

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
April 10, 2019

Technical Members Present: Jason Thomas, City of Bloomfield
Helen Landaverde (Alt), City of Farmington
Virginia King, City of Farmington
Dan Flack, Town of Kirtland
David Quintana, District 5, NMDOT
Andrew Montoya, Red Apple Transit
Fran Fillerup, San Juan County
Nick Porell, San Juan County

Technical Members Absent: Steven Saavedra, City of Aztec

Staff Present: Mary Holton, MPO Officer
June Markle, MPO Administrative Assistant

Staff Absent: Jeff Kiely, Exec. Director, NWNMCOG

Others Present: Joseph Moriarty, Planning Liaison, NMDOT
Larry Hathaway, San Juan County

1. CALL TO ORDER

Chair Nick Porell called the meeting to order at 10:00 a.m.

2. APPROVE THE MINUTES FROM THE MARCH 13, 2019 TECHNICAL COMMITTEE MEETING

Mr. Montoya moved to approve the minutes from the March 13, 2019 Technical Committee meeting. Mr. Fillerup seconded the motion. The motion to approve the minutes passed unanimously.

3. STATUS OF TIP PROJECTS

Subject:	Status of TIP Projects
Prepared by:	MPO Staff
Date:	April 10, 2019

BACKGROUND

- The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP,

the MPO's MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.

TRACKING INFORMATION (2018-2023 TIP)

Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification
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PROJECTS CURRENTLY ON FMPO TIP

- Aztec
F100091 - East Aztec Arterial Phase II
- Bloomfield
F100300 - East Blanco Bridge
- Farmington
F100099 - Foothills Drive Enhancement Phase II
F100100 - East Pinon Hills Blvd Extension Phase I
F100101 - East Pinon Hills Blvd Extension Phase II
F100132 - 20th Street Phase III
F100221 - Anesi Trail and Pedestrian Bridge
TF00001 - Red Apple Transit
- San Juan County
F100021 - East Pinon Hills Blvd Extension Phase III
F100240 - Glade Run Recreation Area Trails
F100270 - Kirtland Schools Walk Path System
F100290 - CR 5500 Bridge Replacement
- NMDOT
F100112 - US64 Phase V
F100113 - US64 Phase VI

CURRENT WORK

- Top Regional Priority Projects
 - East Arterial Route Phase II-
 - Pinon Hills Boulevard Bridge Phases I & II
 - Kirtland School Walk Path System
- Surface Transportation Program Funds (STP) - funds can be used to repair structurally deficient bridges.
- Integration of all FMPO TIP projects on to new eSTIP website.
- Public eSTIP website can be viewed at <https://estip.dot.state.nm.us/>

INFORMATION ITEM

- This is an information item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.

DISCUSSION: The Technical Committee members presented their project updates:

City of Farmington - Virginia King

Foothills Drive Enhancement - Phase II

All of the temporary construction permits (TCP) but one have been received. This project is expected to go before Farmington City Council for approval and be completed by May.

20th Street - Phase III

The consultant is expected to submit the maps to the right-of-way bureau with appraisals to follow.

Pinon Hills Boulevard - Phases I and II

No report

San Juan County - Nick Porell

Pinon Hills Boulevard - Phase III

Project is currently with the right-of-way bureau for approval.

Glade Run Recreation Area Trails

Field work has been completed. A submission for the environmental certification is expected soon.

Kirtland Schools Walk Path

Following a winter shutdown, work started back up on March 25. Substantial completion is expected around April 19.

CR 5500 Bridge Replacement

A 60% design meeting with NMDOT has been held. Still waiting for title reports for the land acquisition which will follow the FHWA handbook requirements.

NMDOT - District 5 - David Quintana

US 64 - Phases V and VI

The consultant, Mountain States, is working on preliminary preparations for Phases V and VI of the US 64 widening. Expected completion is anticipated to be August 2020.

La Plata Bridge Replacement

Work began on April 9 on the LaPlata Bridge replacement. Traffic will be reduced to one lane for the duration of the anticipated 150-day project.

4. REPORTS FROM NMDOT

David Quintana - NMDOT District 5

The State Legislature released \$389,000,000 of one-time transportation funding, with \$50,000,000 going to the local infrastructure fund. Most of the money will be going to the southern part of the state, District 5 expects to receive approximately \$8,000,000 to be used for local government projects. These funds are a 95/5 split match with local entities only required to match 5%. Additionally, the funds can be used for bridges. District 5 will be working with the local entities to identify projects that could qualify for this funding which will be available in July.

Mr. Quintana commented that the new cabinet secretary, Michael Sandoval, has encouraged NMDOT divisions/departments to work toward being better partners with the local governments and agencies and to be a point of resource for them in seeking project funding.

Mr. Quintana said he would look into providing better signage at the intersection of US 64 and Andrea Drive. Chair Porell said that the Juvenile Services Administrator had reported that people were having trouble finding the office.

Joseph Moriarty - Planning Bureau

The TAP/RTP/CMAQ applications have been evaluated by the committee and the scores submitted. The Planning Bureau is finalizing the program of projects with the final list of projects expected to be released within a few weeks.

The Govt-to-Govt update on April 1 provided an updated list of those entities in compliance with Title VI and ADA program requirements. Except for Kirtland, the other public agencies in the FMPO are in compliance. Kirtland is working on developing their plans.

Mr. Moriarty reported on several trainings on the Open Meetings Act/Inspection of Public Records being held around the state by the New Mexico Attorney General's office. All trainings are free of charge.

5. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	April 10, 2019

DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.

6. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	April 10, 2019

INFORMATION ITEMS

- a. **Call for Projects.** Formal TIP Amendment #7 to the FFY2018-2023 TIP is now open and amendments to the FMPO TIP are now being accepted. TIP Change Request Forms are due to the FMPO no later than April 24, 2019. Please let MPO Staff know if you have any questions or require assistance. The Technical Committee will review TIP Amendment #7 on May 8 with Policy Committee consideration taking place on May 23.
- b. **Annual FMPO Quality Assurance Review (QAR).** The MPO's Annual Quality Assurance Review (QAR) is scheduled with NMDOT for April 10.
- c. **NMDOT Traffic Counts.** The NMDOT Traffic Monitoring section is in the process of annualizing all of the 2018 traffic counts. During then March MPO Quarterly, Sean Noonan/NMDOT reported that FMPO's data is expected to be released in April, and that the 2019 locations will be coordinated with the MPO (including the Tech Committee) very soon.
- d. **MPO Quarterly.** Ms. Holton attended the MPO Quarterly on March 13 via teleconference. The final draft agenda is attached for your review.
- e. **Tribal/ Local Public Agency (T/LPA) Handbook Training.** This training, held in Farmington on March 27, was intended for Tribal/Local Public Agencies (T/LPA) who have projects currently funded or active applications currently submitted to the NMDOT for federal funds. The training is an all day, interactive forum to discuss the newly rewritten T/LPA Handbook and familiarize agencies and consultants with the Handbook, website, and new procedures and processes necessary to successfully complete federally funded transportation projects. Future training will be offered to all other T/LPAs who do not have a project programmed in the STIP but those who plan on applying for federal funding in the future.
- f. **New NHI Courses.** Please see the enclosed for new classes offered by National Highway Institute.
- g. **MTP Guidance.** MPO Staff plans up discuss questions with the Committee prior to proceeding with steps relating to beginning the 2045 MTP.

DISCUSSION: Ms. Holton reported that the Call for Projects for TIP Amendment #7 would be sent out today. All TIP change forms will need to be in to Staff no later than April 24 for consideration during the May Technical and Policy Committee meetings.

Ms. Holton thanked all for their work last month to approve TIP Amendment #6 and Amendment #2 to the UPWP. The NMDOT deadlines for both were met.

The FMPO's Quality Assurance Review (QAR) will be held at the MPO Office this afternoon with Mr. Moriarty and staff.

During the MPO Quarterly, Sean Noonan with NMDOT's Traffic Bureau reported that the traffic count data collected in 2018 will be released in April. Mr. Noonan has also developed a list of locations for 2019 for the FMPO area. Ms. Holton advised that he provide that list to Staff so that it could be coordinated with the FMPO Technical Committee to ensure the entities' needs were met. Mr. Noonan agreed.

Ms. Holton attended the MPO Quarterly via teleconference and a copy of the meeting agenda was provided on Page 12 of the Agenda. There was a lot of discussion on the MPOs beginning work on their 2045 MTPs. Due to a heavy snow storm in Santa Fe, many NMDOT Planning staff were unable to attend the Quarterly so there was very limited discussion and no significant NMDOT updates were provided. Ms. Holton advised that the next quarterly will be on June 5 in Farmington at the MPO Office. The committee thanked Ms. Holton for participating in the Quarterly even though she was out of town.

Ms. Holton has requested to receive some additional training on the eSTIP. NMDOT Planning is working to coordinate a convenient time for all interested MPOs.

Training on the Tribal/Local Public Agency (T/LPA) Handbook Training was held on March 27 and was well attended by local entities' staff. Mr. Porell commented that there are now some more firmly published deadlines and he expressed concern that some could be unrealistic. Mr. Quintana said that NMDOT also needs to be flexible to help the entities get their projects completed. Mr. Porell also noted that cooperative agreements will no longer run on the standard federal fiscal year, but will be project based.

Ms. Holton said there was a list of NHI trainings on Page 13 of the Agenda. She said the MPO could host a training if members desired.

Ms. Holton said that Amendment #2 to the UPWP was to address the additional funding received from FHWA and FTA. The additional FTA funding is available for the MPO to use until the end of FFY2020 which will allow for the hiring and funding of a consultant for the entire MTP. Ms. Holton will work with the City of Farmington's procurement staff to develop an RFP to solicit bids for this project. Ms. Holton asked if the Technical Committee members were comfortable acting as the steering committee for the MTP as well as sitting on the evaluation committee to select the consultant. Everyone agreed they were willing to participate in this process. Mr. Fillerup added that meetings outside of a regular Technical Committee meeting would be important to facilitate more detailed discussion without the pressure of concluding the meeting. He added that he thought an update to the travel demand model was essential. Mr. Bob Shull was not used to update the model for the 2040 MTP, but that is certainly needed for this 2045 MTP.

Ms. King asked about the hiring process for the MPO Planner. Ms. Holton reported that the NWNMCOG has re-advertised the position and is hopeful to find an Associate or Senior Planner candidate soon.

7. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Mr. Quintana noted that senators and representatives from the region, along with other agencies, were able to secure funding to proceed with the project for the intersection of N36 and NM 371. Navajo DOT will manage the project.

Ms. King asked if the additional funding under the local government transportation bill if funding also would include maintenance on bridges. Mr. Quintana said it could be used for any projects: bridge maintenance, additional arterials, to make other projects whole or fix shortcomings. There will be a call for applications maybe in the next couple of months and then funds awarded this fall. Any funds must be spent by 2024.

There was no additional business from the Chairman, Members and Staff.

8. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no comment on any issues not on the agenda.

9. ADJOURNMENT

Mr. Quintana moved to adjourn the meeting. Mr. Fillerup seconded the motion. The motion passed unanimously and Mr. Porell adjourned the meeting at 10:37 a.m.



Nick Porell, Technical Committee Chair



June Markle, Administrative Assistant