

The October 2013 **Gross Receipts Tax** report is shown below. October reflects August business activity.

	<u>Month</u>	<u>YTD</u>
October FY14 GRT Received (Gross)	\$ 4,437,803	\$16,683,223
October FY14 Budget	\$ 3,778,603	\$15,729,072

Budget to Actual

Month of October	17.5%
Fiscal Year To Date	6.1%

GRT - Major Sectors

Month-Over-Month Comparison

October - FY2014

Single Month	Oct. FY14	Oct. FY13	\$ Change	% Change
Mining, Oil, Gas	\$ 243,921	\$ 118,082	\$ 126,000	107%
Construction	287,079	232,757	\$ 54,000	23%
Manufacturing	260,379	168,254	\$ 92,000	55%
Wholesale Trade	201,838	187,499	\$ 14,000	8%
Retail	1,706,485	1,592,744	\$ 114,000	7%
Prof, Scientific, Technical	224,286	285,430	\$ (61,000)	(21%)
Healthcare & Assistance	341,045	336,478	\$ 5,000	1%
Accommodations / Food Svc.	326,692	312,542	\$ 14,000	5%
Other Services	466,297	422,967	\$ 43,000	10%
Misc./ Unclassified	379,780	328,839	\$ 51,000	15%
Total	\$ 4,437,803	\$ 3,985,592	\$ 452,000	11.4%

GRT - Major Sectors

Year-Over-Year Comparison

October FY 2014

4 Month Period	FY14 YTD	FY13 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 813,341	\$ 648,913	\$ 164,000	25%
Construction	915,725	1,047,055	\$ (131,000)	(13%)
Manufacturing	688,895	693,646	\$ (5,000)	(1%)
Wholesale Trade	773,245	774,868	\$ (2,000)	(0%)
Retail	6,554,320	6,430,963	\$ 123,000	2%
Prof, Scientific, Technical	870,321	902,011	\$ (32,000)	(4%)
Healthcare & Assistance	1,385,320	1,358,797	\$ 27,000	2%
Accommodations / Food Svc.	1,291,807	1,267,235	\$ 20,000	2%
Other Services	1,809,016	1,827,331	\$ (18,000)	(1%)
Misc./ Unclassified	1,581,233	1,461,011	\$ 120,000	8%
Total	16,683,223	16,411,830	271,000	1.7%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

- + 33 new business registrations were issued during the month of October, 2013. A distress merchandise sale permit was issued to Zia Sporting Goods.
- + Two solicitor licenses were issued to Elizabeth Castillo and Chris Huffman (Comcast). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing any item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.
- + 57 requests to inspect public records were processed.
- + Clerk sponsored a booth at the Health Fair.
- + Business Registration Clerk attended the Four Corners Professional Development Conference (Oct 10).
- + Deputy City Clerk attended Clerk's Academy in Albuquerque (Oct 16-18).

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

11/19/13 WS – Mayes & Burnham out

Presentation by Four Corners Paddle Trail Group (Mayor Sally Burbridge)
Closed/Open – RFP – Credit repair and financial literacy classes (Dunn)

12/3/13 WS

Resolution – 2014 Regular Municipal Election (D. Smylie)
Precinct Worker Compensation (D. Smylie)
Proposed ordinance (discussion) Kozimor/Little Creek annexation (Burnham)

12/10/13 CC

*Minutes – 11/5/13 WS, 11/12/13 CC and 11/19/13 WS
Proposed Ordinance (final action) Kozimor/Little Creek annexation (Burnham)
Proposed Ordinance (final action) Park Rangers-Animal Control Officers (Burnham)

12/17/13 WS

Closed/Open – RFP for GPS Field Inventory for FEUS (Benson)

1/7/14 WS

Closed/Open – RFP – Outage management system and interactive voice response system (Benson)

1/14/14 CC

1/21/14 WS

Election Notice (D. Smylie)
Cancellation of the March 4 Work Session due to Election (D. Smylie)

Administration Activities:

1. Staff continues working on two annexation proposals.
2. Departmental staff attended the following trainings: 2013 New Mexico State Planning Conference; 2013 Association of Metropolitan Planning Organizations (AMPO) Annual Conference; Four Corners Conference at San Juan College; and the City's Safety trainings.

Building Inspections Activities:

Permits were issued for the following projects:

1. Interior remodel at 1001 Farmington Avenue for Robbins Heating & Air Conditioning.
2. Interior remodel at 4600 East Main Street for Wal-Mart.
3. Addition and remodel at 703 North Dustin Avenue for Dr. Dan Farley.
4. Tenant improvement remodel at 4600 East Main Street for First Convenience Bank in Wal-Mart.
5. Tenant improvement remodel at 4900 East Main Street for La Roux Salon.
6. Tenant improvement remodel at 4323 East Main Street for Digitell.
7. New medical clinic/office building at 1001 West Broadway for Presbyterian Medical Services.
8. Eight (8) building permits for new single family residences.

Plans are currently under review for the following projects:

1. Tesla Motors Supercharging Station at 4200 Sierra Vista Drive.
2. New Fuel Center for Smith's at 600 East 20th Street.
3. New McDonald's at 1608 West Main Street.
4. New car wash at 5530 East Main Street, Rado's Ultimate Car Wash.
5. Tenant improvement remodel for Ace Hardware at 3030 East 20th Street, Suite "F".
6. Tenant improvement remodel for Big Bounce at 3050 East 20th Street.
7. Preliminary plans on a new office building at 2705 Rabbitbrush Drive for The Risley Law Firm.

The Division issued a total of 105 building permits with a valuation of \$9,287,782, completed 9 final inspections of new single family residences, 3 final inspections for commercial buildings, and performed a total of 627 inspections.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 2 rezone petitions; 5 SUP petitions; 1 annexation petition; 4 ARB variance petitions; 15 summary plats; 1 abandonment plat; 1 annexation plat; 1 zoning verification letter; 23 business license zoning verifications; 3 address verification/assignments; 26 UDC violation complaint inspections; 10 UDC violation complaint re-inspections; 22 zoning code violation letters; 1 well site inspection; 1 well site modification permit; reviewed 105 sets of building permit plans for UDC compliance; and, met with 70 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to provide assistance to the MRA Commission on various projects and proposals, including the Downtown Gateway Signage Design Project.

Community Development Block Grant (CDBG) Activities:

1. Staff continues to administer the community needs assessment and fair housing perceptions surveys, in preparation of developing the 2014-2018 Consolidated Plan.
2. Staff continues developing the 2013 Consolidated Annual Performance and Evaluation Report (CAPER), to be reviewed and considered for adoption by Council in December.

Metropolitan Planning Organization (MPO) Activities:

1. Staff assisted the Safe Routes to School Program on the October 9 International Walk to School Day.
2. Staff presented on the MPO's Complete Streets program at the State Planning Conference.
3. Annual traffic counts were taken for the region during the weekend of October 18-20 and during the week on October 22-24.
4. Staff completed its analysis and summaries of the transit data collected by the interns in June and July.
5. For the regional traffic model update, staff made necessary revisions to TAZ boundaries, road network attributes (e.g. intersection control), and added future roads to the model as identified by the MPO Major Thoroughfare Plan.

Administration:

1. Electric Rate increase approve by City Council. Implementation – November 1, 2013

Business Operations:

1. Draft 10 year Enterprise contract completed
2. Met with San Juan Home Builders Association
3. Capacity available to begin construction on Pine River Sub.

Customer Care:

1. Facebook page for FEUS implemented.
2. Annual evaluation of all Budget Billing accounts to ensure accuracy.
3. All new electric rates entered into system for Nov 1st effective date.
4. Collections-184 evaluated, 77 of these collected on in Sept; in Oct -173 accounts currently being worked.
5. 131 LIHEAP payments received.

Compliance – NERC/WECC, Environmental, Safety:

1. Operations and Planning Audit Nov 4-15, 3013
2. Gave presentation at Western Interconnection Compliance Forum on New Standards Implementation
3. Computerized Emissions Monitoring System (CEMS) hardware was replaced with newer units at the Animas and Bluffview facilities, which was completed during the plants' scheduled outages.

Engineering:

1. Bluffview steel structure replacement was completed on October 28. All rusted structures are now replaced.
2. Phase 1 of Turley 4401 and 4402 is complete. Drawings for Phase 2 are schedule to be released November 11. (Phase 2 was conceived in a project meeting, and was determined to have significant value for the work involved.)
3. **Transmission** pole replacement contract. Units completed so far: 13. Units completed in October: 3. Units Remaining: 38.
Distribution pole replacement contract in (the Highland View area). Units completed so far: 26. Units completed in October: 8. Units remaining: 37.

Transmission and Distribution:**Construction/Maintenance:**

1. New 3-phase underground to Path Home 50% complete, waiting on developer.
2. Completed new underground service to new Octopus car wash.
3. Completed rebuild on Turley circuits 4401 and 4402.
4. Continuing Middle Mesa 3-phase conversion.
5. Line maintenance work completed on 115kv line from Shiprock to Bluffview substations
6. Continuing with street light upgrades, replacing mercury vapor to HPS
7. Continuing upgrade work on Fruitland substation.

Relay/Meter:

1. Updated protective relay settings on Bluffview Generation steam turbine unit and Westfork to Chaco line.
2. Preparing for TS2 smart meter installations on Pine River substation circuits

Generation:

1. APP 480 V load center arc flash maintenance switches installed. Navajo EAP.
2. APP fall outage and Level A CGT inspection completed.
3. CGT water washed and balanced. BV air inlet heating system installed. Commissioning in progress by GE/EATON.
4. On-going SJGS Global Settlement Group negotiations and 2014 E&O and CC budget meetings attended.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 72,300 mmbtu; Bluffview total estimated gas sale – 289,900 mmbtu.
2. Animas total estimated gas buy – Zero; Bluffview total estimated gas buy – Zero.

Control Center:

1. EMS/Scada staff performed factory acceptance testing on replacement Scada equipment and software. Upgrade scheduled for December 2013.
2. Continuing work on completion of RFP for Outage Management call system.

Operating Statistics:

Animas Plant MWh: 6,413	Bluffview Plant MWh: 2,027	Navajo Plant MWh: 0
San Juan Plant MWh: 20,643	WAPA MWh: 11,259	Purchase Power MWh: 48,248
Peak Demand MWh: 144	Percent incr(decr): (4.86)%	
Monthly System Energy MWh: 87,607	Percent incr(decr): (9.85)%	

System Outages:

1. College substation tripped and locked-out due to failed lightning arrestors on main bus, all customer load transferred to other circuits while repairs were made. 2975 customers affected for 53 minutes.

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	5
Vehicle Fires	0
Brush/Grass Fires	3
Rubbish/Dumpster Fires	1
Other Fires	1
Rescue/Emergency Medical	454
False Alarms	22
Mutual Aid Given	1
Hazardous Materials Response	14
General Hazard Response	8
Other Responses	215
TOTAL	724

TRAINING

- Annual required testing of all fire hoses (34,000 feet of hose was inspected and tested per NFPA standards).
- EMS Shift Training: Altered Mental Status, by SJRMC Paramedic Kelli Sandoval
- HazMat Shift Training: Carbon monoxide and combustible gas monitoring equipment review, also included Global Harmonization System update.
- Command and Control On-going Training: Blue Card Certification.
- Participation in the County-wide LEPC drill, active shooter based mass causality incident (MCI) at San Juan College.
- Continued meetings to prep for joint San Juan County Fire and Farmington Fire Auto X (auto extrication) class to be held in November.
- Technical Rescue: Equipment maintenance conducted by A-Shift personnel
- Hazardous Materials: Equipment maintenance conducted by B-Shift personnel
- Wildland Team: Equipment maintenance conducted by C-Shift personnel

MISCELLANEOUS

- Numerous public events, and station tours, including participation in the Road Apple Rally, COF Get Pinked Carnival, Piedra Vista homecoming parade, and multiple fire safety talks.
- Lateral hire testing process.
- EMT Stand-by for Piedra Vista High School football games.
- New San Juan County Dispatchers were given a tour of the Fire Department, to include special team's demonstrations.
- San Juan College EMT students performed ride-along's as a class requirement.
- On-going fire company business inspection program.
- High school senior project mentoring meetings with enrolled high school students.
- Fire Department members participated with S.W.A.T. monthly training activities.
- Members of the Fire Department, in coordination with the Police Department and the Office of Emergency Management, performed hazard assessment and trainings for the Farmington Schools.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- | | |
|--------------------------------|-----|
| • Vehicle Job Orders Completed | 656 |
| • Service Calls Completed | 12 |

Building & Maintenance Division:

- | | |
|--------------------------------|-------|
| • Active Job Orders | 290 |
| • Completed Job Orders (Month) | 92 |
| • Completed Job Orders (YTD) | 1,168 |

Red Apple Transit Division:

- | | |
|---------------------|---------|
| • Ridership (Month) | 12,416 |
| • Ridership (YTD) | 117,800 |

Maintenance Projects:

- Installed temporary power cords for Red Apple Transit block heaters for use during construction completion of new electric covered parking and car wash facilities
- Completed installation of HVAC replacement at Totah Behavioral Health Building
- Cabinet shop is building cabinets for Ricketts Park ticket booth
- Crews finished up their work at the Fruitland and Giant Substations
- Spay and Neuter Clinic was prepared for relocation to the new animal shelter site
- Reviewed and trained on new systems at the new animal shelter
- Fire Station #5 ADA restroom renovation is complete

Status of Construction Projects:

- Animal Shelter: Cages and Kennels have arrived on site and are being installed. The Spay and Neuter Clinic has been relocated and is awaiting final inspections. Jaynes is completing final site work while PRCA crews have started the landscaping around the building.
- Museum Expansion: Mick Rich Construction is proceeding on schedule with construction. Exterior rock and stucco work is underway. Interior electrical work is also proceeding.
- Fire Station #1: The Proposals for construction were received on October 1st. Proposals costs were significantly above the architect's Opinion of Probable Construction Cost. The schedules of value from the four offerors are being evaluated to determine a course of action.

Four Corners Regional Airport**October, 2013**

(Percentage Change YTD)

Enplanements:	1,224	Down 18.02 %
Deplanements:	1356	Down 14.58 %
Air Traffic Operations:	3,061	Down 1.9%
Fuel Flowage (gallons):	54,542	Down 15.1%
Car Rental Revenue (Apr):	\$10,000	Down 6.5%
Restaurant:	\$6,580.69	Down 17.9%

PERSONNEL DIVISION**Job Openings:**

- Regular/Full-Time - 12
- Temporary/Part-Time - 5
- Inter-Department/Division/Full-Time – 3
- **Total = 20 open positions**

Terminated Employees: 3 Full-time; 20 Temporary/Seasonal

New Employees Hired: 10 Full-time; 12 Part-Time/Seasonal

PAYROLL***PP# 21***

Direct Deposits	908
Regular Checks	99
Total Checks printed	999***
Gross Pay	\$1735494.89
Net Pay	\$1119067.72
Regular Employees	715
Temporary Employees	288

PP# 22

Direct Deposits	901
Regular Checks	99
Total Checks printed	1000**
Gross Pay	\$1771628.27
Net Pay	\$1146790.46
Regular Employees	716
Temporary Employees	279

** Note: This includes supplemental and garnishment/child support checks

*** Note: This includes supplemental checks for clothing allowance for Police and Fire.

HR GENERAL

- Developing Training outline specific to HR positions (Step: analyzing/surveying positions for training needs); pilot for other departments to utilize a similar process in developing structured training programs specific to positions.
- Continue creation of Volunteer application process (Met with Library/Sr. Center/Parks/Museum as well as held meeting with various city departments for input on what will go on the application; will finalize application and HR flow of application process)
- Provided on-site diversity and harassment training.

Continuing projects:

- Folder Structure (Energy server)
- KBOX Agent Push (Cleanup errors)
- Configuring New PC's for various Departments
- 2 new computer installations, 1 Laptops
- Water Rights Database
- Volunteer Database (PRCA)
- Fiber Projects (65%)
- Extreme Network Training
- Fiber to Gateway Museum
- Fiber to Indian Center
- New Animal Shelter Computers
- Order more Computers
- Upgrade Firmware on Extreme Switches
- Upgrade Sites to 440 Extreme Switch
- Communication Manager Upgrade
- Lions Pool – POS/Rectrac (Card Swipe)
- New Animal Shelter Phone and Network
- Museum Expansion
- Move Museum Phone/Network equipment
- Bluffview/ Grainger Vending Machine
- New Wireless Devices (5)
- Water Treatment II Gate Connectivity
- New Computers Fire (8)

Completed projects:

- Setup New Users
- Completed helpdesk calls for various departments.
- 2 workstation Hardware Failures, 0 server crash, 1 monitors
- 1 New Printer Setups, 0 plotters
- 0 Virus infections – 0 Malware
- Network Core Upgrade
- Network Core license upgrade
- Phone(s) setup Animal Shelter
- Fiber Pinon Hills- Moved to New subnet
- Pinon Hills DVR – setup for users
- Safety City Avaya Phone System
- New Extreme Wireless Devices (1) Electric
- Setup phones and network for Electric – Safety Division
- 2 new computer installations, 1 Laptops
- 2 Computer Rotation Setups
- Reconfigure/Organize Wireless Support Software
- New World Demo
- Several phone issues and office moves

Farmington Public Library

Total number of operating hours:	285
People served:	30,171
<i>Daily average:</i>	973
Materials checked out: <i>(includes downloadable media)</i>	36,435
<i>Daily average:</i>	1,175
Computer users:	6,310
<i>Daily average:</i>	204
Public Wifi logins:	2,552
<i>Daily average:</i>	82
Farmington Public Library Programs:	
Total number of programs:	150
Total number of attendees:	12,814

Shiprock Branch Library

Total number of operating hours:	92
People served:	1,987
<i>Daily average:</i>	86
Materials checked out:	444
<i>Daily average:</i>	19
Computer users:	751
<i>Daily average:</i>	33
Shiprock Branch Library Programs:	
Total number of programs:	58
Total number of attendees:	93

Power Library

Total number of operating hours:	35
People served:	908
Materials checked out:	10
Computer users:	268
Power Library Programs:	
Total number of programs:	35
Total number of attendees:	908

Patron Comments:

"I am very pleased with my experience registering my nexus. Looking forward to reading iBooks all winter. Thanks Betty. You are very thorough and patient." - Norma

"I enjoy the library very much. I took my son to story time before he started pre-k. Now I take my daughter. I love the summer reading program and the music specials. We may be moving in the future, but if I could I would take the library and our apartment wherever I go. The library has a wonderful up to date building. Only comment I have is to add more great books." - Alicia

(Month last year) (Month this year)

<u>Aquatic Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Lifeguard Certification	4	no class	4	12
Swimming Lessons	64	65	374	356
Public Swimming Single Payment	844	919	12,972	12,982
Public Swimming Pass Users*	426	176	2,437	964
Aquacise (Lions)	598	404	1,976	1,890
Arthritis (Lions)	134	152	506	628

Note: *In June of 2012, we promoted half price pass sale which increased the number of pass holders per family. Lions Pool was closed for 3 weeks during FY13 to re-plaster to pool surface. We are short staffed on Swimming Lesson Instructors so we are not able to offer as many classes as we did last year. We were a part of hosting Boo-Palooza downtown which brought carnival games, prizes, costume contest, and fun to down town.

<u>Bonnie Dallas</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Congregate Meals Served	4126	3,838	14,700	14,437
MOW Deliveries*	2,475	2,573	8,398	9,806
Silver Fitness Center	551	740	1,977	2,493

Note: The Silver Fitness Center enrolled 14 new members, and the lunch program added 34 new members. The Senior Center hosted Boo Boo Bingo, Pink Glove Dance, Pink Craft Class, and a Get Pinked Raffle, all which benefited and raised \$472 for the Cathy Lincoln Memorial Fund. BDSC won an Award for Enthusiasm on Decorating 30,000 sq. ft. of space.

<u>Civic Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
NMAPA Conference	0	230	N/A	N/A
SJ Quilters Guild Quilt Show	532	590	N/A	N/A
COF Employee Health Fair	275	250	N/A	N/A
“Get Pinked” Gala	0	340	N/A	N/A
James & Ernie Comedy Show	0	458	N/A	N/A
An Evening with Taylor Mason	0	300	N/A	N/A
Veggie Tales	0	1150	N/A	N/A
A Night with C.S. Lewis	0	800	N/A	N/A
Pinkalicious - The Musical	0	800	N/A	N/A
Room Rentals - Paid Events	70	56	131	108
Free Events/Meetings	59	53	111	143

<u>Crouch Mesa Community Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Daily Use	282	474	282	1,147

Note: The center has successfully been open for twelve months; although a main water break shut down the center for most of September. CMCC is located at 4500 Wildflower Mesa Drive and operating hours are 3-6pm Monday through Friday and 10-6pm on Saturday. Students enjoy the facility’s daily mystery activity, small computer lab and library, as well as a ping pong & foosball table. “Keep it Clean” classes are offered the third Tuesday of every month from 3:30-4:30pm.

<u>Farmington Clean and Beautiful</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Dumpster Weekend	1	1	2	1
Refrigerators Collected	56	86	56	86
Scrap Metal	22.5 tons	40.5 tons	126 tons	40.5 tons
Trash	189 tons	84 tons	189 tons	84 tons
Yard Waste	10.5 tons	18 tons	28.5 tons	18 tons

Note: Fall Dumpster Weekend was a great success due to the help of volunteers, staff, Waste Management and other sponsors.

<u>Indian Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Indian Center Total Customers	2,592	3,060	11,182	13,625
Restaurant Customers	1,718	2,235	6,553	7,716

Note: A warm and sunny October day made for a fun and successful Fall Navajo Song & Dance. The event was attended by approximately 275 people. Fifteen singing groups provided dance songs for 31 registered dancers from ages 4 to 80. Come to the Indian Center on Saturday, December 14th for the Annual Christmas Arts & Crafts Sale.

Marketing

Special projects: Master Plan coordination of Mindmixer website. Focus on signage, materials, for Farmington Regional Animal Shelter and move.

Note: Ongoing distribution of Media Releases, ads and related materials for all department events. 182 residents attended the initial 13 focus groups and workshops for the PRCA Master Plan.

<u>Museum</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Museum General Attendance	22,057	19,701	42,158	46,666
Volunteer Hours	638	278		
Museum Store Revenue	\$3,172	\$3,315		
Adventure in the Arts (final attendance)		1,434		

Note: The Farmington Museum is creating a new exhibit titled “Settlement to City” opening on Nov 4th with a reception on Nov 9th; it will showcase the changes our fine City has went through during its history. The new wing construction is progressing as the plywood installation is complete, stone veneer is finishing up, stucco will be applied soon, and electrical is scheduled for connection.

Parks Operations

Special Events: Crews assisted setup and tear down of 7 special events: “Road Apple Rally” at Lion’s Wilderness; “Story Telling,” “Chili Cookoff,” “Farmington Clean & Beautiful’s Dumpster Weekend” all at Berg Park; “Get Pinked” at City Hall; “Fall Song & Dance” at the Farmington Indian Center; and “Boo-Palooza” downtown.

Construction: Crews finished re-grading field #7 at the Sports Complex and are currently installing irrigation and landscaping at the Farmington Regional Animal Shelter (FRAS).

Master Plan: Several teams finished the first round of Park Condition Assessments, a vital element in preparing the department’s Master Plan. The Master Plan is one component toward achieving the much sought after National Park and Recreation Accreditation.

Setup/Misc: Crews assisted with moving the Spay & Neuter Clinic from the old site on South Lake to the new location off Browning Parkway.

Athletic Field Prep: Ball field crews prepped fields for 2 city sponsored tournaments, one major softball tournament, and the University of New Mexico exhibition game at Rickett’s Park. Fields were lined for YAFL Football, Youth Soccer, and Fall Ball games (baseball and softball).

<u>Pinon Hills</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Golf Rounds	2,885	2,412	15,849	13,902
Pro Shop Commission	\$1,486	\$1,227	\$9,113	\$8,854
Food & Beverage Commission	\$4,527	\$3,801	\$21,278	\$18,076
Golf Revenue	\$62,202	\$52,635	\$422,047	\$375,572
Total Facility Revenue	\$68,215	\$57,663	\$452,438	\$402,502

Note: Golf rounds continue to mirror the national averages, and lag slightly compared to FY13. There were no full-field special events held in October, only 2 small groups that were folded into the daily play.

<u>Recreation Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Racquetball Courts	709	575	1,897	1,698
Gym:				
• Open	440	389	1,919	1,766
• Programs	749	818	2,639	3,012
Customer Contacts (counter)	599	513	2,523	2,684
Special Events/Athletics				
• Coed Volleyball League			22 Teams	16 Teams
• Women’s Volleyball League			24 Teams	23 Teams
• Kickball Tournament			9 Teams	6 Teams
• Road Apple Rally			236 Participants	210 Participants

Note: In addition to the special events, the Recreation Center also hosted a Family Night Bingo and a Saturday Night Fun. We were also part of the Boo-Palooza, bringing Halloween carnival games and a youth and pet costume contest to Downtown.

<u>Sycamore Park Community Center</u>	<u>MLY</u>	<u>MTY</u>	<u>YTD FY13</u>	<u>YTD FY14</u>
Adult Activities	201	177	471	650
Kid’s Activities	389	667	2,381	4,034
Facility Rentals	74	74	339	354
Visiting Patrons	6,505	5,598	33,326	38,412
Harvest Party	272	377		

Note: We hosted our annual Harvest Party and saw an increase of participants this year. We were also part of Boo-Palooza, bringing Halloween carnival games, prizes, costume contest for both children and pets to downtown.

Records and Evidence

Evidence technicians processed 453 pieces of evidence/property
Total number of items in evidence is currently at 16,449

151 accidents processed:

0 fatal, 45 with injury, 50 property damage, 17 hit & run, 0 city vehicle

430 Adult arrests (52 were DWI arrests)

430 Traffic Citations, 326 Warnings

61 Municipal Citations

565 Offense Reports merged from Field Reporting to Records Management

246 Warrants issued, 108 served or cancelled, 138 active

Patrol

On October 1, 2013, Officers responded to a structure fire at the corner of Peach and S. Butler. While on scene, an officer was given information on the identity of a person who had possibly started the fire. The officer followed up on the information and eventually located the alleged suspect watching the fire while responding fire units were in the process of extinguishing it. The suspect, Raymond Merano, was transported to the Detective Division, and eventually charged with Arson.

On October 10, 2013, Officers arrived on scene of a motor vehicle with injuries near 20th and Santiago. Investigation revealed a vehicle was headed westbound on 20th Street when it struck a guild wire supporting a utility pole. The vehicle rotated 90 degrees and sustained heavy front end damage. There was a 5-year-old child in the vehicle that was not restrained properly. Both occupants of the vehicle were transported to SJRMC with non-life threatening injuries. The driver of the vehicle was arrested for DWI among other charges.

On October 12, 2013, Officers were dispatched to a missing elderly female in the area of Amsden and Orchard. The female was reported to be suffering from Dementia. After an extensive search, officers were able to locate the female and she was in good condition.

On October 18th, 2013, a Red Apple Transit bus was involved in a crash at the intersection of Main and Farmington Ave. The transit driver complained of injury and was transported to the ER for treatment. The investigation revealed the other driver involved in the crash ran a red light. That driver was subsequently arrested for DWI.

On October 22nd, 2013, Officers responded to the Economy Inn in reference to a male yelling for help. Officers checked the area and found a male subject floating in an irrigation canal. Officers removed the subject from the canal. It was later reported that the subject's core temp was 86 degrees.

SWAT and Bombs

The SWAT Team participated in the full scale emergency drill coordinated by the San Juan County Office of Emergency Management. The drill this year involved an active shooter scenario at San Juan College as well as an explosives scenario in the county. The Farmington Police Department performed well in the initial response to the shooting event which was followed by the deployment of the SWAT Team to secure the area and identify any further threats. The exercise was a success and did not identify any weaknesses in our response strategies. The SWAT Team trained this month on emergency extractions also known as "Officer Down" drills as well as day and night qualifications and proficiency shooting while using gas masks. The SWAT Team provided equipment and vehicles for Sam's Club and Sears Safety Days.

The Bomb Squad also participated in the full scale emergency drill. The Bomb Squad was tasked with creating pressure cooker type of explosive devices similar to those used in Boston. These devices were then placed on scene where other Bomb Squad members were tasked with discovering then disarming said devices. The training mirrored recent events in hopes that our training would be in line with current terrorist activities. The training was successful and we were able to determine the best way to disarm such devices in the future.

- 2013 Street Resurfacing: *Cutler Repaving*: Complete
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans in process; NMDOT -- FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); awaiting NMDOT approval to acquire right-of-way takes on the north side of Piñon Hills Blvd / Main intersection.
- Storm Cleanup: *FEMA 2010* all work complete; finalizing summary reports; *September 2013* – street division crews continue sweeping, blading, and cleaning street crossings while Consolidated Constructors is working on emergency repairs at various locations.
- Miscellaneous projects: *La Plata Highway waterline project*: received BLM permit, awaiting NMDOT permit (submitted additional data requested by NMDOT for Archaeological and Cultural Survey); *Municipal Drive, 1C Tank to 20th Street* – water and miscellaneous utility replacement -- 98% complete; final tie-in to be completed in November.
- Off-site Sewer & Lift Station Improvements – Sun Western Contractors, completed, awaiting project close out documents.
- NMDOT FY13 MAP Project – Apache Street Resurfacing, Auburn to Butler; resurfacing complete, awaiting Cutler invoice to prepare NMDOT reimbursement request.
- COF Master Drainage Plan: City Council Work Session presentation will be scheduled.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* includes sidewalk improvements for Apache, McKinley and NE Elementary schools, design completed, awaiting NMDOT approval for bid process; *Phase 2 Infrastructure* includes sidewalk improvements for Animas and McCormick Elementary schools; Lee Engineering completed design; awaiting NMDOT approval for bid process. Anticipated bidding for projects spring 2014 with construction summer 2014.
- East Main Adaptive Traffic Signal Control System: URS revised report submitted to NMDOT for review and approval. URS has submitted additional information requested by FHWA.
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement project -- ongoing. Crosswalk markings, Detector Loop installations, stop bar installations and Fall paint run all in progress. SJRMC, Maple Street overlay completed, crosswalk bars marked, patterned thermoplastic markings installed on ½, materials on order to complete (SJRMC very pleased). Continue working on proper integration between existing traffic software and new Police Department software, Lexis/Nexis Ecrash, working with vendor.
- Streets: Heavy Equipment and truck crews are rebuilding and blading dirt streets after the rainstorms and hauling materials as needed. Asphalt crews continue repairing potholes and patching street cuts with hot asphalt. Sweepers are cleaning up after the storm, sweeping residential areas and arterial streets. Roadside crews are cutting weeds, spraying herbicides on concrete medians, around guard rails, gravel medians and right-of-ways. Concrete crews continue repairing sidewalk and curb and repairing washed out areas.

Compliance Division Activities:

- Attended the ASSE (American Society of Safety Engineers) Chapter meeting
- Attended the LEPC (Local Emergency Planning Committee) Meeting
- Attended the Four Corners Safety Network Meeting
- Attended a variety of city department safety meetings and responded/conducted training in response to requests.
- GHS, Incident Reporting, PPE/Hazard Recognition Training sessions.
- EHS Team Monthly Meeting
- Conducted Spot inspections
- Assisted EHS Team booth for the COF Health Fair.
- Assisted with Insurance renewals.

September Training Sessions Attendance:

TRAINING COURSE	ATTENDANCE
Global Harmonization (Hazard Communication)	182
Incident Reporting	51
Hazard Recognition and Personal Protective Equipment	108
Total	341

September Incidents:

- 15 Incidents reports received with 6 of them OSHA recordable:
 - PD - 1
 - FEUS - 2
 - PRCA - 2
 - Gen Services - 1
- YTD OSHA Recordable incidents: 51