The December 2013 Gross Receipts Tax report is shown below. December reflects October business activity.

	<u>Month</u>	<u>YTD</u>
December FY14 GRT Received (Gross)	\$ 4,155,974	\$24,967,063
December FY14 Budget	\$ 3,802,765	\$23,265,452

## **Budget to Actual**

Month of December 9.3% Fiscal Year To Date 9.3%

## **GRT - Major Sectors**

## **Month-Over-Month Comparison**

## December - FY2014

Single Month	Dec. FY14	ļ	Dec. FY13	•	Change	% Change
Mining, Oil, Gas	\$ 248,146	\$	161,147	\$	87,000	54%
Construction	179,313		232,512	\$	(53,000)	(23%)
Manufacturing	199,382		211,868	\$	(12,000)	(6%)
Wholesale Trade	202,954		221,460	\$	(19,000)	(8%)
Retail	1,615,707		1,570,556	\$	45,000	3%
Prof, Scientific, Technical	225,162		168,885	\$	56,000	33%
Healthcare & Assistance	327,148		349,872	\$	(23,000)	(6%)
Accommodations / Food Svc.	316,103		304,001	\$	12,000	4%
Other Services	476,577		437,613	\$	39,000	9%
Misc./ Unclassified	365,482		353,163	\$	12,000	3%
Total	\$ 4,155,974	\$	4,011,077	\$	145,000	3.6%

## **GRT - Major Sectors**

Year-Over-Year Comparison

## December FY 2014

6 Month Period	FY14 YTD	F	Y13 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,284,944	\$	944,460	\$ 340,000	36%
Construction	1,314,183		1,571,527	\$ (257,000)	(16%)
Manufacturing	1,090,207		1,090,334	\$ -	(0%)
Wholesale Trade	1,165,524		1,177,638	\$ (12,000)	(1%)
Retail	9,772,832		9,542,534	\$ 230,000	2%
Prof, Scientific, Technical	1,312,008		1,268,701	\$ 43,000	3%
Healthcare & Assistance	2,030,077		2,039,337	\$ (9,000)	(0%)
Accommodations / Food Svc.	1,917,938		1,865,534	\$ 52,000	3%
Other Services	2,763,862		2,708,040	\$ 56,000	2%
Misc./ Unclassified	2,315,487		2,152,943	\$ 163,000	8%
Total	24,967,063		24,361,047	 606,000	2.5%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

City Clerk December, 2013

- **♣** 38 new business registrations were issued during the month of December, 2013.
- **♣** 2,147 business registration renewals were processed.
- ♣ 60 requests to inspect public records were processed.
- Clerk and Deputy City Clerk sponsored a booth at Animas Valley Mall on December 7 to promote the upcoming Election.
- ♣ Clerk spoke to the members of Tres Rios Rotary on December 12, 2013.
- Brochures regarding the upcoming election were mailed with the December utility bills.

## **AGENDA ITEM LIST**

**NOTE:** The items listed are tentatively scheduled and are subject to change.

## 1/14/14 CC

\*Minutes – 12/10/13 CC & 12/17/13 WS

Unfinished Business – Masada House [tabled 11/12/13 & 12/10/13] (Holton)

Unfinished Business: Park Ranger ordinance [tabled 12/10/13] (Burnham)

P&Z x1

## 1/21/14 WS

Election Notice (D. Smylie)

Audit presentation by Moss Adams (Eric/Mason)

East Main Street Traffic Report (Mayes)

Annexation – US64 area East (Holton)

Cancellation of the March 4 Work Session due to Election (D. Smylie)

Closed/Open – RFP for GPS Field Inventory for FEUS (Benson)

Closed/Open – RFP for outage management & interactive voice response systems (Benson)

## 1/28/14 CC

## 2/4/14 WS

2nd Quarter Financial Presentation for FY14 (Mason)

## 2/11/14 CC

2/18/14 WS

## 2/25/14 CC

3/4/14 WS – Cancel due to Election

3/10/14 – 6:00 p.m. Swearing-In Ceremony & Organizational Meeting

#### **Administration Activities:**

- 1. Staff continues working on two annexation proposals.
- 2. Various Departmental staff attended Fred Pryor training.

## **Building Inspections Activities:**

## Permits were issued for the following projects:

- 1. Tenant improvement remodel for Souder Miller and Associates, 401 West Broadway Street.
- 2. Radosevich Car Wash, 5530 East Main Street.
- 3. Interior remodel for Ziems Ford Corners, 5700 East Main Street.
- 4. New Nestle Kiosk in Animas Valley Mall, 4601 East Main Street, Space No SP003.
- 5. Exterior remodel for Frontline Mission, 129 North Behrend Avenue.
- 6. Eight (8) building permits for new single family residences.

## Plans are currently under review for the following projects:

- 1. New McDonalds, 1608 West Main Street.
- 2. Reviewing revised plans for New Buffalo Wild Wings, 2700 East Main Street.
- 3. New Texas Roadhouse in Animas Valley Mall, 4601 East Main Street, Space No 190.
- 4. New office building for Gary Risley, 2700 Rabbitbrush Drive.
- 5. Tenant improvement remodel for WBR Properties, 2700 Farmington Avenue, Building "C", Suite 2.
- 6. Tenant improvement remodel in Animas Valley Mall for Hot Topic clothing store, 4601 East Main Street, Space No. 950.

The Division issued a total of 67 building permits with a valuation of \$3,298,857, completed 7 final inspections on nonresidential construction, 5 final inspections of new single family residences, and performed a total of 492 inspections.

## **Planning Division Activities:**

- 1. Staff accepted, reviewed, processed, and/or presented the following: 4 rezone petitions; 4 SUP petitions; 1 annexation petition; 1 preliminary plan; 4 ARB variance petitions; 11 summary plats; 2 abandonment plats; 1 annexation plat; 1 temporary use permit; 3 zoning verification letters; 1 auto certification; 18 business license zoning verifications; 4 address verification/assignments; 4 San Juan County address assignments; 2 electrical affidavits; 15 UDC violation complaint inspections; 13 UDC violation complaint re-inspections; 2 zoning code violation letters; 1 UDC violation court case (dismissed); 3 public records requests; reviewed 67 sets of building permit plans for UDC compliance; and, met with 59 counter visitors to answer inquiries and/or approve permit plans.
- 2. Staff continues to provide assistance to the MRA Commission on various projects and proposals, including the Downtown Gateway Signage Design Project.

## **Community Development Block Grant (CDBG) Activities:**

- 1. Staff continues to develop the community needs assessment report, and continues to administer the fair housing perceptions survey, in preparation of developing the 2014-2018 Consolidated Plan.
- 2. The 2013 Consolidated Annual Performance and Evaluation Report (CAPER) was adopted by the City Council on December 10, 2013, and has been forwarded to HUD.

## **Metropolitan Planning Organization (MPO) Activities:**

- 1. On December 3, staff attended two statewide meetings: Integrating Performance Measures into Planning and the NMDOT Strategic Highway Safety Plan kickoff meeting.
- 2. On December 9-10, staff attended a statewide meeting to review the traffic count standards manual and other count requirements. Staff also attended the MPO Quarterly to review current activities pertaining to all statewide MPOs.
- 3. On December 19, the Technical Committee recommended approval of a TIP amendment, an amendment to the JPA, the annual meetings resolution, and a budget amendment to the annual work program.

## Administration

1. APPA DEED Board Meeting – award of APPA scholarships and grants.

### **Business Operations**

- 1. San Juan Reclamation Trust funding target for the City of Farmington of \$477,339 for 2013 met with transfer of \$87,600 in December 2013.
- 2. Contracts submitted to industrial customers for execution.

### **Customer Care**

- 1. Finalized newsletter research and prepared report for PUC input.
- 2. Presentation to Rocinante High School's Life Management Class on obtaining utility service.
- 3. 74 LIHEAP payments received.

## Compliance - NERC/WECC, Environmental, Safety:

- 1. NMED Air Quality Bureau compliance scheduled to conduct a routine facility air quality inspection at Animas Plant the third week of January, 2014
- 2. Industrial Pre-treatment Permit (Wastewater/blow down water to POTW plant) routine inspection was conducted on December 12, 2013 by CH2M Hill local personnel. No compliance issues were noted.
- 3. Notice from WECC for Annual Self-Certification for 2013.

## **Engineering:**

- 1. Pending SCADA point-to-point check out, Turley substation, as it pertains to distribution is now tested and fully functional.
- 2. Design of the 115kV line from West Loop to Hood Mesa is complete, pending a bill of material. A contractor will be sought to construct the line.

## **Transmission and Distribution:**

## Construction/Maintenance:

- 1. Completed 5000' of 3-phase underground for phase 2 of Little Creek Subdivision.
- 2. Relocated three 69kv structures for State Highway project on US64.
- 3. Started 3-phase underground for Tesla charging station, awaiting contractor to pour concrete pad for transformer placement.
- 4. Major Transmission line maintenance performed on the Hood Mesa to Fruitland 115KV line.
- 5. Lee Acres Substation taken out of service in preparation for power transformer replacement.

#### Relay/Meter:

- 1. Substation communication circuits cutover and testing for SCADA/EMS replacement.
- 2. Final commissioning and testing on Fruitland Substation rebuild.

#### Generation.

- 1. Installed temporary air heaters at BV and placed plant back on line on 12/3.
- 2. Approved GE's design for modifications to the air inlet heating system.
- 3. On –going SJGS BART Settlement conference calls. Mediation dates set in January.
- 4. Confirmed Siemens' acceptance of FEUS proposed terms for a FY2015 payment schedule for the Nov. 2014 APP CGT Level B outage.
- 5. Directed Canyon Hydro to begin Navajo runner fabrication on 12/2.
- 6. Tested Navajo Hydro unit's auto synch controls on 12/4.
- 7. Initiated research into Generation Division predictive maintenance program improvements.

#### Fuel Sales & Purchases:

1. Animas total estimated gas sale -8,500 mmbtu; Bluffview total estimated gas sale -20,400 mmbtu.

## **Control Center:**

- 1. Completed replacement of SCADA/EMS systems for Primary and Backup Control Centers.
- 2. Completed System Operator training on new SCADA/EMS systems.
- 3. Outage/Call management system in the evaluation phase in the RFP process.

## **System Outages:**

Sullivan substation Circuit 609 opened and locked out, outage was caused by trees in line. 1688 customers affected for 47 minutes.

## **Operating Statistics:**

Animas Plant MWh: 14,076 Bluffview Plant MWh: 38,954 Navajo Plant MWh: 0 San Juan Plant MWh: 19,475

WAPA MWh: 10,354 Purchase MWh: 18,142

Average Purchase Price: \$48.13 /MW Purchased Power cost: \$873,747

Peak Demand MWh: 163 incr(decr): (4.68)%

Monthly System Energy MWh: 101,245 incr(decr): (1.02)%

Fire Department December, 2013

CALL TYPE	NUMBER OF RESPONSES	
Structure Fires	5	
Vehicle Fires	2	
Brush/Grass Fires	1	
Rubbish/Dumpster Fires	5	
Other Fires	1	
Rescue/Emergency Medical	425	
False Alarms	29	
Mutual Aid Given	1	
Hazardous Materials Respons	se 10	
General Hazard Response	14	
Other Responses	168	
TOTAL	661	

## **TRAINING**

- EMS Shift Training: University of New Mexico online pediatric trauma and medical review
- Officer: TeleStaff (staffing program) update training
- Officer: Command and control on-going training
- Engineer: Winter driving considerations
- Firefighter: City Safety conducted hearing conservation training
- San Juan College Fire Officer 1 class
- New hire education 4-week orientation and training session
- Hazardous Materials Team: Annual 3-day refresher
- Tech Rescue Team: Annual confined space refresher
- Technical Rescue: Equipment maintenance conducted by C-Shift personnel
- Hazardous Materials: Equipment maintenance conducted by A-Shift personnel
- Wildland Team: Equipment maintenance conducted by B-Shift personnel

## **MISCELLANEOUS**

- Numerous public events, station tours, and fire safety talks.
- San Juan College EMT students performed ride-alongs as a class requirement.
- On-going fire company business inspection program.
- Fire Department members participated with S.W.A.T.'s monthly training activities.
- Coats for Kids at Fire Station 6.
- Members of the Fire Department, in coordination with the Police Department and the Office of Emergency Management, performed hazard assessment and trainings for the Farmington Schools.
- Blue Cross Blue Shield health insurance meeting.

### Vehicle Maintenance Division:

Vehicle Job Orders Completed
Service Calls Completed
21

## Building & Maintenance Division:

Active Job Orders
 Completed Job Orders (Month)
 Completed Job Orders (YTD)
 1,417

## Red Apple Transit Division:

Ridership (Month) 10,156
 Ridership (YTD) 138,718

#### Maintenance Projects:

- Cabinet shop finished and installed desk furnishings for the Public Works Director's office.
- Repaired scoreboard and deck lights at Aquatic Center.
- Finished up work at the Middle Mesa Radio Tower
- Painted two offices at IT
- Numerous service calls related to heating, plumbing and roof leaks associated with increased cold.

#### Vehicle Maintenance:

• Requisitions for new vehicle purchases for FY2014 have been completed.

## **Status of Construction Projects:**

- Animal Shelter: VIP ribbon cutting is scheduled for January 10, 2014. The slab for the crematory has been
  poured and the crematory has been delivered. Final placement and remaining enclosure construction still to be
  completed.
- Museum Expansion: The project is near completion. Some detail items still to be finished including snow melt system on roof in anticipated trouble spot, roll up door and additional concrete pads at outside stairs.
- Fire Station: The architects for the fire station project have identified some modifications to the design in an effort to cut some construction costs without impacting the functionality of the buildings. These changes will be reviewed with council in January.

## **Four Corners Regional Airport**

December, 2013

(Percentage Change YTD)		
Enplanements:	1217	Down 17.99 %
Deplanements:	1282	Down 15.30 %
Air Traffic Operations:	2438	Down 2.4%
Fuel Flowage (gallons):	56,104	Down 13.1%
Car Rental Revenue (Nov):	\$10,423.06	Down 6.4%
Restaurant:	\$6299.81	Down 15%

## **PERSONNEL DIVISION**

Job Openings:

Regular/Full-Time - 19 Temporary/Seasonal - 1 Inter-City Regular/Full-Time - 1

Total = 21 open positions

Terminated Employees: 15 Full-time; 3 Temporary/Seasonal New Employees Hired: 6 Full-time; 4 Part-Time/Seasonal

## **PAYROLL**

PP# 25		PP# 26	
Direct Deposits	873	Direct Deposits	860
Regular Checks	96	Regular Checks	91
Total Checks printed	969***	Total Checks printed	951**
Gross Pay	\$1722417.72	Gross Pay	\$1788096.14
Net Pay	\$1111998.51	Net Pay	\$1160785.56
Regular Employees	723	Regular Employees	726
Temporary Employees	231	Temporary Employees	233

<sup>\*\*</sup> Note: This includes supplemental and garnishment/child support checks

## **HR GENERAL**

- Developing Training outline specific to HR positions (selection of training sources)
- Continue Police Chief Recruitment in conjunction with CB&A
- Test online application software with HR job opening.
- Provided on-site diversity and harassment training.

<sup>\*\*\*</sup> Note: This includes supplemental checks for clothing allowance for Police and Fire.

## **Continuing projects:**

- · Folder Structure (Energy server)
- · KBOX Agent Push (Cleanup errors)
- · Configuring New PC's for various Departments
- · 12 new computer installs, 5 Laptops
- 2 New Printers
- · Water Rights Database
- · Volunteer Database (PRCA)
- · Fiber Projects (65%)
- · Extreme Network Training
- · Fiber to Gateway Museum
- · Fiber to Indian Center
- · Order more Computers
- · Training
- Upgrade Firmware on Extreme Switches
- · Upgrade Sites to 440 Extreme Switches
- · Communication Manager Upgrade
- Museum Expansion
- · MOC Expansion New switches ½
- · MOC Expansion 15 new phones
- Move Museum Phone/Network equipment
- · New Wireless Devices (5) PD-Safety City
- · Polycom Device for Safety City
- · Water Treatment II Gate Connectivity (85%)
- · New Computers Fire (7/8)

## **Completed projects:**

- · Setup New Users
- · Completed helpdesk calls for various departments.
- 5 workstation Hardware Failures, 0 server crash, 2 monitors
- · 4 New Printer Setups, 0 plotters
- · 3 Virus infections 0 Malware
- · Installed New Switch in Computer room. New Subnet
- · Moved Legal over to new switch
- Installed new Extreme Switch monitoring software Ridgeline
- · Installed New Switch (1/2) for MOC Expansion. New Subnet
- Installed Point to Point devices between Water Treatment and Fire2
- Trace Phone and setup new extension for Public Works Director
- · Fixed Senior Center Phone issues
- · New Animal Shelter Computers setup and phones
- · Moved Back locations to backup server (cofbksvr01)
- · Swapped Out Animal Shelter wireless
- · Email Conversion and issues
- · Several phone issues and office moves

Library December, 2013

# DECEMBER 2013

Farmington Public Library

MONTHLY REPORT

# LIBRARY VISITORS



Farmington Public Library - 27,352 (Daily Average 943)

\*\*\*\*

Shiprock Branch Library - 1,303 (Daily Average 65)

\*\*\*

Power Library - 588

# **COMPUTER USERS**



Farmington Public Library Daily Average - 180



Shiprock Branch Library Daily Average - 22



**Power Library** 



... just a note to let you know that the Library staff is super. I received help from Robert....not with a security problem, but help in finding two items. He suggested that I try the Teen Zone and even took me there. He went out of his way to be helpful. He and others on the staff have a wonderful, helpful attitude...

# **OPEN HOURS**



# **CHECKOUTS**

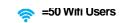
Daily Average 1,053

Farmington Public Library 30,533

Daily Average 19 Shiprock Branch Library

Daily Average 107

WIFI USERS





Wifi is only available at the Farmington Public Library

I was able to find what I needed and received great service from the circulation desk sta~. Thank you!

- Sue Ann

Your service was wonderful and I enjoy using the library. Thanks!
- Diane



- Martha

		(Month last year)	(Month this year)	
Aquatic Center	MLY	MTY	YTD FY13	<b>YTD FY14</b>
Lifeguard Certification	no class	no class	6	12
Swimming Lessons	no class	no class	440	415
Public Swimming Single Payment	981	826	14,869	14,675
Public Swimming Pass Users*	331	146	3,215	1,329
Aquacise (Lions)	257	251	2,762	2,498
Arthritis (Lions)	70	76	658	849

<u>Note:</u> \*In June of 2012, we promoted half price pass sale which increased the number of pass holders per family. Lions Pool was closed for 3 weeks during FY13 to re-plaster pool surface. One employee has taken the Water Safety Instructor Training Course in order to teach swimming lessons; we will offer classes in January. We had two grants last year that allowed us to give free swimming lessons to low income families, this increased our lesson registration.

Bonnie Dallas	MLY	MTY	YTD FY13	YTD FY14
Congregate Meals Served	3,098	3,600	21,417	21,955
MOW Deliveries*	2143	2,443	12,857	14,607
Silver Fitness Center	350	476	2,825	3,545

<u>Note:</u> The Silver Fitness Center enrolled 7 new members, and the lunch program added 42 new members. The Senior Center hosted the Annual Christmas Dinner for 450 seniors. Medicare Part D Clinic assisted 250 seniors with their insurance and closed on December 7. The New Years' Eve Party and Dance had 70 participants having a great time dancing to the band "Off the Interstate."

Civic Center	MLY	MTY	YTD FY13	YTD FY14
Festival of Trees	7,985	4,450	N/A	N/A
Bar D Wranglers Christmas Jubilee	575	415	N/A	N/A
Moscow Ballet	N/A	626	N/A	N/A
Mariachi Christmas	N/A	225		
New Year's Eve Celebration	N/A	150		
Room Rentals - Paid Events	75	78	371	350
Free Events/Meetings	49	31	294	270
<b>Crouch Mesa Community Center</b>	MLY	MTY	YTD FY13	YTD FY14
Daily Use	291	471	832	1,967

Note: Numbers are up at this facility due to better marketing at the schools. CMCC is located at 4500 Wildflower Mesa Drive and operating hours are 3-6pm Monday through Friday and 10-6pm on Saturday. Students enjoy the facility's daily mystery activity, small computer lab and library, as well as a ping pong & foosball table. "Keep it Clean" classes are offered the third Tuesday of every month from 3:30-4:30pm.

Farmington Clean and Beautiful	MLY	MTY	YTD FY13	YTD FY14
Keep It Clean at SPCC	6	7	6	7
Christmas Tree Recycling (Annual)	1 event	1 event	1	1

<u>Note:</u> The annual Christmas Tree Recycling event began December 25, 2013 and will run through January 12, 2014. Natural trees are dropped off by patrons at Berg Park and/or Fire Station #5 for recycling. The trees are turned into mulch and used in the parks.

<b>Indian Center</b>	MLY	MTY	YTD FY13	YTD FY14
Indian Center Total Customers	2,417	2,023	15,978	18,777
Restaurant Customers	1,927	2,380	10,268	11,657

<u>Note:</u> Three hundred people including vendors and volunteers made for a successful Christmas Arts & Crafts sale. The Indian Center was honored to host a Christmas dinner celebrating the nation's Navajo Code Talkers, approximately 75 guests were in attendance. A winter Navajo Shoe Game will be held at the Civic Center on January 24th. Miss Indian Farmington 2014-2015 applications are now available at the Indian Center.

#### **Marketing**

**Special projects:** Looking at restructuring goals and tasks for marketing and advertising. Invitations and programming is in progress for the January 10<sup>th</sup> Ribbon Cutting at the Farmington Regional Animal Shelter. Continue to collect and assemble division catalog items, and details for the April - July Big Book of Events for PRCA. The Mindmixer website maintenance continues. Gateway to Imagination National Juried Art Show materials are being built and distributed.

**Note:** Restructuring ongoing distribution of Media Releases, Ads, Patron mails, and related materials for department events.

Museum	MLY	MTY	YTD FY13	YTD FY14
Museum General Attendance	11,929	4,440	89,738	70,302
Volunteer Hours	555	321		
Museum Store Revenue	\$5,073	\$6,428		

<u>Note:</u> The Farmington Museum is winding down on its construction project with more final touches complete: the ceiling is painted, walls are finished, and lighting installed. A series of Christmas Crafts workshops were presented at the Farmington Museum. The Museum also presented an Astronomy Night on Dec 14 with over 300 visitors participating in all kinds of activities related to astronomy including the Stardome, the Museum's portable planetarium.

#### **Parks Operations**

**Retirements:** PRCA had 3 key employees retire this month; Jim Henrie, Parks Superintendent with 30 years, Shawn Lyle, Cultural Affairs Superintendent with 25+ years, and Ronnie Johns, Operations Small Engine Mechanic with 25+ years.

**Community:** Boxes of food were collected and distributed to 3 families to help with their Christmas Holiday needs.

**Special Events**: Crews set up for River Glo and maintained five fire pits. Tables and chairs were delivered to the Aquatic Center for 2 swim events. Crews set up at Orchard Plaza for a very chilly Reindeer Romp/North Pole Stroll and promptly tore down after the event concluded. The first Parks Operations float was entered in the Christmas Parade and took 1st place in the Commercial entry.

**Training:** Employees were trained in incident reporting, personal protective equipment and hearing conservation.

**Interviews:** Interviews were held for a Graffiti Tech and Small Engine Mechanic and successful candidates are awaiting final approval to start.

**Graffiti Reports:** 30 reports were generated, 26 were removed and 4 are awaiting release forms from property owners.

Pinon Hills	MLY	MTY	YTD FY13	YTD FY14
Golf Rounds	758	952	18,644	16,685
Pro Shop Commission	\$399	\$631	\$10,315	\$10,416
Food & Beverage Commission	\$347	\$592	\$24,768	\$22,251
Golf Revenue	\$19,835	\$21,939	\$475,018	\$431,452
Total Facility Revenue	\$20,581	\$23,162	\$508,102	\$464,119

<u>Note:</u> Warmer weather helped push rounds and revenue past December 2012's totals. Year-to-date totals continue to lag behind 2012, but hopefully the winter weather remains above average and we continue to benefit from the Colorado courses being closed.

#### **Parks Planning**

**Farmington Regional Animal Shelter:** The balance of plant materials were flagged on site for spring planting. **Accreditation Report:** In pursuit of accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA), compliance evidence was collected for the "Facility and Land Use Management" and "Planning" sections of the National Accreditation Standards.

**Transportation Alternative Program (TAP):** Forms, estimates, and support information were completed in order to begin the Cooperative Agreement Process and to determine if cultural and environmental reviews are required for the Southside River Road Trail.

**Wildfire Protection:** A meeting on Wildfire Eradication in targeted park lands was coordinated with Farmington Fire Department and County Agents.

Recreation Center	MLY	MTY	YTD FY13	YTD FY14
Racquetball Courts	598	638	3,362	3,238
Gym:				
<ul> <li>Open</li> </ul>	417	594	2,539	2,739
<ul> <li>Programs</li> </ul>	742	694	4,597	5,070
Customer Contacts (counter)	267	356	3,110	3,438
Special Events/Athletics				
Family Holiday Craft Workshop			17	16
Jingle Bell Jamboree			-	119
<ul> <li>Reindeer Romp &amp; North Pole Stroll (Participants</li> </ul>			159	173

<u>Note:</u> The first Jingle Bell Jamboree, a combined holiday event with SPCC and the Aquatic Center. It took the place of the Recreation Center's former program, Santa's Candy Cane Christmas, at which we had an attendance of 208 in 2012.

Sycamore Park Community Center	MLY	MTY	YTD FY13	YTD FY14
Adult Activities	70	89	613	851
Kid's Activities	222	462	2,915	4,986
Facility Rentals	77	102	485	542
Visiting Patrons	4,988	6,644	44,191	52,293
Holiday Delight	186	143		

<u>Note:</u> We helped with the Jingle Bell Jamboree, a combined Christmas event with the Recreation Center and the Aquatic Center. Last year we had 347 at Breakfast with Santa. Usage numbers are up in relation to increase in rentals and daily usage. Holiday Delight event numbers were down due to low family turn out in relation to the dance recital.

## **Patrol**

12/19- Officer Ahlm and his trainee, Officer DeMar, conducted follow up on a residential burglary. Their follow-up led them to 6006 McKinsey. Their investigation ultimately led them in obtaining a search warrant for the premises regarding stolen property (13-64579).

We also spent the first half of the day attempting to locate Veronica Morales. She failed to go to work (teacher's aide) and her three children never went to school. A coworker was concerned for Morales' safety due to Morales making comments about her husband Frank Morales. She stated Frank had threatened to kill her the day before. After searching for Mrs. Morales for most of the day Officer Booker was able to locate her and her three children.

At approximately 1420 hours we were dispatched to Alsco in reference to an ex-employee with a firearm. Long story short the employee, Ronald Hipsher, arrived at Alsco and took the boss to a back room and locked the door. Hipsher pulled out a revolver and pointed it at the bosses head a told him he was going to make him hurt like he hurt. During the altercation another employee walked into the office at which time Hipsher pointed the gun at her. Hipsher eventually left Alsco and stated he was going to kill the doctor who failed to help him. The hospital was placed on lock down and after searching the area for him officers located him across the street at the long term care building sitting in his car. He was arrested without incident. The handgun was also located on the driver's seat in the vehicle. Hipsher was arrested and taken to the hospital for an evaluation. He currently is at the hospital with a hold on him.

12/25- Today was not the quite day we had all hoped for. Most of our morning consisted of calls that began on grave yards. First thing in the morning we were called back to West Hopi Street in regards to Charles Teague being home. The grave shift had obtained a felony warrant for Teague regarding Battery on a HHM, Assault on a HHM, and a number of other charges. The graveyard shift advised Teague was possibly armed and to use caution. After talking to Teague on the phone for several minutes he agreed to step out of the house. Teague was then taken into custody without any acts of violence or aggression. He was transported to the hospital (cut his wrists) and once he was cleared for jail he was booked on his warrants. He was also served with a restraining order.

Shortly after arresting Teague we were dispatched to a warrant subject. The subject was former officer Michael Pettyjohn. This again was a continuation of the previous night's events. Apparently Pettyjohn had battered his wife and held her against her will. The grave yard shift also advised he was possibly armed as the victim advised he armed himself with two handguns. We were notified of Pettyjohn's location and we were able to obtain phone contact with him. Pettyjohn came out of the house and gave up peacefully. He was booked on the warrants. There was also a Restraining Order served on him.

Later in the day we were dispatched to Space 42 at the Woodland Mobile home park off of Auburn. Upon arrival officers made contact with the victim who reported she was strangled by her boyfriend. She also advised he possibly had a handgun in his bedroom with him. Officers entered the residence to contact the suspect, Luke Tso, and observed an empty hand gun holster with a magazine and ammunition. Officers announced for Tso to come out and speak with them, but he never did. Tso never spoke to us and we were never able to communicate with him. The SWAT team was called to the scene to help with the barricaded suspect. Captain Calkins arrived on scene shortly thereafter. It was decided we did not have any exigent circumstances to force entry into Tso's bedroom to apprehend him. Therefore, we backed out of the area and left the scene. Officer Christensen obtained an arrest warrant for Tso for felony battery on a HHM.

## **Detectives**

12/8- Farmington detectives were contacted by an inmate of the SJCDC, who said she had information on a missing person. She advised she had knowledge of Gabrielle Joe being stabbed to death and her body being dumped on the reservation. Detectives interviewed the inmate and ultimately located skeletal remains south of the Chaco plant on Hwy 371. It was determined that the crime took place on the reservation on or about October 20, 2013. Both the SJCSO and FBI were involved in locating the deceased and the FBI will be taking over the investigation. Two of the three suspects are currently incarcerated at the SJCDC on other charges.

12/15- Randy McKenzie's sister contacted the Farmington police after learning about posts made on Facebook regarding him being "murdered." Police immediately began an investigation. On December 17, Farmington police detectives issued warrants for 46-year-old Sabrina Pacheco, 33-year-old Angel Barney Mares, and 24-year-old Mark Hinojos. Pacheco and Mares were both arrested earlier that day for tampering with evidence and conspiracy to commit tampering with evidence. Each is being held on a \$200,000 bond. At approximately 6:30 that evening, Hinojos was located at the San Juan Apartments in Farmington. On Tuesday, December 17, United States Marshalls arrested Mark Hinojos for the murder of 39-year-old Randy McKenzie. He was arrested on murder in the 2nd degree, tampering with evidence, and conspiracy to commit tampering with evidence. He is being held on a \$750,000 cash bond.

- Foothills Widening Project Holmes Drive to Lakewood; public meeting scheduled January 9, 2014, 7:00 pm at Country Club Elementary, 5300 Foothills Drive.
- Farmington Reach Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress.
- Piñon Hills Boulevard East -- Bohannan-Huston engineering/design ongoing; Phase 1 construction plans in process; NMDOT -- FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); awaiting NMDOT approval to acquire right-of-way takes on the north side of Piñon Hills Blvd / Main intersection; awaiting reimbursement.
- Storm Cleanup: *FEMA 2010* all work complete; finalizing summary reports; *September 2013* street division crews continue sweeping, blading, and cleaning street crossings while Consolidated Constructors completed cleaning Hubbard Pond and Hood Arroyo between Main and Hubbard; and, will resume Hood Arroyo debris removal in January.
- Miscellaneous projects: *La Plata Highway waterline project:* received BLM permit, awaiting NMDOT permit (submitted additional data requested by NMDOT for Archaeological and Cultural Survey).
- Off-site Sewer & Lift Station Improvements Sun Western Contractors, completed.
- NMDOT FY13 MAP Project Apache Street Resurfacing, Auburn to Butler; submitted NMDOT reimbursement request.
- COF Master Drainage Plan: HDR Engineering kick off meeting for the Alternatives Evaluation Workshop to address flooding issues to be held in January.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* includes sidewalk improvements for Apache, McKinley and NE Elementary schools, design completed, awaiting NMDOT approval for bid process; *Phase 2 Infrastructure* includes sidewalk improvements for Animas and McCormick Elementary schools; Lee Engineering completed design; awaiting NMDOT approval for bid process. Anticipated bidding for projects spring 2014 with construction summer 2014.
- East Main Adaptive Traffic Signal Control System: URS revised report submitted to NMDOT for review and approval. URS has submitted additional information requested by FHWA.
- Traffic crews continue routine signal maintenance, sign straightening and signal communications upgrades. Sign Replacement project -- ongoing. Crosswalk markings, Detector Loop installations and stop bar installations weather dependent. Piñon Hills/Dustin traffic signal design complete, underground conduit installed, materials on order. Continue working with vendor on proper integration between existing traffic software and new Police Department software, Lexis/Nexis Ecrash.
- Streets: Heavy Equipment and truck crews are rebuilding and blading dirt streets after the rainstorms and
  hauling materials as needed. Crews are currently working in Glade Wash. Asphalt crews are patching
  street cuts with recycled asphalt and continue repairing potholes with pothole machine or bag mix.
  Sweepers are cleaning up after the storm, sweeping residential areas and arterial streets. Roadside crews are
  cutting weeds, spraying herbicides on concrete medians, around guard rails, gravel medians and right-ofways. Concrete crews continue repairing sidewalk and curb and repairing washed out areas, weather
  dependent.

Safety December, 2013

## **Compliance Division Activities:**

• Attended a variety of city department safety meetings and responded/conducted training in response to requests.

- Training sessions: Incident Reporting, PPE/Hazard Recognition, Noise and Hearing Conservation.
- Conducted Spot inspections
- Initiated End Of Year Reviews

**December Training Sessions Attendance:** 

TRAINING COURSE	ATTENDANCE
Noise and Hearing Conservation	100
Incident Reporting	57
Hazard Recognition and Personal Protective Equipment	30
Total	187

# **September Incidents:**

12 Incidents reports received with 2 of them OSHA recordable: FEUS 1, Fire 1 YTD OSHA Recordable incidents: 62