

Administrative Services Department

April 5, 2012

The March 2012 gross receipts tax distribution report is shown below. March reflects January business activity.

March FY12 GRT Received (Gross) \$ 3,933,083
 March FY12 Budget \$ 3,625,341

Budget to Actual

Month of March 8.5% (favorable)
 Fiscal Year To Date 10.3% (favorable) *

GRT - Major Sectors Month-Over-Month Comparison March - FY 2012

Single Month	Mar. FY12	Mar. FY11	\$ Change	% Change
Mining, Oil, Gas	\$ 157,963	\$ 195,936	\$ (38,000)	(19%)
Construction	215,917	211,858	\$ 4,000	2%
Manufacturing	203,095	151,332	\$ 52,000	34%
Wholesale Trade	175,984	176,883	\$ (1,000)	(1%)
Retail	1,417,759	1,445,020	\$ (27,000)	(2%)
Prof, Scientific, Technical	217,829	204,138	\$ 14,000	7%
Healthcare & Assistance	364,082	322,462	\$ 42,000	13%
Accommodations / Food Svc.	292,917	263,381	\$ 30,000	11%
Other Services	466,216	314,670	\$ 152,000	48%
Misc./ Unclassified	421,321	405,275	\$ 16,000	4%
Total	\$ 3,933,083	\$ 3,690,955	\$ 244,000	6.6%

GRT - Major Sectors Year-Over-Year Comparison July - March FY 2012

9 Month Period	GRT FY12	GRT FY11	\$ Change	% Change
Mining, Oil, Gas	\$ 2,156,323	\$ 2,234,078	\$ (78,000)	(3%)
Construction	1,867,249	1,853,681	\$ 14,000	1%
Manufacturing	2,233,869	1,251,801	\$ 982,000	78%
Wholesale Trade	1,970,670	1,758,281	\$ 212,000	12%
Retail	15,412,695	15,044,746	\$ 368,000	2%
Prof, Scientific, Technical	1,851,424	1,658,616	\$ 193,000	12%
Healthcare & Assistance	2,903,967	2,714,442	\$ 190,000	7%
Accommodations / Food Svc.	2,699,440	2,508,780	\$ 191,000	8%
Other Services	4,749,838	3,250,678	\$ 1,499,000	46%
Miscellaneous Sectors	3,369,762	3,413,352	\$ (44,000)	(1%)
Total All Sectors	39,215,236	35,688,457	3,527,000	9.9%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Wst Mgt., Entertainment

* In the month of January 2012 the City received within the industry sector category of "Other Services" a one-time GRT assessment for prior period business activities. Since the detailed business information is confidential as per NM State regulations, the City can only estimate what this one-time amount equals. Based on prior month averages in the Other Services sector, it is estimated the amount to be approximately \$900,000 and this creates a 36.1% increase over budget and 34.4% over prior year for the month of January.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

4/17/12 WS - **No additional items without Rob 's approval**

Boyd Group presentation on airline activity (Campbell)
Bid - Batteries, rack & charger (Dunn)
Bid - Fire extinguisher inspection, testing & services (Montoya)
Bid - Water and sewer improvements/Region RV Park (Benson)
Budget Hearing/CIP (Mayes/Mason)

4/18/12 - Joint CC & PUC Mtg (9:00 a.m. library)

4/24/12 CC

*Bid - Reel Trailers (Waresback)
Proclamation - Municipal Clerk's Week (Mayor)
Ordinance (final action) PNM Bond Refinancing (Burnham)

5/1/12 WS - **No additional items without Rob 's approval**

Budget Hearing/CIP final review (Mayes/Mason)
Closed/Open - RFP for prescription benefit manager services (Rowland)
RFP for group health insurance (Rowland)

5/8/12 CC

Proclamation - Drinking Water Week (Mayor)
Mayor's Teen Advisory Council Annual Report

5/15/12 WS

Elert & Associates - Update on the fiber study (Campbell) [place first on the agenda]
Open Mtgs resolution - day, time and place (Burnham)

5/22/12 CC

"State of the Union" on SJRMC (Rick Wallace)
Resolution adopting the FY13 preliminary budget (Mayes/Mason)
Resolution - open meetings (day, time and place) (Burnham)
Ordinance (final action) - PNM supplemental bond (Burnham)
Closed/Open - Multi-term contract for tree trimming/line clearance services (Waresback)

6/5/12 WS

Resolution adopting the FY13 final budget (Mayes/Mason)
Closed/Open - RFQP Architectural services/Gateway Museum expansion
RFQP Architectural services/Civic Center remodel

6/12/12 CC - Mayor out

- Administration Activities:

1. Staff continues to work with the Metropolitan Redevelopment Agency (MRA) Commission on the development of a digital brochure that can be downloaded and/or mailed for use in marketing the MRA to developers.
2. Staff completed the sale of 5.27 acres along Hydro Plant Road to Four Corners Foundation on March 30.

- **Building Inspection Activities:**

Permits were issued for the following projects:

1. Tenant remodel at 4337 East Main Street, Suite 205, for 4 Corners Smiles 4 Kids, dental offices.
2. Interior remodel at 4900 East Main Street for Target.
3. Interior office remodel for San Juan Regional Medical Center at 4801 North Butler Avenue, Suite 8102.
4. Tenant remodel in Animas Valley Mall, 4601 East Main Street, Space 460, for Lids, clothing store.
5. Interior remodel for Julio Garcia at 2000 Cortland Drive.
6. Interior remodel at 2015 East 12th Street for Presbyterian Medical Services.
7. Radiology Department remodel at San Juan Medical Center, 801 West Maple Street.
8. Interior remodel for Journey Church at 207 East Main Street.
9. Interior remodel at 4301 Largo Street, Space H, for Panache, clothing store.
10. Building permits for fifteen (15) new single family residences.

Plans are currently under review for the following projects:

1. Remodel at 525 East Broadway for Wonderful Buffet.
2. Remodel at 1909 Ridgeway Circle for DJ Simmons, Inc.
3. Preliminary floor plan for Veteran's Administration Clinic at English Road and Kayenta Drive.

- **Planning Division Activities:**

1. Staff accepted, reviewed, and as required, processed/presented the following petitions/proposals: three (3) special use permits; one (1) abandonment request; two (2) rezoning requests; one (1) address verification letter; four (4) variance requests; one (1) administrative adjustment; one (1) temporary use permit; and, seven (7) summary plats.
2. Staff continues to work on the Draft Affordable Housing Ordinance based on review comments from the New Mexico Mortgage Finance Authority (NMMFA).
3. Staff continues to work on proposed revisions to the City's Major Thoroughfare Plan (http://www.fmtn.org/city_government/community_development/major_thoroughfare_plan.html). The Planning and Zoning Commission is scheduled to consider the proposal on April 26, and the City Council is scheduled to consider the proposal on May 8.
4. One (1) planner attended professional training at the Rocky Mountain Land Use Conference.

- **Community Development Block Grant (CDBG) Activities:**

1. Staff hosted an open house for the public on the 2012 Action Plan on March 28. The 2012 Action Plan process will begin soon.
2. The 2011 Downtown Façade Improvement Program and the Downtown Streetscape Project have begun.
3. Staff is currently working on the Housing Affordability 2012 Update.

- **Metropolitan Planning Organization (MPO) Activities:**

1. The MPO Technical Committee on March 22 recommended approval of the FY2013-2018 Transportation Improvement Program, the FY2013 Unified Planning Work Program, and a policy and procedure document for the MPO Major Thoroughfare Plan.
2. A traffic count map illustrating average daily traffic taken from 2009-2011 was completed and posted to the MPO website.
3. Staff attended the MPO Quarterly meeting in Albuquerque on March 27.
4. Staff began preparations for organizing Walkable Communities Workshops in the area in May.

Farmington Electric Utility System

April 5, 2012

1. General:

- a. EIB: on March 16th the Board deliberated the merits of repealing rule 100, the NEE CO2 cap regulation. After much discussion and some interesting arguments, the vote was unanimous to repeal the regulation.

Board working on the statement of reasons which will be filed once completed - anticipated around May 11, 2012.

- b. The PNM, SJCC and the Sierra Club consent decree was filed with the court.
- c. SJ mine reclamation agreement: a "final" draft has been received from PNM and agreed upon between the parties.
- d. Architectural RFP for the MOC expansion project were evaluated and a finalist chosen. We anticipate a completed agreement for the work to move the project forward.
- e. No comments received from CenturyLink on the proposed pole attachment agreement nor from Western Area Power Administration on the balancing agreement.

2. Engineering, Construction and Maintenance:

- a. Engineering: Arc Flash studies are being performed by our consultant to comply with OSHA regulations. Equipment will be classified by level of danger that personnel encounter so they can have the proper level of protective equipment. Work orders released for O'Reilly Auto Parts and the new District Attorney office.
- b. Construction: 33 work orders completed; 115 kV line construction from Dwight Arthur to Pine River substation is complete; steel and support standards for Dwight Arthur SS being erected; and 3 phase line conversion to Burlington Resources is complete. Construction on the main circuit of Pump Canyon phase one is complete.
- c. Maintenance: 213 orders completed; 205 tree trimming orders completed; 107 new or temporary to permanent services connected; 2 customer voltage complaints resolved; replacing problem poles; installing wildlife protection; and identifying; and correcting vulnerable areas prone to wind damage in anticipation of wind season.
- d. Relay: West Loop SS relay and controls testing is complete; fiber optic multiplexor upgrades; replacement of obsolete substation RTUs; started relay and control work at Dwight Arthur SS; and system protection testing for NERC / WECC standards is continuing.
- e. Meter Shop: 16 new service installations; 123 meters tested; verified 1007 Turtle sites; 304 re-reads and final reads; 3 tamperings; 6 power quality checks; Turtle periodic and verifications in San Juan and Pump Canyon areas; and working on 4 and 8 year periodic meter change outs and CT testing.

3. Generation:

- a. Animas #5 major outage and generator inspection; #1 steam chest inspection / governor adjustment; Navajo controls projects; Willett Ditch repair work; and Bluffview cooling tower fans rebuilt. Maintenance work orders completed 265.
- b. Environmental: annual emissions inventory to NMED; ran final compliance for SO2 emissions; submitted to EPA the annual GHG emissions as required; and completed EIA forms 860 and 923.
- c. 129,800 mmbtu sold from Animas.
- d. Navajo: releases currently at 500 cfs.
- e. Power generation: Animas combined cycle: 0 mWh Bluffview combined cycle: 41,908 mWh
Navajo hydro: 9,322 mWh San Juan coal: 24,398 mWh

4. Control Center:

- a. Emergency blackstart training and drills and review and update to CIP documentation.
- b. Development of RFP for the reconfiguration of the UPS for the control center and repair of the air conditioning.
- c. Monthly Peak system load: 167 mW 2011: 161 mW inc/(dec): 3.7%
- d. Monthly system energy requirement: 98,874 mWh 2011: 98,370 mWh inc/(dec): .5%
- e. Purchase power cost March 2012 was \$31.75/mWh as compared to 2011 which was \$33.75/mWh

5. Customer Interaction1

- a. Statistics
 - Walk-in: 6,226 Telephone: 4,413 Annex includes night drop, walk -in and drive-thru: 4,137
 - In Person - Payment arrangements: 476 Total customer contacts: 14,776 After-hour connects: 95
 - IVR - Payment arrangements: 805 Total IVR contacts: 3,963
 - Disconnects: 1,797 processed Connections: 159 Estimates: 39
 - Work Orders: 40 Transformer Checks: 15 Meter & Quad
 - Spots: 6

6. Electric System Outages :

- a. 16 minor outages due to animals and weather.

CALL TYPE	NUMBER OF RESPONSES
Structure Fires	6
Vehicle Fires	2
Brush/Grass Fires	5
Rubbish/Dumpster Fires	8
Other Fires	1
Rescue/Emergency Medical	403
False Alarms	27
Mutual Aid Given	1
Hazardous Materials Response	7
General Hazard Response	6
Other Responses	159
TOTAL	627

TRAINING

- USAR (Urban Search and Rescue) Training.
- ARFF (Aircraft Rescue Firefighter) Training.
- Technical Rescue Team Training (Trench Rescue Training).
- Hazardous Materials Team Training (Toxic Operations).
- Company Officer (Fire Considerations at Commercial Buildings).
- Engineer (Pump Operations)
- Daily Safety Training.
- Daily Physical Fitness Training.
- EMS Training (Mental Management)
- Wildland Fire Training (Annual Red Card Certification).

MISCELLANEOUS

- FFD members finished their annual EMT refresher this month. The class is a 24 hour continuing education program offered by San Juan College.
- FFD members completed the annual Wildland Red Card certification program. This course is managed by the National Wildland Coordinating Group and is required by all fire fighters operating at State and Federal wildland fires. Certified instructors taught the 4 hour refresher and proctored the 3 mile Pack Test. Fire Fighters must walk 3 miles with a 45 pound back pack in less than 46 minutes. All operations personnel are required to maintain this certification.
- Annual breathing air pack (SCBA) mask fit testing was completed this month. SCBA's are worn in hazardous atmospheres such as structure fires to supply fresh air to firefighters as they work. This annual test is required to keep the Fire Department compliant with OSHA and NFPA standards.
- The new Fire Engine #2 was dedicated on March 3rd at Fire Station #2. The new engine was washed and then pushed into its bay by members of the Fire Department, City employees, City Officials and the public. This ceremony is a long tradition in the fire service.
- FFD is teaming up with San Juan College to get EMT Basic student's clinical time. Students are doing ride-a-longs with an Engine Company to get needed hands-on patient contact hours.
- FFD members helped FPD with their Special Olympics Polar Plunge. FFD filled an above ground swimming pool and stood by while participants who were "Freezing for a Reason" raised money for Special Olympics.
- FFD members participated in the national Lowe's MDA Collection this month. FFD members took collections at the door as part of MDA's Shamrocks Against Dystrophy campaign which Lowes has supported since 2001.

Airport Division:

- Monthly Total Enplanements: 1,556
- Year To Date Total Enplanements: 4,647
- Year Total Compared To Last Year: Up 17.05%

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 984
- Service Calls Completed 13

Building & Maintenance Division:

- Active Job Orders 282
- Completed Job Orders (Month) 27
- Completed Job Orders (YTD) 171

Red Apple Transit Division:

- Ridership (Month) 9,675
- Ridership (YTD) 34,708

Human Resources Department

April 5, 2012

PERSONNEL DIVISION

Job Openings (3/1)-(3/31) :

11 Regular / Full time Positions

18 Temp / Seasonal Positions

2 Inter City / Division/Department Positions

Total = 31 Positions.

Terminated Employees (3/1)-(3/31): 15, 5(Temporary)
New Employees Hired (3/1)-(3/31) : 16 Full-time, 37 PT/Seasonal

PAYROLL

PP# 5

Direct Deposits	805
Regular Checks	162
Total Checks printed	967**
Gross Pay	\$1647753.02
Net Pay	\$1108141.12
Regular Employees	710
Temporary Employees	250

PP# 6

Direct Deposits	802
Regular Checks	153
Total Checks printed	955**
Gross Pay	\$ 1625880.54
Net Pay	\$ 1102930.01
Regular Employees	712
Temporary Employees	251

PP# 7

Direct Deposits	798
Regular Checks	173
Total Checks printed	971**
Gross Pay	\$ 1642920.24
Net Pay	\$ 1110494.60
Regular Employees	718
Temporary Employees	285

** Note: This includes supplemental and garnishment/child support checks.

Wellness:

The month of March focused on financial wellness. A total of twelve sessions were offered throughout the month by several different speakers on the subject of financial wellness. In addition, four more scholarships were awarded for the Full Engagement Training.

Workers' Compensation:

There were a total of nine new workers' compensation injuries and accidents reported during the month of March. The Fire department and Parks, Recreation & Cultural Affairs reported three injuries each. The Electric Utility had a total of two new injuries and Public Works reported one. Total paid for medical during the month for both new and ongoing workers' compensation claims was \$51,211.09 and \$1,029.44 in expenses were paid. The total paid for indemnity benefits for ongoing workers' compensation claims was \$1,976.58.

Flexible Spending Account:

There were a total of 47 medical and 4 dependent care claims received and processed for reimbursement during the month.

WORKPLACE SAFETY DIVISION: Report for the Month of March, 2012.

- Environmental Health and Safety Team (EHST) meeting conducted. 2012 CPR training and refresher to be scheduled for the month of August, 2012. EHST members attended Bomb Threat Awareness training.
- A.S.S.E and L.E.P.C. meetings attended.
- U.S. Department of Transportation D/A Testing MIS Data reporting completed.
- Seasonal safety orientations in progress for rehired seasonal City employees. Safety meetings presented to City divisions.
- Contractor and City worker safe observations and spot inspections conducted throughout the City.
- Safety concerns addressed, investigated, and resolved throughout the City. Five incidents investigated and resolved.
- Annual audiometric testing for employees required to have their March audiometric exams completed.

Information Technology Department

April 5, 2012

Enterprise Systems Division

General Activities:

- Produced delinquent Business License notices (665 total), restored multiple Lotus Notes databases for Legal, performed quarterly HTE file reorganizations and monthly MIMIX status checks
- Worked on migrating web applications from COFDEV02 to COFWEB01 and COFSQL02, worked on backup processes for new file system.

C2G UT on-line payment counts for March 2012 - a growth of 176 C2G customers in 1 month:

- 15,441 - customers have started the enrollment, 13,866 - customers have completed the enrollment

- For the month of 3/12 - 2,583 C2G Utility customers made payments in the amount of \$343,184.72

C2G Business License on-line Renewal counts as of March 2012

- 183 Businesses have renewed their licenses via the web for a total of \$6,265.00

Selectron IVR Utility payments for March 2012 :

- 2,196 IVR Utility customers made payments in the amount of \$290,407.76

System i usage statistics for March 2012 :

- Active users - 864, Total Interactive Sessions - 42,570, Average response time - 0.04 seconds

Computer Operations Division

Continuing Projects:

- 60 new PC workstation installs, 14 new laptops, New Web Server, Contact Management Application (Civic Plus), Fiber Projects, Municipal Court Move/ remodel, new Web Filter, Asset/Inventory process (Fire)

Completed Projects:

- 3 workstation & 2 monitor failures, 2 Trojan infections, 17 new computer installs, 4 Laptops, 1 new printer setup, Election Setup, Cable several runs Municipal Court, 2 MDT installs (FD)
- Demoted 2003 & 2008 domain controllers (FD), setup backup for Mail, AD, & file server (FD)

Police IT :

- 529 trouble calls (25 call outs), 237 video requests (77 internal, 160 external), 4 server PMs, 13 PC PMs, 5 New PCs set up, 5 Laptops added, 22 Laptop updates, 3 Blackberrys replaced, added 9 new users.
- Completed Briefing room upgrade, continuing In-Car camera system upgrade (98%), In Car internet access project (75%), server consolidation project, (35%), multi-purpose room modernization project (10%).

Library Management Systems

- Preparation for replacing Sirsi production and test servers, replacement of 611 security strip unit, Youth Services printer repaired, smart board replacement.

Geographic Information Systems

Finished Projects :

- Numerous map requests, MTP map updates, Fire Hydrant Map books (FD), Proposed river trail extension.
- Numerous drawing revisions, site drawings, and construction plans, Project Tracker Update, Futura Updates

Current Projects :

- Numerous E911 road edits, COF Real Property Map, 2011 Zone changes, Futura Work Order Updates, Sewer System map for EPA, Hydrographic Survey maps, Sex offender map updates, Walking Routes
- Elect. Work Orders, Misc. field checks, map updates and printouts, Net Metering data mapping , Mapping/Numbering Sectionalizing Cabinets, NM OneCall updates, GPS for new construction

Help Desk

Departmental Help Desk Statistics for March:

- 220 tickets opened
- 195 tickets closed
- Average satisfaction rating of 5 (out of 5) based on 54 responses received

Other Activities:

- Updated several intranet pages on behalf of the Employee Council
- Made progress on a data-upload project for Traffic Engineering.
- Attended meetings on Director's behalf in his absence.

Library

April 5, 2012

Farmington Public Library Monthly Report for March 2012

Total number of operating hours, March 1 through March 31:	310
People served March 1 through March 31:	35,271
<i>Daily average:</i>	<i>1,138</i>
Materials checked out March 1 through March 31: (includes downloadable media)	39,829
<i>Daily average:</i>	<i>1,285</i>
Computer users March 1 through March 31:	6,711
<i>Daily average:</i>	<i>216</i>
Farmington Public Library Programs March 1 through March 31:	
Total number of programs:	147
Total number of attendees:	4,578

Shiprock Branch Library Monthly Report for March 2012

Total number of operating hours, March 1 through March 31:	200
People served March 1 through March 31:	2,760
<i>Daily average:</i>	<i>125</i>
Materials checked out March 1 through March 31:	778
<i>Daily average:</i>	<i>35</i>
Computer users March 1 through March 31:	910
<i>Daily average:</i>	<i>41</i>
Shiprock Branch Library Programs March 1 through March 31:	
Total number of programs:	49
Total number of attendees:	291

Power Library Monthly Report for March 2012

Total number of operating hours, March 1 through March 31:	49
People served March 1 through March 31:	895
Materials checked out March 1 through March 31:	8
Computer users March 1 through March 31:	359
Power Library Programs March 1 through March 31:	
Total number of programs:	37
Total number of attendees:	901

Patron Comments:

"Thank you for INSTALLATION ART! Format and content are spectacular!" - Joanne

"I want you and any others that might be interested to know just how much the library means to me. I think it is one of the nicest facilities that one could hope for in a community the size of Farmington. I've recorded every book I've read since I retired in 1992. I just looked up average cost of hardback novels for 2011 which was estimated at \$27.67. So, that equates to \$23,326 that the library has been worth to me had I purchased the books. That's pretty good return on the gross receipts dollars I spend in Farmington. I think The Farmington Public Library is the greatest cultural asset in Farmington." - Ronnie

"I just want you to know that Jessica [Jim] has been the most helpful person I have met at this library. She is wonderful!!!! Thanks for her, her help and her kind and wonderful attitude!" - Laurie

Calls for Service :

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
201													69,26
1	5,343	4,984	5,506	5,589	5,988	6,250	6,835	6,285	5,792	5,920	5,428	5,340	0
201													16,47
2	5,688	5,225	5,565										8

Evidence:

Evidence technicians processed **411** pieces of evidence/property
Total number of items in evidence is currently at **16,149**.

Records:

167 Accidents processed:
 0 fatal, **26** with injury, **81** property damage, **11** hit & run, **2** city vehicle,
 47 on or involving private property; **4 of the 167 accidents involved alcohol**
523 Adult arrests (**54** were DWI arrests)
1079 Traffic Citations, **660** Warnings
87 Municipal Citations
540 Offense Reports merged from Field Reporting to Records Mgmt
271 Warrants issued

SWAT:

The SWAT Team was deployed three times in the month of March. The SWAT Team was requested by Region II to assist in serving a drug warrant. The operation went off without incident resulting in the arrest of the wanted suspect and the recovery of an unknown amount of illegal narcotics. The SWAT Team was also dispatched to assist with the arrest of a suspect that had been involved in a shooting. The suspect was located at a local motel and was taken into custody by members of the Gang Unit along with members of SWAT. The SWAT Team was also again deployed to a residential address on Apache Street in reference to a female that was threatening suicide. The SWAT Team was deployed and a negotiator began communicating with the woman. At one point in time the suspect fired two rounds from the shotgun out a window in the direction of SWAT Team members who had secured the perimeter. The negotiator was able to continue negotiations and obtain the suspects peaceful surrender.

Bomb Squad:

The Bomb Squad continues to provide training to industry in conjunction with the ATF. This training is ongoing and part of a curriculum to assist members of industry in reporting, identifying, and assisting the Bomb Squad in our response to reported incidents. The Bomb Squad responded to Cortez CO to a reported cannonball. What appeared to be a shot put was determined to be a live cannonball after photos were taken by local authorities and sent to our Bomb Squad for review. The Bomb Squad responded and safely recovered the cannonball which was rendered safe and disposed of. The Bomb Squad worked with agents from Region II Narcotics on some reported homemade pipe bombs. An informant had reported that acquaintances of his were making and planning to use pipe bombs against police officers. The bomb making material was located and through the investigation it was determined that the informant was the suspect.

Patrol:

On 03-30-2012 at 0048 hours, Farmington Police Officers were dispatched to 945 N. Auburn, in reference to shots fired. Reporting parties reported hearing four shots and a silver SUV leaving the area. Officers arrived to find no one was injured, however a vehicle parked in front of the residence had been struck by at least four bullets. The suspect vehicle was later located, the handgun retrieved, and two suspects arrested and charged with DWI, Shooting at or From a Moving Vehicle and Felony Criminal Damage to Property.

Aquatic Center - During spring break, the Aquatics Division and the Recreation Center put on Spring Fling; providing 50 children with fun activities. The Aquatic Center stayed busy over spring break with double public swimming sessions and completed a Red Cross Lifeguarding Course that had 14 participants.

Animal Shelter - The Farmington Animal Shelter had 411 animals come through during March. That number breaks down to 104 city dogs, 178 county dogs, 58 city cats, 57 county cats, 12 city and 2 miscellaneous county animals. We were able to send 51 dogs to various rescue agencies in New Mexico and Colorado and 14 cats to Angels with Paws and Lucky Paws in the Denver area.

Civic Center - March had a mix of events including the Anasazi Foundation's "Anasazi Antics", the Regional Science Fair, Honors Orchestra, JROTC Military Ball and "Queen of Bingo", the Civic Center Foundation's final production for the 2011-2012 season. We finished the month with a week's worth of performances of "Passion Play" celebrating the Easter season.

Farmington Indian Center - Those in the Four Corners continue to utilize the Indian Center for a variety of purposes. The Indian Center hosted the "Knowing Your Clans is a Good Start to Ádéháníih" workshop presented by the Restoring & Celebrating Family Wellness Committee. The center served a total of 2,527 customers during March; of those 1,831 were restaurant customers. The Spring Mini-Contest Pow-Wow is scheduled for, Saturday, May 12th. Miss Indian Farmington 2012-2013 entry applications are now available.

Golf Courses - The warm spring weather kept local golfers busy at Piñon Hills and Civitan in March, with both courses beating the previous year's rounds and revenue numbers. The maintenance staff began mowing some areas of each golf course. A tee box on #6 at Piñon Hills was raised for a better view of the green, and many of the tees at Civitan were also mowed and top-dressed to get ready for the busy season.

Museum Systems - The Farmington Museum put on a series of arts and crafts classes for kids during Spring Break. The Museum is preparing for the installation of the Gateway to Imagination Art Show by removing most of the Hawkinson Collection from the Museum's Atrium. E3 Children's Museum & Science Center hosted a Space Camp over Spring Break. The Riverside Nature Center opened its March Photo Show of photos taken by the public in Animas and Berg Parks.

Parks Operations - During the month of March, Parks crews continued to work on river trail extensions at the Hicks Property across the river from Boyd Park and along the Willet Ditch trail between Animal Park and DeKalb Street. Trees were planted at the new dog park at Saddleback and the area was prepared for new sod that will be laid the second week of April. Irrigation systems are pressured up for the season and park restrooms and shelters are now open to the public. Ball field crews continue to prep ball fields for games and tournaments.

Recreation Center - Eleven teams competed in 4th Annual Adult Code Dodgeball Tournament. Saturday Night Fun! for kids, and the annual spring break Spring Fling in coordination with the Aquatic Center. The 4th annual Funny Bunny Fest was held with 134 participants playing games, decorating, and hunting eggs. The first Tween Twilight Egg Hunt was held with 49 tweens looking for prize-filled eggs with their flashlights and playing games! The Volleyball Leagues all finished their end of season tournaments. Registration for the Spring/Summer Men's Slowpitch League began.

Senior Center - The Senior Center celebrated St. Patrick's Day with a bingo party and dance. We are gearing up for Senior Olympics that will be held April 3 through May 4 as well as the Garden Club's Flea Market to be held June 2nd. Please contact Judi Ziegler at the Senior Center if you have any items that you would like to donate to the flea market.

Sycamore Park Community Center - March was another busy month at Sycamore Park Community Center! We held the Mother Son Dodge ball Tournament with 42 mothers and sons present. There were 230 people that attended the St. Patrick's Day Madness event. We were also very busy with Spring Break activities. We are gearing up for the Annual Easter Egg Hunt on April 6th beginning at 10am and the Community Health Fair on April 21st from 10:00a.m. - 2:00 p.m.

- Farmington Reach–Navajo Municipal Pipeline Project: preparing final reports for BOR; final reimbursement received.
- **Piñon Hills Boulevard East**–Bohannon-Huston continues engineering/design work; FONSI approved by FHWA and NMDOT; Tree clearing completed for geotechnical work, rig on sight to complete borings on north side of river as required for design. Submitted NMDOT STIP request for FY2015 in the amount of \$3 million for intersection and construction of roadway to Hubbard.
- Secondary access to Piedra Vista High School–completed appraisal of private property; Legal is preparing 3-party agreement between the City, Farmington School District and the private property owner; upon completion of agreements construction will commence.
- FEMA Storm Cleanup–Public Works continues preparing required permits from Army Corp of Engineers (ACOE); structural work continues in Porter and Hood Arroyos. Upon receipt of required permits for remaining arroyos from ACOE and weather permitting, structural project work will begin.
- Miscellaneous projects: Main/Apache traffic signal upgrade - NMDOT Safety Project complete, awaiting reimbursement from NMDOT; La Plata Highway water and sewer project - received BLM permit, awaiting NMDOT permit - additional data requested by NMDOT for Archaeological and Cultural Survey; **Piñon Hills Frontage Road** - road realignment 95% complete, anticipate spring completion; **Piñon Hills Blvd/30th Street Signal** - design completed, materials ordered for spring construction.
- NMDOT FY12 COOP Project - Airport/Municipal street resurfacing, Apache to Navajo, summer 2012.
- Tibbetts Middle School, Twin Peaks location: Farmington School District completed installation of sewer line from the intersection of La Plata Highway/Twin Peaks Bypass, extending west along Twin Peaks Bypass to future school site; completed reconstruction of future intersection for school; Legal Department preparing MOU between Farmington Municipal School District and City of Farmington for pump station, water line and sewer line.
- COF Master Drainage Plan: review meeting held with HDR regarding draft report of the Drainage Master Plan; preparing written comments to HDR.
- Streets: Heavy Equipment and truck crews continue blading dirt streets and hauling materials as needed. Asphalt crews are patching street cuts and potholes using new pothole machine. Sweepers continue routine in residential areas and on arterial streets while the Roadside crews are picking up trash and spraying herbicides on concrete medians, around guard rails, gravel medians, and right-of-ways. Concrete crews continue working in Hood Arroyo and repairing some sidewalk and curb.
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Street Name Sign Replacement Program - manufacturing continues for the 400 street name signs to be replaced. Curb painting in progress. Design and cost estimates submitted to SJRMC for Maple/Schwartz intersection, signed and marked temporarily. Working with NMDOT on Phase 2 infrastructure projects for Official Safe Routes to School Program. Safe Routes to School walking maps distributed to elementary schools. “School zone” markings 70% complete. Red Apple Transit signs -- completed fabrication and installation. **30th & Piñon Hills Blvd.** temporary signal, parts on order. Parts are on order for the school zone speed flashers for N. Dustin at Ladera. Street light installation on Sandstone, Southside River Road to Bloomfield Hwy completed; MOC Traffic Entrance Study - draft report submitted, under review, working on temporary infrastructure improvements and automated gate access (gate modifications underway). Main & Villa View mast arm replacement scheduled. Inventory of school crosswalks completed. Working with the Downtown Design Committee on Street Lighting issues.