

The May 2017 **Gross Receipts Tax** report is shown below. May reflects March business activity.

	<u>Month</u>	<u>YTD</u>
May FY17 GRT Received (Gross)	\$ 4,535,834	\$ 44,436,590
May FY17 Budget	\$ 4,248,289	\$ 46,833,305
	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of May	6.8%	\$ 287,545
Fiscal Year To-Date	(5.1%)	(\$ 2,396,715)

**GRT - Major Sectors  
Month-Over-Month Comparison  
May - FY2017**

Single Month	May FY17	May FY16	\$ Change	% Change
Mining, Oil, Gas	\$ 225,460	\$ 167,946	\$ 58,000	35%
Construction	266,322	259,175	7,000	3%
Manufacturing	149,283	176,488	(27,000)	(15%)
Wholesale Trade	175,755	132,247	44,000	33%
Retail	1,820,188	1,779,267	41,000	2%
Prof, Scientific, Technical	209,647	180,408	29,000	16%
Healthcare & Assistance	381,265	416,905	(36,000)	(9%)
Accommodations / Food Svc.	412,179	437,510	(25,000)	(6%)
Other Services	422,927	428,665	(6,000)	(1%)
Misc./ Unclassified	472,808	448,033	25,000	6%
Total	\$ 4,535,834	\$ 4,426,644	\$ 109,000	2.5%

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - May FY2017**

11 Month Period	FY17 YTD	FY16 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,291,915	\$ 2,117,252	\$ (825,000)	(39%)
Construction	2,997,484	2,964,557	33,000	1%
Manufacturing	1,600,569	2,060,651	(460,000)	(22%)
Wholesale Trade	1,395,478	1,942,704	(547,000)	(28%)
Retail	18,845,679	18,415,696	430,000	2%
Prof, Scientific, Technical	1,949,212	1,953,736	(5,000)	(0%)
Healthcare & Assistance	3,842,887	3,923,784	(81,000)	(2%)
Accommodations / Food Svc.	4,124,737	3,993,474	131,000	3%
Other Services	3,672,030	4,948,418	(1,276,000)	(26%)
Misc./ Unclassified	4,716,599	4,522,542	194,000	4%
Total	\$ 44,436,588	\$ 46,842,814	\$ (2,406,000)	(5.1%)

Other Services: All Automotive Repair, Electronic Repair, Laundry Svcs., Personal Svcs.& Care  
 Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

**Requests for Information:**

	2016	2017		2016	2017
Jan	46	29	July	55	
Feb	35	39	Aug	54	
Mar	54	51	Sept	58	
Apr	30	43	Oct	32	
May	53	33	Nov	38	
June	58		Dec	36	

**Business Registration:**

	New Registrations	
	2016	2017
Jan	42	22
Feb	51	34
Mar	47	49
Apr	42	40
May	49	41
Jun	45	
July	32	
Aug	42	
Sept	29	
Oct	40	
Nov	38	
Dec	32	

Renewals	
2016	2017
541	514
207	222
183	247
103	75
31	14
13	
12	
3	
1	
1	
7	
2036	

**Liquor Licenses:**

	New	
	2016	2017
Jan	3	--
Feb	--	2
Mar	--	--
Apr	--	1
May	--	--
Jun	1	
Jul	--	
Aug	--	
Sept	--	
Oct	3	
Nov	1	
Dec	--	

Renewal	
2016	2017
--	--
5	5
--	1
--	--
--	--
32	
1	
--	
--	
14	
3	
--	

Liquor License renewals are due in February, June & October depending on the type of State License issued.

**AGENDA ITEM LIST**

**NOTE:** The items listed are tentatively scheduled and are subject to change.

6/13/17 CC

\*Minutes – 5/16/17 WS; 5/23/17 CC

\*Reappointment of Alternate Judge Stacey Biel (Liese)

\*P&Z x4

Consideration of cancellation of the 6/20/17 WS & 8/15/17 WS (Mayes)

Proposed ordinance (final action) re: craft distilleries (Breakell)

Resolution – final open meetings (Breakell)

Closed/Reopen – RFP for administration and operation of the Public Defender program (Potter)

6/20/17 WS **Cancelled due to APPA conference**

6/27/17 CC

\*Minutes – 6/13/17 CC

\*Resolution regrading Utility Write-Offs (Parks)

Proclamation – Parks & Recreation Month (July 2017) (Mayor)

**Building Inspections Activities:**

Permits were issued for the following projects:

1. Shell only building, Crown Plaza, 2050 Knudsen Avenue.
2. Tenant Improvement for a New Starbucks, 2900 East Main Street.
3. Tenant Improvement for A Beautiful Mess, 4016 East Main Street.
4. Addition to Animal Haven, 822 East Main Street.
5. Utility Pole (Cell Tower), 5514 UT East Main Street.
6. Utility Pole (Cell Tower), 4605 UT East Main Street
7. Tenant Improve for Golden Corral, 1715 East Main Street.
8. Tenant Improvement for BPL Plasma, 753 West Broadway.

Plans ready to permit:

1. Tenant Improvement for New Bistro, 3000 East 20th Street Suite D-1.
2. New Construction, Ortega Metal Works, 760 South Miller Avenue.
3. Exterior Improvement, Facade, Lou Go's, 406 West Broadway.
4. Tenant Improvement, New - Chipotle Mexican Grill, 4906 East Main Street, Suite 102.
5. Solar Panels, Target, 4900 East Main Street.

Plans are currently under review for the following projects:

1. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
2. New Shell Only Building (revised), Shops at Main, 4906 East Main Street.
3. New Construction, Smith's - Fuel Center, 600 East 20th Street.
4. Tenant Improvement for ImageNet, 914 Sullivan Avenue.
5. Tenant Improvement for New Mama's Deli, 412 West Broadway.

The Division issued a total of 93 building permits with a valuation of \$2,307,796; issued 5 building permits for new single-family homes; issued 1 building permit for a new commercial building; performed 2 final inspections of new single-family homes; performed 2 final inspections on new commercial construction; and, performed a total of 542 inspections. The Division also processed 7 public record requests.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 2 rezone petitions; 3 SUP petitions; 1 UDC text amendment; 4 summary plats; 2 administrative adjustments; 20 business license zoning verifications; 7 address verification/assignments; 2 zoning verification letters; 27 UDC violation complaint inspections; 15 UDC violation complaint re-inspections; 21 zoning code violation letters; sent 9 reminder letters to well operators regarding the upcoming annual inspections of well sites; reviewed 93 sets of building permit plans for UDC compliance; 4 Public Records Requests; and, met with 125 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission and other City departments and outside agencies. The Project Kickoff for development of the construction plans was on May 9. Preliminary engineering tasks are underway.

**Community Development Block Grant (CDBG) Activities**

1. CDBG Staff continues to complete the 2016 Annual Action Plans tasks, the environmental review for the Downtown Complete Streets Project, and update project activities in IDIS.
2. CDBG Staff attended the fourth session of the 2017 New Mexico Housing Toolkit workshop in Albuquerque, and continues to develop the proposed 2017 Annual Action Plan.
3. The PRCA ADA improvement project (2015 Action Plan) started on May 29 and should be completed by September 30, 2017.

**Metropolitan Planning Organization (MPO) Activities:**

1. The Technical Committee met on May 10 and the Policy Committee met on May 25, to consider Amendment #6 to the FFY2016-2021 TIP; the MPO's FY18 COF Budget Proposal; and to receive various reports.
2. MPO Staff have been working on the following projects: development of the FFY2018-2023 TIP; Amendments to the FFY2017-2018 UPWP; and, the adoption of Transit Asset Management Performance Targets. Work will begin soon on updates to Chapters 5 and 9 of the MTP and updates to the MPO's Title VI Plan.

**Administration**

1. Ongoing analysis of the utility generation portfolio and review of portfolio options.
2. Retirement of the business operations manager. Position to be posted to fill vacancy.

**Business Operations**

- Continued refinement and project forecasting related to capital projects.
- Budget related to NMEEAA completed on schedule.
- Additional work completed to review our existing gas contract and options.

**Customer Service**

- Work within the HTE system related to net metering and installation in the future of advanced meters.
- New Selectron IVR has been installed for testing prior to going live by June 30<sup>th</sup>.
- Continues work to assess and resolve kVar billing issue.
- In May 191 collection accounts worked totaling \$35,634. Thus far 80 accounts have been collected for \$12,603 leaving 111 accounts outstanding for \$23,031. Of these accounts, 101 will be sent to The Advantage Group for further collection efforts and 10 deceased customers with a total balance outstanding of \$1,783 will be written off.
- The Apr collection report from The Advantage Group showed 39 accounts collected, \$9,039.77 received & a \$1,333 fee.

**Compliance, Environmental, Safety**

1. Safety: No ORI's in the month of May.
2. Safety: TEAMS early implementation and rollout work ongoing.
3. Safety: Performed a safety stand down related to fall prevention in coordination with OSHA National Event.
4. Compliance: Mandatory Critical Infrastructure Protection training completed in the month of May.
5. Compliance: Voluntary Request by WECC for review and evaluation of the utility internal compliance program. Utility will participate and is compiling response for submittal in June.
6. Environmental: Completed a walk down of the MOC with environmental specialist to review the facility.
7. Environmental: NMED Air Quality Bureau completed a full compliance evaluation (FCE) of Bluffview Plant Air quality permit. This includes both records review and site visit. There were no areas of concern at the closing conference.

**Engineering:**

1. Cottonwood Substation: Grading and concrete work is scheduled to complete at the end of June. Substation component steel work preparing for material bid.
2. Feeder 2202 and Feeder 4303 infrastructure work was completed in May.
3. 20<sup>th</sup> Street Underground project completed.

Customer Inquiries: 76    Estimates: 47    Work Orders Written by EE: 35    Transformer Checks: 21  
Meter/Quad Spots: 5    Work Orders Released by EE: 32    Easements Obtained: 2    Easements Renewed: 0

**Transmission and Distribution:****Construction/Maintenance:**

1. 72,000' of line conversion from single phase to three phase completed on Aztec Circuit 11-03.
2. 130,000' of line conversion on Bergin 84-3 from single phase to three phase completed.
3. The 4 mile BOR project in the Largo Circuit 44-03 is 30% complete.

Construction WOs Completed: 30    Maintenance WOs Completed: 39    Tree Trimming WOs Completed: 84  
Customer Trouble calls: 55    Street Light locations maintained: 39

**Relay/Substation/Meter:**

1. Relay: Started relay commissioning and testing at San Juan Substation.
2. Relay: Started NERC compliance testing at Glade Substation.
3. Substation: Energized Aztec Substation Phase I.
4. Substation: Assisted with training of FHS engineering students at Vista Substation.
5. Meter: Reprogrammed turtle meters on 11-03 back to Aztec after completion of sub and circuit.

New Service Installations: 5    Meters Tested: 223    Power Quality Checks: 3  
Meters Verified: 277    Tampering: 2  
Disconnect tags mailed: 5453    Field disconnect notices: 1945    Regular Reconnects: 47    After Hours Reconnects: 246

**Generation:**

1. Received Bluffview Cooling Tower Fan Assemblies and contractor scheduled for installation in June.
2. Began NERC required MOD 26/27 Testing at Bluffview and MOD 25/26 testing at Animas.
3. Removed Acid Storage Tank from site at awaiting delivery of new tank in mid-June at Bluffview.
4. IRP presented to PUC with recommendation to City Council in July.

**Fuel Sales & Purchases:**

- |  |  |
|--|--|
| 1. Animas total estimated gas sale – 139,500 mmbtu | Bluffview total estimated gas sale – zero mmbtu. |
| 2. Animas estimated gas buy back – 0 mmbtu.        | Bluffview estimated gas buy back – zero mmbtu.   |

**SCADA/EMS/Control Center:**

1. Completed AVTEC Operator Console phone system upgrades to keep current on software releases.
2. Worked with Milsoft and Electric GIS on OMS system for public available outage viewer.
3. Completed security updates and firewall malware prevention.
4. Completed internal Audit data request for CIP-004.

**System Outages:**

Circuit 1802: 5-1-17, Load lost: 0.9 MW's, Weather Conditions: Clear, Cause: Neutral failed.  
 Circuit 841: 5-6-17, Load lost: 2.0 MW's, Weather Conditions: High Winds, Cause: Line down with Winds.  
 Circuit 1103: 5-10-17, Load lost: 0.9 MW's, Weather Conditions: Raining, Cause: Birds Nest.  
 Circuit 808/305: 5-25-17, Load lost: 11.0 MW's, Weather Conditions: High Winds, Cause: Transmission Pole Failure from Wind.

**Operating Statistics:**

<b>Statistic</b>	<b>May 2017</b>	<b>May 2016</b>	<b>% Increase/(Decrease)</b>
Animas Plant MWh	0	4,867	N/A
Bluffview Plant MWh	39,884	34,246	16.46%
Navajo Plant MWh	18,836	10,650	76.86%
San Juan Plant MWh	20,207	14,191	42.4%
WAPA MWh	7,280	4,975	46.33%
Purchase MWh	15,860	23,737	(33.18%)
Purchase Power Cost	\$750,350	\$917,659	(18.23%)
Avg. Purch. Power Price	\$47.76	\$38.66	23.54%
Peak Demand Mw	141	143	(1.42%)
Total MWh System Energy	83,476	86,155	(3.21%)

<b><i>CALL TYPE</i></b>	<b><i>NUMBER OF RESPONSES</i></b>
Structure Fires	3
Vehicle Fires	2
Brush/Grass Fires	3
Rubbish/Dumpster Fires	2
Other Fires	0
Rescue/Emergency Medical	536
False Alarms	24
Mutual Aid Given	2
Hazardous Materials Response	5
General Hazard Response	8
Other Responses	246
<b><i>TOTAL</i></b>	<b><i>831</i></b>

***TRAINING***

- EMS Training: EMS and Live Fire training at San Juan College.
- Company Training: Telestaff and New World dispatch software class.
- Company Training: Blue Card Command and Control training.
- Company Training: Airport Rescue Fire Fighting (ARFF) Operations class.
- Technical rescue team quarterly training.
- Several FFD members attended a Fire Instructor 2 class at San Juan College.
- Several FFD members attended an Introduction to Fire Origin and Cause class at San Juan College.
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: C-Shift
  - o Hazmat Team Maintenance: A-Shift
  - o Wildland Team Maintenance: B-Shift

***MISCELLANEOUS***

- Numerous public events, station tours, and fire safety talks to include the Just Move It Event, Animas Valley Mall Safety Days, and Riverfest for rescue and EMS standby.
- Three FFD Team members participated with FPD's S.W.A.T. monthly training activities.
- FFD members participated in the Police Officer memorial event at the Farmington Museum.
- Second quarter pharmacy review as per state requirements.
- FFD members participated in Connie Mack and the State Swim meet planning meetings.
- Conducted an assessment to fill the vacant part time business inspection position.
- FFD members participated in on-going budget meetings and preparations.
- Participated in the Annual FAA Airport inspection.
- FFD members attended the monthly LEPC meeting.
- Attended the quarterly Metro Fire Chief's meeting in Santa Fe.
- Attended a table top planning exercise for the Civic Center and Lion's Wilderness with Homeland Security.

(Yearly Totals Are Calendar Year)

**Vehicle Maintenance Division:**

	May 2017	May 2016
• Vehicle Job Orders Completed	502	623
• Service Calls Completed	22	18
• PM Services Completed	81	98

**Building & Maintenance Division:**

• Active Job Orders	197	164
• Completed Job Orders (Month)	76	85
• Completed Job Orders (YTD)	449	612

Maintenance Projects:

Repair Red Apple shelters and signs  
 Various swamp cooler service and repairs  
 Public Works/Streets hotline outlet installation.  
 Adjustment and repair damage to MOC gate  
 Assist with electrical hookup and disconnect at Riverfest

Status of Construction Projects:

Energy Upgrade – 30%. Annex West chiller installed, test and balance to be scheduled soon. Lighting upgrades continue.  
 City Hall – 90%. Counters, windows and doors installed. Sidewalk poured. Siding install beginning.  
 Rug Museum – 60%. Sheetrock installed tape and textured. Concrete poured.  
 Entryway Monuments – Preparing sites for dirt work.

**Emergency Management:**

Riverfest IAP  
 Monitor spring runoff  
 Participate in Bomb squad drill  
 Planning meetings for full scale exercise

**Red Apple Transit**

**May 2017**

**Ridership Numbers: May 2017**

Blue:	2599
Green:	1668
Purple:	270
Red:	770
Yellow:	1502
Saturday:	149
Aztec:	506
Kirtland:	393
Bloomfield:	0 <i>(Bloomfield Route Cancelled until further notice)</i>
Dial A Ride	301

**Total Ridership this Month: 9,158**

*Total Ridership this Month Last Year: 10,058 (Losing ridership with Bloomfield Route Cancelled)*

**Total Ridership Year to Date: 49,458**

*Total Ridership Year to Date Last Year: 57,089 (Losing ridership with Bloomfield Route Cancelled)*

**Red Apple Transit (cont'd)****Ads**

<b>Bus #</b>	<b>Organization</b>
10275	Civility First: Citizenship (Affixed Jan 2017)
10276	Open
10418	Open
10419	Downtown Association: Shop Downtown (Affixed Jan 2017)
10420	Open
10500	Public Library: Read Farmington Summer Reading (Affixed March 2017)
10501	Downtown Association: Shop Downtown (Affixed Jan 2017)
10502	Public Library: Read Farmington Summer Reading (Affixed March 2017)
10541	Open

**Riverfest 2017**

The Red Apple had 68 total riders this year for Riverfest which is a great number and will continue to run it again on Saturday next year.

**Federal Transit Administration Meeting in Fort Worth, TX**

Attended meeting in Fort Worth, TX with FTA Regional leadership. Met with the Pre-grant Manager (Submission of Allocated Grants), Post Grant Manager (Triennial Review Preparation), Civil Rights (Certification and Assurances), and the Regional Counsel (Procurements).

**Navajo Transit Shiprock to Farmington Express**

Navajo Transit is in planning phase of a Shiprock to Farmington Express, coordinating transfer point on West Main. Implementation expected end of summer & expecting increased ridership.

**Transit Asset Management Plan**

FTA has a new requirement for all public transits agencies to plan on how to prioritize replacement of federally funded transit assets. Will be presenting plan to the MPO Technical committee in June.

**FTA Disadvantage Business Enterprise (DBE) Report Submitted**

The DBE report has been submitted to FTA and the Red Apple



<b>FOUR CORNER REGIONAL AIRPORT</b>			
<b>MONTHLY REPORT - MAY 2017</b>			
(Current Month Percentage Change & Y-T-D Percentage Change)			
	<i>Current Year May 2017</i>	<i>Percentage of Change</i>	<i>Previous Year May 2016</i>
Monthly Enplanements:	364	1074.19%	31
Y-T-D Enplanements:	1,897	312.39%	460
Monthly Deplanements:	390	1200.00%	30
Y-T-D Deplanements:	1,915	298.96%	480
Monthly Air Traffic Operations:	3,613	37.27%	2,632
Y-T-D Air Traffic Operations:	13,987	1.33%	13,804
Monthly Fuel Flowage (gals):	29,185	25.49%	23,257
Y-T-D Fuel Flowage (gals):	123,590	4.12%	118,705
Monthly Car Rental Revenue:	\$ 5,000.00	0.00%	\$ 5,000.00
Y-T-D Car Rental Revenue:	\$ 20,000.00	0.00%	\$ 20,000.00

PERSONNEL DIVISION

## Job Postings:

Regular/Full-Time - 11  
 Temporary/Seasonal - 16  
 Inter-Department - 1  
 Inter-Division - 6

## New Hires:

Temporary/Seasonal - 82  
 Regular/Full-Time - 3

## Terminated:

Temporary/Seasonal - 38  
 Regular/Full-Time - 9

PAYROLL***PP# 9***

Printed Direct Deposits	262
Regular Checks	69
Emailed Direct Deposits	712
Total Checks printed	1043**

Gross Pay	\$ 1,837,781.98
Net Pay	\$ 1,166,953.84
Regular Employees	741
Temporary Employees	303

***PP# 10***

Printed Direct Deposits	265
Regular Checks	82
Emailed Direct Deposits	731
Total Checks printed	1078 **

Gross Pay	\$ 1,842,038.72
Net Pay	\$ 1,176,255.85
Regular Employees	740
Temporary Employees	345

*\*\* Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance*

HR GENERAL

- New City ID Badge Photo sessions scheduled. Print and deliver ID Badges.
- TEAMS project, perform job audits for Workers Compensation/Return to work
- Analyze Applicant Pro Background check feature.

*Application Services Division*

**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued automating routine tasks
- Planned for and assisted with Moss Adams – IT Audit
- Completed user account review
- Created numerous new IT Policies and updated procedures
- Started planning for end of fiscal year financial reports
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

224 tickets created

228 tickets closed

Average satisfaction rating of **4.6** (out of 5) based on 6 responses

*GIS Services Division*

**High-Level Projects and Activities**

- Published new General Purpose base map for off-line editing
- Started planning for GIS Server upgrades in FY18
- Created Arroyo and Storm system map for streets division
- Configured water web map for off-line editing
- Added/Modified 5035 building footprints from imagery
- Worked with vendor on new plotter implementation for Public Works

*Infrastructure Services Division*

**High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Continued planning for server replacements and upgrades for FY2018
- Continued evaluation of IBM AS400 system replacement
- Created new clones of all VM servers for DR purposes
- Installed new backup system in PD Comm Room
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

*Technical Services Division*

**High-Level Activities and Projects:**

- Setup new users and responded to helpdesk calls for various departments
  - Continued working on Ricketts Park Fiber Project – Path Identified between CH and DTC
  - 6 new computer installs, 3 laptops, 2 refurbished upgrade, and 1 printer
  - 0 Virus infections – 0 Trojan – 0 Malware
  - Started working on second phase of VoIP Project
  - 10 new body XV cameras and started working on evidence lot surveillance project for FPD
  - 431 trouble calls (23 call outs) and deployed 15 new laptops for FPD
  - 11 trouble calls, continued working on new MDT deployments for FPD
-

FPL Visitors: 25,136

Daily Average: 898

● = FARMINGTON PUBLIC LIBRARY  
● = POWER LIBRARY, BOYS & GIRLS CLUB



Power Library Visitors: 302

FPL # of hours open: 248



Power Library # of hours open: 23



'Thanks for the wonderful Library.'  
- Laurie, via email

Materials Checked Out: 23,856

Downloadables Checked Out: 5,128



Daily Average: 183

'I Love the Farmington Library. I have lived in several communities from Flagstaff Arizona, Boise Idaho, Taos New Mexico, and Durango Colorado. I can honestly say the Farmington Library is such a wonderful resource for this community, a beautiful building, and I so appreciate the depth and variety of books and resources at this calming, relaxing, and inviting place.' - Cynthia, via email

Public Wifi Logins: 1,954

Daily Average: 70



Daily Average: 852

FPL Number of Programs: 67

Computer Users: 4,159

Daily Average: 149



Computer Users: 131



FPL Attendance: 3,798

Power Library Number of Programs: 21

# Library Volunteers

Volunteers This Month: 23



Volunteer Hours This Month: 94



Volunteers This Month Last Year: 20



Power Library Attendance: 302



Volunteer Hours This Month Last Year: 54

<b>Lake Farmington*</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>MAY FY17</b>	<b>MAY FY16</b>
Standard Vehicle Day	2,539 (\$12,695)	N/A	1,903 (\$9,515)	N/A
Commercial Vehicle Day	3 (\$60)		2 (\$40)	
Season Pass	115 (\$5,750)	N/A	82 (\$4,100)	N/A
Night Fishing	18 (\$90)		13 (\$65)	
<b>Total Revenue</b>	<b>\$18,595</b>		<b>\$13,720</b>	
The Beach (Hourly avg)	140	100	80	100
The Beach (Peak hours 2-4pm total)	7,108	1,520	1,076	1,520

**Note:** Implemented access fee to Lake Farmington; opened for watercraft April 15th. Reviewing options for dry camping. The Beach opened over memorial weekend and the new additions have been well received. Memorial Day reached max capacity within the first two hours of opening and remained full throughout the day. \*This report does not include watercraft inspection numbers from 2016.

<b>Aquatic Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>MAY FY17</b>	<b>MAY FY16</b>
Water Safety Instructor Course	4	7	0	0
Lifeguard Certification	11	20	0	1
Swimming Lessons	1,228	1,111	0	0
Public Swim Single Payment (FAC)*	31,257*	25,714*	3,490*	3,445*
Pass Usage*	1,972*	1,989*	185*	211*
Aquacise (Lions)	4,291	5,191	376	447
Arthritis (Lions)	1,222	1,023	121	96

**Note:** FAC had 763 lap swimmers in May. We do not offer swim lessons in May because of school field trips. Had 1,323 students visit the aquatic center during the 3 week span of school groups. Pass usage for last year was calculated incorrectly, the above YTD FY16 is correct. Aquacise has been less attended this year because several participants have switched to Arthritis and Water Therapy. Lions Pool had 322 lap swimmers and 248 water therapy participants during the month of May. \*These numbers are for FAC only.

<b>Bonnie Dallas Senior Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>MAY FY17</b>	<b>MAY FY16</b>
Congregate Meals Served	46,486	45,815	4,417	4,459
Home Delivered Meals	25,403	29,561	2,187	2,315
Silver Fitness Center	11,442	9,323	1,105	887

**Note:** The Silver Fitness Center has enrolled 15 new members. The increased hours in the fitness center has shown a large growth in participation. Events for the San Juan County Senior Olympics finished in May and preparations are underway for the awards picnic June 9<sup>th</sup>. There were 80 Olympians this year, which is a little down from last year. Many people were not able to attend due to being out of town with grand-children graduating in May, this factor must be considered for next year.

<b>Civic Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>MAY FY17</b>	<b>MAY FY16</b>
Civic Center Attendance	86,378	93,368	8,684	9,841
Lions Amphitheater Attendance	3,795	2,312	166	693
Cinco de Mayo Event	3,500		3,500	
Room/Theater Rentals/Paid Events	528	593	69	70
Free Events/Meetings	502	539	42	58
Lions Amphitheater Events	29	13	2	7
Total Civic Center Events	1030	1,251	111	128
Total No Shows/Canceled	52	65	5	4

**Note:** Civic Center had fewer free events and fewer events at Lions Amphitheater. Hotel California and Ashlynn's Memorial had high numbers last year, no concert or large event in theater this month.

<b>Farmington Indian Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>MAY FY17</b>	<b>MAY FY16</b>
<b>Total Customers</b>	32,979	35,574	4,248	4,606
<b>Restaurant Customers</b>	26,110	29,425	2,537	2,750

**Note:** May offered four community events and opportunities to share the region's American Indian culture and showcase Farmington's diversity: Cinco de Mayo Chihuahua Race and Chihuahua Chic fashion show had 200 participants and spectators; the Spring Mini-Contest Pow-Wow had 400 participants and visitors; and the annual Riverfest Memorial Day event with 700 visitors at the centers sponsored exhibitions; 90 participants at Highlands Park "Play Day," a first in a monthly series of PRCA's community park play days. A decrease in FIC pow-wow attendance may be attributed to a lack of paid advertising. FIC is grateful for 16 volunteer hours provided by community members in the month of May.

<u>Farmington Museum</u>	<u>YTD FY17</u>	<u>YTD FY16</u>	<u>MAY FY17</u>	<u>MAY FY16</u>
Museum General Attendance	106,192	120,440	8,922	10,405

**Note:** The Farmington Museum continued to show the “Green Revolution” exhibit. It is from the Smithsonian Institution Traveling Exhibits Service (SITES) and discusses green initiatives like: reducing your carbon footprint, reducing, reusing, recycling, composting, and the benefits of utilizing different kinds of renewable energy. It has many interactives for kids and families to explore. “New Mexico: A Meditative State,” a black and white photography show by Ken Hoffman, also continued in the atrium depicting images of the Bisti Badlands. The “Redress Exhibit” closed at the end of May and will make way for a quilt show. The exhibit titled “Quilts and the Stories They Tell” will be installed and opened the third week in June exhibiting eighteen quilts from the Farmington Museum’s collection plus several on loan from private individuals. Several interesting programs were presented this month including a presentation on solar energy by Dr. Martin Kirk of UNM Dept. of Chemistry & Chemical Biology, a Chautauqua on Yogis, Sikhs, and Zen Masters Along the Rio Grande by Dr. Ned O’Malia, and a History Hike to Cabezon Peak. The E3 Children’s Museum & Science Center participated in outreach as part of the Cinco de Mayo event at the Civic Center. They also had a huge turnout of over 352 people on their Star Wars Day. E3 also had a great outreach hosting a Play at the Park at Highland View Park with 85 people attending. The Riverside Nature Center participated in the Spring Migratory Bird Count.

<u>Farmington Regional Animal Shelter</u>	<u>YTD FY17</u>	<u>YTD FY16</u>	<u>MAY FY17</u>	<u>MAY FY16</u>
<u>Intake Dog / Cat</u>				
Owner Surrender	1,311/999	1,449/1195	155/137	129/166
O/S Return	25/9	40/20	2/2	1/1
Stray	2,069/1,593	2,132/1,703	210/192	218/194
Seized	96/13	70/8	10/1	11/1
Public S/N	778/561	675/596	90/40	87/45
Total Public S/N	1,340	1,271	130, (120 Free)	132 (116 Free)
<b>TOTAL</b>	<b>4,279/3,175</b>	<b>4,366/3,522</b>	<b>467/372</b>	<b>446/407</b>

<u>Outcomes Dog / Cat</u>				
Adopt	1,298/802	1,412/828	123/63	100/48
Transfer	892/524	1,095/711	78/37	124/60
Return to Owner (RTO)	670/49	673/43	76/6	59/5
Euthanized	609/1,138	544/1,252	54/112	40/127
Died	33/102	36/98	1/8	3/7
<b>TOTAL</b>	<b>3,351/2,587</b>	<b>3,624/2,889</b>	<b>332/226</b>	<b>315/237</b>

**Note:** There was a type-o in last year’s total public S/N numbers, the 1,271 is the correct number. We jumped significantly in intake numbers. Last month we took in less than 500 and this month we jumped to over 700. We are in the throes of “puppy and kitten” season. In June we will be a part of several events including KidFest and 4Corners Pet Expo.

**Parks Operations**

**Parks Maintenance and Construction:**

Parks crews planted summer annual flowers in medians and around various City properties. River trail and park preparation for annual Riverfest event. Through San Juan Soil/Water Conservation and State grant funds, Cottonwood poles were planted along Animas River where invasive species have been removed- Southside River Road property and area north of Animal Shelter along river. Farmington Fire Department crews in conjunction with Parks crews have been removing invasive species (Russian Olive and Saltcedar) around Lake Farmington.

**Training:** All parks staff attended OSHA Safety Stand Down Training discussing Fall Prevention.

**Special Events:** Crews provided support for 13 events including Riverfest, Cinco de Mayo, FHS and PVHS Graduation at Ricketts.

**Graffiti Reports:** 38 graffiti reports were taken and all removals complete.

<u>Piñon Hills Golf Course</u>	<u>YTD FY17</u>	<u>YTD FY16</u>	<u>MAY FY17</u>	<u>MAY FY16</u>
Golf Rounds	26,350	26,737	3,253	3,234
Pro Shop Sales	\$139,157	\$187,661	\$30,694	\$45,782
Food & Beverage Commission	\$19,786	\$29,501	\$2,989	\$3,417
Golf Revenue	\$642,000	\$709,303	\$90,096	\$92,837
Total Facility Gross Revenue	\$800,943	\$926,465	\$123,779	\$142,036

**Note:** Revenues were down for May compared to last year - 2 tournaments cancelled due to the local economy situation. June brings several events including Ladies 4-Corners Team Play, The Ladies Charity Classic, Senior Golfers of New Mexico, Four Corners Materials, and FHS Booster Club.



**Parks, Recreation & Cultural Affairs Department (Cont'd)**

**May, 2017**

<b>Recreation Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>MAY FY17</b>	<b>MAY FY16</b>
Racquetball Courts	6,644	9,261	428	664
Gym:				
• Open	4,011	5,986	370	454
• Programs	18,858	19,732	1,978	2,124
Customer Contacts (counter)	6,081	7,106	596	948
Special Events/Athletics				
• Riverfest 10K, 5K, & 2-mile walk	245	310	245	310

**Note:** The Recreation Center was part of two special events in May. On May 6th, the Center helped facilitate the Salsa Competition at the PRCA's Cinco de Mayo event, and on May 29th, the Center facilitated the Riverfest 10K, 5K, & 2-mile walk. Registration for the Riverfest runs/walk was down about 65 from last year's participation with no known reason for the drop, but speculating it might be from the traffic/crowd concerns participants encountered at the event last year and /or the trend that runners look for more challenging courses to run. Overall usage numbers at the Center were down slightly from last May primarily in the racquetball courts. As mentioned in previous months, this drop may be due to the fact that we have not seen as many of the church youth groups come and play wallyball since the first of the year, and also, possibly a decline in regular players currently in the area.

<b>Sycamore Park Community Center</b>	<b>YTD FY17</b>	<b>YTD FY16</b>	<b>MAY FY17</b>	<b>MAY FY16</b>
Adult Activities	9,028	7,294	784	264
Kids Activities	12,397	11,384	576	329
Facility Rentals	665	643	59	57
Visiting Patrons	73,752	82,988	4,700	5,373
Teen Night			34	12
Mother Daughter Tea Party			125	85

**Note:** Our adult and kids activities increased greatly compared to FY16. We partnered with other agencies to offer a variety of classes but unfortunately due to grants and instructors moving, several of those classes will no longer be available. We had two very successful special events. We increased tickets for the Mother Daughter Tea Party and sold out weeks before the event. We also held our Teen Night where we offer extended hours for ages 13 to 18 years old. Our participation for this event increased greatly from 12 to 34 teens.

**Statistics for the month:**

Calls for Service	7831
Arrests	333 (45 DWIs)
Traffic Cites	927 (including written warnings)
Municipal Cites	131 (including Animal Control Citations)
Accidents	147 (1 fatal, 21 with injury, 93 property damage, 0 hit & run, 8 city vehicles, 24 on or involving private property)
Evidence Processed	617
Reports Taken	1136
Code Violations	1121

**Major Events and Accomplishments:**

In May, FPD responded to a fatal motor vehicle crash at Pinon Hills Blvd. A passenger car turning left onto Pinon Hills was struck by an eastbound mid-sized pickup. The driver of the passenger car died at the scene. A passenger in the car, and the driver of the pickup were transported to the hospital. Alcohol was not a factor in the crash.

FPD officers spent time at San Juan Regional Medical Center’s Children’s Discovery Place to talk to the kids about safety.

FPD officers also spent a day at Kirtland Elementary School, participating in their career day.

In May, FPD provided security services at the Cinco de Mayo event held at the Civic Center. One officer also acted as a judge in the salsa contest.

We celebrated Police Week. FPD hosted its annual law enforcement memorial and candlelight vigil at the Gateway Museum. Families of our fallen were in attendance. Agencies in attendance included FPD, San Juan County S.O., Aztec PD, Bloomfield PD, Navajo PD, Farmington Fire, and San Juan County Fire. FPD also hosted a special Coffee with a Cop with our partners at McDonalds. The support of our community is much appreciated!

The Police Department also welcomed eight new officers to the department. The officers graduated from our local police academy as class #40.

This month, FPD promoted Lieutenant Taft Tracy and Lieutenant Baric Crum to the rank of Captain. We are excited with the promotions and look forward to the two leading FPD into the future. Congratulations Captain Tracy and Captain Crum.



**ENGINEERING DIVISION:**

- **Foothills Enhancement Project** – Holmes to Lakewood  
Phase 1 - MAP Grant, \$636,379; Utility Certification and appraisals for Phase 1 approved which allowed the acquisition process to begin; will update other certifications after ROW is acquired. Time Extension granted. Phase 1 property acquisition approved by City Council Dec. 13, 2016. Checks to property owners mid-January. Submitted for right-of-way certification in April; pending NMDOT approval.  
Phase 2 and Phase 3 - right of way maps finalized in August. Utility Certifications in place, appraisals underway for Phase 2 and 3. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. NMDOT funding notification received (\$188,636) for Phase II, Multi-use Path
- **Piñon Hills Boulevard Extension** – working on early acquisition and environmental; STIP update in June
- **CDBG Sidewalk Project** – various sidewalks throughout the City; bid opening May 9, 2017, award to IMI, \$131,913.25; notice to proceed - June 5, 2017, completion by Sept. 22<sup>nd</sup>
- **20<sup>th</sup> Street Sidewalks, Fairview to Clayton, Ph 1** –HO Construction, resumed work April 4, 2017; 5% complete
- **20<sup>th</sup> Street Sidewalks, Sullivan to Fairview, Ph 2** –HO Construction, resumed work April 4, 2017; 95% complete
- **20<sup>th</sup> Street Sidewalks, Phase III (Sullivan to Dustin)** – NMDOT funding notification received spring 2017 (\$867,300)
- **20<sup>th</sup> Street Storm Drain, Main to Clayton** – Four Corners Materials sub-contracted TRC to complete the installation of the storm drain, night work began May 10<sup>th</sup>; estimate completion July 1<sup>st</sup>.
- **Villa View Retention Facilities** – BHI working on plans for the re-alignment of the storm drain in US Hwy 516/East Main Street. The project is currently out to bid for construction of the Greenwood Detention Pond and storm drain piping at: 1) Villa View Drive between Tarry Terrace and Hill N Dale Drive; 2) north of the Villa View Drive and NM 516/East Main Street intersection parallel to the Rancho de Animas Drive; 3) south of the Villa View Drive and NM 516/E. Main Street intersection; and, 4) across the Rancho de Animas Road near the Rancho de Animas and Vista del Rio Court intersection. Pre-bid meeting to be held June 1, 2017; bid opening on June 13<sup>th</sup> with City Council action on June 20, 2017 (dependent upon OSE approval); pre-construction meeting to be held June 29<sup>th</sup> with Notice to Proceed on July 3, 2017.
- **Pavement Management** –
  - *Hot In-place Recycle* – Dustrol began work April 10<sup>th</sup>; complete May 26, 2017.
  - *Slurry Seal* – IPR, Inc.; Pre-con scheduled for May 18, 2017, anticipate notice to proceed - May 22, 2017.
  - *Crack Seal* – IPR, Inc. began work March 13, 2017; 65% complete; due to weather, they are behind and cannot crack seal if the roads are wet.
  - *Micro-pave* – IPR, Inc.; Pre-con on May 18, 2017, notice to proceed - May 22, 2017.

**WATER / WASTEWATER DIVISION:****WATER PROJECTS:**

- **4P Pump Station** – design 95% complete, on hold - final closing of AV Water's property
- **2P Waterline Project:**
  - 2P Phase 1 - waterline upgrade: City Council awarded bid to TRC Construction, Flora Vista NM for \$3,040,950.71; Notice to Proceed -- May 1; construction schedule 200 days, estimated completion November 2017; contractor working along US 64 from both ends of project, pipe installation 20% complete;
  - 2P Phase 2 – waterline upgrade: notification received project approved by NMFA board for a 25% grant award of \$898,900; Term, 22 years, 2% interest; estimated project cost \$3.6 million – design – 60% complete. City and NMFA attorneys working on loan documents, anticipate loan document approval to be completed by summer 2017.
  - 2P Phase 3 – waterline upgrade: submitted project interest form to NMED, estimated cost \$2.9 M.
- **E. Mojave Street, N. Butler to Crestwood Dr.** – waterline construction 95% complete
- **Polyline Replacement, Cottonwood Subdivision, various streets** – 50% complete
- **Farmington Reach - Navajo Municipal Pipeline Project:** on hold, pending BOR completion of pipeline.

**SEWER PROJECTS:**

- **WWTP Phase III** – project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; 53% complete  
Demolition – completed;  
Medium Rate Activated Sludge (MRAS) Basin #1 – concrete structure completed, installing aeration header;  
MRAS Basin #3 – excavation & concrete foundation completed, placing perimeter walls, concrete placement 80% complete;  
Final Clarifier #2 – excavation & concrete foundation complete, mechanical equipment installation 95% complete;  
Final Clarifier #3 – excavation & concrete foundation completed, perimeter walls 75% complete;  
DWAS Tank – excavation & concrete foundation completed;  
Solids Handling Building – excavation, concrete foundation and floors completed; underground piping and electrical completed; masonry block walls and hollow core roof panels 95% complete
- **Lift Station #9 Improvements** – design 95% complete, Construction 2018/2019

**WATER & SEWER PROJECTS:**

- **West Main, 4100' water and sewer replacement:** design complete; awaiting NMDOT permit approval; Construction 2017/2018.

**TRAFFIC DIVISION:**

- **NMDOT FFY 2014 HSIP Project** – *San Juan Blvd/Scott Avenue intersection safety improvements & traffic signal reconstruction:* MWI, Inc. completed construction; working with NMDOT finalizing closeout.
- **Traffic Signal Techs:**
  - 7 emergency call-outs
  - 2 Request for Service: 1 – San Juan County; 1 – City of Bloomfield
  - 71 - NM811 calls
  - 8 control cabinet preventative maintenance completed
  - Upgrade/replace cabinet locks
  - Continue 20<sup>th</sup> Street project work
- **Sign Techs:**
  - 150 new signs were fabricated;
  - 115 signs repaired and installed
  - Traffic control provided for Country Club School Fun Run
  - Pavement Markings: city wide long line striping in process
- **Traffic Engineering:**
  - Traffic Control Plans – 20 reviewed and approved for Southwest Safety, Old Castle and IPR
  - San Juan / Scott, NMDOT - F100200: revised Source Books 3, 4 & 5
  - Speed Studies: 30<sup>th</sup> Street @Sunset and 30<sup>th</sup> Street @Sullivan in process
  - Traffic Counts completed: Intersections at: 1. Main Street/Tucker Avenue; 2. San Juan Blvd/Tucker Avenue
  - Traffic Control provided -- Blood Mobile
  - Meetings: monthly safety meeting, Traffic Engineering physical Audie, Dustrol Coordination; Way fining Signs for city-wide attractions

**STREET DIVISION:****Heavy Equipment and Truck Crew**

41,502 ft. dirt streets bladed with 294 man hours

- **Asphalt Crew**
  - 71 street cuts and 101 potholes repaired with bag mix and pothole machine
- **Sweepers & Roadside Crew**
  - 1,868 miles of residential and arterial streets swept
  - Weed and trash removal on city lots, drainages and right-of-ways
- **Concrete Crew**
  - 36.0 CY of concrete used repairing sidewalk and curb and gutter

### Training Statistics

Training Sessions: **46**

Number of Employees Trained: **667**

New Employee Orientation, Fall Protection, Hazard Communication, Fire Extinguishers, Noise & Hearing Conservation, Ladder Safety.

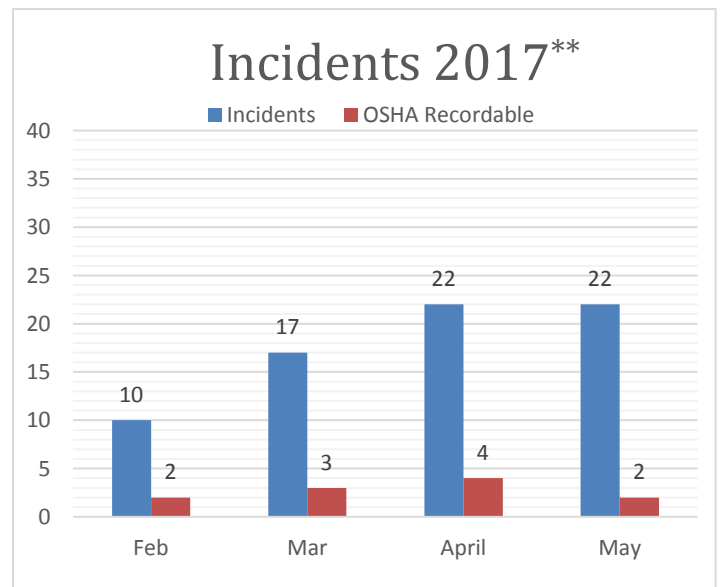
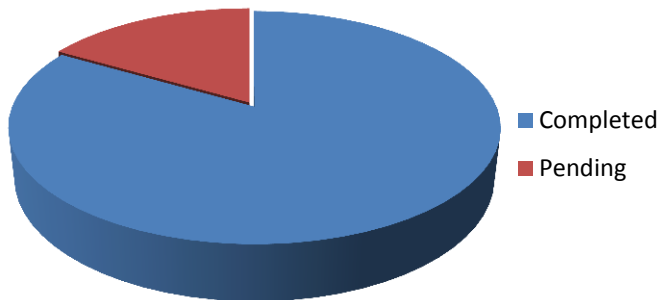


**June is the National Safety Month.**

### Noteworthy Safety Activities

- Conducted New Employee Orientations for Seasonal employees.
- Police Department Annual EHS inspection.
- Attended and assisted with Department/Division safety meetings.

### Spot Inspections



\*\* Safety Statistics are Preliminary and May Change Pending Final Review