

Administrative Services Department

February, 2013

The February 2013 **Gross Receipts Tax** report is shown below. February reflects December business activity.

	<u>Month</u>	<u>YTD</u>
February FY13 GRT Received (Gross)	\$ 5,028,123	\$ 33,440,079
February FY13 Budget	\$ 4,971,265	\$ 34,484,906

Budget to Actual

Month of February	1.1%	(Favorable)
Fiscal Year to Date	(3.0%)	(Unfavorable)

GRT - Major Sectors

Month-Over-Month Comparison

February - FY2013

Single Month	Feb. FY13	Feb. FY12	\$ Change	% Change
Mining, Oil, Gas	\$ 362,879	\$ 220,474	\$ 142,000	65%
Construction	281,987	192,018	\$ 90,000	47%
Manufacturing	158,098	213,080	\$ (55,000)	(26%)
Wholesale Trade	277,616	198,237	\$ 79,000	40%
Retail	2,215,912	2,245,181	\$ (29,000)	(1%)
Prof, Scientific, Technical	239,019	240,552	\$ (2,000)	(1%)
Healthcare & Assistance	340,102	295,998	\$ 44,000	15%
Accommodations / Food Svc.	313,801	298,981	\$ 15,000	5%
Other Services	450,351	507,847	\$ (57,000)	(11%)
Misc./ Unclassified	388,357	458,682	\$ (70,000)	(15%)
Total	\$ 5,028,123	\$ 4,871,049	\$ 157,000	3.2%

GRT - Major Sectors

Year-Over-Year Comparison

July - Jan. FY 2013

7 Month Period	FY13 YTD	FY12 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,461,528	\$ 1,998,360	\$ (540,000)	(27%)
Construction	2,122,363	1,651,331	\$ 471,000	29%
Manufacturing	1,392,366	2,030,774	\$ (638,000)	(31%)
Wholesale Trade	1,620,471	1,794,686	\$ (174,000)	(10%)
Retail	13,472,981	13,994,936	\$ (522,000)	(4%)
Prof, Scientific, Technical	1,716,997	1,633,595	\$ 83,000	5%
Healthcare & Assistance	2,698,877	2,539,885	\$ 159,000	6%
Accommodations / Food Svc.	2,462,807	2,406,523	\$ 56,000	2%
Other Services	3,605,675	3,383,621	\$ 222,000	7%
Misc./ Unclassified	2,886,015	2,948,442	\$ (62,000)	(2%)
Total	33,440,079	34,382,153	(942,000)	(2.7%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

* In the month of February 2012 the City received in the industry sector category of "Other Services" a one-time GRT assessment for prior period business activities. The amount was estimated to be \$900,000 and the February 2012 actual amount has been reduced by \$900K for comparison purposes.

- 35 new Business Registrations were issued during the month of February, 2013.
- 235 business registration renewals were processed.
- One solicitor license was issued to Adelaida Cuevas with Shine Cleaning. Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing any item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is afterhours or on the weekend.
- Two distress sales were issued to Save-More Dollar Stores (4301A Largo Street) and Medical Depot (2010 E. 19th Street). Distress sale licenses are good for three months.
- 61 Requests to Inspect Public Records were processed.
- OptiView training is scheduled for Thursday, March 21, 2013 from 10:00 a.m. to noon in the IT Training room.
- Participated in the Citizens Local Government Academy and the San Juan County Home Show.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

3/12/13 CC (SJ County Election – meeting moved to Executive Conference Room)

- *Bid -- Expansion to the Farmington Museum at Gateway Park (Potter)
- *Bid – Relay panels for Fruitland substation (Dunn)
- *Approval of HazMat grant (Page)
- ?MRA developer incentive proposal (Holton)
- ?Recommendation on leasing fiber and bandwidth (Campbell)

3/19/13 WS

3/19/13 Community Input Meeting (5:00 – 6:30 p.m. at the Senior Center) - **Advertise**

3/21/13 Community Input Meeting (7:00 – 8:30 p.m. at the Library) - **Advertise**

3/26/13 CC

- Closed/Open – RFP – Temporary employment services (Rowland)
- RFP -- Community Development Block Grant (CDBG) 2012 Annual Action Plan Amendment (Potter)

4/2/13 WS

- Proclamations - Sexual Assault Awareness Month (April, 2013)
- Crime Victims' Rights Week (April 21-27, 2013)
- Closed/Open – RFP – Banking & merchant services (Benson)

PENDING COUNCIL CONSENSUS ITEMS IN PROCESS

- Consensus to direct staff to develop a proposed scope of work and cost estimates for a major update of the City's Comprehensive Plan
- Consensus to direct staff to explore a phasing process/analysis for annexation of the area east of Farmington beginning with the area identified as "US64 Area (East)" and proceeding across Crouch Mesa
- Consensus was given for the City Attorney to write a memo on Campaign finance reform
- Consensus to schedule "discussion and consideration of amending the Council rules and procedures regarding consensus items: 1) a councilor requests consensus, 2) polling of the membership, 3) the mayor makes a declaratory statement, 4) staff records the item on the consensus list and provides updated list to council within 3 days
- Consensus was given for the City Attorney to write a memo re: the authority of the mayor to give direction to council
- Consensus was given for the mayor to draft a resolution that considers how elected officials communicate with 1) each other, 2) staff, 3) constituents
- Consensus was given for a representative from the 4CEDS to give a presentation to council
- Consensus was given for the CVB to give a follow up report to council regarding their plan to recoup lost money from the estate of Ms. Dusenbery

Administration Activities:

1. CD Staff continue to provide technical assistance to the MRA Commission on a “Complete Streets” design for Main Street, a developer incentive proposal, and development of other potential MRA funding proposals.
2. Various CD Staff attended well site safety training and software training.

Building Inspections Activities:**Permits were issued for the following projects:**

1. Tenant improvement remodel for Best Buy Mobile in the Animas Valley Mall.
2. Entrance canopy remodel & tenant improvement remodel for Go Wireless, Suite F, 4917 East Main Street.
3. Interior remodel for Boot Barn, 4601 East Main Street.
4. Seven building permits for new single family residences.

Plans are currently under review for the following projects:

1. Revised plans for New Dollar General Store, 1110 South Dustin Road
2. Revised plans for Four Corners Foundation’s A Path Home, 520 Hydro Plant Road.
3. Revised plans on 10 live/work units for Don Becker, 1305 East Navajo Street.
4. Preliminary plans on a remodel for Bubble City Trucking, 3125 Bloomfield Highway.
5. Revised plans on a tenant improvement remodel for Kids Foot Locker in Animas Valley Mall.

The Division issued 7 Certificates of Occupancy for new single family residence and 1 Certificate of Occupancy for commercial buildings, and performed 436 inspections.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following petitions: 2 SUP petitions; 1 preliminary plan petition; and, 2 variance petitions. Additionally, staff reviewed and processed, and as applicable, inspected and/or issued: 7 summary plats; 4 zoning verification letters; 8 business license zoning verifications; 1 auto certification letter; 1 liquor certification letter; 2 agreements; 1 temporary use permit; 2 address verification/assignment letters; 33 UDC violation complaint inspections; 14 zoning code violation letters; 1 well site inspection; 1 well modification permit; reviewed 12 sets of building permit plans for UDC compliance; and, met with 75 counter visitors to answer inquiries and/or approve permit plans.

Community Development Block Grant (CDBG) Activities:

1. Staff has been developing the Work Plan for the key stages of the 2014-2018 Consolidated Plan, including drafting a proposed timeline and drafting the proposed Citizen Participation Plan. Once finalized, both draft documents will be presented to the public and to the City Council.
2. Staff continues working on implementing the 2012 Action Plan projects, and is planning activities associated with the 2013 Action Plan.

Metropolitan Planning Organization (MPO) Activities:

1. As part of the update for the FY2014-2019 Transportation Improvement Program (TIP), MPO staff met with the entities individually to review their project information. The draft TIP and priority lists were discussed with the Technical Committee on February 28.
2. The MPO held a Complete Street (CS) Advisory Group meeting on February 12. Referencing CS guidebooks from other cities, the group discussed vision and goals for achieving CS. The group was also introduced to how these cities define land use context areas and road types that eventually help determine the elements of Complete Streets guidelines.
3. Staff presented an overview of Complete Streets on Jim Baker's radio show on February 4, to the NM Society of Professional Engineers on February 21, and to the Rotary Club on February 26.
4. Using the regional traffic model, the MPO assessed the impacts to traffic volumes, capacity, and delay if Main St and Broadway in Downtown Farmington were reduced to one lane in each direction with a two-way left turn lane. The model indicates traffic using Main and Broadway to get through downtown would tend to find alternate routes but traffic starting or ending in downtown would remain the same.

Administration

1. Ongoing review of Cost of Service/Rate Design Model
2. The first Mine Reclamation Trust 2012 Annual Funding Status Report submitted to the Reclamation Trust Investment Committee for the City of Farmington Electric Utility System
3. Ongoing work on Electric Utility FY2014/2015 budget

Compliance – NERC/WECC, Environmental, Safety:

1. Submitted EIA reports and excess emissions report for Animas.
2. 2012 Annual Self Certification for NERC Compliance
3. CIP Mock Audit with Intellibind concluded; Peer Ops & Planning Audit March 18-22

Engineering:

1. Dwight Arthur Switching Station problems have been corrected and it is ready to energize within the next two weeks.
2. System upgrade projects: Hammond road circuit is being converted to 3 phase to become a tie circuit. Road 3000 was re-staked to correct voltage problems along with balancing load. A new step up transformer for Animas units 1 and 2 replacing a 1961 transformer and larger 115/69 kv autotransformer for Animas are on order. A project to add larger conductor for a tie circuit between Pine River and San Juan subs is being designed.

Transmission and Distribution:**Construction:**

1. Completed single phase underground re-route for new Animal Shelter.
2. Completed 5000' V-phase to three phase conversion in Middle Mesa.

Relay:

1. Continuing work on Navajo Generation protection and controls systems

Meter Shop:

1. Completed consolidating Aztec Substation Turtle AMR receivers to single system.

Generation:

1. Navajo on-going scheduled outage, controls/relays upgrade, and turbine runner/balance-of-plant repairs and maintenance in-progress.
2. Animas/ Bluffview NPDES Permits/Projects Committee formed and kick-off meeting held.
3. San Juan Agreement-in-Principle reached in Alternative BART settlement which is structured around two units' retirement and SNCR air emissions controls. On-going meetings of the SJ Decommissioning Task Force and Working Group attended in Denver and Albuquerque.

Fuel Sales & Purchases:

1. Bluffview total estimated gas sale – 4,550 mmbtu

Control Center:

1. Continuing work on proposal for Customer outage call management system
2. Completed CIP standards internal mock audit.

Operating Statistics:

Animas Plant MWh: 12,318	Bluffview Plant MWh: 36,143	Navajo Plant MWh: 0
San Juan Plant MWh: 19,031	WAPA MWh: 9,143	Purchase Power MWh: 14,133

Peak Demand MWh: 160

Percent decrease: 1.84%

Monthly System Energy MWh: 92,427

Percent decrease: 7.02%

System Outages:

1. Partial outage on San Juan Substation circuit 2401 due to bad transformer; 314 customers affected.
2. 14 minor outages mostly due to weather.

Customer Care:

1. Civic Plus / Citizen Tracker to be up & running on 3/1/13

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	4
Vehicle Fires	2
Brush/Grass Fires	1
Rubbish/Dumpster Fires	3
Other Fires	1
Rescue/Emergency Medical	392
False Alarms	26
Mutual Aid Given	3
Hazardous Materials Response	7
General Hazard Response	6
Other Responses	158
TOTAL	603

TRAINING

- Driver Operator: Drivers Department of Transportation (DOT) cone course.
- Firefighting Training: In-station familiarization and training on power saws operation and maintenance.
- Fire Officer Training: Building construction; tour of new Tibbett's Middle School building.
- EMS Training: Hands-on extrication and medical treatment scenarios by Firefighter Whitcomb.
- Technical Rescue Team Training: Team quarterly training. Trench rescue and building collapse hands on training.
- Technical Rescue Shift Training: Illegal drug lab hazards class conducted by Engineer Franklin.
- Technical Rescue: Equipment maintenance conducted by B shift personnel.
- Hazardous Materials: Equipment maintenance conducted by C Shift personnel.
- Wildland Team: Equipment maintenance conducted by A Shift personnel.

MISCELLANEOUS

- Numerous public events and station tours, which include active participation in the "Don't Meth with Us" school presentations.
- Fire Department members participated with SWAT on monthly training.
- Wildland team members participated in community preparatory meetings.
- Fire Mechanic (EVT) attended additional required training in Florida, Aerial Apparatus repair class.
- Fire Department members along with Police Department and Office of Emergency Management participated in school all hazard preparation meetings and drills.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 611
- Service Calls Completed 14

Building & Maintenance Division:

- Active Job Orders 165
- Completed Job Orders (Month) 113
- Completed Job Orders (YTD) 287

Red Apple Transit Division:

- Ridership (Month) 11,081
- Ridership (YTD) 23,242

Maintenance Projects:

- Construction of remodel at the Airport for TSA has been completed and accepted.
- New sign at the Library has been completed.
- New HVAC units installed at the Civic Center and Childhaven facilities.

Status of Construction Projects:

- Civic Center Remodel – Construction is proceeding on schedule. Ceiling features have been completed and painted. Tile and acoustical wall panel installation will be completed next week. Chandeliers have been ordered and should arrive in time for project deadline.
- Animal Shelter – Site work has proceeded including two retaining walls to establish the finish grades. Electrical service relocation has been completed. Footings will be poured next week.
- Farmington Museum Expansion – The bid opening date has been revised to March 6, 2013 due to continued volume of questions.
- Fire Station #1 – The environmental inspector has tested Fire Station #1 for asbestos and other hazardous materials and identified asbestos areas but they are not anticipated to be a significant cost in demolition. A review of Design Development was held on February 1st and comments received back from departments. The design team is on schedule to present final design to City Council in April and seek approval to begin the bid process.

Four Corners Regional Airport

(Percentage Change YTD)

Enplanements:	1277	Down 13.01%
Deplanements:	1186	Down 17.48%
Air Traffic Operations:	2815	Down 9.9%
Fuel Flowage (gallons):	39,916	Up 1.3%
Car Rental Revenue (Jan):	\$10,960	Up 9.6%
Restaurant:	\$ 1,500 (min)	Down 20.0%

PERSONNEL DIVISION

Job Openings (February):

Regular/FT - 14
 Temporary/PT - 4
 Inter-Division-Regular/Ft - 1
 Inter-Department Regular/FT – 1
 Inter-City – Regular/FT - 1

Total = 21 positions

Terminated Employees: 5 Full-time; 7 (Temporary/Seasonal)

New Employees Hired: 3 Full-time; 3 PT/Seasonal

PAYROLL

<u>Pay Period# 03</u>		<u>Pay Period# 04</u>	
Direct Deposits	858	Direct Deposits	823
Regular Checks	103	Regular Checks	103
Total Checks printed	961**	Total Checks printed	926**
Gross Pay	\$1670998.04	Gross Pay	\$1649426.91
Net Pay	\$1102269.46	Net Pay	\$1083706.85
Regular Employees	705	Regular Employees	701
Temporary Employees	243	Temporary Employees	240

** Note: This includes supplemental and garnishment/child support checks

HR GENERAL

- Continue to implement New Compensation plan per Council Directive.
- Continue recruitments for HR Business Partners/Insurance Specialist positions.

Enterprise Systems Division**General Activities**

- Continued work on EZ-Pickins data mining, worked with Museum staff to further define the cash receipts import file, provided water meter inventory information to the Water Division Operations Manager, worked on Wells Fargo auto pay setup.

C2G UT on-line payment counts for February, 2013 - a growth of 154 C2G customers in 1 month

- 17,516 customers have started enrollment, 15,572 customers have completed enrollment
- For the months of 02/13 - 2,790 C2G Utility customers made payments in the amount of \$487,790.44

C2G Business License on-line Renewal counts as of February, 2013

- 209 Businesses have renewed their licenses via the web for a total of \$7,345.00

Selectron IVR Utility payments for February, 2013

- 2,495 IVR Utility customers made payments in the amount of \$350,618.66

System i usage statistics for February, 2013

- Active users – 647, Total Interactive Sessions - 39,169, Average response time - 0.02 seconds

Computer Operations Division**Continuing projects:**

- 13 new PC installs, 1 Laptops, Water Rights Database, Fiber Projects (60%), HR Kiosks, Lions Pool – POS/Rectrac, Upgrade Firmware on Extreme Switches, Web site move, New Animal Shelter, Museum Expansion

Completed projects:

- 1 PC Hardware Failure, 1 Trojan infections, 2 new PC installs, 1 Laptops, 1 PC Rotation, Fire 3 – Airport Fiber Connection, TSA Remodel
- Added UPS to Fire 3, Implement on scene buttons, Tested FH for CAD card import of burn permit data, NFIRS & NMEMSTARS data import for Jan, Imported Hydrant data Firehouse

Police Dept. IT:

- 523 trouble calls (20 call outs), 186 Video requests (109 internal, 77 external), 6 PC PMs, 33 Laptop updates, setup 5 new PCs, server consolidation project (99% complete)
- PD network rewiring project (77% complete). Lexus Nexus eCrash project, Briefing room, Staff Conference room and Report writing room upgrade project (95% Complete), Completed lapel camera evaluation.

Library Management Systems

- Reimaged the iBistro/eLibrary, working with NLE on offsite backup system, getting quote to replace the 22 iBistro/eLibrary computers.

Geographic Information Systems**Finished Projects**

- Numerous map requests, mapped locations of towers inside of the City of Farmington, updated parcel and subdivision datasets, drawing revisions, site drawings, and construction plans, worked with PD to update the New World Systems Data Analysis and Mapping software with current data

Current Projects

Easements for whole City, COF Real Property Map, updating/correcting zoning dataset, Road ROW and easements for entire City, getting Standard City Maps created and exported the PDF for the new City Website., work order mapping, substation drawings, building feeder maps in Futura Subdivision parcels

Help Desk**Departmental Help Desk Ticket Activity**

Tickets opened: **223**

Tickets closed: **244**

Average satisfaction rating of **4.8** (out of 5) base on **57** responses received.

Other Activity

After making a significant contribution to the IT Department in the month of February, Debi Dalton has accepted a position in Administrative Services. We are in the process of filling the Help Desk Analyst position.

Made good progress this month on an intranet redesign based on Google Sites.

Farmington Public Library Monthly Report for February 2013

Total number of operating hours, February 1 through February 28:	248
People served February 1 through February 28:	27,451
<i>Daily average:</i>	<i>1,017</i>
<i>Materials checked out February 1 through February 28: (includes downloadable media)</i>	<i>33,990</i>
<i>Daily average:</i>	<i>1,259</i>
<i>Computer users February 1 through February 28:</i>	<i>5,562</i>
<i>Daily average:</i>	<i>206</i>
<i>Farmington Public Library Programs February 1 through February 28:</i>	
Total number of programs:	108
Total number of attendees:	1,677

Shiprock Branch Library Monthly Report for February 2013

Total number of operating hours, February 1 through February 28:	171
People served February 1 through February 28:	2,770
<i>Daily average:</i>	<i>146</i>
<i>Materials checked out February 1 through February 28:</i>	<i>582</i>
<i>Daily average:</i>	<i>31</i>
<i>Computer users February 1 through February 28:</i>	<i>1,068</i>
<i>Daily average:</i>	<i>56</i>
<i>Shiprock Branch Library Programs February 1 through February 28:</i>	
Total number of programs:	36
Total number of attendees:	55

Power Library Monthly Report for February 2013

Total number of operating hours, February 1 through February 28:	18
People served February 1 through February 28:	423
Materials checked out February 1 through February 28:	7
Computer users February 1 through February 28:	166
Power Library Programs February 1 through February 28:	
Total number of programs:	19
Total number of attendees:	464

Patron Comments:

“THE SERVICE WAS Great!!!!” – Theresa

“My recent visit to the Farmington library was great, the staff we spoke to was very courteous to my daughter and I. We look forward to more visits to the library, Thank you.” - Samantha

“I find this library very friendly. There many things available to the public. Thank you.” – Everett

“The gal I dealt with was helpful and courteous, not necessarily friendly though! I got a library card, but did no other business while I was there.” – Margie

“I was able to find the books and information I needed, no complaints, only compliments.” – Princella

“I was more than pleased with my first visit to the Farmington Public Library. Everyone was very polite and helpful, took the time to show me the ropes around the library, and helped me find the sections that I was interested in.” - Jake

Records and Evidence:

Evidence technicians processed 344 pieces of evidence/property
Total number of items in evidence is currently at 16,684.

124 Accidents processed:

0 fatal, 19 with injury, 46 property damage, 14 hit & run, 6 city vehicle,
39 on or involving private property; 4 of the 124 accidents were alcohol-related

411 Adult arrests (42 were DWI arrests)

999 Traffic Citations, 614 Warnings

58 Municipal Citations

518 Offense Reports merged from Field Reporting to Records Management

DVD In-Car Camera requests	58
Background checks (window only)	84
Other agency background checks	94

199 Warrants issued, 66 served or cancelled, 133 active

SWAT:

The SWAT Team conducted a 60 hour basic SWAT school this month. The school was attended by all SWAT Team members with an emphasis on training the 10 new members of the team who have not had this basic school. The school covered all topics ranging from entries and breaching to downed officer rescues and gas munitions exposure. The six day school culminated in a simulated warrant service on an unoccupied rental home located on Camino Rio. The SWAT Team also assisted with a request for uniformed personnel to respond to the fire at the Red Lion.

Bomb Squad:

The Bomb Squad assisted the Durango Police Department with the handling of a bomb threat at a Durango court facility. There was nothing suspicious found and it was determined that the threat was a hoax. The Bomb Squad has been training to familiarize itself with the new equipment that was acquired last month from Homeland Security funds. This new equipment included a disruptor, cameras, and thermal image detectors.

Patrol:

On 02/25/2013, swing shift responded to a commercial burglary at the 7-2-11 on Murray Dr. (2013-9617); no suspects were located on the initial call, however video surveillance captured images of the suspects. Later on the same date, a male subject came into the 7-2-11 matching the description in the surveillance. The male subject began asking employees of the 7-2-11 if they had found his wallet. Officers were dispatched and later made contact with the male subject, who was identified as Steven Bridges. Officers were able to obtain a confession from Bridges which led to an arrest for the burglary.

Aquatic Center –We put on our annual Beach Party which attracted 180 people. There were 22 children that were able to participate in free swimming lessons from the CDBG grant money. We hosted the District Swim Meet for Farmington High School and Piedra Vista High School which consisted of 250 competitors and 700 spectators. We held Aquacise training for ten water safety instructors that will improve their skills.

Animal Shelter – Our Foster-home program was launched; puppies and senior dogs were sent to homes in the area for a short stay while we were overcrowded. We took in and cared for 200 dogs, 100 cats, 2 turtles, 2 rabbits, and 2 ferrets. A puppy was found with twine wrapped around her leg; her leg had to be amputated but she did get adopted. Twenty-two puppies were born in our facility and are now growing happily in local foster homes!

Civic Center –Construction on the Civic Center Exhibit Halls is already two-thirds complete! The rooms look very different and we are excited to unveil the finished product sometime in April. Various small parties and business meetings were held at the Civic Center in February. The Newsboys performed in the theater on February 19th to a sellout crowd. On February 26th, the Farmington Civic Center Foundation for the Performing Arts presented Monty Python's Spamalot to approximately 800 guests.

Crouch Mesa Community Center - Our center has been open for four months and our average daily usage is 65 kids. We began offering a monthly Keep It Clean class that will be held on the third Tuesday of every month from 3:30-4:30pm. The facility hours are 3-6 pm Monday through Friday and 10-6 pm on Saturday. CMCC is located at 4500 Wildflower Mesa Drive across from Esperanza Elementary and Mesa View Middle School.

Farmington Indian Center – Applications for Miss Indian Farmington 2013-2014 are available at the Indian Center as well as information concerning eligibility. The Spring Mini-Contest Pow-Wow is scheduled for Saturday, May 11, 2013.

Golf Courses –Piñon Hills Golf Course re-opened for play on February 1st after being closed for 48 days due to snow and winter weather. Locals and Four Corners residents enjoyed the improved weather as approximately 1,000 rounds of golf were played through the first three weeks of the month. Civitan Golf Course also re-opened after the snow melted and hosted well over 400 players. The Piñon Hills maintenance staff worked on several projects including proposals for a new pump station for the irrigation system.

Museum Systems – The Farmington Museum is preparing for the groundbreaking of the new Energy Wing that will likely take place in March or April. The Riverside Nature Center took photography entries through the middle of February for the upcoming March Photo Show. E3 Children's Museum & Science Center hosted "Seussabration!" – All things Seuss based off the popular children's books. The Farmington Museum has become one of the sites for a State-wide Informal Science Education Network.

Parks Operations – Parks Operations worked on wrapping up the winter maintenance projects in the parks. The new scoreboard at Ricketts Park was installed, the entrance road to Civitan Park was widened, and relocation of irrigation lines for the Gateway Museum Expansion began. Crews have also been spraying pre-emergent herbicide in the parks to curtail spring weeds. Ballfield crews are prepping fields for high school practices and games. Nine park employees were recertified for pesticide licensing and 18 parks employees took forklift recertification.

Park Planning – Park Planning will continue coordination with the donor and manufacturer on the exercise cluster at Berg West Park. Fire Station #1 working drawings and cost study were completed. Animal Shelter working drawings and cost study were prepared for review by the PRCA Department. The bridge for the Sandstone District River Trail was coordinated with the manufacturer and the structural engineer.

Recreation Center – On February 1st, the Center hosted a Family Bingo and Pizza Night with 15 participants. The following weekend on February 9th, the morning began with a Valentine Craft Workshop for the whole family; 17 registered for this program and made some great Valentine cards, decorations, and gifts. That same night, the Recreation Center held its monthly "Saturday Night Fun!" with fifteen kids registered. The Coed and Women's Volleyball Leagues continued with their tournament play through the month of February.

Senior Center – United Blood Services and Shawn Kelly from KRWN presented a check to us for \$500 to benefit the Meals-On-Wheels Program after the three-day blood donation event. Senior center volunteers and staff set up a booth with information about our programming during the event. We visited with the public for three days to get donors and also volunteers for Meals-On-Wheels. United Blood Services said we saved 296 lives with that drive. We are still doing taxes for low income seniors on Mondays and Thursdays. We have done 170 forms for people to date. We continue until April 15.

Sycamore Park Community Center – Sycamore Park Community Center held a free Interview Seminar, with 11 participants. There were 36 vendors, 9 teams, and 658 visitors at the Cupcake Wars and Craft Fair event. We hosted 251 daddies and daughters at the annual Daddy Daughter Ball.

- Farmington Reach – Navajo Municipal Pipeline Project: Bureau of Reclamation approved project final report; Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannon-Huston engineering/design; 90% PS&E meeting held February 14th with NMDOT. NMDOT STIP -- FY2015 for intersection and construction of roadway to Hubbard has been added to the STIP (\$3 million); documents submitted to NMDOT for review.
- Secondary access to Piedra Vista High School – Consolidated Constructors, construction to resume spring 2013; road to remain closed to all traffic until project completion; fencing nearing completion; Traffic signal upgrade at English Road and PHB intersection – scheduled spring 2013. Submitted reimbursement request to school district.
- 4W Pump Station for Tibbetts Middle School: Farmington Municipal Schools / Triad Construction –project closed out and assets transferred per MOU.
- FEMA Storm Cleanup – structural work continues in Hood and Wildflower arroyos and at the La Plata River Crossing / Piñon Hills Blvd.
- Miscellaneous projects: *La Plata Highway waterline project*: received BLM permit, awaiting NMDOT permit (submitted additional data requested by NMDOT for Archaeological and Cultural Survey); *Municipal Drive, 1C Tank to 20th Street* – water line replacement – construction to begin in March; *Lorena Ave, Ross to Arrington* – water line replacement – construction to begin in March.
- Off-site Sewer & Lift Station Improvements – Sun Western Contractors, pre-construction meeting held on February 20th, Notice to Proceed issued, construction to begin March 11.
- NMDOT FY12 COOP Project – Airport/Municipal resurfacing -- project complete, submitted reimbursement request.
- NMDOT FY13 MAP Project – Apache Street Resurfacing, Auburn to Butler – concrete work ongoing as weather permits, resurfacing to be scheduled.
- COF Master Drainage Plan: report received from HDR, presentation of report will be scheduled.
- SAFE ROUTES TO SCHOOL: *Non-infrastructure*: Developing promotional campaign, “No Phone Zone,” for Mesa Verde Elementary, funding request submitted to NMDOT for one year extension; *Phase 1 Infrastructure* includes sidewalk improvements for Apache, McKinley and NE Elementary schools, design completed by City, Lee Engineering certifications forwarded to NMDOT for review and approval; *Phase 2 Infrastructure* includes sidewalk improvements for Animas and McCormick Elementary schools, submitted funding request to NMDOT.
- East Main Adaptive Traffic Signal Control System: submitted documents to NMDOT for contract award of \$500,000 (federal funds - \$400,000 / City match - \$100,000).
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement project -- ongoing. Crosswalk markings – materials received, installation scheduled, weather permitting. MOC Entrance Study – draft report under review. Browning Parkway speed reader boards received; installation to be scheduled. Signal rebuild at Main and Cliffside in process. Working with the Downtown Design Committee on street lighting issues. E. Main Fiber optic cable installation project: line installation, complete; cabinet installation, 99% complete. Working on communication issues between existing traffic software and new Police Department software, Lexisnexis Ecrash, working with vendor.
- Streets: Heavy Equipment and truck crews are blading dirt streets and hauling materials as needed. Asphalt crews continue repairing potholes and patching street cuts with recycled asphalt. Sweepers continue routine in residential areas and on arterial streets while the Roadside crews are picking up trash and spraying herbicide on concrete medians, around guard rails, gravel medians and right-of-ways. Concrete crews are working on structural concrete in Hood Arroyo and continue repairing sidewalk and curb, weather permitting.