The December 2012 gross receipts tax distribution report is shown below. December reflects October business activity.

 Month
 Y-T-D

 December FY13 GRT Received (Gross)
 \$ 4,011,077
 \$ 24,361,047

 December FY13 Budget
 \$ 4,131,696
 \$ 25,163,148

Budget to Actual

Month of December (2.9%) (Unfavorable) Fiscal Year to Date (3.2%) (Unfavorable)

GRT - Major Sectors

Month-Over-Month Comparison

December - FY2013

Single Month	Dec.	Dec. FY13 Dec. I		ec. FY12	\$	Change	e % Change		
Mining, Oil, Gas	\$	161,147	\$	246,248	248 \$ (85,000)		(35%)		
Construction		232,512		200,299	\$	32,000	16%		
Manufacturing		211,868		263,897	\$	(52,000)	(20%)		
Wholesale Trade		221,460		207,471	\$	14,000	7%		
Retail	1,	570,556		1,672,988	\$	(102,000)	(6%)		
Prof, Scientific, Technical		168,885		198,750	\$	(30,000)	(15%)		
Healthcare & Assistance		349,872		327,212	\$	23,000	7%		
Accommodations / Food Svc.		304,001		300,295	\$	4,000	1%		
Other Services		437,613		398,829	\$	39,000	10%		
Misc./ Unclassified		353,163		323,927	\$	29,000	9%		
Total	\$ 4,	011,077	\$	4,139,916	\$	(128,000)	(3.1%)		

GRT - Major Sectors

Year-Over-Year Comparison

July - Dec. FY 2013

6 Month Period	G	GRT FY13		GRT FY12		Change	% Change
Mining, Oil, Gas	\$	944,460	\$	1,547,302	\$	(603,000)	(39%)
Construction		1,571,527		1,227,296	\$	344,000	28%
Manufacturing		1,090,334		1,577,988	\$	(488,000)	(31%)
Wholesale Trade		1,177,638		1,378,129	\$	(200,000)	(15%)
Retail		9,542,534		9,973,290	\$	(431,000)	(4%)
Prof, Scientific, Technical		1,268,701		1,198,552	\$	70,000	6%
Healthcare & Assistance		2,039,337		1,941,250	\$	98,000	5%
Accommodations / Food Svc.		1,865,534		1,810,061	\$	55,000	3%
Other Services		2,708,040		2,501,472	\$	207,000	8%
Misc./ Unclassified		2,152,943		2,103,744	\$	49,000	2%
Total		24,361,047		25,259,085		(898,000)	(3.6%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

City Clerk December, 2012

In the month of January 2012 the City received in the industry sector category of "Other Services" a one-time GRT assessment for prior period business activities. The amount was estimated to be \$900,000 and the January 2012 actual amount has been reduced by \$900K for comparison purposes.

- 41 new Business Registrations were issued during the month of December, 2012. Thanks to the help of the Code Compliance Division, several businesses at the mall (mostly seasonal vendors) were issued a registration.
- 2,063 business registration renewals were processed.
- One solicitor license was issued to Dream Clean (Francheska Gonzales). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing any item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.
- 51 Requests to Inspect Public Records were processed.
- Conducted OptiView training on December 20th with 28 employees in attendance. We will be conducting another training session in February. OptiView is the City's document imaging system and is a tool to preserve the integrity of City records and provide staff with options for searching, retrieving, printing and e-mailing documents. have received positive feedback from the training and one employee (who is a regular OptiView user) said that even she learned something new.
- Conducted a public hearing for the City's liquor hearing officer for the Red Lion Inn and Giant #614. These items will be presented to Council for consideration at the January 8, 2013 regular City Council meeting.

Agenda Item List

NOTE: The items listed are tentatively scheduled and are subject to change.

1/15/13 WS

(?)Audit report (Mason)

Update on Ricketts Park Renovation (Mayes)

Update on BHP coalmine (Mayes)

Countywide EMS/911 tax renewal presentation (Mayes)

1/22/13 CC

*Minutes - 1/8/13 CC

*Bid - Sale of surplus defibrillators (Montoya)

*Bid - Off-site sewer & lift station improvements along Piñon Hills Blvd. (Potter)

*LOI -- Vacant Lot H-08 at airport (Rowland)

*Recommendation from Liquor Hearing Officer - Coffee House Deli (Fuhrman)

Recommendation on leasing fiber and bandwidth (Campbell)

Ordinance - UDC Amendments - final action (Burnham)

Closed/Open - RFP TPA for Workers' Comp, etc. (Rowland)

RFP Transit Management System (Potter)

(?)Closed - pending litigation (PNM) (Mayes/Burnham)

Pending Council Consensus Items in Process

- Research and explore phasing options for annexation of Crouch Mesa, beginning with Highway 64 corridor
- Continue work on annexation of southwest Farmington
- Develop scope of work and proposal for updating City of Farmington comprehensive plan

Community Development Department

December, 2012

Administration Activities:

- 1. CD Staff continues providing technical assistance to the MRA Commission on the development of a possible roadway improvement project in the MRA, incorporating a "Complete Streets" approach, which is in accordance with the MRA Plan.
- 2. One employee attended the 2012 West SunGard Public Sector Users Group Association Training Conference, and several employees attended in-house Optiview training.

Building Inspections Activities:

Permits were issued for the following projects:

- 1. Tenant improvement remodel for Middlefork Square at 3501 East Main Street, Suites C & D.
- 2. Interior remodel at 116 North Auburn Avenue for Moxie Properties.
- 3. New commercial building for Silver Ridge Development at 5160 College Blvd.
- 4. Addition to Blast-Off Car Wash at 3120 North Butler Avenue.
- 5. Tenant improvement remodel at 5600 East Main Street, Suite "A" for Hewett Restaurant.
- 6. Four building permits for new single family residences.

Plans are currently under review for the following projects:

- 1. A remodel for Century Link at 411 North Allen Avenue.
- 2. Revised plans on Four Corners Foundation's Path Home at 520 Hydro Plant Road.
- 3. Plans on a canopy addition at 4917 East Main Street.
- 4. Plans for the Ice House at 2851 West Apache Street.

Also, the Division issued 5 Certificates of Occupancy for new single family residences and 1 Certificate of Occupancy for a commercial building.

• Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following petitions: 1 rezoning petition; 1 SUP petition; 1 preliminary plan petition; 2 variance petitions; and, 1 street name change. Additionally, staff reviewed and processed, and as applicable, inspected and/or issued: 13 summary plats; 5 zoning certification letters; 13 business license zoning verifications; 3 address verification/assignment letters; 6 UDC violation complaints; reviewed 13 sets of building permit plans for UDC compliance; and, met with 62 counter visitors to answer inquiries and/or approve permit plans.

Community Development Block Grant (CDBG) Activities:

- 1. Staff presented the 2011 CAPER on December 11 in a public hearing. The City Council adopted the CAPER's required resolution, which was furnished to HUD.
- 2. Staff continues working on implementing the 2012 Action Plan projects.

Metropolitan Planning Organization (MPO) Activities:

- 1. Staff gave overview presentations of "Complete Streets" to local councils and commissions and other interested local organizations and groups.
- 2. Staff attended the New Mexico MPO Quarterly Meeting in Las Cruces.
- 3. The Associate Planner attended PTV Visum training in Florida. PTV Visum is the standard software used by MPOs and DOTs, including NMDOT, for traffic demand modeling, as well as for multi-modal transportation analyses and forecasts.

Administration

- 1. First draft of Cost of Service/Rate Design Model received from SAIC and is currently being reviewed.
- 2. Model for load scheduling has been completed.
- 3. San Juan Generating Station Coordination, E&O, and Fuel Committee meetings and discussions ongoing.
- 4. WAPA contract for Balancing Authority and auxiliary services approved by City Council.

<u>Compliance – NERC/WECC, Environmental, Safety:</u>

- 1. NERC annual notice for Self-Certification certification submittal period Jan 1 Mar 1
- 2. CIP Mock Audit Kickoff Meeting with Intellibind on site mock audit Feb 11-15
- 3. Submitted semi-annual NERC Aurora Update
- 4. No injuries.

Engineering:

1. Specifications have been prepared for purchase of a larger auto transformer 30/40/50 mva to replace the Animas 115/69 kv. The transformer from Animas will move to a new site near Turley substation.

Transmission and Distribution:

Construction:

- 1. Converted 8000 feet of V-phase line to 3-phase in Middle Mesa
- 2. Completed 5 mile 3-phase line extension for 8 new Energen wells in Largo and Manzanares area Relay:
- 1. Performed NERC/WECC protection system testing at Hart Canyon and Lakeview
- 2. Installed new fiber optic node at Pine River Substation
- 3. Performed SCADA checkout Dwight Arthur Substation

Meter Shop:

- 1. Completed setup for Turtle metering system offsite hosting
- 2. Turtle verification on Fruitland and Mesa circuits
- 3. Corrected noise issues on Pump Canyon 1302

Generation:

- 1. Animas trips (12/20, 27, and 28) root cause investigation and correction
- 2. Yokogawa training completed for Navajo Controls Project
- 3. Animas cooling tower fan repair completed
- 4. Animas sold 500 mmbtu per day 12/12 -12/18
- 5. Animas sold 1,000 mmbtu on 12/28
- 6. Animas total estimated gas sale for December is 4,500 mmbtu

Control Center:

- 1. Dwight Arthur switching substation data base check out complete in EMS/SCADA
- 2. Cyber Vulnerability Assessment completed.

Operating Statistics:

Animas Plant MWh: 13177 Bluffview Plant MWh: 40890 Navajo Plant MWh: 4792 San Juan Plant MWh: 22748 WAPA MWh: 5992 Purchase Power MWh: 13575

Peak Demand MWh: 171 Percent decrease: 1.16%

Monthly System Energy MWh: 102283 Percent decrease: 5.69%

System Outages:

- 1. San Juan 2401 had several outages due to winter storms on both 12-14 & 12-15-2012, total meters affected were 1105
- 2. La Plata 1802 circuit locked out for about 1 hour with a bad lightning arrestor on 12-19-2012, transformer changed out, total meters affected 1200
- 3. Hart Canyon 2601 circuit locked out for about 3 hours with a line down on 12-19-2012, line repairs made, total meters affected 948.

Customer Care:

1. In preparation stages for the mail outsourcing. Testing phase will begin in January

Fire Department December, 2012

CALL TYPE	NUMBER OF RESPONSES
Otherstone Fines	0
Structure Fires	2
Vehicle Fires	0
Brush/Grass Fires	6
Rubbish/Dumpster Fires	0
Other Fires	0
Rescue/Emergency Medic	al 404
False Alarms	18
Mutual Aid Given	7
Hazardous Materials Resp	onse 6
General Hazard Response	e 13
Other Responses	161
TOTAL	617
TRAINING	

- Firefighter Operations Training: All members of the department participated in a large area commercial building fire scenario using a vacant Halliburton building. This training focused on thermal imaging cameras and search rope deployment.
- Fire Officer Training: Managing fire operations for large area commercial buildings. In conjunction with firefighting operations fire officers practiced strategy and tactics for commercia fires.
- Driver Operator Training: Cold weather apparatus operations; this review and refresh training focused on winter weather operation of fire trucks.
- EMS Training: Splinting and bandaging; fire department members were trained in muscle-skeletal injuries and proper various applications of a SAMS splint.
- Completion of annual OSHA confined space drills.
- 4 Members of the SWAT team attended the Special Forces Medical Association conference.
- 3 Members of the ARFF (aircraft rescue and firefighting) group attended annual FAA training.
- 5 firefighters completed the 40 hour IFSAC Fire Officer I class at SJC.

MISCELLANEOUS

- Wildland team members assisted BLM with prescribed burns.
- Numerous public events and station tours associated with the holiday season.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

•	Vehicle Job Orders Completed	652
•	Service Calls Completed	11

Building & Maintenance Division:

•	Active Job Orders	273
•	Completed Job Orders (Month)	68
•	Completed Job Orders (YTD)	1,162

Red Apple Transit Division:

•	Ridership (Month)	11,258
•	Ridership (YTD)	133,580

Status of Construction Projects:

- Civic Center Remodel Jaynes Corporation has been awarded the contract with a Notice to Proceed issued for January 2, 2013. City crews removed asbestos floor tiles in the exhibit halls on Dec. 30th and 31st in preparation for Jaynes.
- Animal Shelter Jaynes Corporation has been awarded the construction contract for the Animal Shelter. A pre-construction meeting was held December 13, 2012. Jaynes will be waiting until the first part of February to mobilize on site due to frozen ground. A groundbreaking ceremony is being planned for early February and will include local and state elected officials, appropriate advisory boards and community supporters.
- Farmington Museum Expansion The bid for construction is scheduled to be published on Jan. 6, 2013 with a Pre Bid meeting set for Jan. 23rd. The Bid Opening is scheduled for February 6, 2013 and we anticipate a recommendation to City Council for award on February 12, 2013.
- Fire Station #1 is in Detail Design Phase. We have received a proposal from Keers
 Environmental for a building inspection and demolition report to address hazardous building
 materials in the existing structure. Design is anticipated to be completed in April.

Four Corners Regional Airport

(Percentage Change YTD)

Enplanements:	1393	Up 1.53%
Deplanements:	1540	Up 4.14%
Air Traffic Operations:	2537	Down 0.03%
Fuel Flowage (gallons):	36,346	Down 4.4%
Car Rental Revenue:	\$10,500	Up 10.7%
Restaurant:	\$ 6,400.99	Up 16.4%

PERSONNEL DIVISION

Total Job Openings (December): 24

- Regular/FT 14
- Temp/PT 7
- Inter-Division-Regular/Ft 2
- Inter-Department-Regular/FT 1

Terminated Employees: 7 Full-time; 33 Temporary/Seasonal

New Employees Hired: 3 Full-time; 12 PT/Seasonal

PAYROLL

PP# 25		<i>PP# 26</i>	
Direct Deposits	857	Direct Deposits	857
Regular Checks	120	Regular Checks	122
Total Checks printed	977**	Total Checks printed	979**
Gross Pay	\$1,678,688.85	Gross Pay	\$1,673,920.00
Net Pay	\$1,127,422.19	Net Pay	\$1,135,672.24
Regular Employees	714	Regular Employees	713
Temporary Employees	256	Temporary Employees	250

Low Sick Leave Benefit

Total checks printed 143

Gross Pay \$139,584.91 Net Pay \$92,450.01

WORKPLACE SAFETY DIVISION:

Annual Fire Extinguisher Inspections

Work on End-of-Year Reporting

Going through New DVD's for training library

Finished up Drug and Alcohol randoms

Met with crossing guard regarding vehicles going to fast

Talked with TRC employees regarding trenching

Went to Indian Center to check on Employee that was burnt by grease

Talked with Reliance regarding different pools for random testing will meet in January

Sent out hearing conservation notices

Cancelled EHST meeting due to the holidays

Met with Sandra regarding training for her employees

Set up training for January

Number of incidents:

- 4 non recordable injuries
- 3 MVA
- 1 Non COF

HR GENERAL

- Continue to implement New Compensation plan per Council directive. Implementation nearly completed with the exception of FD. Received appeals review and implemented findings. Update: Appeal information being requested to provide to City Clerk as requested.
- Wrote/revised Administrative Regulations impacted by Pay Plan Changes. Scheduled for distribution in January.

^{**} Note: This includes supplemental and garnishment/child support checks

Enterprise Systems Division

General Activities

- Researched data sets for water consumption data reports, fixed W2 printing issue, Wells Fargo auto pay setup, continued work on EZ-Pickins data mining software, replaced/reconfigured failing primary ASA and IPS units, monthly MIMIX status checks
- Continued research for water consumption data reports, worked on C2G payments issues.

Computer Operations Division

Continuing projects

 7 new PC installs, 1 Laptop, Water Rights Database, Fiber to Gateway, Fire Station 3, and Indian Center, TSA Remodel, Lions Pool – POS/RecTrac, Animal Shelter Office cable runs

Completed projects

 5 PC Failures, 1 new PC install, 4 Laptops, 2 PC Rotation Setups, 3 new printer setups, Lions Pool Network Connectivity, Several phone issues and office moves

Fire Dept. IT

 G350 Repair Fire 3, Specification work on new alerting system for all stations, VPN access to multiple subnets, Imported Hydrants into Firehouse, Completed EMS reporting to State

Police Dept. IT

- 49 trouble calls (19 call outs), 165 Video requests (56 internal, 109 external), 4 server PMs, 8 PC PMs, 15 Laptop updates, Setup 5 new PCs.
- Server consolidation project (97%), Briefing, Staff Conference and Report writing room upgrade (90%)

.Library Management Systems

 Working on Spine Label printing issues, upgrade of Barracuda spam server, preparing old Sirsi server (UNIX box) for shutdown, working on new install setup for Windows 8 Infoway dialup accounts

Geographic Information Systems

Finished Projects

Numerous map requests, Updated the Fiber Optic Route Map, Mesa Verde Crosswalk update, Created a street line
map that is situated on the KP Street Map, drawing revisions, site drawings, and construction plans

Current Projects

 Easements for whole City, COF Real Property Map, 2011 Zone changes, Road ROW and easements for entire City, new address data model design, work order mapping, substation drawings, building feeder maps in Futura Subdivision parcels

Help Desk

Departmental Ticket Statistics

- Tickets opened: 188
- Tickets closed: 167
- Average feedback rating of 4.95 (out of 5) based on 41 responses.

Other activities:

Installed the latest version of OptiView on 169 PCs using the KBOX.

Library December, 2012

Farmington Public Library Monthly Report for December 2012

Total number of operating hours, December 1 through December 31:	260
People served December 1 through December 31:	26,756
Daily average:	991
Materials checked out December 1 through December 31: (includes downloadable media)	32,337
Daily average:	1,198
Computer users December 1 through December 31:	5,580
Daily average:	207
Farmington Public Library Programs December 1 through December 31:	
Total number of programs:	66
Total number of attendees:	2,106

Shiprock Branch Library Monthly Report for December 2012

Total number of operating hours, December 1 through December 31:		168
People served December 1 through December 31:		2,437
Daily average:	128	
Materials checked out December 1 through December 31:		501
Daily average:	26	
Computer users December 1 through December 31:		967
Daily average:	51	
Shiprock Branch Library Programs December 1 through December 31:		
Total number of programs:		21
Total number of attendees:		85

Power Library Monthly Report for December 2012

Total number of operating hours, December 1 through December 31:	27
People served December 1 through December 31:	377
Materials checked out December 1 through December 31:	28
Computer users December 1 through December 31:	283
Power Library Programs December 1 through December 31:	
Total number of programs:	23
Total number of attendees:	377

Patron Comments:

"I found the atmosphere of your library very soothing, a perfect refuge. And your workers were pleasant to work with, helping me with all my questions." – Natasha

[&]quot;I was treated extremely nice and the staff was courteous. Thank you for being there for all. I lived in Brazil for 6 months and there were no public libraries in the city of Natal. It was unbelievable that something I love so much and take for granted here in the US was unavailable to me there. I appreciate all that the public library offers me and could not be more pleased. I will never take it for granted or be ungrateful." -Lynette

Calls for Service:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
2011	5,343	4,984	5,506	5,589	5,988	6,250	6,835	6,285	5,792	5,920	5,428	5,340	69,260
2012	5,688	5,225	5,565	5,690	6,098	6,021	6,552	6,226	5,419	5,755	5,123	5,139	68,501

The Farmington Police Department received 5,139 calls for service in December, 2012. This was a decrease of 3.76% (201 calls) from December 2011. The Farmington Police Department received 68,501 calls for service during 2012. This was a decrease of 1.10% (759 calls) from 2011.

Records:

159 Accidents processed:

0 fatal, 25 with injury, 68 property damage, 15 hit & run, 4 city vehicle,

47 on or involving private property; 4 of the 159 accidents were alcohol-related.

483 Adult arrests (**52** were DWI arrests)

1074 Traffic Citations, 787 Warnings

81 Municipal Citations

658 Offense Reports merged from Field Reporting to Records Management

DVD In-Car Camera requests 73
Background checks (window only) 18
Other agency background checks 79

253 Warrants issued, 114 served or cancelled, 139 active

Evidence technicians processed **268** pieces of evidence/property Total number of items in evidence is currently at **16,014**.

SWAT:

On 12-30-2012, San Juan County Sheriff's Office responded to Ojo Amarillo subdivision to assist NPD with a barricaded subject. It was reported that a Native American male had shot his way into a residence occupied by his ex-girlfriend, her mother, and her four children. He then fired another round, from a shotgun, causing minor injuries to the girlfriend's mother. SJCSO Swat was requested and responded to the scene. At about 0010 hours, they requested assistance from Farmington SWAT. SWAT was paged and fourteen officers responded to assist.

Upon our arrival, the two adult females, along with two of the children were no longer in the residence, and the shooter was barricaded inside with the two remaining children. Negotiators negotiated for the release of the two children, who were received by Farmington SWAT personnel. After continued negotiations, the suspect agreed to come out of the residence and was taken into custody by Farmington SWAT personnel. All subjects were turned over to the investigating agency.

Aquatic Center – The Aquatic Division assisted in the success of the City of Farmington's 1st Annual Reindeer Romp and North Pole Stroll on Saturday, December 15, 2012. The 5K Reindeer Romp had 115 participants and the 2-Mile North Pole Stroll had 44 participants. The Aquatic Center was awarded \$2,000 from the Community Development Building Grant to offer free swimming lessons to 57 low-income and underserved children. Registration dates are as follows: January 4; February 1; March 1; April 5; May 31; June 14; June 28; and July 19 (proof of annual household income required).

Animal Shelter – In the month of December, the shelter took in 628 animals: city dogs taken in were 147, holdover from the month before 58; county dogs taken in was 215, holdover was 37; city cats intake was 64, holdover was 14; county cats taken in was 60, holdover was 28; misc. animals taken in from the city were 4 and county was 1, no holdovers.

Civic Center –There were 105 events in the building and four events in the theater. Notable events in the theater were the San Juan County Awards ceremony that hosted 270 people, the Sacred Heart Christmas program which welcomed 585 attendees and the ever popular Bar D Wranglers Christmas show which entertained 575 adults and children alike. The meeting rooms and exhibition halls hosted 7,877 individuals at various Christmas parties, wedding receptions, baby showers and birthday parties. The Civic Center Exhibit Halls will be under construction from now until the end of March.

Crouch Mesa Community Center – Crouch Mesa Community Center has successfully been open for two months. Our average daily usage is 44 kids. We will be offering a monthly Keep It Clean class on the third Tuesday of every month from 3:30 -4:30pm. The facility hours are 3-6pm Monday through Friday and 10-6pm on Saturday. CMCC is located at 4500 Wildflower Mesa Drive in Farmington.

Farmington Indian Center – The Indian Center hosted its December event with a Christmas Arts & Crafts Sale. There were 37 vendors and approximately 355 visitors throughout the day.

Golf Courses – Piñon Hills Golf Course had 758 rounds played compared to December 2011, which only had 601. Obviously, during the winter months, weather is the deciding factor in generating revenue. This year, the golf course was open until December 14th but, due to snow, was closed the remainder of the month. Last year, the golf course was only closed for 11 days compared to 17 days this year. While the golf course is closed, staff works on indoor projects such as painting and carpet cleaning.

Museum Systems – The Farmington Museum presented a series of holiday paper-crafting workshops leading up to Christmas. The Museum also brought back a popular exhibit; Photographing Navajos, the photographs of John Collier, Jr. on the Reservation from 1948-1952. Riverside Nature Center held its annual Audubon Christmas Bird Count on December 15th. The E3 Children's Museum, in conjunction with Toddler Playdate on Wednesdays, did simple crafts such as hand-print Santa cards, reindeer hats, and paper plate Christmas trees.

Parks Operations –Parks Operations assisted with tents, tables, and chairs for several special events put on by other PRCA divisions. Crews continued to improve parks by replacing old landscape timbers with concrete curbing. Leaves have finally been cleared from all parks areas.

Park Planning –Worked with the Farmington High School JROTC and Sunrise Christian Church in placing 2000 lineal feet of chipper mulch on the nature trails at Berg and Animas Parks, began landscape construction drawings for the new animal shelter, and prepared landscape sketch study and preliminary estimate for city lot at southeast corner of Municipal and 20th Street.

Recreation Center – December was filled with holiday activities at the Recreation Center beginning with our first Holiday Family Craft Workshop; we had 17 participants to make Christmas cards, paint ornaments, design a centerpiece, and create a holiday puzzle. That same Saturday evening, the December Saturday Night Fun! was held with 23 kids coming for an evening of activities and food. The Recreation Center hosted its annual Santa's Candy Cane Christmas with 208 children and adults coming to visit Santa, play games, and drink some hot chocolate. That same afternoon, the Recreation Center staff joined efforts with the rest of the Recreation Section at PRCA for the first Reindeer Romp and North Pole Stroll. Daily attendance at the Recreation Center increased this month due to the colder weather and kids out of school.

Senior Center – The Bonnie Dallas Senior Center hosted a Christmas Dinner with over 400 seniors attending. Many of the classes held individual Christmas parties with their instructors. Over 72 bags of non-perishable food were distributed to needy seniors including some Meals on Wheels clients. Many thanks go to Echo Food Bank and a secret angel who, with her husband, donated over \$400 worth of goods from Sam's Club.

Sycamore Park Community Center – Sycamore Park Community Center and staff have had a busy month in December. We held the Tree Lighting Ceremony with 186 people in attendance, Breakfast with Santa serving 347 attendees, and had the clothing drive distribution day with 158 people attending.

- Farmington Reach Navajo Municipal Pipeline Project: Bureau of Reclamation approved project final report; Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannan-Huston continues engineering/design work to bring plans to 90% completion; FONSI approved by FHWA and NMDOT. NMDOT STIP -- FY2015 for intersection and construction of roadway to Hubbard has been added to the STIP (\$3 million); documents submitted to NMDOT for review.
- Secondary access to Piedra Vista High School Consolidated Constructors completed first lift of asphalt; final layer will be placed spring 2013; road will remain closed to all traffic until project is completed. Fencing of right-of way is on-going. Traffic signal upgrade at English Road and PHB intersection – will be completed spring 2013. Preparing reimbursement request to school district.
- FEMA Storm Cleanup structural work in Porter and Hood Arroyos in process. Permits for La Plata River crossing approved by ACOE; structural project work will be scheduled.
- Miscellaneous projects: Main/Apache traffic signal upgrade NMDOT Safety Project awaiting reimbursement; La Plata Highway waterline project: received BLM permit, awaiting NMDOT permit (submitted additional data requested by NMDOT for Archaeological and Cultural Survey); Tibbetts Middle School sewer project project is out to bid, pre-bid meeting scheduled for Jan 9th, bid opening scheduled for Jan 30th, Bid Award Feb 5th, project completion May 31st. Municipal Drive, 1C Tank to 20th Street water line replacement in design, construction spring 2013.
- NMDOT FY12 COOP Project Airport/Municipal street resurfacing, Apache to Navajo, curb and gutter work completed; street resurfacing completed; preparing reimbursement request to NMDOT.
- 4W Pump Station for Tibbetts Middle School: Farmington Municipal Schools /Triad Construction water line construction completed; booster pump station start up completed; contractor working on punch list items.
- COF Master Drainage Plan: Digital copy of report received from HDR on December 28th, Anticipate receiving a hardcopy of the report the second week of January.

• Streets:

Heavy Equipment and truck crews are blading dirt streets and hauling materials as needed. Asphalt crews continue patching street cuts and repairing potholes -- hot mix asphalt plants closed first week of December, reopen in spring. Sweepers continue routine in residential areas and on arterial streets while the Roadside crews are picking up trash and spraying herbicide on concrete medians, around guard rails, gravel medians and right-of-ways. Concrete crews continue repairing sidewalk and curb weather permitting.

Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement – manufacturing continues for 400 street name signs. Submitted Safe Routes to School Program, Phase 2 infrastructure projects to NMDOT. Crosswalk markings – materials received, installation scheduled, weather permitting. Working with Country Club Elementary, met with Principal and FMS admin regarding traffic issues. MOC Entrance Study – draft report under review. Browning Parkway speed reader boards – materials on order. Signal rebuild at Main and Cliffside in process. Working with the Downtown Design Committee on street lighting issues. E. Main Fiber optic cable installation project in process, cabinet installation scheduled weather permitting. Traffic Signal Warrant Analysis at various intersections in process.