



POLICY COMMITTEE **AGENDA**

Farmington Metropolitan Planning Organization

January 10, 2012
1:30 p.m.

Council Chambers
Bloomfield City Hall
915 North First Street
Bloomfield, NM

AGENDA
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
January 10, 2013 1:30 PM

This meeting will be held in the Council Chambers at the Bloomfield City Hall, 915 North First Street, Bloomfield, New Mexico.

ITEM	PAGE
1. Call meeting to order	
2. Introductions and Welcoming of new Policy Committee member representing San Juan County.	
3. Approve the minutes from the November 8, 2012 Policy Committee meeting.	21
4. Consider amending PC Resolution 2012-3, revising the 2013 meeting schedule for the Policy Committee.	1
5. Highway Safety Improvement Program. a. Review the list of projects. b. Consider approval of a list of Safety projects for submittal to NMDOT.	6
6. Receive a report on the new Transportation Alternatives Program (TAP).	10
7. Receive a report from NMDOT a. District 5 (<i>David Quintana</i>) b. Planning Division (<i>Maggie Ryan</i>)	
8. Receive a report on the 2012 traffic count program.	12
9. Receive a report on the FY2014-2019 TIP Update	17
10. Information Items: a. Update on Complete Streets b. Amendment to the FY2013 UPWP c. FY2012 Annual List of Federally Obligated Projects d. Other	18
11. Business from: a. Chairman b. Members c. Staff	
12. Business from the Floor	
13. Adjournment	

ATTENTION PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Administrative Aide at the Downtown Center, 100 W Broadway, Farmington, New Mexico or at 505-599-1466 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Administrative Aide if a summary or other type of accessible format is needed.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #4**

Subject:	Annual Meetings Resolution
Prepared by:	Joe Delmagori, MPO Planner
Date:	January 3, 2013

BACKGROUND

- In November 2012, the Policy Committee discussed its annual resolution which established procedures pursuant to the New Mexico Open Meetings Act and determined the annual meeting schedule for 2013.

CURRENT WORK

- The Policy members passed the resolution but agreed to amend the 2013 meeting schedule at their January 10 meeting.
- Amending the meeting schedule is due to the availability of the current Policy members and the new Policy member representing San Juan County.

ATTACHMENTS

- PC Resolution 2012-3 and 2013 meeting schedule.

RECOMMENDATION

- It is recommended that the Policy Committee amend PC Resolution 2012-3, revising the 2013 meeting schedule for the Policy Committee.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE RESOLUTION NO. 2012-3

A RESOLUTION ESTABLISHING THE PROCEDURES TO BE FOLLOWED AND NOTICE TO BE GIVEN PURSUANT TO THE PROVISIONS OF THE NEW MEXICO OPEN MEETINGS ACT, PROVIDING FOR THE ANNUAL DETERMINATION OF REASONABLE NOTICE OF MEETINGS, AND ESTABLISHING THE MEETING TIMES, DAYS AND LOCATIONS FOR THE FARMINGTON METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE DURING THE CALENDAR YEAR 2013

WHEREAS, the Policy Committee of the Farmington Metropolitan Planning Organization (FMPO) met in regular session in the Commission Chambers, Aztec City Hall, 201 W Chaco St., Aztec, NM on November 8, 2012, at 1:30 p.m., in accordance with the law; and

WHEREAS, Sections 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Section 10-14-1 to 10-15-4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Policy Committee of the FMPO to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED BY THE Farmington Metropolitan Planning Organization Policy Committee that:

1. For calendar year 2013, the regular meeting of the FMPO's Policy Committee will be held at the times, dates, and places as shown on the attached Exhibit "A" hereto.
2. An agenda for such meetings will be available at least twenty-four hours prior to the meeting from the office of the Farmington Metropolitan Planning Organization, Downtown Center Building, 100 W Broadway, Farmington, New Mexico.

3. Notice of regular meetings will be given by publishing a list of regular meetings to be held in each calendar year in the *Farmington Daily Times* or another newspaper of general circulation in San Juan County in January of each year. The notice shall indicate when and where a copy of the agenda for each meeting may be obtained. A copy of this notice and the list of regular meetings will also be posted in the foyer of the Farmington City Hall, 800 Municipal Drive, Farmington, New Mexico and in similar public places in the San Juan County Administrative Building and in the city hall buildings for the cities of Aztec and Bloomfield, New Mexico. This notice shall be posted in January of each year and shall remain posted throughout the calendar year. Copies shall also be sent via regular mail or fax to any local television stations and radio broadcast stations at their request.
4. Special meetings may be called by the Committee Chair or by a majority of Committee members upon three (3) days notice. If time exists for a notice of such meeting to be published in the legal notices of the *Farmington Daily Times* or another newspaper of general circulation in San Juan County prior to the meeting, such notice shall be published. If not, notice shall be given by e-mail, fax or some other instantaneous method to a newspaper of general circulation, any local television station and at least one local radio broadcasting station. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.
5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the FMPO or its participating governmental agencies from substantial financial loss. The Committee will avoid emergency meetings whenever possible. Emergency meetings may be called by the Committee Chair or a majority of the members of the Committee upon twenty-four (24) hours' notice, unless threat of personal injury or property damage require less notice. The notice for all emergency meetings shall be given, except as to the amount of time required, in the manner provided above for special meetings.
6. In addition to other information as specified above, all notices and agendas shall include the following language: "If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Administrative Aide at the Downtown Center, 100 W Broadway, Farmington, New Mexico or at 505-599-1466 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Administrative Aide if a summary or other type of accessible format is needed."

7. The Policy Committee of the FMPO may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Committee taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

(b) If the decision to hold a closed meeting is made when the committee is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specified provision of law authorizing the closed meeting and the subject to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the Committee in an open public meeting.

PASSED AND ADOPTED this 8th day of November, 2012.

Dr. James C. Henderson, MPO Policy Committee Chairman

June Markle, MPO Administrative Aide

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
 2013 Regular Meeting Schedule**

POLICY COMMITTEE		
All meetings will be held at 1:30pm at the locations listed below		
Date	Location and City	
January 10 , 2013	City Council Chambers Bloomfield City Hall 915 N. First St.	Bloomfield, New Mexico
March 21, 2013	Commission Chambers San Juan County Administrative Bldg. 100 S. Oliver	Aztec, New Mexico
April 18, 2013	Executive Conference Room Farmington Municipal Building 800 Municipal Drive	Farmington, New Mexico
June 20, 2013	City Council Chambers Bloomfield City Hall 915 N. First St.	Bloomfield, New Mexico
September 19, 2013	Commission Room Aztec City Hall 201 W. Chaco St.	Aztec, New Mexico
November 14, 2013	Executive Conference Room Farmington Municipal Building 800 Municipal Drive	Farmington, New Mexico

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #5**

Subject:	Safety Project Applications
Prepared by:	Joe Delmagori, MPO Planner
Date:	January 3, 2013

BACKGROUND

- In September, the NMDOT Safety Bureau announced that no applications for safety projects would be accepted.
- In November, at the direction of the NMDOT Transportation Commission, the request for proposals for safety improvement projects was reinstated.
- The entities will complete the applications and the final submittal deadline to NMDOT is February 1, 2013.
- Projects will be reviewed through the MPO and submitted by the MPO to NMDOT.
- All projects received are in competition at the state level.
- At the December 20 Technical Committee meeting, a list of safety projects was presented and recommended for approval.

IDENTIFIED SAFETY PROJECTS

- Farmington and Aztec are submitting safety applications.
- In Farmington, the intersection of San Juan Blvd and Scott Ave will have the traffic signal rebuilt and sidewalks ramps and markings constructed.
- This project is part of the NMDOT FY2012 Transparency Report.
- In Aztec, a traffic signal will be installed at the US 550/NM 173 intersection and the first mile of NM 173 will be widened and vertical curves will be improved.
- This corridor has had fatality accidents and injury crashes.

CRITERIA

- Data driven and evidence based, citing crash data and crash history.
- NMDOT Safety is emphasizing safety applications should relate to projects in the FY2012 Transparency Report.
- There is no maximum allowed cost for a proposed safety project.

RECOMMENDATION

- It is recommended that the Policy Committee approve the list of Safety projects for submittal to NMDOT.

NMDOT Safety Bureau – Call for Safety Application Letter

The New Mexico Highway Safety Improvement Program (NM HSIP) is now formally issuing an announcement requesting proposals for engineering type stand-alone transportation safety improvement projects for consideration for funding in the appropriate forthcoming Federal FY 2013, FY 2014 and FY 2015 program years of the current NM State Transportation Improvement Program (STIP). All received safety project applications are in competition with each other at the state wide level. Safety funds are eligible for funding the costs of studies, right of way acquisition, project development costs (such as environmental clearance), project design, project construction and non-construction program operation.

HSIP regulations require that justification for all HSIP funded safety projects must be data driven and evidence based regarding forecasted safety improvements. The most successful proposed engineering type safety projects that will receive funding approval will likely be prioritized based on: crash data showing fatal, incapacitating, or visible injury crash history, or crash data showing evidence of crash history of a particular type that can be corrected by the proposed safety project, or a traffic conflicts study (engineering safety study) with results showing a traffic hazard with the proposed safety project generating countermeasures to reduce the identified traffic hazard. Evidence submitted based on published studies should cite the table number, figure number, or page number of the study. Examples of such published studies include: NMDOT's annual New Mexico Transparency Reports (Five Percent Most Severe Safety needs) from FY 2006 through FY 2012; Mid-Region COG's 2011 Annual Crash and Safety Report for the Albuquerque Metropolitan Planning Area; Las Cruces MPO's Road Safety Assessment: El Paseo Road Corridor, October 26-27, 2010, by Vanasse Hangen Brustlin, Inc; Santa Fe MPO's Cerrillos Road/Alta Vista Street/Luisa Street/Cordova Road, Pedestrian Road Safety Assessment, Santa Fe, New Mexico, May 11 – 12, 2009 by Vanasse Hangen Brustlin, Inc.; and all road safety audit reports conducted by the NMDOT HSIP.

Submittals from cities, counties, tribal governments, and other local agencies must be sent first to their respective Metropolitan Planning Organization (MPO) or Regional Planning Organization (RPO) for review, processing, and approval and then have the MPO or RPO submit the safety project applications to the NMDOT General Office. All city streets, county roads, and tribal roads are eligible.

Systemic multiple location type safety project applications proposing one of the designated proven safety countermeasures listed below are accepted and acted upon continuously without reference to submission deadline dates. The deadline for all other site-specific type safety projects for potential Federal FY 2013, 2014 or 2015 implementation is: **Friday, February 1, 2013**. The forecast date when the Safety Project Selection Committee of the General Office of NMDOT will accomplish review and action for the site-specific type safety project applications is **Friday, April 5, 2013**.

Note: The HSIP is not a Federal–Aid Grant program. Forms such as the Project Identification Form (PIF) are not an acceptable substitute for this form.

In addition to responding with “yes” or “no” option decisions to a safety project application for federal HSIP funds, the Safety Project Selection Committee of the General Office of NMDOT may choose a third option of “road safety audit (RSA)” where it will contract with a consultant to perform a RSA at the location(s) cited in the safety project application in cooperation with staff and stakeholders from the application requesting agency, NMDOT, and the community of the location(s). RSA results will be analyzed for a potential revised safety project application which NMDOT General Office may be more likely to decide to approve for implementation.

All “yes” decisions on safety project applications are subject to review and concurrence by the Federal Highway Administration, NM Division Office. All approved safety projects are then programmed for the appropriate forecast year of complete implementation in metropolitan TIPs and the STIP. NMDOT provides for the non-federal match for all federal HSIP funded projects. Any tribal/local government lead agency which is the lead agency to develop and construct an approved safety project, must then begin the process of achieving a contract agreement between that tribal/local government agency and NMDOT via the NMDOT Local Government Agreement Unit. See this link for

details: http://dot.state.nm.us/content/dam/nmdot/Local_Government_Agreement_Unit/TLGA_HANDBOOK_October07.pdf

There is no longer any maximum allowed cost for a proposed safety project. However federal HSIP guidelines generally disallow proposed safety projects that are significantly composed of constructing drainage facilities, grade separations, bridges, culverts, paving unpaved roads, reconstructing paved roads, rehabilitation or pavement overlay of paved roads, and repairing pavement distresses. Also generally disallowed are constructing additional through travel lanes or intersection channelization, or traffic signals primarily for purposes of capacity improvements to reduce traffic congestion.

You are welcome to include in addition to this completed application form any type of supporting evidence documentation such as photos, crash data details, or other observations, in addition to the information requested in the fill-in text boxes and check boxes

FY2013 Call for Safety Projects
 Proposed Safety Projects from the Farmington MPO

Project Name	Termini	Description	Cost	Notes
San Juan Blvd and Scott Ave Intersection	Intersection	Reconstruction of the traffic signal and construction of sidewalk ramps and markings	\$375,000	This intersection is listed in the FY2012 Transparency Report as one of the top severe crash locations in District 5.
NM 173 and US 550	Intersection of NM 173/ US 550 and NM 173 east to milepost 1	Installation of a traffic signal, lane improvements at the intersection, lane widening of NM173, and installation of guardrail	\$3,750,000	This section of NM173 is very narrow and has steep grades and sharp curves. The intersection has had fatality accidents and injury crashes. The completion of the East Arterial will significantly increase heavy vehicle traffic to this corridor, which already carries a large volume of heavy vehicles.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #6**

Subject:	Transportation Alternatives Program
Prepared by:	Joe Delmagori, MPO Planner
Date:	January 3, 2013

BACKGROUND or PREVIOUS WORK

- MAP-21 has created the new Transportation Alternatives Program (TAP).
- TAP merges Transportation Enhancements (TPE), Safe Routes to School (SRTS), and Recreational Trails into one program.
- MAP-21 indicates allocation of statewide TAP funds must be equally distributed based on population and anywhere in the state.
- The majority of projects that are eligible through TPE will remain the same in TAP.
- Funding for TAP projects will be based on a competitive process that is developed by the State and MPO.
- A presentation on TAP was presented to the Technical Committee on December 20 by NMDOT's Planning Division.

CURRENT WORK

- NMDOT Planning has proposed a draft distribution system which indicates a targeted amount of TAP funds that each MPO and RPO would receive.
- NMDOT Planning is drafting project selection criteria for the competitive process.
- NMDOT Planning has stated that TPE projects in FY2013 are likely to still be funded under the Transportation Enhancements Program.
- TPE projects in FY2014-2015 are expected to fall into the TAP competitive process.

FMPO PROJECTS

- Six TPE and SRTS projects are currently programmed in the TIP/STIP.
- Four of these projects are programmed in FY2013.
- On November 26, the Bloomfield City Council approved a resolution to split its \$1 million TPE project between sidewalks on Bergin Lane and landscaping on US 64.
- Future, programmed TPE projects are exceeding the annual, targeted TAP amounts for the MPO.

ANTICIPATED WORK

- Receive feedback from NMDOT Planning about the implementation of the TAP.
- Assist NMDOT with the development of the project selection criteria.
- Assess the impact that the new TAP regulations will have on FY2014 and FY2015 TPE projects in the TIP and STIP:

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on the Transportation Alternatives Program (TAP).

Status of TPE and SRTS Projects in the FMPO (FFY2013 - FFY2015)							
Control Number	Project Name	Termini	Description	Lead Agency	Funding Source	Funding Amount	Fiscal Year
F100120	North Animas Pedestrian Bridge	North Main Ave Extension to Aztec Ruins	Design, Environmental, construction of new pedestrian bridge over the Animas River	Aztec	TPE	\$600,000 total (\$450,000 federal)	2013
					TPE	\$600,000 total (\$450,000 federal)	2014
W500012	SRTS Phase II Infrastructure	Vicinity of three schools in the SRTS program	Construct sidewalks, raised crosswalk intersection, & install HAWK signal	Farmington	SRTS	\$250,000	2013
TBD	SRTS Phase II Infrastructure	Vicinity of two other schools in the SRTS program	Construct sidewalks	Farmington	SRTS	\$250,000	2013
F100070	Pinon Hills Blvd & Farmington Ave	Butler to E. Main (PHB) & 20th St, to 30th St. (Farmington)	Construct sidewalks	Farmington	TPE	\$600,000 total (\$450,000 federal)	2013
F100130	20th Street	Santiago to E. Main	Construct sidewalks	Farmington	TPE	\$491,000 total (\$368,250 federal)	2014
F100140	Bergin Lane	US 64 to West Blanco	Construct sidewalks	Bloomfield	TPE	\$1,000,000 total (\$854,400 federal)	2015

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #8

Subject:	2012 Traffic Count Program
Prepared by:	Duane Wakan, MPO Associate Planner
Date:	January 2, 2013

BACKGROUND

- 88 traffic counts were taken in October across the MPO boundary.
- Speed and class data was scheduled at 30 of those locations.
- Initial traffic count results were submitted to NMDOT after review from Staff.
- 11 locations required recounting based on feedback from MPO & NMDOT staff.

CURRENT WORK

- Consultant team conducted recounts at 10 of the 11 locations during the week of December 9th, 2012.
- 2 uncounted locations in the 1st iteration (due to road construction on E. Main), were now counted.
- 5 locations affected by traffic rerouting (road construction on E. Main), showed normal values after recounts.
- 2 locations with unusually high or low count volumes had normal values after recounts.
- 1 location was recounted due to insufficient hours logged at its location (36 hours instead of 48 hours).
- 1 location could not be recounted due to an electric glitch.

ANTICIPATED WORK

- Summarize and archive all of the count information.
- Provide data from the recounts to NMDOT Traffic Count Division.
- Post the information to the MPO website.

ATTACHMENTS

- 48-Hour Average Daily Traffic summary with recount locations.

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on the 2012 Traffic Count Program.

2012 Recount Locations

Count ID	Count Location	Initial Count Volumes	Recount Volumes	MPO Recount Comments
AZ_123	Oliver Ave: NM 516 to Waste Wtr Treatment Plant	3,065	2,464	Recount next year
AZ_124	Oliver /NM 282: NM 516 to Aztec Airport	754	681	Acceptable
FM_73	Hutton Ave: 20 th to Cliffside	10,143	7,458	Recount volumes within normal range
FM_85	Main St: Lake St to Auburn	12,122	11,749	Possible new normal range
FM_113	NM 516: Browning Pkwy to 20th	33,768	37,487	Recount volumes within normal range
FM_114	NM 516: 20 th to 30 th	N/A	39,698	Recount volumes within normal range
FM_188	30th: Hutton to College Blvd.	21,278	16,350	Recount volumes within normal range
FM_191	College Blvd: 30 th to Windsor	16,491	11,486	Recount volumes within normal range
FM_215	Browning Pkwy: So Side River Road to Morningstar	32,351	22,501	Recount volumes within normal range
FM_217	NM 516: Largo to Shopping Center	N/A	32,051	Recount next year
SJ_154	Twin Peaks Rd: Troy King to CR 6200	4,172	N/A	Recount next year

2012 Traffic Count Summary Page 1 of 3

TCDS ID	ON_ROAD	From/To	Previous Count	Previous Count Year	2012 Avg Daily Traffic	Volume Difference	Percent Change	MPO Comments
AZ_41	Chaco St	NM 516 to Park Ave	7,965	2011	8,200	235	3%	
AZ_120	NM 516	Ruins Rd to Chaco St	20,550	2011	23,490	2,940	14%	
AZ_123	Oliver Ave	NM 516 to End of Route/Waste Wtr Treatment Plant	810	2009	3,065	2,255	278%	Recounted due to traffic rerouting
AZ_124	Oliver/NM 282	NM 516 to Aztec Airport	810	2009	754	-56	-7%	Recounted Tube up only able to get 36hrs of data for T,W,TH period
AZ_220	NM 516	Chaco St to US 550	20,100	2009	18,535	-1,565	-8%	
BL_155	US 550	Sullivan Rd to US 64	11,603	2011	11,327	-276	-2%	
BL_156	US 550	US 64 to W Blanco Blvd	13,200	2009	11,918	-1,282	-10%	
BL_157	US 550	W Blanco Blvd to CR 4900	12,200	2009	11,292	-908	-7%	
BL_176	US 64/Broadway	US 550 S to US 550 (1st St)	21,600	2009	18,211	-3,389	-16%	
FM_4	20th	Butler to Sullivan	18,900	2009	18,420	-480	-3%	
FM_5	20th	Sullivan to Hutton	18,900	2009	18,707	-193	-1%	
FM_6	20th	Hutton to NM 516/Main St	17,200	2009	15,630	-1,570	-9%	
FM_13	30th	Sullivan to Hutton	13,800	2009	15,402	1,602	12%	
FM_14	30th	College to NM 516/E Main St	13,700	2009	13,396	-304	-2%	
FM_17	Airport	Main to Apache	5,090	2009	5,372	282	6%	
FM_18	Airport	Apache to Municipal Dr	5,150	2009	6,446	1,296	25%	
FM_21	Apache	Palmer to Airport	6,980	2009	9,256	2,276	33%	
FM_26	Auburn Ave N	US 64/Broadway to Apache	5,060	2009	4,979	-81	-2%	
FM_27	Auburn Ave N	Apache to Glade Rd	5,700	2010	6,613	913	16%	
FM_29	Beckland Dr	NM 516/E Main to End of Route	1,760	2009	5,718	3,958	225%	Location experienced 5,100 ADT volumes in 2006- ok
FM_34	Butler	US 64/Broadway to San Juan Blvd	16,400	2009	19,556	3,156	19%	
FM_35	Butler	San Juan to E Main St	13,700	2009	11,872	-1,828	-13%	
FM_39	Butler	20th to 30th	12,600	2009	15,448	2,848	23%	
FM_63	English	Largo to NM 516/E Main St	6,640	2008	3,933	-2,707	-41%	At 2005 ADT levels
FM_64	English	NM 516/E Main St to Pinon Hills Blvd	5,600	2009	6,650	1,050	19%	
FM_70	Gila St	NM 516/E Main St to English	1,230	2009	1,360	130	11%	
FM_73	Hutton	20th to Cliffside	7,090	2009	10,143	3,053	43%	Recounted due to traffic rerouting
FM_85	Main St	Lake St to Auburn	16,600	2009	12,122	-4,478	-27%	Recounted to verify traffic volume decrease
FM_88	Main St	Sullivan to San Juan Blvd	22,600	2009	23,278	678	3%	
FM_90	Marseille Blvd	NM 516/E Main St to Martello	304	2009	132	-172	-57%	
			Minimum	Mid Point	Maximum			

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TCDS ID	ON_ROAD	From/To	Previous Count	Previous Count Year	2012 Avg Daily Traffic	Volume Difference	Percent Change	MPO Comments
FM_91	McCormick School	Murray to US 64/ Broadway	2,710	2009	2,715	5	0%	
FM_96	Miller	Murray to US 64/Broadway	3,216	2011	4,522	1,306	41%	Tube pulled up by vehicle ok
FM_98	Murray Dr/NM 5001	US 64/W Main to W Pinon St	13,600	2009	15,144	1,544	11%	
FM_100	Murray Dr/NM 5001	Miller to Bloomfield Hwy	17,049	2011	17,551	502	3%	
FM_112	NM 516	Morningstar to E Main St	23,472	2011	22,798	-674	-3%	
FM_113	NM 516	Browning Pkwy to 20th	37,300	2009	33,768	-3,532	-9%	Recounted due to traffic rerouting
FM_114	NM 516	20th to 30th	38,700	2009	0	-38,700	N/A	Recounted no count taken due to repaving project
FM_116	NM 516	Country Club to CR 350	26,500	2009	24,825	-1,675	-6%	
FM_126	Pinon Hills Blld?	NM 170 to W 30th	13,477	2011	13,830	353	3%	
FM_128	Pinon Hills Blvd	Butler to College	15,960	2010	17,676	1,716	11%	
FM_133	Pinon St	Orchard to Miller	7,280	2009	7,540	260	4%	
FM_134	Pinon St	S Miller to US 64/Broadway	7,350	2009	7,826	476	6%	
FM_140	San Juan Blvd	Scott to Main St	15,600	2009	13,625	-1,975	-13%	
FM_142	Sandstone	US 64 to S. Side River Rd.	1,280	2009	1,062	-218	-17%	
FM_143	Scott	Broadway to San Juan Blvd	15,600	2009	14,941	-659	-4%	
FM_144	Scott	San Juan Blvd to Main St	4,860	2009	5,216	356	7%	
FM_145	So Side River Rd	US 64/Broadway to Sandstone	6,550	2009	6,674	124	2%	
FM_146	So Side River Rd	Sandstone to NM 516/Browning	8,550	2009	8,142	-408	-5%	
FM_147	Sullivan	Main St to 15th	5,330	2009	5,968	638	12%	
FM_167	US 64/Broadway	Murray Dr/NM 5001 to W. Main St	19,200	2009	18,000	-1,200	-6%	
FM_168	US 64/Broadway	W Main St to Butler/Pinon St	17,100	2009	13,702	-3,398	-20%	Natural Relief could be diverted to US 64 or Apache St as both lacements increased ADT in 2012
FM_170	US 64/Broadway	Scott to Murray Dr/NM 501	21,890	2010	21,316	-574	-3%	
FM_171	US 64/Broadway	Murray Dr/NM 5001 to Browning Pkwy	21,600	2009	19,902	-1,698	-8%	
FM_183	Wildflower Mesa Dr	Wildflower Pkwy to Mesa View Jr High	2,950	2009	3,217	267	9%	
FM_188	30th	Hutton to College Blvd	14,000	2009	21,278	7,278	52%	Recounted due to traffic rerouting
FM_190	Behrend	Main St to Apache	1,190	2009	1,186	-4	0%	
FM_191	College Blvd	30th to Windsor	11,607	2010	16,491	4,884	42%	Recounted due to traffic rerouting
FM_192	College Blvd	Pinon Hills Blvd to Piedra Vista HS Entrance	5,280	2009	6,207	927	18%	Increase likely contributed to College/Hood Mesa Paving
			Minimum	Mid Point	Maximum			

2012 Traffic Count Summary Page 3 of 3

TCDS ID	ON_ROAD	From/To	Previous Count	Previous Count Year	2012 Avg Daily Traffic	Volume Difference	Percent Change	MPO Comments
FM_193	College Blvd	Piedra Vista HS Entrance to Sandalwood	2,470	2009	3,929	1,459	59%	Increase likely contributed to College/Hood Mesa Paving
FM_194	CR 3000	Browning Pkwy to CR 3950	1,170	2009	3,594	2,424	207%	Possible new development on Mesa?
FM_206	Dustin	20th to 30th	6,240	2009	7,579	1,339	21%	
FM_207	Dustin	30th to 38th	2,570	2009	2,739	169	7%	
FM_209	Foothills	Pinon Hills Blvd to Crestwood Dr	6,110	2009	4,556	-1,554	-25%	Decrease likely contributed to Collge/Hood Mesa Paving- ok
FM_211	Foothills	Rinconada to End of Route	1,510	2009	1,254	-256	-17%	
FM_212	Main St	Scott to Sullivan	22,900	2009	23,010	110	0%	
FM_214	Browning Pkwy	US 64 to S. Side River Rd	15,000	2009	16,841	1,841	12%	
FM_215	Browning Pkwy	So Side River Rd to Morningstar	24,650	2008	32,351	7,701	31%	Recounted to verify traffic volume increase
FM_217	NM 516	Largo to Shopping Center	42,485	2008	0	-42,485	N/A	Recounted no count taken due to repaving project
FM_224	Butler	30th to Carlton Ave	0	N/A	14,990	14,990	N/A	1st Count at Location
FM_226	Butler	Sunrise Pkwy to Pinon Hills Blvd	0	N/A	9,306	9,306	N/A	1st Count at Location
SJ_48	CR 350	US 64 to CR 5580	5,850	2009	5,716	-134	-2%	
SJ_51	CR 350	CR 3000 to NM 516	9,439	2011	9,523	84	1%	
SJ_52	Old Aztec Hwy/ CR 3520	NM 516 to CR 3590	1,480	2009	1,646	166	11%	
SJ_53	Old Aztec Hwy/ CR 3520	CR 3590 to CR 350	1,490	2009	1,649	159	11%	
SJ_56	CR 5500	US 64 to CR 5510	5,257	2011	5,399	142	3%	
SJ_76	Lake St	Murray to Pinon St	1,350	2009	1,346	-4	0%	
SJ_99	Murray Dr/NM 5001	W Pinon St to Miller	12,821	2011	13,706	885	7%	
SJ_110	NM 371	CR 7100 to Old Fruitland Hwy	12,500	2007	6,092	-6,408	-51%	New ADT normal will be in the 6,000 range
SJ_111	NM 371	Old Fruitland Hwy/NR 36 to Murray Dr/NM 5001	13,184	2011	16,203	3,019	23%	
SJ_154	Twin Peaks Rd/ CR 6480	Troy King Rd to CR 6200	7,100	2009	4,172	-2,928	-41%	Recounted to verify traffic volume decrease
SJ_161	US 550	NM 173 to 5.362 mi S of Col State Line	9,900	2009	10,718	818	8%	
SJ_164	US 64	CR 6500 to NM 489 (CR 6100)	24,400	2009	25,992	1,592	7%	
SJ_172	US 64/Broadway	Browning Pkwy to CR 5569	27,600	2009	25,048	-2,552	-9%	
SJ_178	US 64/Broadway	CR 4899 to CR 4800	4,770	2009	5,938	1,168	24%	
SJ_195	CR 3000	CR 3950 to CR 350	1,170	2009	1,604	434	37%	
SJ_198	CR 390	Andrea Dr to CR 350	3,930	2009	4,270	340	9%	
SJ_203	NM 489 (CR 6100)	CR 6400 to US 64	2,320	2009	2,134	-186	-8%	
SJ_221	US 64	CR 6800 to CR 6500	17,600	2009	19,718	2,118	12%	
			Minimum	Mid Point	Maximum			

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #9**

Subject:	FY2014-2019 Transportation Improvement Program (TIP)
Prepared by:	Duane Wakan MPO Associate Planner
Date:	January 3, 2013

BACKGROUND

- The TIP is a short-term program of projects expected to be completed in the next six years.
- The MPO has been updating the TIP on an annual basis.
- The TIP update process includes revising existing project information, adding new projects, and developing TIP priority projects.

CURRENT WORK

- A Call for Projects is being issued in December.
- NMDOT will be updating the STIP to cover FY2014-2017.
- The TIP update will proceed based on the following schedule.

TIP SCHEDULE

MONTH	ACTION
December 2012	Call for Projects made & issue Project Identification Forms
January 2013	Staff will meet individually with the entities, NMDOT, and Red Apple Transit to review project information; priorities are developed
February 2013	Cooperative efforts to develop the draft TIP and priority lists
February – March 2013	Entities finalize project information and priorities and an agreed-to list of projects for the first year of the TIP.
Early March – early April 2013	30-day Public Comment period is advertised and opened
March 28, 2013	Technical Committee holds public hearing on and recommends adoption of TIP
April 18, 2013	Policy Committee adopts the FY2014-2019 TIP

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on the FY2014-2019 Transportation Improvement Program schedule.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item #10**

Subject:	Information Items
Prepared by:	Duane Wakan, MPO Associate Planner
Date:	January 2, 2013

INFORMATION ITEMS

- a. **Complete Streets.** At the direction of the Advisory Group, MPO staff has given overview presentations on Complete Streets to the four local councils/commissions, the Home Builders Association, the San Juan County Bar Association, and to the Farmington Planning and Zoning Commission. Other presentations are being scheduled to engage local youth and other groups in January 2013.
- b. **Amendment to the FY2013 UPWP.** In an effort to better coordinate timely distribution of PL funds, it was agreed that all MPOs throughout the state would amend their UPWPs to align with the Federal fiscal year (October 1st – September 31st). This will require extending our current UPWP three months from July 1st to September 31st 2013. A UPWP Amendment will be presented as an action item at the March Policy Committee meeting.
- c. **FY2013 Annual List of Federally Obligated Projects.** The attached list shows details of transportation projects that received federal funding between October 1, 2011 and September 30, 2012.
- d. **Other.**

FARMINGTON MPO
FY2012 Annual List of Federally Obligated Projects

As described by the transportation bill Moving Ahead for Progress in the 21st Century (MAP-21), the Farmington Metropolitan Planning Organization (MPO) is required to develop an Annual List of Federally Obligated Projects. This list includes all federally funded transportation projects obligated in FY2012 (October 1, 2011 to September 30, 2012) for Aztec, Bloomfield, Farmington, and the urbanized area of San Juan County. Transportation projects include roadway, transit and trails. These projects are also part of the MPO Transportation Improvement Program (TIP).

The following table includes the Farmington MPO FY2012 Annual List of Obligated Projects. The table includes project descriptions and federal funding sources and amounts.

**FY2012 FMPO ANNUAL LISTING OF FEDERALLY OBLIGATED PROJECTS
(OCTOBER 1, 2011 – SEPTEMBER 30, 2012)**

FY12-17 TIP ID	NMDOT Ctrl Num	Lead Agency	Project & Termini	Project Description	Federal Funding Source	Federal Funding Amount Obligated	Remaining Obligated Funds
B-11	0002(091)	City of Bloomfield	Verada De Rio San Juan Trail (Phase II)	Trail development	Recreational Trails Program	\$158,580	\$0
DOT-9	5100110	NMDOT	NM 574/NM 516 Intersection	Geometric Improvements and ROW acquisition	Highway Safety Improvement Program (HSIP)	\$1,389,600	\$0
DOT-10	F100111	NMDOT	US 64 Phase III, Mesa Manzano / Salmon Ruins (MP 60 to MP 62)	Widen to 6 lanes	National Highway System (NHS)	\$14,287,247	\$0
DOT-15	FC00001	NMDOT	US 64 from MP 47 to MP 48.7	Pavement Preservation	National Highway System (NHS)	\$1,068,328	\$0
F-14	F100100	City of Farmington	E Pinon Hills Blvd	Rebuild intersection of Pinon Hills and NM 516	Transportation, Community & System Preservation (TCSP)	\$838,071	\$0
RAT-4	7847	Red Apple Transit	Red Apple Transit Operating	Annual Operating costs	FTA 5307	\$593,323	\$0

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
NOVEMBER 8, 2012

Policy Members Present: Sherri Sipe, City of Aztec
Dan Darnell, City of Farmington
Gayla McCulloch, City of Farmington
Dr. Jim Henderson, San Juan County

Policy Members Absent: Pat Lucero, City of Bloomfield

Staff Present: Mary L. Holton, MPO Officer
Joe Delmagori, MPO Planner
Duane Wakan, MPO Associate Planner
June Markle, MPO Administrative Aide

Staff Absent: None

Also Present: Maggie Ryan, Planning Liaison, NMDOT
Mike Huber, City of Aztec
Larry Hathaway, San Juan County

1. CALL TO ORDER

Dr. Jim Henderson called the meeting to order at 1:38 p.m.

2. APPROVE THE MINUTES FROM THE SEPTEMBER 20, 2012 POLICY COMMITTEE MEETING

Mr. Darnell made a motion to approve the minutes from the September 20, 2012 Policy Committee meeting. Ms. Sipe seconded the motion. The motion passed unanimously.

3. CONSIDER APPROVAL OF AMENDMENT #6 TO THE FY2012-2017 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND AMENDMENT #4 TO THE FY2013-2018 TIP

Subject:	FY2012-2017 TIP Amendment #6
Prepared by:	Joe Delmagori, MPO Planner
Date:	October 31, 2012

BACKGROUND

- On September 30, 2012 the Farmington MPO advertised Amendment #6 to the FY2012-FY2017 Transportation Improvement Program and Amendment #4 to

- the FY2013-2018 TIP.
- A week later, the amendment was re-advertised due to funding revisions for the San Juan County projects.
 - Because the project changes occur in FY2013 and FY2014 and the projects are included in both TIPs, amendments to each TIP need to be made.
 - The amendment revises three projects as described in the attached notices.
 - A public hearing on Amendment #6 and Amendment #4 was held during the October 25 Technical Committee meeting.
 - The Technical Committee recommended approval of Amendment #6 and Amendment #4.

CURRENT WORK
<ul style="list-style-type: none"> ▪ The original TIP notice includes two County projects (CR 7950 and CR 7500) and one Farmington project (traffic control system for East Main). ▪ After further internal review of its projects, San Juan County requested funding and fiscal year revisions, which initiated the re-advertisement. ▪ The San Juan County projects will now be funded in dual years, will split federal funding between those years, and will add local County funds. ▪ Another amendment notice was posted to illustrate these revised changes. ▪ No additional changes were made to the Farmington project.

RECOMMENDATION
<ul style="list-style-type: none"> ▪ It is recommended that the Policy Committee approve Amendment #6 to the FY2012-2017 TIP and Amendment #4 to the FY2013-2018 TIP.

DISCUSSION: Mr. Delmagori explained that Amendment #6 to the FY2012-2017 TIP and Amendment #4 to the FY2013-2018 TIP were requested by San Juan County and the City of Farmington and revise three projects.

Mr. Delmagori referenced pages two and three of the Agenda in explaining these projects and the associated changes. The City of Farmington project includes the installation of an adaptive traffic control system on East Main Street from Hutton to English in 2013. Traffic Engineering was able to secure \$400,000 in Transportation, Community & System Preservation (TCSP) funding. This will update the traffic signal to better detect traffic conditions and time the signal to adapt to traffic flows throughout the day and provide better synchronization.

This project originally began as an Unfunded Project through the TIP process and the project will now be moved to the Regionally Significant List. There will also be \$100,000 in local funds to bridge the gap and reach the required \$500,000.

	Existing Project	Revised Project
Project Name	East Main St	East Main St
Project Description	Install an adaptive traffic control system	Install an adaptive traffic control system
Project Termini	Hutton to English	Hutton to English

Project Cost	\$500,000	\$400,000 & \$100,000 (\$500,000 total)
Funding Source	Unfunded Request	Transportation, Community & System Preservation (TCSP) & Local
Project Year	2012	2013

Mr. Delmagori described the first San Juan County project which is located on CR 7500 south of Bloomfield and off of US 550. There was an original earmark for road repair and is now being broken down into two fiscal years. The first year of the project is FY2013 and will be for design and right-of-way followed by resurfacing in FY2014. The termini for the project have been extended by slightly over one mile.

The Federal Earmark will be split between the two years: \$30,000 in FY2013 and \$264,000 in FY2014. Additionally, the project will be supplemented with \$361,000 in local funding. The overall project cost increases from \$294,000 to \$655,000.

Control Number	F100040	F100040	
Project Name	CR 7500	CR 7500	
	Existing Project Details	Revised Project Details	
Project Year	FY2013	FY2013	FY2014
Project Description	Road Repair	Design & Right-of-Way	Resurfacing
Project Termini	MP 0 to MP 6.0	MP 0 to MP 7.2	MP 0 to MP 7.2
Project Cost	\$294,000	\$30,000 (federal)	\$264,000 (federal) and \$361,000 (local)
Funding Source	Federal Earmark	Federal Earmark	Federal Earmark & Local
Total Project Cost	\$294,000	\$655,000	

The second San Juan County project is for CR 7950 (Chaco Canyon Road). Mr. Delmagori explained that the project description was changed and the fiscal year was moved and also split from FY2011 and FY2012 to FY2013 and FY2014. The project description has been expanded to include environmental, design, right-of-way, and resurfacing.

The remaining Federal High Priority Project (HPP) funding of \$385,161 that the County has is being split with \$160,000 going into FY2013 and \$225,161 in FY2014. Along with the required local match, the County is adding an additional \$426,549. The total project cost changes from \$385,161 to \$908,000.

Control Number	L5076	L5076	
Project Name	CR 7950	CR 7950	
	Existing Project Details	Revised Project Details	
Project Year	FY2011 & FY2012	FY2013	FY2014
Project Description	Perform EA, Design & Construction	Environmental Document, Design & Right-of-Way	Resurfacing

Project Termini	MP 4.38 to MP 12.59	MP 4.38 to MP 12.59	MP 4.38 to MP 12.59
Project Cost	\$385,161 (remaining funding)	\$160,000 (federal) & \$40,000 (local match)	\$225,161 (federal); \$56,290 (local match); \$426,549 (addtl local)
Funding Source	Federal High Priority Project	Federal High Priority Project & Local	Federal High Priority Project & Local
Total Project Cost	\$385,161	\$908,000	

ACTION: Mr. Darnell moved to approve Amendment #6 to the FY2012-2017 TIP. Mr. Delmagori also explained that the Self-Certification was needed as well and was also part of the action.

Dr. Henderson asked if the project on CR 7950 included local matching funds. Mr. Delmagori clarified that it did include a local match. Dr. Henderson commented that this project has been pursued by the San Juan County Commission for quite some time and that it has had to overcome numerous environmental and National Park Service concerns. He said he was pleased that the project was moving forward.

Mr. Darnell restated the motion to approve Amendment #6 to the FY2012-2017 TIP and Amendment #4 to the FY2013-2018 TIP and also the Self-Certification document. Ms. Sipe seconded the motion. The motion was passed unanimously.

4. CONSIDER APPROVAL OF AN AMENDMENT TO THE FY2013 UNIFIED PLANNING WORK PROGRAM (UPWP)

Subject:	FY2013 UPWP Amendment
Prepared by:	Joe Delmagori, MPO Planner
Date:	October 31, 2012

BACKGROUND or PREVIOUS WORK

- One of the recommendations from the FHWA review of the MPO was the development of a Title VI Plan.
- This activity will need to be added into the FY2013 Unified Planning Work Program (UPWP).
- The Technical Committee recommended approval of the amendment on October 25.

CURRENT WORK

- Title VI ensures that no person will be excluded from participating in any program that receives federal funding.
- A Title VI plan outlines the various elements that the MPO will need to do to

- ensure compliance with Title VI.
- The NMDOT Title VI Coordinator will provide guidance and assistance as the MPO develops its Title VI plan.
- This activity will be placed under the General Development and Comprehensive Planning section of the UPWP.
- Staff expects to start this activity in January 2013.

RECOMMENDATION

- It is recommended that the Policy Committee approve the FY2013 UPWP amendment.

DISCUSSION: Mr. Wakan reported that the FY2013 UPWP needed to be amended to include a Title VI Plan. The inclusion of a Title VI Plan in the UPWP was a recommendation made by the Federal Highway Administration (FHWA) after their review of the MPO conducted in September.

Mr. Wakan stated that a Title VI Plan is a statement of policy and the procedures to be followed to ensure that no person is excluded from participating in MPO planning or processes. In order to get this work identified and completed, the UPWP needs to be amended. Mr. Wakan referred to page 5 of the agenda which detailed the work plan activities that will include outlining how the Title VI Plan will be implemented, collecting and analyzing data relating to Title VI, and receiving approval of the Plan in the last half of FY2013. The Technical Committee had recommended approval of the Amendment at their October meeting.

ACTION: Ms. Sipe moved to approve the Amendment to the FY2013 UPWP. Mr. Darnell seconded the motion. The motion was passed unanimously.

5. CONSIDER APPROVAL OF AN AMENDMENT TO THE FY2013 UPWP BUDGET

Subject: FY2013 UPWP Budget Amendment
Prepared by: Joe Delmagori, MPO Planner
Date: October 31, 2012

BACKGROUND or PREVIOUS WORK

- The MPO prepared its FY2013 Budget based on initial funding estimates from NMDOT for FHWA PL and FTA 5303.
- Work Authorizations were received by the MPO in August and September with official amounts for PL and 5303 funding.
- The MPO received approval to carryover federal PL funds from FY2012 to

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|--|
| <p>FY2013.</p> <ul style="list-style-type: none"> ▪ The Technical Committee recommended approval of the budget amendment on October 25. |
|--|

- | CURRENT WORK |
|--|
| <ul style="list-style-type: none"> ▪ The MPO is receiving a base amount of \$167,121 in federal PL funding, down from the estimated \$177,801 from back in April. ▪ The \$10,680 in PL for the traffic counts remains the same. ▪ The MPO will have \$106,339 in FY2012 federal PL carryover. ▪ The MPO is receiving \$35,356 in federal FTA 5303 funding, up from the estimated \$35,275 from back in April. ▪ Overall, the MPO budget will increase by \$50,506. ▪ Due to the increase in federal funding, the local entity contributions will drop from an estimated \$102,494 to \$57,260. |

- | RECOMMENDATION |
|--|
| <ul style="list-style-type: none"> ▪ It is recommended that the Policy Committee approve the amendment to the FY2013 UPWP Budget. |

DISCUSSION: Mr. Delmagori reported that the MPO budget is originally developed based on initial funding estimates received from NMDOT for the upcoming fiscal year. The work authorizations which provide the final funding amounts are then received later in the summer. With these final numbers, the MPO amends its budget accordingly.

Mr. Delmagori referred to the spreadsheet on page seven of the Agenda. He noted that the FHWA PL–Federal Share decreased from \$177,801 in April to the actual authorized amount of \$167,121; FTA 5303-Federal Share decreased only slightly from \$35,275 to \$35,356. The MPO also received approval to carryover \$106,339 in federal PL funds from FY2012 to FY2013.

Mr. Delmagori stated that with the increase in federal money, the Additional Local Funding amount is eliminated. The federal amount and the required local match now exceed the MPO approved budget amount and require the MPO budget be increased from \$326,251 to \$376,756. Mr. Delmagori explained that the budget amendment is to approve the additional federal money through the work authorizations as well as the FY2012 carryover and to increase the overall budget in order to be able to spend the federal monies. Additionally, with the increased federal funds, the Required Local Match is reduced from \$113,094 to \$57,260.

The actual authorized dollar amounts for FY2013 were:

FHWA PL – Federal Share	\$167,121
FHWA PL Traffic Counts – Federal Share	\$10,680
FTA 5303 – Federal Share	\$35,356
Approved PL Carryover from FY2012	\$106,339

Federal Share of MPO Budget	\$319,496
Total Required Match (for PL, Traffic Counts, & 5303)	\$57,260

New MPO Grand Budget	\$376,756
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ACTION: Mr. Darnell moved approve the amendment to the FY2013 UPWP Budget. Ms. McCulloch seconded the motion. The motion was passed unanimously.

6. ADOPT PC RESOLUTION 2012-3

Subject:	Annual Meeting Resolution
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 1, 2012

BACKGROUND

- The attached PC Resolution 2012-3 establishes the procedures to be followed and notice to be given pursuant to the provisions of the New Mexico Open Meetings Act, provides for the annual determination of reasonable notice of meetings, and establishes the meeting times, dates and locations for the Farmington Metropolitan Planning Organization Policy Committee meetings during calendar year 2013.

CURRENT WORK

- The Policy Committee will hold six regular meetings during 2013.
- Meetings will be held in January, March, April, June, September, and November.
- The attached PC Resolution 2012-3 will implement the following meeting schedule: meetings occur on the third Thursday at 1:30pm, except in November when it will occur on the second Thursday.
- Policy Committee meetings will rotate among the entities.
- The members have the opportunity to modify the meeting schedule as necessary prior to adopting the resolution.

RECOMMENDATION

- It is recommended that the Policy Committee adopt PC Resolution 2012-3.

DISCUSSION: Mr. Wakan stated that pursuant to the New Mexico Open Meetings Act, the MPO and its Committees must establish and provide the meeting times, dates, and

locations for the Policy Committee meetings during calendar year 2013. PC Resolution 2012-3 outlines the required information. Members have the opportunity to modify the meeting schedule as necessary prior to adopting the resolution.

Mr. Darnell said that with a new committee member coming on board next year, can the meeting dates be modified at a later time once the new Committee member has been selected. Mr. Delmagori said that Staff is requesting action on the Resolution now because the next meeting is scheduled for January. He added that the overall calendar could be amended later. Ms. McCulloch said that she would be unavailable for several of the meeting dates shown. After some discussion, Mr. Delmagori recommended revising the January date to one that works for all current Committee members, and then at the January meeting the Committee could address the remaining dates. It was decided that the next Policy Committee meeting would be held on January 10.

ACTION: Ms. Sipe moved to adopt PC Resolution 2012-3, establishing the procedures to be followed and notice to be given pursuant to the provisions of the New Mexico Open Meetings Act, providing for the annual determination of reasonable notice of meetings, and establishing the meeting times, dates, and locations for the FMPO Policy Committee during calendar year 2013 with a change in the January meeting date from the 17th to January 10, 2013. Ms. McCulloch seconded the motion. The motion was passed unanimously.

7. RECEIVE A REPORT FROM NMDOT

Mr. David Quintana was unable to attend the meeting.

Ms. Ryan reported that she has been named as NMDOT's Title VI liaison. She will work with Damian Segura of NMDOT to develop a Title VI boilerplate that can be used by the MPOs around the state. She plans to provide the framework for Staff to begin building the Title VI Plan.

Ms. Ryan stated that the Santa Fe MPO had their FHWA audit in June or July and has not yet received their final report. She expects that the final report of the FMPO audit will still be several months out.

Ms. Ryan reported on the meeting of statewide MPO staff and the NMDOT Planning Division in October to discuss the PL distribution formula. The formula needed to be revised due to final 2010 Census population figures for the MPOs and the new Los Lunas urbanized area, which will become part of MRCOG. Ms. Ryan said the group had reached preliminary consensus and the Planning Division has recommended this be adopted by NMDOT and are awaiting a decision.

Ms. Ryan also said the Planning Division is currently working on the funding distribution for the state for the Transportation Alternatives Program (TAP) funding. The state's TAP money is approximately \$7,000,000. One-half of those funds will be distributed by population around the state and the other half will be more discretionary. Although the discretionary portion can be transferred to other programs in the transportation budget, the Planning Division has recommended that they remain in the TAP Program to be used for eligible projects. Ms. Ryan said the MPOs and RPOs have been asking when

there would be a call for projects. She explained that currently there is no Project Information Form (PIF) to use as that form is being revised and the competitive process that all TAP projects will have to follow is still being developed. These changes may take up to a month or two before they are completed.

Ms. Ryan expects that, going forward, FMPO would receive a designated or targeted TAP amount each year based on their population. There would then potentially be another pool of funds for larger projects that could be competed for state-wide. The Planning Division is waiting for direction on this from NMDOT.

The Planning Division is expanding. Ms. Ryan stated that two new planners will be joining the Planning Division staff, one in November and one in January, with the possibility of an additional two positions also filled later in 2013. Ms. Ryan commented that with the addition of these new employees, her tenure as the MPO Planning Liaison will most likely end. She anticipates her future responsibilities will focus on the TAP Program as well as bicycle and pedestrian programs.

Ms. Ryan reported that NMDOT had solicited questions about MAP-21 from the MPOs statewide. She is working to answer all the questions that were received and expects to complete her portion of the review by early next week. She will then send this information up to upper management for final approval by NMDOT. Once approved, the responses will be provided to the MPOs.

Mr. Delmagori asked if the Transportation Enhancements projects in the current TIP cycle were safe. She commented that some believe that projects already funded under SAFETEA-LU and which are ready to go may be able to proceed under the SAFETEA-LU funding. Other lingering projects would likely be transferred to MAP-21 funding procedures. Ms. Ryan said a decision on how these projects will be handled should be forthcoming.

Ms. McCulloch asked what projects were on this list that could potentially be impacted. Mr. Delmagori replied that Farmington has sidewalk projects on Pinon Hills Blvd and Farmington Ave in FY2013 and on 20th Street in FY2014; Aztec has a pedestrian bridge project over the Animas River for FY2013-2014; and Bloomfield has a sidewalk project on Bergin Lane in FY2015.

Ms. Ryan recommended that each entity's public works department be contacted and made aware of project funding status and be encouraged to ensure their projects are ready for implementation.

8. RECEIVE A REPORT ON THE MAP-21 WEBSITE AS PROVIDED BY FHWA

Subject:	FHWA MAP-21 Website
Prepared by:	Joe Delmagori, MPO Planner
Date:	October 31, 2012

BACKGROUND

- MAP-21 went into effect on October 1, 2012.
- MAP-21 is a two year bill that provides \$109 billion in FY2013 and FY2014.
- The core programs are retained.
- The principal requirements of MPOs are maintained while the most significant new requirement is incorporating performance measures into the planning process.
- FHWA has developed a MAP-21 website that highlights the bill and provides information on funding levels.

CURRENT WORK

- The FHWA MAP-21 website -- <http://www.fhwa.dot.gov/map21> -- includes summaries, fact sheets, and presentations for the funding programs and sections of the bill.
- FHWA has issued guidance on various sections of MAP-21.
- A question and answer section is available based on MAP-21 categories.

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on the MAP-21 website as provided by FHWA.

DISCUSSION: Mr. Delmagori stated that the FHWA website on MAP-21 is becoming the primary source for information. Most answers to MAP-21 questions can be found on this website. Mr. Delmagori and Mr. Wakan demonstrated the navigation of the new FHWA website on MAP-21 along with various tabs and links.

Questions & Answers

This tab provides a comprehensive list of questions and answers by topic or program area such as funding, infrastructure, environmental planning, operations, etc.

Fact Sheets

This tab contains PDF files which are summary sheets of the various programs and their respective changes under MAP-21. Some of the programs include Congestion Mitigation and Air Quality Improvement Program (CMAQ) and the Surface Transportation Program (STP). This section details the funding that will go to each program and outlines some of the highlights of each program, such as what is eligible and criteria that may apply to the program.

Presentations

This tab shows recent presentations by topic or program area that have been given by FHWA over the past several months.

Legislation & Funding Tables

This provides a link to the overall bill. The Funding Tables break down the various programs and illustrates the funding going to each program.

Webinars

This tab is similar to the Presentation tab. This tab provides links to FHWA webinars that discuss program areas and other aspects of the bill. This tab has been updated continuously over the past several months.

Guidance

This provides in-depth information on the various funding programs. There is a section on the TAP Program as well as the Highway Safety Improvement Program (HSIP). These will also be updated as more information becomes available.

Mr. Delmagori said the MPO anticipates looking at performance measures and targets through the long-range planning process beginning in October or November of 2013. He added that another opportunity to be proactive and begin this process would be with the TIP update cycle beginning in January 2013.

Mr. Delmagori stated that MPOs will not be required to meet any measures or targets until approximately three years from now. The FHWA must first develop their targets, then the state DOTs will have a year in which to develop their measures and targets, and then the MPOs have six months to have their performance measures in place.

The website address is <http://www.fhwa.dot.gov/map21>.

ACTION: The report was received.

9. RECEIVE A STATUS REPORT ON COMPLETE STREETS

Subject:	Complete Streets
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 1, 2012

BACKGROUND or PREVIOUS WORK

- Complete Streets is a means of designing a roadway so that it accommodates all modes of travel, such as walking, biking, and transit.
- Complete Streets promote safety for all users.
- Elements of Complete Streets include: wide sidewalks, buffer zones, on-street parking, bike lanes, bus shelters, pedestrian median refuge, and ADA compliance.
- Many cities have implemented Complete Streets policies to be used when designing new roads or retrofitting existing corridors.
- Overview presentations on Complete Streets were provided to the MPO committees in July and September.

CURRENT WORK

- Staff organized a Complete Streets Advisory Group and held its first meeting on October 23.
- The Advisory Group will assist with Complete Streets development by providing recommendations on the resolution, policies, and guidelines.
- Staff collected resolutions from other cities and MPOs as a means to illustrate the purpose and need for Complete Streets.
- These resolutions were shared with the Advisory Group and they offered suggestions on what the MPO resolution should include.
- The Advisory Group also recommended that the MPO provide presentations to the local councils/commissions and other local organizations to further the education on Complete Streets.

RECOMMENDATION

- It is recommended that the Policy Committee receive a status report on Complete Streets.

DISCUSSION: Mr. Delmagori reported on the Complete Streets Advisory Group kick-off meeting held on October 23. The Advisory Group is compiled of various transportation stakeholders and met as a way to gather recommendations and suggestions to formulate the Complete Streets policy, resolution, and guidelines.

Mr. Delmagori said that at this Advisory Group meeting, Staff presented a Complete Streets overview and explained why the activity was being developed by the MPO. The MPO work plan was reviewed and Mr. Delmagori commented that the Advisory Group discussion wanted to incorporate the Complete Streets guidelines earlier in the process so the elected bodies and other stakeholders can truly understand Complete Streets. They want to ensure everyone understands what the concept means, what the primary goals and objectives are, and the plans for achieving the end result. With the Advisory Group's input, Mr. Delmagori said the original work plan had changed and Staff is now reassessing how best to move forward with the project.

Mr. Delmagori said the Advisory Group also suggested an educational campaign for councils, commissions and various clubs and organizations in the area. Staff is working with the entities to identify these groups and will plan to make as many presentations as possible over the next few months. It is hoped that this will provide the community education the Advisory Group recommended and provide additional time to reassess a work plan for the MPO for 2013.

Part of the Advisory Group meeting was to review resolutions already passed by other cities and MPOs across the country. Mr. Delmagori referred to pages 15-22 of the Agenda for some of the Complete Streets resolution examples that the Advisory Group had reviewed. They were asked to look at language or themes they liked and would want to incorporate in the FMPO resolution.

The Las Cruces MPO resolution had some good language:

- Guiding principle that directs the planning, design, and implementation of transportation networks;
- Use of appropriate scale – streets that are designed for the pedestrian or individual rather than a vehicle;
- Various statements about the plan being multi-modal;
- Various language on the health benefits by getting more of the community to walk and/or bike and providing the amenities for them to do so.

The City of Missoula, Montana resolution also had some good wording:

- A section that said any newly constructed or completely reconstructed roadway in the City would be designed and constructed with Complete Streets concepts.
- Provides for exceptions to Complete Streets when doing so is not practical.

Mr. Delmagori commented that a resolution can be a simple one or two page document or something more detailed. The Advisory Group will eventually make recommendations on the most relevant language from the examples which could be incorporated into the FMPO resolution. Mr. Delmagori said the Advisory Group would also assess how potential guidelines can be incorporated into the resolution, as well as how to make the resolution more understandable by the councils and commissions.

Mr. Delmagori stated that the educational presentations will continue over the next few months and he hoped to recap that process for the Policy Committee at the January meeting. He will seek feedback from the Technical Committee members in December on the direction to take for the MPO work plan.

Mr. Darnell stated that he was supportive of Complete Streets and believed that wherever possible those concepts should be incorporated into projects. He added, however, that he was hesitant to potentially paint other entities into a corner by saying Complete Streets would be implemented when they might not financially be able to do so. Mr. Darnell said this concern should be taken into consideration when formulating the resolution language and be set out as a suggestion rather than a requirement. Ms. Holton stated that the language will be carefully framed. The MPO is being looked at as the leader in terms of presenting Complete Streets concepts as guidelines and does not intend to set any requirements. The MPO in conjunction with the other entities will conduct informational sessions in these early stages. Before any final adoption by a board or council, that entity's staff member will make the presentation to their governing body and will mold it to what their decision makers want. Ms. Holton added that the MPO will take a guiding approach to the topic of Complete Streets because not every agency has transportation planners on staff. She said the first presentation of the Complete Streets "road show" will be presented by Cindy Lopez and Duane Wakan at the San Juan County Homebuilders Association meeting on November 14.

Ms. Ryan added that the Las Cruces MPO also took the lead in developing their Complete Streets resolution. They then recommended and worked with Dona Ana County, the City of Mesilla, and the City of Las Cruces who all then passed their own resolutions. She said each resolution is slightly different and reflects what works for that entity. Ms. Ryan stated the Las Cruces MPO also had many presentations made over a year's time to educate the community and gain their buy-in.

Ms. McCulloch commented that she is a member of the Advisory Group and also attended Dan Burden's Walkable Communities Workshop in May. She stressed that the need for education is vital and the education component must come first so that there is understanding of what is being proposed and planned. Ms. McCulloch said that she would not be as supportive of the Complete Streets concept had she not attended the Walkable Communities Workshop. Ms. Holton said that she has seen many developers with a master plan community that had incorporated Complete Streets designs within the community and these designs were marketed as amenities to the residents.

ACTION: The report was received.

10. RECEIVE A REPORT ON THE REVISIONS TO THE BOUNDARIES FOR THE TRAFFIC ANALYSIS ZONES USED IN THE REGIONAL TRAFFIC MODEL

Subject:	Traffic Analysis Zone (TAZ) Realignment
Prepared by:	Duane Wakan, MPO Associate Planner
Date:	October 31, 2012

TRAFFIC ANALYSIS ZONES UPDATE

- Traffic Analysis Zones (TAZs) are used in the regional traffic model to project traffic volumes using an array of variables.
- Traffic Analysis Zones Alignments were last updated by a consultant in 2004.
- Staff has been working with GIS and aerial mapping technology to perform realignment iterations using 2010 Census Blocks as the base map.
- A new 2010 data baseline was created to collect and aggregate Census Data, County GIS address points, local school enrollment numbers & local expertise.
- Staff met with land-use planners from the four local entities to gather recommendations and insight to assist with realignment options.

CURRENT WORK

- Staff is working on the final TAZ realignment structure based on local input and recommendations from the four local entities.
- Based on the final alignments, staff will perform population and employment data aggregation to the TAZs using GIS technology.
- Staff will calculate population & employment projections for 2020 (mid-year) and 2035 (long-range) for each TAZ.

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on revisions to the boundaries for the Traffic Analysis Zones used in the regional traffic model.

DISCUSSION: Mr. Wakan reported that the traffic analysis zones (TAZ) are used in the regional traffic model to project volumes throughout the MPO. When new projects are planned, local entities may request information on how that development will impact traffic. Staff then uses the traffic model to produce that information.

Mr. Wakan said that a big component of the traffic model is the traffic analysis zones. He gave a presentation and explained that the current alignments were created by an outside consultant in 2004. Some of these alignments are now outdated and need to be revised to reflect new developments in the MPO area. With mapping and GIS capabilities as well as the knowledge and input of local entity planning staff, Mr. Wakan said that Staff is now able to re-align the traffic analysis zones in-house and improve the model's accuracy. Mr. Wakan stated that by using the 2010 Census data, the traffic analysis zones can be made contiguous with census geographies. This is crucial for when the 2020 Census data becomes available or as population/employment estimates are released by the Census Bureau. They can then be assigned to a TAZ that will line up with the census geographies.

Mr. Wakan explained that the census blocks and all the assigned data for those blocks will be consolidated for a better aligned and more accurate TAZ boundary. Mr. Wakan explained the data that is collected, such as population, employment, housing, and school enrollments, and how that information is then detailed within the TAZ boundary. The first iteration of data collection and modifications to the TAZ boundaries has been completed. Mr. Wakan noted that Aztec would like a TAZ boundary to align with their proposed East Arterial road project. Bloomfield anticipates some new development south of US 64 along US 550 and would like some TAZ realignments to better predict the traffic flows in that area. Mr. Wakan said that parts of the Crouch Mesa area are not contiguous with land uses in the area. Also, one of the large, current TAZ boundaries bounded by US 64, Browning Pkwy, and Wildflower Pkwy incorporates both residential and industrial uses and the large topography could mislead the traffic volumes if left as is.

Mr. Wakan said the map with all the TAZ information will be available on the MPO website in the near future. Staff plans to have the final version of the TAZ realignments ready for the January Policy Committee meeting. Following approval of the realigned TAZ boundaries, Staff will work with the consultant familiar with the traffic modeling software to calibrate the traffic model to ensure its accuracy.

Mr. Darnell commented that the information presented and the tools that will be available to developers and others are extremely valuable. Ms. McCulloch concurred and said this will be an awesome resource. Ms. Holton added that this information will be made available on the MPO's website.

ACTION: The report was received.

11. RECEIVE A REPORT ON THE 2012 TRAFFIC COUNT PROGRAM

Subject:	2012 Traffic Count Program
Prepared by:	Duane Wakan, MPO Associate Planner
Date:	October 31, 2012

BACKGROUND

- For the 2012 traffic count program, there were 88 locations that were taken in October.
- Speed and class data was scheduled at 30 of those locations.
- The traffic count data was recently provided to the MPO from its traffic count consultant.
- The preliminary count results are being processed and reviewed.

CURRENT WORK

- Staff is comparing 2012 counts to previous counts to determine changes in volume trends.
- 3 locations were affected by construction and no counts were taken.
- 5 locations may have experienced higher volumes due to re-routes from nearby construction locations.

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on the 2012 Traffic Count Program.

DISCUSSION: Mr. Wakan presented and explained the traffic count program and the new interactive map on the MPO website.

There were 88 locations scheduled to be counted in October and of those, 30 locations were also scheduled for speed and class counts. Staff has received the preliminary results from the consultant and Mr. Wakan referred to pages 25-27 in the Agenda. Mr. Wakan noted the areas where the volume percent had increased significantly as well as other areas that saw substantial decreases. Staff conclusions as to why these locations showed considerable changes were also noted on the spreadsheet.

Mr. Wakan reported that a few of the locations on East Main were not taken due to road repaving along this corridor. The traffic counts were actually completed later than originally scheduled and the road construction was not anticipated. Some of the data that was collected may be skewed due to drivers avoiding the construction and taking alternate routes. Mr. Wakan said that about twelve or thirteen counts affected by the

repaving will be recounted by the consultant in December or early January. Staff will then report this information to NMDOT by the deadline of January 15, 2013.

ACTION: The report was received.

12. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	Duane Wakan, MPO Associate Planner
Date:	October 31, 2012

INFORMATION ITEMS

- a. **Recognition of Dr. Henderson's service.** The MPO would like to thank Dr. Henderson for all of his years serving as the County's representative on the Policy Committee. We appreciate his time, his leadership, and his commitment to improving transportation in the MPO region.
- b. **Statewide meeting on the PL distribution formula.** Statewide MPO Staff and NMDOT Planning met on October 26 in Albuquerque to discuss a new PL distribution formula. The formula needed to be revised due to final 2010 Census population figures for the MPOs and the new Los Lunas urbanized area, which will become part of MRCOG.
- c. **Transit Data Collection activities.** MPO Interns completed data collection activities including gathering on-board counts, passenger counts and a transit survey for the months of June – October. Staff is now summarizing and evaluating the data.
- d. **Other.**

DISCUSSION: Mr. Delmagori reported that following the statewide meeting on the PL distribution formula, FMPO will be receiving more PL money on a yearly basis than previously. After discussions with all the MPOs, the agreed on PL formula was favorable to FMPO.

Staff is summarizing and evaluating the Red Apple Transit data that was collected during the months of June – October. Mr. Delmagori stated that a report would be ready for the Policy Committee meeting in January.

Mr. Delmagori said that Dr. Henderson's term on the San Juan County Commission was coming to an end at the end of calendar year. Subsequently, his term on the MPO Policy Committee would end with this last Policy Committee meeting today. Mr. Delmagori and

all those present thanked Dr. Henderson for his years of service and said he would be missed. Dr. Henderson said the work with the MPO had been interesting. He appreciated working with the Staff as well as the valued service of the other Policy Committee members. Dr. Henderson made a closing comment, "If you have a pulse, you have a purpose". Mr. Delmagori presented Dr. Henderson with gifts of appreciation.

11. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

There was no additional business from the Chairman, Members, or Staff.

12. BUSINESS FROM THE FLOOR

There was no additional business from the floor.

13. ADJOURNMENT

Ms. Sipe made a motion to adjourn the meeting. Mr. Darnell seconded the motion. The meeting was adjourned at 3:05 p.m.

Dr. James Henderson, Chair

June Markle, MPO Administrative Aide