JOB OPENING

CITY OF FARMINGTON

JOB POSITION #134: PARKS MAINTENANCE WORKER I -BALLFIELDS

NUMBER OF VACANCIES: 1 **DEPARTMENT:** Parks, Recreation, and Cultural Affairs
WORK LOCATION: 901 Fairgrounds Road **HIRING RANGE**: $13.9423 - $17.1144/per hour
PAY GRADE: "F"
DAYS WORKED: Monday – Friday **HOURS WORKED:** 7:00 a.m. – 3:30 p.m.
TYPE OF POSITION: Regular, Full-Time
APPLICATIONS WILL BE RECEIVED UNTIL: Monday, July 7, 2014

JOB DUTIES

Resumes submitted without a City of Farmington application will not be considered in our job selection process.

ESSENTIAL DUTIES:

Performs a variety of unskilled and semi-skilled tasks in the maintenance and operation of buildings, grounds and ballparks.

Works under the supervision of the Parks Foreman, Worker III or Worker II. May supervise Worker I's, community service workers or seasonal employees as required and assigned.

Using excellent customer service skills, establishes and maintains effective working relationships with other employees, officials, and all members of the general public.

Assists in the training and/or supervision of lower level employees or community service workers.

Sweeps, washes, paints, and repairs or replaces park tables and slabs.

Performs minor semi-skilled interior building maintenance such as painting, plumbing, cleaning, and other unskilled and semi-skilled trades work.

Operates a motor vehicle to assist in carrying out the business of the department and the City

Performs routine maintenance on lawn and power equipment.

Plants lawns, trees, shrubs, and flowers.

Operates tractors, mowing equipment, hand mowers, sand pros, dump trucks, trucks, chemical sprayer, steam cleaners, buffers, washers, and other listed equipment as needed.

Drags ball fields; lines fields for games.

Maintains current skills and knowledge in the proper and safe techniques of ballfield maintenance functions.

Collects and disposes of solid waste from buildings and grounds; picks up litter from premises.

Opens and closes, locks and unlocks facilities as needed.
Chemical spraying as required.

Assists in setting up and taking down equipment for various park and recreation programs, prepares facilities for park and recreation program use.

Installs and maintains goal posts and nets for sports facilities, including soccer, volleyball, baseball, softball, tennis and basketball.

Assists in the construction of new parks facilities, including clearing, grading, drainage, and foundation work.

Keeps records of work completed.

Attendance at work is an essential function of this position.

NON-ESSENTIAL DUTIES:

Mows and maintains park and open space areas such as baseball and soccer fields; mows weeds; cleans and maintains tennis courts and nets; maintains sprinkler systems and assists in the repair and installation of sprinkler lines and heads.

Carries out the seeding, fertilizing, top dressing, soil conditioning, watering, and the pest and weed control of parks and open spaces, and ballfields.

Maintains and adjusts specialized turf care equipment and tools, including electric motors, pumps, sprinklers, tractors, mowers, and irrigation systems.

Performs custodial work such as required and assigned, including: change light bulbs and fluorescent tubes; sweep floors; vacuum carpets; mop; shampoo and steam clean carpets; buff non-carpeted areas; dump garbage and reline cans with liners; clean and sanitize rest rooms and replenish supplies; sweep; empty ash cans; clean spills; clean drinking fountains, mirrors, tables, walls, fixtures, blinds, light fixtures, etc.; dust furniture; wash windows, walls, metal and woodwork; clean rain gutters; sweep roofs.

Serves as a member of various employee committees, as assigned.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

QUALIFICATIONS

This position is subject to the City of Farmington's Drug and Alcohol Free Workplace Policy which includes: pre-employment testing, post-accident testing, random testing, reasonable suspicion testing, return to duty testing, and follow-up testing.

This position requires a baseline audiometric examination.

Extensive background checks required**.**

Graduation from high school or GED equivalent, and two years experience in repair and maintenance work, or any equivalent combination of relevant education and experience.
New Mexico herbicide applicator's license preferred, but not required.

Valid New Mexico driver's license with Commercial Drivers License (CDL) endorsement, with acceptable driving record for past three years or state of current residency, or ability to obtain CDL within s one year after employment begins.

Working knowledge of equipment, materials and supplies used in building and grounds construction and maintenance.

Working knowledge of equipment and supplies used to do minor repairs; working knowledge of first aid and applicable safety precautions.

Ability to work independently and to complete daily activities according to work schedule deadlines.

Ability and willingness to work evenings, weekends, and holidays as needed.

Ability to lift heavy objects, walk and stand for long periods of time, and to perform strenuous physical labor under adverse field conditions.

Ability to communicate verbally and in writing. Ability to understand, follow, and transmit written and verbal instructions.

Ability to establish and maintain working relationships with co-workers, supervisors, other City personnel and the public.

Ability to use equipment and tools properly and safely.

This position has the responsibility to participate in and comply with the City’s Environmental, Health, and Safety program.
Skill in the operation of listed tools and equipment.

TOOLS AND EQUIPMENT USED:

Pickup truck, tractors, sand pro's, mowers, airifier, chain saw, edgers, weed trimmers, electric motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for carpentry, painting, plumbing, electrical, and cement finishing work; pumps, valves, filtration devices, gauges, etc; janitorial equipment including floor buffers, steam cleaner, carpet cleaners, washers, vacuums, mops, brooms, and dusting equipment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must frequently lift and/or move up to 50 pounds individually and occasionally lift and/or move, with assistance, more than 80 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and extreme hot and cold weather conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock.

The noise level in the work environment is usually loud.

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