

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
December 11, 2019

Technical Members Present:

Steven Saavedra, City of Aztec
Beth Escobar, City of Farmington
Virginia King, City of Farmington
Andrew Montoya, Red Apple Transit
Dan Flack, Town of Kirtland
Matt Grush, NMDOT District 5
Fran Fillerup, San Juan County
Nick Porell, San Juan County

Technical Members Absent:

Jason Thomas, City of Bloomfield

Staff Present:

Mary Holton, MPO Officer
June Markle, Administrative Assistant

Staff Absent:

None

Others Present:

Aaron Sussman, Bohannon Huston (phone)
Sharon Cruz, NMDOT, North Region Design (phone)
Joseph Moriarty, Planning Liaison, NMDOT
Larry Hathaway, San Juan County

1. CALL TO ORDER

Chair Nick Porell called the meeting to order at 10:05 a.m.

2. APPROVE THE MINUTES FROM THE NOVEMBER 6, 2019 TECHNICAL COMMITTEE MEETING

Chair Porell moved to approve the minutes from the November 6, 2019 Technical Committee meeting. Mr. Fillerup seconded the motion. The motion to approve the minutes passed unanimously.

3. REPORT ON THE 2045 METROPOLITAN

Subject:	Report on the 2045 Metropolitan Transportation Plan (MTP) Update
Date:	November 6, 2019

MONTHLY REPORT

Mr. Aaron Sussman, Planner with Bohannon Huston (BHI) will call-in monthly with a report on the Metropolitan Transportation Plan (MTP) Update.

DISCUSSION: Mr. Sussman with Bohannon Huston (BHI) called in to provide an update on their recent work on the FMPO's 2045 MTP. They also provided a brief written summary of their recent activities that was distributed to the Technical Committee members. Below is a summary of Mr. Sussman's update:

- BHI and Sites Southwest plan to attend/participate in a public event on January 30 from 5:30-8:00 p.m. at the Civic Center for the City of Farmington's Comp Plan Update. Information on the MPO's 2045 MTP will be provided at this event. Thank you to Beth Escobar for coordinating BHI's participation at this event;
 - With this additional public event, propose extending public comment period from December 31 to February 15;
- Assembling inputs for the travel demand model - building short and long-term population and employment projections to help provide understanding of future infrastructure needs;
- Data Needs to be discussed with Committee now and again in early 2020: recently completed or in-progress capacity change projects (e.g. US 64, Main Street); projects planned within the next four years with identified funding (BHI will review the TIP); and any other project information the members can provide;
- Proposed schedule:
 - December/January
 - Assemble travel demand model inputs
 - Draft socioeconomic data sets (base year and future year)
 - Continue documentation
 - February/March
 - Travel model analysis - existing conditions and no-build scenario
 - Continue documentation
 - April - 2nd Public Meeting
 - Present results of public outreach efforts
 - Results from initial model analysis
 - Consider transportation investment priorities
 - April/May
 - Develop list of future year transportation projects
 - Travel model analysis - build scenario
 - Continue documentation
 - June-September
 - Continue documentation
 - Final public meeting

4. 2020 ANNUAL MEETING SCHEDULE

Subject:	2020 Annual Meeting Schedule
Prepared by:	Mary L. Holton, AICP, MPO Officer
Date:	December 11, 2019

BACKGROUND

- Each year the Technical Committee approves a resolution ensuring compliance with the open meetings act and establishes its meeting schedule for the coming year.
- Technical Committee meetings will continue to be held on the 2nd Wednesday of each month at 10:00 a.m. Meetings continue to be rotated among the entities to facilitate member attendance.
- The proposed schedule was reviewed with NMDOT Planning Division staff for possible conflicts.

CURRENT WORK

- Staff is presenting this proposed meeting schedule for final review and considered adoption by the Technical Committee.
- Staff will seek approval of the 2019 meeting schedule and Technical Committee Resolution 2019-1 at the December 11 Technical Committee meeting.

ACTION ITEM

- Staff recommends that the Technical Committee adopt the proposed 2020 meeting schedule and Technical Committee Resolution 2019-1.

DISCUSSION: Ms. Holton stated that the proposed meeting calendar for 2020 was essentially the same as in previous years where the Technical Committee would continue to meet on the 2nd Wednesday of each month at 10:00 a.m. and rotating the meetings among the entities. Staff recommends approval of the proposed 2020 calendar as well as proposed Technical Committee Resolution 2019-1.

ACTION: Mr. Grush moved to approve Technical Committee resolution 2019-1 regarding the 2020 meeting schedule. Mr. Fillerup seconded the motion. The motion was passed unanimously.

5. STATUS OF TIP PROJECTS

Subject:	Status of TIP Projects
Prepared by:	MPO Staff
Date:	December 11, 2019

BACKGROUND

- The STIP Protocols, finalized in early 2014, require that each MPO shall develop a process to monitor the progress and status of each project in the first two years of the TIP. These monthly reviews help correct inconsistencies in the TIP, STIP, the MPO's MTP, Agreement Request Forms (ARFs), etc. and provide for discussion among the members and NMDOT representatives.

- The Policy Committee approved the new FFY2020-2025 TIP during a Special meeting on July 25, 2019.
- The projects currently on the FFY2020-2025 TIP are listed below.

TRACKING INFORMATION (2018-2023 TIP)	
Local Agreement Status (ARF) ROW Certification Design Completion 30 - 60 - 90% Environmental Certification Utilities Certification Railroad Certification Archeology Certification	ITS/Sys ENG Certification Public Involvement Certification

PROJECTS ON FMPO FFY2020-2025 TIP
<ul style="list-style-type: none"> ▪ <u>Aztec</u> F100091 - East Aztec Arterial Phase II ▪ <u>Bloomfield</u> F100300 - East Blanco Bridge ▪ <u>Farmington</u> F100099 - Foothills Drive Enhancement Phase II F100100 - East Pinon Hills Blvd Extension Phase I F100101 - East Pinon Hills Blvd Extension Phase II F100132 - 20th Street Phase III TF00001 - Red Apple Transit ▪ <u>San Juan County</u> F100021 - East Pinon Hills Blvd Extension Phase III F100240 - Glade Run Recreation Area Trails F100290 - CR 5500 Bridge Replacement F100320 - Kirtland Schools Walk Path Extension F100330 - Glade Run Recreation Area Trails Extension ▪ <u>NMDOT</u> F100170 - NM 173 Safety Improvements F100340 - US 550 Pavement Rehab F100350 - NM 371/N36 (PE) F100351 - NM 371/N36 (Const)

INFORMATION ITEM
<ul style="list-style-type: none"> ▪ This is an information item only. Committee members will have an opportunity to provide any needed feedback/updates regarding current TIP projects status and details.

DISCUSSION: The Technical Committee members provided their project updates:

City of Aztec - Steven Saavedra

The City of Aztec is reviewing to ensure all right-of-way certifications are complete for the East Aztec Arterial project.

City of Bloomfield - (Jason Thomas not in attendance; provided written update)
Right-of-way certification was achieved on December 2 for the East Blanco Bridge project. The City of Bloomfield is preparing the pre-construction certification.

City of Farmington - Virginia King
Foothills Drive Enhancement

The audit has been completed and will be requesting right-of-way certifications. Additionally, Ms. King reported that they are updating all certifications previously issued as well as the design.

Pinon Hills Boulevard

The City of Farmington is continuing discussions with NMDOT on this project.

20th Street-Phase III

The City of Farmington is seeking donations from property owners. They will move to acquisition if there are no donations.

Red Apple Transit - Andrew Montoya

A draft cooperative agreement between Red Apple Transit and the MPO was submitted for consideration.

San Juan County
Pinon Hills Boulevard

This project is pending appraisals and right-of-way acquisition.

Glade Run Recreation Area Trails

There has been some movement on the County's vendor on addressing the BLM comments. Construction is planned for early spring.

County Road 5500 Bridge

Amended approval on the right-of-way maps was received. Appraisals are scheduled to be completed by mid-January with offers expected in February. Only eight properties are impacted.

Kirtland Schools Walk Path Extension

Awaiting an agreement from NMDOT.

Glade Run Recreation Area Trail - Extension

Draft agreement received from NMDOT.

NMDOT - District 5 - Matthew Grush

Mr. Grush reported that a number of projects are in design, but limited letting due to the slow development of projects. He encouraged the entities to bring any local government projects forward and he thought funding could be found for those type of projects if not already funded.

NMDOT is considering lowering the speed limit on NM 516 to 45 mph. This change would provide consistency throughout the roadway, possibly improve safety with the reduced speed and assist in eliminating accidents with people trying to access their driveways along the roadway.

Chair Porell mentioned a potential project he had discussed with Mr. Sussman for inclusion in the 2045 MTP is an access control and turn lane project along NM 516. Mr. Grush replied that this has been looked at and they acknowledge that access is not as good as it could be. A relatively quick project might be to improve the median breaks and deceleration lanes. Citizens living along NM 516 have complained about not having any area to slow down in order to turn into their driveways. Mr. Grush noted that District 5 would seek input from the local entities on any proposed changes and having the support and backing of the FMPO in possible changes along NM 516 was important to NMDOT.

Mr. Saavedra reported that the City of Aztec has been asked to provide median access for residents of Jenkins Ranch, a subdivision outside of Aztec, to allow for left hand turns onto NM 516 to head west. The City of Aztec is concerned because the residents are currently simply using a depression in the existing median to make their left turns. The City would like a barrier of some type to deter use of the median in this way. Mr. Grush said he would look at this following the meeting and, if the median is being used illegally in this way and depending on the configuration, NMDOT could consider installing some type of signage or barricade. Sharon Cruz with North Region Design Center added that access control modifications must be presented to the Access Control Committee once approved by District 5. Also, if the modifications are done for private property owners, they would be responsible for paying for the modifications.

Mr. Grush had no update on the paving along US 64, but offered to send out the schedule.

6. REPORTS FROM NMDOT

Planning Bureau - Joseph Moriarty

Mr. Moriarty provided the Planning Bureau updates for the Technical Committee:

- Thank you to the MPO Staff for timely submittal of the Annual Performance & Expenditure Report (APER). The Planning Bureau must collect and package the APERS from each of the MPOs and then submit them to FHWA.
- The Annual Listing of Obligated Projects for the FMPO is being developed by NMDOT and Staff for posting on the website by December 28.
- NMDOT's long range plan update will be presented at four stakeholder meetings throughout the state in March. The MPOs and RTPOs will all be invited to attend. Mr. Moriarty said the Farmington area would likely be one of the four venues and the Planning Bureau is working on scheduling those meetings.

Mr. Fillerup offered to assist with the logistics of scheduling the Farmington area meeting. Mr. Moriarty said he would let Jessica Griffin know of this offer of assistance.

District 5 - Matt Grush

Mr. Grush had no additional information to present.

7. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	December 11, 2019

DISCUSSION ITEMS

There were no additional discussion items provided by Technical Committee members for inclusion in the Agenda.

8. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	Mary L. Holton, AICP, MPO Officer
Date:	December 11, 2019

INFORMATION ITEMS

- a. **MPO Quarterly Update.** The MPO Quarterly was held on December 3 in El Paso. A copy of the agenda is attached.
- b. **NM-LTAP Quarterly Advisory Meeting Update.** The NM-LTAP Quarterly Advisory Meeting was held on November 12. A copy of the agenda is attached.
- c. **FMPO's Title VI Plan.** Staff updated the phone number and email address for the City of Farmington's Human Resources contact in the FMPO Title VI Plan in coordination with NMDOT's Title VI Coordinator.
- d. **New Mexico Climate Strategy 2019.** The New Mexico Interagency Climate Change Task Force released the New Mexico climate strategy for 2019 on November 21. Copies of these documents are attached.
- e. **Reminder: NMDOT's Performance Measure (PM 1) Targets for 2020.** NMDOT's Performance Measure (PM 1) Targets for 2020 will be considered for adoption by both FMPO Committees in January 2020.

DISCUSSION: The MPO Quarterly was held in El Paso on December 3 and Ms. Holton attended by phone. She reported that the largest discussion item during the meeting was NMDOT's Policy & Procedure Manual (PPM). The proposed changes focus on the timing of the various MPO work documents and aiming to more closely align them with the STIP.

The NM-LTAP Quarterly Advisory Meeting was held in Albuquerque on November 12 and Staff attended by phone. There was discussion on offering coursework in the

Farmington area and that some courses could lend themselves to being provided online. Ms. Callie French, Program Manager, reached out to the FMPO and suggested some dates in January and February for several courses and Chair Porell offered to host those trainings at San Juan County. Once the dates and the courses are published Staff will help coordinate the scheduling.

Ms. Holton reported that the FMPO's Title VI Plan was recently updated to provide a stable City of Farmington Human Resource Director contact phone number and email. This was completed in coordination with NMDOT's Title VI Coordinator.

A copy of the New Mexico Interagency Climate Change Task Force 2019 New Mexico Climate Strategy document was provided on pages 23-50 of the Agenda. A copy of this was also provided to Mr. Sussman for consideration in developing the climate change chapter of the 2045 MTP.

NMDOT's Performance Measure (PM 1) Targets for 2020 will be considered for adoption by both FMPO Committees in January 2020.

Ms. Holton processed a TIP administrative modification for the NM 173 safety improvement project. The purpose of the amendment was to update limits to reflect certifications.

9. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

There was no business from the Chairman, Members and Staff.

10. PUBLIC COMMENT ON ANY ISSUES NOT ON THE AGENDA

Mr. Hathaway asked if Mr. Grush would follow up with the project manager for the NM 170 resurfacing project. The new stop signs posted in the County areas now show "La Plata Highway". The correct address for homes in the County are their house number and "Highway 170". La Plata Highway is only for the homes within the Farmington city limits. The project manager committed to have the signage corrected, but that has not happened yet and Mr. Hathaway explained this has created some confusion.


There was no additional public comment on any issues not on the agenda.

11. ADJOURNMENT

Mr. Fillerup moved to adjourn the meeting. Ms. Escobar seconded the motion. The motion passed unanimously and Chair Porell adjourned the meeting at 10:37 a.m.



Nick Porell, Technical Committee Chair



June Markle, Administrative Assistant