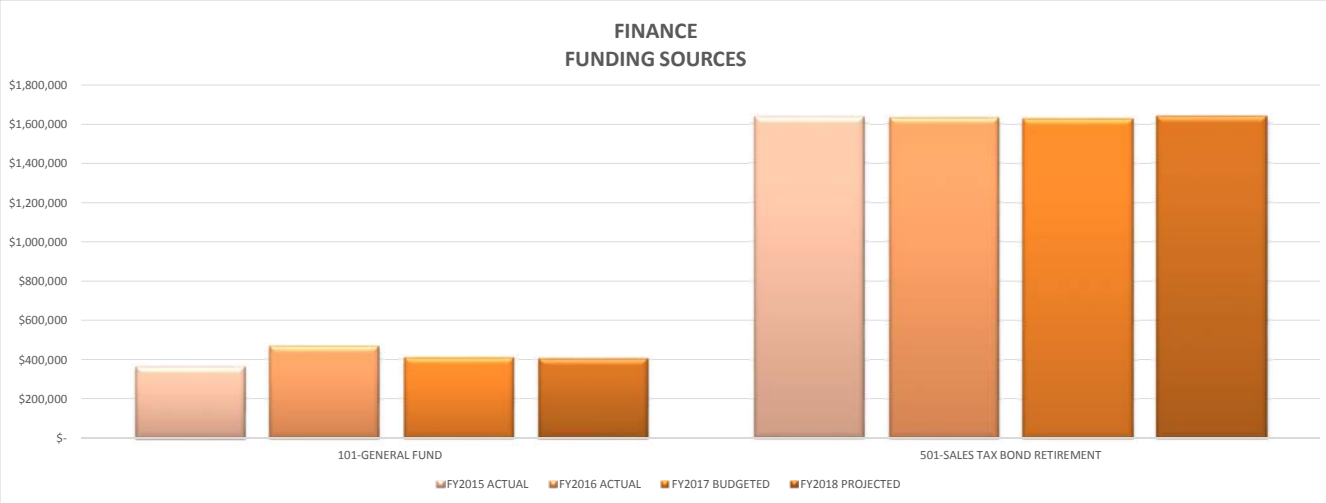
PERFORMANCE MEASURES:	**FY2011 Avg. Days**	**FY2012 Avg. Days**	**FY2013 Avg. Days**	**FY2014 Avg. Days**	**FY2015 Avg. Days**
Close Monthly Accounting Ledgers	4.7	4.6	4.4	4.8	4.8

ADMINISTRATIVE SERVICES
FINANCE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Controller	1	1	$ 95,967	$ 86,236	(10.1%)
Enterprise Accountant	1	1	67,726	67,897	0.3%
Staff Accountant II	2	2	112,341	113,086	0.7%
Staff Accountant I	1	1	50,321	50,142	(0.4%)
Accounting Office Manager	1	1	47,111	47,741	1.3%
Accounting Assistant	1	1	38,551	41,485	7.6%
Accounting Technician III	1	1	39,037	39,683	1.7%
Accounting Technician II	3	3	114,276	111,654	(2.3%)
TOTAL	**11**	**11**	**$ 565,329**	**$ 557,925**	**(1.3%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 740,724	$ 754,494	1.9%	$ 724,336	(4.0%)	$ 724,336	0.0%
b) General Operating	155,011	175,515	13.2%	207,080	18.0%	209,151	1.0%
c) Capital	9,995	-	(100.0%)	-	0.0%	-	0.0%
d) Debt Service	1,635,893	1,632,668	(0.2%)	1,628,769	(0.2%)	1,637,793	0.6%
e) Transfers	(545,116)	(463,864)	(14.9%)	(523,264)	12.8%	(528,397)	1.0%
Grand Total	**$ 1,996,506**	**$ 2,098,813**	**5.1%**	**$ 2,036,921**	**(2.9%)**	**$ 2,042,883**	**0.3%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 360,614	$ 466,146	29.3%	$ 408,152	(12.4%)	$ 405,090	(0.8%)
2)	501-SALES TAX BOND RETIREMENT	1,635,893	1,632,668	(0.2%)	1,628,769	(0.2%)	1,637,793	0.6%
	Grand Total	**$ 1,996,506**	**$ 2,098,813**	**5.1%**	**$ 2,036,921**	**(2.9%)**	**$ 2,042,883**	**0.3%**



1) Detail information available on expenditure pages 26-27 of the line item budget book.
2) Detail information available on expenditure page 175 of the line item budget book.

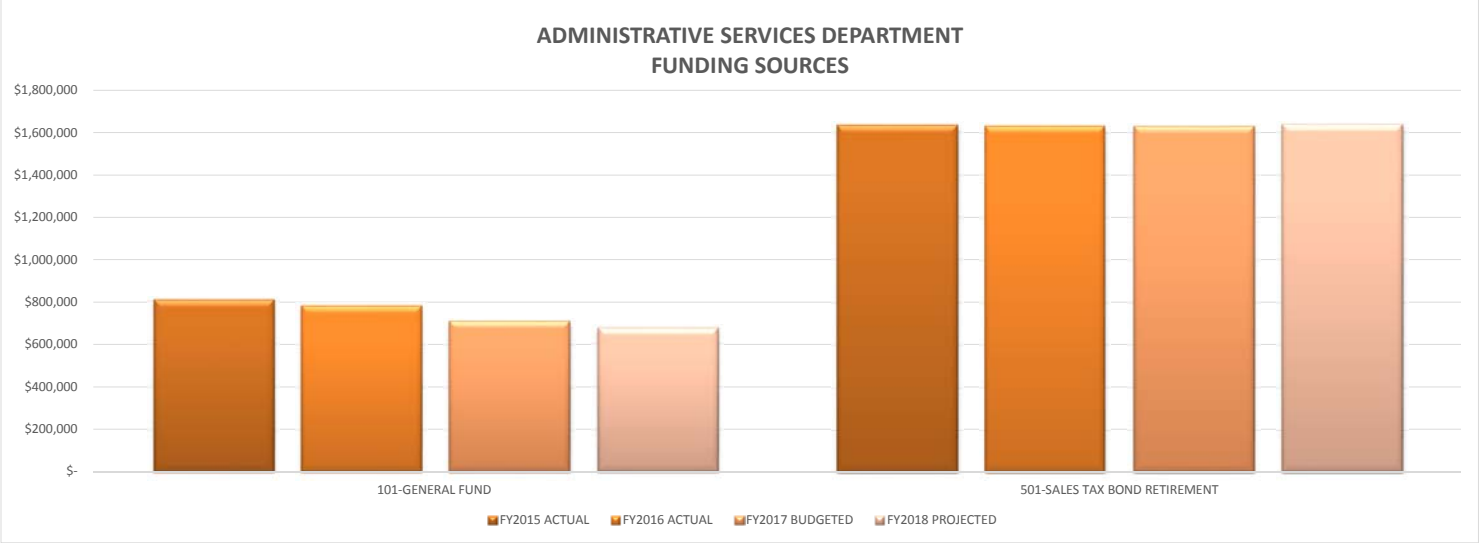
ADMINISTRATIVE SERVICES
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**29**	**28**	**$ 1,533,959**	**$ 1,474,101**	**(3.9%)**

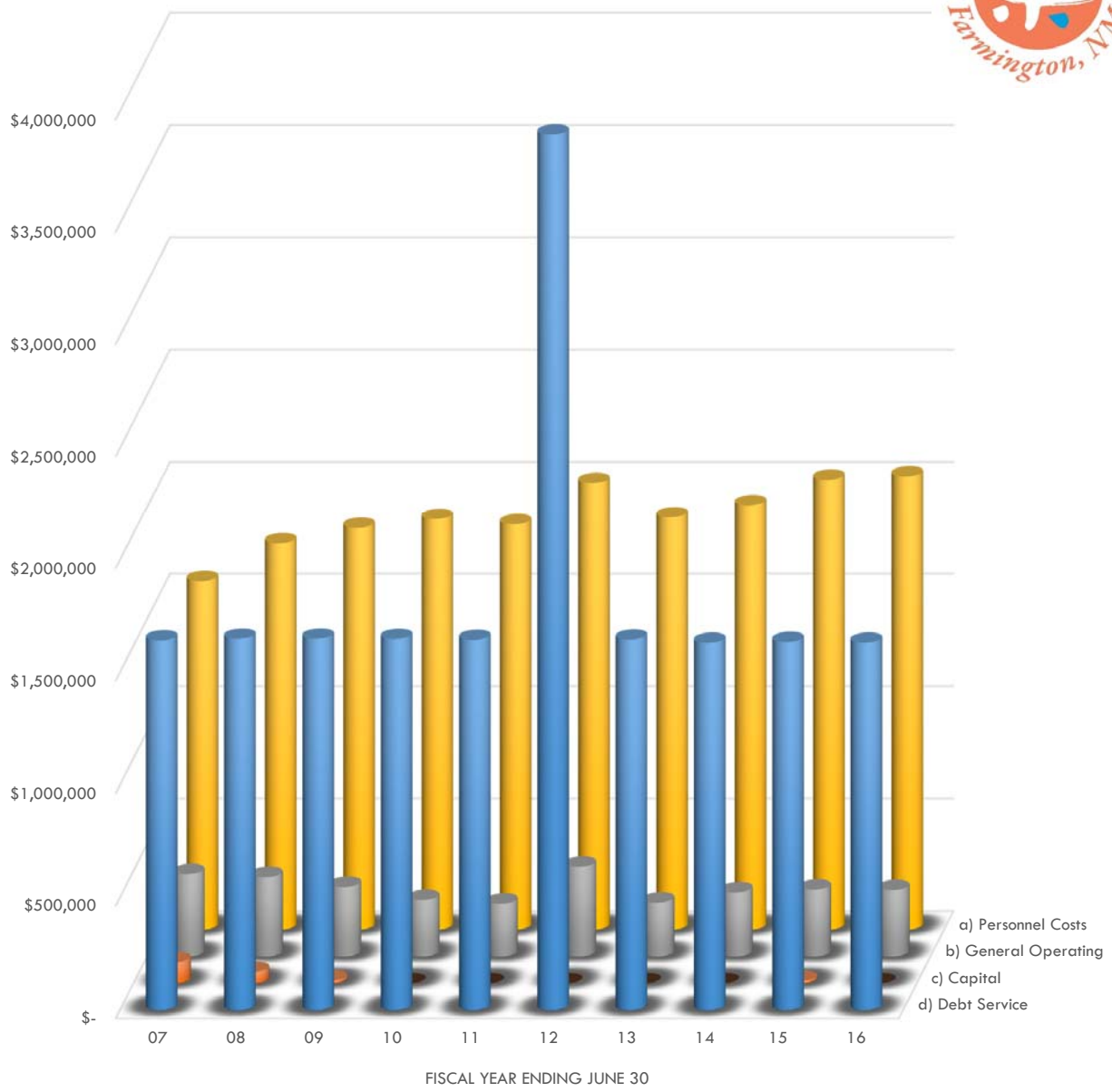
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Finance	$ 1,996,506	$ 2,098,813	5.1%	$ 2,036,921	(2.9%)	$ 2,042,883	0.3%
Purchasing	254,319	154,977	(39.1%)	91,747	(40.8%)	86,967	(5.2%)
Warehouse	(61,343)	(80,178)	30.7%	(57,403)	(28.4%)	(82,717)	44.1%
Administration Services	255,838	242,342	(5.3%)	267,429	10.4%	266,536	(0.3%)
Grand Total	**$ 2,445,321**	**$ 2,415,955**	**(1.2%)**	**$ 2,338,694**	**(3.2%)**	**$ 2,313,669**	**(1.1%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 2,003,159	$ 2,018,043	0.7%	$ 2,003,843	(0.7%)	$ 2,003,843	0.0%
b) General Operating	297,190	295,116	(0.7%)	343,150	16.3%	346,582	1.0%
c) Capital	9,995	-	(100.0%)	21,000		-	(100.0%)
d) Debt Service	1,635,893	1,632,668	(0.2%)	1,628,769	(0.2%)	1,637,793	0.6%
e) Transfers	(1,500,916)	(1,529,872)	1.9%	(1,658,068)	8.4%	(1,674,549)	1.0%
Grand Total	**$ 2,445,321**	**$ 2,415,955**	**(1.2%)**	**$ 2,338,694**	**(3.2%)**	**$ 2,313,669**	**(1.1%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 809,428	$ 783,287	(3.2%)	$ 709,925	(9.4%)	$ 675,876	(4.8%)
501-SALES TAX BOND RETIREMENT	1,635,893	1,632,668	(0.2%)	1,628,769	(0.2%)	1,637,793	0.6%
Grand Total	**$ 2,445,321**	**$ 2,415,955**	**(1.2%)**	**$ 2,338,694**	**(3.2%)**	**$ 2,313,669**	**(1.1%)**



ADMINISTRATIVE SERVICES ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

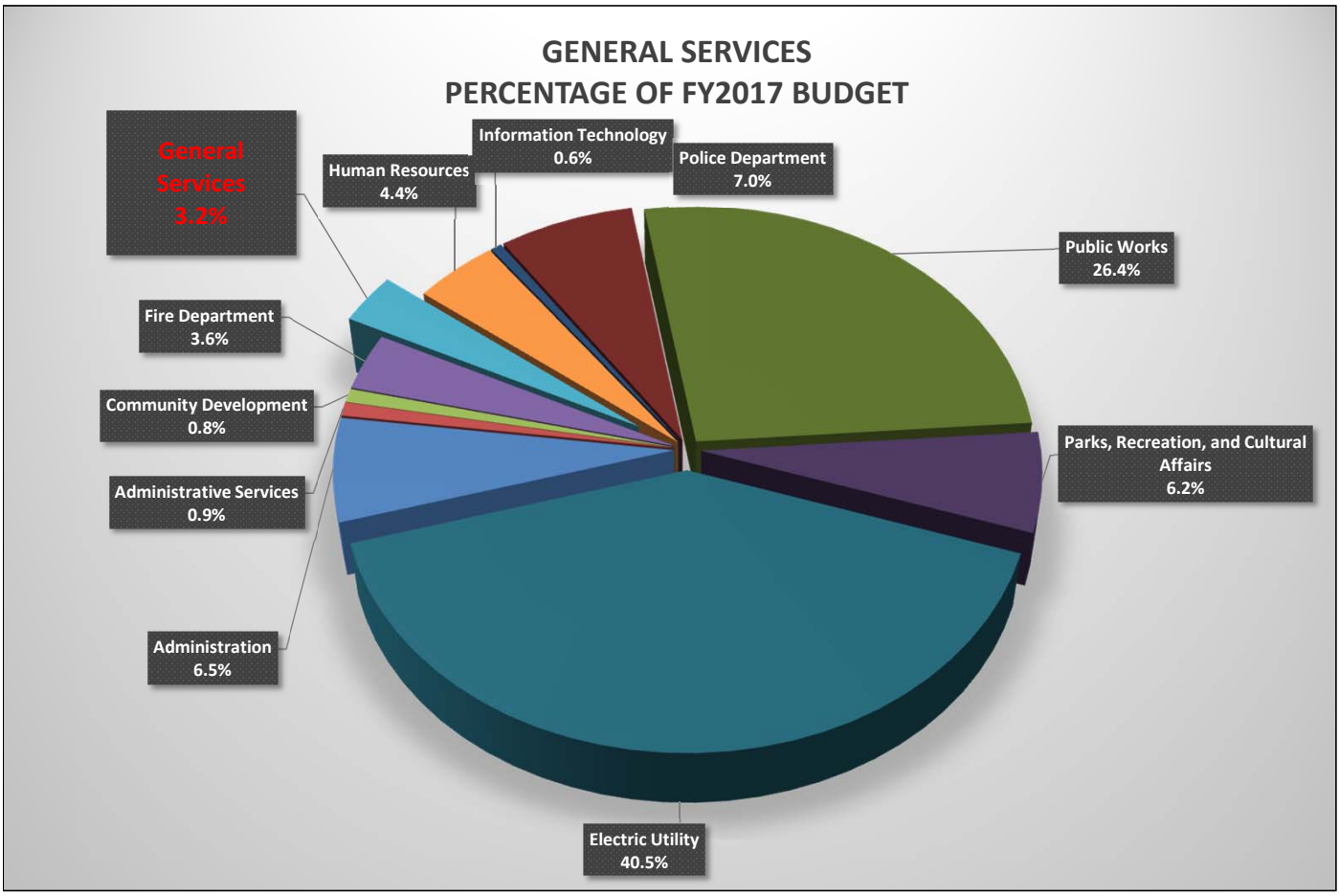


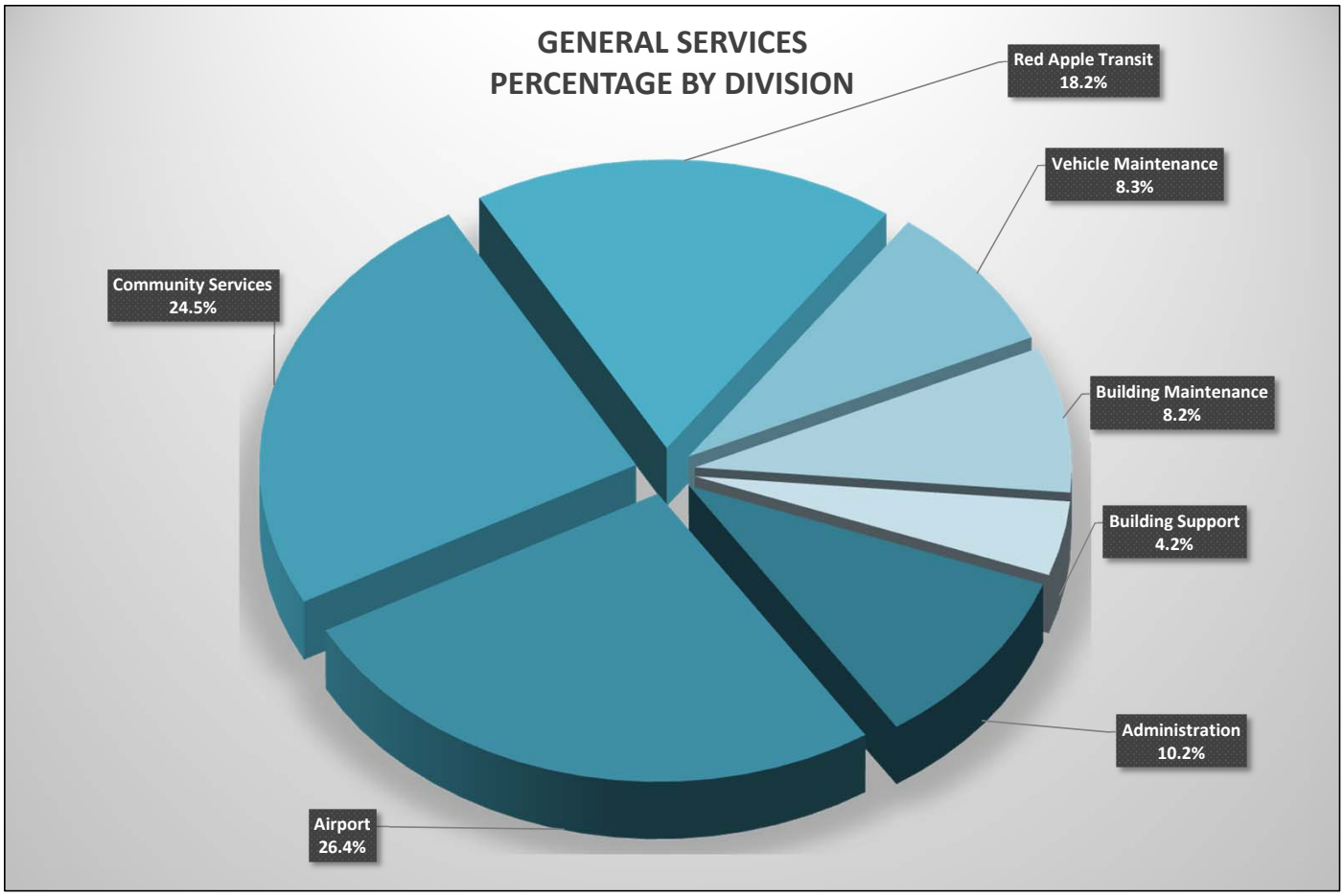
FARMINGTON
Jolt Your Journey™

Jolt Your Fishing....

JOLT YOUR JOURNEY™
Farmington

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.


GENERAL SERVICES
PERCENTAGE OF FY2017 BUDGET
General Services 3.2%
Human Resources 4.4%
Information Technology 0.6%
Police Department 7.0%
Public Works 26.4%
Fire Department 3.6%
Community Development 0.8%
Parks, Recreation, and Cultural Affairs 6.2%
Administrative Services 0.9%
Administration 6.5%
Electric Utility 40.5%


GENERAL SERVICES
PERCENTAGE BY DIVISION
Red Apple Transit 18.2%
Vehicle Maintenance 8.3%
Community Services 24.5%
Building Maintenance 8.2%
Building Support 4.2%
Administration 10.2%
Airport 26.4%

GENERAL SERVICES: ADMINISTRATION

PROGRAM DESCRIPTION:

The General Services Department provides support services to the City Manager, City departments, and the citizens. The department is comprised of five divisions:

- Administration
- Building & Maintenance
- Building Support
- Vehicle Maintenance
- Community Services
- Red Apple Transit

The Administration Division consists of two employees: the Director and Office Manager.

FY2017 GOALS/OBJECTIVES:

- Continue to facilitate and enable other City departments to conduct their operations in a smooth and unencumbered manner relating to facility and vehicle matters.
- Ensure Community Service Agencies are performing contracted functions in accordance with contract performance requirements.
- Facilitate construction projects as directed.
- Ensure that proper and effective controls are in place.
- Provide leadership and support to each division in developing goals, objectives, and strategies to meet them.
- Operate a safe work environment.

PERFORMANCE MEASURES:

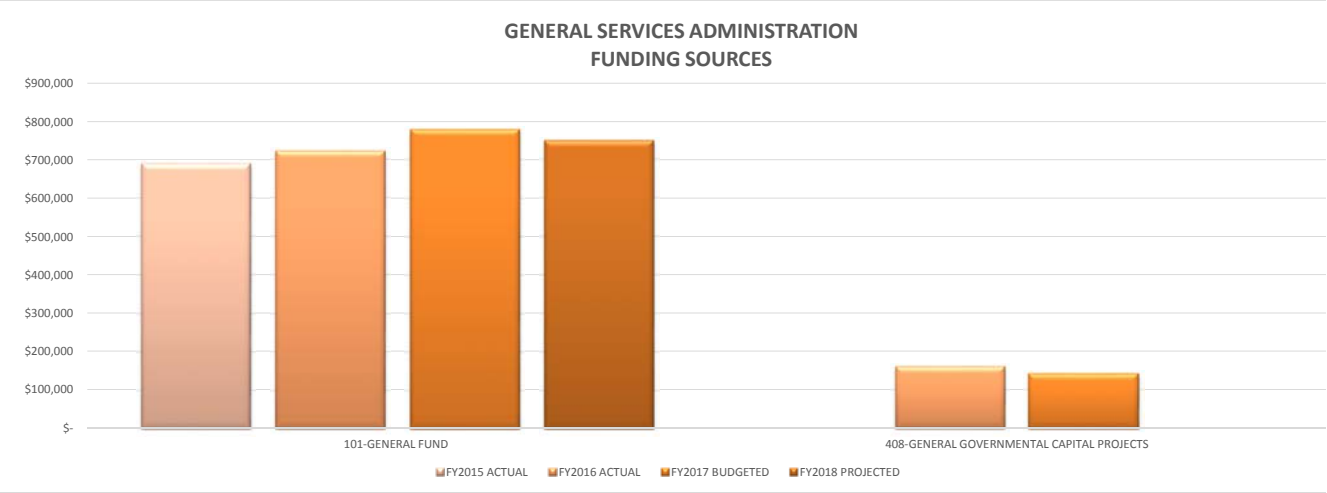
- Ensures facility and vehicle maintenance functions remain within budgeted funding.
- Facilities meet or exceed operational requirements.
- Community Service Agencies perform as required in City contracts.
- Complete construction projects in a timely manner and within budget.
- Accurately track spending and authority levels of employees.
- Divisions and functions of the General Services Department develop meaningful goals and objectives.
- No accidents occur resulting from a lack of equipment or training.

GENERAL SERVICES
ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
General Services Director	1	1	$ 81,948	$ 101,294	23.6%
Office Manager	1	1	40,427	40,946	1.3%
TOTAL	**2**	**2**	**$ 122,375**	**$ 142,240**	**16.2%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 157,691	$ 170,404	8.1%	$ 185,586	8.9%	$ 185,586	0.0%
b) General Operating	538,994	659,692	22.4%	597,645	(9.4%)	567,817	(5.0%)
c) Capital	-	59,959	0.0%	141,150	135.4%	-	(100.0%)
e) Transfers	(6,288)	(6,936)	10.3%	(3,600)	(48.1%)	(3,636)	1.0%
Grand Total	**$ 690,397**	**$ 883,119**	**27.9%**	**$ 920,781**	**4.3%**	**$ 749,767**	**(18.6%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 690,397	$ 723,214	4.8%	$ 779,631	7.8%	$ 749,767	(3.8%)
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	159,905	0.0%	141,150	(11.7%)	-	(100.0%)
	Grand Total	**$ 690,397**	**$ 883,119**	**27.9%**	**$ 920,781**	**4.3%**	**$ 749,767**	**(18.6%)**



1) Detail information available on expenditure pages 28-29 of the line item budget book.
2) Detail information available on expenditure page 165 of the line item budget book.

GENERAL SERVICES: BUILDING & MAINTENANCE

PROGRAM DESCRIPTION:

The Building and Maintenance Division of the General Services Department provides building maintenance and repair to all of the 253 City buildings.

Buildings Maintained: 256

ADMIN	POLICE	FIRE	ELECTRIC	PUBLIC WORKS	GEN SERV	PRCA
City Hall (complex)	Main Bldg.	Station #1	Animas Plant	WW Plant 1	Main MOC Electric Bldg.	Main Building
West Annex	Photo Lab	Station #2	Navajo Plant	WW Plant 2	Warehouse	5 Maint. Buildings
East Annex	Safety City	Station #3	Bluffview Plant	14 Pump Stns.	Vehicle Maint.	3 Pools
Main Library	(Region II)	Station #4	12 Bldgs.	10 Water Tanks	General Services Bldg.	7 Ball parks
Library Storage	3 SubStations	Station #5	34 Substations	WW Trmt Plant	Weight Room	Soccer Fields
Airport Terminal	Command Cntr	Station #6	4 Storage	11 Lift Stations	Hazard Matl. Bldg.	2 Golf Courses
Airport Main Bldg.		Med Svc.	Storage Garage	Recycle Center	2 Storage Bldgs.	Boys & Girls Club
Civil Air Patrol Bldg.		Fire Admin		WW Treatment Lab	2 Ojo Court Building	Civic Center
Snow Removal Equipment Bldg.				14 Buildings	Municipal Court Building	3 Senior Centers
Airport Tower				3 Micro W. Bldgs.	Daily Bread	Rec. Center
9 Various Bldgs.				Lakeview Substation	Echo	Animal Shelter
22 Hangars				WWTP Admin	Family Crisis Center	7 Bldgs. @ Lions Park
1 Shade Hangar					Women's Shelter	6 Shelters
					Child Haven	6 Storages
					2 Car Washes	5 C. S.
					The Roof	Sports Complex
					Daily Times Bldg	E3 & 2 Bldgs
					Downtown Center	Gateway Museum
					119 W. Main Bldg.	Harvest Barn/Nature
					Old Public Health Bldg.	Native Art Museum
						Sycamore CC
						Crouch Mesa CC
						Indian Cult. & ext. RR
						Salmon House
42	8	8	54	59	23	62

FY2017 GOALS/OBJECTIVES:

- Conduct facilities maintenance, building, and repairs in an efficient manner.
- Maintain all plumbing, heating, air-conditioning and electrical services in an operational condition.
- Maintain all alarm systems in an operational condition.
- Properly address all asbestos occurrences in City facilities including identifying and minimizing exposure.
- Respond to facility emergencies promptly.
- Maintain a safe working environment for all employees.

PERFORMANCE MEASURES:

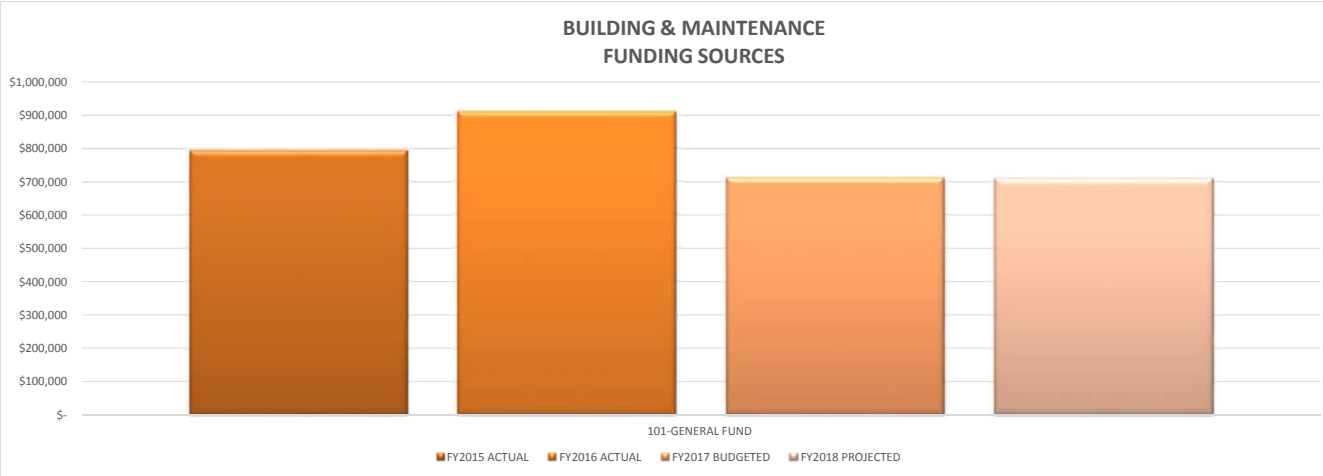
- All maintenance, building, and repair functions conducted within time and budget constraints.
- Less than 2% down time for facility support systems throughout the year.
- Maintain all entry control security and alarm systems at a 99% operational rate throughout the year.
- All responses to repairs and emergencies are met in a timely manner.
- No accidents occur as a result of a lack of equipment or training.

GENERAL SERVICES
BUILDING & MAINTENANCE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Building Construction/Maintenance Supervisor	1	1	$ 88,067	$ 83,629	(5.0%)
Lead Carpenter - Structural	1	1	59,319	60,760	2.4%
Lead Carpenter - Finish	1	1	59,229	60,187	1.6%
Lead Electrician - HVAC	1	1	49,110	48,976	(0.3%)
Lead Plumber	1	1	59,319	60,760	2.4%
Plumber	1	1	38,107	38,319	0.6%
Carpenter	4	4	169,012	169,198	0.1%
Welder/Fabricator	1	1	48,493	49,010	1.1%
Carpenter/Concrete Worker	2	2	64,300	64,542	0.4%
Maintenance Technician	1	1	40,550	40,622	0.2%
TOTAL	**14**	**14**	**$ 675,508**	**$ 676,002**	**0.1%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 795,353	$ 824,953	3.7%	$ 804,216	(2.5%)	$ 804,216	0.0%
b) General Operating	174,524	225,184	29.0%	175,950	(21.9%)	177,710	1.0%
c) Capital	69,113	41,015	(40.7%)	-	(100.0%)	-	
e) Transfers	(245,076)	(181,920)	(25.8%)	(268,476)	47.6%	(271,161)	1.0%
Grand Total	**$ 793,913**	**$ 909,231**	**14.5%**	**$ 711,690**	**(21.7%)**	**$ 710,765**	**(0.1%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 793,913	$ 909,231	14.5%	$ 711,690	(21.7%)	$ 710,765	(0.1%)
	Grand Total	**$ 793,913**	**$ 909,231**	**14.5%**	**$ 711,690**	**(21.7%)**	**$ 710,765**	**(0.1%)**



1) Detail information available on expenditure pages 30-31 of the line item budget book.

GENERAL SERVICES: COMMUNITY SERVICES

PROGRAM DESCRIPTION:

The Community Services Division of the General Services Department provides oversight to the following Community Service agencies that contract with the City to provide key and essential social services to citizens of the City of Farmington and San Juan County:

Community Service Agencies

Childhaven – Provide services to children in need of temporary shelter
Family Crisis Center – Provide services assisting victims of domestic violence
PATH – Provides shelter and food to persons who might otherwise be homeless
Presbyterian Medical Services / Round Tree – Provides children's development services
Salvation Army / The Roof – Operates a winter shelter for the homeless or inebriates
SJ Safe Communities – For programs to reduce substance abuse and illegal gang activity
SJ Symphony – For cultural program services
Sobering Center & JIP – Provides care/treatment for individuals with substance abuse problems
Totah Behavioral Health Agency (PMS) – Provides services for behavioral health care

FY2017 GOALS/OBJECTIVES:

- Ensure that all Community Service agencies are fulfilling contract requirements.
- Ensure that the City is meeting the contract requirements, as stated, with the Community Service agencies.
- Continue monitoring methods and data tracking of performance by the Community Service agencies.
- Act as liaison and single point of contact between the Community Service agencies and the City to ensure clear lines of communication.
- Ensure contract renewals are accomplished in a timely fashion.
- Ensure contract payments are made in a timely fashion to the Community Service agencies.
- Establish parameters and administer facility rehabilitation projects.

PERFORMANCE MEASURES:

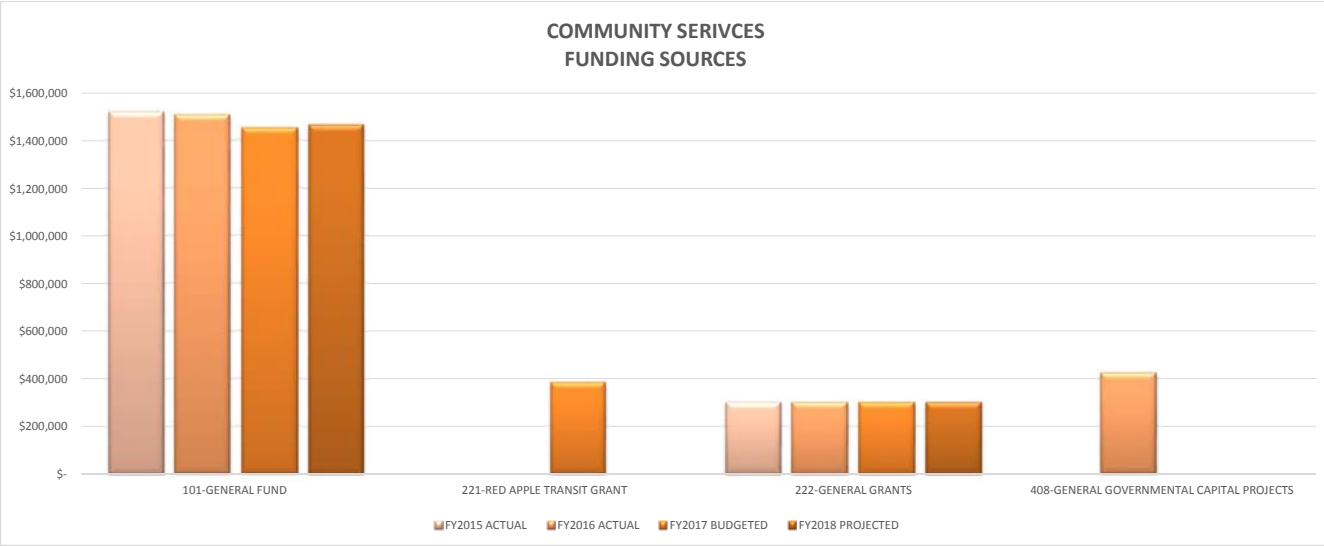
- Assure the provision of adequate social and community services in accordance with contracts.
- Assure the functionality of new JIP and Sobering House facilities, assisting with programmatic start up and build-out.

GENERAL SERVICES
COMMUNITY SERVICES

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No regular employees.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
b) General Operating	$ 1,701	$ 1,809	$	$ 2,138	$	$ 1,767	$ ()
c) Capital	120,983	424,756	251.1%	-	(100.0%)	-	0.0%
Grand Total	**$ 1,821,631**	**$ 2,233,802**	**22.6%**	**$ 2,138,272**	**(4.3%)**	**$ 1,767,379**	**(17.3%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 1,521,631	$ 1,509,046	(0.8%)	$ 1,452,850	(3.7%)	$ 1,467,379	1.0%
2)	221-RED APPLE TRANSIT GRANT	-	-	0.0%	385,422	0.0%		(100.0%)
3)	222-GENERAL GRANTS	300,000	300,000	0.0%	300,000	0.0%	300,000	0.0%
4)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	424,756	0.0%	-	(100.0%)	-	0.0%
	Grand Total	**$ 1,821,631**	**$ 2,233,802**	**22.6%**	**$ 2,138,272**	**(4.3%)**	**$ 1,767,379**	**(17.3%)**



1) Detail information available on expenditure page 32 of the line item budget book.
2) Detail information available on expenditure page 139 of the line item budget book.
3) Detail information available on expenditure page 142 of the line item budget book.
4) Detail information available on expenditure page 166 of the line item budget book.

PROGRAM DESCRIPTION:

The Building Support Division provides custodial and mail support to the City of Farmington. The custodial staff cleans City facilities primarily in the evenings following the workday. The Mail Room conducts postage application to outgoing City mail, delivers incoming official mail, and also handles in and outgoing FedEx, UPS, and DHL packages.

Buildings Cleaned:

LOCATION	SQ. FEET
City Hall	24,464
Annex	27,720
Municipal Operations Center	50,906
Municipal Court Building	28,000
Police Department	30,400
East Annex	9,750
Downtown Center	8,708
Safety City	5,712
McCormick Police Sub-station	1,845
Aquatic Center	4,100
Recreation Center	17,000
Bluffview Power Plant	2,000
Power Plant Offices	6,290
Total Square Feet Cleaned	**216,895**

FY2017 GOALS/OBJECTIVES:

- Provide clean, sanitary, and pleasant facilities for employees and the public.
- Coordination and pick up of recycled paper products throughout City buildings.
- Maintain on-time delivery, pick-up, and forwarding of City mail to and from City customers.
- Maintain a safe work environment for all employees.

PERFORMANCE MEASURES:

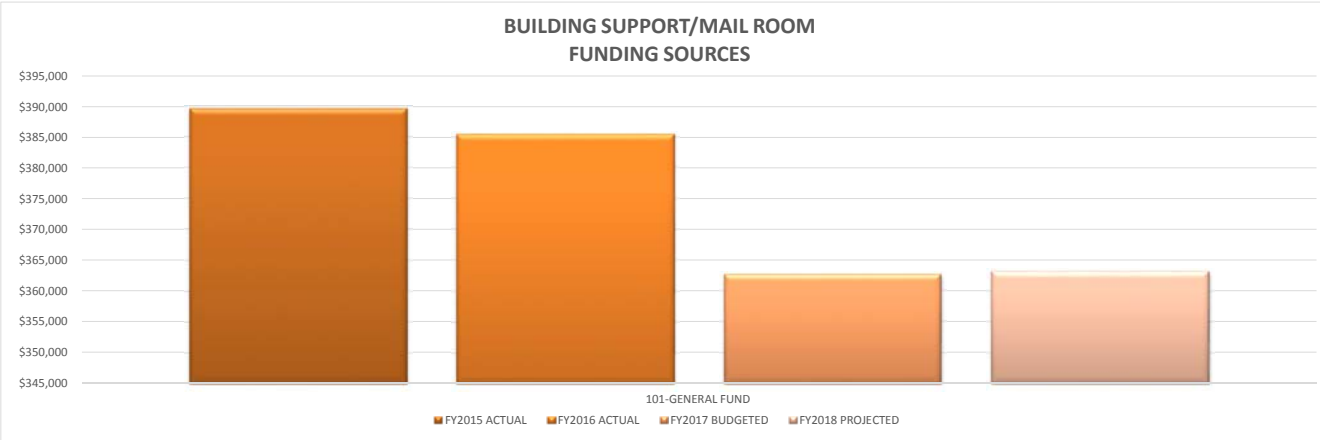
- All facilities are clean and tidy at the start of each workday.
- Clean all required spaces with less than 2% of service delay throughout the year.
- Recycled goods are picked-up and handled on a regular, published schedule.
- Inter-office mail delivery completed on average between 4 and 24 hours but no greater than 36 hours.
- No accidents occur resulting from the lack of training or equipment.

GENERAL SERVICES
BUILDING SUPPORT/MAIL ROOM

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Custodial Supervisor	1	1	$ 34,938	$ 35,444	1.4%
Lead Custodian	1	1	29,434	29,880	1.5%
Custodian	8	8	201,943	198,991	(1.5%)
Mail Clerk	1	1	32,257	32,241	(0.0%)
TOTAL	**11**	**11**	**$ 298,573**	**$ 296,557**	**(0.7%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 348,309	$ 389,546	11.8%	$ 380,563	(2.3%)	$ 380,563	0.0%
b) General Operating	170,082	145,902	(14.2%)	145,950	0.0%	147,410	1.0%
c) Capital	16,962	-	(100.0%)	-	0.0%	-	0.0%
e) Transfers	(145,759)	(150,010)	2.9%	(163,908)	9.3%	(164,797)	0.5%
Grand Total	**$ 389,594**	**$ 385,438**	**(1.1%)**	**$ 362,605**	**(5.9%)**	**$ 363,175**	**0.2%**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 389,594	$ 385,438	(1.1%)	$ 362,605	(5.9%)	$ 363,175	0.2%
Grand Total	**$ 389,594**	**$ 385,438**	**(1.1%)**	**$ 362,605**	**(5.9%)**	**$ 363,175**	**0.2%**



1) Detail information available on expenditure pages 33-34 of the line item budget book.

GENERAL SERVICES: VEHICLE MAINTENANCE

PROGRAM DESCRIPTION:

The Vehicle Maintenance Division consists of two sections:

- Customer Service & Scheduling
- Fleet Operations

With 91% of the technicians ASE Certified, the division operates a complete service facility for the City of Farmington and other entities. The division executes repairs, routine maintenance, and conversions on over 911 City vehicles and pieces of equipment. The functional areas consist of mechanics (to include one Emergency Vehicle Technician), parts and supplies warehouse, technical writer, fleet analyst, and welding shop.

FY2017 GOALS/OBJECTIVES:

- Maintain records of all maintenance, repairs and usage of both vehicles and equipment for justification of repairs and replacements.
- Accurately write the specifications for replacement vehicles.
- Ensure expeditious repair of all emergency service vehicles.
- Review vehicle bids and make recommendations as to which vendor best meets specifications at the lowest total price.
- Maintain a safe work environment.
- Improve communications with customers regarding vehicle or equipment repair status.

PERFORMANCE MEASURES:

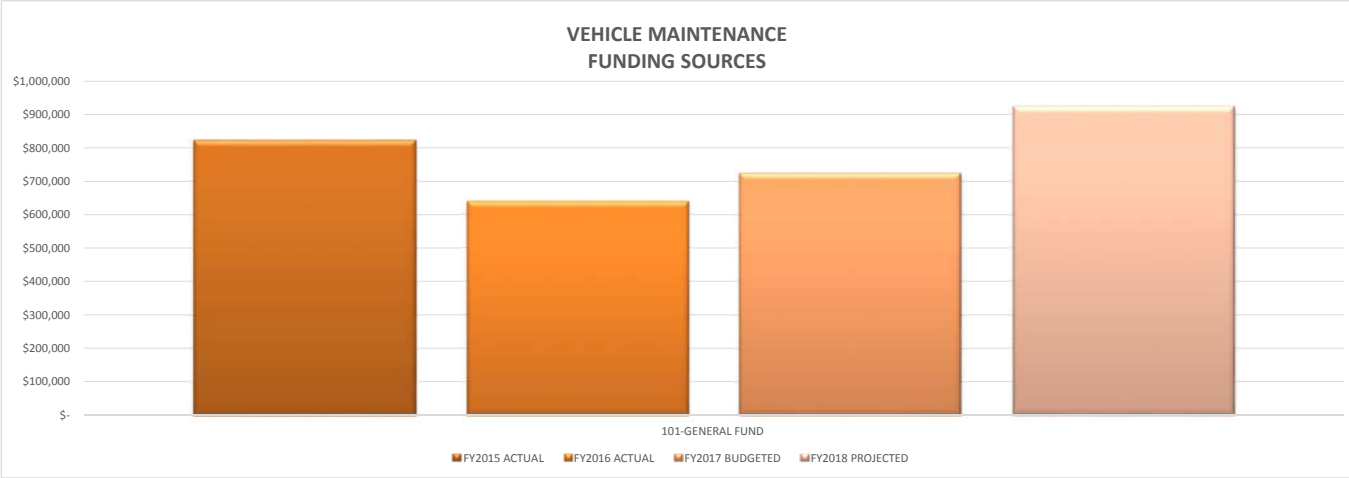
- All vehicle records are 100% accurate.
- Meet or exceed the national average on billable shop hours at 65%.
- 'Comeback' repairs are less than 1% of total job orders completed annually.
- Assure correctness of vehicle specifications to avoid errors in ordering replacement vehicles.
- All procurement rules and regulations are followed to ensure all vendors are of best value to the City.
- No accidents occur resulting from a lack of safety equipment or training.
- No valid customer complaints regarding lack of status updates or inaccuracies.

GENERAL SERVICES
VEHICLE MAINTENANCE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Vehicle Maintenance Superintendent	1	1	$ 63,490	$ 64,580	1.7%
Welder	1	1	49,265	49,240	(0.0%)
Senior Lead Mechanic	1	1	56,547	57,008	0.8%
Lead Mechanic	1	1	45,722	46,518	1.7%
Mechanic	8	8	313,994	334,188	6.4%
Hydraulic Equipment Technician	1	1	81,865	52,518	(35.8%)
Vehicle Analyst	1	1	46,728	47,322	1.3%
Service Writer	1	1	40,647	41,359	1.8%
Automotive Warehouse Clerk - Lead	1	1	47,677	47,547	(0.3%)
Automotive Warehouse Clerk	1	1	39,268	39,161	(0.3%)
TOTAL	**17**	**17**	**$ 785,203**	**$ 779,441**	**(0.7%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 939,416	$ 924,282	(1.6%)	$ 1,059,900	14.7%	$ 1,059,900	0.0%
b) General Operating	77,004	(70,360)	(191.4%)	(110,435)	57.0%	92,400	(183.7%)
e) Transfers	(193,200)	(215,856)	11.7%	(225,324)	4.4%	(227,577)	1.0%
Grand Total	**$ 823,219**	**$ 638,066**	**(22.5%)**	**$ 724,141**	**13.5%**	**$ 924,723**	**27.7%**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 823,219	$ 638,066	(22.5%)	$ 724,141	13.5%	$ 924,723	27.7%
Grand Total	**$ 823,219**	**$ 638,066**	**(22.5%)**	**$ 724,141**	**13.5%**	**$ 924,723**	**27.7%**



1) Detail information available on expenditure pages 35-36 of the line item budget book.

PROGRAM DESCRIPTION:

The Airport Division is responsible for the operations of the Four Corners Regional Airport that is owned by the City of Farmington. The airport serves a regional population well over 100,000 and is the 4th busiest airport in New Mexico. Great Lakes Airlines provides direct commercial air service to Denver. It also operates as a code share partner with United Airlines. With connections through Denver there are hundreds of domestic and international destinations available. Private enterprise provides all business activity, including air traffic control. The Airport Manager and division staff negotiate and monitor contracts and lease agreements with 120 tenants, apply for and administer State and Federal funding, and ensure compliance with the Federal Aviation Administration (FAA) and other regulatory agencies' regulations. In addition, the Airport Manager is responsible for the overall safe and efficient operation of the airport including the direction of maintenance personnel who perform daily airfield inspections, correct Airport Operations Area (AOA) deficiencies, respond to emergencies, maintain terminal and hangar integrity, and manage the custodial staff to ensure the cleanliness of the terminal and annex for the traveling public.

FY2017 GOALS/OBJECTIVES:

- Maintain a safe, attractive, and self-supporting facility for the traveling public.
- Encourage improved air service to the community through cheaper fares and reliable service.
- Improve the air terminal customer services and facility.
- Foster good airport-tenant relations and provide the infrastructure necessary to support aviation and non-aviation enterprises.
- Promote the establishment of commercial, self-fueling operations.
- Seek additional airport businesses that will increase airport revenues.

PERFORMANCE MEASURES:

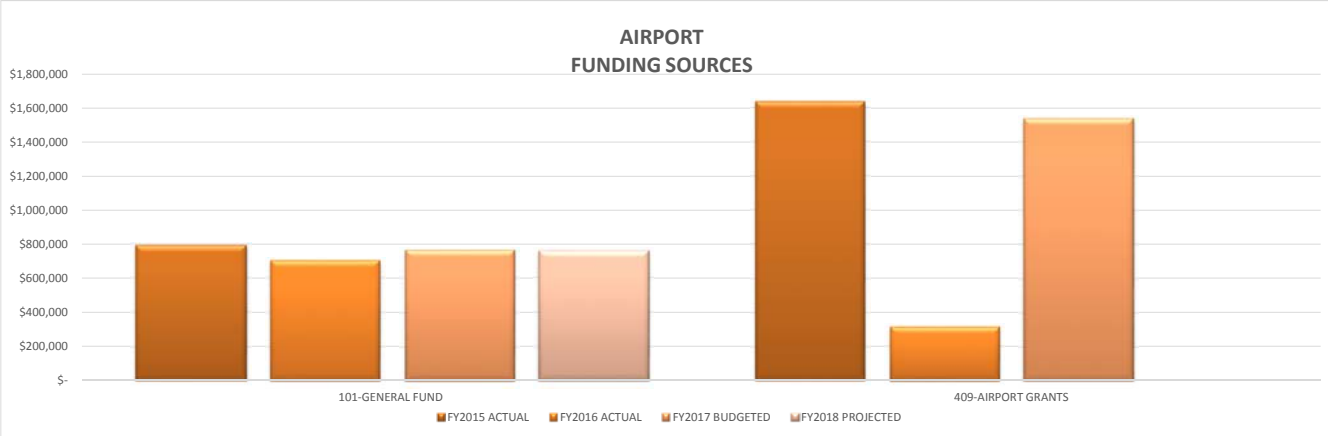
- Increase airport revenues.
- Recruit new airport tenants and promote sustainability.
- Provide best value and customer oriented service to airport tenants.

GENERAL SERVICES
AIRPORT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Airport Manager	1	1	$ 86,495	$ 87,477	1.1%
Airport Maintenance Worker	2	2	80,152	81,060	1.1%
Administrative Aide	1	1	43,607	43,718	0.3%
Custodian	2	1	31,829	23,773	(25.3%)
TOTAL	**6**	**5**	**$ 242,083**	**$ 236,028**	**(2.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 379,115	$ 405,610	7.0%	$ 389,608	(3.9%)	$ 389,608	0.0%
b) General Operating	398,316	516,450	29.7%	365,982	(29.1%)	369,642	1.0%
c) Capital	1,611,204	121,148	(92.5%)	1,539,593	1170.8%	-	(100.0%)
e) Transfers	41,795	(27,931)	(166.8%)	8,002	(128.6%)	-	(100.0%)
Grand Total	**$ 2,430,430**	**$ 1,015,277**	**(58.2%)**	**$ 2,303,185**	**126.9%**	**$ 759,250**	**(67.0%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 792,242	$ 701,876	(11.4%)	$ 763,592	8.8%	$ 759,250	(0.6%)
2)	409-AIRPORT GRANTS	1,638,189	313,401	(80.9%)	1,539,593	391.3%	-	(100.0%)
	Grand Total	**$ 2,430,430**	**$ 1,015,277**	**(58.2%)**	**$ 2,303,185**	**126.9%**	**$ 759,250**	**(67.0%)**



1) Detail information available on expenditure pages 37-38 of the line item budget book.
2) Detail information available on expenditure page 172 of the line item budget book.

PROGRAM DESCRIPTION:

The City of Farmington operates eight fixed-route bus routes and a demand response system (Dial-a-Ride). The City is currently a sub-grantee for Section 5307 federal grant funding from the Federal Transit Agency (FTA). Day-to-day system operations are provided via an operations contract, currently Ride Right, LLC. Both the fixed-route and demand response components operate Monday through Saturday, between 7:00 a.m. and 6:00 p.m. The route-mile total for the Red Apple Transit is approximately 67 miles. The transit service extends as far west as Kirtland, NM; as far east as Aztec, NM and Bloomfield, NM; as far north as San Juan College; and as far south as Murray Drive.

FY2017 GOALS/OBJECTIVES:

- Increase ridership by 5% over the previous year.
- Operate a customer-friendly system that is convenient, safe, and enjoyable to use.
- Entered into a ridership agreement with San Juan College which led to 47 total sold College Passes which was the most ever since the startup of the Red Apple.

PERFORMANCE MEASURES:

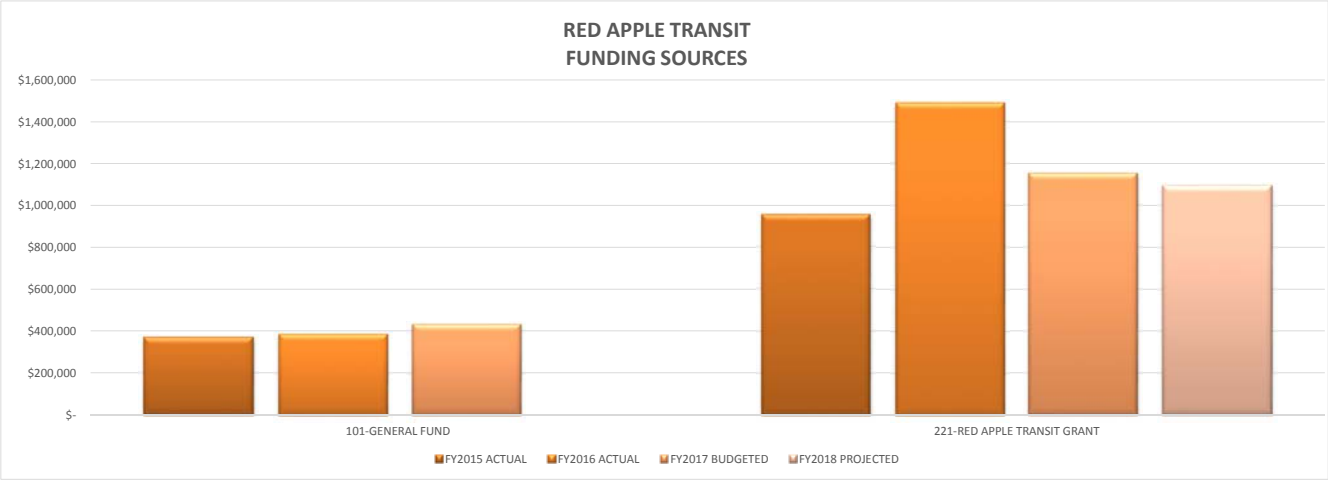
- 5% increase of ridership over FY2016 figures.
- No more than one formal complaint per year made by the public.
- No accidents caused by Red Apple drivers.

GENERAL SERVICES
RED APPLE TRANSIT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Transit Manager	1	1	$ 55,302	$ 56,254	1.7%
TOTAL	**1**	**1**	**$ 55,302**	**$ 56,254**	**1.7%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 10,449	$ 66,486	536.3%	$ 67,265	1.2%	$ 67,265	0.0%
b) General Operating	919,679	1,065,274	15.8%	1,019,057	(4.3%)	1,029,920	1.1%
c) Capital	-	360,296	0.0%	66,542	(81.5%)	-	(100.0%)
e) Transfers	393,176	386,857	(1.6%)	432,540	11.8%	-	(100.0%)
Grand Total	**$ 1,323,304**	**$ 1,878,913**	**42.0%**	**$ 1,585,404**	**(15.6%)**	**$ 1,097,185**	**(30.8%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 369,116	$ 386,857	4.8%	$ 432,540	11.8%	$ -	(100.0%)
2)	221-RED APPLE TRANSIT GRANT	954,188	1,492,056	56.4%	1,152,864	(22.7%)	1,097,185	(4.8%)
	Grand Total	**$ 1,323,304**	**$ 1,878,913**	**42.0%**	**$ 1,585,404**	**(15.6%)**	**$ 1,097,185**	**(30.8%)**



1) Detail information available on expenditure page 39 of the line item budget book.
2) Detail information available on expenditure pages 140-141 of the line item budget book.

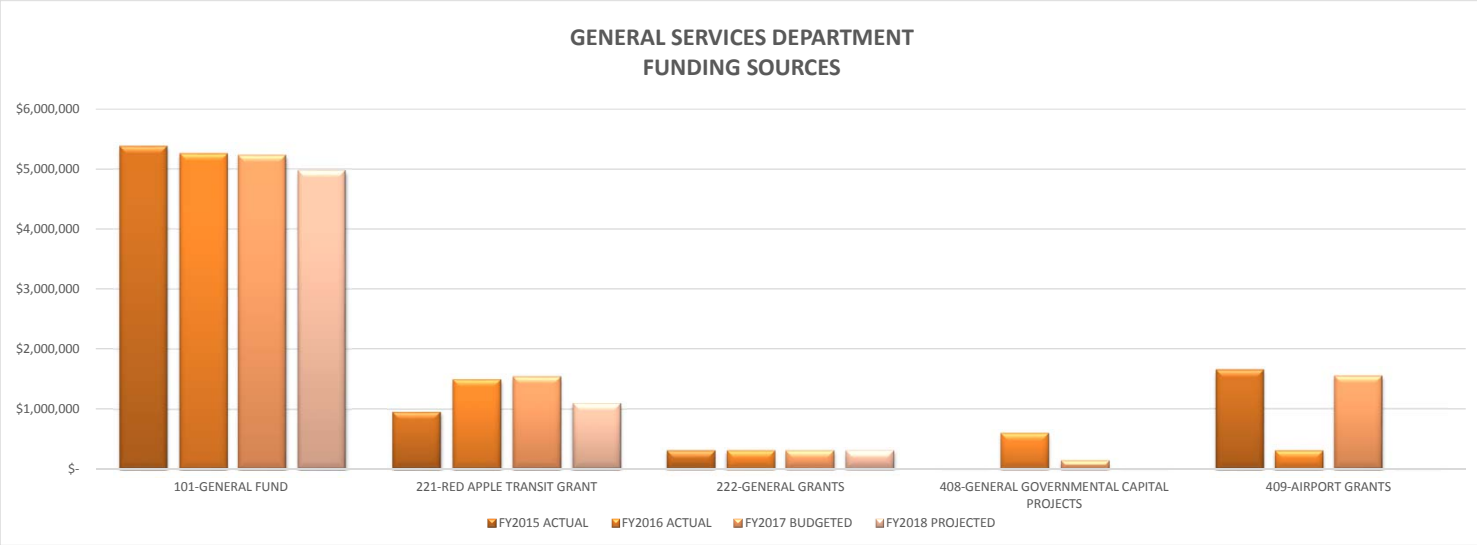
GENERAL SERVICES
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**51**	**50**	**$ 2,179,044**	**$ 2,186,522**	**0.3%**

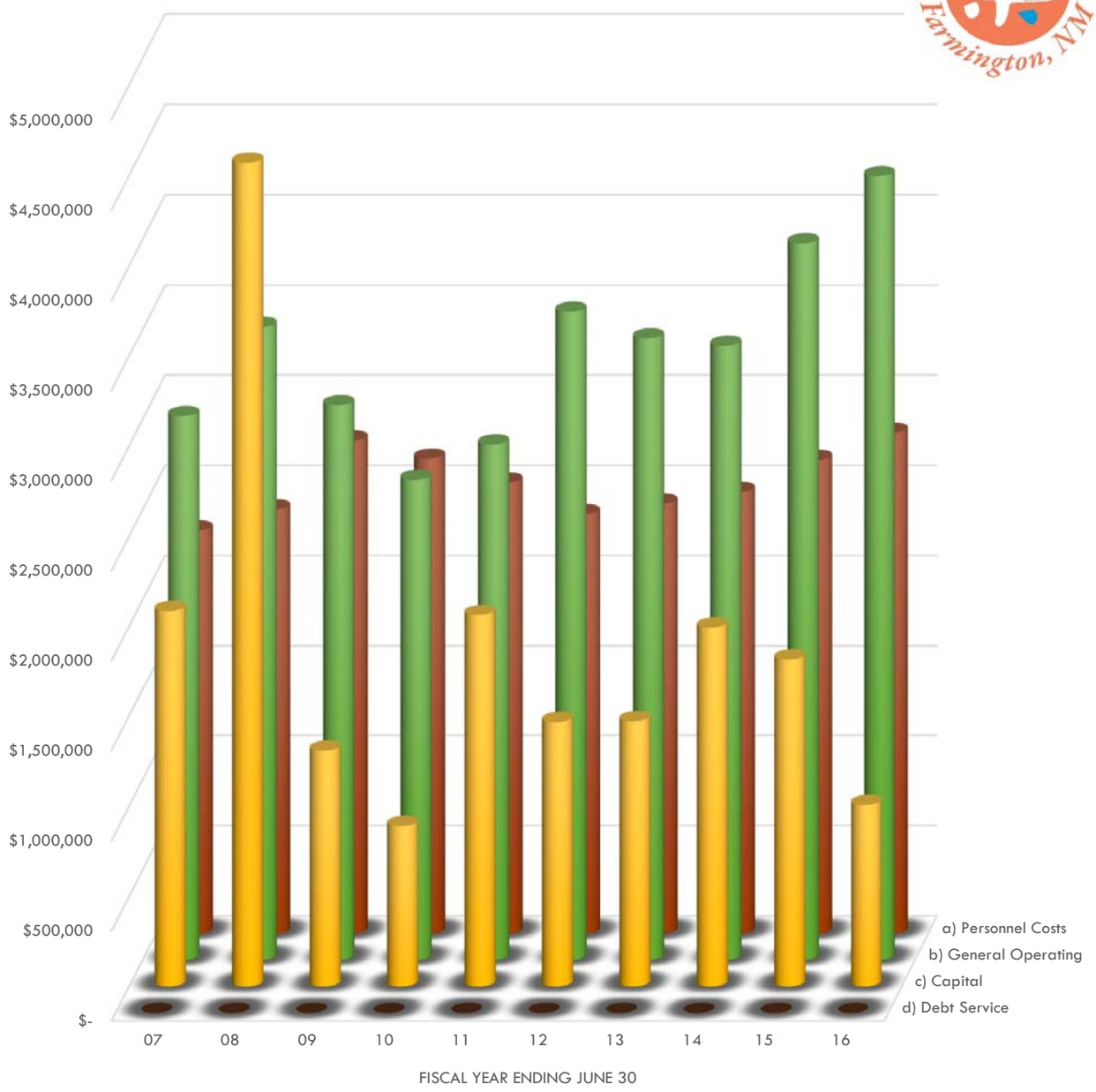
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Administration	$ 690,397	$ 782,872	13.4%	$ 885,331	13.1%	$ 749,767	(15.3%)
Airport	2,430,430	1,015,277	(58.2%)	2,303,185	126.9%	759,250	(67.0%)
Building Maintenance	793,913	909,231	14.5%	711,690	(21.7%)	710,765	(0.1%)
Building Support	389,594	385,438	(1.1%)	362,605	(5.9%)	363,175	0.2%
Community Services	1,821,631	2,233,802	22.6%	2,138,272	(4.3%)	1,767,379	(17.3%)
General Services	-	100,247		35,450	(64.6%)		(100.0%)
Red Apple Transit	1,323,304	1,878,913	42.0%	1,585,404	(15.6%)	1,097,185	(30.8%)
Vehicle Maintenance	823,219	638,066	(22.5%)	724,141	13.5%	924,723	27.7%
Grand Total	**$ 8,272,489**	**$ 7,943,847**	**(4.0%)**	**$ 8,746,078**	**10.1%**	**$ 6,372,243**	**(27.1%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 2,630,333	$ 2,781,280	5.7%	$ 2,887,138	3.8%	$ 2,887,138	0.0%
b) General Operating	3,979,248	4,351,189	9.3%	4,332,421	(0.4%)	4,152,276	(4.2%)
c) Capital	1,818,261	1,007,174	(44.6%)	1,747,285	73.5%	-	(100.0%)
e) Transfers	(155,352)	(195,796)	26.0%	(220,766)	12.8%	(667,171)	202.2%
Grand Total	**$ 8,272,489**	**$ 7,943,847**	**(4.0%)**	**$ 8,746,078**	**10.1%**	**$ 6,372,243**	**(27.1%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 5,380,113	$ 5,253,729	(2.3%)	$ 5,227,049	(0.5%)	$ 4,975,058	(4.8%)
221-RED APPLE TRANSIT GRANT	954,188	1,492,056	56.4%	1,538,286	3.1%	1,097,185	(28.7%)
222-GENERAL GRANTS	300,000	300,000	0.0%	300,000	0.0%	300,000	0.0%
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	584,661		141,150	(75.9%)	-	(100.0%)
409-AIRPORT GRANTS	1,638,189	313,401	(80.9%)	1,539,593	391.3%	-	(100.0%)
Grand Total	**$ 8,272,489**	**$ 7,943,847**	**(4.0%)**	**$ 8,746,078**	**10.1%**	**$ 6,372,243**	**(27.1%)**



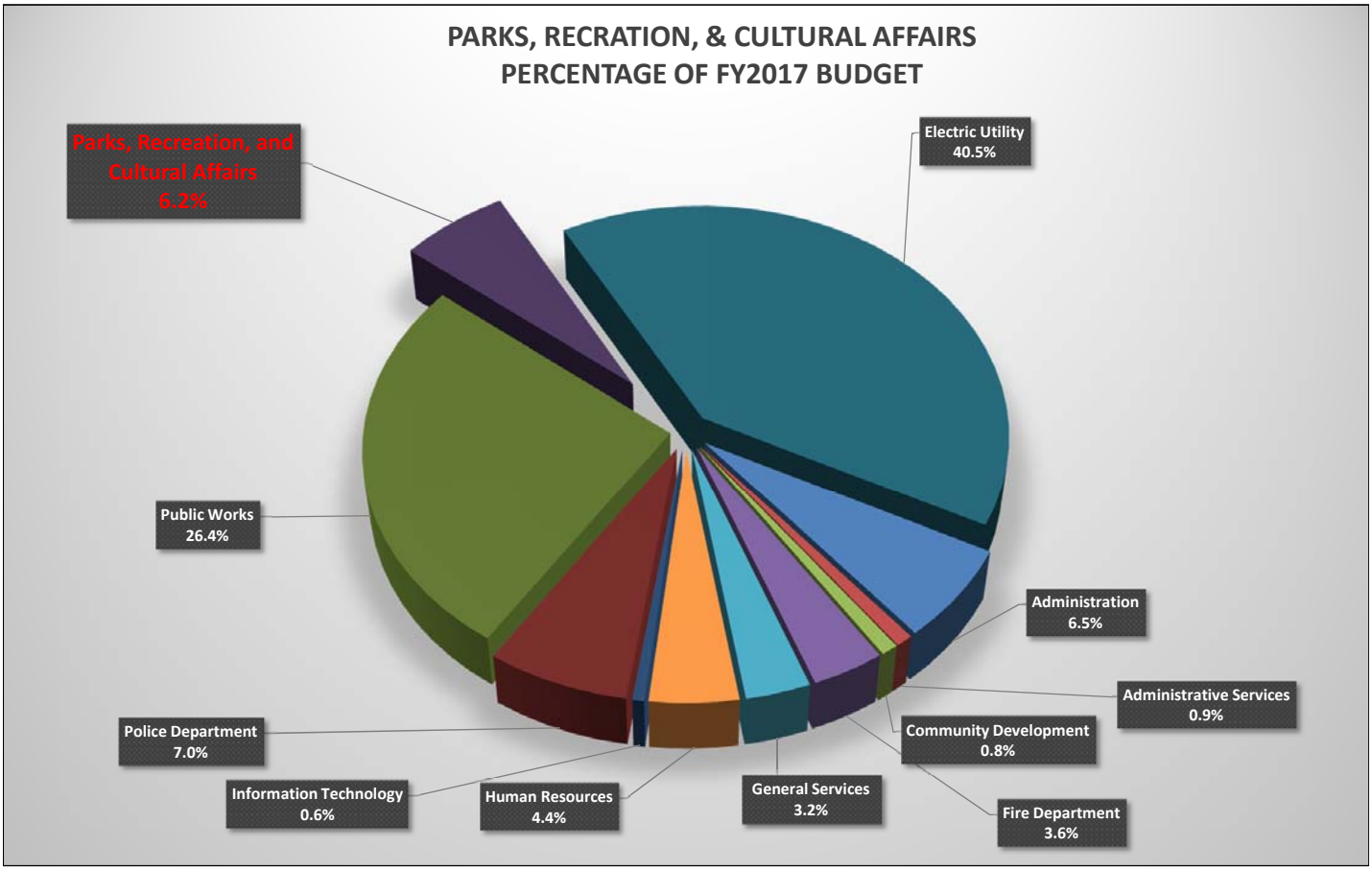
GENERAL SERVICES ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

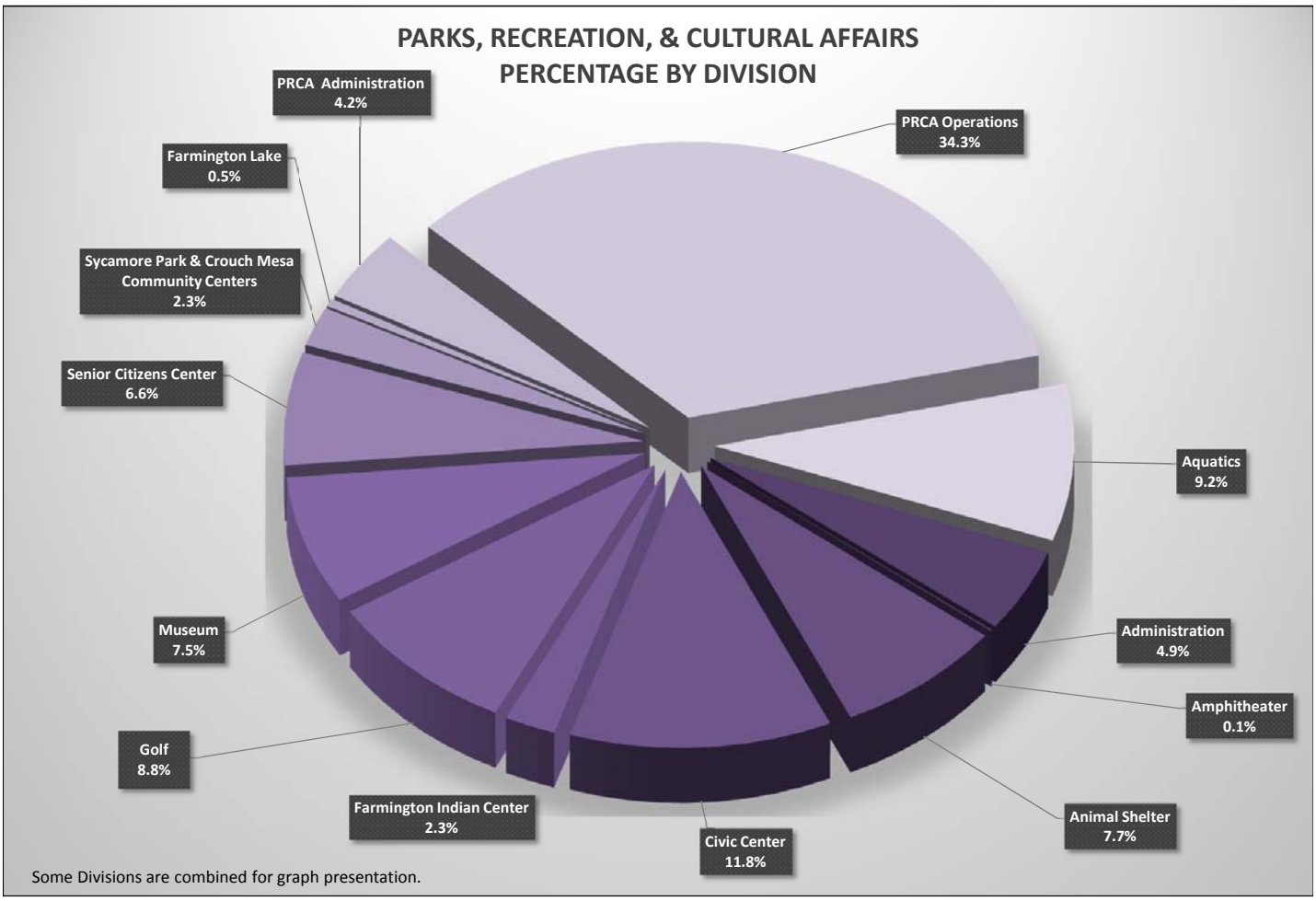


FARMINGTON
Jolt Your Journey™

Jolt Your Skiing....

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.


PARKS, RECRATION, & CULTURAL AFFAIRS
PERCENTAGE OF FY2017 BUDGET
Parks, Recreation, and Cultural Affairs 6.2%
Electric Utility 40.5%
Public Works 26.4%
Administration 6.5%
Administrative Services 0.9%
Community Development 0.8%
Police Department 7.0%
Information Technology 0.6%
Human Resources 4.4%
General Services 3.2%
Fire Department 3.6%


PARKS, RECREATION, & CULTURAL AFFAIRS
PERCENTAGE BY DIVISION
PRCA Administration 4.2%
PRCA Operations 34.3%
Farmington Lake 0.5%
Sycamore Park & Crouch Mesa Community Centers 2.3%
Senior Citizens Center 6.6%
Aquatics 9.2%
Museum 7.5%
Administration 4.9%
Amphitheater 0.1%
Golf 8.8%
Farmington Indian Center 2.3%
Civic Center 11.8%
Animal Shelter 7.7%
Some Divisions are combined for graph presentation.

PARKS, RECREATION, AND CULTURAL AFFAIRS: ADMINISTRATION

DEPARTMENT MISSION:

The City of Farmington Parks, Recreation, and Cultural Affairs Department (PRCA) is dedicated to providing the opportunity for people to play, to laugh, to grow, to learn, and to engage in enriching their quality of life.

Our department recognizes the strength in:

- Consistency and Fairness
- Service and Integrity
- Loyalty and Respect

PROGRAM DESCRIPTION:

Administration is responsible for the overall management of the department, including the oversight of personnel, purchasing, budgetary matters, and capital improvement projects. The department consists of eleven divisions. The functional areas of responsibility are:

- A contact for public information regarding recreational facilities and activities.
- Marketing and public relations for the department.
- Planning of all parks and facilities.
- Oversee the construction of all parks and recreational facilities.
- Support of various special events throughout the community such as the Miracle on Main Street, Cinco de Mayo Fiesta, Connie Mack World Series, Riverfest, Freedom Days, Totah Festival, Road Apple Rally Mountain Bike Race, TGIF Concert Series, Sandstone Productions, and Four Corners Storytelling Festival; and support the departmental facilities with their various events.

FY2017 GOALS/OBJECTIVES:

- Attract tourism and develop outdoor recreation amenities such as the continued development and implementation of Lake Farmington Site Master Plan and key upgrade to Penny Lane.
- Consider alternative methods of financing special events and improvements to the parks and to recreational facilities.
- Increase programming for families, youth, and teens by adding or relocating amenities.
- Expand trails and connectivity to further develop a trails system that will soon include a significant acquisition of land along Among the Waters

PERFORMANCE MEASURES:

- Development of partnership agreements, cost recovery studies, acquisition of grant money, and other sources such as donations.
- Improve customer satisfaction with programs, services, facilities, and other offerings.
- Increased attendance and satisfaction at established events, and creation of new events.

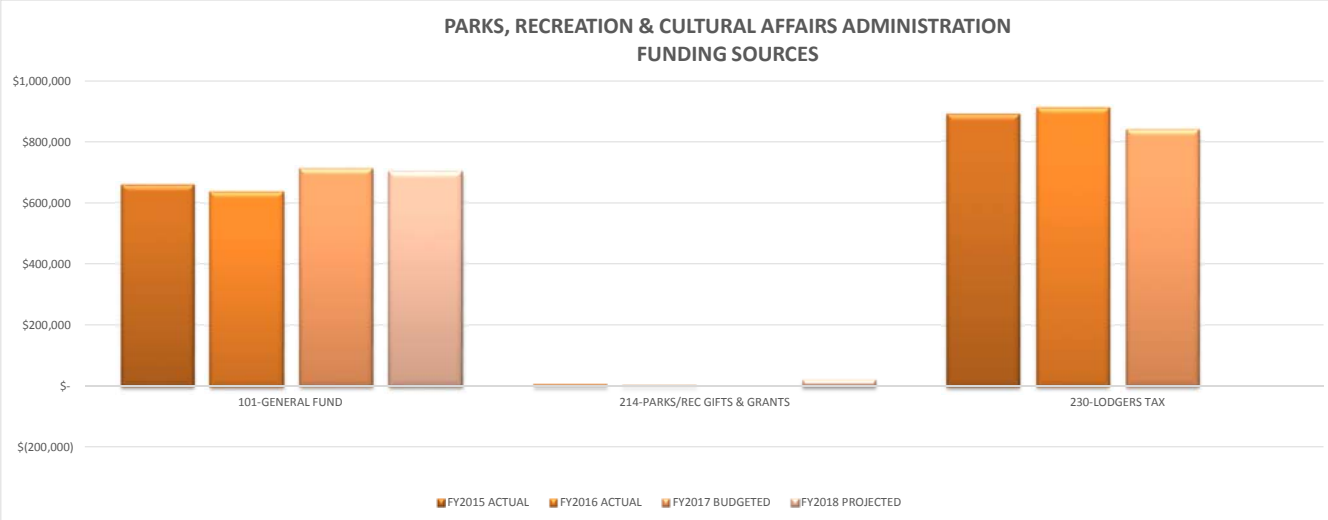
PARKS, RECREATION & CULTURAL AFFAIRS ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Parks & Recreation Cultural Affairs Director	1	1	$ 114,959	$ 116,336	1.2%
Parks & Recreation Cultural Affairs Deputy Director*	1	-	-	-	-
Parks Planner	1	1	80,260	71,097	(11.4%)
Clean & Beautiful Specialist	1	1	34,550	34,716	0.5%
Public Relations & Marketing Specialist	1	1	53,086	53,620	1.0%
Business Analyst	1	1	55,407	55,381	(0.0%)
Administrative Aide	2	2	67,096	67,364	0.4%
TOTAL	**8**	**7**	**$ 405,358**	**$ 398,515**	**(1.7%)**

*The PRCA Deputy Director position is an authorized but not funded position in FY2016. The position was not authorized in FY2017.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 459,310	$ 499,403	8.7%	$ 545,669	9.3%	$ 533,189	(2.3%)
b) General Operating	1,153,655	1,108,321	(3.9%)	1,067,075	(3.7%)	249,793	(76.6%)
e) Transfers	(60,000)	(60,000)	0.0%	(60,000)	0.0%	(60,000)	0.0%
Grand Total	**$ 1,552,965**	**$ 1,547,724**	**(0.3%)**	**$ 1,552,744**	**0.3%**	**$ 722,982**	**(53.4%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 657,838	$ 637,850	(3.0%)	$ 712,744	11.7%	$ 702,535	(1.4%)
2)	214-PARKS/REC GIFTS & GRANTS	5,984	(2,000)	(133.4%)	-	(100.0%)	20,447	0.0%
3)	230-LODGERS TAX	889,143	911,874	2.6%	840,000	(7.9%)	-	(100.0%)
	Grand Total	**$ 1,552,965**	**$ 1,547,724**	**(0.3%)**	**$ 1,552,744**	**0.3%**	**$ 722,982**	**(53.4%)**



1) Detail information available on expenditure pages 40-41 and page 64 of the line item budget book.
2) Detail information available on expenditure page 124 of the line item budget book.
3) Detail information available on expenditure page 146 of the line item budget book.

PARKS, RECRATION, AND CULTURAL AFFAIRS: PARKS OPERATIONS

PROGRAM DESCRIPTION:

The Parks Operations Division of PRCA is responsible for the design, construction, and operation of over 1,800 acres of City-owned parkland and property. The division provides maintenance and services to parks, athletic fields, medians, river trails, schools, City facilities, and special events. Additionally, the division provides the public the opportunity to partake in a variety of safe and enjoyable leisure opportunities within the City of Farmington.

SERVICE DELIVERY:

- Maintenance of 1,819 acres of parkland.
- Maintenance of 58 dedicated parks and park properties.
- Maintenance of the grounds around 38 City and public buildings.
- Maintenance of 128 street medians.
- Maintenance of 15 baseball, 8 softball, 10 soccer fields, 1 football field and 25 tennis courts which include:
  - Ricketts Park "Home of the Connie Mack World Series."
  - Farmington Sports Complex and Fairgrounds Sports Facilities.
  - Sports fields at San Juan College and 3 public schools.
- Maintenance of parks and athletic facility restrooms and concession stands.
- Maintenance of River Corridor, Lions Wilderness Park Amphitheater and Frisbee Golf Course, Westland Dog Park, Saddleback Dog Park.
- Construction of new parks, medians, shelters, and playgrounds.
- Arborist services for the PRCA Department, Electric Utility System, and other City Departments.
- Design of all parkland and other City department grounds as requested.
- Provide event setup and support for 15 major and numerous minor special events throughout the year.
- Installation and removal of Main Street, Broadway, Orchard Plaza, City Hall, River Reach Terrace, and Civic Center Christmas decorations.
- Structural pest control for all City buildings.
- Vector Control for all City properties.
- Graffiti removal within the City limits.

FY2017 GOALS/OBJECTIVES:

- Continue expanding and improving the riverine trail system and parks.
- Improve and upgrade the use of technology within parks and operations.
- Upgrade outdated parks, amenities, buildings, and equipment, where funding is available.
- Continue to maintain a high quality and standard of parks and athletic fields.
- Upgrade outdated playgrounds with new ADA approved playground structures and surfacing, where funding is available.
- Add park shelters and restrooms in parks without facilities, where funding is available.
- Continue an efficient graffiti removal and vector control program.
- Continue training and education for employees.
- Identify areas and opportunities to improve operational efficiency.

PERFORMANCE MEASURES:

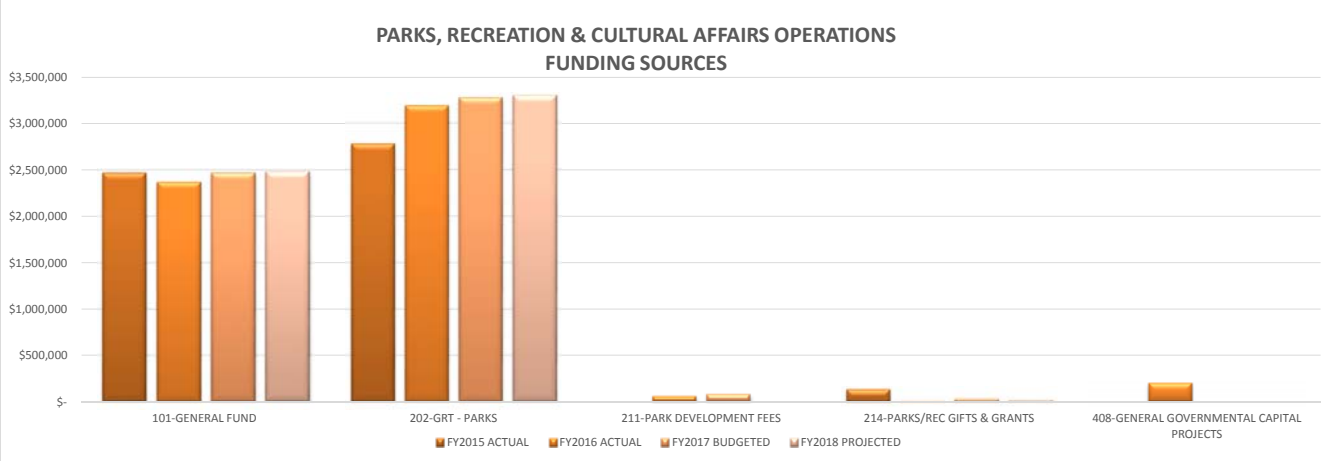
- Feedback from customers regarding quality of product and level of services.
- Response to complaints within 24 hours when possible.
- Construction of riverine trails.
- Improved efficiency through use of technology.
- ADA and facility upgrades.
- Remove all public and private graffiti in accordance with the existing City graffiti ordinance.

PARKS, RECREATION & CULTURAL AFFAIRS OPERATIONS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Parks Superintendent	1	1	$ 77,058	$ 78,016	1.2%
Assistant Parks Superintendent	1	1	72,465	72,923	0.6%
Parks Foreman Maintenance	10	10	575,285	561,960	(2.3%)
Parks Maintenance Worker	18	18	698,636	701,258	0.4%
Warehouse Manager - Parks	1	1	48,174	48,620	0.9%
TOTAL	**31**	**31**	**$ 1,471,617**	**$ 1,462,776**	**(0.6%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 2,773,081	$ 2,728,772	(1.6%)	$ 2,703,869	(0.9%)	$ 2,703,869	0.0%
b) General Operating	1,833,432	2,114,008	15.3%	1,938,423	(8.3%)	1,960,624	1.1%
c) Capital	618,621	880,199	42.3%	1,103,488	25.4%	1,030,488	(6.6%)
e) Transfers	156,692	99,996	(36.2%)	109,488	9.5%	110,583	1.0%
Grand Total	**$ 5,381,827**	**$ 5,822,974**	**8.2%**	**$ 5,855,268**	**0.6%**	**$ 5,805,564**	**(0.8%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 2,469,245	$ 2,367,859	(4.1%)	$ 2,470,701	4.3%	$ 2,482,532	0.5%
2)	202-GRT - PARKS	2,779,947	3,191,377	14.8%	3,278,334	2.7%	3,302,832	0.7%
3)	211-PARK DEVELOPMENT FEES	-	56,430	0.0%	75,000	32.9%	-	(100.0%)
4)	214-PARKS/REC GIFTS & GRANTS	132,635	8,113	(93.9%)	31,233	285.0%	20,200	(35.3%)
5)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	199,194	0.0%	-	(100.0%)	-	0.0%
	Grand Total	**$ 5,381,827**	**$ 5,822,974**	**8.2%**	**$ 5,855,268**	**0.01**	**$ 5,805,564**	**(0.8%)**



1) Detail information available on expenditure pages 42-43 of the line item budget book.
2) Detail information available on expenditure page 121 of the line item budget book.
3) Detail information available on expenditure page 122 of the line item budget book.
4) Detail information available on expenditure page 125 of the line item budget book.
5) Detail information available on expenditure page 167 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: AMPHITHEATER

PROGRAM DESCRIPTION:

Sandstone Productions produces plays using local talent at Lions Wilderness Park Amphitheater during the summer season.

FY2017 GOALS/OBJECTIVES:

- Increase attendance levels for summer performances.
- Increase awareness of the production company and the opportunities it provides.
- Offer superb customer service in an effort to add to the experience offered by local theater in a unique venue.
- Focus on data from customer input to continue improvements to the experience of Sandstone Productions.
- Expand Heather McGaughey Children's Theater to include the 13 to 15 year old age group that does not currently have an outlet when it comes to theater.
- Continue to expand social media options to communicate with the public.
- Through the Farmington Convention and Visitors Bureau, evaluate the current promotional campaign and adjust it to create better coverage in the region.
- Continue to offer other aspects to the show to create more interest and entice more guests to attend the production.
- Work with the Anasazi Foundation to create fundraising opportunities.
- Continue to improve safety aspects for Sandstone Productions.

PERFORMANCE MEASURES:

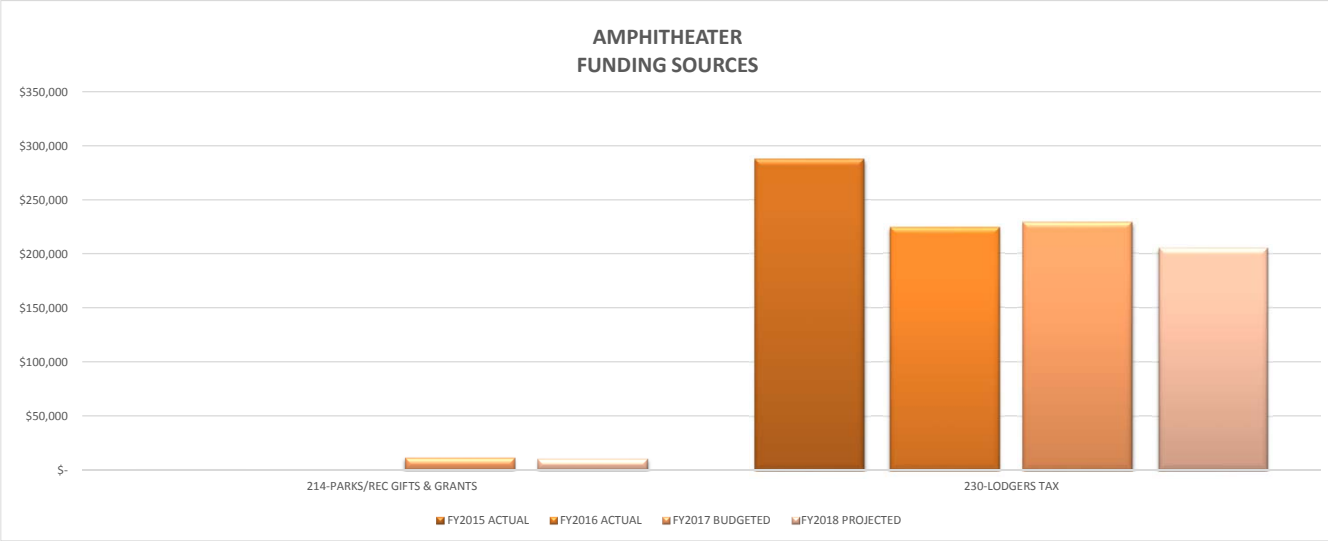
- Continue selecting productions that will allow Sandstone Productions to continue its development and growth with more diversified programming.
- Analyze feedback from participants to achieve less than 1% negative comments from total clientele contacts on the operation and level of service.
- Continuously improve our safety rating with the City of Farmington safety office by providing training and making all company member's part of the safety team.

PARKS, RECREATION & CULTURAL AFFAIRS
AMPHITHEATER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Temporary employees only.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 150,271	$ 138,538	(7.8%)	$ 159,270	15.0%	$ 159,270	0.0%
b) General Operating	108,920	65,812	(39.6%)	56,799	(13.7%)	56,257	(1.0%)
e) Transfers	28,206	19,608	(30.5%)	23,814	21.5%	-	(100.0%)
Grand Total	**$ 287,396**	**$ 223,958**	**(22.1%)**	**$ 239,883**	**7.1%**	**$ 215,527**	**(10.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	214-PARKS/REC GIFTS & GRANTS	$ -	$ -	0.0%	$ 11,000	0.0%	$ 10,000	(9.1%)
2)	230-LODGERS TAX	287,396	223,958	(22.1%)	228,883	2.2%	205,527	(10.2%)
	Grand Total	**$ 287,396**	**$ 223,958**	**(22.1%)**	**$ 239,883**	**7.1%**	**$ 215,527**	**(10.2%)**



1) Detail information available on expenditure page 126 of the line item budget book.
2) Detail information available on expenditure page 147 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: LAKE FARMINGTON

PROGRAM DESCRIPTION:

Lake Farmington is the City of Farmington's water supply reservoir. The Lake is open to the public for fishing, picnics and non-motorized water craft.

FY2017 GOALS/OBJECTIVES:

- Inspect water craft to prevent the spread of aquatic invasive species.
- Increase awareness of the lake as a recreational amenity.
- Offer superb customer service in an effort to add to the experience.

PERFORMANCE MEASURES:

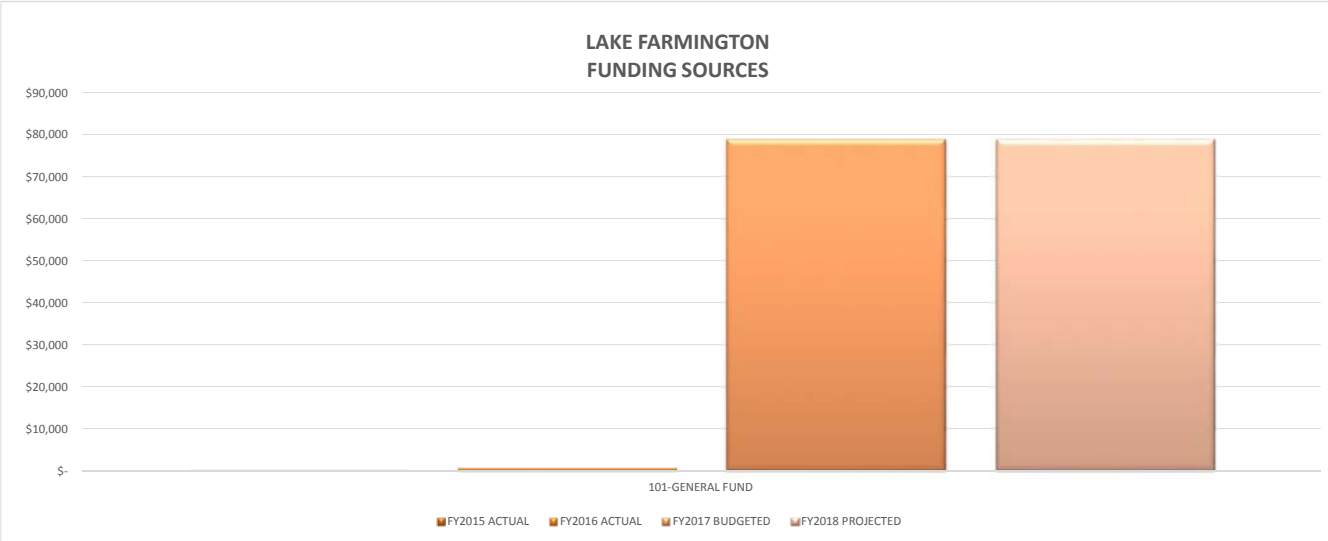
- Number and frequency of watercraft inspections.
- Additional offerings for recreational opportunities.

PARKS, RECREATION & CULTURAL AFFAIRS
LAKE FARMINGTON

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Temporary employees only.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ -	$ -	0.0%	$ 77,885	0.0%	$ 77,885	0.0%
b) General Operating	30	632	1987.3%	1,000	58.3%	1,010	1.0%
Grand Total	**$ 30**	**$ 632**	**1987.3%**	**$ 78,885**	**12389.5%**	**$ 78,895**	**0.0%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 30	$ 632	1987.3%	$ 78,885	12389.5%	$ 78,895	0.0%
	Grand Total	**$ 30**	**$ 632**	**1987.3%**	**$ 78,885**	**12389.5%**	**$ 78,895**	**0.0%**



1) Detail information available on expenditure page 44 of the line item budget book.

PARKS, RECRATION, AND CULTURAL AFFAIRS: RECREATION CENTER

PROGRAM DESCRIPTION:

The Farmington Recreation Center is committed to developing and offering diverse quality recreational opportunities in a safe and pleasant environment that nurture and enrich the lives of citizens of all ages in the community. It acts as a resource for information, equipment, and facility usage for other recreation and leisure based programs in the community. The facility offers a full-size gymnasium, five racquetball courts, two small class/meeting rooms, lockers, and shower facilities.

The Recreation Center and Programs:

- Consists of 3 full-time, 4 part-time, and 20-25 seasonal employees.
- Plan and facilitate classes, leagues, and special events throughout the year for all ages.
- Provide quality staffing and leadership in all programs and activities offered through the Farmington Recreation Center.
- Supervise, schedule, and seasonally staff activities at the Farmington Sports Complex to include the softball/baseball complex, the tennis complex, and tennis pro shop.
- Provide knowledge, equipment, facilities, and personnel to additional recreation programing throughout the community as needed.

FY17 GOALS/OBJECTIVES:

- Continue to develop a diverse selection of recreational activities for all ages in order to increase visits and participation.
- Update and renovate gymnasium to better facilitate programs for the public.
- Raise the level of public awareness to increase facility revenue and expand services through enhanced marketing.
- Establish and integrate the use of RecTrac pass cards.

PERFORMANCE MEASURES:

Racquetball / Wally ball Courts

▪ Reservations:	7,078	7,826
▪ High School classes:	1,389	1,792

Gym Admissions

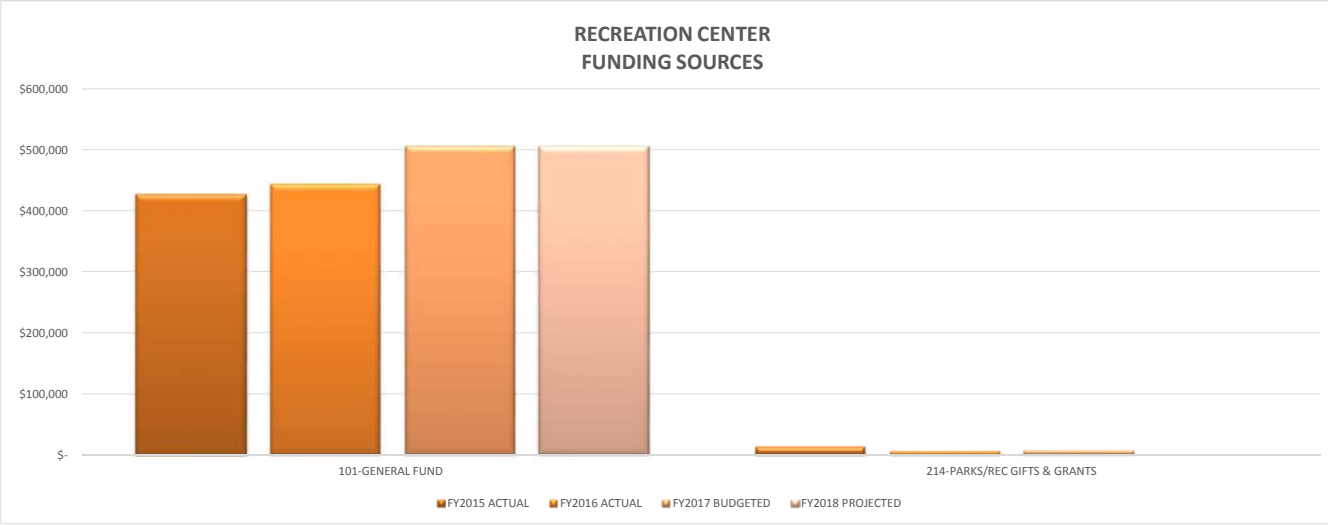
Description	**FY2014**	**FY2015**
Open Gym	6,414	6,503
Senior Activities/Olympics	441	698
Walkers	338	390
Band Exercise Class	446	495
Jazzercise Classes	5,550	5,763
Zumba Classes	1,325	1,382
Summer Recreation Classes	560	680
League Activities	5,875	7,716
Special Events	1,112	986
SJ Animal League Clinics	1,170	408
Athletics		
City Leagues:		
Men's Slow Pitch	9,078	8,490
Coed Slow Pitch	11,033	8,145
Adult Volleyball	5,576	5,350
Associations:(as provided by Associations)		
FMTN Women's Softball	5,760	6,912
Church Coed Softball League	7,650	10,800
Youth Baseball	21,146	14,352
Youth Softball	14,371	12,512
Youth Soccer	11,690	13,692
Classes/Programs		
Summer Recreation	5,250	4,575
Jazzercise	5,500	5,763
Zumba	1,325	1,382
Craft Workshop	30	40
Special Events/Tournaments		
Spring Fling	135	185
Tween Twilight Egg Hunt	49	59
Family Bingo & Pizza Night	131	138
10K, 5K Runs & 2 Mile Walk (3)	764	795
Adult Coed Kickball Tournament	84	120
Boo Palooza Costume Contest	87	131
Christmas Craft Fair (Vendors)	56	55
Christmas Craft Fair (Shoppers)	592	450
Jingle Bell Jamboree	119	158
Road Apple Rally		188
Participation Numbers Total	**132,514**	**128,931**

PARKS, RECREATION & CULTURAL AFFAIRS
RECREATION CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Recreation Manager	1	1	$ 67,632	$ 68,111	0.7%
Recreation Sports Supervisor	1	1	43,248	31,144	(28.0%)
Administrative Aide	1	1	32,198	32,606	1.3%
TOTAL	**3**	**3**	**$ 143,078**	**$ 131,861**	**(7.8%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 286,719	$ 281,482	(1.8%)	$ 336,535	19.6%	$ 331,368	(1.5%)
b) General Operating	152,524	167,986	10.1%	176,203	4.9%	175,137	(0.6%)
Grand Total	**$ 439,243**	**$ 449,468**	**2.3%**	**$ 512,738**	**14.1%**	**$ 506,505**	**(1.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 425,972	$ 443,587	4.1%	$ 506,571	14.2%	$ 506,505	(0.0%)
2)	214-PARKS/REC GIFTS & GRANTS	13,271	5,880	(55.7%)	6,167	4.9%	-	(100.0%)
	Grand Total	**$ 439,243**	**$ 449,468**	**2.3%**	**$ 512,738**	**14.1%**	**$ 506,505**	**(1.2%)**



1) Detail information available on expenditure page 45 of the line item budget book.
2) Detail information available on expenditure page 127 of the line item budget book.
Note: In FY2015, Recreation Programs has been combined with Recreation Center. For comparative purposes, historical financial figures are combined as well.

PARKS, RECREATION, AND CULTURAL AFFAIRS: SYCAMORE PARK COMMUNITY CENTER

DIVISION MISSION:

The Sycamore Park Community Center is committed to providing recreational and educational programming to the entire family in a friendly and welcoming environment.

PROGRAM DESCRIPTION:

The Sycamore Park Community Center:

- Provides a safe and pleasant environment for members of the surrounding neighborhood to participate in recreational activities.
- Facilitates quality, educational, and recreational classes, activities, and special events for the community.
- Offers to the public a rental facility for meetings, birthday parties, receptions, showers, etc.
- Works closely with other community agencies to provide needed classes and services to the patrons.
- Offers a computer lab to the public to use for homework, research, Internet, and email.

Annual Usage: **108,749**

Programs and Services:

Facility Rentals:	**800**
Special Events	
Skateboard Competition	39
Back to School Bash	237
Open House	102
Yard Sale & Craft Fair	773
Family Campout	27
Harvest Party	401
Thanksgiving Potluck	173
Cake Walk	97
Cupcake Wars & Craft Fair	683
Daddy Daughter Ball	300
Mother-Son Dodge Ball	65
St. Patrick's Day Madness	174
Health Fair	336
Easter Eggstravaganza	3,000
Mother Daughter Tea	88
Car Show	4,590
Father Son Campout	31
Total Special Event Participants	11,116

FY2017 GOALS/OBJECTIVES:

- Continue to reach out to the surrounding neighborhood through the delivery of various programs and activities.
- Use the Gateways Program Guide to enhance the marketing of programs to increase awareness and attendance.
- Determine trends and public demands to best facilitate the community's recreation wants and needs.
- Provide training to newly hired staff to ensure knowledge and efficiency in their positions.

PERFORMANCE MEASURES:

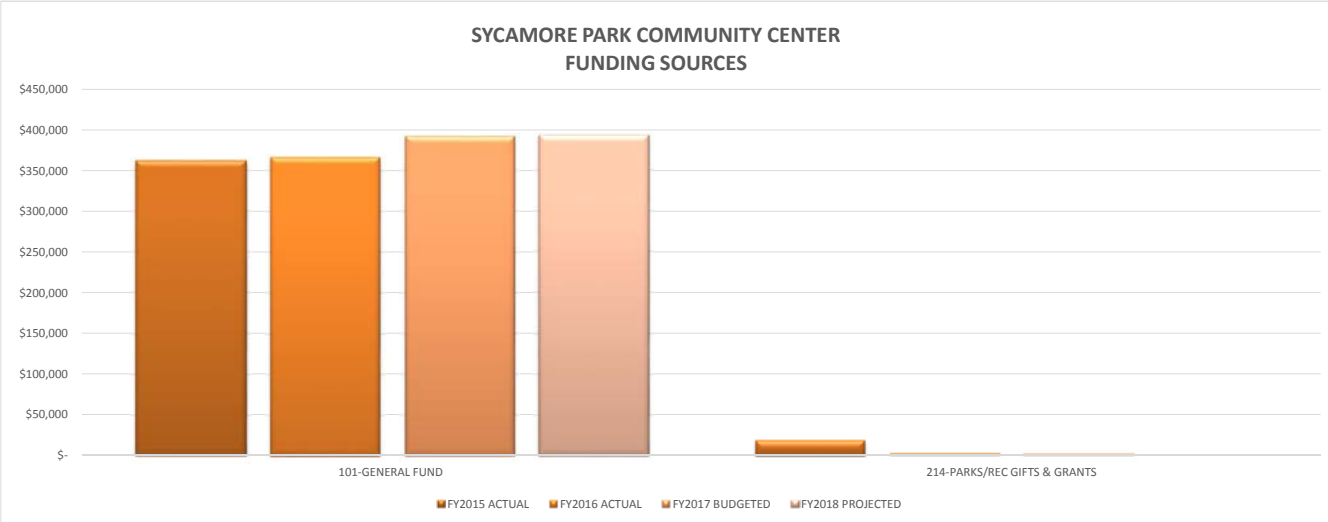
- Facilitate existing programs and increase attendance by 2%.
- In compliance with the goals determined in the Master Plan Assessment provide recreational programming in relation to the desires and needs of the neighborhood patrons to have an approval rating of 90%.
- Provide staff professional development opportunities to ensure growth and development in all employees by sending at least two full-time employees to two trainings each.

PARKS, RECREATION & CULTURAL AFFAIRS
SYCAMORE PARK COMMUNITY CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Community Center Manager	1	1	$ 58,236	$ 58,890	1.1%
Recreation Program Supervisor	1	1	40,867	40,784	(0.2%)
Facilities Aide	1	1	29,042	29,408	1.3%
Administrative Aide	1	1	33,007	33,241	0.7%
TOTAL	**4**	**4**	**$ 161,150**	**$ 162,322**	**2.9%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 279,688	$ 285,848	2.2%	$ 295,862	3.5%	$ 295,862	0.0%
b) General Operating	82,789	80,742	(2.5%)	98,286	21.7%	97,249	(1.1%)
c) Capital	17,995	2,241	(87.5%)	-	(100.0%)	-	0.0%
Grand Total	**$ 380,472**	**$ 368,830**	**(3.1%)**	**$ 394,148**	**6.9%**	**$ 393,111**	**(0.3%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 362,477	$ 366,589	1.1%	$ 392,148	7.0%	$ 393,111	0.2%
2)	214-PARKS/REC GIFTS & GRANTS	17,995	2,241	(87.5%)	2,000	(10.7%)	-	(100.0%)
	Grand Total	**$ 380,472**	**$ 368,830**	**(3.1%)**	**$ 394,148**	**6.9%**	**$ 393,111**	**(0.3%)**



1) Detail information available on expenditure page 46 of the line item budget book.
2) Detail information available on expenditure page 128 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: FARMINGTON INDIAN CENTER

PROGRAM DESCRIPTION:

The Farmington Indian Center (FIC) is staffed by four full-time employees and three part-time employees. FIC provides authentic Navajo cuisine in its restaurant, provides shower and restroom facilities, community education, and cultural programs. It also serves as a focal point for people in Farmington and surrounding areas to rest, relax, and socialize. FIC sponsored special events and overall services make Farmington a great place to share, learn, and have fun! All FIC sponsored activities are open to the public.

FY2017 GOALS/OBJECTIVES:

- Provide adequate services to Native Americans, Farmington residents, and visitors to the Four Corners through enhanced community programs and use of existing facilities.

- Provide quality services to Farmington residents and visitors of the Four Corners via cultural programming and to enhance community programs by combining resources in a collaborative effort with other Parks, Recreation and Cultural Affair divisions.

PERFORMANCE MEASURES:

- Receipt of positive feedback measured via social media or in-person from the community and patrons of the Indian Center and guests at special events and activities.

Annual Usage:

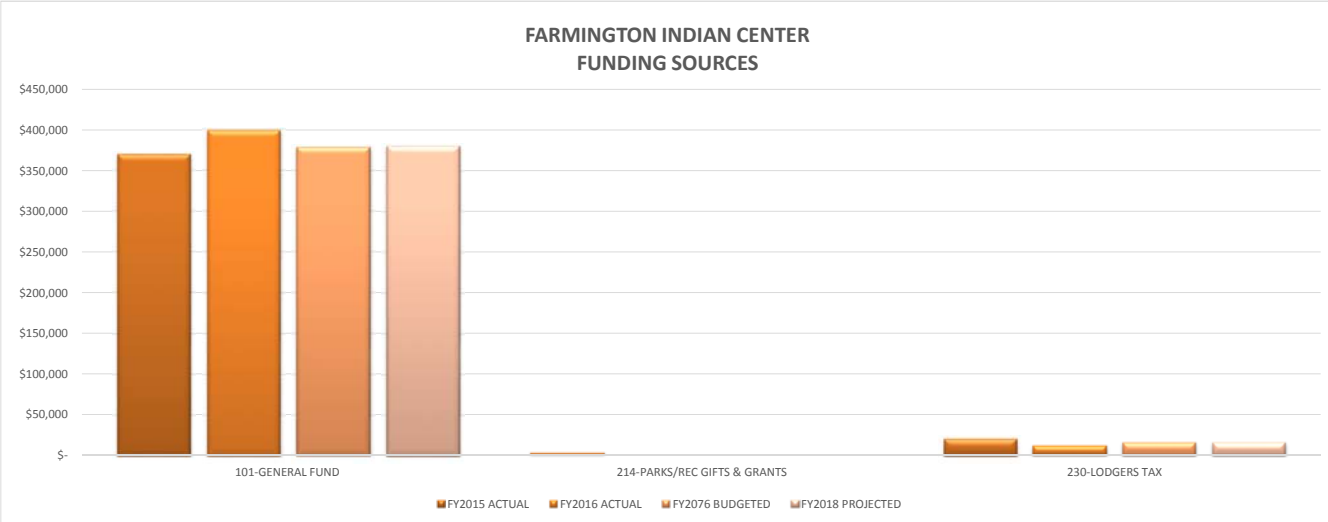
Description	FY2014	FY2015	FY2016 Anticipated	FY2017 Projected
Customers Served	35,272	37,863	37,185	38,000
Restaurant Customers	24,466	26,944	31,507	32,000
Increase/(Decrease)		2591	(678)	815
% Increase/(Decrease)		7%	(2%)	2%

PARKS, RECREATION & CULTURAL AFFAIRS
FARMINGTON INDIAN CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Farmington Indian Center Director	1	1	$ 48,554	$ 48,997	0.9%
Indian Center Aide	1	1	28,762	28,376	(1.3%)
Indian Center Cook	1	1	28,549	28,535	(0.0%)
Secretary II	1	1	31,934	32,015	0.3%
TOTAL	**4**	**4**	**$ 137,799**	**$ 137,923**	**(0.2%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 226,224	$ 234,492	3.7%	$ 233,456	(0.4%)	$ 233,456	0.0%
b) General Operating	165,875	175,312	5.7%	160,179	(8.6%)	161,781	1.0%
Grand Total	**$ 392,099**	**$ 409,804**	**4.5%**	**$ 393,635**	**(3.9%)**	**$ 395,237**	**0.4%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 369,504	$ 398,845	7.9%	$ 378,635	(5.1%)	$ 380,087	0.4%
2)	214-PARKS/REC GIFTS & GRANTS	2,678	-	(100.0%)	-	0.0%	-	0.0%
3)	230-LODGERS TAX	19,917	10,959	(45.0%)	15,000	36.9%	15,150	1.0%
	Grand Total	**$ 392,099**	**$ 409,804**	**4.5%**	**$ 393,635**	**(3.9%)**	**$ 395,237**	**0.4%**



1) Detail information available on expenditure page 47 of the line item budget book.
2) Detail information available on expenditure page 129 of the line item budget book.
3) Detail information available on expenditure page 148 of the line item budget book.

PARKS, RECRATION, AND CULTURAL AFFAIRS:
CROUCH MESA COMMUNITY CENTER

DIVISION VISION:

In contribution to the PRCA mission statement, the Crouch Mesa Community Center is committed to providing recreational and after school programming to the neighborhood in a friendly and welcoming environment.

Annual Usage: **4,075**

FY2017 GOALS/OBJECTIVES:

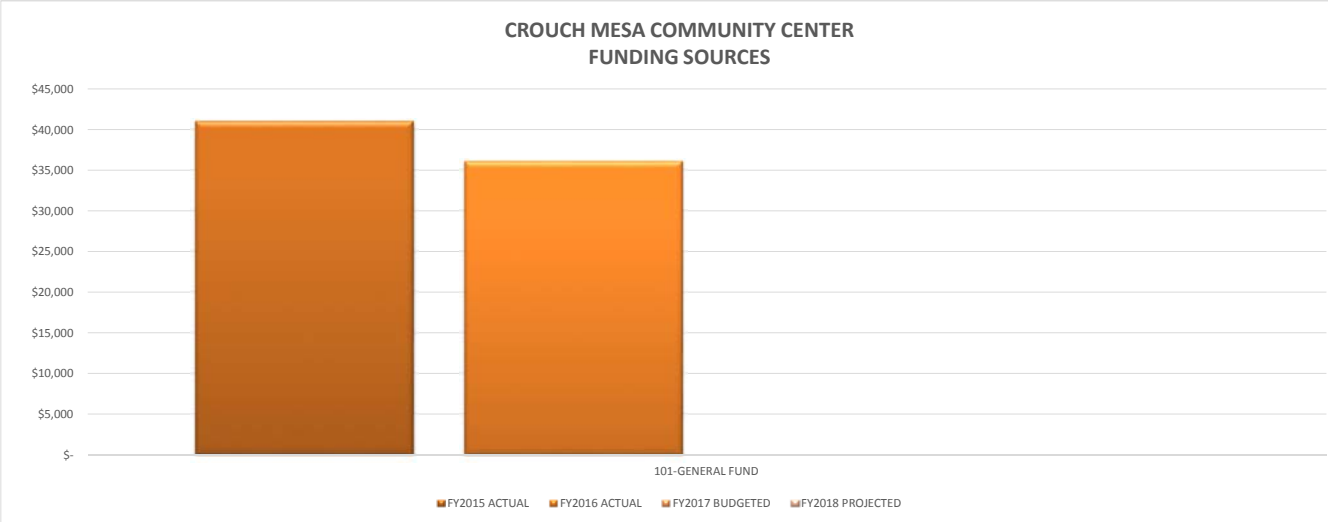
- In an effort to expand services to this neighborhood, the City of Farmington has contracted with D3 Enterprises, also known as A Gold Star Academy. They will be providing a morning toddler program and licensed after-school program.

PARKS, RECREATION & CULTURAL AFFAIRS
CROUCH MESA COMMUNITY CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No regular employees.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 30,867	$ 23,970	(22.3%)	$ -	(100.0%)	$ -	
b) General Operating	10,166	12,072	18.7%	-	(100.0%)	-	
Grand Total	**$ 41,034**	**$ 36,042**	**(12.2%)**	**$ -**	**(100.0%)**	**$ -**	

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 41,034	$ 36,042	(12.2%)	$ -	(100.0%)	$ -	
	Grand Total	**$ 41,034**	**$ 36,042**	**(12.2%)**	**$ -**	**(100.0%)**	**$ -**	



1) Detail information available on expenditure page 48 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS:
NEW MEXICO CLEAN & BEAUTIFUL

PROGRAM DESCRIPTION:

The Farmington Clean & Beautiful Program (FCAB) division of PRCA helps to make a visual difference in the Farmington community. Farmington Clean & Beautiful is dedicated to improving beautification and waste handling practices through education and action of Farmington's citizens with the help of the PRCA Department. By using several grant programs FCAB is able to fund designated projects and events.

Programs and Service Delivery:

- Coordinate and organize the City's two yearly Dumpster Weekends.
- Present monthly education classes at the PRCA department's community center.
- Promote and recruit individuals or groups for the Adopt-A-Spot program to help clean litter from their adopted area a minimum of two times a year.
- Recruit volunteers to pick up trash in the stands during the Connie Mack World Series.
- Provide recycling containers during special events that the PRCA department is involved with, such as River Fest, Sandstone Summer Theater, Freedom Days, Connie Mack World Series, Downtown Safe Treats, and Totah Festival.
- Provide clerical assistance for the City's graffiti hot line by answering the phone, taking reports, obtain property releases, and answering questions regarding the program.

FY2017 GOALS/OBJECTIVES:

- Apply for and administer the FY17 New Mexico Clean & Beautiful state grant.
- Continue presenting education programs at the two community centers.
- Continue to promote the Adopt-A-Spot program.
- Continue to coordinate the two Dumpster Weekends and work with Public Works Director to expand to three Dumpster Weekend events yearly.

PERFORMANCE MEASURES:

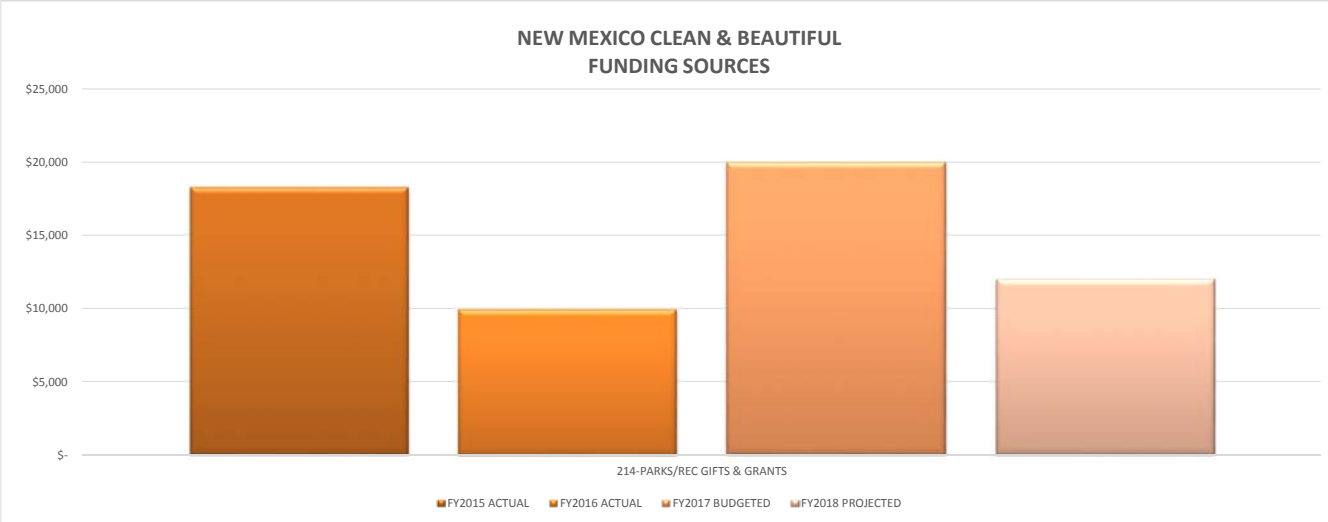
- Compile totals of collected materials from the two Dumpster Weekends.
- Track graffiti hot line totals and removal time.
- Increase number of Adopt-A-Spot volunteer sponsors.
- Increase attendance at environmental education programs.
- Increase volunteer numbers.

PARKS, RECREATION & CULTURAL AFFAIRS
NEW MEXICO CLEAN & BEAUTIFUL

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No regular employees.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 2,487	$ 562	(77.4%)	$ 3,978	607.9%	$ -	(100.0%)
b) General Operating	15,787	9,374	(40.6%)	16,022	70.9%	12,000	(25.1%)
Grand Total	**$ 18,274**	**$ 9,936**	**(45.6%)**	**$ 20,000**	**101.3%**	**$ 12,000**	**(40.0%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	214-PARKS/REC GIFTS & GRANTS	$ 18,274	$ 9,936	(45.6%)	$ 20,000	101.3%	$ 12,000	(40.0%)
	Grand Total	**$ 18,274**	**$ 9,936**	**(45.6%)**	**$ 20,000**	**101.3%**	**$ 12,000**	**(40.0%)**



1) Detail information available on expenditure page 130 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: AQUATICS

DIVISION VISION:

In contribution to the PRCA mission statement, the City of Farmington pools are committed to:

- Providing an abundance of multifaceted programs that reflect innovative programming and planning.
- Providing safe and healthy opportunities for family-friendly aquatic recreation.
- Providing opportunities for aquatic fitness.

LIONS POOL:

PROGRAM DESRIPTION:

- Year-round, indoor facility located at 405 N. Wall.
- Provides a wide range of activities primarily for a senior clientele.

PARTICIPATION NUMBERS:

Activity	FY2014	FY2015
Lap Swimming	2,929	3,325
Aquacise	4,669	5,856
Therapy	4,226	4,298
Lessons	897	727

Special Activities:

Activity	FY2014	FY2015
Parties	149	70
Special Olympics	144	239
Shower	717	552
Total Participants	**13,761**	**15,067**

BROOKSIDE POOL:

PROGRAM DESCRIPTION:

- Outdoor facility located in Brookside Park.
- Provides recreational and fitness activities several days a week during the summer months.

PARTICIPATION NUMBERS:

Public Swim	FY2014	FY2015
Adult	5,473	4,882
Student	6,759	7,011
Under 3	343	291
Summer pass use	1,085	656
Lap swimming	302	402

Special Activities:

Activity	FY2014	FY2015
FCAT	300	156
City Picnic	10	70
Fire Cracker Special	115	242
Shower	1	1
Total Participants	**14,338**	**13,711**

FY2017 GOALS/OBJECTIVES:

- Successfully and consistently increase Lions Aquacise program numbers.
- Evaluate the operational efficiency of Lions Pool.
- Evaluate the operational efficiency of Lake Farmington open swim area.

PERFORMANCE MEASURES:

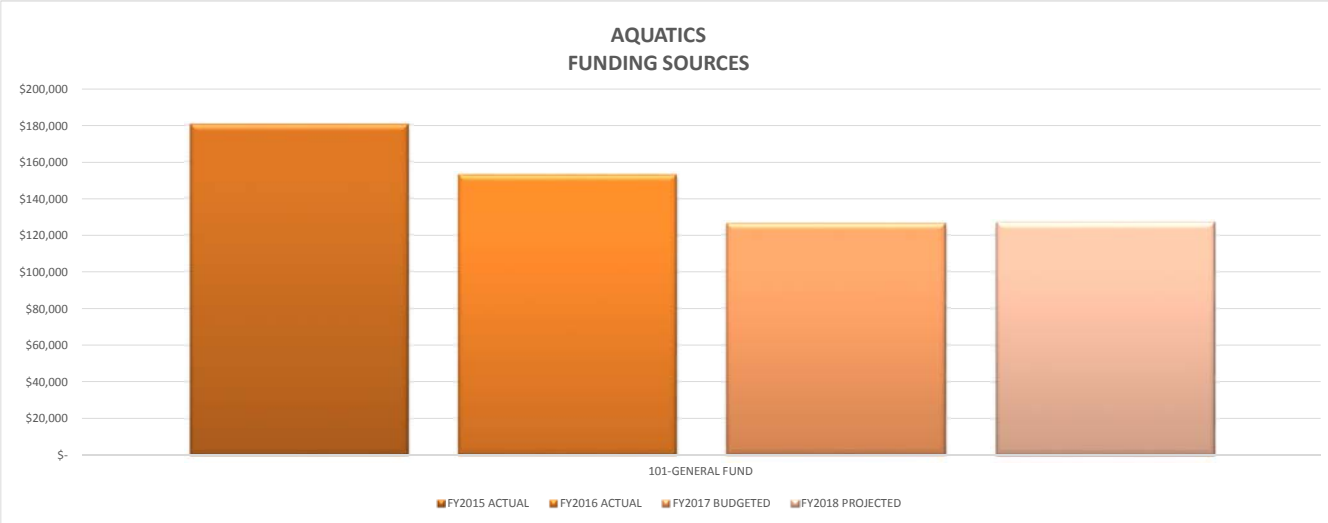
- Increase overall participation of Lions Pool by 2%.
- A consultant's report would be obtained, reviewed, and steps would be taken to increase the efficiency of Lions Pool and Lake Farmington.

PARKS, RECREATION & CULTURAL AFFAIRS
AQUATICS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
In FY2017, all Afquatics employees were reclassified to Division 3521-Farmington Aquatic Center.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
b) General Operating	83,788	82,864	(1.1%)	59,825	(27.8%)	60,423	1.0%
Grand Total	**$ 180,532**	**$ 153,237**	**(15.1%)**	**$ 126,536**	**(17.4%)**	**$ 127,134**	**0.5%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 180,532	$ 153,237	(15.1%)	$ 126,536	(17.4%)	$ 127,134	0.5%
	Grand Total	**$ 180,532**	**$ 153,237**	**(15.1%)**	**$ 126,536**	**(17.4%)**	**$ 127,134**	**0.5%**



1) Detail information available on expenditure page 49 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS
FARMINGTON AQUATIC CENTER

DIVISION VISION:

In contribution to the PRCA mission statement, the City of Farmington Aquatic Center is committed to:

- Providing an abundance of multifaceted programs that reflect innovative programming and planning.
- Providing safe and healthy opportunities for family-friendly aquatic recreation.
- Providing opportunities for aquatic fitness.

PROGRAM DESCRIPTION:

- The Farmington Aquatic Center offers a variety of aquatic activities and services for all age groups in the Four Corners area.
- Provides swimming and diving instruction, exercise classes, and American Red Cross certification classes for lifeguard training and water safety instructors.
- Provides opportunities for high school students of Farmington, as well as, San Juan College students to take accredited swimming classes.
- Offers educational assistance to community groups on all facets of water safety.
- Serves as the training facility for competitive programs such as Age Group (FCAT), Masters, Diving, and High School.

FY2017 GOALS/OBJECTIVES:

- Partner with USA swimming foundation to provide families funding options to participate in swim lessons.
- Increase participation as a host location for the World's Largest Swim Lesson in June.
- Partner with the Encore program at San Juan College to offer more aquatic exercise options.

PERFORMANCE MEASURES:

- Participation numbers will increase by 2%.
- Be awarded a $5,000 grant.

PARTICIPATION NUMBERS:

General Admission:

	FY2014	FY2015
Public	37,956	37,645
Laps	10,950	10,798
Annual Passes	1,362	1,548
Swim Lessons	1,150	1,302
Individual Passes	1,014	1,253

Competitive Programs:

	FY2014	FY2015
Age Group (FCAT)(FUEL)	7,851	7,181
Masters	568	471
Swim Meets	2,429	4,764
High School	2,196	2,718

Special Activities:	FY2014	FY2015
May Group Field Trips	2,527	2,039
Spring Fling	108	148
Parties	2,740	2,412
College Classes	588	304
HS Lifestyles	89	214
Parent/Child Play Time	385	399
Scuba Diving	96	61
Kayaks	215	209
Showers	346	945
Misc. Pool Use	992	155
WLSL*	-	74
Counter Visits	29,369	26,843

Exercise Programs:

	FY2014	FY2015
Aquacise	482	65

Training Programs:

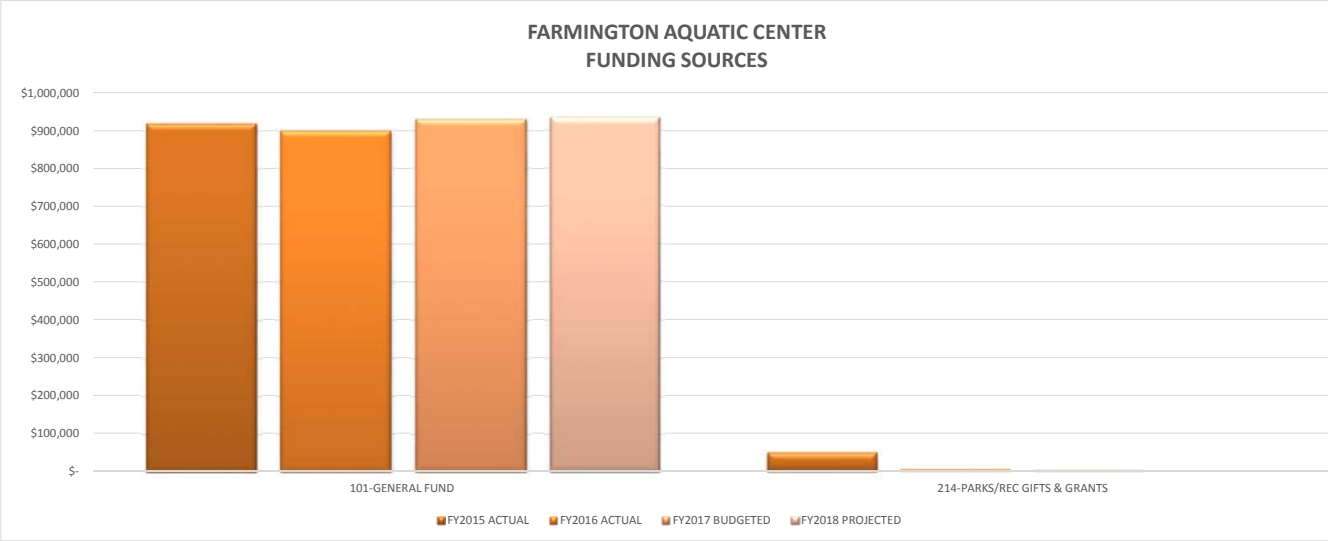
	FY2014	FY2015
Lifeguard/Water Safety	35	36
Purchase Order	153	210
Total Participants	**103,601**	**101,794**

PARKS, RECREATION & CULTURAL AFFAIRS
FARMINGTON AQUATIC CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Aquatics Manager	1	1	$ 53,433	$ 53,568	0.3%
Assistant Aquatics Manager	1	1	38,879	37,021	(4.8%)
Administrative Coordinator - Pools	1	1	39,075	39,086	0.0%
Mechanical Technician	2	2	81,509	68,453	(16.0%)
Aquatic Center Front Desk Clerk	2	2	61,496	61,805	0.5%
TOTAL	**7**	**7**	**$ 274,392**	**$ 259,933**	**(20.0%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 591,261	$ 608,194	2.9%	$ 587,880	(3.3%)	$ 587,880	0.0%
b) General Operating	328,263	290,306	(11.6%)	344,588	18.7%	346,014	0.4%
c) Capital	48,349	4,013	(91.7%)	-	(100.0%)	-	0.0%
Grand Total	**$ 967,873**	**$ 902,512**	**(6.8%)**	**$ 932,468**	**3.3%**	**$ 933,894**	**0.2%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 919,524	$ 898,500	(2.3%)	$ 930,468	3.6%	$ 933,894	0.4%
2)	214-PARKS/REC GIFTS & GRANTS	48,349	4,013	(91.7%)	2,000	(50.2%)	-	(100.0%)
	Grand Total	**$ 967,873**	**$ 902,512**	**(6.8%)**	**$ 932,468**	**3.3%**	**$ 933,894**	**0.2%**



1) Detail information available on expenditure page 50 of the line item budget book.
2) Detail information available on expenditure page 131 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS:
PIÑON HILLS GOLF COURSE

PROGRAM DESCRIPTION:

- Provide quality facilities for the community to play golf.
- Provide a comprehensive program in teaching golfers of all levels, working with men's and women's associations, and offering golf tournaments.
- Operation of an 18-hole golf course designed to meet the needs of Farmington and the Four Corners area, as well as golfers from the USA and countries around the globe.

Programs and Service Delivery:

Number of rounds played – 33,113
Maintain 90 acres of turf area
Maintain landscape in the clubhouse area

FY2017 GOALS/OBJECTIVES:

- Keep the greens at a consistent and fair speed for the entire golf season.
- Use technology to keep customers updated on tournaments, group lessons, specials, etc., to maximize revenue potential.
- Continue high standards of maintenance while staying within budget constraints. Add a top-dressing program to enhance green quality.
- Be more responsive to golf course playability rather than lush green appearance.
- Continue partnership with First Tee Program of San Juan County to increase participation of junior golfers.
- Maintain maintenance and service standards to retain #7 Municipal Golf Course in the USA ranking for 2016.
- Continue to implement & monitor new pace-of-play policies to help provide a quality golf experience.

PERFORMANCE MEASURES:

Gather results and feedback from our customers in the following areas:

- Total revenue.
- Number of new e-mail addresses added to our database.
- Number of repeat customers.
- More feedback from golfers on green speed and quality.
- Record and analyze pace-of-play on a regular basis.
- Number of rounds.
- Retaining tournaments.
- Compare results to previous data.
- Compare how new internet tools have impacted results.
- Use new survey cards to collect data from customers and improve in areas that are lacking.

PARKS, RECREATION, AND CULTURAL AFFAIRS:
CIVITAN GOLF COURSE

PROGRAM DESCRIPTION:

- Provide a family-friendly golf course for golfers as an alternative to Piñon Hills Golf Course.
- Provide a comprehensive program in teaching golfers of all levels, working with the men's and women's associations, and offering golf tournaments and play days.
- Operation of a 9-hole par-3 golf course designed to serve the needs of Farmington and the surrounding Four Corners area.

Programs and Service Delivery:

- Number of rounds played - 12,719
- Maintain 20+ acres of turf area
- Maintain 12 horseshoe pits
- Participate with Senior Olympics
- Continue using Civitan Golf Course as a site for The First Tee of San Juan County
- Participate with Parks & Recreation Department's Spring Fling kids programs
- Install new FootGolf course among existing 9-hole golf course (April 2016)

FY2017 GOALS/OBJECTIVIES:

- Maintain service in a manner that promotes repeat customers and family participation.
- Continue high standards of maintenance while staying within budget constraints.
- Continue partnership with First Tee Program of San Juan County to increase participation of junior golfers.

PERFORMANCE MEASURES:

Gather results and feedback from our customers in the following areas:

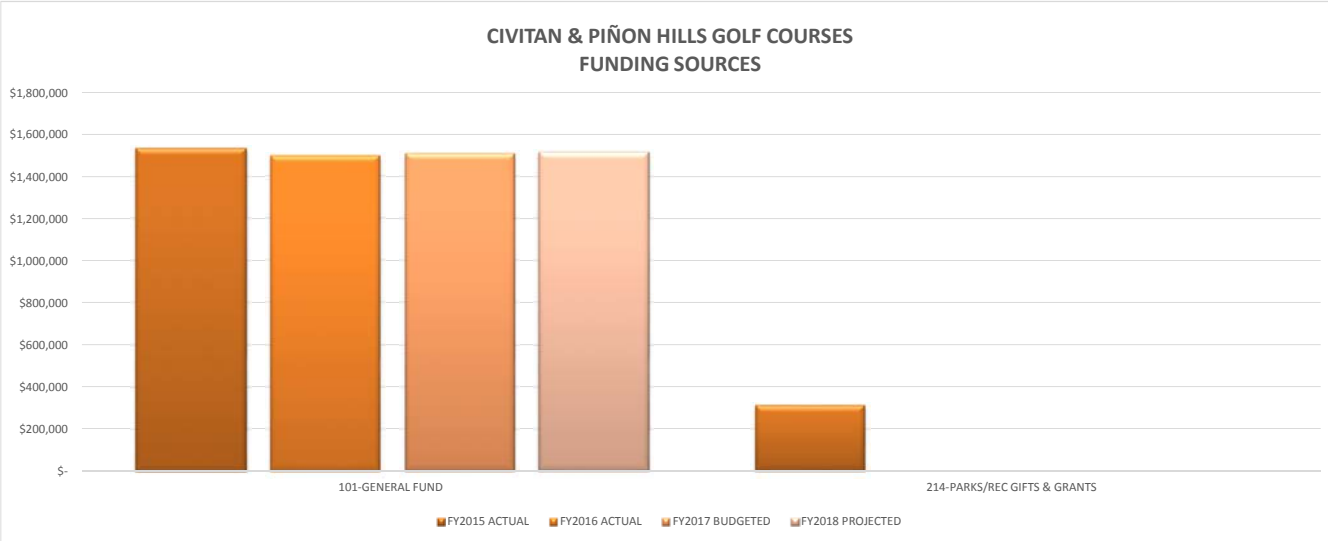
- Total revenue.
- Number of new email addresses added to our database.
- Number of repeat customers.
- Number of rounds.
- Retaining tournaments.
- Developing new tournament opportunities.
- Compare how using internet tools have impacted results.

PARKS, RECREATION & CULTURAL AFFAIRS
CIVITAN & PIÑON HILLS GOLF COURSES

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Golf Course Manager	1	1	$ 71,808	$ 72,251	0.6%
Golf Professional	1	1	39,083	43,974	12.5%
Golf Course Superintendent	1	1	68,510	68,529	0.0%
Assistant Golf Course Superintendent	1	1	59,319	60,610	2.2%
Parks Maintenance Worker	3	3	108,851	115,132	5.8%
TOTAL	**7**	**7**	**$ 347,572**	**$ 360,495**	**21.1%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 697,004	$ 695,738	(0.2%)	$ 728,130	4.7%	$ 728,130	0.0%
b) General Operating	836,914	800,868	(4.3%)	780,556	(2.5%)	788,362	1.0%
c) Capital	311,091	-	(100.0%)	-		-	
Grand Total	**$ 1,845,009**	**$ 1,496,606**	**(18.9%)**	**$ 1,508,686**	**0.8%**	**$ 1,516,492**	**0.5%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 1,533,918	$ 1,496,606	(2.4%)	$ 1,508,686	0.8%	$ 1,516,492	0.5%
2)	214-PARKS/REC GIFTS & GRANTS	311,091	-	(100.0%)	-	0.0%	-	0.0%
	Grand Total	**$ 1,845,009**	**$ 1,496,606**	**(18.9%)**	**$ 1,508,686**	**0.8%**	**$ 1,516,492**	**0.5%**



1) Detail information available on expenditure pages 51-53 of the line item budget book.
2) Detail information available on expenditure page 132 of the line item budget book.

Note: Civitan Golf Course was transferred into the general fund in FY2012 and Pinon Hills Golf Course was transferred into the general fund in FY2014 from the 610 golf enterprise fund.

FARMINGTON

Jolt Your Journey™

Jolt Your Golf....

**Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.*

PARKS, RECREATION, AND CULTURAL AFFAIRS: REGIONAL ANIMAL SHELTER

PROGRAM DESCRIPTION:

The Farmington Animal Shelter provides humane care for animals from Farmington and San Juan County. The building, built in 2013, has 161 dog kennels and 114 cat cages. It also features separate areas for stray holding versus adoption area, as well as an isolation area for cats and dogs. The shelter has a 1,792 square foot spay/neuter facility where all dogs and cats over 2 pounds are sterilized before they go to their new home. Staff includes a director, a veterinarian, 3 full time managers, 2 assistant managers, 4 regular full time staff, and 14 seasonal or part-time staff.

PROGRAMS AND SERVICE DELIVERY:

- Provided care for 7.069 animals from the Farmington/San Juan County area.
- Provided foster care to puppies and kittens too young to be adopted.
- Provided volunteer opportunities to enrich the lives of the shelter animals.
- Started a low cost spay and neuter program for the public in April 2014. Spayed/neutered 1.136 animals through the public program in FY2015.
- Adopted 2.043 animals in FY2015.

FY2017 GOALS/OBJECTIVES:

- Continue reducing pet overpopulation with our non-public spay/neuter clinic that began in March 2007. The goal is to reduce the numbers of unwanted animals coming into the shelter.
- Provide low cost services to approximately 1,500 pets.
- Continue and grow the foster program to help increase the shelter's live release rate.
- Continue vaccination program. Every dog and cat that arrives at the shelter will be vaccinated upon arrival by following a set of recommendations designed for shelter dogs and cats by AAHA and AAFP. If the animals remain at the shelter long enough they will be given a booster vaccination as well.
- Continue to collaborate with the Mayor appointed Animal Services Advisory Commission on all aspects of animal welfare in the community.
- Expand the volunteer base to help with the many opportunities available at the Farmington Animal Shelter.
- Continue to transfer out animals to other reputable shelters and rescue organizations that are able to achieve placement in order to increase the shelter's live release rate.

PERFORMANCE MEASURES:

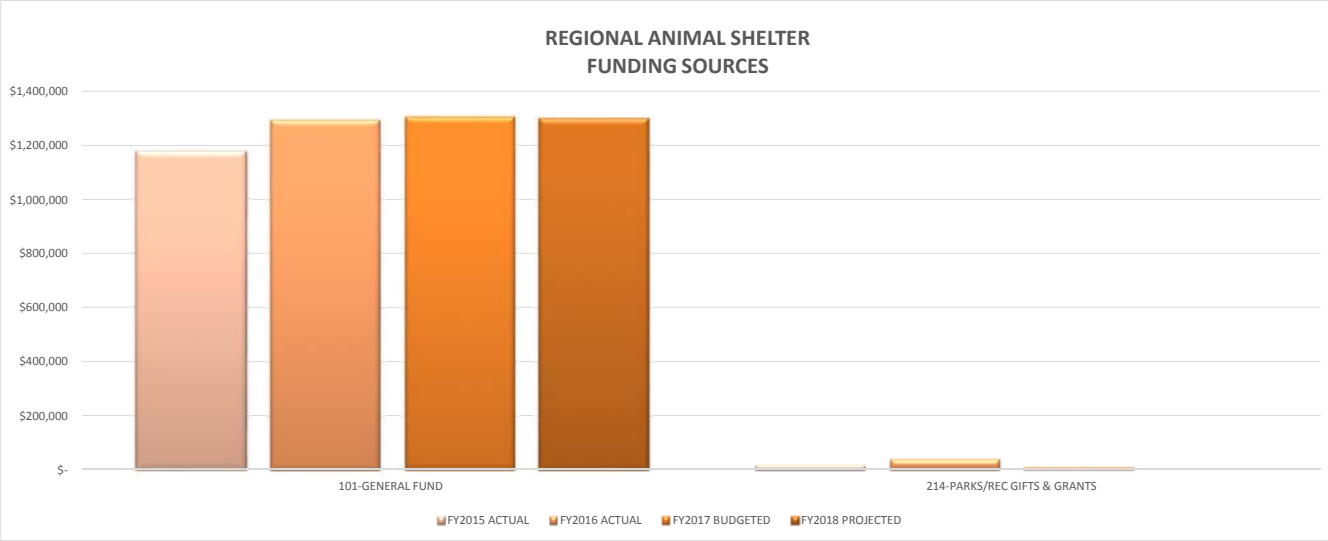
- Increase adoptions by 10% using various marketing techniques including social and traditional media. Also take advantage of off-site adoption events and expos.
- Increase the public spay and neuter program to alter 1,500 animals for the public. This is an investment into lowering the shelter intake numbers to a more reasonable number.
- Working with the Animal Advisory Commission will introduce and implement new ideas regarding shelter operations, ordinance changes, spay/neuter goals, and educational opportunities.
- By vaccinating all incoming dogs and cats (with few exceptions) we will be participating in proactive shelter medicine which is becoming the standard for animal shelters nationwide. Eradication of infectious diseases in a shelter environment is not an attainable goal, but it is possible to minimize the spread of diverse infections within a high density, high risk population by vaccinating.

PARKS, RECREATION & CULTURAL AFFAIRS
REGIONAL ANIMAL SHELTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Animal Welfare Director	1	1	$ 79,485	$ 79,917	0.5%
Veterinarian/Assistant Shelter Director	1	1	73,059	73,743	0.9%
Veterinarian Technician	1	2	51,575	89,709	73.9%
Community Program Manager	1	1	39,483	39,494	0.0%
Community Programs Assistant	1	1	31,927	31,911	(0.0%)
Animal Services Manager	1	1	39,305	39,494	0.5%
Kennel Care Technician	4	4	104,272	105,785	1.5%
Animal Care Customer Service	1	1	39,424	39,494	0.2%
Animcal Care and Enrichment	-	1	-	34,414	-
Animal/Park Ranger - Corporal	1	-	53,975	-	(100.0%)
TOTAL	**12**	**13**	**$ 512,504**	**$ 533,960**	**(22.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 875,625	$ 919,758	5.0%	$ 962,671	4.7%	$ 962,671	0.0%
b) General Operating	317,075	375,370	18.4%	351,700	(6.3%)	338,199	(3.8%)
c) Capital	1,252	36,101	2783.9%	-	(100.0%)	-	
Grand Total	**$ 1,193,951**	**$ 1,331,229**	**11.5%**	**$ 1,314,371**	**(1.3%)**	**$ 1,300,870**	**(1.0%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 1,176,884	$ 1,294,204	10.0%	$ 1,305,871	0.9%	$ 1,300,870	(0.4%)
2)	214-PARKS/REC GIFTS & GRANTS	17,067	37,025	116.9%	8,500	(77.0%)	-	(100.0%)
	Grand Total	**$ 1,193,951**	**$ 1,331,229**	**11.5%**	**$ 1,314,371**	**(1.3%)**	**$ 1,300,870**	**(1.0%)**



1) Detail information available on expenditure pages 54-55 of the line item budget book.
2) Detail information available on expenditure page 133 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS:
SENIOR CITIZENS CENTER

PROGRAM DESCRIPTION:

The Bonnie Dallas Senior Center provides senior citizens in the area, a place to eat a nutritious meal, socialize, learn, play, and feel valued. It is a "Home away from Home" where the staff truly cares and gives great customer service.

"A friendly place where friends meet friends."

Campus Atmosphere:

Main Dining Hall, Annex, Activity Center & Silver Fitness Center, & Ceramic Building
2,182 seniors registered to eat.
151 Active Volunteers.

Program Participation:	**FY15**
Congregate Meals	47,984
Meals On Wheels	33,396
Classes and Workshops	45,835
New Patrons	510
Counseling and Outreach	2,032
Volunteers	4,902
Transportation	2,122
Special Events	1,379
GRAND TOTAL:	**138,160**

Programs and Service Delivery:

Art Classes:
Oil Painting, Calligraphy, Drawing, Mixed Media Art, Decorative Painting

Dance and Music:
Music Club, Hillbilly Music Club, Saturday Night Live Music Dance, Line Dance

Classes:
Woodcarving, Paper Crafts, Ceramics, Crafty Ladies, Writing Class, Nutrition Classes, Hooks and Needles, Art Jewelry, Basic Stone Cutting, Happy Hours, ICAN Cooking

Games:
Bridge, Cribbage, Canasta, Dominoes, Bingo, Mexican Train, Mah Jongg

Exercise Classes:
Chair and Strength Training, Tai Chi, Zumba, Yoga, Pilates

Health Events:
Flu & Pneumonia Shot Clinic, Cholesterol Screening, and Blood Pressure Screening

Educational:
Lawyer Referral Clinics (2), Medicare Part D Clinic, AARP Defensive Driving Class, NARFE, Bible Study, Garden Club, and Tax Aide

Special Events:
Bar D Wranglers & Dance, Valentines Dinner and Dance, St. Patrick Dinner and Dance, Senior Olympics, Annual Flea Market, Halloween Dinner and Dance, Thanksgiving Dinner, Christmas Dinner, New Year's Eve Dance, Monthly Special Event Bingo Games

Day Trips:
County and State travels

Benefits Counseling:
Counseling Services on Medicare, Medicaid, Social Security, Insurance, Housing, Low Income Eligibility on Federal and State Programs

FY2017 GOALS/OBJECTIVES:

- Meet all State assessment requirements.
- Complete construction of Kiln Building.
- Find a solution to our parking dilemma.
- Train and certify all staff in CPR/AED and safety concerns.
- Continue to expand programs relating to fitness, lapidary, and leatherwork.
- Meet all requirements for accreditation.
- Complete installation of Drink / Beverage Station.
- Additional staff for Activity Center.
- Expand diabetic friendly menus.

PERFORMANCE MEASURES:

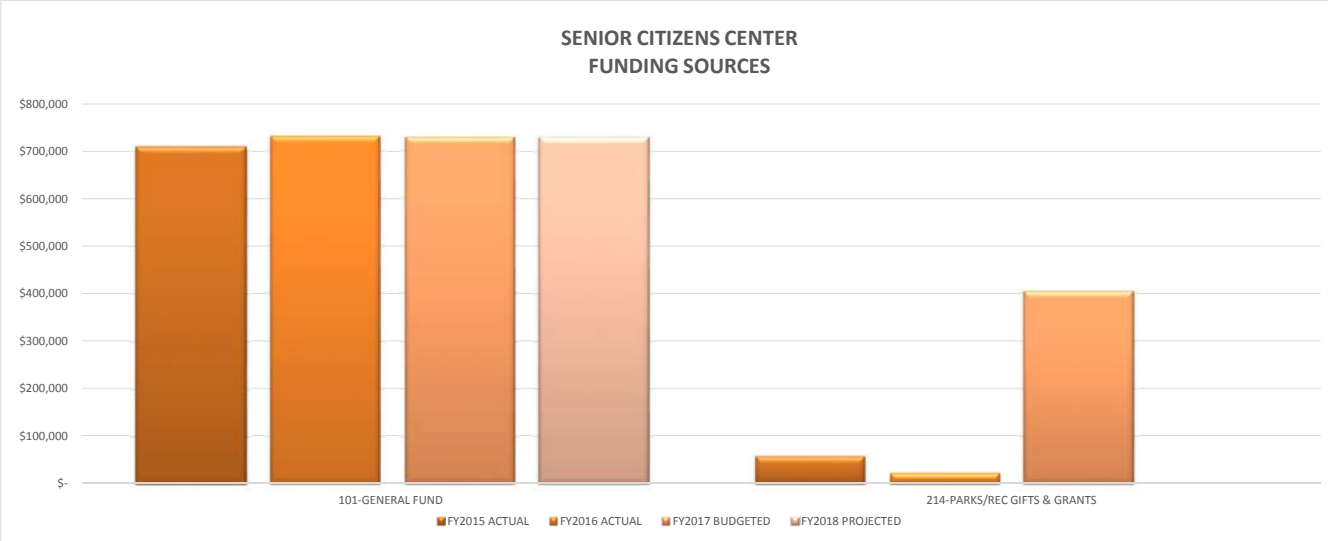
- Increase the number of participants and continue to look for ways to add programs that interest the boomers.
- Continue to evaluate staff and their customer service skills. Give additional training where needed.
- Continue to get positive feedback from our seniors on our services, programs, and activities.
- Document suggestions and interest to increase satisfaction.

PARKS, RECREATION & CULTURAL AFFAIRS
SENIOR CITIZENS CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Senior Center Administrator	1	1	$ 52,662	$ 66,482	26.2%
Assistant Senior Citizens Supervisor	1	1	37,965	41,714	9.9%
Senior Center Coordinator	1	1	36,213	31,767	(12.3%)
Senior Center Transportation Coordinator	1	1	33,661	33,620	(0.1%)
Food Service Manager/Chef	1	1	35,050	35,661	1.7%
Senior Center Assistant Cook	2	2	62,578	62,740	0.3%
Senior Center Facilities Aide	1	1	31,984	32,244	0.8%
Administrative Aide	1	1	34,655	34,716	0.2%
TOTAL	**9**	**9**	**$ 324,768**	**$ 338,944**	**26.7%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 592,090	$ 574,311	(3.0%)	$ 580,027	1.0%	$ 580,027	0.0%
b) General Operating	137,916	168,404	22.1%	224,083	33.1%	150,574	(32.8%)
c) Capital	37,540	10,735	(71.4%)	329,748	2971.8%	-	(100.0%)
Grand Total	**$ 767,546**	**$ 753,450**	**(1.8%)**	**$ 1,133,858**	**50.5%**	**$ 730,601**	**(35.6%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 710,315	$ 731,928	3.0%	$ 729,110	(0.4%)	$ 730,601	0.2%
2)	214-PARKS/REC GIFTS & GRANTS	57,231	21,522	(62.4%)	404,748	1780.6%	-	(100.0%)
	Grand Total	**$ 767,546**	**$ 753,450**	**(1.8%)**	**$ 1,133,858**	**50.5%**	**$ 730,601**	**(35.6%)**



1) Detail information available on expenditure page 56 of the line item budget book.
2) Detail information available on expenditure page 134 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS
CIVIC CENTER

PROGRAM DESCRIPTION:

The Farmington Civic Center serves a pivotal role in the cultural life of Farmington and San Juan County. Cultural festivals and state-wide conferences have shared the facility along with countless non-profit groups, graduation parties, weddings, and corporate Christmas parties.

The Miriam M. Taylor Theater, located in the civic center, seats 1,200 for performing arts events. Each year, the theater hosts productions sponsored by outside promoters as well as concerts, comedy nights, and faith-centered events.

The Exhibit Halls provide 7,371 square feet for banquets, art shows, and community events like the annual Gem and Mineral show. An additional 2,973 square feet of meeting space accommodates a wide range of needs including Sunday services and monthly non-profit meetings.

A full-service kitchen is featured along with liquor concessions. Current AV equipment, DVD, teleconference, email, Wi-Fi, event planning, administrative and technical assistance are but a few of the amenities provided to our guests.

The Civic Center hosted 1269 events last year with 93,999 people in attendance.

FY2017 GOALS & OBJECTIVES:

Civic Center Facility

- Continue to exceed customers' expectations of superb service.
- Continue clean out and reorganization of storage spaces for increased safety and staff efficiency through the recently implemented 5S program.
- Improve venue signage and event schedule information through interactive media screens.
- Establish regular maintenance schedules for facility and equipment.

Miriam M. Taylor Theater

- Continue to develop opportunities to bring additional performing arts and concert performances to fully utilize the theater space.
- Create training opportunities for crews for improved technical capacity.
- Establish multi-year theater equipment replacement plan.

Staff

- Continue to provide supervisory training for facility shift supervisors.
- Facilitate an environment of cooperation and communication among all staff.
- Provide staff support for department special events and City projects.

PERFORMANCE MEASURES:

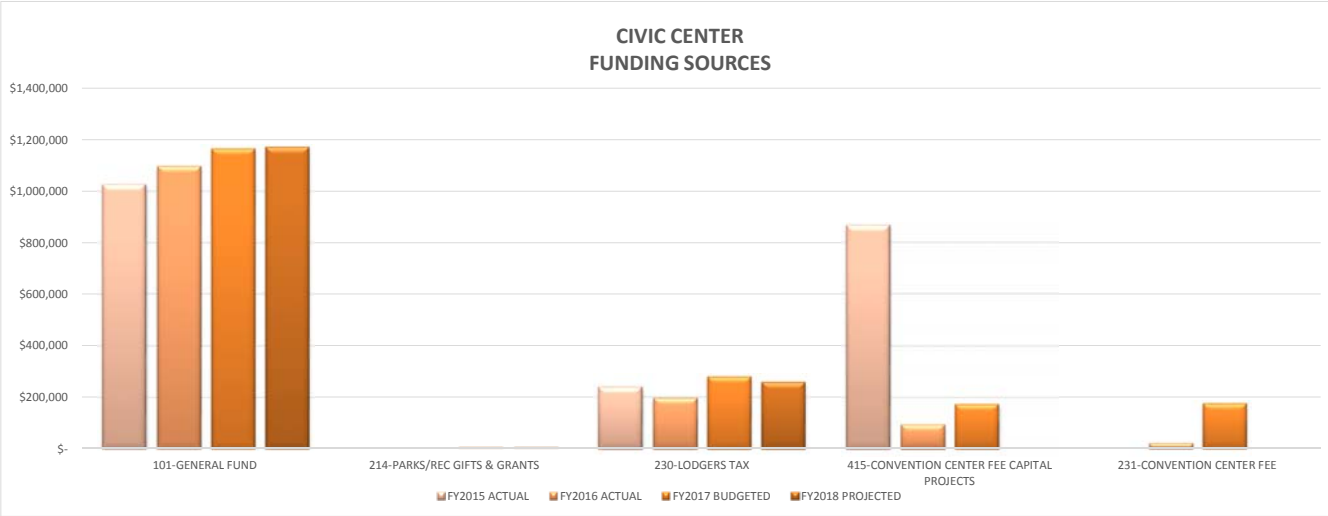
- Increase use of theater.
- Achieve an overall rating of 90% or above indicating a good/excellent rating from participant based surveys on overall visitor services and customer services.
- Address dated technology and equipment with initial upgrades and plan for next three years.

PARKS, RECREATION & CULTURAL AFFAIRS
CIVIC CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Civic Center Supervisor	1	1	$ 64,741	$ 64,994	0.4%
Assistant Civic Center Supervisor	1	1	46,022	47,709	3.7%
Facilities Technician Supervisor	3	3	151,531	152,246	0.5%
Facilities Technician	3	3	100,369	100,833	0.5%
Administrative Aide	2	2	74,303	73,097	(1.6%)
Secretary I	1	1	32,829	32,789	(0.1%)
TOTAL	**11**	**11**	**$ 469,795**	**$ 471,667**	**3.2%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 690,898	$ 672,444	(2.7%)	$ 724,551	7.7%	$ 724,551	0.0%
b) General Operating	548,363	602,408	9.9%	700,788	16.3%	707,796	1.0%
c) Capital	866,357	95,468	(89.0%)	174,020	82.3%	-	(100.0%)
e) Transfers	28,206	41,608	47.5%	197,646	375.0%	-	(100.0%)
Grand Total	**$ 2,133,824**	**$ 1,411,928**	**(33.8%)**	**$ 1,797,005**	**27.3%**	**$ 1,432,347**	**(20.3%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 1,027,149	$ 1,098,548	7.0%	$ 1,167,045	6.2%	$ 1,172,230	0.4%
2)	214-PARKS/REC GIFTS & GRANTS	-	-		2,000		2,020	1.0%
3)	230-LODGERS TAX	240,318	195,912	(18.5%)	280,108	43.0%	258,097	(7.9%)
4)	231-CONVENTION CENTER FEE	-	22,000		173,832	690.1%		(100.0%)
5)	415-CONVENTION CENTER FEE CAPITAL PROJECTS	866,357	95,468	(89.0%)	174,020	82.3%	-	(100.0%)
	Grand Total	**$ 2,133,824**	**$ 1,411,928**	**(33.8%)**	**$ 1,797,005**	**27.3%**	**$ 1,432,347**	**(20.3%)**



1) Detail information available on expenditure pages 57-58 of the line item budget book.
2) Detail information available on expenditure page 135 of the line item budget book.
3) Detail information available on expenditure page 149 of the line item budget book.
4) Detail information available on expenditure page 150 of the line item budget book.
5) Detail information available on expenditure page 174 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: MUSEUM ADMINISTRATION

PROGRAM DESCRIPTION:

Provides support and direction for the overall museum system including Farmington Museum and Visitor Center at Gateway Park, Riverside Nature Center (RNC), E3 Children's Museum & Science Center, and the new Native American Art Museum. Administration also coordinates visitor services, parks reservations, volunteer coordination, museum store operations at three sites, Convention and Visitors Bureau (CVB) partnership, and community involvement through the Farmington Museum Foundation and Friends of the Nature Center.

Programs and Services Delivery:

- Visitor services
- Volunteer recruitment, training, placement coordination with CVB
- Foundation and Friends Board Coordination
- Public events and programs
- Park shelter reservations
- Facility rental
- Museum store operations (three stores)
- Research and educational services
- Off-site exhibits and programs

FY2015 Museum System Visitation: **125,928**

FY2017 GOALS/OBJECTIVES:

- Continue to improve customer service to visitors at all facilities.
- Produce Historic Structure Report (HSR) for the historic Palmer House.
- Further develop exhibit plan for the energy exhibit by partnering with the Houston Museum.
- Facilitate fund-raising efforts with the Farmington Museum Foundation to raise the $1 million needed to construct the long-term energy exhibits planned.
- Host blockbuster exhibit that will raise the profile of the museum within the community, region, and state.
- Continue to build volunteer base for all facilities through active docent recruitment, training, and monitoring program.
- Develop interpretive graphic panels for outdoor equipment park elements.
- Continue to develop public programs aspects for programs such as: Real Night at the Museum, Gateway to Imagination: A National Juried Art Competition, the Summer Terrace Series musical groups on the terrace.
- Coordinate Farmington Museum Foundation, Friends of the RNC, and advisory committee activities to the benefit of the overall museum goals.

PERFORMANCE MEASURES:

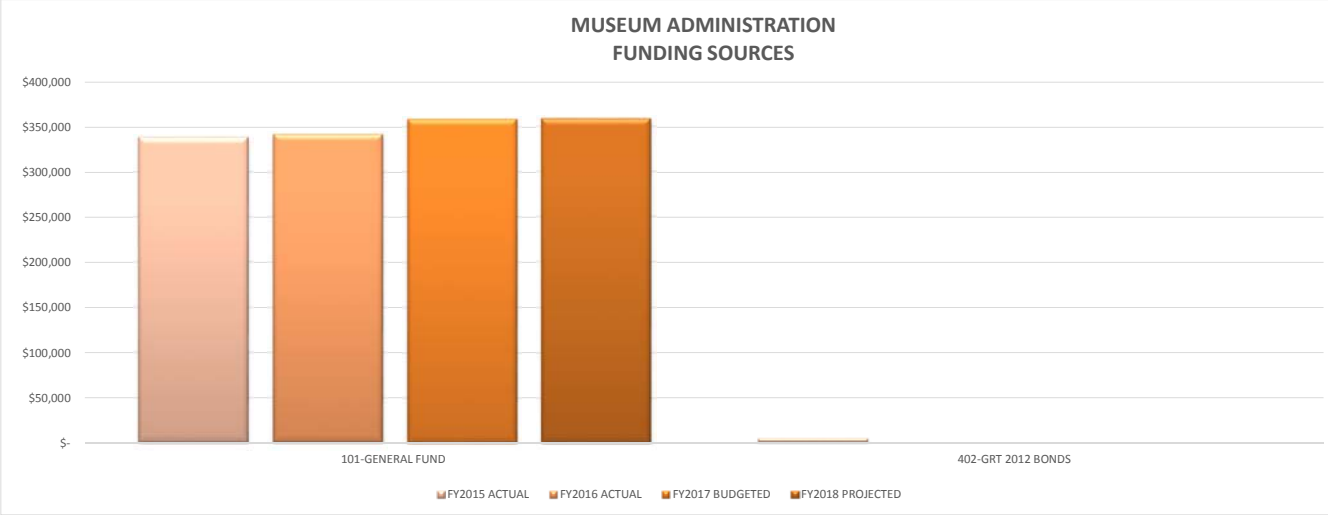
- Achieve good/excellent rating from secret shopper participants.
- Recruit a volunteer, intern, or hire personnel to research and document different additions to the Palmer House.
- Continue developing exhibit storyline and conceptual design for energy exhibit.
- Coordinate with Farmington Museum Foundation in fundraising efforts in approaching select energy companies for funding.
- Host "Pirates," "Titanic," "Dinosaurs," or similar exhibit to elevate the stature of the museum and increase attendance.
- Recruit and train volunteers in all areas of museum services.
- Create graphic panels for outdoor equipment park.
- Continue to provide quality programming related to major museum events.
- Continue to work with our Foundation/Friends groups to raise funds, improve facilities, and provide great educational programming.

PARKS, RECREATION & CULTURAL AFFAIRS
MUSEUM ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Museum Director	1	1	$ 81,392	$ 81,773	0.5%
Volunteer Coordinator	1	1	50,840	50,892	0.1%
Administrative Aide	1	1	32,730	33,232	1.5%
TOTAL	**3**	**3**	**$ 164,962**	**$ 165,897**	**2.1%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 299,172	$ 304,001	1.6%	$ 323,311	6.4%	$ 323,311	0.0%
b) General Operating	39,037	38,295	(1.9%)	35,000	(8.6%)	35,350	1.0%
c) Capital	4,002	-	(100.0%)	-		-	
Grand Total	**$ 342,211**	**$ 342,296**	**0.0%**	**$ 358,311**	**4.7%**	**$ 358,661**	**0.1%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 338,209	$ 342,296	1.2%	$ 358,311	4.7%	$ 358,661	0.1%
2)	402-GRT 2012 BONDS	4,002	-	(100.0%)	-		-	
	Grand Total	**$ 342,211**	**$ 342,296**	**0.0%**	**$ 358,311**	**4.7%**	**$ 358,661**	**0.1%**



1) Detail information available on expenditure page 59 of the line item budget book.
2) Detail information available on expenditure page 160 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: MUSEUM OPERATIONS

PROGRAM DESCRIPTION:

Offers programs and exhibits related to the cultural and natural history, art and science of the Four Corners area and the Southwest for visitors of all ages; hosts permanent and changing exhibits expanding the educational opportunities for the citizens of our area; provide lectures, tours, demonstrations, and workshops related to exhibits and collections; coordinates with schools and other learning centers to foster enriching educational experiences for adults and children alike; and collects, preserves, and interprets objects of significance to our area, and caring for over 60,000 two and three dimensional objects.

Programs and Service Delivery:

- Museum exhibits
- School programs
- Outreach programs
- Adult programs
- After-school student and family programs
- Visitor services
- Object interpretation, preservation and care
- Research and research requests
- Special events

FY2017 GOALS/OBJECTIVES:

- Schedule slate of exhibits that will promote tourism.
- Host an outdoor movie series related to exhibits or a planned theme.
- Utilize touch-screen, content related to exhibits to enhance education.
- Create plan for identifying collections object values and tracking these valuations in relation to insurance, risk management, and security.
- Develop signature products to sell in the museum stores utilizing images and objects from our collections.
- Continue to develop relationships with outside organizations: Tractor Club, Chamber, Farmer's Market, and incorporate activities into their events.

PERFORMANCE MEASURES:

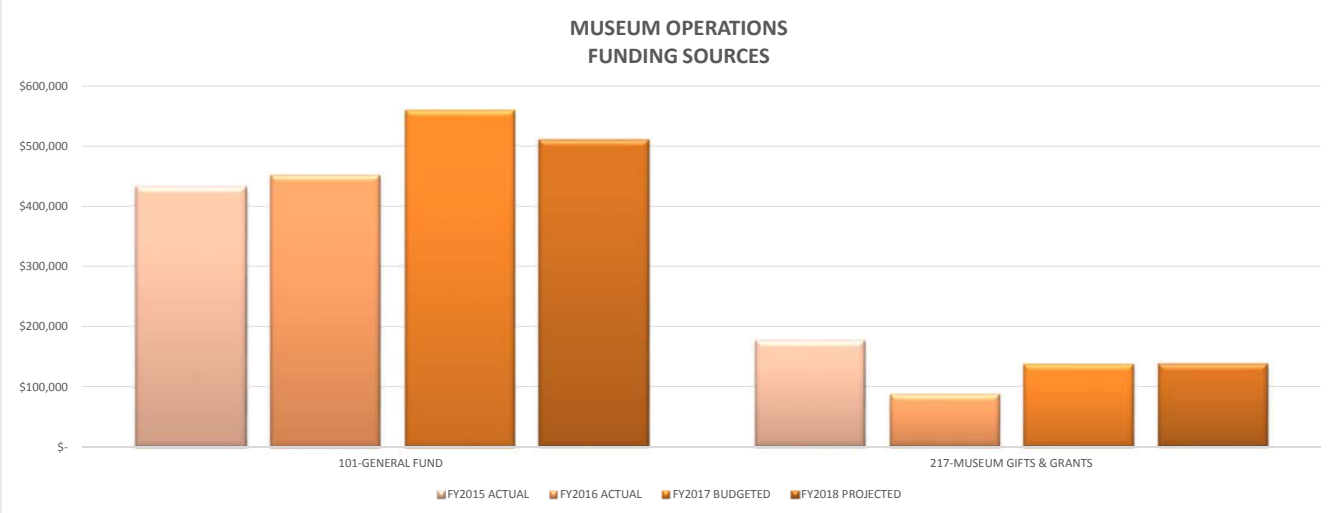
- Contract traveling exhibits and create in-house exhibits that will stimulate visitation.
- Host outdoor movie relating to exhibit or programming theme.
- Implement touch-screen kiosks within the exhibits developed.
- Create plan with insurance, risk management, and accounting for tracking, valuing, and protecting valuable collections objects.
- Identify iconic objects from our collections and use them to create signature products for sale in the museum store(s).
- Work with outside groups to bring attendance to their events at the museum.

PARKS, RECREATION & CULTURAL AFFAIRS
MUSEUM OPERATIONS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Education Coordinator	1	1	$ 43,188	$ 43,232	0.1%
Museum Exhibit Designer/Coordinator	1	1	38,405	38,619	0.6%
Museum Curator of Exhibits	1	1	52,646	58,159	10.5%
Museum Collections Manager	1	1	37,965	42,549	12.1%
Facilities Technician - Museum	1	1	31,361	31,465	0.3%
TOTAL	**5**	**5**	**$ 203,566**	**$ 214,024**	**23.5%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 268,144	$ 294,385	9.8%	$ 348,266	18.3%	$ 348,266	0.0%
b) General Operating	339,877	244,166	(28.2%)	347,100	42.2%	300,071	(13.5%)
Grand Total	**$ 608,021**	**$ 538,551**	**(11.4%)**	**$ 695,366**	**29.1%**	**$ 648,337**	**(6.8%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 431,901	$ 451,445	4.5%	$ 559,266	23.9%	$ 510,876	(8.7%)
2)	217-MUSEUM GIFTS & GRANTS	176,120	87,105	(50.5%)	136,100	56.2%	137,461	1.0%
	Grand Total	**$ 608,021**	**$ 538,551**	**(11.4%)**	**$ 695,366**	**29.1%**	**$ 648,337**	**(6.8%)**



1) Detail information available on expenditure page 60 of the line item budget book.
2) Detail information available on expenditure pages 137-138 of the line item budget book.

PARKS, RECREATION, AND CULTURE AFFAIRS:
E3 CHILDREN'S MUSEUM AND SCIENCE CENTER

PROGRAM DESCRIPTION:

E3 (Explore, Experience, Enjoy) offers interactive programs, activities, and exhibits for children and families in an informal, hands-on learning environment; features interactive exhibits and programs related to science and math, encouraging fun, lifelong learning for all ages.

Programs and Service Delivery:

- Participatory exhibits
- School programs
- Family programs
- Outreach programs
- After school and summer programs

FY2017 GOALS/OBJECTIVES:

- Continue to develop changing exhibits and programs to increase visitation.
- Create additional science curriculum utilizing Nano equipment.
- Develop showcase of theatric science demonstrations.
- Create camps, workshops and schedule activities related to STEM.
- Make SMRC (*Science, Mathematics Resource Center*) science trunks available to teachers as a resource.

PERFORMANCE MEASURES:

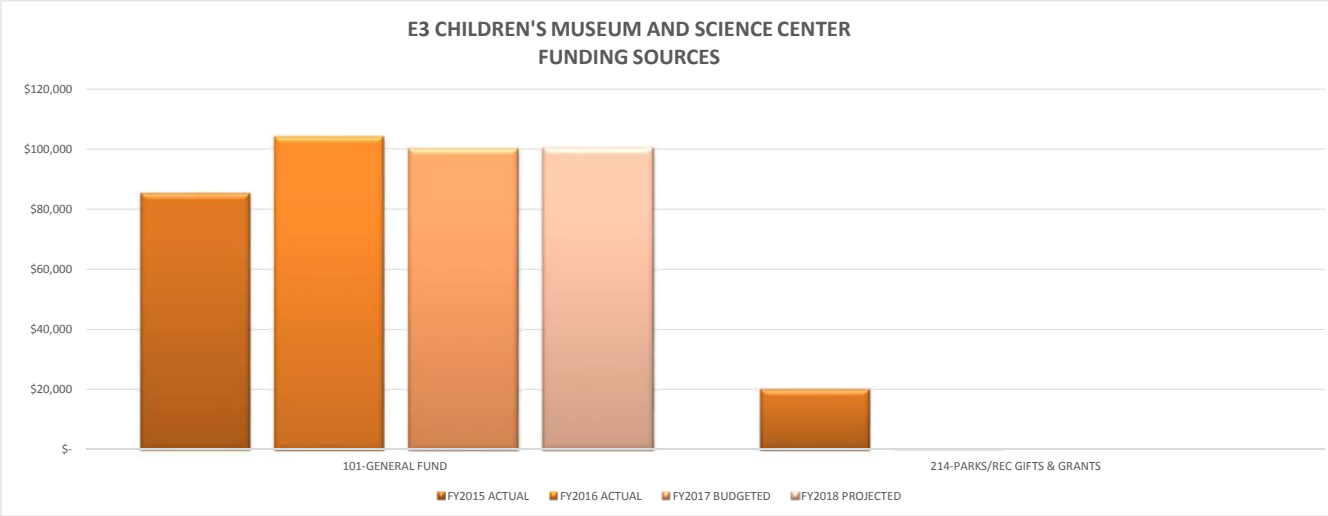
- Continue to develop and refine exhibits with an emphasis on interactivity, technology, and sound educational curriculum.
- Provide equipment and training to present Nano demonstrations.
- Develop new showcase "WOW" series of science demonstrations.
- Integrate activities and workshops in with Parks week-long summer camps.
- Develop plan for making science trunks available to schools/organizations.

PARKS, RECREATION & CULTURAL AFFAIRS
E3 CHILDREN'S MUSEUM AND SCIENCE CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Children's Museum Education Coordinator	1	1	$ 41,169	$ 41,522	0.9%
TOTAL	**1**	**1**	**$ 41,169**	**$ 41,522**	**0.9%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 55,337	$ 62,161	12.3%	$ 63,700	2.5%	$ 63,700	0.0%
b) General Operating	30,031	41,848	39.3%	36,550	(12.7%)	36,916	1.0%
c) Capital	19,911	112	(99.4%)	-	(100.0%)	-	
Grand Total	**$ 105,280**	**$ 104,121**	**(1.1%)**	**$ 100,250**	**(3.7%)**	**$ 100,616**	**0.4%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 85,369	$ 104,064	21.9%	$ 100,250	(3.7%)	$ 100,616	0.4%
2)	214-PARKS/REC GIFTS & GRANTS	19,911	57	(99.7%)	-	(100.0%)	-	
	Grand Total	**$ 105,280**	**$ 104,121**	**(1.1%)**	**$ 100,250**	**(3.7%)**	**$ 100,616**	**0.4%**



1) Detail information available on expenditure page 61 of the line item budget book.
2) Detail information available on expenditure page 136 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS
RIVERSIDE NATURE CENTER

PROGRAM DESCRIPTION:

Offers programs and exhibits related to the natural environment of our river systems and the surrounding San Juan Basin; serves as a focal point for environmental education within the river corridor, and promotes good stewardship and appreciation of our natural environment.

Programs and Services Delivery:

- Exhibits
- Adult programs
- Trail use
- School programs
- Other programs
- Special events
- Interpret natural and manmade environment at the Nature Center

FY2017 GOALS/OBJECTIVES:

- Design and construct sunshade structure near unloading area for school groups.
- Design and install additional interpretive signage for the facility.
- Continue to build and expand volunteer base for nature center programs and activities.
- Provide direction and assistance to Friends of the Nature Center organization that supports the exhibits and programs of the nature center.
- Continue rotating photography show and traveling exhibits.
- Refine, in conjunction with the Parks Department, a natural resource plan for the riverine that contributes to the welfare of wildlife.
- Create a designated camping area that could be rented or used for Parks activities

PERFORMANCE MEASURES:

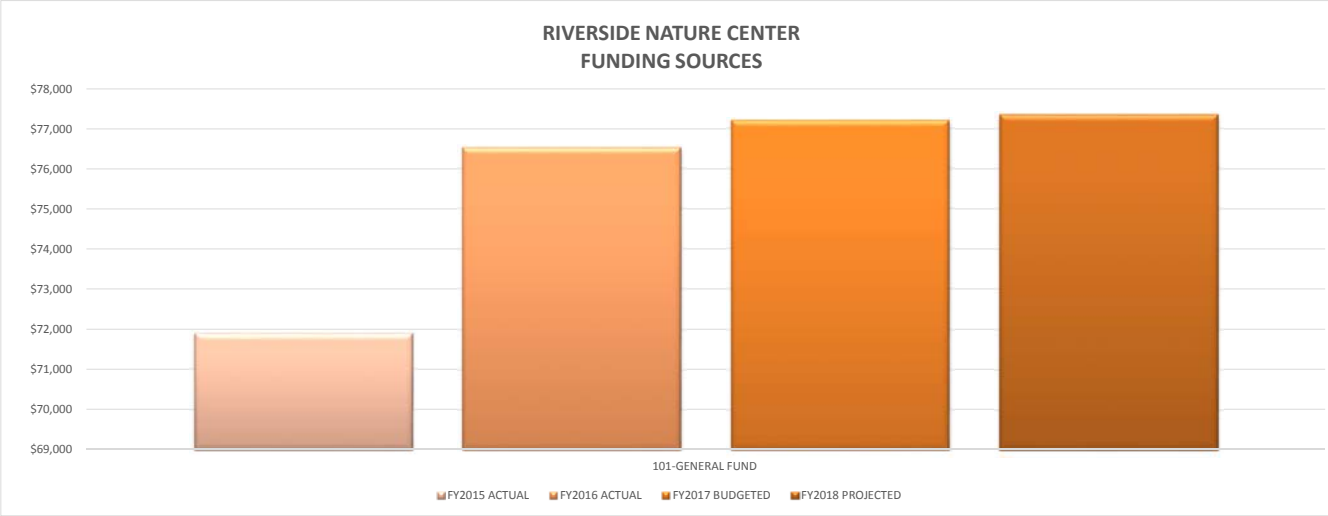
- Construct shelter.
- Create additional embedded interpretive signage for the wetlands and trails.
- Recruit and train new volunteers to be trail guides for schools.
- Partner with the Friends of the Nature Center to implement improvements to the facility/grounds.
- Recruit, organize, and showcase at least three photography shows during the year.
- Coordinate with Parks a natural resource plan that allows for wildlife habitat areas.
- Define camping area and create amenities necessary.

PARKS, RECREATION & CULTURAL AFFAIRS
RIVERSIDE NATURE CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Education Coordinator	1	1	$ 48,485	$ 48,608	0.3%
TOTAL	**1**	**1**	**$ 48,485**	**$ 48,608**	**0.3%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 61,025	$ 63,632	4.3%	$ 63,108	(0.8%)	$ 63,108	0.0%
b) General Operating	10,853	12,895	18.8%	14,100	9.3%	14,241	1.0%
Grand Total	**$ 71,877**	**$ 76,528**	**6.5%**	**$ 77,208**	**0.9%**	**$ 77,349**	**0.2%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 71,877	$ 76,528	6.5%	$ 77,208	0.9%	$ 77,349	0.2%
	Grand Total	**$ 71,877**	**$ 76,528**	**6.5%**	**$ 77,208**	**0.9%**	**$ 77,349**	**0.2%**



1) Detail information available on expenditure page 62 of the line item budget book.

PARKS, RECREATION, AND CULTURAL AFFAIRS: MUSEUM OF NAVAJO ART & CULTURE

PROGRAM DESCRIPTION:

The Museum of Navajo Art & Culture provides exhibits and programming related to Native American cultures throughout the region. It serves as a repository for Native American arts and crafts, cultural objects, and historic documents and provides opportunities for cultural enrichment through educational programs, demonstrations, workshops, and events. The museum also provides visitor services and volunteer opportunities.

Programs and Services Delivery:

- Cultural exhibits
- Park shelter reservations
- Hospitality staff
- Facility rental
- Educational programming
- Collections management
- Visitor services
- Coordination with other Farmington Museum and Farmington Indian Center events
- Promotion of the museum and its programs

FY2017 GOALS/OBJECTIVES:

- Upgrade facilities with ADA restroom access.
- Create exhibits on regional native arts and culture focusing on the Navajo.
- Continue to renovate the facility to utilize more space and to bring it up to museum standards for exhibit, security, and object preservation.
- Implement schedule of exhibits and programming to create interest.
- Recruit volunteers to augment the staff at the facility.
- Create policies and procedures for collecting Native American cultural objects and art.
- Work with the Farmington Indian Center to create more focus on cultural events in the downtown area.
- Create new traveling Navajo rug exhibit to improve outreach and provide additional revenue to the museum.
- Continue to improve customer service to visitors at all facilities.

PERFORMANCE MEASURES:

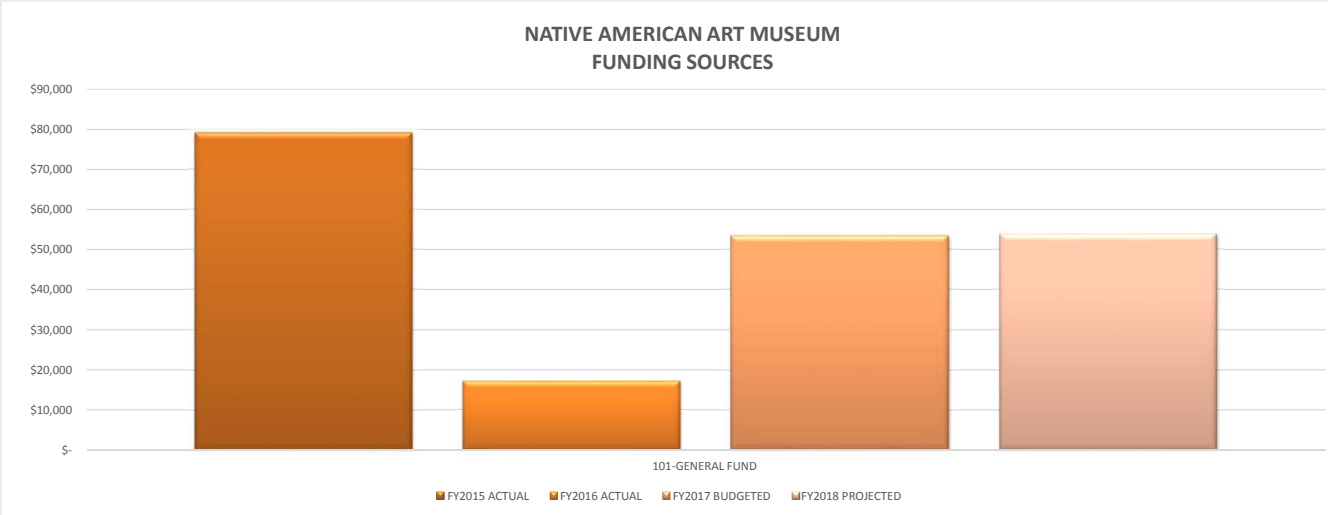
- Plan and facilitate renovations to accommodate ADA requirements prior to opening the building.
- Create an exhibit of the Culpepper rug collection for display in FY2017.
- Complete renovation priorities and plans for utilizing the rest of the facility.
- Formulate a diverse slate of six exhibits/events that will be publicized as a cultural arts series.
- Advertise and recruit for volunteers interested in native arts and culture.
- Research and write collection policies with sensitivity to native cultures and traditions.
- Coordinate with Farmington Indian Center events by utilizing the Native American Art Museum as a location for cultural activities.
- Create a traveling Navajo rug exhibit.
- Monitor visitor services.

PARKS, RECREATION & CULTURAL AFFAIRS
MUSEUM OF NAVAJO ART & CULTURE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No regular employees.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 5,535	$ 11,154	101.5%	$ 13,995	25.5%	$ 13,995	0.0%
b) General Operating	16,038	4,626	(71.2%)	39,500	753.9%	39,895	1.0%
c) Capital	57,529	1,256	(97.8%)	-	(100.0%)	-	
Grand Total	**$ 79,102**	**$ 17,036**	**(78.5%)**	**$ 53,495**	**214.0%**	**$ 53,890**	**0.7%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 79,102	$ 17,036	(78.5%)	$ 53,495	214.0%	$ 53,890	0.7%
	Grand Total	**$ 79,102**	**$ 17,036**	**(78.5%)**	**$ 53,495**	**214.0%**	**$ 53,890**	**0.7%**



1) Detail information available on expenditure page 63 of the line item budget book.

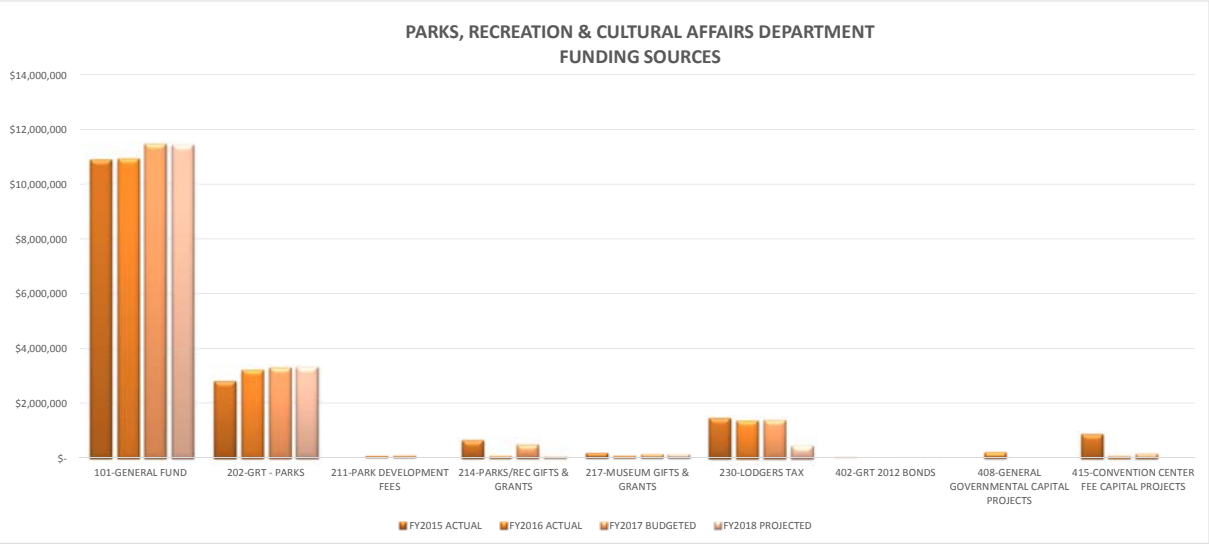
PARKS, RECREATION & CULTURAL AFFAIRS
DEPARTMENTAL SUMMARY

STAFFING	FY14 Budgeted Positions	FY15 Budgeted Positions	FY14 Budgeted Salaries	FY15 Budgeted Salaries	% Change
All Positions	**106**	**106**	**$ 4,706,217**	**$ 4,728,448**	**0.5%**

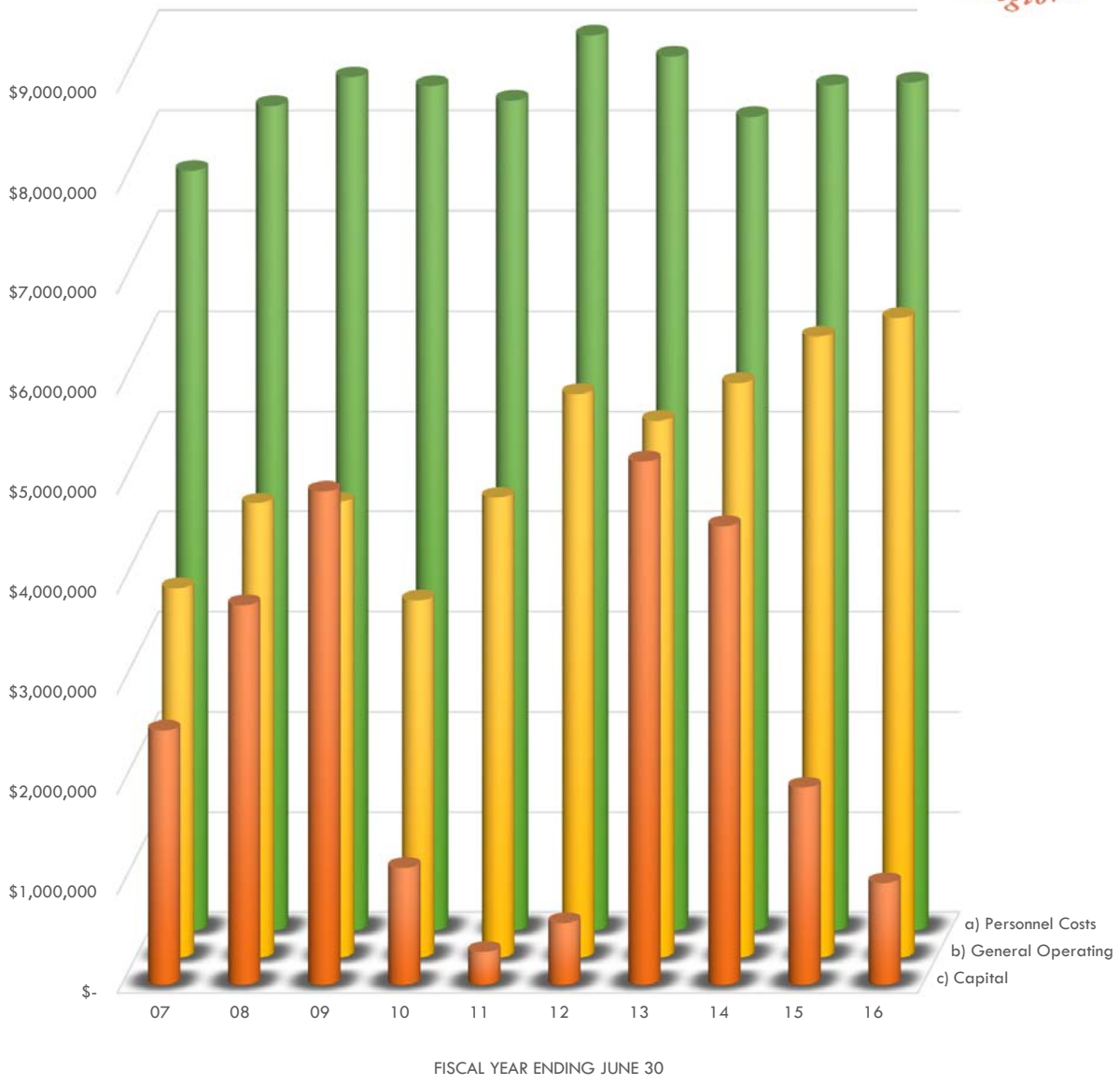
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Parks Administration	$ 1,552,965	$ 1,547,724	(5.5%)	$ 1,552,744	4.9%	$ 722,982	(56.1%)
Parks Operations	5,381,827	5,822,974	8.2%	5,855,268	0.6%	5,805,564	(0.8%)
Ampitheater	287,396	223,958	(22.1%)	239,883	7.1%	215,527	(10.2%)
Farmgton Lake	30	632	1987.3%	78,885	12389.5%	78,895	0.0%
Recreation Center	439,243	449,468	2.3%	512,738	14.1%	506,505	(1.2%)
Sycamore Park Community Center	380,472	368,830	(3.1%)	394,148	6.9%	393,111	(0.3%)
Farmington Indian Center	392,099	409,804	4.5%	393,635	(3.9%)	395,237	0.4%
Crouch Mesa Community Center	41,034	36,042	(12.2%)	-	(100.0%)	-	0.0%
NM Clean & Beautiful	18,274	9,936	(45.6%)	20,000	101.3%	12,000	(40.0%)
Aquatics	180,532	153,237	(15.1%)	126,536	(17.4%)	127,134	0.5%
Farmington Aquatic Center	967,873	902,512	(6.8%)	932,468	3.3%	933,894	0.2%
Piñon Hills Golf Course & Civitan Golf Course	1,845,009	1,496,606	(12.0%)	1,508,686	12.1%	1,516,492	1.0%
Regional Animal Shelter	1,193,951	1,331,229	11.5%	1,314,371	(1.3%)	1,300,870	(1.0%)
Senior Citizen Center	767,546	753,450	(1.8%)	1,133,858	50.5%	730,601	(35.6%)
Civic Center	2,133,824	1,411,928	(33.8%)	1,797,005	27.3%	1,432,347	(20.3%)
Museum Administration	342,211	342,296	0.0%	358,311	4.7%	358,661	0.1%
Museum Operations	608,021	538,551	(51.5%)	695,366	173.4%	648,337	(6.5%)
Children's Museum	105,280	104,121	(1.1%)	100,250	(3.7%)	100,616	0.4%
Riverside Nature Center	71,877	76,528	6.5%	77,208	0.9%	77,349	0.2%
Native American Art Museum	79,102	17,036	(78.5%)	53,495	214.0%	53,890	0.7%
Grand Total	**$ 16,788,566**	**$ 15,996,860**	**(4.7%)**	**$ 17,144,855**	**7.2%**	**$ 15,410,010**	**(10.1%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 8,441,482	$ 8,469,217	0.3%	$ 8,818,874	4.1%	$ 8,797,249	(0.2%)
b) General Operating	6,211,332	6,396,307	3.0%	6,447,777	0.8%	5,531,690	(14.2%)
c) Capital	1,982,647	1,030,124	(48.0%)	1,607,256	56.0%	1,030,488	(35.9%)
e) Transfers	153,104	101,212	(33.9%)	270,948	167.7%	50,583	(81.3%)
Grand Total	**$ 16,788,566**	**$ 15,996,860**	**(4.7%)**	**$ 17,144,855**	**7.2%**	**$ 15,410,010**	**(10.1%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 10,880,879	$ 10,915,796	0.3%	$ 11,455,930	4.9%	$ 11,426,276	(0.3%)
202-GRT - PARKS	2,779,947	3,191,377	14.8%	3,278,334	2.7%	3,302,832	0.7%
211-PARK DEVELOPMENT FEES	-	56,430		75,000	32.9%	-	(100.0%)
214-PARKS/REC GIFTS & GRANTS	644,486	86,787	(86.5%)	487,648	461.9%	64,667	(86.7%)
217-MUSEUM GIFTS & GRANTS	176,120	87,105	(50.5%)	136,100	56.2%	137,461	1.0%
230-LODGERS TAX	1,436,774	1,342,703	(6.5%)	1,363,991	1.6%	478,774	(64.9%)
231-CONVENTION CENTER FEE	-	22,000		173,832	690.1%		(100.0%)
402-GRT 2012 BONDS	4,002	-	(100.0%)	-		-	
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	199,194		-	(100.0%)	-	
415-CONVENTION CENTER FEE CAPITAL PROJECTS	866,357	95,468	(89.0%)	174,020	82.3%	-	(100.0%)
Grand Total	**$ 16,788,566**	**$ 15,996,860**	**(4.7%)**	**$ 17,144,855**	**7.2%**	**$ 15,410,010**	**(10.1%)**



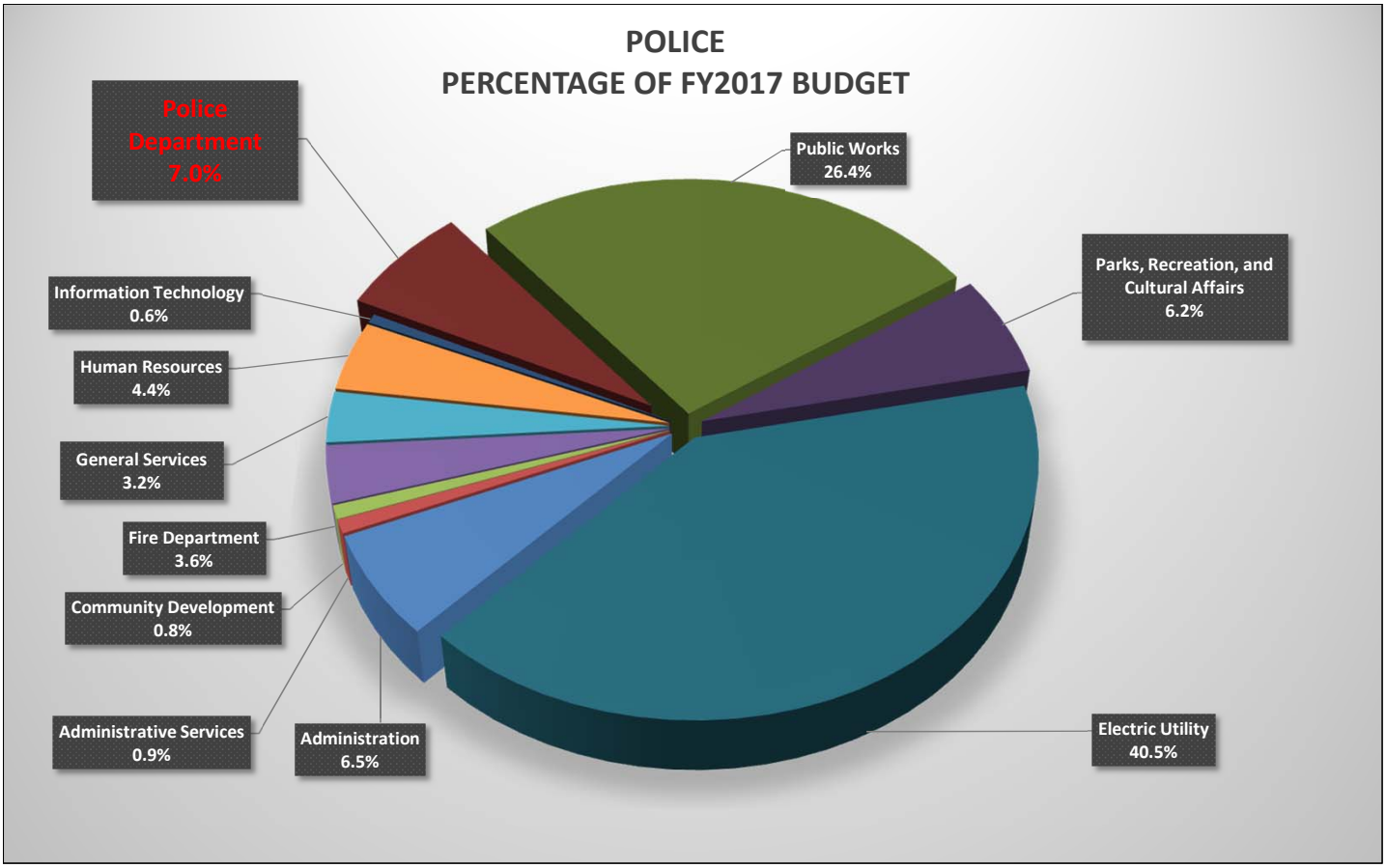
PARKS, RECREATION & CULTURAL AFFAIRS ACTUAL EXPENDITURES
BY TYPE
TEN YEAR HISTORY

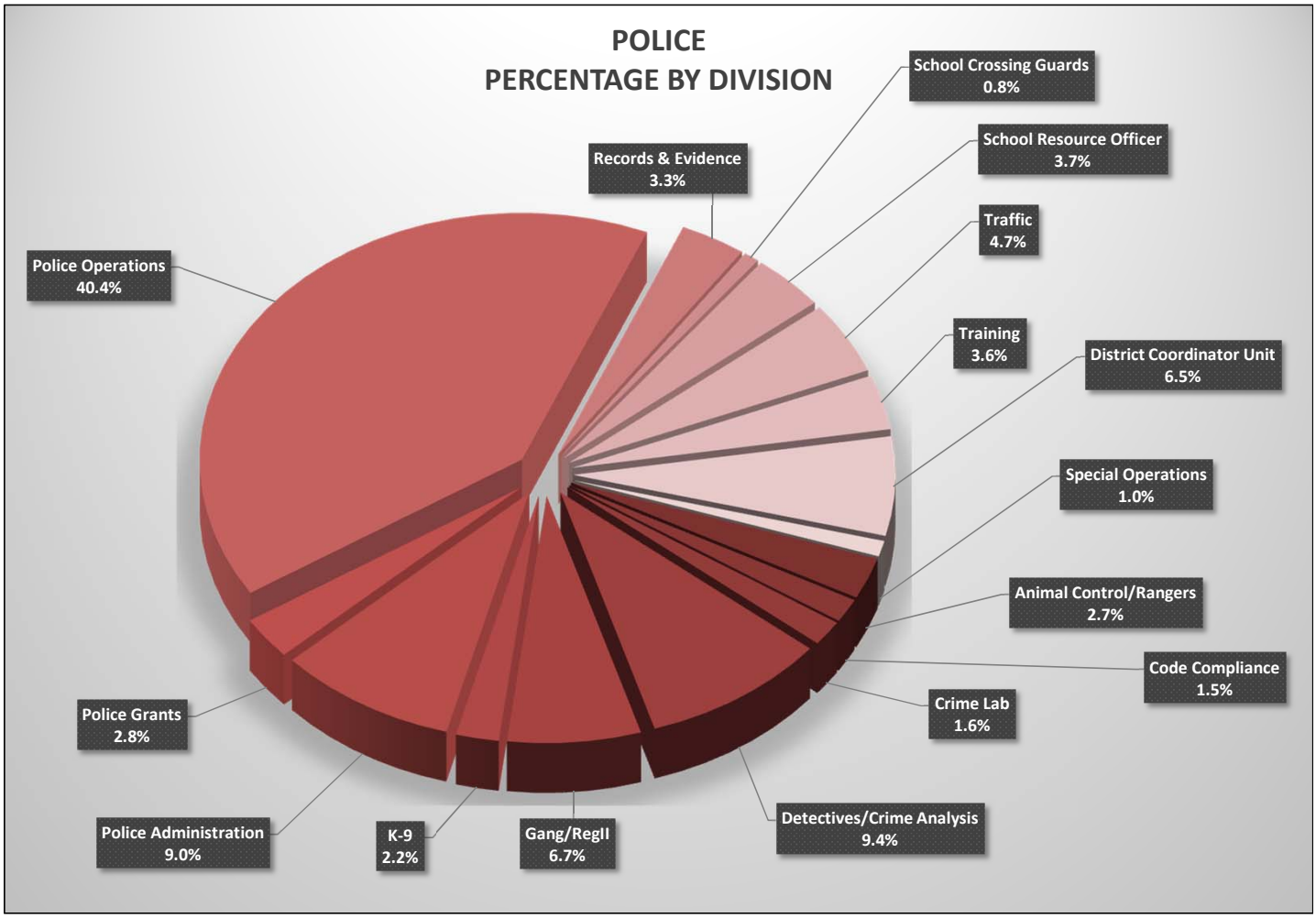


FARMINGTON
Jolt Your Journey™

Jolt Your Family....

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.


POLICE
PERCENTAGE OF FY2017 BUDGET
Police Department 7.0%
Public Works 26.4%
Parks, Recreation, and Cultural Affairs 6.2%
Information Technology 0.6%
Human Resources 4.4%
General Services 3.2%
Fire Department 3.6%
Community Development 0.8%
Administrative Services 0.9%
Administration 6.5%
Electric Utility 40.5%


POLICE
PERCENTAGE BY DIVISION
School Crossing Guards 0.8%
School Resource Officer 3.7%
Records & Evidence 3.3%
Traffic 4.7%
Police Operations 40.4%
Training 3.6%
District Coordinator Unit 6.5%
Special Operations 1.0%
Animal Control/Rangers 2.7%
Code Compliance 1.5%
Crime Lab 1.6%
Police Grants 2.8%
Detectives/Crime Analysis 9.4%
Police Administration 9.0%
K-9 2.2%
Gang/RegII 6.7%

POLICE: ADMINISTRATION

PROGRAM DESCRIPTION:

Police Administration is comprised of the Police Department's Command: the Chief of Police, a Deputy Chief of Police, and two Captains over Police Operations and Police Administration respectively. Additional support staff includes two Administrative Assistants, one Business and Accreditation Analyst, and one Community Relations Liaison.

The agency's accreditation program manages the policy and procedures for the department as well as the planning, coordinating, and management of compliance activities, projects, and processes to ensure the department maintains its nationally-accredited status.

FY2017 GOALS/OBJECTIVES:

- Increase and expand the abilities of a greater number of the department's employees to prepare, manage, and monitor the department's fiscal resources, while remaining within budgetary constraints.
- Continue to expand the department's efforts in increasing community outreach and education efforts through social networking venues.
- Expand the department's capacity for strategic planning in order to more accurately prepare for changing dynamics in law enforcement services, technology, and infrastructure demands.
- Enhance the department's ability to maintain the public's trust through increased supervisory input into the routine performance of employees and related processes within the agency.
- Increase the pace and frequency of employee career development through greater involvement in management-level philosophies and exposure to management processes.
- Mitigate the adverse impact upon operational efficiency and employee performance presented by aging and inadequate police facilities.

PERFORMANCE MEASURES:

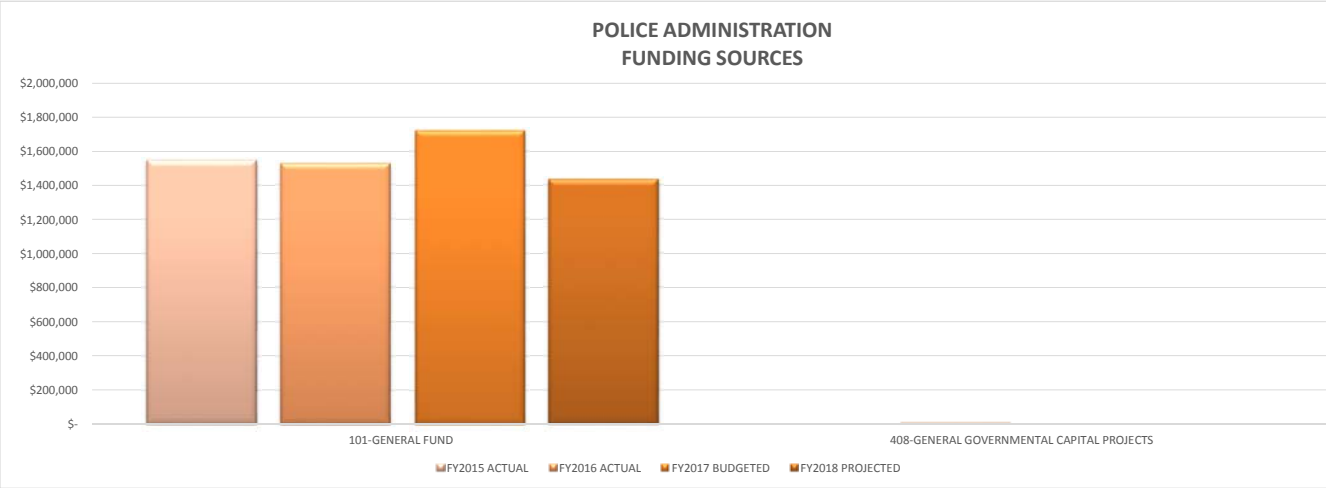
- Increase capacity of divisions and units within the department to manage their budgetary needs and strategic planning, including centralization of fiscal control under the Business and Accreditation Analyst
- Continue development and refinement of the department's community outreach efforts, focusing especially on the areas of recruiting, diversity, and social networking.
- Monitor, review, and plan for potential departmental changes in operational and administrative structure in order to best increase efficiency through re-alignment or restructuring where needed.
- Ensure continued compliance with all applicable CALEA standards and increase use of Power DMS for compliance and department communication.
- Increase employee awareness of educational and training opportunities, and expand management-level mentorship and training.
- Improve mission suitability of police facilities within the constraints posed by budgets and the existing infrastructure.

POLICE
ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Chief	1	1	$ 130,049	$ 133,580	2.7%
Deputy Chief	1	1	114,278	114,387	0.1%
Police Captain	2	2	167,464	167,006	(0.3%)
Community Relations Liaison	1	1	54,027	53,880	(0.3%)
Business Analyst/Accreditation Analysis	1	1	47,205	68,187	44.4%
Office Manager	1	1	42,311	42,259	(0.1%)
TOTAL	**7**	**7**	**$ 555,335**	**$ 579,299**	**4.3%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 596,782	$ 600,319	0.6%	$ 771,923	28.6%	$ 771,923	0.0%
b) General Operating	725,643	731,740	0.8%	695,870	(4.9%)	662,395	(4.8%)
c) Capital	46,331	17,735	(61.7%)	137,437	674.9%	-	(100.0%)
e) Transfers	179,883	179,112	(0.4%)	116,579	(34.9%)	-	(100.0%)
Grand Total	**$ 1,548,638**	**$ 1,528,907**	**(1.3%)**	**$ 1,721,809**	**12.6%**	**$ 1,434,318**	**(16.7%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 1,548,638	$ 1,525,290	(1.5%)	$ 1,721,809	12.9%	$ 1,434,318	(16.7%)
2)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	3,616		-	(100.0%)	-	
	Grand Total	**$ 1,548,638**	**$ 1,528,907**	**(1.3%)**	**$ 1,721,809**	**12.6%**	**$ 1,434,318**	**(16.7%)**



1) Detail information available on expenditure pages 65-66 and page 88 of the line item budget book.
2) Detail information available on expenditure page 168 of the line item budget book.

POLICE: OPERATIONS

PROGRAM DESCRIPTION:

Police Patrol Operations encompasses the variety of logistics, services and support required to successfully respond to calls for service; conduct civil, criminal, and traffic investigations; traffic enforcement; and internal review, inspection, and investigation functions. In carrying out these responsibilities, Police Operations is assisted by the District Coordinator Unit, the Traffic Unit, the K-9 Unit, the Internal Affairs Division and Community Service Officers. Police Operations works closely with the Code Compliance Unit and the Animal Control/Park Ranger Unit.

FY2017 GOALS/OBJECTIVES:

- Improve or modify the use of technology to promote operational safety and efficiency.
- Improve the collection of photographic evidence in the field.
- Promote the use of technology in community outreach initiatives.
- Improve review processes for department use-of-force incidents.
- Utilize data-driven patrol tactics to better combat problem areas.
- Improve the ability of police officers to render immediate, life-saving trauma treatment to victims, including—where necessary—themselves.
- Improve public and officer safety through establishment of a more sophisticated and mechanically reliable fleet.

PERFORMANCE MEASURES:

- Research various technologies and equipment that promote the safe operation of police equipment, including vehicles. Implement identified methods and technologies where feasible.
- Improve internet/intranet network performance in the fitness area to promote personnel wellness.
- Purchase the appropriate photography equipment and provide training in the collection of evidence-quality photographs.
- Research the technologies and applications available to improve the communication for business and community outreach initiatives.
- Train supervisors in improved procedures for use of force incident reviews, disciplinary actions and problem solving.
- Collect and analyze crime data to improve patrol and community relations.
- Ensure full training and implementation of officer emergency trauma response kits.
- Explore means of maximizing fleet mission suitability and flexibility within budget constraints.

Description	CY2012	CY2013	CY2014	CY2015
Uniformed Personnel	70	76	79	86
Service Calls	68,548	66,930	76,309	80,647
Self-Initiated Contacts	14,435	12,137	14,937	16,391
Offense Reports	8,345	7,606	8,621	8,805
Adult Arrests	6,532	5,641	6,092	5,845
Traffic Citations	21,669	18,244	24,362	19,612
Vehicle Accidents	1,588	1,845	1,749	1,779
Alcohol-Related Accidents	89	95	81	80
DWI Arrests	657	617	738	730

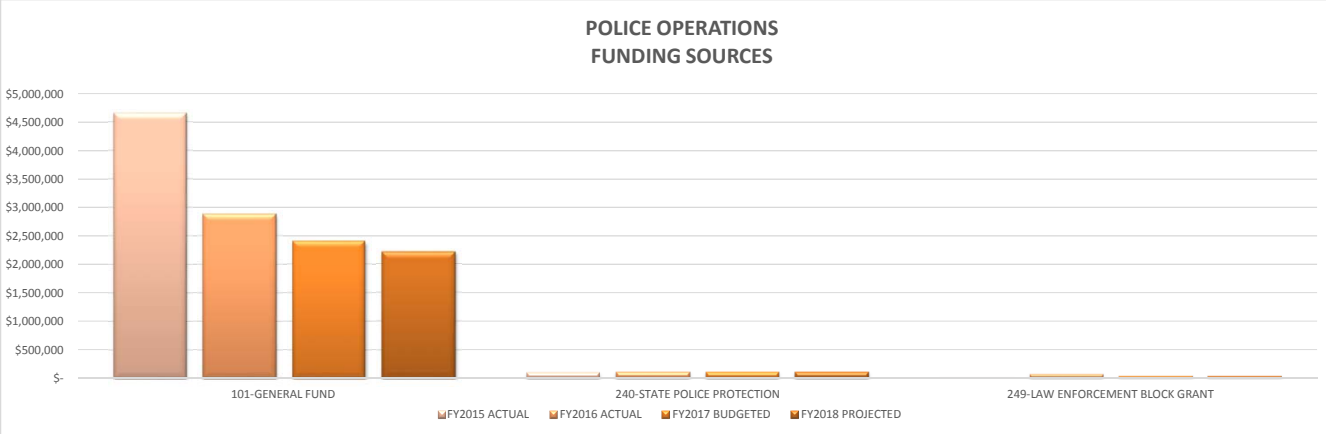
POLICE
OPERATIONS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Lieutenant	4	4	$ 326,284	$ 353,545	8.4%
Police Sergeant	2	2	151,488	148,817	(1.8%)
Police Officer	1	4	57,556	195,596	239.8%
Accreditation Manager*	1	-	61,382	-	(100.0%)
CSO Transition To Police Officer	5	5	158,711	157,590	(0.7%)
Community Service Officer	2	2	77,122	77,271	0.2%
CSO Court Liaison	1	1	40,258	40,586	0.8%
Police Support Services Specialist	1	1	39,457	39,677	0.6%
Administrative Aide	1	1	39,725	39,825	0.3%
TOTAL	**18**	**20**	**$ 951,982**	**$ 1,052,908**	**10.6%**

*FY2017 The Accreditation Manager was combined with the Budget Analyst position in the 4005 division.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 3,918,753	$ 1,687,372	(56.9%)	$ 1,579,782	(6.4%)	$ 1,579,782	0.0%
b) General Operating	827,321	1,268,005	53.3%	965,437	(23.9%)	771,162	(20.1%)
c) Capital	16,502	98,580	497.4%	-	(100.0%)	-	
Grand Total	**$ 4,762,575**	**$ 3,053,956**	**(35.9%)**	**$ 2,545,219**	**(16.7%)**	**$ 2,350,944**	**(7.6%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 4,656,492	$ 2,882,099	(38.1%)	$ 2,403,092	(16.6%)	$ 2,207,396	(8.1%)
2)	240-STATE POLICE PROTECTION	101,613	109,914	8.2%	108,650	(1.2%)	109,737	1.0%
3)	249-LAW ENFORCEMENT BLOCK GRANT	4,470	61,943	1285.8%	33,477	(46.0%)	33,812	1.0%
	Grand Total	**$ 4,762,575**	**$ 3,053,956**	**(35.9%)**	**$ 2,545,219**	**(16.7%)**	**$ 2,350,944**	**(7.6%)**



1) Detail information available on expenditure pages 67-68 of the line item budget book.
2) Detail information available on expenditure page 151 of the line item budget book.
3) Detail information available on expenditure page 155 of the line item budget book.

POLICE: GRAVE SHIFT

PROGRAM DESCRIPTION:

The Grave Shift Patrol Operation is comprised of two Sergeants, two Corporals, and twelve Patrol Officers. The division is responsible for responding to calls for service, conducting civil, criminal and traffic investigations, as well as traffic enforcement. The Grave Shift Division is complemented by the Traffic and K-9 Divisions.

FY2017 GOALS/OBJECTIVES:

- Improve communications for officers in the field.
- Improve morale among the officers.
- Improve the collection of photographic evidence in the field.
- Improve the ability of police officers to render immediate, life-saving treatment with AEDs and certain levels of life saving first aid techniques.
- Improve the public's trust.
- Implement data-driven police procedures.

PERFORMANCE MEASURES:

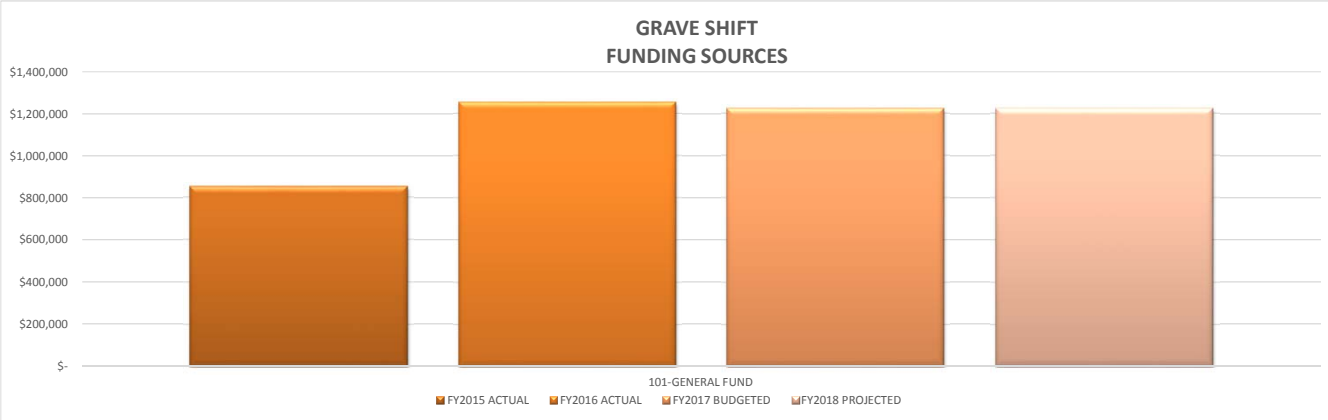
- Research the technologies available to improve the communication mechanisms available to officers.
- Ensure training is adequate and up-to-date to improve officer's confidence in their own abilities.
- Purchase the appropriate photography equipment and provide instruction on the collection of evidence-quality photographs.
- Ensure all personnel are trained on AEDs and lifesaving first aid techniques.
- Improve community relations through outreach and the JIP program.
- Ensure all officers are intimately familiar with the department's mission statement and are utilizing it in their daily citizen contacts.
- Implement Crime Analysis program.

POLICE
GRAVE SHIFT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Sergeant	2	2	$ 148,537	$ 145,609	(2.0%)
Police Corporal	2	2	123,188	125,302	1.7%
Police Officer	13	9	670,461	457,957	(31.7%)
TOTAL	**17**	**13**	**$ 942,186**	**$ 728,868**	**(22.6%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 816,040	$ 1,175,917	44.1%	$ 1,142,104	(2.9%)	$ 1,142,104	0.0%
Grand Total	**$ 851,426**	**$ 1,253,948**	**47.3%**	**$ 1,224,186**	**(2.4%)**	**$ 1,224,502**	**0.0%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 851,426	$ 1,253,948	47.3%	$ 1,224,186	(2.4%)	$ 1,224,502	0.0%
	246-REGION II NARCOTICS	-	-		-			
	Grand Total	**$ 851,426**	**$ 1,253,948**	**47.3%**	**$ 1,224,186**	**(2.4%)**	**$ 1,224,502**	**0.0%**



1) Detail information available on expenditure page 69 of the line item budget book.

POLICE: DAY SHIFT

PROGRAM DESCRIPTION:

The Day Shift Patrol Operation is comprised of 1 Sergeant, 2 Corporals, 11 Patrol Officers, and 2 Community Service Officers as well as a Court Liaison Officer. The division is responsible for responding to calls for service, conducting civil, criminal and traffic investigations, as well as traffic enforcement. The Day Shift Division is complemented by the District Coordinator Unit and Traffic Division while working closely with the Code Compliance and Animal Control/Park Ranger Divisions.

FY2017 GOALS/OBJECTIVES:

- Improve communications for officers in the field.
- Promote the use of technology in community outreach initiatives.
- Improve the ability of police officers to render immediate, life-saving treatment with AEDs and certain levels of life saving first aid techniques.
- Improve the public's trust.
- Implement data-driven police procedures
- Improve officer scheduling

PERFORMANCE MEASURES:

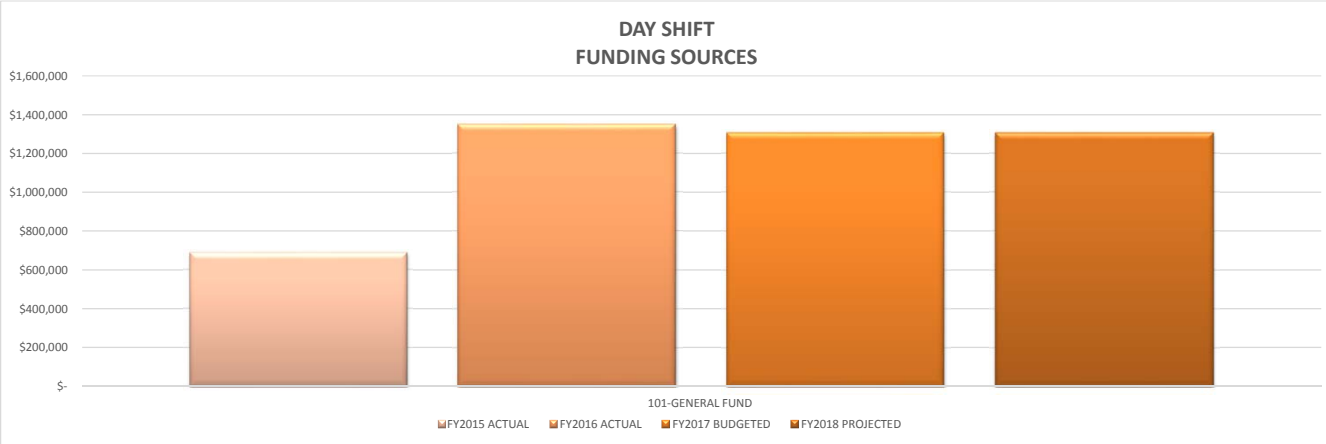
- Research the technologies available to improve the communication mechanisms available to officers.
- Research the technologies and mechanisms available to relay data regarding patrol activities to the public.
- Ensure all personnel are trained on AEDs and lifesaving first aid techniques.
- Utilize the officers obtained through the COPS grant to improve community relations through outreach and the JIP program.
- Implement Crime Analysis program and create partnerships within the community.
- Research available software for officer scheduling.

POLICE
DAY SHIFT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Sergeant	2	1	$ 154,561	$ 77,304	(50.0%)
Police Corporal	-	2	-	130,978	-
Police Officer	13	10	686,834	583,307	(15.1%)
TOTAL	**15**	**13**	**$ 841,395**	**$ 791,589**	**(5.9%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 665,271	$ 1,281,499	92.6%	$ 1,221,485	(4.7%)	$ 1,221,485	0.0%
Grand Total	**$ 686,731**	**$ 1,347,778**	**96.3%**	**$ 1,305,292**	**(3.2%)**	**$ 1,305,625**	**0.0%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 686,731	$ 1,347,778	96.3%	$ 1,305,292	(3.2%)	$ 1,305,625	0.0%
	Grand Total	**$ 686,731**	**$ 1,347,778**	**96.3%**	**$ 1,305,292**	**(3.2%)**	**$ 1,305,625**	**0.0%**



1) Detail information available on expenditure page 70 of the line item budget book.

POLICE: SWING SHIFT

PROGRAM DESCRIPTION:

The Swing Shift Patrol Operation is comprised of one Sergeant, two Corporals, twelve Patrol Officers, and two Community Service Officers. The division is responsible for responding to calls for service, conducting civil, criminal and traffic investigations, as well as traffic enforcement. The Swing Shift Patrol Division is complemented by the Traffic and K-9 Divisions while working closely with the Animal Control/Park Ranger Division.

FY2017 GOALS/OBJECTIVES:

- Improve communications for officers in the field.
- Improve morale among the officers.
- Improve the collection of photographic evidence in the field.
- Improve the ability of police officers to render immediate, life-saving treatment with AEDs and certain levels of life saving first aid techniques.
- Improve the public's trust.
- Implement data-driven police procedures.

PERFORMANCE MEASURES:

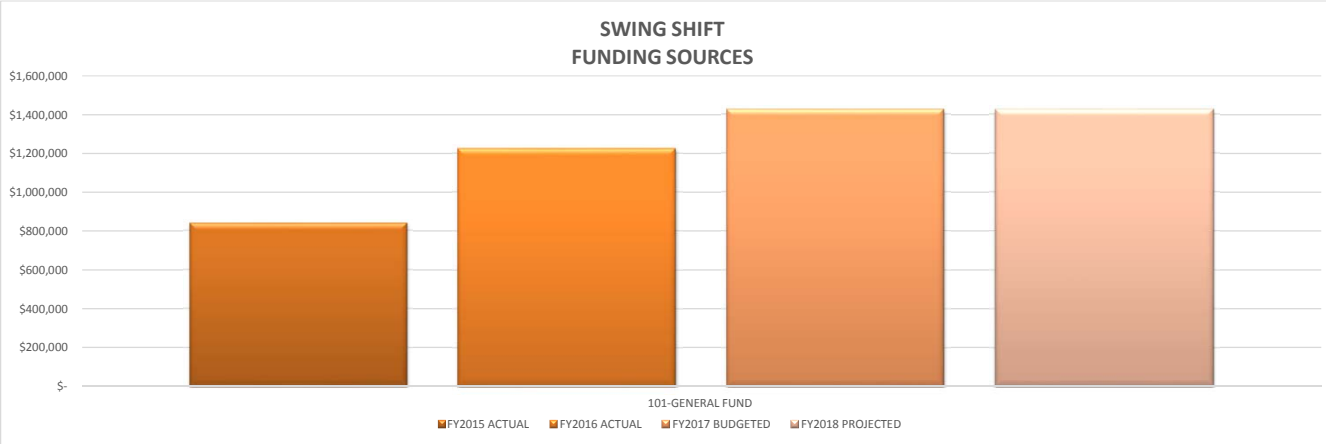
- Research the technologies available to improve the communication mechanisms available to officers.
- Ensure training is adequate and up-to-date to improve officer's confidence in their own abilities.
- Purchase the appropriate photography equipment and provide instruction on the collection of evidence-quality photographs.
- Ensure all personnel are trained on AEDsand lifesaving first aid techniques.
- Improve community relations through outreach and the JIP program.
- Ensure all officers are intimately familiar with the Department's Mission Statement and are utilizing it in their daily citizen contacts.
- Implement Crime Analysis program.

POLICE
SWING SHIFT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Sergeant	2	2	$ 149,810	$ 134,638	(10.1%)
Police Corporal	2	2	131,619	130,849	(0.6%)
Police Officer	14	12	707,041	651,610	(7.8%)
TOTAL	**18**	**16**	**$ 988,471**	**$ 917,097**	**(7.2%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 817,070	$ 1,166,996	42.8%	$ 1,343,966	15.2%	$ 1,343,966	0.0%
Grand Total	**$ 839,392**	**$ 1,225,572**	**46.0%**	**$ 1,425,901**	**16.3%**	**$ 1,426,215**	**0.0%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 839,392	$ 1,225,572	46.0%	$ 1,425,901	16.3%	$ 1,426,215	0.0%
	Grand Total	**$ 839,392**	**$ 1,225,572**	**46.0%**	**$ 1,425,901**	**16.3%**	**$ 1,426,215**	**0.0%**



1) Detail information available on expenditure page 71 of the line item budget book.

POLICE: MID SHIFT

PROGRAM DESCRIPTION:

The Mid Shift Patrol Operation is comprised of one Sergeant, two Corporals, ten Patrol Officers, and one Community Service Officer. The division is responsible for responding to calls for service, conducting civil, criminal and traffic investigations, as well as traffic enforcement. The Mid Shift Patrol Division is complemented by the Day and Swing Shift Patrol Divisions, the District Coordinator Unit, and the Traffic Division while working closely with the Code Compliance and Animal Control / Park Ranger Divisions.

FY2017 GOALS/OBJECTIVES:

- Improve communications for officers in the field.
- Improve morale among the officers.
- Improve communication and relations with other shifts and divisions.
- Improve the collection of photographic evidence in the field.
- Improve the ability of police officers to render immediate, life-saving treatment with AEDs and certain levels of life saving first aid techniques.
- Improve the public's trust.
- Implement data-driven police procedures.

PERFORMANCE MEASURES:

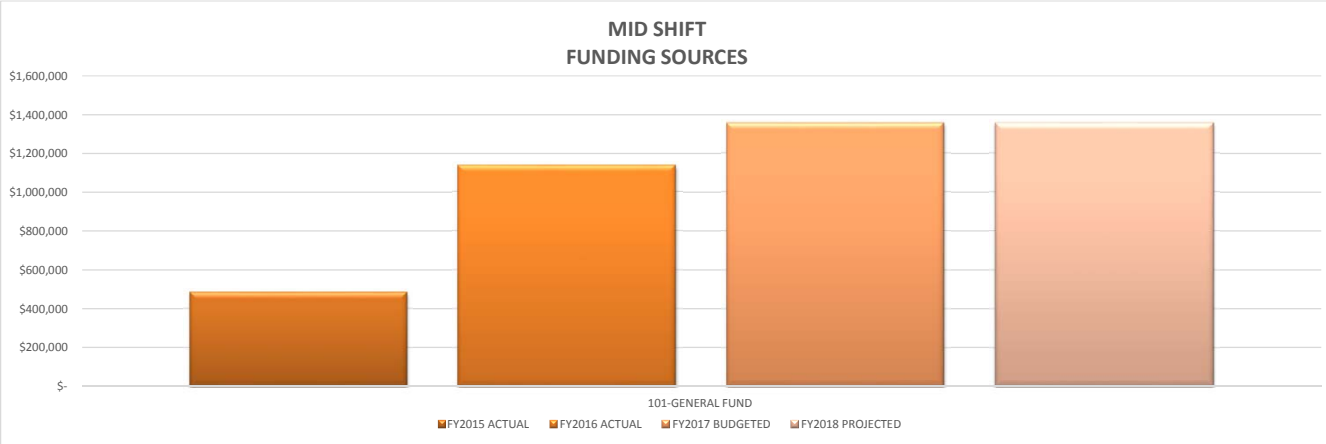
- Research the technologies available to improve the communication mechanisms available to officers.
- Ensure training is adequate and up-to-date to improve officer's confidence in their own abilities.
- Purchase the appropriate photography equipment and provide instruction on the collection of evidence-quality photographs.
- Ensure all personnel are trained on AEDs and lifesaving first aid techniques.
- Improve community relations through outreach and the JIP program.
- Ensure all officers are intimately familiar with the Department's Mission Statement and are utilizing it in their daily citizen contacts.
- Implement Crime Analysis program.

POLICE
MID SHIFT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Sergeant	-	1	$ -	$ 76,933	-
Police Corporal	1	2	64,292	126,386	96.6%
Police Officer	8	11	412,439	597,611	44.9%
TOTAL	**9**	**14**	**$ 476,732**	**$ 800,931**	**68.0%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 455,991	$ 1,077,259	136.2%	$ 1,291,412	19.9%	$ 1,291,412	0.0%
Grand Total	**$ 485,284**	**$ 1,136,547**	**134.2%**	**$ 1,355,100**	**19.2%**	**$ 1,355,232**	**0.0%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 485,284	$ 1,136,547	134.2%	$ 1,355,100	19.2%	$ 1,355,232	0.0%
	Grand Total	**$ 485,284**	**$ 1,136,547**	**134.2%**	**$ 1,355,100**	**19.2%**	**$ 1,355,232**	**0.0%**



1) Detail information available on expenditure page 72 of the line item budget book.

POLICE: SCHOOL CROSSING GUARDS

PROGRAM DESCRIPTION:

The school crossing guard program is a joint City and Farmington Municipal School District operation. The City hires, trains, supervises, and equips the crossing guards. The City and the School District share the wage expenses involved. Guards are assigned to specific crosswalks and are responsible for early morning and/or after school crossings for elementary and middle school aged children. There are 30 part-time temporary guards which includes 1 Lead School Crossing Guard.

Special Programs and Functions:

YEAR	FY2013	FY2014	FY2015
Number of Crosswalks Served	21	22	22
Average Number of Child Crossings Daily	1,825	1,914	1,945
Approximate Annual Number of Child Crossings	323,025	346,434	352,045

FY2017 GOALS/OBJECTIVES:

- Continue to provide Crossing Guards with up-to-date training, including procedural changes and review of current rules, regulations, and techniques.
- Identify methods for increasing crossing guard retention rates.
- Coordinate with City Engineering to make sure there are no changes/complaints with current crossings.
- Identify and correct any issues to ensure the safety of the children.

PERFORMANCE MEASURES:

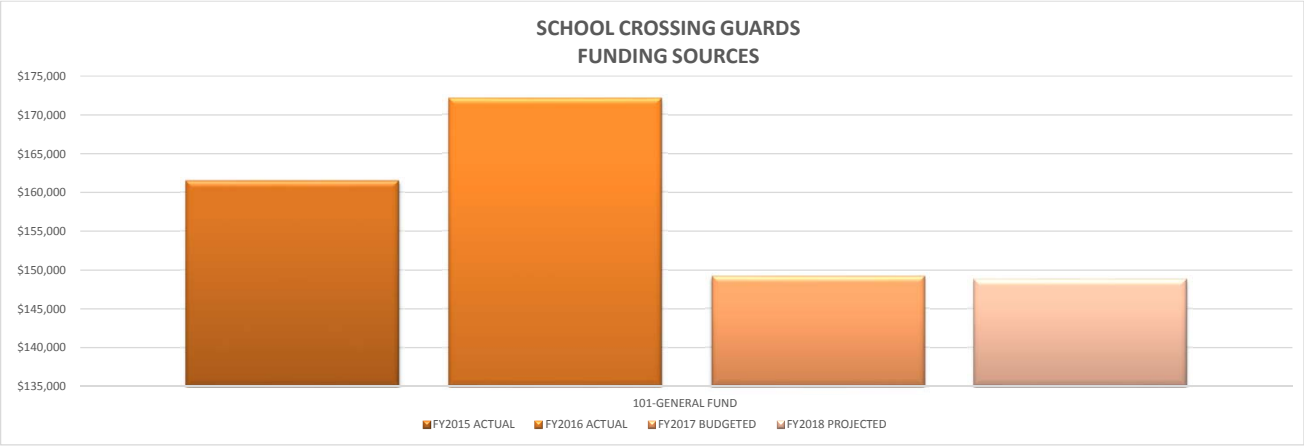
- Conduct training with all Crossing Guards to maintain high performance standards.
- Obtain input from Crossing Guards on employee retention rates.

POLICE
SCHOOL CROSS GUARDS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Seasonal employees only.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 161,494	$ 171,707	6.3%	$ 148,808	(13.3%)	$ 148,808	0.0%
Grand Total	**$ 161,494**	**$ 172,075**	**6.6%**	**$ 149,108**	**(13.3%)**	**$ 148,808**	**(0.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 161,494	$ 172,075	6.6%	$ 149,108	(13.3%)	$ 148,808	(0.2%)
	Grand Total	**$ 161,494**	**$ 172,075**	**6.6%**	**$ 149,108**	**(13.3%)**	**$ 148,808**	**(0.2%)**



1) Detail information available on expenditure page 73 of the line item budget book.

POLICE: DISTRICT COORDINATOR UNIT

PROGRAM DESCRIPTION:

The District Coordinator Unit (DCU) is comprised of (9) officers and (1) Corporal, which fall under the direction of the Support Service Division Sergeant and Lieutenant. Of these positions, (4) are grant funded through a previously awarded as a result of a federal COPS grant application. Two (2) additional grant positions are unfilled due to staffing levels which are necessary for implementing the grant positions. With the addition of these positions, the DCU's internal workload has been reconfigured. Currently, (4) officers are assigned to pre-existing district responsibilities, (3) officers are assigned to bicycle patrol duties, (1) officer is assigned to the Joint Intervention Program (JIP), and (1) officers is assigned fulltime to bicycle patrols of City parks, the Riverwalk Trail and San Juan College.

The DCU is dedicated to community policing strategies and problem oriented solutions. The unit actively promotes and partners with business watch groups, crime free multi-housing programs, schools, civic organizations and other business professionals, as well as neighboring law enforcement agencies. The unit is charged with integrating community based policing in direct partnership with our citizens in order to help identify and resolve a varied assortment of problems affecting the community.

The DCU also attends a multitude of meetings regarding all aspects of the community, to include neighborhood watch, and utilizes statistical data to facilitate both traditional and non-traditional policing methods of addressing challenging community issues. The unit regularly conducts safety presentations, as well as many others regarding a wide variety of topics. The Unit also facilitates alcohol sales operations pertaining to both inebriant and underage consumers.

Lastly, the DCU responds to calls for service, provides civil mediation, traffic enforcement, and criminal investigation.

FY2017 GOALS/OBJECTIVES:

- Reduce the ongoing adverse impact of inebriates in the downtown business corridor through joint partnerships with the business owners, other City departments, and elected city officials.
- Continue targeted educational and enforcement efforts at reducing underage alcohol sales and alcohol related shopliftings.
- Increase the enrollment membership for Nextdoor.com virtual neighborhood watch program and download numbers for our mobile PD smartphone application.
- Transition (2) members of the unit to a part-time, if not full-time, Crisis Intervention Team to proactively assist member or the community that suffer from mental illnesses.
- Encourage avenues for reducing shoplifting incidents through voluntary compliance with local businesses whose store layouts and accessibility foster higher incidents of theft.

PERFORMANCE MEASURES:

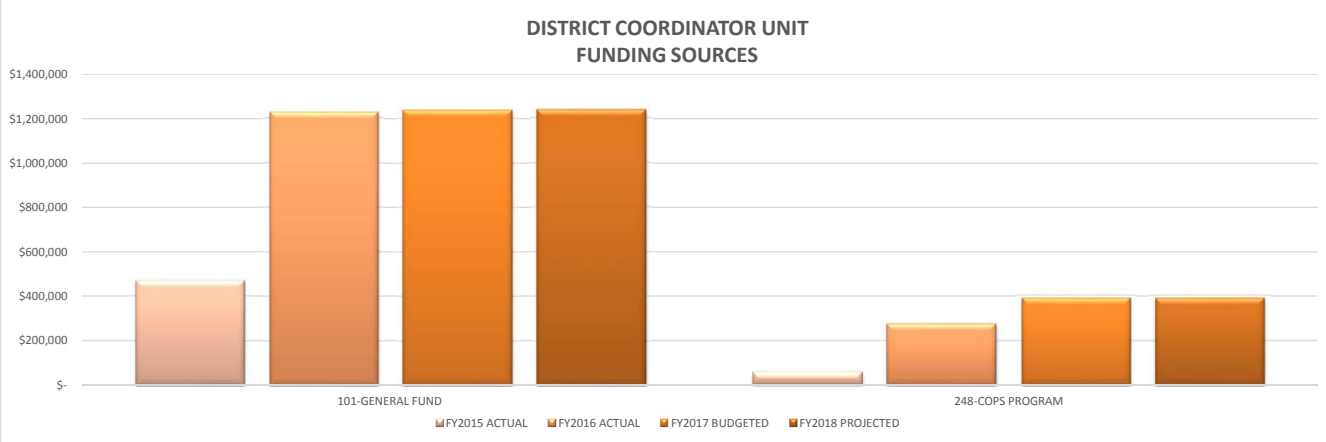
- Monitor partnership achievements, data interpretation and research, as well as the number of related complaints. Continued plain and undercover operations.
- Conduct underage drinking operations focused on sales and service at local distributors and eateries.
- Increase the number of community and neighborhood-watch meetings, which provide an educational podium to inform and educate the community regarding the benefits of our Mobile PD App and Nextdoor.com platforms. Continue advertisement initiatives utilizing the Department's multiple on-line media accounts.
- Work to proactively facilitate short and long term solutions regarding our mental health risk population through collaborative efforts with outside partners to sustain more effective care solutions, reduce stigmas, grow education and provide for a safer environment for all parties.
- Work in partnership with retailers through educational presentations and undercover operations to reduce the number of shopliftings and accessibility of merchandise due to poorly designed store layouts and/or substandard business practices.

POLICE
DISTRICT COORDINATOR UNIT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Lieutenant	1	1	$ 82,169	$ 88,675	7.9%
Police Sergeant	1	1	73,305	70,017	(4.5%)
Police Corporal	1	1	68,774	70,874	3.1%
Police Officer*	11	15	580,972	803,069	38.2%
TOTAL	**14**	**18**	**$ 805,220**	**$ 1,032,634**	**28.2%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 514,615	$ 1,425,829	177.1%	$ 1,581,366	10.9%	$ 1,581,366	0.0%
Grand Total	**$ 527,485**	**$ 1,502,889**	**184.9%**	**$ 1,626,991**	**8.3%**	**$ 1,625,629**	**(0.1%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 469,205	$ 1,227,444	161.6%	$ 1,238,558	0.9%	$ 1,237,196	(0.1%)
2)	248-COPS PROGRAM	58,280	275,445	372.6%	388,433	41.0%	388,433	0.0%
	Grand Total	**$ 527,485**	**$ 1,502,889**	**184.9%**	**$ 1,626,991**	**8.3%**	**$ 1,625,629**	**(0.1%)**



1) Detail information available on expenditure page 74 of the line item budget book.
2) Detail information available on expenditure page 154 of the line item budget book.
*Police Officer positions include 6 COPS grant funded positions.

POLICE: CODE COMPLIANCE UNIT

PROGRAM DESCRIPTION:

The Code Compliance Unit is comprised of (3) Code Compliance Officers and (1) civilian Code Compliance Corporal, which fall under the direction of the Support Service Division Sergeant and Lieutenant. Each officer is assigned a specific district within the City of Farmington. The primary duty of the Code Compliance Unit is the enforcement of the City of Farmington Municipal Code, in conjunction with other departments, city officials and other outside agencies, to maintain the cleanliness, appearance, health, welfare and safety of the City, its citizens and visitors.

Budget Highlights:

Description	2014	2015	Change
Property Inspections	4,520	4,671	+151
Sewage Leaks	11	17	+6
Illegal Car Sales	211	206	-5
License Inv./Renew	346	192	-154
Citizen Complaints	2,905	2,720	-185
Officer In Person	1,060	1,536	+476
Violations	7,437	8,195	+758

FY2017 Goals/Strategies:

- Focused efforts on Bisti Highway vendors to help educate them on the City business license requirements and to increase enforcement action regarding repeat violators.
- Educate and work with the public regarding the new Addressing and Illegal Vehicle Sale Ordinances using available Department, news and media outlets. Begin enforcement efforts of said ordinances.
- Target areas from which complaints are being generated and incorporate bi-monthly projects to inspect those areas of concern.
- Help educate the public and proactively problem-solve regarding code compliance related issues through increased in-person presentations and community outreach efforts.

PERFORMANCE MEASURES:

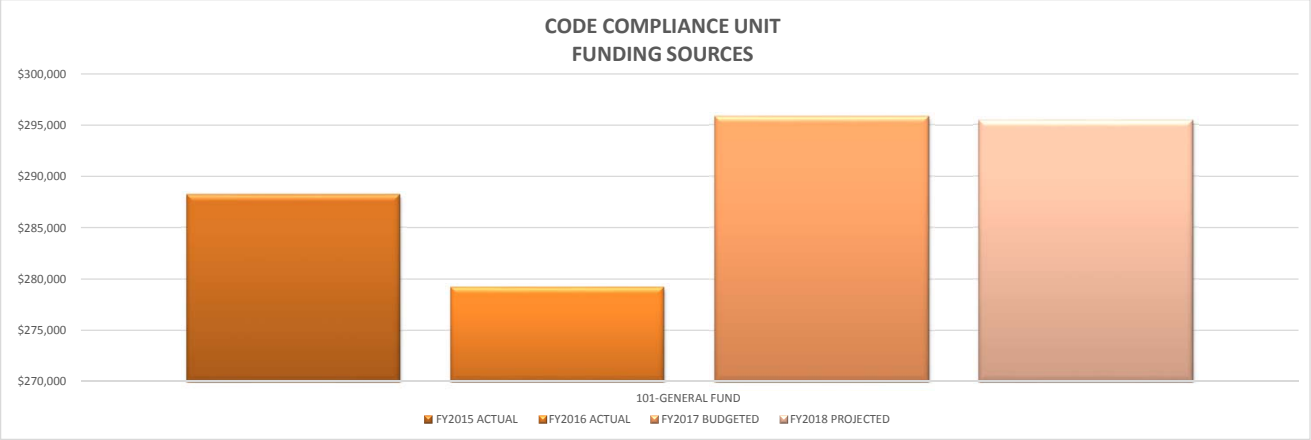
- Educate community members regarding City Ordinance issues through radio, newspaper, the various Department multi-media platforms and public presentation podiums.
- Monitor the Illegal Vehicle Sales and Addressing issues to determine the effectiveness of our informational and educational efforts regarding these new ordinances.
- Conduct group inspections of selected areas with a knock and talk approach to identify and inform citizens of observed violations and offer suggestions on how to correct identified these problems/violations.
- Code Compliance Officers, in partnership with members of the District Coordinator Unit, will attend community meetings to answer concerns, address problems and assist in educating the public regarding new and existing ordinances.
- Monitor Unit and individual workloads in order to become more efficient and allow Officers to be more proactive.

POLICE
CODE COMPLIANCE UNIT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Code Compliance Corporal	1	1	$ 52,940	$ 52,796	(0.3%)
Code Compliance Officer	3	3	148,279	133,178	(10.2%)
TOTAL	**4**	**4**	**$ 201,219**	**$ 185,973**	**(7.6%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 281,110	$ 267,886	(4.7%)	$ 278,607	4.0%	$ 278,607	0.0%
b) General Operating	7,110	11,288	58.8%	17,239	52.7%	16,831	(2.4%)
Grand Total	**$ 288,219**	**$ 279,174**	**(3.1%)**	**$ 295,846**	**6.0%**	**$ 295,438**	**(0.1%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 288,219	$ 279,174	(3.1%)	$ 295,846	6.0%	$ 295,438	(0.1%)
	Grand Total	**$ 288,219**	**$ 279,174**	**(3.1%)**	**$ 295,846**	**6.0%**	**$ 295,438**	**(0.1%)**



1) Detail information available on expenditure page 75 of the line item budget book.

POLICE: ANIMAL CONTROL PARK RANGER UNIT

PROGRAM DESCRIPTION:

The Animal Control Park Ranger Unit is comprised of (8) Animal Control Park Rangers and (1) civilian Animal Control Park Ranger Corporal, which fall under the direction of the Support Service Division Sergeant and Lieutenant. Rangers are entrusted with providing community animal welfare services, investigations and enforcement for the City of Farmington and its citizenry. The unit also provides enforcement, safety checks and park services for the 73 public parks located within the City limits.

In addition to charging authority for animal related infractions, Rangers also have special authority to enforce twenty-one other, non-animal related, Municipal Code ordinance violations.

FY2017 GOALS/STRATEGIES:

- Identify and attend advanced technical and safety related training needed to enhance the knowledge, skillsets and abilities of all the Animal Control Park Ranger members.
- Improve field response to calls for service through technology, upgraded equipment, training and improved record retention.
- Emphasize greater coordination and cooperation with the Farmington Regional Animal Shelter in order to better serve the community and each other's needs.
- Conduct more public presentations regarding animal identification, safety and educational awareness.
- Expand our educational videos and articles regarding animal cruelty, pet care and inhuman treatment.

PERFORMANCE MEASURES:

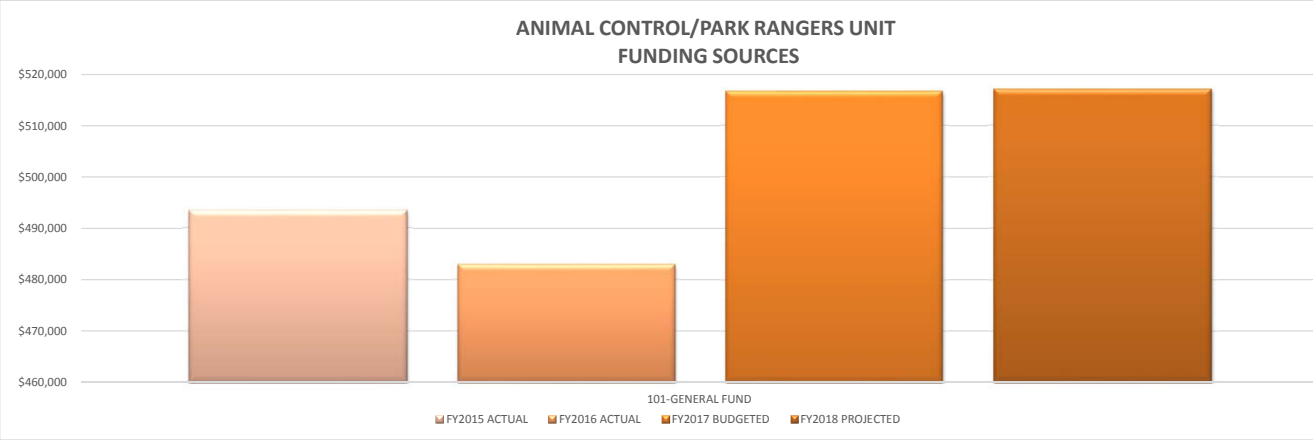
- Completion of all the safety related training identified by the City's Safety Department.
- Acquire specialized advanced training regarding animal related investigation, responses and field care.
- Complete a comprehensive review of all current issued equipment, to include any deficiencies, and to acquire updated and/or advanced equipment where feasible.
- Implementation of the new ADORE Field Training Program software component specific to Ranger duties.
- In partnership with the Farmington Regional Animal Shelter, develop and implement suitable protocols and policies that promote efficient field and shelter operations.
- Conduct more public seminars regarding animal identification, safety and educational awareness at various businesses, schools and City of Farmington venues throughout the year.
- In partnership with our Community Relation Liaison, we aim to expand the frequency and quality of our educational videos and article outreach efforts regarding animal cruelty, pet care and inhuman treatment utilizing the Department's many multimedia platforms.

POLICE
ANIMAL CONTROL/PARK RANGERS UNIT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Animal/Park Ranger Corporal	1	1	$ 45,484	$ 46,052	1.2%
Animal/Park Ranger	8	8	297,756	296,866	(0.3%)
TOTAL	**9**	**9**	**$ 343,240**	**$ 342,918**	**(0.1%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 440,540	$ 432,972	(1.7%)	$ 465,838	7.6%	$ 465,838	0.0%
b) General Operating	52,872	49,950	(5.5%)	50,852	1.8%	51,234	0.8%
Grand Total	**$ 493,411**	**$ 482,922**	**(2.1%)**	**$ 516,690**	**7.0%**	**$ 517,072**	**0.1%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 493,411	$ 482,922	(2.1%)	$ 516,690	7.0%	$ 517,072	0.1%
	Grand Total	**$ 493,411**	**$ 482,922**	**(2.1%)**	**$ 516,690**	**7.0%**	**$ 517,072**	**0.1%**



1) Detail information available on expenditure page 76 of the line item budget book.

POLICE: DETECTIVES

PROGRAM DESCRIPTION:

The Detective Division is comprised of one Lieutenant, one Sergeant, two Corporals, ten Detectives, two Victim Advocates, one Crime Analyst, one full-time Secretary, and one part-time Secretary.

The division is responsible for the investigation of a variety of felony crimes that include: homicides, aggravated battery and assaults, burglary, robbery, forgery, fraud, internet crimes against children, and computer forensic examinations. The division also provides services and advocacy to the victims of violent crimes. The Crime Analyst is responsible for the collection of crime statistics as well as analyzing information regarding the location, time, and method of operation, of crimes committed in our community.

During calendar year 2015, the Detective Division investigated 574 cases. Of those cases, 367 were cleared or inactivated, 12 were unfounded, and 195 are still pending. The number of cases assigned are almost identical to 2014 (572 assigned in 2014); however, there was roughly a 10% increase in the number of cleared cases in 2015.

FY2017 GOALS/OBJECTIVES:

- Ensure training needs are met by continually evaluating the knowledge, skills, and abilities of all detective personnel.
- Continue to emphasize coordination and cooperation with other local, state and federal law enforcement agencies to better serve our community's law enforcement needs.
- Evaluate new technology and equipment on a regular basis to ensure that the most current investigatory techniques are being utilized.
- Identify and prepare operational and logistical planning required for appropriate responses to growth in our community and crime trends.
- Actively pursue crimes where a computer was used in the furtherance of a crime.

PERFORMANCE MEASURES:

- Obtain interview and interrogation and basic homicide investigation training for new detectives.
- Conduct monthly meetings with area law enforcement. Conduct joint operations when appropriate.
- Purchase up-to-date crime analysis computer programs and computer forensics software and hardware.
- Provide real time crime analysis to patrol and other police divisions to better solve crime and prevent future crime from occurring.
- Expand scope of cyber-crimes investigations to include use of social media sites, such as Craigslist. Identify employee candidate to fill vacant Cyber-crime Detective position.

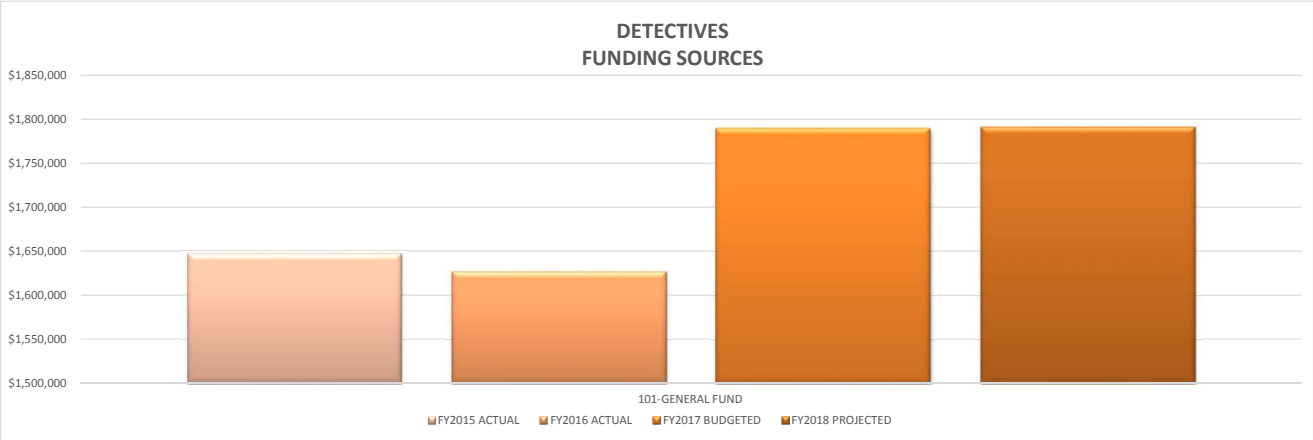
POLICE
DETECTIVES

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Lieutenant	1	1	$ 89,378	$ 91,418	2.3%
Police Sergeant	1	1	79,073	79,321	0.3%
Police Corporal	2	2	143,832	136,502	(5.1%)
Police Officer	10	10	613,462	599,583	(2.3%)
Police Crime Analyst	-	1	-	31,144	-
Police Domestic Violence Advocate*	2	2	82,581	82,920	0.4%
Secretary II	1	1	36,513	36,231	(0.8%)
TOTAL	**17**	**18**	**$ 1,044,838**	**$ 1,057,120**	**1.2%**

*One (1) Police Domestic Violence Advocate is partially funded by a VAWA Grant.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,534,998	$ 1,533,831	(0.1%)	$ 1,638,127	6.8%	$ 1,638,127	0.0%
b) General Operating	111,293	92,643	(16.8%)	151,329	63.3%	152,842	1.0%
Grand Total	**$ 1,646,291**	**$ 1,626,474**	**(1.2%)**	**$ 1,789,456**	**10.0%**	**$ 1,790,969**	**0.1%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 1,646,291	$ 1,626,474	(1.2%)	$ 1,789,456	10.0%	$ 1,790,969	0.1%
	Grand Total	**$ 1,646,291**	**$ 1,626,474**	**(1.2%)**	**$ 1,789,456**	**10.0%**	**$ 1,790,969**	**0.1%**



1) Detail information available on expenditure pages 77-78 of the line item budget book.

POLICE: GANG/REGION II NARCOTICS TASK FORCE

PROGRAM DESCRIPTION:

The Police Gang Division is comprised of a combined detective, narcotics and gang investigations and enforcement team. The division in addition to positions that are wholly funded by a variety of grants, has one Corporal and four police officers, one of whom is assigned to work as a Task Force Officer with the United States Marshal's Office.

The division is primarily tasked with investigating, enforcing, and deterring criminal enterprises associated gang organizations and with drug trafficking.

FY2017 GOALS/OBJECTIVES:

- Increase training in understanding and responding to the rapidly advancing technology utilized by criminal organizations, particularly electronic devices.
- Facilitate increased training in street level interdiction associated with vehicles used in the furtherance of criminal enterprises.
- Increase communication with Police Patrol Operations and Detectives in order to more fully integrate interdiction and deterrence investigatory goals and techniques.
- Research and identify alternate scientific testing and laboratory evidentiary processing resources, as well as funding opportunities for such services.
- Encourage a 10% increase in the percentage of unit investigations resulting in federal prosecution through increased operational efficiency and thoroughness of investigations.

PERFORMANCE MEASURES:

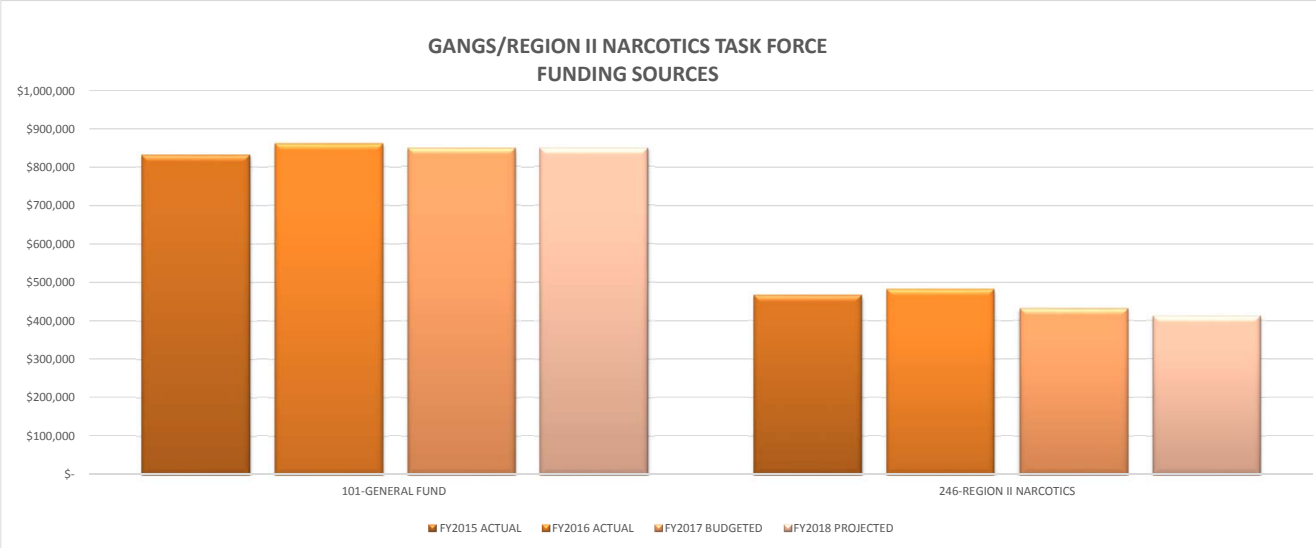
- Identify and obtain training for unit personnel in current trends of electronic devices used in criminal enterprises.
- Identify, obtain, and implement training associated with street level interdiction and vehicle contacts, stops, and searches.
- Provide monthly training and informational sharing opportunities for the Patrol and Detective Divisions regarding unit and departmental goals, trends, and needs.
- Identify regional laboratory resources from both governmental and private sources as well as examples of standard pricing for commonly used services.
- Provide increased supervisory input and inter-agency communication during on-going investigations in order to facilitate an increased acceptance of investigations for federal prosecution of defendants and criminal organizations.

POLICE
GANG/REGION II NARCOTICS TASK FORCE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Sergeant	1	1	$ 80,258	$ 74,310	(7.4%)
Police Corporal	1	1	66,874	67,021	0.2%
Police Officer	6	6	371,359	366,128	(1.4%)
Region II HIDTA Agent	2	2	126,840	120,495	(5.0%)
Region II Administrative Assistant	1	1	36,808	37,119	0.8%
TOTAL	**11**	**11**	**$ 682,138**	**$ 665,073**	**(2.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,071,014	$ 1,070,396	(0.1%)	$ 1,066,590	(0.00)	$ 1,045,638	(2.0%)
b) General Operating	186,379	162,273	(12.9%)	201,425	24.1%	203,439	1.0%
c) Capital	30,306	98,287	224.3%	-	(100.0%)	-	
e) Transfers	10,000	10,000	0.0%	10,000	0.0%	10,000	0.0%
Grand Total	**$ 1,297,699**	**$ 1,340,956**	**3.3%**	**$ 1,278,015**	**(4.7%)**	**$ 1,259,077**	**(1.5%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 832,096	$ 859,855	3.3%	$ 847,596	(1.4%)	$ 848,046	0.1%
2)	246-REGION II NARCOTICS	465,603	481,101	3.3%	430,419	(10.5%)	411,032	(4.5%)
	Grand Total	**$ 1,297,699**	**$ 1,340,956**	**3.3%**	**$ 1,278,015**	**(4.7%)**	**$ 1,259,077**	**(1.5%)**



1) Detail information available on expenditure page 79 of the line item budget book.
2) Detail information available on expenditure pages 152-153 of the line item budget book.

POLICE: K-9 UNIT

PROGRAM DESCRIPTION:

The K-9 Unit is comprised of four police officers and their canine partners. One of the four officers serves as the Coordinator for the program. It is a specialized unit and its primary focus is to reduce the number of officer hours spent on calls (800 to 1000 hours per year per team) while increasing the safety of officers involved. All four canine handlers are SWAT team members and at least one K-9 Unit remains on call at all times to respond quickly when their assistance is required. The K-9 Unit serves the City of Farmington, San Juan County, Southwest Colorado, and the Navajo Nation, upon request. Regional calls for service are common and are examples of the good working relationships maintained with other local, state, and federal agencies. K-9 teams respond to violent calls, building searches related to alarms or reports of forced entry, fleeing subjects, searches for missing, lost, or endangered children or persons, and narcotic calls. The specialized nature of the K-9 Unit requires handlers to train a minimum of four hours a week as a group in addition to the daily training of each dog handler team. The K-9 Unit conducted 245 patrol related searches in 2015 with only two K-9 teams for much of the year and there was an increase in most statistical activity recorded to date.

Budget Highlights:

K-9 Statistics for FY2015

Patrol Searches	245
Apprehensions/Finds	59
Narcotic Searches	56
Narcotic Finds	34
Agency Assists	56
Public Demonstrations	25
Evidence Searches	7
Training Sessions	58

FY2017 GOALS/OBJECTIVES:

- Continue to aid the department with its primary function of preserving life and property.
- Continue to monitor updates in training and case law to limit exposure to potential liability.
- Continue to train local agencies in how to effectively work with K-9 field deployment teams.
- Reduce costs associated with canine care by monitoring costs, including veterinarian costs.
- Continue to provide education to the public on procurement, training, and use of police canines.

PERFORMANCE MEASURES:

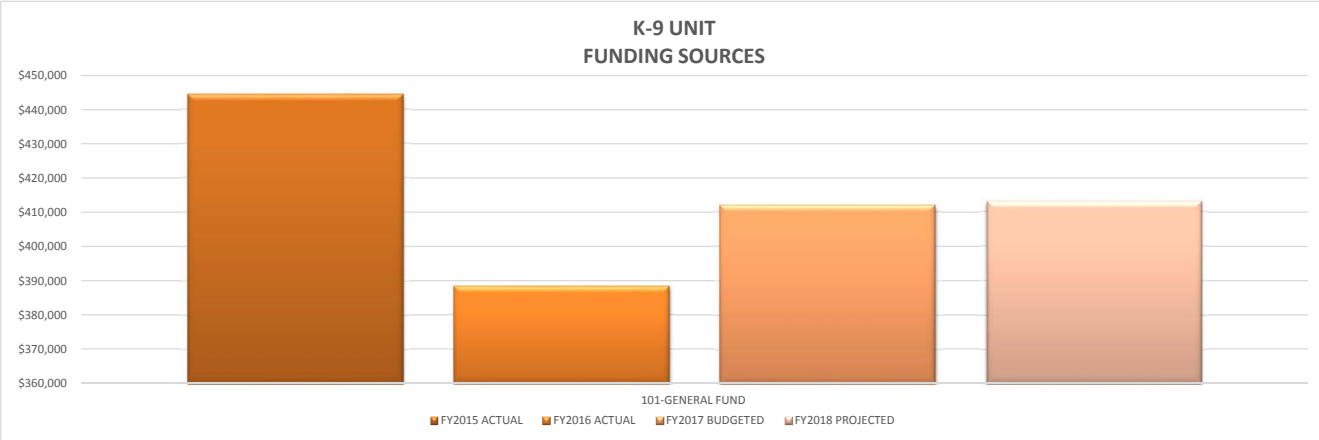
- Promote an atmosphere of service and safety by utilizing the K-9 Unit in general and specialized patrol to enhance crime prevention, crime suppression, criminal investigations, and police officer/citizen protection.
- K-9 teams will re-certify through Adlerhorst International once a year and observed quarterly to maintain an outside evaluation of the canine's working ability.
- The K-9 Unit will conduct training with its home and local agencies to limit the potential of officer injury during searches or other K-9 deployment. Proper training, including tactical training as SWAT members, will also increase the probability of suspect apprehension.
- Continued monitoring of associated costs surrounding the K-9 Unit, such as last fiscal year's cost reduction efforts. The K-9 Unit veterinarians continue to provide care at a reduced cost.
- Increase awareness through public displays and demonstrations.

POLICE
K-9 UNIT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Officer	4	3	$ 262,336	$ 196,451	(25.1%)
TOTAL	**4**	**3**	**$ 262,336**	**$ 196,451**	**(25.1%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 386,155	$ 316,033	(18.2%)	$ 314,576	(0.5%)	$ 314,576	-
b) General Operating	58,205	72,161	24.0%	97,460	35.1%	98,435	1.0%
Grand Total	**$ 444,360**	**$ 388,194**	**(12.6%)**	**$ 412,036**	**6.1%**	**$ 413,011**	**0.2%**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 444,360	$ 388,194	(12.6%)	$ 412,036	6.1%	$ 413,011	0.2%
Grand Total	**$ 444,360**	**$ 388,194**	**(12.6%)**	**$ 412,036**	**6.1%**	**$ 413,011**	**0.2%**



1) Detail information available on expenditure page 80 of the line item budget book.

POLICE: SCHOOL RESOURCE OFFICER (SRO)

PROGRAM DESCRIPTION:

The School Resource Officer (SRO) program is comprised of seven Officers, supervised by a Detective Corporal. Within the City of Farmington, there are three high schools, four middle schools and ten elementary schools. Recently, the department began an SRO outreach program that has incorporated San Juan College and Navajo Preparatory School. The SRO Program provides local schools with a police presence in order to deter and prevent crime, provide security, and interact with students. SROs also deliver educational presentations to students, staff, and parents. The presentations cover a variety of topics including bullying and student safety issues. The SROs are responsible for designing and coordinating active shooter training and live scenarios involving other police officers, Fire Services, EMS, school faculty, and role players.

Specific Programs and Functions:

Calendar Year	2013	2014	2015
Formal Charges	452	406	405
Municipal Citations	9	10	5
In-House Contracts	29	39	29
Summer Camps	35	35	44
Classroom Presentation	568	329	233

FY2017 GOALS/OBJECTIVES:

- Identify and provide specialized training to SROs increasing their ability to provide a safe and secure learning environment.
- Educate school staff and students on identifying threats.
- Develop a strong working relationship with school teachers and administrators to better understand the needs of the school system.
- Identify equipment needs and new technologies available that would benefit the program.
- Identify resources for funding additional SROs.

PERFORMANCE MEASURES:

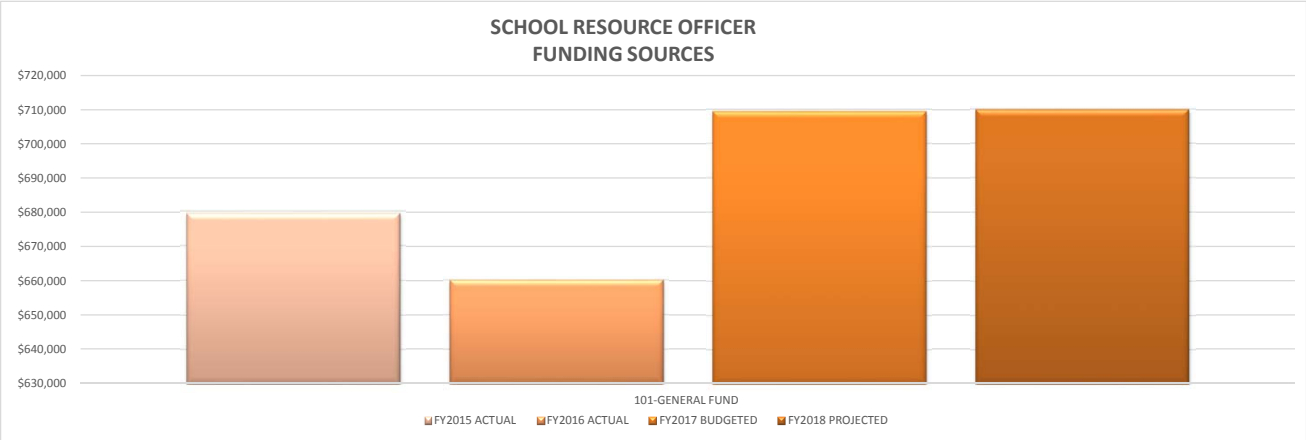
- Each SRO will attend at least one active shooter refresher course and one table top critical incident refresher course per year.
- SROs should attend a minimum of 18 school safety meetings per school year. The SROs will also attend school faculty meetings as time allows.
- Each SRO will meet with the principal of their assigned school(s) no less than two times per month.
- All SROs will attend the NASRO conference, as funding is available, to enhance the SRO's skills. This conference showcases new equipment and technologies available specific to School Resource Officers.
- The SRO supervisor will research grant funding availability through state, federal, and private channels.

POLICE
SCHOOL RESOURCE OFFICER (SRO)

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Officer	8	7	$ 477,841	$ 427,578	(10.5%)
TOTAL	**8**	**7**	**$ 477,841**	**$ 427,578**	**(10.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 641,016	$ 624,187	(2.6%)	$ 664,876	6.5%	$ 664,876	0.0%
b) General Operating	38,362	35,795	(6.7%)	44,512	24.4%	44,957	1.0%
Grand Total	**$ 679,378**	**$ 659,982**	**(2.9%)**	**$ 709,388**	**7.5%**	**$ 709,833**	**0.1%**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 679,378	$ 659,982	(2.9%)	$ 709,388	7.5%	$ 709,833	0.1%
Grand Total	**$ 679,378**	**$ 659,982**	**(2.9%)**	**$ 709,388**	**7.5%**	**$ 709,833**	**0.1%**



1) Detail information available on expenditure page 81 of the line item budget book.

POLICE: SPECIAL OPERATIONS

PROGRAM DESCRIPTION:

Special Operations combines oversight of the SWAT Team and the Bomb Squad for planned special events and unforeseen special operations. Unforeseen special operations include, but are not limited to, Presidential or other VIP visits, critical incidents, natural disasters, and regional or statewide responses to assist other agencies.

Specific Program and Functions:

Activations	*2012*	*2013*	*2014*	*2015*
SWAT	*9*	*8*	*6*	*8*
Bomb Squad	*35*	*27*	*35*	*36*

Number of officers required/ total man hours

EVENT	*NUMBER OF OFFICERS*	*TYPE OF SERVICE*	*# OF MAN HOURS*
Riverfest	*31*	*Command Post*	*170*
Freedom Days	*50*	*Command Post*	*207*
Connie Mack World Series	*119*	*Bomb Squad Command*	*678*
Luminarias	*14*	*Command Post*	*84*
Other (parades, 5K runs, etc.)	*12*	*Estimated 10 events per year Avg. 4 hours per event*	*480*

FY2017 GOALS/OBJECTIVES:

- Maintain critical training for SWAT and Bomb Squad members to further enhance their abilities and safety, while remaining up to date with current tactics.
- Identify other grants and resources to help fund the equipment and training needs.
- Identify and update current MOUs in order to reflect the department's current capabilities and responsibilities.
- Remain an active participant in the planning and organization of large scale training exercises in partnership with the Office of Emergency Management and private industry.
- Update policy and SOP for both the Bomb Squad and SWAT Team
- Identify areas of improvement for planned special events based upon after action reports, committee meetings, and feedback from other City departments and involved organizations.
- Increase number of Bomb Squad members to eight in accordance with federal recommendations.

PERFORMANCE MEASURES:

- Documentation of required training hours for each officer assigned to special operations in accordance with departmental policy.
- Maintain training needed to meet all federal requirements and retain certifications for specialty positions.
- Increase the number of applications for funding to identified alternative funding sources.
- Foster safe and successful special events through participation in meetings and planning sessions for planned special events.
- Incorporate corrective measures previously identified from after-action reports and implement needed changes previously identified through committee and citizen feedback.

POLICE
SPECIAL OPERATIONS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Officer	1	1	$ 65,318	$ 46,454	(28.9%)
TOTAL	**1**	**1**	**$ 65,318**	**$ 46,454**	**(28.9%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 92,145	$ 96,949	5.2%	$ 75,741	(21.9%)	$ 75,741	0.0%
b) General Operating	72,766	93,731	28.8%	119,921	27.9%	113,717	(5.2%)
Grand Total	**$ 164,911**	**$ 190,680**	**15.6%**	**$ 195,662**	**2.6%**	**$ 189,458**	**(3.2%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 164,911	$ 190,680	15.6%	$ 195,662	2.6%	$ 189,458	(3.2%)
Grand Total	**$ 164,911**	**$ 190,680**	**15.6%**	**$ 195,662**	**2.6%**	**$ 189,458**	**(3.2%)**

1) Detail information available on expenditure page 82 of the line item budget book.

POLICE: TRAFFIC

PROGRAM DESCRIPTION:

The Traffic Division is responsible for enforcing traffic laws, investigating traffic crashes, and the investigation of DWI related stops and crashes. The division is made up of nine officers, one day time Sergeant, and one night time Corporal.

The division addresses concerns using the most appropriate method(s) to reduce traffic crashes and injuries, including enforcement of traffic laws and education. Traffic trailers are used to aid in driver education in areas of concern and collect data to help enforcement efforts. The Traffic Division utilizes several different types of vehicles in enforcement activities, such as motorcycles and marked and unmarked patrol vehicles.

Officers receive ongoing training to maintain certifications on specialized vehicles. Traffic Officers receive special training to become Traffic Homicide Investigators. DWI officers receive special training in detecting, investigating, Drug Recognition Expert (DRE), and prosecuting DWIs. The Traffic Division receives and disperses funds provided by the state and county to provide specialized traffic enforcement.

FY2017 GOALS/OBJECTIVES:

- Enhance roadway safety in the City of Farmington by reducing both the frequency and severity of traffic crashes.
- Increase public awareness and education on the impact and necessity of traffic safety enforcement and continued DWI enforcement.
- Research technological advances in the area of traffic enforcement and traffic crash investigation for the purpose of increasing the capabilities of the traffic unit.
- Fully implement the DDACTS approach to reduce traffic and public safety crimes.
- Maintain community involvement and awareness in regards to traffic related issues.
- Implement department wide use of the TRaCs System.
- Increase traffic enforcement in areas of concern when reported by citizens.

PERFORMANCE MEASURES:

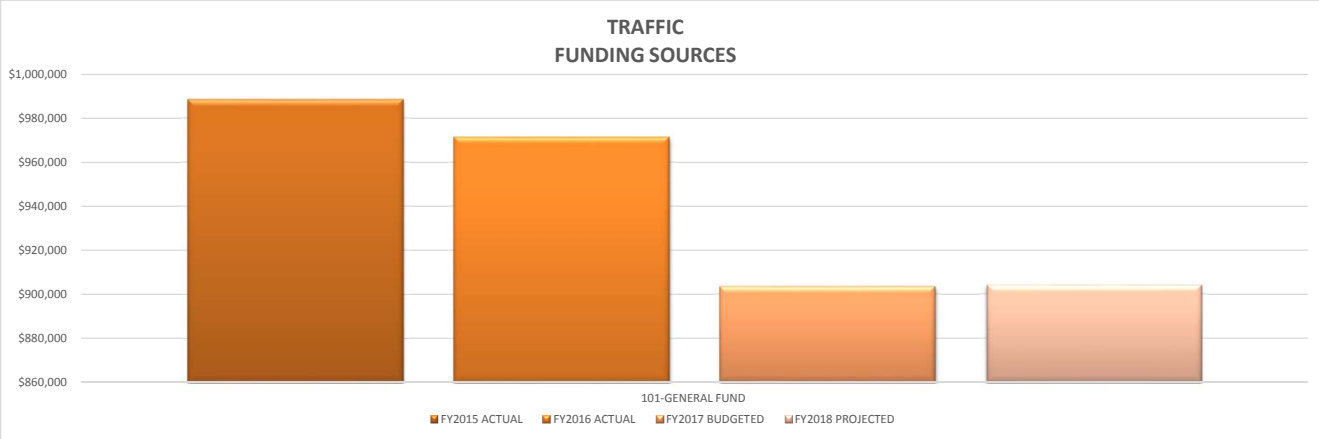
- Reduce motor vehicle crashes through increased traffic safety enforcement and education through the use of the DDACTS approach.
- Continued reduction of alcohol related crashes.
- Provide training opportunities that allow for updated information and new technology while maintaining required certificates to perform essential duties.
- Increased awareness and documentation of community events impacting traffic safety.
- Documentation of complaint areas and follow up to confirm compliance.

POLICE
TRAFFIC

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Sergeant	1	1	$ 72,079	$ 71,882	(0.3%)
Police Corporal	1	-	68,656	-	(100.0%)
Police Officer	7	7	423,297	415,506	(1.8%)
TOTAL	**9**	**8**	**$ 564,032**	**$ 487,388**	**(13.6%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 872,840	$ 808,909	(7.3%)	$ 837,113	3.5%	$ 837,113	0.0%
b) General Operating	115,611	162,476	40.5%	66,301	(59.2%)	66,964	1.0%
c) Capital	-	-		-		-	
Grand Total	**$ 988,451**	**$ 971,386**	**(1.7%)**	**$ 903,414**	**(7.0%)**	**$ 904,077**	**0.1%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 988,451	$ 971,386	(1.7%)	$ 903,414	(7.0%)	$ 904,077	0.1%
	Grand Total	**$ 988,451**	**$ 971,386**	**(1.7%)**	**$ 903,414**	**(7.0%)**	**$ 904,077**	**0.1%**



1) Detail information available on expenditure page 83 of the line item budget book.

POLICE: TRAINING

PROGRAM DESCRIPTION:

The Training Division is responsible for the department's recruitment, pre-academy and post-academy training, determining and coordinating advanced training needs, weapon and ammunition acquisition and management, and maintaining records to ensure compliance with NM Peace Officer Standards. The division also works with the San Juan County Criminal Justice Training Authority in the management of the department's Safety City facility.

FY2017 GOALS/OBJECTIVES:

- Increase the employment of women and minorities into sworn positions and move the department's demographic to levels that are more consistent with the available workforce.
- Bring allocated department manpower to full strength.
- Increase advanced training opportunities for department personnel in order to increase professionalism, decrease citizen complaints, and to minimize identified training deficiencies.

PERFORMANCE MEASURES:

- Statistical improvement of minority and female employment numbers.
- Increase sworn officer manpower from current 132 to full strength of 137.
- Provide multiple training opportunities to increase proficiency in critical areas including use of force, de-escalation techniques, crisis intervention, communication, mediation and conflict resolution, and firearms proficiency.

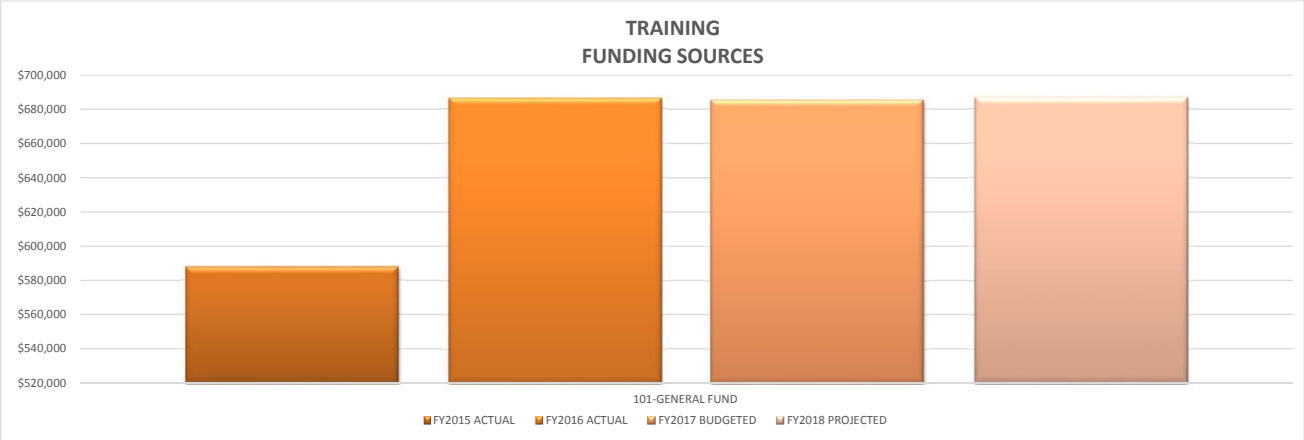
2015 Hiring Statistics	
Police Officer Applications:	331
Total Police Officers Hired:	12
Entry Level Police Officers Hired:	4
Lateral Police Officers Hired :	8
Community Service Officer Applications:	0
Community Service Officers Hired:	0
Total Minority Officers Hired:	5
Total Minority CSO's Hired:	0

POLICE
TRAINING

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Sergeant	1	1	$ 81,301	$ 75,599	(7.0%)
Police Corporal	1	1	71,242	69,929	(1.8%)
Police Officer	4	3	256,006	188,617	(26.3%)
TOTAL	**6**	**5**	**$ 408,550**	**$ 334,145**	**(18.2%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 536,666	$ 575,448	0.07	$ 547,793	(0.05)	$ 547,793	0.0%
b) General Operating	50,844	110,975	1.18	137,730	24.1%	139,107	1.0%
Grand Total	**$ 587,510**	**$ 686,423**	**16.8%**	**$ 685,523**	**(0.1%)**	**$ 686,900**	**0.2%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 587,510	$ 686,423	16.8%	$ 685,523	(0.1%)	$ 686,900	0.2%
	Grand Total	**$ 587,510**	**$ 686,423**	**16.8%**	**$ 685,523**	**(0.1%)**	**$ 686,900**	**0.2%**



1) Detail information available on expenditure page 84 of the line item budget book.

POLICE: CRIME LAB

PROGRAM DESCRIPTION:

The mission of the Crime Lab is to conduct scene investigations, receive, analyze and preserve physical evidence while adhering to the highest standards of quality, objectivity and ethics. To meet the stringent industry standards, all assigned personnel have college degrees, are sworn officers, or both. In addition, all assigned personnel have advanced training which includes topics such as bloodstain pattern analysis, death investigation and pathology of homicide, as well as, forensic tire and footwear evidence. Currently, there are three people assigned to the Crime Lab, which is associated with the Detective Division.

Budget Highlights:

During calendar year 2015, the Crime Lab conducted:

- A total of 23 Death Investigations - 18 for Farmington and 5 for other agencies.
- 28 Evidence Processing.
- 113 Evidence Submissions - 111 for Farmington and 2 for other agencies.
- 40 "Other Call-Outs" assisting other agencies.

Since the workings of the Crime Lab and its staff are of such interest to the general public, Crime Lab personnel frequently are called upon to discuss their operations and to mentor those interested in the field. Crime Lab Personnel have instructed classes at the Citizens' Academy, FHS Psychology Program, AHS Forensic Program, RHS Forensic Program, Tibbetts Middle School Honors Class.

FY2017 GOALS/OBJECTIVES:

- Ensure proper procedure is followed when scanning fingerprint cards to enhance quality of product.
- Find effective and efficient methods to increase the number of fingerprint cards scanned into AFIX.
- Maintain Crime Lab supplies necessary to process scenes as well as collected evidence to complete case investigation.
- Acquire forensic shooting scene reconstruction training as one of five essential classes for Crime Lab personnel to allow investigators to properly document, analyze, and testify regarding shooting scenes.
- Identify opportunities to purchase a crime scene investigations response vehicle.

PERFORMANCE MEASURES:

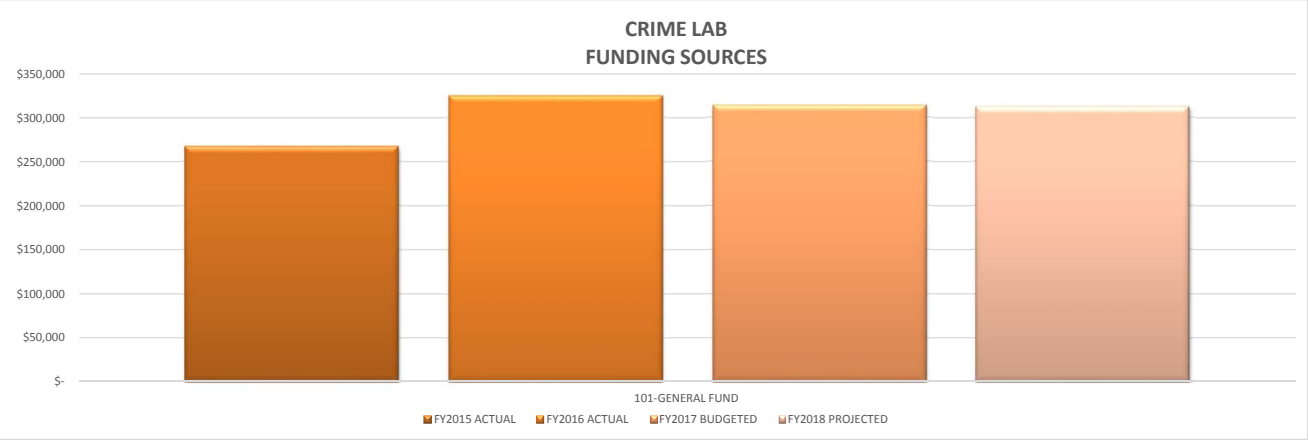
- Purchase AFIX software updates and conduct refresher training as needed.
- Utilize department volunteers to complete fingerprint scans.
- Budget and purchase supplies for Crime Lab operations. Budget will include supplies provided to patrol personnel.
- Forensic shooting scene reconstruction training class for personnel.
- Replace aging crime scene units with more appropriate vehicles capable of responding to all scenes, regardless of geographical terrain, and with adequate storage for all necessary equipment to process said scenes, through economically justified means.

POLICE
CRIME LAB

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Police Lead Crime Scene Investigator	1	1	$ 75,953	$ 75,454	(0.7%)
Police Crime Scene Investigator	2	2	95,769	96,543	0.8%
TOTAL	**3**	**3**	**$ 171,722**	**$ 171,997**	**0.2%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 238,608	$ 254,248	6.6%	$ 262,095	3.1%	$ 262,095	0.0%
b) General Operating	29,073	71,105	144.6%	51,741	(27.2%)	50,238	(2.9%)
Grand Total	**$ 267,681**	**$ 325,352**	**21.5%**	**$ 313,836**	**(3.5%)**	**$ 312,333**	**(0.5%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 267,681	$ 325,352	21.5%	$ 313,836	(3.5%)	$ 312,333	(0.5%)
	Grand Total	**$ 267,681**	**$ 325,352**	**21.5%**	**$ 313,836**	**(3.5%)**	**$ 312,333**	**(0.5%)**



1) Detail information available on expenditure pages 85-86 of the line item budget book.

POLICE: RECORDS & EVIDENCE

PROGRAM DESCRIPTION:

The Records and Evidence Division consists of a Civilian Operations Supervisor, a Police Quartermaster, nine Records Technicians, and one Secretary II that serves in the role of a Records Technician.

Police Records and Evidence is the central repository for all police generated reports, citations, arrests, warrants, NCIC data terminal entries, validations, entry status updates, uniform crash reports, and department forms. The division facilitates IPRA requests, provides cashier services for VIN inspections, fingerprinting, animal traps and IPRAs. The UCR to the FBI is compiled and submitted by this division.

Evidence controls the custody and storage of all seized evidence and property, including motor vehicles.

The Police Quartermaster maintains office supplies, officer equipment and personnel uniforms, processes procurement requests and field purchase orders while also serving as the back-up supervisor for the division.

Budget Highlights from 2015:

742	Parking tickets
730	DWI packets
414	Local background requests
1,779	DVD in-car/lapel requests
1,684	Municipal citations
1,490	Agency background requests
1,779	Accident reports including private property crashes
2,901	Warrants processed
5,940	Evidence items submitted
5,751	Adult arrests
8,805	Offense reports
15,207	Maintained stored evidence items
20,174	Uniform traffic citations
95	Animal traps rented

FY2017 GOALS/OBJECTIVES:

- Improve methods and efficiency of Police Quartermaster inventory tracking by converting to New World System's personnel inventory management software during the NWS upgrade. Quartermaster to attend a police vendor show to research the latest police equipment.
- Facilitate NWS Software build, and AS400 data conversion upgrade, by assigning Records Techs to be Subject Matter Experts to participate in weekly software development sessions.
- Aid in implementing an e-citation pilot program for patrol by utilizing records technicians to maintain data, merge, and compile ticket information for pilot program while maintaining current ticket method.
- Aid in establishing a partnership with a local institute of higher education, having students conduct statistical research to identify trends and success measures regarding domestic violence calls for service.
- Improve evidence viewing and conference area by removing old Records customer counter and glass.

PERFORMANCE MEASURES:

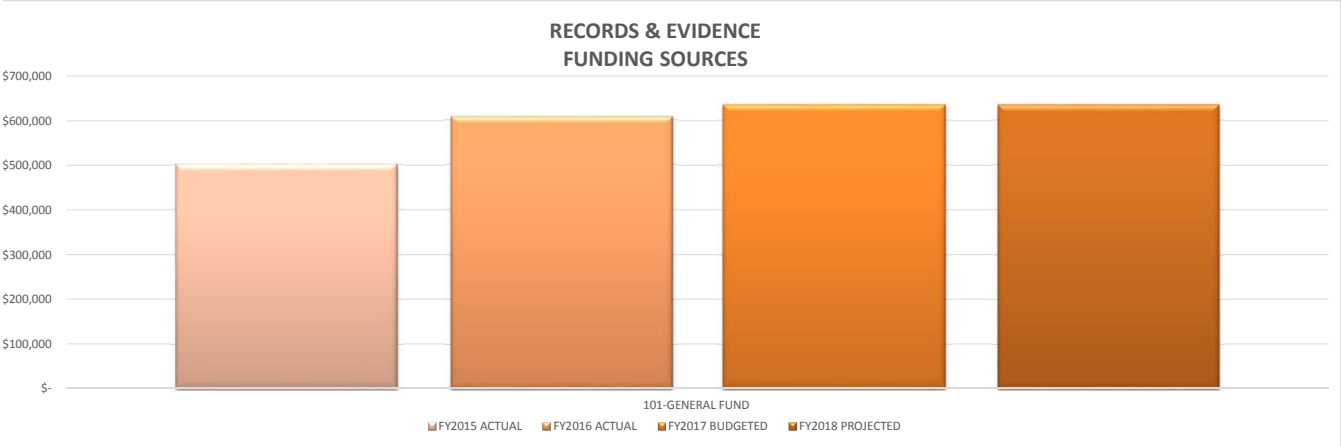
- Submit FY2017 budget request for Police Quartermaster to attend Police Shot Show to research current and future police equipment, trends in storage, and accountability.
- Submit FY2017 budget request for NWS LERMS SME records technicians to attend NWS User Conference Spring of 2017.
- Implement a NWS e-citation module during the NWS upgrade to merge data from TrACs10 into LERMS. Assess the tasks of the full-time ticket data entry Records Technician.
- Designate a work station and oversee the partnership with San Juan College students conducting statistical research within the Civilian Division each semester.
- Budget for additional remodel needs after old Records counter and glass are removed.

POLICE
RECORDS & EVIDENCE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Civilian Operations Supervisor	1	1	$ 60,925	$ 61,310	0.6%
Police Quartermaster	1	1	33,655	33,740	0.3%
Police Records Technician	9	9	290,707	287,976	(0.9%)
Secretary II	1	1	39,131	39,201	0.2%
TOTAL	**12**	**12**	**$ 424,417**	**$ 422,226**	**(0.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 482,525	$ 587,202	21.7%	$ 592,954	1.0%	$ 592,954	0.0%
b) General Operating	19,321	19,865	2.8%	41,091	106.8%	41,502	1.0%
Grand Total	**$ 501,847**	**$ 607,067**	**21.0%**	**$ 634,045**	**4.4%**	**$ 634,456**	**0.1%**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 501,847	$ 607,067	21.0%	$ 634,045	4.4%	$ 634,456	0.1%
Grand Total	**$ 501,847**	**$ 607,067**	**21.0%**	**$ 634,045**	**4.4%**	**$ 634,456**	**0.1%**



Detail information available on expenditure page 87 of the line item budget book.

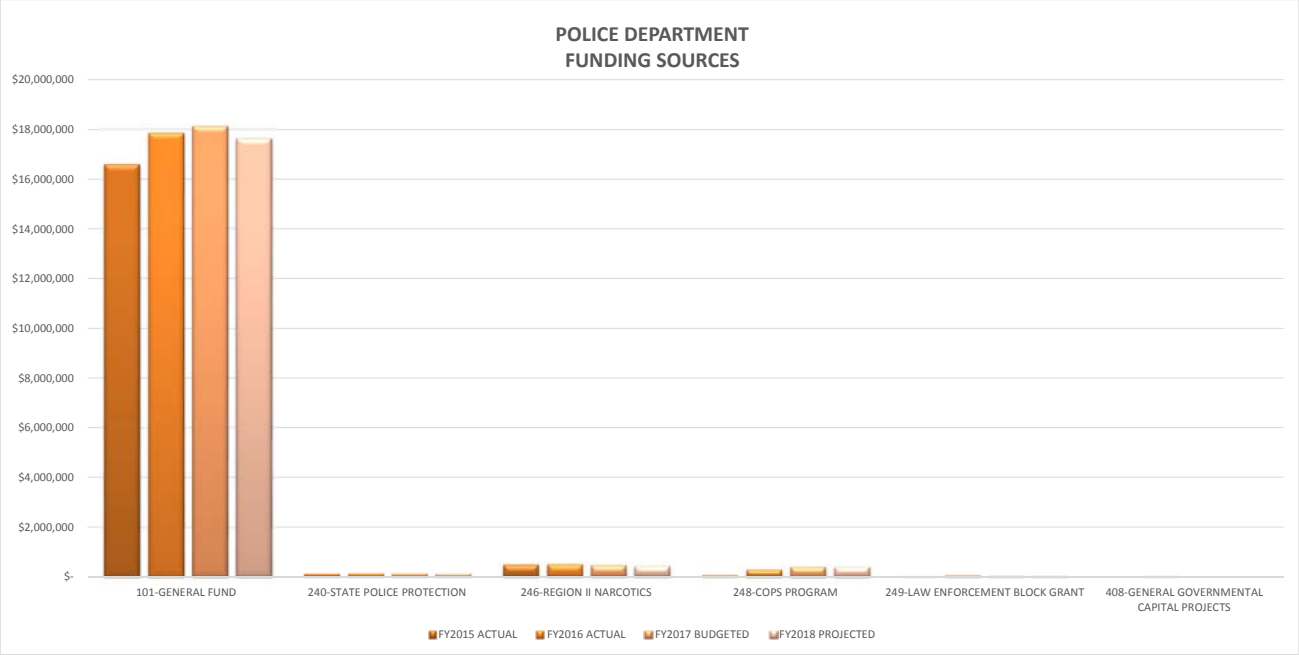
POLICE
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**182**	**182**	**$ 10,206,973**	**$ 10,240,648**	**0.3%**

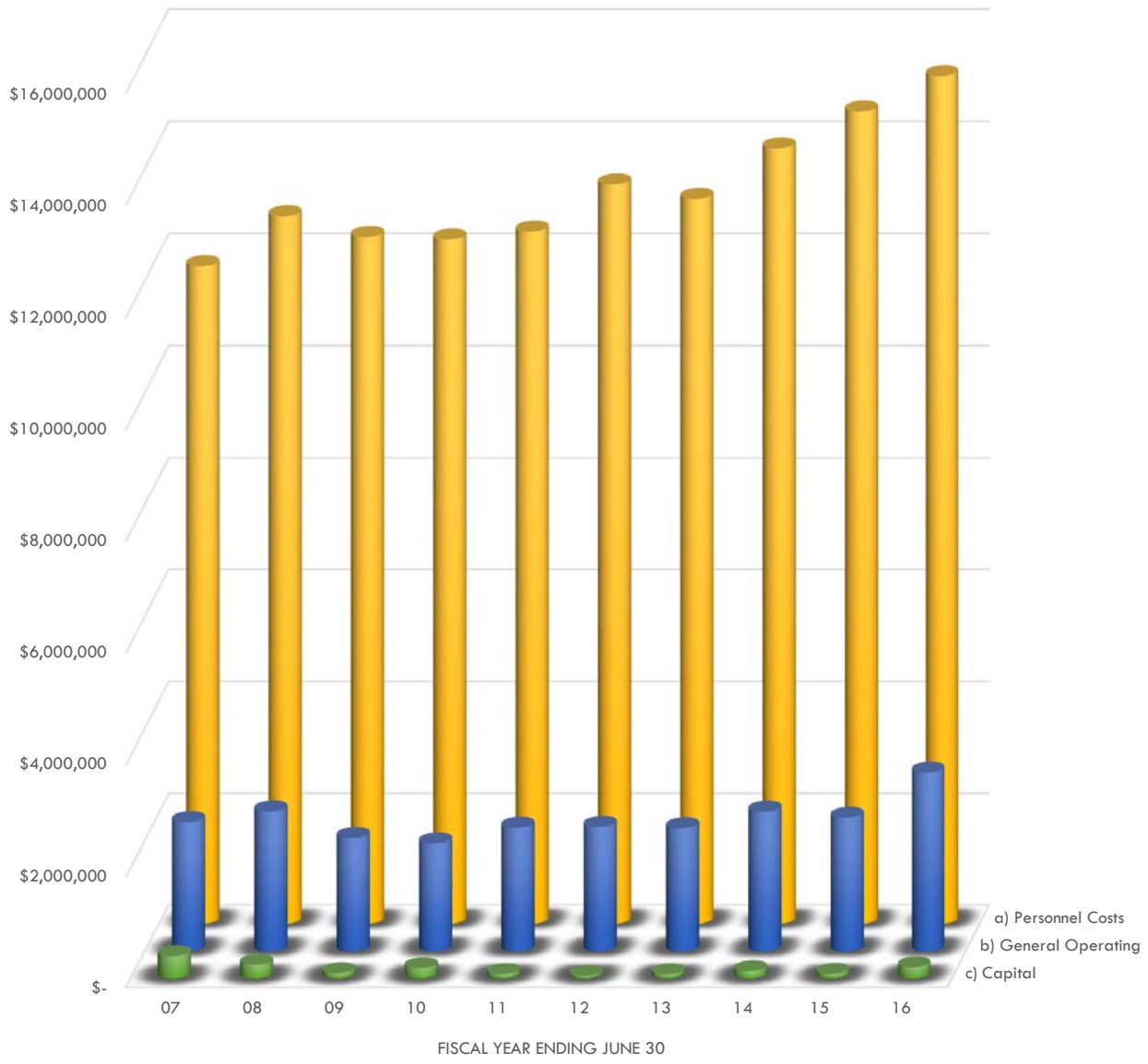
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Police Administration	$ 1,548,638	$ 1,528,907	(6.7%)	$ 1,721,809	(81.7%)	$ 1,434,318	(16.8%)
Police Operations	4,986,305	3,336,168	1282.0%	2,740,532	(94.5%)	2,547,110	(5.7%)
Grave Shift	851,426	1,253,948	47.3%	1,224,186	(2.4%)	1,224,502	0.0%
Day Shift	686,731	1,347,778	96.3%	1,305,292	(3.2%)	1,305,625	0.0%
Swing Shift	839,392	1,225,572	46.0%	1,425,901	16.3%	1,426,215	0.0%
Mid Shift	485,284	1,136,547	134.2%	1,355,100	19.2%	1,355,232	0.0%
School Crossguards	161,494	172,075	6.6%	149,108	(13.3%)	148,808	(0.2%)
District Coordinator Unit	527,485	1,502,889	534.2%	1,626,991	41.9%	1,625,629	(0.1%)
Code Compliance	288,219	279,174	(3.1%)	295,846	6.0%	295,438	(0.1%)
Animal Control/Park Rangers	493,411	482,922	(2.1%)	516,690	7.0%	517,072	0.1%
Detectives/Crime Analysis	1,646,291	1,626,474	(1.2%)	1,789,456	10.0%	1,790,969	0.1%
Gang/Region II Narcotics Task Force	1,073,969	1,058,745	(14.4%)	1,082,702	16.8%	1,062,912	(8.6%)
K-9 Unit	444,360	388,194	(12.6%)	412,036	6.1%	413,011	0.2%
School Resource Officer	679,378	659,982	(2.9%)	709,388	7.5%	709,833	0.1%
Special Operations	164,911	190,680	15.6%	195,662	2.6%	189,458	(3.2%)
Traffic	988,451	971,386	(1.7%)	903,414	(7.0%)	904,077	0.1%
Training	587,510	686,423	16.8%	685,523	(0.1%)	686,900	0.2%
Crime Lab	267,681	325,352	21.5%	313,836	(3.5%)	312,333	(0.5%)
Records/Evidence	501,847	607,067	21.0%	634,045	4.4%	634,456	0.1%
Grand Total	**$ 17,222,785**	**$ 18,780,284**	**9.0%**	**$ 19,087,517**	**1.6%**	**$ 18,583,899**	**(2.6%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 14,523,634	$ 15,154,960	0.04	$ 15,825,156	4.4%	$ 15,804,204	(0.1%)
b) General Operating	2,416,129	3,221,610	33.3%	2,998,345	(6.9%)	2,769,695	(7.6%)
c) Capital	93,138	214,602	130.4%	137,437	(36.0%)	-	(100.0%)
e) Transfers	189,883	189,112	(0.4%)	126,579	(33.1%)	10,000	(92.1%)
Grand Total	**$ 17,222,785**	**$ 18,780,284**	**9.0%**	**$ 19,087,517**	**1.6%**	**$ 18,583,899**	**(2.6%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 16,592,820	$ 17,848,265	7.6%	$ 18,126,538	1.6%	$ 17,640,886	(2.7%)
240-STATE POLICE PROTECTION	101,613	109,914	8.2%	108,650	(1.2%)	109,737	1.0%
246-REGION II NARCOTICS	465,603	481,101	3.3%	430,419	(10.5%)	411,032	(4.5%)
248-COPS PROGRAM	58,280	275,445	372.6%	388,433	41.0%	388,433	0.0%
249-LAW ENFORCEMENT BLOCK GRANT	4,470	61,943	1285.8%	33,477	(46.0%)	33,812	1.0%
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	-	3,616		-	(100.0%)	-	
Grand Total	**$ 17,222,785**	**$ 18,780,284**	**9.0%**	**$ 19,087,517**	**1.6%**	**$ 18,583,899**	**(2.6%)**



POLICE ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY



FARMINGTON
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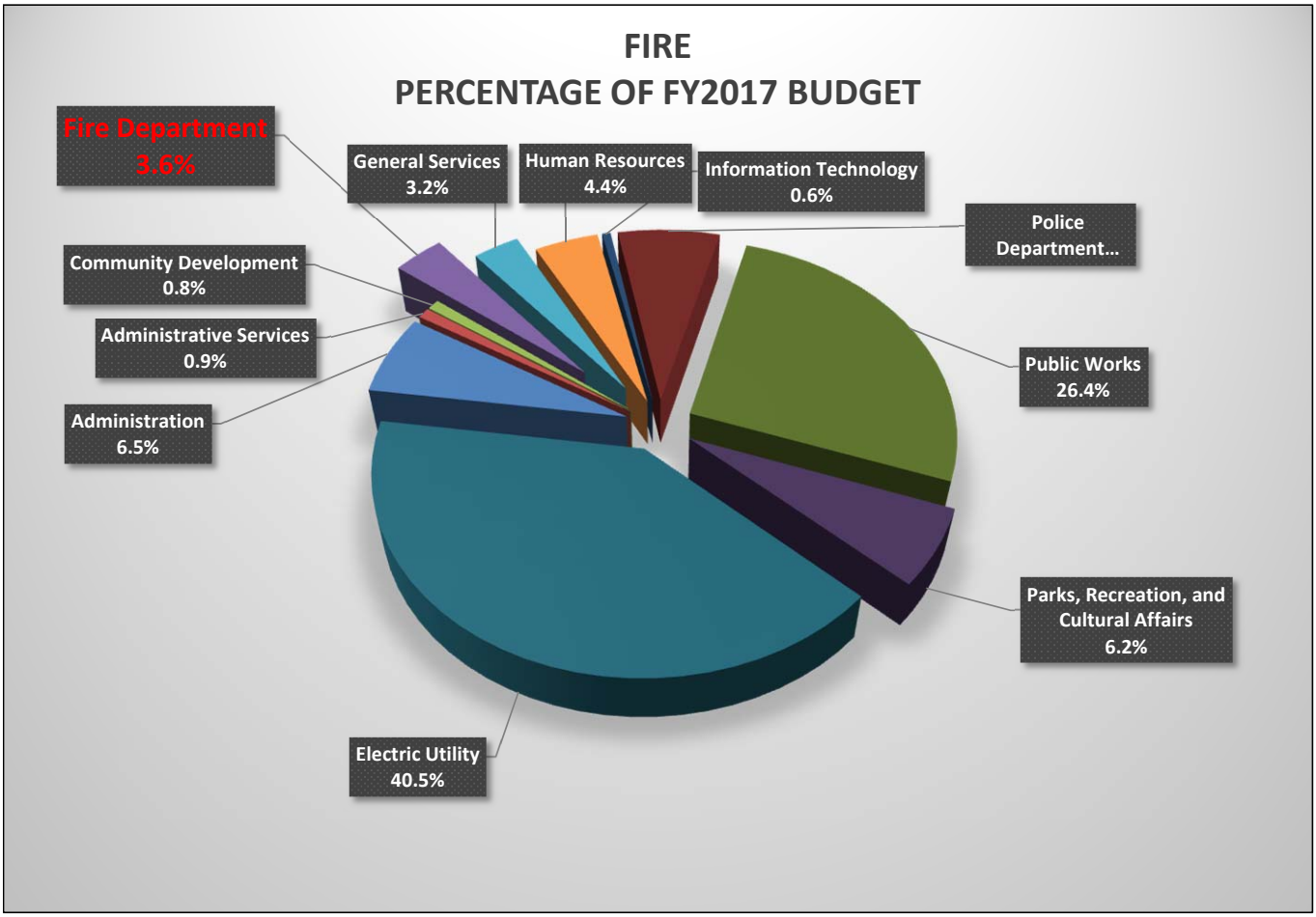
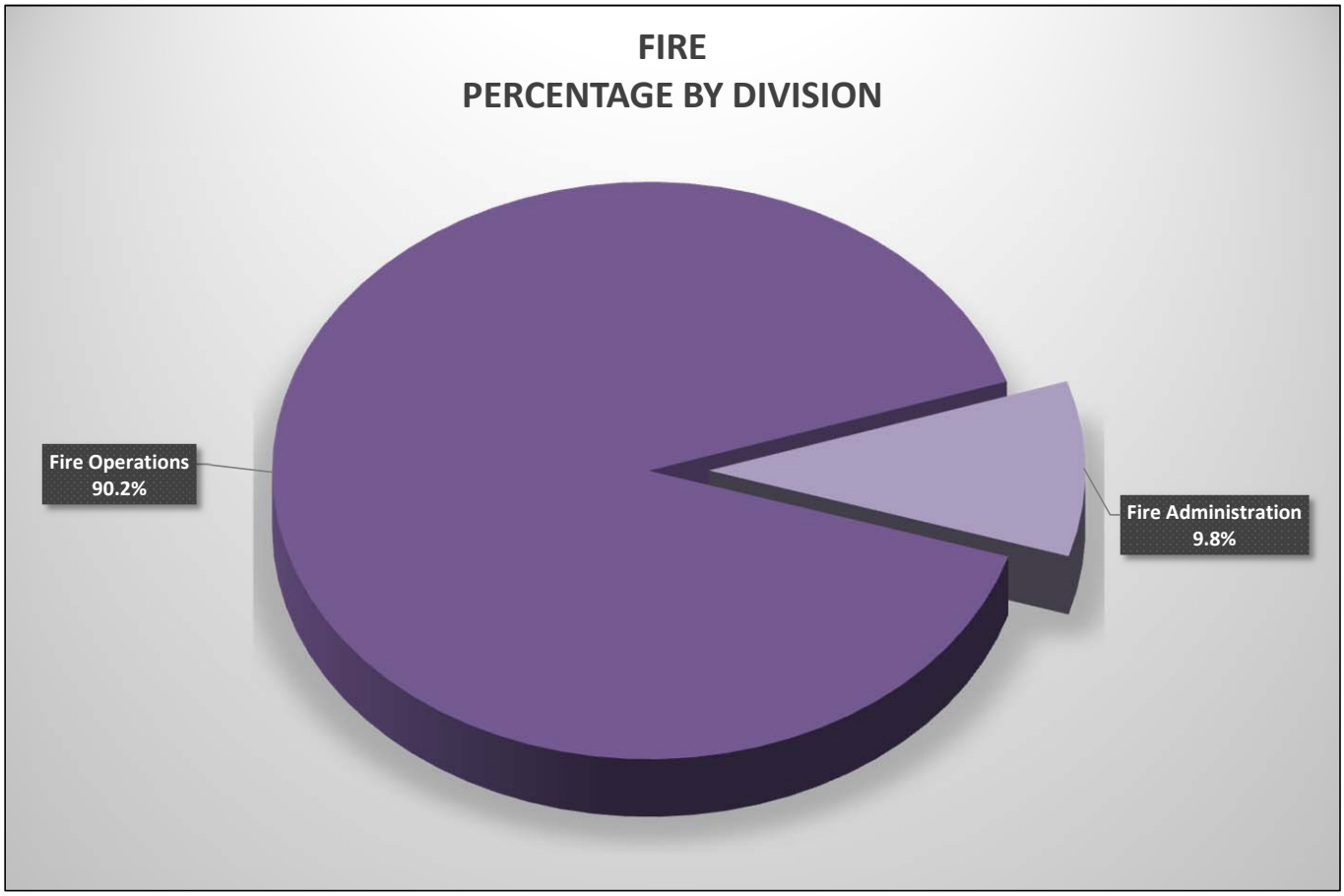
Jolt Your Exploring....

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.


FIRE
PERCENTAGE OF FY2017 BUDGET
Fire Department 3.6%
General Services 3.2%
Human Resources 4.4%
Information Technology 0.6%
Police Department...
Community Development 0.8%
Administrative Services 0.9%
Administration 6.5%
Public Works 26.4%
Parks, Recreation, and Cultural Affairs 6.2%
Electric Utility 40.5%


FIRE
PERCENTAGE BY DIVISION
Fire Operations 90.2%
Fire Administration 9.8%

FIRE DEPARTMENT: ADMINISTRATION

PROGRAM DESCRIPTION:

Programs that fall within this area comprise the overall management of the department which includes matters relating to personnel, initiatives, property, policies, and budget. The divisional agenda includes the areas of fire prevention/life safety procedures, public education and accreditation, methods to investigate fires systematically, and disaster management and preparedness. The other area of administration is fire prevention, whose activities include code enforcement, inspections, and public fire/life safety education.

Fire Marshal's Office:
Work towards web based plan reviews, inspections and building acceptance testing. This will help eliminate paper and reduce contractor's time needed for visits to the Fire Marshal's Office. Help maintain public safety awareness on the Fire Department's web site. Work with the Public Education Committee to get fire safety information out to the community.

Department Training:
The Farmington Fire Department has several "specialty" positions that require a great deal of additional training. These include Hazmat, Technical Rescue, SWAT, Acting in Capacity (AIC), Aircraft Rescue Firefighting (ARFF), Emergency Medical Direction/Instruction Group, and Fitness/Wellness Coordinators.

- The Hazmat team is comprised of 21 specially trained personnel who have met minimum standards for inclusion on the team. This is a regional response unit.
- The Tech Rescue team consists of 18 specially trained personnel in the areas of swift water, high/low angle rescue, and confined space. Members of this team help make up New Mexico's "Task Force 1", which are our State's Urban Search and Rescue Team for FEMA. These members are on call for federal disasters throughout the year.
- The Fire Department supplies 3 SWAT medics to the Police Department's SWAT Team. These individuals are trained to the EMT Intermediate/Paramedic level.
- The Wildland Team consists of 24 specially trained personnel required to meet minimum standards to be eligible to not only be a member of the team, but able to respond to regional/national callout.
- The AIC program trains employees for future promotional opportunities, such as Engineer, Captain and Battalion Chief. The programs require many hours of additional training, including college courses and National Fire Academy (NFA) classes to complete the expectations. This specialized training is in addition to the normal monthly training.
- The Data and Software Support group is comprised of 4 Fire Department members who work with the City IT Department to maintain Fire Department specific software and data records.
- The Fire Department will continue towards becoming accredited. Active measures are in place for policy and guideline review. This is a long process to access the department's goals and objectives to provide the best service possible. Members of the organization continue to work on collecting information.

FY2017 GOALS/OBJECTIVES:

- Identify and evaluate risks within the community.
- Work with other City departments to evaluate how the Fire Department's operations and planning can be used to benefit the community.
- Continue to pursue alternate funding sources to help finance our commitment to excellent service to our community and beyond.
- Continue working towards the Fire Service Accreditation process.

PERFORMANCE MEASURES:

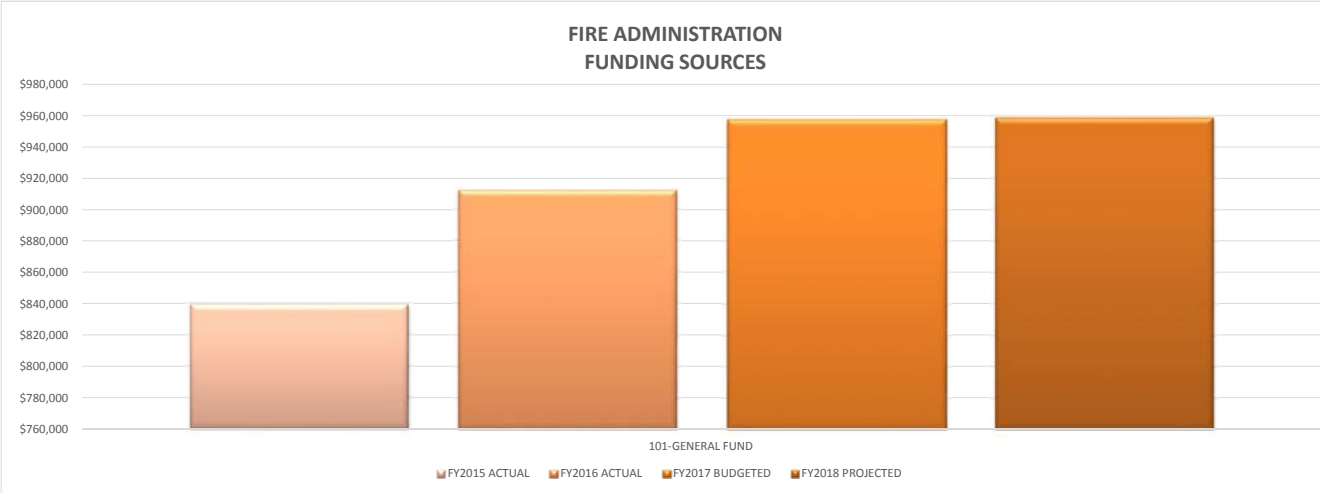
- Use the information collected during the accreditation process to help with future planning.
- Continue to work to secure grant money for training and apply for grant funding at federal and state levels.
- Complete a total review and revision of the Fire Department's policies and guidelines to ensure sound practices in accordance with accredited standards.

FIRE
ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Fire Chief	1	1	$ 121,701	$ 122,081	0.3%
Fire Deputy Chief	1	1	97,576	97,518	(0.1%)
Fire Battalion Chief	1	1	87,441	88,878	1.6%
Fire Marshall	1	1	74,368	67,384	(9.4%)
Fire Captain	1	1	74,244	74,038	(0.3%)
Firefighter	1	1	71,479	71,281	(0.3%)
Emergency Vehicle Technician	1	1	48,530	49,593	2.2%
Administrative Assistant	1	1	42,706	39,316	(7.9%)
Administrative Aide	1	1	37,169	33,371	(10.2%)
TOTAL	**9**	**9**	**$ 655,214**	**$ 643,460**	**(1.8%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 755,375	$ 804,226	6.5%	$ 841,007	4.6%	$ 841,007	0.0%
b) General Operating	83,933	107,829	28.5%	116,668	8.2%	117,835	1.0%
Grand Total	**$ 839,309**	**$ 912,055**	**8.7%**	**$ 957,675**	**5.0%**	**$ 958,842**	**0.1%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 839,309	$ 912,055	8.7%	$ 957,675	5.0%	$ 958,842	0.1%
	Grand Total	**$ 839,309**	**$ 912,055**	**8.7%**	**$ 957,675**	**5.0%**	**$ 958,842**	**0.1%**



1) Detail information available on expenditure pages 89-90 of the line item budget book.

FIRE DEPARTMENT: OPERATIONS

PROGRAM DESCRIPTION:

The Fire Operations Division is responsible for providing fire protection and emergency response duties City-wide. The Fire Department responded to 9,038 calls for service this past year (December 2014 – December 2015). The calls for service include, but are not limited to, any or all of the following:

- Fire suppression (including structural, wildland, transportation, and all other types of fires).

Total

Types of Fires	CY2014	CY2015
Structure Fires:	46	38
Vehicle Fires:	31	16
Brush Fires:	38	40
Trash Fires:	33	24
Other Fires:	22	3

- Emergency Medical Services (basic life support).

  Medical Calls: 5,604 5,570

- Hazardous materials emergency response and preparedness (including civil disturbances and terrorism incidents).

  Haz-Mat: 129 105

- Mutual Aid Given: 41 27
- Technical rescue services (extrication, swift water, high angle, and confined space). Calls for technical rescue are tracked within the "all other calls" category.

All other Calls including

False Alarms:	392	417
Other Hazardous Response:	107	109
All Other Response:	2,439	2689

- SWAT medics are provided as a support service to the Police Department's SWAT team. Because of this, no statistics are kept within the Fire Department as to response, but can be found within the Police Department.
- Our Wildland Firefighting Team responded to 11 callouts this past year. Through reimbursements for our services, the Fire Department generated $187,773.19 of revenue for the wildfire season. These monies were used to pay the matching fund portion of federal grants and to support the tools, equipment, and training for the wildland team.

FY2017 GOALS/OBJECTIVES:

- Define our service model by performing a Standards of Cover assessment. This process will incorporate the formation of an internal and external stakeholder groups.
- Describe our current deployment model, addressing policies and procedures, response time analysis, perform a needs assessment, review mutual and automatic aide agreements, and thoroughly evaluate industry expectations (NFPA, ISO, OSHA, EMS, and City).
- Perform a risk assessment and develop a model to address the identified risks in order of community needs.
- Continue to enhance EMS delivery and capabilities in order to better serve our community.
- Update and refine a comprehensive and systematic replacement schedule for all Fire Department equipment. A new Pierce Engine will be put into service at Fire Station #4.
- Implement new dispatching software countywide, resulting in improved service levels to the community.
- Enhance the safety of the community, by participating in Community Risk Reduction programs, with a goal of proactively identifying risks to our community.

PERFORMANCE MEASURES:

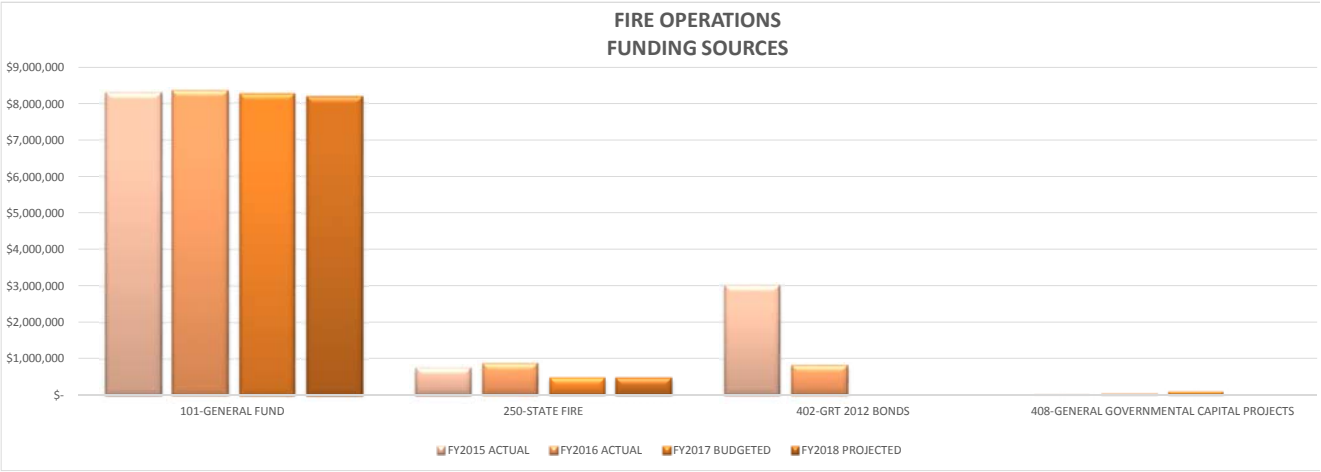
- Utilizing the previously identified deployment model description, we plan to perform an analysis of specific NFPA 1710 standards. NFPA 1710 is the standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments.
- Develop intermediate life support protocols and training that will meet state standards for EMS delivery.
- Purchase the necessary equipment and replace or upgrade the existing infrastructure as needed in order to put the new equipment into service.
- Develop and enhance departmental training requirements. Resulting in enhanced service to the community and a safer working environment.
- Get the community involved with the Fire Department and in the accreditation process.

FIRE
OPERATIONS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Fire Battalion Chief	3	3	$ 259,359	$ 291,675	12.5%
Fire Captain	18	18	1,360,905	1,375,303	1.1%
Fire Lieutenant	6	6	409,230	404,303	(1.2%)
Fire Engineer	27	27	1,712,172	1,694,727	(1.0%)
Firefighter	29	29	1,434,333	1,393,600	(2.8%)
TOTAL	**83**	**83**	**$ 5,175,999**	**$ 5,159,608**	**(0.3%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 7,735,832	$ 7,829,451	1.2%	$ 7,804,063	(0.3%)	$ 7,739,472	(0.8%)
b) General Operating	955,296	1,076,868	12.7%	762,589	(29.2%)	752,035	(1.4%)
c) Capital	3,219,031	993,740	(69.1%)	90,558	(90.9%)	-	(100.0%)
d) Debt Service	164,405	160,806	(2.2%)	162,206	0.9%	163,406	0.7%
Grand Total	**$ 12,074,563**	**$ 10,060,865**	**(16.7%)**	**$ 8,819,416**	**(12.3%)**	**$ 8,654,912**	**(1.9%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 8,313,632	$ 8,361,489	0.6%	$ 8,256,620	(1.3%)	$ 8,196,555	(0.7%)
2)	250-STATE FIRE	743,560	861,051	15.8%	472,238	(45.2%)	458,358	(2.9%)
3)	402-GRT 2012 BONDS	3,009,410	797,670	(73.5%)	-	(100.0%)	-	
4)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	7,961	40,655	410.7%	90,558	122.7%	-	(100.0%)
	Grand Total	**$ 12,074,563**	**$ 10,060,865**	**(16.7%)**	**$ 8,819,416**	**(12.3%)**	**$ 8,654,912**	**(1.9%)**



1) Detail information available on expenditure pages 91-93 of the line item budget book.
2) Detail information available on expenditure pages 156-157 of the line item budget book.
3) Detail information available on expenditure page 161 of the line item budget book.
4) Detail information available on expenditure page 169 of the line item budget book.

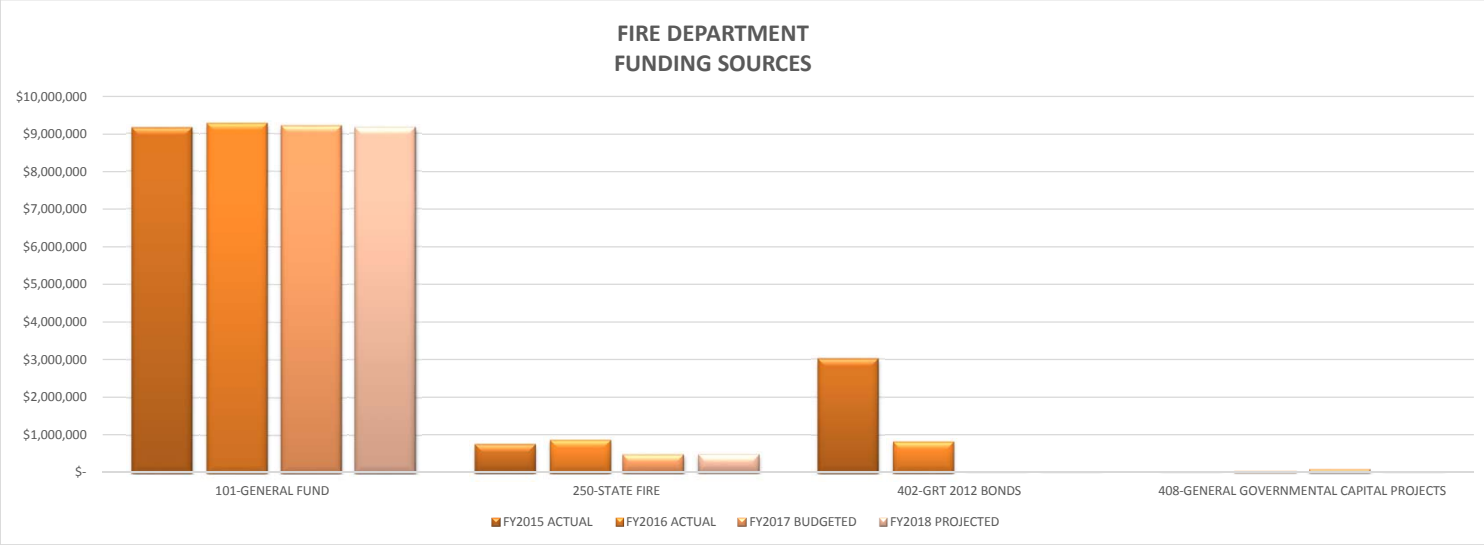
FIRE
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**92**	**92**	**$ 5,831,212**	**$ 5,803,068**	**(0.5%)**

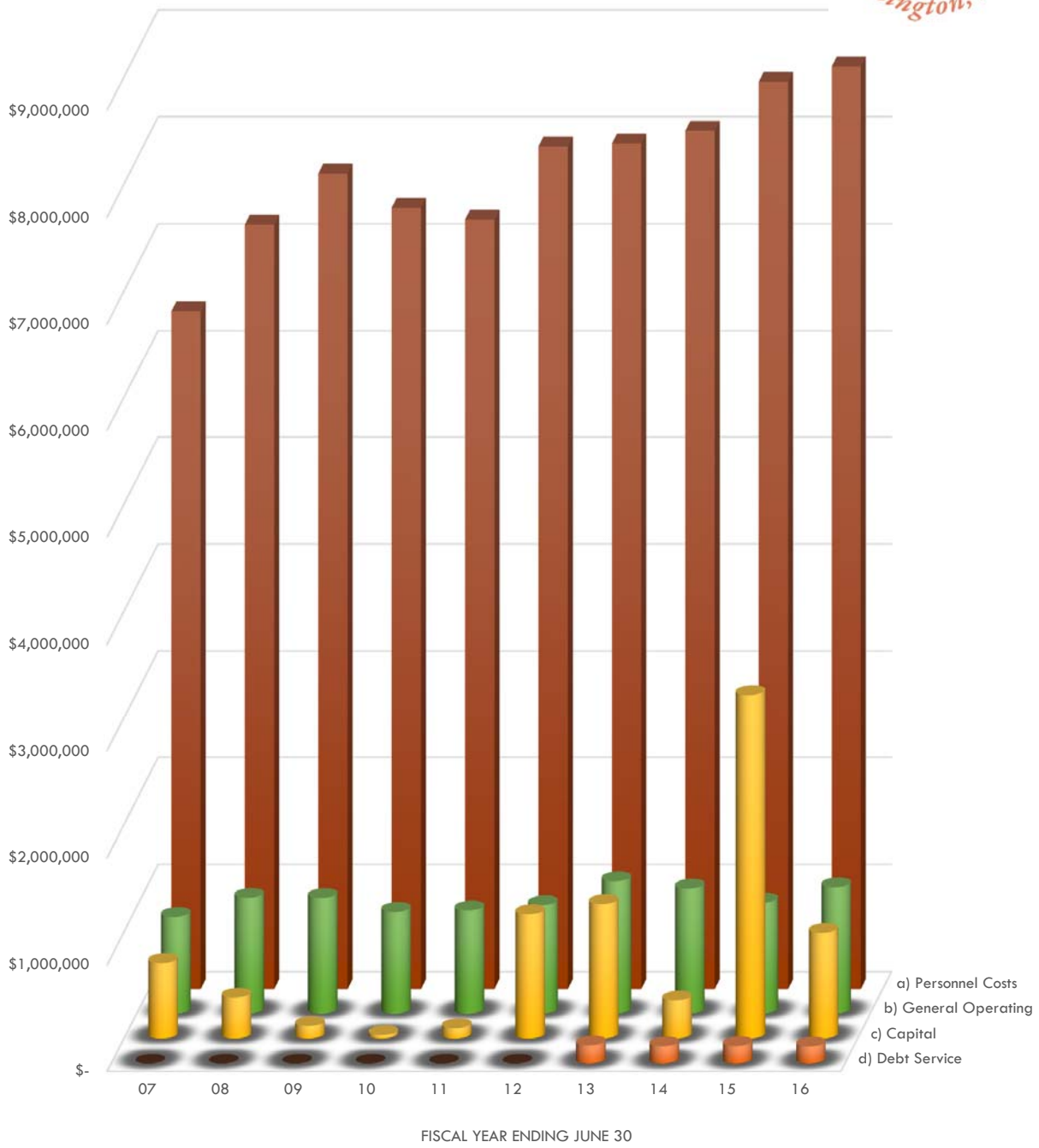
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Fire Administration	$ 839,309	$ 912,055	8.7%	$ 957,675	5.0%	$ 958,842	0.1%
Fire Operations	12,074,563	10,060,865	(16.7%)	8,819,416	(12.3%)	8,654,912	(1.9%)
Grand Total	**$ 12,913,872**	**$ 10,972,920**	**(15.0%)**	**$ 9,777,091**	**(10.9%)**	**$ 9,613,754**	**(1.7%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 8,491,207	$ 8,633,676	1.7%	$ 8,645,070	0.1%	$ 8,580,479	(0.7%)
b) General Operating	1,039,229	1,184,698	14.0%	879,257	(25.8%)	869,870	(1.1%)
c) Capital	3,219,031	993,740	(69.1%)	90,558	(90.9%)	-	(100.0%)
d) Debt Service	164,405	160,806	(2.2%)	162,206	0.9%	163,406	0.7%
Grand Total	**$ 12,913,872**	**$ 10,972,920**	**(15.0%)**	**$ 9,777,091**	**(10.9%)**	**$ 9,613,754**	**(1.7%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 9,152,941	$ 9,273,544	1.3%	$ 9,214,295	(0.6%)	$ 9,155,396	(0.6%)
250-STATE FIRE	743,560	861,051	15.8%	472,238	(45.2%)	458,358	(2.9%)
402-GRT 2012 BONDS	3,009,410	797,670	(73.5%)	-	(100.0%)	-	
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	7,961	40,655	410.7%	90,558	122.7%	-	(100.0%)
Grand Total	**$ 12,913,872**	**$ 10,972,920**	**(15.0%)**	**$ 9,777,091**	**(10.9%)**	**$ 9,613,754**	**(1.7%)**



FIRE ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY



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Jolt Your Strolling....

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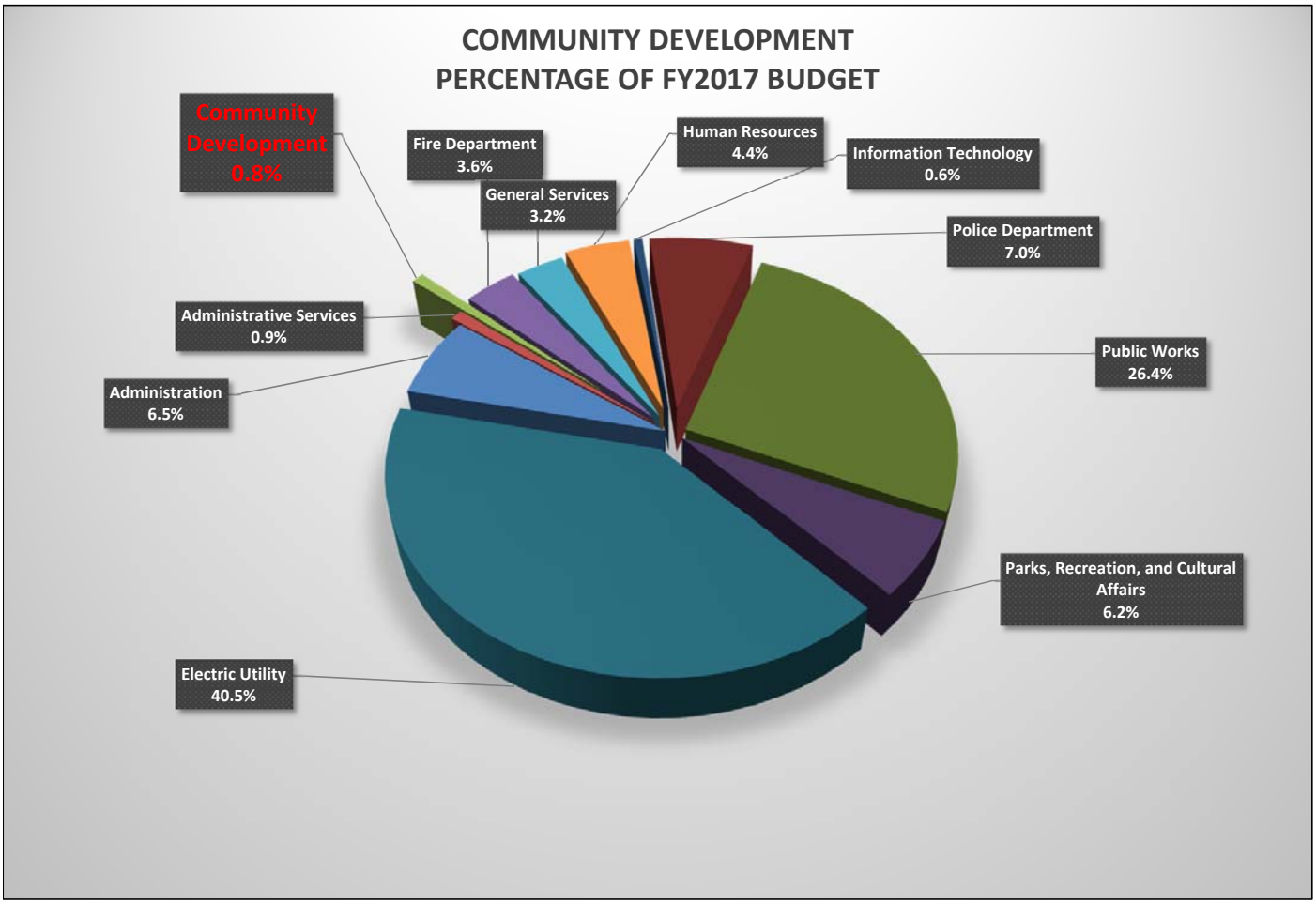
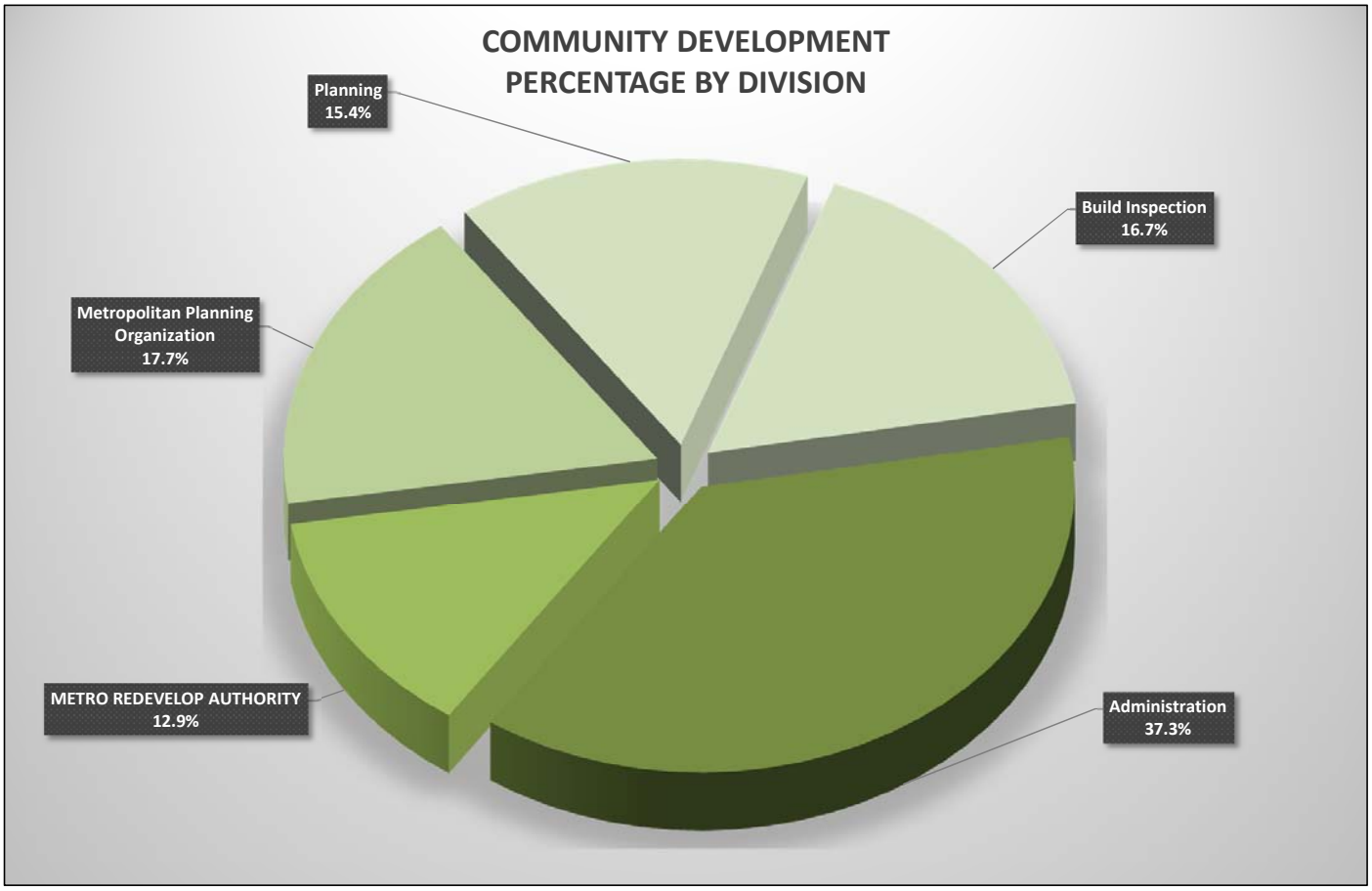

COMMUNITY DEVELOPMENT
PERCENTAGE OF FY2017 BUDGET
Community Development 0.8%
Fire Department 3.6%
General Services 3.2%
Human Resources 4.4%
Information Technology 0.6%
Police Department 7.0%
Administrative Services 0.9%
Public Works 26.4%
Administration 6.5%
Parks, Recreation, and Cultural Affairs 6.2%
Electric Utility 40.5%


COMMUNITY DEVELOPMENT
PERCENTAGE BY DIVISION
Planning 15.4%
Build Inspection 16.7%
Metropolitan Planning Organization 17.7%
METRO REDEVELOP AUTHORITY 12.9%
Administration 37.3%

COMMUNITY DEVELOPMENT: ADMINISTRATION

PROGRAM DESCRIPTION:

The Community Development Department is primarily responsible for the development and the implementation of the City's Comprehensive Plan, plus the administration of the City's building codes, the City's Unified Development Code, and other ordinances, plans, and policies related to building and land use, which are adopted by the City Council.

The Administration Division is responsible for managing and monitoring departmental activities, by providing direction for the department's four (4) functional divisions — Planning; Building Inspection; the Community Development Block Grant (CDBG) entitlement program; and, the Metropolitan Planning Organization, (MPO).

The department's functional divisions and their areas of primary responsibility are as follows:

- **Planning:** provides primary staff support to the Planning and Zoning Commission, the Administrative Review Board, the Oil & Gas and Geologic and Engineering Hazards Advisory Commission, and other boards and commissions, in addition to reviewing petitions, reviewing development plans, ensuring zoning compliance, and is responsible for long range planning activities.
- **Building Inspection**: is responsible for building, mechanical and plumbing inspections within the City, and electrical inspections within the City and the Farmington Electric Utility System's service area.
- **Community Development Block Grant (CDBG)**: is the HUD entitlement program administering approximately $350,000 of grant funding annually.
- **Farmington Metropolitan Planning Organization (MPO)**: is the regional transportation planning organization comprised of the four local governments in the MPO planning area. The MPO Division provides staff support to the MPO Technical and Policy Committees, and works closely with NMDOT, FHWA, and FTA on funding opportunities for regional and local transportation projects.

Budget Highlights:

The implementation of the Metropolitan Redevelopment Area (MRA) Plan is a high priority for the entire Department.

FY2017 GOALS/OBJECTIVES:

Goals/Objectives for the specific functional areas of Community Development are contained within the budget narratives for the respective divisions. Additional FY17 Administration objectives are as follows:

- Consistently provide and present professionally prepared research & analysis to the public, as well as to Boards, Commissions, the Mayor and Council, and other City departments.
- Update the 2002 Comprehensive Plan.
- Complete the development and implementation of digital standard operating procedures (SOPs) for each of the functional divisions.
- Establish standard procedures to ensure inclusive and transparent public review/input processes for proposals & issues, including internet postings, use of email, hosting community meetings, and providing minimum 30-day public review time periods.
- Continue to implement the HTE Modules for Planning and Building Inspections that will meet the Department's needs and ensures communication and productivity throughout all City departments.
- Continue to improve customer service and communication with customers and applicants, by establishing an electronic submittal and review system and improving informational forms and postings on the City web page.
- Assist IT/GIS with updates to the Official Zoning Map, and other maps.
- Hire a Long Range Planner in the Planning Division to manage the Comprehensive Plan Update; prepare revisions and updates to the City's plans; review petitions; maintain economic, demographic and geographic data per our US Census Affiliate Data Center Agreement; evaluate the fiscal impacts of proposals; draft agreements and documents; and to manage annexation proposals.

COMMUNITY DEVELOPMENT:
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

PROGRAM DESCRIPTION:

On October 1, 2015, the City's Community Development Block Grant Program began Year 2 of funding under the Consolidated Plan, which was adopted in August 2014. The City's CDBG 2017 Budget will include parts of the second and third years of the five-year grant cycle. The 2015 Annual Action Plan established projects and their budgets beginning on October 1, 2015. Staff is charged with ensuring that the program is carried out in compliance with HUD regulations, and that grant funds are spent in a manner consistent with National Objectives and with the City of Farmington Consolidated Plan Priorities.

The City of Farmington's CDBG Federal Fiscal Year 2016 begins October 1, 2016, and ends September 30, 2017, beginning three months after the start of the City's Fiscal Year 2017.

Budget Highlights:

- The CDBG Program HUD FFY 2015 budget which began October 1, 2015, is **$348,342**.
- The CDBG Program HUD FFY 2016 budget which will begin October 1, 2016, is **$368,653**.

FY17 Activities:

The following programs were funded by the 2015 Annual Action Plan during City of Farmington FY 2016:

- Day care assistance for qualifying college students - $7,000
- Emergency rental assistance to prevent homelessness - $9,000
- Respite care for the elderly so that they can remain in their own homes - $7,000
- Transitional housing operations and treatment services - $7,000
- Homeless emergency shelter operations - $9,000
- Mentoring and educational services to low-to-moderate income children - $9,000
- Social services referral assistance to homeless and low-to-moderate income persons - $4,264
- PRCA Facilities ADA Improvements – $113,241
- Public Works Sidewalk ADA Improvements - $113,241

Additional programs in FY17, which were funded in previous fiscal years:

- Financial Literacy/Credit Repair Classes - $10,000
- Construction of the Gateway Signs in the Downtown - $32,338 (remaining in CDBG)

FY2017 GOALS/OBJECTIVES:

- Continue to make the necessary improvements to ensure that the Community Development Block Grant program fully complies with HUD policies and procedures and that grant funds are spent in a manner consistent with National Objectives and with the City of Farmington Consolidated Plan Priorities.

- Continue to affirmatively further HUD's Fair Housing goals and objectives within the community.

- Update and implement the City's Affordable Housing Ordinance.

- Assess the housing needs of disabled persons in the City.

- Update and maintain the digital standard operating procedure manual, including an annual calendar for milestones and flowcharts.

- Ensure inclusive and transparent public review/input processes preparation of plans and reports, and the awarding of grants, by posting them on the City's website.

- Utilize internet postings, use of email, community meetings, and minimum 30-day review time periods as required by the Citizen Participation Plan, to meet public input goals.

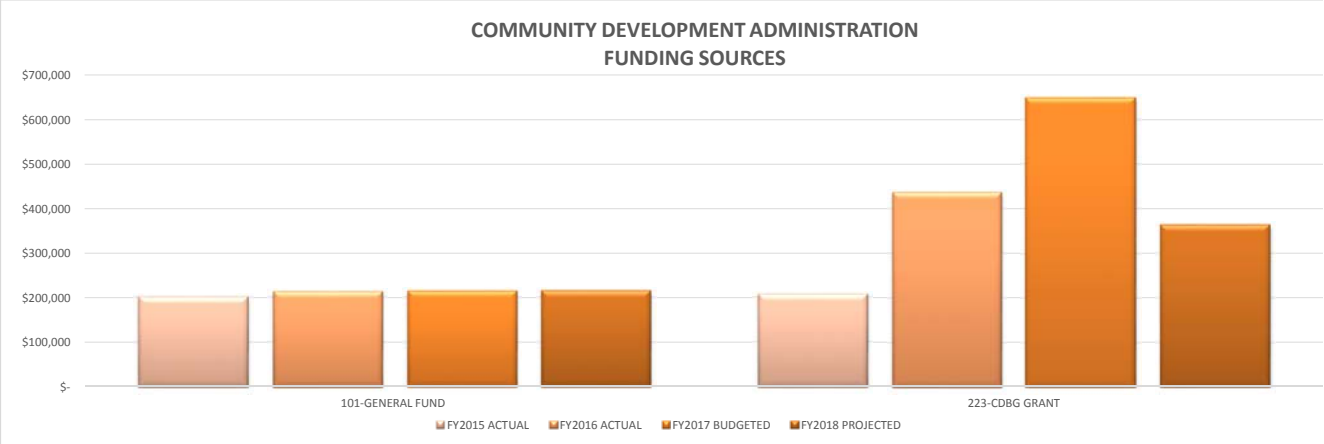
The Community Development Block Grant program includes the annual preparation of two key documents. First is the Annual Action Plan, which documents the federal fiscal year's projects, budget, and performance goals, as adopted by the City Council. Second is the Consolidated Annual Performance Evaluation Report, which documents the project accomplishments for the year and the expenditures and budget balance.

COMMUNITY DEVELOPMENT ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Community Development Director	1	1	$ 110,835	$ 110,948	0.1%
Associate Planner	1	1	55,324	54,295	(1.9%)
Administrative Assistant	1	1	44,018	44,263	0.6%
TOTAL	**3**	**3**	**$ 210,176**	**$ 209,505**	**(0.3%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 233,350	$ 247,680	6.1%	$ 270,551	9.2%	$ 270,551	0.0%
b) General Operating	131,657	78,298	(40.5%)	95,614	22.1%	72,505	(24.2%)
c) Capital	42,944	323,420	653.1%	498,445	54.1%	237,070	(52.4%)
e) Transfers	-	-		-		-	
Grand Total	**$ 407,952**	**$ 649,398**	**59.2%**	**$ 864,610**	**33.1%**	**$ 580,126**	**(32.9%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 201,364	$ 212,961	5.8%	$ 215,202	1.1%	$ 215,403	0.1%
2)	223-CDBG GRANT	206,588	436,436	111.3%	649,408	48.8%	364,723	(43.8%)
	Grand Total	**$ 407,952**	**$ 649,398**	**59.2%**	**$ 864,610**	**33.1%**	**$ 580,126**	**(32.9%)**



1) Detail information available on expenditure page 94 of the line item budget book.
2) Detail information available on expenditure page 145 of the line item budget book.

Note: In FY2014 the CDBG division was transferred to fund 223 to be accounted for separately and to promote transparency.

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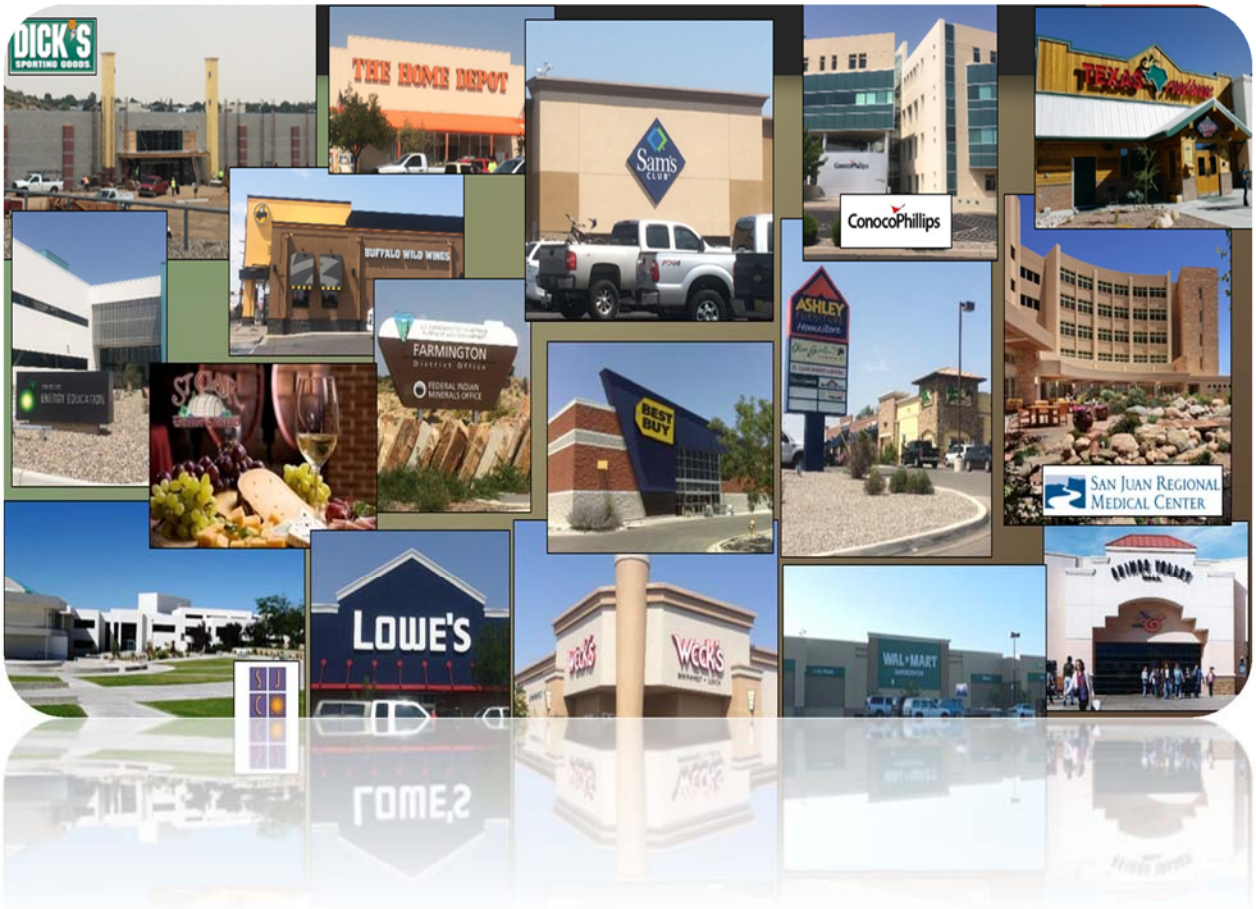
Jolt Your Shopping....



**Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.*

COMMUNITY DEVELOPMENT: PLANNING

PROGRAM DESCRIPTION:

- The Planning Division oversees and coordinates the City's processes related to development review, including the coordination of reviews by various City departments, such as Public Works, the City Attorney's Office, the Fire Department, the Police Department, the Parks, Recreation, and Cultural Affairs Department, and the Farmington Electric Utility System (FEUS), as well as other entities, such as Comcast, CenturyLink, New Mexico Gas, and the Farmington School District.
- Staff review site plans, development plans, land use applications, and provides staff support for several commissions and boards.
- The Division is responsible for long range planning activities for the City.
- Planning staff regularly hosts meetings with developers, engineers, architects, and builders to discuss their proposals, and hosts the weekly Development Review Committee meeting.
- Division staff answers development-related questions from the general public, residents, builders, and developers.
- The Division provides staff support for several commissions and boards including: the Planning and Zoning Commission; the Administrative Review Board; the Metropolitan Redevelopment Agency; the Oil, Gas and Geological Engineering Hazards Advisory Commission; and, the Capital Improvements Advisory Committee.
- The Division maintains the City's Street Addressing and Street Dictionary Program for utility and E-911 use.
- The Division also inspects and enforces the zoning code, and inspects oil and gas well sites within the City.

FY2017 GOALS/OBJECTIVES:

- Update the 2002 Comprehensive Plan.
- Work with other departments, neighborhood organizations and Farmington citizens to implement strategies and action items from the Comprehensive Plan and various other plans adopted by the City Council.
- Assist the MRA Commission in accomplishing the goals of the MRA Plan.
- Complete all proposed annexations as directed by the City Council.
- Continue to improve customer service and communication with customers and applicants, by establishing an electronic submittal/review process and by improving informational forms and postings on the City web page.
- Continue to implement the PZ HTE Module to meet the Division's needs and ensure communication and productivity throughout the Department and other City departments.
- Continue to implement and improve standard operating procedures to ensure inclusive and transparent public review/input processes for proposals, petitions, and issues that will include internet postings, use of email, hosting community meetings, and providing minimum 30-day review time periods.
- Continue to attract and assist new and existing businesses to open and expand their businesses in Farmington.
- Upon the City's economic recovery, work with the Capital Improvements Advisory Committee to revise the Park Impact Fee recommendation, and take their recommendation to the City Council for consideration.
- Continue to make improvements to the department's web pages to improve access for the public to the City's demographic and mapping data (including the digital Zoning Map), development information, applications, and checklists, and provide for public input on proposals.
- Respond to UDC violation complaints in a quick, comprehensive, and effective manner. Utilize the Zoning Compliance Officer to coordinate code issues with the Police Department's Code Compliance Division and Legal Department.

Performance Measures:

- Total number of planning applications and requests processed in FY15: 75
- Total number of building permit reviews in FY 15: 440
- Total number of zoning site visits/inspections made in FY 15: 381
- Total number of counter visitors assisted in FY 15: 952
- Notable project(s) substantially completed in FY 15: Downtown Complete Streets Conceptual Design.

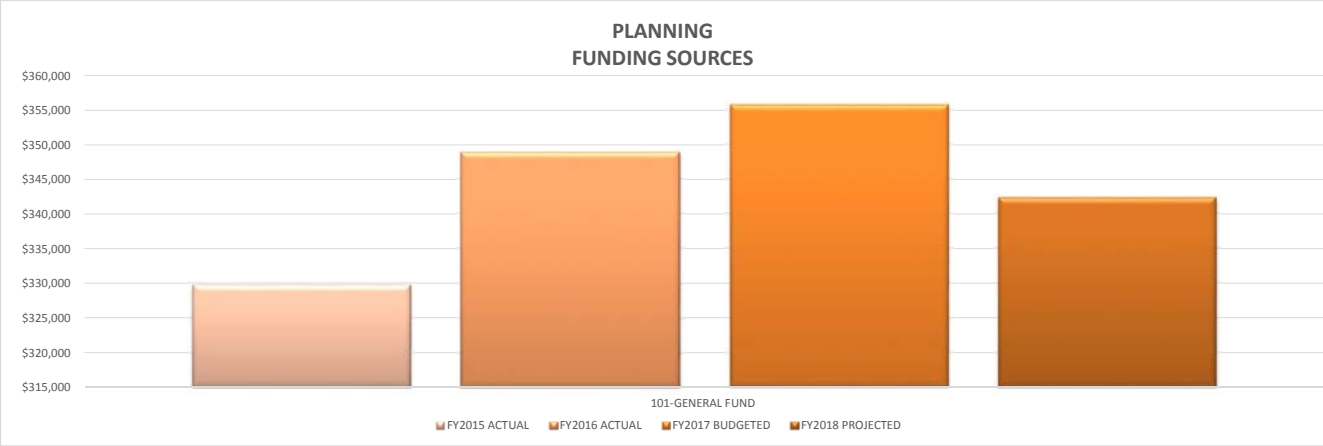
COMMUNITY DEVELOPMENT
PLANNING

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Senior Planner	1	1	$ 71,143	$ 71,162	0.0%
Long Range Planner*	1	-	-	-	-
Associate Planner	2	2	103,080	109,675	6.4%
Zoning Compliance Oil & Gas	1	1	45,424	45,760	0.7%
TOTAL	**5**	**4**	**$ 219,647**	**$ 226,598**	**3.2%**

*The Long Range Planner position is authorized in the FY2016 budget but not funded. The position was un-authorized in FY2017.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 282,503	$ 273,333	(3.2%)	$ 289,348	5.9%	$ 289,348	0.0%
b) General Operating	47,295	51,521	8.9%	66,420	28.9%	52,944	(20.3%)
c) Capital	-	24,022		-	(100.0%)	-	
Grand Total	**$ 329,798**	**$ 348,875**	**5.8%**	**$ 355,768**	**2.0%**	**$ 342,292**	**(3.8%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 329,798	$ 348,875	5.8%	$ 355,768	2.0%	$ 342,292	(3.8%)
	Grand Total	**$ 329,798**	**$ 348,875**	**5.8%**	**$ 355,768**	**2.0%**	**$ 342,292**	**(3.8%)**



1) Detail information available on expenditure pages 95-96 of the line item budget book.

COMMUNITY DEVELOPMENT:
METROPOLITAN PLANNING ORGANIZATION (MPO)

PROGRAM DESCRIPTION:

The Farmington MPO is the regional transportation planning organization for the cities of Farmington, Aztec, and Bloomfield, and for San Juan County. It serves as the regional forum for discussing regional transportation needs, planning transportation systems, and programming federal funding to the region. The MPO is guided by federal planning principles. As directed by the Federal Highway Administration (FHWA), the MPO has begun observing the Federal Fiscal Year (October 1 through September 30), which begins three months after the City's Fiscal Year. Federal regulations outline the requirements and responsibilities of the MPO:

- Develop and update the long range Metropolitan Transportation Plan that assesses transportation needs and identifies projects that will be funded through federal, state, and local sources during the next twenty years.
- Develop and amend a short range Transportation Improvement Program (TIP) that prioritizes and programs federal funds to regionally significant projects during the next four years.
- Develop and update the Unified Planning Work Program (UPWP), a two-year work plan that describes the planning activities and projects to be carried out by MPO staff during the federal fiscal years.
- Coordinate planning activities with Red Apple Transit.
- Maintain a Public Participation Plan.
- Maintain a financially constrained budget for transportation activities through federal, state, and local funding sources.

Budget Highlights:

The MPO is receiving approximately $203,855 in federal FHWA PL planning funds and $104,459 in federal FTA 5303 planning funds in FFY 16 for the MPO activities outlined in the FFY2015-2016 UPWP. The City of Farmington is expected to contribute approximately $36,500 to the required local match.

FY2017 GOALS/OBJECTIVES AND PERFORMANCE MEASURES:

In FY2017, the MPO will:

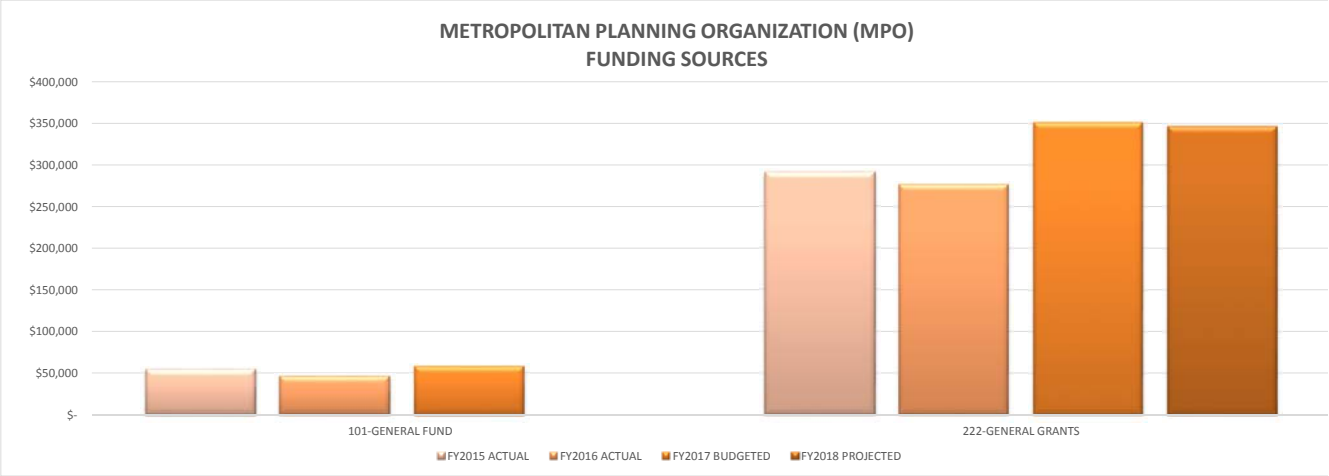
- Continue to implement the 2040 Metropolitan Transportation Plan (MTP).
- Develop and implement regional performance measures with NMDOT.
- Complete the Complete Streets Guidelines for the region.
- Assist Red Apple Transit in evaluating operational data to improve the efficiency of the region's transit system and to better understand travel patterns and ridership characteristics.
- Develop a Safety Plan to evaluate needs and target safety related projects throughout the region.
- Maintain the region's Transportation Improvement Program (TIP), including ensuring inclusion on the State's Transportation Improvement Program (STIP).
- Collect, maintain and analyze multiple types of socioeconomic and demographic data. Provide forecasts for transportation planning purposes and for use by local and state agencies.
- Take semi-annual traffic counts throughout the MPO Planning Area, document current traffic conditions and trends, and prepare traffic flow maps.
- Update the MPO regional traffic model to study the effects of proposed transportation projects and for various transportation studies.
- Review performance measures used by NMDOT and MPOs to determine impacts for various modes of transportation.
- Coordinate with and assist NMDOT with the development and/or update of various projects and plans.
- Be available to perform student arrival counts and evaluate conditions at schools participating in the Safe Routes to School program to improve safety for children.
- Assist local agencies and NMDOT with reviews of development plans of regional significance and with traffic forecasts as requested.

COMMUNITY DEVELOPMENT
METROPOLITAN PLANNING ORGANIZATION (MPO)

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
MPO Planner	1	1	$ 59,994	$ 59,544	(0.8%)
Associate Planner	1	1	58,375	59,072	1.2%
Administrative Aide	1	1	35,704	36,026	0.9%
TOTAL	**3**	**3**	**$ 154,073**	**$ 154,642**	**0.4%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 205,783	$ 192,774	(6.3%)	$ 236,980	22.9%	$ 236,980	0.0%
b) General Operating	85,302	84,237	(1.2%)	114,500	35.9%	109,585	(4.3%)
c) Capital	-	-		-		-	
e) Transfers	54,600	46,449	(14.9%)	58,144	25.2%	-	(100.0%)
Grand Total	**$ 345,685**	**$ 323,460**	**(6.4%)**	**$ 409,624**	**26.6%**	**$ 346,565**	**(15.4%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 54,600	$ 46,449	(14.9%)	$ 58,144	25.2%	$ -	(100.0%)
2)	222-GENERAL GRANTS	291,085	277,011	(4.8%)	351,480	26.9%	346,565	(1.4%)
	Grand Total	**$ 345,685**	**$ 323,460**	**(6.4%)**	**$ 409,624**	**26.6%**	**$ 346,565**	**(15.4%)**



1) Detail information available on expenditure page 97 of the line item budget book.
2) Detail information available on expenditure page 143 of the line item budget book.

Note: In FY2014 the MPO division was transferred to fund 222 to be accounted for separately and to promote transparency.

COMMUNITY DEVELOPMENT:
METROPOLITAN REDEVELOPMENT AGENCY (MRA)

PROGRAM DESCRIPTION:

Background

In 2005, the City of Farmington designated the three Downtown neighborhoods --- the Downtown, the Civic Center, and the Animas District – as a Metropolitan Redevelopment Area (MRA) under the authority of the New Mexico Metropolitan Redevelopment Code [3-60A-1 to 3-60A-13, 3-60A-14 to 3-60A-48 NMSA 1978].

MRA Vision Statement

The Metropolitan Redevelopment Area is a safe, vibrant activity center for the Four Corners region where people can live, work and play as a community.

MRA Mission Statement

The Metropolitan Redevelopment Agency is the catalyst for creating renewed energy and vitality in the area it serves through plan development and implementation.

Budget Highlights:

In previous fiscal years, the City Council set aside $1,500,000 in the General Governmental Capital Project fund (408) earmarked for the MRA. The plan presented to Council reflected the intended use of these funds to be utilized to implement the economic-based objectives of the MRA Plan, which was adopted in 2009.

Generally, these goals include upgrading infrastructure to support economic development, attracting public and private investment to key opportunity sites and locations, achieving a more sustainable mix of land uses, including market-rate housing, live-work properties, and neighborhood-serving businesses, attracting developers and job-producing businesses, improving the streetscape and public signage to make the MRA more pedestrian-friendly, providing pedestrian connections between the River/Riverwalk and Downtown, cleaning up specific areas to make them more attractive for development, reducing crime in the MRA, providing incentives and opportunities for the relocation of industrial users, remediating brownfield areas, and providing the funding needed to establish public-private partnerships, most especially, for the desired catalyst projects.

FY2017 GOALS/OBJECTIVES AND PERFORMANCE MEASURES:

In FY16, subject to Council approval, use of the MRA reserved funds may be used to support:

Any and all projects identified in the MRA Plan, including but not limited to:

- Funding of an MRA land assembly program
- Establishing a tax increment financing district in the MRA
- Purchasing privately-owned parcels adjoining City-owned properties that could be land banked and marketed for specific development
- Establishing public-private partnerships to attract infill development or redevelopment, such as a full-service hotel to complement the existing Civic Center
- Making the recommended roadway improvements in the MRA to Main Street and Broadway
- Expanding the open space at the Riverwalk area west of Miller
- Completing the connection of the Animas Trail to Downtown
- Constructing streetscape and sidewalk improvements throughout the MRA
- Developing a high-quality whitewater park at Boyd Park
- Developing an outdoor amphitheater and recreation complex
- Designing and constructing MRA gateway features at both ends of Main Street
- Establishing a wayfinding program in the MRA
- Establishing Downtown as a New Mexico-designated Arts and Cultural District

Notable project(s) undertaken or completed to date:

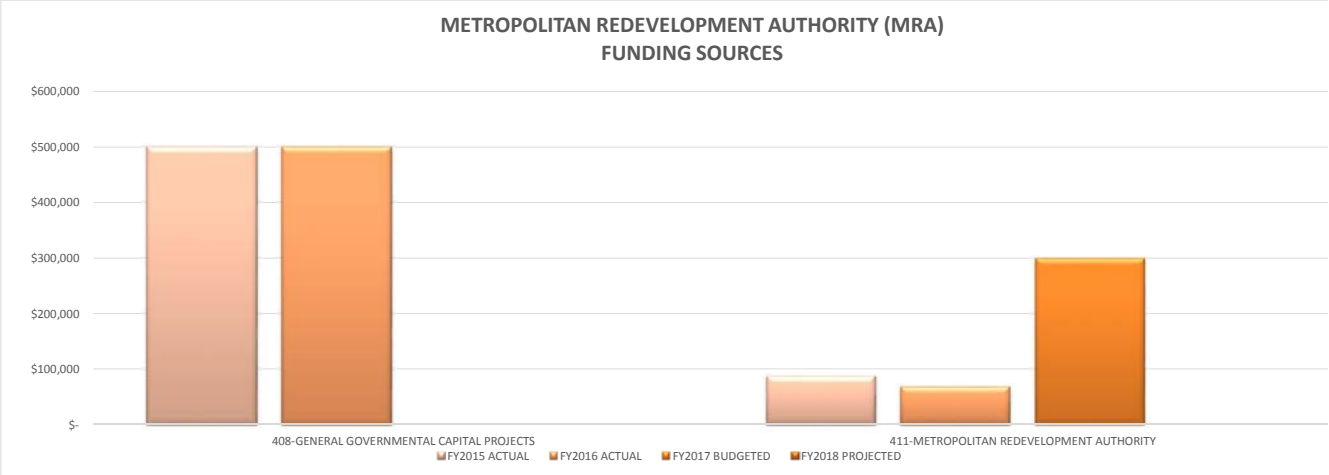
- Purchase of 1309 Quince to incorporate into future Totah Park
- Downtown Gateway Signage Design
- Complete Streets Conceptual Design for Main & Broadway

COMMUNITY DEVELOPMENT
METROPOLITAN REDEVELOPMENT AUTHORITY (MRA)

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
This division has no employees.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
b) General Operating	$ 21,080	$ 67,573	220.6%	$ 225,000	233.0%	$ -	(100.0%)
c) Capital	65,957	-	(100.0%)	75,000		-	(100.0%)
e) Transfers	500,000	500,000	0.0%	-	(100.0%)	-	
Grand Total	**$ 587,037**	**$ 567,573**	**(3.3%)**	**$ 300,000**	**(47.1%)**	**$ -**	**(100.0%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	$ 500,000	$ 500,000	0.0%	$ -	(100.0%)	$ -	
2)	411-METROPOLITAN REDEVELOPMENT AUTHORITY	87,037	67,573	(22.4%)	300,000	344.0%	-	(100.0%)
	Grand Total	**$ 587,037**	**$ 567,573**	**(3.3%)**	**$ 300,000**	**(47.1%)**	**$ -**	**(100.0%)**



1) Detail information available on expenditure page 170 of the line item budget book.
2) Detail information available on expenditure page 173 of the line item budget book.

Note: In FY2014 a new fund (411 fund) was created to account for MRA transactions.

COMMUNITY DEVELOPMENT: BUILDING INSPECTION

PROGRAM DESCRIPTION:

The Building Inspection Division provides a full-level of inspection services comprised of inspection and plan review for building, plumbing/mechanical and electrical projects. All new, private residential and commercial projects including offices, retail stores, churches, day care centers, etc., are reviewed and inspected for building, plumbing, mechanical and electrical code requirements. Building, electrical and plumbing/mechanical services are provided for the area within the city limits. As the City entered into a cooperative assistance agreement with San Juan County in FY 15, these services can now extend beyond the city limits when requested by the County.

The Division's electrical inspectors also perform electrical service connect inspections throughout the Farmington Electrical Utility System's service area.

This Division currently administers and enforces over 10 separate codes and provides other departments, contractors, the media, architects, engineers, and the general public with information concerning these codes. Besides permitting and inspecting new structures, additions, remodels, etc., inspections are performed at all business locations where there is a change in occupancy, pursuant to the International Building Code.

FY2017 GOALS/OBJECTIVES:

Goals and objectives for the division include:

- Continue permitting small residential projects over the counter the same day, and continue completing the review of plans on new residential dwellings within three days of plan submittal.

- Continue completing the review of plans on ninety percent of new commercial buildings within two weeks of plan submittal. Continue performing all building, plumbing, mechanical and electrical inspections within 24 hours of scheduling.

- As the State of New Mexico adopts new building, plumbing, mechanical and energy conservation codes, we will administer and enforce these codes once they become effective.

- All building, plumbing/mechanical and electrical inspectors will maintain State of New Mexico and International Code Council requirements for state and national certifications.

- The Division will continue to participate with the State of New Mexico Construction Industries Division in future code adoptions, technical advisory committees, and education for inspectors and contractors concerning adopted building, plumbing/mechanical, electrical, and accessibility codes.

- Continue to implement the BP HTE Module to meet the Division's needs and ensure communication and productivity throughout the Department and other City departments.

- Continually improve customer service and communication with customers and applicants, by establishing an electronic submittal/review process and by improving informational forms and postings on the City web page.

Performance Measures:

- Total number of building inspections completed in FY15: 8,223
- Total number of building permits issued in FY 15: 1,153
- Total Valuation of Building Permits in FY 15: $38,393,619
- Total number of permits issued for New Single Family homes in FY 15: 77
- Total number of final inspections of New Single Family homes in FY 15: 77
- Total number of final inspections of commercial buildings in FY 15: 24
- Notable projects completed in FY 15:

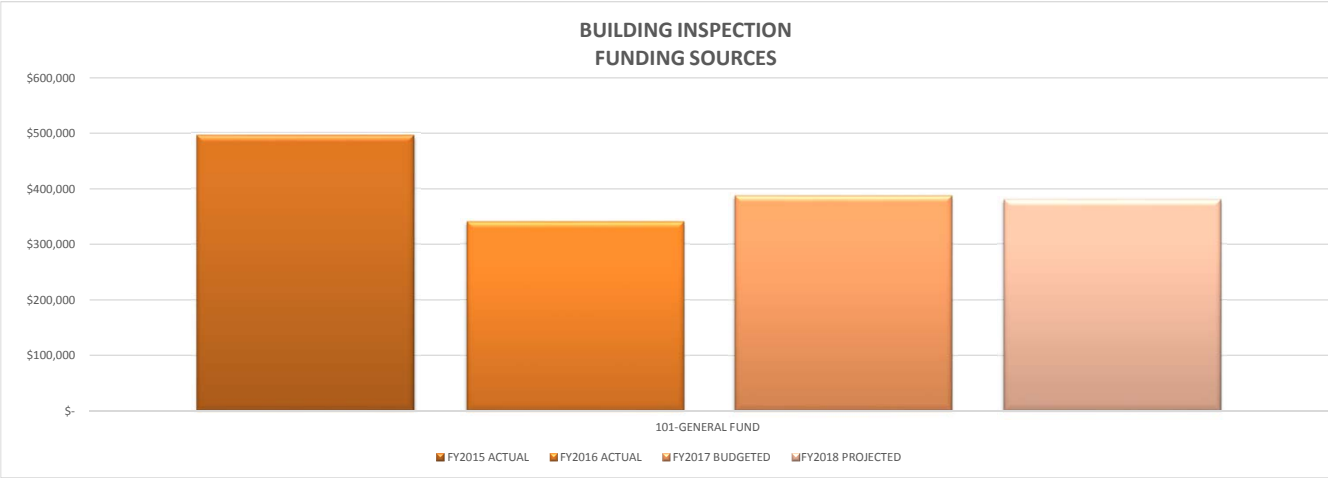
  - ✓ Dick's Sporting Goods, 505 E. Main
  - ✓ Dollar Tree, 501 E. Broadway
  - ✓ Taco Bell, 2226 E. Main
  - ✓ Freddy's, 4530 E. Main
  - ✓ Del Taco, 5506 E. Main
  - ✓ Trattoria Di Bernadone, 5520 E. Main
  - ✓ Taco Bell, 2100 W. Main
  - ✓ Subway, 2100 Bloomfield Blvd.
  - ✓ Dickey's, 3701 Messina Drive
  - ✓ Fitness World, 3701 Messina Drive
  - ✓ Vista Hill Villas, 3401 Victoria Way, Building 1,000

COMMUNITY DEVELOPMENT
BUILDING INSPECTION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Chief Building Inspector	1	1	$ 71,709	$ 72,217	0.7%
Electrical Inspector	2	2	122,792	122,998	0.2%
Plumbing/Mechanical Inspector	1	1	67,560	67,376	(0.3%)
Building Inspector	3	3	183,492	184,864	0.7%
Permit Technician I	1	1	35,595	36,026	1.2%
TOTAL	**8**	**8**	**$ 481,148**	**$ 483,482**	**0.5%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 686,122	$ 600,046	(12.5%)	$ 618,769	3.1%	$ 618,769	0.0%
b) General Operating	45,172	36,074	(20.1%)	68,360	89.5%	63,691	(6.8%)
c) Capital	-	28,726		-	(100.0%)	-	
e) Transfers	(235,536)	(324,996)	38.0%	(299,844)	(7.7%)	(302,842)	1.0%
Grand Total	**$ 495,757**	**$ 339,850**	**(31.4%)**	**$ 387,285**	**14.0%**	**$ 379,617**	**(2.0%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 495,757	$ 339,850	(31.4%)	$ 387,285	14.0%	$ 379,617	(2.0%)
	Grand Total	**$ 495,757**	**$ 339,850**	**(31.4%)**	**$ 387,285**	**14.0%**	**$ 379,617**	**(2.0%)**



1) Detail information available on expenditure pages 98-99 of the line item budget book.

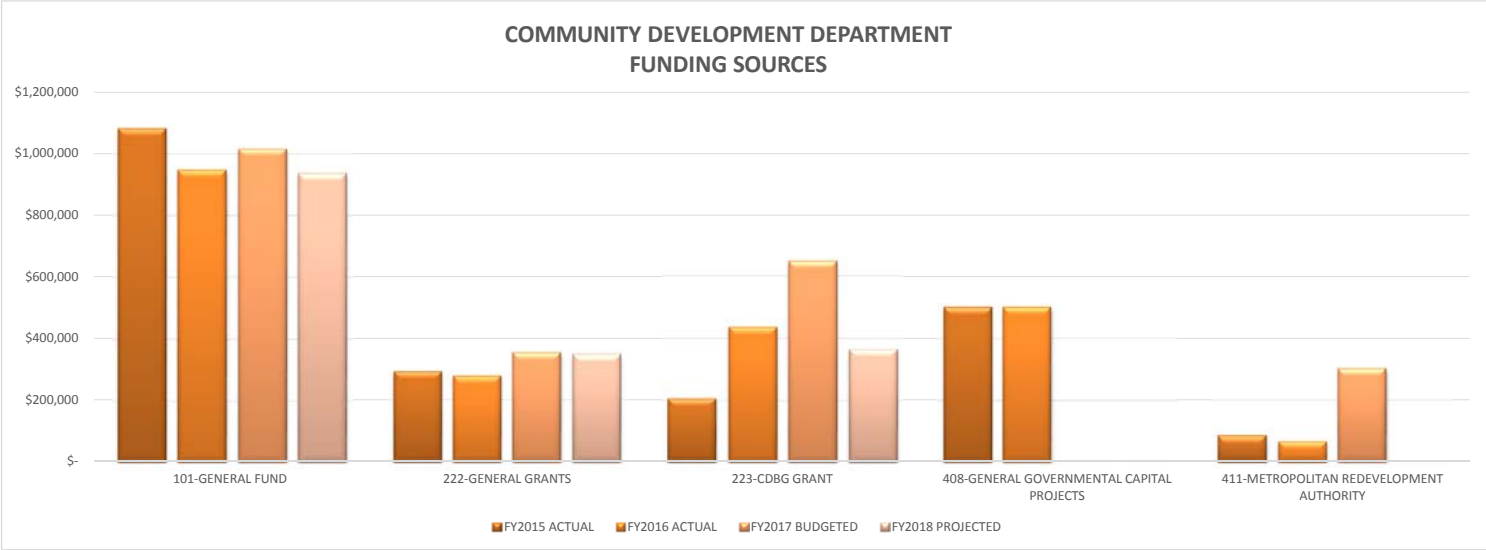
COMMUNITY DEVELOPMENT
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**19**	**18**	**$ 1,065,044**	**$ 1,074,227**	**0.9%**

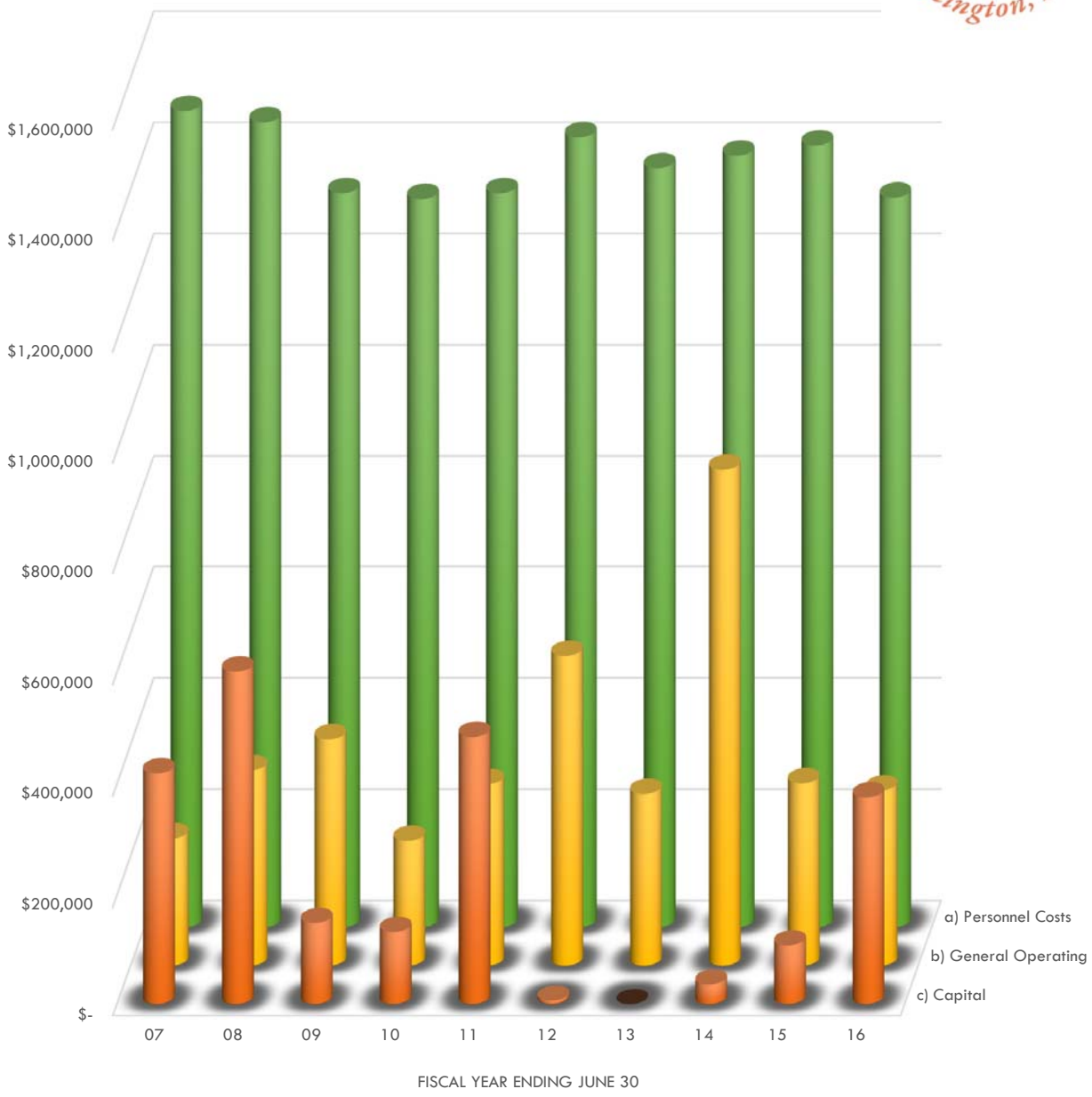
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Administration	$ 407,952	$ 649,398	59.2%	$ 864,610	33.1%	$ 580,126	(32.9%)
Building Inspection	495,757	339,850	(31.4%)	387,285	14.0%	379,617	(2.0%)
Metropolitan Planning Organization	345,685	323,460	(6.4%)	409,624	26.6%	346,565	(15.4%)
Metropolitan Redevelopment Authority	587,037	567,573	(3.3%)	300,000	(47.1%)	-	(100.0%)
Planning	329,798	348,875	5.8%	355,768	2.0%	342,292	(3.8%)
Grand Total	**$ 2,166,229**	**$ 2,229,157**	**2.9%**	**$ 2,317,287**	**4.0%**	**$ 1,648,600**	**(28.9%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,407,758	$ 1,313,832	(6.7%)	$ 1,415,648	7.7%	$ 1,415,648	0.0%
b) General Operating	330,506	317,703	(3.9%)	569,894	79.4%	298,724	(47.6%)
c) Capital	108,901	376,168	245.4%	573,445	52.4%	237,070	(58.7%)
e) Transfers	319,064	221,453	(30.6%)	(241,700)	(209.1%)	(302,842)	25.3%
Grand Total	**$ 2,166,229**	**$ 2,229,157**	**2.9%**	**$ 2,317,287**	**4.0%**	**$ 1,648,600**	**(28.9%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 1,081,519	$ 948,136	(12.3%)	$ 1,016,399	7.2%	$ 937,312	(7.8%)
222-GENERAL GRANTS	291,085	277,011	(4.8%)	351,480	26.9%	346,565	(1.4%)
223-CDBG GRANT	206,588	436,436	111.3%	649,408	48.8%	364,723	(43.8%)
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	500,000	500,000	0.0%	-	(100.0%)	-	
411-METROPOLITAN REDEVELOPMENT AUTHORITY	87,037	67,573	(22.4%)	300,000	344.0%	-	(100.0%)
Grand Total	**$ 2,166,229**	**$ 2,229,157**	**2.9%**	**$ 2,317,287**	**4.0%**	**$ 1,648,600**	**(28.9%)**



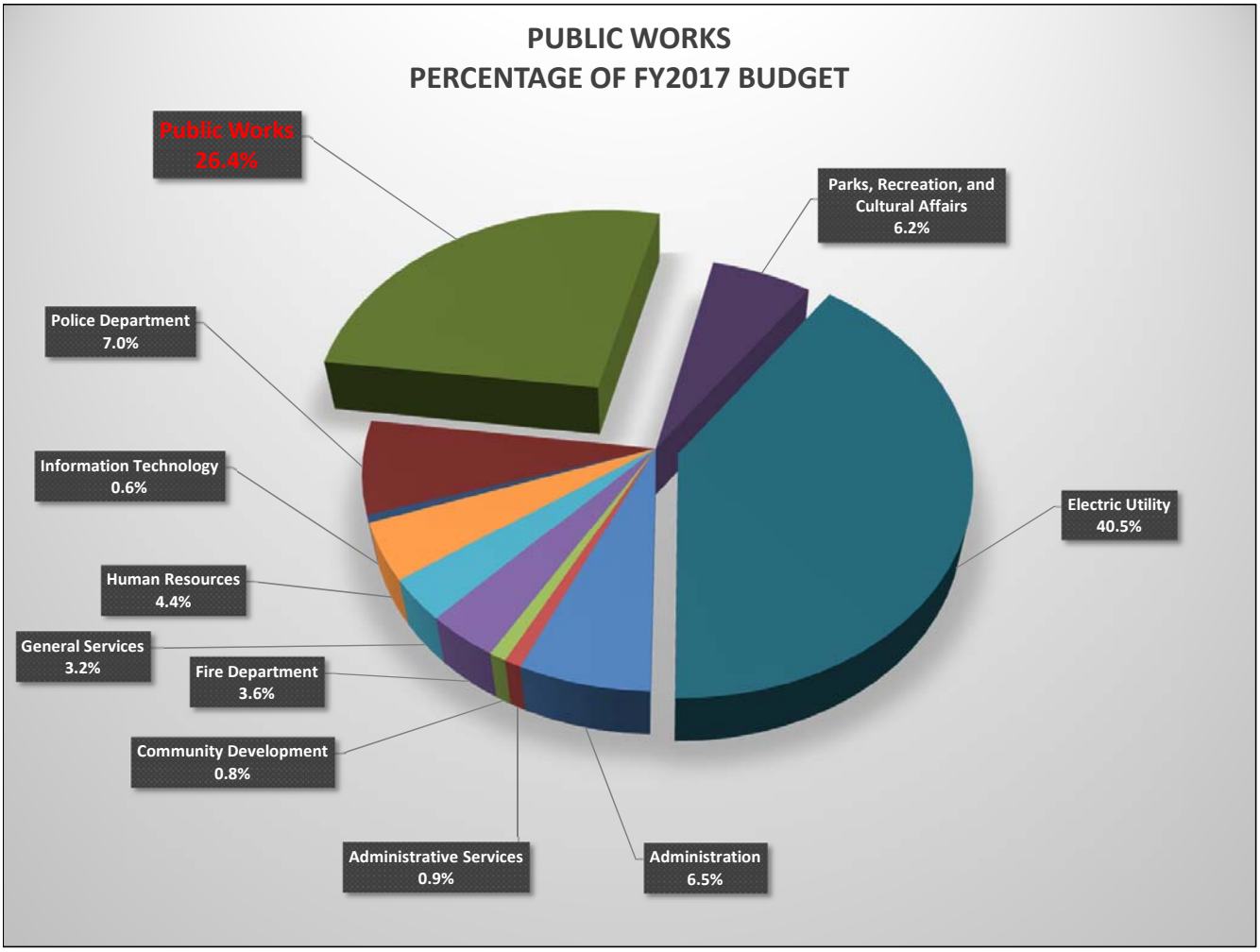
COMMUNITY DEVELOPMENT ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

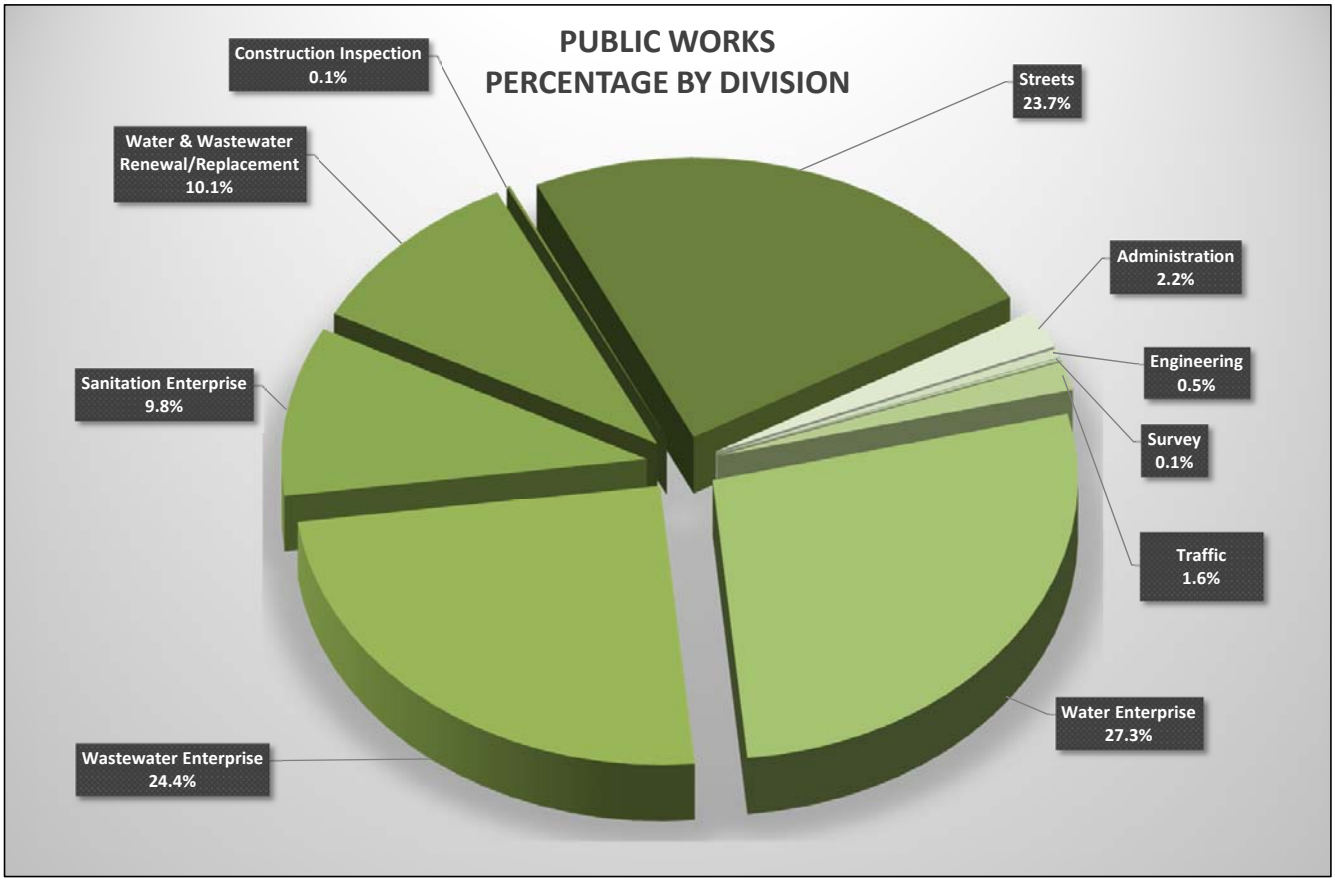


FARMINGTON
Jolt Your Journey™

Jolt Your Outdoors....

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.


PUBLIC WORKS
PERCENTAGE OF FY2017 BUDGET
Public Works 26.4%
Parks, Recreation, and Cultural Affairs 6.2%
Police Department 7.0%
Information Technology 0.6%
Electric Utility 40.5%
Human Resources 4.4%
General Services 3.2%
Fire Department 3.6%
Community Development 0.8%
Administrative Services 0.9%
Administration 6.5%


PUBLIC WORKS
PERCENTAGE BY DIVISION
Construction Inspection 0.1%
Streets 23.7%
Water & Wastewater Renewal/Replacement 10.1%
Administration 2.2%
Engineering 0.5%
Sanitation Enterprise 9.8%
Survey 0.1%
Traffic 1.6%
Water Enterprise 27.3%
Wastewater Enterprise 24.4%

PUBLIC WORKS: ADMINISTRATION

PROGRAM DESCRIPTION:

The Administration Division is responsible for the oversight and direction of the department's three major organizational divisions which cover sixteen functional areas. These divisions and functional areas of responsibility are as follows:

- Engineering, Construction which includes Construction Inspection, Drafting, Engineering, Survey, Storm Water management, Traffic Engineering, and Solid Waste Management (including recycling) and Streets.
- Operations and Maintenance for Streets and Traffic.
- Water/Wastewater Utility, which includes Water Utility Administration for treatment and distribution, Wastewater Utility Administration for treatment and collection, and Water Rights Management.

FY2017 GOALS/OBJECTIVES:

Goals/objectives for the different functional areas of Public Works are contained within the budget narratives for the respective areas. FY2017 Administration objectives include major project direction in all divisions and other support functions.

- Develop and implement "work order" guidelines to better track projects throughout the year, to maximize output, being on time and within budget.
- In concert with the Community Development Department, enhance customer service to ensure common sense positive efficient processing of development applications.
- Implement a comprehensive street and sidewalk condition inventory using technical objective criteria and a surface management plan for City adoption with interactive software.
- Pursue state and federal assistance on street maintenance using MAP, CO-OP, HISP, TAP, CMAC-F and TPE funding programs.
- Review and revise staffing structure to best utilize full team talent enhancing customer service with timely delivery
- Prepare special reports as requested throughout the year.
- Upgrade GIS to be up and running in field
- Incorporate the Traffic Division into the work order system
- Improve website CIP project information mapping
- Complete Storm Water projects: Villa View and Hood Arroyo
- O&M dump site and disposal plan
- Dirt Street / create milling program
- Provide emergency response
- Negotiate NPDES permit w/ TDS limits under 600 mg/l
- Implement Stormwater permit
- Enhance and upgrade policy, code and guidelines as needed
- Institute cross connection control program
- Project list tracking
- Enhance county MOU, rock crack seal, striping and equipment
- Provide way finding signs

PERFORMANCE MEASURES:

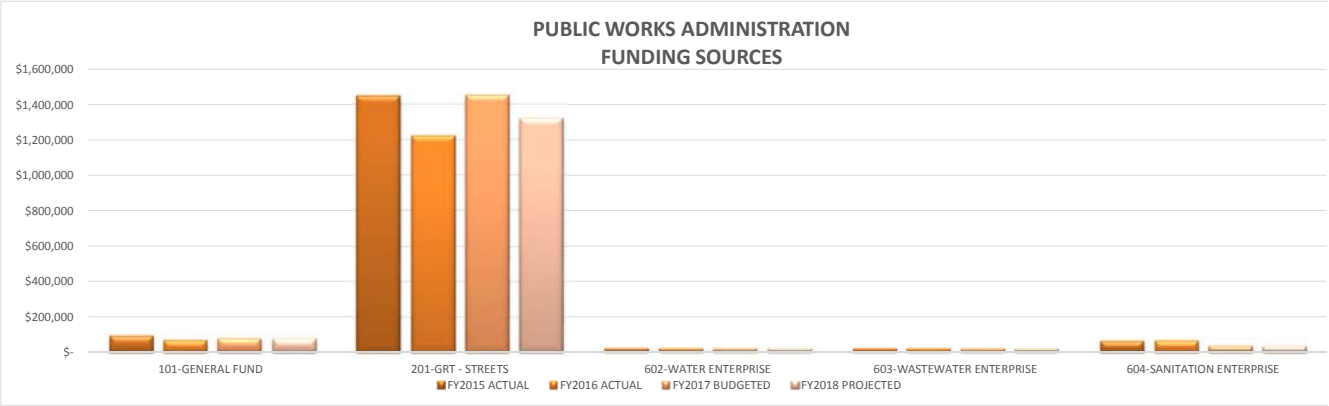
- Create scanning program for OptiView.
- Develop a storm water Fund with funding source and Equipment.
- Implement Pavement Management System
- Implement efficiency studies for OMI and WMI.
- Remain up to date on employee evaluations.
- Meet all regulatory compliance standards.
- Keep up to date on work orders
- Move projects through NMDOT bureaucracy.
- Implement DTS software
- Establish new NMDOT maintenance agreement.
- Attend training updates.

PUBLIC WORKS ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Public Works Director	1	1	$ 130,198	$ 131,011	0.6%
Public Works Office Manger	1	1	49,580	49,517	(0.1%)
TOTAL	**2**	**2**	**$ 179,779**	**$ 180,528**	**0.4%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 268,979	$ 271,726	1.0%	$ 239,771	(11.8%)	$ 239,590	(0.1%)
b) General Operating	118,037	109,261	(7.4%)	168,175	53.9%	150,667	(10.4%)
d) Debt Service	304,538	305,238	0.2%	305,738	0.2%	306,523	0.3%
e) Transfers	945,972	702,427	(25.7%)	883,229	25.7%	769,899	(12.8%)
Grand Total	**$ 1,637,526**	**$ 1,388,652**	**(15.2%)**	**$ 1,596,913**	**15.0%**	**$ 1,466,679**	**(8.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 91,429	$ 67,900	(25.7%)	$ 76,560	12.8%	$ 76,034	(0.7%)
2)	201-GRT - STREETS	1,450,179	1,222,666	(15.7%)	1,452,304	18.8%	1,322,777	(8.9%)
3)	602-WATER ENTERPRISE	16,654	17,012	2.1%	17,013	0.0%	17,013	0.0%
4)	603-WASTEWATER ENTERPRISE	16,654	17,012	2.1%	17,013	0.0%	17,013	0.0%
5)	604-SANITATION ENTERPRISE	62,610	64,063	2.3%	34,023	(46.9%)	33,842	(0.5%)
	Grand Total	**$ 1,637,526**	**$ 1,388,652**	**(15.2%)**	**$ 1,596,913**	**15.0%**	**$ 1,466,679**	**(8.2%)**



1) Detail information available on expenditure page 100 of the line item budget book.
2) Detail information available on expenditure page 117 of the line item budget book.
3) Detail information available on expenditure page 206 of the line item budget book.
4) Detail information available on expenditure page 211 of the line item budget book.
5) Detail information available on expenditure page 217 of the line item budget book.

PUBLIC WORKS: CONSTRUCTION INSPECTION

PROGRAM DESCRIPTION:

Under the direction of the City Engineer and the Chief Construction Inspector, the Construction Inspection Division reviews, estimates and inspects all projects under the Annual Streets and Utility contracts as well as other CIP projects; reviews pay requests; reviews estimates and inspects capital improvements projects including water and wastewater projects and provides similar services for other departments upon request. This division also assists in coordinating construction efforts with private utilities and contractors to ensure proper construction procedures, scheduling and timely completion of projects. The division drafts work orders and cost estimates; plans and schedules the Annual Street Rehabilitation Program, answers complaints; monitors safety compliance and provides public notice on projects or emergency repairs which disrupt traffic.

FY2017 GOALS/OBJECTIVES:

- Inspect various water and sewer line rehabilitation & replacement projects.
- Inspect rehabilitation work at Wastewater Treatment Plant.
- Manage sewer video inspection program, estimate repairs, and inspect construction.
- Field verifies 5% of existing Water, Wastewater, and Storm Sewer Systems per year.
- Review, estimate and inspect work performed under Annual Utilities Contract.
- Review, estimate and inspect work performed under Annual Street Maintenance Contract.
- Inspect work performed by City's Operation and Maintenance Contractor.
- Field verifies 100% of ADA/PROWAG ramp compliance on annual street resurfacing list.
- Inspect FY2017 multi-million dollar street resurfacing program.
- Provide up to date accurate and complete documentation in daily reports for quantities and adherence to specifications.
- Insure NMDOT inspection requirements are met on NMDOT/FHWA projects.
- Inspect various roadway improvement projects.
- Inspect public improvements in new subdivisions.
- Inspect TAP project: 20th Street Sidewalk Project; Phase 1, Clayton to Fairview; and, Phase 2, Fairview to Sullivan.
- Inspect MAP project: Foothills Enhancement Project, Phase 1, Holmes to Rinconada.
- Manage storm sewer inspection program, estimate repairs and inspect construction.
- Inspect Council directed storm drain improvement projects.
- Review, estimate and inspect miscellaneous capital improvement projects as requested/required (PRCA, FEUS, Building Maintenance).
- Provide estimating services to other City Departments upon request.

PERFORMANCE MEASURES:

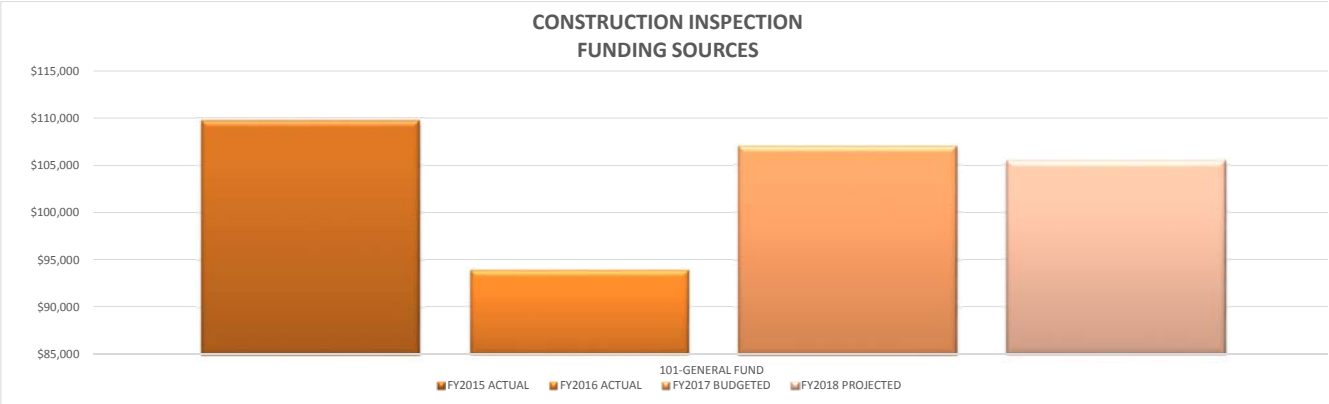
- Pay estimates paid on first review 85% of the time.
- ADA ramps on resurfacing list checked for ADA/PROWAG compliance. 100% of the time.
- Inspections – respond to inspection request within 24 hours, 95% of the time.

PUBLIC WORKS
CONSTRUCTION INSPECTION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Chief Construction Inspector	1	1	$ 53,244	$ 58,437	9.8%
Construction Inspector	2	2	112,643	100,584	(10.7%)
TOTAL	**3**	**3**	**$ 165,886**	**$ 159,021**	**(4.1%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 239,731	$ 249,053	3.9%	$ 260,344	4.5%	$ 260,344	0.0%
b) General Operating	9,997	9,698	(3.0%)	19,275	98.8%	19,468	1.0%
e) Transfers	(139,980)	(164,904)	17.8%	(172,632)	4.7%	(174,358)	1.0%
Grand Total	**$ 109,748**	**$ 93,847**	**(14.5%)**	**$ 106,987**	**14.0%**	**$ 105,453**	**(1.4%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 109,748	$ 93,847	(14.5%)	$ 106,987	14.0%	$ 105,453	(1.4%)
	Grand Total	**$ 109,748**	**$ 93,847**	**(14.5%)**	**$ 106,987**	**14.0%**	**$ 105,453**	**(1.4%)**



1) Detail information available on expenditure page 101 of the line item budget book.

PUBLIC WORKS: CITY ENGINEERING

PROGRAM DESCRIPTION:

Under the direction of the City Engineer, the Engineering Division performs engineering design and analysis, drafting and writing of technical specifications and reports for Public Works, Water and Wastewater Utilities, Parks, Recreation, and Cultural Affairs Department and other City departments.

Budget Highlights:

The Engineering Division's workload has continued to increase due to changes in federal regulations especially with storm water discharges (MS4) and flood plain development regulations. We propose 2 new full time employees to handle the MS4 mandates.

FY2017 GOALS/OBJECTIVES:

The division will design and coordinate construction of:

- Provide support to the Water/Wastewater Utilities Division in design and/or oversight of water, sewer and solid waste projects.
- Prepare technical specifications for Annual Utilities Maintenance Contracts.
- Prepare technical specifications for Annual Street Maintenance Contracts.
- Design and oversee construction of remedial storm drain and arroyo erosion control projects including Council Action Plan.
- Develop, draft and submit applications for New Mexico Department of Transportation HSIP, CO-OP, MAP, CMAQ, and TAP grant projects. Design and manage awarded projects.
- Continue implementation of NPDES and MS4 Storm Water Management Plan per EPA requirements, including updating three City ordinances.
- Oversee development of Pavement Management System.
- Continue to set up Facility Management and work orders in HTE for GIS & GASB34.
- Oversee Culpepper and Villa View Pond designs.
- Oversee post construction FEMA remapping of Porter Arroyo 100 year flood plain.
- Oversee post construction FEMA remapping of Carl Arroyo downstream of Lakewood Detention Pond 100 year flood plain.
- Coordinate FY2017 street resurfacing program.
- Oversee Construction of NMDOT TAP Project: Phase 1 – 20th Street sidewalk, Clayton to Fairview; and, Phase 2 – 20th Street sidewalk, Fairview to Hutton.
- Design various CIP projects for PRCA, FEUS, Building Maintenance and other City departments.
- Assist Building Inspection in review of construction permits for drainage requirements.
- Assist Community Development in review of new subdivision development, including review of proposed infrastructure and plat requirements.

PERFORMANCE MEASURES:

- New streets/corrections included in the update to the street directory once per year, 95%.
- Final plat map application reviews signed within 2 weeks of final submittal, when submitted correctly, 100%.
- Building permits – 3-day turnaround, when complete, 95%.
- Flood Plain Elevation Certificates – 5-day turnaround, 95%. Letter of Map Request 15 day turn around, 95%.
- Subdivision Plat Review – 10-day turnaround, 95%.
- Respond to citizen requests – 48-hour turnaround, 90%.
- Consultant's Plan Review – 15-day turnaround, 80%.

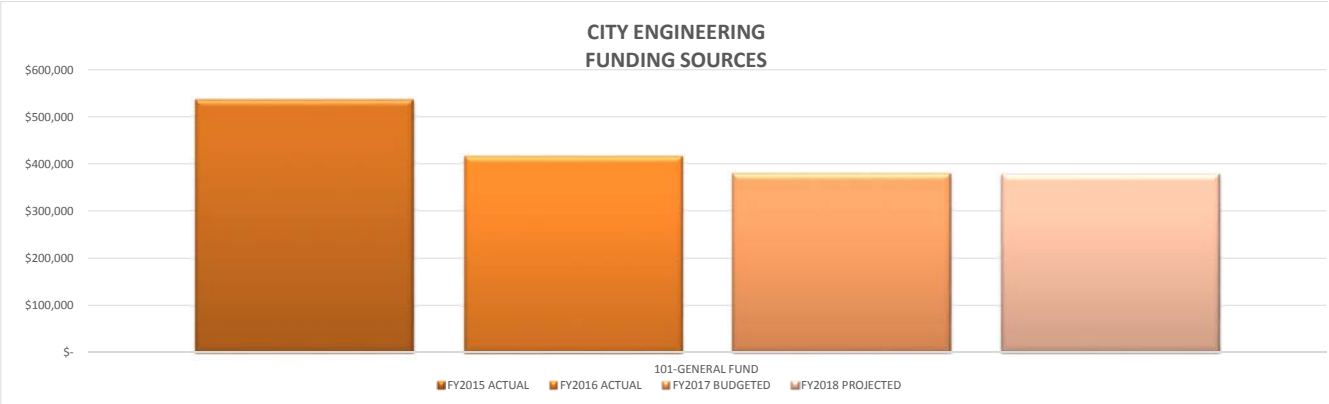
PUBLIC WORKS
CITY ENGINEERING

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
City Engineer	1	1	$ 105,183	$ 106,650	1.4%
Drainage Project Engineer	-	-	-	-	-
Project Engineer I	1	1	79,094	79,655	0.7%
Associate Project Engineer*	3	2	116,545	117,217	0.6%
GIS Technician	0	0	-	-	-
Administrative Aide	1	1	40,918	40,836	(0.2%)
TOTAL	**6**	**5**	**$ 341,740**	**$ 344,358**	**0.8%**

*One of the three Associate Project Engineer positions is authorized in the FY2016 budget but not funded. This position was un-authorized in FY2017.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 501,182	$ 460,474	(8.1%)	$ 482,569	4.8%	$ 482,569	0.0%
b) General Operating	56,327	27,754	(50.7%)	52,080	87.7%	52,601	1.0%
e) Transfers	(21,516)	(73,092)	239.7%	(154,788)	111.8%	(156,336)	1.0%
Grand Total	**$ 535,992**	**$ 415,136**	**(22.5%)**	**$ 379,861**	**(8.5%)**	**$ 378,834**	**(0.3%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 535,992	$ 415,136	(22.5%)	$ 379,861	(8.5%)	$ 378,834	(0.3%)
	Grand Total	**$ 535,992**	**$ 415,136**	**(22.5%)**	**$ 379,861**	**(8.5%)**	**$ 378,834**	**(0.3%)**



1) Detail information available on expenditure pages 102-103 of the line item budget book.

PUBLIC WORKS: SURVEY

PROGRAM DESCRIPTION:

Under the direction of the City Engineer and the Lead Survey Chief, the Survey Division is responsible for topographical surveying and construction staking, preparing preliminary drawings for various City departments and divisions. Work by this division includes identifying the location and descriptions of property from existing established boundary corners and recorded plats; existing topography for future roadways, utilities and other public facilities projects; the establishment of grades and alignments, as-built surveys for public improvements; and, engineering construction measurements and staking for Public Works Capital Improvement Projects.

Budget Highlights:

The Survey Division, through the use of GPS survey equipment, will continue to be involved in the inventory, location and mapping of new and existing street and utility infrastructure components.

FY2017 GOALS/OBJECTIVES:

- Collection of existing infrastructure data for design of water and wastewater projects.
- Field layout of construction drawings for water main extensions and water main replacements.
- Field layout of construction drawings for sewer main extensions and replacements.
- Verification of lots and plats related to rights of way and easements.
- Verification of lots and plats related to water rights projects.
- Survey of proposed easements for water and wastewater projects.
- As-built surveys for installed water and sewer utilities.
- Existing topography survey and construction layout of various storm drainage projects.
- Existing topography survey and construction layout for NMDOT TAP and MAP projects.
- Verification of lots and plats related to obtaining easements, right-of-way and property for the City.
- Provide GPS survey support to GIS Division for City base map.
- Construction staking for other City department projects as needed.
- Assist Community Development in review of field requirements of subdivision plats.

PERFORMANCE MEASURES:

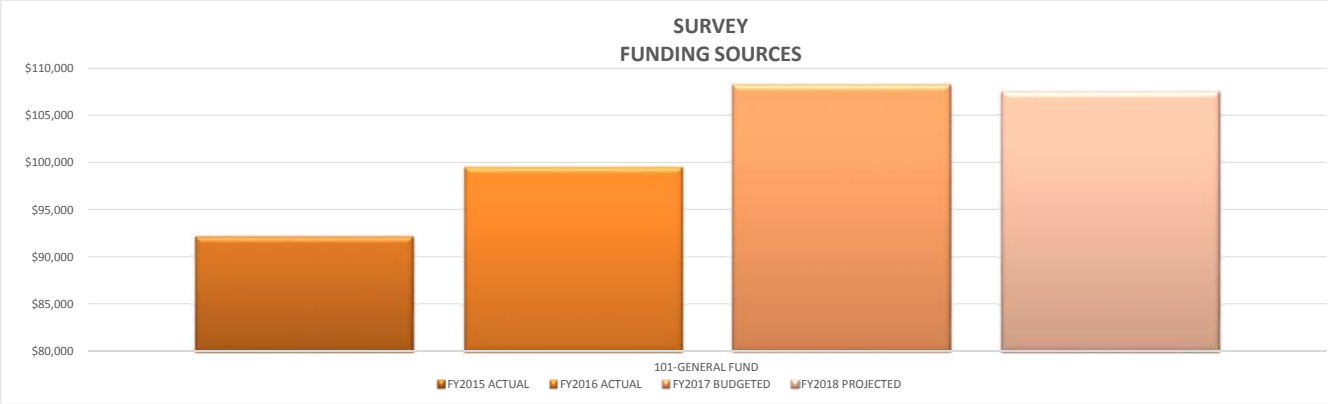
- 95% of all projects started within five working days.
- As-built surveys for installed facilities, 98% accurate.
- Perform field checks of 105 existing Global Positioning System (GPS) Control Points every year to verify condition of monuments.

PUBLIC WORKS
SURVEY

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Lead Survey Party Chief	1	1	$ 51,703	$ 51,980	0.5%
Survey Party Chief	1	1	46,818	47,078	0.6%
Surveyor Aide	1	1	39,477	39,517	0.1%
TOTAL	**3**	**3**	**$ 137,998**	**$ 138,576**	**0.4%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 185,573	$ 181,898	(2.0%)	$ 181,693	(0.1%)	$ 181,693	0.0%
b) General Operating	10,721	15,437	44.0%	27,170	76.0%	27,442	1.0%
c) Capital	-	-		-		-	
e) Transfers	(104,160)	(97,872)	(6.0%)	(100,620)	2.8%	(101,626)	1.0%
Grand Total	**$ 92,133**	**$ 99,463**	**8.0%**	**$ 108,243**	**8.8%**	**$ 107,509**	**(0.7%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1) 101-GENERAL FUND	$ 92,133	$ 99,463	8.0%	$ 108,243	8.8%	$ 107,509	(0.7%)
Grand Total	**$ 92,133**	**$ 99,463**	**8.0%**	**$ 108,243**	**8.8%**	**$ 107,509**	**(0.7%)**



1) Detail information available on expenditure pages 104-105 of the line item budget book.

PUBLIC WORKS: TRAFFIC ENGINEERING

PROGRAM DESCRIPTION:

Under the direction of the Public Works Director and Traffic Engineer, the Traffic Engineering Division is responsible for the safe, efficient and orderly movement of all traffic throughout the City. The division ensures City-wide code compliance with the Manual on Uniform Traffic Control Devices. The division oversees, maintains and installs all traffic control devices within the City and administers the City's street light program. Traffic control devices include:

- Pavement Markings: over 340 lane miles, 651 crosswalks, along with symbols and curb markings painted per year.
- Signs: Regulatory (4,594), warning (1,093), school (313), street name (3,324), and others (740). Total: 10,064
- Traffic Signals: The City has 85, of which 77 have emergency vehicle preemption systems. The City provides contract maintenance for 10 signals outside the City limits for San Juan County and the City of Bloomfield.
- School Zone Speed Limit Flashers: 30.
- Warning Beacon Lights: 10.

This division investigates traffic complaints, responds to citizen requests regarding traffic control and street lighting issues, works closely with police and others to ensure safe, efficient, and orderly traffic flows. The division monitors construction and maintenance in the roadway to ensure all applicable traffic control laws and work zone safety guidelines are followed. The division also performs development reviews including Traffic Impact Studies, MUTCD Code Compliance reviews, traffic signal warrant studies and traffic safety studies.

FY2017 GOALS/OBJECTIVES:

- Continue to perform annual preventative maintenance on each traffic signal (95 each) as needed.
- Continue visual sign reflectivity condition assessment -- 20% of total per year.
- Maintain damaged or vandalized traffic sign installations. Upgrade as necessary.
- Continue street name sign replacements at intersections: 350 intersections per year, 117 per month.
- Conduct turning movement counts at 30 signalized locations and conduct 10 warrant studies. Conduct special speed and volume counts.
- Investigation and trimming of 276 known vegetative sight obstructions, twice a year.
- Maintain average response time to after-hours signal maintenance or stop sign knockdown call out time to less than 30 minutes.
- Paint 340 longline miles of striping, twice (spring/fall).
- Re-mark 110 worn crosswalks and stop bars.
- Replace aging traffic signal equipment for upgrades and code compliance. Install battery backup systems as necessary.
- ATSC on 20th Street
- Remove traffic signals at Locke, Allen and Court Streets
- Provide construction management for capital projects.

PERFORMANCE MEASURES:

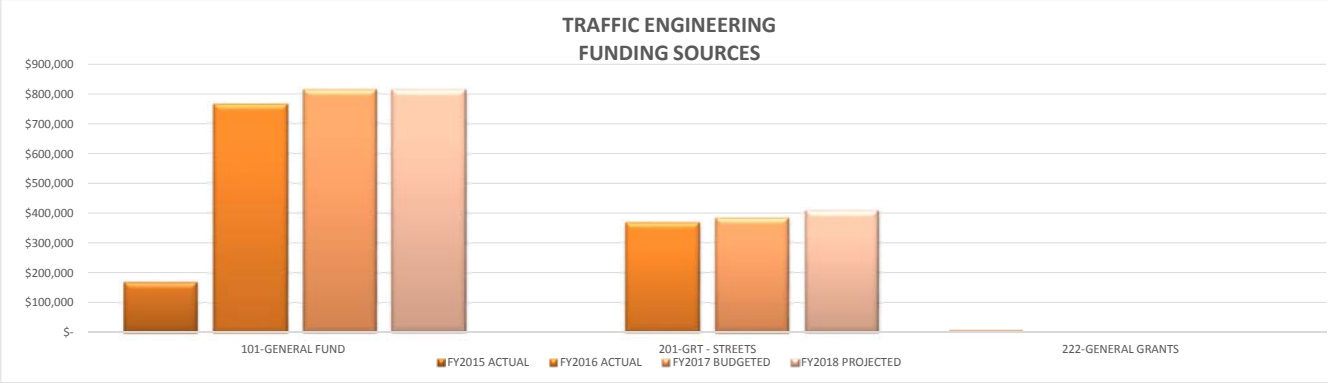
- Complete preventative maintenance for 95 signals annually.
- Complete 20% of total signs condition visual assessment. Replace knockdown stop signs within 1 working day of notice. Repair/replace other damaged signs within 5 working days of notice. Complete street name sign replacements at 350 intersections city wide.
- Complete 30 turning movement counts.
- Trim 276 vegetative sight obstructions.
- Complete condition assessment and prioritization of aging signal equipment and battery backup installations.
- Paint 340 lane miles of streets. Remark 100 crosswalks.
- Street lighting standards update

PUBLIC WORKS
TRAFFIC ENGINEERING

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Traffic Engineer	1	1	$ 97,433	$ 97,166	(0.3%)
Intelligent Trans Sys Technician	3	3	153,055	148,324	(3.1%)
Traffic Associate Engineer	1	1	59,324	49,000	(17.4%)
Traffic Working Foreman	1	1	45,038	45,357	0.7%
Painter/Traffic	1	1	36,442	36,507	0.2%
Traffic Sign Technician	2	2	69,103	67,907	(1.7%)
TOTAL	**9**	**9**	**$ 460,394**	**$ 444,261**	**(3.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 600,896	$ 628,393	4.6%	$ 627,432	(0.00)	$ 627,432	0.0%
b) General Operating	110,893	473,836	327.3%	392,270	(17.2%)	396,193	1.0%
c) Capital	-	28,923		175,000	505.1%	200,000	14.3%
e) Transfers	(540,000)	-	(100.0%)	-		-	
Grand Total	**$ 171,790**	**$ 1,131,152**	**558.5%**	**$ 1,194,702**	**5.6%**	**$ 1,223,625**	**2.4%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 167,372	$ 763,784	356.3%	$ 813,702	6.5%	$ 815,565	0.2%
2)	201-GRT - STREETS	-	367,368		381,000	3.7%	408,060	7.1%
3)	222-GENERAL GRANTS	4,418	-	(100.0%)	-		-	
	Grand Total	**$ 171,790**	**$ 1,131,152**	**558.5%**	**$ 1,194,702**	**5.6%**	**$ 1,223,625**	**2.4%**



1) Detail information available on expenditure pages 106-107 of the line item budget book.
2) Detail information available on expenditure page 118 of the line item budget book.
3) Detail information available on expenditure page 144 of the line item budget book.

PUBLIC WORKS: STREETS

PROGRAM DESCRIPTION:

The Streets Division is responsible for the repair and maintenance of 1,356 lane miles of paved streets including 30 miles of dirt streets. The Division is also responsible for alleys, public parking lots, and, flood control when it rains, and, snow and ice control in the winter. The division is functionally divided into four work crews. The ***Truck and Equipment*** crew performs heavy construction for other City departments, maintains and builds dirt streets, builds milled asphalt streets, maintains dirt alleys, constructs and maintains retention ponds and prepares areas for paving. The ***Concrete Construction*** crew repairs existing and constructs new concrete curb and gutters, sidewalks, headwalls, erosion control walls, curb inlets, collection boxes, manholes and drainage channels. The crew also installs storm drainage pipe and repairs and installs guardrails. The ***Street Maintenance*** crew is responsible for maintenance of all paved streets, alleys and parking lots within the City. This work consists of potholes, utility cuts, crack sealing, and some new paving of streets, alleys, and parking lots. The ***Street Sweeper and Roadside Cleanup*** crew is responsible for the sweeping of streets, alleys, and public parking lots, cleaning of right of ways, medians, drainage channels, storm drain inlets, and performs miscellaneous repair work.

Budget Highlights:

Although not included in the budget numbers, the Streets Division anticipates the need to add one position in the future, street sweeper and operator, to adequately maintain the increasing number of road miles in the City. If the new position is added, additional equipment will also be needed for this position. Due to the fact that we are not able to get trustees from the jail, we are requesting two temporary laborers to assist in roadside cleanup of weeds and debris. Also needed for approximately 4 months are two temporary laborers for crack sealing streets.

FY2017 GOALS/OBJECTIVES:

- Provide a quick response to any problems that arise due to our aging streets and from the demands placed on our facilities by new development.
- Improve snow response with enhanced notification using existing equipment and the use of pre-wetted salt and sand (magnesium chloride).
- Continue to apply milled asphalt to designated gravel streets.
- Continue the limited program of magnesium chloride application to dirt roadways to control dust and reduce frequency of blading.
- Continue construction of erosion control walls, retention ponds, drop inlets, pipes and various locations to address storm drainage problems.
- Installation of new sidewalks adjacent to City property, major streets, and in areas where needed for the Traffic Division‘s “Safe Routes to School” program.

PERFORMANCE MEASURES:

Sweeper:

- 25 miles per operator per eight-hour shift, min.
- Residential streets - 4 times per year.
- Arterial streets - 12 times per year (Scott & San Juan Blvd., Dustin, 30th, 20th, Butler, Sullivan, Piñon Hills Blvd., English & Largo).
- Truck routes - 12 times per year (LE Murray, Bloomfield Hwy., E. Main, W. Main, Browning Parkway and La Plata Hwy.).
- Downtown – 76 times a year, 90% of the time swept average frequency is 12 months; twice weekly.

Concrete:

- Construct 15 sq. ft. of new sidewalk per man hour or 60 sq. ft. of new sidewalk per crew hour.

Asphalt:

- Pothole repair within 72 hours of notification.
- Repair 10.5 sq. ft. of asphalt per man hour or - 73.5 sq. ft. per crew hour.
- Crack seal 1,500 sq. ft. per man hour or 10,500 sq. ft. per crew hour.

Blade:

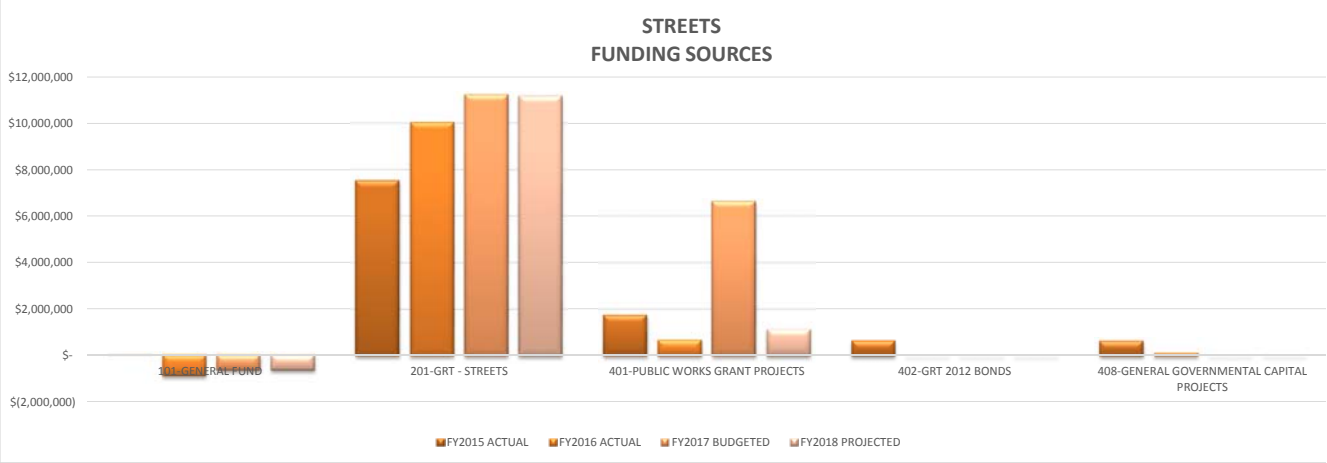
- Blade two miles of dirt-street per operator, per seven hour shift.
- Blade a street within seven working days of receiving a request (weather conditions will determine compliance).

PUBLIC WORKS
STREETS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Streets Superintendent	1	1	$ 79,377	$ 80,376	1.3%
Streets Lead Foreman	1	1	57,148	57,553	0.7%
Streets Working Foreman	3	3	159,113	140,678	(11.6%)
Heavy Equipment Operator	4	4	161,280	162,449	0.7%
Street Sweeper Operator	3	3	126,446	126,816	0.3%
Truck Driver	4	4	146,400	138,838	(5.2%)
Concrete Carpenter	-	1	-	41,318	-
Concrete Carpenter Trainee	2	1	68,448	29,429	(57.0%)
Streets Laborer	7	7	208,497	198,397	(4.8%)
TOTAL	**25**	**25**	**$ 1,006,709**	**$ 975,854**	**(3.1%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,316,490	$ 1,317,661	0.1%	$ 1,480,142	12.3%	$ 1,480,142	0.0%
b) General Operating	3,492,091	3,141,463	(10.0%)	3,621,065	15.3%	3,884,129	7.3%
c) Capital	6,065,845	5,248,666	(13.5%)	11,772,460	124.3%	6,305,000	(46.4%)
e) Transfers	(332,544)	277,644	(183.5%)	348,384	25.5%	-	(100.0%)
Grand Total	**$ 10,541,882**	**$ 9,985,434**	**(5.3%)**	**$ 17,222,051**	**72.5%**	**$ 11,669,271**	**(32.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ (1,407)	$ (876,005)	62154.7%	$ (650,893)	(25.7%)	$ (647,153)	(0.6%)
2)	201-GRT - STREETS	7,535,968	10,035,403	33.2%	11,232,484	11.9%	11,166,424	(0.6%)
3)	401-PUBLIC WORKS GRANT PROJECTS	1,750,161	686,033	(60.8%)	6,640,460	868.0%	1,150,000	(82.7%)
4)	402-GRT 2012 BONDS	632,174	-	(100.0%)	-		-	
5)	408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	624,987	140,003	(77.6%)	-	(100.0%)	-	
	Grand Total	**$ 10,541,882**	**$ 9,985,434**	**(5.3%)**	**$ 17,222,051**	**72.5%**	**$ 11,669,271**	**(32.2%)**



1) Detail information available on expenditure pages 108-109 of the line item budget book.
2) Detail information available on expenditure pages 119-120 of the line item budget book.
3) Detail information available on expenditure page 159 of the line item budget book.
4) Detail information available on expenditure page 162 of the line item budget book.
5) Detail information available on expenditure page 171 of the line item budget book.

PUBLIC WORKS: WATER/WASTEWATER UTILITY

PROGRAM DESCRIPTION:

The primary responsibility of the City Water/Wastewater Utility Division is to oversee the City's Water and Wastewater Utilities and monitor the City's operations and maintenance contracts with private sector firms. The main focus includes financial management of the capital improvements planning and environmental compliance. Related responsibilities include serving as the City's environmental office on regional efforts to address environmental and/or regulatory compliance issues such as the Clean Water Act, Clean Air Act, and the Resource Recovery Act.

The Water/Wastewater Utility Division consists of three subunits: Operations, Capital Construction, and Water Resources Management. The **Operations and Environmental Coordinator** is responsible for the Operations area and serves as the liaison between the City and its water and wastewater operations and maintenance contractor, CH2MHILL OMI, Inc. A Project Engineer is responsible for the **Capital Construction** area and oversees all capital improvement projects in the Water and Wastewater Utilities. The **Water Resource** unit is responsible for the overall management of the City's water resources, including water rights acquisition, adjudication, perfection, transfers, and accounting; 40-Year Water Plan; Return Flow Plan; and Water Conservation Plan. The eight division positions are staffed, in FY2016 the division hired another Project Engineer and a Construction Inspector to oversee the additional capital improvement projects brought about through the increased renewal and replacement (R&R) funding for the Water and Wastewater Utilities. The focus of the Division will be continuing work on the 40-Year Water Plan, Conservation Plan, and the Wastewater Treatment Plant Improvements and Discharge Permit.

Budget Highlights:

Both the Water and Wastewater Funds are in good financial condition and the capital projects are being managed so the funds will meet obligations. A consultant will be working on the 40-Year Water Plan and Conservation Plan. The planned capital projects for the Water Fund will focus on system maintenance, security improvements, and replacement of water lines to improve service and fire flow. The planned capital projects for the Wastewater Fund will focus on system maintenance and replacement maintenance and replacement of deteriorating sewer lines as conditions warrant improving service. A major project for the Wastewater Fund is the construction of a new MRAS basin, Final Clarifier, Solids Handling Facility and UV Disinfection System at the treatment plant, a $14 million dollar loan has been secured from New Mexico Environment Department (NMED) to fund the project.

FY2017 GOALS/OBJECTIVES:

- Continue oversight and coordination of the Operations & Maintenance (O&M) contract with CH2M (45 employees) and annual capital improvements related to system expansion and maintenance.
- Coordinate with the City Engineering staff on the design, construction and inspection of utility infrastructure as they relate to proposed street capital projects.
- Perform professional level administrative and public contract work necessary to monitor the City's water/ wastewater O&M contracts ($6.4 million/year).
- Monitor emergency response times to insure a maximum of two hours.
- Monitor annual fire hydrant flow tests and inspections on all hydrants.
- Monitor the water distribution system leak detection program – ½ of the system in FY2017.
- Monitor cleaning and inspection of entire collection system within 48 months.
- Oversee the permit requirements related to the NPDES permit for the wastewater utilities.
- Maintain good relations with the public, media, commissions and boards with regard to the City's involvement in environmental matters.

PERFORMANCE MEASURES:

- Final plat map application reviews signed within 2 weeks of final submittal, when submitted correctly, 100%
- Building permits – 3-day turnaround, when complete, 95%
- Subdivision Plat Review – 10-day turnaround, 95%
- Respond to citizen requests – 48-hour turnaround, 90%
- Consultant's Plan Review – 15-day turnaround, 80%

PUBLIC WORKS: SANITATION UTILITY

PROGRAM DESCRIPTION:

Under the direction of the Public Works Director, this division is responsible for overseeing and monitoring the solid waste contractor's performance.

The Sanitation Utility Division consists of Operations, Maintenance and special programs. The Public Works Director is responsible for the Operations area and serves as the liaison between the City and its solid waste contractor, Waste Management, Inc.

Budget Highlights:

The New FY2017 contract adds performance measures and an outside consultant evaluation contract that will need to be deployed and monitored. This will mark the first year of proposed Street damage reimbursement program. Street damage is calculated to contribute about 16.75% of all damage to city streets. This is an equivalent cost to the city of about 1.2 million dollars annually.

FY2017 GOALS/OBJECTIVES:

Projects:

- Act as community liaison for Customer concerns.
- Implement and monitor Special Collections programs which includes Clean and Beautiful and Household Hazardous Waste
- Monitor performance measures
- Commission efficiency study
- Monitor total recyclable product, received at the recycling center, goal of 15% removal from waste stream.
- Maintain positive relations with the public, the media, commissions and boards, with regard to the City's involvement in environmental and aesthetic matters.
- Reimburse Street damage repair cost caused by heavy haul garbage trucks.
- Provide updated schedule and route maps on City website.
- Respond to citizen requests – 48-hour turnaround.

PERFORMANCE MEASURES:

- Missed Pick-up (MPU) fewer than or equal to 2 MPU per 1,200 customers

Route Delay Recover Standard

- Commercial Recovery – 95% or more of missed pickups are recovered within 24 hours of the normal pick-up time.
- Residential Recovery – 95% or more of missed pickups are recovered within 24 hours of the normal pick-up time.
- Route Delay Roll-off Recovery Standard
- Any customer affected by carry over is required to be within 24 hours of the normal pick-up time.

Commercial Container Cleaning

- Restaurant containers shall be cleaned not less than quarterly
- Office containers shall be cleaned not less than every four years
- All other Containers shall be cleaned not less than every two years

Route Trucks

- All trucks shall be cleaned and washed as needed to maintain a neat and sanitary appearance and smell, but in all cases at least once per week.
- Truck fleet breakdown rate shall not exceed one per month.

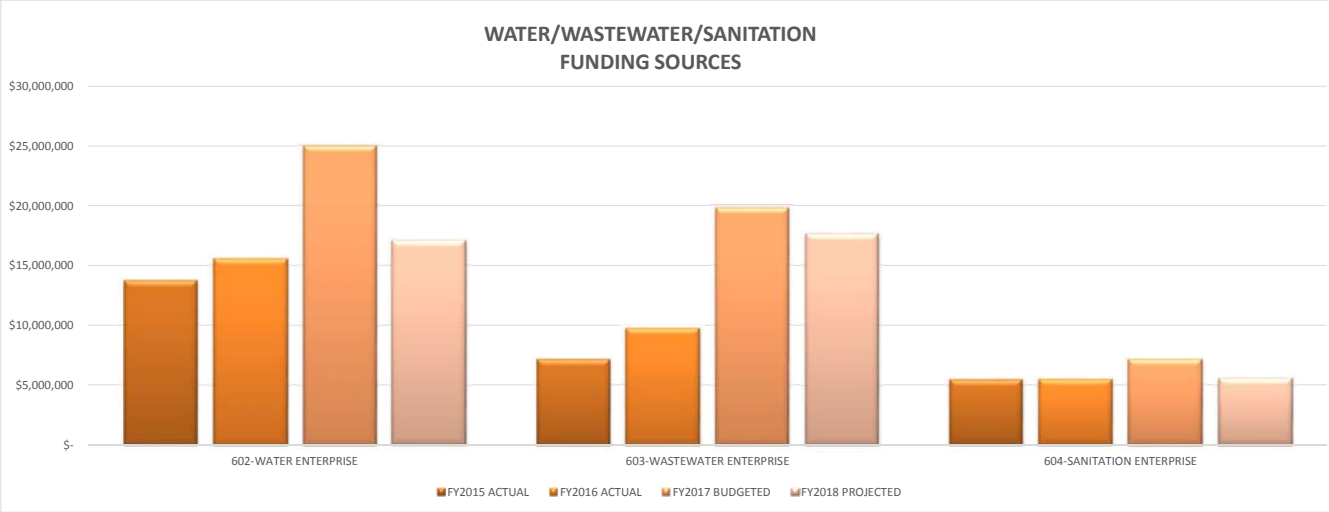
Container Delivery Standards are also provided for in the agreement.

PUBLIC WORKS
WATER/WASTEWATER/SANITATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Water/Wastewater Utility Administrator	1	1	$ 115,273	$ 115,652	0.3%
Operations Manager/Environmental Coordinator	1	1	84,238	85,456	1.4%
Associate Project Engineer	2	2	113,845	110,010	(3.4%)
Water Resource Specialist	1	1	67,186	67,001	(0.3%)
Construction Inspector	1	1	55,423	58,588	5.7%
Engineering Technician	1	1	57,402	57,721	0.6%
Water Technician	1	1	36,436	36,590	0.4%
TOTAL	**8**	**8**	**$ 529,802**	**$ 531,018**	**0.2%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,038,026	$ 1,047,864	0.9%	$ 1,170,936	11.7%	$ 1,170,936	0.0%
b) General Operating	15,473,052	16,629,378	7.5%	18,984,867	14.2%	18,117,587	(4.6%)
c) Capital	6,513,108	9,550,928	46.6%	26,741,355	180.0%	19,835,000	(25.8%)
d) Debt Service	1,068,882	1,262,705	18.1%	1,262,751	0.0%	1,262,752	0.0%
e) Transfers	2,260,304	2,299,035	1.7%	3,763,832	63.7%	-	(100.0%)
f) Extraordinary Losses	-	-		-		-	
Grand Total	**$ 26,353,372**	**$ 30,789,910**	**16.8%**	**$ 51,923,741**	**68.6%**	**$ 40,386,275**	**(22.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	602-WATER ENTERPRISE	$ 13,745,169	$ 15,561,507	13.2%	$ 24,993,738	60.6%	$ 17,114,931	(31.5%)
2)	603-WASTEWATER ENTERPRISE	7,132,263	9,735,809	36.5%	19,811,600	103.5%	17,664,029	(10.8%)
3)	604-SANITATION ENTERPRISE	5,475,940	5,492,593	0.3%	7,118,403	29.6%	5,607,315	(21.2%)
	Grand Total	**$ 26,353,372**	**$ 30,789,910**	**16.8%**	**$ 51,923,741**	**68.6%**	**$ 40,386,275**	**(22.2%)**



1) Detail information available on expenditure pages 207-210 of the line item budget book.
2) Detail information available on expenditure pages 212-216 of the line item budget book.
3) Detail information available on expenditure pages 218-219 of the line item budget book.

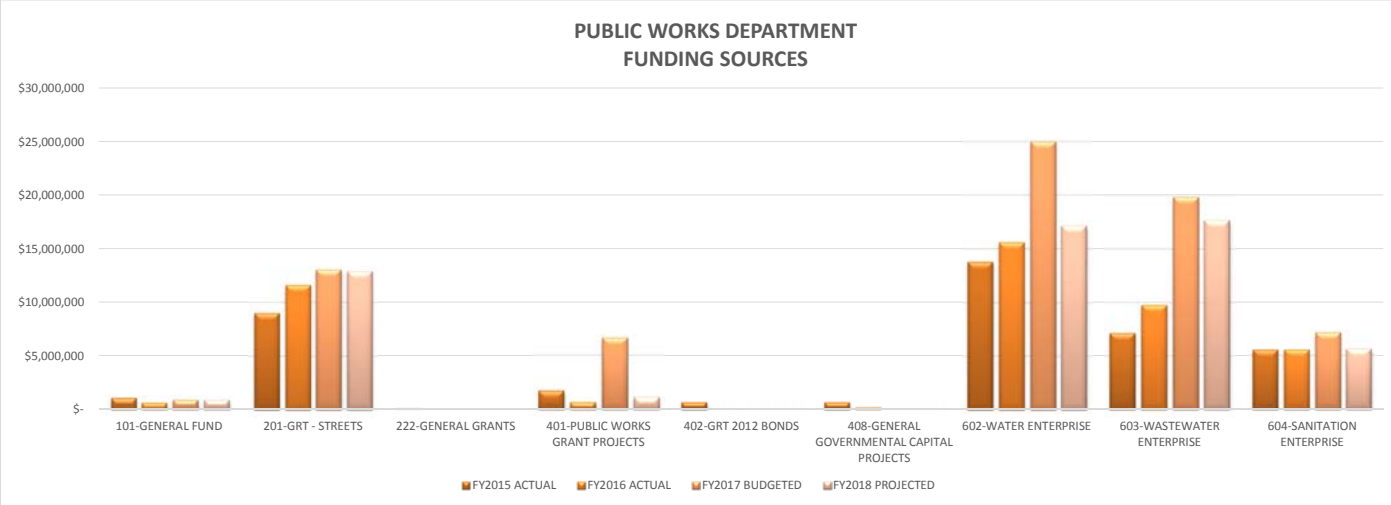
PUBLIC WORKS
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**56**	**55**	**$ 2,822,308**	**$ 2,773,616**	**(1.7%)**

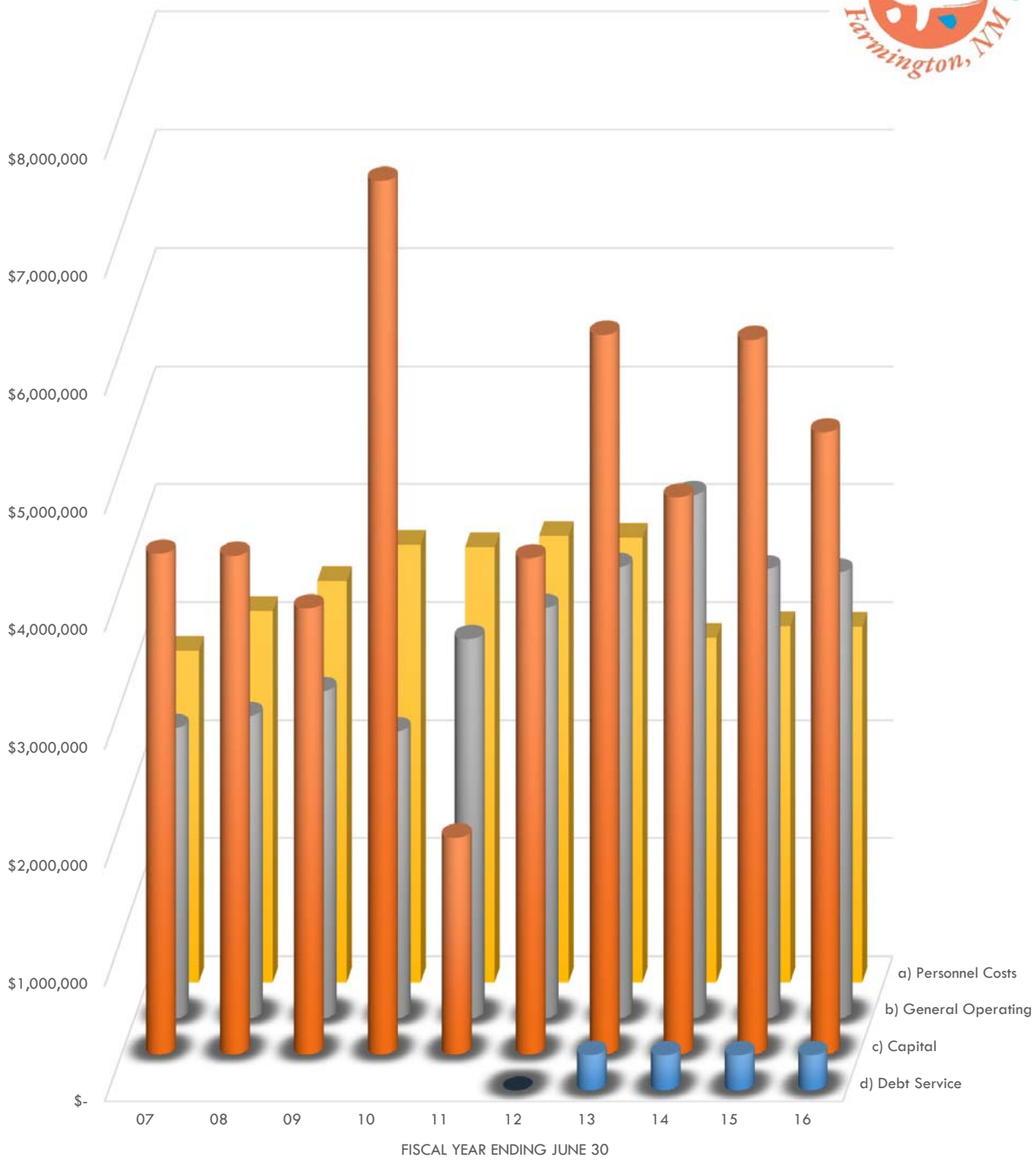
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Administration	1,637,526	1,388,652	(15.2%)	1,596,913	15.0%	1,466,679	(8.2%)
Engineering	535,992	415,136	(22.5%)	379,861	(8.5%)	378,834	(0.3%)
Survey	92,133	99,463	8.0%	108,243	8.8%	107,509	(0.7%)
Traffic	171,790	1,131,152	558.5%	1,194,702	5.6%	1,223,625	2.4%
Water Enterprise	12,520,433	11,474,028	(8.4%)	19,796,738	72.5%	13,162,931	(33.5%)
Wastewater Enterprise	6,315,040	7,866,711	24.6%	17,705,245	125.1%	15,559,529	(12.1%)
Sanitation Enterprise	5,473,887	5,490,417	0.3%	7,115,403	29.6%	5,607,315	(21.2%)
Water & Wastewater Renewal/Replacement	2,044,013	5,958,753	191.5%	7,306,355	22.6%	6,056,500	(17.1%)
Construction Inspection	109,748	93,847	(14.5%)	106,987	14.0%	105,453	(1.4%)
Streets	10,541,882	9,985,434	(5.3%)	17,222,051	72.5%	11,669,271	(32.2%)
Grand Total	**$ 39,442,444**	**$ 43,903,594**	**11.3%**	**$ 72,532,498**	**65.2%**	**$ 55,337,645**	**(23.7%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 4,150,877	$ 4,157,069	0.1%	$ 4,442,887	6.9%	$ 4,442,706	(0.0%)
b) General Operating	19,271,119	20,406,827	5.9%	23,264,902	14.0%	22,648,086	(2.7%)
c) Capital	12,578,953	14,828,517	17.9%	38,688,815	160.9%	26,340,000	(31.9%)
d) Debt Service	1,373,420	1,567,943	14.2%	1,568,489	0.0%	1,569,275	0.1%
e) Transfers	2,068,076	2,943,238	42.3%	4,567,405	55.2%	337,579	(92.6%)
f) Extraordinary Losses	-	-		-		-	
Grand Total	**$ 39,442,444**	**$ 43,903,594**	**11.3%**	**$ 72,532,498**	**65.2%**	**$ 55,337,645**	**(23.7%)**

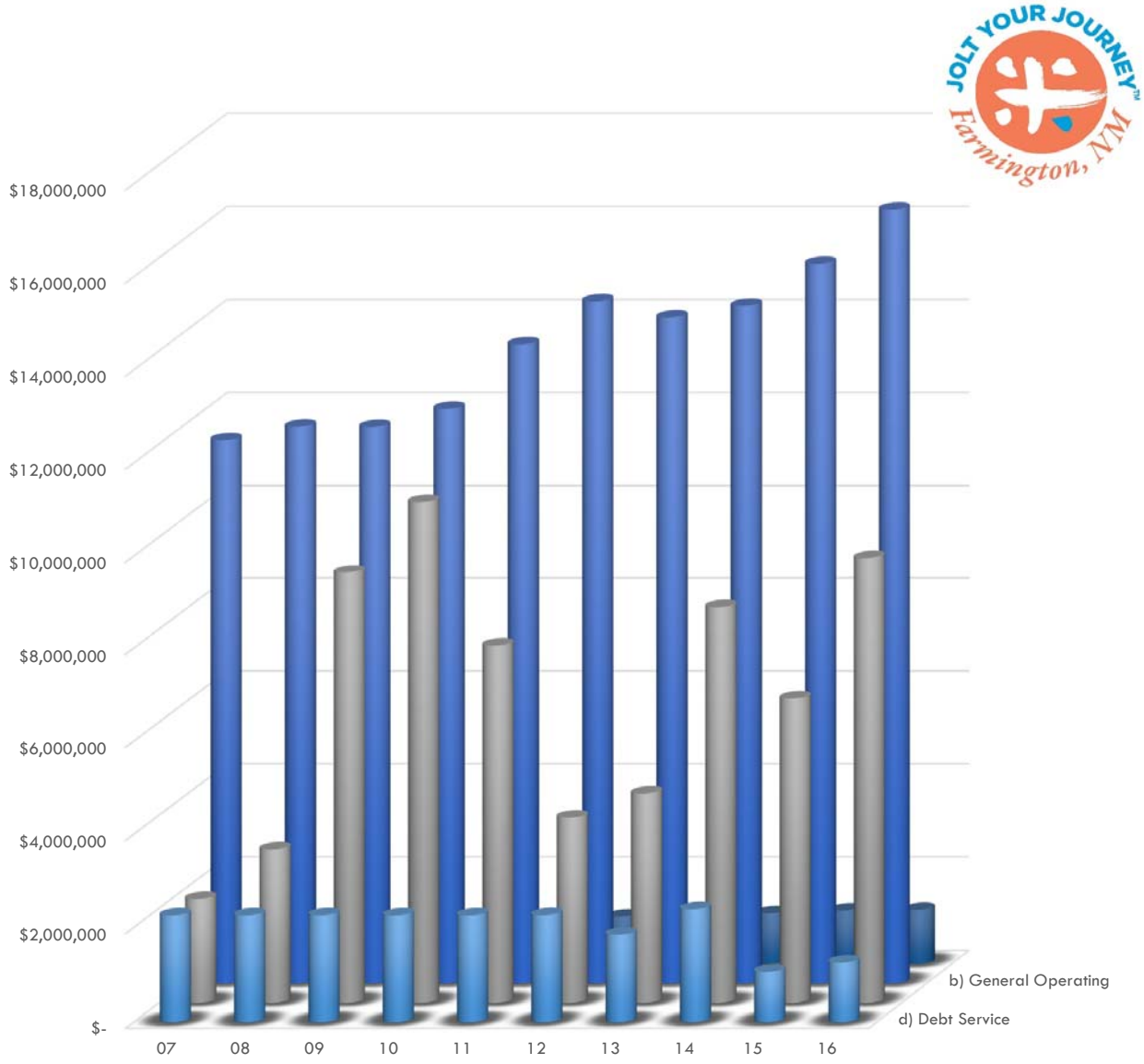
FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 995,267	$ 564,125	(43.3%)	$ 834,460	47.9%	$ 836,241	0.2%
201-GRT - STREETS	8,986,146	11,625,437	29.4%	13,065,788	12.4%	12,897,261	(1.3%)
222-GENERAL GRANTS	4,418	-	(100.0%)	-		-	
401-PUBLIC WORKS GRANT PROJECTS	1,750,161	686,033	(60.8%)	6,640,460	868.0%	1,150,000	(82.7%)
402-GRT 2012 BONDS	632,174	-	(100.0%)	-		-	
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	624,987	140,003	(77.6%)	-	(100.0%)	-	
602-WATER ENTERPRISE	13,761,823	15,578,519	13.2%	25,010,751	60.5%	17,131,944	(31.5%)
603-WASTEWATER ENTERPRISE	7,148,917	9,752,821	36.4%	19,828,613	103.3%	17,681,042	(10.8%)
604-SANITATION ENTERPRISE	5,538,551	5,556,656	0.3%	7,152,426	28.7%	5,641,157	(21.1%)
Grand Total	**$ 39,442,444**	**$ 43,903,594**	**11.3%**	**$ 72,532,498**	**65.2%**	**$ 55,337,645**	**(23.7%)**



PUBLIC WORKS ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY



WATER/WASTEWATER/SANITATION ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

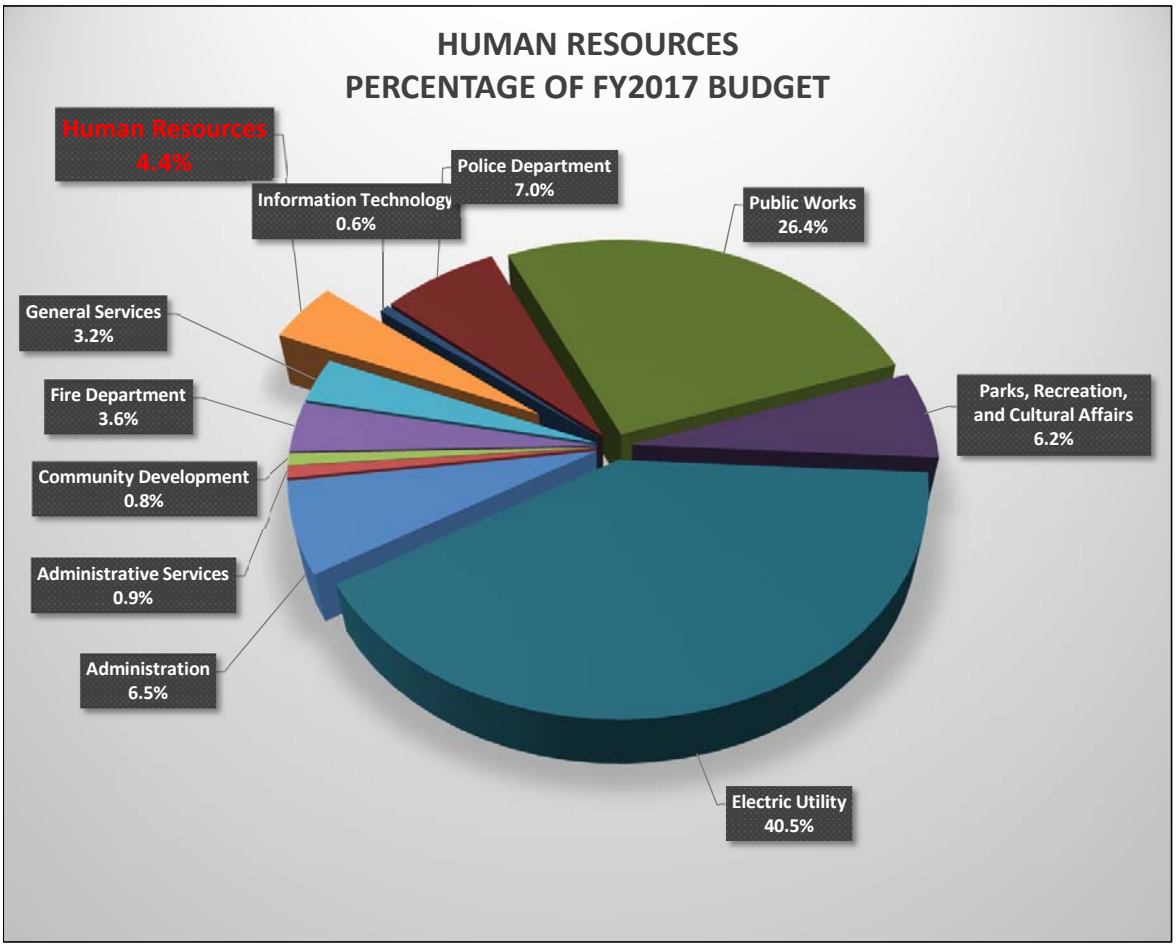


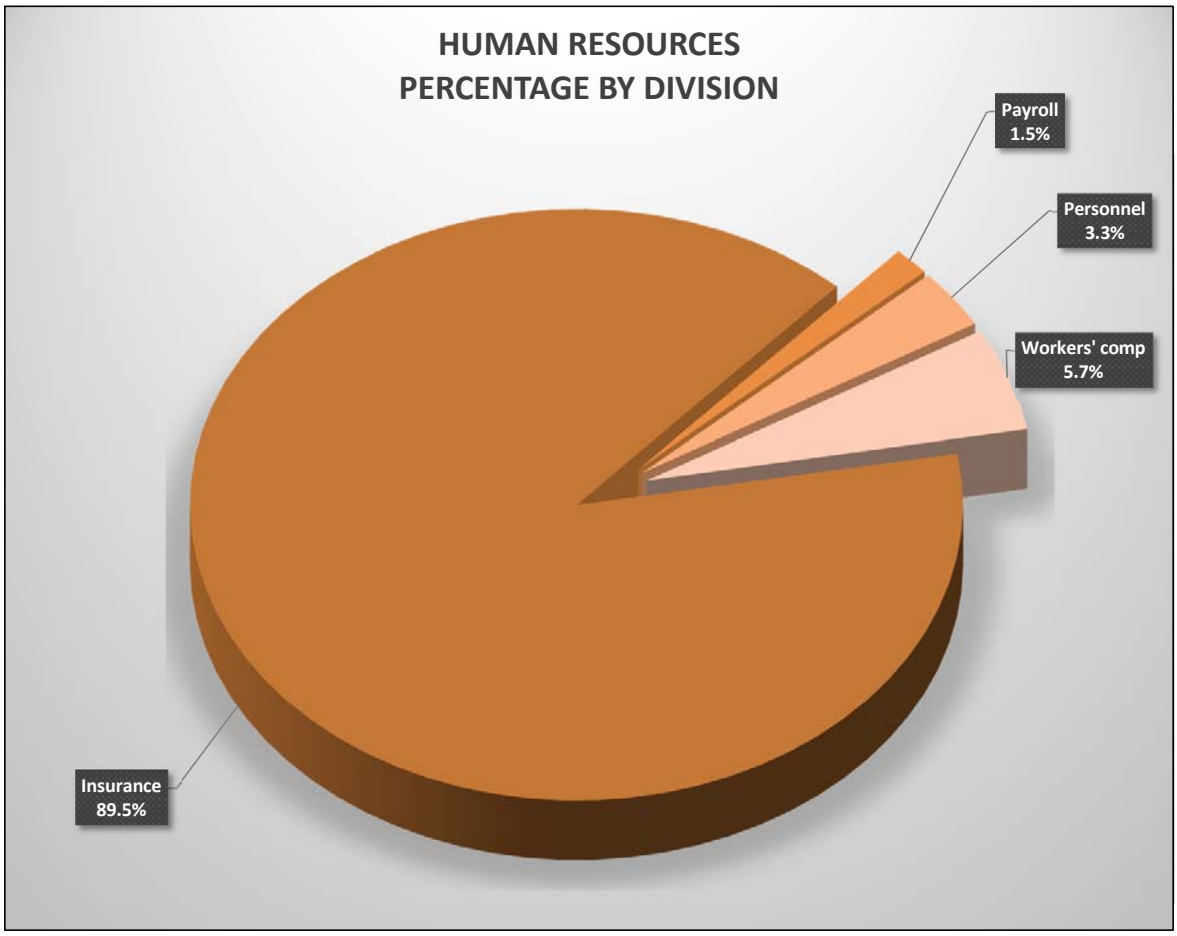
FISCAL YEAR ENDING JUNE 30

FARMINGTON
Jolt Your Journey™

Jolt Your Kayaking....

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.


HUMAN RESOURCES
PERCENTAGE OF FY2017 BUDGET
Human Resources 4.4%
Information Technology 0.6%
Police Department 7.0%
Public Works 26.4%
General Services 3.2%
Fire Department 3.6%
Parks, Recreation, and Cultural Affairs 6.2%
Community Development 0.8%
Administrative Services 0.9%
Administration 6.5%
Electric Utility 40.5%


HUMAN RESOURCES
PERCENTAGE BY DIVISION
Payroll 1.5%
Personnel 3.3%
Workers' comp 5.7%
Insurance 89.5%

HUMAN RESOURCES: PERSONNEL

PROGRAM DESCRIPTION:

The Personnel Division is responsible for employee recruitment, selection, and retention. Working closely with other City departments, personnel staff develops and coordinates the strategy for effective recruitment and retention. By actively participating in the selection process, the division assists the other departments by increasing productivity through improved employee selection and development of current employees. The division also handles unemployment claims, classifies municipal jobs, coordinates the employee performance evaluation program, conducts employee training, implements pay adjustments, market rate adjustments, promotions, and ensures that departments are compliant with HR law. The Human Resources Director represents the City in negotiations with employee unions and assists in resolving employee grievances.

Programs and Service Delivery:

(Annual Numbers)	**2013**	**2014**	**2015**
External Job Openings	173	210	177
Internal Job Openings	23	28	31
Number of Applications Processed	4,517	5,250	9019
Number of Internal Promotions	16	28	6
Number of Regular New Hires	110	97	86
Number of Seasonal New Hires	279	277	278
Number of Regular Employee Separations	92	80	88
Number of Seasonal Employee Separations	266	217	248

FY2017 GOALS/OBJECTIVES:

- Continue excellent service and promptness to City departments in processing job postings and applications, advising on personnel issues, and ensuring proper pay and classification.
- Increase checks and balances within the HR Departments internal data entry processes.
- Continue to explore technologies and systems that will streamline personnel processes, specifically training opportunities and performance evaluations.
- Continue building continuity of operations and teamwork within the Human Resources Department.
- Review and create HR Internal policies and procedures.

PERFORMANCE MEASURES:

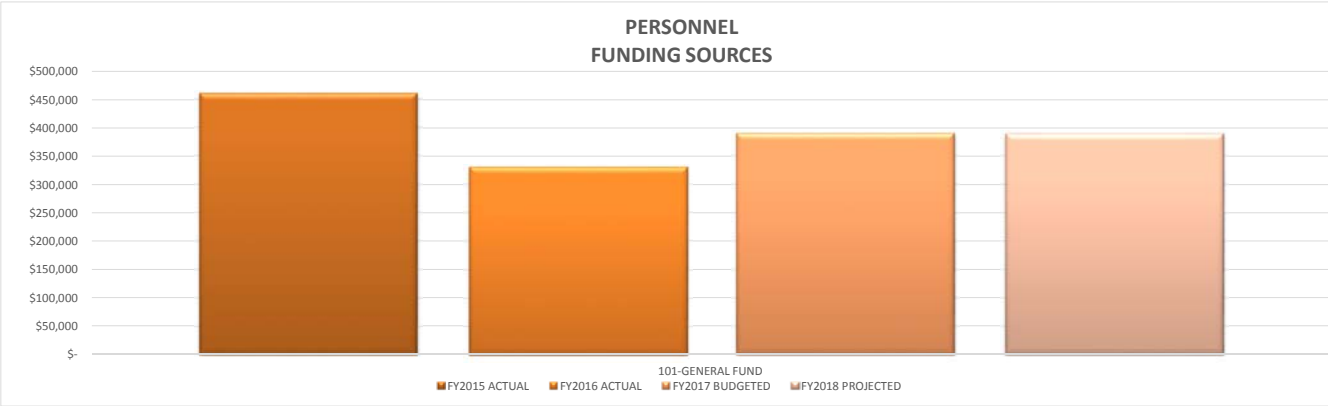
- Application screening does not exceed five working days.
- Ensure that department's annual performance reviews and pay increases are completed on a monthly basis.
- Annual training all new employees through mandatory programs on City policies and existing employees of regulation/policy changes as they occur.
- Continued supervisory training programs scheduled regularly throughout the year.
- Streamlined full-day orientation and safety training program.
- Monitoring continuous changes to employment law.

HUMAN RESOURCES
PERSONNEL

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Human Resources Director	1	1	$ 96,602	$ 96,622	0.0%
Personnel Supervisor	1	1	57,065	52,518	(8.0%)
Senior Human Resources Business Partner	1	-	58,009	-	(100.0%)
Human Resources Business Partner	2	3	98,080	145,244	48.1%
Human Resources Assistant	1	1	33,301	31,807	(4.5%)
TOTAL	**6**	**6**	**$ 343,056**	**$ 326,192**	**(4.9%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 443,290	$ 416,798	(6.0%)	$ 436,814	4.8%	$ 436,814	0.0%
b) General Operating	208,986	124,669	(40.3%)	155,540	24.8%	157,095	1.0%
c) Capital	-	-		-		-	
e) Transfers	(191,880)	(211,320)	10.1%	(201,924)	(4.4%)	(203,943)	1.0%
Grand Total	**$ 460,396**	**$ 330,147**	**(28.3%)**	**$ 390,430**	**18.3%**	**$ 389,966**	**(0.1%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 460,396	$ 330,147	(28.3%)	$ 390,430	18.3%	$ 389,966	(0.1%)
	Grand Total	**$ 460,396**	**$ 330,147**	**(28.3%)**	**$ 390,430**	**18.3%**	**$ 389,966**	**(0.1%)**



1) Detail information available on expenditure pages 110-111 of the line item budget book.

HUMAN RESOURCES: INSURANCE/BENEFITS

PROGRAM DESCRIPTION:

The Insurance and Employee Benefits Division is responsible for the group health (medical/dental/vision) insurance, life insurance, supplemental life insurance, flexible spending program, family medical leave, compensation/pay plan, supplemental insurance policies, wellness program, maintains the property and casualty liability insurance programs for City facilities and operations and the workers' compensation program.

In an ongoing effort to assist employees in service issues related to these programs, staff members of this division strive to educate employees on the City's benefit plans, in both group settings and on an individual basis. Additionally, the division is responsible for the continued development of the wellness program that includes an annual health fair and the Viverae Wellness Program.

The division, continues to work closely with other City departments/divisions to ensure the quality and effective implementation of those programs.

FY2017 GOALS/OBJECTIVES:

- Increase education for employees on plan utilization and the role they play in cost and design.
- Continue efforts to reduce group health costs and sick leave usage through Viverae Wellness program.
- Mitigate ever rising health care costs through wellness efforts and plan design while keeping fund solvent.
- Increase Utilization of online benefits management portal.
- Improve communication efforts with employees regarding their benefits.

PERFORMANCE MEASURES:

- Mitigate group health insurance cost increases through wellness efforts and plan designed.
- Targeted education initiatives based on plan usage data.
- Increased participation in wellness program.
- Fund for group health remains solvent.

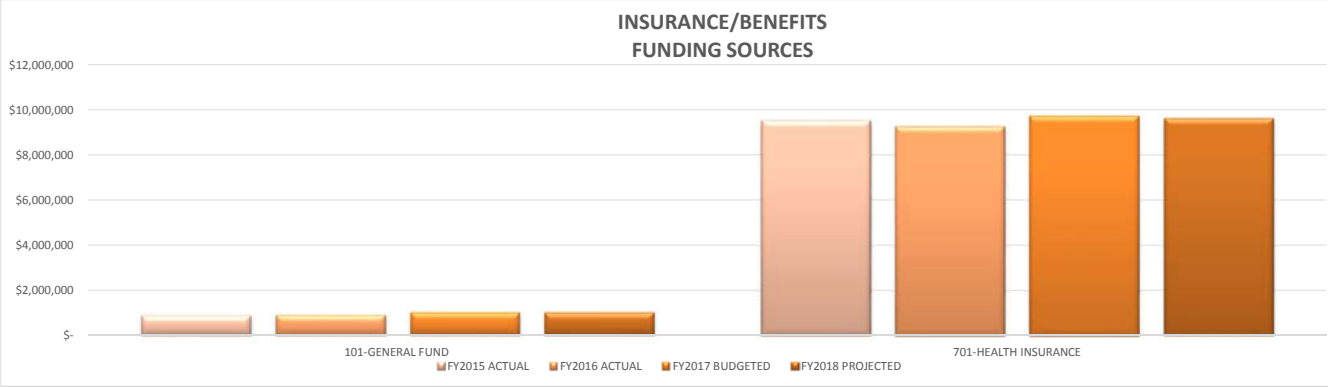
	FY2013	FY2014	FY2015	FY2016
Group Health Enrollment	550	586	572	602
Supplemental Life Enrollment	533	486	596	594
Flexible Spending Account Enrollment	130	130	114	148
Health Fair Attendance	506	518	518	544
Flu Shots	502	489	548	592
Other supplemental benefit policies	33	191	157	167

HUMAN RESOURCES
INSURANCE/BENEFITS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Benefits & Compensation Manager	1	1	$ 61,555	$ 62,835	2.1%
Administrative Aide	1	1	38,928	35,860	(7.9%)
TOTAL	**2**	**2**	**$ 100,484**	**$ 98,694**	**(1.8%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 135,151	$ 135,573	0.3%	$ 133,202	(1.7%)	$ 132,659	(0.4%)
b) General Operating	10,289,878	9,973,875	(3.1%)	10,543,031	5.7%	10,543,421	0.0%
e) Transfers	(26,628)	32,868	(223.4%)	42,756	30.1%	(54,782)	(228.1%)
Grand Total	**$ 10,398,401**	**$ 10,142,316**	**(2.5%)**	**$ 10,718,989**	**5.7%**	**$ 10,621,298**	**(0.9%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 882,807	$ 895,463	1.4%	$ 987,574	10.3%	$ 991,535	0.4%
2)	701-HEALTH INSURANCE	9,515,593	9,246,853	(2.8%)	9,731,415	5.2%	9,629,763	(1.0%)
	Grand Total	**$ 10,398,401**	**$ 10,142,316**	**(2.5%)**	**$ 10,718,989**	**5.7%**	**$ 10,621,298**	**(0.9%)**



1) Detail information available on expenditure pages 112-113 of the line item budget book.
2) Detail information available on expenditure page 220 of the line item budget book.

HUMAN RESOURCES: PAYROLL

PROGRAM DESCRIPTION:

Programs and Service Delivery:

- Assists employees with issues involving payroll.
- Administrator of Wells Fargo Pay Card program.
- Administrator of ExecuTime, the automated time and attendance software used by the City.
- Assists employees in retirement planning and implementation.
- Administers low sick leave benefit program.
- Assists employees with enrolling in 457 plans.
- Assists employees with enrolling in a Payroll Roth IRA.
- Works with Employee Council in promoting and organizing annual Employee Service Awards program.
- Completes W-2 year-end payroll process.
- Organizes and conducts annual Retirement Seminar.
- Interacts with Public Employee Retirement Association (PERA) in order to better serve employees' needs and interests.
- Files 941, SUTA and Multiple Work Site Quarterly Reports.
- Preparation of payroll budget for the City of Farmington.
- New employee orientation weekly.

FY2017 GOALS/OBJECTIVES:

- Continue employee service awards ceremony and annual retirement seminars.
- Hold payroll training meetings to continue improvement of payroll process.
- Confidential documents sorted and archived.
- Implementation of Advanced Scheduling Software.
- Set up electronic child support payments.

PERFORMANCE MEASURES:

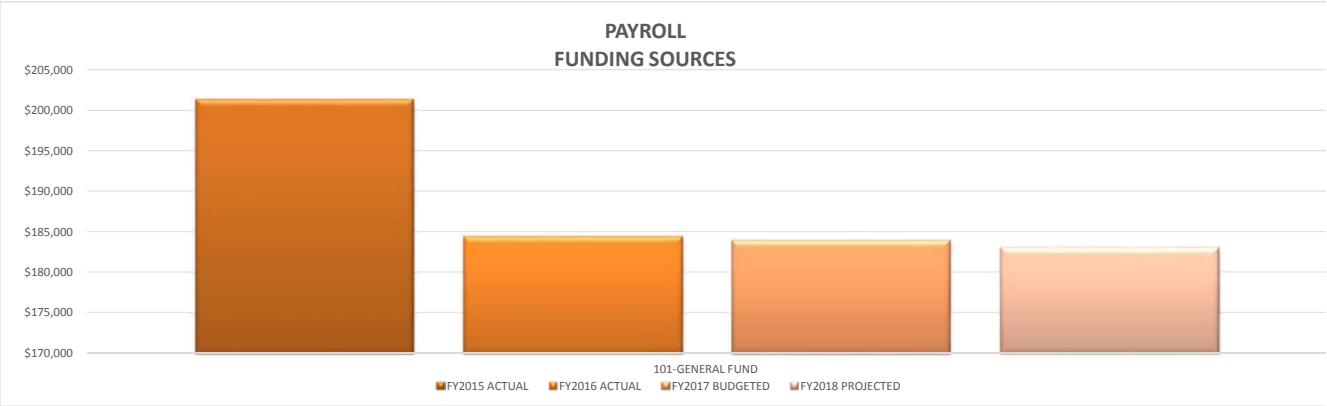
- Increased attendance at annual employee awards ceremony.
- Departmental employees who enter payroll are knowledgeable in timekeeping requirements and the payroll process.
- Archiving projects completed in a timely manner while maintaining State of New Mexico requirements.
- Increased number of employees using the automated time and attendance system.
- Increased number of electronic payment to employees and child support agencies, decreasing the number of checks written.

HUMAN RESOURCES
PAYROLL

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Payroll Analyst	1	1	$ 59,480	$ 60,309	1.4%
TOTAL	**1**	**1**	**$ 59,480**	**$ 60,309**	**1.4%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 227,454	$ 240,567	5.8%	$ 223,169	(7.2%)	$ 222,626	(0.2%)
b) General Operating	4,766	7,600	59.5%	9,550	25.7%	9,646	1.0%
e) Transfers	(30,888)	(63,744)	106.4%	(48,792)	(23.5%)	(49,280)	1.0%
Grand Total	**$ 201,331**	**$ 184,423**	**(8.4%)**	**$ 183,927**	**(0.3%)**	**$ 182,992**	**(0.5%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 201,331	$ 184,423	(8.4%)	$ 183,927	(0.3%)	$ 182,992	(0.5%)
	Grand Total	**$ 201,331**	**$ 184,423**	**(8.4%)**	**$ 183,927**	**(0.3%)**	**$ 182,992**	**(0.5%)**



1) Detail information available on expenditure page 114 of the line item budget book.

HUMAN RESOURCES: WORKERS' COMPENSATION

PROGRAM DESCRIPTION:

The Insurance/Benefits office works in conjunction with Cannon Cochran Management Services, Inc. (CCMSI), a third party administrator, to oversee and administer the workers' compensation program.

While the City's program is designated as the self-insured program through the New Mexico Workers' Compensation Administration, an excess insurance policy applies to any claim that exceeds $500,000.

FY2017 GOALS/OBJECTIVES:

- Begin the design and implementation of a Transitional Employment Program to reduce days away from work and increase effectiveness of work comp program.
- Create an interdisciplinary team to manage the workers' compensation process effectively.
- Utilize the independent medical evaluation process and nurse case managers to streamline claims process where necessary.
- Provide education for not only supervisors/managers but also employees on the work comp process.

PERFORMANCE MEASURES:

- Decrease the costs associated with worker' compensation claims by efficient claims management and a return to work policy.
- Create a knowledgeable employee base on the work comp process and the role they play.
- Decrease days away from work due to better integration of return to work and transitional employment program.

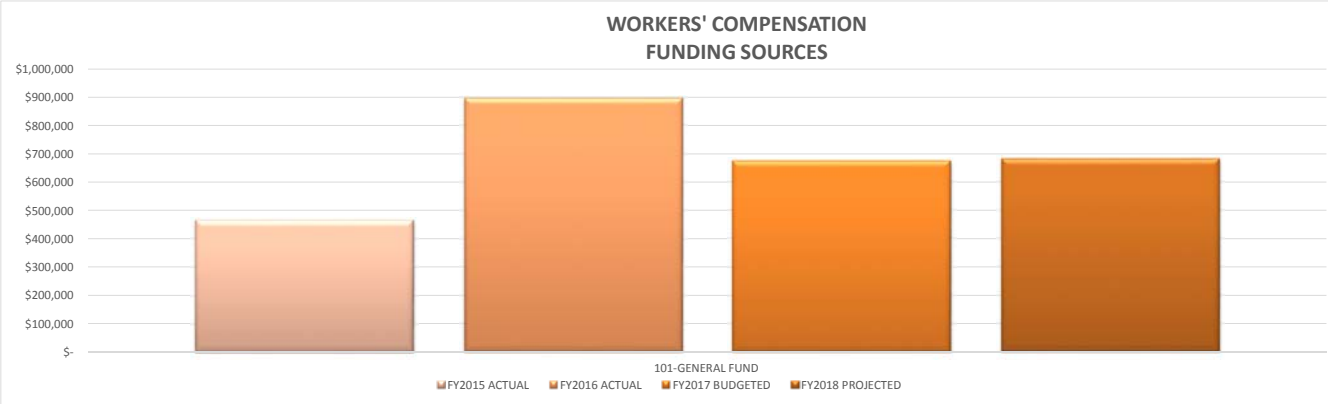
	2012	2013	2014	2015
Workers' Compensation Injuries/Illnesses	86	84	70	69
Actual Days Away from Work	533	488	243	163

HUMAN RESOURCES
WORKERS' COMPENSATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No regular employees.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
b) General Operating	$ 466,512	$ 897,686	92.4%	$ 676,525	(24.6%)	$ 683,290	1.0%
Grand Total	**$ 466,512**	**$ 897,686**	**92.4%**	**$ 676,525**	**(24.6%)**	**$ 683,290**	**1.0%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 466,512	$ 897,686	92.4%	$ 676,525	(24.6%)	$ 683,290	1.0%
	Grand Total	**$ 466,512**	**$ 897,686**	**92.4%**	**$ 676,525**	**(24.6%)**	**$ 683,290**	**1.0%**



1) Detail information available on expenditure page 115 of the line item budget book.

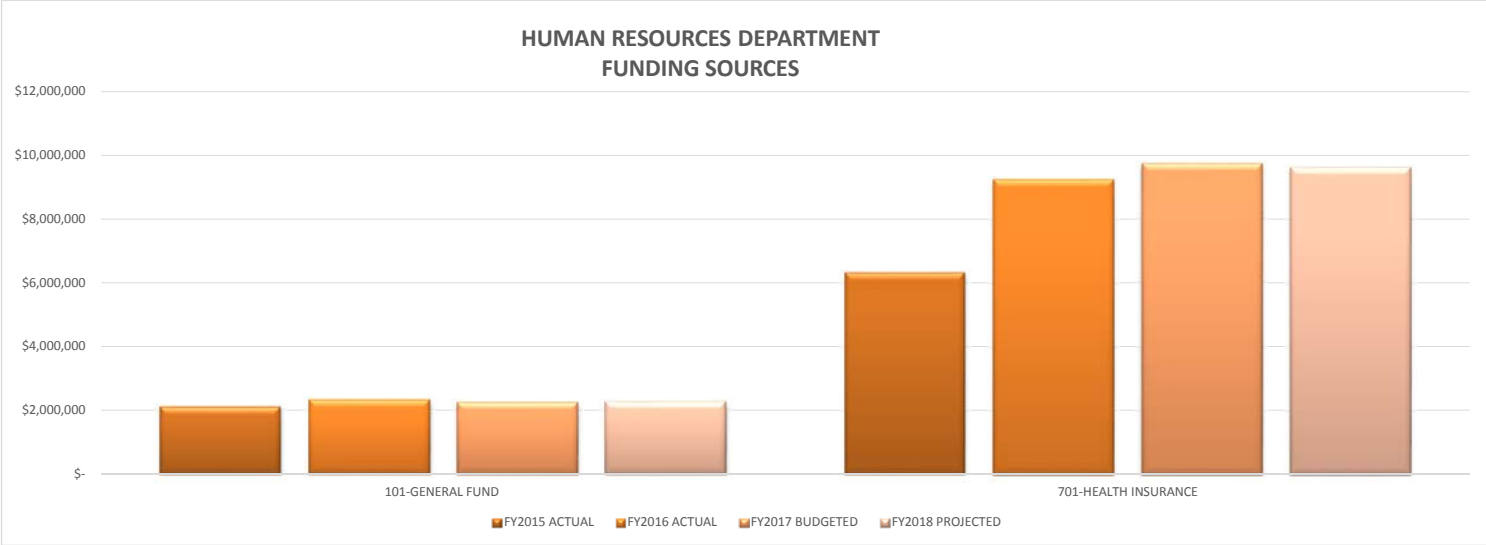
HUMAN RESOURCES
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**9**	**9**	**$ 503,019**	**$ 485,195**	**(3.5%)**

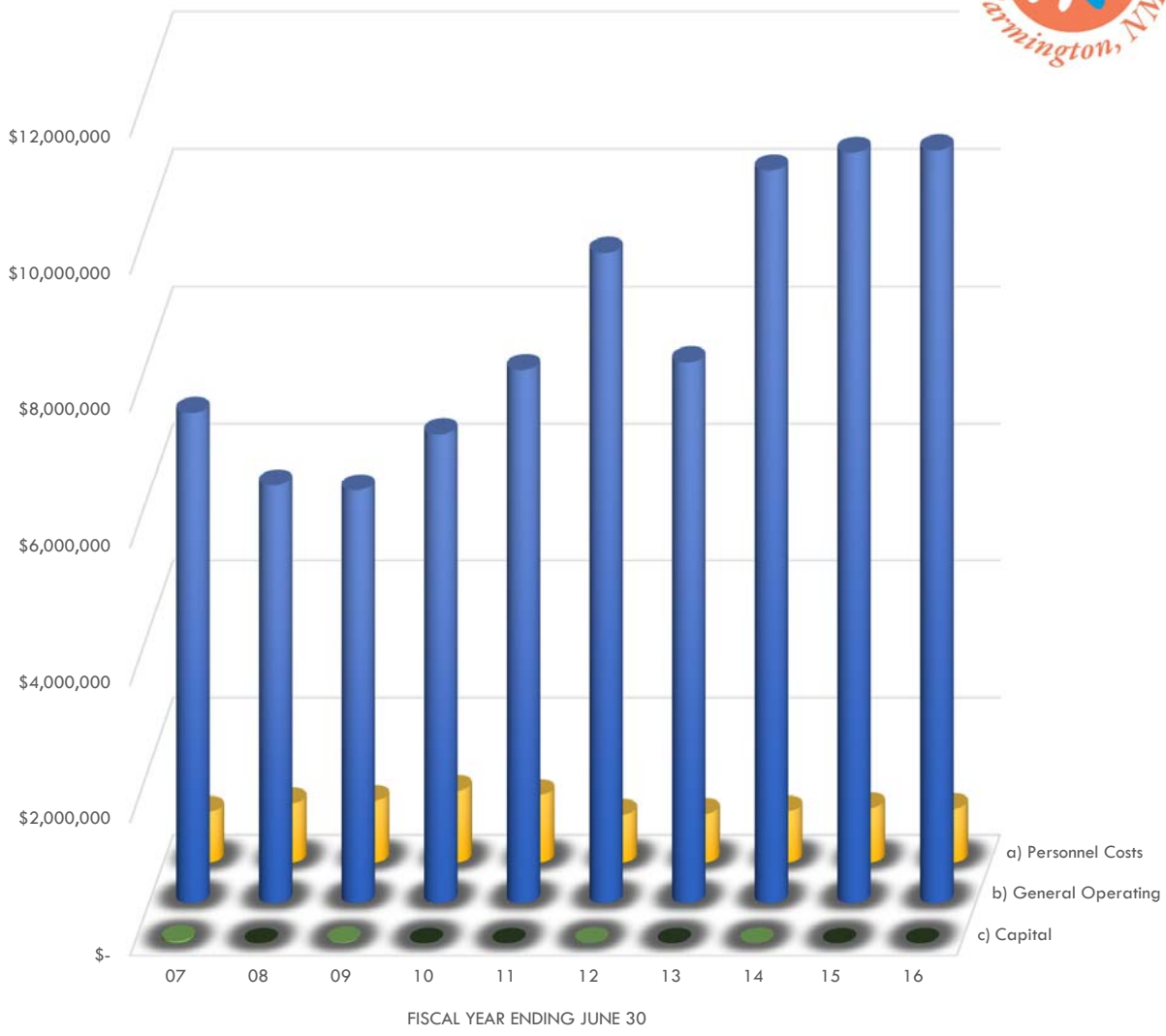
DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Insurance	$ 10,398,401	$ 10,142,316	(2.5%)	$ 10,718,989	5.7%	$ 10,621,298	(0.9%)
Payroll	201,331	184,423	(8.4%)	183,927	(0.3%)	182,992	(0.5%)
Personnel	460,396	330,147	(28.3%)	390,430	18.3%	389,966	(0.1%)
Workers comp	466,512	897,686	92.4%	676,525	(24.6%)	683,290	1.0%
Grand Total	**$ 11,526,640**	**$ 11,554,573**	**0.2%**	**$ 11,969,871**	**3.6%**	**$ 11,877,546**	**(0.8%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 805,895	$ 792,938	(1.6%)	$ 793,185	0.0%	$ 792,099	(0.1%)
b) General Operating	10,970,141	11,003,831	0.3%	11,384,646	3.5%	11,393,452	0.1%
c) Capital	-	-		-		-	
e) Transfers	(249,396)	(242,196)	(2.9%)	(207,960)	(14.1%)	(308,006)	48.1%
Grand Total	**$ 11,526,640**	**$ 11,554,573**	**0.2%**	**$ 11,969,871**	**3.6%**	**$ 11,877,546**	**(0.8%)**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	$ 2,011,047	$ 2,307,720	14.8%	$ 2,238,456	(3.0%)	$ 2,247,783	0.4%
701-HEALTH INSURANCE	9,515,593	9,246,853	(2.8%)	9,731,415	5.2%	9,629,763	(1.0%)
Grand Total	**$ 11,526,640**	**$ 11,554,573**	**0.2%**	**$ 11,969,871**	**3.6%**	**$ 11,877,546**	**(0.8%)**



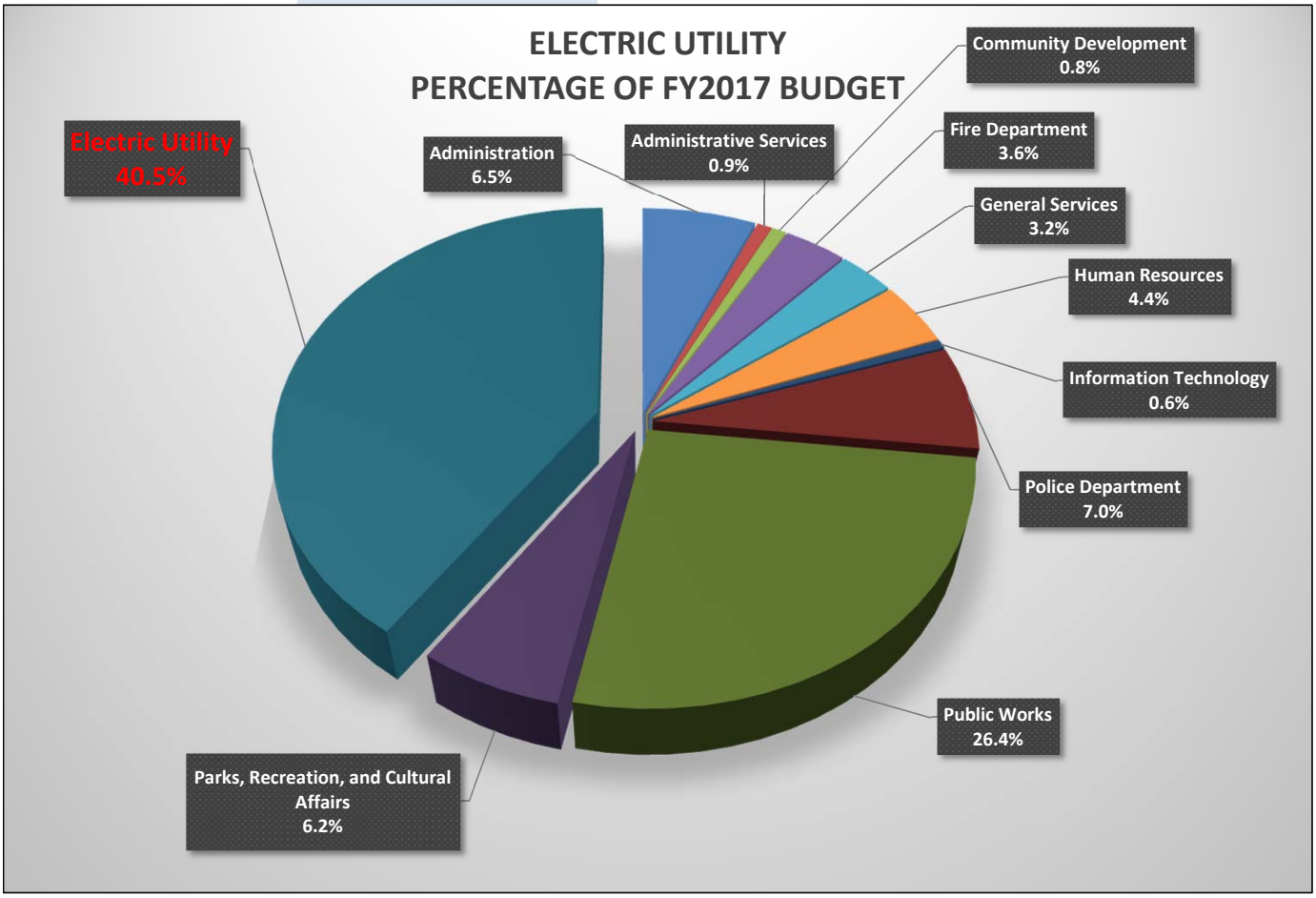
HUMAN RESOURCES ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

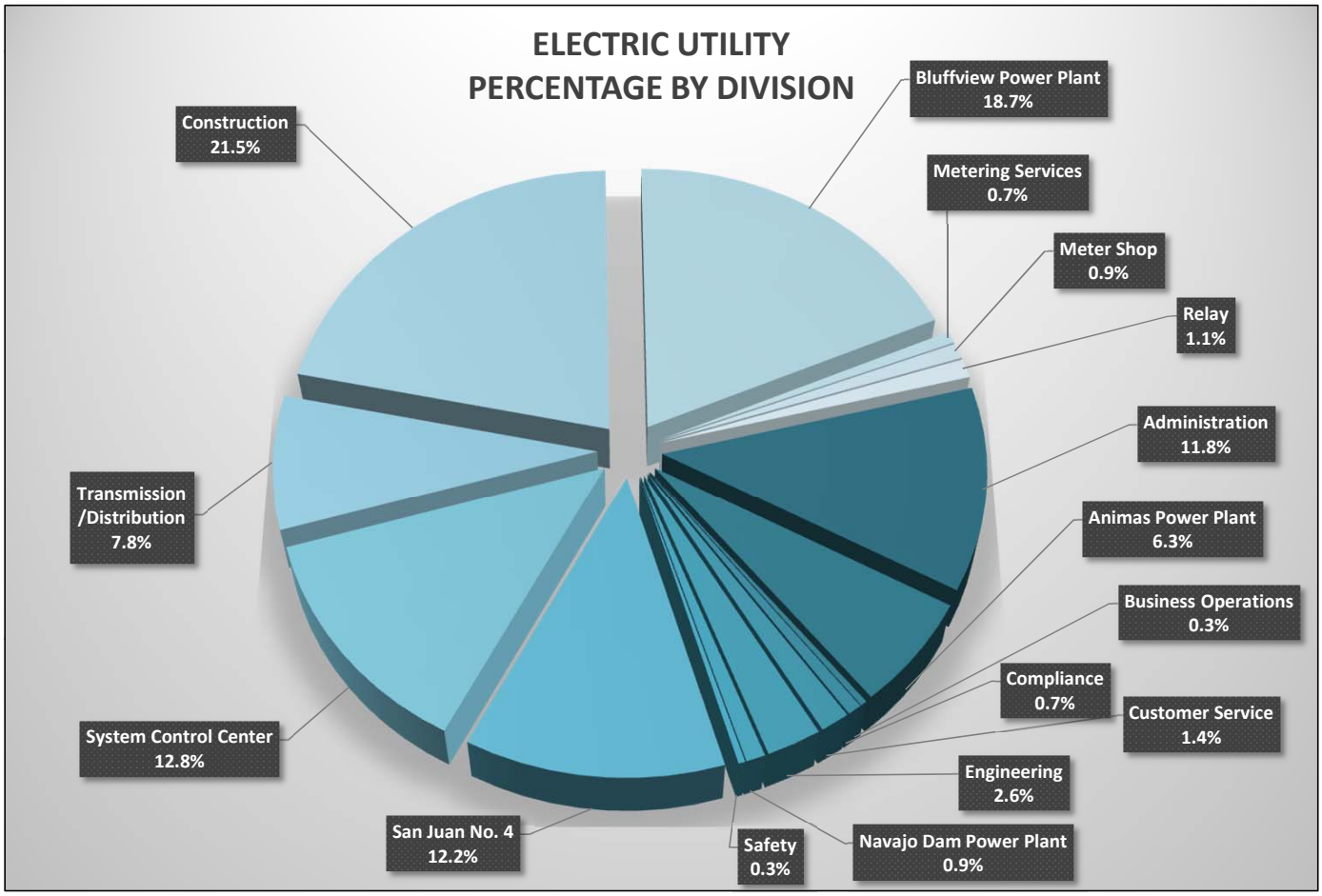


FARMINGTON
Jolt Your Journey™

Jolt Your Culture....

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.


ELECTRIC UTILITY
PERCENTAGE OF FY2017 BUDGET
Electric Utility 40.5%
Administration 6.5%
Administrative Services 0.9%
Community Development 0.8%
Fire Department 3.6%
General Services 3.2%
Human Resources 4.4%
Information Technology 0.6%
Police Department 7.0%
Public Works 26.4%
Parks, Recreation, and Cultural Affairs 6.2%


ELECTRIC UTILITY
PERCENTAGE BY DIVISION
Construction 21.5%
Bluffview Power Plant 18.7%
Metering Services 0.7%
Meter Shop 0.9%
Relay 1.1%
Administration 11.8%
Animas Power Plant 6.3%
Business Operations 0.3%
Compliance 0.7%
Customer Service 1.4%
Engineering 2.6%
Navajo Dam Power Plant 0.9%
Safety 0.3%
San Juan No. 4 12.2%
System Control Center 12.8%
Transmission /Distribution 7.8%

ELECTRIC UTILITY: ADMINISTRATION

PROGRAM DESCRIPTION:

Administration provides the leadership and framework for the successful operation of a vertically integrated electric utility with projected FY2017 sales in excess of $101 million dollars. Energy usage by customers is projected to be 2.6% less in FY2017 than in FY2016, which is anticipated to be lower than FY2015 consumption by 4.6%. Most of the usage reduction is in the industrial customer class.

Specific Program and Services Delivery:

Electricity Sales	1,034,326 MWh
Revenue Dollars	$ 101,797,377
Expense Dollars	$ 83,221,774
Capital Investments	$ 25,504,824
Capital Purchases	$ 2,504,100

FY2017 GOALS/OBJECTIVES:

- Continually review all departmental expenses to ensure the level of expenditure will support the electric utility's goal of operational and customer excellence and deliver competitively priced electricity to our customers while ensuring reliable service
- Review practices, procedures and policies to ensure the comparable treatment of our customers and the continued viability of the electric utility
- Continue participating in national electric utility organizations on behalf of municipal utilities on reliability issues and customer issues
- Provide useful information on legislation and issues to our public utility commissioners, our elected officials and our customers to enable them to better understand the Utility's direction

PERFORMANCE MEASURES:

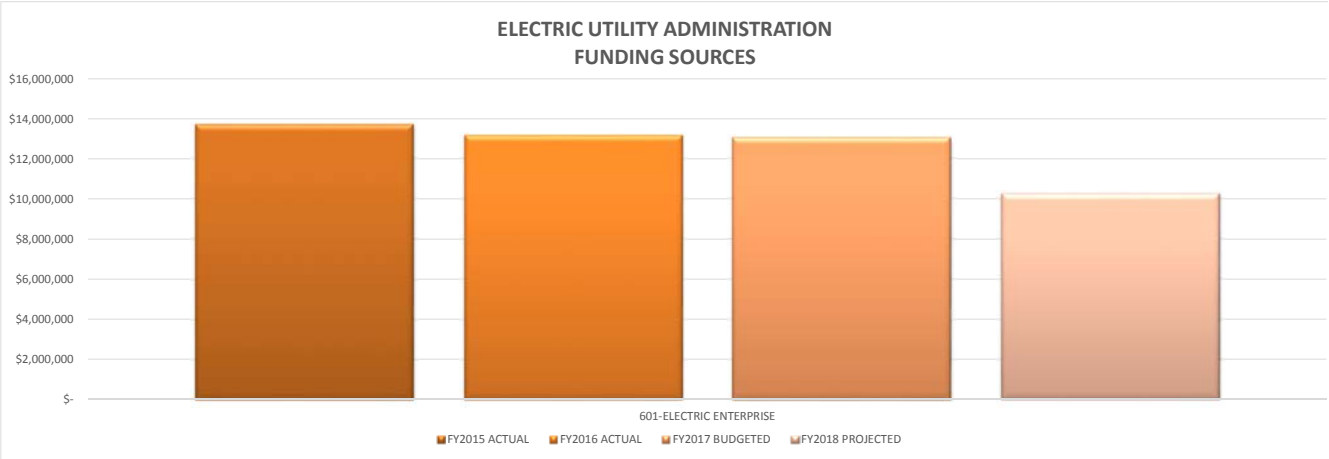
- Electric utility operating expenses including fuel and O&M will not exceed $.075 per kilowatt hour sold to our customers
- Monitor the financial state of the electric utility using selected financial and operating ratios provided by American Public Power Association (APPA). Compare FEUS' ratios with APPA median ratios by region and utility size, with a favorable comparison in 75% of ratios presented

ELECTRIC UTILITY ADMINISTRATION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Electric Utility Director	1	1	$ 167,989	$ 167,527	(0.3%)
Office Manager	1	1	43,433	43,395	(0.1%)
TOTAL	**2**	**2**	**$ 211,422**	**$ 210,922**	**(0.2%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 313,684	$ 250,966	(20.0%)	$ 253,098	0.8%	$ 253,675	0.2%
b) General Operating	4,605,037	5,285,606	14.8%	5,227,068	(1.1%)	4,952,068	(5.3%)
c) Capital	15,153	-	(100.0%)	50,000		-	(100.0%)
e) Transfers	8,789,124	7,641,904	(13.1%)	7,506,831	(1.8%)	5,055,424	(32.7%)
Grand Total	**$ 13,722,998**	**$ 13,178,476**	**(4.0%)**	**$ 13,036,997**	**(1.1%)**	**$ 10,261,167**	**(21.3%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 13,722,998	$ 13,178,476	(4.0%)	$ 13,036,997	(1.1%)	$ 10,261,167	(21.3%)
	Grand Total	**$ 13,722,998**	**$ 13,178,476**	**(4.0%)**	**$ 13,036,997**	**(1.1%)**	**$ 10,261,167**	**(21.3%)**



1) Detail information available on expenditure pages 176-177 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: COMPLIANCE

PROGRAM DESCRIPTION:

The Compliance Division is dedicated to continually improve and promote a culture of compliance, embracing the values of safety, environmental and reliability compliance. The Compliance Division shall proactively research, review and interpret laws, rules and regulations and endeavor to prevent the payment of fines or penalties related to not meeting the standards under which the Farmington Electric Utility System must operate. An established compliance program demonstrates a strong internal culture of compliance, leadership support, continual improvement and reliability excellence which reduces the risk of non-compliance resulting in incidents and penalties.

FY2017 GOALS/OBJECTIVES:

- Provide excellent customer service to internal and external customers of the electric utility by maintaining a transparent, accessible Compliance Division
- Collaborate with other divisions and departments to promote awareness and provide training opportunities for appropriate regulatory requirements
- Evaluate and implement cost effective technologies to increase efficiency allowing resources to champion safety, security and reliability initiatives
- Continual monitoring of regulatory activity of new or revised requirements from regulatory agencies
- Complete regular awareness and training activities with appropriate personnel on current and pending requirements
- Participate in compliance outreach activities
- Incorporate human performance, internal control, and risk management concepts into existing compliance program
- Maintain collaborative and strong relationship with Federal, State, and Local environmental agencies and ensure compliance is achieved by submitting accurate reports as required prior to deadlines
- Incorporate any new regulations into utility's strategic plan
- Support operations in all activities not only to achieve environmental compliance, but to improve the culture of environmental compliance and general environmental awareness
- Strive for continual improvement to the utilities' recycling and energy conservation plan

PERFORMANCE MEASURES:

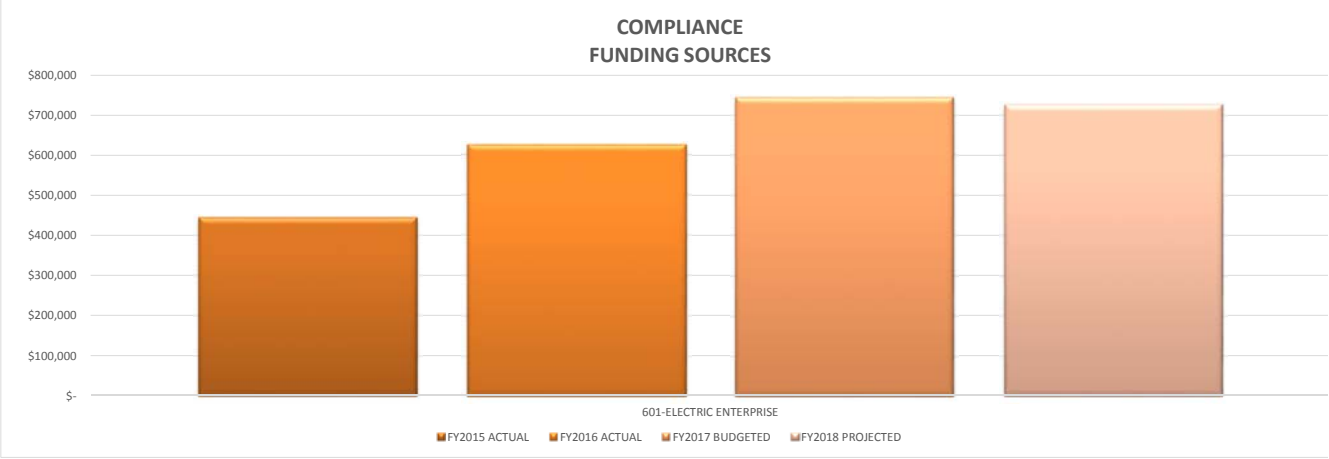
- Improved compliance culture will be demonstrated by proactive participation and implementation of programs throughout the utility
- Timely and accurate reports submitted to regulatory agencies
- Strive to have zero violations discovered during on-site audits
- Successful transition from CIP Version 3 to CIP Version 5 Standards

ELECTRIC UTILITY
COMPLIANCE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Regulatory Compliance Manager	1	1	$ 104,403	$ 104,588	0.2%
Regulatory Compliance Specialist	1	2	61,444	100,183	63.0%
Regulatory Compliance Aid	1	1	32,954	33,038	0.3%
Environmental Scientist/Engineer I	1	1	92,517	92,608	0.1%
Safety & Security Officer	1	1	96,147	97,274	1.2%
Electric Compliance Specialist	1	-	48,171	-	(100.0%)
T&D Safety Inspector	-	1	-	76,129	-
TOTAL	**6**	**7**	**$ 435,636**	**$ 503,819**	**15.7%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 286,834	$ 331,026	15.4%	$ 488,653	47.6%	$ 499,161	2.2%
b) General Operating	157,914	132,160	(16.3%)	228,868	73.2%	228,868	0.0%
Grand Total	**$ 444,747**	**$ 625,455**	**40.6%**	**$ 744,521**	**19.0%**	**$ 728,029**	**(2.2%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 444,747	$ 625,455	40.6%	$ 744,521	19.0%	$ 728,029	(2.2%)
	Grand Total	**$ 444,747**	**$ 625,455**	**40.6%**	**$ 744,521**	**19.0%**	**$ 728,029**	**(2.2%)**



1) Detail information available on expenditure page 178 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: SAFETY

PROGRAM DESCRIPTION:

The Safety Division is responsible for the development, management and oversight of the City of Farmington's Environmental, Health and Safety (EHS) Program. This Division of the Electric Utility works within the entire City organization to provide the City Manager, Directors, Division Managers, staff members, and line employees the tools necessary for a successful EHS Program. The Safety Division endeavors to advance the City's EHS program by:

- Identifying workplace risks, hazards, and deficiencies and tracking them until resolved
- Continuing the development and implementation of essential programs to provide guidance to all employees
- Training employees on the City's environmental, health and safety program
- Establishing and managing the City's environmental program

FY2017 GOALS/OBJECTIVES:

- Collaborate with managers, supervisors and employees in evaluating key processes and tasks to identify hazards and mitigation of those hazards (Job Hazard Analysis)
- Fully implement all current City Safety Regulations
- Reduce employee incidents involving lost workdays, medical treatment, and motor vehicle accidents

PERFORMANCE MEASURES:

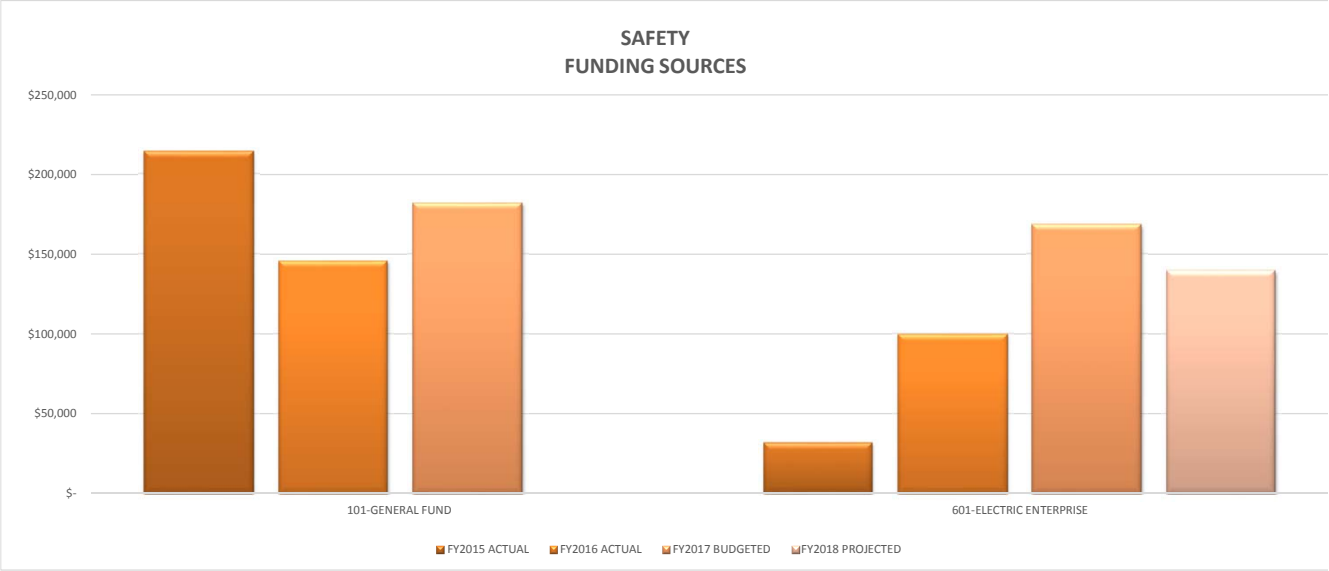
- Managers, supervisors and employees trained on conducting and documenting a job hazard analysis
- All components of City Safety Regulations instituted
- Incidents involving lost workdays and medical treatment reviewed with root causes identified and implementation of corrective actions

ELECTRIC UTILITY
SAFETY

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Safety Specialist	2	2	$ 106,123	$ 107,245	1.1%
Electric Safety Inspector	1	-	48,171	-	(100.0%)
TOTAL	**3**	**2**	**$ 154,294**	**$ 107,245**	**(30.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 187,721	$ 192,545	2.6%	$ 196,578	2.1%	$ 199,683	1.6%
b) General Operating	59,452	59,829	0.6%	132,970	122.2%	132,970	0.0%
e) Transfers	(1,188)	(7,072)	495.3%	(6,144)	(13.1%)	(192,848)	3038.8%
Grand Total	**$ 245,984**	**$ 245,302**	**(0.3%)**	**$ 350,404**	**42.8%**	**$ 139,805**	**(60.1%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	101-GENERAL FUND	$ 214,221	$ 145,583	(32.0%)	$ 181,992	25.0%	$ -	(100.0%)
2)	601-ELECTRIC ENTERPRISE	31,763	99,719	213.9%	168,412	68.9%	139,805	(17.0%)
	Grand Total	**$ 245,984**	**$ 245,302**	**(0.3%)**	**$ 350,404**	**42.8%**	**$ 139,805**	**(60.1%)**



1) Detail information available on expenditure page 116 of the line item budget book.
2) Detail information available on expenditure pages 179-180 of the line item budget book.

Note: In FY2014, Safety was moved from the general fund to the Electric Enterprise. In order to better reflect annual comparative data, the general fund safety is combined with the Electric Enterprise safety division.

Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: CUSTOMER SERVICE

PROGRAM DESCRIPTION:

Customer Service is responsible for managing electric, water, sewer and sanitation account services for residential, commercial and industrial customers in our service territory. The division offers a variety of customer programs, such as financial assistance referrals, payment arrangements, and miscellaneous account services, in an effort to provide timely and convenient service that is designed to meet the specific needs of our customers.

Specific Program and Service Delivery:

Service	***Avg. Monthly***
Customer contacts	14,435
Customers contacts using IVR	6,207
Statements mailed	37,543
Delinquent notices mailed	7,076
Disconnection notices generated	5,253
Annual CY 2015 Utility Assistance	$42,992

Number of meters as of 12/2015

Electric	44,786
Water	16,532

FY2017 GOALS/OBJECTIVES:

- Continuous review of internal policies and procedures to ensure timely and accurate service and to promote customer satisfaction and process improvement
- Implement process improvements to reduce complaints annually
- Annually monitor Customer Service statistics based on industry standards
- Continued development of customer relationships utilizing social media and interactive web sites

PERFORMANCE MEASURES:

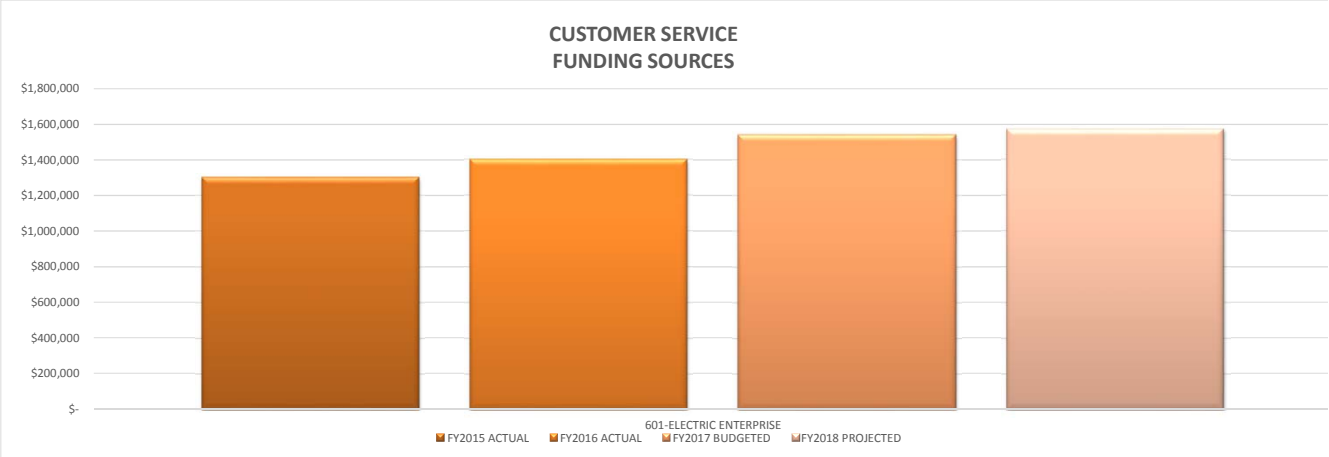
- Positive feedback regarding electric utility newsletter, utility notifications through social media, and utility billing inserts
- Reduce the number of customer call backs by 5% annually

ELECTRIC UTILITY
CUSTOMER SERVICE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Customer Care Manager	1	1	$ 73,846	$ 74,466	0.8%
Customer Care Specialist	3	3	138,164	128,800	(6.8%)
Customer Care Cashier	2	2	64,049	64,806	1.2%
Customer Associate	9	9	303,284	298,042	(1.7%)
Exceptions Processing Specialist	1	1	50,680	50,962	0.6%
CC Exceptions Processing	2	2	69,008	69,639	0.9%
Administrative Aide	1	1	34,576	34,716	0.4%
Secretary I - Customer Service	1	1	29,622	29,984	1.2%
TOTAL	**20**	**20**	**$ 763,230**	**$ 751,415**	**(1.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 746,654	$ 844,837	13.1%	$ 864,059	2.3%	$ 883,562	2.3%
b) General Operating	681,630	748,102	9.8%	874,522	16.9%	884,472	1.1%
c) Capital	103,778	4,386	(95.8%)	15,000	242.0%	15,000	0.0%
e) Transfers	(228,936)	(195,833)	(14.5%)	(211,920)	8.2%	(211,912)	(0.0%)
Grand Total	**$ 1,303,125**	**$ 1,401,491**	**7.5%**	**$ 1,541,661**	**10.0%**	**$ 1,571,122**	**1.9%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 1,303,125	$ 1,401,491	7.5%	$ 1,541,661	10.0%	$ 1,571,122	1.9%
	Grand Total	**$ 1,303,125**	**$ 1,401,491**	**7.5%**	**$ 1,541,661**	**10.0%**	**$ 1,571,122**	**1.9%**



1) Detail information available on expenditure pages 181-182 of the line item budget book.

ELECTRIC UTILITY: BUSINESS OPERATIONS

PROGRAM DESCRIPTION:

Business Operations is responsible for managing the overall business activities to promote the greatest degree of financial well-being for the electric utility while serving our customers. Internal and external customers are served by the New Electric Service and Engineering Support staff of the Business Operations Division. All electric construction work orders are generated and monitored within this division. Support is provided to Electric Administration in reviewing Electric rates, the Rules and Regulations under which the utility operates and any business venture the utility may enter into, including all electric service contracts. In addition, this division prepares the electric annual budget, monitors customer loads, and calculates variances of actual revenues and expenses to budgeted amounts.

FY2017 GOALS/OBJECTIVES:

- Provide excellent service to all customers, internal and external
- Review and report to the PUC and all electric divisions regarding the overall business condition of the electric utility
- Constantly monitor and resolve any problems concerning electric service to customers
- Update the FEUS 20 year financial forecast

PERFORMANCE MEASURES:

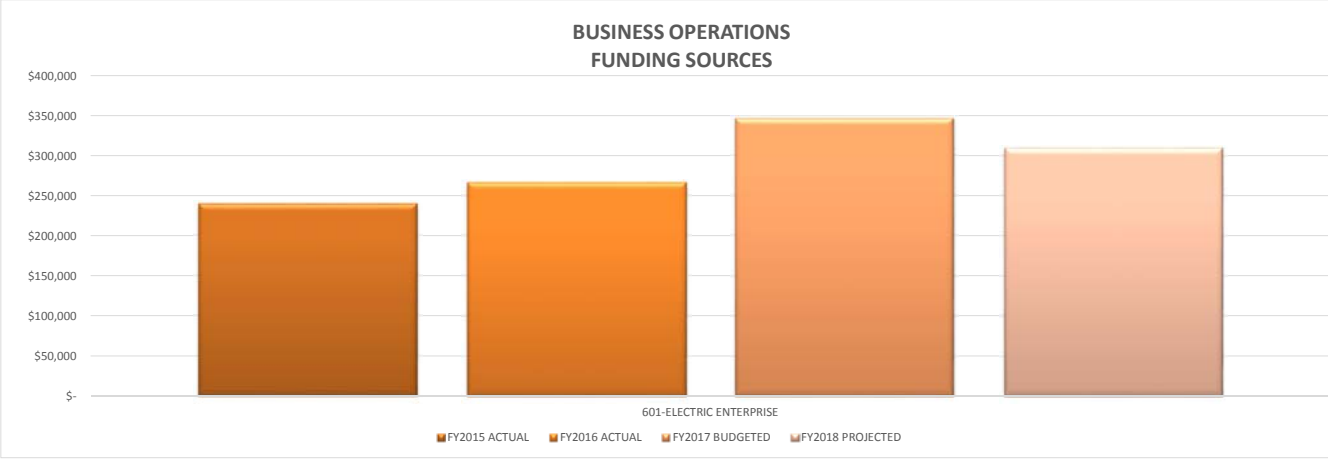
- Have monthly variance reports delivered to all electric divisions within 3 weeks of month end
- Strive for zero negative customer comments
- Meet all deadlines for reports filed to external bodies

ELECTRIC UTILITY
BUSINESS OPERATIONS

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Utility Business Operations Manager	1	1	$ 97,589	$ 103,094	5.6%
Utility Business Operations Specialist	1	1	48,171	45,157	(6.3%)
Engineering Support Supervisor	1	1	51,340	51,626	0.6%
Work Order Specialist	1	1	37,012	37,386	1.0%
New Service Representative	3	3	92,438	92,813	0.4%
TOTAL	**7**	**7**	**$ 326,551**	**$ 330,076**	**1.1%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 354,830	$ 416,739	17.4%	$ 416,774	0.0%	$ 427,374	0.03
b) General Operating	19,131	9,532	(50.2%)	22,440	135.4%	22,440	0.0%
e) Transfers	(134,187)	(159,948)	19.2%	(92,713)	(42.0%)	(140,403)	51.4%
Grand Total	**$ 239,774**	**$ 266,323**	**11.1%**	**$ 346,501**	**30.1%**	**$ 309,411**	**(10.7%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 239,774	$ 266,323	11.1%	$ 346,501	30.1%	$ 309,411	(10.7%)
	Grand Total	**$ 239,774**	**$ 266,323**	**11.1%**	**$ 346,501**	**30.1%**	**$ 309,411**	**(10.7%)**



1) Detail information available on expenditure page 183 of the line item budget book.

In FY2014, The Business Operations division was added.

ELECTRIC UTILITY: CONSTRUCTION

PROGRAM DESCRIPTION:

This division accounts for expenditures of electric utility funds for the normal construction and retirement of electric power plant, substation, transmission, and distribution facilities related to system improvements. Facilities to serve customers and provide street lights are also included in this budget through customer generated work orders.

FY2017 GOALS/OBJECTIVES:

- Install new facilities to provide electric service to new and existing customers reliably and safely
- Replace, upgrade, or retro-fit existing facilities to provide electric service to new and existing customers reliably and safely
- Complete the projects listed below by end of FY2017 and within budget
- Complete work and tasks with Zero OSHA Reportable Safety Incidents
- Projects to be completed, with estimated costs include:

Distribution Projects

OH Feeder Construction: Five rebuilds; one conversion; one re-route	$4,105,000
Customer Work Orders	2,750,000
OH contractor work at various locations	2,500,000
System Improvements, Miscellaneous OH/UG	1,550,000
	Total: $10,905,000

Substation Projects

Cottonwood Substation	$4,120,000
Aztec Substation Phase II – Complete Ring Bus	1,030,000
Miscellaneous upgrades/SCADA/Relay	1,202,612
	Total: $6,352,612

Transmission Line Projects

West Fork to Pump	$300,000
Miscellaneous Metering/SCADA/Relay/Inventory	750,000
	Total: $1,050,000

Generation Projects

Animas/Bluffview/Navajo and New	**$3,760,000**

Building Improvement

T & D Equipment Security/Storage	**$2,500,000**

GRAND TOTAL: $24,567,612

PERFORMANCE MEASURES:

- Projects listed above completed in FY2017 within budget
- No OSHA Reportable Safety Incidents incurred.

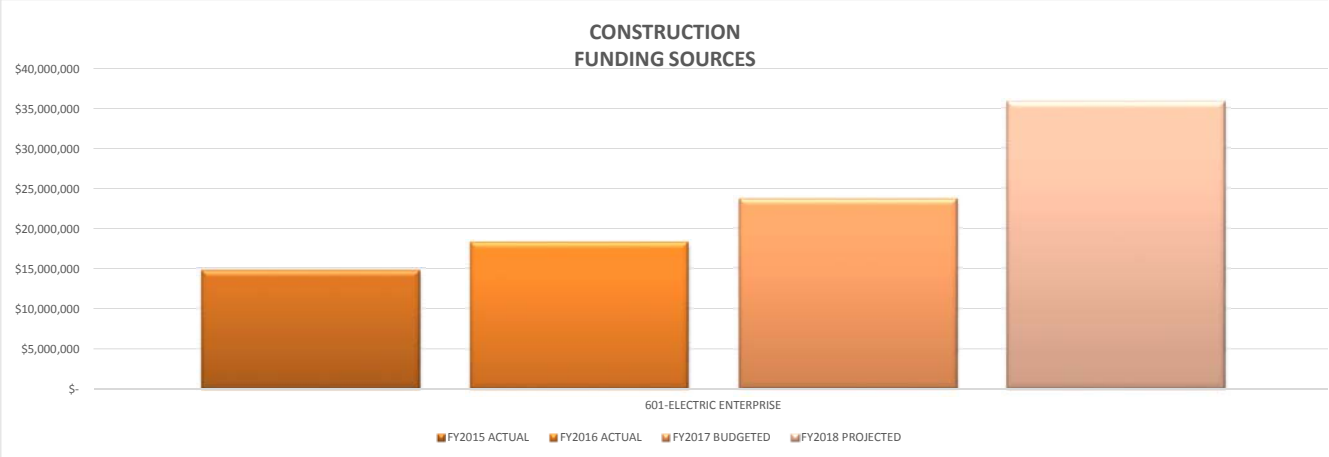
ELECTRIC UTILITY
CONSTRUCTION

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No regular employees					

NOTE: Several administrative positions are distributed over various Electric divisions.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 2,293,995	$ 1,939,606	(15.4%)	$ 1,545,218	(20.3%)	$ 2,340,054	51.4%
b) General Operating	(8,372)	-	(100.0%)	-		-	
c) Capital	9,669,438	13,614,428	40.8%	19,674,566	44.5%	29,775,204	51.3%
e) Transfers	2,815,888	2,718,547	(3.5%)	2,467,828	(9.2%)	3,706,582	50.2%
Grand Total	**$ 14,770,950**	**$ 18,272,581**	**23.7%**	**$ 23,687,612**	**29.6%**	**$ 35,821,840**	**51.2%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 14,770,950	$ 18,272,581	23.7%	$ 23,687,612	29.6%	$ 35,821,840	51.2%
	Grand Total	**$ 14,770,950**	**$ 18,272,581**	**23.7%**	**$ 23,687,612**	**29.6%**	**$ 35,821,840**	**51.2%**



1) Detail information available on expenditure page 184 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: ANIMAS POWER PLANT

PROGRAM DESCRIPTION:

Animas Power Plant will provide FEUS customers with electric energy during times of peak load, utilizing a gas fired combustion turbine. Steam units at the plant were permanently retired in March 2015. Animas is expected to provide 2% of the total energy requirements for FEUS customers during FY2017.

Specific Programs and Service Delivery:

(Budget figures)

Total MWh scheduled for customer load: 25,507

FY2017 GOALS/OBJECTIVES:

- Work without injury
- Comply with applicable safety, environmental and reliability regulations
- Manage actual expenses within approved budgets

PERFORMANCE MEASURES:

• Equivalent availability of gas unit	16.5%
• Net heat rate – simple cycle peaking unit	11,750 Btu/kWh
• Cost per MWh for operation and maintenance	$ 75.14
• Cost per MWh for fuel	$ 195.07
• Lost hours due to accidents	0

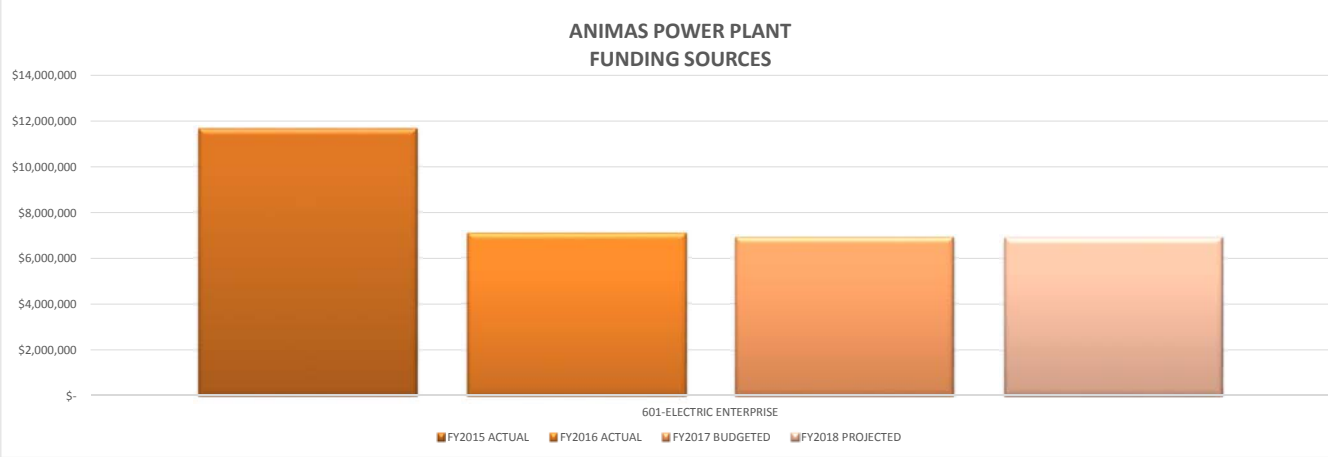
ELECTRIC UTILITY
ANIMAS POWER PLANT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change

In FY2016, Animas Power Plant positions were reclassified to Bluffview Power Plant positions.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,315,722	$ 1,248,446	(5.1%)	$ 1,202,044	(3.7%)	$ 1,225,468	1.9%
b) General Operating	10,346,354	5,818,195	(43.8%)	5,666,480	(2.6%)	5,686,526	0.4%
Grand Total	**$ 11,662,076**	**$ 7,066,641**	**(39.4%)**	**$ 6,908,524**	**(2.2%)**	**$ 6,916,994**	**0.1%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 11,662,076	$ 7,066,641	(39.4%)	$ 6,908,524	(2.2%)	$ 6,916,994	0.1%
	Grand Total	**$ 11,662,076**	**$ 7,066,641**	**(39.4%)**	**$ 6,908,524**	**(2.2%)**	**$ 6,916,994**	**0.1%**



1) Detail information available on expenditure pages 185-186 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: BLUFFVIEW POWER PLANT

PROGRAM DESCRIPTION:

Bluffview Power Plant is projected to provide 43% of the total energy requirements of FEUS customers in FY2017. The primary generating unit is a combustion turbine and its associated steam unit operated in combined cycle mode.

Specific Programs and Service Delivery:
(Budget Figures)
Total MWh scheduled for customer load: 473,115

FY2017 GOALS/OBJECTIVES:

- Work without injury
- Achieve target-level reliability results by performing equipment inspections, maintenance and capital projects and diligent unit operations
- Comply with applicable safety, environmental and reliability regulations
- Manage actual expenses and capital projects within approved budgets

PEFORMANCE MEASURES:

• Equivalent availability of combined cycle unit	86%
• Net heat rate of unit on an annual basis	7,900 Btu/kWh
• Cost per MWh for operation and maintenance	$ 6.44
• Cost per MWh for fuel	$ 37.09
• Lost hours due to accidents	0

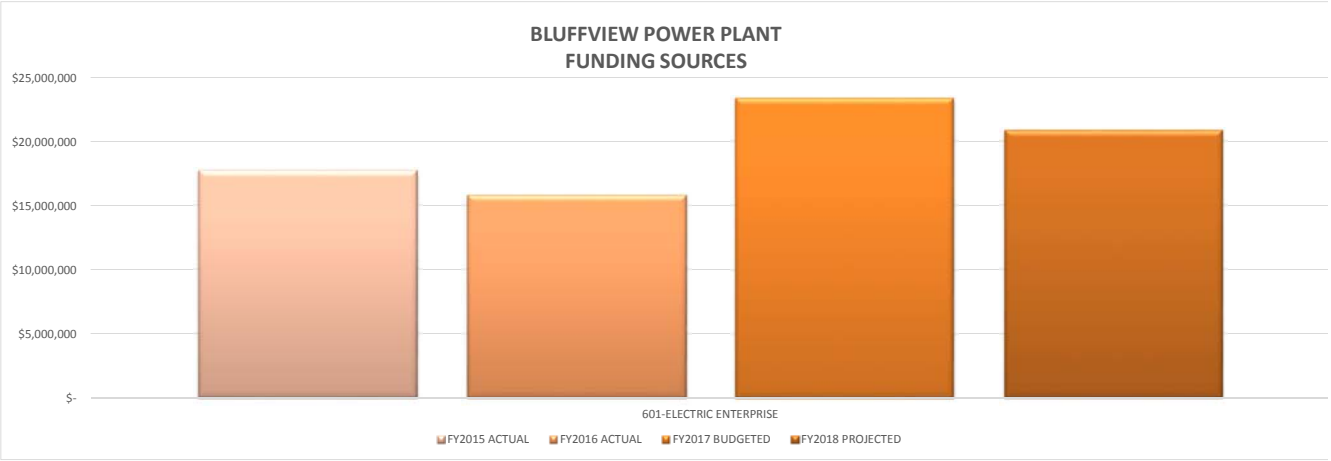
ELECTRIC UTILITY
BLUFFVIEW POWER PLANT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Generation Manager	1	1	$ 115,632	$ 121,047	4.7%
Generation Engineer	1	1	120,663	111,208	(7.8%)
Generation Superintendent	1	1	102,064	102,168	0.1%
Power Plant Working Foreman	1	1	92,763	91,612	(1.2%)
Maintenance Technician-Chrome Moly Welder	1	1	84,321	83,274	(1.2%)
Maintenance Technician-General	1	1	84,321	83,274	(1.2%)
Maintenance Technician-General Apprentice	-	1	-	62,457	-
Maintenance Technician-Machinist	1	1	84,321	83,274	(1.2%)
I.C.E. Technician Journeyman	2	2	168,642	166,548	(1.2%)
I.C.E. Technician Journeyman Apprentice	-	1	-	62,457	-
Water Treatment Specialist	1	1	75,886	74,944	(1.2%)
Production Specialist II	3	2	193,936	129,071	(33.4%)
Generation Scheduler & Resource	1	1	69,806	69,877	0.1%
Operation Technician II	4	6	371,054	549,670	48.1%
Operation Technician I	6	2	505,925	166,548	(67.1%)
Operation Technician Trainee I	2	-	116,268	-	(100.0%)
Operation Technician Trainee II	-	1	-	70,787	-
Power Plant Storekeeper	1	1	67,451	66,613	(1.2%)
Administrative Aide	1	1	32,917	33,244	1.0%
TOTAL	**28**	**26**	**$ 2,285,970**	**$ 2,128,075**	**(6.9%)**

In FY2016, Animas Power Plant positions were combined with Bluffview Power Plant positions.

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,373,497	$ 1,327,994	(3.3%)	$ 1,353,240	1.9%	$ 1,380,679	2.0%
b) General Operating	16,330,827	17,871,319	9.4%	19,214,421	7.5%	19,470,209	1.3%
Grand Total	**$ 17,704,324**	**$ 19,216,000**	**8.5%**	**$ 20,633,261**	**7.4%**	**$ 20,875,888**	**1.2%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 17,704,324	$ 19,216,000	8.5%	$ 20,633,261	7.4%	$ 20,875,888	1.2%
	Grand Total	**$ 17,704,324**	**$ 19,216,000**	**8.5%**	**$ 20,633,261**	**7.4%**	**$ 20,875,888**	**1.2%**



1) Detail information available on expenditure pages 187-188 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: TRANSMISSION AND DISTRIBUTION

PROGRAM DESCRIPTION:

The T&D Division is responsible for the construction of new substations, switchyards and new power lines for the transmission and distribution of electricity. This division is also responsible for the maintenance of approximately 248 miles of transmission and approximately 2,422 miles of distribution lines (overhead and underground) as well as 35 substations/switching stations throughout a 1,718 square mile service area which includes the maintenance of over approximately 20,558 distribution transformers in service.

***Specific Program and Service Delivery*:**

Transmission lines patrolled (248 miles x 3 times/year)	744 miles annually
Distribution lines patrolled	2,282 miles annually
Maintain underground distribution lines	140 miles annually
Substation/switchyard checks	35 sites
Operations and maintenance of Enterprise substations	4 sites
Repair of street lights (system wide)1,018	75/mo average
Testing and repair of distribution transformers 480	40/mo average
Testing of station class transformers and breakers 35	3-5yr schedule
Testing of substation breakers	4 per year
Outage times (451 trouble calls)	74,467 meter hrs for 2015
Non-outage trouble calls	794 in 2015
Total OSHA Recordable Incidents	5 incident rate for 2015

FY2017 GOALS/OBJECTIVES:

- Develop and implement program for real time trouble reports and maintenance work orders
- Continue a safety awareness program for area fire departments and schools using the “Arc Demo” machine
- Continue line maintenance program to reduce outage times, i.e.: (bird guards, area fusing and tree trimming) with every effort made to protect wildlife on electrical equipment
- Continue maintenance schedule for all electrical equipment in substations and switching stations, and other system equipment such as regulators and reclosers
- Continue updating underground maps and the numbering system for underground cable
- Develop/implement plan to relocate UG distribution to front lots in inaccessible areas
- Continue to replace UG infrastructure that has exceeded its life expectancy
- Continue with completion of loop feeds on all existing radial fed underground lines, thus insuring a shorter outage time for customers and better reliability
- Focus on employee safety awareness and training for reduction of recordable incidents

PERFORMANCE MEASURES:

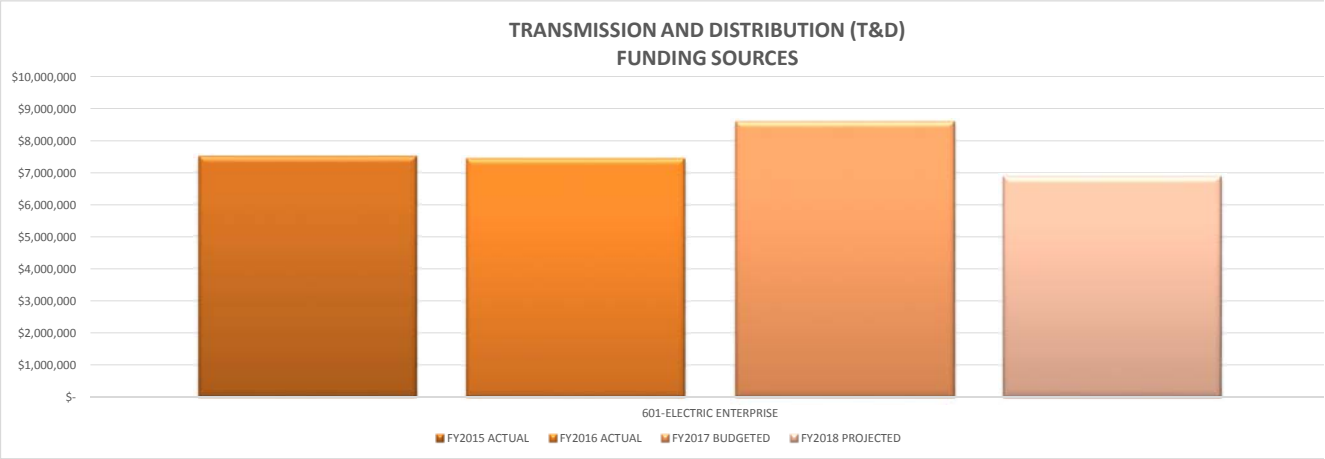
- Reduce outage time by 5% from the 2015 time of 74,467 meter hours
- Educate a minimum of 1,000 school children in the awareness of electrical safety using the “Arc Demo”
- Get work orders started no later than two weeks after receiving the order from Engineering
- Reduce total OSHA Recordable Incidents below the 2015 incident rate of 5

ELECTRIC UTILITY
TRANSMISSION AND DISTRIBUTION (T&D)

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
FEUS Assistant Director System Operator	1	1	$ 138,601	$ 150,391	8.5%
T & D Construction Superintendent	1	1	99,946	104,920	5.0%
T & D Maintenance Superintendent	1	1	101,295	102,625	1.3%
Electric Equipment Working Foreman	1	1	92,763	91,612	(1.2%)
Electric Line Working Foreman	8	8	742,108	737,474	(0.6%)
Electric Line Patroller/Facilities Locator	2	2	94,826	93,649	(1.2%)
Journeyman Lineman	18	19	1,607,951	1,586,374	(1.3%)
Apprentice Lineman	7	7	472,192	474,662	0.5%
Digger Operator	2	2	151,772	149,889	(1.2%)
Class A, B Helper	6	6	250,918	247,803	(1.2%)
Administrative Aide	1	1	41,499	41,130	(0.9%)
Custodian	1	1	23,624	23,773	0.6%
TOTAL	**49**	**50**	**$ 3,817,497**	**$ 3,804,301**	**(0.3%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 3,211,430	$ 3,035,888	(5.5%)	$ 4,110,946	35.4%	$ 3,464,588	(15.7%)
b) General Operating	4,519,776	4,103,347	(9.2%)	4,192,555	2.2%	3,672,850	(12.4%)
c) Capital	845,909	1,433,897	69.5%	1,283,000	(10.5%)	1,245,000	(3.0%)
e) Transfers	(1,075,250)	(1,119,322)	4.1%	(988,940)	(11.6%)	(1,497,635)	51.4%
Grand Total	**$ 7,501,864**	**$ 7,453,811**	**(0.6%)**	**$ 8,597,561**	**15.3%**	**$ 6,884,803**	**(19.9%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 7,501,864	$ 7,453,811	(0.6%)	$ 8,597,561	15.3%	$ 6,884,803	(19.9%)
	Grand Total	**$ 7,501,864**	**$ 7,453,811**	**(0.6%)**	**$ 8,597,561**	**15.3%**	**$ 6,884,803**	**(19.9%)**



1) Detail information available on expenditure pages 189-190 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: ENGINEERING

PROGRAM DESCRIPTION:

- System Planning
- Materials Specs & Const. Standards
- Customer Construction Estimates
- Substation Design
- System Protection, Control, SCADA Design
- Transmission Line Design
- Engineering Construction Management
- Distribution Line Design
- Professional Surveying & Drafting Services
- Geographical Data Collection and Storage

Metrics Tracked:	**Projected FY17**	**Projected FY18**
Number of Requests Taken	870	872
Estimates Made	468	471
Work Orders Completed	318	320
Work Orders Released to Line Department	298	300
Transformer Checks	253	255
Meter and Quad Spots	29	29

FY2017 GOALS/OBJECTIVES:

- Conduct quarterly safety meetings with Engineering Staff
- Construct Cottonwood Substation, completion slated in FY2018
- Complete Aztec Substation Phase II
- Complete design of Twin Peaks Substation
- Obtain easement for West Loop to Hood Mesa transmission line
- Complete transmission and joint use inventories

PERFORMANCE MEASURES:

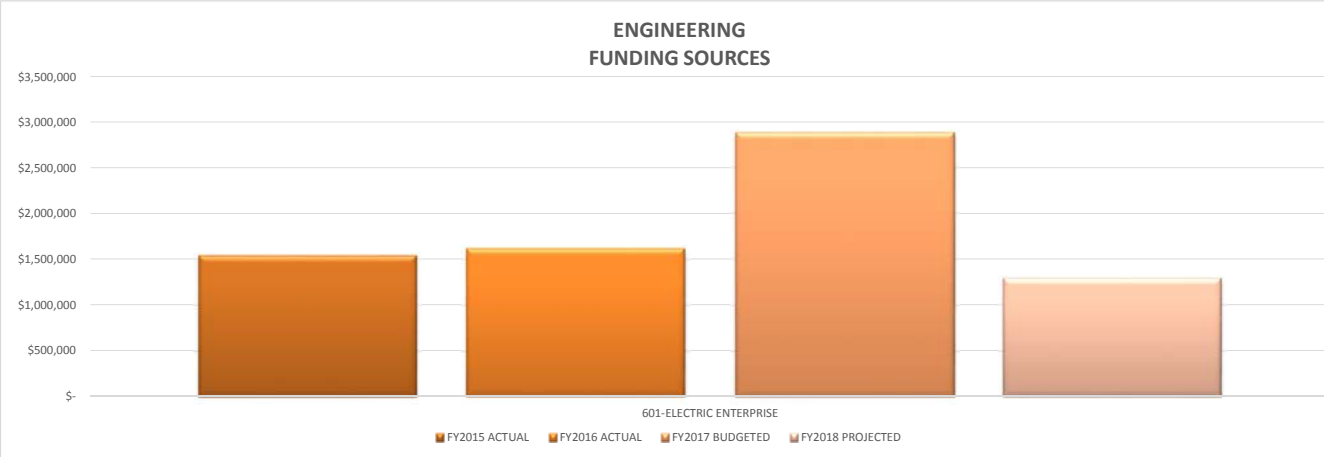
- Reinforced training/awareness of safety practices; “0” OSHA Reportable Safety Incidents
- Aztec Substation Phase II completed
- Twin Peaks Substation design completed
- Easement obtained for West Loop to Hood Mesa transmission line
- 100% FEUS transmission inventoried, quality checked and available for use
- GIS Database integrity reflects high accuracy
- Capital projects completed timely and within budget
- NERC/WECC Compliance Procedures Manual outlined

ELECTRIC UTILITY
ENGINEERING

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Engineering Supervisor/Administrator	1	1	$ 119,883	$ 121,760	1.6%
Engineering Construction Projects Manager	1	1	106,339	106,845	0.5%
Registered Land Surveyor	1	1	84,232	84,765	0.6%
Electric Transmission & Planning Engineer	1	1	86,317	87,625	1.5%
SCADA Engineer	1	1	72,971	72,772	(0.3%)
Senior Electrical Engineer	1	2	102,629	175,120	70.6%
Relay Engineer	2	2	164,394	179,766	9.4%
Engineering Construction Inspector	2	2	182,453	180,558	(1.0%)
Engineering Project Scheduler	1	1	57,765	57,607	(0.3%)
Engineering Specialist	-	1	-	45,089	
Estimator Superintendent	1	1	77,754	79,001	1.6%
Estimator	4	4	243,106	243,878	0.3%
Lead GIS Technician	1	1	66,386	67,011	0.9%
GIS Technician	2	2	108,254	109,298	1.0%
Assistant GPS Surveyor	1	1	57,536	57,721	0.3%
Secretary II	1	1	34,858	35,539	2.0%
Administrative Aide	1	-	42,061	-	(100.0%)
TOTAL	**22**	**23**	**$ 1,606,939**	**$ 1,704,356**	**6.1%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,810,944	$ 1,942,328	7.3%	$ 2,234,931	0.15	$ 2,272,221	1.7%
b) General Operating	337,173	636,314	88.7%	1,380,390	116.9%	476,740	(65.5%)
c) Capital	471,181	24,873	(94.7%)	250,000	905.1%	-	(100.0%)
e) Transfers	(1,080,265)	(982,439)	(9.1%)	(984,418)	0.2%	(1,460,129)	48.3%
Grand Total	**$ 1,539,034**	**$ 1,621,075**	**5.3%**	**$ 2,880,903**	**77.7%**	**$ 1,288,832**	**(55.3%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 1,539,034	$ 1,621,075	5.3%	$ 2,880,903	77.7%	$ 1,288,832	(55.3%)
	Grand Total	**$ 1,539,034**	**$ 1,621,075**	**5.3%**	**$ 2,880,903**	**77.7%**	**$ 1,288,832**	**(55.3%)**



1) Detail information available on expenditure pages 191-192 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: METERING SERVICES

PROGRAM DESCRIPTION:

Metering Services provides the connection/disconnection of electric and water services to customers in our service territory. This division is responsible for the timely and accurate reading of all electric and water meters throughout our system. This division also assists the Meter Division in the deployment of AMR meters.

Specific Program and Service Delivery:

- Number of Meters Read (Water and Electric): 44,241 avg/mo
- Disconnect for Non-Pay Notice:

  2,071 avg/mo
- Number of regular hour reconnects:

  71 avg/mo
- Number of after hour reconnects:
  185 avg/mo

FY2017 GOALS/OBJECTIVES:

- Continue to review internal policies and procedures for customer satisfaction and employee safety
- Continue safety training for all readers and installers
- Increase Meter Reader efficiency to reduce read times

PERFORMANCE MEASURES:

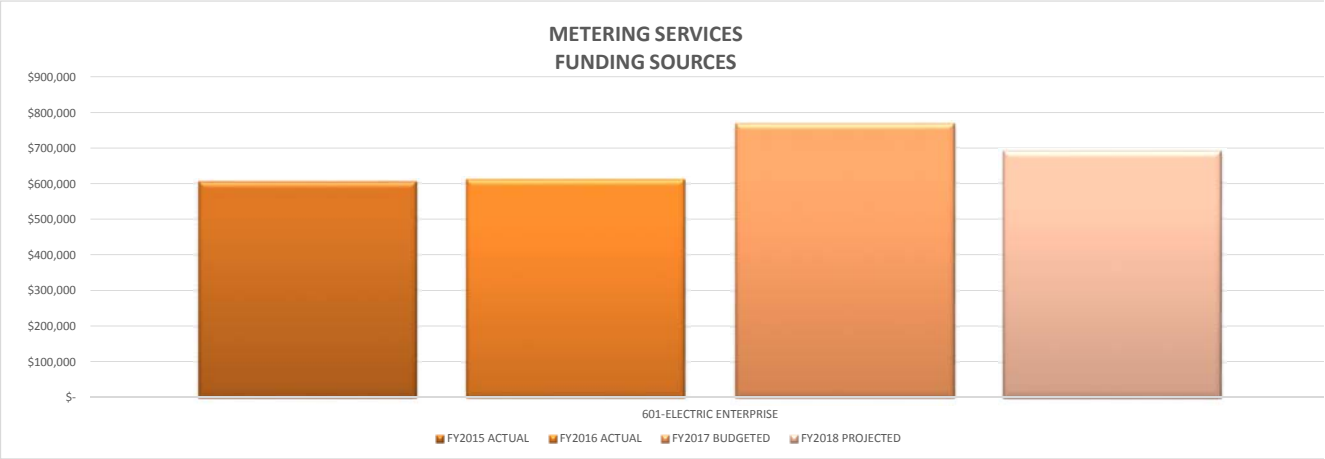
- Achieve a 99.9% read accuracy of meters
- “0” lost time days due to accident/s injuries

ELECTRIC UTILITY
METERING SERVICES

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Metering Coordinator	1	1	$ 50,592	$ 50,454	(0.3%)
Meter Installer II	5	4	237,065	187,297	(21.0%)
Meter Installer I	2	3	86,206	127,704	48.1%
Meter Reader II	3	2	117,761	77,532	(34.2%)
Meter Reader I	1	2	31,879	62,967	97.5%
TOTAL	**12**	**12**	**$ 523,502**	**$ 505,953**	**(3.4%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 517,890	$ 575,420	11.1%	$ 580,758	0.9%	$ 596,851	2.8%
b) General Operating	119,018	95,235	(20.0%)	167,227	75.6%	123,341	(26.2%)
c) Capital	45,102	23,252	(48.4%)	75,000	222.6%	25,000	(66.7%)
e) Transfers	(76,263)	(81,019)	6.2%	(54,816)	(32.3%)	(54,816)	0.0%
Grand Total	**$ 605,747**	**$ 612,889**	**1.2%**	**$ 768,169**	**25.3%**	**$ 690,376**	**(10.1%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 605,747	$ 612,889	1.2%	$ 768,169	25.3%	$ 690,376	(10.1%)
	Grand Total	**$ 605,747**	**$ 612,889**	**1.2%**	**$ 768,169**	**25.3%**	**$ 690,376**	**(10.1%)**



1) Detail information available on expenditure pages 193-194 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: METER SHOP

PROGRAM DESCRIPTION:

Maintain, calibrate and test approximately 45,000 kWh revenue meters, three phase and single phase, throughout the system. Investigate customer complaints/inquiries regarding metering and power quality. Maintain AMR System, includes installing AMR meters in the field and installing Turtle and ERT modules in meters at the shop. The Meter Shop is also responsible for the maintenance of the Turtle receivers in the substations. The ITRON ERT system continues to be used as a second AMR system. The upgrade of commercial and industrial metering systems with replacement of aging electronic meters and adding check meters is ongoing.

Specific Program and Service Delivery:

Meters tested/calibrated in shop	Single phase	4,000 annually
	Three phase	800 annually
Meters changed to AMI	Single phase	3,000 annually
Install CT rated meters		20 man hrs/mo
Set voltage recordings		50 man hrs/mo
Detection of radio noise	by request	8 man hrs/mo average
Respond to customers complaints	by request	60 man hrs/mo average
Read large-power customers meters		5 man hrs/mo average
Keep all data base and paper records updated		180 man hrs/mo average
Set Turtle meters in the field, 3 phase		20 man hrs/mo average
Verification of Turtle and ERT vs. register		550 man hrs/mo average
New meters - shop test and add to inventory		120 man hrs/mo average
Upgrade Commercial and Industrial Metering		50 man hrs/mo average
Process service orders and update routes		200 man hrs/mo average
Field testing and verification of CT installations		320 man hrs/mo average
Apprenticeship training		240 man hrs/mo average
Test and maintain primary metering locations		180 man hrs annually

FY2017 GOALS/OBJECTIVES:

- Test 5,000 single-phase meters to continue the 8 year test cycle
- Test all primary metered installations annually, with bi-annual meter change out
- Upgrade existing TS1 meters to AMI on San Juan and Aztec Circuits
- Continue 4 and 8 year change-out and testing program on all 3-phase meters
- Continue AMR Verification program

PERFORMANCE MEASURES:

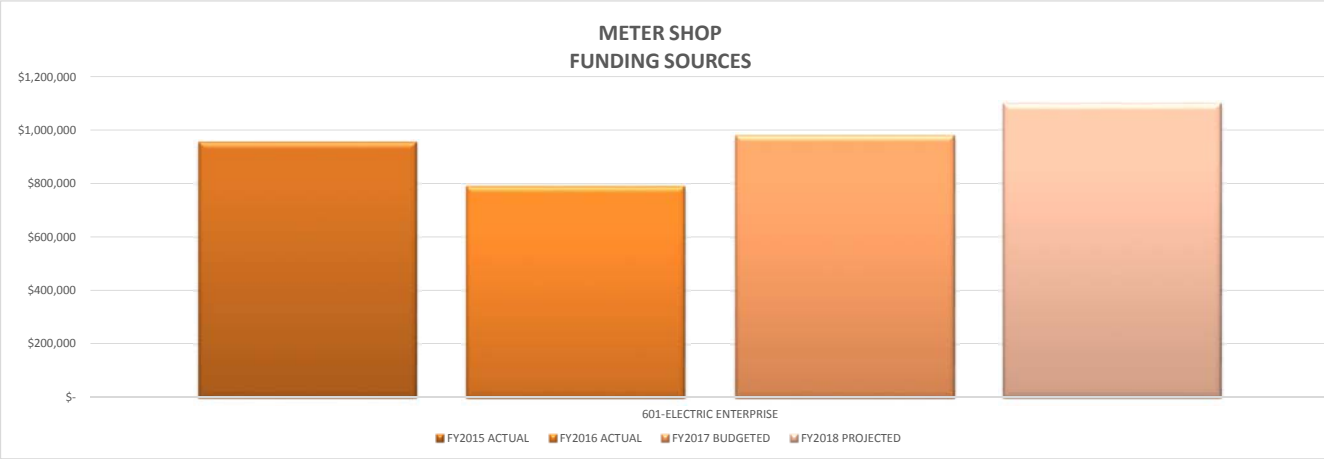
- Installation and commissioning of AMI meters on the San Juan and Aztec Circuits
- “0” lost time days due to accident/s injuries

ELECTRIC UTILITY
METER SHOP

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Superintendent of Technical Services	1	1	$ 99,114	$ 99,977	0.9%
Electric Meter Working Foreman	1	1	92,763	91,612	(1.2%)
Journeyman Meterman	3	4	252,963	333,097	31.7%
Apprentice Meterman	2	1	119,735	62,457	(47.8%)
Technical Services Aide	1	1	34,158	35,317	3.4%
TOTAL	**8**	**8**	**$ 598,733**	**$ 622,460**	**4.0%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 644,015	$ 564,452	(12.4%)	$ 628,084	11.3%	$ 641,228	2.1%
b) General Operating	229,683	152,308	(33.7%)	243,130	59.6%	245,780	1.1%
c) Capital	81,910	73,424	(10.4%)	108,000	47.1%	212,000	96.3%
Grand Total	**$ 955,608**	**$ 790,184**	**(17.3%)**	**$ 979,214**	**23.9%**	**$ 1,099,008**	**12.2%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 955,608	$ 790,184	(17.3%)	$ 979,214	23.9%	$ 1,099,008	12.2%
	Grand Total	**$ 955,608**	**$ 790,184**	**(17.3%)**	**$ 979,214**	**23.9%**	**$ 1,099,008**	**12.2%**



1) Detail information available on expenditure pages 195-196 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: SUBSTATION MAINTENANCE

PROGRAM DESCRIPTION:

This division has been reinstated in the FY2017 budget and is responsible for NERC/WECC compliance testing and general maintenance of substation equipment. This equipment includes DC battery systems, power transformers, circuit breakers, circuit switchers, current transformers, voltage transformers, voltage regulators and recloser controls within the substation footprint.

Specific Program and Service Delivery:

Maintain Relay and Control Systems:

Distribution DC Systems	10 sites	80 man hrs/mo avg.
Transmission equipment testing	15 sites	200 man hrs/mo avg.

Operational and Support:

Respond to Alarms and Trouble Calls	140 man hrs/mo avg.
Staff Development and Safety meetings	100 man hrs/mo avg.
Reports and Drawing Updates	60 man hrs/mo avg.
Procure materials and equipment for jobs	60 man hrs/mo avg.
Maintain documentation and test result database	100 man hrs/mo avg.

FY2017 GOALS/OBJECTIVES:

- Continue “0” lost time accidents
- Continue field testing substation equipment in transmission substations, distribution substations and switching stations, to comply with NERC and WECC requirements
- Continue training and staff development
- Assist Engineering with system upgrades and new additions
- Assist in system upgrades and capital improvement projects
- Maintain and verify data program for files and inventory of substation equipment assets

PERFORMANCE MEASURES:

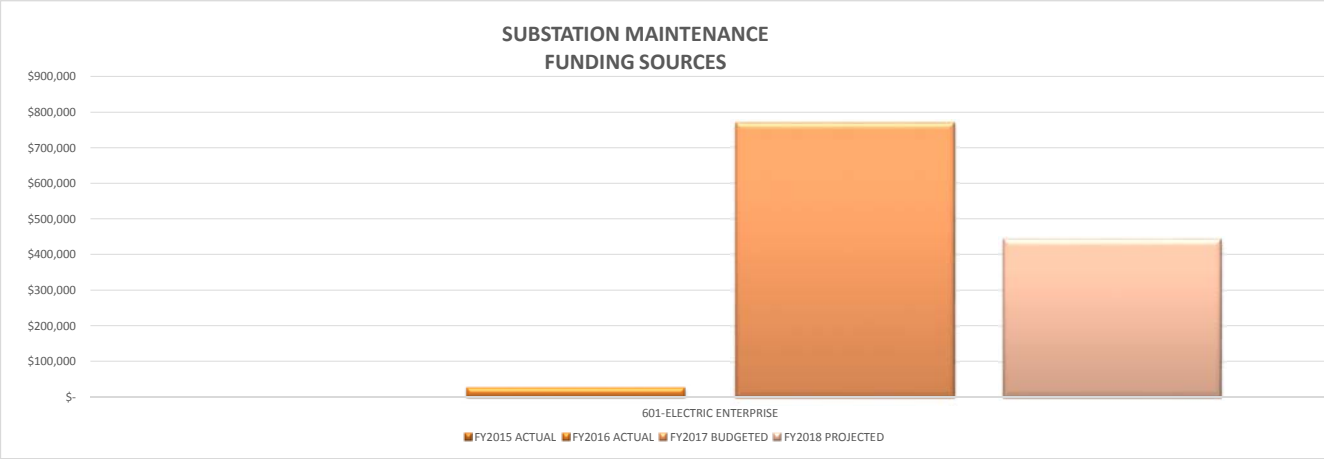
- Continue distribution substation equipment upgrade of obsolete equipment
- Continue a 4-year maintenance program on all auditable equipment for transmission/distribution
- Incorporate newly revised PRC-005-6 NERC requirement for substation WECC/NERC tests

ELECTRIC UTILITY
SUBSTATION MAINTENANCE

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Substation Maintenance Forman	-	1	$ -	$ 91,612	-
Substation Maintenance Trainee	-	1	-	66,613	-
TOTAL	**0**	**2**	**$ -**	**$ 158,225**	**-**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ -	$ 24,955		$ 201,269	706.5%	$ 234,173	16.3%
b) General Operating	-	1,623		445,100	27329.1%	171,150	(61.5%)
c) Capital	-	-		123,000		38,000	(69.1%)
Grand Total	**$ -**	**$ 26,578**		**$ 769,369**	**2794.8%**	**$ 443,323**	**(42.4%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ -	$ 26,578		$ 769,369	2794.8%	$ 443,323	(42.4%)
	Grand Total	**$ -**	**$ 26,578**		**$ 769,369**	**2794.8%**	**$ 443,323**	**(42.4%)**



1) Detail information available on expenditure pages 197-198 of the line item budget book.
FY2015, the Substation Maintenance division is no longer used.

ELECTRIC UTILITY: RELAY

PROGRAM DESCRIPTION:

Construct and maintain all system protection, remote terminal units (RTU) and communications equipment in all substations, switching stations and power plants throughout the system. Design and install all new and updated communication systems. Identify and replace obsolete or un-repairable equipment. Maintain as-built drawings for all stations.

Specific Program and Service Delivery:

Maintain Relay and Control Systems:

Distribution Relays and Controls 19 sites	80 man hrs/mo avg.
Transmission Relays and Controls 17 sites	200 man hrs/mo avg.
Generation Plants Relay Systems 3 sites	40 man hrs/mo avg.
SCADA system wide repair and upgrade (as required) 55 sites	180 man hrs/mo avg.

Maintain Communications Equipment/systems:

Microwave, Telephone, Fiber, Radio (as required)	140 man hrs/mo avg.
Maintain and install voice communication to all stations	60 man hrs/mo avg.
Routine communication circuit testing as necessary	80 man hrs/mo avg.

Operational and Support:

Primary and Backup Control Center Communication Equipment	32 man hrs/mo avg.
Respond to Alarms and Trouble Calls	140 man hrs/mo avg.
Staff Development and Safety meetings	100 man hrs/mo avg.
Reports and Drawing Updates	60 man hrs/mo avg.
Procure materials and equipment for jobs	60 man hrs/mo avg.
Maintain documentation and test result database	100 man hrs/mo avg.

FY2017 GOALS/OBJECTIVES:

- Continue “0” lost time accidents
- Continue field testing relays and controls in transmission substations, distribution substations and switching stations, to comply with NERC and WECC requirements
- Continue training and staff development
- Assist Relay Engineer with system upgrades and new additions
- Distribution substation protection and communication upgrades
- Assist in system upgrades and capital improvement projects
- Implement protection database and work order system program
- Implement a data program for files and inventory of fiber optic system assets

PERFORMANCE MEASURES:

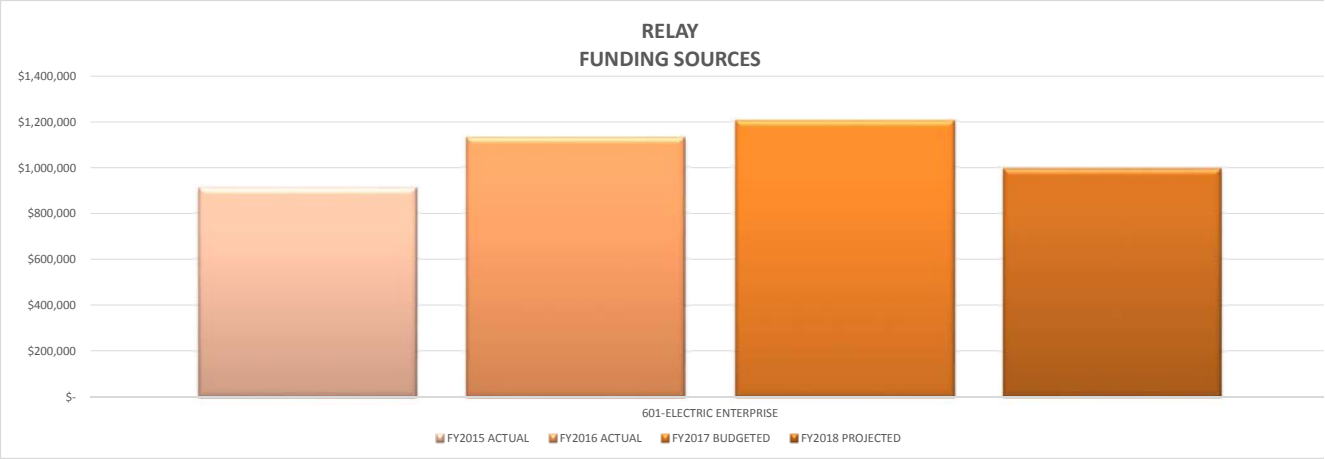
- Continue Fiber Optic system build-out to incorporate redundant fail-over paths
- Continue distribution substation protection upgrade of obsolete equipment
- Continue a 4-year maintenance program on all in-service relays for transmission/distribution
- Incorporate newly revised PRC-005-6 NERC requirement for substation WECC/NERC tests

ELECTRIC UTILITY
RELAY

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Relay & Control Foreman	1	1	$ 92,763	$ 91,612	(1.2%)
Relay Journeyman	3	4	252,963	333,097	31.7%
Relay & Control Technician	1	-	75,886	-	(100.0%)
Relay Technician Trainee	2	1	151,772	62,457	(58.8%)
TOTAL	**7**	**6**	**$ 573,385**	**$ 487,166**	**(15.0%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 511,016	$ 747,292	46.2%	$ 726,281	(2.8%)	$ 701,801	(3.4%)
b) General Operating	258,100	277,739	7.6%	303,013	9.1%	256,863	(15.2%)
c) Capital	141,612	105,471	(25.5%)	176,000	66.9%	38,000	(78.4%)
Grand Total	**$ 910,728**	**$ 1,130,502**	**24.1%**	**$ 1,205,294**	**6.6%**	**$ 996,664**	**(17.3%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 910,728	$ 1,130,502	24.1%	$ 1,205,294	6.6%	$ 996,664	(17.3%)
	Grand Total	**$ 910,728**	**$ 1,130,502**	**24.1%**	**$ 1,205,294**	**6.6%**	**$ 996,664**	**(17.3%)**



1) Detail information available on expenditure pages 199-200 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: SYSTEM CONTROL CENTER

PROGRAM DESCRIPTION:

The System Control Center directs the day-to-day operation of the power system. Senior System Operators perform the hourly coordination of resources and power system transmission and distribution to the end customers. Control Center personnel take trouble calls 24/7, isolate problems which occur in the electric system and restore service via remote control where possible. All coordination with other utilities is performed by this group as well as the purchase of resources for customers and the sale of excess resources when possible.

Specific Programs and Service Delivery:

Native customer load served	1,034,326 MWh
Energy purchases	266,285 MWh

FY2017 GOALS/OBJECTIVES:

- Improve economic energy sales to market excess generation
- Minimize energy purchases for customers
- Maintain continuing education hours for certification of all Senior System Operators by North American Electric Reliability Corporation (NERC)
- Ensure switching procedures are done in a safe and reliable manner
- Secure short-term resources for unit outages as necessary

PERFORMANCE MEASURES:

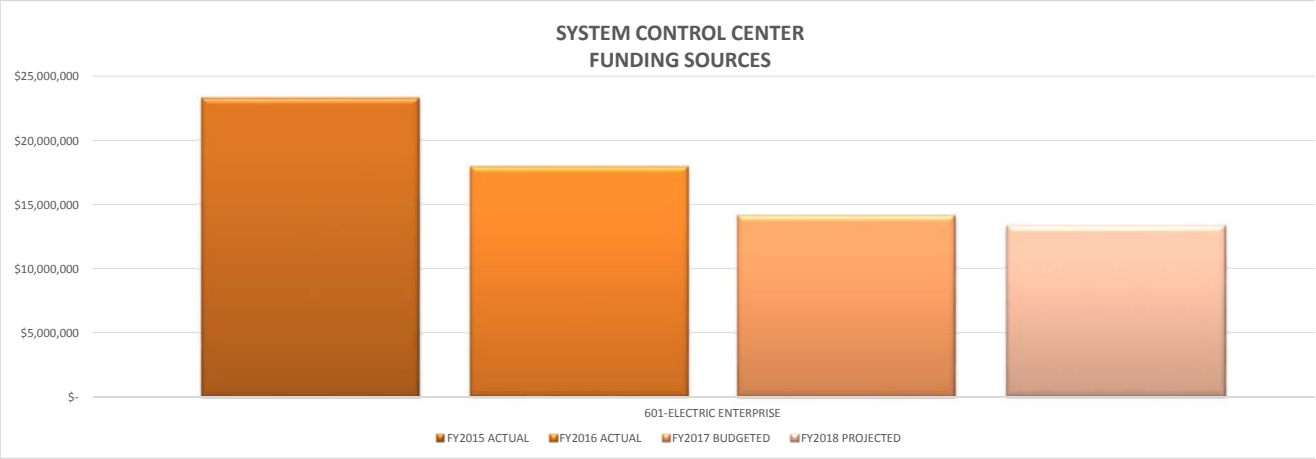
- Maximum of $11,229,957 for firm power purchases in FY2017
- 100% of switching orders written without mistakes or safety issues
- All Senior System Operators maintain their North American Electric Reliability Corporation (NERC) certification

ELECTRIC UTILITY
SYSTEM CONTROL CENTER

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
Systems Operations Supervisor	1	1	$ 101,673	$ 103,523	1.8%
Systems Operator-Senior	7	6	644,368	549,683	(14.7%)
System Operations Scheduler	1	1	68,790	68,757	(0.0%)
EMS/SCADA Specialist	2	3	119,167	178,921	50.1%
EMS/SCADA Trainee	1	-	46,756	-	(100.0%)
NERC/CIP Security Specialist	1	1	93,030	94,099	1.1%
NERC/CIP Security Analyst	1	1	63,990	48,040	(24.9%)
System Control Trainer	1	1	72,971	100,182	37.3%
Systems Operator Trainee	1	2	52,286	75,723	44.8%
TOTAL	**16**	**16**	**$ 1,263,031**	**$ 1,218,927**	**(3.5%)**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 1,436,277	$ 1,488,264	3.6%	$ 1,596,254	7.3%	$ 1,624,327	1.8%
b) General Operating	21,835,639	16,327,919	(25.2%)	12,342,725	(24.4%)	11,551,596	(6.4%)
c) Capital	45,849	145,892	218.2%	224,500	53.9%	125,000	(44.3%)
Grand Total	**$ 23,317,765**	**$ 17,962,075**	**(23.0%)**	**$ 14,163,479**	**(21.1%)**	**$ 13,300,923**	**(6.1%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 23,317,765	$ 17,962,075	(23.0%)	$ 14,163,479	(21.1%)	$ 13,300,923	(6.1%)
	Grand Total	**$ 23,317,765**	**$ 17,962,075**	**(23.0%)**	**$ 14,163,479**	**(21.1%)**	**$ 13,300,923**	**(6.1%)**



1) Detail information available on expenditure pages 201-202 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: SAN JUAN NO. 4

PROGRAM DESCRIPTION:

San Juan Units 3 and 4 are expected to supply 22% of the total energy requirements of FEUS customers during FY2017. The City owns 8.475% interest in San Juan Unit 4 which, due to a hazard sharing agreement, is taken from Units 3 and 4 in equal amounts. Total capacity owned at the San Juan Plant is 43 megawatts.

Specific Programs and Service Delivery:

Total MWh scheduled for customer load	236,782

FY2017 GOALS/OBJECTIVES:

- Continue participation in San Juan Engineering and Operations Committee to protect City's interest in the power plant
- Optimize utilization of plant to generate off-system sales
- Participate in San Juan Fuels Committee to ensure maximum benefit from fuels contract
- Participate in life extension study to determine the optimum retirement date for the San Juan units

PERFORMANCE MEASURES:

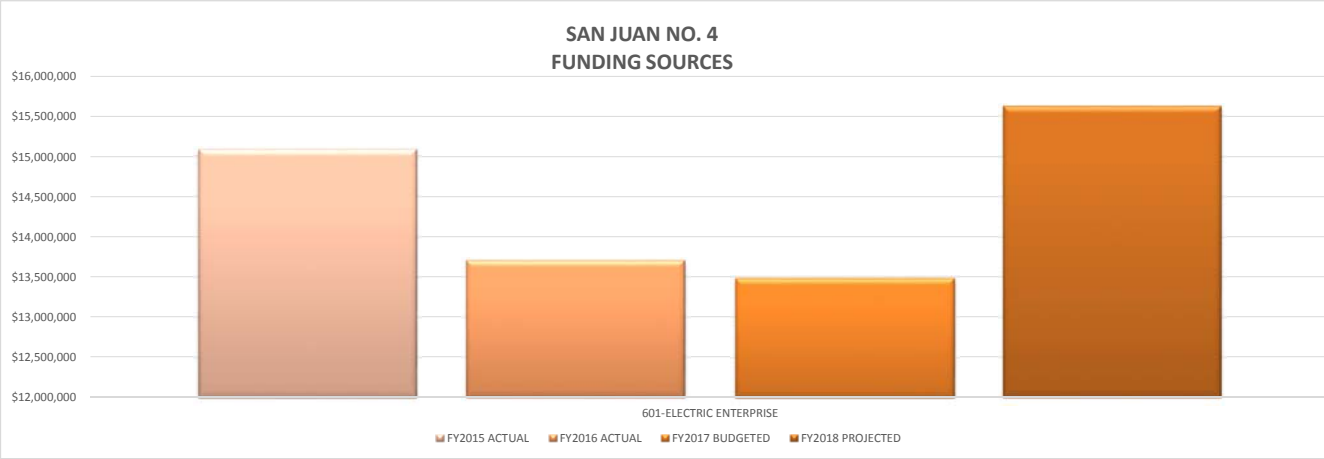
- Annual operation and maintenance expense per net MWh $ 12.06
- Annual fuel expense per net MWh $ 39.45
- Units 3 and 4 average availability 63%

ELECTRIC UTILITY
SAN JUAN NO. 4

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No City of Farmington employees.					
Note: Several administrative positions are distributed over various Electric divisions.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 8,724	$ 7,993	(8.4%)	$ 7,941	(0.7%)	$ 8,052	1.4%
b) General Operating	12,683,412	8,680,541	(31.6%)	12,534,157	44.4%	14,968,258	19.4%
c) Capital	2,393,618	5,019,374	109.7%	937,212	(81.3%)	651,806	(30.5%)
Grand Total	**$ 15,085,754**	**$ 13,707,909**	**(9.1%)**	**$ 13,479,310**	**(1.7%)**	**$ 15,628,117**	**15.9%**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 15,085,754	$ 13,707,909	(9.1%)	$ 13,479,310	(1.7%)	$ 15,628,117	15.9%
	Grand Total	**$ 15,085,754**	**$ 13,707,909**	**(9.1%)**	**$ 13,479,310**	**(1.7%)**	**$ 15,628,117**	**15.9%**



1) Detail information available on expenditure page 203 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

ELECTRIC UTILITY: NAVAJO DAM POWER PLANT

PROGRAM DESCRIPTION:

Navajo Dam Power Plant provides base load generation to supply the energy needs of FEUS customers. The plant utilizes water made available by the U.S. Bureau of Reclamation from the Navajo Reservoir. This resource is expected to supply 8% of the total energy requirements of FEUS customers during FY2017. The plant is expected to average approximately a 3.5% capacity factor in FY2017.

Specific Programs and Service Delivery:

Total MWh delivered from water releases: 89,525

FY2017 GOALS/OBJECTIVES:

- Work without injury
- Achieve target-level reliability results by performing equipment inspections, maintenance and capital projects and diligent unit operations
- Comply with applicable safety, environmental and reliability regulations
- Manage actual expenses and capital projects within approved budgets

PERFORMANCE MEASURES:

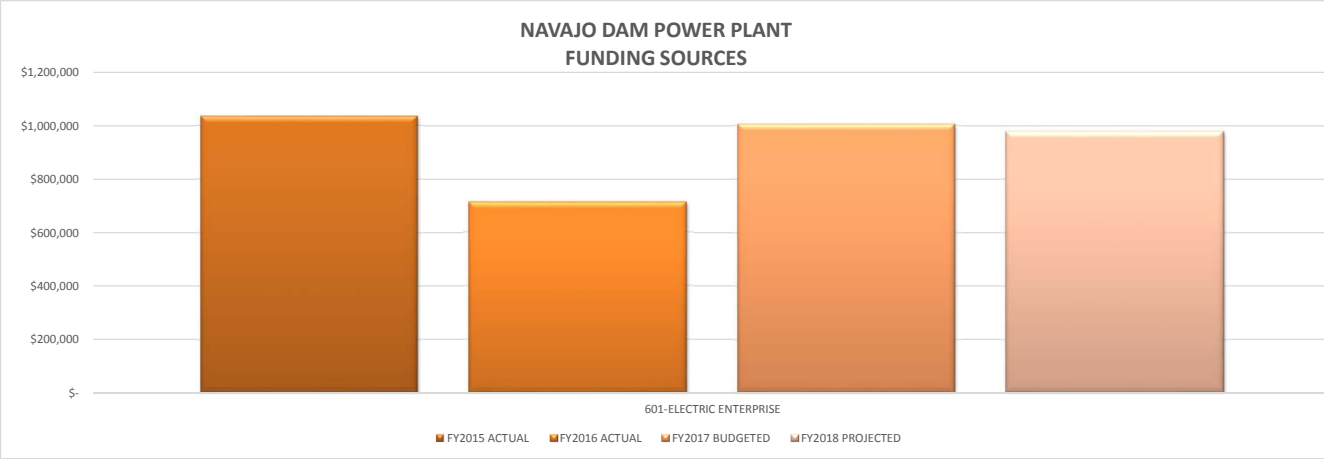
• Annual operation and maintenance expense per net MWh	$ 8.49
• Annual Falling water charge	$ 2.40
• Lost hours due to accidents	0

ELECTRIC UTILITY
NAVAJO DAM POWER PLANT

STAFFING POSITION TITLES	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
No City of Farmington employees.					
Note: Several administrative positions are distributed over various Electric divisions.					

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 402,500	$ 396,612	(1.5%)	$ 418,524	5.5%	$ 426,696	2.0%
b) General Operating	634,666	316,172	(50.2%)	548,405	73.5%	548,405	0.0%
c) Capital	-	-		40,000		5,000	(87.5%)
Grand Total	**$ 1,037,166**	**$ 712,784**	**(31.3%)**	**$ 1,006,929**	**41.3%**	**$ 980,101**	**(2.7%)**

	FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
1)	601-ELECTRIC ENTERPRISE	$ 1,037,166	$ 712,784	(31.3%)	$ 1,006,929	41.3%	$ 980,101	(2.7%)
	Grand Total	**$ 1,037,166**	**$ 712,784**	**(31.3%)**	**$ 1,006,929**	**41.3%**	**$ 980,101**	**(2.7%)**



1) Detail information available on expenditure pages 204-205 of the line item budget book.
Note: Several Electric positions are distributed over various divisions.

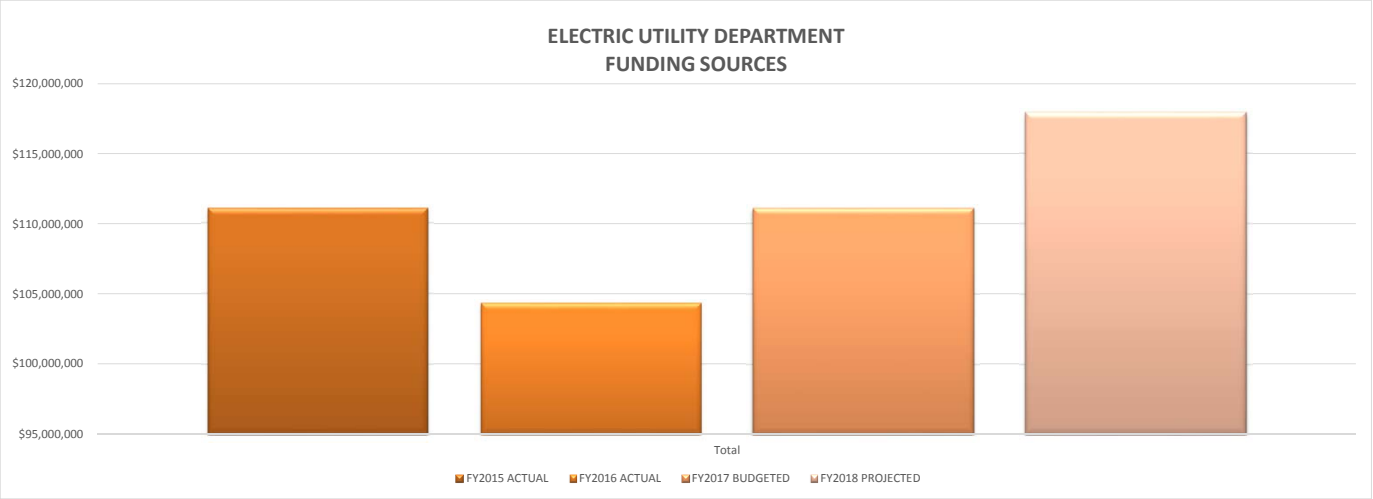
ELECTRIC UTILITY
DEPARTMENTAL SUMMARY

STAFFING	FY2016 Budgeted Positions	FY2017 Budgeted Positions	FY2016 Budgeted Salaries	FY2017 Budgeted Salaries	% Change
All Positions	**180**	**181**	**$ 12,560,190**	**$ 12,532,942**	**(0.2%)**

DIVISIONS	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
Administration	$ 13,722,998	$ 13,178,476	(4.0%)	$ 13,036,997	(1.1%)	$ 10,261,167	(21.3%)
Animas Power Plant	11,662,076	7,066,641	(39.4%)	6,908,524	(2.2%)	6,916,994	0.1%
Bluffview Power Plant	17,704,324	19,216,000	8.5%	20,633,261	7.4%	20,875,888	1.2%
Business Operations	239,774	266,323	11.1%	346,501	30.1%	309,411	(10.7%)
Compliance	444,747	625,455	40.6%	744,521	19.0%	728,029	(2.2%)
Customer Service	1,303,125	1,401,491	7.5%	1,541,661	10.0%	1,571,122	1.9%
Electric Construction	14,770,950	18,272,581	23.7%	23,687,612	29.6%	35,821,840	51.2%
Electric Meter Shop	955,608	790,184	(17.3%)	979,214	23.9%	1,099,008	12.2%
Electrical Engineering	1,539,034	1,621,075	5.3%	2,880,903	77.7%	1,288,832	(55.3%)
Metering Services	605,747	612,889	1.2%	768,169	25.3%	690,376	(10.1%)
Navajo Dam Power Plant	1,037,166	712,784	(31.3%)	1,006,929	41.3%	980,101	(2.7%)
Relay	910,728	1,130,502	24.1%	1,205,294	6.6%	996,664	(17.3%)
Safety	245,984	245,302	(0.3%)	350,404	42.8%	139,805	(60.1%)
San Juan No. 4	15,085,754	13,707,909	(9.1%)	13,479,310	(1.7%)	15,628,117	15.9%
Substation Maintenance	-	26,578		769,369	2794.8%	443,323	(42.4%)
System Control Center	23,317,765	17,962,075	(23.0%)	14,163,479	(21.1%)	13,300,923	(6.1%)
Transmission & Distribution	7,501,864	7,453,811	(0.6%)	8,597,561	15.3%	6,884,803	(19.9%)
Grand Total	**$ 111,047,646**	**$ 104,290,075**	**(6.1%)**	**$ 111,099,709**	**6.5%**	**$ 117,936,403**	**6.2%**

EXPENDITURE CATEGORY	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
a) Employee Wages & Benefits	$ 15,415,734	$ 15,335,363	(0.5%)	$ 16,824,652	9.7%	$ 17,179,593	2.1%
b) General Operating	72,809,439	60,515,941	(16.9%)	63,523,471	5.0%	63,392,537	(0.2%)
c) Capital	13,813,550	20,623,952	49.3%	23,115,878	12.1%	32,160,010	39.1%
d) Debt Service	-	-		-		-	
e) Transfers	9,008,923	7,814,818	(13.3%)	7,635,708	(2.3%)	5,204,263	(31.8%)
Grand Total	**$ 111,047,646**	**$ 104,290,075**	**(6.1%)**	**$ 111,099,709**	**6.5%**	**$ 117,936,403**	**6.2%**

FUNDING SOURCE	FY2015 Actual	FY2016 Actual	% Change	FY2017 Budgeted	% Change	FY2018 Projected	% Change
101-GENERAL FUND	214,221	145,583	(32.0%)	181,992	25.0%	-	(100.0%)
601-ELECTRIC ENTERPRISE	110,833,425	104,144,492	(6.0%)	110,917,717	6.5%	117,936,403	6.3%
Grand Total	**111,047,646**	**104,290,075**	**(6.1%)**	**111,099,709**	**6.5%**	**117,936,403**	**6.2%**



ELECTRIC ACTUAL EXPENDITURES BY TYPE
TEN YEAR HISTORY

FARMINGTON
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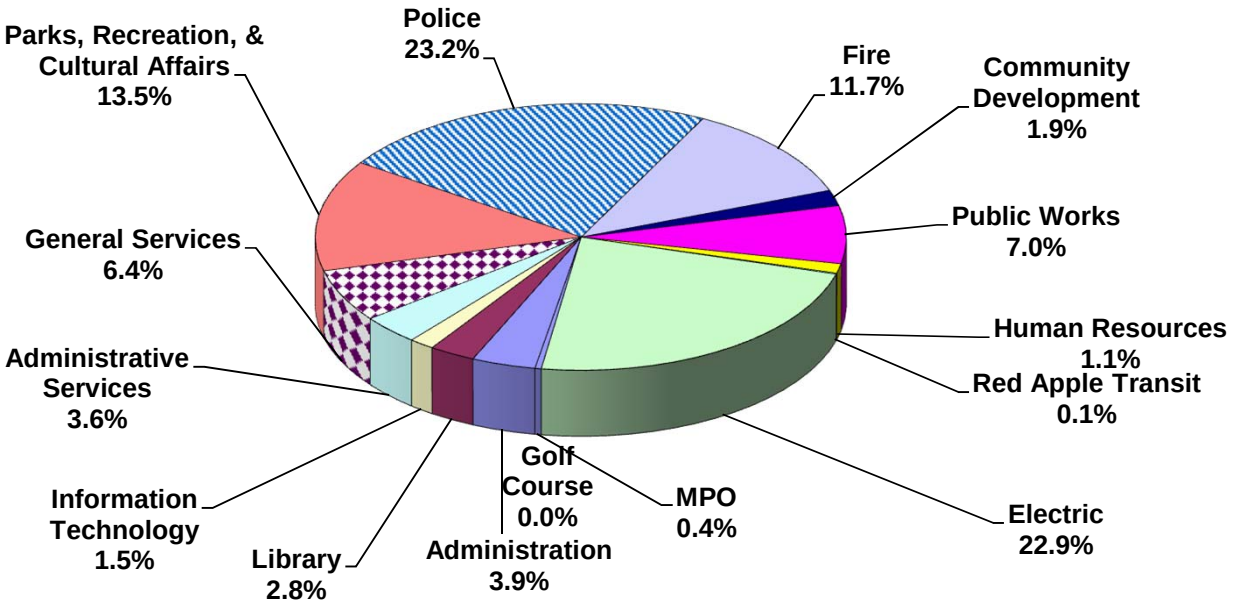
FY2014 - FY2017
AUTHORIZED REGULAR POSITIONS

DEPARTMENT/DIVISION		FY2014	FY2015	FY2016	FY2017
Administration		31.5	31.5	30.5	30.5
Library		22.0	22.0	22.0	22.0
Information Technology		14.0	14.0	13.0	12.0
Administrative Services		29.0	29.0	29.0	28.0
General Services		47.0	50.0	51.0	50.0
Parks, Recreation, & Cultural Affairs		107.0	106.0	106.0	106.0
Police		160.0	170.0	173.0	173.0
Fire		92.0	92.0	92.0	92.0
Community Development		18.0	16.0	15.0	14.0
Public Works		46.0	46.0	48.0	47.0
Human Resources		9.0	9.0	9.0	9.0
General Fund	Fund 101	575.5	585.5	588.5	583.5
Red Apple Transit	Fund 221	0.0	0.0	1.0	1.0
Metropolitan Planning Organization	Fund 222	0.0	3.0	3.0	3.0
Police-Region II & COPS Grant	Fund 246/248	4.0	3.0	9.0	9.0
Comm. Development Block Grant	Fund 223	1.0	1.0	1.0	1.0
Electric Utility Enterprise	Fund 601	181.0	180.0	180.0	180.0
Water/Wastewater Utility Enterprise	Fund 602/603	8.0	8.0	8.0	8.0
Golf Courses Enterprise	Fund 610	6.0	0.0	0.0	0.0
Total Budgeted Regular Positions		775.5	780.5	790.5	785.5

DEPARTMENT/DIVISION PERCENTAGES



ADMINISTRATION STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

CITY COUNCIL / CLERK	FY2014	FY2015	FY2016	FY2017
Mayor (Elected)	1	1	1	1
City Council Members (Elected)	4	4	4	4
City Clerk	1	1	1	1
Deputy City Clerk	1	1	1	1
Business Registration Clerk	1	1	-	-
Administrative Aide	-	-	1	1
SUBTOTAL	**8**	**8**	**8**	**8**

MUNICIPAL COURT	FY2014	FY2015	FY2016	FY2017
Municipal Judge (Elected)	1	1	1	1
Municipal Judge II	0.5	0.5	0.5	0.5
Court Administrator	-	-	-	1
Court Services Administrator	1	1	1	-
Court Clerk Administrator	1	1	1	-
Court Services Coordinator	2	2	2	3
Court Clerk III	2	2	1	1
Court Clerk II	3	3	2	2
Court Clerk I	1	1	3	3
Court Security Clerk	1	1	1	1
SUBTOTAL	**12.5**	**12.5**	**12.5**	**12.5**

CITY MANAGER	FY2014	FY2015	FY2016	FY2017
City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Executive Assistant	-	-	-	1
Administrative Assistant	1	1	1	-
SUBTOTAL	**3**	**3**	**3**	**3**

COMMUNICATIONS & QUALITY PERFORMANCE	FY2014	FY2015	FY2016	FY2017
Director of Communications & Quality Performance	-	-	1	1
Governmental Relations Director	1	1	-	-
SUBTOTAL	**1**	**1**	**1**	**1**

ADMINISTRATION STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

LIBRARY	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Library Director	1	1	1	1
Deputy Library Director	1	1	1	1
Library Management Systems Administrator	1	1	1	1
Online Services Coordinator	1	1	1	1
Computer Support Supervisor	1	1	1	1
Adult Services Librarian	3	3	3	3
Library Adult Services Coordinator	1	1	1	1
Library Adult Services Associate	-	-	-	1
Library Teen Services Coordinator	1	1	1	1
Youth Services Coordinator	1	1	1	1
Youth Services Librarian	1	1	1	1
Technical Services Coordinator	1	1	1	1
Library Program Coordinator	1	1	1	1
Patron Services Coordinator	1	1	1	1
Library Acquisitions Technician	1	1	1	1
Library Technician	1	1	1	1
Library Technician II	1	1	1	1
Library Facilities Technician	1	1	1	-
Library Facilities Coordinator	-	-	-	1
Library Patron Services Supervisor	-	-	2	2
Library Patron Services Technician	2	2	-	-
Library Clerk	1	1	1	-
SUBTOTAL	**22**	**22**	**22**	**22**

ADMINISTRATION STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

LEGAL	**FY2014**	**FY2015**	**FY2016**	**FY2017**
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Assistant City Attorney I*	1	1	-	-
Claims Manager	1	1	1	1
Senior Certified Legal Assistant	1	1	1	1
Legal Secretary	2	2	2	2
SUBTOTAL	**7**	**7**	**6**	**6**

	FY2014	**FY2015**	**FY2016**	**FY2017**
ADMINISTRATION TOTAL	**53.5**	**53.5**	**52.5**	**52.5**

*In FY2016, one position was unfunded and unauthorized.

INFORMATION TECHNOLOGY STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

INFORMATION TECHNOLOGY ADMIN.	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Information Technology Director	1	1	1	1
Information Technology Senior Support Specialist	-	1	-	-
Programmer/Analyst	1	-	-	-
Help Desk Analyst	1	-	-	-
SUBTOTAL	**3**	**2**	**1**	**1**

INFRASTRUCTURE SERVICES	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Infrastructure Services Supervisor	-	1	1	1
Information Services Administrator	1	-	-	-
Programmer/Analyst	1	-	-	-
SUBTOTAL	**2**	**1**	**1**	**1**

TECHNICAL SERVICES	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Technical Services Supervisor	-	1	1	1
PC Communications Technician II	2	-	1	1
Police IS Technician Lead	-	-	1	1
Police IS Technician	1	1	1	1
Police IS Technician Assistant	-	-	1	1
Technology Coordinator	2	1	1	1
PC Services Administrator	1	-	-	-
PC Technician III	-	1	-	-
Computer Technician	1	1	-	-
Computer Technician-Assistant	-	1	-	-
SUBTOTAL	**7**	**6**	**6**	**6**

GIS SERVICES	**FY2014**	**FY2015**	**FY2016**	**FY2017**
GIS Supervisor	1	1	1	1
GIS Technician	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

INFORMATION TECHNOLOGY STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

APPLICATION SERVICES	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Application Services Supervisor	-	1	1	1
Programmer/Analyst**	-	1	1	-
Help Desk Analyst II	-	1	1	1
SUBTOTAL	**-**	**3**	**3**	**2**

	FY2014	**FY2015**	**FY2016**	**FY2017**
INFORMATION TECHNOLOGY TOTAL	**14**	**14**	**13**	**12**

*In FY2016, the Information Technology Senior Support Specialist position unfunded and unauthorized.

**In FY2017, the Programmer/Analyst position unfunded and unauthorized.

ADMINISTRATIVE SERVICES STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

ADMINISTRATIVE SERVICES ADMIN.	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Administrative Services Director	1	1	1	1
Budget Officer	1	1	1	1
Financial Analyst	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

PURCHASING	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Purchasing Officer	1	1	1	1
Purchasing Supervisor*	1	1	1	-
Contracts Administrator	1	1	1	1
Buyer II	3	3	3	3
Buyer I	2	2	2	2
Administrative Aide	1	1	1	1
SUBTOTAL	**9**	**9**	**9**	**8**

WAREHOUSE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Warehouse Superintendent	1	1	1	1
Materials Specialist	-	2	2	2
Materials Technician	-	3	3	3
Warehouse Receiving Clerk	1	-	-	-
Warehouse Inventory Analyst	1	-	-	-
Warehouse Clerk	3	-	-	-
SUBTOTAL	**6**	**6**	**6**	**6**

ADMINISTRATIVE SERVICES STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

FINANCE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Controller	1	1	1	1
Enterprise Accountant	1	1	1	1
Staff Accountant ll	2	2	2	2
Staff Accountant l	1	1	1	1
Accounting Office Manager	1	1	1	1
Accounting Assistant	1	1	1	1
Accounting Technician II	3	3	3	3
Accounting Technician III	1	1	1	1
SUBTOTAL	**11**	**11**	**11**	**11**

	FY2014	**FY2015**	**FY2016**	**FY2017**
ADMINISTRATIVE SERVICES TOTAL	**29**	**29**	**29**	**28**

GENERAL SERVICES STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

GENERAL SERVICES ADMINISTRATION	**FY2014**	**FY2015**	**FY2016**	**FY2017**
General Services Director	1	1	1	1
Office Manager	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

BUILDING AND MAINTENANCE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Building Construction/Maintenance Supervisor	1	1	1	1
Lead Carpenter - Structural	1	1	1	1
Lead Carpenter - Finish	1	1	1	1
Lead Electrician - HVAC	1	1	1	1
Lead Plumber	1	1	1	1
Plumber	1	1	1	1
Carpenter	4	4	4	4
Welder/Fabricator	1	1	1	1
Carpenter/Concrete Worker	1	2	2	2
Maintenance Technician	2	1	1	1
SUBTOTAL	**14**	**14**	**14**	**14**

BUILDING SUPPORT/MAIL ROOM	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Custodial Supervisor	1	1	1	1
Lead Custodian	1	1	1	1
Custodian	8	9	9	9
Mail Clerk	1	1	1	1
SUBTOTAL	**11**	**12**	**12**	**12**

GENERAL SERVICES STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

VEHICLE MAINTENANCE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Vehicle Maintenance Superintendent	1	1	1	1
Welder	1	1	1	1
Senior Lead Mechanic	1	1	1	1
Lead Mechanic	1	-	1	1
Mechanic	6	9	8	8
Hydraulic Equipment Technician	-	-	1	1
Vehicle Analyst	1	1	1	1
Service Writer	1	1	1	1
Automotive Warehouse Clerk- Lead	1	1	1	1
Automotive Warehouse Clerk	1	1	1	1
SUBTOTAL	**14**	**16**	**17**	**17**

AIRPORT	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Airport Manager	1	1	1	1
Airport Maintenance Worker	2	2	2	2
Administrative Aide	1	1	1	1
Custodian*	2	2	2	1
SUBTOTAL	**6**	**6**	**6**	**5**

RED APPLE TRANSIT	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Transit Administrator	-	-	1	1
SUBTOTAL	**-**	**-**	**1**	**1**

	FY2014	**FY2015**	**FY2016**	**FY2017**
GENERAL SERVICES TOTAL	**47**	**50**	**52**	**51**

*In FY2017, one Airport Custodian position unfunded and unauthorized.

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

PARKS & RECREATION ADMIN.	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Parks & Recreation Cultural Affairs Director	1	1	1	1
Parks & Recreation Cultural Affairs Deputy Director***	-	-	1	-
Parks Superintendent	2	1	-	-
Parks Planner	-	-	1	1
Clean & Beautiful Specialist	1	1	1	1
Public Relations & Marketing Specialist	1	1	1	1
Business Analyst	-	1	1	1
Administrative Aide	2	2	2	2
SUBTOTAL	**7**	**7**	**8**	**7**

PARKS OPERATIONS	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Parks Superintendent	1	1	1	1
Assistant Parks Superintendent	1	1	1	1
Arborist*	1	-	-	-
Landscape Architect	1	1	-	-
Parks Foreman Maintenance	10	10	10	10
Parks Maintenance Worker	18	18	18	18
Warehouse Manager-Parks	1	1	1	1
SUBTOTAL	**33**	**32**	**31**	**31**

RECREATION CENTER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Recreation Manager	1	1	1	1
Recreation Sports Supervisor	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

SYCAMORE PARK COMMUNITY CENTER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Community Center Manager	1	1	1	1
Recreation Program Supervisor	1	1	1	1
Facilities Aide	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	4	4	**4**	**4**

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

FARMINGTON INDIAN CENTER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Farmington Indian Center Director	1	1	1	1
Indian Center Aide	1	1	1	1
Indian Center Cook	1	1	1	1
Secretary II	1	1	1	1
SUBTOTAL	**4**	**4**	**4**	**4**

AQUATICS	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Pool Supervisor	1	-	-	-
Mechanical Technician	-	1	-	-
SUBTOTAL	**1**	**1**	**-**	**-**

AQUATIC CENTER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Aquatics Manager	1	1	1	1
Assistant Aquatics Manager	1	1	1	1
Administrative Coordinator - Pools	1	1	1	1
Mechanical Technician	1	1	2	2
Aquatic Center Front Desk Clerk	2	2	2	2
SUBTOTAL	**6**	**6**	**7**	**7**

GOLF-PINON HILLS GOLF COURSE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Golf Course Manager	1	1	1	1
Golf Professional	1	1	1	1
Golf Course Superintendent	1	1	1	1
Assistant Golf Course Superintendent	1	1	1	1
Parks Maintenance Worker	2	2	2	2
SUBTOTAL	**6**	**6**	**6**	**6**

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

GOLF-CIVITAN GOLF COURSE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Parks Maintenance Worker	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

ANIMAL SHELTER/PARK RANGER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Animal Welfare Director	1	1	1	1
Veterinarian/Assistant Shelter Director	-	1	1	1
Veterinarian Technician	1	1	1	2
Admission/Volunteer Coordinator	-	1	-	-
Community Program Manager	-	1	1	1
Community Programs Assistant	-	-	1	1
Animal Services Manager	-	-	1	1
Kennel Care Lead	-	1	-	-
Animal Care Technician	6	4	4	4
Animal Care Customer Service	-	1	1	1
Animal Care & Enrichment Coordinator	-	-	-	1
Animal/Park Ranger-Corporal	2	1	1	-
Animal/Park Ranger**	10	-	-	-
SUBTOTAL	**20**	**12**	**12**	**13**

SENIOR CITIZENS CENTER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Adult Programs Manager	-	-	-	1
Senior Center Administrator	1	1	1	-
Assistant Adult Program Manager	-	-	-	1
Assistant Senior Citizens Supervisor	1	1	1	-
Senior Center Coordinator	1	1	1	1
Senior Center Transportation Coordinator	1	1	1	1
Food Service Manger/Chef	1	1	1	1
Senior Center Assistant Cook	2	2	2	2
Senior Center Facilities Aide	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**9**	**9**	**9**	**9**

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

CIVIC CENTER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Civic Center Supervisor	1	1	1	1
Assistant Civic Center Supervisor	-	1	1	1
Facilities Technician Supervisor	3	3	3	3
Facilities Technician	3	3	3	3
Administrative Aide	2	2	2	2
Secretary I	1	1	1	1
SUBTOTAL	**10**	**11**	**11**	**11**

MUSEUM ADMINISTRATION	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Museum Director	1	1	1	1
Volunteer Coordinator	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

MUSEUM OPERATIONS	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Education Coordinator	1	1	1	1
Museum Exhibit Designer/Coordinator	-	1	1	1
Museum Curator of Exhibits	1	1	1	1
Museum Collections Manager	1	1	1	1
Facilities Technician-Museum	1	1	1	1
SUBTOTAL	**4**	**5**	**5**	**5**

E3 CHILDREN'S MUSEUM	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Children's Museum Education Coordinator	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

PARKS, RECREATION & CULTURAL AFFAIRS STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

RIVERSIDE NATURE CENTER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Education Coordinator	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

	FY2014	**FY2015**	**FY2016**	**FY2017**
PARKS & RECREATION TOTAL	**113**	**106**	**106**	**106**

* In FY2014, the Arborist position is authorized but not funded .

**In FY15, the Animal/Park Rangers budget was moved from the PRCA-Animal Shelter Department to the Police Department. In order to better reflect annual comparative data, the Animal/Park Rangers are reported in the Police Department.

***In FY2016, the Parks & Recreation Cultural Affairs Deputy Director position was unfunded but still authorized. The position was unauthorized in FY2017.

POLICE STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

POLICE ADMINISTRATION	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Police Chief	1	1	1	1
Deputy Chief	-	2	1	1
Police Captain	3	1	2	2
Police Commander	1	1	-	-
Community Relations Liaison	-	-	1	1
Police Business & Accreditation Analyst	-	-	-	1
Business Analyst	-	-	1	-
Office Manager	1	1	1	1
SUBTOTAL	**6**	**6**	**7**	**7**

POLICE OPERATIONS	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Police Lieutenant	3	3	4	4
Police Sergeant	9	9	2	2
Police Corporal	7	6	-	-
Police Officer*	64	60	1	4
Accreditation Manager	1	1	1	-
CSO Transition To Police Officer	3	3	5	5
Community Service Officer	5	4	2	2
CSO Court Liaison	-	1	1	1
Police Support Services Specialist	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**94**	**89**	**18**	**20**

GRAVES SHIFT	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Police Sergeant	-	-	2	2
Police Corporal	-	-	2	2
Police Officer	-	-	13	9
SUBTOTAL	**-**	**-**	**17**	**13**

POLICE STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

DAY SHIFT	FY2014	FY2015	FY2016	FY2017
Police Sergeant	-	-	2	1
Police Corporal	-	-	-	2
Police Officer	-	-	13	10
SUBTOTAL	**-**	**-**	**15**	**13**

SWING SHIFT	FY2014	FY2015	FY2016	FY2017
Police Sergeant	-	-	2	2
Police Corporal	-	-	2	2
Police Officer	-	-	14	12
SUBTOTAL	**-**	**-**	**18**	**16**

MID SHIFT	FY2014	FY2015	FY2016	FY2017
Police Sergeant	-	-	-	1
Police Corporal	-	-	1	2
Police Officer	-	-	8	11
SUBTOTAL	**-**	**-**	**9**	**14**

DISTRICT COORDINATOR UNIT	FY2014	FY2015	FY2016	FY2017
Police Lieutenant	-	-	1	1
Police Sergeant	-	-	1	1
Police Corporal	-	-	1	1
Police Officer	-	-	5	9
SUBTOTAL	**-**	**-**	**8**	**12**

CODE COMPLIANCE	FY2014	FY2015	FY2016	FY2017
Code Compliance Corporal	-	-	1	1
Chief Code Compliance Officer	1	1	-	-
Code Compliance Officer	3	3	3	3
SUBTOTAL	**4**	**4**	**4**	**4**

POLICE STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

ANIMAL CONTROL/RANGERS	FY2014	FY2015	FY2016	FY2017
Animal/Park Ranger-Corporal	-	1	1	1
Animal/Park Ranger	-	8	8	8
SUBTOTAL	**-**	**9**	**9**	**9**

DETECTIVES/CRIME ANALYSIS	FY2014	FY2015	FY2016	FY2017
Police Lieutenant	1	1	1	1
Police Sergeant	2	1	1	1
Police Corporal	2	2	2	2
Police Officer	10	9	10	10
Crime Analyst	-	-	-	1
Community Relations Liaison	-	1	-	-
Police Domestic Violence Advocate	2	1	1	1
Secretary II	2	2	1	1
SUBTOTAL	**19**	**17**	**16**	**17**

*REGION II NARCOTICS**/GANG*	FY2014	FY2015	FY2016	FY2017
Police Sergeant	-	1	1	1
Police Corporal	-	1	1	1
Police Officer	-	4	6	6
SUBTOTAL	**-**	**6**	**8**	**8**

**Non-grant funded Region II public safety-Created in FY2014

K-9	FY2014	FY2015	FY2016	FY2017
Police Officer	3	4	4	3
SUBTOTAL	**3**	**4**	**4**	**3**

SCHOOL RESOURCE OFFICERS	FY2014	FY2015	FY2016	FY2017
Police Officer	7	7	8	7
SUBTOTAL	**7**	**7**	**8**	**7**

POLICE STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

SWAT/BOMB SQUAD	FY2014	FY2015	FY2016	FY2017
Police Officer	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

TRAFFIC	FY2014	FY2015	FY2016	FY2017
Police Sergeant	1	1	1	1
Police Corporal	1	1	1	-
Police Officer	6	7	7	7
SUBTOTAL	**8**	**9**	**9**	**8**

TRAINING	FY2014	FY2015	FY2016	FY2017
Police Sergeant	2	2	1	1
Police Corporal	-	-	1	1
Police Officer	3	3	4	3
SUBTOTAL	**5**	**5**	**6**	**5**

CRIME LAB	FY2014	FY2015	FY2016	FY2017
Police Lead Crime Scene Investigator	1	1	1	1
Police Crime Scene Investigator	2	2	2	2
SUBTOTAL	**3**	**3**	**3**	**3**

RECORDS & EVIDENCE	FY2014	FY2015	FY2016	FY2017
Civilian Operations Supervisor	1	1	1	1
Police Quartermaster	-	-	1	1
Police Civilian Evidence Technician	3	1	-	-
Police Records Technician	6	8	9	9
Secretary II	-	-	1	1
SUBTOTAL	**10**	**10**	**12**	**12**

POLICE STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

GRANT FUNDS	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Region II HIDTA Agent	2	2	2	2
Region II Administrative Assistant	1	1	1	1
Police Officer-COPS Grant	1	-	6	6
Police Domestic Violence Advocate-VAWA Grant	-	-	1	1
SUBTOTAL	**4**	**3**	**10**	**10**

	FY2014	**FY2015**	**FY2016**	**FY2017**
POLICE TOTAL	**164**	**173**	**182**	**182**

* In FY2014, four police officer positions are authorized but not funded. They are not included in this evaluation.

FIRE STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

FIRE ADMINISTRATION	FY2014	FY2015	FY2016	FY2017
Fire Chief	1	1	1	1
Fire Deputy Chief	-	1	1	1
Fire Battalion Chief	1	1	1	1
Fire Marshall	1	1	1	1
Fire Captain	1	1	1	1
Firefighter	1	1	1	1
Administrator of Fire Sup Services	1	-	-	-
Emergency Vehicle Technician	1	1	1	1
Administrative Assistant	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**9**	**9**	**9**	**9**

FIRE OPERATIONS	FY2014	FY2015	FY2016	FY2017
Fire Battalion Chief	3	3	3	3
Fire Captain	18	18	18	18
Fire Lieutenant	-	6	6	6
Fire Engineer	27	27	27	27
Firefighter	35	29	29	29
SUBTOTAL	**83**	**83**	**83**	**83**

	FY2014	FY2015	FY2016	FY2017
FIRE TOTAL	**92**	**92**	**92**	**92**

COMMUNITY DEVELOPMENT STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

COMMUNITY DEVELOPMENT ADMIN.	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Community Development Director	1	1	1	1
Associate Planner	-	-	1	1
CDBG Administrator	1	1	-	-
Office Manager	1	1	-	-
Administrative Assistant	-	-	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

PLANNING	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Senior Planner	1	1	1	1
Long Range Planner*	-	1	1	-
Associate Planner	2	2	2	2
Zoning Compliance Oil & Gas	1	1	1	1
SUBTOTAL	**4**	**5**	**5**	**4**

MPO ADMINISTRATION	**FY2014**	**FY2015**	**FY2016**	**FY2017**
MPO Planner	1	1	1	1
Associate Planner	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

BUILDING INSPECTION	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Chief Building Inspector	1	1	1	1
Electrical Inspector	2	2	2	2
Plumbing/Mechanical Inspector	1	1	1	1
Building Inspector	3	3	3	3
Permit Technician I	2	2	1	1
SUBTOTAL	**9**	**9**	**8**	**8**

	FY2014	**FY2015**	**FY2016**	**FY2017**
COMMUNITY DEVELOPMENT TOTAL	**19**	**20**	**19**	**18**

*In FY2016, the Long Range Planner position was unfunded but still authorized. The position was unauthorized in FY2017.

PUBLIC WORKS STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

PUBLIC WORKS ADMIN.	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Public Works Director	1	1	1	1
Public Works Office Manager	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

CONSTRUCTION INSPECTION	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Chief Construction Inspector	-	-	1	1
Construction Inspector	3	3	2	2
SUBTOTAL	**3**	**3**	**3**	**3**

CITY ENGINEERING	**FY2014**	**FY2015**	**FY2016**	**FY2017**
City Engineer	1	1	1	1
Drainage Project Engineer	-	1	-	-
Project Engineer I	2	1	1	1
Associate Project Engineer II*	-	1	2	1
Associate Project Engineer I	1	1	1	1
GIS Technician	1	-	-	-
Administrative Aide	1	1	1	1
SUBTOTAL	**6**	**6**	**6**	**5**

PUBLIC WORKS STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

SURVEY	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Lead Survey Party Chief	-	-	1	1
Survey Party Chief	2	2	1	1
Surveyor Aide	1	1	1	1
SUBTOTAL	**3**	**3**	**3**	**3**

TRAFFIC ENGINEERING	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Traffic Engineer	1	1	1	1
Intelligent Trans Sys Tech III	1	1	1	1
Intelligent Trans Sys Tech II	1	1	1	1
Intelligent Trans Sys Tech I	-	-	1	1
Traffic Associate Engineer	1	1	1	1
Traffic Working Foreman	1	1	1	1
Painter/Traffic	1	1	1	1
Traffic Sign Technician	2	2	2	2
SUBTOTAL	**8**	**8**	**9**	**9**

STREETS	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Streets Superintendent	1	1	1	1
Streets Lead Foreman	1	1	1	1
Streets Working Foreman	3	3	3	3
Heavy Equipment Operator	4	4	4	4
Street Sweeper Operator	3	3	3	3
Truck Driver	4	4	4	4
Concrete Carpenter	1	2	-	1
Concrete Carpenter Trainee	1	-	2	1
Streets Laborer	6	6	7	7
SUBTOTAL	**24**	**24**	**25**	**25**

PUBLIC WORKS STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

WATER / WASTEWATER UTILITY	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Water/Wastewater Utility Administrator	1	1	1	1
Operations Manager/Environmental Coordinator	1	1	1	1
Associate Project Engineer	1	1	2	2
Water Resource Manager	1	1	-	-
Water Resource Specialist	1	1	1	1
Construction Inspector	-	-	1	1
Water Rights Specialist	1	1	-	-
Engineering Technician	1	1	1	1
Water Technician	1	1	1	1
SUBTOTAL	**8**	**8**	**8**	**8**

	FY2014	**FY2015**	**FY2016**	**FY2017**
PUBLIC WORKS TOTAL	**54**	**54**	**56**	**55**

*In FY2016, one Associate Project Engineer position was unfunded but still authorized. The position was unauthorized in FY2017.

HUMAN RESOURCES STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

PERSONNEL	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Human Resource Director	1	1	1	1
Personnel Supervisor	-	-	1	1
Senior Human Resources Business Partner	3	1	1	-
Human Resources Business Partner	1	3	2	3
Human Resources Assistant	1	1	1	1
SUBTOTAL	**6**	**6**	**6**	**6**

INSURANCE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Benefits & Compensation Manager	-	-	1	1
Insurance / Benefits Specialist	1	1	-	-
Administrative Aide	1	1	1	1
SUBTOTAL	**2**	**2**	**2**	**2**

PAYROLL	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Payroll Analyst	1	1	1	1
SUBTOTAL	**1**	**1**	**1**	**1**

	FY2014	**FY2015**	**FY2016**	**FY2017**
HUMAN RESOURCES TOTAL	**9**	**9**	**9**	**9**

ELECTRIC STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

ELECTRIC ADMINISTRATION	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Electric Utility Director	1	1	1	1
Utility Business Operations Manager	1	-	-	-
Office Manager	1	1	1	1
SUBTOTAL	**3**	**2**	**2**	**2**

COMPLIANCE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Regulatory Compliance Manager	1	1	1	1
Regulatory Compliance Specialist	1	1	1	2
Regulatory Compliance Aid	-	1	1	1
Safety & Security Officer	1	1	1	1
Transmission & Distribution Safety Inspector	-	-	-	1
Electric Compliance Specialist	-	-	1	-
Environmental Scientist/Engineer I	1	1	1	1
Engineering & System Operation Computer Specialist	1	-	-	-
SUBTOTAL	**5**	**5**	**6**	**7**

SAFETY*	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Safety Specialist	2	2	2	2
Electric Safety Inspector	-	-	1	-
SUBTOTAL	**2**	**2**	**3**	**2**

ELECTRIC STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

CUSTOMER SERVICE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Customer Care Manager	1	1	1	1
Customer Care Specialist	3	3	3	3
Customer Care Cashier	3	2	2	2
Customer Associate	9	9	9	9
Exceptions Processing Specialist	1	1	1	1
CC Exceptions Processing	3	3	2	2
Administrative Aide	1	1	1	1
Secretary I- Customer Service	1	1	1	1
SUBTOTAL	**22**	**21**	**20**	**20**

BUSINESS OPERATIONS	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Utility Business Operations Manager	-	1	1	1
Utility Business Operations Analyst		1	1	1
Engineering Support Supervisor	-	1	1	1
Work Order Specialist	-	1	1	1
New Service Representative	-	3	3	3
SUBTOTAL	**-**	**7**	**7**	**7**

ELECTRIC STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

BLUFFVIEW POWER PLANT*	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Generation Manager	-	1	1	1
Generation Engineer	1	1	1	1
Maintenance Technician-Chrome Moly Welder	1	1	1	1
Maintenance Technician-Machinist	1	1	1	1
Maintenance Technician-General	1	1	1	1
Maintenance Technician General Apprentice	-	-	-	1
I.C.E. Technician-Journeyman	2	2	2	2
I.C.E. Technician-Apprentice	-	-	-	1
Generation & System Control Manager	1	-	-	-
Generation Superintendent	1	1	1	1
Generation Scheduler & Resource	1	1	1	1
Operation Technician I	5	6	6	2
Operation Technician II	5	4	4	6
Operation Technician Trainee I	1	1	2	-
Operation Technician Trainee II	2	1	-	1
Power Plant Storekeeper	1	1	1	1
Power Plant Working Foreman	1	1	1	1
Production Specialist II	2	3	3	2
Water Treatment Specialist	1	1	1	1
Administrative Aide	1	1	1	1
SUBTOTAL	**28**	**28**	**28**	**26**

ELECTRIC STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

TRANSMISSION & DISTRIBUTION	**FY2014**	**FY2015**	**FY2016**	**FY2017**
FEUS Assistant Director System Operations	-	1	1	1
Transmission and Distribution Manager	1	-	-	-
T & D Construction Superintendent	1	1	1	1
T & D Maintenance Superintendent	1	1	1	1
Electric Equipment Working Foreman	1	1	1	1
Electric Line Working Foreman	8	8	8	8
Electric Line Patroller/Facilities Locator	2	2	2	2
Journeyman Lineman	21	19	19	19
Apprentice Lineman	5	7	7	7
Digger Operator	2	2	2	2
Class A, B Helper	5	6	6	6
Administrative Assistant	-	-	-	1
Administrative Aide	1	1	1	-
SUBTOTAL	**48**	**49**	**49**	**49**

ELECTRIC STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

ELECTRICAL ENGINEERING	FY2014	FY2015	FY2016	FY2017
Engineering Supervisor/Administrator	-	1	1	1
Engineering Construction Projects Manager	1	1	1	1
Registered Land Surveyor	1	1	1	1
Engineering Project Scheduler	-	-	1	1
Engineering & Planning Manager	1	-	-	-
Electric Transmission & Planning Engineer	1	1	1	1
Transmission & Distribution Engineering Supervisor	1	-	-	-
Distribution Engineer	1	-	-	-
Senior Electrical Engineer	-	1	1	2
System Protection Engineer	-	1	-	-
SCADA Engineer	-	-	1	1
Relay Engineer	2	1	2	2
Construction Engineer	1	1	-	-
Engineering Construction Inspector	2	2	2	2
System Operations Engineer	-	1	-	-
Estimator Superintendent	1	1	1	1
Estimator	3	4	4	4
Estimator, Junior	2	-	-	-
Lead GIS Technician	1	1	1	1
GIS Technician	2	2	2	2
Assistant GPS Surveyor	1	1	1	1
New Service Representative	2	-	-	-
Engineering Support Supervisor	1	-	-	-
Secretary II	1	1	1	1
Work Order Specialist	1	-	-	-
Engineering Specialist	-	-	-	1
Administrative Aide	1	1	1	-
SUBTOTAL	**27**	**22**	**22**	**23**

METERING SERVICES	FY2014	FY2015	FY2016	FY2017
Metering Coordinator	1	1	1	1
Meter Installer II	8	7	5	4
Meter Installer I	-	1	2	3
Meter Reader II	1	1	3	2
Meter Reader I	-	3	1	2
Meter Reader	3	-	-	-
SUBTOTAL	**13**	**13**	**12**	**12**

ELECTRIC STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

METER SHOP	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Superintendent of Technical Services	1	1	1	1
Electric Meter Working Foreman	1	1	1	1
Journeyman Meterman	3	3	3	4
Meter Repairman I	1	-	-	-
Meter Repairman II	-	1	1	-
Apprentice Meterman	1	1	1	1
Technical Services Assistant	-	-	-	1
Technical Services Aide	1	1	1	-
SUBTOTAL	**8**	**8**	**8**	**8**

SUBSTATION MAINTENANCE	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Substation Maintenance Foreman	1	-	-	1
Substation Journeyman	1	-	-	-
Substation Maintenance Trainee	1	-	-	1
SUBTOTAL	**3**	**-**	**-**	**2**

RELAY	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Relay & Control Foreman	1	1	1	1
Relay Journeyman	2	3	3	4
Relay & Control Technician	1	1	1	-
Relay Technician Trainee	2	2	2	1
SUBTOTAL	**6**	**7**	**7**	**6**

ELECTRIC STAFFING
FY2014 - FY2017

AUTHORIZED REGULAR POSITIONS

SYSTEM CONTROL CENTER	**FY2014**	**FY2015**	**FY2016**	**FY2017**
Systems Operations Supervisor	1	1	1	1
Systems Operator-Senior	8	6	7	6
Systems Operator	-	2	-	-
System Operations Scheduler	1	1	1	1
Trainer	1	-	-	-
EMS/SCADA Specialist	2	2	2	3
EMS/SCADA Trainee	-	1	1	-
NERC/CIP Security Specialist	1	1	1	1
NERC/CIP Security Analyst	-	-	1	1
System Control Trainer	-	-	1	1
System Operator Trainer	-	1	-	-
System Operator Trainee	2	1	1	2
SUBTOTAL	**16**	**16**	**16**	**16**

	FY2014	**FY2015**	**FY2016**	**FY2017**
ELECTRIC TOTAL	**181**	**180**	**180**	**180**

	FY2014	**FY2015**	**FY2016**	**FY2017**
GRAND TOTAL ALL FUNDS	**775.5**	**780.5**	**790.5**	**785.5**

*In FY2014, Safety was moved from the general fund to the Electric enterprise. In order to better reflect annual comparative data, general fund safety staffing is reported on a combined basis with the Electric enterprise.

**In FY2016, the Animas Power Plant was merged into the Bluffview Power Plant.

FARMINGTON

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**Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.*

CAPITAL IMPROVEMENT PLAN FY2017

The City has segregated its capital purchases into two separate categories:

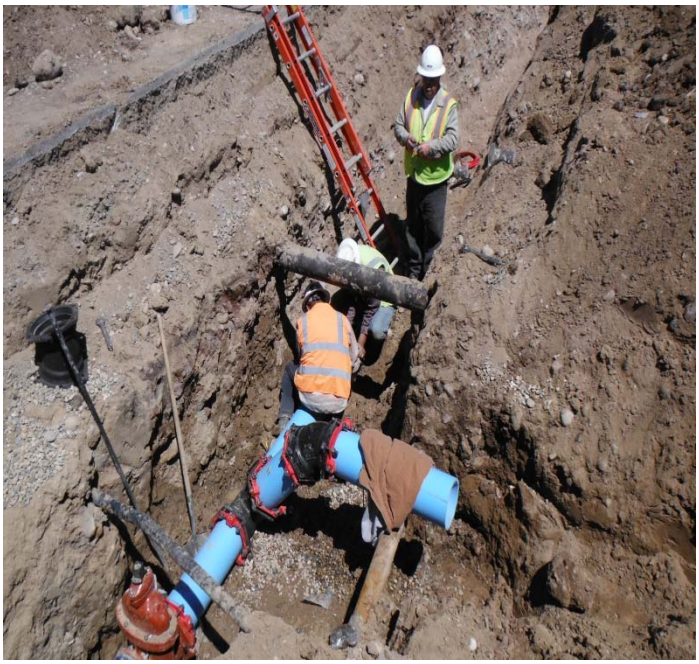
1. Vehicles and general-purpose equipment, including computer software, are included in the seventy series range within the chart of accounts. These items, while costing more than $5,000 and having a life longer than one year, are routine in the sense that they must be replaced on a regular basis. General-purpose equipment purchases are budgeted within each departmental budget while vehicles are mostly budgeted in the General Governmental Capital Projects Fund (408).
2. Capital projects involve the construction or acquisition of capital items usually relating to some type of building or infrastructure. The only major exception to this definition is the resurfacing of streets. The following Capital Improvement Plan includes one-time capital projects. For these projects, the FY2017 amounts tie to specific budgeted amounts in capital line items (see the Reconciliation of Department Capital to CIP Schedule). Amounts in the following years represent the best current estimates of what projects will be desired and/or required in the future.

As with every year, the FY2017 budget includes several significant capital projects investing in the community of Farmington. The Cash Reserve Transfer Policy has resulted in monies being transferred into the General Governmental Capital Projects Fund (408) to be used for the purpose of capital projects. For FY2017, there are several projects that were in progress as of July 1, 2016 that will be completed in FY2017. These projects include the repaving the MOC parking lot, City Hall renovations, and the construction of a Fire Department ppe and inventory building. Assuming funds are available to be transferred to the General Governmental Capital Projects Fund at the beginning of each fiscal year, new capital investments are budgeted. The only new investment budgeted in FY2017 was the replacement of vehicles, which was decreased from $1.9 million in FY2016 to $500,000 in FY2017. The Cash Reserve Policy was revised in FY2016 lowering the required amount of cash reserved in the General Fund from 20.8% to 16.7% resulting in additional funds to be transferred to the 408 Fund. This additional allocation included a one-time allocation of $1,000,000 to be spent on public safety vehicles in FY2016.

Public Works has budgeted several large capital projects in FY2017 including the construction of the Phase I of the Foothills Enhancement Project and additional construction on the Piñon Hills Bridge Project. New Mexico State Capital Outlay funds have also been awarded to the City of Farmington to aid in the construction of the Villa View Detention Pond.

The FY2017 Capital Improvement Plan also includes $1.2 million to be funded primarily by the FAA for the rehab of Taxiway E, F, and G at the Four Corners Regional Airport.

An emphasis has been placed on upgrading the current facilities of the Electric Enterprise in order to increase efficiency and customer reliability. As a result, the Electric Enterprise plans over $27.2 million of capital improvements including $2.3 million to overhaul of Unit No. 2 Turbine Runner at Navajo Dam Hydro Plant, $4.1 million to construct Cottonwood Substation, and the replacement of the Aztec Substation for $1.0 million.



Both the Water and Wastewater Enterprise Funds collect a Renewal and Replacement fee. Planned infrastructure investments for FY2017 are $5.0 million and $1.66 million, respectively. In addition, the Water Enterprise Fund has received grant/loan funding to replace existing 6” and 8” cast iron waterlines. Phase I of this project is budgeted at $3.2 million.

The Sanitation Enterprise does not have any planned capital improvement.

A total capital investment of $71.2 million is budgeted for the City of Farmington for FY2017.

FARMINGTON
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Recurring vs Non-Recurring Capital

For the purpose of the following schedule, recurring capital expenditures are defined as those that (1) are included in almost every budget and (2) will have no significant impact on the operating budget.

Fund Description (000's)	Recurring	Non-recurring	Grand Total
101-GENERAL FUND	$ -	$ 268	$ 268
201-GRT - STREETS	5,300	7	5,307
202-GRT - PARKS	1,028		1,028
211-PARK DEVELOPMENT FEES		75	75
214-PARKS/REC GIFTS & GRANTS		330	330
221-RED APPLE TRANSIT GRANT		67	67
223-CDBG GRANT	498		498
401-PUBLIC WORKS GRANT PROJECTS		6,640	6,640
408-GENERAL GOVERNMENTAL CAPITAL PROJECTS	500	817	1,317
409-AIRPORT GRANTS	1,540		1,540
411-METROPOLITAN REDEVELOPMENT AUTHORITY		75	75
415-CONVENTION CENTER FEE CAPITAL PROJECTS		174	174
601-ELECTRIC ENTERPRISE	19,241	3,875	23,116
602-WATER ENTERPRISE	14,170	605	14,775
603-WASTEWATER ENTERPRISE	3,856	8,110	11,966
Grand Total	**$ 46,134**	**$ 21,044**	**$ 67,177**

*Amounts agree to Department Capital. See Reconciliaiton of Deaprtment Capital to CIP Schedule.

Operating Budget

The effect these one-time expenditures will have on the operating budget of the City varies from minor to significant. For example, most paving and street projects will have little effect on operating requirements. Of course, each new street will require some additional maintenance, such as cleaning and striping, but the cost can be covered by the growth in revenue that accompanies the growth of the City that necessitated the new street. Other projects, such as a proposed new fire station, will have a substantial impact on operating costs. For Fire Station #7, recruitment and training will need to begin concurrently with construction, with twelve new firefighter positions required to staff the new station. These positions are not currently in the budget and a funding source has not yet been identified. Close monitoring of the effect of other one-time expenditures will continue and new projects will be approved only when it has become clear that City revenue growth has increased enough to carry any additional operating costs.

The following schedule depicts the operating revenue and expenditure effect anticipated as projects are completed:

Fund*	2017	2018	2019	2020	2021
GRT-STREETS (201)					
Revenue	$ -	$ -	$ -	$ -	$ -
Expenditure	4	4	4	11	14
Net	**$ (4)**	**$ (4)**	**$ (4)**	**$ (11)**	**$ (14)**
PARK DEVELOPMENT FEES (211)					
Revenue	$ -	$ 5	$ 5	$ 5	$ 5
Expenditure	34	35	35	36	36
Net	**$ (34)**	**$ (30)**	**$ (30)**	**$ (31)**	**$ (31)**
PARKS GIFTS AND GRANTS FUND (214)					
Revenue	$ -	$ -	$ -	$ -	$ -
Expenditure	-	8	8	8	8
Net	**$ -**	**$ (8)**	**$ (8)**	**$ (8)**	**$ (8)**
GENERAL GOVERNMENTAL CAPITAL PROJECTS FUND (408)					
Revenue	$ -	$ -	$ -	$ -	$ -
Expenditure	-	8	8	8	8
Net	**$ -**	**$ (8)**	**$ (8)**	**$ (8)**	**$ (8)**
WATER ENTERPRISE FUND (602)					
Revenue	$ -	$ 9	$ 7	$ 7	$ 43
Expenditure	-				
Net	**$ -**	**$ 9**	**$ 7**	**$ 7**	**$ 43**
WASTEWATER ENTERPRISE FUND (603)					
Revenue	$ -	$ 3	$ 3	$ 3	$ 8
Expenditure	-				
Net	**$ -**	**$ 3**	**$ 3**	**$ 3**	**$ 7**
GRAND TOTALS					
Revenue All Funds	$ -	$ 17	$ 15	$ 15	$ 56
Expenditure All Funds	38	54	54	61	65
Net All Funds	**$ (38)**	**$ (36)**	**$ (39)**	**$ (46)**	**$ (10)**

***Funds with capital projects not listed do not anticipate additional operating budget effects.**

Capital Improvement Plan detail can be located on the City of Farmington web page by following this path at fmtn.org:

Home > Government > Departments > Administrative Services > Finance > Financial Statements

Excluding the Electric Enterprise detail sheets, capital improvement project detail is presented on a uniform Capital Improvement Plan Detail Narrative sheet. Each narrative sheet is completed by each individual department. Format variations may exist. Electric Enterprise maintained existing narrative information sheets rather than the uniform Capital Improvement Plan Detail Narrative sheet.

Dept.	Division	FY2017- BUDGET CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY2016 BUDGET AMOUNT	Anticipated to be Spent in FY2016	FY2017 BUDGET AMOUNT	FY2018 BUDGET AMOUNT	FY2019 PROJECTED AMOUNT	FY2020 PROJECTED AMOUNT	FY2021 PROJECTED AMOUNT	UNFUNDED AMOUNT
GRT-STREETS (201)										
Beginning Cash Balance			**$ 7,751**	**$ 7,751**	**$ 5,204**	**$ 1,221**	**$ (2,548)**	**$ (3,664)**	**$ (4,602)**	
Plus Projected Revenue			9,277	9,277	7,883	7,909	7,934	7,960	7,985	
Plus Street Damage Recovery from Garbage Trucks			-	-	1,200	1,200	1,200	1,200	1,200	
Less Transfer for Debt Service			305	305	306	307	306	98	-	
Less Transfer to 401 Fund for Grant Matches			781	781	963	850	60	1,000	1,000	
Less Operating Expenditures			6,560	6,113	6,323	6,386	6,450	6,514	6,579	
MISCELLANEOUS ITEMS										
Public Wks.	Streets	Vehicle Replacement	$ 536	$ 536	$ 490	$ 400	$ 400	$ 400	$ 400	$ -
Public Wks.	Streets	Land	35	-	35	35	35	35	35	-
Public Wks.	Streets	Engineering-Flood Plain Mapping - FY2017	-	-	195	-	-	-	-	-
Public Wks.	Traffic	Traffic Signal Modernization	200	29	175	200	200	200	200	-
Public Wks.	Storm	Porter Arroyo Detention Pond-FY2012	-	397	-	-	-	-	-	-
Public Wks.	Storm	Storm Water Alternative Analysis FY2015	-	150	-	-	-	-	-	-
Public Wks.	Storm	Storm Sewer Construction	250	225	200	300	300	300	300	-
Public Wks.	Storm	Crestwood Subdivision Detention Pond -- "Culpepper Regional Storm Water Facility" Design and Construction FY2016	-	-	-	250	-	-	-	1,000
Public Wks.	Storm	Downtown MRA Area Drain Study - FY2016	100	85	100	-	-	-	-	-
STREET IMPROVEMENTS (existing)										
Public Wks.	Streets	Pinon Hills Boulevard Widening -Sports Complex to 30th	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000
Public Wks.	Streets	Pinon Hills Boulevard Widening-Butler to Dustin	-	-	-	-	-	-	-	2,000
Public Wks.	Streets	Pinon Hills Boulevard Widening-30th St to Dustin	-	-	-	-	-	-	-	6,000
Public Wks.	Streets	Foothills Enhancements-Lakewood to North End of Foothills Design - FY2016	-	-	-	-	-	-	-	400
Public Wks.	Streets	Foothills Enhancements - Rinconda to Lakewood Construction - FY2016	-	-	-	-	1,000	-	1,500	-
Public Wks.	Streets	Main to English - Double Left Turn - FY2016	160	80	80	-	-	-	-	-
STREET RESURFACING										
Public Wks.	Streets	Street Resurfacing	$ 4,000	$ 3,750	$ 4,200	$ 4,000	$ 1,500	$ 1,550	$ 1,550	$ -
Public Wks.	Streets	Pavement Management and Analysis	-	-	-	150	-	-	200	-
		Total Capital Expenditures	$ 5,281	$ 5,252	$ 5,475	$ 5,335	$ 3,435	$ 2,485	$ 4,185	$ 11,400
		Equals Ending Cash Balance	**$ 4,100**	**$ 4,575**	**$ 1,221**	**$ (2,548)**	**$ (3,664)**	**$ (4,602)**	**$ (7,181)**	
GRT-PARKS (202)										
Beginning Cash Balance			**$ 1,174**	**$ 1,174**	**$ 540**	**$ (308)**	**$ (1,173)**	**$ (2,098)**	**$ (2,627)**	
Plus Projected Revenue			2,779	2,779	2,430	2,438	2,446	2,454	2,462	
Less Operating Expenditures			2,353	2,345	2,250	2,272	2,295	2,318	2,341	
Parks	Oper.	Among the Waters Trail Development - Phase I - FY2017	$ -	$ -	$ 100	$ -	$ -	$ -	$ -	$ -
Parks	Oper.	Browning Land Purchase - FY2015	100	115	115	115	115	-	-	-
Parks	Oper.	Equipment Upgrades - FY2016	90	86	-	75	-	-	-	-
Parks	Oper.	Fairgrounds Softball Fields Improvement to Lighting and Field - FY2016	-	1	-	-	155	125	-	-
Parks	Oper.	Kendrick Land Purchase - FY2017	-	-	450	-	-	-	-	-
Parks	Oper.	Kendrick Trail Development - FY2017	-	-	-	100	100	-	-	-
Parks	Oper.	Colinas Park Restroom - FY2016	-	-	-	-	100	-	-	-
Parks	Oper.	Oscar Thomas Park Restroom- FY2015	-	15	-	-	-	-	-	-
Parks	Oper.	Penny Lane Redevelopment - FY2016	100	-	100	-	-	-	-	-
Parks	Oper.	Playground Equipment Replacements - Berg Park East - FY2017	-	-	150	-	-	-	-	-
Parks	Oper.	Playground Equipment Replacements - Brookhaven Park - FY2017	-	-	-	150	-	-	-	-
Parks	Oper.	Playground Equipment Replacements - Foothills and Beckland Hills Parks - FY2016	250	215	-	-	-	-	-	-
Parks	Oper.	Sand Safety Resurfacing - Northridge Park - FY2017	-	-	-	75	-	-	-	-
Parks	Oper.	South Side River Trail - FY2015	97	50	-	-	-	-	-	-
Parks	Oper.	Sports Complex Sewer - FY2013	-	86	-	-	-	-	-	-
Parks	Oper.	Vietnam Park Upgrades - FY2016	-	-	-	-	75	-	-	-
Parks	Oper.	Park Operations Upgrades - FY2017	-	-	-	-	35	-	-	-
Parks	Oper.	Brookside Park New Restroom & Shelter - FY2017	-	-	-	-	-	100	-	-
Parks	Oper.	Anesi Trail Development - FY2016	-	-	-	-	-	100	200	-
Parks	Oper.	Highland View Park New Restroom & Shelter - FY2017	-	-	-	-	-	300	-	-

Dept.	Division	Description	FY2016 BUDGET AMOUNT	Anticipated to be Spent in FY2016	FY2017 BUDGET AMOUNT	FY2018 BUDGET AMOUNT	FY2019 PROJECTED AMOUNT	FY2020 PROJECTED AMOUNT	FY2021 PROJECTED AMOUNT	UNFUNDED AMOUNT
		FY2017- BUDGET CAPITAL IMPROVEMENT PLAN WORKSHEET								
Parks	Rec Ctr	Recreation Center Gym Divider - FY2016	-	-	-	-	100	-	-	-
Parks	Rec Ctr	Recreation Center Gym Flooring - FY2016	-	-	-	100	-	-	-	-
Parks	Rec Ctr	Recreation Center Outdoor Sign - FY2017	-	-	-	-	-	40	-	-
Parks	Sycamore	Sycamore Park Community Center Playground Upgrade - FY2016	-	-	-	-	200	-	-	-
Parks	Sycamore	Sycamore Park Community Center Add Shelter - FY2016	-	-	-	-	50	-	-	-
Parks	Sycamore	Sycamore Park Community Center Upgrade Sign - FY2016	-	-	-	-	25	-	-	-
Parks	FIC	Indian Center Walk Way and Awning - FY2016	10	20	-	-	-	-	-	-
Parks	Aquatics	Lions Pool Grounding and Bonding - FY2016	-	-	15	-	-	-	-	-
Parks	Aquatics	Lions Pool Heater Replacement - FY2016	-	-	38	-	-	-	-	-
Parks	FAC	Farmington Aquatic Center Chlorine Feed System - FY2016	20	6	-	-	-	-	-	-
Parks	FAC	Farmington Aquatic Center Playground Replacement - FY2016	-	-	-	150	-	-	-	-
Parks	FAC	Farmington Aquatic Center Scoreboard - FY2016	8	11	-	-	-	-	-	-
Parks	FAC	Farmington Aquatic Center Renovations - FY2016	-	-	-	-	-	-	-	1,066
Parks	Golf	Civitan Park ADA Accessibility - FY2016	-	-	-	100	-	-	-	-
Parks	Golf	Piñon Hills Golf Course Equipment Upgrades - FY2016	45	45	60	75	120	-	-	-
Parks	Golf	Piñon Hills Golf Course Restroom Renovation - FY2016	20	6	-	-	-	-	-	-
Parks	AS	Animal Shelter/MOC Digital Sign - FY2016	-	-	-	90	-	-	-	-
Parks	Museum	Museum Digital Sign - FY2016	69	59	-	-	-	-	-	-
		Total Capital Expenditures	$ 809	$ 716	$ 1,028	$ 1,030	$ 1,075	$ 665	$ 200	$ 1,066
		Equals Ending Cash Balance	**$ 791**	**$ 892**	**$ (308)**	**$ (1,173)**	**$ (2,098)**	**$ (2,627)**	**$ (2,706)**	
PARK DEVELOPMENT FEES (211)										
Beginning Cash Balance			**$ 376**	**$ 376**	**$ 331**	**$ 264**	**$ 272**	**$ 280**	**$ 288**	
Plus Projected Revenue			8	8	8	8	8	8	8	
Less Operating Expenditures			-	-	-	-	-	-	-	
Parks	Oper.	Lake Farmington Design and Construction Document - FY2016	$ 125	$ -	$ 75	$ -	$ -	$ -	$ -	
		Total Capital Expenditures	$ 125	$ -	$ 75	$ -	$ -	$ -	$ -	
		Equals Ending Cash Balance	**$ 258**	**$ 383**	**$ 264**	**$ 272**	**$ 280**	**$ 288**	**$ 296**	
PARKS GIFTS AND GRANTS FUND (214)										
Beginning Cash Balance			**$ 180**	**$ 180**	**$ 242**	**$ 209**	**$ 209**	**$ 209**	**$ 209**	
Plus Projected Revenue			370	370	454	75	75	75	75	
Less Operating Expenditures			128	128	98	65	65	65	65	
Parks	Oper.	Medians/Concrete Work	$ 10	$ -	$ 10	$ 10	$ 10	$ 10	$ 10	
Parks	SPCC	Sycamore Park Community Center Shade Cover at Skate Park - FY2015	-	2	-	-	-	-	-	
Parks	FAC	Farmington Aquatic Center Recplace Lockers - FY2015	-	4	-	-	-	-	-	
Parks	Museum	E3 Children's Museum - Upgrade Lighting - FY2015	-		-	-	-	-	-	
Parks	Senior Center	Vehicles - FY2016	70	-	70	-	-	-	-	
Parks	Senior Center	Addition to Ceramic Kiln Building - FY2016	60	11	-	-	-	-	-	
Parks	Senior Center	Addition to Greenhouse - FY2016	26	-	26	-	-	-	-	
Parks	Senior Center	Equipment - Salad Bar - FY2016	7	-	7	-	-	-	-	
Parks	Senior Center	Senior Center Improvements - ADA Compliance - FY2016	20	-	20	-	-	-	-	
Parks	Senior Center	Fitness Equipment - FY2016	-	23	-	-	-	-	-	
Parks	Senior Center	Meal Equipment - FY2016	-	-	15	-	-	-	-	
Parks	Senior Center	Floor Tile Replacement - FY2016	20	-	19	-	-	-	-	
Parks	Senior Center	Roofing and Drainage Correction to the Activity Building - FY2016	62	-	50	-	-	-	-	
Parks	Senior Center	Parking Lot Renovation - FY2016	-	-	100	-	-	-	-	
Parks	Senior Center	Golf Carts - FY2017	-	-	24	-	-	-	-	
Parks	Senior Center	Building Feasability Study - FY2017	-	-	50	-	-	-	-	
		Total Capital Expenditures	$ 275	$ 40	$ 390	$ 10	$ 10	$ 10	$ 10	
		Equals Ending Cash Balance	**$ 149**	**$ 383**	**$ 209**	**$ 209**	**$ 209**	**$ 209**	**$ 209**	

Dept.	Division	Description	FY2016 BUDGET AMOUNT	Anticipated to be Spent in FY2016	FY2017 BUDGET AMOUNT	FY2018 BUDGET AMOUNT	FY2019 PROJECTED AMOUNT	FY2020 PROJECTED AMOUNT	FY2021 PROJECTED AMOUNT	UNFUNDED AMOUNT
FY2017- BUDGET CAPITAL IMPROVEMENT PLAN WORKSHEET										
RED APPLE TRANSIT GRANT FUND (221)*										
Beginning Cash Balance			**$ (11)**	**$ (11)**	**$ (231)**	**$ (231)**	**$ (231)**	**$ (231)**	**$ (231)**	
Plus	Projected Revenue		1,076	1,076	720	549	554	560	565	
	Transfer from 101		387	387	433	549	554	560	565	
Less Operating Expenditures			1,089	1,089	1,086	1,097	1,108	1,119	1,130	
Parks	Oper.	Cutaway Bus - FY2017	$ 360	$ 360	$ 67	$ -	$ -	$ -	$ -	
		Total Capital Expenditures	$ 360	$ 360	$ 67	$ -	$ -	$ -	$ -	
* This fund was established in FY2014.		**Equals Ending Cash Balance**	**$ 3**	**$ 3**	**$ (231)**	**$ (231)**	**$ (231)**	**$ (231)**	**$ (231)**	
COMM DEVELOPMENT BLOCK GRANT (CDBG) (223)										
Beginning Cash Balance			**$ 97**	**$ 97**	**$ 92**	**$ (37)**	**$ (37)**	**$ (37)**	**$ (37)**	
Plus Projected Revenue			721	721	521	365	357	350	343	
Less Operating Expenditures			144	144	151	128	125	123	120	
Comm Dev.	Admin.	Downtown Gateway Signage - FY2013	$ 30	$ -	$ 32	$ -	$ -	$ -	$ -	
Comm Dev.	Admin.	CDBG Capital Projects	226	226	240	237	232	228	223	
Comm Dev.	Admin.	Joint Intervention Program Facility Development and Construction - FY2016	320	320	-	-	-	-	-	
Comm Dev.	Admin.	Public Works -Sidewalk ADA Improvements - FY2017	-	-	113	-	-	-	-	
Comm Dev.	Admin.	PRCA- ADA Improvements - FY2017	-	-	113	-	-	-	-	
		Total Capital Expenditures	$ 576	$ 546	$ 498	$ 237	$ 232	$ 228	$ 223	
		Equals Ending Cash Balance	**$ 98**	**$ 128**	**$ (37)**	**$ (37)**	**$ (37)**	**$ (37)**	**$ (37)**	
PUBLIC WORKS CAPITAL GRANT PROJECTS (401)										
Beginning Cash Balance			**$ (391)**	**$ (391)**	**$ 540**	**$ 652**	**$ 352**	**$ 352**	**$ 352**	
Plus Projected Revenue			4,188	1,343	5,790	-	190	7,000	7,000	
Transfer from 201 Fund			781	781	963	850	60	1,000	1,000	
Less Operating Expenditures			-	-	-	-	-	-	-	
Public Wks.	Storm	Villa View Detention Pond - FY2016	$ -	$ 300	$ 950	$ 1,150	$ -	$ -	$ -	
Public Wks.	Streets	Safety Projects - Safe Routes to School	-	3	-	-	-	-	-	
Public Wks.	Streets	Local Government Road Fund Projects-20th Street Municipal to Sunset	-	271	-	-	-	-	-	
Public Wks.	Streets	Safety Funds - Traffic Signal - FY2014 (Adaptive)	-	11	-	-	-	-	-	
Public Wks.	Streets	Moving Ahead for Progress in the 21st Century Projects- Foothills Enhancements Phase 1 - FY2015	950	170	1,000	-	-	-	-	
Public Wks.	Streets	Safety Projects- San Juan Blvd/Scott Intersection Design - FY2015	10	371	132	-	-	-	-	
Public Wks.	Streets	Transportation Alternatives Program Projects-Pinon Hills Sidewalks - FY2015	-	38	-	-	-	-	-	
Public Wks.	Streets	Transportation Alternatives Program Projects-20th Street Sidewalk Project (Phase I and II) - FY2016	400	161	404	-	-	-	-	
Public Wks.	Streets	Piñon Hills Bridge Project, Phase 1 / NM 516 to Hubbard - FY2016	3,700	75	4,155	-	-	-	-	
Public Wks.	Streets	Piñon Hills Bridge, Phase 2 / Hubbard to CR 3000 - FY2017	-	-	-	-	250	8,000	8,000	
		Total Capital Expenditures	$ 5,060	$ 1,400	$ 6,640	$ 1,150	$ 250	$ 8,000	$ 8,000	
		Equals Ending Cash Balance	**$ (482)**	**$ 333**	**$ 652**	**$ 352**	**$ 352**	**$ 352**	**$ 352**	
GENERAL GOVERNMENTAL CAPITAL PROJECTS FUND (408)										
Beginning Cash Balance			**$ 2,154**	**$ 2,154**	**$ 2,275**	**$ 992**	**$ 992**	**$ 992**	**$ 992**	
Plus Transfer from General Fund-Cash Reserve			5,851	5,851	3,000	-	-	-	-	
Interest Earnings			20	20	35	-	-	-	-	
Less Operating Expenditures			40	40	-	-	-	-	-	
Less Transfer To General Fund			3,000	3,000	3,000	-	-	-	-	
Less Transfer to MRA Fund			500	500	-	-	-	-	-	
Admn.	Intra-Govnt	Vehicles - FY2016	$ 1,900	$ 1,900	$ -	$ -	$ -	$ -	$ -	
Admn.	Intra-Govnt	Vehicles - FY2017	-	-	500	-	-	-	-	
Gen. Serv.	Admn.	Repave Municipal Operation Center (MOC) Parking Lot Design - FY2012	201	60	141	-	-	-	-	
Fire	Operations	PPE and Inventory Buildings - FY2012	91	-	91	-	-	-	-	
Pub. Wks.	Streets	Storm Drain Action Plan - FY2014	100	100	-	-	-	-	-	
Parks	Operations	Sports Complex Concrete - FY2016	230	230	-	-	-	-	-	

Dept.	Division	Description	FY2016 BUDGET AMOUNT	Anticipated to be Spent in FY2016	FY2017 BUDGET AMOUNT	FY2018 BUDGET AMOUNT	FY2019 PROJECTED AMOUNT	FY2020 PROJECTED AMOUNT	FY2021 PROJECTED AMOUNT	UNFUNDED AMOUNT
		FY2017- BUDGET CAPITAL IMPROVEMENT PLAN WORKSHEET								
Gen. Serv.	Community Services	Joint Intervention Program Building - FY2016	425	425	-	-	-	-	-	
Police	Admn.	Locker/Bathroom Remodel - FY2016	150	150	-	-	-	-	-	
Gen. Serv.	Admn.	Energey Savings Performance Contract - FY2016	120	120	-	-	-	-	-	
Admn.	Intra-Govnt	City Hall Renovations - FY2016	716	130	586	-	-	-	-	
Fire	Operations	Fire Station #1 North Lot - FY2016	30	30	-	-	-	-	-	
		Total Capital Expenditures	$ 3,962	$ 3,145	$ 1,317	$ -	$ -	$ -	$ -	
		Equals Ending Cash Balance	**$ 524**	**$ 1,341**	**$ 992**	**$ 992**	**$ 992**	**$ 992**	**$ 992**	
AIRPORT GRANTS FUND (409)										
Beginning Cash Balance			**$ (2)**	**$ (2)**	**$ 27**	**$ (13)**	**$ (13)**	**$ (13)**	**$ (13)**	
Plus Projected Revenue			1,627	378	1,491	-	-	-	-	
Plus Transfer from General Fund			(28)	(28)	8	-	-	-	-	
Less Operating Expenditures			7	7	-	-	-	-	-	
Gen. Serv.	Airport	Land Acquisition - 1/2 Acre Near Airport - FY2016	$ 121	$ 121	$ -	$ -	$ -	$ -	$ -	
Gen. Serv.	Airport	Runway 7/25 Design and Construction of Erosion Control and Drainage Slope Stabilization - FY2015	1,283	-	317	-	-	-	-	
Gen. Serv.	Airport	Rehab Taxiway E, F, and G Design Only - FY2015	181	181	-	-	-	-	-	
Gen. Serv.	Airport	Rehab Taxiway E, F, and G Construction - FY2016	-	-	1,223	-	-	-	-	
		Total Capital Expenditures	$ 1,585	$ 302	$ 1,540	$ -	$ -	$ -	$ -	
		Equals Ending Cash Balance	**$ 6**	**$ 40**	**$ (13)**	**$ (13)**	**$ (13)**	**$ (13)**	**$ (13)**	
METROPOLITAN REDEVELOPMENT AUTHORITY FUND (411)*										
Beginning Cash Balance			**$ 921**	**$ 921**	**$ 1,363**	**$ 1,071**	**$ 1,071**	**$ 1,071**	**$ 1,071**	
Plus Projected Revenue			10	4	8	-	-	-	-	
Transfer from the 408			500	500	-	-	-	-	-	
Less Operating Expenditures			292	67	225	-	-	-	-	
Comm. Dev.	MRA	Downtown Gateway Signage - FY2013	$ 75	$ -	$ 75	$ -	$ -	$ -	$ -	
Comm. Dev.	MRA	Elm to Behrend Sidewalks, Relocate Fire Hydrant, Light Pole, Equip Box - FY2016	36	36	-	-	-	-	-	
		Total Capital Expenditures	$ 111	$ 36	$ 75	$ -	$ -	$ -	$ -	
* This fund was established in FY2014.		**Equals Ending Cash Balance**	**$ 1,027**	**$ 1,321**	**$ 1,071**	**$ 1,071**	**$ 1,071**	**$ 1,071**	**$ 1,071**	
CONVENTION CENTER CAPITAL PROJECT FUND (415)*										
Beginning Cash Balance			**$ 236**	**$ 235**	**$ 163**	**$ 163**	**$ 163**	**$ 163**	**$ 163**	
Plus Projected Revenue			1	1	-	-	-	-	-	
Plus Transfer from Convention Center Fee 231 Fund			-	22	174	-	-	-	-	
Less Operating Expenditures			-	162	-	-	-	-	-	
Parks	Civic Center	Civic Center Renovation Design - FY2016	$ 237	$ 95	$ 174	$ -	$ -	$ -	$ -	
		Total Capital Expenditures	$ 237	$ 95	$ 174	$ -	$ -	$ -	$ -	
*** This fund was established in FY2015.**		**Equals Ending Cash Balance**	**$ -**	**$**	**$ 163**	**$ 163**	**$ 163**	**$ 163**	**$ 163**	
ELECTRIC ENTERPRISE FUND (601)										
Beginning Cash Balance			**$ 60,160**	**$ 60,160**	**$ 62,399**	**$ 53,283**	**$ 36,884**	**$ 37,984**	**$ 35,652**	
Plus Revenue			105,840	104,765	101,802	101,797	103,324	104,874	106,447	
Less Operating Expenditures			80,060	87,620	83,789	80,140	82,694	85,175	87,730	
Less Non-Construction Capital Expenditures			1,751	937	1,198	765	788	812	836	
Less San Juan #4 Capital Expenditures			6,245	6,245	937	652	585	603	639	
Electric	Vehicles	Vehicles	$ 994	$ 1,245	$ 1,306	$ 968	$ 1,000	$ 1,000	$ 1,000	
Electric	Operations	Truck-Equipment Canopy	$ 1,600		$ -	$ -	$ -	$ -	$ -	
Electric	Building	Transformer Shop Addition	$ -	$ 230	$ 2,500	$ -	$ -	$ -	$ -	
Electric	Commun.	Animas to Bisti Fiber Optic	$ 450	$ 450	$ -	$ -	$ -	$ -	$ -	
Electric	Commun.	OC-48 Upgrade Ring 2	210	-	-	-	-	-	-	
Electric	Commun.	System Wide Fiber Improvements	100	40	-	-	-	-	-	
Electric	Commun.	Chaco Fiber Node	40	2	-	-	-	-	-	

Dept.	Division	FY2017- BUDGET CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY2016 BUDGET AMOUNT	Anticipated to be Spent in FY2016	FY2017 BUDGET AMOUNT	FY2018 BUDGET AMOUNT	FY2019 PROJECTED AMOUNT	FY2020 PROJECTED AMOUNT	FY2021 PROJECTED AMOUNT	UNFUNDED AMOUNT
Electric	Dist	Distribution projects: Underground	$ 1,500	$ -	$ -	$ -	$ -	$ -	$ -	
Electric	Dist	Feeder 2401 Re-route	50	-	-	-	-	-	-	
Electric	Dist.	Feeders 4701 and 4702 Conversion	150	86	-	-	-	-	-	
Electric	Dist.	Feeder 2204 - New	398	-	-	-	-	-	-	
Electric	Dist.	Feeders Aztec Substation	-	720	-	-	-	-	-	
Electric	Dist.	Feeder 2702 - Rebuild	-	1,112	-	-	-	-	-	
Electric	Dist.	System Improvements	-	2,488	500	500	500	500	500	
Electric	Dist.	Feeder 4501/4502 - Rebuild	-	-	875	-	-	-	-	
Electric	Dist.	Main St. Street Lights - Rebuild	-	-	500	-	-	-	-	
Electric	Dist.	Feeder 842 Conv.	-	-	325	-	-	-	-	
Electric	Dist.	Feeder 902 Rebuild	-	-	250	-	-	-	-	
Electric	Dist.	Feeder 1102 Rebuild	-	-	700	-	-	-	-	
Electric	Dist.	Feeder 1301 and 2302 Rebuild	-	-	755	755	-	-	-	
Electric	Dist.	Feeder 1802 Re-route	-	-	700	700	-	-	-	
Electric	Dist.	Feeder 2703-UG-Upgrade	-	-	50	500	500	-	-	
Electric	Dist.	Feeder 2401 Re-route	-	-	-	50	-	-	-	
Electric	Dist.	Feeder 2204 - New Feeder Tie	-	-	-	398	-	-	-	
Electric	Dist.	Feeder 4808 - Rebuild	-	-	-	450	-	-	-	
Electric	Dist.	Feeder 2206 - New Feeder Tie	-	-	-	750	-	-	-	
Electric	Dist.	Feeder 2205 - New Feeder Tie	-	-	-	401	-	-	-	
Electric	Dist.	Feeder 2601 Re-build	-	-	-	1,000	-	-	-	
Electric	Dist.	Feeder 2602 Rebuild	-	-	-	650	950	-	-	
Electric	Dist.	Distribution Upgrades	-	1,216	2,220	2,500	-	-	-	
Electric	Dist.	Distribution Projects: Underground	-	-	500	500	1,000	1,050	1,125	
Electric	Dist.	Distribution Projects: Overhead	-	-	500	500	1,000	1,050	1,125	
Electric	Dist.	Distribution (future)	-	-	-	-	750	750	750	
Electric	New Development	Customer Work Orders	$ 2,800	$ 2,700	$ 2,750	$ 2,750	$ 2,750	$ 2,750	$ 2,750	
Electric	Dist.	GPS Point Inventory	301	532	-	-	-	-	-	
Electric	Metering	PLX Metering	$ 1,090	$ -	$ -	$ -	$ -	$ -	$ -	
Electric	Product.	5 MW Solar Facility	$ 4,000	$ -	$ -	$ -	$ -	$ -	$ -	
Electric	Product.	Animas: Little Hydro Mechanical & Electrical	400	28	-	-	-	-	-	
Electric	Product.	Animas: Cooling Systems Upgrade	-	100	-	-	-	-	-	
Electric	Product.	Bluffview: Step-up Transformer Fire Protection	200	-	-	-	-	-	-	
Electric	Product.	Bluffview: Spare Motor for Circulating Pump	45	-	-	-	-	-	-	
Electric	Product.	Bluffview: Spare HMI Computer	15	29	-	-	-	-	-	
Electric	Product.	Navajo: Air Compressor Replacement	100	100	-	-	-	-	-	
Electric	Product.	Navajo: Unit #2 Runner Replacement	800	500	-	-	-	-	-	
Electric	Product.	Navajo: Unit 1 Turbine Runner Replacement	-	300	-	-	-	-	-	
Electric	Product.	Navajo: Surveillance System	80	-	-	-	-	-	-	
Electric	Product.	Navajo: Yokogawa Computer	15	-	-	-	-	-	-	
Electric	Product.	Animas/Bluffview: CEMS Upgrade	-	-	105	-	-	-	-	
Electric	Product.	Animas/Bluffview: Portable RO	-	-	20	-	-	-	-	
Electric	Product.	Animas: Hydro	-	-	150	-	-	-	-	
Electric	Product.	Bluffview: CO Catalyst Replacement	-	-	225	-	-	-	-	
Electric	Product.	Navajo: Unit No. 2 Turbine Runner O/H	-	-	2,335	-	-	-	-	
Electric	Product.	Navajo: Continuous Vibration Monitor	-	-	100	-	-	-	-	
Electric	Product.	Navajo: Penstock Flow Meter	-	-	15	-	-	-	-	
Electric	Product.	Navajo: Black Start	-	-	60	-	-	-	-	
Electric	Product.	Bluffview: Alternate Station Feed	-	-	-	500	-	-	-	
Electric	Product.	Bluffview: Combustion Turbine Control System	-	-	-	500	-	-	-	
Electric	Product.	Bluffview: Steam Turbine Control System	-	-	-	450	-	-	-	
Electric	Product.	New Generation	-	-	750	10,000	-	-	-	
Electric	Subs	Bergin Substation - New 115kV	$ 1,750	$ 5	$ -	$ -	$ -	$ -	$ -	
Electric	Subs	Cottonwood Sub - New	-	1,240	4,120	1,030	-	-	-	
Electric	Subs	Twin Peaks Sub - New	-	178	-	5,150	-	-	-	
Electric	Subs	Aztec Sub - New	1,500	2,200	1,030	-	-	-	-	
Electric	Subs	Westloop Switching Station - Upgrade	-	-	40	-	-	-	-	
Electric	Subs	Substation DC Upgrades	-	-	143	150	141	-	-	
Electric	Subs	Hare Switching Station - Upgrade	-	-	-	500	-	-	-	

Dept.	Division	FY2017- BUDGET CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY2016 BUDGET AMOUNT	Anticipated to be Spent in FY2016	FY2017 BUDGET AMOUNT	FY2018 BUDGET AMOUNT	FY2019 PROJECTED AMOUNT	FY2020 PROJECTED AMOUNT	FY2021 PROJECTED AMOUNT	UNFUNDED AMOUNT
Electric	Subs	Bergin Substation - New 115kV	-	-	-	100	2,500	-	-	
Electric	Subs	Knickerbocker - New Sub	-	-	-	258	2,833	-	-	
Electric	Subs	Animas Substation - New	-	-	-	309	309	3,090	-	
Electric	Subs	Hart Canyon Substation - Upgrade	-	-	-	-	-	500	500	
Electric	Subs	Fruitland Substation - Upgrade	-	-	-	-	1,000	-	-	
Electric	Subs	Ancient Trails - New Sub	-	-	-	-	-	750	1,000	
Electric	Subs	Foothills - 13.8kV Switchgear	-	-	-	-	37	819	-	
Electric	Subs	Lakeview - 13.8kV Switchgear	-	-	-	-	37	858	-	
Electric	Subs	Bloomfield - 13.8kV Switchgear	-	-	-	-	-	25	456	
Electric	Subs	LaPlata - 13.8kV Switchgear	-	-	-	-	-	25	465	
Electric	Subs	Cedar Hill Substation	-	-	-	-	-	-	2,400	
Electric	Subs	AMI Metering	-	-	150	150	150	150	150	
Electric	Subs	West Fork - Relay replacement	-	-	300	300	-	-	-	
Electric	Subs	Blanco - SCADA Hardware	-	-	34	-	-	-	-	
Electric	Subs	Shiprock - SCADA Hardware	-	-	33	-	-	-	-	
Electric	Subs	Fault Recorder Commissioning	-	-	12	-	-	-	-	
Electric	Subs	Feeder Relay Retrofit-Foothills	-	-	50	-	-	-	-	
Electric	Subs	Feeder Relay Retrofit-Bergin	-	-	50	-	-	-	-	
Electric	Subs	Hare - 115kV Relay replacement	-	-	60	420	-	-	-	
Electric	Subs	Lakeview-115kV Relay Replacement	-	-	330	-	-	-	-	
Electric	Subs	Relay Future	-	-	-	-	150	150	150	
Electric	Subs	Relay SCADA Upgrd & Replcmt	-	-	-	-	-	400	1,100	
Electric	Subs	Vista Substation	-	9	-	-	-	-	-	
Electric	Subs	115kV Capacitor Bank	750	10	-	-	-	-	-	
Electric	Subs	PLX Meter Prep	150	-	-	-	-	-	-	
Electric	Subs	Westfork 115kV Relay Replacement	65	1	-	-	-	-	-	
Electric	Trans	Hwy 64 Widening - Relocate	$ 250	$ 32	$ -	$ -	$ -	$ -	$ -	
Electric	Trans	T-Line New - Westfork to Pump	-	-	300	300	-	-	-	
Electric	Trans	West Loop to Hood Mesa	950	20	-	1,902	-	-	-	
Electric	Trans	T-Line Upgrade - Bluffview to Animas	-	-	-	1,000	-	-	-	
Electric	Trans	T-Line Upgrade - Animas to Chaco	-	-	-	-	2,000	2,000	2,000	
Electric	Trans	T-Line New - Animas to Bergin	-	-	-	-	-	2,000	2,000	
Electric	Trans	T-Line New - Ancient to Knicker	-	-	-	-	200	750	-	
Electric	Trans	T-Line New - Aztec to Ancient	-	-	-	-	350	1,000	-	
Electric	Trans	T-Line - New Hart Canyon to Cedar Hill	-	-	-	-	-	1,000	1,500	
Electric	Trans	Physical Security-Low Impact	-	-	150	250	-	-	-	
Electric	Trans	ArcFlash Study	-	-	-	-	-	-	-	
		Total Capital Expenditures	$ 20,753	$ 22,754	$ 27,129	$ 38,057	$ 19,530	$ 22,031	$ 20,446	
		Equals Ending Cash Balance	**$ 57,191**	**$ 54,550**	**$ 53,283**	**$ 36,884**	**$ 37,984**	**$ 35,652**	**$ 33,924**	
WATER ENTERPRISE FUND (602)										
Beginning Cash Balance			**$ 13,329**	**$ 13,767**	**$ 14,088**	**$ 9,114**	**$ 7,349**	**$ 7,162**	**$ 6,338**	
Plus Projected Revenue			15,668	15,841	20,037	18,483	20,294	20,692	21,098	
Less Operating Expenditures			10,037	10,037	9,926	10,464	10,895	11,282	11,689	
Debt Service			327	327	310	310	310	310	310	
		Routine Items								
Water	Distrib.	Water Main Line Extensions	$ 250	$ 100	$ 250	$ 250	$ 250	$ 250	$ 150	
Water	Distrib.	Miscellaneous System Upgrades	300	300	300	300	300	200	200	
Water	Distrib.	Water Tank Repairs	100	50	100	100	100	100	100	
Water	Distrib.	Flow Meter Replace/Upgrade Program	60	60	60	60	60	60	60	
Water	Distrib.	Fire Hydrant Installation	50	50	50	50	50	50	50	
Water	Distrib.	Fire Hydrant Replacement	150	150	150	150	150	150	150	
Water	Distrib.	Pump Station Pump Replacement	100	100	100	100	100	100	100	
Water	Distrib.	Rehab Air Relief Valves	30	30	30	30	30	30	30	
Water	Distrib.	Rehab Pressure Reducing Valves	100	100	100	100	100	100	100	
Water	Distrib.	Meter Replacement Program	100	100	100	100	100	200	300	
Water	Distrib.	Water Valve Replacement	50	50	50	50	50	50	50	
		Sub-Total	**$ 1,290**	**$ 1,090**	**$ 1,290**	**$ 1,290**	**$ 1,290**	**$ 1,290**	**$ 1,290**	
		Non-Routine Items								
Water	Distrib.	NMFA-2P Waterline Replacement - Phase I	$ -	$ -	$ 3,200	$ -	$ -	$ -	$ -	
Water	Distrib.	Water/Wastewater Operations Building	-	-	150	-	-	750	750	
		Sub-Total Distribution	**$ 1,290**	**$ 1,090**	**$ 4,640**	**$ 1,290**	**$ 1,290**	**$ 2,040**	**$ 2,040**	

Dept.	Division	FY2017- BUDGET CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY2016 BUDGET AMOUNT	Anticipated to be Spent in FY2016	FY2017 BUDGET AMOUNT	FY2018 BUDGET AMOUNT	FY2019 PROJECTED AMOUNT	FY2020 PROJECTED AMOUNT	FY2021 PROJECTED AMOUNT	UNFUNDED AMOUNT
		Treatment Items								
Water	Trtmnt.	Miscellaneous Plant Upgrades	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	
Water	Trtmnt.	Reline Farmers Ditch	30	30	30	30	30	30	30	
Water	Trtmnt.	Various Security Improvements	100	75	100	100	100	100	100	
Water	Trtmnt.	Rehab or Replace Valves at WTP#1	25	25	25	25	25	25	25	
Water	Trtmnt.	Replace Slow Speed Mixers	25	25	-	25	-	25	-	
Water	Trtmnt.	Replace Filter Building Roofs and Walls	-	-	-	-	-	600	-	
Water	Trtmnt.	Install VFD at WTP#2 - Pump #2 and #3	300	200	-	-	-	-	-	
Water	Trtmnt.	Animas #2 Pump Replacement - One Set Pumps	-	-	-	-	600	-	-	
Water	Trtmnt.	Animas #2 Pump Station Electrical Upgrades	-	-	750	-	-	-	-	
Water	Trtmnt.	Animas #2 Pump Station - New Wet Well	-	-	-	750	-	-	-	
Water	Trtmnt.	WTP #1 Flow Metering - East and West Filter Bldg	-	-	-	-	-	-	100	
Water	Trtmnt.	Site Fencing 1C Tank Site	80	80	-	-	-	-	-	
Water	Trtmnt.	4P Pump Station Replacement	950	50	950	-	-	-	-	
Water	Trtmnt.	Pump Station 5C-Pumps and Electrical Upgrades	250	250	300	-	-	-	-	
Water	Trtmnt.	Pump Station 3C-Pumps and Electrical Upgrades	400	350	-	400	-	-	-	
Water	Trtmnt.	Pump Station 3W-Pumps and Electrical Upgrades	-	-	-	400	-	-	-	
Water	Trtmnt.	Pump Station 4C-Pumps and Electrical Upgrades	-	-	-	-	400	-	-	
Water	Trtmnt.	Pump Station 4E-Pumps and Electrical Upgrades	-	-	-	-	-	400	-	
Water	Trtmnt.	Pump Station 5E-Pumps and Electrical Upgrades	-	-	-	-	-	-	400	
Water	Trtmnt.	Pump Station 7E-Pumps and Electrical Upgrades	-	-	-	-	-	-	600	
Water	Trtmnt.	WTP #2 Electrical System Upgrade	750	500	-	-	-	-	-	
Water	Trtmnt.	Backwash Recovery System Upgrade at WTP#1 - FY2016	300	-	300	-	-	-	-	
Water	Trtmnt.	Backwash Recovery System Upgrade at WTP#2	-	-	300	-	-	-	-	
Water	Trtmnt.	Farmers Ditch Pump Replacement	-	-	-	-	450	-	-	
Water	Trtmnt.	Lake Farmington Outlet Piping	-	-	-	-	500	500	-	
Water	Trtmnt.	Animas #2 Ogee Weir Modifications (Penny Lane)	500	-	800	-	-	-	-	
Water	Trtmnt.	Lake Farmington Pre-Sedimentation Basin - Animas #2	-	-	50	200	200	-	-	
Water	Trtmnt.	Lake Farmington - Sedimentation Removal	-	-	-	-	-	750	750	
Water	Trtmnt.	WTP#1 Rehab Concrete Sedimentation Basin Walls	150	150	50	-	-	-	-	
Water	Trtmnt.	WTP #1 Sedimentation Basins Cleaning System - FY2016	450	-	350	-	-	-	-	
Water	Trtmnt.	WTP #2 Sedimentation Basins Cleaning System - FY2016	-	350	150	-	-	-	-	
Water	Trtmnt.	Farmers Ditch Bar Screen	100	-	-	250	-	-	-	
Water	Trtmnt.	Miscellaneous Construction	150	150	150	150	150	150	150	
Water	Trtmnt.	Water Rights Acquisition	100	100	100	100	100	100	100	
Water	Trtmnt.	Property Improvements/Vehicles/Tools/Software	105	105	80	105	80	105	105	
		Sub-Total Treatment	**$ 4,815**	**$ 2,490**	**$ 4,535**	**$ 2,585**	**$ 2,685**	**$ 2,835**	**$ 2,410**	
		Impact Zones								
Water	Impact	Water Line Extensions 6C	$ 100	$ 150	$ 400	$ 400	$ 100	$ 100	$ 100	
Water	Impact	Water Line Extensions 6E	100	-	100	100	100	100	100	
		Sub-Total Impact Zones	**$ 200**	**$ 150**	**$ 500**	**$ 500**	**$ 200**	**$ 200**	**$ 200**	
		R and R								
Water	Distrib.	Renewal and Replacement	$ 3,750	$ 4,750	$ 5,000	$ 5,000	$ 5,000	$ 4,750	$ 4,250	
		Sub-Total R and R	**$ 3,750**	**$ 4,750**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 4,750**	**$ 4,250**	
		New Meters								
Water	Distrib.	Water Meters for New Service	$ 100	$ -	$ 100	$ 100	$ 100	$ 100	$ 100	
		Sub-Total New Meters	**$ 100**	**$ -**	**$ 100**	**$ 100**	**$ 100**	**$ 100**	**$ 100**	
		Total Capital Expenditures	$ 10,155	$ 8,480	$ 14,775	$ 9,475	$ 9,275	$ 9,925	$ 9,000	
		Equals Ending Cash Balance	**$ 8,478**	**$ 10,763**	**$ 9,114**	**$ 7,349**	**$ 7,162**	**$ 6,338**	**$ 6,438**	

Dept.	Division	FY2017- BUDGET CAPITAL IMPROVEMENT PLAN WORKSHEET Description	FY2016 BUDGET AMOUNT	Anticipated to be Spent in FY2016	FY2017 BUDGET AMOUNT	FY2018 BUDGET AMOUNT	FY2019 PROJECTED AMOUNT	FY2020 PROJECTED AMOUNT	FY2021 PROJECTED AMOUNT	UNFUNDED AMOUNT
WASTEWATER ENTERPRISE FUND (603)										
Beginning Cash Balance			**$ 8,490**	**$ 8,490**	**$ 7,929**	**$ 5,498**	**$ 4,183**	**$ 3,931**	**$ 3,542**	
Plus Projected Revenue			12,968	12,968	17,398	12,333	10,838	11,028	11,222	
Less Operating Expenditures			6,663	5,485	6,909	6,678	6,774	7,016	7,268	
Less Debt Service			953	953	953	953	953	953	953	
		Routine Items								
Wastewater	Collect.	Lift Station Pump Replacement	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	
Wastewater	Collect.	Main Line Extensions	200	100	200	200	200	200	350	
Wastewater	Collect.	Miscellaneous System Upgrades	75	35	75	75	75	75	75	
Wastewater	Collect.	Lift Station Electrical Upgrades	125	75	125	125	125	125	125	
Wastewater	Collect.	Property Improvements/Land/Vehicles/Software	85	85	85	85	60	85	60	
		Sub-Total Wastewater Collection	**$ 610**	**$ 420**	**$ 610**	**$ 610**	**$ 585**	**$ 610**	**$ 735**	
		Non-Routine Items								
Wastewater	Trtmnt.	WWTP Expansion Phase - FY2016	$ 4,000	$ 3,000	$ 8,000	$ 3,000	$ -	$ -	$ -	
Wastewater	Trtmnt.	Water/Wastewater Operations Building	-	-	150	-	-	375	375	
		Sub-Total Wastewater Collection	**$ 4,610**	**$ 3,420**	**$ 8,760**	**$ 3,610**	**$ 585**	**$ 985**	**$ 1,110**	
		Treatment Items								
Wastewater	Trtmnt.	WWTP Upgrades/Improvements	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	
Wastewater	Trtmnt.	Pump Replacements	100	50	100	100	100	100	100	
Wastewater	Trtmnt.	WWTP Lab Cabinets	-	200	-	-	-	-	-	
Wastewater	Trtmnt.	WWTP Outfall Bank Stabilization	-	-	-	-	-	-	60	
Wastewater	Trtmnt.	LS# 2 Rehab Wet Well, Pumps and Electrical	1,200	1,369	-	-	-	-	-	
Wastewater	Trtmnt.	LS# 3 Rehab Wet Well, Pumps and Electrical	-	1,174	-	-	-	-	-	
Wastewater	Trtmnt.	LS# 9 Rehab Wet Well, Pumps and Electrical	100	75	750	-	-	-	-	
Wastewater	Trtmnt.	LS# 12 Rehab Wet Well, Pumps and Electrical	50	50	-	50	500	-	-	
Wastewater	Trtmnt.	LS# 14-Rehab Wet Well, Pumps and Electrical	-	-	-	-	-	-	50	
Wastewater	Trtmnt.	LS# 18 Rehab Wet Well, Pumps and Electrical	-	-	-	-	-	-	50	
Wastewater	Trtmnt.	LS# 5 Bacup Generator Replacement	-	-	-	-	50	300	-	
Wastewater	Trtmnt.	WWTP - Varec Gas Burner Equipment	-	-	50	350	-	-	-	
Wastewater	Trtmnt.	WWTP - Clarifiers - Sandblast and Coatings	-	-	350	-	-	-	-	
Wastewater	Trtmnt.	WWTP - Rehab RBC Basin	-	-	150	-	-	-	-	
Wastewater	Trtmnt.	WWTP Digester Heat Exchanger	-	-	-	-	-	-	60	
Wastewater	Trtmnt.	Storm Water Pond Upgrade	-	-	-	-	100	-	-	
Wastewater	Trtmnt.	Maintenance Shop Expansion and Rehab	100	-	-	-	-	-	-	
Wastewater	Trtmnt.	Miscellaneous Construction	50	50	50	50	50	50	50	
		Sub-Total Wastewater Treatment	**$ 1,700**	**$ 3,068**	**$ 1,550**	**$ 650**	**$ 900**	**$ 550**	**$ 470**	
		R and R								
Wastewater	Trtmnt.	Renewal and Replacement	$ 1,650	$ 2,000	$ 1,656	$ 1,757	$ 1,878	$ 1,914	$ 1,951	
		Sub-Total R and R	**$ 1,650**	**$ 2,000**	**$ 1,656**	**$ 1,757**	**$ 1,878**	**$ 1,914**	**$ 1,951**	
		Total Capital Expenditures	$ 7,960	$ 8,488	$ 11,966	$ 6,017	$ 3,363	$ 3,449	$ 3,531	
		Equals Ending Cash Balance	**$ 5,882**	**$ 6,532**	**$ 5,498**	**$ 4,183**	**$ 3,931**	**$ 3,542**	**$ 3,012**	
SANITATION ENTERPRISE FUND (604)										
Beginning Cash Balance			**$ 2,587**	**$ 2,587**	**$ 2,652**	**$ 1,536**	**$ 1,652**	**$ 1,802**	**$ 1,988**	
Plus Projected Revenue			6,031	6,031	6,036	7,417	7,604	7,796	7,994	
Less Operating Expenditures			6,039	6,039	5,952	6,101	6,254	6,410	6,570	
Street Damage Reimbursement Expense			-	-	1,200	1,200	1,200	1,200	1,200	
Sanitation		Grizzly (Screen)	$ 100	$ 100	$ -	$ -	$ -	$ -	$ -	
		Total Capital Expenditures	$ 100	$ 100	$ -	$ -	$ -	$ -	$ -	
		Equals Ending Cash Balance	**$ 2,479**	**$ 2,479**	**$ 1,536**	**$ 1,652**	**$ 1,802**	**$ 1,988**	**$ 2,211**	
		TOTAL - ALL CIP PROJECTS	**$ 57,348**	**$ 51,715**	**$ 71,150**	**$ 61,311**	**$ 37,170**	**$ 46,793**	**$ 45,595**	

FY2017 BUDGET
RECONCILIATION OF DEPARTMENT CAPITAL TO CIP SCHEDULE
(000's)

FUND NUMBER			FY2017 BUDGETED
ADMINISTRATION			
101		$	110
408			1,086
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**1,196**
ADJUST DEPARTMENT CAPITAL TO CIP			
101	OFFICE EQUIPMENT/FURNISHINGS	$	(10)
101	VEHICLES		(100)
CIP SCHEDULE FOR ADMINISTRATION		**$**	**1,086**
ADMINISTRATIVE SERVICES			
101		$	21
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**21**
ADJUST DEPARTMENT CAPITAL TO CIP			
101	SAFETY EQUDIPMENT	$	(21)
CIP SCHEDULE FOR ADMINISTRATIVE SERVICES		**$**	**-**
GENERAL SERVICES			
221		$	67
408			141
409			1,540
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**1,747**
ADJUST DEPARTMENT CAPITAL TO CIP			
CIP SCHEDULE FOR GENERAL SERVICES		**$**	**1,747**
PARKS			
202		$	1,028
211			75
214			330
415			174
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**1,607**
ADJUST DEPARTMENT CAPITAL TO CIP			
214	MEDIAN/CONCRETE WORK (Maintenance)	$	10
214	PROFESSIONAL SERVICES		50
CIP SCHEDULE FOR PARKS		**$**	**1,667**
POLICE			
101		$	137
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**137**
ADJUST DEPARTMENT CAPITAL TO CIP			
101	POLICE EQUIPMENT	$	(120)
101	PROPERTY IMPROVEMENTS		(17)
CIP SCHEDULE FOR POLICE		**$**	**-**

FUND NUMBER			FY2017 BUDGETED
FIRE			
408		$	91
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**91**
ADJUST DEPARTMENT CAPITAL TO CIP			
CIP SCHEDULE FOR FIRE		**$**	**91**
COMMUNITY DEVELOPMENT			
223		$	498
411			75
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**573**
ADJUST DEPARTMENT CAPITAL TO CIP			
CIP SCHEDULE FOR COMMUNITY DEVELOPMENT		**$**	**573**
PUBLIC WORKS			
201		$	5,307
401			6,640
602			14,775
603			11,966
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**38,689**
ADJUST DEPARTMENT CAPITAL TO CIP			
201	TOOLS & TEST EQUIPMENT	$	(20)
201	COMPUTER SOFTWARE		(7)
201	PROFESSIONAL SERVICES		195
CIP SCHEDULE FOR PUBLIC WORKS		**$**	**38,857**
ELECTRIC UTILITY			
601		$	23,116
TOTAL CAPITAL - DEPARTMENT SUMMARY		**$**	**23,116**
ADJUST DEPARTMENT CAPITAL TO CIP			
601	Non-Construction Capital Expenditures	$	1,198
601	CONSTRUCTION		(3,295)
601	ELECTRIC METERS		2,690
601	HEAVY EQUIPMENT		5
601	SAFETY EQUIPMENT>1000		129
601	COMPUTER SOFTWARE		(106)
601	TOOLS & TEST EQUIPMENT		79
601	COMPUTER HARDWARE		67
601	PLANT SYSTEM IMPROVEMENTS		3,245
CIP SCHEDULE FOR ELECTRIC UTILITY		**$**	**27,129**
	TOTAL CIP	**$**	**71,150**
SCHEDULE SUMMARY	TOTAL CIP	**$**	**71,150**
	TOTAL ADJUST CIP TO DEPARTMENT CAPITAL		(3,973)
	TOTAL DEPARTMENT CAPITAL	**$**	**67,177**

FARMINGTON

Jolt Your Journey™

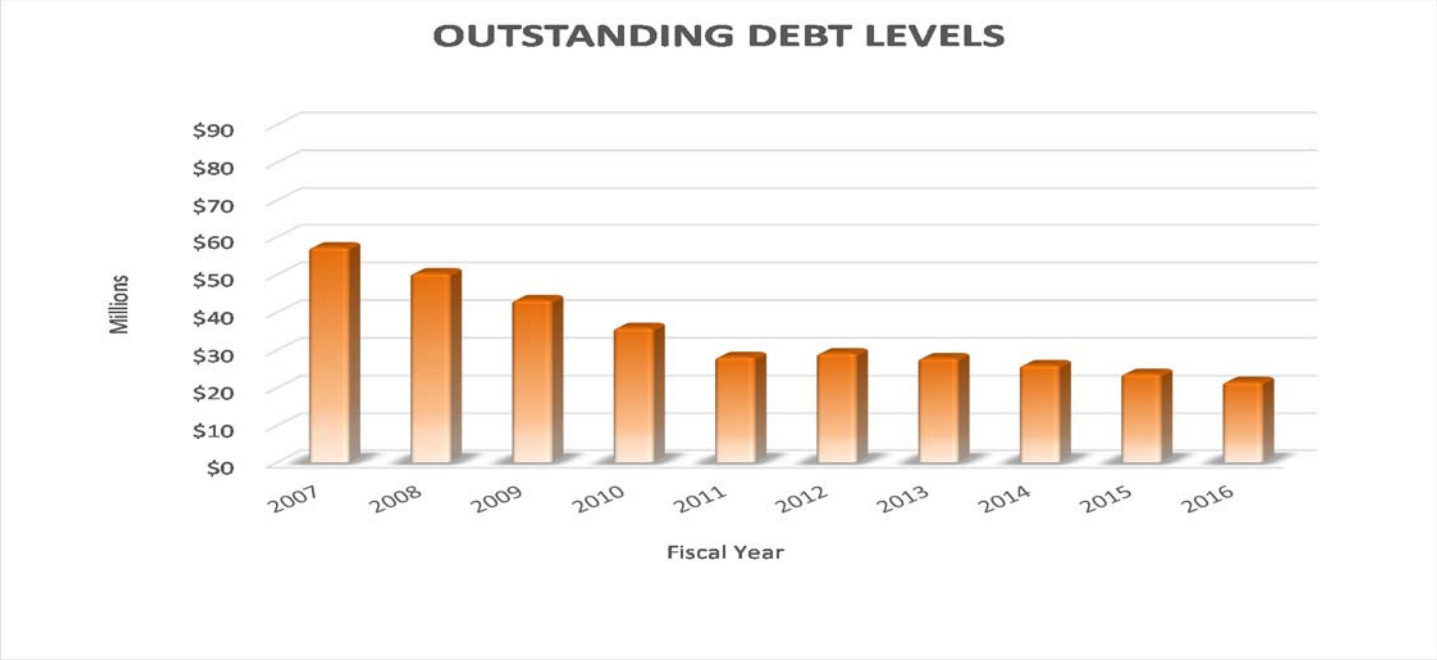
Debt Position FY2017

Overview

The City of Farmington has always approached the issuance of debt from a conservative viewpoint. This approach has led to a decision making process based on the criteria that any capital project requiring bond funding should have a dedicated revenue source available to meet the respective bond payments. Thus, enterprise fund debt is based upon the revenue streams resulting from charges to customers for the services provided. General Fund debt issuance is based upon the availability of gross receipts tax revenue to be directed to specific projects. Over the last twenty years, the outstanding general obligation debt has been zero. In FY2012, the City received two New Mexico Finance Authority (NMFA) loans. The first loan is an enterprise fund loan and, as mentioned above, enterprise fund debt is based upon the revenue streams resulting from charges to customers for services provided. The second NMFA loan was used to fund the purchase of two fire pumpers. The dedicated revenue source for this loan is from the State Fire Protection funds received. The City also has a capital improvement plan that funds various capital needs on a continuing basis from current financial resources. The graph below depicts a ten-year history of the City's total outstanding debt including the general government, electric, water, and wastewater utility debt.

Types of Debt

During the last 10 years, the City has utilized five different types of debt:

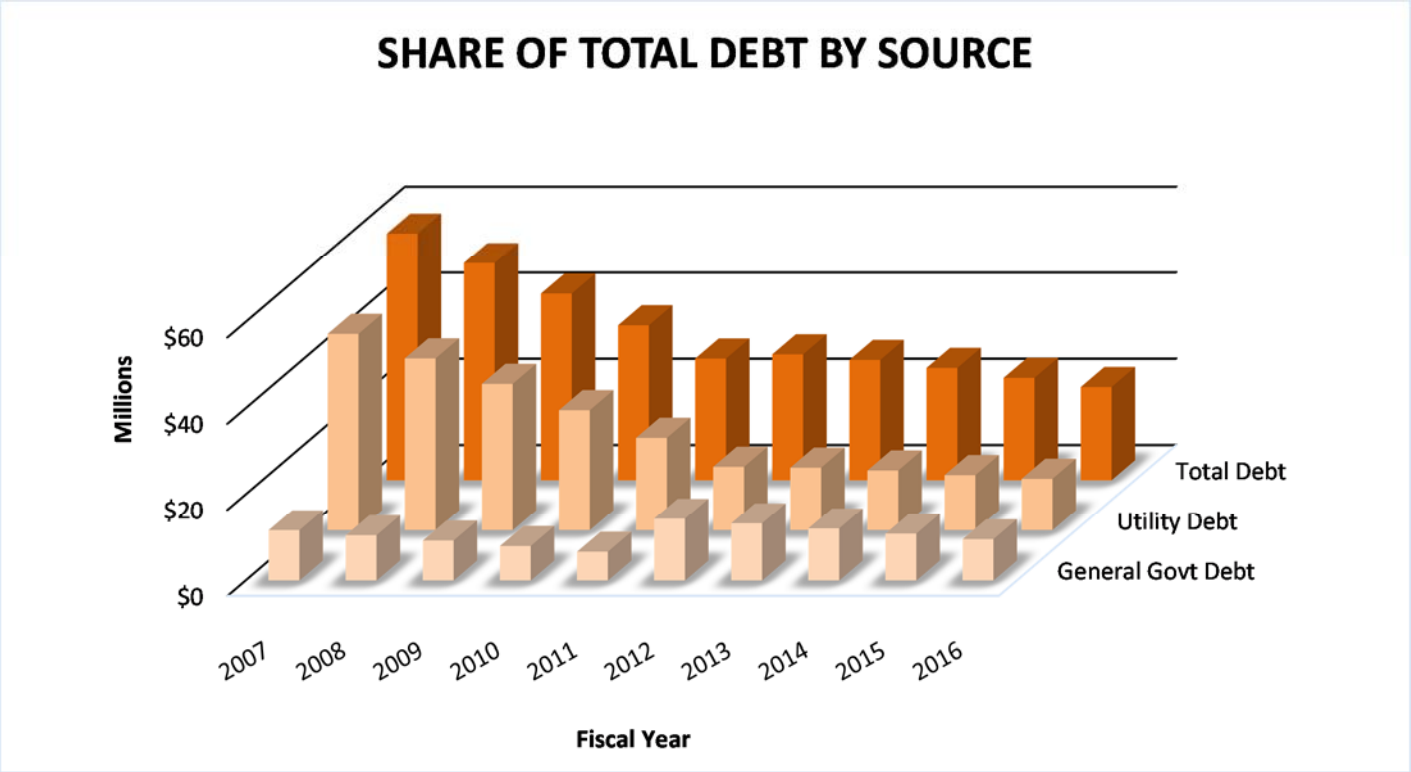


Special Assessment Districts - This type of debt issue has been used to pay for infrastructure improvements that will primarily benefit the residents located within the Special Assessment District boundaries. The bond issue provides the capital up front to complete the street/curb and gutter improvement work. Each resident is then assessed a fair share of the total improvement cost and allowed to pay their assessment on a schedule that coincides with the bond payment schedule. There is no special assessment debt outstanding at this time.

Sales Tax Revenue Bonds - This type of debt issue is used to pay for certain long lived capital improvements such as streets, buildings, and other infrastructure whose costs are equitably allocated among users with the debt repaid through the collection of gross receipts taxes. In FY2005, the City added to its sales tax debt by issuing $5,725,000 in revenue bonds to fund several pieces of long-life fire equipment and a new fire station. In FY2012, the City refunded the 2001 revenue bonds and issued $10,655,000 of Series 2012 Sales Tax Refunding and Improvement Revenue Bonds through the NMFA. Proceeds from this issuance were used to fund a new regional animal shelter, renovate the Civic Center, and expand the Gateway Museum, and are being used to replace Fire Station 1 and construct the Lakewood Detention Pond.

New Mexico Environment Department Loan - This low interest (3%) loan was obtained to modify and expand the wastewater treatment plant to meet increasing capacity requirements. Construction was completed in FY2006.

New Mexico Finance Authority Loan – The New Mexico Finance Authority (NMFA) assists qualified governmental entities with affordable financing of capital equipment and infrastructure projects by providing low-cost funds and technical assistance. In FY2012, the City of Farmington received two NMFA loans used to finance waterline replacement and two new fire pumpers. In FY2015, NMFA financed an initiative by the wastewater enterprise to replace worn-out water meters.



Bond Ratings

To attain the lowest possible interest rate and ensure the widest market for its bonds, the City obtains a credit rating from one or more of the major rating services. A higher rating can lower the interest rate and improve the marketability of the bonds. In some instances, the City may purchase bond insurance, which can also help to improve the rating of a specific issue. Such insurance provides additional support for the creditworthiness of the bonds, which helps to reduce the interest cost to the City. The following table presents the ratings and descriptions as utilized by the three major bond-rating services.

Fitch, Moody and Standard & Poor's

Credit Ratings for Municipal Bonds

Ratings			*Description*
Fitch*	Moody's	Standard & Poor's*	
AAA	Aaa	AAA	Best quality, extremely strong capacity to pay principal and interest.
AA	Aa1-Aa3	AA	High quality, very strong capacity to pay principal and interest.
A	A1-A3	A	Upper medium quality, strong capacity to pay principal and interest.
BBB	BAA1-BAA3	BBB	Medium quality, strong capacity to pay principal and interest.
BB & Lower	Ba & Lower	BB & Lower	Speculative quality, low capacity to pay principal and interest.

*Standard & Poor's and Fitch include the use of + and – to signify a positive or negative gradation to the basic rating.

General Obligation Bonds

The amount of bonds issued for general purposes (other than water and sewer purposes) is limited by state statute to 4% of municipal assessed property valuation. Farmington's assessed property valuation for tax year 2016 was $1,121,177,660. The City could issue general obligation bonds in any amount up to 4% of this valuation or $44,847,106. The City has no general obligation bonds outstanding at this time, and has no plans to issue such bonds in the near future.

Sales Tax Bond Issues

The debt capacity for sales tax bonds is determined by the amount of revenue available for debt service, covenants contained in previous ordinances authorizing issuance of sales tax revenue bonds, and market conditions. According to the 2005 Sales Tax Revenue Bond Ordinance, additional parity bonds may be issued provided the pledged revenues from the previous fiscal year are at least two times the maximum annual debt service for existing and proposed debt.

2005 Sales Tax Revenue Bonds

In April 2005, the City issued $5,725,000 of debt to construct, furnish, equip and improve firefighting facilities, and rehabilitate fire-fighting equipment. The underlying rating from Standard and Poor's for this issue is AA and Moody's underlying rating is A1.

2012 Sales Tax Revenue Bonds

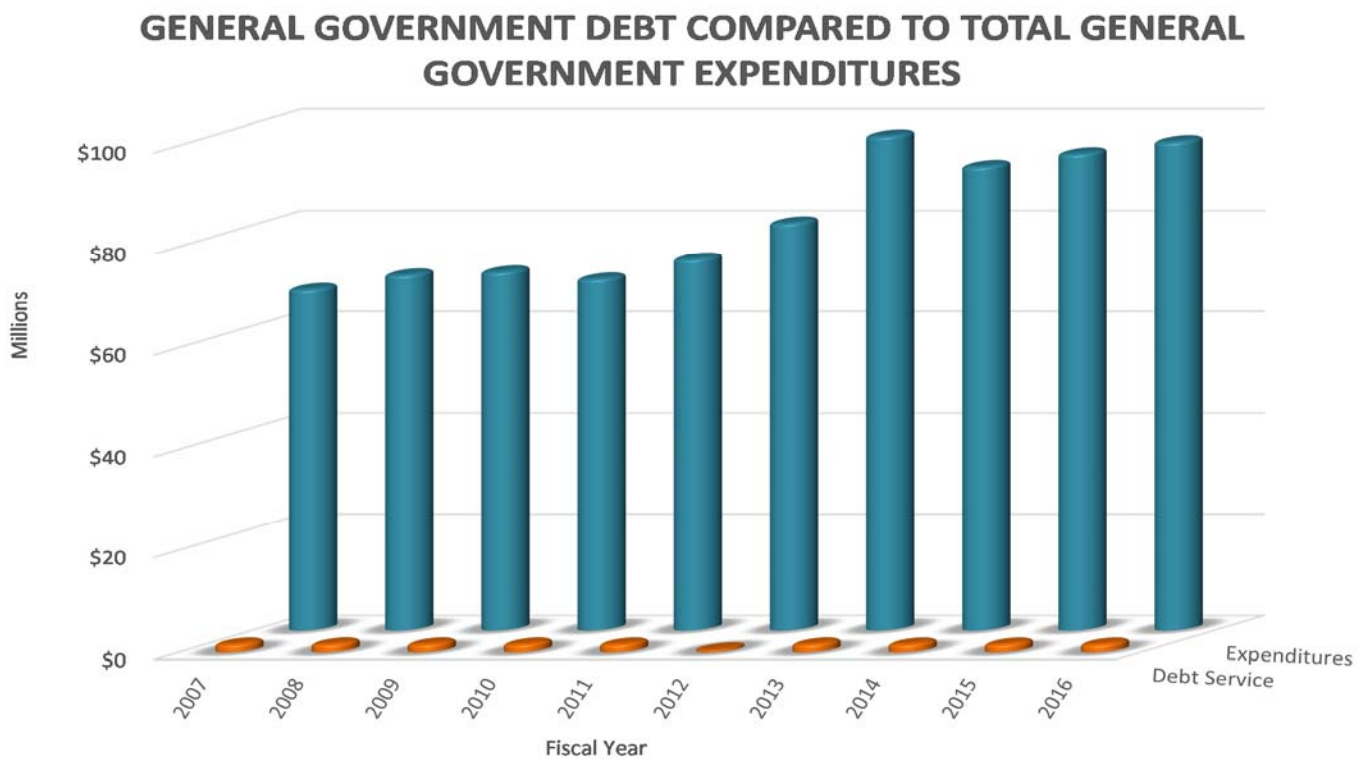
In April 2012, the City issued $10,655,000 of debt to fund a new regional animal shelter, renovate the Civic Center, expand the Gateway Museum, replace Fire Station 1, and construct the Lakewood Detention Pond.

The following table presents the total outstanding general government debt and debt service requirements for FY2017:

ISSUE	AMOUNT ISSUED	FY2017 BEGINNING BALANCE	FY2017 PRINCIAL	FY2017 INTEREST	FY2017 ENDING BALANCE
2005 SALES TAX	$ 5,725,000	$ 1,500,000	$ 480,000	$ 60,000	$ 1,020,000
2012 SALES TAX	10,655,000	7,780,000	785,000	248,563	6,995,000
NMFA LOAN	475,726	297,083	46,322	8,884	250,761
TOTAL	$ 16,855,726	$ 9,577,083	$ 1,311,322	$ 317,447	$ 8,265,761

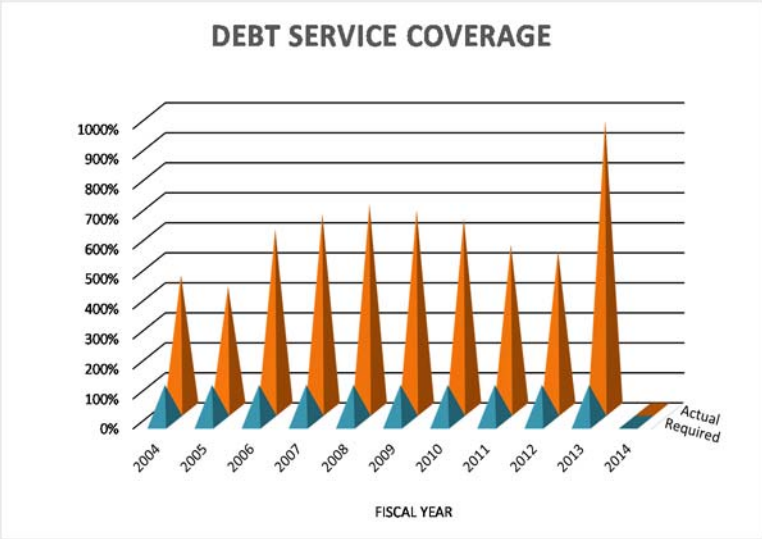
Debt Level

The following graph shows the relationship of general government debt service payments compared to the total of other general government expenditures. As depicted in the graph, the budgeted general government debt service payments for FY2016 were approximately 1.69% of total budgeted general government expenditures.



Utility System Revenue Bonds

Utility System Revenue Bonds are issued according to state statute for extending, enlarging, bettering, repairing, or otherwise improving the City's electric, water, and wastewater facilities. The debt capacity is determined by the amount of revenue available for debt service, covenants contained in previous ordinances authorizing issuance of utility revenue bonds, and bond market conditions.



Debt Service Coverage

Utility bond covenants require that the City maintain a debt service coverage ratio of at least 125%. This requirement means that after operating expenses are paid, the utility must have remaining revenues at least equal to 125% of the required debt service payments for the fiscal year. This graph presents the required level of coverage compared to the actual level of coverage. The final payment was made in FY2013 on the utility bond. Debt service coverage is not be required in FY2016.

NMED Loan

In FY2004, the City placed into service an expanded wastewater treatment plant. The expansion added 870,000 gallons of treatment capacity to the existing 5.8 million gallons. This expansion was financed by a $9.8 million loan obtained from the New Mexico Environment Department in August of 2000. In 2002, the loan amount available was increased to $13 million and a provision to add accumulated interest expense to the loan was incorporated into the loan agreement. The total drawdown of the loan amounted to $12,830,163 and the accumulated interest was $1,348,028. The agreement was finalized on July 1, 2006 and the note bears interest at 3% per annum.

NMFA Loan

In January 2010, the City entered into a loan and subsidy agreement with the New Mexico Finance Authority for $2,109,688, for improving approximately 13,900 feet of existing waterline in the City's Water Utility System. Of this amount, 50% of the amount is forgiven and the amount repayable is $1,054,844 at a 1% interest rate (includes 0.25% for administrative fees). The loan was finalized in February 2012.

A second NMFA Loan was finalized March 2013. The Drinking Water Loan funds the replacement of worn-out water meters in the City of Farmington. The total loan amount is $5,412,414 but includes a loan subsidy of $1,353,103. The remaining payable amount of $4,059,311 is payable over 20 years at a 2% interest rate.

The following table presents the total outstanding utility system debt and debt service requirements for FY2017:

ISSUE	AMOUNT ISSUED	FY2017 BEGINNING BALANCE	FY2017 PRINCIAL	FY2017 INTEREST	FY2017 ENDING BALANCE
NMED LOAN	$ 14,178,191	$ 8,129,259	$ 709,119	$ 243,878	$ 7,420,140
NMFA LOAN-Waterline	1,054,844	860,326	49,851	6,452	810,475
NMFA LOAN-Drinking Water Project	4,059,311	3,896,866	173,363	77,937	3,723,503
TOTAL	$ 19,292,346	$ 12,886,451	$ 932,333	$ 328,267	$ 11,954,118

FUTURE DEBT PLANNING

The City currently has two outstanding Sales Tax Revenue bond issues. The 2005 and 2012 issues have very favorable interest rates with scheduled maturities in 2019 and 2024, respectively. The City remains in a debt position that continues to allow flexibility for future needs.

FUTURE DEBT REQUIREMENTS			
	General Government	Utility	Total
2017	1,628,768	1,260,600	2,889,368
2018	1,637,793	1,260,726	2,898,519
2019	1,635,592	1,260,851	2,896,443
2020	1,321,005	1,260,978	2,581,983
2021	1,214,006	1,261,106	2,475,111
2022	1,219,003	1,261,237	2,480,239
2023	1,161,600	1,261,368	2,422,968
2024	1,158,750	1,261,499	2,420,249
2025	-	1,261,633	1,261,633
2026	-	1,261,768	1,261,768
2027	-	308,907	308,907
2028	-	309,044	309,044
2029	-	309,184	309,184
2030	-	309,324	309,324
2031	-	309,467	309,467
2032	-	309,610	309,610
2033	-	251,299	251,299
2034	-	251,299	251,299
2035	-	188,475	188,475

On the Utility side, the City completed construction of a new power plant in FY2005, which was financed through existing utility cash balance. The City also received advance loan payments from the New Mexico Environment Department for expanding the wastewater treatment plant. The expansion was completed in FY2006 and the loan was finalized July 1, 2006. The Farmington Electric Utility System (FEUS) is currently working with a consulting firm to explore the City's options of meeting future demand for the Electric Utility. With construction of a new plant taking four to five years, options are being discussed now to take a proactive approach to a possible future increase in service requirements. Of the many options being discussed, a natural gas-fired combined-cycle addition and solar additions could diversify the City's portfolio and mitigate risk. With Farmington's economy being significantly based upon the consumption of natural gas, use of the abundant and cost effective natural gas may spur growth in this region affecting not only the Electric Utility but the General Fund and other GRT funded funds.

There are other loans looming on the horizon and could be finalized in FY2017. With the goal of creating a financing plan for improvements to the City's Civic Center, in FY2015 the City Council approved the passage of a convention center fee which imposes a $2.50 fee per room night on vendees for the use of lodging facilities. The new revenue generated $871K in FY2016. The City plans to expand the Civic Center beginning in FY2017, adding an outdoor event area, making improvements to the theater, and expanding meeting spaces. Improvements also include renovation of the kitchen facility and replacing plumbing and electrical systems. Estimated renovation costs are currently $8.0M. The City is in the process of obtaining both a New Mexico Finance Authority loan and bonds. Annual Convention Center Fee proceeds will be used to cover debt service payments.

Another future renovation planned is for the design of a new water park facility in place of the City's 60 year-old Brookside pool. The City Council made the decision not to reopen

Brookside pool for the summer of 2016 based on studies indicating failing infrastructure and costly repairs necessary to maintain operations for the safety of the public. The City is in the process of conducting feasibility studies and holding public input sessions to determine the type of facility that will be built to replace the pool. Different options include a basic replication of the original pool, built up to code with new aquatic facility standards, at an estimated cost of $2.0 million, to a high-end water park complete with water slides, lazy river, and additional splash features, and a cost upwards of $4.0 million. Funding will likely come from refinancing existing bonds. The City believes in the importance of continuing to provide and improve services to the public, even in economic downturns.

The Water Enterprise is in the process of finalizing terms for the Zone 2P Waterline which will be a combination NMFA loan and debt forgiveness for approximately $3.3 million.

The Wastewater Enterprise is working on completing a loan with the NMED for approximately $22.0 million to build Phase III of the MRAS Basin to add redundancy to the wastewater treatment plant plus reduce chemical costs and the discharge of chemicals into the San Juan River.

CONCLUSION

The City Council has established policies to ensure debt obligations are met in a timely manner and that overall debt levels are well within the City's financial ability to maintain. Such policies include:

1. Projecting revenue on a conservative basis so that if a shortfall occurs the effect is minimal.
2. Monitoring utility rates by the Public Utility Commission and City Council to ensure that debt coverage is adequate for utility bond covenants.
3. Maintaining adequate cash reserve levels, including the designation of specific amounts as debt reserves, to ensure the payment of debt obligations as they become due.
4. Careful analysis of proposed debt issuance to determine that the life of debt funded assets will be as least as long as the debt service schedule and that operating costs can be adequately covered with existing revenue sources or that new revenue sources are planned as part of the debt issue.

FARMINGTON
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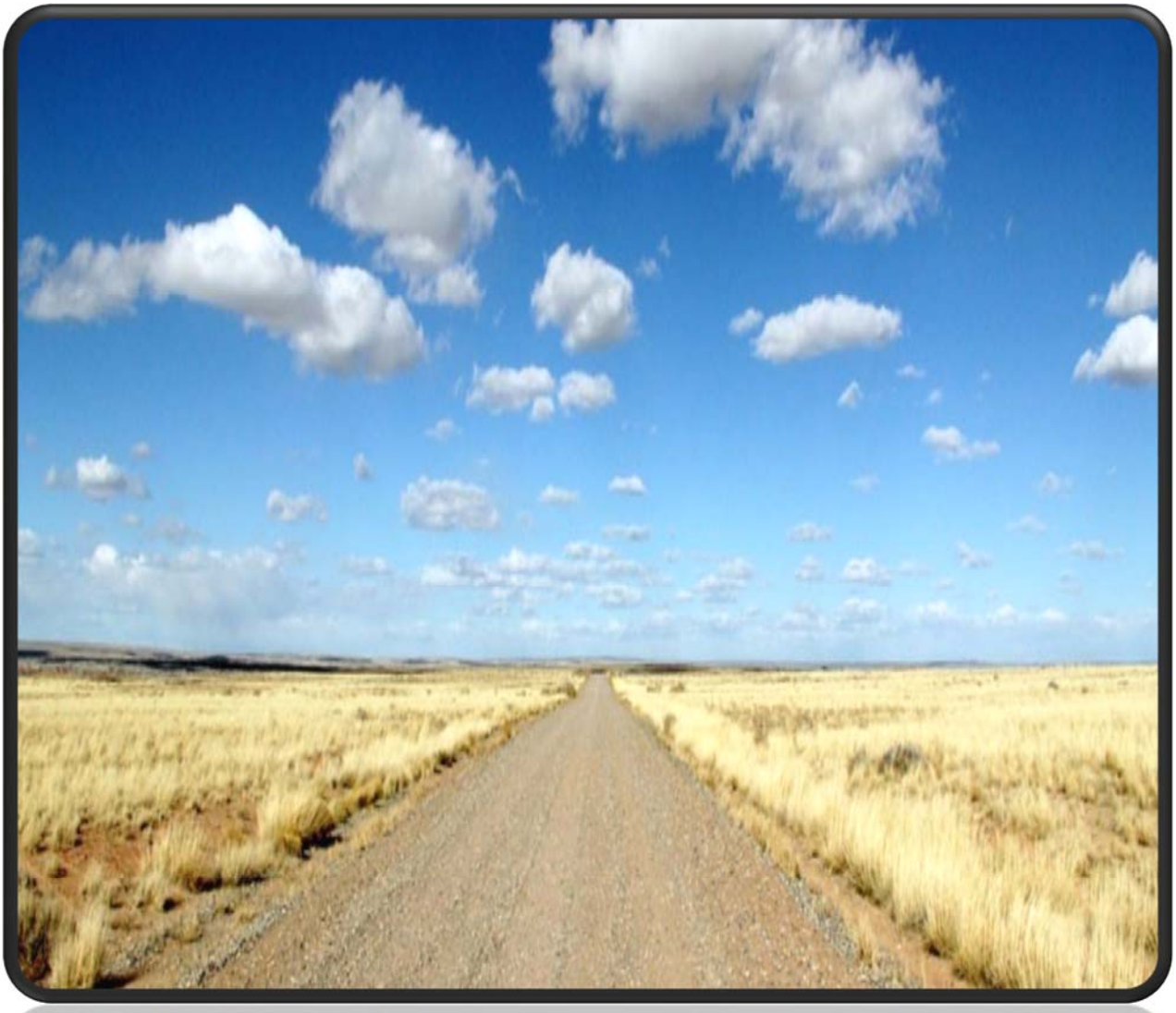
Jolt Your Exploration...



*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.

FARMINGTON
Jolt Your Journey™

GENERAL FUND

FINANCIAL FORECAST

City staff has developed a five-year financial forecast for the General Fund. The FY2015 and FY2016 actual financial results serve as the basis for many of the estimates and assumptions found in the five-year forecast. The five-year financial forecast attempts to place the FY2017 budget within a long-term perspective that facilitates comparison with the recent past and forecasted future.

Revenue

Gross Receipts Tax (GRT) is the major component of General Fund revenue and constitutes 66% of total General Fund revenue for FY2017. The GRT forecast is developed by comparing previously budgeted amounts with actual receipts on a month-by-month basis. The actual amounts are then trended to arrive at a projected amount. Local economic conditions and State Legislation are also considered. For FY2017, the GRT forecast was developed by taking actual receipts-to-date through May and assuming that actual results for June would at least equal the actual amounts received the prior year. With unpredictable GRT fluctuations, reduced natural gas and oil production and the state repeal of Hold Harmless on food and medical, the task of forecasting proves to make projecting future revenues very difficult. In FY2016, the General Fund saw a 1.3% decrease in actual GRT receipts which included four months of the additional .25% increment effective January 1, 2016. As a result, FY2017 GRT was budgeted essentially even with FY2016 actual GRT received. In order to continue providing necessary services, it was determined that $3.0 million would be transferred to the General Fund from the General Government Capital Projects Fund to mitigate the revenue shortfall. For FY2018, a slow recovery is anticipated at a 1.0% increase. FY2020 to FY2022 has a more optimistic view with GRT estimated to grow at a 2.5% annual rate less the estimated phase-out amount for the repeal of hold-harmless (see the Manager's Transmittal Letter for more details).

Property tax is another component of General Fund revenues. Property tax revenue is approximately 3% of the total General Fund revenue budget. FY2018 through FY2022 estimates property tax to grow 1.0% per year.

Other revenue includes building permits, business licenses, court fines, park fees, interest, and PILT (payments-in-lieu-of-taxes) received from the utility funds. Other revenue is estimated to grow at 1.0% for FY2018 through FY2022.

Expenditures

Wages and benefits are a major component of General Fund expenditures constituting 73.9% of the total General Fund budget for FY2017. In FY2017, the HayGroup Pay Plan was frozen with no pay increases. Police public safety certified employees, however, did receive a 1.3% increase in employer funded PERA contribution effective July 1, 2016. FY2018 anticipates a slow economic recovery trend with no salary increase for all employees. Future years, however, assume the HayGroup Pay Plan is reinstated. Non-public safety wages and benefits, including Farmington Electric Utility union employees, excluding health insurance, are projected at a 3.0% increase. Public Safety employees are paid on a step plan which has a higher annual compensation increase but tops out after 12 years. Public safety wages and benefits, excluding health insurance, received a 4.2% annual increase beginning in FY2019. It is anticipated that health insurance premiums will be not be increased in FY2018, but will be increased by 2% in FY2019, with a 2% increase annually thereafter. The Fire and Electric Utility union negotiations with City management could also have an impact on the wage and benefit estimates in the five-year forecast.

Operating expenditures make up 29.7% of the total General Fund budget for FY2017. In the five-year forecast, operating expenditures FY2018 through FY2022 are projected to increase at approximately 1.0% per year.

Capital is another component of General Fund expenditures. In FY2017, recurring capital expenditures make up less than 1% of the total General Fund budget. Capital expenditures for infrastructure and special projects are budgeted in other special revenue and capital projects funds. In FY2018 through FY2022, capital purchases are eliminated from the General Fund.

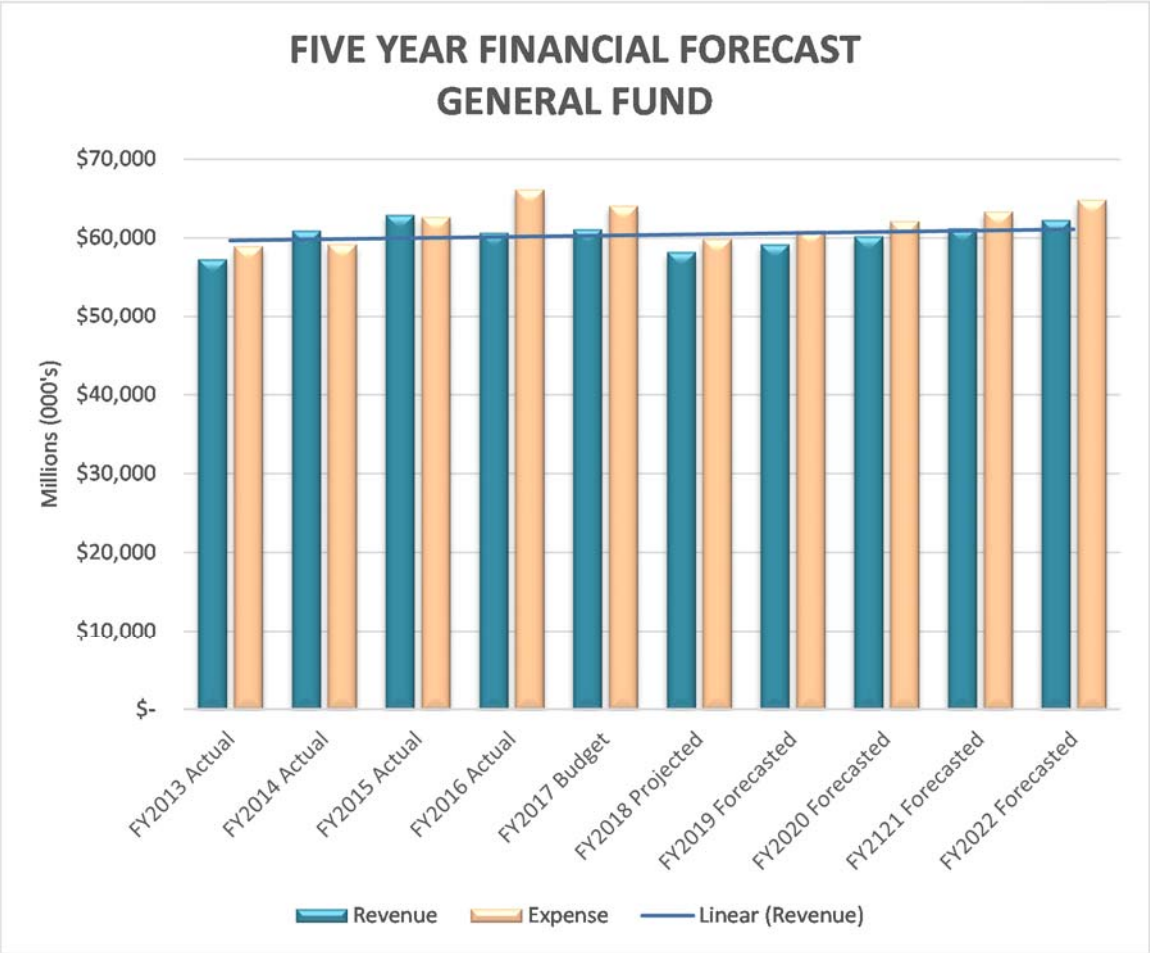
The GRT available for actual use in the General Fund is reduced by debt service requirements for the 2005 and 2012 Sales Tax Revenue bonds issued to construct Fire Station #6, construct a new animal shelter, renovate the Civic Center, expand the Gateway Museum, rebuild Fire Station #1, and construct Lakewood Detention Pond. The FY2017 General Fund portion of this amount is approximately $1,160,825. The remainder comes from the GRT-Streets Fund and the State Fire Fund. These monies are deposited into their respective funds and then transferred to the Sales Tax Bond Debt Service Fund.

Transfers

Transfers of wages are made from the General Fund to other revenue producing funds. These transfers are reimbursement for time spent by General Fund employees performing activities in other funds. For example, General Fund employees work on street projects that are funded within the GRT-streets fund. To account for this time spent and allocate the proper costs to these projects, an expenditure transfer is made from the General Fund to the GRT-Streets Fund and the GRT-Parks Fund.

Transfer of overhead costs are also allocated to various special revenue, capital projects and enterprise funds from the General Fund. Through the cost allocation process, administrative costs such as city manager, legal, finance, city clerk to name a few, are allocated based on services performed to other departments to report the true cost of the department. As operating expenditures increase by 1.0%, it was projected that the cost allocation will increase at the same rate.

The following is a graphic representation of the revenues and expenditures of the five-year financial forecast for the General Fund.



CITY OF FARMINGTON
GENERAL FUND
($000's)

	FY2013 Actual	FY2014 Actual	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2018 Projected	FY2019 Forecasted	FY2020 Forecasted	FY2121 Forecasted	FY2022 Forecasted
BEGINNING CASH	**$ 16,342**	**$ 13,031**	**$ 16,275**	**$ 16,663**	**$ 9,572**	**$ 6,572**	**$ 4,955**	**$ 3,185**	**$ 1,241**	**$ (878)**
PLUS REVENUES:										
a) Gross Receipt Tax	$ 37,973	$ 38,659	$ 40,988	$ 39,629	$ 40,422	$ 40,828	$ 41,635	$ 42,468	$ 43,326	44,212
b) Property Taxes	1,776	1,843	1,856	1,895	1,842	1,861	1,879	1,898	1,917	1,936
c) Electric Dividend	7,460	6,430	6,870	5,687	5,345	4,935	4,984	5,034	5,084	5,135
d) Other Revenue	10,062	10,496	10,613	10,427	10,471	10,582	10,683	10,786	10,889	10,993
e) Debt Service Transfer	-	-	-			-	-	-	-	-
f) Other Revenue-Transfer from 408 Fund	-	3,500	2,600	3,000	3,000	-	-	-	-	-
TOTAL REVENUE	**$ 57,270**	**$ 60,928**	**$ 62,927**	**$ 60,639**	**$ 61,080**	**$ 58,206**	**$ 59,182**	**$ 60,185**	**$ 61,217**	**62,277**
LESS EXPENDITURES										
a) Employee Wages & Benefits										
(1) Administration	4,370	4,353	4,359	4,387	4,553	4,553	4,560	4,567	4,574	4,624
(2) Information Technology	1,154	1,119	1,220	1,182	1,217	1,172	1,175	1,178	1,181	1,194
(3) Administrative Services	1,835	1,889	2,003	2,018	2,004	2,004	2,009	2,014	2,019	2,041
(4) General Services	2,387	2,453	2,620	2,715	2,820	2,820	2,826	2,832	2,838	2,870
(5) Parks & Recreation	6,728	7,230	7,486	7,494	7,888	7,875	7,890	7,905	7,920	8,007
(6) Police Department	12,529	13,568	14,197	14,640	15,173	15,173	15,775	16,403	17,055	17,735
(7) Fire Department	7,913	8,031	8,491	8,634	8,645	8,580	8,919	9,270	9,636	10,018
(8) Community Development	1,282	1,090	1,152	1,069	1,103	1,103	1,104	1,106	1,107	1,119
(9) Public Works	2,817	2,883	2,975	2,969	3,161	3,161	3,168	3,175	3,181	3,217
(9.5) Human Resources	792	758	806	793	793	792	793	795	796	805
a) Employee Wages & Benefits Total	41,808	$ 43,373	$ 45,309	$ 45,899	$ 47,357	$ 47,234	$ 48,219	$ 49,243	$ 50,308	$ 51,629
b) General Operating										
(1) Administration	5,880	5,341	5,389	5,664	5,103	5,142	5,193	5,245	5,298	5,350
(2) Information Technology	576	633	714	634	741	710	717	724	732	739
(3) Administrative Services	240	285	297	295	343	347	350	354	357	361
(4) General Services	3,237	2,123	2,644	2,694	2,628	2,822	2,851	2,879	2,908	2,937
(5) Parks & Recreation	2,670	3,597	4,082	4,210	4,358	4,341	4,384	4,428	4,472	4,517
(6) Police Department	2,018	2,183	2,154	3,008	2,700	2,468	2,493	2,518	2,543	2,568
(7) Fire Department	675	665	648	630	569	575	581	586	592	598
(8) Community Development	140	128	111	105	155	137	138	140	141	142
(9) Public Works	578	668	648	515	685	692	699	706	713	720
(9.5) Human Resources	1,671	1,558	1,481	1,850	1,750	1,764	1,781	1,799	1,817	1,835
b) General Operating Total	17,686	$ 17,182	$ 18,166	$ 19,605	$ 19,032	$ 18,997	$ 19,187	$ 19,379	$ 19,573	$ 19,769
c) Capital										
(1) Administration	172	436	387	20	110	-	-	-	-	-
(2) Information Technology	-	50	18	38	-	-	-	-	-	-
(3) Administrative Services	-	-	10	-	21	-	-	-	-	-
(4) General Services	176	107	296	41	-	-	-	-	-	-
(5) Parks & Recreation	15	82	59	1	-	-	-	-	-	-
(6) Police Department	5	92	63	22	137	-	-	-	-	-
(7) Fire Department	-	30	14	10	-	-	-	-	-	-
(8) Community Development	-	-	-	53	-	-	-	-	-	-
(9) Public Works	-	-	-	-	-	-	-	-	-	-
(9.5) Human Resources	-	4	-	-	-	-	-	-	-	-
c) Capital Total	368	$ 802	$ 847	$ 185	$ 268	$ -	$ -	$ -	$ -	$ -
d) Debt Service										

CITY OF FARMINGTON
GENERAL FUND
($000's)

	FY2013 Actual	FY2014 Actual	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2018 Projected	FY2019 Forecasted	FY2020 Forecasted	FY2121 Forecasted	FY2022 Forecasted
(1) Administration	1,168	1,165	1,167	1,167	1,161	1,168	1,165	1,167	1,159	1,164
d) Debt Service Total	1,168	1,165	1,167	1,167	1,161	1,168	1,165	1,167	1,159	1,164
e) Transfers										
(1) Administration	3,863	2,445	2,803	5,398	2,568	(436)	(441)	(445)	(450)	(454)
(2) Information Technology	(512)	(577)	(544)	(392)	(377)	(381)	(385)	(389)	(393)	(397)
(3) Administrative Services	(1,441)	(1,561)	(1,501)	(1,530)	(1,658)	(1,675)	(1,691)	(1,708)	(1,725)	(1,742)
(4) General Services	(525)	16	(179)	(196)	(221)	(667)	(673)	(679)	(685)	(691)
(5) Parks & Recreation	(575)	(720)	(745)	(789)	(789)	(789)	(789)	(789)	(789)	(789)
(6) Police Department	-	-	180	179	117	-	-	-	-	-
(7) Fire Department	35	-	-	-	-	-	-	-	-	-
(8) Community Development	(223)	(198)	(181)	(279)	(242)	(303)	(306)	(309)	(312)	(315)
(9) Public Works	(2,382)	(2,659)	(2,628)	(2,920)	(3,012)	(3,017)	(3,023)	(3,028)	(3,033)	(3,038)
(9.5) Human Resources	(305)	(77)	(61)	(189)	(123)	(308)	(311)	(314)	(317)	(321)
e) Transfers Total	(2,064)	$ (3,331)	$ (2,856)	$ (718)	$ (3,738)	$ (7,577)	$ (7,619)	$ (7,661)	$ (7,704)	$ (7,747)
TOTAL EXPENDITURES	**58,965**	**$ 59,191**	**$ 62,632**	**$ 66,138**	**$ 64,080**	**$ 59,822**	**$ 60,952**	**$ 62,129**	**$ 63,336**	**$ 64,814**
REVENUE/EXPENSE DIFFERENCE	(1,695)	1,737	295	(5,499)	(3,000)	(1,616)	(1,771)	(1,943)	(2,119)	(2,537)
Cash Balance Subtotal	**$ 14,647**	**$ 14,768**	**$ 16,570**	**$ 11,164**	**$ 6,572**	**$ 4,955**	**$ 3,185**	**$ 1,241**	**$ (878)**	**$ (3,415)**
Balance Sheet Adjustments	**(100)**	**1,516**	**103**	**(1,582)**	**-**	**-**	**-**	**-**	**-**	**-**
ENDING CASH RESERVES	**$ 14,547**	**$ 16,285**	**$ 16,673**	**$ 9,582**	**$ 6,572**	**$ 4,955**	**$ 3,185**	**$ 1,241**	**$ (878)**	**$ (3,415)**
Projected Transfers for Capital Projects**	2,851	3,235	5,851	-	-	-	-	-	-	-
CASH CARRYOVER	**$ 11,696**	**$ 13,050**	**$ 10,821**	**$ 9,582**	**$ 6,572**	**$ 4,955**	**$ 3,185**	**$ 1,241**	**$ (878)**	**$ (3,415)**
Cash Balance to Total Expenditure Budge	20.80%	20.80%	16.70%	14.95%	10.99%	8.13%	5.22%	2.04%	-1.44%	-5.60%

* Forecast assumptions are described in the General Fund Financial Forecast

**FY2016 Council revised Cash Reserve Transfer Policy changing the reserve amount from 20.8% to 16.7% of the next year's annual budget.

NATURAL BRIDGES NATIONAL MONUMENT
UTAH
HOVENWEEP NATIONAL MONUMENT
COLORADO
MESA VERDE NATIONAL PARK
DURANGO
FOUR CORNERS MONUMENT
MONUMENT VALLEY
Glade Run Recreation Area
AZTEC RUINS NATIONAL MONUMENT
Navajo Lake State Park
64
FARMINGTON
AZTEC
Quality Waters
SHIPROCK
BLOOMFIELD
Bolack Museum
Salmon Ruins
Dunes Recreation Area
Dinétah Rock Art & Pueblitos
Shiprock Pinnacle
Angel Peak Scenic Area
CANYON DE CHELLY NATIONAL MONUMENT
491
Bisti/De-Na-Zin Wilderness
550
371
CHACO CULTURE NATIONAL HISTORICAL PARK
ARIZONA
NEW MEXICO

City of Farmington
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

Schedule 1

	Fiscal Year									
	2006	**2007** Restated	**2008** Restated	**2009** Restated	**2010**	**2011**	**2012** Restated	**2013**	**2014**	**2015**
Governmental activities										
Net invested in capital assets	$ 74,339,304	$ 75,000,933	$ 74,066,951	$ 82,050,200	$ 94,776,714	$ 91,574,976	$ 83,813,002	$ 95,018,930	$ 102,345,158	$ 105,735,450
Restricted	4,219,427	4,491,602	4,599,840	4,085,917	4,195,660	2,630,553	10,998,211	8,253,150	5,936,973	3,161,762
Unrestricted (deficit)	24,559,417	22,873,893	21,548,521	20,137,410	20,043,161	31,572,545	34,265,211	28,214,098	28,860,863	(24,786,968)
Total governmental activities net position	$ 103,118,148	$ 102,366,428	$ 100,215,312	$ 106,273,527	$ 119,015,535	$ 125,778,074	$ 129,076,424	$ 131,486,178	$ 137,142,994	$ 84,110,244
Business-type activities										
Net invested in capital assets	$ 227,625,271	$ 240,380,428	$ 263,888,952	$ 290,777,764	$ 299,184,651	$ 309,610,312	$ 316,889,337	$ 28,083,837	$ 345,992,235	$ 351,217,980
Restricted	2,615,937	2,914,976	3,139,945	3,438,741	3,657,082	5,243,850	4,852,866	-	1,661,907	1,661,907
Unrestricted	30,290,166	45,749,953	54,174,692	59,170,526	75,894,328	80,045,226	92,897,685	334,361,892	99,209,034	93,182,183
Total business-type activities net position	$ 260,531,374	$ 289,045,357	$ 321,203,589	$ 353,387,031	$ 378,736,061	$ 394,899,388	$ 414,639,888	$ 362,445,729	$ 446,863,176	$ 446,062,070
Primary government										
Net invested in capital assets	$ 301,964,575	$ 315,532,250	$ 340,276,555	$ 372,827,964	$ 393,961,365	$ 401,185,288	$ 400,702,339	$ 123,102,767	$ 448,337,393	$ 456,953,430
Restricted	6,835,364	7,406,578	7,739,785	7,524,658	7,852,742	7,874,403	15,851,077	8,253,150	7,598,880	4,823,669
Unrestricted	54,849,583	68,623,846	77,309,002	79,307,936	95,937,489	111,617,771	127,162,896	362,575,990	128,069,897	68,395,215
Total primary government net position	$ 363,649,522	$ 391,411,785	$ 421,418,901	$ 459,660,558	$ 497,751,596	$ 520,677,462	$ 543,716,312	$ 493,931,907	$ 584,006,170	$ 530,172,314

Source: City of Farmington CAFRs

Note: In 2007, a prior period adjustment was made to adjust capital outlay in the Airport fund.
In 2008, a prior period adjustment was made to adjust general fund accumulated depreciation and accrued compensated absences.
In 2009, a prior period adjustment was made to adjust governmental and business-type net assets.
In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2012, the city added Civitan Golf Course to governmental activities which had previously been accounted for as a business-type activity.
In 2012, a change In accounting principle adjustment was made to correct costs associated with regulatory costs for business-type activity.
In 2014, the city added Pinon Hills Golf Course to governmental activities which had previously been accounted for as a business-type activity.
In 2015, the city implented GASB 68 which resulted in a deficit governmental activities unrestricted net position.

City of Farmington
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

Schedule 2

(continued)

	Fiscal Year									
	2006	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**
Expenses							Restated			
Governmental activities:										
General government	$ 21,649,221	$ 24,470,791	$ 24,773,909	$ 30,738,756	$ 25,732,424	$ 29,114,460	$ 32,642,985	$ 37,156,707	$ 35,295,440	$ 38,752,681
Police	12,356,592	15,029,695	16,405,749	14,551,370	14,918,275	15,021,697	15,645,349	15,624,298	16,371,812	16,544,038
Fire	6,466,886	7,606,467	8,702,072	9,461,309	8,808,809	8,665,126	9,595,679	8,804,530	10,224,591	7,460,513
Parks, recreation, cultural affairs	11,105,380	13,769,347	15,479,059	8,959,793	13,349,714	13,714,785	14,251,614	8,345,000	13,504,216	17,017,698
Public works/community development	8,511,853	10,776,798	11,857,265	2,144,831	8,425,359	10,800,128	11,044,820	11,068,146	8,778,072	9,708,202
Interest on long term debt	588,521	511,126	468,360	423,713	377,304	328,280	288,476	537,023	441,145	407,023
Total governmental activities	60,678,453	72,164,224	77,686,414	66,279,772	71,611,885	77,644,476	83,468,923	81,535,704	84,615,276	89,890,155
Business-type activities:										
Electric	65,152,992	66,341,885	79,473,997	75,669,922	75,094,411	77,933,334	76,465,532	85,104,921	86,071,781	93,164,509
Water	6,992,577	7,207,259	6,854,699	7,670,708	8,540,615	8,662,030	9,368,428	9,388,141	9,895,015	10,362,693
Wastewater	4,690,385	5,274,284	5,227,357	5,066,171	5,263,247	5,674,564	5,829,583	5,850,820	6,014,663	6,239,817
Sanitation	3,815,728	4,002,806	4,130,295	4,404,269	4,393,018	5,318,445	5,100,718	5,081,821	5,239,556	5,529,374
Golf	1,217,011	1,164,683	1,312,463	1,331,765	1,285,065	1,468,586	1,157,049	1,132,150	-	-
Airport	1,812,263	1,604,506	1,557,946	1,639,916	-	-	-	-	-	-
Total business-type activities	83,680,956	85,595,423	98,556,757	95,782,751	94,576,356	99,056,959	97,921,310	106,557,853	107,221,015	115,296,393
Total expenses	$ 144,359,409	$ 157,759,647	$ 176,243,171	$ 162,062,523	$ 166,188,241	$ 176,701,435	$ 181,390,233	$ 188,093,557	$ 191,836,291	$ 205,186,548
Program Revenues										
Governmental activities:										
Charges for services:										
General government	$ 5,379,345	$ 6,906,273	$ 7,008,648	$ 6,420,991	$ 8,003,589	$ 8,866,978	$ 11,555,421	$ 9,195,215	$ 12,104,821	$ 11,688,723
Police	39,903	1,266,550	1,366,974	1,483,251	1,518,646	1,185,576	1,200,551	1,185,579	1,082,132	1,148,476
Parks, recreation, cultural affairs	703,731	888,618	831,845	884,964	844,503	838,839	1,094,483	1,227,346	2,538,777	2,818,948
Public works/community development	101,605	95,485	86,766	67,296	58,237	50,940	61,644	61,841	63,430	58,583
Operating grants and contributions	2,929,307	2,600,396	3,623,209	4,242,763	4,090,058	6,243,941	3,546,860	4,535,975	5,188,416	5,254,695
Capital grants and contributions	-	-	-	-	4,228,018	3,442,981	1,298,623	4,136,490	3,761,866	2,873,756
Total governmental activities	9,153,891	11,757,322	12,917,442	13,099,265	18,743,051	20,629,255	18,757,582	20,342,446	24,739,442	23,843,181
Business-type activities:										
Charges for services:										
Electric	89,801,858	91,704,560	102,193,403	97,122,636	94,173,433	91,451,673	95,742,961	102,124,215	99,529,498	105,907,531
Water	7,991,740	8,688,421	10,783,517	11,052,694	12,324,629	12,897,358	14,025,394	13,576,405	13,232,372	13,932,663
Wastewater	5,071,951	5,214,261	6,240,272	6,910,478	7,445,521	6,163,722	6,475,468	6,598,137	6,640,367	6,875,136
Sanitation	3,889,876	4,051,998	4,228,681	4,774,637	5,007,853	5,092,625	5,423,632	5,452,441	5,547,113	5,667,995
Golf	1,121,313	1,113,328	1,146,652	1,167,456	1,106,499	1,019,226	1,043,005	957,766	-	-
Airport	594,199	601,675	540,360	464,337	-	-	-	-	-	-
Operating grants and contributions	927,492	1,227,869	1,585,215	5,826,268	12,949,631	6,282,404	2,706,388	4,192,656	-	-
Capital grants and contributions	794,531	495,436	2,617,273	1,050,875	-	-	-	-	2,067,760	1,886,666
Total business-type activities	110,192,960	113,097,548	129,335,373	128,369,381	133,007,566	122,907,008	125,416,848	132,901,620	127,017,110	134,269,991
Total program revenues	$ 119,346,851	$ 124,854,870	$ 142,252,815	$ 141,468,646	$ 151,750,617	$ 143,536,263	$ 144,174,430	$ 153,244,066	$ 151,756,552	$ 158,113,172

Source: City of Farmington CAFRs

Note: In 2009, Community Development was separated from Public Works. For reporting purposes, Community Development expenses and revenues are reported together in 2009 and prior years.
Beginning in 2010, only Public works expenses and revenues are reported and Community Development data is combined with General government.
In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2012, the city added Civitan Golf Course operations to governmental activities which had previously been accounted for as a business-type activity.
In 2012, a change In accounting principle adjustment was made to correct costs associated with regulatory costs for business-type activity.
In 2014, the city added Pinon Hills Golf Course to governmental activities which had previously been accounted for as a business-type activity.

City of Farmington
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

Schedule 2

	Fiscal Year									
	2006	**2007**	**2008**	**2009**	**2010**	**2011**	**2012** Restated	**2013**	**2014**	**2015**
Net (Expenses)/Revenues										
Governmental activities	$ (51,524,562)	$ (60,406,902)	$ (64,768,972)	$ (53,180,507)	$ (52,868,834)	$ (57,015,221)	$ (64,711,341)	$ (61,193,258)	$ (59,875,834)	$ (66,046,974)
Business-type activities	26,512,004	27,502,125	30,778,616	32,586,630	38,431,210	23,850,049	27,495,538	26,343,767	19,796,095	18,973,598
Total net expenses	$ (25,012,558)	$ (32,904,777)	$ (33,990,356)	$ (20,593,877)	$ (14,437,624)	$ (33,165,172)	$ (37,215,803)	$ (34,849,491)	$ (40,079,739)	$ (47,073,376)
General Revenues and Other Changes in Net Position										
Governmental activities:										
Taxes										
Gross receipts taxes	$ 49,274,220	$ 51,818,982	$ 54,401,730	$ 52,406,771	$ 44,760,879	$ 47,605,170	$ 50,432,706	$ 47,951,282	$ 49,107,699	$ 52,453,868
Property taxes	1,121,723	1,235,064	1,330,285	1,550,503	1,556,401	1,806,123	1,687,900	1,712,368	1,864,221	1,907,059
Franchise taxes	1,594,098	1,045,698	992,050	865,346	649,388	614,627	2,325,998	2,340,395	2,422,641	2,308,529
Other taxes	1,942,024	1,944,810	2,124,381	1,992,189	2,048,944	1,828,644	1,982,191	1,790,196	1,774,724	2,195,553
Other revenue	2,996,953	1,199,675	1,386,242	1,789,230	1,782,477	1,541,494	1,601,517	1,277,670	964,113	1,093,197
Unrestricted investment earnings	858,611	1,064,838	962,448	701,039	405,946	364,522	257,782	76,860	357,959	317,162
Loss on disposition	-	-	-	(1,381,262)	-	-	-	-	-	-
Reassignment of capital assets	-	-	-	-	-	-	-	-	1,870,844	-
Transfers	1,925,566	1,346,115	1,420,720	1,923,630	14,406,807	10,017,180	9,721,597	8,454,241	7,170,449	7,900,683
Total general revenues, transfers and special items	59,713,195	59,655,182	62,617,856	59,847,446	65,610,842	63,777,760	68,009,691	63,603,012	65,532,650	68,176,051
Business-type activities:										
Environmental taxes	-	-	-	-	-	1,258,718	1,333,554	1,268,748	1,298,901	1,384,982
Unrestricted investment earnings	1,454,975	2,357,973	2,800,336	2,128,575	1,324,627	1,071,740	633,005	186,344	824,967	742,813
Loss on disposition	-	-	-	(1,013,059)	-	-	-	-	-	-
Reassignment of capital assets	-	-	-	-	-	-	-	-	(1,870,844)	-
Transfers	(1,925,566)	(1,346,115)	(1,420,720)	(1,923,630)	(14,406,807)	(10,017,180)	(9,721,597)	(8,454,241)	(7,170,449)	(7,900,683)
Total business-type activities	(470,591)	1,011,858	1,379,616	(808,114)	(13,082,180)	(7,686,722)	(7,755,038)	(6,999,149)	(6,917,425)	(5,772,888)
Total primary government	$ 59,242,604	$ 60,667,040	$ 63,997,472	$ 59,039,332	$ 52,528,662	$ 56,091,038	$ 60,254,653	$ 56,603,863	$ 58,615,225	$ 62,403,163
Change in Net Position										
Governmental activities	$ 8,188,633	$ (751,720)	$ (2,151,116)	$ 6,666,939	$ 12,742,008	$ 6,762,539	$ 3,298,350	$ 2,409,754	$ 5,656,816	$ 2,129,077
Business-type activities	26,041,413	28,513,983	32,158,232	31,778,516	25,349,030	16,163,327	19,740,500	19,344,618	12,878,670	13,200,710
Total change in net position	$ 34,230,046	$ 27,762,263	$ 30,007,116	$ 38,445,455	$ 38,091,038	$ 22,925,866	$ 23,038,850	$ 21,754,372	$ 18,535,486	$ 15,329,787

Source: City of Farmington CAFRs

Note: In 2009, Community Development was separated from Public Works. For reporting purposes, Community Development expenses and revenues are reported together in 2009 and prior years.
Beginning in 2010, only Public works expenses and revenues are reported and Community Development data is combined with General government.
In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2011, the city has moved Environmental taxes from program revenues to business-type activities.
In 2012, a change In accounting principle adjustment was made to correct costs associated with regulatory costs for business-type activity.
In 2014, the city added Pinon Hills Golf Course to governmental activities which had previously been accounted for as a business-type activity.

City of Farmington
Fund Balances, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

Schedule 3

General Fund

Fiscal Year	Reserved	Unreserved	Nonspendable	Unassigned	Total
2006	$ 4,138,050	$ 14,594,072	$ -	$ -	$ 18,732,122
2007	4,386,101	12,808,778	-	-	17,194,879
2008	4,439,851	8,187,413	-	-	12,627,264
2009	4,160,353	7,311,344	-	-	11,471,697
2010	4,307,676	8,623,808	-	-	12,931,484
2011	-	-	600,102	18,449,727	19,049,829
2012	-	-	504,602	18,216,147	18,720,749
2013	-	-	553,745	16,790,815	17,344,560
2014	-	-	586,236	18,360,780	18,947,016
2015	-	-	498,907	17,777,859	18,276,766

All Other Governmental Funds

Fiscal Year	Reserved	Unreserved	Restricted	Committed	Assigned	Unassigned	Total
2006	$ 287,735	$ 10,113,568	$ -	$ -	$ -	$ -	$ 10,401,303
2007	310,848	10,293,948	-	-	-	-	10,604,796
2008	328,475	14,881,860	-	-	-	-	15,210,335
2009	81,902	14,721,397	-	-	-	-	14,803,299
2010	84,648	13,249,388	-	-	-	-	13,334,036
2011	-	-	504,602	18,216,147	1,733,634	-	20,454,383
2012	-	-	10,998,211	12,815,182	5,099,223	-	28,912,616
2013	-	-	8,253,150	11,022,449	7,052,366	-	26,327,965
2014	-	-	5,936,973	10,243,313	4,630,223	-	20,810,509
2015	-	-	3,161,762	9,477,535	2,989,483	(865,230)	14,763,550

Source: City of Farmington CAFRs

Note: In 2010, the city added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2011, the city implemented GASB Statement 54, which changed the classfications of fund balances in the governmental funds. Prior year amounts have not been restated for the implementation of Statement 54.
In 2012, the city added Civitan Golf Course operations to governmental activities which had previously been accounted for as a business-type activity.
In 2014, the city added Pinon Hills Golf Course operations to governmental activities which had previously been accounted for as a business-type activity.

City of Farmington
Changes in Fund Balances, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

Schedule 4

	Fiscal Year									
	2006	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**
Revenues										
Taxes	$ 53,932,065	$ 56,044,554	$ 58,848,446	$ 56,705,030	$ 48,954,845	$ 51,685,802	$ 56,484,330	$ 53,853,728	$ 55,151,896	$ 58,820,037
Licenses and permits	951,280	765,694	794,169	618,877	693,743	606,378	671,676	651,586	642,505	614,845
Intergovernmental	2,929,307	2,600,396	3,623,207	4,242,763	8,318,076	9,686,922	5,320,909	8,672,465	8,950,282	8,128,451
Charges for services	1,840,336	1,637,437	1,769,334	1,749,034	2,557,192	2,506,687	2,849,685	2,998,608	3,787,921	3,730,888
Fines	1,133,053	1,222,171	1,341,297	1,431,718	1,491,288	1,171,028	1,183,536	1,153,942	1,031,722	1,114,213
Special assessments	36,370	39,943	18,591	6,667	600	1,970	22	-	-	-
Investment earnings	858,611	1,064,838	962,448	701,039	402,421	364,660	257,782	76,579	350,469	303,777
Miscellaneous	876,250	1,199,675	1,386,242	1,789,230	1,782,477	1,541,494	1,601,517	1,277,670	964,113	1,093,197
Total revenues	62,557,272	64,574,708	68,743,734	67,244,358	64,200,642	67,564,941	68,369,457	68,684,578	70,878,908	73,805,408
Expenditures										
Current										
General government	18,478,746	18,715,493	18,153,620	18,766,806	16,970,629	17,895,393	20,407,349	19,080,247	20,813,820	22,435,414
Police	12,606,701	14,678,179	15,536,666	14,636,567	14,588,008	14,892,808	15,709,376	15,337,268	16,703,106	17,189,754
Fire	5,872,350	7,265,724	8,298,829	8,654,998	8,281,693	8,279,658	10,068,829	9,154,839	9,238,467	9,538,833
Parks, recreation and cultural affairs	11,128,612	12,765,857	14,551,969	13,828,963	11,795,902	12,200,221	12,863,218	12,581,191	14,488,935	14,876,178
Community development	7,182,068	7,262,150	7,147,609	1,336,120	1,100,251	1,218,263	1,296,445	1,199,310	969,916	1,219,028
Public works	-	-	-	1,049,097	5,510,298	6,276,055	6,572,566	8,347,154	7,039,486	6,626,188
Debt service										
Principal	1,060,000	1,130,000	1,180,000	1,225,000	1,270,000	1,315,000	3,440,000	1,098,878	1,189,238	1,224,760
Interest	588,521	512,905	470,217	425,643	379,342	330,393	258,145	547,717	443,054	411,133
Capital outlay	6,844,613	4,924,265	4,787,620	10,807,397	9,425,646	4,580,112	6,927,790	13,753,055	12,107,601	14,902,012
Total expenditures	63,761,611	67,254,573	70,126,530	70,730,591	69,321,769	66,987,903	77,543,718	81,099,659	81,964,357	88,423,300
Excess of revenues over (under) expenditures	(1,204,339)	(2,679,865)	(1,382,796)	(3,486,233)	(5,121,127)	577,038	(9,174,261)	(12,415,081)	(11,085,449)	(14,617,892)
Other Financing Sources (Uses)										
Transfers in	3,000,104	3,288,811	7,168,448	7,935,092	7,798,162	12,142,893	16,753,124	14,551,873	16,719,859	16,523,465
Transfers out	(1,824,537)	(1,942,696)	(5,747,728)	(6,011,462)	(2,686,511)	(2,125,713)	(8,002,626)	(6,097,632)	(9,549,410)	(8,622,782)
Sale tax debt issuance	-	-	-	-	-	-	11,197,390	-	-	-
Total other financing sources and uses	1,175,567	1,346,115	1,420,720	1,923,630	5,111,651	10,017,180	19,947,888	8,454,241	7,170,449	7,900,683
Net change in fund balances	$ (28,772)	$ (1,333,750)	$ 37,924	$ (1,562,603)	$ (9,476)	$ 10,594,218	$ 10,773,627	$ (3,960,840)	$ (3,915,000)	$ (6,717,209)
Debt service as a percentage of noncapital expenditures	3.3%	2.7%	2.6%	3.0%	2.8%	2.6%	5.4%	2.5%	2.4%	2.2%

Source: City of Farmington CAFRs

Note: In 2009, the City seperated Public Works from Community Development.
In 2010, the City added airport services to governmental activities which had previously been accounted for as a business-type activity.
In 2012, the City added Civitan Golf Course operations to governmental activities which had previously been accounted for as a business-type activity.
In 2014, the city added Pinon Hills Golf Course to governmental activities which had previously been accounted for as a business-type activity.

City of Farmington
Electric Kilowatt Sales and Revenue
Last Ten Fiscal Years

Schedule 5

Fiscal Year	* Industrial		* Commercial		* Residential		Total	
	kWh	Revenue	kWh	Revenue	kWh	Revenue	kWh	Revenue
2006	537,362,745	$ 26,418,370	415,275,503	$ 34,213,205	236,844,321	$ 19,789,570	1,189,482,569	$ 80,421,145
2007	551,421,402	27,422,114	429,127,945	36,550,017	248,119,606	21,419,197	1,228,668,953	85,391,328
2008	512,182,632	28,575,487	439,341,791	39,610,098	262,763,630	23,886,685	1,214,288,053	92,072,270
2009	490,347,580	30,035,752	441,145,350	42,395,101	264,384,359	25,663,036	1,195,877,289	98,093,889
2010	417,626,366	25,322,092	433,338,579	40,087,647	272,352,709	25,726,777	1,123,317,654	91,136,516
2011	431,217,761	26,310,371	428,923,446	39,524,535	271,478,836	25,481,033	1,131,620,043	91,315,939
2012	449,719,960	27,120,532	435,918,516	40,833,661	274,403,890	25,778,554	1,160,042,366	93,732,747
2013	413,774,318	23,518,114	428,149,644	38,831,201	279,360,211	25,109,554	1,121,284,173	87,458,869
2014	396,091,791	27,450,569	423,014,832	43,664,041	274,308,792	28,630,163	1,093,415,415	99,744,773
2015	429,200,554	29,743,138	421,102,778	43,953,556	262,207,686	28,391,172	1,112,511,018	102,087,866
Change 2006-2015	-20.1%	12.6%	1.4%	28.5%	10.7%	43.5%	-6.5%	26.9%

Source: Farmington Electric Utility System

* Totals changed due to corrections made for classifications.
Residential included Street Lighting, which should be included with Commercial.
Industrial included Wholesale but was taken out. Wholesale is not included in any of the totals.

City of Farmington **Schedule 6**
Electric Rates by Customer Type
As of June 30, 2015

Type of Customer

Industrial (Bulk Power)
$55.00 Customer charge
$8.25/kW of billing demand
$0.043/kWh energy charge

Commercial
General Service
$6.00 Customer charge
$0.09309/kWh energy charge
Large General Service
$9.00 Customer charge
$8.84/kW of billing demand
$0.05642/kWh energy charge

Residential
$3.50 Customer charge
$0.0889/kWh energy charge
Street Lighting
$8.30 100 W sodium 7/94
$12.58 100 W sodium 8/94
$14.99 250 W sodium 7/94
$15.79 250 W sodium 8/94
$8.30 175 W mercury
$14.99 400 W mercury
$12.58 LED

Source: Farmington Electric Utility System

City of Farmington
Electric Principal Revenue Payers
Current Year and Nine Years Ago

Schedule 7

	2015			2006		
Customer	**Revenue**	**Rank**	**Percentage of Revenue**	**Revenue**	**Rank**	**Percentage of Revenue**
Enterprise Field Services / Val Verde Gas Gathering	$24,792,357	1	24.29%	$19,037,594	1	23.67%
Praxair, Inc.	4,350,341	2	4.26%	1,624,467	5	2.02%
Transwestern Pipeline Co.	3,329,808	3	3.26%	3,270,184	2	4.07%
San Juan Regional Medical Center	1,738,670	4	1.70%	1,011,569	8	1.26%
Western Refining Southwest, Inc.	1,188,875	5	1.16%	1,752,921	4	2.18%
ConocoPhillips / Burlington Resources	1,183,994	6	1.16%	1,359,127	7	1.69%
Wal-Mart / Sam's Club	1,062,309	7	1.04%	703,132	10	0.87%
Central Consolidated Schools	542,399	8	0.53%	-	-	-
Animas Valley Mall	535,185	9	0.52%	-	-	-
San Juan County	457,194	10	0.45%	-	-	-
Duke Energy Field Services	-	-	-	2,592,787	3	3.22%
Paragon ECS Holdings LLC	-	-	-	1,606,064	6	2.00%
San Juan College	-	-	-	886,825	9	1.10%
Total	$39,181,132		38.38%	$33,844,670		42.08%

Source: Farmington Electric Utility System

City of Farmington **Schedule 8**
Tax Revenue by Source, Governmental Funds
Last Ten Fiscal Years

Fiscal Year	Gross Receipts Tax	Property Tax	Franchise Tax	Other Taxes	Total Taxes
2006	$ 49,274,220	$ 1,121,723	$ 1,594,098	$ 1,942,024	$ 53,932,065
2007	51,818,982	1,235,064	1,045,698	1,944,810	56,044,554
2008	54,401,730	1,330,285	992,050	2,124,381	58,848,446
2009	52,406,771	1,440,724	865,346	1,992,189	56,705,030
2010	44,760,879	1,495,634	649,388	2,048,944	48,954,845
2011	47,605,170	1,637,361	614,627	1,828,644	51,685,802
2012	50,432,706	1,743,435	2,325,998	1,982,191	56,484,330
2013	47,951,282	1,771,855	2,340,395	1,790,196	53,853,728
2014	49,107,699	1,846,832	2,422,641	1,774,724	55,151,896
2015	52,453,868	1,862,087	2,308,529	2,810,398	59,434,882
Change 2006-2015	6.5%	66.0%	44.8%	44.7%	10.2%

Source: City of Farmington CAFRs

Note: From 2006 to 2011, PILT was reported as an interfund transfer. Beginning in 2012, Electric PILT is included in Franchise Tax, while Water and Wastewater PILT are still reported as an interfund transfer.

City of Farmington
Taxable Gross Receipts by Industry
Last Ten Fiscal Years
(in thousands)

Schedule 9

	Fiscal Year									
Ending June 30	**2006**	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**
Agriculture	$ 2,769	$ 3,325	$ 3,284	$ (2,519)	$ 609	$ 612	$ 566	$ 1,718	$ 2,006	$ 1,487
Mining	192,806	222,893	185,838	163,216	113,859	121,889	118,975	80,493	83,254	93,211
Construction	142,174	124,428	121,996	157,749	117,169	109,321	102,464	115,958	77,959	96,966
Manufacturing	78,377	69,509	86,755	79,094	57,270	73,713	119,218	86,003	78,803	70,489
Trans/Comm/Utility	33,026	26,547	32,545	30,259	24,207	22,033	18,627	21,451	21,402	19,454
Wholesale Trade	160,468	197,225	164,098	163,014	99,166	97,962	104,251	94,400	80,010	87,412
Retail Trade	634,152	717,121	753,122	772,111	675,796	676,094	683,041	636,026	558,638	522,079
Information and Cultural	43,293	51,774	51,018	53,838	55,436	57,180	65,236	67,570	59,466	55,095
Finance/Ins/Real Estate	26,338	30,878	34,686	33,594	39,232	46,227	32,194	36,326	25,947	24,337
Services	506,892	537,818	580,933	601,162	502,840	579,917	597,330	602,024	515,494	498,116
Unclassified	39,669	1,486	14,923	8,359	8,883	6,880	14,612	11,640	17,501	114,164
Undisclosed (a)	26,503	26,258	28,647	31,054	28,235	29,402	28,629	26,402	27,799	21,040
Total (b)	$ 1,886,467	$ 2,009,262	$ 2,057,845	$ 2,090,931	$ 1,722,702	$ 1,821,230	$ 1,885,143	$ 1,780,011	$ 1,548,279	$ 1,603,850
City Direct Sales Tax Rate	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%

Source: State of New Mexico Department of Taxation & Revenue monthly distribution reports

Note: (a) Data has been suppressed for purposes of taxpayer confidentiality. Information is suppressed when too few taxpayers are included in a category.

(b) Although the figures in the table have been derived from "NM_FR003-500 Local Gov't Distribution Summary" issued monthly by the State, the State suppresses revenue information in certain categories if release of the information would compromise the confidentiality of an individual taxpayer. Accordingly, the "Taxable Gross Receipts Tax" totals in this table will differ from those in other tables.

City of Farmington **Schedule 10**

Direct and Overlapping Gross Receipts Tax Rates

Last Ten Fiscal Years

Fiscal Year	State GRT	City Share of State GRT	City Direct Rate	San Juan County	Total City GRT
2006	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2007	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2008	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2009	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2010	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2011	3.9000%	1.2250%	1.1875%	0.8125%	7.1250%
2012	3.9000%	1.2250%	1.1875%	0.8125%	7.1250%
2013	3.9000%	1.2250%	1.1875%	0.8125%	7.1250%
2014	3.9000%	1.2250%	1.1875%	0.8750%	7.1875%
2015	3.9000%	1.2250%	1.1875%	1.0625%	7.3750%

Source: State of New Mexico Taxation and Revenue

Note: The Local Option Gross Receipts can be increased by enacting a City Ordinance. An increase to Gross Receipts Tax by either raising the Municipal Infrastructure Tax or implementing the Municipal Capital Outlay Tax requires an election.

City of Farmington
Taxable Gross Receipts Payers by Industry
Current Year and Nine Years Ago

Schedule 11

Ending June 30	Fiscal Year 2015				Fiscal Year 2006			
	Number of Filers (12 Mth. Avg.)	Percentage of Total	Taxable Gross Receipts (thousands)	Percentage of Total	Number of Filers (12 Mth. Avg.)	Percentage of Total	Taxable Gross Receipts (thousands)	Percentage of Total
Agriculture	5	0.16%	$ 1,487	0.09%	5	0.19%	$ 2,769	0.15%
Mining	68	2.18%	93,211	5.81%	52	1.95%	192,806	10.22%
Construction	260	8.34%	96,966	6.05%	244	9.14%	142,174	7.54%
Manufacturing	144	4.62%	70,489	4.39%	86	3.22%	78,377	4.15%
Trans/Comm/Utility	41	1.31%	19,454	1.21%	35	1.31%	33,026	1.75%
Wholesale Trade	210	6.74%	87,412	5.45%	170	6.37%	160,468	8.51%
Retail Trade	682	21.87%	522,079	32.55%	573	21.47%	634,152	33.62%
Information and Cultural	102	3.27%	55,095	3.44%	76	2.85%	43,293	2.29%
Finance/Ins/Real Estate	149	4.78%	24,337	1.52%	96	3.60%	26,338	1.40%
Services	1,382	44.32%	498,116	31.06%	1,147	42.97%	506,892	26.87%
Unclassified	72	2.31%	114,164	7.12%	177	6.63%	39,669	2.10%
Undisclosed (a)	3	0.10%	21,040	1.31%	8	0.30%	26,503	1.40%
Total (b)	3,118	100.00%	$ 1,603,850	100.00%	2,669	100.00%	$ 1,886,467	100.00%

Source: State of New Mexico Department of Taxation & Revenue monthly/quarterly distribution reports.

Note: Due to confidentiality issues, the names of the ten largest revenue payers are not available. The categories presented are intended to provide alternative information regarding the sources of the City's revenue.

(a) Data has been suppressed for purposes of taxpayer confidentiality. Information is suppressed when too few taxpayers are included in a category.

(b) Although the figures in the table have been derived from "NM_FR003-500 Local Gov't Distribution Summary" issued monthly by the State, the State suppresses revenue information in certain categories if the release of information would compromise the confidentiality of an individual taxpayer. Accordingly, the "Taxable Gross Receipts Tax" totals in this table will differ from those in other tables.

City of Farmington
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Schedule 12

Fiscal Year Ended June 30	Residential Property	Nonresidential	Personal	Less: Tax-Exempt Property	Total Taxable Assessed Value	Total Direct Residential Tax Rate	Total Direct Non Residential Tax Rate	Estimated Actual Taxable Value	Taxable Assessed Value as a Percentage of Actual Taxable Value
2006	$ 449,119,354	$ 300,261,150	$ 72,774,277	$ 61,449,809	$ 760,704,972	1.511	1.877	$ 2,284,399,315	33.3%
2007	518,861,269	343,707,380	80,889,474	67,559,512	875,898,611	1.434	1.824	2,630,326,159	33.3%
2008	556,752,058	354,591,302	88,159,370	68,326,659	931,176,071	1.457	1.879	2,796,324,538	33.3%
2009	593,088,155	431,154,946	86,031,112	88,515,732	1,021,758,481	1.438	1.908	3,068,343,787	33.3%
2010	597,619,324	368,371,078	82,532,302	92,000,870	956,521,834	1.457	1.950	2,872,437,940	33.3%
2011	638,666,041	483,155,959	75,061,549	213,971,715	982,911,834	1.419	2.128	2,951,687,189	33.3%
2012	662,894,115	503,391,149	66,717,175	224,872,472	1,008,129,967	1.431	2.225	3,027,417,318	33.3%
2013	689,845,796	513,872,317	70,666,059	237,362,094	1,037,022,078	1.426	2.225	3,114,180,414	33.3%
2014	712,107,050	538,519,188	68,492,130	254,161,110	1,064,957,258	1.407	2.225	3,198,069,844	33.3%
2015	731,502,146	554,682,386	66,037,125	257,150,613	1,095,071,044	1.410	2.225	3,288,501,634	33.3%

Source: San Juan County Assessor's Office

City of Farmington
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years
(rate per $1,000 of assessed value)

Schedule 13

City of Farmington Residential Direct Rates				Overlapping Rates					
Fiscal Year	General Fund	Debt Service Fund	Total Direct Rate	State	County	School District #5	San Juan College	Secondary Vocational	Total Direct and Overlapping Rates
2006	1.511	-	1.511	1.291	6.737	9.800	3.371	0.600	23.310
2007	1.434	-	1.434	1.221	6.451	9.690	3.228	0.600	22.624
2008	1.457	-	1.457	1.250	6.567	9.725	3.283	0.600	22.882
2009	1.438	-	1.438	1.150	6.312	9.644	3.156	0.600	22.300
2010	1.457	-	1.457	1.530	6.425	9.673	3.212	0.600	22.897
2011	1.419	-	1.419	1.362	6.267	9.620	3.133	0.600	22.401
2012	1.431	-	1.431	1.360	6.326	9.751	3.162	0.420	22.450
2013	1.426	-	1.426	1.360	6.310	9.746	3.154	0.600	22.596
2014	1.407	-	1.407	1.360	6.231	9.721	3.114	0.600	22.433
2015	1.410	-	1.410	1.360	6.231	9.736	3.114	0.600	22.451

City of Farmington Nonresidential Direct Rates				Overlapping Rates					
Fiscal Year	General Fund	Debt Service Fund	Total Direct Rate	State	County	School District #5	San Juan College	Secondary Vocational	Total Direct and Overlapping Rates
2006	1.925	-	1.925	1.291	8.500	9.934	4.500	0.600	26.750
2007	1.824	-	1.824	1.221	8.500	9.853	4.500	0.600	26.498
2008	1.879	-	1.879	1.250	8.500	9.902	4.500	0.600	26.631
2009	1.908	-	1.908	1.150	8.500	9.915	4.500	0.600	26.573
2010	1.950	-	1.950	1.530	8.500	9.921	4.500	0.600	27.001
2011	2.128	-	2.128	1.362	8.500	9.923	4.500	0.600	27.013
2012	2.225	-	2.225	1.360	8.500	9.924	4.500	0.420	26.929
2013	2.225	-	2.225	1.360	8.500	9.926	4.500	0.600	27.111
2014	2.225	-	2.225	1.360	8.500	9.931	4.500	0.600	27.116
2015	2.225	-	2.225	1.360	8.500	9.939	4.500	0.600	27.124

Source: San Juan County Assessor's Office

City of Farmington **Schedule 14**

Principal Property Tax Payers
Current Year and Nine Years Ago

	2015			2006		
Taxpayer	**Taxable Assessed Value**	**Rank**	**Percentage of Total City Taxable Assessed Value**	**Taxable Assessed Value**	**Rank**	**Percentage of Total City Taxable Assessed Value**
Animas Valley Mall, LLC	$ 9,327,859	1	0.9%	$ 10,423,608	1	1.4%
San Juan Regional Medical Center	6,634,133	2	0.6%	-	-	-
New Mexico Gas Company	6,435,290	3	0.6%	-	-	-
Farmington Station, LLC	4,272,321	4	0.4%	-	-	-
Qwest Corp.	4,047,667	5	0.4%	7,300,462	2	1.0%
Burlington Resources Oil and Gas LP.	3,933,204	6	0.4%	5,712,123	3	0.8%
Wal Mart Stores East LTD	3,502,737	7	0.3%	-	-	-
Lowe's Home Centers, Inc.	2,763,113	8	0.3%	-	-	-
Animas Valley Leasing, LLC	2,728,249	9	0.2%	-	-	-
Sierra Vista Hotels, LLC	2,639,924	10	0.2%	-	-	-
Alltel Communications	-	-	-	5,383,000	4	0.7%
PNM Gas Services	-	-	-	3,638,331	5	0.5%
Hanover Compression Limited Partnership	-	-	-	3,101,924	6	0.4%
Plaza Farmington II, LLC	-	-	-	2,792,691	7	0.4%
Constar Company	-	-	-	2,691,115	8	0.4%
San Juan Development Corporation	-	-	-	2,597,406	9	0.3%
Bank of America Leasing & Capital	-	-	-	2,568,294	10	0.3%
Total	$ 46,284,497		4.2%	$ 46,208,955		6.1%

Source: San Juan County Assessor

City of Farmington
Property Tax Levies and Collections
Last Ten Fiscal Years

Schedule 15

Fiscal Year Ended June 30	Taxes Levied for the Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount Collected	Percentage of Levy		Amount Collected	Percentage of Levy
2006	$ 1,095,957	$ 1,055,826	96%	$ 40,117	$ 1,095,943	100%
2007	1,196,836	1,158,836	97%	37,981	1,196,817	100%
2008	1,307,384	1,257,590	96%	49,758	1,307,348	100%
2009	1,411,383	1,363,140	97%	48,029	1,411,169	100%
2010	1,482,573	1,415,035	95%	67,309	1,482,344	100%
2011	1,624,801	1,568,062	97%	56,058	1,624,120	100%
2012	1,700,013	1,641,482	97%	57,205	1,698,687	100%
2013	1,793,654	1,725,822	96%	62,411	1,788,233	100%
2014	1,817,162	1,757,847	97%	38,823	1,796,670	97%
2015	1,848,465	1,786,657	97%	-	1,786,657	97%

Source: San Juan County Treasurer

Note: Taxes are levied and collected by the County Treasurer and distributed to all taxing jurisdictions. The tax rate is requested by the City Council and set by the New Mexico Department of Finance and Administration. The State allows the rate to be set at 5% in excess of the requirements to allow for delinquencies.
In 2012, this schedule was updated to show information for each "period for which levied" as defined in Statement 33.

City of Farmington
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Schedule 16

	General Bonded Debt			Governmental Activities		Business-type Activities						
Fiscal Year	**General Obligation Bonds**	**Percentage of Actual Taxable Value of Property**	**Per Capita**	**Sales Tax Revenue Bonds**	**NMFA Fire Pumper Loan**	**Utility Revenue Bonds**	**NMED Loan**	**NMFA Loan**	**Capital Leases**	**Total Primary Government**	**Percentage of Personal Income**	**Debt Per Capita**
2006	$ -	N/A	N/A	$ 12,794,378	$ -	$ 38,439,846	$ 12,830,162	$ -	$ 456,114	$ 64,520,500	6.3%	$ 1,457
2007	-	N/A	N/A	11,823,254	-	33,304,989	13,650,539	-	356,707	59,135,489	4.5%	1,322
2008	-	N/A	N/A	10,621,361	-	27,940,131	13,107,058	-	250,269	51,918,819	3.9%	1,194
2009	-	N/A	N/A	9,374,468	-	22,370,275	12,547,273	-	136,302	44,428,318	3.0%	1,018
2010	-	N/A	N/A	8,082,574	-	16,615,417	11,970,694	-	86,845	36,755,530	2.5%	829
2011	-	N/A	N/A	6,745,681	-	10,580,560	11,376,818	1,054,844	34,400	29,792,303	1.9%	649
2012	-	N/A	N/A	14,628,748	475,426	4,255,702	10,765,125	1,054,844	-	31,179,845	2.0%	689
2013	-	N/A	N/A	13,542,853	431,548	-	10,135,082	1,006,938	-	25,116,421	1.7%	548
2014	-	N/A	N/A	12,333,378	387,310	-	9,486,137	2,056,450	-	24,263,275	2.1%	534
2015	-	N/A	N/A	11,088,902	342,550	-	8,817,724	4,968,995	-	25,218,171	2.3%	567

Source: Details regarding the City's outstanding debt can be found in the notes to the financial statements. See Schedule 20 for personal income and population data.
These ratios are calculated using personal income and population for the prior calendar year.

City of Farmington **Schedule 17**
Direct and Overlapping Governmental Activities Debt
As of June 30, 2015

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable	Estimated Amount Applicable to City of Farmington
Debt repaid with property taxes (a)			
Farmington Municipal Schools	$ 57,575,000	100.000%	$ 57,575,000
San Juan College	10,941,250	97.947%	10,716,632
Subtotal Overlapping Debt			68,291,632
City direct debt			11,431,452
Total direct and overlapping debt			$ 79,723,084

Sources: Outstanding debt provided by each governmental unit. San Juan College actual assessed values provided by San Juan County Accessor's Office.

Note: Overlapping governments are those that coincide, at least in part, with geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the property taxpayers of the City of Farmington. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the property taxpayers should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

(a) For debt repaid with property taxes, the percentage of overlapping debt applicable is calculated using actual assessed property values. Applicable percentages were estimated by determining the portion of each governmental unit's actual assessed value that is within the city's boundaries and dividing it by that governmental unit's total assesed value.

City of Farmington
Legal Debt Margin Information
Last Ten Fiscal Years

Schedule 18

	Fiscal Year									
	2006	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**
Assessed Value (a)	$ 699,255,163	$ 808,339,099	$ 862,849,412	$ 933,242,749	$ 864,520,964	$ 768,940,119	$ 783,257,495	$ 799,659,984	$ 1,319,118,368	$ 1,352,221,657
Exempt property	61,449,809	67,559,512	68,326,659	88,515,732	92,000,870	213,971,715	224,872,472	237,362,094	254,161,110	257,150,613
Total Taxable Assessed Value	760,704,972	875,898,611	931,176,071	1,021,758,481	956,521,834	982,911,834	1,008,129,967	1,037,022,078	1,064,957,258	1,095,071,044
Legal Debt Margin										
Debt limitation - 4 % of total assessed value	30,428,199	35,035,944	37,247,043	40,870,339	38,260,873	39,316,473	40,325,199	41,480,883	42,598,290	43,802,842
Debt applicable to limitation:										
Total bonded debt	49,650,000	43,615,000	37,300,000	30,735,000	23,940,000	16,820,000	17,940,000	12,840,000	11,695,000	10,515,000
Less: Revenue bonds	(49,650,000)	(43,615,000)	(37,300,000)	(30,735,000)	(23,940,000)	(16,820,000)	(17,940,000)	(12,840,000)	(11,695,000)	(10,515,000)
Total net debt applicable to limitation	-	-	-	-	-	-	-	-	-	-
Legal Debt Margin	$ 30,428,199	$ 35,035,944	$ 37,247,043	$ 40,870,339	$ 38,260,873	$ 39,316,473	$ 40,325,199	$ 41,480,883	$ 42,598,290	$ 43,802,842

Source: Details regarding the City's revenue bonds can be found in the notes to the financial statements. See Schedule 12 for assessed valuation amounts.

Note: (a) Excludes centrally assessed property.

City of Farmington
Pledged-Revenue Coverage
Last Ten Fiscal Years

Schedule 19

	Utility Revenue Bonds (a)						Sales Tax Revenue bonds			
Fiscal Year	**Utility Service Charges**	**Less: Operating Expenses**	**Net Available Revenue**	**Principal**	**Interest**	**Coverage**	**Sales Tax Revenue**	**Principal**	**Interest**	**Coverage**
2006	$ 104,286,825	$64,874,653	$ 39,412,172	$ 4,770,000	$ 1,790,605	6.01	$ 25,021,449	$ 1,060,000	$588,522	15.18
2007	107,924,587	65,220,228	42,704,359	4,905,000	1,647,505	6.52	26,313,679	1,130,000	512,904	16.02
2008	121,977,607	77,084,567	44,893,040	5,135,000	1,421,305	6.85	27,625,198	1,180,000	470,217	16.74
2009	117,183,511	73,688,514	43,494,997	5,340,000	1,215,905	6.63	26,612,158	1,225,000	425,643	16.12
2010	115,238,191	73,490,029	41,748,162	5,525,000	1,029,005	6.37	22,729,574	1,270,000	379,342	13.78
2011	111,560,052	75,470,531	36,089,521	5,805,000	752,755	5.50	24,173,905	1,315,000	330,393	14.69
2012	116,864,599	82,266,307	34,598,292	6,095,000	462,504	5.28	25,609,728	400,000	258,145	38.91
2013	122,482,385	82,015,303	40,467,082	4,045,000	157,755	9.63	24,348,319	1,055,000	526,289	15.40
2014	-	-	-	-	-	-	24,935,516	1,145,000	432,088	15.81
2015	-	-	-	-	-	-	26,634,607	1,180,000	400,688	16.85

Source: City of Farmington CAFRs and budgets

Note: (a) City of Farmington no longer has any outstanding utility revenue bonds. The bonds were were paid off in May 2013.

City of Farmington
Demographic and Economic Status
Last Ten Calendar Years

Schedule 20

Calendar Year	Population	Personal Income	Per Capita Personal Income	Median Age	School Enrollment	Percentage High School Graduate	Percentage Bachelor's Degree	Unemployment Rate
2005	43,100	$ 1,202,015,900	$ 27,889	33.6	10,253	83.6%	19.7%	5.5%
2006	43,600	1,276,390,000	29,275	33.6	10,257	83.6%	19.7%	4.3%
2007	42,425	1,300,368,675	30,651	33.6	10,253	83.6%	19.7%	3.4%
2008	42,637	1,425,354,910	33,430	33.6	10,467	83.6%	19.7%	4.0%
2009	43,412	1,441,799,344	33,212	33.6	10,517	85.4%	20.3%	7.6%
2010	45,877	1,552,340,049	33,837	33.6	10,646	84.5%	19.7%	9.6%
2011	45,250	1,544,518,250	34,133	32.7	10,727	85.5%	19.9%	7.8%
2012	45,854	1,438,577,542	31,373	32.7	10,728	80.9%	16.4%	6.8%
2013	45,426	1,181,484,834	26,009	33.1	10,976	86.6%	19.9%	6.7%
2014	44,445	1,104,413,805	24,849	33.1	11,062	86.0%	20.3%	6.3%

Sources: Demographic information acquired from Bureau of Business and Economic Research, University of New Mexico, U.S. Census Bureau, and San Juan Economic Development Services. School enrollment provided by Farmington Municipal Schools as of the 40 day census. Unemployment information obtained from the New Mexico Department of Workforce Solutions.

City of Farmington
Principal Employers
Current Year and Nine Years Ago

Schedule 21

	2015			2006		
Employer	**Employees**	**Rank**	**Percentage of Total County Employment**	**Employees**	**Rank**	**Percentage of Total County Employment**
Farmington Municipal Schools	1,957	1	3.5%	1,200	3	2.2%
San Juan Regional Medical Center	1,622	2	2.9%	1,093	2	2.0%
Central Consolidated Schools	918	3	1.7%	1,400	1	2.6%
BHP Billiton/New Mexico Coal	905	4	1.6%	928	4	1.7%
City of Farmington	780	5	1.4%	673	5	1.2%
San Juan County	656	6	1.2%	612	6	1.1%
Conoco Phillips	646	7	1.2%	-	-	-
Aztec Well Servicing	537	8	1.0%	-	-	-
San Juan College	503	9	0.9%	500	10	0.9%
Bloomfield Municipal Schools	430	10	0.8%	518	9	1.0%
Arizona Public Service	-	-	-	579	7	1.1%
Public Service Company of New Mexico	-	-	-	567	8	1.0%
Total	8,954		16.2%	8,070		14.8%

Source: Four Corners Economic Development and the Farmington Chamber of Commerce; City of Farmington Program Budget - Staffing Analysis Section

Note: Statistical data is representative of entire county as City data is not available.

City of Farmington **Schedule 22**

Full-time Equivalent City Government Employees by Function/Program

Last Ten Fiscal Years

Budgeted Full-time Equivalent Employees as of June 30

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
General Government										
Administration	39.5	40.5	72.5	79.5	77.5	70.5	71.5	66.5	67.5	67.5
Administrative Services	31.0	32.0	31.0	29.0	29.0	29.0	29.0	28.0	29.0	29.0
General Services (b)	42.5	52.5	52.5	58.0	58.0	53.0	51.0	46.0	47.0	50.0
Police	159.5	172.5	174.5	165.5	165.0	165.0	163.0	164.5	164.0	173.0
Fire	82.0	96.0	96.0	95.0	95.0	91.0	92.0	92.0	92.0	92.0
Parks, Recreation & Cultural Affairs	118.0	124.0	104.0	106.0	106.0	96.0	97.0	101.0	107.0	106.0
Community Development	27.0	26.0	26.0	22.0	20.0	19.0	19.0	19.0	19.0	20.0
Public Works (a)	46.0	48.0	49.0	50.0	50.0	46.0	46.0	46.0	46.0	46.0
Electric	146.0	166.0	177.0	178.0	172.0	175.0	178.0	178.0	181.0	180.0
Human Resources	11.0	11.0	12.0	12.0	12.0	11.0	11.0	11.0	9.0	9.0
Water/Wastewater	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Golf (c)	7.0	7.0	7.0	7.0	7.0	7.0	7.0	6.0	6.0	-
Total Employees	**717.5**	**783.5**	**809.5**	**810.0**	**799.5**	**770.5**	**772.5**	**766.0**	**775.5**	**780.5**

Source: City of Farmington Program Budget - Staffing Analysis Section, past ten years

Note: Full-time equivalent includes all approved budgeted positions.

(a) In 2009, Public Works was separated from Community Development. For comparative purposes, the number of full-time equilivalents for each department is allocated retroactively.
(b) In 2010, Airport was combined with General Services. For comparative purposes, the number of full-time equivalents for each department was allocated retroactively.
(c) In 2014, Golf was moved to General Fund. As of FY2015, Golf full-time equivalents are now reflected in Parks, Recreation & Cultural Affairs

City of Farmington
Operating Indicators by Function/Program
Last Ten Fiscal Years

Schedule 23

	Fiscal Year									
	2006 Restated	2007 Restated	2008 Restated	2009 Restated	2010 Restated	2011 Restated	2012	2013	2014	2015
General Government										
Total number of business registration/licenses	2,739	2,839	3,926	4,212	3,848	3,660	3,659	3,634	3,547	3,620
Police										
Police reports	6,254	6,500	6,770	7,723	7,894	6,731	8,218	8,036	8,094	9,105
Arrests	3,814	3,787	4,113	6,882	6,274	5,418	6,328	6,132	6,186	6,199
Traffic citations	16,263	18,982	24,449	24,586	27,372	13,058	21,638	19,455	20,937	23,203
Fire (f)										
Structure fires	54	47	53	40	65	65	50	50	58	44
Vehicle fires	41	34	25	36	31	29	26	19	25	28
Brush/grass fires	119	48	58	45	48	47	72	43	38	29
Rubbish/dumpster fires	37	27	27	36	46	38	46	31	32	26
Other fires	59	43	53	46	34	32	33	26	28	19
Rescue/emergency medical calls	3,309	3,724	3,946	3,935	4,419	5,466	5,058	4,848	5,349	5,554
False alarms	239	230	318	310	307	379	349	362	344	440
Mutual aid given	96	100	90	45	12	20	16	34	35	30
Hazardous materials response	113	120	129	103	114	92	115	95	119	109
General hazard response	110	91	84	81	84	89	101	121	108	123
Other responses	1,280	1,358	1,603	1,666	925	729	1,785	1,949	2,322	2,668
Parks, Recreation & Cultural Affairs										
Parks and recreation participants (d)	309,546	305,279	349,042	438,179	494,845	606,384	592,154	524,276	532,898	638,189
Golf course participants (c)	71,689	60,455	65,791	53,612	49,009	50,687	55,931	47,772	45,826	53,305
Museum patrons (a)	75,427	71,332	65,784	97,003	81,366	108,156	106,506	137,481	119,446	125,928
Library										
Library visits	481,315	503,584	503,148	517,452	530,119	468,455	455,516	427,659	404,997	374,192
Circulation	521,676	491,621	489,126	513,588	530,918	506,247	482,886	460,235	457,171	435,581
Number of computer users (e)	117,516	120,483	125,210	131,295	126,215	102,443	94,424	90,218	84,060	70,373
Number of public WiFi logins (g)	-	-	-	-	-	-	-	-	30,131	28,669
Community Development										
Summary plats	77	71	66	63	54	54	61	46	54	62
Building permits issued	1,494	1,539	1,334	1,225	1,194	1,310	1,302	1,163	1,200	1,152
Permit valuation (in $)	99,406,673	68,119,054	82,560,865	66,119,298	49,316,168	44,138,834	47,275,559	50,385,326	55,399,382	38,388,520
Public Works										
Asphalt placed (sq.ft.) (i)	132,216	88,582	103,006	129,349	139,464	119,745	96,370	127,539	134,942	266,811
Concrete placed (cu.yd.) (b)	441	727	574	174	438	338	439	615	588	577
Electric										
Meter connections	9,387	8,769	8,484	7,956	8,329	7,650	8,413	8,367	8,386	8,255
Meter reads	541,090	559,121	510,751	505,471	512,488	517,339	518,238	525,035	526,086	531,175
Water/Wastewater										
Water treated (millions of gallons)	3,842	4,029	4,346	4,512	4,630	4,409	4,627	4,452	4,075	4,115
Effluent treated (millions of gallons)	1,881	2,057	1,906	1,894	1,845	1,864	1,856	1,815	1,640	1,760
New water meter installations	373	342	262	158	156	116	131	141	123	101
Airport										
Total enplanements (h)	32,575	30,177	26,472	13,617	14,628	16,655	19,335	17,401	11,248	3,658
Transit										
Total Ridership	57,043	87,298	109,992	120,298	138,246	143,073	146,140	133,580	135,179	135,918

Source: Provided by various City departments

Note: (a) Fluctuation in museum patronage is due to special exhibits.
(b) The 2008 concrete placed (cu. yd.) reported has been restated in 2009 to the correct figure.
(c) In 2009, Civitan Golf Course was closed for remodel improvements which resulted in fewer golf course participants when compared to previous years.
(d) In 2009, a full 12 months of participants in the newly opened Sycamore Park Community Center were included which resulted in the increase in participants when compared to previous years.
(e) In 2011, number of computer users was added. This item replaced number of items in collection, which was not considered to be as meaningful of a measure.
(f) In 2012, 2006-2011 Fire Department statistics have been restated to show more accurate and detailed Fire Department responses.
(g) In 2014, the library began tracking public Wifi logins.
(h) In 2013, a change in federal regulations significantly increased hours of experience for pilots. As a result, there are fewer pilots which results in fewer flights available.
(i) In 2015, there was an increase in asphalt placed due to additional cold mill patching of streets.

City of Farmington
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years

Schedule 24

	Fiscal Year									
	2006	**2007** Restated	**2008** Restated	**2009** Restated	**2010** Restated	**2011** Restated	**2012**	**2013**	**2014**	**2015**
Police										
Police stations	1	1	1	1	1	1	1	1	1	1
Patrol vehicles	170	186	196	206	125	125	123	83	84	91
Fire stations	6	6	6	6	6	6	6	6	6	6
Parks, Recreation & Cultural Affairs										
Developed acres (a)	589	592	594	1,364	1,364	1,364	1,364	1,364	1,364	1,364
Undeveloped acres (b)	1,288	1,285	1,283	309	309	309	270	283	283	283
Number of parks/facilities (c)	80	80	80	87	88	88	88	88	88	88
Baseball/softball diamonds	25	24	24	23	23	23	23	23	23	23
Soccer/football fields	13	14	14	11	11	11	11	11	11	11
Number of golf courses	2	2	2	2	2	2	2	2	2	2
Public Works										
Streets (miles)	245	253	N/A	268	270	274	274	276	280	281
Highway (miles)	17	17	17	17	17	17	17	17	19	19
Traffic Signals	77	78	79	80	80	81	83	83	85	85
Electric										
Streetlights (d)	3,971	4,124	4,135	4,238	4,226	4,251	4,298	4,298	4,342	4,343
Water										
Water mains (miles)	336	336	340	340	340	340	340	340	341	341
Fire hydrants	2,360	2,400	2,470	2,500	2,511	2,556	2,560	2,576	2,613	2,627
Storage capacity (thousands of gallons)	24,300	24,300	24,300	24,860	24,860	26,860	26,860	26,860	26,860	26,860
Wastewater										
Sanitary sewers (miles) (e)	207	233	233	233	233	233	233	233	235	235
Treatment capacity (thousands of gallons)	6,670	6,670	6,670	6,670	6,670	6,670	6,670	6,670	6,670	6,670
Transit - minibuses/vans	8	11	11	11	16	12	12	15	15	15

Source: Provided by various City departments

Note: (a-b) In FY2009, developed acres was redefined from previous years to include parks that are partially developed but still maintained by Parks, Recreation & Cultural Affairs. Conversely, this adjustment reduced the amount of undeveloped acres.
In FY2012, undeveloped acres decreased by 39.1 acres due to a land trade with the Farmington School District and the BLM.
(c) In FY2009, the number of parks/facilities was redefined to include all facilities maintained by Parks, Recreation & Cultural Affairs city-wide rather than just Parks, Recreation & Cultural Affairs facilities.
(d) In FY2009, an audit of the number of streetlights was conducted and the figure was adjusted to actual.
(e) FY2007-2011 have been restated due to a correction of an error in the miles of existing sanitary sewer.

FARMINGTON
Jolt Your Journey™

Jolt Your Water Plan....

*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.

Glossary of Budget Book Terminology

Accrual Accounting:

Under this basis of accounting, revenues are recognized as soon as they are earned and expenditures (or expenses) are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows. Accrual accounting is used by the City′s proprietary (business-type) and internal service funds.

Annexation:

The act of incorporating territory (land) into the domain of a city.

Appropriation:

Legal authorization granted by the City Council to make expenditures and incur obligations up to a specific dollar amount.

Bond:

Written promise to pay a specified sum of money, called the face value or principal, at a specified date or dates in the future, called maturity date, together with periodic interest at a specified date.

Budget Highlights:

Noteworthy budget items unique to this fiscal budget including capital outlay and changes in personnel.

Capital Expenditures:

Expenditures by City Departments for fixed assets such as automobiles, equipment and infrastructure. Acquisitions of capital assets in a proprietary fund affect only balance sheet accounts at the time of purchase, and affect expense accounts over time as depreciation of the asset is “exhausted”. In governmental funds which focus on the flow of financial resources, the entire cost of the asset is treated as expenditure at the time of purchase because the financial “cash” is depleted by the amount of the asset.

Capital Improvements Plan:

An annual, updated plan of capital expenditures for public facilities and infrastructure (buildings, streets etc.) with estimated costs, sources of funding and timing of work over a five year period.

Cash Basis:

A method of accounting that reports cash receipts and expenditures when actually received or disbursed as opposed to accrual or modified accrual methods that report revenue and expense based upon when revenue or expenditures are either earned or obligations incurred.

Combined Cycle:

Process where a gas turbine generator generates electricity and the waste heat is used to power a second steam generator that produces electricity.

Debt Service:

The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Department:

A major administrative section of the City that indicates overall management responsibility for an operation or a group of divisions.

Depreciation:

The systematic allocation of the cost of a capital asset over the period of its useful life.

Division:

An administrative section of a department within the City.

Employee Wages and Benefits:

Expenditures by City Departments for permanent and part-time City employees' salaries, wages and benefits (i.e. medical insurance, pensions, social security tax).

Enplanements:

The act of boarding an airplane, a reference to the number of people who boarded an airplane.

Enterprise Fund:

A fund that is used to account for governmental activities that are similar to activities that may be performed by a commercial enterprise. The electric, water, wastewater, sanitation, and internal service funds are all enterprise funds.

Fiscal Year (FY):

The City's financial period which begins July 1 and ends June 30.

Fund:

A separate set of accounts that track revenues, expenditures and transfers of monies relating to the activities for which the fund has been created. The fund types in governmental accounting are: the General Fund, special revenue funds, capital projects funds, debt service funds, enterprise funds, internal service funds, and trust and agency funds.

Fund Balance:

The difference between assets and liabilities in governmental funds. The “unreserved” portion at year-end reflects net available resources that may be appropriated in the following year.

Fund Equity:

The difference between assets and liabilities in proprietary funds. The two components of fund equity are retained earnings and contributed capital. Retained earnings are the result of operations, while contributed capital represents equity obtained from other sources.

Generally Accepted Accounting Principles (GAAP):

Uniform minimum standards and guidelines for financial accounting and reporting.

General Operating Expenses:

Expenditures by City Departments that support the normal operations of a City Department /Division (i.e. supplies, telephone charges, gasoline, utility bills).

Goals & Objectives:

Description of what the public can expect from the department/division in terms of its primary function and the reason this function is performed for the citizens.

Grant:

A contribution of funds by a governmental or private entity to support a particular function. Grants may be classified as either categorical or noncategorical depending upon the amount of discretion allowed by the grantor.

Gross Receipts Tax:

A tax imposed on receipts from sales of goods and services for the privilege of doing business in New Mexico. The City of Farmington has authority, under state statutes, to impose local option gross receipts taxes.

Infrastructure:

The fundamental facilities and systems serving the city such as roads, bridges and sidewalks.

Intergovernmental Revenue:

Revenue from other governments in the form of grants, entitlements, shared revenue, etc.

Joint Powers Agreement (JPA):

An adopted written agreement between two or more governments detailing each others' responsibilities for jointly delivering a service.

Kilowatt:

A unit of power equal to 1,000 watts.

Line Item:

A specific account used to budget and record expenditures (i.e. supplies, telephone) or revenues (i.e. interest, miscellaneous).

Megawatt:

A unit of power equal to 1,000,000 watts.

OC-48

The transmission rate of an optical carrier.

PRC-005-2

The standard set forth by the North American Electric Reliability Corporation that combines the maintenance and testing requirements for protections systems for Transmission and Generation.

Spot Market (energy):

The spot energy market allows producers of surplus energy to instantly locate available buyers for this energy, negotiate prices within milliseconds and deliver actual energy to the customer just a few minutes later.

Stator:

In electric generation, the portion of a machine that remains fixed with respect to rotating parts.

Turtle Meter:

An automatic electric meter reading device which relays information through power lines – this process takes up to 27 hours, hence the name “turtle”.

Transfer:

Transfer of expenditures between funds that usually occurs when a City Department performs a service or work for another City Department in a separate fund. The most common transfers are the expense transfers between the General Fund Departments (Administration, Finance, Community Development, etc.) and other City Funds for which the General Fund performs services.

Topography:

The detailed mapping or charting of the features of a particular area.

Vector:

An insect or other organism that transmits a pathogenic fungus, virus or bacterium.

ABBREVIATIONS, ACRONYMS AND TERMS

24/7	24 Hours per day, 7 days a week
AAFP	American Association of Feline Practitioners
AAHA	American Animal Hospital Association
AAM	American Association of Museums
AARP	American Associates of Retired Persons
ADA	Americans with Disabilities Act
AED	Automated External Defibrillator
AFIX	Automated Fingerprint Identification System
AHS	Aztec High School
AIC	Acting in capacity
AMR	Automatic Meter Reading System
AOA	Airport Operations Area
API	Advanced Processing and Imaging
APPA	American Public Power Association
ARFF	Airport Rescue and Firefighting
ASE	Automotive Service Excellence
AV	Audio Visual
BLM	Bureau of Land Management
Btu	British thermal unit
CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CCMSI	Cannon Cochran Management Services, Inc.
CD	Community Development
CDBG	Community Development Block Grant

CH2MHill	CH2MHill OMI, Inc.
CIAC	Capital Improvement Advisory Committee
CIP	Capital Improvements Plan
CJTA	Criminal Justice Training Authority
CMAQ-F	Congestion, Mitigation, and Air Quality - Flexible
COF	City of Farmington
COPS	Community Oriented Policing Services
CO-OP	Cooperative
CPR	Cardiopulmonary Resuscitation
CRT	Cathode-Ray Tube
CVB	Convention and Visitors Bureau
CT	Current Transformers
CY	Calendar year
DCU	District Coordinator Unit
DFA	Department of Finance and Administration
DHL	Dasley, Hillblom, and Lynn, Freight Company
DMS	Data Management System
DRE	Drug Recognition Expert
DVD	Digital Video Disk
DWI	Driving While Intoxicated
E3	Children′s Museum: Explore, Experience and Enjoy
EHS	Environmental, Health, and Safety
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EPA	Environmental Protection Agency
ERT	Electronic Radio Transmitter

FAA	Federal Aviation Administration
FBI	Federal Bureau of Investigation
FCAB	Farmington Clean and Beautiful
FCAT	Four Corners Aquatic Team
FD	Fire Department
FedEx	Federal Express Corporation
FEMA	Federal Emergency Management Agency
FEUS	Farmington Electric Utility System
FFY	Federal Fiscal Year
FHS	Farmington High School
FHWA	Federal Highway Administration
FIC	Farmington Indian Center
FIIO	Farmington Inter-Tribal Indian Organization
FMTN	Farmington
FTA	Federal Transit Administration
FTE	Full Time Equivalent
FUEL	Farmington United Exceptional Leaders
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GASB 34	Governmental Accounting Standards Board Statement Number 34
GFOA	Government Finance Officers Association
GIS	Geographical Information System
GPS	Global Positioning System
GRT	Gross Receipts Tax

HAZMAT	Hazardous Materials
HLT	Hot line tag
HR	Human Resource
HSIP	Highway Safety Improvement Program
HTE	Harwood Technology Enterprises
HUD	Housing and Urban Development
IACP	International Association of Chiefs of Police
ICIP	Infrastructure Capital Improvement Plan
ILS	Intermediate Life Support
IMS	Intranet mapping service
IPP	Industrial Pretreatment Permit
IPRA	Independent Police Review Authority
IRA	Individual Retirement Account
IS	Information Services
ISO	Insurance Service Office
IT	Information Technology
ITRON	Electric Metering Manufacturing Company
ITS	Intelligent Transportation Systems
IVR	Interactive Voice Response
JIP	Joint Intervention Program
kV	Kilovolt
kW	Kilowatt
kWh	Kilowatt Hours
LCD	Liquid Crystal Display
LED	Light Emitting Diode

LGRF	Local Government Road Fund
MAP	Municipal Arterial Program
MDT	Mobile Data Terminal
MGD	Million Gallon Daily
MHZ	Megahertz
MIPSIS	Multi-jurisdictional Integrated Public Safety Information System
MOC	Municipal Operations Center
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MRA	Metropolitan Redevelopment Authority
MS	Microsoft
MS4	Municipal Separate Storm Sewer System
MSDS	Materials Safety Data Sheet
MTP	Metropolitan Transportation Plan
MUTCD	Manual on Uniform Traffic Control Devices
MWh	Megawatt Hour
NARFE	National Association of Retired Federal Employees
NASRO	National Association of School Resource Officers
NCIC	National Crime Information Computer
NERC	North American Electric Reliability Council
NFA	National Fire Academy
NFL	National Football League
NFPA	National Fire Protection Association
NM	New Mexico

NMDFA	New Mexico Department of Finance and Administration
NMDOT	New Mexico Department of Transportation
NMED	New Mexico Environment Department
NMSA	New Mexico Statutes Annotated
NPDES	National Pollution Discharge Elimination System
O&M	Operations and Maintenance
OH	Overhead
OMI	Operations Management International
OMS	Outage Management System
OSHA	Occupational Safety & Health Administration
PAFR	Popular Annual Financial Report
PATH	People Assisting the Homeless
PBX	Private Branch Exchange
PC	Personal Computer
PCB	Poly Chlorinated Biphenyl
PD	Police Department
PERA	Public Employees Retirement Association
PHB	Pinôn Hills Boulevard
PID	Public Improvement District
PMS	Presbyterian Medical Services
PO	Purchase Order
POTW	Publicly Owned Treatment Works
PPP	Public Participation Plan
PRCA	Parks, Recreation, & Cultural Affairs
PSA	Public Service Announcement

PUC	Public Utility Commission
PVHS	Piedra Vista High School
R&R	Renewal and Replacement
RFP	Request for Proposal
RFQP	Request for Qualification-based Proposal
RHS	Rocinante High School
RNC	Riverside Nature Center
RTU	Remote Terminal Units
SCADA	Supervisory Control And Data Acquisition
SJ	San Juan
SJEDS	San Juan Economic Development Service
SMRC	Science, Mathematics Resource Center
SOP	Standard Operating Procedures
SQL	Structured Query Language
SRO	School Resource Officer
STIP	State Transportation Improvement Program
SUTA	State Unemployment Tax Administration
SWAT	Special Weapons and Tactics
T&D	Transmission and Distribution
TAC	Terminal Agency Coordinator
TAP	Transportation Alternatives Program
TIDD	Tax Increment Development District
TIGER	Transportation Investment Generating Economic Recovery
TIP	Transportation Improvement Program
TPE	Transportation Projects Enhancement

UCR	Uniform Crime Reporting
UDC	Unified Development Code
UPC	Universal Product Code
UPS	United Parcel Service
UPWP	United Planning Work Program
USA	United States of America
UTM	Universal Transverse Mercator
UV	Ultra Violet
VAWA	Violence Against Women Act
VIN	Vehicle Identification Number
VIP	Very Important Person
VM	Vehicle Maintenance
VoIP	Voice over IP
WAA	Western Arts Alliance
WECC	Western Electricity Coordinating Council
WOW	World of Wonder
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant
YTD	Year-to-Date

NUMERIC LIST OF FUNDS BY CATEGORY

GENERAL FUND:

101 General Fund

SPECIAL REVENUE FUNDS:

201 Gross Receipts Tax-Streets Fund
202 Gross Receipts Tax-Parks Fund
211 Park Development Fees Fund
212 Recreation Fund
213 Library Gifts and Grants Fund
214 Parks/Recreation Gifts and Grants Fund
217 Museum Gifts and Grants
221 Red Apple Transit Grant
222 General Governmental Grants
223 CDBG Grant
230 Lodgers Tax Fund
231 Convention Center Fee
240 State Police Protection Fund
246 Region II Narcotics Grant Fund
248 COPS Grant
249 Law Enforcement Block Grant Fund
250 State Fire Grant Fund
251 Penalty Assessment Fund

CAPITAL PROJECTS FUNDS:

401 Public Works Grant Projects Fund
402 GRT 2012 Bonds Fund
408 Governmental Capital Projects Fund
409 Airport Grants Fund
411 Metro Redevelopment Authority
415 Convention Center Capital Projects

DEBT SERVICE FUND:

501 Sales Tax Bond Retirement Fund

ENTERPRISE FUNDS:

601 Electric Enterprise Fund
602 Water Enterprise Fund
603 Wastewater Enterprise Fund
604 Sanitation Enterprise Fund

INTERNAL SERVICE FUNDS:

701 Health Insurance Fund

FUND DESCRIPTION BY CATEGORY

GENERAL FUND:

The primary operating fund of most municipal governments, whereby operating expenses are supported by general governmental revenue sources such as gross receipts tax, property tax, licenses and permits, and other financing sources. Some basic operating services financed through the General Fund include police, fire, parks, recreation, libraries, airport, and general administration.

SPECIAL REVENUE FUNDS:

Gross Receipts Tax (Streets) Fund

This fund is used to account for the City's share of gross receipts tax that is legally restricted to the maintenance of streets.

Gross Receipts Tax (Parks) Fund

This fund is used to account for the City's share of gross receipts tax that is legally restricted to the maintenance of parks.

Parks Development Fees Fund

This fund is used to account for fees collected from developers for the purchase of land and development of parks.

Recreation Fund

The Department of Finance and Administration requires this fund be used to account for the City's share of a state cigarette tax legally restricted for parks and recreation expenditures.

Library Gifts and Grants Fund

This fund is used to account for state and county grants and gifts restricted for the purchase of library books and other educational library needs.

Parks/Recreation Gifts and Grants Fund

This fund is used to account for state grants and gifts restricted to expenditures for parks and recreation activities.

Museum Gift and Grants Fund

This fund is used to account for state grants and gifts restricted to expenditures for museum activities.

Red Apple Grant

This fund is used to account for revenue and expenses related to the Red Apple Transit grant as awarded by the Federal Transit Administration.

General Governmental Grants
This fund is used to account for revenue and expenses related to a variety of grants received by the City of Farmington including the Metropolitan Planning Organization (MPO) and DWI Detox Facility grants. These grants were reclassified from the general fund in order to better reflect true operating expenses.

CDBG Grant
This fund is used to account for revenue and expenses related to the Community Development Block (CDBG) Grant. This grant was accounted for in the 401-Capital Projects fund prior to FY14. In order to increase transparency, this grant was segregated into a separate fund.

Lodgers Tax Fund
State statute requires this fund to account for the City-imposed tax restricted for tourism and promotion. One-fourth of the revenues are restricted to tourism and promotion and three-fourths of the revenues are restricted for promotional facilities.

Convention Center Fee Fund
In compliance with the requirements set forth in the New Mexico Convention Center Financing Act, Council adopted Chapter 8 Article 16 of the Farmington Municipal Code imposing a Convention Center Fee as set forth in the ordinance. This fund accounts for the collection of such fee. The fee is to be used to fund capital improvements to the Civic Center.

State Police Protection Fund
This fund is used to account for state grants restricted for the purchase of police equipment and other approved police needs.

Region II Narcotics Grant Fund
This fund is used to account for federal grants restricted to expenditures for approved police needs.

COPS Grant
This fund is used to account for the police COPS Grant.

Law Enforcement Block Grant Fund
This fund is used to account for federal grants restricted to expenditures for approved police needs.

State Fire Grant Fund
This fund is used to account for state grants restricted for the purchase of fire fighting equipment and other approved fire department needs.

Penalty Assessment Fund
This fund is used to account for traffic fine revenues restricted for the payment of prisoner expenses.

CAPITAL PROJECTS FUNDS:

Public Works Grant Projects
This fund is used to account for the acquisition and construction of major capital projects, other than those financed by proprietary funds. These projects are funded by some combination of federal and state grants, usually with some type of matching City share. Prior to FY14, the CDBG program was also included in this fund.

GRT 2012 Bonds Fund
This fund is used to account for the Gross Receipts Tax bonds issued in 2012 to construct a new animal shelter, renovate the Civic Center, expand the Gateway Museum, rebuild Fire Station #1 and construct the Lakewood Detention Pond.

Governmental Capital Projects Fund
This fund is used to account for capital projects that are funded with transfers from the General Fund.

Airport Grant Fund
This fund is used to account for various grants for capital projects at the airport.

Metropolitan Redevelopment Authority Fund
This fund is used to account for the various activities of the Metropolitan Redevelopment Authority (MRA).

Convention Center Capital Projects Fund
This fund is used to account for the acquisition and construction of major capital projects related to the Civic Center. These projects are funded by the Convention Center Fee, enacted by Council in FY2015.

DEBT SERVICE FUND:

Sales Tax Bond Retirement Fund
This fund is used to account for the retirement of the City's sales tax and assessment district bond obligations.

ENTERPRISE FUNDS:

These self-supporting funds are established to provide goods or services to the general public. These funds operating budgets are supported by the revenue generated from user fees and service charges.

Electric Enterprise Fund
This fund accounts for the revenue and expenses of the Electric Utility.

Water Enterprise Fund
This fund accounts for the revenue and expenses of the Water Utility.

Wastewater Enterprise Fund
This fund accounts for the revenue and expenses of the Wastewater Utility.

Sanitation Enterprise Fund
This fund accounts for the revenue and expenses of the Sanitation Utility.

INTERNAL SERVICE FUNDS:

Health Insurance Fund
This fund is used to account for the City's self insurance for employee health insurance claims.

FARMINGTON
Jolt Your Journey™

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*Special Thanks to the Farmington Convention Visitors Bureau for the use of the Jolt Your Journey Logo and pictures.