

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
June 12, 2019

Technical Members Present: Steven Saavedra, City of Aztec
Helen Landaverde (Alt), City of Farmington
Virginia King, City of Farmington
Dan Flack, Town of Kirtland
Andrew Montoya, Red Apple Transit
Fran Fillerup, San Juan County
Nick Porell, San Juan County

Technical Members Absent: Jason Thomas, City of Bloomfield
David Quintana, NMDOT District 5

Staff Present: Mary Holton, MPO Officer
June Markle, Administrative Assistant

Staff Absent: None

Others Present: Joseph Moriarty, Liaison, NMDOT Planning Bureau
Larry Hathaway, San Juan County

1. CALL TO ORDER

Chair Nick Porell called the meeting to order at 10:00 a.m.

2. APPROVE THE MINUTES FROM THE MAY 8, 2019 TECHNICAL COMMITTEE MEETING

Mr. Fillerup moved to approve the minutes from the May 8, 2019 Technical Committee meeting. Ms. King seconded the motion. The motion to approve the minutes passed unanimously.

3. FTA REQUIREMENT FOR THE MPO TO ANNUALLY ADOPT TRANSIT PERFORMANCE TARGETS FOR RED APPLE TRANSIT AND POLICY COMMITTEE RESOLUTION 2019-5

Subject:	FTA Requirement for the MPO to Annually Adopt Transit Performance Targets for Red Apple and Policy Committee Resolution 2019-5 to Adopt those Performance Targets
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	June 12, 2019

BACKGROUND

- In January 2017, the Federal Transit Administration and David Harris/NMDOT informed FMPO of requirements of the Transit Asset Management (TAM) Final Rule and the Metropolitan and Statewide and Nonmetropolitan Transportation Planning Final Rule published in 2016.
- The TAM Final Rule required transit providers to set performance targets for state of good repair by January 1, 2017. The Planning Rule required each MPO to establish targets no later than 180 days (June 30, 2017) after the date on which the relevant state or provider of public transportation established its performance targets. The FTA requires MPOs to adopt Performance Targets annually.
- The FMPO Policy Committee adopted the original TAM Performance Measures on June 14, 2017.
- The Technical Committee will consider recommending approval of proposed PC Resolution 2019-5 on June 12, 2019 to re-adopt the targets.
- Andrew Montoya/Red Apple advises that there were no changes to the targets from last year. You are referred to him regarding Red Apple's current Transit Asset Management (TAM) Plan.

ACTION ITEM

- Hold a public hearing on proposed PC Resolution 2019-5.
- MPO Staff recommends that the Technical Committee forward a recommendation of approval to the Policy Committee for proposed Policy Committee Resolution 2019-5.
- The adoption of the Transit Performance Targets is due to NMDOT on June 30, 2019.

APPLICABLE CITATIONS

- 49 CFR Part 625

DISCUSSION: Ms. Holton reported that Andrew Montoya had provided the Transit Asset Management Plan and the performance targets being considered and that there were no changes from last year. MPO Staff is recommending that the Technical Committee consider recommending adoption of the targets and proposed Policy Committee Resolution 2019-5 to the Policy Committee. Mr. Montoya reviewed the Plan and the targets:

The Transportation Asset Management (TAM) Plan is mandated by the FTA. The Plan is to prioritize funding for the assets when they pass their useful life benchmark (ULB).

Objective: to order buses based on priority as close to their ULB as possible;

Target: to have no more than four buses exceeding their ULB based on budget and funding (not all buses will be ordered upon their ULB). Based on the Red Apple fleet size, they are authorized to have four buses as spares and those could be the ones passed their ULB;

Performance Measures: to replace buses passed their ULB within 12 months;

Goal: by having this Plan, all buses will be prioritized and replaced when they pass their ULB.

Mr. Montoya said their buses run off traditional unleaded fuel. Other fuel types have not been considered to date.

Chair Porell opened the public hearing. There were not comments made during the hearing and Staff received no written public comments prior to the meeting. Chair Porell closed the public hearing.

ACTION: Mr. Montoya moved to recommend that the Technical Committee forward a recommendation of approval to the Policy Committee for adoption of proposed Policy Committee Resolution 2019-5. Mr. Saavedra seconded the motion. The motion was approved unanimously.

4. POLICY COMMITTEE RESOLUTION 2019-6: ENCOURAGE NMDOT TO REPAIR AND REBUILD NEW MEXICO STATE HIGHWAY 173

Subject:	Policy Committee Resolution 2019-6 - Encourage NMDOT to Repair and Rebuild New Mexico State Highway 173
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	June 12, 2019

- BACKGROUND**
- At the Technical Committee meeting on May 8, 2019, residents and members of the community came forward to present their safety concerns with NM 173.
 - A 15-page petition signed by community members and visitors was presented requesting that the State Engineer and NMDOT investigate and resolve their safety concerns on NM 173.
 - The Technical Committee recommended drafting a Policy Committee Resolution in support of safety improvements to NM 173.
 - The Technical Committee will consider recommending approval of proposed PC Resolution 2019-6 on June 12, 2019 to encourage action on NM 173 by NMDOT.

- ACTION ITEM**
- MPO Staff recommends that the Technical Committee forward a recommendation of approval to the Policy Committee for proposed Policy Committee Resolution 2019-6.
 - The adoption of proposed Policy Committee Resolution 2019-6 will then be forwarded to NMDOT.

- APPLICABLE CITATIONS**
- 23 CFR Part 450.316

DISCUSSION: Ms. Holton reported that during the May 8, 2019 Technical Committee, FMPO Staff was asked to prepare a resolution for Policy Committee consideration to support the citizen petition requesting safety improvements for NM 173.

Ms. Holton noted one correction to the proposed Policy Committee Resolution 2019-6: Page 6 of the Agenda - the ninth "Whereas" - add the word "Mexico" in the second line.

This project is on the current FMPO TIP with an administrative modification requested by NMDOT and made at the end of May. The most current project information is in the Agenda on Page 27.

ACTION: Chair Porell moved to approve proposed Policy Committee Resolution 2019-6. Mr. Fillerup seconded the motion. The motion to approve was passed unanimously.

5. STATUS OF TIP PROJECTS

Subject:	Status of TIP Projects
Prepared by:	MPO Staff
Date:	June 12, 2019

BACKGROUND
<ul style="list-style-type: none"> The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.

TRACKING INFORMATION (2018-2023 TIP)	
Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification

PROJECTS ON FMPO CURRENT FFY2018-2023 TIP
<ul style="list-style-type: none"> <u>Aztec</u> F100091 - East Aztec Arterial Phase II <u>Bloomfield</u> F100300 - East Blanco Bridge <u>Farmington</u> F100099 - Foothills Drive Enhancement Phase II F100100 - East Pinon Hills Blvd Extension Phase I F100101 - East Pinon Hills Blvd Extension Phase II

F100132 - 20th Street Phase III
 F100221 - Anesi Trail and Pedestrian Bridge
 TF00001 - Red Apple Transit

- San Juan County

F100021 - East Pinon Hills Blvd Extension Phase III
 F100240 - Glade Run Recreation Area Trails
 F100270 - Kirtland Schools Walk Path System
 F100290 - CR 5500 Bridge Replacement

- NMDOT

F100112 - US64 Phase V
 F100113 - US64 Phase VI
 F100170 - NM 173
 F100310 - NM 170

CURRENT WORK

- Top Regional Priority Projects
 - East Arterial Route Phase II-
 - Pinon Hills Boulevard Bridge Phases I & II
 - Kirtland School Walk Path System
- Surface Transportation Program Funds (STP) - funds can be used to repair structurally deficient bridges.
- Integration of all FMPO TIP projects on to new eSTIP website.
- Public eSTIP website can be viewed at <https://estip.dot.state.nm.us/>

INFORMATION ITEM

- This is an information item only. Committee members will have an opportunity to provide feedback regarding TIP project status and details.

DISCUSSION: The Technical Committee members provided their project updates:

City of Aztec - East Arterial

No update to report.

City of Bloomfield - East Blanco Bridge

Mr. Thomas was not in attendance to provide an update.

City of Farmington

Foothills Drive Enhancement Phase II

This project is almost through the acquisition process. A TAP grant was also received for part of this project.

Foothills Drive Enhancement Phase III

The 60% design review was completed and right-of-way for the TPP will begin soon.

San Juan County

East Pinon Hills Blvd Extension Phase III

NMDOT engineering has accepted the right-of-way plans and the County is now proceeding with the appraisals and acquisitions.

Glade Run Recreation Area Trails

This project is currently in design with the archeological and biological survey report submittals expected soon.

Kirtland School Walk Path System

As of June 11, 2019, the project is complete. Chair Porell is working on closing out the project.

CR 5500 Bridge Replacement

The project is at 90% design. San Juan County has received the approval from land engineering on the right-of-way documents. The environmental submittal is expected in the next week.

NMDOT

Mr. Quintana was not in attendance to provide an update.

6. REVIEW OF PROJECTS TO BE INCLUDED ON THE FFY2020-2025 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Subject:	FFY2020-2025 Transportation Improvement Program (TIP) Development
Prepared by:	Mary L Holton, AICP, MPO Officer
Date:	June 12, 2019

BACKGROUND
<ul style="list-style-type: none">▪ The TIP is a short-term program of projects expected to be completed in the next four (4) years.▪ Projects included in the TIP must be regionally significant and fiscally constrained.▪ The TIP adoption process includes updating project information, adding new projects, and developing a TIP priority list.▪ A Call for Projects was issued on May 20, 2019 to start the new TIP adoption process.▪ New projects being added to the TIP need to submit a TIP Project Change Form and NMDOT's A-1340 Initial Cost Estimate and Control Number Request Form no later than June 7, 2019.

CURRENT WORK
<ul style="list-style-type: none">▪ Staff continues to discuss updates to current projects and/or new projects with the entities, Red Apple Transit, and NMDOT.▪ The draft TIP has been developed based on this input.▪ The STIP is scheduled to be updated in August 2019.▪ The new TIP needs to be submitted to NMDOT by August 9, 2019.▪ A 30-day public comment period on the new TIP will open on June 23. Public hearings will be held during the July 10 Technical Committee meeting and a Special Policy Committee meeting on July 25, 2019.

FUNDING AND FISCAL CONSTRAINT

- The TIP is required to be fiscally constrained. The projects listed have identified detailed funding sources as required.

INFORMATION ITEM

- MPO Staff recommends that the Technical Committee review the projects in their agenda.
- The final draft FFY2020-2025 TIP will be on the July agenda for the Technical Committee to consider forwarding a recommendation of approval to the Policy Committee for their adoption on July 25, 2019.

APPLICABLE CITATIONS

- 23 CFR Part 450-326.

DISCUSSION: Ms. Holton referred to the current TIP project listing on Page 27 of the Agenda and to the projects being set up for the new FFY2020-2025 TIP on Page 28 of the Agenda. Also provided were detail sheets on each of the projects and asked the Technical Committee members to review them and to let her know of any issues with the projects and/or funding. Some of the items noted for projects moving to the new TIP:

- Foothills Drive Enhancement Phase II - construction management broken out per STIP manager;
- No past funding removed; will move forward as shown;
- NMDOT projects to be handled by David Quintana;
- Funding update for 2020 for the CR 550 Bridge Replacement project to be provided by San Juan County;
- East Blanco Bridge will need to show fiscal constraint;
- Funding update for the Aztec East Arterial will be provided;
- All updates to MPO Staff by June 17, 2019 to allow legal advertising for a 30-day public comment period;
- Farmington's PRCA has advised to keep the Anesi Trail on the TIP; funding updates for this project are needed;
- There will be four amendment cycles, but that schedule has not yet been set.

Mr. Fillerup said that some projects would likely need to be included in the 2045 MTP as well as the TIP especially if the project receives regional or federal funding or is regionally significant. In an amendment cycle, adding a project may initiate a revision/amendment to Chapter 5 of the MTP to have it included there. Being identified in the MTP is valuable when agencies pursue funding as it shows the importance of the project to the region and gives the project credibility/validity with a better opportunity to capture funding.

7. REPORTS FROM NMDOT

Planning Bureau - Joseph Moriarty

Mr. Moriarty reported that the State's Call for Projects is wrapping up. All the applications are due today to the MPO. He thanked the entities and MPO staff for managing this process on a tight timeline. NMDOT hopes this will be an annual funding source.

The National Parks, Rivers, Trails & Conservation Assistance Program has announced their 2020 call for community conservation and outdoor recreation projects. The applications are due by June 30. More information on this call for projects was in the NMDOT Govt to Govt Update on June 3.

FHWA's National Highway Institute (NHI) recently released a free hour-long, web-based training called "Implementing Performance-Based Planning & Program" (for technical assistance only). More information can be found at:

https://www.nhi.fhwa.dot.gov/course-search?tab=0&key=138016&sf=0&course_no=138016

Stakeholders recently met to Highway Safety Plan targets. UNM is working on inputting the data to finalize the safety targets. NMDOT will email the final charts to the MPOs as soon as they are completed. NMDOT must adopt safety targets via the Highway Safety Improvement Program by August 31, 2019. MPOs have until February 27, 2020 to adopt the state's PM 1 safety targets or establish their own.

FHWA-NM is offering Title VI training to all interested MPOs, RTPOs, or member entities. FHWA-NM will work with the agencies on how to customize the delivery of the training. Please contact Mr. Moriarty for more information on this training.

District 5 - David Quintana

Mr. Quintana was not present at the meeting.

8. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	June 12, 2019

DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.

9. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	June 12, 2019

INFORMATION ITEMS

- a. **NMDOT's State Call for Projects.** A total of seven (7) projects were submitted before the May 24 deadline. The Feasibility Meeting is scheduled for Thursday, June 6. A report on that meeting will be provided at your meeting.
- b. **Annual FMPO Quality Assurance Review (QAR).** The MPO's Annual Quality Assurance Review (QAR) was held on April 10. A copy of the written evaluation is attached for your review.
- c. **PPP Status.** The draft is nearing completion. A 45-day public comment review period is required,
- d. **MPO Quarterly.** The MPO Quarterly was held in Farmington on June 5. A copy of the final draft agenda is attached. A report on that meeting will be provided at your meeting.
- e. **New Mexico LTAP Center Advisory Committee Meeting.** MPO Staff will attend this meeting via phone conference. A report on that meeting will be provided at your meeting.
- f. **FMPO & NWNM RTPO Introductions and Opportunities for Future Collaboration.** At your July meeting, Robert Kuipers, the NWNM RTPO Program Manager, has asked to present on "Opportunities for Future Collaboration between FMPO and NWNM RTPO".

DISCUSSION: Ms. Holton reported on the Information Items:

- a. Three final applications for the NMDOT's State Call for Projects have been received by the MPO: San Juan County, Bloomfield, and Kirtland. Ms. King said the two Farmington applications will be submitted by the deadline of 5:00 p.m. today. MPO Staff will forward the applications to David Quintana for his formal written approval (if they were approved at the feasibility meeting) and then they will be submitted to NMDOT no later than June 14.
- b. A copy of the annual Quality Assurance Review (QAR) (Pages 45-55 of the Agenda) recently completed by Mr. Moriarty. All issues must be resolved by 12/1/2019.
- c. One of the items referred to in the QAR was the Public Participation Plan (PPP). The draft PPP is nearing completion and following completion, Staff will ask Mr. Moriarty to review before advertising the 45-day public comment period.

- d. FMPO hosted the MPO Quarterly on June 5 (copy of the that meeting agenda is on Page 56-57 of this Agenda). Input from the NMDOT representatives who attended was valuable.
- e. Ms. Holton attended the NMLTAP Center Advisory Committee meeting by phone on June 11. A handout of the available courses was distributed to the Technical Committee members. Costs for the courses are reasonable and some courses can be brought the community.
- f. The NWRTPO will be making a presentation at the Technical Committee meeting in July to present on opportunities for future collaboration.
- g. The City of Farmington has asked for a Letter of Support from the MPO Policy Committee for the Pinon Hills Boulevard/CR 3900 joint BUILD grant application. If Technical Committee members have no issues with the requested letter, it will be taken to the Policy Committee on June 27 for the Chair to sign.
- h. The RFP for the 2045 MTP has been issued.

10. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Chair Porell asked about the status of recruitment efforts to fill the MPO Officer/Planner position. Ms. Holton said the only news she had on this was that Evan Williams, the new NWNMCOG Executive Director, had said he would like to have some of the Technical Committee sit on an interview committee once applicants have been identified.

There was no additional business from the Chairman, Members and Staff.

11. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda.

12 ADJOURNMENT

Mr. Saavedra moved to adjourn the meeting. Mr. Fillerup seconded the motion. The motion passed unanimously and Mr. Porell adjourned the meeting at 10:31 a.m.



Nick Porell, Technical Committee Chair



June Markle, Administrative Assistant