

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
September 23, 2021

Policy Members Present
Julie Baird, City of Farmington
Jeanine Bingham-Kelly, City of Farmington
Sean Sharer, City of Farmington
Paul Brasher, District 5 NMDOT
GloJean Todacheene, San Juan County

Policy Members Absent:
George Walter, City of Bloomfield
Steve Lanier, San Juan County
Mark, Duncan, Town of Kirtland

Staff Present:
Peter Koepfel, MPO Officer
Kathryn Leys, MPO Associate Planner
June Markle, MPO Administrative Assistant

Staff Absent: None

Others Present: David Barnett, San Juan County

Chair Sharer opened the meeting at 10:32 a.m. as a Work Session prior to the required quorum of members being present.

The Committee then moved on to Agenda Item #3 – Quarterly Education:

3. QUARTERLY EDUCATION

Subject:	Quarterly Education:
Prepared by:	Kathryn Leys, Associate Planner
Date:	September 23, 2021

PRESENTATION

Staff will provide an overview of the demographic data for the region from the 2020 Census.

PRESENTATION: Kathryn Leys gave a quarterly educational presentation on the data made available in the 2020 Census redistricting data released on August 12, which provides a first look at the demographic characteristic of the local communities. Additional data in other formats is expected to be released by September 30, with even more detailed Census results to be released in 2022. The following is a summary of the five topic areas covered in the overview presentation:

BACKGROUND

- Each year the Policy Committee approves a resolution ensuring compliance with the open meetings act and establishes its meeting schedule for the coming year.
- The NMDOT STIP Procedures Manual outlines an annual calendar for TIP Amendments, which impacts the meeting schedule on a quarterly basis. This schedule has been considered in developing this proposal.

CURRENT WORK

- The proposed 2022 meeting schedule is being presented for discussion by the Policy Committee.
- Final approval of Policy Committee Resolution 2021-4 and the FFY22 meeting schedule will be sought on November 18
- It is recommended that the Policy Committee continue to hold eight (8) regular meetings during 2021.
- Meetings are recommended for January, February, April, May, June, August, September, and November.

INFORMATION ITEM

- Staff recommends that the Policy Committee review the proposed 2022 meeting calendar and proposed Policy Committee Resolution 2021-4. Final approval will be on November 18.

DISCUSSION: Mr. Koepfel referred the Committee to Pages 3-6 of the Agenda for a preliminary review of the proposed meeting schedule for 2022. The proposed schedule follows the previous year's schedule (day of the month and time) with the Committee meeting eight times during the year (the months highlighted on the calendar are to seek final approval on TIP amendments). Approval of this proposed 2022 meeting schedule will be sought at the November 18 meeting.

5. REVIEW THE PROPOSED FFY2022 FMPO BUDGET FOR NON-REIMBURSABLE EXPENDITURES

Subject: Review and Approve the Proposed FFY2022
FMPO Budget for Non-Reimbursable
Expenditures
Date: September 23, 2021

BACKGROUND

- As outlined in the MPO JPA effective October 1, 2020, "any expenditure deemed non-reimbursable by NMDOT shall require the advance approval of the Policy Committee and shall be subject to the funding formula contained in Paragraph A" (Section 5.B, page 9).

call for projects. During the August meeting of the State Transportation Commission, five of those projects received approval for funding:

Aztec – McWilliams Road paving/sidewalks
Bloomfield - East Blanco Bridge
Farmington - Foothills Drive, Phase III
Kirtland – Roads 6405 and 6411 resurfacing
San Juan County - CR 6100 resurfacing

There was some confusion on whether the resurfacing project on Wildflower Parkway had received approval for TPF funding. It was later clarified that this project had not received funding.

7. COMMITTEE MEMBER DISCUSSION ITEMS

Subject:	Committee Member Discussion Items
Date:	September 23, 2021

DISCUSSION ITEMS

There were no additional discussion items provided by Policy Committee members for inclusion on the Agenda.

8. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	MPO Staff
Date:	September 23, 2021

INFORMATION ITEMS

- a. **Status of RTP/CMAQ/TAP.** The Project Feasibility Forms (PFF) for projects being considered were submitted to MPO staff by August 13. Subsequently, MPO staff and applicants have scheduled meetings with NMDOT to review the PFFs to make any necessary changes.

Completed applications will be due to the MPO by mid-October to allow sufficient time for them to be evaluated for eligibility and completeness before submittal to

DISCUSSION: Mr. Koepfel reported that Staff is working with the Technical Committee members and NMDOT on developing applications for RTP/CMAQ/TAP funding. These projects are typically for bicycle, pedestrian, and air quality. Completed applications will be uploaded to NMDOT by the end of October.