

The May 2014 **Gross Receipts Tax** report is shown below. May reflects March business activity.

	<u>Month</u>	<u>YTD</u>
May FY14 GRT Received (Gross)	\$ 4,296,881	\$45,901,572
May FY14 Budget	\$ 3,851,031	\$42,789,709

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of May	11.6%	\$445,850
Fiscal Year To Date	7.3%	\$3,111,863

GRT - Major Sectors

Month-Over-Month Comparison

May - FY2014

Single Month	May FY14	May FY13	\$ Change	% Change
Mining, Oil, Gas	\$ 128,833	\$ 165,468	\$ (37,000)	(22%)
Construction	182,243	162,765	19,000	12%
Manufacturing	175,764	181,194	(5,000)	(3%)
Wholesale Trade	201,556	197,719	4,000	2%
Retail	1,700,622	1,722,585	(22,000)	(1%)
Prof, Scientific, Technical	265,183	210,563	55,000	26%
Healthcare & Assistance	349,115	344,626	4,000	1%
Accommodations / Food Svc.	345,542	336,004	10,000	3%
Other Services	461,883	442,354	20,000	4%
Misc./ Unclassified	486,139	423,980	62,000	15%
Total	\$ 4,296,881	\$ 4,187,256	\$ 110,000	2.6%

GRT - Major Sectors

Year-Over-Year Comparison

July - May FY 2014

11 Month Period	FY14 YTD	FY13 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 2,125,996	\$ 1,840,753	\$ 285,000	15%
Construction	2,124,038	2,620,454	(496,000)	(19%)
Manufacturing	1,987,892	1,905,305	83,000	4%
Wholesale Trade	2,118,624	2,183,170	(65,000)	(3%)
Retail	18,345,855	18,215,028	131,000	1%
Prof, Scientific, Technical	2,397,066	2,314,305	83,000	4%
Healthcare & Assistance	3,671,743	3,668,994	3,000	0%
Accommodations / Food Svc.	3,486,880	3,369,181	118,000	3%
Other Services	5,079,539	4,910,395	169,000	3%
Misc./ Unclassified	4,563,940	4,106,109	458,000	11%
Total	\$ 45,901,573	\$ 45,133,693	\$ 768,000	1.7%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

- ✚ **Community Exposure:** City Clerk Dianne Smylie spoke at the New Mexico League of Zoning Officials Semi-Annual Meeting/Workshop on May 1 regarding the City's process for business registration.
- ✚ **Requests for Information:** 65 requests to inspect public records were processed.
- ✚ **Business Registration:**
 - ❖ 43 new business registrations were issued during the month of May, 2014.
 - ❖ 24 business registration renewals were processed.
 - ❖ Liquor License and Security Guard renewals were mailed on May 30.
- ✚ Four solicitor licenses were issued to Enviropest Control (Justin Richards, Travis Nygren, Justin Nygren and Adam Schofield). Solicitor licenses are good for three months. Always ask to see a copy of the license before you consider purchasing an item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

6/10/14 CC – Mayor out

*Minutes - 5/20/14 WS; 5/27/14 CC

*FY15 Detox Grant Agreements on the consent agenda (Joanna)

*Fifth Amendment – Intergovernmental Agreement re: Detention Center Fees (Mayes)

FCVB Branding Campaign report (Mayes/Stinson)

Public Hearing re: JAG Grant (McPheeters)

Reconsideration of SUP for Memory Gardens' crematorium (Holton)

Consideration of local restrictions on use of fireworks (Burnham/Page)

Resolution – final open meetings (Burnham)

Ordinance (final action) – sanitation rates (Burnham)

6/17/14 WS – Rob out

Draft PRCA Master Plan (Green Play LLC & Styron)

Status update on CNG (Ray Hagarman, FCED)

CDBG Needs Assessment (Holton)

Letter of Interest – Long-Term Lease of Vacant Land (H-9.7) (Rowland)

6/24/14 CC

Petition No. ZC 14-04 from Debbie Hernandez 505 W. Maple (tabled 5/27/14) (Holton)

Ordinance (permission to publish) – animals (Mayes & Styron)

7/1/14 WS

7/8/14 CC

7/15/14 WS

2014-2018 Consolidated Plan and Analysis of Impediments to Fair Housing (Holton)

Administration Activities:

1. The City Council adopted the ordinance to approve the Southwest Annexation on May 27, 2014. Staff is continuing to work on the US 64 annexation proposal.
2. Departmental staff attended trainings on CDBG, at NMLZO, and on NMDOT Project Management.

Building Inspections Activities:

Permits were issued for the following projects:

1. New restaurant at 5520 East Main Street, Trattoria di Bernardone.
2. Interior remodel at 3475 East Main Street for Serious Texas Barbeque.
3. Remodel at 1700 North Butler Avenue for Dr. David Cundick, San Juan Oral and Facial Surgery, Inc.
4. Interior remodel at 500 East Main Street for the Colosseum, exercise facility.
5. Remodel at 1604 West Main Street for YRC Freight.
6. Exterior remodel at 410 North Allen Avenue for Sacred Heart Church.
7. Remodel at 3451 East Main Street for Red Lobster.
8. Adding 10 non-fuel storage tanks and relocating 10 existing non-fuel storage tanks at 4000 Lomas Street for Brady Trucking.
9. Expansion to the daycare at 5101 North Dustin Ave at Pinon Hills Community Church.
10. Tenant improvement remodel at 2411 East 20th Street for Eric Morrow Law.
11. Sixteen (16) building permits for new single family residences.

Plans are currently under review for the following projects:

1. New Taco Bell at 2100 West Main Street.
2. New office building at 2705 Rabbitbrush Drive for Gary Risley.
3. Tenant improvement remodel at 5512 East Main St, Space "C" for Red Rose Realty.

The Division issued a total of 132 building permits with a valuation of \$6,859,480, completed 2 final inspections on nonresidential construction, 6 final inspections of new single family residences, and performed a total of 826 inspections.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 3 rezone petitions; 4 SUP petitions; 1 final plat; 3 ARB variance petitions; 8 summary plats; 1 annexation proposal; 1 annexation plat; 1 temporary use permit; 1 postponement agreement; 11 business license zoning verifications; 2 address verification/assignments; 3 zoning verification letters; 1 auto certification letter; 3 liquor verification letter; 23 well site inspections; 23 UDC violation complaint inspections; 9 UDC violation complaint re-inspections; 7 zoning code violation letters; reviewed 132 sets of building permit plans for UDC compliance; and, met with 102 counter visitors to answer inquiries and/or approve permit plans.

Community Development Block Grant (CDBG) Activities:

1. Staff hosted 2 public workshops on the community needs assessment on May 22. A presentation to the City Council on the report is scheduled in June. Staff is working with a consultant to complete the 2014-2018 CDBG Consolidated Plan, including the Analysis of Impediments to Fair Housing report and the 2014 Annual Action Plan for Council consideration in July and August.

Metropolitan Planning Organization (MPO) Activities:

1. The MPO hosted a Joint MPO Technical Committee/NMDOT workshop on May 6 on topics of regional priorities, maintenance, project administration and communication between all parties.
2. The MPO hosted workshops and presentations on Complete Streets and Safe Routes to School (SRTS) with Walkable & Livable Communities Institute on May 12 and 13 at various locations.
3. Staff completed drafting the Unified Planning Work Program for FFY 2015 & 2016, and presented it to the MPO Technical Committee for consideration and recommendation. Staff submitted the Functional Classification Update and the Traffic Demand Model to NMDOT.
4. Staff participated in the Bike to School Day SRTS event at Mesa Verde and Ladera Elementary Schools on May 7.

Administration

1. CREDA Meeting

Business Operations

- On-going analysis of gas prepaid arrangement through NMMEAA.
- Finalized plan for changing materials on work order assemblies with the new Rural Electric Codes.
- Submitted preliminary NMMEAA Budget FY2015 to DFA.

Customer Care

- Review of FEUS Rules regarding past due customer accounts.
- Reviewed commercial accounts for appropriate Rate Class.
- Created customer log to track negative customer contacts and customer billing complaints; and another log for daily IVR calls and daily outbound calls for disconnection notices.
- Created Postal Pros binder to track email verifications for proof of file uploads.

Compliance – NERC/WECC, Environmental, Safety:

1. Worked with Consultant to complete US EPA 40 CFR Part 230 Section 404 environmental permitting for the Bluffview plant NPDES outfall location. USACE Pre-Construction Notification (PCN) report, biological analysis submitted to USACE Durango office, on May 29th 2014.

Engineering:

1. The Contract with Ward Electric was completed on May 29, 2014. Total dollars spent on the contract itself was \$1,511,285. An unconfirmed number of 271 distribution poles were replaced; 48 transmission structures were replaced; and 2,555 lineal feet of open secondary was replaced.
2. GPS Inventory – As of May 30, 2014, 4,056 out of 106,890 points were collected, or 3.80%. 595 points were collected during the last week of May, with an average of 1014 points collected per week (over four weeks). This number should increase to about 1,400 per week as points collected get closer to Farmington, reducing the amount of drive time.
3. Professional Engineering Services – Selected Transmission and Distribution Services LLC (T&D) as the engineering firm to design substations for FEUS. Negotiations will commence on Friday June 20.

Transmission and Distribution:**Construction/Maintenance:**

1. Completed 3 phase underground to new Bernadones restaurant near Lowes.
2. Completed 1200' of 3 phase underground for San Juan Country Club.
3. Completed 3 phase underground for new Buffalo Wild Wings restaurant.
4. Removed and re-routed overhead line from irrigation ditch behind Big Red Tool.
5. Making good progress trimming and removal of trees and brush under power lines and right of ways, very few customer complaints.
6. Continuing with Circuit 2302 pole to pole maintenance, 75% completed.

Relay/Meter:

1. Started NERC/WECC compliance testing at Bergin substation.
2. Starting testing and commissioning at new Vista substation
3. Work order/asset management system released by Purchasing and posted.
4. Started turtle verification on Aztec circuit.
5. Started new round of long term inactive account meter pulls.

Generation:

1. No report this month

Fuel Sales & Purchases:

1. No report

Control Center:

1. Completed replacement of visual map board in Primary Control Center.
2. Completed configuration changes to allow Engineering personnel access to SCADA distribution load information.
3. Continuing work on IVR/OMS project.

System Outages:

1. Bisti circuit 501 locked out due to two floaters, 544 customers affected for approximately 5 hours. Location and additional damage affected restoration time.
2. Hart Canyon circuit 2602 locked out due to downed line, 1283 customers affected for approximately 4 hours. Location and rough terrain affected restoration time.

Operating Statistics:

Animas Plant MWh: 14,139

Bluffview Plant MWh: 29,471

Navajo Plant MWh: 769

San Juan Plant MWh: 20,637

WAPA MWh: 4,975

Purchase MWh: 23,488

Average Purchase Price: \$ 46.02 /MW

Purchased Power cost: \$1,080,867

Peak Demand MWh: 163 incr(decr): 4.5%

Monthly System Energy MWh: 93,843 incr(decr): 2.72%

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	7
Vehicle Fires	3
Brush/Grass Fires	4
Rubbish/Dumpster Fires	0
Other Fires	0
Rescue/Emergency Medical	508
False Alarms	26
Mutual Aid Given	8
Hazardous Materials Response	11
General Hazard Response	3
Other Responses	211
TOTAL	781

TRAINING

- Firefighter: Special Wildfire considerations in Berg and Animas Park.
- Company Training: Multi Company fires at San Juan College.
- Engineer: Rigging the areal for technical rescue operations.
- FFD members participated in Swiftwater training.
- Quarterly Tech Rescue Team Training: Technical Swiftwater refresher.
- Oil boom Swiftwater drill and training with public and corporate participation.
- Wildland Team members attended multiple advance courses.
- Grant-funded Hazardous Materials 80-hour chemistry class was held at Station 6 for new HazMat Team members.
- Technical Rescue: Equipment maintenance conducted by B-Shift personnel.
- Hazardous Materials: Equipment maintenance conducted by C-Shift personnel.
- Wildland Team: Equipment maintenance conducted by A-Shift personnel.

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks. Memorial Day flag presentation at Memory Gardens.
- Participated in Safer New Mexico Car Seat Fitting station at Fire Station #2.
- On-going fire company business inspection program.
- FFD members participated with S.W.A.T. monthly training activities.
- FFD members, in coordination with the Police Department and the OEM, performed hazard assessment and trainings for the Farmington Schools and COF buildings.
- San Juan College EMT students performed ride-alongs with FFD as a required portion of their education.
- City and Public budgetary meetings.
- Union negotiations.
- Continued discussion and meetings about Fire Station #1 project.
- Members participated in LEPC drill planning meetings.
- Met with San Juan Regional Medical Center to discuss upgrading Hazardous Materials decontamination processes.
- Received new radios, which will allow for enhanced communication and decrease responder safety concerns.
- Initiated Lateral firefighter recruitment and application process.
- FFD members attended the quarterly Medical Direction oversight meeting.
- Participated with County Fire on touring high hazard areas that have mutual aide concerns.
- FFD participated in the San Juan County Law Enforcement Memorial
- FFD members met with Appleridge tenants on community concerns.
- Riverfest standby.
- Preparation for ISO sight visit continues.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 571
- Service Calls Completed 22
- PM's turned in on time 33%

Building & Maintenance Division:

- Active Job Orders 232
- Completed Job Orders (Month) 96
- Completed Job Orders (YTD) 552

Red Apple Transit Division:

- Ridership (Month) 10,812
- Ridership (YTD) 55,680

Maintenance Projects:

Building and Maintenance Division:

- Started the remodel of Airport restrooms
- Relocated lights for the Berg Park Trail
- Prepared stage and surrounding area for Sandstone Productions
- Prepared upper level of Old Public Health Building for renting to PMS
- Completed Civic Center office remodel
- IT remodel is 80% completed
- Various support services for Riverfest
- Serviced AC Units and Evaporative Coolers throughout the City facilities
- Completed repurposing of storage closet in Executive Conference Room

Vehicle Maintenance Division:

- Installed TV monitor with internet access for online training

Status of Construction Projects:

- Museum Expansion: Glass doors reinstalled. Addressing warranty issues with condensation from humidity system.
- Fire Station #1: Completed procurement for demolition and construction contracts. Anticipate awarding and start of demolition by end of June.

Four Corners Regional Airport**May, 2014**

(Percentage Change YTD)

Enplanements:	485	Down 49.44 %
Deplanements:	554	Down 47.25 %
Air Traffic Operations:	3164	Down 6.4%
Fuel Flowage (gallons):	31863	Down 9.8%
Car Rental Revenue:	\$10,000	Down 6.2%
Restaurant:	\$1500	Flat

PERSONNEL DIVISION

Job Openings:

- Regular/Full-Time - 16
- Temporary/Seasonal - 12
- Inter-City- 1
- Inter Division - 3

For a total of 32 open positions.

Terminated Employees: 14 Full-time; 11 Temporary/Seasonal

New Employees Hired: 6 Full-time; 68 Part-Time/Seasonal

PAYROLL**PP# 10**

Direct Deposits	921
Regular Checks	97
Emailed Direct Deposits	10
Total Checks printed	1028**
Gross Pay	\$1817777.76
Net Pay	\$1178069.41
Regular Employees	728
Temporary Employees	326

PP# 11

Direct Deposits	942
Regular Checks	134
Emailed Direct Deposits	10
Total Checks issued	1086**
Gross Pay	\$1828289.05
Net Pay	\$1190778.86
Regular Employees	726
Temporary Employees	358

** Note: This includes supplemental and garnishment/child support checks

HR GENERAL

- Supervisor training program- Project team created: training sources, establish outlines.
- Continuing to update on boarding process: Orientation outline

Application Services Division

- Help Desk Analyst position filled. New hire is Angela Rivas and is currently in training on COF systems and applications.
- Processed lengthy FOIA request.
- Responded to Cyber Locker virus outbreak. Several infected computers and files cleaned and/or restored.
- Assigned Google Apps users to sub-organizations (departments) to facilitate a project management tool. This is still in progress as time allows.
- Continued research and training toward a MIMIX switch test and improvements to our MIMIX implementation, which provides data redundancy between our two iSeries servers. This also involves data redundancy with the Combined Communications Center.
- Working with Sungard on installation and implementation of the new version of Cognos Financial reporting software.

Help Desk Ticket Counts:

424 tickets created (compared to **305** in May 2013)

378 tickets closed (compared to **227** in May 2013)

Average satisfaction rating of **4.8** (out of 5) based on **116** responses received

GIS Services Division

- City map for San Juan Signs
- Signal turn lights Traffic
- City Annex Evacuation Plans for East Annexation
- Police Evacuation maps and river maps for Riverfest
- Completed and finalized the Farmington Red Apple Maps
- Sector Map for Code Com
- Aerial map of Henry to Navajo to Municipal for traffic
- Updated Street Map for Waste / Water
- Update the Police Map book and Street Dictionary that is reference to the KP Index.
- Move Computer and rerun cables for Executive Conference Room.
- Assisted in setup for County Election

Infrastructure Services Division**Daily Enterprise Operations and Tasks**

- Daily dispersion of helpdesk calls and requests for computer issue resolution
- Performed daily tasks of enterprise system operation, maintenance, and recovery
- Assisting with moving of offices and equipment in support of renovation
- Assisted other IT Divisions on cleanup and recover of Cyber Locker virus infections

Application Development and Projects

- Continued work on Disaster Recovery Phase 2 Project
- Continued work on Data Center upgrade and implementation – Racks 2 and 3
- Continued work on Backup and Recovery configuration
- Installed new SSL Cert for NaviLine application
- Evaluating new IT System and Application Monitoring tool

Technical Services Division**Continuing projects:**

- Folder Structure (Energy server)
- KBOX Agent Push (Cleanup errors)
- Configuring New PC's for various Departments
- 32 new computer installs, 6 Laptops
- 2 New Printers
- Water Rights Database
- Volunteer Database (PRCA)
- Fiber Projects (95%)
- Extreme Network Training
- Order more Computers
- Training
- Rain Collection Devices
- Upgrade Firmware on Extreme Switches
- New PD Extreme Replacement Switches
- Upgrade Sites to 440 Extreme Switch
- Museum Expansion
- Move Museum Phone/Network equipment
- New Wireless Devices (3) PD-Safety City
- Polycom Device for Safety City
- New Computers Fire (7/8)
- Virus Cleanup

Completed projects:

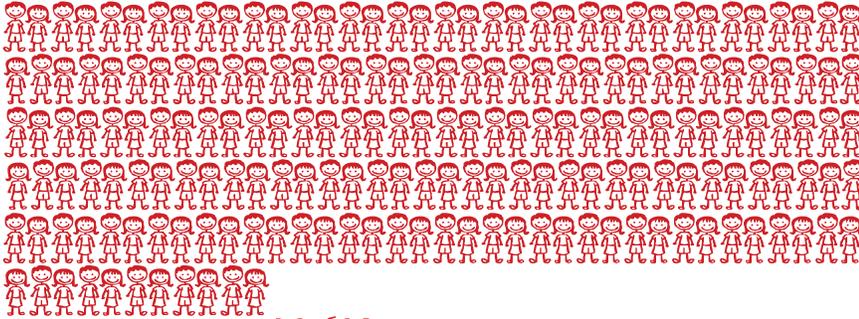
- Setup New Users
- Completed helpdesk calls for various departments.
- Many quotes for new computers
- 2 workstation Hardware Failures, 0 server crash, 1 monitors
- Spay and Neuter phone and network setup
- Work on Sycamore lab workstations
- Water Treatment II Gate Connectivity (100%)
- Career Day – Kirtland Central
- Moved phone line for backup Internet Connection
- 2 Computer Rotation setups
- 1 New Printer Setups, 0 plotter
- 4 Virus infections – 0 Malware
- 11 New PC installs
- 10 New Laptops
- New Wireless Devices Installed (1) PD
- Fire Studio Training
- Configured Point – Point Safety City
- 3 new printers for FFD
- MDT issues
- Several phone issues and office moves

Police Support:

- 594 trouble calls (14 call outs)
- 161 Video requests (24 internal, 137 external)
- 4 Server PMs.
- 10 PC PMs.
- 18 Laptop updates.
- Setup 5 new laptops
- Setup 4 new PCs.
- Added 5 new users.
- Deleted 6 users.
- Added 7 Body worn cameras
- Added 3 standard cellphones.
- Replaced 5 smartphones (GS2 to GS4)
- Changed and matched 32 user passwords (domain/AS400).
- Completed monthly LInX audit.
- Upgraded BEAST evidence system with a wireless barcode reader and tablet printer.
- Continuing Planning and estimates for New World upgrade.
- Continuing Quarterly Preventive Maintenance Program for PCs and Laptops.
- Continuing upgrade project for aircards (44% complete).
- Completed wireless upgrade project for Police Department.
- Started wireless expansion project at Safety City (8% completed).
- Continuing paperless citation project (Planning).
- Started ScreenSafe project (10% Completed).
- Started AVL project (5% completed).
- Started Gym A/V project (planning).

LIBRARY VISITORS

 = 150 people



Farmington Public Library - **28,690** (Daily Average 1,025)



Shiprock Branch Library - **1,721** (Daily Average 82)



Power Library - **210**



OPEN HOURS

Farmington Public Library	226
Shiprock Branch Library	84
Power Library	12

CHECKOUTS



Farmington Public Library

Daily Average 1,110
31,085



Shiprock Branch Library

Daily Average 17
354



Download eBook or Audiobook
Downloadable Media

Daily Average 135
3,769

COMPUTER USERS

5,534

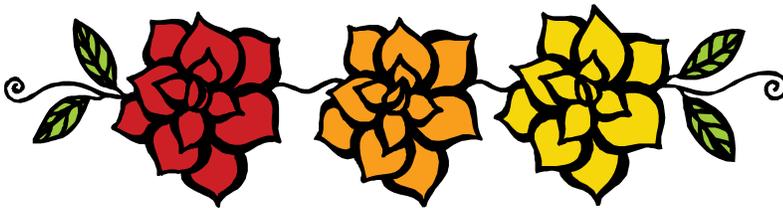
Farmington Public Library
Daily Average - 198

606

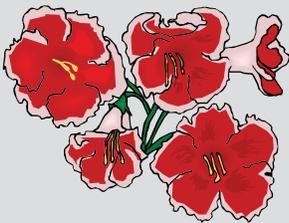
Shiprock Branch Library
Daily Average - 29

100

Power Library



VOLUNTEERS



THIS MONTH

Volunteers	30
Volunteer Hours	125

THIS MONTH LAST YEAR

Volunteers	7
Volunteer Hours	13

LIBRARY PROGRAMS

Farmington Public Library	
Programs	72
Attendance	1,793
Shiprock Branch Library	
Programs	2
Attendance	19
Power Library	
Programs	12
Attendance	180



"I was up against a time constraint, and had to print 122 pages. The staff in the computer area assisted my download, and the desk honored my check. Thanks to Chris, Shelly, Matthew and the rest of the staff who are always so efficient and considerate!" - Joanne

		(Month last year)	(Month this year)		
Aquatic Center	MLY	MTY	YTD FY13	YTD FY14	
Lifeguard Certification	N/A	N/A	12	22	
Swimming Lessons	N/A	N/A	834	832	
Public Swimming Single Payment	4,483	3,957	29,361	27,970	
Pass Usage*	424	162	5,557	2,140	
Aquacise (Lions)	485	384	4,898	4,228	
Arthritis (Lions)	163	153	1,326	1,518	
May School Groups	2,077	2,480	2,077	2,480	

Note: On May 2nd, Sydney Neylan and Raimi Clark were the primary rescuers responding to a life threatening incident occurring at the facility; they were very professional and provided phenomenal care to the man who ended up being okay. *Half price pass sales increased the number of pass holders in 2012; re-plastering closed Lions Pool for 3 weeks in FY13. No swimming lessons in May due to the large number of school groups enjoying end of the year field trips at the facility.

Bonnie Dallas	MLY	MTY	YTD FY13	YTD FY14
Congregate Meals Served	3,868	3,795	40,071	41,074
MOW Deliveries*	2,492	2,568	24,970	27,395
Silver Fitness Center	663	601	6,810	7,077

Note: Currently, the Silver Fitness Center has 751 members and enrolled 6 new members. The nutrition program added 28 new seniors. Senior Olympics was a huge success and we served over 400 at our Award Picnic on May 16. Over 40 patrons turned out for the movie “Alive Inside” which addresses Alzheimer's Disease. The first day trip to Durango on May 23rd was a huge success.

Civic Center	MLY	MTY	YTD FY13	YTD FY14
Dance Connections Recital	1100	745	N/A	N/A
Friends of the NRA Banquet	370	325	N/A	N/A
Night to Remember	0	400	N/A	N/A
National Honor Society Ceremony	0	730	N/A	N/A
Rocinante HS Graduation	1250	1050	N/A	N/A
5th Grade Promotion	1000	558	N/A	N/A
SPCC Dance Recital	0	300	N/A	N/A
Theater Events	700	2,360	N/A	N/A

Note: There were many events at the Civic Center in May. There were 84 paid events and 47 free events. During this month last year there were 55 paid events and 52 free events.

Crouch Mesa Community Center	MLY	MTY	YTD FY13	YTD FY14
Daily Use	755	345	3,700	4,126

Note: Patron usage from last year to this year is down for the month of May, due to a smaller attendance after school. Monthly “Keep it Clean” classes are offered the third Tuesday from 3:30-4:30pm.

Farmington Clean & Beautiful	MLY	MTY	YTDFY13	YTDFY14
Keep It Clean at SPCC	6	7	79	84
Keep It Clean at CMCC	10	12	86	122

Note: For the month of May students at both facilities did activities and crafts related to water conservation showing the earth’s water cycle. Activities included work sheets with puzzles, mazes, and word scrambles that provided information on how to save water usage every day.

Farmington Regional Animal Shelter	MLY	MTY	YTD FY13	YTD FY14
<u>Intake Dog / Cat</u>				
Owner Surrender		148/105		680/362
O/S Return		1/1		11/6
Stray		173/214		790/574
Seized		15/2		44/6
Service In		32/12		58/19
TOTAL	335/333	337/322	1,573/887	1611/1003

<u>Outcomes Dog / Cat</u>				
Adopt	55/57	93/40		503/219
Transfer		116/58		578/205
Return to Owner (RTO)		45/3		189/14
Euthanized	90/183	38/100		207/387
Died		0/1		4/4
TOTAL		292/202		1481/829

Note: Even though our intake increased in May, we are at 77% live release rate for the calendar year. We are in desperate need of foster homes for incoming kittens and puppies. We had a Dog Sale for the last week in May- we used social media to promote it and had over 13,000 views on Facebook; 35 dogs and puppies were adopted that week.

Parks, Recreation & Cultural Affairs Department (Cont'd)

May, 2014

Indian Center	MLY	MTY	YTD FY13	YTD FY14
Indian Center Total Customers	2,730	3,275	28,622	32,683
Restaurant Customers	2,062	2,350	19,696	22,700

Note: May offered two opportunities to share culture, the Spring Mini-Contest Pow-Wow had 450 participants and visitors, and a "Significance of Dine Prayer" presentation by the Restoring and Celebrating Family Wellness coalition had 43 people in attendance. One hundred fifty-three volunteer's hours were provided by community members in the month of May. Miss Indian Farmington pageant will be on, Friday, June 13th at 5:30 PM at the Farmington Civic Center.

Marketing

Continuing to work on various ongoing and upcoming events; and working with Divisions to manage their web pages.

Special projects:

- Continuing to assemble the August - December PRCA Gateways Program Guide.
- Finished Accreditation assignments and got CAPRA online.

Museum	MLY	MTY	YTD FY13	YTD FY14
Museum General Attendance	3,675	3,899	117,909	98,413
Volunteer Hours	345	512		
Museum Store Revenue	\$2,777	\$2,923		

Note: The Farmington Museum opened our "Gateway to Imagination" art show on May 10th with a reception and presentation by Juror James Trigg on May 17th. Dwight Lawing took first place with several area artists placing in the awards. A mystery exhibit will open on June 21st, a week later a full-size T-REX skeleton on loan from Albuquerque's Natural History Museum will arrive and be on display for the summer. A huge 6,000 sq/ft traveling exhibit titled "Lost Egypt" was finalized under contract for a Fall Sept 27th opening date and will run through Jan 4, 2015. Tracy Heater joined the staff as a welcomed Admin Aide.

Parks Operations

Seasonal Maintenance: Annual flowers are planted. Trail maintenance and tree pruning kept crews busy along Animas River corridor in preparation for Riverfest as well as removal of a large cottonwood that fell across the river. Crews are extremely busy with seasonal maintenance and field preparation.

Construction/Maintenance: Preparation of Lions Amphitheater include hanging pavilion tarps, stage maintenance and concrete and retaining wall additions.

Special Events: Crews supported 10 events including Riverfest, Dumpster Weekend, and High School graduations.

Graffiti Reports: 117 graffiti reports were taken and all removals complete.

Pinon Hills	MLY	MTY	YTD FY13	YTD FY14
Golf Rounds	2,951	2,673	26,780	26,843
Pro Shop Sales	\$28,107	\$34,337	\$168,425	\$173,435
Food & Beverage Commission	\$3,526	\$3,335	\$32,449	\$33,122
Golf Revenue	\$132,775		\$147,592	\$836,093
	\$822,141			
Total Facility Gross Revenue	\$164,408		\$185,264	\$1,036,967
				\$1,028,698

Note: May turned out to be a very busy month, with several high school tournaments as well as corporate events. The month was capped off with a successful API Scholarship Fund Tournament, which hosted 864 golfers from all over the country on May 29, 30, & 31. Note: total facility revenue reflects ownership of the pro shop both fiscal years for proper comparison.

Parks Planning

Transportation Alternative Program (TAP): Continued coordination with NMDOT staff for grant requirements on the Southside River Road Trail Grant.

Forest Re-Leaf Grant: Grant application and plans are being prepared for proposed tree plantings along Pinon Hills Blvd and along the "Among the Waters" river trail.

Recreation Center	MLY	MTY	YTD FY13	YTD FY14
Racquetball Courts	378	918	7,046	8,366
Gym:				
• Open	542	650	5,160	5,,814
• Programs	844	1,769	8,760	10,540
Customer Contacts (counter)	893	1,248	5,726	6,676
Special Events/Athletics				
• Riverfest 10K, 5K, 2 mile walk	281	286	281	286

Note: Registration for the Youth Summer Recreation Program began in the month of May. During May, summer seasonal employees were hired for the Summer Recreation Program, sports complex, and Tennis Complex. Much energy from the staff was put into preparing for all of the Recreation Center's summer programs and activities.

Sycamore Park Community Center	MLY	MTY	YTD FY13	YTD FY14
Adult Activities	284	323	1,869	2,538
Kids Activities	696	327	4,800	7,046
Facility Rentals	106	91	887	902
Visiting Patrons	8,080	6,480	80,758	92,095
Mother Daughter Tea Party	81	85		

Note: The decrease in visiting patrons is due to the lower number of rentals, and the reduction in kids after school.

Statistics

There were **6,523** calls for service, and **675** Offense Reports taken in the month of May. The department made **544** adult arrests (**70** were DWI), and issued **124** Municipal Citations. There were **186** warrants issued through the department, and **100** of them were either served or cancelled; **86** remain active.

Traffic

168 Accidents were processed and of these, **1** was fatal (delayed), **35** had injuries reported, **73** reported only property damage, and **21** were hit & run reports. **1,335** traffic citations were issued along with **992** warning citations. **10** of the **168** accidents were alcohol related.

Events

On May 11th, officers responded to a traffic accident with injuries on East Main near Country Club. Officer learned through witnesses that a Ford pickup was traveling eastbound on Main at a high rate of speed when it rear ended a smaller vehicle. The driver of the Ford was subsequently arrested for DWI and other charges related to the accident. A 7 year old passenger in the smaller vehicle was severely injured and eventually transported to Albuquerque for treatment. To date, the child is still hospitalized.

On May 20th, officers responded to a traffic accident with injuries on Pinon Hills Blvd. near Beckland. A work truck had apparently rolled over. The driver of the vehicle succumbed to his injuries a few days later. The traffic division completed the investigation.

On May 29th, officers responded to the Top Deck on an aggravated battery. Investigation revealed that a subject struck the victim on the head with a skateboard. The victim was knocked unconscious and sustained significant injuries. The suspect was located and taken into custody.

On May 29th, officers responded to the Coronado apartment complex on a report of a subject looking inside vehicles. An officer located the subject inside a vehicle and when confronted, a struggle ensued. The suspect broke free and fled on foot. The suspect eluded officers, but an investigation is ongoing.

- Foothills Enhancement Project – Holmes Drive to Lakewood; public meeting held March 6th -- neighborhood endorsed the preliminary plan with drainage ponds, a crusher fine pathway and roundabouts at Lakewood and Rinconada. SMA continues work on design; Received MAP award letter for \$636,379.00; will need to phase construction. Design completion target date – December 2014.
- Piñon Hills Boulevard East -- Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans in process; NMDOT - FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); received NMDOT approval to acquire right-of-way takes on north side of Piñon Hills Blvd / Main intersection; legal is working on paperwork for fall acquisition.
- Lakewood Pond – Construction began May 19th; expected completion September 16th.
- Porter Arroyo Pond – to be rebid mid-June, pending Capital Outlay Agreement.
- Storm Cleanup: *FEMA 2010* -- all work complete; final audit meeting held early May; working on final summary report revisions.
- Storm Cleanup: *September 2013 Event* – Consolidated Constructors continue debris removal in Carl Arroyo. Awaiting FEMA paperwork for several projects.
- Miscellaneous projects: *Murray sewer line replacement project*: 99% complete; *Court Avenue waterline extension (Shiprock to Main)*: completed; *Blake Road waterline replacement project (Apache to Main)*: completed; *E. Main Pressure Reducing Valve (PRV) (fronting Serious Texas BBQ)*: 99% complete; *20th Street waterline replacement (Municipal to Sunset)*: 35% complete; *FY14 Street repaving* – complete; *FY14 Micro-paving* – complete.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – design approved by City Council; awaiting return of fully executed contract to hire design consultant.
- COF Master Drainage Plan: HDR Engineering – scope of services on action item list detailed; final evaluation and analysis anticipated early August.
- Drainage Action Items: Of the 13 projects listed, 5 are complete, 2 projects are ready to construct; 2 projects are in design or right-of-way acquisition; and, 4 areas under review with BHI or HDR, due in August.
- Piñon Hills / Farmington Ave Pedestrian Improvements: contract awarded to TRC for construction during summer; curb separated sidewalk change order request to be submitted to NMDOT.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* -- sidewalk improvements for Apache, McKinley and NE Elementary schools; rebid in May, to Council on June 10, low bid was Sterling Brothers, anticipate summer construction; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools; contract awarded to TRC, notice to proceed issued early June, summer construction anticipated; *Non-infrastructure* -- SRTS coordinated Bike to School Day; visit from Walkable and Livable Communities Institute.
- East Main Adaptive Traffic Signal Control System: Purchase order to Rhythm Engineering for InSync system to be issued first week in June. Contractor installed underground conduit at 20th and Main. Prep work complete at 10 of 11 intersections; optic cabling ordered; coordinating communications hookup with IT. Project completion anticipated September 2014.
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress; anticipated completion Oct. 2014.
- Street Surface Management Program kick off mid-June with condition survey beginning the first of July.
- Traffic crews continue routine signal maintenance (13 locations), sign straightening (45 tickets completed) and signal communications upgrades. Sign Replacement project – ongoing (50 fabricated / 14 assemblies replaced). Spring Paint Run – 75% complete. Completed markings inventory for 2014 overlay. Evaluation continues for double left turn on Main Street at English, project downsized to focus on island and ramp work on the northeast corner. Working with Eaton Engineering on proposal to switch to LED lighting – meeting scheduled in June.
- Streets: Heavy Equipment and truck crews continue rebuilding and blading dirt streets and hauling materials as needed. Asphalt crews are patching street cuts and repairing some potholes with bag mix. 65 street cuts were repaired in May. Sweepers are swept 1614 miles of residential and arterial streets. Roadside crews are cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews continue curb and sidewalk repairs using 5 yds of concrete. Crews continue working on salt storage in yard pouring 118.80 yds.

Compliance Division Activities:**Safety**

- Attended a variety of city department safety meetings and responded/conducted training in response to requests.
- Training sessions: Noise & Hearing Conservation, Employee Drug & Alcohol Free Workplace Policy, Reasonable Suspicion for Supervisors, Seasonal Employee Orientation, Harness Inspection, CPR & First Aid.
- Incident Investigation, reviewed incident reports.
- Annual EHS Inspections conducted: PRCA facilities.
- Hazardous / Universal Waste Pick up.

February Incidents:

- 8 Incidents reports received with 2 of them OSHA recordable
- YTD OSHA Recordable incidents: 21

