

The August 2013 **Gross Receipts Tax** report is shown below. August reflects June business activity.

	<u>Month</u>	<u>YTD</u>
August FY14 GRT Received (Gross)	\$ 4,131,765	\$8,219,066
August FY14 Budget	\$ 4,077,766	\$8,165,067

Budget to Actual

Month of August	1.3%
Fiscal Year to Date	.7%

GRT - Major Sectors

Month-Over-Month Comparison

August - FY2014

Single Month	August FY14	August FY13	\$ Change	% Change
Mining, Oil, Gas	\$ 202,754	\$ 161,575	\$ 41,000	25%
Construction	239,145	330,106	\$ (91,000)	(28%)
Manufacturing	157,043	179,677	\$ (23,000)	(13%)
Wholesale Trade	181,898	190,689	\$ (9,000)	(5%)
Retail	1,601,552	1,654,031	\$ (52,000)	(3%)
Prof, Scientific, Technical	214,028	223,561	\$ (10,000)	(4%)
Healthcare & Assistance	333,615	353,574	\$ (20,000)	(6%)
Accommodations / Food Svc.	313,040	315,056	\$ (2,000)	(1%)
Other Services	484,240	507,915	\$ (24,000)	(5%)
Misc./ Unclassified	404,449	384,958	\$ 19,000	5%
Total	\$ 4,131,765	\$ 4,301,143	\$ (169,000)	(3.9%)

GRT - Major Sectors

Year-Over-Year Comparison

July - August FY 2014

2 Month Period	FY14 YTD	FY13 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 385,201	\$ 360,605	\$ 25,000	7%
Construction	443,872	557,525	\$ (114,000)	(20%)
Manufacturing	316,208	381,783	\$ (66,000)	(17%)
Wholesale Trade	366,725	371,647	\$ (5,000)	(1%)
Retail	3,228,260	3,262,982	\$ (35,000)	(1%)
Prof, Scientific, Technical	422,914	437,536	\$ (15,000)	(3%)
Healthcare & Assistance	700,465	699,666	\$ 1,000	0%
Accommodations / Food Svc.	650,521	644,555	\$ 6,000	1%
Other Services	925,066	957,699	\$ (33,000)	(3%)
Misc./ Unclassified	779,834	759,478	\$ 20,000	3%

Total	8,219,066	8,433,476	(214,000)	(2.5%)
--------------	-----------	-----------	-----------	--------

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

- ✚ 43 new Business Registrations were issued during the month of August, 2013.
- ✚ One business registration renewal was processed. There are no outstanding 2012 business registrations.
- ✚ Three solicitor licenses were issued to Liisi Sarap (The Southwestern Company), Dewey Wharton (Asphalt Maintenance & Painting) and Sonny Mortensen (Crystal Water). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing any item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.
- ✚ 65 Requests to Inspect Public Records were processed.
- ✚ Participated in the San Juan County Fair by manning the City's booth on Wednesday, August 7.
- ✚ Deputy City Clerk conducted training on how to post agendas, minutes and legal notices to the City's new website. 19 employees attended.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

9/17/13 WS

Employee of the Month Award (Ben)

Proclamation – Constitution Week (Mayor)

Public Hearing re: waiver of the 300-foot separation requirement from a church to allow beer and wine to be served at La Hacienda Restaurant (Fillerup/Holton)

Airport leases x 2 (Gressick)

FAA Grant (Gressick)

Report on the future of the Airport (Gressick)

Signalization policy and possible discussion of Butler and Piñon Hills Boulevard (Campbell)

Resolution re: ICIP adopting the top 5 projects (Mayes/Emrich)

9/24/13 CC

*LOI -- Credit Repair and Financial Literacy Classes (Dunn)

*Recommendation from the City's Liquor Hearing Officer re: La Hacienda Restaurant (D. Smylie)

10/1/13 WS – Burnham out

Housing Code ordinance (Breakell)

Closed/Open – RFP for construction of Fire Station One and a Fire Administration Building (Potter)

10/8/13 CC – Burnham out

10/15/13 WS

Cancellation of the 11/26/13 & 12/24/13 Council Meetings (Mayes)

10/22/13 CC

Proclamation “Extra Mile Day” (November 1) (Mayor)

11/5/13 WS

11/12/13 CC

11/19/13 WS

11/26/13 CC – Cancel due to Thanksgiving?

12/3/13 WS

Resolution – 2014 Regular Municipal Election (D. Smylie)

Precinct Worker Compensation (D. Smylie)

Administration Activities:

1. Staff continues to work on two possible annexation proposals.
2. On August 12, staff hosted an informational open house for property owners located southwest of Farmington to discuss the possible annexation. Information and surveys were mailed to those who did not attend. Responses are currently being gathered.
3. Departmental staff attended various safety trainings held by the City's Safety Division.

Building Inspections Activities:Permits were issued for the following projects:

1. Interior remodel at 850 Malta Avenue for Dimmick Realty.
2. Interior remodel at 5017 East Main Street for New Avenue Furniture.
3. Cellular tower upgrades at 4210 Hawkins Road, 1113 Acacia Street, and 1400 Sunrise Parkway for Global Towers Group.
4. Remodel at 777 West Broadway Street for Taco Box.
5. New ATM at 501 East 20th Street for Wells Fargo Bank.
6. Interior remodel at 900 Resource Avenue for Jaynes Corporation.
7. Office addition at 650 West Main Street for Dimmick Realty.
8. Interior remodel at 622 West Maple Street, Suite "H" for San Juan Professionals.
9. Six (6) building permits for new single family residences.

Plans are currently under review for the following projects:

1. New medical office building for Presbyterian Medical Services at 1001 West Broadway Street.
2. Interior remodel at 3125 Bloomfield Highway for Bubble City.
3. Interior remodel at 3030 East 30th Street, Suite "F" for Peterson Properties.
4. An addition at 703 North Dustin Avenue for Dr. Dan Farley.

The Division issued a total of 126 building permits with a valuation of \$2,865,866, completed 12 final inspections of new single family residences, 1 final inspection for a commercial building, and performed a total of 777 inspections.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 1 rezone petition; 3 SUP petitions; 1 City Council variance petition; 3 ARB variance petitions; 13 summary plats; 3 zoning verification letters; 15 business license zoning verifications; 24 address verification/assignments; 4 electrical affidavits; 9 UDC violation complaint inspections; 14 UDC violation complaint re-inspections; 8 zoning code violation letters; 14 well site inspections; 1 administrative adjustment; 1 encroachment permit; reviewed 126 sets of building permit plans for UDC compliance; and, met with 62 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to provide assistance to the MRA Commission on various projects and proposals.

Community Development Block Grant (CDBG) Activities:

1. Staff continues to work on outreach for work products associated with the 2014-2018 Consolidated Plan, including the administration of a needs assessment survey and a fair housing survey.
2. Staff engaged in public outreach to advertise the surveys with an informational booth at the San Juan County Fair on August 5-8.
3. Staff is beginning to develop the 2013 Consolidated Annual Performance and Evaluation Report (CAPER) which will be presented to the City Council in December.

Metropolitan Planning Organization (MPO) Activities:

1. Transit data collection by the MPO interns concluded on August 9. Staff continues to enter and review the data in preparation for analysis and evaluation.
2. Staff engaged in public outreach with an informational booth at the San Juan County Fair on August 7-8.
3. Staff developed the annual list of traffic counts for review by the entities.
4. Staff finalized the assignment of future housing, job types, and school populations to the Transportation Analysis Zone (TAZ) structure for the update to the regional traffic model.

Administration:

1. City Council approval of negotiating the acquisition of additional capacity at San Juan Generating Station.

Business Operations:

1. NMMEAA FY2013 financial statement preparation for auditor.
2. Final review of Rules and Regulations in preparation for PUC presentation in September

Customer Care:

1. Optional greetings recorded for IVR system, with System Control to have authority to record an on demand greeting notifying customers of any all outages.
2. Ongoing work on Electric utility newsletter.

Compliance – NERC/WECC, Environmental, Safety:

1. Submitted WECC Self Certification Verification: 8/13/13
2. Submitted Mitigation Completion for CIP-002 R3 violation and Milestone Updates for CIP-009, CIP-005, and CIP-006
3. Submitted reoccurring report for quarterly relay misoperations.
4. Submitted Q1/Q2 E-GADS data

Engineering:

1. Control Center infrastructure improvement project completed.
2. Vista Substation contract work on facility installation completed. Transmission & distribution connections, relay wiring, testing & commissioning work still remain to be done.
3. Pole replacement and OH secondary project is on-going.

Transmission and Distribution:**Construction/Maintenance:**

1. Completed new underground loop from Outback to Grocery Warehouse.
2. Completed 3-phase rebuild on circuit 4501.
3. Completed work on Hart Canyon #2 for Enterprise.
4. Continuing 3-phase underground for new Path Home.
5. Continuing with rebuild on Turley circuits 4401 and 4402.
6. Major maintenance work completed on 115kv line from Bergin to Lakeview
7. Both mobile substations in service at Fruitland and Lee Acres due to substation work.

Relay/Meter:

1. Completed frequency relay testing on 115kv system.

Generation:

1. Projects: Bluffview HRSG tube/drain lines leaks repaired.
2. BV GE turbine controls issues resolved.
3. BV Phase 2 anti-icing project in progress.
4. On-going SJGS Settlement Group and E&O meetings attended.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 15,200 mmbtu; Bluffview total estimated gas sale – 60,500 mmbtu.
2. Animas total estimated gas buy – Zero; Bluffview total estimated gas buy – Zero.

Control Center:

1. Completed CIP pre-audit data request.
2. Completed CIP mitigation milestone.

Operating Statistics:

Animas Plant MWh: 14,206	Bluffview Plant MWh: 40,394	Navajo Plant MWh: 10,205
San Juan Plant MWh: 13,386	WAPA MWh: 6,135	Purchase Power MWh: 21,956
Peak Demand MWh: 181	Percent incr(decr): (5.5%)	
Monthly System Energy MWh: 105,918	Percent incr(decr): (7.3%)	

System Outages:

1. 1. Animas circuit 305 locked out due to poles down, attributed to storm winds and rotted poles.
2. 2. Bisti circuit 502 locked out due to birds.
1. 3. La Plata circuit 1802 locked due to heavy rain storm.

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	5
Vehicle Fires	3
Brush/Grass Fires	0
Rubbish/Dumpster Fires	1
Other Fires	2
Rescue/Emergency Medical	427
False Alarms	31
Mutual Aid Given	2
Hazardous Materials Response	9
General Hazard Response	11
Other Responses	209
<i>TOTAL</i>	<i>705</i>

TRAINING

- Firefighting Training: SJRMC Hospital building familiarization.
- Engineer Training: Extensive Fire Engineer Boot Camp delivered over a 1-week period.
- Officer Training: Extensive Fire Officer Academy delivered over a 2-week period.
- Technical Training: Continued meetings to prep for joint San Juan County Fire and Farmington Fire Auto X (auto extrication) class to be held in the fall.
- Technical Rescue: Equipment maintenance conducted by B-Shift personnel.
- Hazardous Materials: Equipment maintenance conducted by C-Shift personnel.
- Wildland Team: Equipment maintenance conducted by A-Shift personnel.

MISCELLANEOUS

- Numerous public events and station tours, including participation in wet downs, Connie Mack EMT stand-by, back-to-school safety stand-by, safety presentations, Child Safety Day at San Juan Plaza, fire safety talk, surprise soldier's homecoming for Mr. Henderson, Ukiah Gilmore's lunch with the firefighters, Special Olympics EMT stand-by.
- Company Officer promotional testing.
- Engineer promotional testing.
- On-going Fire Company Business Inspection program.
- High School Senior Project Mentoring meetings with enrolled high school students.
- Fire Department members participated with S.W.A.T. monthly training activities.
- Members of the Fire Department, in coordination with the Police Department and the Office of Emergency Management, performed hazard assessment for Farmington Schools.
- LEPC Planning meeting for large scale multi-agency exercise in October.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 626
- Service Calls Completed 14

Building & Maintenance Division:

- Active Job Orders 163
- Completed Job Orders (Month) 135
- Completed Job Orders (YTD) 1,031

Red Apple Transit Division:

- Ridership (Month) 12,841
- Ridership (YTD) 94,454

Maintenance Projects:

- The West Annex Entrance was completed and is in use.
- Two new 5 ton HVAC units have been installed at Totah Behavioral Health facility.
- Work continued at two substations, La Plata and Fruitland.
- All fire sprinkler systems existing in City buildings have been inspected.
- A plumbing leak and deteriorated bases have been repaired at All Vets Park.
- Crews installed protective posts around electrical equipment at the E. Main Walgreens.

Status of Construction Projects:

- Civic Center: The sound system upgrades in the original scope of work have been completed after several equipment changes for better quality and range.
- Animal Shelter: The facility is nearly complete. Outside grading, paving and concrete work is underway. Final finishes are being completed inside. A partial certificate of occupancy is anticipated at the end of September. This will allow for some staff training on HVAC systems while the Spay and Neuter Clinic is being relocated to the new site. Once installation of kennels is complete, full occupancy will be granted.
- Museum Expansion: This project is moving along well. Steel and roof systems are up. The special rails for the collection storage area have been installed in the slab.
- Fire Station #1: This project has been authorized to go out for RFP. The project was advertised on August 21st. A proposal meeting is scheduled for September 4th and the deadline for proposals is September 18th.

Four Corners Regional Airport

(Percentage Change YTD)

Enplanements:	1,329	Down 17.96 %
Deplanements:	1,358	Down 15.52 %
Air Traffic Operations:	3,635	Down 0.95%
Fuel Flowage (gallons):	70,250	Down 18.09%
Car Rental Revenue (Apr):	\$10,608.95	Down 6.85%
Restaurant:	\$5,558.06	Down 24.14 %

PERSONNEL DIVISION

Job Openings in August:

- Regular/Full-Time – 20
- Temporary/Part-Time – 11
- Inter-Department/Full-Time – 7
- Inter-Division/Full-Time – 3
- **Total** = 41 open positions

Terminated Employees: 6 Full-time; 48 Temporary/Seasonal

New Employees Hired: 18 Full-time; 31 PT/Seasonal

PAYROLL***PP# 16***

Direct Deposits	1085
Regular Checks	107
Total Checks printed	1192***
Gross Pay	\$1797985.78
Net Pay	\$1186755.67
Regular Employees	699
Temporary Employees	391

PP# 17

Direct Deposits	988
Regular Checks	107
Total Checks printed	1095**
Gross Pay	\$1880729.67
Net Pay	\$1232697.55
Regular Employees	704
Temporary Employees	373

PP# 18

Direct Deposits	915
Regular Checks	96
Total Checks printed	1011***
Gross Pay	\$ 1747192.80
Net Pay	\$ 1140960.40
Regular Employees	709
Temporary Employees	351

** Note: This includes supplemental and garnishment/child support checks

*** Note: This includes supplemental checks for clothing allowance for Police and Fire.

HR GENERAL

- Updating all HR Job descriptions to clarify tasks.
- Evaluating demos of online application software from various vendors.

Computer Operations Division**Continuing projects:**

- Folder Structure (Energy server)
- KBOX Agent Push (Cleanup errors)
- Configuring New PC's for various Departments
- 2 new computer installs, 0 Laptops
- Water Rights Database
- Volunteer Database (PRCA)
- Fiber Projects (65%)
- Extreme Network Training
- Fiber to Gateway Museum
- Fiber to Indian Center
- Fiber Pinon Hills
- New Animal Shelter Computers
- Network Core Upgrade
- Order more Computers
- Upgrade Firmware on Extreme Switches
- Upgrade Sites to 440 Extreme Switch
- Communication Manager Upgrade
- Lions Pool – POS/Rectrac (Card Swipe)
- New Animal Shelter Phone and Network
- Safety City Avaya Phone System
- Museum Expansion
- Move Museum Phone/Newtork equipment
- Bluffview/ Grainger Vending Machine
- New Wireless Devices (1)

Completed projects:

- Setup New Users
- Completed helpdesk calls for various departments.
- 2 workstation Hardware Failures, 0 server crash, 1 monitors
- 1 New Printer Setups, 1 plotter
- 0 Virus infections – 0 Malware
- Fiber to Safety City (New Extreme Switch)
- Added Workstations to Network (Safety City)
- New Extreme Wireless Controller and Devices (33)
- Nature Center/ Spay Neuter device failure (lighting)
- 2 new computer installs, 2 Laptops
- 3 Computer Rotation Setups
- Several phone issues and office moves
- Add Lightening Protection to Animas Phone System
- Fire Workstation crashed

Enterprise Systems

- Online payment accounts 16,544
- 229 online business license renewals
- 2,877 IVR utility customers
- Working on interface for New Worlds System to support new Jail Booking System
- Resolving FTP transmission issues with Grumman/Northern and LiNX data

Farmington Public Library

Total number of operating hours:	258
People served:	32,287
<i>Daily average:</i>	<i>1,076</i>
Materials checked out: <i>(includes downloadable media)</i>	38,101
<i>Daily average:</i>	<i>1,270</i>
Computer users:	6,799
<i>Daily average:</i>	<i>227</i>
Public Wifi logins:	2,759
<i>Daily average:</i>	<i>92</i>
Farmington Public Library Programs:	
Total number of programs:	63
Total number of attendees:	1,258

Shiprock Branch Library

Total number of operating hours:	147
People served:	2,659
<i>Daily average:</i>	<i>121</i>
Materials checked out:	537
<i>Daily average:</i>	<i>24</i>
Computer users:	1,045
<i>Daily average:</i>	<i>48</i>
Shiprock Branch Library Programs:	
Total number of programs:	37
Total number of attendees:	15

Power Library

Total number of operating hours:	13
People served:	189
Materials checked out:	0
Computer users:	152
Power Library Programs:	
Total number of programs:	4
Total number of attendees:	186

Patron Comments:

“Thank you for always being 'On Top Of It' regarding the latest publication! Great library! Great service” – Joanne

“The customer service at the library has always been excellent; the staff has been extremely helpful and this visit was no exception. Also, I have taken some computer classes and Aaron Boggs has been especially helpful and available to answer any questions that have come up for me.” – Judy

“FPL is one of the best libraries I have used. The people are friendly and helpful, usually coming forward and offering help before I have a chance to ask for it. The library is beautiful and architecturally interesting, well laid out and organized.” - Marilyn

(Month last year) (Month this year)

<u>Aquatic Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Lifeguard Certification	no class	no class	13	8
Swimming Lessons	N/A	N/A	8,789	291
Public Swimming Single Payment	2,599	2,326	38,627	10,595
Public Swimming Pass Users*	528	208	6,060	646
Aquacise (Lions)	720	504	5,451	1,105
Arthritis (Lions)	145	147	1,515	333

Note: *In June of 2012, we promoted half price pass sale which increased the number of pass holders per family

<u>Bonnie Dallas</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Congregate Meals Served	3,833	3,755	7,130	7,266
MOW Deliveries*	2,007	2,496	3,773	4,838
Silver Fitness Center	535	734	1,023	1,369

Note: August - 34 new clients signed up to eat lunch in the Main Dining Facility. The Fitness Center has added two new pieces of equipment to accommodate the added participants joining daily.

<u>Civic Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Connie Mack World Series Check-in	720	620		
Totah Festival (1 day)	2,670	5,620		
Sandstone Productions (7 wk run) <i>Fiddler on the Roof</i>			7,673	
Sandstone Productions (7 wk run) <i>Grease</i>				9,135
Room Rentals - Paid Events	70	48	131	108
Free Events/Meetings	59	54	111	94

Note: Please note Totah Festival is split with one day in August and one day in September. The number above only reflects half the event.

<u>Crouch Mesa</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Daily Use	Not open	379	Not open	612

Note: New classes offered for Fall - Keep it Clean. We are getting positive feedback from families to keep the Center open.

<u>Clean and Beautiful</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY12</u>	<u>YTD FY13</u>
CMWS - Clean Up Participants	8	21	16	21

Note: More Children participated in FY14 due to hearing about the fun that was had last year. Each child received a Toss No Mas T Shirt.

<u>Indian Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Indian Center Total Customers	2,579	2,642	6,552	8,280
Restaurant Customers	1,924	2,071	3,310	3,668

Note: The Indian Center continues to increase service numbers due to a steady flow of new and returning customers. Visit the center October 12th for the Fall Navajo Song and Dance.

Marketing

Special projects include: Maintaining and training Division Heads on the PRCA Web Pages, collecting data for future catalog distribution, compiling political contact list, expediting 2014 Special Events list for distribution & database entry, and coordinating PRCA participation in the NM State Planning Convention. *No survey numbers at this time.*

Note: Ongoing distribution of Media Releases, and related materials for all department events.

<u>Museum</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Museum General Attendance	11,678	16,115	11,678	16,115
Volunteer Hours	267.25	666		
Museum Store Revenue	\$4,070.80	\$4,192.77		
Adventure in the Arts (attendance as of 8/27)		856		

Note: The Farmington Museum hosted the artists' reception for the Totah Festival. Riverside Nature Center dedicated the Xeriscape Garden Entrance & signage. New Museum Wing construction continued with the installation of the bow truss roof.

Parks Operations

Education: 2 employees attend "Certified Playground Safety Inspection Course."

Construction: Crews installed outdoor exercise equipment at Berg Park.

Field Prep: Crews prepped fields for 1 special event- Special Olympic State Summer Games, on-going field prep for seasonal events-YAFL football and Baseball & Softball Leagues; seasonal field maintenance is in process at Rickett's Park and the Sports Complex.

Setup: Crews assisted setup of 2 special events-Totah Festival at Civic Center; Boys & Girls Club Car Show; 8 days of Connie Mack World Series with 1 rain field prep;

<u>Pinon Hills</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Golf Rounds	4,054	4,109	8,859	8,323
Tournaments/Participants	3/287	3/288	6/522	8/790
Pro Shop Commission	\$2,716	\$2,915	\$5,418	\$5,649
Food & Beverage Commission	\$4,045	\$3,780	\$8,732	\$8,470
Golf Revenue	\$110,587	\$110,234	\$246,460	\$229,970
Total Facility Revenue	\$117,348	\$116,929	\$260,610	\$244,089

Note: Several strong tournaments helped push the golf rounds for the month past last year's total. For the fiscal year, we're down approximately 6%, which is right under the national average of -6.5%.

<u>Recreation Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Racquetball Courts	383	315	922	820
Gym:				
• Open	378	315	1,045	889
• Programs	559	466	1,284	1,474
Customer Contacts (counter)	679	828	1,420	1,762
Special Events/Athletics				
• Fall Men's Softball League			18	11
• Fall Coed Softball League			36	41

Notes: The Recreation Center was closed August 2-10 during the Connie Mack World Series. During this time the racquetball courts were refinished and the carpets and floors throughout the building were cleaned.

<u>Sycamore Park Community Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Adult Activities	69	132	231	336
Kid's Activities	559	963	1,731	2,666
Facility Rentals	88	90	187	198
Visiting Patrons	8,543	8,093	19,381	24,566
Open House	79	95		

Note: Change in Adult and Kids Activities is due to higher participation. *Half of the attendees said they saw the Open House posted on Facebook.

Evidence:

- Fees collected by Records since January 1, 2013 - **\$20,844.67**
- Evidence technicians processed **332** pieces of evidence/property
- Total number of items in evidence is currently at **17,420**

Records:

- **168** accidents processed:
 - o **0** fatal, **33** with injury, **60** property damage, **13** hit & run, **2** city vehicle, **60** on or involving private property; **7 of the 168 accidents were alcohol-related**
- **511** Adult arrests (**54** were DWI arrests)
- **910** Traffic Citations, **532** Warnings
- **108** Municipal Citations
- **579** Offense Reports merged from Field Reporting to Records Management
 - o DVD In-Car Camera requests **90**
 - o Background checks (window only) **61**
 - o Other agency background checks **163**
- **300** Warrants issued, **117** served or cancelled, **183** active

Patrol Division/ Detective Division:

Aug 27: Farmington Police responded the North Park Apartments in reference to a shots-fired call. Due to the nature of the call and the potential that suspects could be at large, nearby schools were placed on lock down. Officers arrived on scene at approximately 11:44 am, and were able to determine no one was injured in the shooting. Officers secured the scene and detained a number of people in the apartment. In addition to detaining those in the apartment, a description was given on other persons possibly involved that had fled from the scene. These individuals were located quickly and detained by officers. The lock downs on the schools were lifted once it was determined there were no outstanding suspects. At this time three people have been arrested for various crimes. The investigation is ongoing.

Aug 18: At about 2222 hours, Officers were dispatched to the area of Sycamore and Anna on a report of a structure fire. Officers arrived on scene and determined the address to be 1294 Sycamore. The structure was found to be an unoccupied double wide mobile home. The owner of the residence was not identified and the last active utilities were two years old. The structure had been secured with nails as if it had been vacant for some time. The Fire Investigator located multiple start points indicating the strong possibility of arson.

At about 2301 hours, a second structure fire was dispatched at 1212 S. Monterey #20. Fire resources were moved to this location, which was also determined to be unoccupied. The owners of the residence were located and advised they moved from the home two weeks prior, and the residence had been vacant since. Due to the close proximity to the first fire, and the similar circumstances, it is believed the two incidents may be related. It was reported that similar incidents have occurred in Shiprock. Detectives were notified and the investigation continues.

Aug 7: A male subject was brought to the police station by a friend. The subject had become delusional and thought people were out to get him. The subject was dropped off in the back lot of the station to make contact with police. When the subject was unable to get into the station he obtained a large river rock and smashed the window to a parked and unoccupied police vehicle. The subject then obtained the police radio and yelled "mayday". In the process of getting the radio the subject tore off the front dash panel the radio was attached to. The subject was contacted and subsequently taken to the hospital where he was treated for the use of bath salts and methamphetamine. The subject was later charged with criminal damage to property.

SWAT/ Bomb Squad

The SWAT Team and Bomb Squad coordinated training with one another with explosive breaching scenarios at an abandoned apartment complex on Manana Place. The training helped determine the effectiveness of explosive breaching and what to expect on certain re-enforced materials. The SWAT Team also did response training to a purposed critical incident at Ricketts Park. This was in preparation for any type of incident during the Connie Mack World Series. The Bomb Squad was utilized during the series to monitor the crowds and parking lot with the Bomb trucks mast and camera system. The Bomb Squad was able to report impending disturbances, such as fights, and respond officers to the scene prior to there being an incident.

- 2013 Street Resurfacing: *Cutler Repaving*: tentatively scheduled for Sept. 3rd through end of October (Apache, Wall, Airport Drive, Schwartz, Maple, Butler, Dustin, Clayton, Tucker); *Intermountain Slurry*: tentatively scheduled mid-October, weather permitting
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans in process; NMDOT -- FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); Tiger 5 application submitted.
- Secondary access to Piedra Vista High School – Consolidated Constructors completed construction; traffic signal is in operation and the road is open (Farmington Schools will control campus access).
- FEMA Storm Cleanup – all work complete; preparing reimbursement requests.
- Miscellaneous projects: *La Plata Highway waterline project*: received BLM permit, awaiting NMDOT permit (submitted additional data requested by NMDOT for Archaeological and Cultural Survey); *Municipal Drive, 1C Tank to 20th Street* – water and miscellaneous utility replacement -- 98% complete; final tie-in to be completed when water demand is lower.
- Off-site Sewer & Lift Station Improvements – Sun Western Contractors, completed, awaiting final invoice from contractor.
- NMDOT FY13 MAP Project – Apache Street Resurfacing, Auburn to Butler; resurfacing to be scheduled.
- COF Master Drainage Plan: report received from HDR, presentation of report will be scheduled.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* includes sidewalk improvements for Apache, McKinley and NE Elementary schools, design completed, awaiting NMDOT approval for bid process; *Phase 2 Infrastructure* includes sidewalk improvements for Animas and McCormick Elementary schools; Lee Engineering completed design; awaiting NMDOT approval for bid process.
- East Main Adaptive Traffic Signal Control System: URS revised report submitted to NMDOT for review and approval.
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement project -- ongoing. Crosswalk markings – ongoing. Fall paint run to be scheduled. MOC Entrance Study – draft report under review. Working with SJRMC on design for Maple Street pedestrian crossing and Piñon Street pedestrian crossing. Mickey Drive – warrant study at Main Street and working on condition report at Carl. Continue working on proper integration between existing traffic software and new Police Department software, Lexis/Nexis Ecrash, working with vendor.
- **Streets:** Heavy Equipment and truck crews continue blading dirt streets and hauling materials as needed. Asphalt crews continue repairing potholes and patching street cuts with hot asphalt. Sweepers continue routine in residential areas and on arterial streets while the Roadside crews are picking up trash, cutting weeds on city lots, drainage areas and right-of-ways, and spraying herbicides on concrete medians, around guard rails, gravel medians and right-of-ways. Concrete crews continue repairing sidewalk and curb. Debris clean-up following monsoon activity.

Safety Compliance Division Activities:

- Attended Pre-bid and construction project meetings
- Attended the ASSE (American Society of Safety Engineers) Chapter meeting
- Attended the LEPC (Local Emergency Planning Committee) Meeting
- Attended a variety of city department safety meetings and responded/conducted training in response to requests (New Employee Training, Hazard Recognition, Supervisors Drug and Alcohol Free Workplace etc.)
- Spot Inspections
- Fire Suppression Systems Inspections performed by Cy Cooper: Family Crisis Ctn., Civic Ctn., MOC, Aquatic Ctn., Gateway Museum, Sycamore Park, The Roof, Downtown Assoc., Library, Senior Ctn., Boys & Girls Club, West Annex, East Annex, City Hall, Old Jail Facility, Fire Stations 1,3, & 5. Inspections continuing into Sept.
- Accompanied the La Plata Humane Society on a tour of the Animal Shelter construction project.

August Block Training Sessions Attendance:

TRAINING COURSE	ATTENDANCE
Noise and Hearing Conservation	13
Fall Protection	64
Incident Reporting	20
Global Harmonization (Hazard Communication)	67
Hazard Recognition and Personal Protective Equipment	40
Total	204

July Incidents:

- 14 Incidents reports received with 4 of them OSHA recordable:
 - o Police Department - 2
 - o PRCA - 1
 - o FEUS - 1
- YTD OSHA Recordable incidents: 38

