

The October 2018 **Gross Receipts Tax** report is shown below. October reflects August business activity.

	<u>Month</u>	<u>YTD</u>
October FY19 GRT Received (Gross)	\$ 4,089,890	\$ 17,531,103
October FY19 Budget	\$ 4,542,238	\$ 18,072,514

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of October	(10.0%)	(\$ 452,348)
Fiscal Year To-Date	(3.0%)	(\$ 541,411)

**GRT - Major Sectors  
Month-Over-Month Comparison  
October - FY2019**

Single Month	October FY19	October FY18	\$ Change	% Change
Mining, Oil, Gas	\$ 136,833	\$ 252,225	\$ (115,000)	( 46%)
Construction	287,032	301,697	(15,000)	( 5%)
Manufacturing	179,043	146,696	32,000	22%
Wholesale Trade	132,663	144,786	(12,000)	( 8%)
Retail	1,673,771	1,705,453	(32,000)	( 2%)
Prof, Scientific, Technical	172,227	187,136	(15,000)	( 8%)
Healthcare & Assistance	226,924	368,408	(141,000)	( 38%)
Accommodations / Food Svc.	421,439	408,775	13,000	3%
Other Services	428,965	534,986	(106,000)	( 20%)
Misc./ Unclassified	430,994	405,159	26,000	6%
Total	\$ 4,089,890	\$ 4,455,321	\$ (365,000)	( 8.2%)

**GRT - Major Sectors  
Year-Over-Year Comparison  
July - October FY2019**

4 Month Period	FY19 YTD	FY18 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,083,756	\$ 1,289,572	\$ (206,000)	( 16%)
Construction	1,133,063	1,255,523	(122,000)	( 10%)
Manufacturing	720,659	649,570	71,000	11%
Wholesale Trade	526,189	603,002	(77,000)	( 13%)
Retail	6,869,501	6,915,306	(46,000)	( 1%)
Prof, Scientific, Technical	718,905	764,091	(45,000)	( 6%)
Healthcare & Assistance	1,217,408	1,049,159	168,000	16%
Accommodations / Food Svc.	1,664,465	1,602,469	62,000	4%
Other Services	1,859,650	1,809,453	50,000	3%
Misc./ Unclassified	1,737,508	2,124,420	(387,000)	( 18.2%)
Total	\$ 17,531,103	\$ 18,062,565	\$ (532,000)	( 2.9%)

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Wst Mgt., Entertainment

## Requests for Information

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2017	29	39	54	43	33	61	39	66	49	36	39	30
2018	42	56	47	45	49	62	40	43	40	52		

## Business Registration

### New Registrations

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2017	22	34	49	40	41	30	36	27	29	34	27	34
2018	48	26	32	36	39	40	25	22	26	32		

### Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2017	514	222	247	75	14	18	6	9	3	2	19	1884
2018	591	224	182	136	37	18	12	5	5	2		

## Liquor Licenses

### New Licenses

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2017	0	2	0	1	0	0	1	0	0	0	0	1
2018	1	0	1	0	0	0	0	0	0	3		

### Renewals

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2017	0	5	1	0	0	34	0	0	0	19	1	0
2018	2	3	1	0	0	34	0	0	2	18		

Renewals are due in February, June & October depending on the type of State License issued.

## Visitors "Checked In" at City Hall

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2017									126	144	111	112
2018	140	117	121	124	167	77*	89*	48*	49*	203		

\*Executive Conference Room closed for construction

**AGENDA ITEM LIST**

**NOTE:** The items listed are tentatively scheduled and are subject to change.

11/27/18 CC

\*Minutes - 11/13/18 CC

\*Recommendation from the Liquor Hearing Officer - Arches (Smylie)

\*Chattel listing (Quintana/Mason)

Recognition of CoF employees (Burke)

P&Z x3 (Holton)

Presentation and direction to staff re: OHV and MTB trail connection and award (Styron/Benson)

Appointment to the Library Board (Mayor)

Removal of Ex-officio members from the CRC (Mayor)

Proposed ordinance - UDC amendment re: Special Use Permits (discussion) (Breakell)

PNM IRP presentation (Breakell/Germaine Chappelle)

Resolution re: Municipal Officers Election Day (Smylie)

Closed/reopen re: RFP for water and sewer improvements on W Main St (Potter)

Closed pending litigation (PNM IRP) (Breakell)

12/11/18 CC

\*Minutes - 11/27/18 CC

\*Bid - pole-mounted transformers (Purchasing)

\*Resolution commemorating changes to the Election District Map (Smylie)

Recognition of Steve Kinsey (Mayor)

Public Hearing and Resolution re: 2017 CAPER (Holton)

Presentation regarding Bisti Bay Waterpark (Styron/Baird)

Ordinance - UDC amendment re: Special Use Permits (final action) (Breakell)

No P&Z (11/29 meeting canceled)

12/18/18 WS

Presentation of the draft MRA Plan update (Holton)

Appointment to MPO Policy Committee (Mayor)

12/25/18 CC - Canceled/Advertised01/08/19 CC

\*Minutes - 12/11/18 CC & 12/18/18 WS

\*Resolution adopting the New Mexico Municipal Records Retention Schedule (Smylie)

**Building Inspections Activities:**

Permits were issued for the following projects:

1. Tenant Improvement, Let's Bounce, 714 W Main Street.
2. Tenant Improvement, Human Services Department, 1800 E. 30th Street.
3. Tenant Improvement, Warehouse Addition, The Floor Trader, 5013 East Main Street.
4. New Construction, Shop Building, Melloy Honda, 5301 E. Main Street.

Plans ready to permit:

1. New Construction, La Quinta Inn & Suites, 4300 English Road.
2. Tenant Improvement, Walmart, 1400 West Main Street.
3. Tenant Improvement, Sam's Club, 4500 East Main Street.
4. Tenant Improvement, Smart Style, 3000 East Main Street, Suite A.
5. Tenant Improvement, Wendy's, 2610 West Main Street.

Plans are currently under review for the following projects:

1. New Construction, San Juan Dental Specialists, 2990 Pinon Frontage Road.
2. New Construction, Villa View Condo, 8 Plex, 3401 Victoria Way, Bldg. 5000.
3. New Construction, Dollar General, 4515 Wildflower Parkway.
4. Tenant Improvement, Tales at Tomorrow Café, 220 West Main Street.
5. Tenant Improvement, Dispensary, 3024 East Main Street, Bldg. A.

The Division issued a total of 87 building permits with a valuation of \$1,632,605, issued 2 building permits for new single-family homes, issued 1 building permit for a new commercial building, performed 1 final inspection on a new single-family home, performed 1 final inspection on a new commercial building, and performed a total of 320 inspections. The Division also processed 6 public record requests.

**Planning Division Activities:**

Staff accepted, reviewed, processed, and/or presented the following: 1 variance petition; 3 summary plats; 1 zone change; 1 UDC text change; 5 address verification/assignments; 4 zoning verification letters; 20 business license zoning verifications; 5 zoning compliance inspections; 2 re-inspections of compliance; 4 UDC violation letters; 1 pending Municipal Court Case; 19 annual well site inspections; 64 well bond reduction inspections; 1 public record request; reviewed 87 sets of building permit plans for UDC compliance; and, met with 138 counter visitors to answer inquiries and/or approve permit plans. Staff continues to assist the consultants with the MRA Plan Update.

**Community Development Block Grant (CDBG) Activities:**

1. Staff continues to complete and finalize the remaining 2017 Action Plan tasks including updates to project activities in IDIS. The sub-recipients submitted end of the year reports with data.
2. Staff is finalizing the 2017 Consolidated Annual Performance Evaluation Report (CAPER) document. It will go out for public review on November 12 and to City Council for their consideration on December 12.
3. Staff is setting up the 2018 Action Plan project activities and tasks in IDIS.

**Metropolitan Planning Organization (MPO) Activities:**

1. A feasibility meeting for projects submitted for funding under the FFY2020 Plus Congestion Mitigation & Air Quality Improvement (CMAQ) Non-Mandatory Program was held on October 18. San Juan County's project for diesel replacement was deemed feasible.
2. The award letter for the MPO's FFY2019 5303 funding was received from the Transit Bureau.
3. The MPO Technical Committee met on October 10 and received a presentation on FHWA's Safety Transportation for Every Pedestrian (STEP); the Policy Committee did not meet in October.
4. TAP/RTP project applications which had been deemed feasible previously were submitted by the City of Farmington, Farmington Public Schools, and San Juan County. The MPO will submit them to NMDOT.
5. Work continues on the MPO's Bike & Ped Plan Update by the consultant and the members of the Technical Committee.
6. Transition to management of the MPO by NWNMCOG continues.

**Administration**

1. Reliability Coordinator Services attendance of Executive Steering Committee meetings.
2. Evaluation continues on options for SJGS.
3. Welcoming of Westall to the PUC commission.
4. Work related to analysis of potential data center siting.

**Business Operations**

- Attendance of reclamation and decommissioning meetings.
- New service work included Bisti Bay at Brookside Park, and additional homes for NHA.

**Customer Service**

- Completed a web portal demo related to possible electronic bill replacement option.
- Continued work on the new billing contract to be executed by January of 2019.
- Interviews completed for Customer Service Associate (CSA) positions.

**Compliance, Environmental, Safety**

1. Safety: 3 Incidents/ 1 OSHA Recordable Injury in October.
2. Safety: Completed block training sessions.
3. Safety: Attended Human Performance Conference.
4. Compliance: Preparation and Date Scheduling initiated for CIP Mock Audit dates.
5. Compliance: New Hire onboarding into EMS/SCADA team.
6. Compliance: Alarm Task force meetings.
7. Environmental: Several time interval environmental reports submitted.
8. Environmental: Bluffview work to evaluate future generation options at the site.

**Engineering:**

1. Lakeview relay renovation and SCADA replacement is complete.
2. Pole testing has initiated with data being received for evaluation.
3. Estimator work completed for new water park on Dustin Ave.

Customer Inquiries: 45	Estimates: 30	Work Orders Written by EE: 25	Transformer Checks: 19
Meter/Quad Spots: 1	Easements Obt: 6	Work Orders Released by EE: 20	Easements Renewed: 0

**Transmission and Distribution:**

**Construction/Maintenance:**

1. Three large underground projects completed in the Month of October.
2. One overhead project completed for a new subdivision.
3. Began Foothills to Lakeview 115kV pole to pole maintenance on 40 structures.

Maintenance WOs Completed: 120	Construction WOs Completed: 30
Tree Trimming WOs Completed: 85	Customer Trouble calls: 47
Street Light locations maintained: 92	

**Relay/Substation/Meter:**

1. Relay: Powering up Cottonwood Panels.
2. Relay: Completed work at Lakeview substation.
3. Substation: Mesa 2201 Termination repair.
4. Substation: IR scans completed on critical equipment.
5. Meter: Began reprogramming meters from back to Lakeview after completion of work.
6. Meter: Completed annual primary meter testing.

New Service Installations: 2	Meters Tested: 173	Power Quality Checks: 6
Meters Verified: 0	Tampering: 1	Disconnect Tags Mailed: 4932
Field Disconnect Notices: 1682	Reg. Hours Reconnects: 26	After hours Reconnects: 273

**Generation:**

1. Owners engineer work related to schedule, and beginning developing of specifications for a future generation resource.
2. Bluffview fall 2018 outage continued through the month with commissioning planned for mid-November.
3. Continued work on a long term generation service agreement related to our combustion turbine.

**Fuel Sales & Purchases:**

- |                                                  |                                                     |
|--------------------------------------------------|-----------------------------------------------------|
| 1. Animas total estimated gas sale – zero mmbtu. | Bluffview total estimated gas sale – 306,000 mmbtu. |
| 2. Animas estimated gas buy back – zero mmbtu.   | Bluffview estimated gas buy back – zero mmbtu.      |

**SCADA/EMS/Control Center:**

1. Attended various meetings and workshops related to system operations.
2. Various updates and patches completed.
3. Worked on various issues to reach resolution with the system operator work group.

**System Outages:**

1. Five Circuit outages in the month of October.
2. Three were weather related.
3. One was vehicle related.
4. One remains under investigation.

**Operating Statistics:**

<b>Statistic</b>	<b>October 2018</b>	<b>October 2017</b>	<b>% Increase/(Decrease)</b>
Animas Plant MWh	13,481	46	29300%
Bluffview Plant MWh	0	29,247	N/A
Navajo Plant MWh	2,828	8,955	(68.41%)
San Juan Plant MWh	13,358	26,140	(48.89%)
WAPA MWh	12,648	5,459	231%
Purchase MWh	40,035	23,375	171%
Purchase Power Cost	\$1,479,583	\$978,908	151%
Avg. Purch. Power Price	\$36.96	\$41.88	(11.74%)
Peak Demand Mw	132	136	(3.03%)
Total MWh System Energy	82,186	86,783	(5.6%)



(Yearly Totals Are Calendar Year)

**Vehicle Maintenance Division: Oct 2018 Oct 2017**

- Vehicle Job Orders Completed 505 570
- Service Calls Completed 30 15
- PM Services Completed 114 119

**Building & Maintenance Division:**

- Active Job Orders 164 217
- Completed Job Orders (Month) 98 161
- Completed Job Orders (YTD) 1,071 997

**Construction Projects:**

Civic Center Construction – 98% - Punch list items, site work, awaiting operable walls  
 City Hall Remodel – 99%. Final trim, gutters, and lighting install.  
 Energy Upgrade Project – 99%. Commissioning and testing. Troubleshooting Civic Center  
 Boys & Girls Club Teen Addition – Demolition scheduled for 11/12.  
 Roof relocation – Portables scheduled to move to site on November 6<sup>th</sup>.  
 Pinon & Miller Property. Contract paperwork, work scheduled to begin on November 14<sup>th</sup>.

**Red Apple Transit**

**Oct 2018**

**Ridership Numbers:**

- Blue: 2883
- Green: 2273
- Purple: 1771
- Red: 682
- Yellow: 1624
- Saturday: 264
- Aztec: 627
- Kirtland: 348
- Bloomfield: 0 *(Bloomfield Route Cancelled until further notice)*
- Dial A Ride 474

**Total Ridership this Month 10,946**

*Total Ridership this Month Last Year: 10,291*

**Total Ridership Year to Date: 100,224**

*Total Ridership Year to Date Last Year: 102,614*

**Ads**

Advertising frames for City department use.

<b>Bus #</b>	<b>Organization</b>
10275	Reserved for City of Aztec, Aztec Sparkles
10276	Public Works Water Shortage Stage 1
10418	Open
10419	Open
10420	Public Works Water Shortage Stage 1
10500	Open
10501	Public Works Water Shortage Stage 1
10502	Open
10541	Open

**Bus Video Camera Systems Meeting**

Met with a regional manager representative in Transit and Law Enforcement to discuss a solid state video recording system for the Red Apple Transit buses. Bus video cameras capture video and audio of exactly what is happening on the bus and lets the driver keep attention to the road. They provide the riders with security and aid in evidence if needed. Further discussion is ongoing with safety being the foremost advantage to a solid state system.



**FOUR CORNER REGIONAL AIRPORT**  
**MONTHLY REPORT - OCTOBER 2018**  
(Current Month Percentage & Y-T-D Percentage Change)

	<i>Current Year Oct-18</i>	<i>Percentage of Change</i>	<i>Previous Year Oct-17</i>
Monthly Air Traffic Operations:	3,495	24.38%	2,810
Y-T-D Traffic Operations:	32,486	9.47%	29,676
Monthly Fuel Flowage (gals):	25,686	-17.68%	31,201
Y-T-D Fuel Flowage (gals):	253,919	-8.17%	276,506
Monthly Car Rental Revenue:	\$3,750.00	-25.00%	\$5,000.00
Y-T-D Car Rental Revenue: (EAN/Enterprise gone Feb, 2018)	\$38,750.00	-22.50%	\$50,000.00

PERSONNEL DIVISION**Job Postings:**

Regular/FT - 18  
 Temp/SN - 11  
 Inter-Division - 2  
 Inter-Department - 2  
 Inter-City - 1

**New Hires:**

Temp./SN - 9  
 Regular/FT - 14

**Terminated:**

Temp/SN - 34  
 Regular/FT - 5

PAYROLL**PP# 20**

Printed Direct Deposits	227
Regular Checks	61
Emailed Direct Deposits	757
Total Checks printed	1,045**
Gross Pay	\$ 1,962,958.73
Net Pay	\$ 1,268,636.80
Regular Employees	737
Temporary Employees	298

**PP# 21**

Printed Direct Deposits	229
Regular Checks	59
Emailed Direct Deposits	760
Total Checks printed	1,048**
Gross Pay	\$ 1,908,851.13
Net Pay	\$ 1,257,877.68
Regular Employees	739
Temporary Employees	290

\*\* Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance

HR GENERAL

- Labor relations and union negotiations
- Completion of Project Search assignments
- Held employee Health Fair
- Performed Job Audits on a number of positions
- Continued training to divisions regarding diversity and professionalism.
- Attended first ever NM Public Employer Labor Relations Association Meeting

**Application Services Division****High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued working on new Helpdesk System
- Completed building new HTE Test Environment
- Completed pre-requisites for HTE Web Version
- Continued implementing ACOM check printing system – W2's and 1099's in progress
- Performed routine tasks related to system availability and data protection

**Departmental Help Desk Ticket Counts:**

287 tickets created

191 tickets closed

225 tickets in-progress

**GIS Services Division****High-Level Projects and Activities**

- Trained Public Works Staff to connect iPads to the GIS Enterprise Portal
- Recreated the Snow Route Maps to new data source and included State Highway miles
- 1235 lots were added from 47 subdivisions to GIS Parcel Data. 212 Address points were added to the address data.
- Continued install of audio/video system for Executive Conference Room. Continued to troubleshoot the AV Capture issue with the sound being off from the video.
- Created an Operations Dashboard for Fire that allowed them to retrieve current inspection data and statistics for the Fire Hydrants inspection.

**Infrastructure Services Division****High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Continued file server migration new servers – MOC first, then City Hall
- Continued development for IT Dashboard – Open Manage
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery
- Cylance Protect – 742 devices and systems protected. Currently 0 threats
- Sonicwall Firewall Intrusion Detection and Prevention System – Enabled GeoIP Blocking - Restricting access to devices and systems in US only

**Technical Services Division****High-Level Activities and Projects:**

- Setup new users and responded to helpdesk calls for various departments
- Continued working on Windows 10 hardware / application compatibility issues
- Continued working on projects for Civic Center, AML, etc
- Configured and deployed numerous desktops, laptops and mobile devices
- Worked on enterprise reimaging system for remote deployment
- FFD continued on new Telestaff implementation, FPD continued camera testing

### Looking Back...

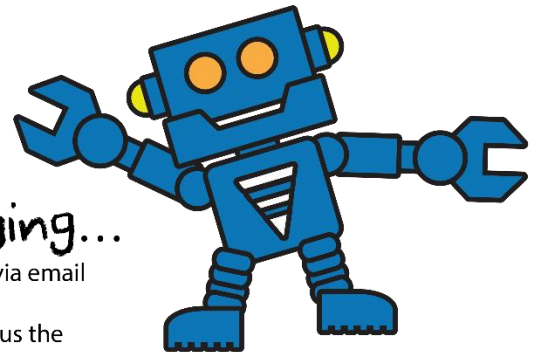
	This Month	This Month Last Year	Difference
Library Visitors	27,088	27,797	-3%
Circulation	29,198	31,165	-6%
Library Programs	266	249	7%
Library Program Attendance	10,725	12,197	-12%
Computer Users	4,618	4,797	-4%
WiFi Users	2,613	1,819	44%
Volunteers	40	43	-7%
Volunteer Hours	303.00	542.50	-44%

### Looking Ahead...



Saturday, November 10 from 11:00 am to 1:00 pm – Get all of your holiday ideas in one place! Come to the Farmington Public Library's Holly-DIY Make.Do Fair to see and participate in a variety of demonstrations.

### HOLLY DIY MAKE.DO FAIR



### What people are saying...

"I like and enjoy all that you offer." – Benjamin, via email

"Love this Place! I feel cool hanging out there. Plus the librarians and staff are really helpful!" – Mandy, via Facebook

### In Case You Missed It...

On Friday, October 26th, seven contestants competed in our Frybread cookoff. More than 300 people attended the competition and voted for their favorite contestant.

Congratulations to the Frybread Contest Winners!

- 1st: Susie Noah, tent 8
- 2nd: June George, tent 9
- 3rd: Patricia Benally, tent 1
- People's Choice: Patricia Benally, tent 1



**Administration**

- Shaña Reeves continues as Interim Director of PRCA
- PRCA team welcomed Rachelle Crosby, new Parks Planner
- Aerial Adventures at Lake Farmington: Public meetings were scheduled and surveys sent out to gather information on what types of elements the community wants to see.
- North Trail Extension: Public meetings were scheduled to gather public input for conceptual plan

<b>Lake Farmington</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>OCT FY19</b>	<b>OCT FY18</b>
Standard Vehicle Day**	8,920 (\$44,595)	8,268 (\$41,330)	265 (\$1,325)	279 (\$1,395)
Commercial Vehicle Day	2 (\$40)	6 (\$120)	0 (\$0)	0 (\$0)
Season Pass	47 (\$2,345)	53 (\$2,645)	0 (\$0)	2 (\$100)
Camping Nights	112 (\$1,139)	0 (\$0)	7 (\$70)	0 (\$0)
Night Fishing	31 (\$155)	73 (\$365)	3 (\$15)	1 (\$5)
<b>Total Revenue</b>	<b>\$48,274</b>	<b>\$44,460</b>	<b>\$1,410</b>	<b>\$1,500</b>
The Beach (Hourly avg.)	346	125	103	70
The Beach (Peak hours 2-4pm total)	6,303	7,072	207	629
The Beach Private Parties (Revenue)	14 (\$2,800)	0	0 (\$0.00)	0

**Note:** The 2018 season at “The Beach” started May 26, (Memorial Day weekend) through August 12, 2018. Starting August 12 - Sept 4, 2018, The Beach summer season is open on weekends only. The Beach is now closed for the summer season.

<b>Aquatic Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>OCT FY19</b>	<b>OCT FY18</b>
Water Safety Instructor Course	4	0	0	0
Lifeguard Certification	11	8	0	8
Swimming Lessons	450	857	72	99
Public Swim Single Payment (FAC)*	14,745*	13,750*	842*	1,079*
Pass Usage*	733*	1027*	89*	122*
Aquacise (Lions)	2,160	1,768	407	538
Arthritis (Lions)	561	548	139	112

**Note:** FAC had 580 lap swimmers and 73 water rocket rentals during the month. Lion’s Pool had 420 lap swimmers and 374 water therapy participants. Lion’s pool has seen a decrease in Aquacise for the month compared to last year due to inconsistency of instructors. The Aquatic Center has moved to Fall/School open swim hours with a decrease of 5 sessions per week. Due to the closure of the water slide in September, pricing for open swim was reduced, and will see a reduction in revenue due to this change. \*These numbers are for FAC only.

<b>Bonnie Dallas Senior Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>OCT FY19</b>	<b>OCT FY18</b>
Congregate Meals Served	19,254	17,792	5,203	4,769
Home Delivered Meals	8,800	8,406	2,281	2,148
Silver Fitness Center	5,286	4,294	1,421	1,095

**Note:** The Bonnie Dallas Senior Center (BDSC) had several events during the month of October. October 4th, 22 seniors mixed with other centers throughout San Juan County to celebrate our elders at Shiprock Fair’s Elder Festival. Twelve individuals participated in a billiard tournament on October 16th. Two participants received best dressed prizes for their costumes on Halloween Day. Afterwards, the team participated in the City’s downtown celebration at Boo Palooza. Last year there was an error in YTD FY18 calculations for congregate meals served - this report reflects the correct number.

<b>Civic Center/Lions Amphitheater</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>OCT FY19</b>	<b>OCT FY18</b>
Civic Center Attendance	6,746	24,011	2,390	4,641
Lions Amphitheater Total Attendance	7,896	9,518	405	1,062
Civic Center Paid Events	78	168	17	41
Civic Center Free Events	24	150	11	35
Lion’s Amphitheater Events	13	17	3	3
Total Civic Center Events	102	318	28	76
Total Lion’s Amphitheater Events	13	17	3	3
Total No Shows/Canceled	2	15	0	4
Total Walk-In	0	0	0	0

**Note:** October events and attendance is down from last year due to construction.

<u>Farmington Indian Center</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>OCT FY19</u>	<u>OCT FY18</u>
Total Customers	12,733*	13,964	3,447	3,207
Restaurant Customers	10,353	9,167	2,777	2,489

**Note:** \*Numbers reflect a decrease in customers served since FIC did not sponsor the Totah Festival pow-wow or cultural expo as in 2017, the discrepancy will show throughout FY 19's reporting. FIC and 250 friends and relatives greeted the fall season with its annual Navajo Song & Dance. The song and dance gave everyone an opportunity to get outside, be active and enjoy one of Farmington's great parks. Please visit Farmington American Indian Ambassador 2019 to see how Nikeisha Kee is representing and promoting Farmington. She is doing a great job meeting, greeting and representing our community throughout Farmington and the Four Corners. Thank you again Four Corners, FIC exceeded projected revenue and the number of customers served in October 2018!

<u>Farmington Museum</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>OCT FY19</u>	<u>OCT FY18</u>
Total Museum General Attendance	43,978 † *	33,192*	13,224 † *	6,580*
October Attendance by Facility:				
Farmington Museum			9,726	
E3 Children's Museum & Science Center			1,882	
Riverside Nature Center			1,371	
Museum of Navajo Art & Culture			245	

**Note:** The Farmington Museum had a busy month as it was an early voting convenience center. The Museum is currently showing the Gateway to Imagination art show juried by Alex Gregory the Curator at the Amarillo Museum of Art. The exhibit features artists and their work from across the US. The Museum opened a new exhibit commemorating the 100th anniversary of WWI. The staff have been working behind the scenes to produce an exhibit titled "Petroliana" that will showcase a collection of oil and gas memorabilia from the Alan Hawkinson Collection. E3 Children's Museum hosted a Teen Science Cafe at the Riverside Nature Center where they learned about being an arborist and science related to trees. The Riverside Nature Center hosted its Friends Fall Gathering on Oct 19th with food, lively discussion, and early holiday shopping. † includes early voting building users. \* does not include Growers Market attendance.

<u>Farmington Regional Animal Shelter</u>	<u>YTD FY19</u>	<u>YTD FY18</u>	<u>OCT FY19</u>	<u>OCT FY18</u>
<u>Intake Dog / Cat</u>				
Owner Surrender	599/538	536/661	105/91	117/124
O/S Return	1/1	12/10	0/0	4/3
Stray	736/803	728/876	242/188	178/187
Seized	40/8	34/0	7/5	16/0
Public S/N	267/195	285/257	70/67	64/67
Total Public S/N	462	542	137	131
TOTAL	1,643/1,545	1,595/1,804	424/351	379/381

<u>Outcomes Dog / Cat</u>				
Adopt	532/631	484/626	104/119	87/135
Transfer	356/102	342/162	124/25	59/53
Return to Owner (RTO)	298/16	258/32	79/4	61/8
Euthanized	205/545	190/692	62/160	40/151
Died	9/37	12/44	2/7	1/10
TOTAL	1,334/1,289	1,221/1,540	354/295	230/353

**Note:** Thirteen cats were euthanized for space and finding enough room for incoming cats continues to be a struggle. We currently have 165 cats available for adoption. Dog space has remained tight as well but transfers have been helping with space situations. Dog adoptions were down but cat adoptions were up compared to October of last year.

**Parks Operations**

**Parks Maintenance and Construction:** Mountain West Golf Co. finished renovating Softball fields 1, 2, and 3. Master gardener classes continue, reducing employee's by end of season layoff's, inspection station at Farmington Lake was closed for the season, replacing fence on bottom of Roberto ballfield 1 and 2 backstops, putting down fall fertilizer.

**Graffiti:** 53 reports received and 53 removed.

**Vector:** Continue spraying city buildings for pests, spraying for mosquitos weekly.

**Sports Fields:** Ballfields 115 games, 178 practices and 2 tournaments, soccer 25 games, 121 practices and Soctoberfest tournament, football 20 games 25 practices.

**Special Event Assistance:** National Night Out, Road Apple Rally, Dumpster Weekend, Story Tellers Festival, Fall Song and Dance, Octoberfest, Fry bread cook-off and Boo Palooza.

<b>Piñon Hills Golf Course</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>OCT FY19</b>	<b>OCT FY18</b>
Golf Rounds	12,458	14,657	2,496	2,904
Pro Shop Sales	\$59,926	\$58,733	\$9,285	\$12,063
Food & Beverage Commission	\$6,616	\$6,630	\$889	\$1,098
Golf Revenue	\$276,590	\$272,068	\$41,608	\$48,284
Total Facility Gross Revenue	\$343,132	\$337,431	\$51,782	\$61,445

**Note:** October was slightly down compared to FY18 - colder, windier weather during the month contributed to some of the decline. There were 4 golf tournaments hosted in October, and Head PGA Professional Luke Tanner conducted a fall junior golf clinic each Wednesday. The only tournament left for the year will be held November 3rd - Monster Day. NOTE: There was an error in October FY18 numbers - this report has corrected that error and these numbers are valid.

<b>Recreation Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>OCT FY19</b>	<b>OCT FY18</b>
Racquetball Courts	1,411	1,597	353	560
Gym:				
• Open	895	1,322	291	352
• Programs	3,307	3,786	962	1,653
Customer Contacts (counter)	3,015	3,505	491	582
Special Events / Athletics				
• Road Apple Rally	147	144	147	144
• Family Bingo & Pizza Night	84	104	47	44
• Coed Volleyball League			22 Teams	20 Teams
• Women's Volleyball League			23 Teams	30 Teams
• Boo Palooza Costume Contest			96 Individual	106 Individual
			11 Group	13 Group

**Note:** Facility usage at the Recreation Center during October this year seemed to be a bit slower than last year. The most substantial difference between the two years in the Gym Programs is most likely due to the fact that our Volleyball Leagues started a week later this year and those leagues can easily bring in 400 – 600 participant visits a week. The Recreation Center's Special Event and Athletic programs maintained good participation. The Recreation Center staff stayed busy throughout October preparing for the upcoming holiday activities and events in November and December.

<b>Sycamore Park Community Center</b>	<b>YTD FY19</b>	<b>YTD FY18</b>	<b>OCT FY19</b>	<b>OCT FY18</b>
Adult Activities	4,107	2,703	1,946	896
Kids Activities	6,414	4,611	2,012	1,507
Facility Rentals	265	243	82	73
Visiting Patrons	26,713	27,705	7,964	7,633
Harvest Party			533	854

**Note:** October was a busy month for Sycamore Park Community Center. We held our annual Harvest Party; although our participation numbers decreased in comparison to last year. It still was a really good turnout and had great reviews with our new set up. SPCC staff also participated with the Road Apple Rally and Boo-Palooza downtown Farmington. There were several large event rentals that occurred this month at SPCC including the City of Farmington Employee Health and the Calvary Church Trunk or Treat event. Rental inquiries continue to be consistent and dates are filling up quickly. Staff are preparing for the busy holiday months to come with more department events.

**Statistic for the month:**

Calls for Service	7,622
Arrests	409 (39 DWI)
Traffic Cites	846 (including written warnings)
Municipal Cites	84 (including Animal Control Citations)
Accidents	144 (1 fatal, 9 with injury, 72 property damage, 24 hit & run, 5 city vehicle, 33 on or involving private property, and 6 alcohol related)
Evidence Processed	707
Reports Taken	2,259
Code Violations	1,027

**Major Events and Accomplishments:**

In October, FPD responded to the 3000 block of Bloomfield Highway regarding a stabbing. Officers arrived to find an individual with a single stab wound to the chest. The individual was transported to the emergency department where he died. FPD learned the suspect was hiding at a nearby motel. After hours of negotiating, FPD SWAT entered a room where they believed the suspect was hiding and took the suspect into custody without further incident.

In October, FPD responded to Brookside Park in regards to a shooting. On arrival, officers located two individuals with gunshot wounds, and one with other injuries. They were transported to the emergency department with non-life-threatening injuries. FPD detectives have a person of interest identified as the investigation continues.

In October, FPD hosted its annual National Night Out event. This year's National Night Out marks the 35 year anniversary of the police-community partnership and neighborhood camaraderie initiative.

In October, FPD assisted the Navajo Police Department at the Northern Navajo Fair in Shiprock, NM. This event is the largest fair on the reservation and draws hundreds of thousands of visitors each year.

In October, FPD's Code Compliance Unit issued a warning letter to a Farmington resident. After learning the 85-year-old resident recently suffered an injury, preventing her from cleaning her yard, the officers took it upon themselves to bring her yard into compliance.



**ENGINEERING DIVISION:**

- **Foothills Enhancement Project** – Holmes to Lakewood  
Phase 1 - MAP Grant, \$636,379; Bid Opened March 20, 2018, one bidder; Rebid opened April 16, award forwarded to Council May 1<sup>st</sup>. Four Corner Materials awarded contract. Construction began June 11, 2018; substantial completion walk through scheduled for November 7, 2018.  
Phase 2 and Phase 3 - right of way maps for both phases finalized and appraisals for Phase 2 signed in August (now need updated) to be complete by Aug 15<sup>th</sup> (pending NMDOT approval to start). Utility Certifications in place. Environmental Certification letter submitted - a requirement before acquisition for Phase 2 and 3. NMDOT funding notification received (\$188,636) for Phase II, Multi-use Path and MAP funds for roadwork for \$166,171 with a local match of \$27,465. Asking for funding to be moved to FFY19 due to right-of-way process. No contracts returned from NMDOT
- **20<sup>th</sup> Street Sidewalks, Fairview to Clayton, Ph 1 & Ph 2** –HO Construction, 100% complete; responding to NMDOT requests; received notice of reimbursement for Phase 2; Phase 1 still pending.
- **20<sup>th</sup> Street Sidewalks, Phase III (Sullivan to Dustin)** – NMDOT funding notification received spring 2017 (\$867,300) processed contract for design from NMDOT; Kick off meeting June 5<sup>th</sup> at 9 AM. Survey and Environmental survey work completed. Working on preliminary plans – 30%. Design review meeting held August 13 in Durango.
- **Villa View Detention Facilities** –TLC Plumbing and Utility from Albuquerque, NM - construction 100% complete. BHI is finalizing Main Street Storm Drain plans to 100% construction plans for the E. Main Street storm drain re-alignment, due November 9, 2018, pending the NMDOT utility permit approval.
- **Broadway Bridge Repair** – Hasse Construction, started mid-May; completion June 25; traffic delays expected. Phase 2 pending new State Contract.
- **Pavement Management** – DTS - street survey contract completed third week of December; final report received August 8. Submitted job description for Pavement Management Coordinator.
- **Resurfacing List for FY18 and FY19:** finalized projects for remainder of FY18 funds. Working on FY19 list, only 1.4 million available due to reduced revenues (down from 3.7 mil). Completion of Broadway Bridge repairs require \$600K of FY19 funds. OGFC overlay for Foothills completed.

**WATER / WASTEWATER DIVISION:****WATER PROJECTS:**

- **4P Pump Station** – Working with the contractor, RMCI, and engineer on value engineering proposal to change to a site built pump station. CWE redesign completed and submitted to RMCI for a revised cost estimate.
- **2P Waterline Project:**  
2P Phase 1 -- waterline upgrade: City Council awarded bid to TRC Construction, Flora Vista NM for \$3,040,950.71; Waterline installation on US 64 completed; NMFA approved change order to add the following streets to the project: (S. Graham, Sycamore, Griffin, Bramble, Plum, S. Dustin) to expend the projected cash balance on streets adjacent to the project. TRC Construction working on Griffin – 95% complete; Graham Road – 95% complete; Plum Street – 80% complete; Poplar – 85% complete; Bramble – 90% complete; Sycamore – 45% complete. Estimated completion November 2018.  
2P Phase 2 – waterline upgrade: notification received project approved by NMFA board for a 25% grant award of \$898,900; Term, 22 years, 2% interest, estimated project cost \$3.6 million – design – complete. Construction contract awarded to TRC Construction by City Council, Notice to Proceed issued for July 9, 2018; McCormick School Road – 55% complete; Murray Drive – 24% complete.

2P Phase 3 – waterline upgrade: Project approved by EPA for funding. Submitted City Council Binding Letter of Commitment; City and NMFA finalized loan documents. Project set for construction in 2019, estimated cost \$2.9 M.

- **Polyline Replacement** – the contractor, KG Sewer, is working in Park Lane Estates 27% complete; English Subdivision complete.
- **Farmington Reach - Navajo Municipal Pipeline Project:** on hold, pending BOR completion of pipeline.
- **W Broadway, Miller St. to Auburn Ave.:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction 94% complete.
- **W Broadway, Schwartz to Lake St.:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction 77% complete.
- **Behrend Ave, Main St to Broadway:** Replace existing 6" C.I. waterline with a 12" PVC waterline, construction 95% complete.
- **E. Main Street - Intersection of Piñon Hills Blvd:** Replacing 16" steel waterline with 16" PVC waterline, construction 65% complete.
- **30<sup>th</sup> Street, Dustin Ave to Butler Ave:** Replacing 6" AC waterline with 8" PVC waterline; construction 45% complete.
- **San Juan Blvd., Butler to Scott:** Replacing 6" C.I. waterline with a 12" PVC waterline, construction to begin in fall 2018.
- **Sullivan Ave., 20<sup>th</sup> St. to 30<sup>th</sup> St.:** Replace existing 4" & 6" C.I. waterline with a 12" PVC waterline, construction in spring 2019;

#### **SEWER PROJECTS:**

- **WWTP Phase III** – project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; 98% complete  
Medium Rate Activated Sludge (MRAS) Basin #1 –basin placed into service on September 12, 2017;  
MRAS Basin #2 –basin placed into service on November 13, 2017;  
MRAS Basin #3 – completed installing miscellaneous metals;  
Final Clarifier #1 – placed into service on November 15, 2017;  
Final Clarifier #2 – placed into service on August 29, 2017;  
Final Clarifier #3 -- placed into service on November 15, 2017;  
DWAS Tank – placed into service on March 14, 2018;  
Solids Handling Building – solids handling equipment placed into service, performance testing scheduled for June;  
UV Building – UV equipment in service, performance testing scheduled for June.  
Primary Clarifier B – placed into service February 2018;  
Primary Clarifier A – placed into service April 2018;  
 Substantial completion issued on June 21, 2018. RMCI working on as-built drawings and project closeout documents.
- **Lift Station #9 Improvements:** Design complete; pre-bid meeting scheduled for October 11; Bid Opening October 31<sup>st</sup>. Anticipate construction spring 2019.

#### **WATER & SEWER PROJECTS:**

- **West Main, 4100' water and sewer replacement:** Design complete; Replace existing 6" CI waterline with a 12" PVC waterline and replace existing 8" sewer line with a 16" FPVC sewer line; Project Request for Proposal (RFP); Bid due October 31, 2018. Construction 2018/2019.

#### **TRAFFIC DIVISION:**

- **Traffic Signal Techs:**  
3 emergency call-outs

83 - NM811 calls  
 Monitor E Main corridor  
 9 control cabinet preventative maintenance completed  
 Downtown Project – installed 5 Ethernet radios  
 Installed 4 Ethernet radios for 20<sup>th</sup> St Corridor  
 Continue building & set up Centract System  
 Replaced 2 controllers on E. Main Corridor: 20<sup>th</sup> & 30<sup>th</sup>  
 Pedestrian Push buttons: replace @ 30<sup>th</sup> & E Main and repaired issue in Kirtland @ US 64 / CR 6500  
 Removed 2 solar beacons @ Ladera Elementary  
 Wavetronix detection system at 30<sup>th</sup> and Hutton  
 Assist sign tech w/ 6 sign installations on signals / beacons  
 IMSA Signal Training (Josh)

- **Sign Techs:**

45 signs upgraded / replaced  
 64 traffic signs made  
 52 maintenance tickets performed  
 2 new street name sign assemblies made for 4 signs  
 35 street name sign assemblies made for 140 signs  
 3 work orders for 22 signs  
 Installed 2 crosswalks  
 Painted 1 ADA/PROWAG driveway yellow for Streets  
 Provide traffic control: SJRMC Cancer Walk; 4 – downtown Maker's Markets

- **Traffic Engineering:**

Traffic Control Plans: reviewed & approved Ten (10): 4 - Southwest Safety; 6 - Four Corners Materials; design traffic control plan for Boopalooza 2018  
 Traffic Counts: *Completed:* N. Carlton Ave, Ladera Drive, Rinconada St, Municipal Drive, SJ County Veterinary Clinic, Acts Christian Academy: school zones. *In process:* 2<sup>nd</sup> count on Carlton  
 Traffic Studies: *Completed:* Loma Alta, Ladera Drive, Carlton Ave (further info requested); *In process:* Rinconada Street data reduction; Foothills Guardrail Study; Acts Christian Academy School Zone signs; Pinon Hills Blvd @ Messina Drive. *In final review:* Accessibility PROWAG Study  
 Work Orders: (4) Gooding Lane – sign upgrades; Carlton at Laguna – stop bar layout; Auburn at La Plata St – crosswalk layout, ped signs & sign adjustments; Tycksen at McKinley Elementary – added “no parking”  
 Managed deployed message boards  
 Wayfinding Guide Sign Project: spreadsheet, estimates & field locates  
 Esperanza Elementary: study school inlet and outlet  
 Attended: 5 day IMSA training (Mark)

## STREET DIVISION:

- **Heavy Equipment and Truck Crew**

Graded 10,557 ft. of dirt streets, 168.5 man hours

- **Asphalt Crew**

97 street cuts repaired with Hot Mix Asphalt; 6 potholes repaired with hot mix & bag mix

- **Sweepers & Roadside Crew**

2,026 miles of residential and arterial streets swept; crews are herbicide spraying for weed control; picking up trash and cutting weeds on City lots, drainages and right-of-ways.

- **Concrete Crew**

Assisted Asphalt crew before the Asphalt Plant closes for winter; 7.5 CY of new structural concrete poured