

The April 2013 **Gross Receipts Tax** report is shown below. April reflects February business activity.

	<u>Month</u>	<u>YTD</u>
April FY13 GRT Received (Gross)	\$ 3,801,502	\$ 40,946,081
April FY13 Budget	\$ 4,156,120	\$ 42,589,034

**Budget to Actual**

Month of April	(8.5%)	(Unfavorable)
Fiscal Year to Date	(3.9%)	(Unfavorable)

**GRT - Major Sectors**

**Month-Over-Month Comparison**

**April - FY2013**

Single Month	Apr. FY13	April FY12	\$ Change	% Change
Mining, Oil, Gas	\$ 106,421	\$ 235,817	\$ (129,000)	(55%)
Construction	144,612	174,868	\$ (30,000)	(17%)
Manufacturing	182,275	252,370	\$ (70,000)	(28%)
Wholesale Trade	165,353	189,668	\$ (24,000)	(13%)
Retail	1,528,884	1,611,333	\$ (82,000)	(5%)
Prof, Scientific, Technical	204,650	206,160	\$ (2,000)	(1%)
Healthcare & Assistance	324,384	324,508	\$ -	(0%)
Accommodations / Food Svc.	296,688	300,721	\$ (4,000)	(1%)
Other Services	470,253	470,523	\$ -	(0%)
Misc./ Unclassified	377,982	392,002	\$ (14,000)	(4%)
Total	\$ 3,801,502	\$ 4,157,970	\$ (355,000)	(8.6%)

**GRT - Major Sectors**

**Year-Over-Year Comparison**

**July - April FY 2013**

10 Month Period	FY13 YTD	FY12 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,675,285	\$ 2,392,140	\$ (717,000)	(30%)
Construction	2,457,689	2,042,117	\$ 416,000	20%
Manufacturing	1,724,111	2,486,239	\$ (762,000)	(31%)
Wholesale Trade	1,985,451	2,160,338	\$ (175,000)	(8%)
Retail	16,492,443	17,024,027	\$ (532,000)	(3%)
Prof, Scientific, Technical	2,103,742	2,057,585	\$ 46,000	2%
Healthcare & Assistance	3,324,012	3,228,475	\$ 96,000	3%
Accommodations / Food Svc.	3,033,177	3,000,160	\$ 33,000	1%
Other Services	4,468,041	4,320,361	\$ 148,000	3%
Misc./ Unclassified	3,682,129	3,761,765	\$ (80,000)	(2%)
Total	40,946,081	42,473,206	(1,527,000)	(3.6%)

\* In the month of April 2012 the City received in the industry sector category of "Other Services" a one-time GRT assessment for prior period business activities. The amount was estimated to be \$900,000 and the April 2012 actual amount has been reduced by \$900K for comparison purposes.

- 39 new Business Registrations were issued during the month of April, 2013.
- 118 business registration renewals were processed.
- 118 businesses have not yet renewed. The Code Compliance Division will be assisting us in bringing those businesses into compliance with City Code.
- Four solicitor licenses were issued to Crystal Water (Benjamin Mortensen and Tanner Applegate), Fastbucks of Farmington (Philesha Etsitty) and Pest Techs (Steven Duncan). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing any item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is afterhours or on the weekend.
- 78 Requests to Inspect Public Records were processed.
- Deputy City Clerk conducted OptiView and NaviLine business registration training for Community Development and Code Compliance on April 30.

### AGENDA ITEM LIST

**NOTE:** The items listed are tentatively scheduled and are subject to change.

#### 5/7/13 WS

Proclamation – declaring 5/9/13 as “National Children’s Mental Health Awareness Day” (Mayor)

Budget Hearings (Mayes/Mason)

Ordinance (permission to publish) campaign finance reporting (Burnham)

#### 5/10/13 Special WS -- **Advertised**

Budget Hearing #5 (Mayes/Mason)

#### 5/14/13 CC – **DD out**

\*Bid -- Crossarm Assembly (Dunn)

\*Bid -- Lift Station 5 Improvements (Potter)

(?)\*Concession Agreements x6 (Styron)

\*Resolution – Wildflower Mesa Park (Styron)

SJC Presentation on a retail incubator proposal (Holton)

Ordinance (discussion) campaign finance reporting (Burnham)

Closed/Open – RFP CDBG 2013 Annual Action Plan (Potter)

#### 5/21/13 WS

Resolution adopting day, time and place for Work Sessions (Burnham)

Resolution – adopt preliminary budget (Mayes/Mason)

Ordinance (perm to publish) annual CPI adjustment sanitation rates (Burnham/Smaka)

Closed/Open – RFP Animal Shelter consulting (Rowland)

#### 5/28/13 CC – **Mayor out**

\*Bid -- Electrical Transmission and Distribution Construction - Labor Only (Waresback)

Resolution adopting day, time and place for regular meetings (Burnham)

Ordinance (discussion) annual CPI adjustment sanitation rates (Burnham)

Ordinance (final action) campaign finance reporting (Burnham)

Closed – pending litigation (Animas Valley Land & Water) (Burnham)

**Administration Activities:**

1. Staff continues to provide assistance to the MRA Commission on the Downtown Gateway Signage project, a Complete Streets design for Main Street, a developer incentive proposal, and a retail incubator proposal.
2. Staff is also currently working on two possible annexation proposals.
3. Staff attended in-house Optiview training, on-line GIS training, & two planners attended professional training at the 2013 National Planning Conference.

**Building Inspections Activities:**

Permits were issued for the following projects:

1. Interior remodel at Sam's Club, 4500 East Main Street.
2. Tenant improvement remodel for Trudy Goldsmith, State Farm Insurance, 800 East 30th Street.
3. Tenant improvement remodel for Edward Jones 4800 College Blvd., Suite 102.
4. Interior remodel for First Presbyterian Church, 865 North Dustin Avenue.
5. Tenant improvement remodel for Dimmick Realty, 3501 East Main Street, Suite "I".
6. Interior remodel for World Harvest Church, 1024 North Butler Avenue.
7. New office/warehouse building for Four Stars Pipe & Supply, 651 Dekalb Street.
8. Exterior remodel for Walter Dorman, 729 East Main Street.
9. New building for Four Corners Foundation's Path Home, 520 Hydro Plant Road, Building 1000.
10. Thirteen building permits for new single family residences.

Plans are currently under review for the following projects:

1. Revised plans for ten attached single family homes at 1305 East Navajo Street.
2. New Building for United Pentecostal Church, 1900 Fairview Avenue.
3. Interior remodel for San Juan Regional Medical Center's Audiology Clinic, 816 West Maple Street.
4. Three-story apartment building with 12-1 bedroom apartments for Four Corners Foundation, 520 Hydro Plant Road, Building 2000.
5. Tenant improvement remodel for Jimmy John's Gourmet Sandwiches, 3060-B East 20th Street.
6. Revised plans for two apartment buildings with a total of 40 apartment units at 401 Nelson Avenue.

The Division issued a total of 117 building permits with a valuation of \$6,290,501, completed 6 final inspections of new single family residences, 1 final inspection of a commercial building, and performed a total of 617 inspections.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following petitions: 5 rezone petitions; 3 SUP petitions; and, 4 variance petitions. Additionally, staff reviewed and processed, and as applicable, inspected and/or issued: 1 minor subdivision plan; 1 final plan; 9 summary plats; 6 zoning verification letters; 21 business license zoning verifications; 1 auto dealer certification letter; 8 address verification/assignment letters; 48 UDC violation complaint inspections; 19 UDC violation complaint re-inspections; 56 zoning code violation letters; 14 well inspection notification letters; reviewed 28 sets of building permit plans for UDC compliance; prepared 1 improvement agreement; and, met with 130 counter visitors to answer inquiries and/or approve permit plans.

**Community Development Block Grant (CDBG) Activities:**

1. Staff continues planning stakeholder meetings and developing work products associated with the 2014-2018 Consolidated Plan, including the development of a needs assessment survey and a housing survey. Both surveys will be administered in stakeholder meetings and will be available online soon.
2. The Citizen Participation Plan was approved by the City Council on April 23.
3. Staff continues working on implementing the 2012 Action Plan projects, including the development of an amendment, and has begun the 2013 Action Plan activities.

**Metropolitan Planning Organization (MPO) Activities:**

1. The Policy Committee on April 23 adopted the FY2014-2019 Transportation Improvement Program (TIP), approved an amendment to the FY2013 Unified Planning Work Program, approved new boundaries for the Traffic Analysis Zone (TAZ) structure, and approved a list of traffic count locations for weekend traffic counts.
2. Staff assisted the Safe Routes to School Program by taking student arrival counts at the four participating schools.
3. The MPO held an open house on April 30 to celebrate its 10 year designation as an MPO.

**Administration**

1. Ongoing review of Cost of Service/Rate Design Model
2. NMMEA budget preparation
3. Review and update of FEUS Rules and Regulations
4. FY2014/2015 Electric Utility budget presentation to PUC and Council

**Compliance – NERC/WECC, Environmental, Safety:**

1. New Workers Comp reporting system with CCMSI
2. Annual Sabotage/Situational Awareness Training and Cyber Security Training scheduled
3. TFE Self Reports: Submitted Completion: FFT for TFE Self Reports
4. WECC Class II Meeting; WECC Bifurcation
5. On 3-29-2013 NMED conducted a periodic NPDES inspection on behalf of EPA of the Animas Facility (no findings).
6. Prepared and submitted quarterly discharge monitoring report to EPA for the Animas facility
7. Prepared and submitted quarterly storm water DMR for the Animas and Bluffview facilities.
8. Submitted the annual RATA report to NMED for the Animas and Bluffview facilities as required by the NSR permit.
9. Submitted information to EPA for the Bluffview Facility annual Green House Gas Reporting.
10. Submitted the first quarter 2013 EDR report to EPA as required by the Bluffview Acid Rain Permit.
11. Environmental Health and Safety (EHS) Team Meeting

**Engineering:**

1. Dwight Arthur Switching Station completed and energized.
2. Control Center Infrastructure project in progress and on schedule
3. Mesa Substation Distribution Upgrade in progress.

**Transmission and Distribution:****Construction/Maintenance:**

1. Started phase 2 of Animas circuit 302 reconductor on Main St from Butler to Fairgrounds. This includes replacement of damaged poles and also re-location of poles for better access and improved reliability.
2. Completed reconductor on Bloomfield circuit 2302
3. Completed Praxair 3-phase Underground relocation..
4. Replacing damaged cross arms and insulators on Glade-Hesperus 115kv Line

**Relay:**

1. Completed Navajo Generation relay protection upgrade.
2. Completed Dwight Arthur Substation relay and SCADA work.
3. Completed re-route of fiber optic cable to Primary Control Center at MOC

**Meter Shop:**

1. Finished verification of La Plata circuits, starting verification on Lakeview substation circuits.

**Generation:**

1. Navajo scheduled outage and controls/relays upgrade completed on schedule (Mid April target, 4/19 actual).
2. NPDES outfalls engineering and design contract awarded to Kiewit.
3. On-going meetings of the San Juan Working Group and Decommissioning Task Force attended. Updated RIRP study completed by Pace Global. New generation options and RIRP study results presentation developed

**Fuel Sales & Purchases:**

1. Bluffview total estimated gas sale – 4,550 mmbtu

**Control Center:**

1. Construction continues on the UPS upgrade at Primary and Backup Control Centers.
2. Dwight Arthur Switching station put in service
3. Navajo Generation back on line after major controls and protection upgrades.

**Operating Statistics:**

Animas Plant MWh:	12,318	Bluffview Plant MWh:	36,143	Navajo Plant MWh:	0
San Juan Plant MWh:	10,372	WAPA MWh:	12,960	Purchase Power MWh:	8,299
Peak Demand MWh:	145	Percent increase (decrease):	(2.7%)		
Monthly System Energy MWh:	88,807	Percent increase (decrease):	(2.3%)		

**System Outages:**

1. 50 minor outages due to strong spring wind storms.
2. No major outages

**Customer Care:**

1. PBX transferred to CC
2. Write off report to be completed in June

***CALL TYPE*** ***NUMBER OF RESPONSES***

Structure Fires	5
Vehicle Fires	0
Brush/Grass Fires	2
Rubbish/Dumpster Fires	2
Other Fires	0
Rescue/Emergency Medical	381
False Alarms	28
Mutual Aid Given	2
Hazardous Materials Response	6
General Hazard Response	17
Other Responses	173

***TOTAL*** ***616***

***TRAINING***

- Firefighting Training: Fire Tower shift training, multi-company live-fire training.
- Company Training: Bluffview power plant tours and safety inspection.
- Officer Training: Fire Marshal update, interactive iPad inspection software.
- EMS Training: On-shift EMT-refreshers.
- Technical Rescue: Equipment maintenance conducted by A-Shift personnel.
- Hazardous Materials: Equipment maintenance conducted by B-Shift personnel.
- Wildland Team: Equipment maintenance conducted by C-Shift personnel.
- ARFF (Aircraft Rescue Fire Fighting): Conducted annual FAA required hot drill at Kirtland Air Force Base, and classroom based education at Fire Station #3.
- Two fire department members participated in City sponsored Supervisor training.
- Wildfire chainsaw class with San Juan County Fire Department.

***MISCELLANEOUS***

- Numerous public events and station tours, including active participation in the “Safety Days” at the K.A.T.E. center and the “Don’t Meth with Us” program.
- Fire department members participated with S.W.A.T. monthly trainings.
- Wildland team members participated in state preparatory meetings.
- Members of the fire department in coordination with the Police and the Office of Emergency Management continued working with Farmington Schools in developing and drilling of emergency plans.
- Youth Job Fair at McGee Park.
- LEPC Planning meeting for large scale multi-agency exercise in October.
- EMT Standby for the Dune’s Motocross Race.
- Every 15 minutes DWI prevention program at Piedra Vista High School.
- Egg drop at Children’s Discovery Museum.
- San Juan College EMT ride-along program; students riding with engine companies for educational purposes.
- Homeland Security Equipment inspection.
- SASSY Tortoise & Hare Run. EMT stand-by at Lions Wilderness Park.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 594
- Service Calls Completed 12

Building & Maintenance Division:

- Active Job Orders 224
- Completed Job Orders (Month) 141
- Completed Job Orders (YTD) 482

Red Apple Transit Division:

- Ridership (Month) 11,699
- Ridership (YTD) 46,739

Maintenance Projects:

- Crews have been working on both the Giant and La Plata Substations
- The old ticket office at the Civic Center was renovated for use as a substation for the Police Department.
- The MOC access was modified to provide access for construction crews working on the MOC West Expansion project.
- Crews have initiated the transition from heating to cooling for various city buildings.

Status of Construction Projects:

- Civic Center Remodel – The Civic Center Project was completed and accepted on April 16, 2013. Delays in the installation of the partition doors pushed the project into April. The Ribbon cutting was held on April 18<sup>th</sup> and the Mayor’s Ball initialed the new ballroom on April 25<sup>th</sup>.
- Animal Shelter – Walls are going up at the Animal Shelter site. A number of coordination meetings have been held by Jaynes, their subs and the architect to coordinate the extensive mechanical systems in the building. There will be some modifications to roof trusses to accommodate the above ceiling systems but the schedule is still on track for completion in the Fall.
- Farmington Museum Expansion – A pre-construction meeting was held on April 5 with Mick Rich Contractors and the architects. The plans have been submitted to CID for the permit and initial mobilization has begun. A groundbreaking ceremony will be held on May 8 at 2:00pm.
- Fire Station #1 – The Fire Station is in design development. A 60% plan review was distributed to city departments for comments on April 2. Design plans will be completed soon and the architects anticipate reviewing them for City Council on May 21.

**Four Corners Regional Airport**

(Percentage Change YTD)

Enplanements:	1230	Down 11.14%
Deplanements:	1261	Down 12.37%
Air Traffic Operations:	2970	Down 6.3%
Fuel Flowage (gallons):	31,901	Down 17.7%
Car Rental Revenue (Mar):	\$11,693	Up 1.7%
Restaurant:	\$1,500 (min)	Down 13.3%

**PERSONNEL DIVISION**

## Job Openings (April)

Regular/FT - 10

Temporary - 26

Regular/FT - Inter-City/Dept./Div. - 2

Temp- Inter-City/Dept./Div. - 1

Total = 39 open positions

Terminated Employee - 8 Full-time \*\*\*5(Temporary/Seasonal)

New Employees Hired - 5 Full-time \*\*\*65 PT/Seasonal

**PAYROLL*****PP# 08***

Direct Deposits	850
Regular Checks	93
Total Checks printed	943**
Gross Pay	\$1686912.03
Net Pay	\$1106149.37
Regular Employees	701
Temporary Employees	295

***PP# 09***

Direct Deposits	861
Regular Checks	104
Total Checks printed	965**
Gross Pay	\$1687844.03
Net Pay	\$1118869.37
Regular Employees	702
Temporary Employees	316

*\*\* Note: This includes supplemental and garnishment/child support checks***HR GENERAL**

- Continued training for new staff - cross training.
- Training on CCMSI (Workers Comp TPA) for supervisors.

**Enterprise Systems Division****General Activities**

- Installed new 3 year Verisign SSL certificate for Click2Gov, completed configuration of split tunnel VPN for the Aquatic Center HVAC, replaced the failing Cisco SSM-10 IPS module in the primary ASA firewall, met with Mike Hager of Mainline Information Systems to discuss the development of an IT disaster recovery plan.

**C2G UT on-line payment counts for April, 2013 - a growth of 156 C2G customers in 1 month**

- 17,889 - customers have started enrollment, 15,887 - customers have completed enrollment
- For the months of 04/13 -3,054 C2G Utility customers made payments in the amount of \$486,130.91

**C2G Business License on-line Renewal counts as of April, 2013**

- 225 Businesses have renewed their licenses via the web for a total of \$7,705.00

**Selectron IVR Utility payments for April, 2013**

- 2,758 IVR Utility customers made payments in the amount of \$349,049.21

**System i usage statistics for April, 2013**

Active users – 673, Total Interactive Sessions - 44,885, Average response time - 0.03 seconds

**Computer Operations Division****Continuing projects:**

- new computer installs, 9 Laptops, Fiber Projects (70%), HR Kiosks (2), Upgrade Firmware on Extreme Switches, Airport FIDS move to one PC, Web site move, New Animal Shelter , Museum Expansion, Bluffview/ Grainger Vending Machine, New Wireless Controller and Devices (34)

**Completed projects:**

- 2 PC failures, 2 monitors, 2 New Printer Setups, 1 Virus infection, 3 new PC installs, 1 Laptops, 3 PC Rotation Setups, Style sheet for Webtrac, Lions Pool – POS/Rectrac , Fiber relocation MOC, PBX Move to MOC, cluster disk repair after raid failure, MDT for vehicle maintenance, Fire Station 1 rebuild

**Police Department IT:**

- 478 trouble calls (19 call outs), 188 Video requests (50 internal, 138 external), 4 server PMs, 16 PC PMs, 21 Laptop updates, Setup 8 new PCs, server consolidation completed, old servers still online to accommodate outdated software, Completed PD network rewiring project, Started Tablet PC evaluation

**Library Management Systems**

- Peer-to-peer downloading was turned down to curtail pirating activities, now able to track daily wifi logins, in a 7 day period there 564 wifi logins, working on updating the Smartshield Software on all library computers.

**Geographic Information Systems****Finished Projects**

- Numerous map requests, several Fire ISO analysis done for annexation analysis, updated parcel and subdivision datasets, drawing revisions, site drawings, and construction plans, installed and configured GIS3 server preparing for the Futura GIS (electric) upgrade

**Current Projects**

- Mesa Verde Crosswalk Updates, COF Real Property Map, updating/correcting zoning dataset, Road ROW and easements for entire City, getting Standard City Maps created and exported the PDF for the new City Website, conversion of MPO website
- Work order mapping, substation drawings, building feeder maps in Futura Subdivision parcels

**Help Desk****Departmental Help Desk Ticket Counts**

- Tickets created: **302**, Tickets closed: **276**
- Average satisfaction rating of **4.9** (out of 5) based on **70** responses.

**Notes**

- Recent updates have interfered with Java on many computers, so we have had to re-install and configure Java on many computers this past month.

**Farmington Public Library**

<b>Total number of operating hours, April 1 through April 30:</b>	<b>292</b>
<b>People served April 1 through April 30:</b>	<b>30,841</b>
<i>Daily average:</i>	<i>1,142</i>
<i>Materials checked out April 1 through April 30:</i>	
<i>(includes downloadable media)</i>	<i>38,894</i>
<i>Daily average:</i>	<i>1,441</i>
<i>Computer users April 1 through April 30:</i>	<i>6,197</i>
<i>Daily average:</i>	<i>230</i>
<i>Farmington Public Library Programs April 1 through April 30:</i>	
Total number of programs:	14
Total number of attendees:	107

**Shiprock Branch Library**

<b>Total number of operating hours, April 1 through April 30:</b>	<b>198</b>
<b>People served April 1 through April 30:</b>	<b>2,953</b>
<i>Daily average:</i>	<i>155</i>
<i>Materials checked out April 1 through April 30:</i>	<i>696</i>
<i>Daily average:</i>	<i>37</i>
<i>Computer users April 1 through April 30:</i>	<i>1,086</i>
<i>Daily average:</i>	<i>57</i>
<i>Shiprock Branch Library Programs April 1 through April 30:</i>	
Total number of programs:	68
Total number of attendees:	47

**Power Library**

<b>Total number of operating hours, April 1 through April 30:</b>	<b>32</b>
<b>People served April 1 through April 30:</b>	<b>742</b>
<b>Materials checked out April 1 through April 30:</b>	<b>21</b>
<b>Computer users April 1 through April 30:</b>	<b>311</b>
<b>Power Library Programs April 1 through April 30:</b>	
Total number of programs:	38
Total number of attendees:	758

**Patron Comments:**

“Oh I enjoyed my visit. Your employees were very assisting. If they couldn't assist me they took the extra initiative to seek advance help for me. Please give my compliments.” – Meejah

“Enjoy using the library; enjoy help and attitude of staff. Researchers are friendly and helpful.” - Don

“The young woman who helped me was great. She was very courteous and helpful. The staff overall was great. I was approached several times by other staff members and asked if I was being helped. The library and its staff are truly an asset to the City of Farmington. Great job by all. Thanks.” - Donnie



**Aquatic Center** – The “No Fish Left Behind” swimming lesson program on Tuesdays and Thursdays brought in 55 home school and private school participants. The Aquatic Center implemented a new home school public swim session on Wednesdays from 1:00-3:00pm during the month of April in which 92 participants took advantage.

**Civic Center** – An Open House was held on Thursday, April 18<sup>th</sup> to show off the newly remodeled Exhibit Halls. On April 26, the “Mayor’s Ball” was the first big banquet to be held in the new rooms, dazzling all 340 who attended. “The People’s Choice Art” reception was held at the Civic Center with 100 in attendance. The Jehovah’s Witnesses hosted their annual spring event in the theater with over 1000 in attendance. The County High School’s Student Council and the Honor Orchestra met during April.

**Crouch Mesa Community Center** – The average daily usage is 65 kids since the opening six months ago. We will be offering a monthly “Keep It Clean” class on the third Tuesday of every month from 3:30-4:30pm. The facility hours are 3-6pm Monday through Friday and 10-6pm on Saturday. CMCC is located at 4500 Wildflower Mesa Drive in Farmington. We continue to get positive feedback from the patrons who appreciate the service.

**Farmington Clean & Beautiful** – The children at Crouch Mesa Community Center took a tour of the new Recycle Center as part of their monthly “Keep it Clean” program. On Earth Day, April 22, FC&B staff taught children from the Boys & Girls Club the benefits of planting and caring for trees while they worked together to plant 2 new Ash trees in front of the facility. On Arbor Day, April 26, staff and Bluffview Elementary students planted native shrubs at the entrance to the new Xeriscape Garden at the Riverside Nature Center. Grants awarded by “Keep NM Beautiful” provided funding for both plantings.

**Farmington Indian Center** – A total of 2,708 customers utilized the Indian Center in April; 1,882 were restaurant customers. No special events were held in the month of April.

**Golf Courses** – Piñon Hills Golf Course hosted a big event to benefit The Boys & Girls Club on Saturday, April 27; 112 golfers enjoyed the Friday night shootout and the Saturday morning golf tournament. During May, the golf course will host several events, including the Northern NM Seniors, XTO Energy, San Juan East Rotary Club, and at the end of the month – the API Scholarship Fundraiser.

**Parks Operations** – During the month of April the Parks Operations crews worked in the parks preparing for summer. Parks have been fertilized and mowed weekly. Ball crews have been very busy with the school league games and tournaments. League play has started on all fields along with spring soccer season coming to an end.

**Park Planning** – A landscape plan was prepared for the Shiprock Chapter House for their April 22 “Shiprock Clean Up Day.” A revised lease agreement for a proposed wilderness park was prepared for the BLM site, formerly the Animal Shelter site. The fifth grade classes from Bluffview Elementary School will assist with the planting at the Xeriscape Garden on April 26. Comcast Cares Day will have up to 60 volunteers to place chipper mulch on the nature trail in Berg Park April 27.

**Recreation Center** – The 2013 Spring/Summer Men’s Slow Pitch League began their season play on April 15<sup>th</sup>, the league had 25 teams register. The Recreation Center also hosted its monthly “Saturday Night Fun!” for kids on April 13<sup>th</sup> with 10 kids enrolled. The following week, April’s “Family Bingo and Pizza Night” had 70 participants.

**Senior Center** – Our final count to assist low income seniors with their taxes was 623, this did not count people who just needed questions answered who were doing their own taxes. Senior Olympics has kicked off with a bang and we have 134 participants so far. The Silver Fitness Center now has 350 members and is still growing. The Community Garden has elected new officers and installed additional lines to the drip system. The garden will be planted by May 20.

**Sycamore Park Community Center** – The center’s Annual Health Fair accommodated 32 vendors, and 195 visitors. The Mother Daughter Tea Party will be Saturday, May 11 from 10:00am – noon. Encouraging feedback continually comes in from the patrons who believe the center has made a huge improvement in the neighborhood since it has opened.

- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannon-Huston engineering/design; 90% design review meeting will be held May 2<sup>nd</sup> with Bridge Section of NMDOT. NMDOT STIP -- FY2015 for intersection and construction of roadway to Hubbard has been added to the STIP (\$3 million); documents submitted to NMDOT for review.
- Secondary access to Piedra Vista High School – Consolidated Constructors, road to remain closed to all traffic until project completion; Traffic signal upgrade at English Road and PHB intersection – scheduled spring 2013; Pedestrian push button poles installed.
- FEMA Storm Cleanup – structural work complete; preparing reimbursement requests.
- Miscellaneous projects: *La Plata Highway waterline project*: received BLM permit, awaiting NMDOT permit (submitted additional data requested by NMDOT for Archaeological and Cultural Survey); *Municipal Drive, 1C Tank to 20<sup>th</sup> Street* – water and miscellaneous utility replacement; construction continues; anticipate summer completion.
- Off-site Sewer & Lift Station Improvements – Sun Western Contractors, installed pipe from La Plata River crossing to the La Plata Highway crossing; working on Lift Station #22 site and east sewer extension along Piñon Hills.
- NMDOT FY13 MAP Project – Apache Street Resurfacing, Auburn to Butler; resurfacing to be scheduled.
- COF Master Drainage Plan: report received from HDR, presentation of report will be scheduled.
- SAFE ROUTES TO SCHOOL: *Non-infrastructure*: funding request submitted to NMDOT for one year extension; *Phase 1 Infrastructure* includes sidewalk improvements for Apache, McKinley and NE Elementary schools, design completed by City, Lee Engineering certifications forwarded to NMDOT for review and approval; *Phase 2 Infrastructure* includes sidewalk improvements for Animas and McCormick Elementary schools, awaiting agreement from NMDOT.
- East Main Adaptive Traffic Signal Control System: submitted documents to NMDOT for contract award of \$500,000 (federal funds - \$400,000 / City match - \$100,000); URS continues report development.
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement project -- ongoing. Crosswalk markings – materials received, installation scheduled, weather permitting. Spring paint run in process, weather permitting. MOC Entrance Study – draft report under review. Traffic Signal rebuild at Main and Cliffside completed. Working with SJRMC on design for raised intersection for Maple Street pedestrian crossing and on design for Piñon Street pedestrian crossing. Working on communication issues between existing traffic software and new Police Department software, Lexis/Nexis Ecrash, working with vendor.
- Streets: Heavy Equipment and truck crews completed work at Farmington Lake and continue blading dirt streets and hauling materials as needed. Asphalt crews continue repairing potholes and patching street cuts with hot asphalt. Sweepers continue routine in residential areas and on arterial streets while the Roadside crews are picking up trash and spraying herbicide on concrete medians, around guard rails, gravel medians and right-of-ways. Concrete crews completed repairs on Glade Wash wall south of Murray and continue repairing sidewalk and curb.