CITY OF FARMINGTON
REQUEST FOR QUOTATION (RFQ)

DATE: September 24, 2013	RETURN TO:	
RFQ # 14-100978 **DUE DATE: October 3, 2013** **TIME: 2:00 p.m.**	CITY OF FARMINGTON ATTN: PURCHASING RFQ #14-100978 800 MUNICIPAL DRIVE FARMINGTON, NM 87401 EMAIL: krose@fmtn.org FAX: (505) 599-1377	**THIS IS NOT AN ORDER**

COMPANY NAME	**New Mexico In-State Preference**	**PAYMENT TERMS**	**LOCATION FOR REQUIRED SERVICES**
	#_____ In-State Preference will be applied to only those in-state certified bidders who have completed item 7 below.	_____%_____ DAYS, NET 30 DAYS AFTER RECEIPT OF INVOICE	**Parks Operations Yard** 901 Fairgrounds Rd. Farmington, NM 87401

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE PER REFRIGERATOR
A.	1 ea.	Recycling and removal of all refrigerators collected during Fall Dumpster Weekend on October 19th and October 20th .	$_____
B.	1 ea.	Propane/RV Refrigerators	$_____

1. **All refrigerators are to be collected from the Parks Operations yard at 901 Fairgrounds Road within 48 hours after the Fall Dumpster Weekend concludes.**

2. The awarded bidder will be required to provide a current copy of Refrigerant Recovery Certificate and Business License with their response to this Request For Quote.

3. In performing the services required, the Awarded Bidder shall be knowledgeable of and comply with all applicable laws, ordinances, and codes of the Federal, State, and Local governments.

4. Awarded Bidder shall keep appropriate records for refrigerator removal, recycling and disposal and make such records available to the City of Farmington upon request.

REFER ALL QUESTIONS REGARDING THIS REQUEST FOR QUOTATION TO KAY ROSE AT (505) 599-1373 OR EMAIL krose@fmtn.org

1. RFQ should be based on FOB Destination with freight allowed and must indicate normal lead time and/or best delivery date on the items listed.
2. This RFQ must be received by the City Purchasing Department by the date and time indicated.
3. If bidder does not wish to quote, please return this RFQ indicating "no bid".
4. Any resulting Purchase Order is subject to the City of Farmington's purchase order general terms and conditions which can be reviewed at: http://www.fmtn.org/pdf/city_government/administrative_services/21/purchase_order_terms_and_conditions.pdf
5. All supplies and components quoted shall be new unless indicated otherwise. Any quotes submitted for used or reconditioned supplies or components will be considered non-responsive.
6. The RFQ Number shall appear on all quotations and related correspondence.
7. Bidder has received certification from the State Purchasing Agent for Resident/Contractors Certification. Bidder has been issued the above Certification # and is therefore eligible for the 5% preference credit. In-state certification approval is required at the time of the bid opening to be eligible for in-state preference.
8. RFQ's may be returned via email, fax or USPS. (Reference Item #2)
9. By law (Section 13-1-191, NMSA, 1978) the City is required to inform Bidders of the following: (1) it is a third-degree felony under New Mexico law to commit the offense of bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); (2) it is a third-degree felony to commit the offense of demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); (3) it is a fourth-degree felony to commit the offense of soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA, 1978); (4) it is a fourth-degree felony to commit the offense of offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).

SUBMITTED BY (PRINTED NAME)

_____

SIGNATURE

_____

(To be a valid offer, bidder must sign here)

COMPANY NAME

_____

DATE _____

ADDRESS_____

_____

TELEPHONE# _____

FAX# _____

EMAIL

_____

TAX ID NUMBER

_____