

The August 2018 **Gross Receipts Tax** report is shown below. August reflects June business activity.

	<u>Month</u>	<u>YTD</u>
August FY18 GRT Received (Gross)	\$ 4,805,199	\$ 9,234,501
August FY18 Budget	\$ 4,569,734	\$ 8,999,036

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of August	5.2%	\$ 235,465
Fiscal Year To-Date	2.6%	\$ 235,465

**GRT - Major Sectors  
Month-Over-Month Comparison  
August - FY2019**

Single Month	August FY19	August FY18	\$ Change	% Change
Mining, Oil, Gas	\$ 322,996	\$ 461,848	\$ (139,000)	(30%)
Construction	298,371	376,454	(78,000)	(21%)
Manufacturing	222,663	160,459	62,000	39%
Wholesale Trade	146,123	159,895	(14,000)	(9%)
Retail	1,834,457	1,859,917	(25,000)	(1%)
Prof, Scientific, Technical	202,143	201,745	0	0%
Healthcare & Assistance Accommodations / Food Svc.	335,577	373,412	(38,000)	(10%)
Other Services	421,143	418,771	2,000	0%
Misc./ Unclassified	569,074	434,020	135,000	31%
	452,653	467,325	(15,000)	(3%)
Total	\$ 4,805,199	\$ 4,913,846	\$ (109,000)	(2.2%)

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - August FY2019**

2 Month Period	FY19 YTD	FY18 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 638,171	\$ 841,341	\$ (203,000)	(24%)
Construction	624,487	718,670	(94,000)	(13%)
Manufacturing	371,383	337,915	33,000	10%
Wholesale Trade	275,385	338,279	(63,000)	(19%)
Retail	3,576,652	3,567,135	10,000	0%
Prof, Scientific, Technical	365,355	411,301	(46,000)	(11%)
Healthcare & Assistance Accommodations / Food Svc.	681,665	712,257	(31,000)	(4%)
Other Services	858,385	809,943	48,000	6%
Misc./ Unclassified	969,181	886,163	83,000	9%
	873,836	906,157	(32,000)	(3.5%)
Total	\$ 9,234,501	\$ 9,529,161	\$ (295,000)	(3.1%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Wst Mgt., Entertainment

## Requests for Information

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	29	39	54	43	33	61	39	66	49	36	39	30
<b>2018</b>	42	56	47	45	49	62	40	43				

## Business Registration

### New Registrations

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	22	34	49	40	41	30	36	27	29	34	27	34
<b>2018</b>	48	26	32	36	39	40	25	22				

### Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	514	222	247	75	14	18	6	9	3	2	19	1884
<b>2018</b>	591	224	182	136	37	18	12	5				

## Liquor Licenses

### New Licenses

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	0	2	0	1	0	0	1	0	0	0	0	1
<b>2018</b>	1	0	1	0	0	0	0	0				

### Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>	0	5	1	0	0	34	0	0	0	19	1	0
<b>2018</b>	2	3	1	0	0	34	0	0				

Renewals are due in February, June & October depending on the type of State License issued.

## Visitors "Checked In" at City Hall

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>2017</b>									126	144	111	112
<b>2018</b>	140	117	121	124	167	77*	89*	48*				

\*Executive Conference Room closed for construction

**AGENDA ITEM LIST**

**NOTE:** The items listed are tentatively scheduled and are subject to change.

9/25/18 CC- [Rob & Julie Out \(may phone in\)](#)

\*Minutes - 9/11/18 CC

No P&Z (9/13 meeting canceled)

Reappointments to PRCA (Mayor)

10/9/18 CC

Presentation regarding wayfinding signage (Isaac BlueEyes/Reeves)

10/16/18 WS

10/23/18 CC

11/13/18 CC

11/20/18 WS – **Cancelled/Advertised**

11/27/18 CC

Update and direction re: the Local Election Act (Smylie/Shelby)

12/11/18 CC

12/18/18 WS

12/25/18 CC – **Cancelled/Advertised**

**CD Administration Activities:**

Staff continues to assist with finalizing processes between the City and the COG for administrative and management services of the MPO by the COG to begin on October 1, 2018. Staff will assist the COG during the transition.

**Building Inspections Activities:**

Permits were issued for the following projects:

1. Tenant Improvement, Xfinity, Animas Valley Mall, 4601 East Main Street, Suite 140.
2. Tenant Improvement, Lucky Break Billiards, 3010 East 20th Street.
3. Tenant Improvement, Smart Style Salon, 3000 East 20th Street.
4. New Construction, DaVita Dialysis Center, 4525 Rowe Avenue.
5. Tenant Improvement, Safeway, Online Pickup, 3540 East Main Street.
6. Tenant Improvement, McDonald's, 4750 East Main Street.
7. Tenant Improvement, First Steps Daycare, 2600 North Sullivan Avenue.
8. Tenant Improvement, Buddy's Home Furnishings, 2330 East Main Street.
9. Tenant Improvement, Three Portable Class Rooms, Pinion Hills Church, 5101 North Dustin Avenue.
10. Tenant Improvement, Interior Remodel, Halliburton, 325 Southside River Road.

Plans ready to permit:

1. New Construction, La Quinta Inn & Suites, 4300 English Road.
2. Tenant Improvement, Walmart, 1400 West Main Street.
3. Tenant Improvement, Sam's Club, 4500 East Main Street.
4. Tenant Improvement, Smart Style, 3000 East Main Street, Suite A.
5. Tenant Improvement, Wendy's 2610 West Main Street.

Plans are currently under review for the following projects:

1. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
2. New Construction, San Juan Dental Specialists, 2990 Pinon Frontage Road.
3. Tenant improvement, Social Security Administration Office, 4650 N. Butler Avenue.
4. New Shop Building, Melloy Honda, 5301 E. Main Street.
5. Tenant Improvement, Human services Department, 1800 E. 30th Street.

The Division issued a total of 85 building permits with a valuation of \$3,819,110, issued 2 building permits for new single-family homes, 1 building permit for new commercial construction, performed 5 final inspections of new single-family homes, and performed a total of 520 inspections. The Division also processed 4 public record requests.

**Planning Division Activities:** Staff accepted, reviewed, processed, and/or presented the following: 1 special use permit; 1 zone change; 1 variance petition; 4 summary plats; 1 preliminary final plat; 4 address verification/assignments; 1 zoning verification letter; 15 business license zoning verifications; 32 Annual Oil & Gas well site inspections; 18 well site bond inspections; 9 UDC violation complaint inspections; 5 UDC violation complaint re-inspections; 6 code violation letters; 1 pending Municipal Court Case; 3 public records requests; reviewed 85 sets of building permit plans for UDC compliance; and, met with 115 counter visitors to answer inquiries and/or approve permit plans. Staff is also assisting with the MRA Plan Update.

**Community Development Block Grant (CDBG) Activities:** Staff continues to complete the 2017 Annual Action Plan tasks and to update project activities in IDIS, continues to prepare the environmental reviews for the 2018 program year grantees, and attended the annual HUD Formula Grantee meeting on August 7, 2018 in Albuquerque, NM.

**Metropolitan Planning Organization (MPO) Activities:** The MPO Technical Committee met on August 8 and the MPO Policy Committee met on August 23. Both committees reviewed and considered Amendment #4 to the FFY2018-2023 TIP. Both committees were provided updates on the Bike and Pedestrian Plan, the TAP/RTP Applications, Performance Measures, and the MPO's transition to the COG. The revised Joint Powers Agreement (JPA) to add the Town of Kirtland to the MPO was approved by DFA on August 17, 2018. Both the new JPA and the Committee Bylaws will become effective October 1, 2018.

**Administration**

1. Final analysis completed on Reliability Coordinator Services.
2. Work related to analysis of SJGS.
3. Preparation for WECC Reliability Workshop presentation.
4. Amendment made and agreed by IBEW to the contract in relation to safety procedures.

**Business Operations**

- Implementation of Power Cost Adjustment (PCA) change.
- Preparation for NMMEA audit in September.

**Customer Service**

- Helped customers through autopay downtime.
- Worked on capital project to replace the customer service on line payment system.
- Added fields to HTE system to support the AMI pilot project.
- Supplied data as need related to annual audit.

**Compliance, Environmental, Safety**

1. Safety: 3 Incidents/ 0 OSHA Recordable Injury in August.
2. Safety: Safety manual kick off meeting.
3. Safety: Continued work on SDS online and Xilo.
4. Compliance: Completed smartsheet setup to track recommendation completion from the mock audit.
5. Compliance: Notification received from NERC that FEUS is now registered as a Transmission Planner.
6. Compliance: Compliance Aide interviews completed and an offer made to a candidate.
7. Environmental: Assisting Generation with survey and modeling related to new generation project.
8. Environmental: Supporting engineering in Cottonwood revegetation planning.

**Engineering:**

1. Civil works contract awarded for Twin Peaks substation.
2. Project completed to upgrade Hare to Milagro Plant.
3. Awarded engineering services contract.

Customer Inquiries: 57	Estimates: 35	Work Orders Written by EE: 27	Transformer Checks: 10
Meter/Quad Spots: 0	Easements Obt: 4	Work Orders Released by EE: 25	Easements Renewed: 0

**Transmission and Distribution:****Construction/Maintenance:**

1. Completed Farmington High School Electrical Project
2. Completed Underground system improvement for Hobby Lobby.
3. Working on pole to pole maintenance on circuit 1401.

Maintenance WOs Completed: 91	Tree Trimming WOs Completed: 128
Customer Trouble calls: 92	Street Light locations maintained: 73

**Relay/Substation/Meter:**

1. Relay: Completed SCADA checkout at Lakeview.
2. Relay: Delivered panels to multiple subs for three terminal line project.
3. Substation: Completed Bergin main breaker testing and replacement.
4. Substation: Attended Twin Peaks constructability review.
5. Meter: Continued 4 and 8 year meter changes.
6. Meter: Reprogrammed several meters after circuit change.

New Service Installations: 8	Meters Tested: 163	Power Quality Checks: 0
Meters Verified: 0	Tampering: 5	Disconnect Tags Mailed: 5750
Field Disconnect Notices: 2053	Reg. Hours Reconnects: 26	After hours Reconnects: 149

**Generation:**

1. Next Phases of the new Generation project have been evaluated and authorized to proceed.
2. Finalized work scope for the Bluffview fall 2018 outage.
3. Continued evaluation of the turbine long term service agreement options.

**Fuel Sales & Purchases:**

- |  |   |
|--|---|
| 1. Animas total estimated gas sale – 100,600 mmbtu | Bluffview total estimated gas sale – 9,000 mmbtu. |
| 2. Animas estimated gas buy back – zero mmbtu.     | Bluffview estimated gas buy back – zero mmbtu.    |

**SCADA/EMS/Control Center:**

1. Two new EMS/SCADA specialists on boarded in the month with contractor training support.
2. Interviews for EMS/Network Administrator completed and an offer made.
3. Supervisor scheduled attendance of the WECC reliability assurance workshop.

**System Outages:**

1. 4 Circuit outages within the Month of August.
2. Nearly all outages were weather related.

**Operating Statistics:**

<b>Statistic</b>	<b>August 2018</b>	<b>August 2017</b>	<b>% Increase/(Decrease)</b>
Animas Plant MWh	2,791	1,193	233%
Bluffview Plant MWh	40,614	40,599	0.03%
Navajo Plant MWh	13,893	10,813	28.48%
San Juan Plant MWh	22,296	24,585	(9.3%)
WAPA MWh	9,554	6,135	55.72%
Purchase MWh	9,544	22,528	(57.63%)
Purchase Power Cost	\$640,972	\$1,055,889	(39.29%)
Avg. Purch. Power Price	\$67.16	\$46.87	43.29%
Peak Demand Mw	179	182	(1.67%)
Total MWh System Energy	98,424	101,321	(2.94%)

<b><i>CALL TYPE</i></b>	<b><i>NUMBER OF RESPONSES</i></b>
Structure Fires	2
Vehicle Fires	1
Brush/Grass Fires	3
Rubbish/Dumpster Fires	1
Other Fires	1
Rescue/Emergency Medical	617
False Alarms	33
Mutual Aid Given	6
Hazardous Materials Response	12
General Hazard Response	17
Other Responses	338
<b>TOTAL</b>	<b>1031</b>

**TRAINING**

- EMS Training: Airway and Ventilation training at San Juan College.
- HazMat Team training: Surface Water Oil Spill Emergency Response (SWOSER) annual refresher.
- Company Training: Auto Extrication by Eng. Valverde.
- Company Training: Orientation and Tour of the Raytheon Facility.
- 4 new firefighters started the fire academy at San Juan College.
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: B-Shift
  - o Hazmat Team Maintenance: A-Shift
  - o Wildland Team Maintenance: C-Shift

**MISCELLANEOUS**

- Numerous public events, station tours, and fire safety talks to include PMS Family Fun Day, Connie Mack EMT Stand-by, Back-to-School safety stand-by in the school zones, EMT stand-by for the Special Olympics.
- FFD conducted hiring assessments for Seasonal Wildland employees.
- FFD wildland crew deployed to severity detail in Roseburg, OR., Hatt Fire in Arboles, Co., and severity detail in Boise, ID..
- Attended Metro Fire Chiefs meeting in Bernalillo.
- FFD on-duty crews stood by in the school zones to remind drivers of the children returning to school.
- FFD member assisted with San Juan College fire science instructor interviews.
- FFD members attended drought management meetings.
- FFD members attended Emergency Operations Center (EOC) training in preparation for the LEPC drill.
- San Juan College EMT students performed required ride-alongs with FFD.
- FFD and FPD's pilot Alternative Response Unit (ARU) for down subjects, made 636 contacts with 97 transports to the sobering center, 26 transports by EMS to the Hospital, and 17 transported to the Detention Center.

(Yearly Totals Are Calendar Year)

<b>Vehicle Maintenance Division:</b>	<b>Aug 2018</b>	<b>Aug 2017</b>
• Vehicle Job Orders Completed	756	574
• Service Calls Completed	22	16
• PM Services Completed	126	98

<b>Building &amp; Maintenance Division:</b>		
• Active Job Orders	174	186
• Completed Job Orders (Month)	156	75
• Completed Job Orders (YTD)	892	744

**Maintenance Projects:**

Attended Engie equipment training  
 Working to secure portable from schools and prepare for relocation  
 Support Totah Festival  
 Support Library book sale  
 Complete MOC sweeper bay enclosure  
 Card and alarm updates and maintenance

**Status of Construction Projects:**

Civic Center Construction – 85% - Site work continues. Sheetrock new walls.  
 City Hall Remodel – 90%. ECR Addition inspection passed. Audio/Visual work on going.  
 Energy Upgrade Project – 99%. Commissioning and testing. Troubleshooting. Civic Center Controls.  
 Boys & Girls Club Teen Addition – Council approval on 9/11. Construction estimated to begin 10/1.

**Red Apple Transit****Ridership Numbers:**

Blue:	2578	
Green:	2133	
Purple:	1595	
Red:	579	
Yellow:	1891	
Saturday:	702	
Aztec:	696	
Kirtland:	410	
Bloomfield:	0	<i>(Bloomfield Route Cancelled until further notice)</i>
Dial A Ride	497	

**Total Ridership this Month 11,081***Total Ridership this Month Last Year: 11,341***Total Ridership Year to Date: 78,492***Total Ridership Year to Date Last Year: 82,235*



**Ads**

Advertising frames for City department use.

<b>Bus #</b>	<b>Organization</b>
10275	Open
10276	Open
10418	Public Works Water Shortage Stage 2
10419	Open
10420	Public Works Water Shortage Stage 2
10500	Open
10501	Public Works Water Shortage Stage 2
10502	Public Works Water Shortage Stage 2
10541	Public Works Water Shortage Stage 2

**Presented to the MRA Committee**

Presented this month to the MRA committee an update on the recent Operational Analysis study. The study focused on two sites in the Downtown area to determine if they could house an administration hub with lanes for all the buses. The objectives of the study were to know if the sites had adequate space for a building that would contain desired office space, if the buses could make it to the sites in a 50 minute schedule, and if the current stops could be maintained. The study determined that the two sites analyzed did meet the objectives. A grant application was submitted to FTA for funding of a hub. If the FTA did award funds then the sites would go before council for approval and selection.

**Presented to the Town of Kirtland**

Presented this month to the Town of Kirtland. The Town of Kirtland was given data supporting an increase in their ridership at certain bus stops. The increase in ridership was due to the Navajo Transit transfer stop and more housing residence using the stops for work, shopping, medical appointments, and school.

**FOUR CORNER REGIONAL AIRPORT**  
**MONTHLY REPORT - AUGUST 2018**  
 (Current Month Percentage & Y-T-D Percentage Change)

	<i>Current Year Aug-18</i>	<i>Percentage of Change</i>	<i>Previous Year Aug-17</i>
Monthly Air Traffic Operations:	3,724	16.12%	3,207
Y-T-D Traffic Operations:	24,774	6.30%	23,305
Monthly Fuel Flowage (gals):	27,963	22.83%	22,766
Y-T-D Fuel Flowage (gals):	200,004	-8.53%	218,662
Monthly Car Rental Revenue:	\$3,750.00	-25.00%	\$5,000.00
Y-T-D Car Rental Revenue: (EAN/Enterprise gone Feb, 2018)	\$31,250.00	-21.88%	\$40,000.00

**PERSONNEL DIVISION****Job Postings:**

Regular/Full-Time - 17  
 Temporary/Seasonal - 17  
 Inter-Division - 1  
 Inter-Department - 2  
 Inter-City - 1

**New Hires:**

Temporary/Seasonal - 12  
 Regular/Full-Time - 14

**Terminated:**

Temporary/Seasonal - 54  
 Regular/Full-Time - 11

**PAYROLL*****PP# 16***

Printed Direct Deposits	297
Regular Checks	58
Emailed Direct Deposits	859
Total Checks printed	1214**
Gross Pay	\$ 2,102,618.99
Net Pay	\$ 1,401,144.64
Regular Employees	738
Temporary Employees	374

***PP# 17***

Printed Direct Deposits	245
Regular Checks	71
Emailed Direct Deposits	776
Total Checks printed	1092**
Gross Pay	\$1,968,382.89
Net Pay	\$ 1,310,474.11
Regular Employees	736
Temporary Employees	365

\*\* Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

**HR GENERAL**

- Labor relations and union negotiations
- Project Search students began working at their assigned departments
- Administrative Regulations update on intranet
- Initial meetings for Property & Casualty insurance renewal
- Conducted a department survey
- Performed Job Audits on a number of positions

**Application Services Division**

**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued rebuilding systems and applications impacted by ransomware
- Continued working on HTE High Availability System
- Continued working on pre-requisites for HTE Web Version – November Go Live
- Implemented new ACOM check printing system
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

**294** tickets created

**208** tickets closed

Average satisfaction rating of **no response** (out of 5) based on 0 responses

**GIS Services Division**

**High-Level Projects and Activities**

- Resolved issues between ESRI's Portal and the hosting service losing connection
- Completed upgrade to ArcGIS 10.6.1 and Futera to 3.6
- Upgraded network connectivity on GIS Servers from 1 GB to 10 GB
- Worked with GS and Next Level on audio/video system for Executive Conference Room

**Infrastructure Services Division**

**High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Performed clean-up of MOC Server Room
- Built new file server virtual host for CH and MOC
- Performed capacity planning analysis for future drive space
- Continued planning for IT Dashboard
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

**Technical Services Division**

**High-Level Activities and Projects:**

- Setup new users and responded to helpdesk calls for various departments
- Continued working on Windows 10 hardware / application compatibility issues
- Continued working on projects for Civic Center, Traffic, and AMI
- Configured and deployed numerous desktops, laptops and mobile devices
- Continued planning for Avaya Phone System upgrades
- Assisted in rolling out new remote access software
- 0 new virus or malware infections

## Looking Back...

	This Month	This Month Last Year	Difference
Library Visitors	26,560	28,831	-8%
Circulation	28,033	30,622	-8%
Library Programs	80	70	14%
Library Program Attendance	1,022	3,356	-70%
Computer Users	4,833	4,863	-1%
WiFi Users	2,538	1,853	37%
Volunteers	90	26	246%
Volunteer Hours	306.75	256.75	19%



## What People Are Saying...



"I CAN NOW FIND EVERYTHING I WANT BECAUSE I VISIT THE LIBRARY OFTEN AND ASK QUESTIONS TO THE REFERENCE DESK EMPLOYEES, WHO ARE ABSOLUTELY WONDERFUL, HELPFUL, FRIENDLY, AND EFFICIENT..I AM MUCH MORE COMFORTABLE WITH BORROWING E-BOOKS FROM THE WEBSITE NOW THANKS TO THE LOVELY REFERENCE DESK PEOPLE." - ANONYMOUS, VIA SURVEY



## In Case You Missed It...

Our 2018 #ReadFarmington summer reading program was a success! This summer 5,884 people registered for the program, and they read and logged an astounding 48,439 books! Everyone who completed the program earned a free, limited edition summer reading t-shirt from the Farmington Public Library Foundation.



**Administration**

- Interviews Park Planner
- Working with NMDOT for Right of Way (ROW) approval under US 64
- Fairgrounds Complex Softball #1,2 & 3 and Roberto #1 & 2 under renovation
- Brookside Bay Waterpark construction continues

<b>Lake Farmington</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>AUG FY19</b>	<b>AUG FY18</b>
Standard Vehicle Day**	7,703 (\$38,510)	7,149 (\$21,305)	2,247 (\$11,235)	2,014 (\$10,070)
Commercial Vehicle Day	1 (\$20)	4 (\$80)	0 (\$0)	0 (\$0)
Season Pass	45 (\$2,245)	47 (\$2,345)	7 (\$345)	10 (\$500)
Camping Nights	80 (\$826)	0 (\$0)	38 (\$383)	0 (\$0)
Night Fishing	28 (\$140)	61 (\$305)	13 (\$65)	8 (\$40)
<b>Total Revenue</b>	<b>\$29,713</b>	<b>\$27,855</b>	<b>\$29,713</b>	<b>\$27,855</b>
The Beach (Hourly avg.)	243	125	104	107
The Beach (Peak hours 2-4pm total)	6,096	6,443	1,743	2,502
The Beach Private Parties (Revenue)	14 (\$2,800)	0	4 (\$800)	0

**Note:** The 2018 season at "The Beach" started May 26, (Memorial Day weekend) and offers private party rentals from 6-8pm. There have been 4 private parties with a total of 121 participants. Starting August 12 - Sept 4, 2018, The Beach summer season is open on weekends only.

<b>Aquatic Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>AUG FY19</b>	<b>AUG FY18</b>
Water Safety Instructor Course	18	4	0	0
Lifeguard Certification	32	11	0	0
Swimming Lessons	2,204	1,748	78	107
Public Swim Single Payment (FAC)*	52,778*	53,370*	3,743*	3,245*
Pass Usage*	2,689*	3,089*	184*	258*
Aquacise (Lions)	7,397	5,646	549	626
Arthritis (Lions)	1,726	1,541	122	118

**Note:** FAC had 601 lap swimmers and 207 water rockets rentals during the month of Aug. Lions Pool had 382 lap swimmers and 323 water therapy participants. Lion's pool has seen a large increase year over year and month over month most likely due to lower pricing at Lions vs FAC. FAC and Lions Pool were shut down in August for the annual deep cleaning along with a new painting job at Lions Pool. The Aquatic Center hosted the annual Special Olympics competition with 550 participants. \*These numbers are for FAC only.

<b>Bonnie Dallas Senior Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>AUG FY19</b>	<b>AUG FY18</b>
Congregate Meals Served	10,499	8,707	5,243	4,719
Home Delivered Meals	4,988	4,103	2,333	2,140
Silver Fitness Center	3,374	2,208	1,787	1,274

**Note:** The Bonnie Dallas Senior Center (BDSC) had several successful events this month beginning with the Park Play Day at Milagro Park where four team members entertained 14 youth from the community. We also celebrated an Aloha Day on Aug. 17 with a special meal and prizes for the best dressed "Hawaiians." Twenty three travelers journeyed to Santa Fe on Aug. 23 and twenty six participants traveled to have dinner and entertainment at the Bar D Ranch on Aug. 29. During the month of August we welcomed two new team members who are participating in Project Search - Welcome Kayla & Anna.

<b>Civic Center/Lions</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>AUG FY19</b>	<b>AUG FY18</b>
<b>Civic Center Attendance</b>	3,712	9,423	1,960	3,893
<b>Lions Amphitheater Total Attendance</b>	7,229	7,196	2,674	1,513
<b>Civic Center Paid Events</b>	42	91	21	44
<b>Civic Center Free Events</b>	6	66	2	31
<b>Lion's Amphitheater Events</b>	8	9	7	8
<b>Total Civic Center Events</b>	48	157	23	75

<u>Civic Center/Lions (cont'd)</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>AUG FY19</u>	<u>AUG FY18</u>
<b>Total Lion's Amphitheater Events</b>	8	9	7	8
Mary Poppins	15 Showings	0	3 Showings	0
<b>Total No Shows/Canceled</b>	0	5	0	4
<b>Total Walk-In</b>	0	0	0	0

**Note:** August Civic Center events and attendance is down from last year due to construction. Construction is progressing nicely and is on target for November. Lawn area will begin to come together in the next few weeks.

<u>Farmington Indian Center</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>AUG FY19</u>	<u>AUG FY18</u>
<b>Total Customers</b>	<b>6,249</b>	<b>5,298</b>	<b>3,368</b>	<b>3,053</b>
<b>Restaurant Customers</b>	<b>5,102</b>	<b>4,533</b>	<b>2,768</b>	<b>2,631</b>

**Note:** The center had the honor to witness and share AZ Quilts of Valor's acknowledgment and heartfelt thanks to local veterans Mr. Harrison and Mr. Lope! FIC assisted with the 1st day of the 30th Annual Totah Festival. Preparations for fall and winter programs have started. FIC continues its new program year with an increase in customers served and by meeting projected revenue, thank you Four Corners!

<u>Farmington Museum</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>AUG FY19</u>	<u>AUG FY18</u>
<b>Total Museum General Attendance</b>	<b>15,437*</b>	<b>20,848*</b>	<b>6,872*</b>	<b>6,989</b>
July Attendance by Facility:				
Farmington Museum			3,271	
E3 Children's Museum & Science Center			2,104	
Riverside Nature Center			1,315	
Museum of Navajo Art & Culture			182	

**Note:** The Farmington Museum opened an exhibit of photographs from the historic Daily-Times photographic collection that was donated to the Museum in 1995. The dates of the photos range from 1965-1995. Other exhibits on display included: Maps from the Farmington Museum Collection and Dinosaurs of New Mexico. Both the Handmade Art Show and the Maps exhibit ended prior to Labor Day. The Museum also planned and prepared for hosting the Totah Festival over Labor Day weekend. The Museums have been busy with summer programming, hikes, and tours which have filled to capacity. A Winemaking Tour of the Four Corners is an example. Thirty people enjoyed this outing to the NMSU Test Vineyard on NAPI, a tour of Cedar Hill Vineyard, Foxfire Farms Winery in Ignacio, CO and the Wines of the San Juan near Navajo Dam. E3 Children's Museum is ramping up again for the Teen Science Cafes to start in the fall. The Riverside Nature Center completed its series of Wildlife Wednesdays. A day camp for kids on Wednesdays during August. The Museum of Navajo Art and Culture had a visit from the New Mexico Arts Commission. \* Does not include Growers Market attendance.

<u>Farmington Regional Animal Shelter</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>AUG FY19</u>	<u>AUG FY18</u>
<u>Intake Dog / Cat</u>				
Owner Surrender	334/298	297/372	201/150	156/188
O/S Return	1/1	6/5	1/1	2/2
Stray	359/453	373/477	159/257	210/243
Seized	18/3	12/0	9/1	7/0
Public S/N	131/88	152/118	78/63	84/76
Total Public S/N	219	270	141	160
<b>TOTAL</b>	<b>843/843</b>	<b>840/972</b>	<b>448/472</b>	<b>459/509</b>

<u>Outcomes Dog / Cat</u>				
Adopt	297/398	293/379	115/170	124/103
Transfer	158/67	201/82	91/34	131/48
Return to Owner (RTO)	144/8	135/17	62/3	73/11
Euthanized	109/270	90/359	52/164	42/176
Died	5/25	5/28	2/12	3/16
<b>TOTAL</b>	<b>713/768</b>	<b>724/865</b>	<b>308/369</b>	<b>354/350</b>

**Note:** We are struggling with space and trying to not euthanize healthy, adoptable cats for space. We partnered with the Foundation to sponsor another fee-waived cat adoption day and adopted out 102 cats. However we were completely full 2 weeks later. Right now it is day to day if we will have enough cages to house the cats that are coming in. Our transfer partners are full as well and our main cat transfer partner near Denver closed their shelter last year so we have been struggling to find a partner willing to take as many cats as needed. Our intake was down slightly from last year in which we had record setting intake for the month of August in FY18.

**Parks Operations**

**Parks Maintenance and Construction:** Post and cable fence was finished being installed at Lake Farmington. YCC students completed this year's removal of Russian Olives and Salt Cedar from our trail systems aiding in fire mitigation with the FFD. Mountain West Golf Co. started renovating Softball fields 1, 2, and 3 and Roberto Clemente Fields 1 and 2 on Fairgrounds Rd. Four employees were enrolled into the Master Gardener classes at the County Extension office.

**Graffiti:** 47 reports received and 47 removed.

**Vector:** Continue spraying city buildings for pests, spraying for mosquitos weekly.

**Sports Fields:** Ballfields 55 games and 94 practices and 3 tournament, soccer 6 games and 90 practices, football 17 games 17 practices.

**Special Events:** Connie Mack World Series, Park play day at Milagro Park, Book sale at Farmington Public Library, Special Olympics, open house and clothing drive Sycamore Park Community Center.

<b>Piñon Hills Golf Course</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>AUG FY19</b>	<b>AUG FY18</b>
Golf Rounds	6,948	8,336	3,494	4,064
Pro Shop Sales	\$40,051	\$31,846	\$23,516	\$14,415
Food & Beverage Commission	\$4,283	\$3,996	\$2,275	\$1,988
Golf Revenue	\$167,616	\$162,207	\$87,220	\$78,534
Total Facility Gross Revenue	\$211,950	\$198,049	\$113,011	\$94,937

**Note:** While lagging a bit on YTD total golf rounds, Pinon Hills continues to collect more dollars-per-round as indicated by additional green fee players coming last month. Also, the numbers saw more out of town golfers than usual in August, which is a trend that hopefully continues. September brings several events to the course, with the tournament season wrapping up in late October.

<b>Recreation Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>AUG FY19</b>	<b>AUG FY18</b>
Racquetball Courts	779	661	218	293
Gym:				
• Open	499	677	71	241
• Programs	1,671	1,380	456	680
Customer Contacts (counter)	2,049	2,304	527	874

**Note:** August was a pretty slow month for the Recreation Center attendance, but that is somewhat usual for this month. The Recreation Center was closed from August 2nd through August 11th during the Connie Mack World Series. As in the past, during this time, the Center housed the CMWS Umpire's room, provided office space and needs for the Series, and acted as a shelter in the event of an emergency. The Recreation Center staff worked the ticket booth and sales throughout the CMWS. During the month of August, the staff was busy with registration and preparation for our upcoming fall programs and sports leagues. Our Open Gym number shows a significant decrease due to the fact that we have started other evening programs such as pickle ball and ping-pong three nights a week, with open gym basketball now having only two evenings a week which is what this number reflects.

<b>Sycamore Park Community Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>AUG FY19</b>	<b>AUG FY18</b>
Adult Activities	1,572	1,395	771	966
Kids Activities	3,699	3,104	1,379	656
Facility Rentals	118	111	54	60
Visiting Patrons	13,872	15,214	5,977	6,172
Open House/Clothing Drive			249	417

**Note:** August was slower month for Sycamore Park Community Center. Kid's activities and field trips decreased with kids going back to school. We also had less facility rentals, mainly due to not being able to rent out our gymnasium due to the Community Clothing Drive. The Open House/Clothing Drive was successful. We had a lot of community members donating clothing items. Although our numbers were half of what we served last year; this year we helped those in need. Sycamore Park Community Center staff assisted with other special events including the Connie Mack World Series and the Special Olympics. Staff is gearing up for another busy fall here at SPCC and other PRCA events.



**Statistic for the month:**

Calls for Service	8,071
Arrests	401 (26 DWI)
Traffic Cites	873 (including written warnings)
Municipal Cites	12 (including Animal Control Citations)
Accidents	131 (0 fatal, 12 with injury, 70 property damage, 21 hit & run, 3 city vehicle, 25 on or involving private property, and 8 alcohol related)
Evidence Processed	1,117
Reports Taken	1,818
Code Violations	844

**Major Events and Accomplishments:**

In August, FPD responded to a shooting. Two women were reported to have been dropped off at the Emergency Department, at different times, with gunshot wounds. One of the women died from her injuries. The other was treated and released. FPD identified the suspect, who fled the area. FPD was able to track the suspect to the Mesa, AZ area. However, he brandished a firearm when the US Marshals attempted to take him into custody and was shot. He died as a result.

In August, FPD responded to a call of an 11-month-old female who wasn't breathing. The child was transported to the Emergency Department. Signs of trauma were discovered on the child, to include multiple skull fractures. FPD Detectives interviewed the boyfriend of the child's mother. He eventually confessed to shaking the child, and striking the child's head on an unknown object. The child's mother was also charged in this incident.

In August, FPD responded to a bank robbery at the First Convenience Bank inside the Walmart on East Main Street. FPD turned the investigation over to the FBI and assisted in the investigation. FPD was able to identify a suspect and took him into custody within a few hours.

In August, the community welcomed the Connie Mack World Series. FPD provided security and participated in several events during the series. FPD was also allowed to debut our lip sync video during opening ceremonies.

In August, FPD School Resource Officers conducted safety presentations for employees of the Farmington Municipal Schools in preparation for the start of the new school year.

**ENGINEERING DIVISION:**

- **Foothills Enhancement Project** – Holmes to Lakewood  
Phase 1 - MAP Grant, \$636,379; Bid Opened March 20, 2018, one bidder; Rebid opened April 16, award forwarded to Council May 1<sup>st</sup>. Four Corner Materials awarded contract. Public kickoff meeting June 4<sup>th</sup>. Construction began June 11, 2018; Asphalt removed, 9 culverts installed, retaining walls and roundabout work is underway; completion by November 8, 2018.  
Phase 2 and Phase 3 - right of way maps for both phases finalized and appraisals for Phase 2 signed in August (now need updated) to be complete by Aug 15<sup>th</sup> (pending NMDOT approval to start). Utility Certifications in place. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. NMDOT funding notification received (\$188,636) for Phase II, Multi-use Path and MAP funds for roadwork for \$166,171 with a local match of \$27,465. Asking for funding to be moved to FFY19 due to right-of-way process. No contracts returned from NMDOT
- **20<sup>th</sup> Street Sidewalks, Fairview to Clayton, Ph 1 & Ph 2** –HO Construction, 100% complete; responding to NMDOT requests; received notice of reimbursement for Phase 2; Phase 1 still pending.
- **20<sup>th</sup> Street Sidewalks, Phase III (Sullivan to Dustin)** – NMDOT funding notification received spring 2017 (\$867,300) processed contract for design from NMDOT; Kick off meeting June 5<sup>th</sup> at 9 AM. Survey and Environmental survey work completed. Working on preliminary plans – 30%. Design review meeting held August 13 in Durango.
- **Villa View Detention Facilities** –TLC Plumbing and Utility from Albuquerque, NM - construction 100% complete. BHI is finalizing Main Street Storm Drain plans to 100% construction plans for the E. Main Street storm drain re-alignment, due September 15, 2018.
- **Broadway Bridge Repair** – Hasse Construction, started mid-May; completion June 25; traffic delays expected. Phase 2 pending new State Contract.
- **Pavement Management** – DTS - street survey contract completed third week of December; final report received August 8.
- **Resurfacing List for FY18 and FY19:** finalized projects for remainder of FY18 funds. Working on FY19 list, only 1.4 million available due to reduced revenues (down from 3.7 mil). Completion of Broadway Bridge repairs require \$600K of FY19 funds. OGFC overlay for Foothills scheduled for late September, early October.

**WATER / WASTEWATER DIVISION:****WATER PROJECTS:**

- **4P Pump Station** –  
Working with the contractor, RMCI, and engineer on value engineering proposal to change to a site built pump station. Still waiting on CWE for design.
- **2P Waterline Project:**  
2P Phase 1 -- waterline upgrade: City Council awarded bid to TRC Construction, Flora Vista NM for \$3,040,950.71; Waterline installation on US 64 completed; NMFA approved change order to add the following streets to the project: (S. Graham, Sycamore, Griffin, Bramble, Plum, S. Dustin) to expend the projected cash balance on streets adjacent to the project. TRC Construction working on Griffin – 90% complete; working on Graham Road – 70% complete; installing waterline on Plum Street – 50% complete. Estimated completion November 2018.  
2P Phase 2 – waterline upgrade: notification received project approved by NMFA board for a 25% grant award of \$898,900; Term, 22 years, 2% interest, estimated project cost \$3.6 million – design – complete. Construction contract awarded to TRC Construction by City Council, Notice to Proceed issued for July 9, 2018; materials have been delivered; contractor to begin work on McCormick School Road the first week of September.

2P Phase 3 – waterline upgrade: Project approved by EPA for funding. Submitted City Council Binding Letter of Commitment; City and NMFA finalized loan documents. Project set for construction in 2019, estimated cost \$2.9 M.

- **Polyline Replacement** – the contractor, KG Sewer, is working in English Subdivision; 89% complete.
- **Farmington Reach - Navajo Municipal Pipeline Project:** on hold, pending BOR completion of pipeline.
- **N Dustin Ave, 18<sup>th</sup> St to Tycksen Dr:** Replace existing 4" & 6" C.I. waterline with a 12" PVC waterline, construction completed;
- **Behrend Ave, Main St to Apache St:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction completed;
- **N Schwartz Ave, Main St to Apache St:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction completed;
- **W Broadway, Miller St to Auburn Ave.:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction 85% complete.

### **SEWER PROJECTS:**

- **WWTP Phase III** – project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; 98% complete  
Medium Rate Activated Sludge (MRAS) Basin #1 –basin placed into service on September 12, 2017;  
MRAS Basin #2 –basin placed into service on November 13, 2017;  
MRAS Basin #3 – completed installing miscellaneous metals;  
Final Clarifier #1 – placed into service on November 15, 2017;  
Final Clarifier #2 – placed into service on August 29, 2017;  
Final Clarifier #3 -- placed into service on November 15, 2017;  
DWAS Tank – placed into service on March 14, 2018;  
Solids Handling Building – solids handling equipment placed into service, performance testing scheduled for June;  
UV Building – UV equipment in service, performance testing scheduled for June.  
Primary Clarifier B – placed into service February 2018;  
Primary Clarifier A – placed into service April 2018;  
 Substantial completion issued on June 21, 2018. RMCI working on as-built drawings and project closeout documents.
- **Lift Station #9 Improvements** – design complete, working with Purchasing on bid documents, anticipate advertising in fall 2018.

### **WATER & SEWER PROJECTS:**

- **West Main, 4100' water and sewer replacement:** design complete; working with purchasing on Request for Proposal (RFP) / bid documents. Construction 2018/2019.

### **TRAFFIC DIVISION:**

- **Traffic Signal Techs:**  
 9 emergency call-outs  
 102 - NM811 calls (locate marking requests)  
 Monitor E Main corridor  
 9 control cabinet preventative maintenance completed  
 Downtown Project – installed 4 Ethernet radios  
 Landscape installations: Main at Schwartz and Main at Lake  
 Replace electrical services: Main at Lake and school beacon at Country Club Elementary

Windsor / College signal conversion: changed from protected to permissive, protected left turns for NB & SB traffic

Repaired pedestrian buttons at 30<sup>th</sup> and Hutton

Loop repairs at Browning and MOC, Sullivan at 15<sup>th</sup>; and, Dustin at 30<sup>th</sup>

Replaced 2 heads on Broadway at Orchard (semi vs signal pole)

30 school beacons inspected & tested for new school year

Replaced 1 conduit on Broadway (damaged by contractor)

- **Sign Techs:**

42 signs upgraded / replaced

60 traffic signs made

54 maintenance tickets performed

4 new street name signs made

4 work orders for 23 signs

Completed City wide long line paint striping

Provide traffic control: HR Blood Mobile; Connie Mack parade; Connie Mack events @ Ricketts Park; San Juan County Fair parade; 4 – downtown Maker's Markets

- **Traffic Engineering:**

Traffic Control Plans, reviewed and approved Nine (9): 5 - Southwest Safety; 1 - Kelly Cable; 3 – Four Corners Materials

Traffic Counts: *Completed:* Knudsen Alley, Carlton Avenue, 1<sup>st</sup> count for Gooding Lane, Municipal Drive @ 24<sup>th</sup> Street; and, Piñon Hills Blvd at Messina Drive; *In process:* Gooding Lane, 2<sup>nd</sup> count; Dustin Avenue, follow up; and Piñon Hills Blvd

Traffic Studies: *Completed:* Carlton Avenue, Municipal Drive @ 24<sup>th</sup> Street (All-way stop review), and, 1812 Schofield Lane; *in process:* Accessibility PROWAG Study (5 of 8 complaints completed); Main Street @ Scott Avenue (signal warrant) Knudsen Alley; and, Brenwood Drive

Parking Lane Stripes & Layout: Sunset Avenue; Foothills Drive, Lakewood to Colibri Place; Foothills Drive, Hill-N-Dale Drive to Cedarwood Street; Crosswalk on Animas Street & Lorena Avenue; roundabout layout with Fire Department @ former SJ College facility; assist traffic control signal conversion at College Boulevard / Windsor Drive

Reviewed Main Street Project 90% drawings

Annual traffic control permit for Traffic Engineering Division in progress

Reviewed Downtown Project turning movement diagrams

Revised and submitted Wayfinding Guide Sign Presentation

Managed 4 deployed message boards

Attended: pre-construction meetings, weekly contractor meetings, division AS400 training; incident report training for division; pneumatic tube maintenance; and p-card training for Mark Hathcock

## STREET DIVISION:

- **Heavy Equipment and Truck Crew**

Graded 20,416 ft. of dirt streets, 183.5 man hours

- **Asphalt Crew**

70 street cuts repaired with Hot Mix Asphalt; 123 potholes repaired with hot mix & bag mix

- **Sweepers & Roadside Crew**

1,980 miles of residential and arterial streets swept; crews are herbicide spraying for weed control; picking up trash and cutting weeds on City lots, drainages and right-of-ways; and completed cleanup for Connie Mack and back to school.

- **Concrete Crew**

78 CY of maintenance concrete used for sidewalk and curb and gutter repairs