

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
APRIL 25, 2019

Policy Members Present: Sherri Sipe, City of Aztec
Jeanine Bingham-Kelly, City of Farmington
Sean Sharer, City of Farmington
Julie Baird City of Farmington
Dan Flack (Alt), Kirtland
John Beckstead, San Juan County

Policy Members Absent: Curtis Lynch, City of Bloomfield
Glojean Todacheene, San Juan County

Staff Present: Mary Holton, AICP, MPO Officer
Jeff Kiely, Director, NWNMCOG
June Markle, MPO Administrative Assistant

Staff Absent: None

Others Present: Evan Williams, Deputy Director, NWNMCOG
Joseph Moriarty, Planning Liaison, NMDOT (via
phone)
David Quintana, NMDOT District 5 (via phone)
Larry Hathaway, San Juan County

1. CALL TO ORDER

Chair Sharer called the meeting to order at 1:39 p.m.

2. APPROVE THE MINUTES FROM THE FEBRUARY 28, 2019 POLICY COMMITTEE MEETING and THE MARCH 13, 2019 SPECIAL POLICY COMMITTEE MEETING

Commissioner Sipe moved to approve the minutes from the February 28, 2019 Policy Committee meeting and from the March 13, 2019 Special Policy Committee meeting. Commissioner Beckstead seconded the motion. The motion was unanimously approved.

3. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	April 25, 2019

DISCUSSION ITEMS

There were no additional discussion items provided by Policy Committee members for inclusion in the Agenda.

4. REPORTS FROM NMDOT

Planning Bureau – Joseph Moriarty

Mr. Moriarty reported that the evaluation committee for the TAP/RTP/CMAQ applications met and evaluated all the projects submitted. The committee worked to fund as many of the projects as possible. The final list of projects is expected to be released in the next day or two

District 5 – David Quintana

Mr. Quintana reported that the construction continues on US 64, Phases V and VI as well as the work being undertaken on the La Plata Bridge.

NMDOT has been notified that they will receive an additional \$50,000,000 for local government projects through the state. This will be a separate road fund for county and municipal arterials as well as bridge projects. The funding will require only a 5% match from local entities. Mr. Quintana informed the FMPO Technical Committee of the availability of these additional funds at their April 10 meeting.

Mr. Quintana reported that Paul Brasher has been officially named as the District 5 Engineer. Mr. Brasher will be sending a letter soon to identify their new FMPO Policy Committee member.

5. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	April 25, 2019

INFORMATION ITEMS

- a. **Call for Projects.** Formal TIP Amendment #7 to the FFY2018-2023 TIP was opened April 10 and amendments to the FMPO TIP are now being accepted. TIP Change Request Forms are due to the FMPO no later than April 24, 2019. The Technical Committee will review TIP Amendment #7 on May 8 with Policy Committee consideration taking place on May 23.
- b. **Annual FMPO Quality Assurance Review (QAR).** The MPO's Annual Quality Assurance Review (QAR) with NMDOT was held on April 10.
- c. **NMDOT Traffic Counts.** The NMDOT Traffic Monitoring section is in the process of annualizing all of the 2018 traffic counts. During their March MPO Quarterly, Sean Noonan/NMDOT reported that FMPO's data is expected to be released in April, and that the 2019 locations will be coordinated with the MPO (including the Tech Committee) very soon.

- d. **MPO Quarterly.** Ms. Holton attended the MPO Quarterly on March 13 via teleconference. The final draft agenda is attached for your review.
- e. **Tribal/ Local Public Agency (T/LPA) Handbook Training.** This training, held in Farmington on March 27, was intended for Tribal/Local Public Agencies (T/LPA) who have projects currently funded or active applications currently submitted to the NMDOT for federal funds. The training was an all day, interactive forum to discuss the newly rewritten T/LPA Handbook and familiarize agencies and consultants with the Handbook, website, and new procedures and processes necessary to successfully complete federally funded transportation projects. Future training will be offered to all other T/LPAs who do not have a project programmed in the STIP but those who plan on applying for federal funding in the future.
- f. **New NHI Courses.** Please see the enclosed for new classes offered by National Highway Institute.
- g. **2045 MTP Update.** MPO Staff has begun revising the MPO's Public Participation Plan (PPP), and discussed with the Technical Committee's their involvement in the Plan, including acting as the steering committee and being part of the evaluation committee. Staff will start developing the scope of work for the Plan's RFP.

DISCUSSION: Ms. Holton advised that the MPO has received some information already on the TAP/RTP awards. Once all of the selected projects have been identified, Ms. Holton will send out an email to all with the final list of projects.

The deadline for submittal of projects for FFY2018-2023 TIP Amendment #7 was yesterday and the MPO received no project change forms. Development of the new FFY2020-2025 TIP will begin shortly with submittal to NMDOT due by November. The TIP Amendment Schedule for the current TIP will be amended to delete Amendments #8 and #9. The Amendment Schedule for the new FFY2020-2025 TIP will be developed over the summer.

Ms. Holton explained that for the new TIP, many projects from the current TIP can remain right where they in terms of timing/funding and simply be included in the new TIP. For those projects currently listed in the informational years, members will have the option of completing a FFY 2020-2025 TIP Change Request Form in order to move projects into the new informational years (2024-2025). Ms. Holton reminded the Committee that all projects must be regionally significant and any project listed between years 2020-2023 must also be fiscally constrained.

The FMPO Planning Liaison, Joe Moriarty, conducted the Quarterly Assurance Review (QAR) with MPO Staff on April 10. Staff has not received the report from Mr. Moriarty, but will provide the information on the results when they are available.

Ms. Holton has asked Sean Noonan, NMDOT's Traffic Division, for an update on the department's release of the traffic count data completed in San Juan County in 2018 along with the proposed locations for the 2019 counts in order to coordinate the locations with the Technical Committee members. Ms. Holton is waiting to hear back from Mr. Noonan.

Ms. Holton attended the MPO Quarterly via teleconference on March 13 while she was on vacation. Due to a severe snowstorm in Santa Fe that day, many NMDOT representatives were unable to attend, so not all the agenda items were covered. A copy of that meeting agenda was

provided on Page 3 of the Agenda. The next MPO Quarterly will be held in Farmington on June 5 at the MPO Office.

Training on the T/LPA Handbook was held in Farmington on March 27. The training was designed for managers of construction projects to guide them on how to begin and complete a project successfully. Many Technical Committee members attended the training.

Included on Page 4 of the Agenda is a list of upcoming National Highway Institute (NHI) courses. The MPO would be willing to host a training if several members were interested in participating.

Prior to beginning development of the 2045 MTP, the Public Participation Plan (PPP) must be revised. This work is ongoing. Ms. Holton reported that the Technical Committee has agreed to act as the Steering Committee for the MTP to help ensure it is a regional plan. Additionally, members from both MPO Committees will be asked to participate on the consultant evaluation committee. Ms. Holton is currently developing the RFP for the consultant selection process.

Ms. Holton and a member of the City of Farmington's Finance Department will be attending FHWA financial training on May 14 and 15. Ms. Holton will then attend eSTIP training on May 16 in Santa Fe.

6. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Chair Sharer announced that Jeff Kiely was retiring on April 26 as Executive Director of the NWNMCOG. He and the other Policy Committee members thanked Mr. Kiely for his time with the MPO and said it had been a pleasure working together. Mr. Kiely thanked the Policy Committee members for their support and introduced Evan Williams who was recently appointed to replace Mr. Kiely.

Mr. Kiely stated that the NWNMCOG is still actively recruiting for the MPO Planner. Advertisements are posted both statewide and nationally, but there have been no qualified applicants applying for the position.

There was no additional business from the Chairman, Members and Staff.

7. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda

9. ADJOURNMENT

Chair Sharer adjourned the meeting at 1:55 p.m.



Sean Sharer, Policy Committee Chair


June Markle, Administrative Assistant