



A G E N D A

Farmington Metropolitan Planning Organization Technical Committee Meeting

**Council Chambers
Bloomfield City Hall
915 North First St
Bloomfield, New Mexico**

**December 15, 2011
10:00 a.m.**

AGENDA
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
December 15, 2011 10:00 A.M.

This meeting will be held in the Council Chambers at the Bloomfield City Hall, 915 North First Street, Bloomfield, New Mexico.

<u>ITEM</u>	<u>PAGE</u>
1. Call meeting to order	
2. Approve the minutes from the November 17, 2011 Technical Committee meeting.	1
3. Adopt TC Resolution 2011-1, establishing the procedures to be followed and notice to be given pursuant to the provisions of the New Mexico Open Meetings Act, providing for the annual determination of reasonable notice of meetings, and establishing the meeting times, dates, and locations for the FMPO Technical Committee during calendar year 2012.	11
4. Public Participation Plan a. Hold a public hearing on the PPP update. b. Recommend approval of the PPP Update.	16
5. FY2012-2017 Transportation Improvement Program (TIP). a. Hold a public hearing on Amendment #1. b. Recommend approval of Amendment #1 for the FY2012-2017 TIP.	17
6. Receive a report from NMDOT. a. District 5 (<i>David Quintana</i>) b. Planning Division (<i>Ray Matthew</i>)	
7. Receive a report on the methodology used for estimating the number of unique riders who use Red Apple Transit.	19
8. Receive a report on the draft reauthorization bill Moving Ahead for Progress in the 21 st Century (MAP-21).	20
9. Receive a report on the FY2013-2018 TIP schedule.	23
10. Information Items a. MPO Associate Planner b. 2011 Traffic Count Program c. FY2012 Safety Project Applications d. FY2011 Annual List of Federally Obligated Projects e. Other	24
11. Business from: a. Chairman b. Members c. Staff	
12. Business from the floor	
13. Adjournment	

ATTENTION PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Administrative Aide at the Downtown Center, 100 W Broadway, Farmington, New Mexico or at 505-599-1466 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Administrative Aide if a summary or other type of accessible format is needed.

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE MEETING
NOVEMBER 17, 2011

Technical Members Present: Mike Huber, City of Aztec
Brad Ellsworth, City of Bloomfield
Fran Fillerup, City of Farmington, Alternate
Chico Quintana, City of Farmington, Alternate
Dave Keck, San Juan County

Staff Present: Joe Delmagori, MPO Planner
June Markle, MPO Administrative Aide

Technical Members Absent: Cindy Lopez, City of Farmington
Nica Westerling, City of Farmington

Staff Absent: Mary Holton, MPO Officer

Also Present: David Quintana, NMDOT District 5, via telephone
Larry Hathaway, San Juan County, Alternate

1. CALL TO ORDER

Vice-Chair Mr. Huber called the meeting to order at 10:10 a.m.

2. APPROVE THE MINUTES FROM THE OCTOBER 27, 2011 TECHNICAL COMMITTEE MEETING

Mr. Keck made a motion to approve the minutes from the October 27, 2011 Technical Committee meeting. Mr. Huber seconded the motion. The motion to approve the minutes passed unanimously.

3. RED APPLE TRANSIT

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item

Subject:	Red Apple Transit Data Collection
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 10, 2011

BACKGROUND or PREVIOUS WORK

- Transit data has been collected during the summer and fall months to better understand ridership characteristics and trends.
- The information will be used to further justify the recommendations made in the Red Apple Transit Study report.
- Two interns were hired to collect transit passenger data.
- All of the routes (Farmington and regional routes) were tracked at least twice during both the summer and fall.
- The City of Farmington has held several public meetings to gather input on proposed route change options.

CURRENT WORK

- Staff summarized data collected during the summer and fall to determine primary origins and destinations.
- Orchard Plaza, the Civic Center, and Smiths were counted several times to track passenger counts and transfer rates.
- Staff is analyzing transfers rates, ridership numbers and ridership trends to develop a unique rider percentage for the overall system and individual routes.
- Route changes are being proposed as a way to improve headway times, serve the new San Juan Center for Independence building, and possibly implement line routes.

ATTACHMENTS

- On November 17, Staff will present origin-destination tables for each route and transfer rates at the transfer locations.
- Staff will also present the maps of the proposed route changes for the Farmington routes.

ANTICIPATED WORK

- Finalize the analysis of the transit survey.
- Finalize the methodology for the estimation of the number of unique riders on the Red Apple system.
- Give presentations to councils and commissions.

RECOMMENDATION

- It is recommended that the Technical Committee receive a report on Red Apple Transit data collection activities and review the proposed route changes for the Farmington routes.

DISCUSSION: Mr. Delmagori reported that transit data by routes had been collected during the summer and fall months to better understand ridership characteristics and trends. A significant amount of data has been collected due to the work by the MPO interns. Mr. Delmagori presented some of the information and showed comparison data from the summer months to the fall months when San Juan College was in session:

Aztec Route

- Has lowest ridership of all routes; recent numbers hold true from past counts;
- Numbers for summer and fall are similar;

- Trips start and end at Orchard Plaza;
- Not used for internal circulation within Aztec;
- All stops doing fairly well except for Westside Plaza;
- Westside Plaza stop could be eliminated and a new stop located elsewhere in town.

Bloomfield Route

- Trips start and end at Orchard Plaza;
- Not used for internal circulation within Bloomfield;
- Cultural Center is the busiest stop;
- San Juan County Detention Center has almost no use;
- San Juan County Detention Center stop could be relocated; Wild Horse Valley Community has requested a stop in their neighborhood.

Kirtland Route

- All stops are doing well; good ridership both summer and fall months;
- Central Center and Conoco stops are the most popular;
- Consider serving the Troy King stop both coming into and going out of Kirtland. Route currently only picks up people coming into Farmington;
- Flexible headtime on this route would allow for additional stops.

Mr. Fillerup asked if citizens in Aztec, Bloomfield, and Kirtland are using the transit system to commute to Farmington and are not using it within their own town, are they walking to where they need to get to. Mr. Delmagori replied that destinations within their own town are close enough to walk or bike or they are able to find a ride.

Farmington - Green Route

- This is the busiest of all the routes;
- Ridership numbers fairly consistent between summer and fall months;
- The busiest stops are the transfer locations: Civic Center, Orchard Plaza, and Smith's;
- Also with healthy ridership are the stops at the library, the apartment complexes, and Wal-Mart;
- The least used stops are at Four Corners Airport, City Hall, and Ricketts Park.

Farmington - Red Route

- Ridership numbers saw a substantial boost from the summer to the fall months when San Juan College was in session (440 riders in summer to 600 riders during fall count);
- No one stop stands out as the busiest, although during the fall count, San Juan College is very busy (85 riders in summer compared to over 200 in the fall);
- Riders go from San Juan College to transfer points of Smith's and the Civic Center to transfer to Green Route to get home;
- Rocinante High School is the least used stop.

Farmington - Express Route

- Route held steady throughout each of the months it was counted;
- Similar ridership pattern to Regional Routes in that riders are taking it to and from Orchard Plaza;
- Busiest stops are Animas Valley Mall and Wal-Mart;
- Farmington Museum stop has no interaction with any of the other stops; has only a few riders that come directly from Orchard Plaza.

Mr. Delmagori will be presenting this information to Farmington City Council on December 13. Between now and then Staff will be finishing a methodology to calculate the unique rider number. Using the monthly ridership counts and the transfer rates, Staff can determine a typical weekday ridership for each route.

Mr. Delmagori presented the proposed Farmington route changes:

Option 1 makes revisions to the existing loop routes. This proposal hopes to potentially reduce headway times or make the loops function more efficiently within the one hour time frame. With this proposal, the Red Route would run in a clockwise direction to accommodate the new stop on San Juan Boulevard for the San Juan Center for Independence. Changing directions on the Red Route may also help shorten transfer times and it will also serve the medical facility on 30th Street. The Green Route would continue to serve the Airport, but it would become an “on demand” stop and could save five minutes on the overall travel time.

Option 2 begins to implement some of the recommendations from the transit study of a year ago. This proposal breaks the loop routes into a line route that goes in both directions from San Juan College to Downtown Farmington and also a bi-directional Green Route that travels from the west side of the City on Apache Street to Orchard Plaza by way of Municipal Drive and 20th Street. This allows the bus to complete the route in one direction in approximately 20 minutes which would increase the frequency and efficiency of the run. Also proposed is that the use of two modified loop routes to channel riders to the transfer points that are more centralized within the City. The Express Route would not stop at Orchard Plaza but continue down Main Street and connect to the other routes that are at the Civic Center. This Option would provide more connectivity, efficiency, and transfer points.

Mr. Delmagori reported on the series of public meetings held in the last month to present these options to the public. In general, most are in favor of the proposed changes. These options will be presented to Farmington City Council in December and it is hoped that approval will be given to go forward with Option 2 so Red Apple Transit can begin addressing the details and implementing the changes.

Mr. Fillerup asked how many buses would be on each route at one time. Mr. Delmagori stated it is possible that the line routes would have two - one going north and one travelling south. The loop bus lines would each run one bus to bring riders into the central transfer area, and the Express Route would have one bus. Mr. Fillerup asked if model trips had been designed and tested to see if the proposed changes would actually shorten trips for riders since a shorter trip is actually the improvement being sought. Mr. Delmagori said the specific route timetables would have to be developed and, although the target ride time for most riders will be a 20-minute trip, the outer areas of service may still require a 30-minute ride.

ACTION: The report was received.

4. RECEIVE A REPORT ON THE DRAFT REAUTHORIZATION BILL MOVING AHEAD FOR PROGRESS IN THE 21ST CENTURY (MAP-21)

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Transportation Reauthorization
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 10, 2011

BACKGROUND or PREVIOUS WORK

- SAFETEA-LU has been extended through Continuing Resolutions for the past couple of years.
- SAFETEA-LU is currently set to expire on March 31, 2012.
- A full, multi-year reauthorization bill still needs to be passed by Congress.

CURRENT WORK

- The draft bill MAP-21 was issued on November 3, 2011.
- It is a two-year bill that provides \$109 billion for highway and transit projects.
- The proposed bill would consolidate federal programs from about 90 to less than 30.
- Core highway programs are reduced from seven to five.
- The bill will place emphasis on freight and safety improvements.
- Revising programs could possibly give states more flexibility to apply funds to the most needed projects.
- State DOTs and MPOs will need to incorporate performance-based measures and targets into the planning process.
- It is still uncertain if a tier system for MPOs will be part of the bill.

ATTACHMENTS

- Summary of the MAP-21 bill provided by AMPO.

ANTICIPATED WORK

- Monitor the features of the proposed reauthorizations on federally funded projects, the planning process, and impacts to MPOs and state DOTs.

RECOMMENDATION

- It is recommended that the Technical Committee receive a status report on draft reauthorization bill MAP-21.

DISCUSSION: Mr. Delmagori reported that early in November a draft bill entitled MAP-21 was issued. He provided the Committee Members with a summary of the 600-page draft bill produced by the Association of MPOs (AMPO). MAP-21 is a two-year bill that provides \$109 billion for highway and transit projects. The proposed bill would consolidate federal programs from about 90 to less than 30, eliminate earmarks, and place emphasis on freight and safety improvements. The core highway programs would be reduced from seven to five. Mr. Delmagori stated that the bill speaks to flexibility of funding and that all funding would not

have to be dedicated to road or bridge projects, but could be used for the most critical project. Another portion of the bill addresses mobility with a new program devoted to freight and improving regional and national freight corridors. The Transportation Enhancements Program would now come under the Congestion Mitigation and Air Quality Improvement Program rather than under the Surface Transportation Program. Mr. Delmagori said that since pedestrian and bicycle facilities can eliminate vehicles on the roadway that can improve air quality issues.

The Transportation Infrastructure Finance and Innovation Program (TIFIA) program applies to projects of considerable size. Mr. Delmagori said that for the near future, this program would not apply to the FMPO.

The section entitled Projects of National and Regional Significance Program could apply to the FMPO because there are U.S. highways in the area.

Mr. Delmagori reviewed the Performance Management section of the AMPO summary which states that performance measures and/or targets will be applied to State DOTs and MPOs. What this will require is unclear, but the impact to a small MPO could be significant especially if all aspects of a project had to be tracked.

Mr. Delmagori stated that the AMPO summary did not discuss the MPO tier structure. The MAP-21 bill, however, does mention the tier thresholds, with minimum requirements for a second tier MPO being that the MPO must develop a long-range transportation plan, have the staff to handle the Transportation Improvement Plan (TIP), and have the ability to do traffic modeling. These requirements are all currently being met by Staff. Mr. Fillerup asked what this proposed bill could mean for MPO project funding. Mr. Delmagori replied that the MPO needs to ensure projects are ready to go and on schedule so when funds become available they can be utilized immediately. Mr. Delmagori added the MPO priorities could change as the program titles are changed and as programs are consolidated.

Mr. Fillerup asked if the MPO needed to review the project priority list to consider freight issues and how transportation costs impact the local economy. Mr. Delmagori said that although economic development was not specifically spelled out in the MAP-21, it does appear to be an underlying theme. MPOs should consider what the additional benefits to the economy or land uses could be with the use of transportation dollars. Mr. Delmagori stated that targeted performance measures could also include the impact to economic development or road maintenance. More information is needed to understand the potential changes the MPO may have to make in the future.

Mr. Huber commented that NMDOT would likely restructure the STIP to address any new changes and that would drive how funds would be applied for. Mr. Delmagori agreed that the entire TIP/STIP process could be affected. Mr. Keck asked if earmarks were in fact going to be eliminated. Mr. Delmagori said this is what the AMPO summary stated. Mr. Keck said the earmark system in itself can be a problem, but it has been a channel through which an entity could request preliminary funds to begin a project. He questioned how eligible the MPO is for many of these programs. Mr. Keck suggested a Federal funding program similar to the State MAP program where entities can receive some money each year. Although the amount of funds varies annually, it is almost certain that some money is forthcoming and this offers a springboard from which to request additional funds from the local entity.

ACTION: The report was received.

5. RECEIVE A REPORT FROM NMDOT

Mr. David Quintana reported, via telephone, that maintenance work on NM 516 and US 64 will be let in January with work commencing later in the spring. This is expected to be a three-month project.

Final design work on the current US 64 project should be ready by March 2012 with letting in the summer. NMDOT is attempting to balance their letting schedule so this project could be let later in 2012.

The next phase of work on US 64 has been funded for FY2014-2015. Although the bids to date on this project have been favorable and under engineering estimates, additional funding could be necessary for this next phase.

6. RECEIVE A REPORT ON THE 2011 TRAFFIC COUNT PROGRAM

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	2011 Traffic Count Program
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 10, 2011

BACKGROUND or PREVIOUS WORK

- The MPO identified 87 locations to be counted in 2011.
- TRA took the traffic counts for three weeks in October.

CURRENT WORK

- Initial data has been provided for about 60 locations.
- Staff is making preliminary assessments of the data prior to submittal to NMDOT.

ATTACHMENTS

- Summary of traffic count data showing current and previous volumes for the counts.

ANTICIPATED WORK

- Receive all of the data from TRA.
- Submit all of the traffic count data files to NMDOT.
- Approve the counts after NMDOT and MPO review.

- Post the data on the TCDS website.

RECOMMENDATION

- It is recommended that the Technical Committee receive a report on the 2011 Traffic Count Program.

DISCUSSION: Mr. Delmagori reported that traffic counts had been taken for three weeks during October. The traffic count information provided to the Technical Committee Members highlighted the 2011 traffic count data compared to the previous count which was typically from 2008. Most of the counts are on a three-year cycle except for river crossings, or on a roadway where conditions were changing and Staff wanted to monitor the section, or when there had been road construction that disrupted the count schedule.

Mr. Delmagori highlighted those locations where the volume change percentages were greater than 20%:

- FM_23 Apache (Auburn to Dustin) - West bound information not provided to MPO; once this information is received, Mr. Delmagori expects this count to be acceptable;
- FM_71 Hood Mesa Trail (Pinon Hills to Anasazi) - this count showed a 75% drop from 2006 when there were 540 vehicles counted; however each subsequent count has been at 100-200 vehicles and Staff believes this is the accurate count.
- FM_102 Navajo (from Vine to Main) - 69% increase; unsure why there was such a big jump in vehicles.
- SJ_110 NM 371 (CR 7100 to Old Fruitland Hwy.) - this count appears to be extremely low and failure of the counter is possible.
- FM_170 US 64/Broadway (Scott to Murray) - this count is a river crossing and will be rejected because a 59% decrease in volume is highly unlikely.
- AZ_187 Zia St. (Ash to Mesa Verde) - 40% increase; Mr. Huber said the road has been repaired and many are using this to get to Aztec High School.
- FM_210 Foothills (Crestwood to Rinconada) - 41% decrease; the paving of Hood Mesa Trail and College Blvd. could explain the drop in traffic.
- BL_222 West Blanco (Frontier to Bergin) - 50% increase; being used as alternate route to avoid US 64 construction.

Mr. Delmagori said the MPO had received data on 60 locations and was expecting to receive data for the remaining 25 locations soon.

ACTION: The report was received.

7. INFORMATION ITEMS

FARMINGTON METROPOLITAN PLANNING ORGANIZATION Agenda Item

Subject:	Information Items
Prepared by:	Joe Delmagori, MPO Planner
Date:	November 10, 2011

INFORMATION ITEMS

- a. **Final Draft of the PPP update.** The draft PPP was reviewed by the Technical Committee on October 27 and by the Policy Committee on November 10. Staff will give a report on the PPP on November 17.
- b. **2012 Technical Committee Meeting Schedule.** Staff will discuss the upcoming meeting schedule with the members on November 17. A resolution approving the meeting schedule will be presented at the December 15 Technical Committee meeting.
- c. **Safety Applications for HSIP.** The Policy Committee is expected to approve the MPO list of prioritized safety projects. Applications to NMDOT are due on January 6, 2012
- d. **Other.**

DISCUSSION: Mr. Delmagori commented that no major changes to the draft PPP were made by either the Technical Committee members at their October 27th meeting or by the Policy Committee on November 10th. The 45-day public comment period will be opened next week and will run until early January 2012.

Mr. Delmagori asked if the current meeting schedule was convenient for the members and everyone agreed that the current schedule worked. Mr. Delmagori said the annual Resolution for the 2012 Technical Committee Meeting Schedule would be presented at the December meeting for approval.

Mr. Delmagori reported that the Policy Committee approved the list of safety projects as recommended by the Technical Committee. The applications are due January 6 and Mr. Delmagori asked members to submit their projects by Christmas so Staff can put everything together and submit the entire package to NMDOT's Safety Bureau.

Mr. Delmagori told the members that Martin Lucero had resigned and accepted a Senior Transportation Planner position with Pinal County in Mesa, Arizona. The vacant Associate Planner position has been advertised nationally and Mr. Delmagori will be reviewing applications throughout the month. He and the Technical Committee wished Mr. Lucero the best in his new endeavors.

8. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

There was no additional business from the Chairman, Members, or Staff.

9. BUSINESS FROM THE FLOOR

There was no additional business from the floor.

10. ADJOURNMENT

Mr. Keck made a motion to adjourn the meeting. Mr. Fillerup seconded the motion. Mr. Huber adjourned the meeting at 11:05 a.m.

Mike Huber, Vice Chair

June Markle, MPO Administrative Aide

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Annual Meeting Resolution
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 7, 2011

BACKGROUND

- The attached TC Resolution 2011-1 establishes the procedures to be followed and notice to be given pursuant to the provisions of the New Mexico Open Meetings Act, provides for the annual determination of reasonable notice of meetings, and establishes the meeting times, dates and locations for the Farmington Metropolitan Planning Organization Technical Committee meetings during calendar year 2012.

CURRENT WORK

- The Technical Committee will hold twelve regular meetings during 2012.
- Meetings will be held each month.
- The attached TC Resolution 2011-1 will implement the following meeting schedule: meetings occur on the fourth Thursday at 10:00 am, except in November and December when it will occur on the third Thursday.
- Technical Committee meetings will rotate among the entities.
- The members have the opportunity to modify the meeting schedule as necessary prior to adopting the resolution.

RECOMMENDATION

- It is recommended that the Technical Committee adopt TC Resolution 2011-1.

FARMINGTON METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE RESOLUTION NO. 2011-1

A RESOLUTION ESTABLISHING THE PROCEDURES TO BE FOLLOWED AND NOTICE TO BE GIVEN PURSUANT TO THE PROVISIONS OF THE NEW MEXICO OPEN MEETINGS ACT, PROVIDING FOR THE ANNUAL DETERMINATION OF REASONABLE NOTICE OF MEETINGS, AND ESTABLISHING THE MEETING TIMES, DAYS AND LOCATIONS FOR THE FARMINGTON METROPOLITAN PLANNING ORGANIZATION TECHNICAL COMMITTEE DURING THE CALENDAR YEAR 2012.

WHEREAS, the Technical Committee of the Farmington Metropolitan Planning Organization (FMPO) met in regular session in the Council Chambers at the Bloomfield City Hall, 915 North First St., Bloomfield, NM on December 15, 2011, at 10:00 o'clock a.m., in accordance with the law; and

WHEREAS, Sections 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Section 10-14-1 to 10-15-4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Technical Committee of the FMPO to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED BY THE Farmington Metropolitan Planning Organization Technical Committee that:

1. For calendar year 2012, the regular meeting of the FMPO's Technical Committee will be held at the times, dates, and places as shown on the attached Exhibit "A" hereto.
2. An agenda for such meetings will be available at least twenty-four hours prior to the meeting from the office of the Farmington Metropolitan Planning Organization, Downtown Center Building, 100 W Broadway, Farmington, New Mexico.

3. Notice of regular meetings will be given by publishing a list of regular meetings to be held in each calendar year in the *Farmington Daily Times* or another newspaper of general circulation in San Juan County in January of each year. The notice shall indicate when and where a copy of the agenda for each meeting may be obtained. A copy of this notice and the list of regular meetings will also be posted in the foyer of the Farmington City Hall, 800 Municipal Drive, Farmington, New Mexico and in similar public places in the San Juan County Administrative Building and in the city hall buildings for the cities of Aztec and Bloomfield, New Mexico. This notice shall be posted in January of each year and shall remain posted throughout the calendar year. Copies shall also be sent via regular mail or fax to any local television stations and radio broadcast stations at their request.
4. Special meetings may be called by the Committee Chair or by a majority of Committee members upon three (3) days notice. If time exists for a notice of such meeting to be published in the legal notices of the *Farmington Daily Times* or another newspaper of general circulation in San Juan County prior to the meeting, such notice shall be published. If not, notice shall be given by e-mail, fax or some other instantaneous method to a newspaper of general circulation, any local television station and at least one local radio broadcasting station. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.
5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the FMPO or its participating governmental agencies from substantial financial loss. The Committee will avoid emergency meetings whenever possible. Emergency meetings may be called by the Committee Chair or a majority of the members of the Committee upon twenty-four (24) hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall be given, except as to the amount of time required, in the manner provided above for special meetings.
6. In addition to other information as specified above, all notices and agendas shall include the following language: "If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the MPO Administrative Aide at the Downtown Center, 100 W Broadway, Farmington, New Mexico or at 505-599-1466 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the MPO Administrative Aide if a summary or other type of accessible format is needed."

7. The Technical Committee of the FMPO may close a meeting to the public only if the subject matter of such discussion or action is accepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.

(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Committee taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

(b) If the decision to hold a closed meeting is made when the committee is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specified provision of law authorizing the closed meeting and the subject to be discussed with reasonable specificity, is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the Committee in an open public meeting.

PASSED AND ADOPTED this 15th day of December, 2011.

Cynthia Lopez, MPO Technical Committee Chairman

June Markle, MPO Administrative Aide

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
 2012 Regular Meeting Schedule**

TECHNICAL COMMITTEE		
10:00 a.m. 4 th Thursday of the month (except as noted)		
Date	Location	City
January 26, 2012	Executive Conference Room Farmington Municipal Building 800 Municipal Drive	Farmington
February 23, 2012	Commission Room Aztec City Hall 201 W. Chaco St.	Aztec
March 22, 2012	Council Chambers Bloomfield City Hall 915 N. First St.	Bloomfield
April 26, 2012	Executive Conference Room Farmington Municipal Building 800 Municipal Drive	Farmington
May 24, 2012	Commission Chambers San Juan County Administrative Building 100 S. Oliver	San Juan County
June 28, 2012	City Council Chambers Bloomfield City Hall 915 N. First St.	Bloomfield
July 26, 2012	Executive Conference Room Farmington Municipal Building 800 Municipal Drive	Farmington
August 23, 2012	Commission Chambers San Juan County Administrative Building 100 S. Oliver	San Juan County
September 27, 2012	City Council Chambers Bloomfield City Hall 915 N. First St.	Bloomfield
October 25, 2012	Executive Conference Room Farmington Municipal Building 800 Municipal Drive	Farmington
November 15, 2012 (3 rd Thursday)	Commission Chambers Aztec City Hall 201 W. Chaco	Aztec
December 20, 2012 (3 rd Thursday)	City Council Chambers Bloomfield City Hall 915 N. First St.	Bloomfield

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Public Participation Plan Update
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 7, 2011

BACKGROUND or PREVIOUS WORK

- The Public Participation Plan (PPP) guides the public involvement activities conducted by the MPO.
- The PPP describes how the MPO and the public communicate with each other and how information is distribution and provided.
- The PPP describes the procedures the MPO must follow with regards to public comment periods, adopting and amending documents, and complying with the Open Meetings Act.
- The PPP was adopted on January 17, 2007 and is required to be updated every five years.
- Each committee reviewed the document in November.

CURRENT WORK

- The PPP update includes more descriptions on the MTP, TIP, public participation requirements related to transit, Title VI, and Environmental Justice.
- The 45-day public comment period opened on November 20 and interested parties, stakeholders, and the general public were notified.

ATTACHMENTS

- The final draft PPP is available on the MPO website.
- It is being provided under separate cover to the Technical Committee members.

ANTICIPATED WORK

- Approve the PPP update in January 2012.

RECOMMENDATION

- It is recommended that the Technical Committee:
 - hold a public hearing on the Public Participation Plan update.
 - Recommend approval of the update to the Public Participation Plan.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	FY2012-2017 TIP Amendment #1
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 7, 2011

BACKGROUND

- On December 7, 2011 the Farmington MPO advertised Amendment #1 to the FY2012-FY2017 Transportation Improvement Program.
- The amendment moves funding for two projects from FY2011 to FY2012 due to the funding not being obligated in FY2011.

CURRENT WORK

- The two projects moving from FY2011 to FY2012 are the TCSP funding for the Pinon Hills Extension project in Farmington and the earmark funding for CR 7500 in San Juan County.
- No changes are occurring to project details or funding amounts.
- The MPO is holding a 30-day public comment period from December 7, 2011 to January 6, 2012.
- A public hearing on Amendment #1 will be held during the December 15, 2011 Technical Committee meeting.

ANTICIPATED WORK

- Approve Amendment #1 to the FY2012-2017 TIP at the January 19, 2012 Policy Committee meeting.

ATTACHMENTS

- Public Notice describing Amendment #1.

RECOMMENDATION

- It is recommended that the Technical Committee hold a public hearing on and recommend approval of Amendment #1 to the FY2012-2017 TIP.

PUBLIC NOTICE

The Farmington Metropolitan Planning Organization (FMPO) is the transportation planning forum for the cities of Farmington, Aztec and Bloomfield and the surrounding county area. The MPO develops a Transportation Improvement Program (TIP), which is a program of projects reasonably expected to be funded within the next six years. This public comment period meets all of the applicable requirements of the federal transportation bill SAFETEA-LU and the federal transit requirements of Section 5307(c) (1-7).

The Farmington MPO is advertising Amendment #1 to the Farmington Metropolitan Planning Organization FY2012-FY2017 Transportation Improvement Program.

Amendment #1 to the FY2012-2017 Transportation Improvement Program (TIP) revises the funding year for the two projects listed:

Project	New Fiscal Year & Amount	Notes
Pinon Hills East and Animas River Bridge Construction (CN F100100)	Move from FY2011 to FY2012 \$1,047,589.00	This project is funded with Transportation, Community & System Preservation (TSCP) funding.
San Juan County Road 7500 (CN F100040)	Move from FY 2011 to FY 2012 \$294,000.00	Earmark funding for this project was not obligated in FY2011 and San Juan County requested that these funds be programmed in FY2012 for obligation.

As required by federal law and the Farmington MPO Public Participation Plan, the FMPO is holding a 30-day Public Comment period and Public Hearing on Amendment #1. The 30-day comment period is from Wednesday, December 7, 2011 to Friday, January 6, 2012. The public may also make comments on the proposed amendment at the following meeting:

Public Hearing: During the Farmington MPO Technical Committee meeting at 10:00 a.m. on **Thursday, December 15, 2011** in the Council Chambers at the Bloomfield City Hall, 915 North First St., Bloomfield, New Mexico.

Written comments may be sent to the Farmington MPO at:

Fax: (505) 599-1299

Mail: Farmington MPO, 800 Municipal Drive, Farmington, New Mexico, 87401

Email: jdelmagori@fmrn.org

The public may view the FY2012-2017 TIP Amendment at www.farmingtonmpo.org. For more information contact Joe Delmagori, MPO Planner, at (505) 599-1392.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Red Apple Transit Unique Rider Methodology
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 7, 2011

BACKGROUND or PREVIOUS WORK

- Transit data has been collected during the summer and fall months to better understand ridership characteristics and trends.
- The information will be used to further justify the recommendations made in the Red Apple Transit Study report.
- This information was used to help estimate the number of unique riders that use the Red Apple system.

CURRENT WORK

- Unique riders are defined as the number of individuals who actually use the system.
- These individuals account for the approximately 148,000 annual trips on Red Apple.
- Using survey responses and ridership characteristics, staff developed a range of estimated unique riders.
- Staff is presenting this information to Farmington City Council on December 13 and to the Technical Committee on December 15.

ATTACHMENTS

- A summary of the unique rider methodology will be presented at the meeting.

ANTICIPATED WORK

- Write a report that summarizes the transit data collection activities and documents the analysis and unique rider methodology.

RECOMMENDATION

- It is recommended that the Technical Committee receive a report on the methodology used for estimating the number of unique riders who use Red Apple Transit.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Transportation Reauthorization
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 7, 2011

BACKGROUND or PREVIOUS WORK

- SAFETEA-LU is currently set to expire on March 31, 2012.
- The Senate has issued a draft reauthorization bill titled *Moving Ahead for Progress in the 21st Century (MAP-21)*.
- The draft bill MAP-21 was issued on November 3, 2011.

CURRENT WORK

- It is a two-year bill that provides \$109 billion for highway and transit projects.
- The proposed bill would consolidate federal programs from about 90 to less than 30.
- Core highway programs are reduced from seven to five.
- The bill will place emphasis on freight and safety improvements.
- Revising programs could possibly give states more flexibility to apply funds to the most needed projects.
- State DOTs and MPOs will need to incorporate performance-based measures and targets into the planning process.
- New information from AMPO summarizes the potential allocation of funding, the MPO tier structure, and requirements for the MTP and TIP.

ATTACHMENTS

- AMPO summary on Metropolitan Planning.

ANTICIPATED WORK

- Monitor the features of the proposed reauthorizations on federally funded projects, the planning process, and impacts to MPOs and state DOTs.

RECOMMENDATION

- It is recommended that the Technical Committee receive a report on draft reauthorization bill MAP-21.

AMPO Summary of the Section on Metropolitan Planning from the draft reauthorization bill MAP-21

MAP-21

Subtitle B – Performance Management

Sec. 1201 Metropolitan Planning

PL funding

- No longer a percent set-aside of core programs- now based on share of 2009 apportionments
- Incremental growth under MAP 21

Suballocation of program funds & project selection

- 50% of Transportation Mobility Program (down from the 62.5% under STP after Enhancement set-aside) in UZA over 200,000, non-urban over 5,000, and other areas of the state
 - Tier I & II MPOs select projects in consultation with state and on concurrence of the facility owner
 - Obligation authority dropped but managers amendment included new (h) that may be meant to address requirement to provide OA (staff discussion pending)
- 50% of CMAQ suballocated (after setting aside an amount for Enhancements, Safe Routes to School, and Rec Trails) for projects in nonattainment or maintenance areas
 - Distributed by formula that considers population and severity of pollution
 - 50% of these funds obligated to address fine PM
 - 30% (of the above 50%) obligated to on- or off-road construction diesel engine retrofits
 - Projects selected by the states consistent with 134, which says Tier I selects in consultation with state and on concurrence of the facility owner

MPO designation and Tier structure

- MPO designated at 200,000 up from 50,000 in population
- Tier I MPO – 1M and over; Tier II MPO – 200,000 and over
- Designation met once minimum planning requirements are met
- Tier II can request designation as Tier I (must meet Tier I requirements)
- Secretary has 1 year to issue regulations for minimum planning requirements for Tier I & II
- MPOs under 200,000 terminate 3 years after rules are “promulgated”
 - 1 year probationary continuation may be granted to permit the MPO to attempt to meet the minimum Tier II regulations

AMPO Summary of the Section on Metropolitan Planning from the draft reauthorization bill MAP-21, continued

- MPOs under 200,000 may request, within 2 years after planning rules are published, designation as Tier II
 - Unfavorable determination - 180 days for MPO to submit plan to dissolve in six months and transfer responsibilities

Plans and TIPs

- Tier I & II developed in cooperation with state
- Tier I plan – performance based
 - MPO establishes targets (90 days after the state sets its own targets) in coordination with state that address the performance measures under National Highway Performance Program, Safety, CMAQ, and National Freight Program
 - MPO integrates into the plan state targets, goals, measures, and objectives directly or by reference
 - Performance measures and targets shall be used, at a minimum, as the basis for policies, programs, and investments reflected in the plan and TIP
 - To the maximum extent practicable advisory groups should be formed for interested parties
 - Plan shall include:
 - Description of performance measures
 - Current and projected usage of the transportation system
 - System performance report – progress achieved, performance report (progress in meeting targets, money spent and projects completed, when appropriate analysis of how preferred scenario improved conditions and performance), strategies and investments for improving performance, optional illustrative list of projects, discussion of environmental and storm water mitigation activities, strategies investments to support intercity transportation.
 - May develop multiple scenarios for consideration
 - Develop a financial plan to support the plan and shall contain projected resource requirements, difference between cost and revenue, strategies for securing additional revenue, projects only if full funding can reasonably be anticipated to be available
- Tier II plan
 - Develop plan and TIP – not required to be performance based unless Secretary permits

Certification

- Tier I & II every 4 years with approved TIP
- Secretary may delegate fact finding authority to state regarding Tier II certification
- Certification may be made in consultation with the state

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	FY2013-2018 Transportation Improvement Program (TIP)
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 7, 2011

BACKGROUND

- The TIP is a short-term program of projects expected to be completed in the next six years.
- The MPO updates the TIP on an annual basis.
- The TIP update process includes revising existing project information, adding new projects, and developing TIP priority projects.

CURRENT WORK

- A Call for Projects is being issued in December.
- The TIP update will proceed based on the following schedule.

TIP SCHEDULE

MONTH	ACTION
December 2011	Call for Projects made & issue Project Identification Forms
January 2012	Staff will meet individually with the entities, NMDOT, and Red Apple Transit to review project information; priorities are developed
February 2012	Cooperative efforts to develop the draft TIP and priority lists
February - March 2012	Entities finalize project information and priorities and an agreed-to list of projects for the first year of the TIP.
Early March - early April 2012	30-day Public Comment period is advertised and opened
March 22, 2012	Technical Committee holds public hearing on and recommends adoption of TIP
April 19, 2012	Policy Committee adopts the FY2013-2018 TIP

RECOMMENDATION

- It is recommended that the Technical Committee receive a report on the FY2013-2018 Transportation Improvement Program schedule.

**FARMINGTON METROPOLITAN PLANNING ORGANIZATION
Agenda Item**

Subject:	Information Items
Prepared by:	Joe Delmagori, MPO Planner
Date:	December 7, 2011

INFORMATION ITEMS

- a. **MPO Associate Planner.** A status report on the hiring process will be provided at the meeting.
- b. **2011 Traffic Count Program.** All traffic counts have been submitted to NMDOT for review. Once approved, staff will post the counts into the TCDS program on the MPO website.
- c. **FY2012 Safety Projects.** Applications are due to NMDOT by January 6, 2012. Staff is requesting that the entities submit their applications to the MPO by December 22.
- d. **FY2011 Annual List of Federally Obligated Projects.** This list shows details of transportation projects that received federal funding between October 1, 2010 and September 30, 2011.
- e. **Other.**

**FY2011 FMPO ANNUAL LISTING OF FEDERALLY OBLIGATED PROJECTS
(OCTOBER 1, 2010 – SEPTEMBER 30, 2011)**

FY11-16 TIP ID	NMDOT Ctrl Num	Lead Agency	Project & Termini	Project Description	Federal Funding Source	Federal Funding Amount Obligated	Remaining Obligated Funds
DOT-6	4046	NMDOT	US 64 Phase II	Utilities	High Priority Project (HPP)	\$450,000	\$0
DOT-10	D5011	NMDOT	US 64 Phase III	Preliminary Engineering	High Priority Project (HPP)	\$500,000	\$0
DOT-11	5100280	NMDOT	US 64 Phase II	Wetlands Mitigation	Surface Transportation Program (STP)	\$404,256	\$0
RAT-4	7847	Red Apple Transit	Red Apple Transit Operating	Annual Operating costs	FTA 5307	\$593,323	\$0
A-12	F100090	City of Aztec	East Arterial Phase 1B	Design, engineering, and environmental assessment	Transportation, Community & System Preservation	\$288,990	\$0
SJ-15	5100130	San Juan County	CR 350/CR 3720 Intersection	Geometric and Safety improvements	Highway Safety Improvement Program (HSIP)	\$1,340,000	\$0
DOT-13	FC00001	NMDOT	US 64 from MP 47 to MP 48.7	Pavement Preservation	National Highway System (NHS)	\$0	\$1,000,000
DOT-14	FC00002	NMDOT	NM 516 from MP 7.5 to MP 13.7 & US 550 from MP 159.9 to MP 161.2	Pavement Preservation	Surface Transportation Program (STP)	\$4,717,227	\$0
DOT-9	5100110	NMDOT	NM 574/NM 516 Intersection	Geometric Improvements and ROW acquisition	Highway Safety Improvement Program (HSIP)	\$1,500,000	\$0