

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
JANUARY 22, 2013

Policy Members Present: Sherri Sipe, City of Aztec
Pat Lucero, City of Bloomfield
Dan Darnell, City of Farmington
Gayla McCulloch, City of Farmington
Scott Eckstein, San Juan County

Policy Members Absent: None

Staff Present: Mary L. Holton, MPO Officer
Joe Delmagori, MPO Planner
Duane Wakan, MPO Associate Planner
June Markle, MPO Administrative Aide

Staff Absent: None

Also Present: Maggie Ryan, Planning Liaison, NMDOT
Larry Hathaway, San Juan County

1. CALL TO ORDER

Mr. Pat Lucero called the meeting to order at 1:35 p.m.

2. INTRODUCTIONS AND WELCOMING OF NEW POLICY COMMITTEE MEMBER REPRESENTING SAN JUAN COUNTY

Mr. Lucero introduced and welcomed Mr. Scott Eckstein the new Policy Committee Member representing San Juan County. Mr. Eckstein replaces Dr. James Henderson on the Policy Committee.

Committee Members, Staff, and other meeting participants introduced themselves.

3. APPROVE THE MINUTES FROM THE NOVEMBER 8, 2012 POLICY COMMITTEE MEETING

Mr. Darnell made a motion to approve the minutes from the November 8, 2012 Policy Committee meeting. Ms. Sipe seconded the motion. The motion passed unanimously.

4. CONSIDER AMENDING PC RESOLUTION 2012-3, REVISING THE 2013 MEETING SCHEDULE FOR THE POLICY COMMITTEE

Subject:	Annual Meetings Resolution
Prepared by:	Joe Delmagori, MPO Planner
Date:	January 3, 2013

BACKGROUND

- In November 2012, the Policy Committee discussed its annual resolution which established procedures pursuant to the New Mexico Open Meetings Act and determined the annual meeting schedule for 2013.

CURRENT WORK

- The Policy members passed the resolution but agreed to amend the 2013 meeting schedule at their January 10 meeting.
- Amending the meeting schedule is due to the availability of the current Policy members and the new Policy member representing San Juan County.

RECOMMENDATION

- It is recommended that the Policy Committee amend PC Resolution 2012-3, revising the 2013 meeting schedule for the Policy Committee.

DISCUSSION: Mr. Delmagori explained that the Annual Resolution, which established procedures pursuant to the New Mexico Open Meetings Act, was approved at the November 2012 Policy Committee Meeting. At that meeting, Committee members discussed meeting schedule and there was agreement to revisit the 2013 Policy Committee meeting schedule calendar in January.

Mr. Delmagori referred to Page 5 of the Agenda which listed the current meeting dates for 2013. At the November Policy Committee, the members decided to move the January meeting from the 17th to the 10th. Mr. Delmagori noted that a quorum was not reached for January 10 and the meeting was again rescheduled for January 22. Mr. Delmagori said there are five more meetings of the Policy Committee planned for 2013. The schedule has typically been to meet on either the 2nd or 3rd Thursday of the month at 1:30 in the afternoon and to rotate meeting locations among the entities.

The Policy Committee discussed the current meeting schedule and determined that the time and dates for the remaining meeting were good overall and fit in with most schedules. The Committee considered moving the June 20th meeting to better accommodate all members and then decided to leave the current schedule as is.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Policy Committee 2013 Regular Meeting Schedule**

All meetings will be held at 1:30pm at the locations listed below	
Date	Location and City
January 10, 2013 (rescheduled to January 22)	City Council Chambers Bloomfield City Hall 915 N. First St.
March 21, 2013	Commission Chambers San Juan County Administrative Bldg. 100 S. Oliver
April 18, 2013	Executive Conference Room Farmington Municipal Building 800 Municipal Drive
June 20, 2013	City Council Chambers Bloomfield City Hall 915 N. First St.
September 19, 2013	Commission Room Aztec City Hall 201 W. Chaco St.
November 14, 2013	Executive Conference Room Farmington Municipal Building 800 Municipal Drive

ACTION: Ms. Sipe moved to approve the 2013 Policy Committee meeting schedule as shown. Mr. Darnell seconded the motion. The motion passed unanimously.

5. HIGHWAY SAFETY IMPROVEMENT PROGRAM

Subject:	Safety Project Applications
Prepared by:	Joe Delmagori, MPO Planner
Date:	January 3, 2013

BACKGROUND

- In September, the NMDOT Safety Bureau announced that no applications for safety projects would be accepted.
- In November, at the direction of the NMDOT Transportation Commission, the request for proposals for safety improvement projects was reinstated.
- The entities will complete the applications and the final submittal deadline to NMDOT is February 1, 2013.
- Projects will be reviewed through the MPO and submitted by the MPO to NMDOT.
- All projects received are in competition at the state level.
- At the December 20 Technical Committee meeting, a list of safety projects was presented and recommended for approval.

IDENTIFIED SAFETY PROJECTS

- Farmington and Aztec are submitting safety applications.
- In Farmington, the intersection of San Juan Blvd and Scott Ave will have the traffic signal rebuilt and sidewalks ramps and markings constructed.
- This project is part of the NMDOT FY2012 Transparency Report.
- In Aztec, a traffic signal will be installed at the US 550/NM 173 intersection and the first mile of NM 173 will be widened and vertical curves will be improved.
- This corridor has had fatality accidents and injury crashes.

CRITERIA

- Data driven and evidence based, citing crash data and crash history.
- NMDOT Safety is emphasizing safety applications should relate to projects in the FY2012 Transparency Report.
- There is no maximum allowed cost for a proposed safety project.

RECOMMENDATION

- It is recommended that the Policy Committee approve the list of Safety projects for submittal to NMDOT.

DISCUSSION: Mr. Delmagori reported that NMDOT Safety Bureau announced in September 2012 that no applications for safety projects were going to be accepted. Then, in November 2012 at the direction of the NMDOT Transportation Commission, the request for proposals for safety improvement projects was reinstated. The deadline for submitting applications is February 1. Mr. Delmagori stated that this information was provided to the entities and the Technical Committee members, and two applications have been received.

Mr. Delmagori said that details of what type of project qualifies as a safety project and other guidelines for applying could be found on Page 7 and 8 of the Agenda. Mr. Delmagori stated that the Safety Bureau is looking for projects that are part of the annual transparency report issued by their department. This report summarizes all the intersection and corridor projects from around the state that have had high levels of crashes or fatalities. Mr. Delmagori added that a project from the transparency report has a strong chance of being selected.

Mr. Delmagori said that project submittals from the entities must be sent first to the MPO for review, process, and approval. He noted that the information was presented to the Technical Committee in December and is now being presented to the Policy Committee. Once approved, Staff will then submit the application package to NMDOT.

Mr. Delmagori reported that two safety projects were submitted and referred to the project details on Page 9 of the Agenda.

Project Name	Termini	Description	Cost	Details
San Juan Blvd and Scott Ave Intersection	Intersection	Reconstruction of the traffic signal and construction of sidewalk ramps and markings	\$375,000	This intersection is listed in the FY2012 Transparency Report as one of the top severe crash locations in District 5.
NM 173 and US 550	Intersection of NM 173/ US 550 and NM 173 east to milepost 1	Installation of a traffic signal, lane improvements at the intersection, lane widening of NM173, and installation of guardrail	\$3,750,000	Improve narrow and steep grades and sharp curves. The intersection has had fatality accidents and injury crashes. The completion of the East Arterial will significantly increase heavy vehicle traffic to this corridor, which already carries a large volume of heavy vehicles.

Mr. Delmagori noted that the project in Aztec is not a part of the transparency report, but Mr. Huber stated that he has a significant amount of crash data and crash history to support this application.

Mr. Delmagori has reminded both the City of Farmington and the City of Aztec that their completed applications are due to the MPO by the end of the month. Once received, Staff will prepare the application package and send it on to NMDOT.

Mr. Darnell asked what was planned for the intersection of the Bisti Highway (NM 371) and N 36. Mr. Delmagori said this is a separate project being coordinated by District 5. He added that District 5 has contracted with a consultant to conduct audits and analyses of this corridor and the intersection. No additional details have been announced by District 5 yet, but it is believed this project will be funded by District 5.

ACTION: Mr. Darnell moved to approve the list of Safety projects for submittal to NMDOT. Ms. McCulloch seconded the motion. The motion was passed unanimously.

6. RECEIVE A REPORT ON THE NEW TRANSPORTATION ALTERNATIVES PROGRAM (TAP)

Subject:	Transportation Alternatives Program
Prepared by:	Joe Delmagori, MPO Planner
Date:	January 3, 2013

BACKGROUND or PREVIOUS WORK

- MAP-21 has created the new Transportation Alternatives Program (TAP).
- TAP merges Transportation Enhancements (TPE), Safe Routes to School

- (SRTS), and Recreational Trails into one program.
- MAP-21 indicates allocation of statewide TAP funds must be equally distributed based on population and anywhere in the state.
- The majority of projects that are eligible through TPE will remain the same in TAP.
- Funding for TAP projects will be based on a competitive process that is developed by the State and MPO.
- A presentation on TAP was presented to the Technical Committee on December 20 by NMDOT's Planning Division.

- CURRENT WORK**
- NMDOT Planning has proposed a draft distribution system which indicates a targeted amount of TAP funds that each MPO and RPO would receive.
 - NMDOT Planning is drafting project selection criteria for the competitive process.
 - NMDOT Planning has stated that TPE projects in FY2013 are likely to still be funded under the Transportation Enhancements Program.
 - TPE projects in FY2014-2015 are expected to fall into the TAP competitive process.

- FMPO PROJECTS**
- Six TPE and SRTS projects are currently programmed in the TIP/STIP.
 - Four of these projects are programmed in FY2013.
 - On November 26, the Bloomfield City Council approved a resolution to split its \$1 million TPE project between sidewalks on Bergin Lane and landscaping on US 64.
 - Future, programmed TPE projects are exceeding the annual, targeted TAP amounts for the MPO.

- RECOMMENDATION**
- It is recommended that the Policy Committee receive a report on the Transportation Alternatives Program (TAP).

DISCUSSION: Mr. Delmagori presented a report on the Transportation Alternatives Program (TAP). The TAP program has been created under the new Moving Ahead for Progress in the 21st Century (MAP-21) transportation bill. Additionally, MAP-21 consolidated the Transportation Enhancements (TPE), Safe Routes to School (SRTS), and Recreational Trails (RTP) programs. The Scenic Byways program was eliminated although scenic turnouts and overlooks are still eligible for funding. Most, but not all, projects that are eligible under TPE will still be eligible under TAP. Mr. Delmagori continued and said that each state must distribute one-half of the TAP funds based on population and the other half is distributed state-wide. The TAP program also involves a new competitive process that NMDOT is working to establish. This process will rank and determine which identified projects will be funded with TAP funds.

Mr. Delmagori said that the original estimate of statewide TAP funds was \$11,580,000. Of this amount one-half would be distributed around the state based on population and

the other half would be distributed statewide. Of this amount, FMPO could expect approximately \$545,000 each year. Ms. Maggie Ryan reported that the original estimate of \$11,580,000 was determined based on national funding levels for each state. Since then, the FHWA funding tables have been released and this amount has been cut to \$5,500,000. Ms. Ryan stated that NMDOT is still working to determine how the TAP program will function and developing the guidelines. She said that no projects would be funded with TAP dollars until FY2014 and that funds are still available for FY2013 through TPE and SRTS. Ms. Ryan said the MPO has provided the Planning Division with a list of shovel-ready projects to be considered for funding in FY2013. She plans to work with all the MPOs around the state to discuss the TAP program as it is developed over the next several months and as the types of projects to be eligible for TAP funding are determined.

Ms. Ryan explained that the TPE and SRTS programs still have funds available. These leftover obligation funds will be used first as the TAP process is established.

Mr. Delmagori added that the TAP funding for FMPO is further divided between the rural areas/small urban clusters such as Kirtland and the urban clusters/small UZA. Each MPO will have their funding split in the same manner.

Mr. Delmagori said the TAP program will also make project selection a competitive process. He said NMDOT's Planning Division has identified five major goals and supporting performance measures that could be used for the selection process. The five major goals include Quality of Life, Economic Vitality, System Reliability, Deliverability, and Presentation. These goals and measures have been provided to the MPOs and RPOs for their review and comments.

Mr. Delmagori said these criteria will be used to rank the proposed projects and decide how best to use the substantially reduced funding amounts.

Those projects planned for FY2013 that are shovel-ready are likely to be funded as is under the TPE and SRTS programs. Projects in FY2014 and FY2015 will probably be evaluated based on TAP requirements in the selection process and current TIP/STIP projects may not be secured for funding.

Mr. Delmagori referred to Page 11 of the Agenda which shows a list of TPE and SRTS projects for FMPO. This list was submitted to NMDOT to illustrate what is currently in the TIP and STIP. The FY2013 projects shown below should continue to be funded under TPE and SRTS:

- North Animas Pedestrian Bridge – \$600,000 total each for FY2013 and FY2014 (\$1,200,000 total)
- SRTS Phase II Infrastructure – Construct pedestrian improvements in the vicinity of three schools in the SRTS program (\$250,000)
- SRTS Phase II Infrastructure – Construct sidewalks on Hutton and on Hydro Plan (\$250,000)
- Pinon Hills Blvd. & Farmington Avenue – Construct sidewalks from Butler to E. Main on Pinon Hills Blvd. and from 20th Street to 30th Street on Farmington Avenue (\$600,000).

Mr. Delmagori said Staff had received verbal confirmation that the City of Farmington would be receiving an additional \$25,000 in SRTS funds for non-infrastructure activities. These activities would include providing funds for the SRTS Coordinator or other educational activities.

Mr. Delmagori noted that in the table a status of these projects is provided. Aztec is ready to go to bid on the pedestrian bridge this summer. He reported that the Public Works Department for the City of Farmington is currently working on the required certifications to meet the August deadline for this project.

Mr. Delmagori said the remaining two projects on this list which are scheduled for FY2014 and FY2015, respectively, are uncertain and will likely be impacted by the new TAP procedures:

- 20th Street – Construct sidewalks from Santiago to East Main (\$491,000 total)
- Bergin Lane – Construct sidewalks from US 64 to West Blanco (\$1,000,000 total)

Mr. Delmagori said the Bergin Lane project in Bloomfield exceeds the projected total dollar amount that will be available for FMPO. If the overall transportation funding is cut in half as anticipated, the 20th Street project in Farmington would also exceed funding awarded to FMPO. Mr. Delmagori commented that questions still remain about MAP-21 and how the new programs will impact NMDOT and the MPOs.

Mr. Delmagori reported that the City of Bloomfield had passed a resolution to split the Bergin Lane funding between landscaping on US 64 and the sidewalk project on Bergin Lane. The \$1,000,000 originally identified for the sidewalk project would be split with \$100,000 allotted for sidewalks on Bergin Lane and \$900,000 going to landscaping on the newly constructed portion of US 64. Mr. Delmagori stated that language in the TAP indicates that landscaping cannot be funded with TAP funds. He noted that this now adds additional complexity to this project.

Ms. McCulloch asked what was meant by environmental justice. Mr. Delmagori stated this meant that actions taken do not adversely impact one particular aspect of the population, such as low income families or minorities. The goal is to strive to share transportation issues and concerns across the board so that no one segment of the population bears the burden of a transportation project or solely receives the benefit of a transportation project. He added that environmental justice speaks to the people in a community and not to the physical environment.

Mr. Delmagori added that the performance measures described earlier will apply to the MAP-21 requirements and each program therein will have a set of goals and measurements to meet. These goals and measures have not yet been finalized and there have been questions from around the state on the meaning of each section and what type of data will be required to support a particular measure.

Mr. Lucero asked for clarification on the funding for the Bergin Lane project. Mr. Delmagori commented that from what has been released to date, a landscaping project will not be eligible for TAP funding. He noted that the split in the funding for the Bergin Lane project and landscaping on US 64 was done by the City of Bloomfield. The MPO has not discussed this change nor taken any action to amend the TIP. Mr. Delmagori stated that with all the new information being developed, Staff had been holding off on a

potential amendment. Mr. Eckstein asked if there was any way around this or is it specifically spelled out that there is no funding for beautification through landscaping. Ms. Ryan replied that based on initial information, landscaping is not eligible for TAP funds. She said that more specific information and guidance could be found on the FHWA website. Ms. Ryan added that the Policy Committee could seek clarification on the matter from FHWA directly.

Ms. Sipe commented that if it came down to it, would the City of Bloomfield need to revisit their decision on splitting the project funds or could the MPO simply decide to put all of the money toward the sidewalk project. Mr. Delmagori said the MPO has not amended the TIP to change this project, so all the money is currently slated for the sidewalks on Bergin Lane. He added that even though the landscaping project may not be eligible, the \$1,000,000 is still currently going to the City of Bloomfield unless the TAP competitive process were to change the status of the Bergin Lane project as it compared to other eligible projects state-wide. Ms. Ryan added that the status of this project would be determined by where it was ranked among projects in the state.

ACTION: The report was received.

7. RECEIVE A REPORT FROM NMDOT

Ms. Ryan reported that NMDOT had requested a list of shovel-ready projects from the MPOs and RPOs. NMDOT will work to get them all in the STIP for the January 28 deadline. Projects not obligated for FY2013 will then fall under the TAP funding.

Ms. Ryan commented that certain eligibility crosses boundaries within different funding programs in FHWA. She added that projects are being funded under the most efficient sources. The Planning Division is working with the MPOs to identify projects and ensure they are going to the right account to eliminate some of the competition for the scarce funding.

Ms. Ryan stated that the Planning Division has hired two new planners, Rosa Kozub and Paul Sittig that she introduced to MPO Staff earlier in the month. She added that they are talented and excited to begin working with the MPOs around the state. Ms. Ryan anticipates two more planners to be hired by the Planning Division in the near future.

Ms. Ryan said she has been named as the TAP Coordinator for the state as well as being in charge of the competitive process for TAP funding.

8. RECEIVE A REPORT ON THE 2012 TRAFFIC COUNT PROGRAM

Subject:	2012 Traffic Count Program
Prepared by:	Duane Wakan, MPO Associate Planner
Date:	January 2, 2013

BACKGROUND

- 88 traffic counts were taken in October across the MPO boundary.
- Speed and class data was scheduled at 30 of those locations.
- Initial traffic count results were submitted to NMDOT after review from Staff.
- 11 locations required recounting based on feedback from MPO & NMDOT staff.

CURRENT WORK

- Consultant team conducted recounts at 10 of the 11 locations during the week of December 9th, 2012.
- 2 uncounted locations in the 1st iteration (due to road construction on E. Main), were now counted.
- 5 locations affected by traffic rerouting (road construction on E. Main), showed normal values after recounts.
- 2 locations with unusually high or low count volumes had normal values after recounts.
- 1 location was recounted due to insufficient hours logged at its location (36 hours instead of 48 hours).
- 1 location could not be recounted due to an electric glitch.

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on the 2012 Traffic Count Program.

DISCUSSION: Mr. Wakan reported that the 2012 traffic count program had been completed, the data compiled, and forwarded to NMDOT for review.

Mr. Wakan reiterated that there were 88 count locations for 2012 with 30 of those also being counted for speed and class data. Following NMDOT's review, 11 sites were identified for recounting. Mr. Wakan noted that some of these counts were impacted by construction on East Main and subsequent traffic re-routing during the time the counts were taken. Other locations were impacted by equipment failure or count data that did not fall within the normal range. Mr. Wakan noted one location in Aztec that appears to still be impacted by an adjacent road project. This location will be recounted next year.

Mr. Wakan demonstrated the new GIS features in use on the MPO website to provide information about the traffic count locations and the data gathered. One of the locations Mr. Wakan highlighted on West Main from Lake Street to Auburn Ave showed a very low count. Following the re-count, Staff has determined that the lower count may be the new normal range for this corridor. Ms. Holton commented that the Metropolitan Redevelopment Area (MRA) Commission is working to reroute truck traffic from Main Street to Murray Drive which is the designated truck route. She said that this lower count might indicate these efforts are being successful.

Mr. Wakan said Policy Committee members could view the entire list of traffic counts taken for 2012 on Pages 14-16 of the Agenda.

Mr. Wakan provided an overview of the Traffic Count Database System (TCDS) that is available on the MPO website. Data for any traffic count location and road segment can be accessed with this system. Information can be viewed based on the Annual Average Daily Traffic (AADT), two-way counts, and specific directional counts. Speed data is also available for each of the 30 locations counted. This information actually provides the speed of a vehicle as it travelled over the counter. Speeds are counted from 1 mph to 75 mph. Class data is available and provides counts based on the type of vehicle that travels over the counter. Mr. Wakan said this information is helpful when Staff gets requests for traffic data information from concerned residents or developers who are interested in traffic changes or trends in a certain area.

Mr. Darnell asked if the tubes could be collected for any specified day and time. He noted that because the City of Farmington is a retail hub, there is a lot of traffic on days other than the two days when the traffic counts were taken which is typically a Tuesday, Wednesday, or Thursday. Mr. Darnell would like to see counts taken over a weekend period so traffic volumes could be reviewed for these peak days. Mr. Wakan noted that the City of Farmington has its own traffic count capabilities and counters could be set up at any location at any time. Mr. Darnell stated that he thought it was important to capture traffic volumes on the peak travel days, such as Fridays. Mr. Wakan said if additional counts were requested, they could easily be added to the traffic database. Ms. Holton added that she understood Mr. Darnell's request was to capture the peak traffic volumes for this retail hub. She said it could be discussed and considered for inclusion in next year's traffic counts. Mr. Delmagori added that the federal requirements are for a 48-hour count over the period of Monday through Friday. Weekend counts would be in addition to those required. He said the MPO could request special counts and add them to an annual list of counts given to the consultant. He noted also that each of the entities has traffic count equipment and could possibly take on some of these additional counts. Ms. Holton said that if money is available, the MPO could also look at having the consultant take on additional counts.

Mr. Darnell asked how the days for the counts are selected. Mr. Delmagori said Tuesdays, Wednesdays, and Thursdays are usually selected as the more typical traffic volume patterns are seen on these days. Because Mondays and Fridays are tied to a weekend and daily travel patterns are more likely to be skewed on these days, they are not used for traffic counts. Mr. Darnell recommended that since the MPO works to determine how best to move traffic around the community, FMPO traffic counts for FMPO should consider weekend travel. Traffic in the MPO area on the weekends is very different than during the week and only taking traffic counts on the average days of Tuesday, Wednesday, and Thursday, does not provide the needed volumes for the peak travel days in order to address the true traffic problems. Mr. Darnell added that the MPO is working to try and fund a \$22,000,000 bridge project to better move traffic around the retail area and yet the information being gathered is based on traffic patterns taken during mid-week. He recommended that traffic counts be taken during the peak volume times seen on the weekends.

Ms. Holton stated that the MPO benchmarks are based on certain standards that they are required to meet. She agreed that Farmington traffic over a weekend is different from the work week and said there was value in looking at having additional counts taken next year provided there was money in the budget.

Ms. McCulloch asked how the counts were charged and how the additional counts might impact the budget. Mr. Delmagori said the original cost for the required set of traffic counts is \$12,500 and each additional count is approximately \$100 each. Ms. Holton added that part of this cost is covered by federal PL funds and the other part is split between the entities. Ms. McCulloch believed the additional cost was reasonable for obtaining some needed weekend information.

Mr. Wakan said the traffic model would need to be re-done to reflect the additional data in order to calibrate for the highest volumes. Mr. Delmagori added that this could provide a more comprehensive picture of traffic volumes in the MPO and including these additional counts would be considered for some time later in the year.

ACTION: The report was received.

9. RECEIVE A REPORT ON THE FY2014-2019 TIP UPDATE

Subject:	FY2014-2019 Transportation Improvement Program (TIP)
Prepared by:	Duane Wakan MPO Associate Planner
Date:	January 3, 2013

BACKGROUND

- The TIP is a short-term program of projects expected to be completed in the next six years.
- The MPO has been updating the TIP on an annual basis.
- The TIP update process includes revising existing project information, adding new projects, and developing TIP priority projects.

CURRENT WORK

- A Call for Projects is being issued in December.
- NMDOT will be updating the STIP to cover FY2014-2017.
- The TIP update will proceed based on the following schedule.

TIP SCHEDULE	
MONTH	ACTION
December 2012	Call for Projects made & issue Project Identification Forms
January 2013	Staff will meet individually with the entities, NMDOT, and Red Apple Transit to review project information; priorities are developed
February 2013	Cooperative efforts to develop the draft TIP and priority lists
February – March 2013	Entities finalize project information and priorities and an agreed-to list of projects for the first year of the TIP.
Early March – early April 2013	30-day Public Comment period is advertised and opened
March 28, 2013	Technical Committee holds public hearing on and recommends adoption of TIP
April 18, 2013	Policy Committee adopts the FY2014-2019 TIP

RECOMMENDATION
<ul style="list-style-type: none"> ▪ It is recommended that the Policy Committee receive a report on the FY2014-2019 Transportation Improvement Program schedule.

DISCUSSION: Mr. Wakan reported that the TIP is updated every year and is a short-term program of projects expected to be completed in the next six years. The TIP is being updated for FY2014- 2019 while the STIP will be updated by NMDOT to cover FY2014-2017.

Mr. Wakan reviewed the TIP Schedule with the Committee. Staff will be meeting individually with each entity, NMDOT, and Red Apple Transit during late January/early February to review their project information and begin to develop priorities. The draft TIP and priority lists will be developed in February and priorities and project information finalized and agreed to by early March. There will then be a 30-day Public Comment Period. The Technical Committee will then hold a public hearing and recommend adoption of the TIP. The final TIP will be presented to the Policy Committee in April for their anticipated adoption.

ACTION: The report was received.

10. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	Duane Wakan, MPO Associate Planner
Date:	January 2, 2013

INFORMATION ITEMS

- a. Complete Streets.** At the direction of the Advisory Group, MPO staff has given overview presentations on Complete Streets to the four local councils/commissions, the Home Builders Association, the San Juan County Bar Association, and to the Farmington Planning and Zoning Commission. Other presentations are being scheduled to engage local youth and other groups in January 2013.
- b. Amendment to the FY2013 UPWP.** In an effort to better coordinate timely distribution of PL funds, it was agreed that all MPOs throughout the state would amend their UPWPs to align with the Federal fiscal year (October 1st – September 31st). This will require extending our current UPWP three months from July 1st to September 31st 2013. A UPWP Amendment will be presented as an action item at the March Policy Committee meeting.
- c. FY2013 Annual List of Federally Obligated Projects.** The attached list shows details of transportation projects that received federal funding between October 1, 2011 and September 30, 2012.
- d. Other.**

DISCUSSION: Mr. Wakan reported that a Complete Streets Advisory Group was formed to assist the entities and the MPO in developing a complete streets plan. The Group met last October and decided it was important for Staff to give overview presentations that would help to educate the local community and the Councils and Commissions to the purpose and benefits of Complete Streets. Over the past few months, Staff has given this presentation to all four local councils/commissions, the Home Builders Association, the San Juan County Bar Association and to the Farmington Planning and Zoning Commission. Mr. Wakan stated that additional presentations are scheduled for January and February. Staff is also looking to engage San Juan College and its students, as well as possibly a younger audience from local schools in the area. Mr. Wakan said the youth will be impacted most by Complete Streets concepts and future changes and believed it was important to get their opinion and voice in the planning process.

Mr. Wakan said that all the MPOs throughout the state had agreed to amend their Unified Planning Work Programs (UPWP) to align with the Federal fiscal year (October 1st to September 31st) to better coordinate timely distribution of PL funds. He noted that this will require extending the current UPWP by three months from July 1 to September 31, 2013. An amendment to the UPWP will be presented to the Policy Committee in March for anticipated action.

Mr. Wakan referred to Pages 19 and 20 of the Agenda which showed the FY2012 Annual List of Federally Obligated Projects. This list provides details of the six transportation projects that received federal funding between October 1, 2011 and September 30, 2012. The list was submitted to FHWA and NMDOT Planning. This information is also available on the MPO website.

Mr. Delmagori commented on receipt of the FHWA final draft report of the MPO review held last September. Staff is finishing their review of the report and will submit their

comments to FHWA prior to the final report being issued. Mr. Delmagori anticipates receipt of the final report in February. Mr. Rodolfo Monge-Oviedo with FHWA plans to attend a Policy Committee meeting to discuss the FHWA findings and recommendations once the final report is issued. Mr. Delmagori hopes this discussion will happen at the March Policy Committee meeting.

11. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Mr. Lucero thanked MPO Staff for their work and efforts on behalf of the local communities during 2012.

Ms. Sipe invited all to a fundraiser for City of Aztec Commissioner Jim Crowley who is undergoing treatment for cancer. The dinner will be held on Saturday, February 23 from 5:00 to 9:00 p.m. at the Aztec Senior/Civic Center.

Ms. McCulloch commented on issues she has observed with the yellow handicapped pads on City of Farmington sidewalks. She said many are damaged and the yellow pad material is peeling up which creates a tripping hazard and makes getting a wheelchair onto the pad very difficult. Ms. McCulloch stated this could be a liability issue for the community. Ms. Ryan commented that she has seen this in many other areas around the state and believes the product is not appropriate for this use. Mr. Wakan commented that when Mr. Dan Burden was here for the Walkability Workshop, he recommended a hot ceramic material that is being used in Golden, Colorado. This product is advertised to outlive the concrete it is installed on as well as retaining its luster and color. Mr. Delmagori said these concerns and recommendations would be passed along to the City of Farmington's Public Works Department.

There was no additional business from the Chairman, Members, or Staff.

12. BUSINESS FROM THE FLOOR

There was no additional business from the floor.

13. ADJOURNMENT

Ms. Sipe made a motion to adjourn the meeting. Mr. Darnell seconded the motion. The meeting was adjourned at 2:45 p.m.

Pat Lucero, Vice Chair

June Markle, MPO Administrative Aide