

MINUTES
FARMINGTON METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MEETING
MARCH 21, 2013

Policy Members Present: Sherri Sipe, City of Aztec
Dan Darnell, City of Farmington
Gayla McCulloch, City of Farmington
Scott Eckstein, San Juan County

Policy Members Absent: Pat Lucero

Staff Present: Mary L. Holton, MPO Officer
Joe Delmagori, MPO Planner
Duane Wakan, MPO Associate Planner
June Markle, MPO Administrative Aide

Staff Absent: None

Also Present: Rodolfo Monge-Oviedo, FHWA
Larry Hathaway, San Juan County

With the absence of Vice Chair Pat Lucero, Mr. Dan Darnell chaired the meeting.

1. CALL TO ORDER

Mr. Darnell called the meeting to order at 1:40 p.m.

2. APPROVE THE MINUTES FROM THE JANUARY 22, 2013 POLICY COMMITTEE MEETING

Mr. Eckstein made a motion to approve the minutes from the January 22, 2013 Policy Committee meeting. Ms. Sipe seconded the motion. The motion was passed unanimously.

3. AMENDMENT #5 TO THE FY2013-2018 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Subject:	FY2013-2018 TIP Amendment #5
Prepared by:	Joe Delmagori, MPO Planner
Date:	March 12, 2013

BACKGROUND

- On February 10, 2013 the Farmington MPO advertised Amendment #5 to the FY2013-FY2018 Transportation Improvement Program.
- The amendment adds three projects to the TIP and revises one other project as described in the attached notice.

CURRENT WORK

- The City of Farmington will be receiving additional Safe Routes to School Infrastructure and Non-Infrastructure funding for sidewalks and other educational activities.
- San Juan County is receiving School Bus Route funding for maintaining county roads that serve as school bus routes.
- San Juan County is also modifying the funding sources and amounts for the bridge on CR 7150.
- A public hearing on Amendment #5 was held on February 28, 2013 during the Technical Committee meeting.
- No public comments were received during the 30-day public comment period.
- The Technical Committee recommended approval of Amendment #5.

RECOMMENDATION

- It is recommended that the Policy Committee approve Amendment #5 to the FY2013-2018 TIP.

DISCUSSION: Mr. Delmagori explained the details of the projects addressed in Amendment #5 to the FY2013-2018 Transportation Improvement Program (TIP):

- Adds three projects to the TIP funded through the Safe Routes to School Program (SRTS) for federal fiscal year 2013 in the amount of \$250,000 for the City of Farmington (new Control Number W500040).

Project Name	Termini	Project Description
Hutton Ave	20 th St to Cliffside	Install 5' sidewalk on the east side of Hutton
Hutton Ave	Animas Elementary School to 20 th St	Install 5' sidewalk on the east side of Hutton
Hydro Plant Rd	Ivie Ave to McCormick School Rd	Install curb and gutter and 5' sidewalk

- Adds an additional \$25,000 in SRTS funds for non-infrastructure activities (e.g. SRTS Coordinator, educational activities) in FFY2013 for the City of Farmington (existing CN W500011).
- Adds Navajo Nation School Bus Routes funding to the TIP in FFY2013 in the amount of \$210,000 for San Juan County (new CN 5100361).

Project Name	Termini	Project Description
School Bus Routes	Various County roads	Maintenance, restoration, and rehabilitation of county roads that serve as school bus routes

Mr. Delmagori noted that this project has been in the STIP for several years and Staff was recently informed that this project also needs to be included in the TIP.

- Modifies funding sources and amounts for the current CR 7150 project in the TIP for San Juan County (existing CN F100180).

	Existing Project Details	Revised Project Details
Project Year	FFY2013	FFY2013
Project Description	Bridge Repair	Bridge Repair
Project Termini	Bridge #8105 on CR 7150	Bridge #8105 on CR 7150
Project Cost and Funding Source	\$1,000,000 in BIA funds, \$700,000 in National Highway Performance Program, \$250,000 in Local County funds, & \$250,000 in Navajo DOT funds	\$1,500,000 in Navajo DOT funds, \$700,000 in National Highway Performance Program, & \$350,000 in Local County funds
Total Project Cost	\$2,200,000	\$2,550,000

Mr. Delmagori stated that the Amendment was advertised and comments were accepted from February 10 to March 13, 2013. A public hearing was held on February 28 during the Technical Committee Meeting. No public comments were received throughout the public comment process.

ACTION: Ms. McCulloch moved to approve Amendment #5 to the FY2013-2018 TIP. Mr. Eckstein seconded the motion. Mr. Darnell asked if the inclusion of the Navajo Nation School Bus Routes funding in the TIP dovetailed between the MPO and the RPO and was there separate funding. Mr. Delmagori stated he believed that the \$210,000 was the entire amount for the county. He added that the reason this process was falling to the MPO was that roads in the Kirtland area were eligible for this funding. Following this discussion, the motion was passed unanimously.

4. FHWA MPO REVIEW

Subject:	FHWA MPO Review
Prepared by:	Joe Delmagori, MPO Planner
Date:	March 13, 2013

BACKGROUND or PREVIOUS WORK

- On September 5-6, 2012, FHWA New Mexico Division conducted a review of the MPO and its planning process.
- The MPO received a few commendations as well as corrective actions and recommendations.
- The MPO FHWA Review Final Report was submitted on January 31 and shared with the MPO members.

CURRENT WORK

- Some of the corrective actions and recommendations have specific deadlines for completing the work.
- Some recommendations are contingent on working cooperatively with departments at NMDOT.
- Staff has summarized work relating to the corrective actions and the recommendations for discussion with the Policy Committee.
- Rodolfo Monge-Oviedo with FHWA is scheduled to present a thorough summary of the Final Report to the Policy Committee on March 21.

RECOMMENDATION

- It is recommended that the Policy Committee receive a summary of the MPO FHWA Review Final Report.

DISCUSSION: Mr. Delmagori introduced Mr. Rodolfo Monge-Oviedo who led the Federal Highway Administration's (FHWA) review of the MPO on September 5-6, 2012.

Mr. Monge-Oviedo reported that he and his staff had conducted a review of the MPO last September. Mr. Monge-Oviedo said the process was a very productive and positive experience with a good exchange of ideas between MPO Staff and the FHWA review team. He noted that FHWA reviewed the metropolitan planning process, looked at the core functions and products as well as the administration of the Federal funds. Mr. Monge-Oviedo stated that following the review, FMPO was found to be in compliance with the Federal law and requirements.

Mr. Monge-Oviedo said the FHWA looks at the review process in a positive way and sees each as a learning opportunity for all the participants. He added that the reviews also look for ways to enhance the good practices and use the commendations as examples for other MPOs in the state as well as nationwide. Mr. Monge-Oviedo stated the FHWA final report was forwarded to, and would be included in, the national database. If other MPOs are seeking information regarding a specific practice, they can access the database to see which MPOs have achieved a commendation in that area and can then directly contact that MPO for additional information.

Mr. Monge-Oviedo reported that in addition to the commendations, there were several areas where the FHWA review team made Recommendations. These are areas that will require some attention by the MPO to bring them into full compliance.

The final area of the FHWA report detailed the Corrective Actions. He stated that these items showed gaps in procedures and where immediate action and attention were needed.

Mr. Monge-Oviedo said that the review looked at not only the MPO, but also the role, work, and support they provided to NMDOT and the transit provider. He noted that some of the identified concerns and findings will need to be addressed by NMDOT and the FHWA has already begun these discussions with the NMDOT Secretary and his office.

Mr. Monge-Oviedo stated the FHWA was very pleased with the outcome of their review of the FMPO and noted three Corrective Actions, five Recommendations, and three Commendations. He said the review team was very impressed with the quality of work and the professionalism of the MPO staff. He added that they willingly provided all requested material prior to the review and all clarification requests were well addressed during the actual review. Mr. Monge-Oviedo also said that in reviewing the agenda package for today's meeting, he was impressed to see the summary of the FHWA findings and also the follow-up actions that have been identified by the MPO. He stated this showed a commitment to addressing the concerns of the FHWA and a willingness to take the planning process to the next level. He said he wished other MPOs were as responsive and were producing the quality of work of FMPO.

Mr. Darnell replied that Mr. Monge-Oviedo's report and recognition were appreciated. He commended the work of the MPO Staff, Ms. Holton as the MPO Officer, and the Technical Committee as well as the participation during the review by Ms. McCulloch and Dr. James Henderson. Mr. Darnell added that there has also been a good level of cooperation by FHWA during and after the review. Mr. Monge-Oviedo said FHWA is committed to assisting in any capacity that is considered applicable. He said the MPO knows the community, its needs and what assistance might be required, and that FHWA is happy to contribute wherever it is needed.

ACTION: The summary was received.

5. REVIEW THE PROJECTS AND TIP PRIORITY LISTS IN THE DRAFT FY2014-2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Subject:	FY2014-2019 Transportation Improvement Program (TIP)
Prepared by:	Joe Delmagori, MPO Planner
Date:	March 13, 2013

BACKGROUND

- The TIP is a short-term program of projects expected to be completed in the next six years.
- The TIP update process includes revising existing project information, adding new projects, and developing TIP priority lists.

- A Call for Projects was issued in December to start the TIP update process.
- Staff presented the current TIP projects on January 22.
- The TIP projects and Priority Lists were reviewed and modified with the Technical Committee on February 28.

CURRENT WORK

- Staff met with the entities, Red Apple, and NMDOT individually to discuss any updates to their project information.
- The draft TIP has been developed based on these meetings.
- The STIP is scheduled to be updated later this year.
- A 30-day public comment period on the TIP was opened on March 10.

RECOMMENDATION

- It is recommended that the Policy Committee review the projects and the Priority Lists in the FY2014-2019 TIP.

DISCUSSION: Mr. Delmagori reported that this is the TIP that will be starting in FY2014. He referred the Policy Committee first to the list of FY2013 projects which are expected to be obligated before the current fiscal year closes. Because these projects will be obligated, they will not be included in the FY2014-2019 TIP.

Mr. Delmagori then reviewed the FY2014-2019 TIP project lists for the Committee, focusing primarily on federally funded projects:

Regionally Significant Project List

City of Bloomfield

Bergin Lane - \$1,000,000 project for sidewalks. This project will fall into the new Transportation Alternatives Program (TAP) funding. Mr. Delmagori stated that complete information on TAP is still forthcoming from NMDOT. He noted that there will be a project selection process involved with the new TAP funding source and less money is available for these types of projects. The Technical Committee decided to retain this project as is until the Planning Division has determined the criteria for TAP funding. Mr. Delmagori stated that the TIP could be amended or modified at a later time if necessary.

City of Farmington

20th Street – This is a FY2014 Transportation Enhancements project that will now also fall under TAP. The future of this project will be determined by the NMDOT guidelines to be established for TAP funding.

Page 3 shows a phase of the E Pinon Hills Blvd project funded under the Surface Transportation Program (STP). This phase will rebuild the intersection of Pinon Hills and NM 516 and construct the roadway down to the intersection with Hubbard. This project will serve as another outlet for the neighborhoods in the vicinity and will be upgraded to an arterial once the bridge project is funded and constructed.

Pages 4 and 5 show NMDOT-led projects. The first project is Phase IV of the US 64 project for FY2014 and FY2015 for \$8,325,000. Phase III of this project is slated to begin later in 2013. Mr. Delmagori noted that based on previous discussions with District 5, the \$8,325,000 identified for Phase IV of this project is likely to be only half of the actual cost. Phases I and II of this project have each cost between \$14,000,000 and \$15,000,000 each.

The second NMDOT project shown on Page 5 is for safety improvements on NM 173. This will improve the roadway an additional one and one-half miles from the East Arterial Project. Mr. Delmagori said that District 5 expects a portion of the \$2,000,000 to be obligated in FY2013 with the remaining portion programmed for FY2014. Mr. David Quintana could not give a funding breakdown of this project to Staff at this time.

The Red Apple Transit will receive its annual FTA 5307 operating funding. Mr. Delmagori reported that MAP-21 increased the programmed funding from approximately \$560,000 to \$668,606. He said that a portion of 5307 funding is anticipated to be used to buy a new bus to phase out an old bus from the current fleet. Mr. Darnell asked if the \$63,500 shown on the list would be for the new bus and not for additional bus stops. Mr. Delmagori stated that the money has been identified for the purchase of a new bus.

Mr. Darnell asked if there was funding earmarked for sound management or noise abatement for the rebuild of the intersection of Pinon Hills and NM 516 (Page 3). Mr. Darnell is concerned about potential noise issues for the neighborhood once this project is completed. Mr. Delmagori said he was not aware of any money set aside to address potential noise concerns, but would ask Ms. Westerling with the City of Farmington. Ms. McCulloch stated that she lives in a busy area of Farmington and the traffic noise is something that one gets used to and she believed it would not be as difficult for the residents living near this project as might be anticipated. Mr. Eckstein added that he lives along US 64 and noise is not a problem for him either. Mr. Darnell said that at the location of this project the homes sit below the roadway and the sound will come down on top of them. He asked that anything that might mitigate the potential noise issues be considered.

Ms. McCulloch asked if the extension was planned to go into the Rancho De Animas subdivision. Mr. Darnell said that at the end of the designed build-out it will enter the subdivision with a crash gate. This will be only for emergency access. As the subdivision begins to build outward there would be an issue with having only one ingress and egress. Mr. Darnell said there are discussions about where to construct a second outlet.

Non-Regionally Significant Project List

Mr. Delmagori said this list includes projects that are on local streets or that fall primarily outside of the MPO. There are three locally funded Farmington projects and two San Juan County projects on the list.

Mr. Delmagori stated the two San Juan County projects – CR 7500 and CR 7950 - do include some federal funding. Because the projects are funded in both FY2013 and FY2014, the project list will still show the FY2013 funding for these projects.

Mr. Darnell asked how likely was the construction of the Gila Street project shown on Page 1 of the Non-Regionally Significant Project List. He said he believed this area is

about to be developed which would likely include some roadway development. Mr. Darnell asked if the area was developed and roadway improvements made, would this project be dropped from the Non-Regionally Significant Project List. Ms. Holton clarified that if the area is developed, the developer would incur the costs of roadway improvements. Mr. Delmagori said that if the development does proceed as described, then this project would be dropped from the list.

Unfunded Project List

Mr. Delmagori discussed the Unfunded Project List which is a list of projects that the MPO hopes may be programmed into the later years of the STIP when additional federal funding could be available. District 5 has informed Staff that FY2014 and FY2015 are set in terms of which project will be funded, but there could be some opportunities in the later years of FY2016 and FY2017 to fund additional projects.

Mr. Delmagori stated that the Priority Lists are divided by funding sources. All the priority lists were reviewed by the Technical Committee on February 28. Mr. Delmagori reviewed the priority lists and indicated where changes had occurred:

Bridge Priority

The three projects and their placement were not changed by the Technical Committee.

Highway Safety Improvement Program Priority

Mr. Delmagori stated that these five projects were accepted as shown.

Mr. Delmagori noted, however, that San Juan County may be receiving funding to make the improvements to the project at the intersection of CR 350/CR 390. A road safety audit was completed late last year and it was determined that the intersection was worthy of further improvements. Mr. Dave Keck has received a verbal commitment from NMDOT's Safety Bureau that the project will be funded, but has not yet received a contract for the project. Mr. Delmagori noted that the project will remain on the list until San Juan County receives official notice that the project will proceed. Mr. Eckstein asked what the safety concerns were for this intersection. Mr. Delmagori stated that the issues were partly the high speeds heading south on CR 350 and better defining the through lane and the turn lane at the intersection.

On Page 3 of the Unfunded Project List, Mr. Delmagori reported on two projects:

- San Juan/Scott Intersection – Farmington – traffic signal reconstruction
- US 550/NM 173 – Aztec – install traffic signal at intersection, improve lanes, install guardrails and construct pedestrian facilities.

These two projects were submitted to the Safety Bureau during the recent call for safety projects. The decision on which projects will be selected is expected to happen in April. Until that decision is announced, these projects will remain on the Unfunded Project List. If selected to receive FY2013 funding, they will be removed from the TIP.

Surface Transportation Program (STP) Priority

Mr. Delmagori noted that the projects shown on Pages 4-6 were agreed to by the Technical Committee.

Transportation Alternatives Program (TAP) Priority

Mr. Delmagori stated that this category did have some revisions primarily due to the reduction in program funding as well as due to changes in the eligibility requirements.

Mr. Delmagori reviewed the projects included on the TAP Priority listing as developed by the Technical Committee:

- Wildflower Pkwy
- Animas River Trail System
- Animas River Pedestrian Bridges (new)
- River Trail (Glade Wash) (new)

The two new projects came from the City of Farmington's Parks & Recreation Department and the Technical Committee believed these were important to be included in the TAP Priority.

Ms. McCulloch asked if the Animas River Pedestrian Bridges project was to construct five pedestrian bridges as shown or if this number had changed. Ms. Holton said this number was provided to the MPO prior to the arrival of the new PRCA Director. She will be meeting with the new director next week to discuss the details of this project.

Mr. Delmagori said that Pages 9-17 list the projects on the General Listing.

Mr. Delmagori said the TIP was presented to the Policy Committee today for information only. Staff will be seeking recommended adoption by the Technical Committee at their March meeting. He stated there are still opportunities to discuss or modify the projects as shown.

ACTION: The report was received.

6. RECEIVE A REPORT ON AN AMENDMENT TO THE FY2013 UNIFIED PLANNING WORK PROGRAM, EXTENDING THE UPWP AND THE BUDGET FROM JULY 1 TO SEPTEMBER 30 SO THE ANNUAL WORK PLAN AND BUDGET MATCH THE FEDERAL FISCAL YEAR

Subject:	FY2013 UPWP Amendment
Prepared by:	Joe Delmagori, MPO Planner
Date:	March 13, 2013

BACKGROUND or PREVIOUS WORK

- Recently the MPOs agreed to extend the current UPWP by three months so that work activities and budget align with the federal fiscal year.
- Extending the FY2013 UPWP by three months from July 1 to September 30 will allow better coordination and timely distribution of PL funds.
- NMDOT Planning has requested that the amendment for extending the FY2013

UPWP be approved by April 30.

- A report explaining the need for the amendment to the FY2013 UPWP, which will extend the UPWP and the budget from July 1 to September 30 so the annual work plan and budget match the federal fiscal year, was presented to the Technical Committee on February 28.

CURRENT WORK

- MPO staff is preparing an amendment that will extend the UPWP work activities and MPO budget by three months to bridge the gap.
- No significant changes will be made to the work products; rather, additional time for various activities currently in the UPWP will be identified.
- Staff has been advised by NMDOT Planning that current FY2013 funding will need to be used for the MPO budget for these three months.

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on an amendment to the FY2013 UPWP, extending the UPWP and the budget from July 1 to September 30 so the annual work plan and budget match the federal fiscal year.

DISCUSSION: Mr. Delmagori explained that recently the MPOs and NMDOT Planning Division agreed to shift the UPWP to the federal fiscal year as opposed to the state and city fiscal years. This will allow for better coordination and timely distribution of the PL funds from FHWA. Mr. Delmagori stated that this change will require an extension of the current UPWP by three months (from July 1 through September 30) so that work activities and the budget will begin to align with the federal fiscal year starting in FY2014 (October 1).

Mr. Delmagori stated that the UPWP and work activities were reviewed. Projects that will continue throughout the summer months were identified and the calendar adjusted to accommodate those activities. Staff will present a draft of the Amendment to the Technical Committee next week and seek approval of the Amendment at the Policy Committee Meeting in April. The revised UPWP needs to be submitted to NMDOT by April 15.

Mr. Delmagori said that Staff would normally be developing the new UPWP for the coming fiscal year, but with this three-month extension, discussions on the FY2014 UPWP will take place over the next several months and become effective on October 1, 2013.

ACTION: The report was received.

7. RECEIVE A REPORT FROM NMDOT

Mr. Delmagori had not heard from District 5 representatives and had no updates from NMDOT.

Mr. Delmagori did state that Ms. Maggie Ryan had been granted a leave of absence from NMDOT. Mr. Brian Degani has been named as the liaison for FMPO during her absence. Mr. Delmagori said that Mr. Degani's recent focus has been on the state traffic model, but that he has been with the Planning Division for some time and understands the MPO process.

8. RECEIVE A REPORT ON THE DEVELOPMENT OF A TITLE VI PLAN FOR THE MPO

Subject:	Title VI Plan
Prepared by:	Joe Delmagori, MPO Planner
Date:	March 12, 2013

BACKGROUND

- The FHWA MPO Review indicated that the MPO needs to develop a Title VI Plan.
- This plan would also include an Environmental Justice component.
- The Title VI Plan would ensure that the MPO prevents discrimination from low income or minority populations.
- The Environment Justice component would ensure that no single aspect of the population would bear a disproportionate share of impacts from transportation decisions.
- The Title VI Plan needs to be adopted by September 2013.
- The boilerplate was reviewed with the Technical Committee on February 28.

CURRENT WORK

- Staff is using a Title VI boilerplate plan from NMDOT as the basis for its Title VI Plan.
- This boilerplate will be reviewed with the Policy Committee on March 21.
- Development of the Title VI Plan will include a non-discrimination Statement of Policy, procedures for training, public involvement, handling complaints, and resolving issues.

RECOMMENDATION

- It is recommended that the Policy Committee receive a report on the development of a Title VI Plan for the MPO.

DISCUSSION: Mr. Delmagori reported that the development of a Title VI Plan was a Corrective Action noted in the FHWA review.

Mr. Delmagori explained that a Title VI Plan states that transportation decisions and public meetings will not discriminate against members of the population. Additionally, a Title VI Plan needs to include an Environmental Justice component to ensure that no

adverse effects will be incurred to one segment of the population more so than another. The FMPO Title VI Plan needs to be completed by September.

Mr. Delmagori contacted Mr. Damian Segura with the Office of Equal Opportunity with NMDOT. Mr. Segura provided a boilerplate of the Title VI Plan used at NMDOT. Mr. Delmagori reviewed the boilerplate for the Policy Committee members. He noted there was a lot of legal verbiage and references to United States code which is required to be in the State's plan, but may or may not be required in the MPO's Title VI Plan. There were also sections that referred to property, projects, land acquisition, and deeds. These types of activities are not performed by the MPO and this language would probably not be required in the MPO plan. Mr. Delmagori stated that the MPO Title VI plan will need to focus on the transportation process as well as how we interact with and provide information to the public.

Mr. Delmagori reviewed the boilerplate provided by NMDOT with the Policy Committee. He commented that much of the opening sections will need to be included. These sections give the Title VI policy statement, language pertaining to environmental justice, and formal language related to discrimination being prohibited and references to federal requirements.

Mr. Darnell asked if the MPO was not already complying with Title VI requirements. Mr. Delmagori said the MPO needs to develop specific Title VI language and connect it to existing plans. He noted that the biggest impact for the MPO will be in the public involvement process and the Title VI Plan will need to tie into the Public Participation Plan (PPP) already established.

Other areas of the boilerplate that will need to be incorporated into the MPO Title VI Plan include: Public Participation Plan, Organizational & Staff Responsibilities, and Title VI Coordinator Responsibilities.

Mr. Delmagori said Staff would provide a more structured document for review by the Policy Committee at the April meeting.

ACTION: The report was received.

9. RECEIVE A SUMMARY OF THE COMPLETE STREETS ADVISORY GROUP MEETING

Subject:	Complete Streets
Prepared by:	Joe Delmagori, MPO Planner
Date:	March 12, 2013

BACKGROUND or PREVIOUS WORK

- Complete Streets is a means of designing a roadway so that it accommodates all modes of travel, such as vehicles, walking, biking, and transit.
- Complete Streets promote safety for all users, improve connectivity among modes, and help create economic growth.
- In the past few months, staff has given overview presentations on Complete

Streets to the local councils/commissions and other organizations so they would gain a better understanding of Complete Streets.

- A summary of the February 12 Complete Streets Advisory Group meeting was given to the Technical Committee on February 28.

CURRENT WORK

- Staff is working with the Advisory Group to develop a regional vision and identify regional values and goals relating to Complete Streets.
- The MPO will then work to develop regional guidelines.
- On February 12, staff introduced three CS guidebooks that will serve as a reference for developing CS for the MPO.
- The guidebooks have vision statements and goals that will assist the MPO.
- The guidelines define land use context areas and road types as a means of better representing communities and the role that streets have within those communities.
- CS guidelines - such a travel lanes, widths of sidewalks, presence of medians and bike lanes - will be based on the matching of these land use context areas and road types.

RECOMMENDATION

- It is recommended that the Policy Committee receive a summary of the Complete Streets Advisory Group meeting.

DISCUSSION: Mr. Wakan spoke on the Complete Streets Advisory Group meeting held on February 12. Staff is working with the Advisory Group to develop a regional vision and identify regional values and goals relating to Complete Streets.

Mr. Wakan referred to Pages 15 and 16 of the Agenda which showed some goals and visions from other communities that the MPO has been using to help articulate our regional vision and goals. He noted and explained the way that the vision and goals from Charlotte and Roanoke were laid out. Some their themes include economic development, quality of life, and safer transportation choices. Charlotte and Roanoke also set out the principles to be used for achieving Complete Streets for their communities. Some of the principles include streets are a critical component of public space, the design of a street is only one aspect of its effectiveness, and streets should be designed to encourage residents to make trips by means other than cars to positively impact congestion, air quality, and the health of citizens.

Mr. Wakan re-emphasized that these were goals and principles that were important to other communities and hopes they might provide guidance as the Advisory Group develops regional goals and vision for the MPO. Staff developed an exercise for the Advisory Group to complete prior to the next meeting to help articulate the individual values of Complete Streets for this region.

Mr. Wakan noted that Pages 18-20 show what these communities developed as their own definitions for road classification that fit their land use contexts. Land use context areas from rural to urban core and from downtown to industrial were defined. Mr. Wakan

said this was important because once all the land use context areas are defined, then design guidelines can be implemented for each land use context. The articulation of regional road classifications with land use contexts will be one of the future participation exercises for the Advisory Group.

Mr. Wakan stated that the next Advisory Group meeting is scheduled for April 3. The agenda is to work on defining values for regional Complete Streets that are important to the Advisory Group.

Mr. Darnell asked if Ms. McCulloch wanted to add her thoughts about serving on the Advisory Group and on the development of Complete Streets. Ms. McCulloch suggested Staff narrow down the focus of the meetings. She added that with the size of the Advisory Group, it will be difficult for the Group to reach a decision without some direction. She thought that the discussion has been too broad and recommended Staff bring some recommendations for the Advisory Group to review. Mr. Wakan agreed that focusing the Group would be important and that exercises that would help with the overall process were needed.

ACTION: The report was received.

10. INFORMATION ITEMS

Subject:	Information Items
Prepared by:	Joe Delmagori, MPO Planner
Date:	March 13, 2013

INFORMATION ITEMS

- a. **Population/Employment and TAZ Updates.** Staff is working to finalize updates to population and employment data and the TAZ boundaries for the base, mid-range, and long range years of the regional traffic model. Staff will be meeting with the individual entities for final review of the data.
- b. **FY2014 UPWP.** Staff will be developing the FY2014 UPWP (October 1, 2013 to September 30, 2014) in the coming months. Anticipated approval will be in June 2013.
- c. **Rocky Mountain Land Use Institute Conference.** Duane Wakan attended this conference in Denver on March 6-8.
- d. **MPO Quarterly.** Duane Wakan attended the MPO Quarterly hosted by Albuquerque on March 19.
- e. **Other.**

DISCUSSION: Mr. Wakan reported that Staff is working to finalize the TAZ boundaries. Staff expects to have a presentation ready for the Technical Committee next week. Once the boundary alignments are in place, Staff will begin to forecast the population and employment data.

Mr. Wakan stated that in the coming months, Staff will begin to develop the FY2014 UPWP for the period of October 1, 2013 to September 30, 2014. Staff will seek approval of the final UPWP at the June Policy Committee Meeting.

Ms. Holton and Mr. Wakan attended the Rocky Mountain Land Use Institute Conference in Denver on March 6-8. Mr. Wakan said there were many great sessions on land use issues and changes, laws, transportation, oil and gas, and many others. Ms. Holton commented that the conference is one of the best around and focuses on land use law in the west.

Mr. Wakan attended the MPO Quarterly Meeting in Albuquerque on March 19. He stated there was good discussion among the MPOs and NMDOT on TAP funding, distribution changes, and discrepancies on road classifications between the MPOs and NMDOT. FMPO will be working with the Traffic Bureau to resolve the issues. Mr. Wakan also said that FMPO will be hosting the next MPO quarterly meeting in June.

Mr. Wakan reported that Staff is working with the traffic count consultant to provide weekend traffic count data at approximately 30 locations. Staff is waiting for a quote from TRA to provide this service. Once the details are worked out, Staff will review the count locations and seek approval from the Technical and Policy Committees. The counts would likely be taken in May. Staff has identified the boundaries of the MPO as count locations as well as the most heavily travelled areas. Mr. Wakan said the City of Farmington has proposed two locations that were not on the original list of locations: APS – power plant road south of bridge in the Kirtland area, and a section on US 64 near the Harper Hill area.

Ms. Holton reported that Farmington will be hosting the New Mexico APA Conference on October 2-5, 2013. There will be mobile workshops on October 2 to the NAPI facility, Animas/La Plata Project (Nighthorse Lake), Animas/Berg National Recreational Trails, and the San Juan Generating Station. Conference sessions will be held on October 3 & 4 at the Farmington Civic Center. On October 5, a technical training session will be held. Ms. Holton said the conference will have transportation planning sessions and some on natural resources and economic development.

11. BUSINESS FROM THE CHAIRMAN, MEMBERS AND STAFF

Ms. Sipe thanked Staff for their work and said they were a model for other MPOs in the state.

The Committee members discussed the April 18 meeting date. Mr. Darnell and Mr. Eckstein will be unavailable for that meeting so Staff will look at rescheduling the meeting.

There was no additional business from the Chairman, Members, or Staff.

12. **BUSINESS FROM THE FLOOR**

There was no additional business from the floor.

13. **ADJOURNMENT**

Ms. Sipe made a motion to adjourn the meeting. Mr. Eckstein seconded the motion. The meeting was adjourned at 2:45 p.m.

Dan Darnell, Acting Chair

June Markle, MPO Administrative Aide