The July 2013 Gross Receipts Tax report is shown below. July reflects May business activity.

 Month
 YTD

 July FY14 GRT Received (Gross)
 \$ 4,087,301
 \$ 4,087,301

 July FY14 Budget
 \$ 4,087,301
 \$ 4,087,301

Budget to Actual

Month of July (0.0%) Fiscal Year To Date (0.0%)

GRT - Major Sectors

Year-Over-Year Comparison

July FY 2014

1 Month Period	FY14 YTD		FY13 YTD		\$ Change		% Change
Mining, Oil, Gas	\$	182,446	\$	199,030	\$	(17,000)	(8%)
Construction		204,726		227,419	\$	(23,000)	(10%)
Manufacturing		159,165		202,106	\$	(43,000)	(21%)
Wholesale Trade		184,827		180,958	\$	4,000	2%
Retail		1,626,708		1,608,950	\$	18,000	1%
Prof, Scientific, Technical		208,886		213,975	\$	(5,000)	(2%)
Healthcare & Assistance		366,849		346,092	\$	21,000	6%
Accommodations / Food Svc.		337,481		329,500	\$	8,000	2%
Other Services		440,826		449,784	\$	(9,000)	(2%)
Misc./ Unclassified		375,385		374,520	\$	1,000	0%
Total		4,087,301		4,132,333		(45,000)	(1.1%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

City Clerk July, 2013

- ♣ 25 new Business Registrations were issued during the month of July, 2013.
- **↓** 19 business registration renewals were processed (3 businesses have not yet renewed--we have asked Code Compliance to proceed with issuing citations to those business owners).
- ↓ Two solicitor licenses were issued to Comcast (Elizabeth Castillo and Chris Huffman). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing any item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is afterhours or on the weekend.
- **♣** 74 Requests to Inspect Public Records were processed.
- Clerk conducted training on the Open Meetings Act on July 23 and July 30 with 37 employees attending.
- ♣ Deputy City Clerk conducted training on July 29 on how to post agendas, minutes and legal notices to the City's new website. 15 employees attended. We will be conducting another training on this topic in August (date to be determined).

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

8/13/13 CC

*Minutes - 7/16/13 WS and 7/23/13 CC

*Farmington Economic Development Program Agreement (Dunn)

*Airport grant (Gressick)

?*Forest Re-Leaf Grant (Drayer)

*Recommendation from the Liquor Hearing Officer (Sauce Restaurant) (D. Smylie)

P&Z X4 (Holton)

8/20/13 WS - Mayes out

Resolution re: telephone participation (Burnham)

FY14 first budget adjustment (Mason)

?Closed/Open – RFP qualification-based proposals for professional architectural/engineering services for downtown gateway signage (Potter)

8/27/13 CC - Canceled

9/3/13 WS

(?)PUC recommendation concerning electric rates (Sims)

Bid -- Water Meter Replacement & Advanced Metering Infrastructure System (Potter)

Closed/Open - RFP Comprehensive Parks, Recreation and Cultural Affairs Master Plan (Rowland)

9/10/13 CC

9/17/13 WS

Proclamation – Constitution week (Sept 17 through 23) (Mayor)

Report on the future of the Airport (Gressick)

9/24/13 CC

10/1/13 WS - Burnham out

<u>10/8/13 CC – Burnham out</u>

10/15/13 WS

Cancelation of the 11/26/13 & 12/24/13 Council Meetings (Mayes)

Administration Activities:

- 1. Staff continues providing assistance to the MRA Commission on various projects and proposals.
- 2. Staff continues working on two possible annexation proposals.
- 3. Departmental staff attended the following trainings: NMLZO; Land Use Law; and, Safety.

Building Inspections Activities:

<u>Permits were issued for the following projects:</u>

- 1. New Octopus Car Wash, 1309 West Main Street.
- 2. New drive up ATM for Wells Fargo Bank, 100 West Broadway.
- 3. Shell only tenant improvement remodel for Peterson Properties, 3010 East 20th Street, Suite "C".
- 4. Interior remodel for Schlotzsky's Deli, 484 East 20th Street.
- 5. New building containing a crematory for Memory Gardens, 6917 East Main Street.
- 6. Six (6) building permits for new single family residences.

Plans are currently under review for the following projects:

- 1. New sanctuary for United Pentecostal Church, 1900 Fairview Avenue.
- 2. Interior remodel for Wal-Mart, 4600 East Main Street.
- 3. Remodel for Frontline Mission, 120 North Behrend Avenue.
- 4. Warehouse for Custom Glass & Granite, 503 East Cedar Street.

The Division issued a total of 89 building permits with a valuation of \$2,309,869, completed 7 final inspections of new single family residences, 3 final inspections for commercial buildings, and performed a total of 722 inspections.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 4 rezone petitions; 2 SUP petitions; 1 City Council variance petition; 1 ARB variance petition; 1 final plan; 1 minor subdivision plat; 13 summary plats; 5 zoning verification letters; 16 business license zoning verifications; 1 liquor certification letter; 10 address verification/assignment letters; 2 electrical affidavits; 18 UDC violation complaint inspections; 14 UDC violation complaint re-inspections; 7 zoning code violation letters; 18 well site inspections; 2 administrative adjustments; reviewed 9 sets of building permit plans for UDC compliance; prepared 1 agreement; and, met with 77 counter visitors to answer inquiries and/or approve permit plans.

Community Development Block Grant (CDBG) Activities:

- 1. Staff continues to work on outreach and on work products associated with the 2014-2018 Consolidated Plan, including the administration of a needs assessment survey and the development of a housing survey. The needs assessment survey is on-line at: https://www.surveymonkey.com/s/FMTN_CDBG.
- 2. HUD conducted an on-site monitoring review of the City's CDBG Program on July 9-11, 2013. A written report should be provided within 60 days.
- 3. The City Council adopted the 2013 Action Plan on July 23.

Metropolitan Planning Organization (MPO) Activities:

- 1. The MPO interns collected Red Apple passenger and ridership data for all 8 Farmington routes, all 3 regional routes, and the new Saturday Circle route.
- 2. The Complete Streets Advisory Group recommended approval of Values, Goals, and a Vision statement for the Complete Streets program at their July 9 meeting. The MPO Technical Committee recommended approval at their July 25 meeting.
- 3. Staff finalized new base and future population and employment data that will be used for the update to the regional traffic model.
- 4. The entities submitted applications for non-motorized transportation projects as part of the project selection process for the new Transportation Alternatives Program (TAP). The Technical Committee recommended approval of three projects at their July 25 meeting. Additional meetings are scheduled in early August to consider a second round of funding.

Administration

- 1. PUC voted unanimously to recommend FEUS implement electric rate changes resulting from a Cost of Service study performed by SAIC and to present this study to City Council for adoption.
- 2. City Council approval of negotiating the acquisition of additional capacity at San Juan Generating Station.

Business Operations

- 1. The first Leasing Contract of Fiber Optic Cable completed and sent to the other contracting party for execution.
- 2. NMMEAA final budget for FY2014 and the 4th Qtr Financial Statements for FY2013 sent to DFA.

Customer Care

- 1. Updating IVR greeting so customers can immediately access a service rep or use the key pad. Will soon be implementing an optional outage/or emergency greeting that can be recorded and activated remotely by telephone.
- 2. Work continues on Civic Plus to get fully off the ground.
- 3. Researching ideas regarding a quarterly newsletter for the Electric Utility.

Compliance – NERC/WECC, Environmental, Safety

- 1. NMED conducted an Air Quality inspection at the Bluffview facility to review the last 5 years of operating data and reports 7/16/13.
- 2. Critical Infrastructure Protection (CIP) pre-audit data submitted

Engineering

- 1. Mesa Substation was energized and commissioned. This completes a much needed upgrade of this particular substation.
- 2. Seventeen (17) work orders were released for Devon in the Middle Mesa area.
- 3. Work Order was released for the new Octopus Car Wash on W. Main.

Transmission and Distribution

Construction/Maintenance:

- 1. Sent two line crews to Albuquerque for four days to assist in restoration effort as a result of severe weather.
- 2. Completed new 3 phase underground to; lift station for new Tibbetts school, Auto Max on E. Main and 7-2-11 on E. Murray.
- 3. Continuing rebuild of Lee Acres circuit 4501 and Turley circuits 4401 and 4402.
- 4. Started 3 phase installation for Path Home on Hydro Plant Road.
- 5. Preparing new mobile substation to be put in service for Fruitland Substation rebuild.

Relay/Meter:

- 1. Work completed on Pine River and Mesa Substation
- 2. Conducting frequency relay testing at Turley, Pump Canyon and West Loop substations.
- 3. Installed TS2 equipment at Pine River and Mesa substation.
- 4. Transferred 550 meters from San Juan to Pine River substation.

Generation

- 1. Projects: Bluffview HRSG tube/drain lines leaks repaired.
- 2. BV GE turbine controls issues resolved.
- 3. BV Phase 2 anti-icing project in progress.
- 4. On-going SJGS Settlement Group and E&O meetings attended.

Fuel Sales & Purchases:

- 1. Animas total estimated gas sale 15,200 mmbtu: Bluffview total estimated gas sale 60,500 mmbtu.
- 2. Animas total estimated gas buy Zero; Bluffview total estimated gas buy Zero.

Control Center

- 1. Primary and Backup Control Center UPS upgrade in final testing phase.
- 2. Upgraded Mesa Substation energized and placed into service.
- 3. Primary Control Center to Backup Control Center failover test successfully conducted.

Operating Statistics

Animas Plant MWh: 14,143 Bluffview Plant MWh: 33,305 Navajo Plant MWh: 12,785 San Juan Plant MWh: 24,747 WAPA MWh: 6,023 Purchase Power MWh: 19,836

Peak Demand MWh: 188 Percent incr(decr): (2.1%)

Monthly System Energy MWh: 110,039 Percent incr(decr): (2.8%)

System Outages

- 1. Pine River Substation circuits relayed open intermittently during an 8-10 hour period due to incorrect relay settings. Correct settings have been installed, substation in-service.
- 2. Mesa Substation circuits relayed open due to equipment malfunction, equipment repaired, substation in-service

Fire Department July, 2013

CALL TYPE	NUMBER OF RESPONSES	
Structure Fires	5	
Vehicle Fires	3	
Brush/Grass Fires	9	
Rubbish/Dumpster Fires	6	
Other Fires	6	
Rescue/Emergency Medical	409	
False Alarms	28	
Mutual Aid Given	2	
Hazardous Materials Response	12	
General Hazard Response	9	
Other Responses	154	
_		
TOTAL	643	

TRAINING

- Firefighting Training: Introduction to Blue Card Terminology.
- Engineer Training: Engineer Committee meeting to prepare for testing and boot camps.
- Officer Training: Building and District familiarization.
- EMS Training: Extrication and patient assessment by FF Whitcomb.
- Technical Training: Continued meetings to prep for joint San Juan County Fire and Farmington Fire Auto X (auto extrication) class to be held in the fall.
- Technical Rescue: Equipment maintenance conducted by A-Shift personnel.
- Hazardous Materials: Equipment maintenance conducted by B-Shift personnel.
- Wildland Team: Equipment maintenance conducted by C-Shift personnel.

MISCELLANEOUS

- Numerous public events and station tours, including participation in Wet Downs, the Freedom Days Fireworks display, Party in the Park, Safety Talk for Smiling Faces Child Care Center, Raytheon Picnic Wet Down, Northern Edge Employee Appreciation Child Safety presentation, Growers Market fire safety talk, Sycamore Community Center's back to school bash participation.
- The Bridge presented Chief Page and the Farmington Fire Department a service award.
- Re-implementation of Fire Company Business Inspection program.
- High School Senior Project Mentoring meeting with new students.
- Fire Department members participated with S.W.A.T. monthly training activities.
- Members of the Fire Department in coordination with the Police Department and the Office of Emergency Management performed hazard assessment on the District Attorney's Office, to include assisting with an all hazard plan.
- LEPC Planning meeting for large scale multi-agency exercise in October.
- Juvenile Fire Setters prevention intervention meeting and interview.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

Vehicle Job Orders Completed 657
 Service Calls Completed 12

Building & Maintenance Division:

Active Job Orders
 Completed Job Orders (Month)
 Completed Job Orders (YTD)

Red Apple Transit Division:

Ridership (Month) 11,579Ridership (YTD) 81,613

Maintenance Projects:

• Started remodel of public entrance to West Annex.

- Assisted with preparation of Ricketts Park for CMWS including repair and installation of old scoreboard, repair to walkways and adding additional railing.
- Completed suspended floor installation in MOC electric training room.
- Continued work on various electric substations.

Status of Construction Projects:

- Civic Center: Final change order has been processed and contract should close in August.
- Animal Shelter: The project is entering the final stages. Dry wall hanging has finished, painting has started and
 outside curb and paving will soon be underway. The timing of moving the Spay and Neuter Clinic is being
 coordinated with PRCA to limit the amount of time it is out of operation. Delivery of owner-purchased cages and
 equipment is scheduled for early to mid-September. The crematory has been progressing through procurement
 review and Planning and Zoning approval.
- Museum Expansion: The slab for the exhibition hall is complete and steel has been delivered to the site. The collection storage initial or base slab has been placed and will be finalized once storage rail system is delivered.
- Fire Station #1: Architects have been reviewing estimates for the project before presentation and RFP processes in August.

Four Corners Regional Airport

(Percentage Change YTD)

Enplanements: 1362 Down 18.09%

Deplanements: 1385 Down 15.56 %

Air Traffic Operations: 3202 Down 3.3%

Fuel Flowage (gallons): 47,651 Down 30.3%

Car Rental Revenue (Jun): \$10,000 Down 6.9%

Restaurant (Gross Receipts): \$70,972.73

PERSONNEL DIVISION:

Job Openings:

Regular/Full-Time: 25 Temporary/Seasonal: 10

Inter-City/Department/Division: 3

Total = 38 open positions

Terminated Employees: 9 Full-time

19 Temporary/Seasonal

New Employees Hired: 3 Full-time

11 Part-Time/Seasonal

PAYROLL:

PP# 14 PP# 15

Direct Deposits	967	Direct Deposits	1120
Regular Checks	111	Regular Checks	113
Total Checks printed	1078**	Total Checks printed	1233 ***
Gross Pay	\$1832921.63	Gross Pay	\$1848464.37
Net Pay	\$1229037.43	Net Pay	\$1247140.69
Regular Employees	699	Regular Employees	698
Temporary Employees	386	Temporary Employees	392

HR GENERAL:

- Continued online training for Harassment and Workplace Violence
- Evaluating all HR Job descriptions to clarify tasks.
- Evaluating demos of online application software from various vendors.

^{**} Note: This includes supplemental and garnishment/child support checks

^{***} Note: This includes supplemental checks for clothing/tool allowance for most departments with the exception of Police and Fire.

Enterprise Systems:

Ran FY13 year-end accounting reports

Extracted 2009 through 2011 yearly data for importing into Traffic's PD Magic application

Worked with ABBA engineer to resolve FTP issues with the weekly LInX public safety file export

Worked with HTE C2G support to disable the auto pay function within the C2G application

Performed MIMIX abnormal term. Recovery after power outage 7/27/13.

Performed monthly MIMIX status checks

Various helpdesk call/emails. System administrator tasks as required

Researched data sets for water consumption data reports.

Recovered disk failures in Domain Controller1, 2, and the Virtual Machine Server.

Demoted the Virtual Domain Controller.

Performed maintenance on Active Directory Sites and Services, along with Reverse DNS.

Assisted w/ disk failure recovery on FFD email/domain controller server

C2G UT on-line payment counts for July, 2013 - a growth of 140 C2G customers in 1 month

18,404 - customers have started the enrollment process

16,331 - customers have completed the enrollment process

2,046 - customers had a problem with the enrollment process and have not called for help

For the months of 07/13 -2,722 C2G Utility customers made payments in the amount of \$499.848.37

C2G Business License on-line Renewal counts as of July, 2013

229 Businesses have renewed their licenses via the web for a total of \$7.795.00

Selectron IVR Utility payments for July, 2013

2,375 IVR Utility customers made payments in the amount of \$306,386.40

System i usage statistics for July, 2013

Active users - 686

Total Interactive Sessions - 41,685

Average response time - 0.03 seconds

Computer Operations: Continuing Projects

• Folder Structure (Energy server)

- KBOX Agent Push (Cleanup errors)
- 3 new computer installs, 1 Laptops
- Water Rights Database
- Volunteer Database (PRCA)
- Fiber Projects (65%)
- Extreme Network Training
- Fiber to Gateway Museum, Indian Center, Safety City
- Extreme Core Upgrade
- Order more Computers
- Upgrade Firmware on Extreme Switches
- Upgrade Sites to 440 Extreme Switch
- Call Manager Upgrade
- Lions Pool POS/Rectrac (Card Swipe)
- New Animal Shelter
- Museum Expansion
- Bluffview/Grainger Vending Machine
- New Wireless Devices (14)

Completed Projects

- Set up New Users
- Completed helpdesk calls for various departments.
- 2 PC Hardware Failures, 0 server crash, 2 monitors
- 3 New Printer Setups
- 0 Virus infections 2 Malware
- New Extreme Wireless Controller and Devices (20)
- 2 Installs of MS Office 2013
- 3 VPN Client installs (cisco connect)
- Fiber to Aquatic Center (New Switch)
- 5 new computer installs, 6 Laptops
- 2 Computer Rotation Setups
- MC upgraded UPS to larger one
- Webtrac move to Vermont Systems
- Several phone issues and office moves
- Connie Mack ticket booth communications
 Power Outage damage to Phone Equipment
- Replace Car in Animas Phone System
- Fire mail server rebuild

GIS Division

We started reworking the address, road centerline, and driveway GIS data to simplify the creation of information. We are using the street names in the Street Dictionary in Land Management (HTE) for selection choices in the GIS System reducing the need to reenter the street names. We are also verifying addresses with active meter data so that we could reduce the number incorrect addresses and find missing information. We created a test database for Electric GIS to work with ArcGIS 10.1. We are waiting on Futura to upgrade to ArcGIS 10.1. The test database is on server cofsqlsvr01. Bobby worked with Evan to move all of the City of Farmington's domains to Civic Plus. It looks like all of the domains are now pointing to Civic Plus's site. Worked on the Mesa Verde Crosswalk Update Drawing for Traffic

<u>Library Management Systems/Computer Support Supervisor</u>

- The SP3 upgrade to the SirsiDynix production server went very well on the 4th of July (no firecrackers needed)
- -Patrons had been complaining about the speed of the internet on the public computers; the problem was with the Cymphonix box and has been corrected.
- -Patrons on the wifi are not able to print at this time; investigating.
- -Cleared out 22 email accounts that have not been active in over 90 days, this cleared up a lot of space on the server, if patrons call and complain they have no access to email they can be added back in. All the mail they had were spam/junk emails.
- -Wifi usage being tracked daily for FPL; so far this month is 1,974 (patron logins only)
- -The new 3D printer is here and up and running

Police IT

554 trouble calls (30 call outs); 103 Video requests (18 internal, 85 external); 4 server PMs; 11 PC PMs; 17 Laptop updates; 14 User security files adjusted; Set up 4 new PCs and 4 refurbished PCs; Added 3 new users; Added 2 new cellular phones; Changed and matched 35 user passwords (domain/AS400); Completed monthly LiNX audit; Continuing Quarterly Preventive Maintenance Program for PCs and Laptops; Completed Tablet PC evaluation project; Continuing Body Worn Camera Project. (23% Complete); Started backup/emergency generator project

IT Help Desk

Departmental Help Desk Ticket Counts

- 339 tickets opened; 334 tickets closed
- Average satisfaction rating of **4.9** (out of 5) based on 77 responses

Other Activities: A series of requests to inspect public records involving email were received in early July, requiring many hours in the identification and retrieval of communications.

Library July, 2013

Farmington Public Library

3: 26	Total number of operating hours:
l: 39,97	People served:
: 1,332	Daily average:
	Materials checked out: (includes downloadable media)
: 1,512	Daily average:
s: 7,23	Computer users:
: 241	Daily average:
2,75	Public Wifi logins:
: 92	Daily average:
:	Farmington Public Library Programs:
s: 9	Total number of programs:
s: 8,48	Total number of attendees:

Shiprock Branch Library

	Shipi den Biunen Bibiui j
190	Total number of operating hours:
1,465	People served:
67	Daily average:
1,212	Materials checked out:
55	Daily average:
1,333	Computer users:
51	Daily average:
	Shiprock Branch Library Programs:
57	Total number of programs:
339	Total number of attendees:

Power Library

68	Total number of operating hours:	
1,044	People served:	
5	Materials checked out:	
737	Computer users:	
	Power Library Programs:	
56	Total number of programs:	
1,063	Total number of attendees:	

Patron Comments:

"In general the library experience is terrific. The holdings are amazing, the building is lovely, and mostly the staff is quite responsive. Actually when taken from the context of any business interaction, the library staff is unusually responsive, polite, and helpful." – Saari

"We greatly appreciate the services of the FPL and have the resources to be excellent. We find the staff, both front desk and reference desk to be friendly and helpful. We have no complaints.....except, well, perhaps, you've probably heard this a zillion times, when a holiday break comes after we've had busy days at our own jobs, we're disappointed that we can't go to the library to find a good book or DVD to enjoy during our days off." - Margaret

Aquatic Center – The Aquatics Division had 8 lifeguards successfully pass their lifeguard certification class. We had 291 participants in the two sessions for swimming lessons compared to 235 participants in July 2012. For this month we had 7,536 public swimmers that paid individually for the session compared to 6,988 public swimmers last year. The number of swimmers that used their pass to the facility this month was 379 compared to 985 this month last year. Last year we had the half price pass sale in June which increased the number of pass holders to the facility.

Bonnie Dallas Senior Center – 3,511 congregate meals were served to seniors coming in for lunch in July. Volunteer drivers delivered 2,342 Meals on Wheels to our homebound seniors, while doing a wellness check on them. The referral and resource program known as S.H.I.P. documented 42 new participants joining the nutrition program in July. The Silver Fitness Center continues to boom and 635 seniors (50+) came in to exercise. The senior center community garden is in full bloom and participants are now enjoying picking herbs and vegetables for their use at home.

Civic Center – As always, the Civic Center was busy in July. The Gem & Mineral Show was held during "Freedom Days" and welcomed over 2,100 patrons. The Civic Center was also home to a variety of graduation parties, weddings and other private functions. Sandstone Productions performances of *Grease* did amazingly well and hosted 6,836 guests in 20 weeks in comparison to *Fiddler on the Roof* that hosted 5,485 guests for the same time frame in 2012.

Crouch Mesa Community Center – Crouch Mesa Community Center has successfully been open for nine months. Our average daily usage is 18 kids in the summer. We will be offering a monthly Keep It Clean class on the third Tuesday of every month from 3:30-4:30pm. The facility hours are 3-6pm Monday through Friday and 10-6pm on Saturday. CMCC is located at 4500 Wildflower Mesa Drive in Farmington. We continue to get good feedback from the families that use the center. They are really excited that the program is going to continue.

Farmington Clean & Beautiful – In July, the Sycamore Park Community Center "Keep It Clean" kids toured the Recycling Center operated by Waste Management. The Recycling Center Manager provided the tour; it was a big hit and the children asked lots of questions regarding the recycling facility and how it operates.

Farmington Indian Center – The 12th Annual Indian Market and Festival was hosted to an estimated 3,500 visitors from the greater Farmington and southwest areas. Attendance increased by 1,500 which included vendors, entertainers, staff and visitors throughout the two day event. In addition, the center served an overall total of 5,638 customers, 1,597 were restaurant customers.

Museum Systems – The Farmington Museum System posted great attendance numbers to complete FY2013 at 137,481 compared to 106,506 for FY2012. The new wing to the Farmington Museum is taking shape with the floor concrete being poured and steel starting to go up. The Museum also opened the "An Adventure in the Arts" exhibit for a sneak preview on July 19th to our Foundation Memberships. The show officially opened to the public on July 20th in conjunction with a "Paint like Pollock" family art program.

E3 Children's Museum & Science Center brought in a guest speaker from NASA who put on a stimulating program about space and the space program to 73 attendees at the Farmington Museum on July 16th and a teacher in-service on July 17th. The Riverside Nature Center completed construction on the entrance to the Xeriscape Garden with the addition of embedded interpretive signage.

Parks Operations – In July, ball field crews prepared fields for 3 large tournaments and one special event. Crews set up and assisted with two annual special events; the "Freedom Days" celebration including the "Ice Cream Social," as well as the "Rod Run" that is set up in the downtown area, at Civitan Park, and at the Civic Center. Set up and tear down for "TGIF" is ongoing every Friday during the summer through July. All month Parks Operations crews have been busy preparing Ricketts Field for the Connie Mack World Series; they are the dominant force in the preparation and maintenance of the field throughout the seven day series beginning August 2.

Park Planning – The Youth Conservation Corps has been working at removing dead wood and tree pruning at Berg Park and began landscaping a slope to the south of the Indian Center. This has been their 13th year in helping the PRCA Department to improve our parks; the value of their services equates to over \$25,000 each year. The landscaping of the city property at Municipal Drive and 20th Street is underway and made possible through a generous donation from a patron of the community. PRCA submitted a grant proposal for the Transportation Alternatives Program; formerly titled "Recreation Trails Program" for which the City has been a past recipient. The grant, valued at over \$80,000 in materials and in-kind labor will be utilized to construct a trail on the Animas River property north of Southside River Road. PRCA has applied for a Forest Re-Leaf grant, a tree planting program offered through the State Forestry Division. This year we will seek \$6,000 with a match of \$1,600 to fund the planting of 30 trees within 6 of our parks.

Piñon Hills Golf Course - Several events were hosted in July including the Piedra Vista High School Football Fundraiser, "The Sun Country Junior Tournament," and "The Golf Channel Amateur Tournament." In comparing July 2013 to July 2012, the recent downward trend continued as total golf rounds were down 7.5%. According to the National Golf Foundation, golf rounds were down across the nation by 6%. On a positive note, both tournament and league play held steady while other numbers decreased. The 2nd round of junior golf (The First Tee) was well supported, and the Get Golf Ready programs were full as well.

Recreation Center – The July session of the Summer Recreation Program for youth went well with 294 registered up from last year's numbers of 325. The Summer Carnival at Kiwanis Park an annual event which marks the end of the Summer Recreation Program was on the morning of Friday, July 26 with 207 attending, down from last year's 282 attending. The USTA Jr. Tennis League facilitated by the PRCA sent 21 players to Albuquerque July 19 and 20 for the USTA District Playoffs. Registration for the Fall Men's and Coed Softball Leagues was opened and continued through the month of July as well as ticket sales for the upcoming Connie Mack World Series.

Sycamore Park Community Center - The Back to School Bash was a huge success this year with 237 in attendance; up from 178 in 2012. Half of the people surveyed said they saw the event on Facebook. The Skateboard Competition continues to grow with 39 participating this month. We continue to get good feedback from the community and the skaters look forward to the event every year. People continue to hear about our facility rentals and inquiries grow by the week; there were 99 facility rentals in July 2012 compared to 108 this year. With the increase in rentals comes an increase in the total usage numbers. Up from last year, the total number of patrons that visited our facility in July was 15,470.

Records and Evidence:

Fees collected by Records since January 1, 2013 - \$18,137.17 Evidence technicians processed 295 pieces of evidence/property Total number of items in evidence is currently at 16,866 132 accidents processed:

0 fatal, 30 with injury, 46 property damage, 17 hit & run, 0 city vehicle, 39 on or involving private property; 5 of the 132 accidents were alcohol-related

478 Adult arrests (35 were DWI arrests)

887 Traffic Citations, 517 Warnings

107 Municipal Citations

228 Warrants issued, 74 served or cancelled, 154 active

Patrol:

July 14, 2013: Officers were dispatched to 1700 E.20th St in reference to a drowning victim. A fellow swimmer had observed the victim unresponsive in the water and immediately requested assistance and began CPR. Emergency units arrived on scene and continued CPR and other lifesaving measures on the victim. The victim was transported to the San Juan Regional Medical Center once the victim's pulse was regained. It appears the victim originally suffered a heart attack while swimming. The subject survived the incident.

July 23, 2013: Officers responded to 2011 Troy King #157 in reference to arson. A vehicle was set on fire and during the investigation; officers discovered what appeared to be an accelerant on the vehicle. While on scene, a separate structure fire was reported at space #187. The vehicle and residence belonged to the same person and it is believed the suspect is the victim's ex-boyfriend. The investigation continues.

July 24, 2013: Officers were dispatched to Al's Services - 1820 East 20th Street, in reference to a reported stabbing. Upon arrival, officers located the victim, identified as Mathew Krump age 48, who was already being treated by medics for multiple lacerations. The suspect, identified as Shelley Cardenas age 45, had already fled the area on foot in an unknown direction prior to officers arriving on scene. Cardenas was said to have been armed with a can-opener during the attack, which occurred in the employee kitchen area and spilled out onto the shop floor. The altercation was a result of Krump alleging that Cardenas had stolen a pocket knife out of his vehicle while being provided with a ride home on Monday evening. Krump was treated at the hospital for his injuries, all of which were non-life threatening. Cardenas was later located at his residence and upon further investigation, arrested and charged with Aggravated Battery with a Deadly Weapon.

July 27, 2013: Officers were dispatched to 101 E. Hopi in reference to a shooting. Farmington Patrol Officers, along with San Juan County Sheriff's Deputies and Air Support, New Mexico State Police Officers, Farmington Police K-9 handlers, and Farmington Police Special Weapons and Tactics (SWAT) team members secured the scene and found three gunshot victims: two were treated at the San Juan Regional Medical Center and are expected to recover. The third suffered a chest wound and died on scene prior to the first responders' arrival. Two suspects were identified after being dropped off at the emergency room with gunshot wounds, bringing the total shot to five. The investigation continues.

- Farmington Reach Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannan-Huston engineering/design ongoing; Phase 1 construction plans in process; NMDOT -- FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); Tiger 5 application submitted; submitted right-of-way to NMDOT for review and approval.
- Secondary access to Piedra Vista High School Consolidated Constructors -- paving complete; traffic signal upgrade at PHB complete; striping scheduled early August; road scheduled to open with school opening; submitting reimbursement request to school.
- FEMA Storm Cleanup all work complete; preparing reimbursement requests.
- Miscellaneous projects: La Plata Highway waterline project: received BLM permit, awaiting NMDOT permit;
 Municipal Drive, 1C Tank to 20th Street water and miscellaneous utility replacement -- 98% complete; final tiein to be completed when water demand is lower; *MOC Entrance*: right turn lane construction to begin in
 August; *Piñon Hills Blvd Pedestrian/Bicycle facilities*: PS&E Meeting held with NMDOT, incorporating
 NMDOT comments into final design.
- Off-site Sewer & Lift Station Improvements SunWestern Contractors, construction completed, lift station in operation.
- NMDOT FY13 MAP Project Apache Street Resurfacing, Auburn to Butler; resurfacing to be scheduled.
- STREET RESURFACING: Cutler -- tentative schedule, late August; Intermountain Slurry tentative schedule, late September.
- COF Master Drainage Plan: report received from HDR, presentation of report will be scheduled.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure*, sidewalk improvements for Apache, McKinley and NE Elementary schools, design completed by City, PS&E meeting held with NMDOT, incorporating NMDOT comments into final design; *Phase 2 Infrastructure* includes sidewalk improvements for Animas and McCormick Elementary schools; Lee Engineering to complete design; PS&E meeting to be held with NMDOT in August.
- East Main Adaptive Traffic Signal Control System: URS report submitted to NMDOT for review and approval, PS&E to be held in August.
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement project -- ongoing. Crosswalk markings complete. Fall paint run to be scheduled. Green Acres/Farnsworth Development (Mickey Drive, Carl) -- collecting data for traffic analysis. Working with SJRMC on design for Maple Street pedestrian crossing and Piñon Street pedestrian crossing. Working on communication issues between existing traffic software and new Police Department software, Lexis/Nexis Ecrash, working with vendor. Tibbetts School speed reader signs installed on Twin Peaks Bypass complete.
- Streets: Heavy Equipment and truck crews continue blading dirt streets and hauling materials as needed. Asphalt crews continue repairing potholes and patching street cuts with hot asphalt. Sweepers continue routine in residential areas and on arterial streets while the Roadside crews are picking up trash, cutting weeds on city lots, drainage areas and right-of-ways, and spraying herbicides on concrete medians, around guard rails, gravel medians and right-of-ways. Concrete crews continue repairing sidewalk and curb.

Safety July, 2013

General:

- Participated in the Travelers Insurance Full Liability Assessment for City Coverage
- Attended Pre-bid and construction project meetings
- Attended the ASSE Chapter meeting
- Presented safety topic at the Management Group meeting
- Attended a variety of city department safety meetings and responded/conducted training in response to requests (Bloodborne Pathogens, hearing conservation, confined space)
- Working on training presentations for the Block training
- Spot Inspections
- Drug and Alcohol random test selection performed
- Attended EMS Conference
- Safety Management Software Evaluations

Safety Training Schedule for the August Block Training Sessions:

Tuesday August 20, Wednesday August 21 and Thursday August 22:

Morning Sessions - 8:00 to 12:00

Room 1

- Noise and Hearing Conservation
- Fall Protection
- Incident Reporting

Room 2

- Global Harmonization (Hazard Communication)
- Hazard Recognition and Personal Protective Equipment

Afternoon Sessions - 1:00 to 4:00

Room 1

- Global Harmonization (Hazard Communication)
- Hazard Recognition and Personal Protective Equipment

Room 2

- Noise and Hearing Conservation
- Fall Protection
- Incident Reporting

July Incidents:

• 12 Incidents reports received with 6 of them OSHA recordable:

Police Department: 3

PRCA: 2

General Services: 1

YTD OSHA Recordable incidents: 35

