

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
APRIL 21, 2011

Policy Members Present: Sherri Sipe, City of Aztec
Pat Lucero, City of Bloomfield
Dan Darnell, City of Farmington
Gayla McCulloch, City of Farmington
Dr. Jim Henderson, San Juan County

Policy Members Absent: None

Technical Committee Members Present: None

Staff Present: Mary L. Holton, MPO Officer
Joe Delmagori, MPO Planner
Martin Lucero, MPO Associate Planner
June Markle, MPO Administrative Aide

Staff Absent: None

Also Present: Phil Gallegos, NMDOT
Ray Matthew, NMDOT

1. CALL TO ORDER

Mr. Henderson called the meeting to order at 1:30 pm.

2. APPROVE THE MINUTES FROM THE MARCH 17, 2011 POLICY COMMITTEE MEETING

Mr. Pat Lucero made a motion to approve the minutes from the March 17, 2011 Policy Committee meeting. Mr. Darnell seconded the motion. The motion was passed unanimously.

3. ANNUAL ELECTION OF OFFICERS

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject:	Annual Election of Officers
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	April 12, 2011

BACKGROUND

- Every April the Policy Committee selects the Chair and Vice Chair from their membership who will serve until the following annual election.
- The Chair presides over the meetings and is responsible for the other duties outlined in the Committee Bylaws and Operating Procedures document.
- The Vice Chair presides over the meetings in the absence of the Chair.
- During the past year Dr. Henderson served as the Policy Committee Chair and Mr. Pat Lucero served as the Vice Chair.

ELECTION

- Elections will take place to select a Policy Committee Chair and Vice Chair until April 2012.

RECOMMENDATION

- It is recommended that the Policy Committee accept nominations and vote to elect the Chair and Vice Chair.

DISCUSSION: Mr. Martin Lucero stated that every April, in conjunction with local elections, the Policy Committee selects the Chair and Vice-Chair from their membership who will serve until the following annual election. During the past year, Dr. Henderson has served as the Chair and Mr. Pat Lucero as the Vice Chair. All current Policy Committee members are eligible to serve.

ACTION: Mr. Darnell made a motion to retain the same slate of officers – Dr. Henderson as Chair and Mr. Pat Lucero as Vice Chair - and to do so by voice acclamation. Ms. Sipe seconded the motion. The motion passed unanimously.

4. APPROVE AMENDMENT #1 TO THE 2035 METROPOLITAN TRANSPORTATION PLAN (MTP)

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Amendment #1 to the 2035 MTP
Prepared by:	Joe Delmagori, MPO Planner
Date:	April 12, 2011

BACKGROUND or PREVIOUS WORK

- The Red Apple Transit Study was completed in January 2011 and identified several recommendations to meet future transit needs.
- The Farmington City Council accepted the Red Apple Transit Study at their January 25th City Council Meeting.
- As an identified work product of the 2035 MTP, Amendment #1 will incorporate the short and long term recommendations identified in the transit study.
- The amendment will also add in maps to the 2035 MTP that illustrate a new route

- structure for the Red Apple Transit system.
- A formal 30-day public comment period was opened on March 6 and closed on April 8, 2011.

CURRENT WORK

- The revised Transit Plan in the 2035 MTP now includes data on greatest transit need, short and long term recommendations, and maps illustrating the new route structure.

Short-Term Budget Neutral Improvements	Long-Term Improvements
<ul style="list-style-type: none"> ▪ Install more bus stops on local and regional routes ▪ Convert from loop routes to two-way linear routes ▪ Extend all-day service outward to Farmington City limits ▪ Kirtland Bronco Route to serve CR 6100 and San Juan College West ▪ Identify transfer/hub locations on publicly owned property ▪ Marketing & Performance Monitoring 	<ul style="list-style-type: none"> ▪ Invest in shelters at new bus stops ▪ Create an Aztec to Bloomfield route ▪ Improve frequencies of routes and provide evening service

BACKUP MATERIAL

- Revised Transit Plan for the 2035 MTP provided under separate cover to the Policy members (also on MPO website).

RECOMMENDATION

- It is recommended that the Policy Committee approve Amendment #1 to the 2035 MTP.

DISCUSSION: Mr. Delmagori stated that the Red Apple Transit Study had been completed in January 2011 and the budget neutral recommendations were accepted by the Farmington City Council also on January 25, 2011. The MPO is now amending the long-range transportation plan to reflect the recommendations provided in the Study so the long-range transportation plan matches up with that identified information. Mr. Delmagori briefly reviewed the revised Transit Plan document with the Policy Committee members.

ACTION: Mr. Darnell moved to approve Amendment #1 to the 2035 Metropolitan Transportation Plan. Mr. Pat Lucero seconded. The motion passed unanimously.

5. FY2012-2017 TRANSPORTATION IMPROVEMENT PROGRAM

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	FY2012-2017 Transportation Improvement Program (TIP)
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Prepared by:	Martin Lucero, MPO Associate Planner
Date:	April 12, 2011

BACKGROUND

- The MPO updates the TIP on an annual basis.
- Staff has met with member entities, the Red Apple Transit and NMDOT to revise project information.
- Final revisions have been made to the TIP.
- Priority lists based on funding source have been developed with the Technical Committee for the MPO.
- A 30-day public comment period closed on April 8 and a public hearing on the TIP was held during the Technical Committee meeting on March 24.

CURRENT WORK

- Project information for the TIP has been completed.
- Priority lists for the MPO need approval for submittal to NMDOT.

ANTICIPATED WORK

- NMDOT will approve its update to the FY2012-2015 STIP.

ATTACHMENTS

- FY2012-2017 TIP - Regionally-Significant, Non-Regionally Significant, Priority Lists, and Unfunded project lists - provided under separate cover to committee members and entity staff.
- Document also available on the MPO website.
- PC Resolution 2011-1.

RECOMMENDATION

- It is recommended that the Policy Committee:
 - a. Review the FY2012-2017 TIP
 - b. Approve lists of prioritized projects as part of the FY2012-2017 TIP
 - c. Adopt the FY2012-2017 TIP (PC Resolution 2011-1)

DISCUSSION: Mr. Martin Lucero began by explaining the annual TIP update and the process of reviewing each entity's list of projects for inclusion on the Regionally Significant, Non-Regionally Significant, and the Unfunded projects lists. From these items, the Regionally Significant Project List was developed to include those projects that were regionally significant and had a reasonable expectation of being funded. Mr. Lucero reviewed the Regionally Significant Project List.

Mr. Darnell asked why a project to 5-lane Apache Street was included on the Regionally Significant Project List. Mr. Martin Lucero explained that it is a classified road section by FHWA. This specific project is being funded with City of Farmington monies, but because the roadway is federally classified and eligible for federal funding, it must be tracked through the TIP process.

Mr. Martin Lucero moved the discussion to the Non-Regionally Significant Project List. The list consists primarily of City of Farmington projects that were moved from the Regionally Significant Project List because they are not federally classified road sections and, although they are significant projects for the City of Farmington, they are not significant for the region. Mr. Lucero noted that once the second entrance to Piedra Vista High School is constructed, the MPO will seek to federally classify the road section as a collector. There are two San Juan County projects on the list that are just outside the MPO boundary, but as a member entity they asked to work these projects through the TIP process. Ms. McCullough asked for clarification on where the project from Apple to Main was located. Mr. Lucero explained its location. The projects shown on this list have an expectation of being completed within the City of Farmington's five-year CIP cycle.

Mr. Martin Lucero began the review of the Unfunded Project List. All the unfunded projects were accumulated and then organized by their potential funding category. These projects were then prioritized and listed on the Unfunded Project List by fund type: Bridge Priority, Safety Priority (projects under \$2,000,000), Surface Transportation Program Priority (largest dollar section with various projects), and Transportation Enhancement (TPE) Priority. The final section of the Unfunded Project List is a General Listing of the remaining unfunded projects throughout the entire region and is shown in no specific order.

At the March 17th Policy Committee, the members asked that any decision on the prioritized project lists be tabled until the MPO could speak with NMDOT. Mr. David Martinez with NMDOT attended the Technical Committee meeting on March 24th and spoke on the STIP and specifically on the US 64 project. Mr. Martin Lucero provided a brief history of the discussion at this Technical Committee meeting. He then elaborated that the Technical Committee members had asked Mr. Martinez how the funding for US 64 would affect other projects within the MPO and if there would be the possibility of obtaining other funding sources from the District for priority projects within this area which were identified through the long-range planning process. There were concerns on how to fund these projects so money already spent on environmental studies was not lost and to avoid a lapse of the project. If any of these projects were to have their environmental clearance lapse it would require the re-submittal of various critical documents.

The Technical Committee raised these concerns with Mr. Martinez and he indicated that these were the same concerns that NMDOT has with US 64. The US 64 corridor study was completed in 2006 and NMDOT must continue to show progress with the project or risk having to redo the corridor study. NMDOT has proposed six more phases of the US64 project and extending out for an additional 8-9 years. NMDOT is committed to funding the next phase of this project during the next fiscal STIP year of 2014-2015. A question posed to Mr. Martinez from the Technical Committee was can we effectively find a way to fund some of the other critical projects in this area in conjunction with US 64. Mr. Martinez told the Technical Committee that the State is dedicated to completing US 64 and that project needed to show up somewhere on the TIP so it could then be reflected in the STIP. Mr. Martin Lucero said the Policy Committee is being asked to decide if the MPO should prioritize the US 64 project on the Unfunded List or accept NMDOT's recommendation and place the project on the Regionally Significant Project List.

Mr. Darnell stated the issue was still confusing and asked for some direction from Staff. Mr. Martin Lucero stated that NMDOT wants the MPO to consider funding of Phase 4 of US 64 for the next two fiscal years and place the project on the Regionally Significant Project List of the FY2012 -2017 TIP. At the last Technical Committee meeting, members asked Mr. Martinez if the US 64 project could be phased out for a longer period to help alleviate pressure on the

District and to allow other projects in this area to be funded and not lose their environmental clearances (i.e.: Pinon Hills Bridge and the East Arterial). Mr. Martin Lucero added that the Technical Committee also asked if other projects could move forward hand-in-hand with US 64, specifically the Pinon Hills Bridge which could substantially alleviate traffic along US 64 west of CR 350. Mr. Darnell asked if the purpose of extending the phasing was so that any excess dollars each year could be used on other projects. Mr. Gallegos asked if he could respond to some of the questions raised.

Mr. Gallegos stated that US 64 is not only a State route and regionally significant, but it is also part of the National Highway System. The design on the project is 60% completed. Phase 3 is currently programmed in the STIP and TIP and NMDOT wants to continue with Phase 4. He said NMDOT must continue to fund this corridor project, as not to lose the environmental document and because FHWA has invested significant amount of funding for the project. This is an important project for FHWA as US 64 is on the National Highway System, which has a priority ranking just behind the interstate system. Mr. Gallegos commented that reducing the scope of the project or programming smaller segments is not feasible since each mile is now costing \$8,000,000 and NMDOT is already working in small two-mile segments. NMDOT is proposing that the next two-mile section be programmed in the STIP and TIP, that the design be ready, and fund them as federal funding increases. Since the US 64 project is 60% design-ready, should additional funding become available, US 64 will be eligible for that additional funding ahead of other projects because it has already been through the PEL process. FHWA has asked NMDOT to stabilize their program by not shifting projects in and out of fiscal years or changing scopes. Mr. Gallegos stated this is another reason why US 64 needs to continue to move forward. Since other phases of this project are near or at shovel-ready, if additional federal funds become available, US 64 could be moved forward more quickly which would then allow for funding of other priority projects in the area.

Mr. Gallegos stated that NMDOT is targeting \$27,000,000 for use District-wide and he could not commit \$22,000,000 to this area for the Pinon Hills Bridge. Mr. Gallegos said NMDOT would be committed to funding project design phases for projects within the MPO and so he recommended getting design phases completed. Once the designs were complete NMDOT could evaluate and commit to construction as they get a better picture of what future programming might be.

Mr. Darnell briefly reviewed discussion from the previous Policy Committee meeting and the question of being able to scale back the US 64 funding over a longer period of time to allow some of those funds to be used on other projects in the area that were on the clock. Ms. Holton stated that the environmental document for the Pinon Hills Bridge project has not yet been approved, so the clock has not yet started on this project although it is close. Mr. Darnell asked if from NMDOT's perspective, does the US 64 project need to stay as is. Mr. Gallegos said that was correct and that this national highway project needed to stay on schedule. Mr. Gallegos asked if the roadway portion of the Pinon Hills project could be downsized or split into several phases which would make programming easier. He added that over the last few years, projects in District 5 that were ready to go have successfully been moved up in priority when projects in other Districts were not ready. This is where funding smaller portions of these other regionally significant projects will start. If stimulus funds were to become available, work on US 64 could move forward faster because it is already 60% designed and can be shovel-ready fairly quickly. This could then free up STIP dollars that could be used on other projects where the clock has started. Mr. Gallegos stated that NMDOT is committed to working with the MPO on this. He commended the MPO for doing what they have been charged with doing by identifying these projects, and stated that from the start this MPO has been impressive in that regard.

Mr. Darnell asked when the Technical Committee met with Mr. Martinez if this had been discussed. Mr. Delmagori replied that Staff had reviewed MPO discussions for Mr. Martinez and then Mr. Martinez had explained NMDOT's position on the US 64 project and the need to keep it moving forward. When it came down to where the next phase of US 64 was to go in terms of the TIP priority list, Mr. Martinez said placement did not really matter since it remained a high priority for NMDOT, but that the MPO did need to incorporate the project into the TIP. Mr. Delmagori stated that balancing the needs of NMDOT and the MPO continues to be a discussion item. Mr. Gallegos added that US 64 is considered an active, funded project and one that will continue to be funded. Where it lands on the priority list, whether it is at #7, #8, or #9 on the TIP priority list, just tells NMDOT that there are other priorities identified for the MPO.

Mr. Martin Lucero added that the TIP structure is such that if Phase 4 of US 64 is added to the TIP it would not be on the Unfunded List, but on the non-prioritized Regionally Significant List. He continued stating that Mr. Gallegos had noted that the District has been able to fund some projects at fiscal year-end closeout when other Districts had not met project targets. He then questioned if there was a way to identify these dollars earlier so they could be used to fund local projects. Mr. Darnell asked if unspent money from other projects at the end of the Federal Fiscal Year could be used on shovel-ready projects within the MPO. He further asked what the MPO has to do to have that money shifted to one of the MPO's high priority projects. Mr. Gallegos stated that if the project was actually shovel-ready and ready to go out to bid NMDOT could program a phase of the project into the TIP and STIP. He would work with the MPO to determine the next logical step which would program a phase of one of these projects into one of the outer years of the STIP (2015). Once the phase is in the TIP and the STIP and funds become available, the project could be moved up. The project would need to be shovel-ready by August 15th in order for FHWA to approve it by September 15th and then it would have to go out to bid that fall.

Mr. Martin Lucero stated that portions of the East Arterial which are fully engineered and unfunded would meet the criteria, but the project just needs to be broken up into smaller sections. He said that this would definitely help balance the needs of the MPO if some of these smaller phases could be placed onto the Regionally Significant List and programmed for 2015 or 2016. Mr. Gallegos stated that if we move in that direction and work together on programming phases for 2016 and 2017, NMDOT would commit to getting it programmed into the new STIP in two years which would add the years of 2016 and 2017. We have to work to make sure we are able to accommodate those projects into the STIP with the limited Federal funds, but NMDOT is willing to do this and try to meet the needs of this area. Being such a large district makes it difficult to keep up with everyone's needs, but this is a top priority area for the District due to the National Highway System status of US 64.

Mr. Martin Lucero stated that Staff is seeking approval of the prioritized Unfunded Project List through Page 8. The only change to the priority list would be moving Phase 4 of US 64 out of the Surface Transportation Program Priority section of this list and onto the Regionally Significant Project List. Mr. Gallegos stated that this is what NMDOT is asking for and that the TIP be amended to include Phase 4 of US 64. Mr. Darnell asked how the MPO would go about getting the Pinon Hills Bridge and East Arterial projects onto the STIP. Mr. Martin Lucero stated the best thing to do was to adopt it as is on the Unfunded Project List, and then next month complete a TIP amendment. Staff will meet with the Cities of Farmington and Aztec to divide the projects discussed into manageable phases and then discuss the changes with NMDOT. Once the TIP is amended with these projects added to later years on the Regionally Significant List, the projects will be reflected on the STIP. Mr. Gallegos recommended that US 64 be included in the TIP on the Regionally Significant List.

Mr. Delmagori suggested approval of the Unfunded Project List as presented. The TIP amendment will be available at the next meeting and will show the US 64 project as well as the other projects that have been split into smaller phases.

ACTION: Ms. McCullough moved to approve the prioritized Unfunded Project List for the MPO. Mr. Darnell seconded. The motion passed unanimously.

ACTION: Mr. Darnell moved to adopt the FY2012-2017 TIP (PC Resolution 2011-1). Mr. Pat Lucero seconded the motion. The motion passed unanimously.

6. APPROVE THE FY2012 UNIFIED PLANNING WORK PROGRAM (UPWP)

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	FY2012 Unified Planning Work Program (UPWP)
Prepared by:	Joe Delmagori, MPO Planner
Date:	April 12, 2011

BACKGROUND

- The Unified Planning Work Program (UPWP) is the fiscal year work plan for the MPO.
- The FY2012 UPWP describes planning activities and work products to be completed from July 1, 2011 to June 30, 2012.
- Staff met with the entities individually to discuss new activities for FY2012.
- Staff reviewed the draft UPWP with both the Technical and Policy Committees in March.

CURRENT WORK

- Staff has developed a list of activities that are expected to be included in the FY2012 UPWP.
- Revisions to the draft list of activities, products, and timeframes have been made.
- The draft FY2012 UPWP Budget has been developed based on funding estimates from NMDOT.
- Staff will review the UPWP with the Policy Committee on April 21, 2011.

ATTACHMENTS

- Final Draft of the FY2012 UPWP and FY2012 budget are provided under separate cover to the Policy Committee members.
- Document also available on the MPO website.

RECOMMENDATION

- It is recommended that the Policy Committee approve the FY2012 UPWP.

DISCUSSION: Mr. Delmagori briefly reviewed the FY2012 UPWP for July 1, 2011 through June 30, 2012. A major addition to the document is the Data Collection and Maintenance section on Page 23. The work item will help Staff stay on top of the census data as it comes in and to update the traffic model and other documents as needed with this information. Additionally, Staff will continue with byproducts of the long-range plan, in particular the onboard transit surveys. Staff will potentially look at some corridor studies for regionally significant roads that were identified in the long-range plan.

The MPO will also perform the federal requirement to update the Public Participation Plan which will come due again in early 2012. Mr. Pat Lucero noted that Mr. David Martinez's name is shown under the Planning Coordinator section on Page 6 and asked if this was correct. Mr. Delmagori stated that this can be updated due to learning of Mr. Martinez's promotion today. Mr. Delmagori then reviewed the budget section on Page 26 and the projected entity responsibilities for budgetary match and over match.

ACTION: Mr. Darnell made a motion to approve the FY2012 Unified Planning Work Program (UPWP). Ms. Sipe seconded the motion. The motion passed unanimously.

7. ADOPT A RESOLUTION APPROVING THE ANNUAL MPO SELF-CERTIFICATION DOCUMENT

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	MPO Self-Certification Document
Prepared by:	Martin Lucero, Associate MPO Planner
Date:	April 12, 2011

CURRENT WORK

- As stated in 23 CFR 450.334, the MPO is required to complete the self-certification process annually.
- Self-certification indicates that the MPO is addressing the transportation planning process and the major issues within the metropolitan area.
- The self-certification document will become part of the MPO FY2012 UPWP.

ATTACHMENTS

- PC Resolution 2011-2.
- The MPO Self-Certification document, including supplemental information that summarizes how the MPO is effectively carrying out the planning process and its requirements.

RECOMMENDATION

- It is recommended that the Policy Committee adopt Resolution 2011-2, finding that the Farmington Metropolitan Planning Organization meets the requirements for Self-Certification.

DISCUSSION: Mr. Martin Lucero stated that in accordance with 23 CFR 450.334, the MPO must certify that they are following all Federal regulations that direct how the MPO must perform its duties. These duties are shown on PC Resolution No. 2011-2 on Pages 22 and 23 of the Agenda. The Self-Certification Document specifically addresses how the MPO meets these Federal requirements.

ACTION: Mr. Darnell made a motion to adopt PC Resolution No. 2011-2 approving the annual MPO Self-Certification document. Ms. McCullough seconded the motion. The motion passed unanimously.

8. RECEIVE A REPORT FROM NMDOT

DISCUSSION: Mr. Gallegos reported that Mr. David Martinez has been promoted to Assistant District Engineer of Maintenance and that he, Mr. Gallegos, will be the MPO representative until such a time as another representative is named.

Mr. Ray Matthew commented on a new strategic 10-year plan for the State that will be completed by a consultant. This plan will be more project-specific and will look at regional corridors. They will also be reviewing their public involvement plan to ensure that the State is meeting all Federal requirements. Mr. Matthew stated that after reviewing the budget, additional planning funds have been identified for the MPO (approximately \$35,000-\$50,000). The amount of available PL funds will be confirmed and the MPO will be notified next week of its additional allocation. These additional funds can be rolled over and do not have to be used this year. Mr. Matthew added that FHWA is pushing the District to ensure completion of projects shown on the STIP, especially for the US 64 project which FHWA has invested significant funds.

9. INFORMATION ITEMS

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	Information Items
Prepared by:	Joe Delmagori, MPO Planner
Date:	April 12, 2011

INFORMATION ITEMS

- a. **2010 Census Data.** Staff will provide information about the 2010 Census to the members during the meeting on April 21.
- b. **NMDOT Rail Plan Public Meeting.** On March 30, the MPO hosted a public stakeholder meeting to discuss local rail strategies for San Juan County as part of the State Rail Plan. There were around 35 participants who included politicians, business representatives, and entity staff.

- c. **MPO Major Thoroughfare Plan.** The MPO has held two public meetings to receive input on Amendment #1 to the MPO Major Thoroughfare Plan. The third meeting is scheduled for April 28.
- d. **Safe Routes to School Activities.** Student arrival counts have been taken at the participating schools in Farmington to evaluate the number of students walking during the spring semester.
- e. **FY2011 UPWP 3rd Quarter Report.** The quarterly report that summarizes MPO planning activities from January 1 to March 31 is available on the MPO website.
- f. **Quarterly Newsletter.** The current newsletter is posted on the MPO website.
- g. **Other.**

DISCUSSION:

Mr. Delmagori stated that the initial 2010 Census information is becoming available and population increases were seen in all areas: 21% increase in Farmington; 6% increase in Aztec; 26% in Bloomfield; and a 14% increase for San Juan County. The MPO will be working on boundaries for the census blocks and tracts, and creating traffic analysis zones and districts to be used by the American Community Survey. This is a way to geographically define areas of the MPO where census data can be used. Staff will also be creating the TAZ and TAD information to present at the next Policy Committee meeting. Mr. Darnell asked if these are smaller units than the census blocks. Mr. Martin Lucero said that some may be, and that Staff is evaluating to see if census block boundaries are appropriate as a TAZ. Mr. Darnell asked if this information can then be used for crime analysis or other GIS purposes, and Mr. Delmagori said yes.

Mr. Delmagori reported that the NMDOT Rail Plan Stakeholder Meeting was well attended by about 35 people representing government entities and businesses. Mr. William Craven and Mr. Tim Harris from the NMDOT Rail Division were there to explain the purpose of the Rail Plan. There was good discussion and comment on how rail could be an economic driver for industry in the area. A summary of the meeting is available on the MPO website. This information will be used by the NMDOT as they create the draft Rail Plan which they expect to be complete sometime this summer. An additional stakeholder meeting may be scheduled once the draft plan is available for review.

The final public meeting for the Major Thoroughfare Plan will be held on April 28th. Mr. Delmagori reported that the meetings have been fairly well attended with 10-15 people at each of the last two meetings. Most of the discussion and comments are favorable with just a few questions. If amendments to the Major Thoroughfare Plan are necessary, at either the regional or City of Farmington level, that will be done following the final public meeting.

Mr. Delmagori stated that Staff has been taking student arrival counts at the participating schools in Farmington over the past couple of weeks for the Safe Routes to School Program. This is the spring semester count to gauge how many students walk, ride the bus, or are driven to school.

The FY2011 UPWP 3rd Quarter Report was completed earlier this week and is available on the MPO website.

The Quarterly Newsletter was also completed and is posted on the website. Dr. Henderson asked if hard copies of the Newsletter could be made available to Policy Committee members. Mr. Delmagori indicated that Staff will provide hard copies by the next meeting.

Mr. Delmagori welcomed Ms. Sherri Sipe back to the Policy Committee as the representative for the City of Aztec.

10. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

DISCUSSION: There was no business from the Chairman, Members or Staff.

11. BUSINESS FROM THE FLOOR

DISCUSSION: There was no other business from the floor.

12. ADJOURNMENT

Mr. Pat Lucero made a motion to adjourn the meeting. Mr. Darnell seconded the motion. Dr. Henderson adjourned the meeting at 2:50 p.m.

Dr. James C. Henderson, Chair

June Markle, MPO Administrative Aide