

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
September 11, 2019

Technical Members Present: Steven Saavedra, City of Aztec
Virginia King, City of Farmington
Dan Flack, Town of Kirtland
David Quintana, NMDOT District 5 (via phone)
Andrew Montoya, Red Apple Transit
Fran Fillerup, San Juan County

Technical Members Absent: Jason Thomas, City of Bloomfield

Staff Present: Mary Holton, MPO Officer
June Markle, Administrative Assistant

Staff Absent: None

Others Present: Aaron Sussman, Bohannon Huston (via phone)
Larry Hathaway, San Juan County

1. CALL TO ORDER

Chair Nick Porell called the meeting to order at 10:00 a.m.

2. APPROVE THE MINUTES FROM THE AUGUST 14, 2019 TECHNICAL COMMITTEE MEETING

Mr. Fillerup moved to approve the minutes from the August 14, 2019 Technical Committee meeting. Mr. Saavedra seconded the motion. The motion to approve the minutes passed unanimously.

3. REPORT ON THE 2045 MTP UPDATE

Subject:	Report on the Metropolitan Transportation Plan (MTP) Update
Date:	September 11, 2019

MONTHLY REPORT

Mr. Aaron Sussman, Planner, with Bohannon Huston (BHI) will call in monthly with a report on the Metropolitan Transportation Plan (MTP) Update.

PRESENTATION & DISCUSSION: Mr. Aaron Sussman reported that BHI is in the process of developed the 2045 MTP project website that will be linked to the MPO website (some draft material was distributed to the Technical Committee members along with the links for the draft website: <https://www.bhinc.com/fmpo2045mtp/> and an interactive map/questionnaire: <https://bhi.mysocialpinpoint.com/fmpo2045mtp#/>). The information includes the basic information on the MTP, planning process, a description of the components of the plan, and the public participation process/meeting event dates.

Mr. Sussman asked the Technical Committee members for input on major destinations, gaps in the network, safety/traffic/congestion issues, and general comments and suggestions. More content will be added to both links in the coming weeks and they will then be made available to the public. Mr. Sussman also asked for recommendations on possible upcoming public events across the region where public meetings might be held. He will also be following up with each agency in the coming weeks with specific data requests.

Ms. Holton asked the Technical Committee members to please review the information provided today and respond directly to Mr. Sussman with their ideas and recommendations.

4. REVIEW OF THE DRAFT PUBLIC PARTICIPATION PLAN

Subject:	Review of the Draft Public Participation Plan
Prepared by:	Mary Holton, AICP, MPO Officer
Date:	September 11, 2019

BACKGROUND

- The current Public Participation Plan (PPP) was adopted on January 19, 2012 and amended on January 28, 2016.
- The PPP must be reviewed/updated at least every five (5) years, prior to the updating the MTP.
- The draft PPP was revised purposely to address issues raised in the MPO's recent Quality Assurance Review (QAR) by NMDOT.
- The draft has been revised to reflect changes discussed at your last meeting and minor typographical errors.
- The required 45-day public comment period for the draft PPP is from August 11 - September 26, 2019.

CURRENT WORK and ATTACHMENTS

- Substantive changes in the revised PPP include:
 1. Adding Kirtland as a member entity and NWNMCOG as the MPO's administrative agent.
 2. Enlarging the MPO's public outreach efforts by:
 - a. Publishing and posting public notices for draft and final documents in English and Spanish (page 11 of the draft PPP).
 - b. Adding Public Comment forms at meetings and different locations (page 15 and Appendix B of the draft PPP).

- c. Adding locations for posting meeting notices, public comment forms, and draft planning documents (page 20 of the draft PPP).
- 3. Adding FAST Act language to Planning Goals (pages 4-5 of the draft PPP).
 - Both Committees reviewed the draft PPP in August.
 - Copies of the revised draft PPP and PC Resolution 2019-8 are attached.

ACTION ITEM

- Staff recommends that the MPO Technical Committee recommend adoption to the Policy Committee of the 2019 Public Participation Plan (PPP) and Policy Committee Resolution 2019-8.

APPLICABLE CITATION

- 23 CFR 450.316

DISCUSSION: Ms. Holton said that a few changes are reflected in the current draft Public Participation Plan (PPP) on pages 3-24 of the Agenda. Correction included several typographical errors along with the addition of two posting locations (see Appendix B): San Juan College-South Hutton campus and the FMPO Office. With these final changes, Staff recommends that the Technical Committee recommend adoption of the 2019 PPP to the Policy Committee.

Chair Porell opened the public hearing. There were no public comments received. The public hearing was closed.

ACTION: Mr. Saavedra moved to recommend adoption of the 2019 Public Participation Plan (PPP) and Policy Committee Resolution 2019-8 to the Policy Committee. Chair Porell seconded the motion. The motion passed unanimously.

5. STATUS OF TIP PROJECTS

Subject:	Status of TIP Projects
Prepared by:	MPO Staff
Date:	September 11, 2019

BACKGROUND

- The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO’s MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.
- The Policy Committee approved the new FFY2020-2025 TIP during a Special meeting on July 25, 2019.
- The projects currently on the FFY2020-2025 TIP are listed below.

TRACKING INFORMATION (2018-2023 TIP)	
Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification

PROJECTS ON FMPO FFY2020-2025 TIP
<ul style="list-style-type: none"> ▪ <u>Aztec</u> F100091 - East Aztec Arterial Phase II ▪ <u>Bloomfield</u> F100300 - East Blanco Bridge ▪ <u>Farmington</u> F100099 - Foothills Drive Enhancement Phase II F100100 - East Pinon Hills Blvd Extension Phase I F100101 - East Pinon Hills Blvd Extension Phase II F100132 - 20th Street Phase III TF00001 - Red Apple Transit ▪ <u>San Juan County</u> F100021 - East Pinon Hills Blvd Extension Phase III F100240 - Glade Run Recreation Area Trails F100290 - CR 5500 Bridge Replacement F100320 - Kirtland Schools Walk Path Extension F100330 - Glade Run Recreation Area Trails Extension ▪ <u>NMDOT</u> F100170 - NM 173

INFORMATION ITEM
<ul style="list-style-type: none"> ▪ This is an information item only. Committee members will have an opportunity to provide any needed feedback/updates regarding current TIP projects status and details.

DISCUSSION: The Technical Committee provided their project updates:

City of Aztec - Steven Saavedra
No update on the Aztec East Arterial.

- Mr. Saavedra did have several questions for Mr. Quintana:
1. A non-profit agency in the area, San Juan County Historical Society, wants to place signs for the Aztec Museum in NMDOT right-of-way. What is NMDOT's policy on signage in their right-of-way. Mr. Quintana referred Mr. Saavedra to their traffic engineer, Matt Grush.
 2. Numerous potholes along Main Street and in the concrete intersection of Main and Chaco that the City of Aztec has been dealing with for much of the year.

How can the City get on a maintenance plan with NMDOT to get repairs underway. *(Sound quality over the conference phone was poor and Mr. Quintana's reply was unintelligible.)*

3. Can the City of Aztec and NMDOT work together and coordinate weed control and abatement in the future.

City of Bloomfield - East Blanco Bridge

Mr. Thomas was not able to attend the meeting.

City of Farmington - Virginia King

Foothills Drive Enhancement

Acquisitions are complete; scheduling audit meeting for right-of-way.

20th Street

The appraisals will begin this month and acquisition should follow shortly thereafter.

San Juan County - Nick Porell

The second phases for the Kirtland Schools Walk Path and Glade Run Recreation Area Trails have been submitted to NMDOT. No contracts have yet been received.

Ms. Holton asked if the Technical Committee members had received any updates on the local government projects selected to receive the state funding. Mr. Porell said no official award notices have been received. Mr. Quintana thought the award letters should be forthcoming in the next several weeks.

Ms. Holton reported that the first amendment cycle for the FFY2020-2025 TIP will begin on September 23 with the call for projects. There are two amendments from District 5 awaiting processing along with another expected amendment from the City of Aztec.

District 5 - Dave Quintana

The safety project on NM 173 is ready to go, but NMDOT continues coordination on utility relocation with the gas company and the City of Aztec. Mr. Quintana plans to make a request to study the remainder of the corridor and work to amend the TIP/STIP to include NM 173 in FY2020-2021.

6. REPORTS FROM NMDOT

Planning Division - Joseph Moriarty

Mr. Moriarty was unable to attend the meeting.

District 5 - David Quintana

Construction along US 64 continues and is moving along. The resurfacing project on NM 170 is ongoing with only a few initial complaints about the traffic flow.

The bridge construction on NM 574 is also ongoing with completion expected by the end of October. Chair Porell asked if the weight restriction had been waived. Mr. Quintana said he was not sure but would look into it.

The lighting project for the intersection of NM 371 and N36 had a 60% review last week. The complete design should be completed in January.

7. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	September 11, 2019

DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.

8. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	September 11, 2019

INFORMATION ITEMS

- a. **MPO Quarterly.** The MPO Quarterly is scheduled for September 18 and 19 in Santa Fe. The meeting on Wednesday will be the updates from the MPOs and NMDOT along with any other pending discussion items. There will be training on Thursday on pedestrian safety led by FHWA on their STEP program - Safe Transportation for Every Pedestrian.
- b. **PPP Activities.** A verbal report will be provided at your meeting.

DISCUSSION: Ms. Holton noted that the MPO Quarterly will be held in Santa Fe on September 18 and 19. She will be on vacation, but if available will attend the Wednesday afternoon session by telephone.

MPO Staff has been working to implement the new Public Participation Plan (PPP) and has begun contacting the different agencies and locations shown in Appendix B of the document. Committee meeting agendas are also being emailed to these agencies along with the PPP 15-day public hearing notice. The comment cards, which include information about the MPO and the work beginning on the 2045 MTP, will be delivered to each of the locations within the next week.

9. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

There was no business from the Chairman, Members and Staff.

10. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

There was no public comment on any issues not on the agenda.

11. ADJOURNMENT

Mr. Saavedra moved to adjourn the meeting. Ms. King seconded the motion. The motion passed unanimously and Chair Porell adjourned the meeting at 10:32 a.m.



Nick Porell, Technical Committee Chair



June Markle, Administrative Assistant