



A G E N D A

Farmington Metropolitan Planning Organization Technical Committee Meeting

**Executive Conference Room
Farmington City Hall
800 Municipal Dr.
Farmington, NM**

**January 28, 2010
10:00 a.m.**

AGENDA
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
January 28, 2010 10:00 AM

This meeting will be held in the Executive Conference Room at the Farmington City Hall, 800 Municipal Dr., Farmington, New Mexico.

<u>ITEM</u>	<u>PAGE</u>
1. Call meeting to order	
2. Approve the minutes from the November 19, 2009 Joint Policy/Technical Committee meeting.	1
3. Approve the minutes from the December 10, 2009 Technical Committee meeting.	18
4. Hold the Annual Election of Officers.	30
5. Receive a report from NMDOT. a. District 5 (<i>Dave Martinez</i>) b. Planning Division (<i>Bob Widoe</i>)	
Metropolitan Transportation Plan (MTP) Update	
6. Metropolitan Transportation Plan (MTP). a. Review the draft chapters of the MTP document. b. Recommend approval of the public discussion draft of the MTP.	31
7. Receive a status report on the FY2011-2016 Transportation Improvement Program (TIP).	32
8. Receive a report and the Call for Projects for the FY2011 Unified Planning Work Program (UPWP).	33
9. Receive a report on Red Apple Transit.	37
10. Information Items a. MPO Officer b. 2009 Traffic Count Program c. Safe Routes to School d. Other	39

11. Business from: <ul style="list-style-type: none"> a. Chairman b. Members c. Staff 	
12. Business from the floor.	
13. Adjournment.	

ATTENTION PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Officer at the Community Development Office, 805 Municipal Drive, Farmington, New Mexico, at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Officer at the Community Development office if a summary or other type of accessible format is needed.

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
JOINT POLICY/TECHNICAL COMMITTEE MEETING
November 19, 2009

Policy Members Present: Sherri Sipe, City of Aztec
Sam Hinson, City of Bloomfield
Dan Darnell, City of Farmington
Dr. Henderson, San Juan County

Policy Members Absent: Mayor Standley, City of Farmington

Technical Members Present: Steve Christensen, City of Aztec
Julie Baird, City of Bloomfield
Cliff Steinmetz, Alternate, City of Bloomfield
Cindy Lopez, City of Farmington
Nica Westerling, City of Farmington
Dave Keck, San Juan County

Technical Members Absent: None

Staff Present: Mike Sullivan, MPO Officer
Joe Delmagori, MPO Planner
Martin Lucero, MPO Associate Planner
Dee Dee Moore, MPO Admin Aide

Staff Absent: None

Also Present: Bruce Bender, FHWA
David Martinez, NMDOT
Pat Oliver-Wright, NMDOT
Dr. Bob Widoe, NMDOT
Roshana Moojen, NWNMCOG
Steve Krest, City of Farmington
Ed Kotyk, Planner, City of Aztec
Chuck Palmer, Citizen
Derald Polston, Citizen
Peter Tregillus, Colorado Transit

1. CALL TO ORDER

Mr. Hinson called the meeting to order at 10:10 am.

2. INTRODUCTIONS

Mr. Hinson asked each person, starting with the MPO staff and proceeding around the room, to provide their name, title and agency they work for.

3. APPROVE THE MINUTES FROM THE SEPTEMBER 17, 2009 POLICY COMMITTEE MEETING

Dr. Henderson made the motion to approve the minutes from the September 17, 2009 meeting. Mr. Darnell seconded the motion. Motion carried and minutes were approved.

4. APPROVE THE MINUTES FROM THE OCTOBER 22, 2009 TECHNICAL COMMITTEE MEETING

Ms. Baird made the motion to approve the minutes from the October 22, 2009 meeting. Ms. Lopez seconded the motion. Motion carried and minutes were approved.

5. FHWA & NMDOT PRESENTATIONS ON OVERSIGHT AND RESPONSIBILITIES

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	FHWA & NMDOT Presentations
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 10, 2009

CURRENT WORK

- Bruce Bender with FHWA and Pat Oliver-Wright with NMDOT will each give a presentation on the oversight that their respective organizations provide to the FMPO.
- Each will discuss their organization's responsibilities and assistance with regards to MPOs.

RECOMMENDATION

- It is recommended that the Policy and Technical Committees receive the presentations on FHWA and NMDOT oversight and responsibilities.

Discussion: Ms. Oliver-Wright mentioned to everyone that she thought that the Farmington MPO is the "Gold" standard for other MPO's in the state. The handout she gave out was based on an update to the RPO Handbook that would include information about what a MPO is, its roles and responsibilities and reference codes. She would like to hear back from the members on any questions or comments they might find within the document.

The MPO and the State are meant to work together and coordinate on the various documents required of an MPO. After the Census in 2010, the boundaries can be re-evaluated and in approximately 2012, the MPO boundary must by regulation contain, at a minimum, the urbanized areas. The state is involved in programs such as the UPWP. Other major work products required of an MPO are the Long Range Plan and the TIP. The TIP is the only work product that needs to be signed by the NMDOT Board.

Another area where the NMDOT would be working closely with the MPO would be in the event that the area was designated as non-attainment. Ray Matthew is the congestion management expert and he would be working with this area.

Ms. Oliver-Wright described the organizational chart for the committees and stated that there were numerous vacancies and a current hiring freeze was in effect, however she guaranteed that the MPOs would be covered by existing planning staff. The Department of Transportation has three designated sections. The first are the six Districts, which are concerned with Operations and Maintenance. The second is Program Administration which works with the planning and programs that affect the Infrastructure in the regions and bridge specific design elements that are part of the infrastructure portion. The third section is Business Support.

The Planning Section also has three areas. They are Regional Planning which includes the Local Government Funding Unit and LTAP. Secondly, Data Management group which covers all the traffic counts programs and federal reporting. Research is the third area.

Mr. Bender explained the local FHWA office: he is the team leader and is supported by a staff of engineers. He began his presentation with a handout entitled "New Mexico Department of Transportation Federal-Aid Highway Program Stewardship and Oversight Agreement" between the FHWA and the State DOT that went into effect in February 2009. The Introduction explains how the NMDOT must manage public funds effectively and efficiently. Definitions for stewardship, oversight, and risk base approach are contained within this section.

On page 4, Mr. Bender stated that there was a list of things that FHWA provides oversight for. Under the section Planning and Air Quality on Page 26, there is a list of actions required of FHWA. He touched on numbers 3 (PL Program), 4 (state PL Program), 7 (Functional Classification, Highway and Streets), 13 (Transportation Plan for Non-Attainment Metro Areas), 14 (Attainment Metro Areas) and 18 (Metro Planning Boundary Changes).

The Federal Transit Administration (FTA) works closely with NMDOT. They have only 10 regional offices, and New Mexico is part of the office in Fort Worth, Texas.

Certain programs, such as HSIP, that are a new approach to an old program are not really clear where the planning actually takes place. Some planning takes place in the municipalities, some in the districts, some in the RPO/MPO's and some in Santa Fe. The I-40 corridor through Albuquerque is the busiest freight corridor in this part of America and causes issues since NMDOT funds tend to support truck traffic that is just going through the area.

Mr. Bender opened discussion up for questions.

Dr. Henderson thanked Mr. Bender for his presentation and mentioned that this MPO is unique in the way that everyone works together rather than competing with each other. He stated that with over 740 miles of roads in the county, there is frustration in not being able to catch up and falling farther behind. He suggested perhaps something could be done to help energy cities improve their network of roads that enable that product to be extracted. This would not only help our communities but the state too by lowering the time and cost of extracting the oil.

Mr. Krest asked what impact non-attainment would have on staffing within the MPO because of all the additional modeling that would need to be done on every project to meet the standards. Ms. Oliver Wright stated that the non-attainment modeling is a completely different type of modeling than what the MPO is currently doing. New requirements of the MPO would include conformity with the State Implementation Plan (SIP) and conformity checks.

Mr. Bender also made the comment that if the Air Quality standards are too stringent it is not popular with energy companies and the economic sector, but if it is not stringent enough, it is not popular with environmental groups. Dr. Widoe mentioned that from a MPO perspective, you have no control over the contributing factors to air pollution, and at this time all of the problem sources in and around San Juan County are being attributed to non-mobile sources.

Mr. Sullivan asked about the status of the Highway Bill and the SAFETEA-LU Reauthorization. One of the concerns is the possible change in population threshold that could jeopardize the funding of the smaller MPOs. Ms. Oliver-Wright shared that the understanding was there would not be any new MPOs created, but existing MPOs would remain the same. Mr. Bender stated that this action is in the Senate and there are three proposals for temporary extension of the transportation bill.

Action: The presentations from the NMDOT and the FHWA were received.

5a. BUSINESS FROM THE FLOOR

Discussion: Mr. Hinson informed the committees that there was a change in the agenda to open the floor to the public. Mr. Delmagori informed the committee that Derald Polston had to leave for another meeting. Mr. Palmer commented that his biggest concern is safety on the highway and he is a member of ASHTA. Mr. Tregillus presented information about the Road Runner Transit from Ignacio, Colorado to Aztec, New Mexico including a time schedule which was handed out to attendees. This service will start on December 2, 2009.

6. DISCUSS THE CALL FOR SAFETY PROJECTS FROM NMDOT AND POTENTIAL PROJECT APPLICATIONS TO BE SUBMITTED BY THE LOCAL ENTITIES

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	NMDOT Call for Safety Projects
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 11, 2009

BACKGROUND

- The NMDOT is requesting proposals for safety improvement projects for consideration for funding in FY2010 and FY2011.
- The final submittal deadline to NMDOT is February 25, 2009.
- Projects will be ranked and submitted by the MPO.
- All projects received are in competition at the state level.

CURRENT WORK

- On November 19 the entities are asked to discuss the projects they intend to submit as a safety application.
- On December 10 the Technical Committee members will rank the projects to create a recommended prioritized list.
- The recommended prioritized list will be presented to the Policy Committee in January for approval.
- The recommended prioritized list will be forwarded to NMDOT.

ATTACHMENTS

- A summary of the Safety Memo provided by NMDOT.
- The full memo and safety application are available upon request.

RECOMMENDATION

- It is recommended that the Policy and Technical Committees discuss the Call for Safety Projects from NMDOT and potential project applications to be submitted by the local entities.

Discussion: Mr. Delmagori outlined the highlights of the Safety Memo recently issued by NMDOT and opened discussion to the members for a list of entity projects. The NMDOT is requesting projects under \$2 million, and crash data will be a critical criteria during the selection process. Mr. Christensen led the discussion for the City of Aztec with a project that extends the current safety project the DOT is working on now at the intersection of NM574 & NM516. The city would like to continue safety improvements from Lydia Rippey Road out to the city limits. Mr. Keck will submit the CR350 & CR390 intersection because of the geometry that needs to be widened.

Mr. Martinez added that all members need to make certain all questions are answered as best they can and that crash history is a critical part of this funding in moving the projects forward. Dr. Widoe concurred with Mr. Martinez about the importance of the data being complete. Mr. Sullivan asked if a roundabout has ever been funded to address safety issues in New Mexico. Mr. Martinez said that it could be a legitimate option. Dr. Widoe shared that the public needs to be educated before the modern

roundabout is presented or the chances for successfully implementing the design will be dramatically decreased.

Ms. Baird described the City of Bloomfield's safety project on East Blanco from US 550 to Saiz Lane, which will include sidewalks, bike lanes, and replacement of the bridge over the Bloomfield Wash that was recently identified during an inspection as functionally obsolete. Ms. Westerling stated that the City of Farmington project was to widen NM 516 between Villa View and Old Aztec Highway to provide space for bicyclists and pedestrians. Mr. Delmagori stated that the local bike groups have that section of road as one of their top concerns. He asked the members to have their projects ready for the next Technical Committee meeting in December.

Action: The committees discussed the NMDOT Call for Safety Projects.

Mr. Hinson called a short recess for lunch at 11:57am. Meeting was called back to order at 12:15pm.

7. ANNUAL MEETING RESOLUTIONS

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	Annual Meeting Resolution
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	November 11, 2009

BACKGROUND

- The attached Resolutions TC 2009-01 and PC 2009-5 establish the procedures to be followed and notice to be given pursuant to the provisions of the New Mexico Open Meetings Act, provides for the annual determination of reasonable notice of meetings, and establishes the meeting times, dates and locations for the Farmington Metropolitan Planning Organization's Policy Committee meetings and Technical Committee meetings during calendar year 2010.

CURRENT WORK

- The Technical Committee will hold twelve regular meetings during 2010.
- Meetings will be held the fourth Thursday in each month except as noted for the months of November and December.
- The attached TC Resolution 2009-1 maintains the current meeting schedule: meetings occur on the fourth Thursday at 10:00am and rotate among the entities.
- The members have the opportunity to modify the meeting schedule as necessary prior to adopting the resolution.
- The Policy Committee will hold six regular meetings during 2010.
- Meetings will be held in January, February, April, June, September, and November.
- The attached PC Resolution 2009-5 will implement the following meeting

schedule: meetings occur on the third Thursday at 1:30pm in January, February, and April; meetings occur on the second Thursday at 1:30pm in June, September, and November

- Policy Committee meetings will rotate among the entities.
- The members have the opportunity to modify the meeting schedule as necessary prior to adopting the resolution.

RECOMMENDATION
<ul style="list-style-type: none">▪ It is recommended that the Policy Committee adopt PC Resolution 2009-5.▪ It is recommended that the Technical Committee adopt TC Resolution 2009-1

Discussion: Mr. Lucero reviewed the months that the Policy Committee and the Technical Committee would meet.

Action: Mr. Hinson asked the Policy Committee for a motion on the resolution. Mr. Darnell made the motion to approve the PC Resolution 2009-5 for the meeting schedule. Ms. Sipe seconded the motion. Motion carried and the PC Resolution 2009-5 was approved.

Mr. Keck requested a motion for the Technical Committee resolution. Ms. Westerling made the motion to approve the TC Resolution 2009-1 for the meeting schedule. Ms. Lopez seconded the motion. Motion carried and the TC Resolution 2009-1 was approved.

8. RECEIVE REPORTS FROM NMDOT

Discussion: Mr. Martinez reported that the stimulus projects have been reviewed and are being submitted and hopefully authorized before Thanksgiving. Mr. Martinez extended his appreciation to the Technical Committee for all their hard work to get the applications complete and submitted on time. Training for the tracking software will be provided as needed. The other issue being looked at in the District office is the capital outlay projects which have a deadline of November 19, but all of the entities in this MPO have already responded to requests from DOT. The next possible budget savings being looked at is the Local Government Road Fund and the Highway Commission is meeting today to make final decisions with a possible reduction of 25%. That decision will be forwarded to the MPO when it is received. Mr. Delmagori said that Phil Gallegos contacted him regarding a potential reduction to the US 64 Phase II project. Mr. Martinez said that the \$1 million reduction would be reprogrammed into other projects but will not affect the construction schedule.

Dr. Wideo informed the committees that other MPO's were directed to look at the Farmington MPO's UPWP and to use a similar format to provide the funding plan for additional PL funds received this year. He explained that discussions regarding the BIA and FHWA road classifications are continuing. Dr. Wideo shared that his retirement date is being pushed forward until after the first of the year. Dr. Wideo shared that this MPO is extraordinary and should be recognized for the mutual assistance given by each entity. Ms. Westerling shared that all the entities within the MPO recognize the fact that

the only voice they have is if they are all together. Dr. Widoie stated that this MPO had a powerful voice and was always well received.

Mr. Christensen commented about the funds being rescinded and that they might not be under contract but that the work is still being planned. Mr. Martinez stated that all outstanding contracts in place and outstanding obligation for those projects will be paid. The October 30th deadline is to confirm the use of the funds as written by law. Dr. Widoie shared that it is more like a freeze, not a reduction. Mr. Keck shared that small amounts of funding received by the county are used for purchasing materials to avoid losing the funding.

9. MTP ROAD PLAN

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	MTP Road Plan
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	November 11, 2009

BACKGROUND

- Staff has met with each member entity to discuss road scenarios.
- Technical Committee reviewed the proposed road analysis at its October 22nd meeting.
- The model has been updated to reflect comments made by member entities and various scenarios run to reflect newest information. Difference networks have been created to show the impact that different road scenarios might have on traffic volumes.
- Staff is visiting each member entity council to present the various road scenarios

CURRENT WORK

- Project evaluation is being considered with regards to impacts and possible future issues such as ROW acquisition and incompatible land use types.
- Projected traffic volumes, and vehicle miles traveled (VMTs) have been calculated to help facilitate discussion and evaluation of the proposed scenarios at the combined joint meeting on November 19th.

ANTICIPATED WORK

- Prioritize road scenarios based on evaluation categories and feasibility.
- Seek adoption of ranked road scenarios for the MTP 2035 update.

ATTACHMENTS

- A list of recommended projects and scenarios.
- A presentation showing difference network maps.
- Comparisons of traffic volumes, and VMTs provided under separate cover.

RECOMMENDATION

- It is recommended that:
 - a. The Committees review the future road scenarios of the MTP.
 - b. The Committees review Staff's recommended list of road projects.
 - c. The Technical Committee recommends approval of a prioritized list of scenarios.
 - d. The Policy Committee approve project and scenario priorities.

Discussion: Mr. Lucero stated that he would like a recommendation for approval from the Technical Committee and approval from the Policy Committee regarding the scenarios within the Road Plan. Mr. Lucero then reviewed the scenarios. The top scenario has been determined to include a number of improvements through the Crouch Mesa area. Project N8 was identified as having some land use issues. Mr. Sullivan stated that he thought that the alignment takes precedence over the land use. Mr. Keck agreed about the suggestion to move N8 back to the original alignment and the need to decide how that property is going to be developed. A corridor has been identified as residential on one side and industrial on the other side. Mr. Keck stated it might not be the best thing to connect these land uses with a new road. Ms. Westerling suggested a sound wall could be built to minimize the impact and still keep a good alignment. Mr. Keck agreed that a decision needs to be made soon to keep from losing any potential alignment. Mr. Lucero shared that the reason for the current alignment was because there is minimal housing in that area right now and that the end point of the alignment is at the Piñon Hills Extension. Ms. Lopez shared that perhaps zoning within the County could obtain a corridor through that area. Mr. Lucero stated that the MPO is currently working with the County to identify these types of situations. Mr. Darnell stated that the City of Farmington is running into the same situation and the entities need to take a stand on what will be developed. Mr. Lucero said that the original N8 location would allow traffic to flow to the Piñon Hill Extension as a more direct route. Mr. Christensen asked how this scenario would then affect the NM 516 widening and would some of this information be used in a corridor study for the NMDOT. Mr. Martinez said that if there is a project that is high enough in the MPO's priorities it could start a corridor study.

Mr. Lucero continued on, beginning on page 43, listing the top 6 projects out of 23 possible projects identified through the public participation process. The top ones are expected to meet the needs of the areas of growth that are occurring within Crouch Mesa:

1. US 64 Widening
2. Piñon Hills Extension Bridge and CR 3900
3. Southern Portion of the East Arterial
4. Highline Road
5. CR 390 Widening or a new corridor connection to the Piñon Hills Extension
6. Northern Portion of the East Arterial

Mr. Lucero finished with a review of the unfunded projects and the not-recommended projects. He asked the Technical Committee to recommend approval of a prioritized list of scenarios.

Mr. Sullivan asked about how these scenario priorities and projects compare to the MTP from five years ago. Mr. Delmagori stated that the East Arterial and Piñon Hills were in the Top & Middle Tiers and they have moved up on the list because of other projects that have been completed. The Highline Road was actually ranked fairly low five years ago, but with projected growth in Crouch Mesa it increases the need to have another major east-west connection for the MPO. N8 was not even identified in that MTP. Dr. Henderson asked for clarification on the location of the implied industrial area. Mr. Lucero stated that it is the area on the west side of CR 350 and north of CR 3720.

Dr. Wideo shared that after a lot of discussion the decision was made to go with scenarios because it allows flexibility in the projects. Mr. Lucero added that the MTP can be amended if another project was identified. Mr. Darnell asked why the proposed N8 corridor hasn't been preserved for the future roadway. Mr. Keck stated that in 2002 the timing and situation were not high priorities for the county at that time. Since then the land ownership has changed and the owners are looking to the future for a win-win situation to work with the County. Mr. Darnell asked the Technical committee to make a recommendation regarding the road corridor through that area. Mr. Lucero suggested making N8 a priority as a new road with an undefined alignment between the Highline Road and the Piñon Hills Extension as a way to preserve that corridor. Mr. Darnell concurred with that suggestion.

Mr. Martinez suggested assigning a classification to that road to help the public envision what it will look like as part of the network. Dr. Wideo stated that for the purpose of the MTP you want to define possibilities that are broad enough that they can move forward without having a precise location.

Action: Mr. Keck asked the Technical Committee for a motion to recommend approval of the prioritized list of projects and scenarios as follows:

- Scenario #1 - Piñon Hills Ext/CR 3900, US 64 widening, East Arterial (South half), Highline Road, & CR 3900 to CR 350 Connector
- Scenario #2 - Piñon Hills Ext/CR 3900, US 64 widening, East Arterial (South half), & Highline Road
- Scenario #3 - Piñon Hills Ext/CR 3900, East Arterial (South half), & Highline Rd
- Scenario #4 -Piñon Hills Ext/CR 3900, US 64 widening, East Arterial (North and South), Highline Road, & CR 3900 to CR 350 Connector
- Scenario #5 -Piñon Hills Ext/CR 3900, East Arterial (North and South), Highline Road, & CR 3900 to CR 350 Connector

Mr. Christensen made the motion, Ms. Lopez seconded the motion, and the motion passed unanimously. Mr. Hinson asked the Policy Committee for a motion to approve project and scenario priorities. Mr. Darnell made the motion, Ms. Sipe seconded the motion and the motion passed unanimously.

Ms. Sipe left the meeting at 1:30pm.

10. MTP TRANSIT PLAN

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	MTP Transit Plan
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 11, 2009

BACKGROUND

- The transit system will be analyzed as part of the MTP Update to ensure that transit service meets future demand.
- Staff has collected Census data for vehicle ownership and for elderly, disabled, and low-income populations by census tract to better understand potential transit demand.
- Using Census 2000 data, potential transit demand has been projected out to future years (2020 and 2035).
- Regional transit options were presented to begin linking areas of future population growth.

CURRENT WORK

- Areas of future population and employment growth will be presented.
- Projected population and employment density maps have been created.
- Suggested expansion routes and transit hub locations have been proposed.

NEXT STEPS

- Determine which routes should be further studied.
- Estimate costs associated with transit expansion options.
- Develop annual ridership projections based on future routes.
- Determine when new routes should be phased in.

ATTACHMENTS

- Population and Employment maps and data.

RECOMMENDATION

- It is recommended that the Policy and Technical Committees:
 - a. Review population and employment growth areas.
 - b. Review potential transit expansion options.
 - c. Discuss next steps for developing the MTP Transit Plan.

Discussion: Mr. Delmagori identified the steps that have been taken to look at options of the current transit system. Data was gathered on population types that typically use transit, such as the elderly, non-licensed drivers, families with no vehicle, low-income individuals, and those with disabilities. This information creates the transit demand and the MPO looked at the census tracks that have high concentrations of those population types. These become the areas to look for future improvements. Expansion routes are then developed to reach these identified areas.

Mr. Darnell stated that the number one reason people give for not riding the current transit system is because the time schedule does not lend itself to convenience for the rider. Ms. Westerling shared that is the reason why the spoke and hub system being discussed works so much better. The loop system we currently have compounds the timing issue. Mr. Darnell suggested strengthening the system within Farmington and then working outward to the other areas.

Mr. Delmagori shared that some of the additional PL funds identified in the UPWP are available for the MPO to use for a consultant to scrutinize the current system and data collected and to make recommendations for improvements to maximum the efficiency and increase ridership. Dr. Henderson suggested extending the routes to the western parts of the county and surrounding area. Mr. Delmagori identified that the map of potential expansion routes in Kirtland shows exactly that idea. Mr. Lucero stated that the MPO is also looking to link up the current transit system with the other bus services that serve our area, such as Navajo Transit and the Road Runner in Ignacio, Colorado.

Action: The population and employment growth areas and potential transit expansion options were reviewed by both committees.

Mr. Sullivan left the meeting at 1:50pm.

11. MTP BICYCLE/PEDESTRIAN PLAN

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	Regional Bicycle/Pedestrian Projects
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 10, 2009

BACKGROUND

- A list of regional bicycle/pedestrian projects were identified as part of the MPO Bicycle/Pedestrian Plan.
- Evaluation criteria for prioritizing projects were adopted as part of the plan.
- The Technical Committee has ranked the short, mid, and long range projects.

CURRENT WORK

- A draft of the Bicycle/Pedestrian chapter for the MTP is available for review.
- Average scores from among the Technical Committee members have been collected and ranked.
- Staff was directed to score the projects as well for comparison to rankings of the Technical Committee members.

PRIORITIZATION

- The MPO needs to determine a way to prioritize the list of ranked projects.
- One possible way is the 'average of the averages' approach, which helps to

- balance the averages scores of the Technical Committee and staff.
- Projects ranked high by both the Technical Committee and staff could become the prioritized list.
- The top 10 projects with the highest average scores from the Technical Committee could become the prioritized list.
- Approve a prioritized list of bicycle/pedestrian projects as part of the MTP update.

ATTACHMENTS

- Evaluation Criteria.
- Average scores from the Technical Committee.
- Average scores from MPO Staff.
- Combined scores using the 'average of the averages' method.

RECOMMENDATION

- It is recommended that:
 - a. The Committees review the Bicycle/Pedestrian Chapter of the MTP.
 - b. The Committees review the project scores and rankings.
 - c. The Committees discuss a prioritization process.
 - d. The Technical Committee recommend approval of a prioritized list of regional projects
 - e. The Policy Committee approve a prioritized list of regional projects.

Discussion: Mr. Delmagori discussed how the projects were ranked by averaging the Technical Committee scores and the MPO scores. To determine the prioritized list, there are different options available: the average scores from the Technical Committee could be used, the average scores from the MPO Staff could be used, or the averages of the averages. Mr. Delmagori reminded the committees to review the draft chapter of the Bike/Pedestrian Plan.

Action: Mr. Keck asked for a motion to recommend approval of the average of the averages for a prioritized list of regional projects. Ms. Lopez made the motion, Ms. Westerling seconded the motion and the Technical Committee passed unanimously.

Mr. Hinson asked for approval of the recommended list of regional projects. Mr. Darnell made the motion, Dr. Henderson seconded the motion and the Policy Committee passed unanimously.

Mr. Darnell left the meeting at 2:01pm

12. MTP FINANCIAL PLAN

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	MTP Financial Plan
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 10, 2009

BACKGROUND

- A SAFETEA-LU requirements for the MTP is to have a fiscally constrained financial plan (23 CFR 450.322 (f)):
 - The financial plan shall contain project estimate costs and revenue sources that are reasonably expected to be available to adequately operate and maintain Federal-aid highways and public transportation.
 - Revenue and cost estimates in the first 10 years must reflect 'year of expenditure dollars' developed in cooperation with the MPO, NMDOT, and transit operators.
 - Cost ranges can be used for projects beyond 10 years.

CURRENT WORK

- Staff is working with District 5 to determine the percent of funding that is typically programmed to this area each year.
- The MPO will work with the District to determine targets that will help estimate federal funding revenues for the MPO over 25 years.
- The local entities are asked to provide estimates for local contributions to transportation projects over 25 years.
- Staff is reviewing cost estimates for road projects with the members.

ANTICIPATED WORK

- Develop a 'year of expenditure' inflation rate that will be applied to cost estimates.
- Determine available revenues for the funding of projects.
- Determine costs and revenues for transit projects.

ATTACHMENTS

- Federal regulations on the MTP Financial Plan.
- Estimated costs for projects identified as part of the MTP update (to be provided at the meeting).

RECOMMENDATION

- It is recommended that the Technical and Policy Committees:
 - a. Discuss projected revenues.
 - b. Discuss estimated project costs.
 - c. Develop a 'Year of Expenditure' inflation rate.

Discussion: Due to time constraints there was agreement to table this agenda item and all remaining agenda items until the next Technical Committee Meeting on December 10, 2009.

Action: The committees agreed to table this agenda item due to time constraints.

13. MTP ELEMENTS

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	MTP Elements
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 10, 2009

BACKGROUND

- Staff has maintained a timeline of activities to ensure the various components of the MTP are completed.
- An outline of the MTP document has been prepared, which identifies accomplishments as well as work yet to be finished.
- A draft chapter on population and employment data used for the MTP is available for review.
- A summary of public participation efforts is also provided for review.

CURRENT WORK

- Actions and policies for the road, transit, and bicycle/pedestrian plans will be taken from the current MTP.
- The members are welcome to provide additional actions and policies.
- Staff is researching other MTPs for policies related to air quality, transportation/land use, and system preservation.
- The most pertinent elements of the regional ITS architecture will be included in the MTP document.

UPCOMING WORK

- A freight element needs to be developed which identifies freight corridors and safety measures.
- Information on intermodal improvements (Freight/Air) needs to be developed.
- Chapters on Safety and Security are needed in order to meet SAFETEA-LU requirements.

ATTACHMENTS

- Outline of the MTP Document.
- Draft MTP Chapter on Population and Employment Data.
- Draft MTP Chapter on Public Participation activities.
- A summary of actions and policies.

RECOMMENDATION

- It is recommended that the Policy and Technical Committees receive information on the various elements of the MTP.

Action: The committees agreed to table this agenda item due to time constraints.

14. INFORMATION ITEMS

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Information Items
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	November 10, 2009

INFORMATION ITEMS

- a. **Safe Routes to School.** The participating schools are continuing their 'Walk across America' program. On November 4, the SRTS Committee developed Action Plans for the three schools which will be part of the Phase 2 application process.
- b. **2009 Traffic Count Program.** Traffic Data Services (TDS) completed counts during the week of October 12, 2009. Resets are being taken during the week of November 16. To assist with the Freight element of the MTP, TDS will take vehicle class counts at external locations of the MPO to determine truck traffic into and out of the MPO.
- c. **Other.**

Action: The committees agreed to table this agenda item due to time constraints.

15. BUSINESS FROM THE CHAIRMAN, MEMBERS, AND STAFF

Discussion: There was no business from the Chairman, Members or Staff.

16. BUSINESS FROM THE FLOOR

Discussion: Derald Polston spoke briefly to the committees about his concerns regarding the best approach to beautify the incoming and outgoing corridors into the Four Corners area and to be able to link bike and/or equestrian paths together and provide recreation along the river corridor. He believes that first impressions are lasting ones and we are not providing a great first impression. He would like to see amenities linking parkways and river corridors. Ms. Westerling stated that cost is the major factor in building new corridors. Mr. Polston stated that this would be an important change for this area to attract industrial and business companies. Ms. Moojen stated as a member of the Blue Ribbon Committee, she has heard from citizens within the three cities who want to save their agricultural land. Mr. Polston stated that the type of corridor he is discussing would preserve the rural image that draws people to this area. Ms. Lopez stated that perhaps the best way to go about beautifying this area would be to fix the roads and entrances into the city that we have rather than building new ones. Ms.

Westerling agreed that there are things to do besides building new roads. Mr. Christensen appreciated Mr. Polston's concerns and reminded him that there is an Access Management Plan that addresses many of his issues for new roads. Dr. Henderson agreed that Mr. Polston had some good points and that it is hard to attract professionals to this area because the image that the current roads are in does not reflect the image we want to portray of our cities. Ms. Lopez stated that the City of Farmington has looked into exactly those items with its Comprehensive Plan and that the UDC addresses those issues. She believes that all of the entities understand the importance of Mr. Polston's concerns and are working towards that goal.

17. ADJOURNMENT

Action: The meeting was adjourned at 2:12pm

Sam Hinson - Policy Committee Chair

Dave Keck - Technical Committee Chair

Dee Dee Moore - MPO Admin Aide

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
December 10, 2009

Technical Members Present: Dave Keck, San Juan County
Julie Baird, City of Bloomfield
Steve Christensen, City of Aztec
Cindy Lopez, City of Farmington
Chico Quintana, Alternate, City of Farmington

Technical Members Absent: Nica Westerling, City of Farmington

Staff Present: Joe Delmagori, MPO Planner
Martin Lucero, MPO Associate Planner
Dee Dee Moore, MPO Admin Aide

Staff Absent: Mike Sullivan, MPO Officer

Also Present: Roshana Moojen, NWNMCOG

1. CALL TO ORDER

Mr. Keck called the meeting to order at 10:04 am.

2. ANNUAL MEETING RESOLUTION

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject:	Annual Meeting Resolution
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	December 1, 2009

BACKGROUND

- The Technical Committee adopted TC Resolution 2009-1 at the Joint Policy/ Technical Committee meeting on November 19, 2009.

CURRENT WORK

- The Technical Members are asked to amend TC Resolution 2009-1 to change the meeting dates in January and October from the 21st to the 28th to be consistent with meeting on the 4th Thursday of the month.

RECOMMENDATION

- It is recommended that the Technical Committee amend TC Resolution 2009-1 to reflect the new dates.

Discussion: Mr. Lucero explained the changes to the meeting dates in January and October from the 21st to the fourth Thursday, the 28th. He mentioned that these dates were incorrectly labeled on the resolution passed by month. To keep the Technical Committee meetings consistent on the fourth Thursday, the resolution was amended to reflect meeting dates on the 28th for January and October.

Action: Mr. Christensen made the motion for amending TC Resolution 2009-1 to reflect the new dates. Ms. Lopez seconded the motion. Motion passed unanimously.

3. HIGHWAY SAFETY IMPROVEMENT PROGRAM - CALL FOR PROJECTS

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject: Safety Project Prioritization
Prepared by: Joe Delmagori, MPO Planner
Date: December 1, 2009

BACKGROUND

- The NMDOT is requesting proposals for safety improvement projects for consideration for funding in FY2010 and FY2011.
- The final submittal deadline to NMDOT is February 25, 2009.
- Projects will be prioritized and submitted by the MPO.
- All projects received are in competition at the state level.

CURRENT WORK

- At the December 10 Technical Committee meeting, the entities will present their safety project.
- The committee members will determine a recommended prioritized list.
- The recommended prioritized list will be presented to the Policy Committee members for final approval.

CRITERIA
<ul style="list-style-type: none">▪ NMDOT has outlined the following criteria to assist with project selection:<ul style="list-style-type: none">• Cost should be \$2,000,000 or less.• Crash analysis shows a history of serious crashes or fatalities.• A safety study shows the project will reduce traffic hazards.

RECOMMENDATION
<ul style="list-style-type: none">▪ It is recommended that the Technical Committee:<ol style="list-style-type: none">a. Receive presentations from those entities submitting projects.b. Determine a priority list of projects for the MPO.c. Recommend approval of the prioritized list of Safety projects.

Discussion: Mr. Delmagori asked the members of the committee for safety projects for each entity and after hearing each member a list will be created to submit to the state.

Mr. Christensen shared that the City of Aztec's project is a continuation of last year's safety project at the intersection of NM516/NM574, which is a partnership with DOT. The continuation of the project will be north along Light Plant Road from Lydia Rippey Road north to McWilliams and the city limits, approximately half a mile. The project will include pedestrian facilities, curb, gutter, sidewalk, drainage, and property acquisition (ROW). There was an accident just last week in this area where a pedestrian was hit. The cost estimate is approximately \$1.9 million.

Ms. Baird presented the City of Bloomfield's project which is on East Blanco. She distributed photos that show the half mile of road within the project. This section of road has only a small portion of sidewalk opposite the high school and Aquatic center but no sidewalk on the south side at all. The project will replace the bridge over the Bloomfield Wash with box culverts. The bridge inspection from April 2009 labeled the bridge Functionally Obsolete. Studies were done to show how the box culverts would fit within the Right-of-Way. Traffic and Crash data show 2 fatalities on this stretch on road. The cost estimate is just under \$2,000,000.

Mr. Keck will submit the San Juan County's project which will be geometric improvements to the intersection of CR390 and CR350. There is a need to isolate the in and out traffic at the corner store which currently enters in many directions. There is no current need for a signal but curbs and gutters would help the traffic flow. There has been 1 fatality at this location. The estimate is at about \$500,000.

Mr. Quintana spoke about the East Main bike lane project for the City of Farmington. It is approximately 3/4 mile in length and they are looking at installing curb, gutter and asphalt, and to widen the shoulder. Mr. Lucero stated that this project is a high priority project for the local bike club. A cost estimate is not known at this time. Mr. Quintana shared that the City of Farmington would like to also submit the bike lane on the north side of Pinon Hills and La Plata.

Mr. Delmagori asked if there were any other projects that could be added to the list. Mr. Keck stated that he would like to see a consultant study of the 5 county projects that appeared on the State Issued List of Rural Roads 5% List. He would like the consultant to identify why these roads are on the list and what the safety issues are. Mr. Lucero suggested the NM173 project to continue with a safety study of the corridor. The design of the first mile of that project is 90% complete because it is part of the East Arterial project. Mr. Christensen stated he would like to add the US 550/NM 173 intersection since it is one of the most dangerous intersections in Aztec and has had fatalities in the past. Mr. Lucero also mentioned that the sidewalk on Apache from Auburn to Apache School has been identified as an area of safety concern by the Safe Routes to School Committee.

Mr. Christensen made a suggestion to rank all of the entities' first choice equally on one list and then to add any other projects to a secondary list. The committee all agreed with this ranking process.

The top tier list will include the following projects, all equally ranked as #1:

City of Aztec	Light Plant Road to McWilliams
City of Bloomfield	E. Blanco - NM550 to Saiz Lane
San Juan County	Intersection of CR390 & CR350
City of Farmington	E. Main - Villa View to Old Aztec Highway

The secondary list will include the remainder of the projects:

City of Aztec/SJC	Safety study of the NM173 Corridor
City of Farmington	Apache sidewalk improvements
San Juan County	Study to evaluate the 5 projects on the 5% List
City of Aztec	US550/NM173 intersection and improvements to NM 173 beyond the first mile
City of Bloomfield	Phase 2 - E. Blanco, Saiz Lane to City Limit

Action: Mr. Christensen made the motion to recommend approval of the above project lists. Ms. Baird seconded the motion. The motion passed unanimously.

4. MTP ELEMENTS

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	MTP Elements
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	December 1, 2009

BACKGROUND

- Staff has maintained a timeline of activities to ensure the various components of the MTP are completed.
- An outline of the MTP document has been prepared, which identifies accomplishments as well as work yet to be finished.
- Draft chapters on population/employment data, public participation, and the bicycle/pedestrian plan are available for review.

CURRENT WORK

- Additional draft chapters of the MTP document will be handed out at the meeting.
- A freight element is being developed which identifies freight corridors and safety measures.
- Actions and policies for the various modes are being taken from the current MTP and further developed by staff.
- The members are welcome to provide additional actions and policies.
- The most pertinent elements of the regional ITS architecture will be included in the MTP document.

UPCOMING WORK

- Research other MTPs for policies related to air quality, transportation/ land use, and system preservation.
- Information on intermodal improvements (Freight/Air) needs to be developed.

ATTACHMENTS

- Outline of the MTP Document.
- Draft MTP Chapters, including the Future Roadway Plan, Other Modal Connections, Safety, and Security (provided at the meeting).
- A summary of actions and policies.

RECOMMENDATION

- It is recommended that the Technical Committee receive information on the various elements of the MTP.

Discussion: Mr. Lucero discussed the Outline and the purpose of the MTP Binders. These binders will be distributed with updated draft copies of the chapters along with the Agendas one week prior to the scheduled Technical Committee meeting. MPO Staff is asking the members to mark any questions or comments directly onto these copies. Staff will recollect the binders during the next meeting. This process will continue throughout the MTP Update. The last three draft chapters should be available by the next meeting in January.

Mr. Lucero began the review of the existing draft chapters with “Existing and Future Conditions”. This chapter describes population and employment and briefly ties Transportation and Land Use together with a section on traffic modeling. Mr.

Delmagori began his review with the draft chapter on Public Participation. He reviewed the sections and listed the meetings and presentations that have been held and how they relate to the MTP Update.

Mr. Lucero spoke on the draft Road Plan chapter. He described the overview relating to functional classification and road hierarchy. He then reviewed the approved road scenarios and the various proposed road projects that make up the scenarios. These scenarios and projects are the top priorities for the MPO. He discussed the possible adoption of a major thoroughfare plan for the entire MPO as a byproduct of the MTP. He finished by highlighting road policies and actions that support the road plan.

Mr. Christensen asked how does the MPO and the entities make sure that NMDOT staff understand what the MPO priorities are and Mr. Delmagori stated that this portion of the MTP shows the NMDOT exactly what the MPO believes road priorities for this area need to be. Mr. Keck agreed that if the other roads that the MPO is planning are going to shift the traffic off of the state roads, then the NMDOT needs to be made aware that the funding could need to shift from an existing project and be reallocated to other roads.

Mr. Delmagori moved on to the Bicycle/Pedestrian Plan draft chapter and informed the committee that most of the information contained in this chapter was pulled directly from the approved Bicycle/Pedestrian Plan, except for the table that shows the ranking that was agreed upon by the committees last month. He also reviewed the draft chapter on Other Modal Connections which covers freight and air cargo.

Mr. Christensen questioned whether the entities should group efforts to keep their own airports. Mr. Lucero stated that the plans that the City of Aztec has for industrializing around the airport are great and the future proposed Northern Loop could be a link between the two cities to support the airport and the surrounding industries. The future of the airports could be for the movement of freight rather than passengers. Mr. Christensen could see that scenario working well at the Aztec Municipal Airport. Mr. Lucero stated that improvements to the current traffic corridors will only assist in promoting any new ventures located around the airport and will help with area surface transportation.

Mr. Delmagori continued with the remainder of the Other Modal Connections: ITS elements, possible rail projects, and equestrian. The Safety chapter provides crash data for the entities and describes possible techniques and strategies for making roadways, intersections, and bicycle/pedestrian facilities safer. The Security chapter describes coordination with existing emergency agencies and identifying evacuation routes for this area in the future.

Mr. Christensen asked the MPO Staff how much of an impact the schools and the traffic associated with drop-offs have to do with the traffic issues in the three cities. He reflected on how important Safe Routes to School (SRTS) could be to the MPO because of how much it affects the operation cost to the cities which might be able to save money if there is more effort to promote SRTS.

Action: The report was received.

5. MTP FINANCIAL PLAN

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject:	MTP Financial Plan
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 1, 2009

BACKGROUND

- A SAFETEA-LU requirements for the MTP is to have a fiscally constrained financial plan (23 CFR 450.322 (f)):
 - The financial plan shall contain project estimate costs and revenue sources that are reasonably expected to be available to adequately operate and maintain Federal-aid highways and public transportation.
 - Revenue and cost estimates in the first 10 years must reflect 'year of expenditure dollars' developed in cooperation with the MPO, NMDOT, and transit operators.
 - Cost ranges can be used for projects beyond 10 years.

CURRENT WORK

- The MPO is working with the District to determine targets that will help estimate federal funding revenues for the MPO over 25 years.
- Staff has contacted the local entities regarding estimates for local contributions to transportation projects over 25 years.
- Cost estimates for road projects have been finalized.
- Staff has developed a few future revenue scenarios based on historical funding received through District 5.

ANTICIPATED WORK

- Develop a 'year of expenditure' inflation rate that will be applied to cost estimates.
- Determine available revenues for the funding of projects.
- Determine costs and revenues for transit projects.

ATTACHMENTS

- Federal regulations on the MTP Financial Plan.
- Estimated costs for projects identified as part of the MTP update.
- Revenue scenarios for estimating future funding through District 5.

RECOMMENDATION

- It is recommended that the Technical Committee:
 - d. Discuss projected revenues.
 - e. Discuss estimated project costs.
 - f. Develop a 'Year of Expenditure' inflation rate.

Discussion: Mr. Delmagori reminded the committee that SAFETEA-LU requires that the MTP show it has a fiscally constrained financial plan. Of the funds received by District 5 over the years, this MPO has received on average approximately \$6 million per year. For projection purposes, District 5 advised the MPO to take into consideration a 25% reduction of that average, which would give an average of \$4.5 million. Future revenue Option 1 multiplies this amount over 25 years and would amount to \$113 million in federal money to the MPO area. Option 2 calculates that if the MPO continues to receive an average amount of \$52 million every 10 years, then it can expect to receive \$130,000,000 over 25 years. Option 3 takes the average \$6 million for 25 years which is almost \$152 million in estimated federal funding. This exercise shows that the estimated funding range for the Farmington MPO is between \$113-\$152 million. The top tier projects are then compared to these totals to see which projects can potentially be funded within the next 25 years.

Mr. Christensen asked if there were any other DOT projects besides US64 that fit in here, such as NM574, NM173 and NM170. Mr. Delmagori believes that the DOT's focus is currently on US64. Mr. Christensen feels that it is important to have a dialogue with the DOT so they understand the MPO's direction and priorities. Mr. Delmagori stated that the MPO works with the DOT to develop priorities.

Mr. Delmagori concluded with the estimated road cost information handout and the way the dollar figures were estimated. After working with Farmington engineering staff to develop estimates, a year of expenditure inflation rate was incorporated into these estimates. Mr. Quintana asked about the status of the entities' ARRA projects as he was waiting for FHWA approval. Mr. Christensen stated that his project is being advertised and bids open in early January. Mr. Quintana asked about training for the reporting requirements and Mr. Christensen stated that the City of Aztec is having a mandatory pre-bid meeting with the DOT and will explain to the contractors exactly what reporting is required so the contractors can incorporate it into their bid. Mr. Keck had not yet received the County's obligation however Dave Martinez had told him it would be forthcoming. Ms. Baird had received a call from Senator Udall's office asking what their office could do to help with the process. She stated that she would return that call and enlist their help to expedite the projects for the City of Bloomfield, for Farmington, and for the County.

Action: The committee discussed the financial information and agreed with the MPO revenue scenarios.

6. RECEIVE A REPORT FROM NMDOT

Dr. Wideo was unable to attend but sent information to Mr. Delmagori to share with the committee. Dr. Wideo sent information that his retirement date had been extended until the end of March 2010. Dr. Wideo heard that any possibility of Capital Outlay Funding is unlikely at this point.

7. RECEIVE A REPORT ON THE RED APPLE TRANSIT

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject:	Red Apple Transit Update
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	December 1, 2009

RED APPLE UPDATE

- Overall ridership reached 11,483 passengers in November.
- Farmington saw a 1% increase in ridership over previous month.
- Aztec saw a 32% increase in ridership over the previous month.
- Bloomfield and Kirtland all saw decreases in ridership over previous months, with -10% and -6% respectfully.
- Aztec and Kirtland had increases over the same period last year with 19% and 11% respectfully.
- Bloomfield had 22% decrease over the same period last year.
- Farmington saw a 37% increase over this time last year.
- The ridership report is attached.

RECOMMENDATION

- It is recommended that the Technical Committee receive a report on Red Apple Transit.

Discussion: Mr. Lucero addressed the Red Apple Transit ridership and that MPO Staff is considering a consultant to study the current Transit System. The charts show that the numbers are following the seasonal curve, except for Bloomfield, which has seen a drop in ridership over the past few months. This may be contributed to having reached full capacity.

Action: The report was received.

8. RECEIVE A REPORT ON THE FY2009 ANNUAL LIST OF FEDERALLY OBLIGATED PROJECTS

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject:	FY2009 Annual List of Federally Obligated Projects
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 1, 2009

CURRENT WORK

- A SAFETEA-LU requirement is for an MPO to develop an Annual List of Federally Obligated projects (23 CFR 450.332).
- A table is attached that shows details of transportation projects that received federal funding between October 1, 2008 and September 30, 2009.
- Once reviewed by the MPO entities, the list will be made available on the MPO website and published in the local newspaper.

ATTACHMENTS

- The FY2009 Annual List of Federally Obligated Projects.

RECOMMENDATION

- It is recommended that the Technical Committee receive a report on the FY2009 Annual List of Federally Obligated Projects.

Discussion: Mr. Delmagori directed the committee to review the 2009 Annual List of Federally Obligated Projects. Mr. Christensen stated that the \$588,000 was not for Phase 1A and should be removed from the description, but that it was strictly for the East Arterial to use wherever it was needed. He also stated that \$303,000 was missing as an earmark for the East Arterial from 2008. Mr. Keck shared that the list is missing a \$490,000 design grant that is an earmark for design and/or construction for two bridges. The County split that grant into \$270,000 for the design on CR7150 (bridge) and \$220,000 for the design on CR2900. Each of the bridge projects is in the TIP. He also mentioned that \$100,000 was earmarked for Chaco Canyon.

Action: The report was received.

9. INFORMATION ITEMS

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Information Items
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 2, 2009

INFORMATION ITEMS

- d. **Safe Routes to School.** Action Plans for the participating schools have been developed and the Walk Across America program continues. Students will be part of the Downtown Farmington parade on December 3 as a way to promote the SRTS program.

- e. **2009 Traffic Count Program.** TDS took reset counts during the week of November 16. The data is waiting to be received, which will then be reviewed by the MPO and NMDOT.
- f. **FY2010-2015 TIP Administrative Adjustment.** NMDOT informed the MPO that \$1 million is being removed from the US 64 Phase 2 project in FY2010 to cover other projects in the STIP. As a result, the TIP has been changed administratively. It is expected that the \$1 million will be reprogrammed back to this project in FY2011.
- g. **TIP Call for Projects.** The entities are asked to submit new projects as part of the annual TIP update.
- h. **Other.**

Discussion: Mr. Lucero informed the committee that the Farmington Walk and Roll Program participated in the Farmington Christmas Parade with 50 kids. They were featured on the front page of the Daily Times and received a ribbon. Ms. Meszaros, SRTS Champion, will be moving to Australia at the end of December 2009.

The 2009 Traffic Counts are expected to be received in the next few weeks. Four counts failed and three additional counts were taken on the outskirts of our boundary to determine how much traffic is coming into this area.

Mr. Delmagori stated that a TIP Administrative Adjustment was made to show that \$1 million is being removed from the US64 project but is expected to be reprogrammed back to this project in FY2011.

Mr. Delmagori reminded the committee to be thinking about new projects for the TIP update. This will be discussed in more detail after the holidays.

Action: The report was received.

10. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Discussion: Mr. Keck reconfirmed that the entities are in support that the state should submit a Project Identification Form (PIF) on the NM173 project. Ms. Moojen stated that she would reword the supporting resolution on NM173 so that the three entities are supporting the state. She will be talking with Bob Kuipers, Bob Widoe, and Dave Martinez about this project. Mr. Delmagori shared that the resolution should be structured with a request for the DOT to take the lead and they create the PIF. Ms. Moojen will revise the PIF and send copies to the entities. San Juan County, the City of Aztec and the City of Bloomfield will all remove the resolution from their current city agendas until they receive the new information from Ms. Moojen. Mr. Delmagori stated that a support letter from the MPO could be discussed at the next Technical Committee meeting.

Mr. Keck reminded everyone of the Public Hearing on the Environmental Assessment for San Juan County's portion of the Piñon Hills Extension being held December 16 at 6:00pm at the County. The design phase and the Environmental Assessment are complete at this time. Mr. Keck was asked to bring a set of plans to the next meeting for the committee to review.

11. BUSINESS FROM THE FLOOR

There was no discussion from the floor.

Discussion:

12. ADJOURNMENT

Motion was made by Mr. Christensen to adjourn the meeting, Ms. Lopez made a second and the meeting was adjourned at 11:57am.

Dave Keck - Technical Committee Chair

Dee Dee Moore - MPO Admin Aide

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Annual Election of Officers
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	January 20, 2010

BACKGROUND

- At the first meeting of the new year, the Technical Committee selects the Chair and Vice-Chair from their membership who will serve until the next annual election.
- The Chair presides over the meetings and is responsible for the other duties outlined in the Committee Bylaws and Operating Procedures document.
- The Vice-Chair presides over the meetings in the absence of the Chair.
- In 2009 Dave Keck and Julie Baird were elected and served as Chair and Vice Chair respectively.

ELECTION

- Elections will take place to select a Chair and Vice-Chair to serve on the Technical Committee for 2010.

RECOMMENDATION

- It is recommended that the Technical Committee accept nominations and vote to elect the Chair and Vice-Chair.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject:	MTP Document
Prepared by:	Joe Delmagori, MPO Planner
Date:	January 20, 2010

BACKGROUND

- An outline of the MTP document has been prepared, which identifies when draft chapters of the MTP were completed.
- Draft chapters have been provided for review in the past few months and comments have been received by the entities.

CURRENT WORK

- All draft chapters are complete.
- FHWA has recently announced that six livability principles need to be incorporated into the MTP.
- The draft MTP document will be reviewed in detail with the Technical Committee on January 28.
- Any comments received by the Policy Committee members will be brought to the attention of the Technical Committee members on January 28.
- Public meetings on the draft MTP are being held on January 25-27.

UPCOMING WORK

- Seek approval of a public discussion draft of the MTP from the MPO committees.
- Open a 30-day public comment period on the MTP.
- Adopt the MTP.

ATTACHMENTS

- Draft MTP Chapters available on the MPO website (www.farmingtonmpo.org)
- Draft MTP Chapters provided under separate cover to the members.

RECOMMENDATION

- It is recommended that the Technical Committee review the draft chapters of the MTP document and recommend approval of the public discussion draft of the MTP.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	FY2011-2016 Transportation Improvement Program (TIP)
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	January 20, 2010

BACKGROUND

- The TIP is a short-term program of projects expected to be completed in the next six years.
- The MPO updates the TIP on an annual basis.
- The TIP update process includes revising existing project information, adding new projects, and developing a TIP financial plan.
- The 2010-2015 TIP is available on the MPO website along with its corresponding TIP amendments.

CURRENT WORK

- A Call for Projects is being issued in January.
- Staff will meet individually with the entities, NMDOT, and Red Apple Transit to review project information.

TIP SCHEDULE

MONTH	ACTION
January 2010-February 2010	Call for Projects was made & Project Identification Forms were issued
February 12, 2010	Project ID Forms submitted to MPO
February - March 2010	Entities review project information; development of an agreed to list of projects and TIP financial plan
Early March - early April 2010	30-day Public Comment period is advertised and opened
March 25, 2010	Technical Committee holds public hearing on and recommends adoption of TIP
April 15, 2010	Policy Committee adopts the FY2011-2016 TIP

RECOMMENDATION

- It is recommended that the Technical Committee receive a status report on the FY2011-2016 Transportation Improvement Program.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	FY2011 UPWP Call for Projects
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	January 20, 2010

BACKGROUND

- Over the next few months, the MPO will develop its annual work plan for fiscal year 2011 (July 1, 2010 through June 30, 2011).
- The FY2011 Unified Planning Work Program (UPWP) is anticipated to be approved on April 15, 2010 by the Policy Committee.
- Entities are asked to submit new projects and other planning tasks to be accomplished by the MPO by February 17.

FY2011 UPWP INITIAL TASKS

- Yearly Activities
 - Annual Certification
 - Development of FY2012 UPWP
 - FY2010 Annual List of Obligated Projects
 - Quarterly Newsletters
 - Quarterly Reports
 - Traffic Count program
 - Traffic studies and model runs requested by the entities
 - Transportation Improvement Program
- New Activities
 - Needs Assessment/ Line Route analysis study for Red Apple Transit
 - Develop a major thoroughfare plan for the MPO region
 - Develop a Pedestrian Safety Action Plan
 - Develop a Complete Streets policy
 - Develop transportation and land use policies

RECOMMENDATION

- It is recommended that the Technical Committee receive a report and the Call for Projects for the FY2011 UPWP.

FY2010 Unified Planning Work Program Status Report January 20, 2010

Work Activities for July 1, 2009 through June 30, 2010

Project	Started	On Going	Finished	Not Started Yet	Notes
Develop FY2011 UPWP				X	Develop in Feb/Mar; Approve in April 2011
Quarterly Reports		X	X		3 rd Qtr Report in April; 4 th Qtr in July
Year End Report			X		Completed in August 2009
Annual Certification				X	Complete in April 2010
FY2009 Annual List of Obligated Projects			X		Completed & published in Jan 2010
Quarterly Billing		X	X		3 rd Qtr Billing in April; 4 th Qtr in July; Began Quarterly Billing as part of the JPA renewal that was adopted in September
Quarterly Newsletters		X	X		3 rd Qtr in April; 4 th Qtr in July
JPA Renewal				X	Renewal adopted in Sept 2009
MTP Update					
Demographic Forecasting			X		Summer 2009
Multi-Modal Transportation Modes		X	X		Chapters completed in December 2009, RFP pending for further evaluation of the Red Apple Transit
Roadway Plan and Freight		X	X		Chapters completed in December 2009, Freight Map completed for current truck routes.
Safety and Security			X		Chapters completed in December 2009
Documentation	X	X			Develop and complete in Feb/Mar 2010

Project	Started	On Going	Finished	Not Started Yet	Notes
Bike/Ped Technical Analysis & Priority List			X		Completed in November 2009
Analyze Road Alternatives			X		Completed in Summer 2009
Transit Analysis		X			Census data collected; initial transit demand analysis started
Freight Analysis			X		Chapter completed in December 2009
2009 Traffic Counts			X		Taken in October & November 2009
2009 Traffic Count Data		X			Awaiting approval of data
Summarize & post data		X			Waiting final Approval to post on MPO Website.
Traffic Count Map		X			Available on FMPO website, Update to Year 2009 will occur around March
ITS Maintenance Plan				X	May carry over into FY2011
Model Run Requests		X	X		Completed in Summer 2009 as part of MTP Update; other runs performed upon request by entities.
GIS Activities		X	X		Data collection from entities; developed maps for website, public meetings, and MTP chapters
Pinon Hills Boulevard Study			X		Additional model runs completed in August
Transit Activities as part of MTP Update		X			Possible RFP will be published to evaluate; needs assessment, transit hub location, new stop locations: Spring/Summer 2010
Safe Routes to School		X			Action Plans completed in December 2009; Continue activities in Spring 2010
Assist with student arrival counts			X		Completed in October; begin again in April/May

Project	Started	On Going	Finished	Not Started Yet	Notes
FY2011-2016 TIP					
Annual Update	X				
Entity Meetings to revise project information				X	February 2010
'Agreed To' List Development				X	February/March 2010
Financial Plan				X	February/March 2010
Public Comment Period				X	30-day comment period: March-April 2010
Public Hearing on TIP and recommended adoption				X	March Tech meeting
Adoption of TIP				X	April Policy meeting

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Red Apple Transit Update
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	January 20, 2010

The Red Apple Report

- The Red Apple Transit had a total ridership of approximately 12,000 riders in December and 132,534 for the year.
- Aztec and Kirtland both experienced drops from the previous month with a 34% drop and a 3% drop respectfully.
- The Bobcat and Farmington Routes had increases over the previous month with a 5% and 16% increase respectfully.
- However, Bloomfield experienced a 10% decrease over the same period last year.

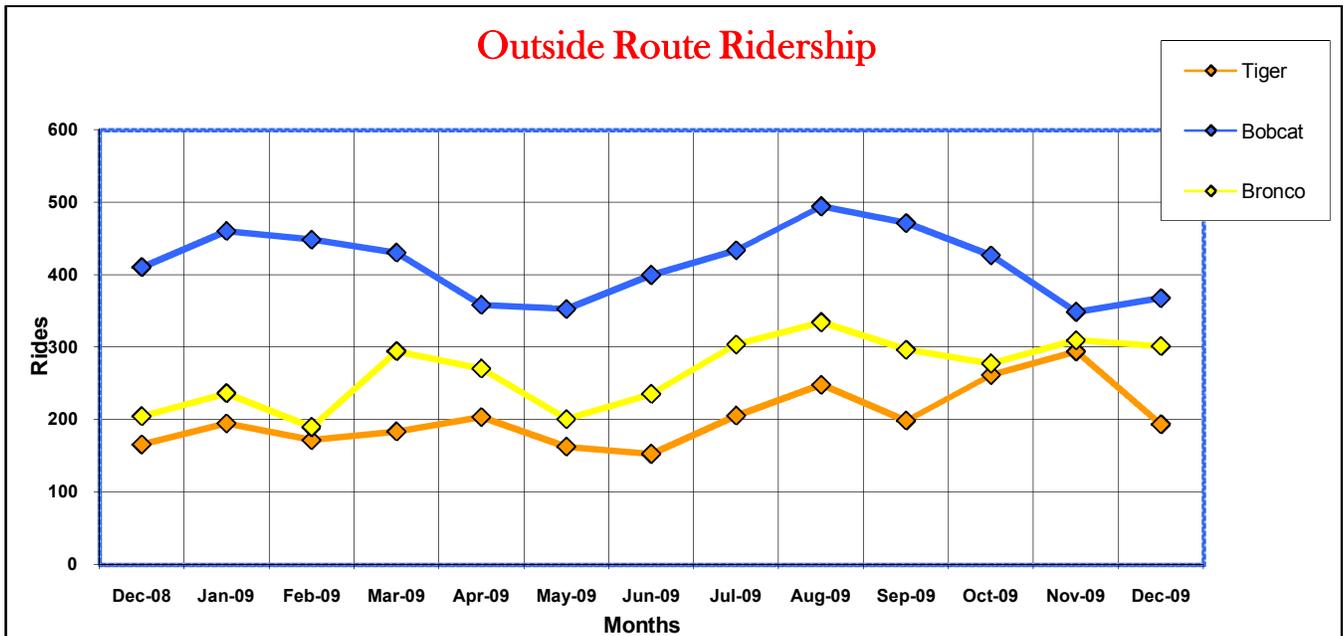
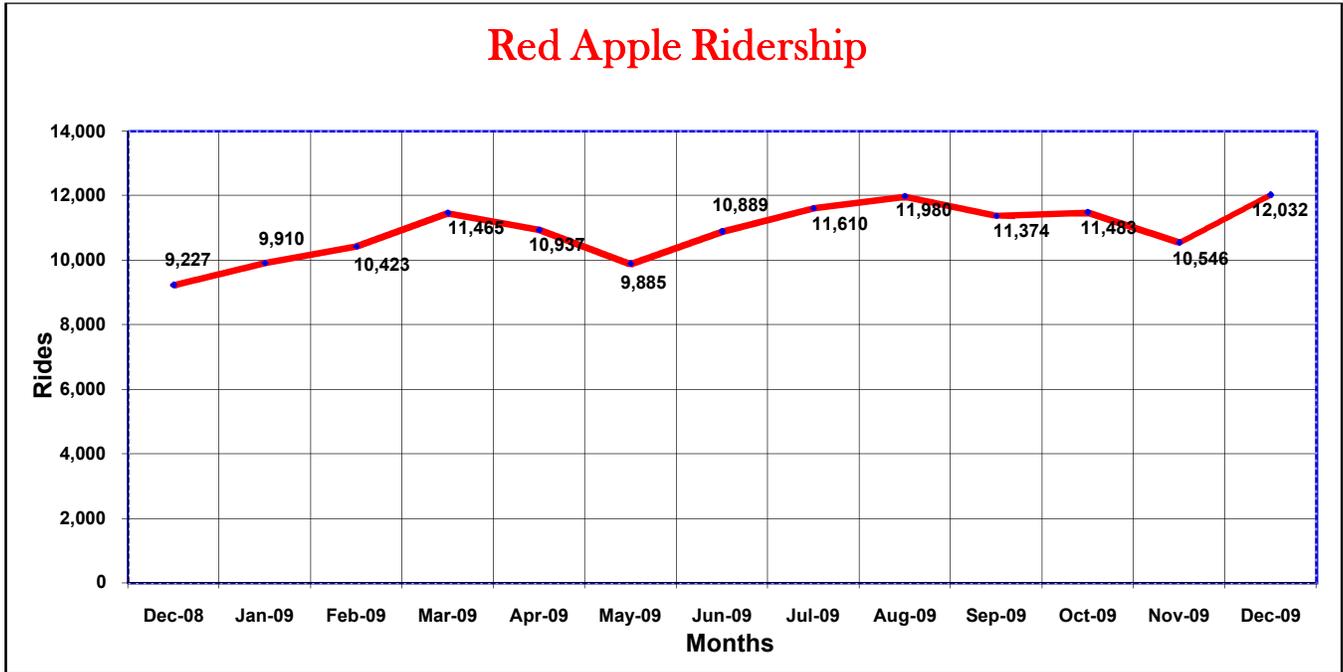
ATTACHMENT

- The Red Apple Report is attached.

RECOMMENDATION

- It is recommended that the Technical Committee receive a report on Red Apple Transit.

	8-Dec	9-Jan	9-Feb	9-Mar	9-Apr	9-May	9-Jun	9-Jul	9-Aug	9-Sep	9-Oct	9-Nov	9-Dec
Tiger	165	194	171	183	203	162	152	205	248	198	261	294	193
Bobcat	410	460	448	430	358	352	399	433	494	471	426	348	367
Bronco	204	236	189	294	270	200	235	303	334	296	277	309	301
Farmington	8,448	9,020	9,615	10,558	10,106	9,171	10,103	10,669	10,904	10,409	10,519	9,595	11,171
Total	9,227	9,910	10,423	11,465	10,937	9,885	10,889	11,610	11,980	11,374	11,488	10,546	12,032



**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Information Items
Prepared by:	Martin Lucero, MPO Associate Planner
Date:	January 20, 2010

INFORMATION ITEMS

- a. **MPO Officer.** Mike Sullivan retired in December from the City of Farmington and subsequently as the MPO Officer. Bob Campbell was appointed as the MPO Officer by the City of Farmington.
- b. **2009 Traffic Count Program.** Traffic Data Services (TDS) provided the count data during the month of December. The final counts were sent to NMDOT for validation and approval. The 2009 Traffic Counts have been posted on the MPO website.
- c. **Safe Routes to School (SRTS).** The Farmington Walk & Roll Program is in need of a new SRTS Champion. Walk-ability and school site assessment will take place at McKinley Elementary in the spring. Student arrival counts are planned for all three participating schools in April and May.
- d. **Other**