

Administrative Services Department

May, 2013

The May 2013 **Gross Receipts Tax** report is shown below. May reflects March business activity.

	<u>Month</u>	<u>YTD</u>
May FY13 GRT Received (Gross)	\$ 4,187,256	\$ 45,133,692
May FY13 Budget	\$ 4,375,934	\$ 46,964,968

Budget to Actual

Month of May	(4.3%)	(Unfavorable)
Fiscal Year to Date	(3.9%)	(Unfavorable)

GRT - Major Sectors

Month-Over-Month Comparison

May - FY2013

Single Month	May FY13	May FY12	\$ Change	% Change
Mining, Oil, Gas	\$ 165,468	\$ 160,784	\$ 5,000	3%
Construction	162,765	204,195	\$ (41,000)	(20%)
Manufacturing	181,194	239,389	\$ (58,000)	(24%)
Wholesale Trade	197,719	216,378	\$ (19,000)	(9%)
Retail	1,722,585	1,736,762	\$ (14,000)	(1%)
Prof, Scientific, Technical	210,563	214,286	\$ (4,000)	(2%)
Healthcare & Assistance	344,982	353,881	\$ (9,000)	(3%)
Accommodations / Food Svc.	336,004	345,883	\$ (10,000)	(3%)
Other Services	442,354	534,014	\$ (92,000)	(17%)
Misc./ Unclassified	423,980	409,727	\$ 14,000	3%
Total	\$ 4,187,612	\$ 4,415,299	\$ (228,000)	(5.2%)

GRT - Major Sectors

Year-Over-Year Comparison

July - May FY 2013

11 Month Period	FY13 YTD	FY12 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,840,753	\$ 2,552,924	\$ (712,000)	(28%)
Construction	2,620,454	2,246,312	\$ 374,000	17%
Manufacturing	1,905,305	2,725,627	\$ (820,000)	(30%)
Wholesale Trade	2,183,170	2,376,716	\$ (194,000)	(8%)
Retail	18,215,028	18,760,790	\$ (546,000)	(3%)
Prof, Scientific, Technical	2,314,305	2,271,870	\$ 42,000	2%
Healthcare & Assistance	3,668,994	3,582,356	\$ 87,000	2%
Accommodations / Food Svc.	3,369,181	3,346,043	\$ 23,000	1%
Other Services	4,910,395	4,854,375	\$ 56,000	1%
Misc./ Unclassified	4,106,109	4,171,491	\$ (65,000)	(2%)
Total	45,133,693	46,888,505	(1,755,000)	(3.7%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Management., Entertainment

* In the month of January 2012 the City received in the industry sector category of "Other Services" a one-time GRT assessment for prior period business activities. The amount was estimated to be \$900,000 and the January 2012 actual amount has been reduced by \$900K for comparison purposes.

- 54 new Business Registrations were issued during the month of May, 2013.
- 46 business registration renewals were processed.
- 37 businesses still have not renewed. The Code Compliance Division has been wonderful in assisting us with bringing all businesses into compliance with City Code.
- 60 liquor and 8 security guard license renewal letters were mailed on May 31, 2013. All liquor and security guard licenses must be renewed by June 30.
- Two solicitor licenses were issued to Enviropest Control (Travis & Justin Nygren). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing any item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is afterhours or on the weekend.
- 62 Requests to Inspect Public Records were processed.
- The Clerk conducted training on the Inspection of Public Records Act on May 1 with 25 employees attending. Training on the Open Meetings Act will be scheduled for July.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

6/11/13 CC

*Minutes – 5/28/13 CC & 5/21/13 WS

* CDBG 2013 Annual Action Plan award Capital & Public Service Projects (Potter)

(?)Concession Agreements x6 (Styron)

P & Z – SUP 13-05 keeping of animals at 322 E Spruce St (Holton)

Public Hearing & adoption of a Resolution concerning the CDBG 2012 Annual Action Plan Amendment (Peterman)

Proclamation banning the use of fireworks (Mayor)

Ordinance (discussion) campaign finance reporting (Burnham)

Ordinance (final action) annual CPI adjustment sanitation rates (Burnham)

Closed/Open – Veterinary services for the Animal Shelter (Rowland)

6/18/13 WS

Closed/Open – RFP for Professional Legal Services (Potter)

- RFP Administration and Operation of the Public Defender Program (Potter)

6/25/13 CC

*Four Winds grant agreement (Baird/Oliver)

Ordinance (final action) annual CPI adjustment sanitation rates (Burnham)

Ordinance (final action) campaign finance reporting (Burnham)

7/2/13 WS

PUC Recommendation re: updated RIFP portfolio planning report & developments at SJ Generating Station (Pace Global/Sims)

7/9/13 CC

7/16/13 WS

Closed/Open – RFQP for Professional Architectural/Engineering Services for Downtown Gateway Signage (Potter)

7/23/13 CC

Administration Activities:

1. Staff continues to provide assistance to the MRA Commission on various projects and proposals.
2. Staff is currently working on two possible annexation proposals.
3. Departmental staff attended the following trainings: on-line ArcGIS; NMLZO; advanced transportation planning; developer incentives; and, building plans examiner.

Building Inspections Activities:Permits were issued for the following projects:

1. Interior remodel for Eberhart Home Health, 3751 North Butler Avenue, Suite 107.
2. Remodel for San Juan Regional Medical Center's Audiology Clinic, 816 West Maple Street.
3. Tenant improvement remodel for San Juan Plaza, 3030 East Main Street, Suite YL.
4. Warehouse addition for Advantage Dodge, 3200 East Main Street.
5. Interior remodel for Marriott TownePlace Suites, 4200 Sierra Vista Drive.
6. New administration building and two 3-story apartment buildings for Cannery II Apartments, with a total of 40 apartment units, 401 Nelson Avenue.
7. Interior remodel for the Oasis Church, 1600-D North Dustin Avenue.
8. Tenant improvement remodel for Jimmy John's Gourmet Sandwiches, 3060 East 20th Street, Suite "B".
9. Interior remodel for Dr. Michael Tornow, 5990 East Main Street.
10. Twelve (12) building permits for new single family residences.

Plans are currently under review for the following projects:

1. Revised plans for Four Corners Foundation's Emergency and Transitional Housing 12-unit apartment building, 520 Hydro Plant Road, Building 2000.
2. Interior remodel for Henry Production, 3440 Morningstar Drive.
3. Revised plans on a new Seven Two Eleven Food Store, 1700 East Murray Drive.
4. New sanctuary building for United Pentecostal Church, 1900 Fairview Avenue.

The Division issued a total of 118 building permits with a valuation of \$7,596,322, completed 4 final inspections of new single family residences, 1 final inspection of a commercial building, and performed a total of 743 inspections.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 4 rezone petitions; 1 SUP petition; 1 encroachment permit appeal; 2 variance petitions; 1 minor subdivision plan; 1 final plan; 5 summary plats; 1 temporary use permit; 1 zoning verification letter; 7 business license zoning verifications; 1 liquor certification letter; 4 address verification/assignment letters; 2 electrical affidavits; 6 UDC violation complaint inspections; 11 UDC violation complaint re-inspections; 2 zoning code violation letters; 2 well inspection notification letters; 27 well inspections; reviewed 26 sets of building permit plans for UDC compliance; prepared 1 improvement agreement; and, met with 120 counter visitors to answer inquiries and/or approve permit plans.

Community Development Block Grant (CDBG) Activities:

1. Staff continues to work on outreach and on work products associated with the 2014-2018 Consolidated Plan, including the administration of a needs assessment survey and the development of a housing survey. The needs assessment survey is on-line at: https://www.surveymonkey.com/s/FMTN_CDBG.
2. Staff continues work on completing 2012 Action Plan projects, including an amendment, and has begun drafting the 2013 Action Plan for Council consideration in July.

Metropolitan Planning Organization (MPO) Activities:

1. Staff completed the final drafts of the MPO Title VI Plan and FY2014-2015 Unified Planning Work Program (UPWP). Each document will be considered for approval by the Policy Committee in June.
2. Weekend traffic counts were taken by the MPO's consultant on May 3-5. The data indicates weekend levels are similar or slightly less than weekday counts. Staff is working on summarizing the counts into its databases.
3. On May 6, the Complete Streets Advisory Group met and developed goals that support the primary Complete Streets values that have been developed to date.

Administration

1. Ongoing review of Cost of Service/Rate Design Model
2. NMMEAA biannual Board meeting held; FY2014 budget approved; budget submitted to DFA
3. Ongoing update of FEUS Rules and Regulations

Compliance – NERC/WECC, Environmental, Safety:

1. Conducted CIP-001 Training for all FEUS
2. Submitted: PRC Misoperations Quarterly Report and PRC-006-WECC-CRT Annual Report
3. Received final draft copy of Bluffview Title V permit and Acid Rain Permit from NMED for review and comments.
4. Completed job plan for Animas and Bluffview facilities outlining key steps for transition to NPDES.

Safety (Total COF):

1. May safety incidents to date: 6 – 3 OSHA recordable and 3 non-recordable
2. Completed and submitted final Corrective Actions associated with the Police Department Crime Lab NMED OHSB
3. Safety Support for several high risk projects including the Bluffview Outage and System Operations UPS Projects
4. On 3-29-2013 NMED conducted a periodic NPDES inspection on behalf of EPA of the Animas Facility (no findings).
5. Establish Electric Safety Leadership Committee
6. Training Conducted: Five seasonal training sessions for seasonal workers (rehires, new hires, and sandstone), Community Development Training, Confined Space Training, CPR/FA Class (four classes in two days), Downtown Safety Training and building walk through, Aerial Lift Training and Certification

Engineering:

1. Awarded Contract for replacement of defective structures and converting open wire secondary to tri-plex to WEC Construction.
2. Field work and drawing on the Mesa - West Loop distribution tie is complete. BLM easement is required.

Transmission and Distribution:**Construction/Maintenance:**

1. Started rebuild on Turley Substation circuits 4401,4402
2. Started new underground circuit work in Still Water Subdivision
3. Completed reconductor on Animas circuit 302
4. Completed new 3-phase underground for Farmington High School field house

Relay:

1. Finished relay and SCADA testing at Pine River substation
2. Finished installation of test switches at Bluffview Generation
3. Started scheduled relay testing at Turley Substation.

Generation:

1. BV scheduled outage 5/20 – 6/7 in progress/ on-schedule.
2. Air inlet capital project in progress, HRSG leak repaired.
3. IRP and SJGS capacity recommendation presented to PUC on 5/8.
4. Four SJGS BART settlement group meetings attended during the month.

Fuel Sales & Purchases:

1. Bluffview total estimated gas sale – 122,400 mmbtu (10,200 mmbtu/day, May 20-31)

Control Center:

1. Construction continues on the UPS upgrade at Primary and Backup Control Centers
2. Pine River Substation SCADA checkouts complete
3. RSA & SIEM installation completed at Backup Control Center

Operating Statistics:

Animas Plant MWh: 13,646	Bluffview Plant MWh: 24,321	Navajo Plant MWh: 1220
San Juan Plant MWh: 16,664	WAPA MWh: 6,522	Purchase Power MWh: 24,192
Peak Demand MWh: 156	Percent incr(decr): (8.97%)	
Monthly System Energy MWh: 91,360	Percent incr(decr): (9.04%)	

System Outages:

1. Mesa Substation circuit 2203 locked out due to lightning strike resulting in 3-phase line to come down, outage time of .9 hours.
2. La Plata 1801 locked out due to bad lightning arrester, outage time of 4.25 hours.

Customer Care:

1. Write off report to be completed in June

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	2
Vehicle Fires	0
Brush/Grass Fires	3
Rubbish/Dumpster Fires	3
Other Fires	2
Rescue/Emergency Medical	427
False Alarms	39
Mutual Aid Given	1
Hazardous Materials Response	11
General Hazard Response	5
Other Responses	181
<i>TOTAL</i>	<i>647</i>

TRAINING

- Firefighting Training: Fire tower shift training, multi-company live-fire training.
- Company Training: Hydrant maintenance and district familiarization.
- Engineer Training: New Mexico Emergency Driving Laws Update, taught by Engineer Heard and Police Sergeant Monfils.
- EMS Training: Pediatric trauma, taught by Pat Wilson, RN.
- Technical Training: Hazardous Materials: First responder to HazMat incidents, utilizing the DOT's emergency response guide (ERG).
- Technical Rescue: Equipment maintenance conducted by B-Shift personnel.
- Hazardous Materials: Equipment maintenance conducted by C-Shift personnel.
- Wildland Team: Equipment maintenance conducted by A-Shift personnel.
- Technical Rescue quarterly team refresher. Swift-water training on the Animas River at Penny Lane and Animas/Berg Park area.
- Swift-water Rescue Technician (SRT-1) course taught to all recently hired employees in order to obtain operations level skills for river rescue.
- Police Officer Jared Stock performed a ride-a-long with on-duty Battalion Chief, as the initiation of a cross orientation/training program.

MISCELLANEOUS

- Numerous public events and station tours, including participation in National Firefighters appreciation day, Healing Fields display, Memory Gardens Memorial Day's event, and Riverfest standby.
- Special Olympics Torch Run, Masada House Supportive Living 5K run/walk, and MDA fill the boot.
- Fire Department members participated with S.W.A.T. monthly training activities.
- Wildland team members participated in state preparatory meetings.
- Members of the Fire Department in coordination with the Police and the Office of Emergency Management continued working with Farmington Schools in developing and drilling of emergency plans.
- LEPC Planning meeting for large scale multi-agency exercise in October.
- Juvenile Fire Setters prevention intervention meeting and interview.
- Riverfest stand-by and response to capsized boat. Multiple river rescues performed.
- PIO training conducted at Station 6 by Melanie Majors, with the NM Broadcasters and NM Dept. of Transportation.
- McGee Park Annexation Meeting.
- Swift Water Oil Spill Emergency Recovery (SWOSER) Trailer maintenance.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 611
- Service Calls Completed 22

Building & Maintenance Division:

- Active Job Orders 224
- Completed Job Orders (Month) 149
- Completed Job Orders (YTD) 631

Red Apple Transit Division:

- Ridership (Month) 11,620
- Ridership (YTD) 58,359

Maintenance Projects:

- The roof and skylight replacements have been completed at 119 W. Main.
- The construction crews started the control building for the Vista Substation.
- The Westland Park bathrooms have been completed.
- The juke box at the senior center has been repaired as well as a number of other electrical and plumbing maintenance and repair jobs.

Status of Construction Projects:

- Civic Center Remodel – Issues with sound equipment have been discussed and changes have been planned. Equipment is on order and in the meantime civic center EV equipment is still providing plenty of sound support. Work on punch list items is nearly complete.
- Animal Shelter – The roof trusses are up and the roof material in being installed. Mechanical systems are being installed with all of the coordination issues being addressed. Drywall and interior work will begin in June. A tour on June 14 is scheduled for various stakeholder groups.
- Farmington Museum Expansion – Construction proceeded in May despite a delay of the permit due to back up at CID. Contractors were given permission to start work by CID while waiting. Some minor survey discrepancies have been addressed and trenching for footers is complete as well as the demolition of the back loading dock area.
- Fire Station #1 – RMKM Architects will be at the July 2, 2013 City Council Work Session to present the designs for the buildings.

Four Corners Regional Airport

(Percentage Change YTD)

Enplanements:	1,203	Down 15.59%
Deplanements:	1,223	Down 15.65%
Air Traffic Operations:	3,282	Down 5.3%
Fuel Flowage (gallons):	20,785	Down 27.8%
Car Rental Revenue (Apr):	\$10,000	Down 4.6%
Restaurant:	\$5,457.78	Down 12.6%

PERSONNEL DIVISION**Job Openings:**

Regular/FT - 17
 Temporary/Seasonal - 12
 Regular/FT - Inter-City/Dept./Div. - 3
 Temporary/Seasonal - Inter-City/Dept./Div. - 1

Total: 33 open positions

Terminated Employees: 4 Full-time *** (60 Temporary/Seasonal)

New Employees Hired: 6 Full-time *** (3 PT/Seasonal)

PAYROLL***PP# 10***

Direct Deposits	873
Regular Checks	136
Total Checks printed	1009**
Gross Pay	\$1,708,535.18
Net Pay	\$1,130,318.05
Regular Employees	705
Temporary Employees	340

PP# 11

Direct Deposits	922
Regular Checks	126
Total Checks printed	1048 **
Gross Pay	\$1,728,857.93
Net Pay	\$1,145,774.72
Regular Employees	703
Temporary Employees	367

*** Note: This includes supplemental and garnishment/child support checks*

HR GENERAL

- Developing new online training tool for employee development and compliance
- Evaluated all HR Job descriptions to clarify tasks

Enterprise Systems Division**General Activities:**

Performed a server firmware and Operating System fix update iSeries servers, replaced a failed RAID 6 I/O adapter card in the production iSeries machine, printed FY14 liquor and security guard renewal notices, Cummins Generator battery replaced on 5/29/2013.

C2G UT on-line payment counts for May, 2013 - a growth of 161 C2G customers in 1 month:

- 18,077 - customers have started enrollment, 16,048 - customers have completed enrollment
- For the months of 05/13 -2,912 C2G Utility customers made payments in the amount of \$451,536.65

C2G Business License on-line Renewal counts as of May, 2013:

- 225 Businesses have renewed their licenses via the web for a total of \$7,705.00

Selectron IVR Utility payments for May, 2013:

- 2,806 IVR Utility customers made payments in the amount of \$320,291.12

System i usage statistics for May, 2013:

- Active users – 674, Total Interactive Sessions - 46,574, Average response time - 0.03 seconds

Computer Operations Division**Continuing projects:**

- 16 new computer installs, 9 Laptops, Upgrade Firmware on Extreme Switches, Lions Pool – POS/Rectrac (Card Swipe), Museum Expansion, New Wireless Controller and Devices (34)

Completed projects:

- 1 PC hardware failure, 1 monitor failure. 1 new printer setup, 6 Installs of MS Office 2013, 9 GPS Cards and Futura install (GIS), 6 new PC installs, 10 Laptops, 5 PC rotation setups, Avaya Phone System upgrades

Police Dept. IT:

- 464 trouble calls (21 call outs), 163 Video requests (40 internal, 123 external), 4 server PMs, 18 PC PMs, 24 Laptop updates, setup 4 new PCs.
- Continuing Tablet PC evaluation project, Started Body Worn Camera Project (10%)

Library Management Systems

WiFi login counts: April 17th - 30th there were 1,061 wifi logins, the “spine label” program for tech services is up and running now, working on new Ingram iMatch setup, working on cooling system replacement for main server room

Geographic Information Systems**Finished Projects:**

- Numerous map requests, Fire ISO analysis for proposed annexation(s), updated parcel and subdivision datasets, drawing revisions, site drawings, and construction plans, set up Futura GIS (electric) for estimators, moved the MPO website to CivicPlus, proposed annexation maps

Current Projects:

- Mesa Verde Crosswalk Updates, hydrographic survey data/water rights, updating/correcting zoning dataset, Road ROW and easements for entire City, getting Standard City Maps created and exported the PDF for the new City Website, conversion of MPO website
- Work order mapping, substation drawings, building feeder maps in Futura Subdivision parcels

Help Desk**Departmental Help Desk Ticket Counts:**

250 tickets opened, 227 tickets closed

Average satisfaction rating of 4.97 (out of 5) based on 61 responses.

Other Activity:

- Resolved an issue with a full boot drive on the server running Hach WIMS
- Resolved Java issues on many PCs after recent Windows updates
- Updated the KBOX appliance software

Farmington Public Library Monthly Report for May 2013

Total number of operating hours, May 1 through May 31:	246
People served May 1 through May 31:	30,063
<i>Daily average:</i>	<i>1,113</i>
Materials checked out May 1 through May 31: (includes downloadable media)	36,558
Daily average:	1,354
Computer users May 1 through May 31:	5,756
Daily average:	213
Farmington Public Library Programs May 1 through May 31:	
Total number of programs:	83
Total number of attendees:	1,965

Shiprock Branch Library Monthly Report for May 2013

Total number of operating hours, May 1 through May 31:	187
People served May 1 through May 31:	2,894
<i>Daily average:</i>	<i>152</i>
<i>Materials checked out May 1 through May 31:</i>	<i>575</i>
<i>Daily average:</i>	<i>30</i>
<i>Computer users May 1 through May 31:</i>	<i>1,037</i>
<i>Daily average:</i>	<i>55</i>
<i>Shiprock Branch Library Programs May 1 through May 31:</i>	
Total number of programs:	0
Total number of attendees:	0

Power Library Monthly Report for May 2013

Total number of operating hours, May 1 through May 31:	14
People served May 1 through May 31:	194
Materials checked out May 1 through May 31:	0
Computer users May 1 through May 31:	95
Power Library Programs May 1 through May 31:	
Total number of programs:	7
Total number of attendees:	368

Patron Comments:

“The Shiprock Public Library was very nice. Thank you.” - Marvin

“I must say that your staff are exceptional in their customer service skills. They are always friendly and willing to help...The library is nice and it is kid friendly. It is a well-kept place as in cleanliness. Keep up the good job.” – Steve

“I was very pleased with the courtesy of the staff members, especially the security guards affable personality. I'm grateful for the private study rooms available there.” - Philvena

Records and Evidence

131 accidents processed:

0 fatal, 26 with injury, 42 property damage, 17 hit & run, 1 city vehicle,
45 on or involving private property; 5 of the 131 accidents were alcohol-related

453 Adult arrests (46 were DWI arrests)

856 Traffic Citations, 496 Warnings

92 Municipal Citations

570 Offense Reports merged from Field Reporting to Records Management

DVD In-Car Camera requests 83

Background checks (window only) 90

Other agency background checks 101

274 Warrants issued, 110 served or cancelled, 164 active

Evidence technicians processed 383 pieces of evidence/property

Total number of items in evidence is currently at 16,678.

Detectives

On May 21, 2013, at approximately 9:55 pm, Farmington Police were dispatched to 4715 Gila Street space 42, for a reported stabbing. The victim, 32 year old Alonzo Largo of Farmington, reported he had been stabbed in the abdomen at space 11. The suspect was identified as 27-year-old Ronnie Anderson of Farmington. Officers responded to the space 11 and were able to locate the suspect. The investigation revealed the stabbing occurred over an article of clothing. Anderson was subsequently arrested for Aggravated Battery with a Deadly Weapon and Tampering with Evidence. Alcohol appeared to be a factor in this incident.

On 05/13/2013 at approximately 2:55 pm, Farmington Police Officer Justin Nichols attempted to contact two individuals for a narcotics violation at Berg Park, 400 Scott Ave. The driver of the vehicle attempted to flee and drove his vehicle directly at Officer Nichols. Officer Nichols fell to the ground as his bicycle was struck; causing minor scrapes to his knees. Officer Nichols was able to chase after the vehicle on foot and provide descriptive information to dispatch. Responding officers began to canvas the area and at approximately 3:50 pm, the suspect vehicle was located abandoned near Ricketts Park. Officer Nichols suffered minor injuries and was checked out on scene by responding medics. The police bicycle suffered heavy damage.

On May 14, 2013, at approximately 2:30 pm, Farmington Police Detectives arrested 18-year-old Harley Bassett of Aztec, for his involvement in this incident. Bassett was charged with Aggravated Battery on a Police Officer, a 3rd degree felony, Aggravated Assault on a Police Officer, a 3rd degree felony and Resisting/Obstructing a Police Officer, a misdemeanor. Detectives advised the investigation is ongoing.

Aquatic Center – The Farmington Aquatic Center served 1,946 school students for their end-of-the-year field trips, compared to last year's 2,258 students. The Farmington Aquatic Division passed all the New Mexico Environmental Department inspections including both spray pads and all four (4) pools. Brookside successfully opened to the public on Saturday, May 25!

Civic Center – Two local graduations were hosted at our facility, as well as many graduation parties. May also brought a dance recital and a concert with approximately 900 in attendance at each event. The Navajo Ministries benefit roast was a great success with 300 roasting the Farmington School's Superintendent. The National Rifle Association had their annual banquet with over 400 in attendance. Sandstone Productions also got off to a great start with the hiring of all cast and crew members for this summer's production of *Grease*.

Crouch Mesa Community Center – Since the opening seven months ago, our average daily usage is 18 kids in the summer. We offer a monthly Keep It Clean class on the third Tuesday of every month from 3:30-4:30pm. The facility hours are 3-6pm Monday through Friday and 10-6pm on Saturday. CMCC is located at 4500 Wildflower Mesa Drive in Farmington. We continue to get good feedback from the families that use the center.

Farmington Clean & Beautiful – On May 4th & 5th, Farmington Clean & Beautiful hosted the Spring Dumpster Weekend; 60 tons of scrap metal, 31,520 pounds of e-waste, and two 40-yard dumpsters of cardboard were collected for recycling. Spring and Fall Dumpster Weekends are held each year and have become a welcome tradition for Farmington residents. Recycling is a big part of these events.

Farmington Indian Center – The Farmington Indian Center hosted the Restoring and Celebrating Family Wellness group with a presentation on Navajo cultural identity and relationships. The center continues preparations for the 2013-2014 Miss Indian Farmington pageant scheduled for Friday, June 14th at 5:30 PM at the Farmington Civic Center. The pageant is free and open to the public.

Museum Systems – The Farmington Museum is currently under expansion with the groundbreaking taking place on May 8th for the new exhibits wing and collections storage space. The E3 Children's Museum & Science Center hosted "Wild about Plants", an exhibit detailing the many benefits of plants. The Riverside Nature Center has been busy with the school end-of-year field trips with over 1,200 students receiving nature trail programs during the month of May.

Parks Operations – Parks crews were busy with special events and several ball tournaments. Crews assisted with Dumpster Weekend, Graduations, and Riverfest. Over 700 flats of flowers were planted on medians and in the parks. Construction crews made additions to the Nature Center Herb Garden and have started additional landscaping at the Farmington Indian Center.

Park Planning – Budget scenarios for the Recreation Dedication fees have been prepared. Park features and park lands inventory have been reviewed and revised. Landscape plans for the new Animal Shelter have been modified based on revised site plans.

Piñon Hills Golf Course - The API Scholarship Fundraiser was the biggest event of the year at the end of May - for 3 days, the event plays host to over 850 golfers from all over the 4 Corners and Midwest. The tournament raises over \$50,000 annually for college scholarships. The golfers enjoy one day at Piñon Hills and one day at San Juan Country Club. Civitan Golf Course recently began opening on Mondays, which will continue until around the end of September.

Recreation Center – Preparing for the upcoming summer activities and programs have been the focus for the month of May. Men's Softball has continued their season games throughout the month. On May 25th, the Recreation Center facilitated the Riverfest 10K, 5K, & 2 mile walk with 276 participants this year! On-line and walk-in registrations for the Summer Recreation Program began after Memorial Day and the Summer Kickoff Party was held on Friday, May 31st.

Senior Center - The Senior Olympics Awards Picnic was held on May 3rd with over 150 in attendance. The Senior Center hosted a Lawyer Referral Workshop on May 14 which was well attended. Twenty-two seniors enjoyed a day trip to Durango on May 17 to treasure hunt at yard sales and thrift stores. The Senior Center Community Garden is planted and we have 16 members this year. It should be a fun summer.

Sycamore Park Community Center – The Annual Mother Daughter Tea Party was hosted for 81 participants. Summer is in full swing, in addition to our daily activities and field trips, the annual Car Show and Craft Fair is coming up on Saturday, June 8th from 9-3pm. The Father Son Campout will also be held on Friday, June 21st at 5pm.

- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannon-Huston engineering/design; 90% design review meeting was held May 2nd with Bridge Section of NMDOT. NMDOT STIP -- FY2015 for intersection and construction of roadway to Hubbard has been added to the STIP (\$3 million); documents submitted to NMDOT for review. Submitted request for funding through Tiger 5 application process.
- Secondary access to Piedra Vista High School – Consolidated Constructors, road to remain closed to all traffic until project completion; final paving and striping to be completed prior beginning of new school year; Traffic signal upgrade at English Road and PHB intersection – complete.
- FEMA Storm Cleanup – structural work complete; preparing reimbursement requests.
- Miscellaneous projects: *La Plata Highway waterline project*: received BLM permit, awaiting NMDOT permit (submitted additional data requested by NMDOT for Archaeological and Cultural Survey); *Municipal Drive, 1C Tank to 20th Street* – water and miscellaneous utility replacement; construction continues; anticipate summer completion.
- Off-site Sewer & Lift Station Improvements – Sun Western Contractors, completed pipe installation from La Plata Highway to 30th Street, installation of force main along 30th Street to Glade Road -- 90% complete; installation of gravity sewer line along Glade Road – 80% complete; working on Lift Station #22 site; lift station pumps delivery -- first week of June.
- NMDOT FY13 MAP Project – Apache Street Resurfacing, Auburn to Butler; resurfacing to be scheduled.
- COF Master Drainage Plan: report received from HDR, presentation of report will be scheduled.
- SAFE ROUTES TO SCHOOL: *Non-infrastructure*: awaiting fully executed First Amendment of the MOA from NMDOT for one year extension and funding increase; *Phase 1 Infrastructure* includes sidewalk improvements for Apache, McKinley and NE Elementary schools, design completed by City, Lee Engineering certifications forwarded to NMDOT for review and approval, awaiting fully executed Cooperative Project Agreement from NMDOT; *Phase 2 Infrastructure* includes sidewalk improvements for Animas and McCormick Elementary schools; awaiting fully executed agreement from NMDOT; Lee Engineering to complete design and certifications per NMDOT requirements.
- East Main Adaptive Traffic Signal Control System: awaiting fully executed Cooperative Project Agreement from NMDOT for award of \$500,000 (federal funds - \$400,000 / City match - \$100,000); URS continues report development.
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement project -- ongoing. Crosswalk markings –installation in process, 50% complete. Spring paint run completed. MOC Entrance Study – draft report under review. Traffic Signal rebuild at Main and Cliffside completed, removing old signal. Working with SJRMC on design for Maple Street pedestrian crossing and Piñon Street pedestrian crossing. Working on communication issues between existing traffic software and new Police Department software, Lexis/Nexis Ecrash, working with vendor.
- Streets: Heavy Equipment and truck crews continue blading dirt streets and hauling materials as needed. Asphalt crews continue repairing potholes and patching street cuts with hot asphalt. Sweepers continue routine in residential areas and on arterial streets while the Roadside crews are picking up trash and spraying herbicide on concrete medians, around guard rails, gravel medians and right-of-ways. Concrete crews completed drainage repairs on Rancho de Animas Drive and continue repairing sidewalk and curb.